

**MUNICIPAL BUILDING MAINTENANCE
ACCT. 01-4304**

This account includes the cost of custodial and maintenance work on the Rocky Mount Municipal Building and grounds. Cleaning services are performed by a part-time custodian and a contracted cleaning service. Services of the Public Works Department are used in the maintenance of the grounds and minor repair work on the Municipal Building.

The Town completed a major renovation to the building in 2006; the first since it was built in 1975.

Budget Detail:

1002 - Wages - Part time - Currently the building is cleaned nightly by a custodian on a part-time basis. Upon his retirement, the Town may want to consider either creating a full-time position to provide custodial services to the Municipal Building and a number of other publicly owned facilities or contracting with an outside firm to provide daily cleaning.

3000 – Contractual Services – Costs are for twice weekly cleaning, security system maintenance, HVAC maintenance, pest control services, web-site maintenance, weekly plant maintenance, and various indoor maintenance projects as needed.

New Needs/Requests:

No specific special request for FY 2010.

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4304 MAINTENANCE**

	FY 04 Actual	FY 05 Actual	FY 06 Actual	FY 07 Actual	FY 08 Actual	FY 09 Budget	FY 09 Estimated	FY 10 Proposed	Increase/ (Decrease)
1001 Wages - Full Time	3,456	1,793	3,661	5,671	1,865	0	383	0	0
1002 Wages - Part Time	12,968	13,746	14,342	14,908	15,696	16,814	16,814	16,814	0
1003 Wages - Overtime	5	0	0	0	0	0	0	0	0
2001 FICA	1,245	1,183	1,371	1,570	1,342	1,286	1,316	1,316	30
2002 Retirement/Life Insurance	569	291	639	927	332	0	181	0	0
2003 Deferred Comp Match	0	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	649	378	839	1,244	377	0	256	0	0
2011 Workers' Compensation Insurance	482	847	739	736	102	380	117	119	(261)
3000 Contractual Services	1,935	915	4,541	14,340	22,195	24,600	25,015	25,000	400
3300 Repairs & Maintenance	612	714	1,218	428	189	500	2,678	500	0
3600 Advertising	0	0	0	766	0	0	0	0	0
5100 Utilities	13,186	11,200	12,078	19,681	11,767	14,500	19,092	16,000	1,500
5200 Communications	0	0	478	0	0	0	0	0	0
5800 Miscellaneous	274	662	2,945	40	42	0	0	0	0
6002 Materials and Supplies	174	845	1,235	437	2,125	600	691	600	0
6003 Agricultural Supplies	314	82	0	116	188	60	0	50	(10)
6005 Janitorial Supplies	889	379	2,281	509	576	1,000	460	550	(450)
6014 Chemicals & Materials	150	0	367	0	0	0	0	0	0
7000 Capital Outlays	2,337	0	0	0	0	0	0	0	0
7002 Furniture & Fixtures	21,437	0	398	1,993	259	0	354	0	0
7003 Data Processing / Technology Improvements	0	0	0	0	7,750	4,000	2,733	0	(4,000)
8000 Rental of Building	0	0	0	0	0	0	0	0	0
TOTAL	60,680	33,035	47,134	63,366	64,804	63,740	70,090	60,949	(2,791)

-4.38%