

# ZONING PERMIT APPLICATION

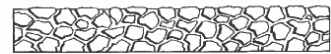
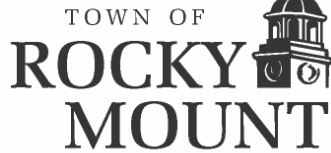
## APPLICANT INFORMATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: (     ) \_\_\_\_\_

PERMIT FILE No.: \_\_\_\_\_



VIRGINIA

Incorporated 1873

## NATURE OF PROJECT (PLEASE PROVIDE A BRIEF DESCRIPTION OF THE PROJECT)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## PROPERTY OWNER & PROPERTY INFORMATION

PROPERTY OWNER NAME: \_\_\_\_\_  
(IF DIFFERENT FROM APPLICANT)

MAILING ADDRESS: \_\_\_\_\_

BUILDING LOT ADDRESS: \_\_\_\_\_

TAX MAP & PARCEL NUMBER: \_\_\_\_\_

CURRENT ZONING: R-1 R-2 R-3 RA RB POS C-1 C-2 CBD GB  
RPUD M-1 M-2 ENTERPRISE ZONE

CURRENT LAND USE: VACANT AGRICULTURAL RESIDENTIAL COMMERCIAL INDUSTRIAL

LOT DIMENSIONS (FT.) \_\_\_\_\_ LOT AREA (SQ.FT.) \_\_\_\_\_

GRADING REQUIRED? YES NO IF YES, AMOUNT OF LAND DISTURBED (SQ.FT.)? \_\_\_\_\_

IS ANY PORTION OF LOT IN FLOOD PLAIN OR FLOODWAY? YES NO

HOW MANY FEET DOES THE LOT ABUT OR FRONT ALONG A PUBLIC STREET? \_\_\_\_\_

## SETBACK INFORMATION (FOR NEW BUILDINGS OR ADDITIONS TO BUILDINGS ONLY)

DISTANCE OF THE BUILDING (FT.):

IN THE FRONT, FROM THE STREET RIGHT-OF-WAY? \_\_\_\_\_

IN THE FRONT, FROM THE FRONT PROPERTY LINE? \_\_\_\_\_

ON THE RIGHT SIDE, FROM THE RIGHT PROPERTY LINE? \_\_\_\_\_

ON THE LEFT SIDE, FROM THE LEFT PROPERTY LINE? \_\_\_\_\_

IN THE REAR, FROM THE REAR PROPERTY LINE? \_\_\_\_\_

IS THE PROPERTY ON A CORNER LOT? YES NO IF YES, WHICH SIDE? \_\_\_\_\_

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## BUILDING AND PARKING INFORMATION

IMPROVEMENT TYPE: NEW BUILDING ADDITION ALTERATION PARKING LOT

NEW OCCUPANT OTHER

PROPOSED USE OF THE BUILDING? \_\_\_\_\_

DIMENSIONS OF THE STRUCTURE: \_\_\_\_\_ FT. X \_\_\_\_\_ FT. TOTAL AREA (SQ.FT.): \_\_\_\_\_

NUMBER OF STORIES: \_\_\_\_\_ BUILDING HEIGHT (FT.): \_\_\_\_\_

NUMBER OF PARKING SPACES: (ENCLOSED) \_\_\_\_\_ (OUTDOORS) \_\_\_\_\_

CURB CUT REQUIRED FOR DRIVEWAY OR PARKING AREA? YES NO

TYPE OF PARKING AREA PAVEMENT: ASPHALT CONCRETE PLANT MIX GRAVEL BRICK

OTHER

EXPECTED PROJECT COMPLETION DATE: \_\_\_\_\_

ESTIMATED COST OF THE PROJECT: \_\_\_\_\_

## CONTRACTOR INFORMATION

NAME/COMPANY: \_\_\_\_\_ STATE LICENSE No.: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

**PLEASE NOTE THAT ALL CONTRACTORS MUST OBTAIN A BUSINESS LICENSE FROM THE TOWN FINANCE OFFICE BEFORE ANY CONSTRUCTION TAKES PLACE. ALL LICENSES ARE VAILD FOR ONE YEAR.**

## APPLICANT CERTIFICATION

*BY SIGNING BELOW, I CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE TO THE BEST OF MY KNOWLEDGE.*

\_\_\_\_\_  
APPLICANT SIGNATURE DATE

## OWNER CERTIFICATION

*BY SIGNING BELOW, I CERTIFY THAT I AM AWARE OF THIS ZONING PERMIT APPLICATION AND I CONSENT TO THE IMPROVEMENT AND/OR PROPOSED USE AS STATED ON THE APPLICATION.*

\_\_\_\_\_  
OWNER SIGNATURE DATE

### FOR COMMUNITY DEVELOPMENT OFFICE USE ONLY

IS A SITE PLAN REQUIRED? YES NO IS AN E & S PERMIT REQUIRED? YES NO

IS A TOWN OCCUPANCY PERMIT OR SITE INSPECTION PERMIT REQUIRED FOR THIS PROJECT? YES NO

DOES THIS APPLICATION MEET ALL THE REQUIREMENTS AND REGULATIONS OF THE TOWN OF ROCKY MOUNT ZONING & DEVELOPMENT ORDINANCE? YES NO IF NO, WHICH SECTION(S) IS IN VIOLATION? \_\_\_\_\_

APPLICATION IS: APPROVED DENIED

PERMIT FILE NO: \_\_\_\_\_

FEE AMOUNT: \_\_\_\_\_ CASH CHECK WAIVED - EZ

PERMIT EXPIRATION DATE: \_\_\_\_\_

\_\_\_\_\_  
ZONING ADMINISTRATOR SIGNATURE DATE