

ITEM(S) TO BE CONSIDERED UNDER:

Consent Item Old Business New Business Other

FOR COUNCIL MEETING DATED:	April 12, 2010
----------------------------	----------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Virginia Municipal League is now accepting nominations for its 2010 policy committees. The Town Manager served on the Community and Economic Development Committee for the past two years. Council may nominate two individuals to a committee, and if two are nominated, at least one nominee must be a governing body member. The Policy Committee nominations are relied on to select steering committee members.</p> <p>Policy committee meetings are tentatively scheduled to meet at the Greater Richmond Convention Center in July (date to be announced). VML will forward information about meeting times and rooms as soon as they are confirmed. The steering committees will meet in the weeks prior to the policy committee meetings to conduct a preliminary review of the policy statement and develop an agenda for the July meeting, including any issues VML's Legislative Committee asks the policy committee to discuss. Policy committee recommendations that emerge from the July meeting will be forward to the Legislative Committee for consideration at its September meeting.</p>
ACTION NEEDED:	Notify the Town Clerk if you wish to be nominated to serve on a VML committee.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	GIVEN TO (DEPT. HEAD) (To be completed by Town Clerk)
COMPLETED ACTION: (To be filled in by Town Clerk) (To be completed by Department Head)	GIVEN TO TOWN CLERK: (To be completed by Department Head)
DATE COMPLETED AND ACTION TAKEN:	DATE GIVEN TO TOWN CLERK:



OFFICERS

PRESIDENT

R. LANCE TERPENNY
CHRISTIANSBURG TOWN MANAGER

PRESIDENT-ELECT

JAMES P. COUNCILL III
FRANKLIN MAYOR

VICE PRESIDENT

ROSEMARY WILSON
VIRGINIA BEACH COUNCIL MEMBER

IMMEDIATE PAST PRESIDENT

MICHAEL J. POLYCHRONES
VIENNA COUNCIL MEMBER

EXECUTIVE DIRECTOR

R. MICHAEL AMYX

MAGAZINE

VIRGINIA TOWN & CITY

March 16, 2010

To: Key Officials of Full Member Local Governments
Council and Board Clerks of Full Member Local Governments

From: R. Michael Amyx, Executive Director

Subject: 2010 VML Policy Committee Nominations

The Virginia Municipal League is now accepting nominations for its 2010 policy committees. A description of the policy committee process is attached, along with a nomination form. **Please complete the enclosed form and return it to VML by April 23. If your community has an election in May, please return this form by the requested date even if you must revise it later.** We rely on the policy committee nominations to select steering committee members, so if we do not receive your locality's response, it may preclude your officials from serving on a steering committee.

Please observe the following guidelines when making your policy nominations:

- Only full-member local governments may participate.
- You may nominate two individuals to a committee; if two are nominated, at least one nominee must be a governing body member.
- **Only members of a council or board of supervisors and appointed officials (i.e., employees of the local government) are eligible to serve.**
- **No individual may serve on more than one committee.**
- The chief administrative officer or mayor/board chairman must sign the nomination form.
- **Please return nomination forms by April 23.**

Policy committee meetings are tentatively scheduled to meet at the Greater Richmond Convention Center in July (date to be announced). We will forward information about meeting times and rooms as soon as they are confirmed. The steering committees will meet in the weeks prior to the policy committee meetings to conduct a preliminary review of the policy statement and develop an agenda for the July meeting, including any issues that VML's Legislative

P.O. Box 12164
RICHMOND, VIRGINIA 23241

13 EAST FRANKLIN STREET
RICHMOND, VIRGINIA 23219

804/649-8471
FAX 804/343-3758
e-mail@vml.org
www.vml.org

Committee asks the policy committee to discuss. Policy committee recommendations that emerge from the July meeting will be forwarded to the Legislative Committee for consideration at its September meeting.

VML President Lance Terpenny will appoint the steering committee members after consulting with the committee chairs.

Please call Janet Areson at 804/523-8522 if you have any questions about the appointment process.

VML 2010 Policy Committee Nominations

Please return this form by **April 23** to Joni Terry at VML, P.O. Box 12164, Richmond, VA 23241; Fax 804/343-3758; email: jterry@vml.org

Community & Economic Development

Name & Title: _____

Name & Title: _____

Environmental Quality

Name & Title: _____

Name & Title: _____

Finance

Name & Title: _____

Name & Title: _____

General Laws

Name & Title: _____

Name & Title: _____

Human Development & Education

Name & Title: _____

Name & Title: _____

Transportation

Name & Title: _____

Name & Title: _____

Signed: _____ Locality: _____
(Mayor/Chair, or Manager/Administrator)

Understanding VML's Legislative and Policy Committee Process

Each year the Virginia Municipal League develops two separate documents -- a legislative program and a compilation of policy statements -- through a process that involves the Legislative Committee and six separate policy committees. The Legislative Committee is responsible for developing the legislative program, but it may also rely on input from the policy committees to do so. The policy committees develop broad policy statements, in addition to submitting specific legislative recommendations for consideration by the Legislative Committee. Each policy committee has a smaller steering committee comprised of policy committee members. The steering committees guide and assist in the work of the policy committees.

Legislative Committee

What is the role of the Legislative Committee?

The Legislative Committee is responsible for considering and reporting on existing or proposed state and federal legislation or regulations, and urging the enactment or amendment of, or opposition to, such legislation or regulations.

How is the Legislative Committee appointed?

VML's Constitution spells out the composition of the Legislative Committee. The committee consists of 24 people holding elective or appointed positions, all appointed by VML's President. Of the 24 members, 12 must be representatives of cities and urban counties with populations in excess of 35,000, 6 must be representatives of cities and urban counties with populations of 35,000 or less, and 6 must represent towns.

What is included in VML's Legislative Program?

The legislative program adopted by the Legislative Committee reflects specific legislative objectives that VML hopes to achieve during the upcoming legislative session. It is subject to the approval of VML's membership at the annual conference.

What is the relationship between the legislative committee and VML's policy committees?

The Legislative Committee meets prior to the steering and policy committees to identify issues that it would like the committees to consider for potential inclusion in the league's legislative program. It meets again after the policy committees have met to consider their recommendations.

Policy Committees

What is the role of the policy committees?

Policy committees receive briefings on statewide issues identified by the steering committee, consider possible changes to the policy statement, and develop legislative recommendations for the Legislative Committee to consider.

How are policy committees appointed?

Policy committee membership consists of elected and appointed officials of full-member local governments. Nomination letters are sent in the spring to each locality, and each local government determines which of its officials will be nominated for each of the six policy committees. Each local government may nominate up to two people per policy committee, at least one of whom must be an elected official.

What are the benefits of serving on a policy committee?

VML policy committees offer members an opportunity to learn about current and emerging statewide issues that affect local governments, to develop through policy statements the broad philosophical framework that guides the league, and to network with local officials with similar policy interests.