

## MONTHLY STAFF REPORT

<b>DATE:</b>	January 7, 2010
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Matthew C. Hankins, Director of Community Development
<b>DEPARTMENT:</b>	Community Development
<b>MONTH:</b>	December 2009

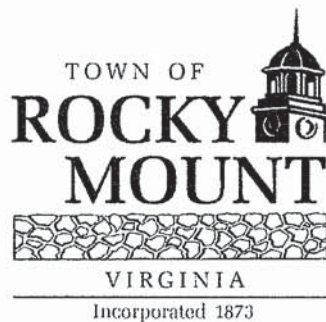
Attached is the monthly report for Community Development Department.

Attachment(s): Yes

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Matthew C. Hankins, *Assistant Town Manager*  
& *Community Development Director*

## COMMUNITY DEVELOPMENT MONTHLY REPORT

December 2009

Matthew C. Hankins, Director of Community Development

### Uptown Project

Received and reviewed contract documents back from Virginia-Carolina Paving. Design work is continuing for the facades. Have not received designs from the architect.

Last easement necessary for Maple Street electric work (V. Goode) expected in early January. All easements will be turned over to AEP for review in mid-January and recorded in February.

### Needmore

The Department of Housing & Community Development's representative was here for three days performing a compliance review and preparing for administrative close-out of the project.

### Enterprise Zone/Economic Development

Worked with Fleetwood/Cavco staff regarding inclusion in the Enterprise Zone after change in ownership of Rocky Mount facility.

Met with Phillip Bell of GO21, a national railroad usage advocacy group.

### Planning

Completed review of bonds required for Oaks at Rakes Tavern project, and gave a bond amount to the developer.

Studied commercial parking and arts & culture district to prepare recommendations for Planning Commission.

Planning Commission did not meet in December.

### GIS

#### BUD Commission

- The BUD commission did not meet this month

#### Erosion & Sedimentation Control

- Conducted normal ESC inspections
- Violation notices sent to:
  - Patrick Bowman/TSG Empire Foods for excessive mud tracked onto Town of Rocky Mount maintained Right of Way,

inadequate sediment detention basin, lack of inlet protection, improperly constructed construction entrance and damaged silt fencing. This project is being kept under close supervision to ensure all Virginia Erosion and Sedimentation control regulations are followed.

- No projects were opened this month

#### Code Enforcement

- The vehicle at 85 Fairlawn Drive was removed by the owner.

#### Mapping

- An updated master sewer system map was created to include all known manholes, lines, and abandoned lines.
- Digital Water System map created

#### Other

- Testing the Beta version of the updated GIS software (9.4) for compatibility with current computing hardware
- Attended the U.S. Census Bureau digital data integration workshop for the upcoming decennial census. This information gained will help to better digest and integrate the census data when it is released in 2011.

#### **Pigg River Heritage Trail**

Working with LMW to finalize bridge design for connector walk between Veterans Park and Lynch Park.

#### **Administrative**

The Town's Facebook presence has grown to over 450 members, adding over 100 with publicity from the Franklin News-Post.