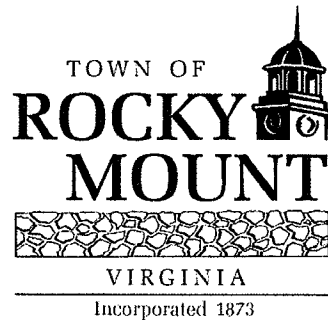


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TOWN COUNCIL  
Steven C. Angle, *Mayor*

Posey W. Dillon  
Jerry W. Greer, Sr.  
John H. Lester

Roger M. Seale  
Robert W. Strickler  
Gregory B. Walker

C. James Ervin, *Town Manager*  
Matthew C. Hankins, *Assistant Town Manager*  
& *Community Development Director*

## MEMORANDUM

To: Mayor Angle & Members of Town Council  
C. James Ervin, Town Manager

From: Matthew C. Hankins  
Community Development Director and Assistant Town Manager *MCH*

Date: May 4, 2010

Re: Change Order, Uptown Project

Gentlemen:

On the second day of construction at the Uptown Revitalization Project, the contractor was working to install stormwater drain pipe near the hospital when employees uncovered an unmarked conduit box. Century Link had not marked its fiber box, and we are fortunate that the box and the fiber were unharmed.

It did require a minor change to the project, including reconfiguration of the type of pipe needed to carry the stormwater and concrete work to protect the stormwater drain and the conduit box.

I authorized the change order to allow work to proceed. This change order amount is \$7,238.50, primarily because of the price of ductile iron pipe and concrete work.

Virginia Carolina Paving's contract amount now stands at \$1,790,596.19.