

## MONTHLY STAFF REPORT

<b>DATE:</b>	June 1, 2010
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Katie McElroy, Executive Director
<b>DEPARTMENT:</b>	Community Partnership for Revitalization
<b>MONTH:</b>	May 2010

The attached May 2010 monthly report outlines the meetings and activities I have participated in during the month of May. In addition to these meetings, I have worked on various projects including editing the CPR by-laws, the '5 on Us' local retail stimulus program, website redevelopment, Uptown revitalization, hosting the Pigg River Ramble, and the 'History in Bloom' home tour.

Attachment(s): Yes

Katie McElroy  
Community Partnership for Revitalization  
Town Council Report  
May 2010

**May 4-** Attended and participated in the bi-monthly department head meeting

**May 5-** Attended Uptown Management meeting

**May 7-** Held planning meeting with partners of the Pigg River Ramble; Attended bi-monthly meeting with James Ervin

**May 10-** Attended town budget meeting

**May 11-** Held planning meeting for the Pigg River Ramble

**May 13-** Assisted in preparations for Footlights of the Blue Ridge

**May 14-** Appeared on Cable 12 to discuss upcoming CPR events including the Pigg River Ramble Weekend, the History in Bloom Home Tour and the '5 on Us' retail coupon program; Assisted Al Flora with hosting and completed registration for the Blackwater Blackout; finalized registration packets for the Pigg River Ramble

**May 15-** Hosted the 9<sup>th</sup> Annual Pigg River Ramble

**May 16 –** Hosted the Blackwater Breakfast

**May 18-** Attended and participated in the bi-monthly department head meeting

**May 19-** Attended Uptown Management meeting

**May 21 –**Submitted grant application to Virginia Main Street; Submitted Franklin County asset forms to the Southwest Virginia Heritage Commission

**May 22-23-** Hosted the 'History In Bloom' Home Tour

**May 25-** Held follow-up Pigg River Ramble meeting with partners; Visited Uptown property owners with Doug Meredith, uptown program manager, to discuss the façade program

**May 26-** Attended the Southwest Virginia Downtown Interchange meeting in Abingdon