

**MAYOR & COUNCIL  
ACCT. 01-1101**

The Town Council of Rocky Mount is the legislative policy making body of the Town government. The Council is composed of six members, elected at large, every two years in four year staggered terms. The Mayor is the chief presiding officer of Town Council and is elected separately by the citizens, and serves a term of four years.

The responsibilities of the Town Council include:

- Enacting ordinances, resolutions and orders necessary for the proper governing of the Town's affairs;
- Reviews and adopts the annual budget;
- Appoints citizens to serve on various boards and commissions and reviews and decides on recommendations from these bodies;
- Appoints a Town Manager, Town Attorney, Town Clerk and Fire Marshall to serve at the pleasure of Council;
- Establishes policies and procedures to promote the general welfare of the Town and the health and safety of its residents;
- Represents the Town at official functions; and
- Other duties and responsibilities as authorized in the Town Charter and Code.

The Rocky Mount Town Council currently meets the second Monday of each month at 7:00 p.m. in public session, although the dates and time for regularly monthly meetings may be changed by resolution annually during the first meeting in July. The Council may choose to hold formal work sessions or special meetings as it deems necessary at other times during the month with adequate public notification.

Funds are allocated for pay of Council members for regular monthly meetings and special meetings as needed. Current rates for members are:

	Mayor	Council
Regular Monthly Meetings	\$450	\$250
Special Council Meetings	75	75
Special Planning Retreat	450	250
Initial Budget Work Session	450	250
Follow-up Budget Work Sessions	75	75
WPPDC Meetings **	50	50
Committee Meetings	0	0
Training Seminars/Conferences	50	50

\*\* Includes citizen representative to WPPDC

Travel and training includes member attendance at various professional development seminars, including the Virginia Municipal League annual conference, VML Newly Elected Officials bi-annual conference, VML Town Section meetings, an annual strategic planning retreat, Virginia Association of Municipal Clerks meetings and training seminars (for Town Clerk only) and

miscellaneous professional development opportunities. The Virginia Municipal League offers a Certified Local Elected Official Program that any member of Council may participate in. This program requires 40 hours every two years of in-service training that can be obtained by attending various activities sponsored by VML or partner organizations. Funds are also budgeted for expenses for the Town Clerk, including a \$150 per month stipend and office supplies.

**Budget Detail:**

**1005 - Wages - Elected Officials** – Council members are paid a monthly stipend regardless of attendance to regular meeting, but only paid for attendance to other meetings.

**2005 – Medical/Dental Insurance** – Council members may opt to be included in the group medical and dental insurance offered to regular employees.

**3000 – Contractual Services** – Fees for VML legal services, portion of maintenance agreement on copier and Town Clerk's printer.

**3600 - Advertising** - Advertisement of various public hearings and annual proposed budget.

**5500 - Travel & Training** - Funds for members to attend various training opportunities and annual Virginia Municipal League Conference. Funds are provided for the Town Clerk to attend the annual Municipal Clerks conference.

**5502 - Stipends** - Payment to citizen representative and Council members to West Piedmont Planning District Commission.

**5650 - Professional Dues & Memberships** – Membership in Virginia Municipal League, West Piedmont Planning District Commission, Roanoke Valley-Alleghany Regional Planning Commission, Virginia Institute of Government, and Virginia Municipal Clerks Association.

**5800 - Miscellaneous Community Outreach** - Funds for various acknowledgments including illnesses, funerals, and employment milestones like years of service events and retirements.

**New Needs / Requests:**

No specific special requests in FY 2010.

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	FY 04 Actual	FY 05 Actual	FY 06 Actual	FY 07 Actual	FY 08 Actual	FY 09 Budget	FY 09 Estimated	FY 10 Proposed	Increase/ (Decrease)
1004 Wages - Contractual	2,350	2,550	2,550	2,700	2,100	2,500	2,250	2,500	0
1005 Wages - Elected Officials	33,910	34,125	32,925	34,175	29,475	32,450	32,782	32,100	(350)
2001 FICA	2,867	2,836	2,766	3,243	2,912	2,674	2,652	2,619	(54)
2002 Retirement/Life Insurance	411	446	446	474	555	440	399	440	0
2005 Medical/Dental Insurance	572	18,685	17,797	15,243	18,504	22,005	23,117	25,818	3,813
2011 Workers' Compensation Insurance	0	0	0	0	0	0	0	0	0
3000 Contractual Services	5,330	288	3,425	17,269	7,914	5,000	5,096	3,937	(1,063)
3600 Advertising	1,689	2,657	2,216	4,662	2,592	3,000	3,323	1,000	(2,000)
3700 Printing & Binding	389	7,770	0	196	703	200	274	200	0
3800 Postage & Delivery Services	229	56	276	563	434	300	170	200	(100)
5200 Communications	82	42	0	57	168	300	0	0	(300)
5500 Travel & Training/Education	3,863	5,660	5,829	3,439	5,369	6,200	7,553	5,580	(620)
5501 Meeting Expenses	245	213	433	460	330	250	0	0	(250)
5502 Stipends	1,000	600	875	700	1,050	1,500	650	1,000	(500)
5600 Contributions to Other Entities	0	2,491	0	0	0	0	0	0	0
5650 Dues & Professional Memberships	4,485	4,550	4,778	5,250	8,630	9,200	7,875	7,982	(1,218)
5700 Books & Subscriptions	32	0	0	56	0	0	42	0	0
5800 Miscellaneous community outreach	4,024	2,543	1,756	3,518	11,184	10,000	8,710	9,250	(750)
6001 Office Supplies	2,373	2,460	1,537	1,683	2,014	1,500	2,071	1,650	150
7000 Capital Outlays	598	1,021	149	0	1,480	0	0	0	0
7002 Furniture & Fixtures	0	0	0	407	0	0	200	0	0
7003 Data Processing Equipment	0	0	0	931	0	0	0	0	0
<b>TOTAL</b>	<b>64,448</b>	<b>88,992</b>	<b>77,759</b>	<b>95,025</b>	<b>95,413</b>	<b>97,519</b>	<b>97,167</b>	<b>94,276</b>	<b>(3,242)</b>

-3.32%