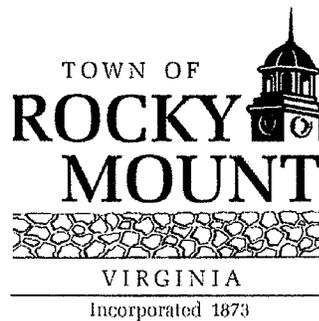


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TOWN COUNCIL
Steven C. Angle, *Mayor*
Gregory B. Walker, *Vice Mayor*
Bobby M. Cundiff Bobby L. Moyer
Jerry W. Greer, Sr. Robert W. Strickler
P. Ann Love

C. James Ervin
Town Manager

March 30, 2012

Honorable Mayor Steven Angle
& Members of Town Council
Town of Rocky Mount, Virginia

Dear Mayor and Council Members:

We are presenting the Fiscal Year 2013 proposed budget for the Town of Rocky Mount for your review and consideration, along with the 5-year Capital Improvement Plan. The CIP for fiscal years 2013 – 2017 is intended to provide a long-term look at capital needs and sources available to pay for them.

The local economy continues to show signs of improvement. However, the State of Virginia continues to take revenues away from local governments to balance the State's budget. The changes in VRS that requires the employee to pay 5% of their retirement but be made whole from a salary standpoint will actually cost the Town over \$30,000 to implement by the time the Town accounts for its share of taxes on the new rates. The expected service level remains constant while the funds available to provide these services are decreasing, causing additional financial hardship for the Town.

Over the past four fiscal years, the Town has reduced most optional expenditures that were not funded at least in part by grants or were part of a previously committed project. The vast majority of the services the Town provides its citizens are staff centric – it takes man hours to keep the streets in good repair, mow the right-of-ways, and provide top-notch curbside refuse collection and policing. For the past three years, significant positions have been vacant and the remaining staff have pitched in and continued to deliver excellent service. At the end of this budget year, staff will have gone without a pay increase for four years. The proposed budget includes a 2.5% cost of living adjustment for employees but omits the annual holiday bonuses. Inflation rose over 9% inflation during this period and your employees' purchasing power has been severely eroded.

The refuse collection, water distribution, and wastewater collection services continue to show operational deficits. The Town typically transfers over half a million dollars a year from the tax supported General Fund to the user fee supported Utility Fund in order to keep the fund in balance. Ideally, the Town's utility rates should pay for the operational services provided and generate enough revenue for capital maintenance. The continued non-support of capital maintenance will eventually lead to unreliable utility infrastructure and higher water loss ratios.

The Utility Fund operated at a loss of \$158,122 in fiscal year 2009 and a loss of \$396,065 in fiscal year 2010. There is a small surplus of \$64,658 in fiscal year 2011 due to a drastic decrease in capital expenses in the fund. The Utility Fund is projected to show a \$138,336 loss for fiscal year 2012. There are no user fee adjustments proposed in the fiscal year 2013 budget per Council discussion. Rate increases will be proposed again in November of 2012.

Given that the Town's utility operation extends well outside of the Town, a consistent subsidy to the utility fund through tax dollars places an unfair allocation of the cost on the tax payer rather than the consumer. In the long run, utility rates should be set based on the cost of service model with a modest return on the investment that can be invested in capital.

The Water Plant and Wastewater Treatment Plant have outlined \$2,754,847 in capital needs over the next five years. The proposed budget sets aside \$64,229 for capital spending in the Utility Fund for FY2013, a necessary but unsustainable level of capital expense.

Capital items in the Utility fund include:

- \$17,000 to replace a 2001 pick-up used for meter reading
- \$15,729 to replace 2 dry chemical feeders
- \$10,000 to rehabilitate the flash mixer and motor
- \$21,500 to replace a 1994 pick-up at the Wastewater Treatment Plant

Over the past twenty years, the Town's fund balance has decreased by approximately ten million dollars. This represents a structural tendency toward deficit spending that must be addressed. A balanced fiscal policy is required such that expenses and revenues consistently match. As we tackle large, long-term projects such as a new public safety building, multi-million dollar extensions of our utility system, industrial site acquisition and development, and essential safety improvements to our streets and facilities, we must see that the revenue for those expenditures are developed in tandem.

The General Fund includes some capital expenditures in the proposed budget, some of these are:

- \$25,000 to replace a 2002 vehicle used by Planning, Finance and other departments
- \$10,000 for 2 mobile data terminals in the Police Department
- \$12,000 for 1 in-car video system in the Police Department
- \$5,000 for a surveillance camera system in the Emergency Services Building for the Police Department
- \$7,400 for the Town's one-half share to improve the impound lot for the Police Department
- \$2,200 for 2 K-9 alert systems for the Police Department
- \$30,812 for the Town's share of Grassy Hill and Weaver Street guardrails with approved VDOT grant
- \$83,825 for the Town's share of sidewalks and a crosswalk on 40 East with approved VDOT grant
- \$275,000 for the Town's share of construction of the Performance Center downtown
- \$97,000 for the erosion control at Veterans' Memorial Park
- \$30,000 for the Town's share of the Pigg River Dam Safety Improvement project
- \$5,000 to replace park benches located downtown

In addition to the normal inflation that the Town has had to account for in fuel, supplies and medical costs, the Town's liability insurance is increasing by over \$25,000 annually. This is largely due to significant accidents, property loss, work place injuries and legal proceedings involving the Town.

The Town has focused on cutting costs and funding essential capital during the past three budgets. This budget focuses on our largest asset, our employees. The increases for VRS, salary, liability insurance and health insurance represent our most significant new investment of resources this year.

The following calendar will be used during the budget discussion and approval process:

Fri	3/30/12	Distribution of proposed FY 2013 Budget and FY 13 – 17 CIP
Mon	4/09/12	Presentation of proposed budget to Town Council
Mon	4/16/12	Budget Work Session #1 at 4:00 p.m.
Mon	5/07/12	Budget Work Session #2 at 4:00 p.m.
Tues	5/08/12	Planning Commission: public hearing on proposed FY 13 – 17 CIP
Mon	5/14/12	Public Hearing on proposed FY 2013 tax rate effect
Mon	6/04/12	Public Hearing on proposed FY 2013 budget & FY 13 – 17 CIP (special Council meeting)
Mon	6/11/12	Adoption of FY 2013 budget & FY 13 -17 CIP & Appropriation Resolution (regular Council meeting)

OVERVIEW: GENERAL FUND

Most services that Town citizens expect are tracked in the General Fund. These services include administration, public safety, public works, buildings and grounds, community development, and non-departmental costs such as debt service and interfund transfers. Revenues to fund these services include property taxes, other local taxes such as meals tax, cigarette taxes, business license taxes, fines, proceeds from investments like interest income, charges for selected services like garbage collection, and assistance from the state and federal governments.

REVENUES

In FY 2013, the General Fund revenues are projected to increase 3.6% from the FY 2012 budget.

Real estate property taxes, personal property taxes, and machinery and tools taxes are projected to increase. Due to the 9.1% decrease in real estate assessments, there is a proposed two cents increase in the real estate property tax rate to recover the lost property tax revenue. There is a proposed increase of \$78,803 or 10% from last year in budgeted general property taxes. No other tax rates or fees are proposed to change in this budget.

Other local taxes are projected to decrease 3% or \$70,433 due to a loss in State remittances to the Town for communications tax and a decrease in the projected cigarette tax revenue.

Business and Occupational Licenses show a 7% or \$35,606 increase.

Permits, Licenses, and Fees are showing a projected 79% increase or \$12,200 due to the addition of music venue collections.

Court and parking fines are showing a projected \$3,480 or 13% decrease due to the State reducing local fines remittances.

Proceeds from the Use of Assets are seeing a \$372,878 or 381% increase due to the estimated bond proceeds of \$275,000 to fund the Town's share of the construction of the performance

venue. Without the bond proceeds, a 26% increase, or \$20,280 would be projected. This is due to the estimated interest income holding steady (and above last year worst case projections). We do not predict that the rates are going up, but that the rates are remaining steady at historical lows.

Charges for services will see a 7% or \$6,546 increase mostly due to the successful passport processing program.

Non-Categorical Aid from the State is projected to decrease by 1% (\$754).

Categorical Aid from the State is projected to show a 3% (\$39,507) increase.

The Use of Fund Balance category is showing a .5%, or \$60,154 increase.

EXPENDITURES

General government administration in the general fund includes the accounts for the Mayor & Town Council, Town Manager, Town Attorney, Finance, and the Electoral Board. These accounts are projected to be \$643,621 and comprise 11% of the total FY 2013 General Fund proposed budget. General government administration is showing a 1% (\$4,948) increase from FY 2012.

Public safety includes the accounts for the Police Department and the Fire Department. There is a 7% increase (\$117,456) mostly due to several Police Department capital needs. Public safety comprises 31% of the total FY 2013 proposed budget.

Public Works makes up 23% of the FY 2013 proposed General Fund budget. There is a \$39,269 (3%) decrease from FY 2012 due to decreases in street maintenance (paving for Uptown project in FY 2012) and traffic control (the Lights for Life Opticom system was completed in FY 2012). Services included in this department are street lighting, traffic control, street maintenance, sidewalks, curbs, gutters, street cleaning, refuse collection, and snow removal. The vast majority of these expenses are reimbursed by the State's street maintenance program.

Buildings and grounds maintenance comprises 5% of the budget and is showing a 6% (\$17,990) decrease from the previous year. Most of the decrease is related to the exclusion of funds to continue various park projects.

Community Development makes up 12% of the total General Fund FY 2013 proposed budget and is showing a 78% or \$299,596 increase from FY 2012. The majority of the increase is due to the addition of the Performance Venue expenses. With the elimination of this, to show comparability with FY 2012, there is a \$16,656 or 4% increase which is mostly due to the staffing of the Community and Hospitality Center (the Depot) for FY 2013.

The non-departmental account in the General Fund includes the payment of 75% of liability and property insurance premiums, interfund transfers, debt service, and contributions to outside agencies. There is \$25,000 in contingency funds budgeted for FY 2013. The normal \$514,278 transfer to the Utility Fund to defray the debt service on the Wastewater Treatment Plant is fully funded. Other debt service funded from the General Fund includes the Emergency Services Building, the road extension of Old Fort Road, as well as the Public Works shop and the new central business district public parking lot development. Contributions to agencies remain at \$22,500. The non-departmental account is 18% of the General Fund budget in fiscal year 2013. The non-departmental category is seeing a 14% (\$164,812) decrease in FY 2013.

OVERVIEW: UTILITY FUND

REVENUES

The Utility Fund revenues are projected to be \$3,243,974 for FY 2013, which is an increase of 1.88% or \$59,722. The production and sale of water is expected to remain level with present consumption. The cost of producing water and treating sewer continues to climb, but all aspects of the Utility Fund have cut their discretionary expenses. Funds have been provided in the fiscal year 2013 budget to address two small capital needs at the Water Treatment Plant and to address the need of two vehicles in the fund. The Town of Rocky Mount delivers quality water and sewer services to our customers for below market rates. Sixty-seven percent (67%) of our water revenue comes from residential, commercial, and industrial customers living within the Town limits. Eighty percent (80%) of the gallons consumed are in-town. There was a small increase in FY 2008 (5 years ago) of 25 cents for water and 25 cents for sewer. The utility fund continues to be subsidized by the General Fund to pay the Wastewater Treatment Plant debt service.

Town staff continues to track water accountability on a monthly basis. Water accountability in FY 2007 was 80.10%, 85.90% in FY 2008, 84.95% in FY 2009, 83.56% in FY 2010, 82.10% in FY 2011, and is 76.75% so far in FY 2012.

Water use charges are projected to show a 3% (\$33,193) decrease for FY 2013, mostly due to a reduction in projected water connection fees. Wastewater use charges are projected to show a 9% (\$72,183) decrease for FY 2013, largely due to the reduction in projected sewer connection fees.

Miscellaneous revenue is made up of cell phone tower rent and a reimbursement of \$18,000 from the County School system for a sewer line to the High School cafeteria. There is a projected increase of 39% (\$17,920). Transfers from other funds are projected to show a 19% increase (\$88,178).

EXPENSES

Water treatment and distribution make up 27% of the utility fund budget. There is a projected (\$3,807) decrease in FY 2013.

Wastewater collection and treatment make up 16% of the utility fund budget. There is a projected (\$7,170) increase.

Water treatment, waste water treatment and water/wastewater collection departments have continually cut expenses.

Miscellaneous expenses include utility billing and non-departmental accounts. The Utility Fund's non-departmental expenses include 25% of total liability and property insurance premiums, debt service, and a \$30,000 contingency. Miscellaneous expenses make up 53% of the Utility Fund budget. This category is projected to see a 3% (\$56,359) increase.

OVERVIEW: CAPITAL PROJECTS AND 5-YEAR CIP

The 5-year capital improvement plan (CIP) is a tool for long-term financial planning to identify major equipment and infrastructure needs over the next 5 fiscal years. Only projects approved in year 1 need to be funded. Projects in years 2 through 5 do not demonstrate a commitment to funding but only that the projects are currently planned to occur during years 2 through 5.

Departments requested \$995,466 department requests for year 1 of the CIP (for fiscal year 2013). Of these requests, \$652,466 have been recommended for approval. Several major capital items and projects have continued to be postponed due to the limited funds available. Not maintaining the Town's infrastructure on an annual basis in order to remain financially secure will likely require a larger sum of funds in the future to upgrade and replace old technology and worn out equipment. The CIP schedule can be found under the "Capital Improvement Plan" section in this budget document. Relevant recommended projects for FY 2013 are also listed under each department's account in the budget document.

CONCLUSION

The Utility Fund has operated at a loss in eight of the last twelve years. There is a projected loss for FY 2012 as well. Below-cost utility rates and large unfunded projects have impacted the Town's fund balance. The consistent sale of utilities below cost prevents those utilities from meeting their capital needs, as well as drains resources from the General Fund that could be used for projects and investments that benefit the Town.

The State continues to reduce or claim local revenue and the Town's insurance costs are rising sharply.

This budget would be impossible without the guidance from the department heads during the preparation process. They continue to provide the highest quality service at the lowest cost to taxpayers. They inspire their employees to continue to provide dedicated service to the Town's citizens and customers. Hard decisions were made to balance the desired level of service with the ability to fund them.

This budget would also have been impossible without the guidance and assistance of Town Council. They provided a unified course of direction for the Town of Rocky Mount and a consistent vision for the development of this budget.

Sincerely,



C. James Ervin
Town Manager



Linda Woody
Finance Director

TOWN OF ROCKY MOUNT, VIRGINIA

FY 2013 PROPOSED BUDGET

TOWN COUNCIL

Steven C. Angle, Mayor
Gregory B. Walker, Vice-Mayor
Bobby M. Cundiff
Jerry W. Greer, Sr.
P. Ann Love
Bobby L. Moyer
Robert W. Strickler

STAFF

C. James Ervin, Town Manager
Matthew C. Hankins, Assistant Town Manager
Linda P. Woody, Finance Director
Patricia H. Keatts, Town Clerk

GENERAL FUND

GENERAL FUND REVENUES										Increase/ (Decrease) Budget
1100 General Property Taxes										
	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed			
0101	486,756	525,199	521,856	544,288	545,272	540,491	602,619	57,347		
0102	8,168	2,205	16,422	21,026	2,500	18,278	10,000	7,500		
0201	22,290	26,141	28,435	26,467	25,078	26,405	25,822	744		
0203	0	122	0	0	0	655	0	0		
0301	139,164	141,878	117,617	139,684	133,179	137,961	137,103	3,924		
0302	1,134	1,039	6,973	871	500	959	500	0		
0401	93,544	103,044	107,732	103,451	85,175	105,036	92,733	7,568		
0601	8,415	271	4,061	4,223	1,000	3,721	2,730	1,730		
0602	192	715	2,105	1,713	500	2,177	500	0		
Total General Property Taxes	759,662	800,614	805,202	841,723	793,204	835,683	872,007	78,803		

1200 Other Local Taxes									
	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed		
0101	179,058	161,848	170,017	162,650	157,495	163,007	164,637	7,142	
0102	1,088,708	1,067,276	1,054,818	1,090,416	1,030,125	1,058,587	1,079,759	49,634	
0201	336,159	334,567	327,750	330,044	332,100	323,906	332,100	0	
0205	1,775	0	0	0	0	0	0	0	
0208	221,926	208,528	201,828	206,836	197,880	184,355	180,668	(17,212)	
0401	0	0	0	0	0	0	0	0	
0501	97,959	94,061	89,619	86,874	89,470	87,857	87,310	(2,160)	
0601	227,005	219,726	207,793	215,996	202,320	206,368	203,877	1,557	
0603	3,279	6,692	2,115	2,381	750	2,771	1,200	450	
0604	545	1,798	350	1,135	200	1,552	650	450	
0701	103,205	83,114	84,890	89,232	84,890	86,322	84,596	(294)	
0702	0	0	0	0	250,000	127,680	140,000	(110,000)	
Total Other Local Taxes	2,259,618	2,177,610	2,139,181	2,185,564	2,345,230	2,242,405	2,274,797	(70,433)	

1250 Business & Occupational Licenses									
	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed		
0302	285,496	288,220	259,347	275,700	253,157	255,000	257,550	4,393	
0303	124,650	141,001	138,668	141,089	119,101	138,000	139,380	20,279	
0304	18,071	19,332	21,598	13,728	14,019	10,000	11,000	(3,019)	
0305	117,037	120,860	113,429	116,052	95,845	112,000	110,120	14,275	
0306	550	775	550	925	500	500	500	0	
0307	1,528	3,637	4,776	3,644	800	9,820	1,000	200	
0308	207	244	609	202	200	200	200	0	
0309	6,489	6,489	13,091	5,233	6,400	6,400	6,400	0	
0310	4,210	2,216	10,912	9,925	2,322	2,322	1,800	(522)	

GENERAL FUND REVENUES										Increase/ (Decrease)
Total Business & Occupational Licenses										Budget
	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed			
	558,239	582,774	563,079	566,498	492,344	534,242	527,950			35,606

1300 Permits, Licenses & Fees

0327	20	40	40	140	0	20	0			0
0501	2,505	1,826	2,635	2,590	1,900	2,660	2,600			700
0502	0	3,722	3,491	5,920	6,000	4,085	5,500			(500)
0503	3,769	1,931	0	0	0	0	0			0
0505	0	0	0	0	0	0	10,000			10,000
1000	7,884	14,371	7,221	6,279	7,500	9,775	9,500			2,000
Total Permits, Licenses & Fees	14,178	21,890	13,387	14,929	15,400	16,540	27,600			12,200

1400 Fines & Forfeitures

0101	67,193	46,194	28,069	31,768	25,500	25,884	22,160			(3,340)
0102	1,230	482	640	495	390	255	250			(140)
Total Fines & Forfeitures	68,423	46,676	28,709	32,263	25,890	26,139	22,410			(3,480)

1500 Proceeds From the Use of Assets

0101	453,033	364,094	254,646	134,740	72,538	97,858	96,818			24,280
0105	900	780	680	826	640	760	640			0
0201	420	420	420	420	420	420	420			0
0206	0	0	0	0	0	441	0			0
0207	0	7,735	3,763	1,996	4,000	0	0			(4,000)
4051	0	0	0	1,641,638	0	0	275,000			275,000
Total Proceeds From the Use of Assets	454,353	373,028	259,509	1,779,620	77,598	99,479	372,878			295,280

1600 Charges for Service

0101	1,250	2,000	500	2,250	1,000	1,550	2,300			1,300
0400	1,740	1,920	3,990	4,290	2,500	3,440	3,400			900
0504	0	0	0	6,435	3,500	7,496	8,046			4,546
0704	1,577	1,330	1,159	1,568	1,500	1,398	1,300			(200)
0802	72,898	85,766	87,835	88,834	88,350	87,831	88,170			(180)
0804	260	530	390	260	300	230	230			(70)
4102	2,250	0	675	1,998	0	0	0			0
9901	0	280	291	332	0	1,091	0			0
9907	1,417	237	503	199	0	1,112	250			250
Total Charges for Service	81,392	92,062	95,343	105,866	97,150	104,148	103,696			6,546

GENERAL FUND REVENUES

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1800								
Miscellaneous Revenues								
0209 Insurance Recovery	0	0	0	447,775	0	0	0	0
3036 Transfer from Utility Fund	0	0	0	0	0	0	0	0
3038 Transfer from Cap Projects Fund	0	5,922	557	0	0	0	0	0
3304 Drug Asset Forfeiture	142	5,736	44	25	0	514	0	0
3305 Seized Funds	0	0	0	0	0	0	0	0
9903 Donations	0	1,002	270	(150)	0	0	0	0
9904 Merchandise Sales	0	0	30	0	0	0	0	0
9906 Misc. Penalties & Interest	0	0	0	0	0	0	0	0
9907 Misc. Other Revenue	3,981	5,123	1,302	558	0	893	500	500
4102 Curb & Gutter	0	0	0	0	0	0	0	0
4105 Recoveries	1,546	5,385	7,676	13,868	0	2,405	1,500	1,500
4120 Letter of Credit Forfeiture	0	0	0	250,000	250,000	0	0	(250,000)
5000 Unrealized Gain on Investments	71,423	(391,822)	(39,803)	184,761	0	0	0	0
9909 Workers Comp Reimbursement	0	4,399	8,454	44,857	500	14,207	0	(500)
9911 Donations - Police Special Account	1,000	2,000	1,500	50	0	0	0	0
9921 Donations - Parks	7,330	2,320	1,075	0	0	0	0	0
9923 Donations - Explorer Post	0	0	0	831	0	0	0	0
9925 Lights for Life Donations	0	0	0	275,375	0	340	0	0
9927 Donations - Police K-9 Unit	0	0	0	10,560	0	0	0	0
Total Miscellaneous Revenues	85,423	(359,935)	(18,895)	1,228,510	250,500	18,359	2,000	(248,500)

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
2200								
Non-Categorical Aid								
0101 ABC Profits	2,384	0	0	0	0	0	0	0
0102 Wine Tax	2,499	0	0	0	0	0	0	0
0103 Rolling Stock Tax	2,675	2,946	3,222	3,255	3,000	3,144	3,000	0
0104 Litter Grant	2,772	2,699	2,169	2,501	2,500	2,054	1,746	(754)
0107 Rental Tax	13	0	1,684	342	0	0	0	0
0108 Other Non-Categorical Aid	10,825	15,090	6,940	0	0	0	0	0
0110 Fire Program Funds	10,718	11,065	11,218	11,740	10,000	10,000	10,000	0
0315 PPTRA from the State	53,861	53,861	53,861	53,861	53,861	53,861	53,861	0
Total Non-Categorical Aid	85,747	85,661	79,094	71,698	69,361	69,059	68,607	(754)

GENERAL FUND REVENUES										Increase/ (Decrease)
2400	Categorical Aid	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Budget	Budget
0105	Drug Enforcement Grant	0	0	0	0	0	0	0	0	0
0106	VDOT Grant	0	0	185,080	0	0	0	0	0	0
0107	DMV/402 Grant	0	0	0	6,989	0	0	0	0	0
0108	Local Law Enforcement Block Grant (not 599)	3,383	1,720	0	4,421	0	0	0	0	0
0109	DMV Mini-Grants	0	9,647	15,724	0	0	19,110	0	0	0
0406	State Street Maintenance	1,025,546	1,063,633	1,068,947	1,117,402	1,117,402	1,191,111	1,191,111	73,709	0
0408	Volunteer Fire Dept.	30,000	30,150	30,250	30,100	30,000	29,455	30,000	0	0
0410	Law Enforcement Aid - 599 Funds	128,950	126,844	113,742	112,404	112,406	108,460	108,460	(3,946)	0
0411	Police Grant - Traffic Grant	0	0	0	0	0	0	0	0	0
0413	Regional Competitive Aid	0	0	0	0	0	0	0	0	0
0414	County Community Funds	0	0	0	0	0	0	0	0	0
0414	FEMA Grants	63,888	166,250	0	212,219	0	0	0	0	0
0415	Police Grants	0	0	16,149	11,245	0	0	0	0	0
0417	Virginia Commission of the Arts Grant	0	0	0	5,000	0	0	0	0	0
0418	School Resource Officer	0	60,510	45,384	44,754	59,888	0	0	(59,888)	0
0420	County Categorical Aid	0	1,837	20,981	0	0	0	0	0	0
0421	Dept Conservation & Recreation	0	0	0	30,893	0	83,555	0	0	0
0422	Other Categorical Aid - Schools	0	0	0	0	0	0	29,632	29,632	0
	Total Categorical Aid	1,251,767	1,460,591	1,496,257	1,575,427	1,319,696	1,431,691	1,359,203		39,507

4100	Use of Fund Balance	9999	9999	9999	9999						
9999	Cash Carry Forward	0	0	0	0	0	0	0	0	0	0
9999	Appropriated Fund Balance	0	0	180,761	0	116,846	100,000	0	0	(116,846)	0
9999	Appropriated Fund Balance	0	0	0	0	0	0	0	0	0	0
9999	Appropriated Fund Balance	0	0	0	0	0	0	0	0	0	0
9999	Appr Fund Bal for Con Cap /util fund needs	0	0	0	0	0	0	0	0	0	0
9999	Appr Fund Bal/Cash Carry Frwd (parks)	0	0	0	0	0	0	127,000	127,000	0	0
9999	Appr Fund Bal/Cash Carry Frwd (sidewalks)	0	0	0	0	0	0	50,000	50,000	0	0
	Total Use of Fund Balance	0	0	180,761	0	116,846	100,000	177,000		60,154	
	TOTAL GENERAL FUND REVENUES	5,618,803	5,280,971	5,641,627	8,402,096	5,603,219	5,477,745	5,808,148		204,929	

3.66%

GENERAL FUND EXPENDITURES

Increase/
(Decrease)
Budget

Account Description	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
<u>General Government Administration</u>								
1101 Mayor & Council	95,413	104,611	88,702	89,625	105,481	96,031	75,300	(30,180)
1202 Town Manager	167,673	185,831	180,777	179,282	179,327	179,150	193,327	14,000
1204 Town Attorney	26,173	34,501	28,391	30,133	39,190	55,513	45,053	5,863
1213 Finance	273,217	258,618	277,023	282,502	311,675	310,946	329,941	18,266
1301 Electoral Board	3,793	0	2,763	0	3,000	3,000	0	(3,000)
Total General Government Adminin.	566,269	583,562	577,656	581,542	638,673	644,639	643,621	4,948
<u>Public Safety</u>								
3101 Police Department	1,382,965	1,499,110	1,373,460	1,507,741	1,596,117	1,706,718	1,711,746	115,629
3202 Volunteer Fire Department	197,212	382,051	93,606	732,040	102,829	103,682	104,656	1,827
Total Public Safety	1,580,177	1,881,161	1,467,066	2,239,780	1,698,947	1,810,400	1,816,402	117,456
<u>Public Works</u>								
4100 Public Works Administration	13,189	16,091	16,511	17,150	17,156	17,707	18,915	1,759
4104 Street Lighting	85,570	93,200	105,782	101,483	91,150	94,864	93,150	2,000
4107 Parking and Traffic Control	135,144	118,524	163,407	269,882	78,390	271,179	59,554	(18,836)
4108 Street Maintenance	639,011	743,265	1,567,092	572,454	911,417	1,318,579	833,613	(77,804)
4109 Sidewalk, Curb & Gutters	16,366	8,263	28,231	9,717	73,692	11,886	131,661	57,969
4202 Street Cleaning	17,539	19,698	23,685	16,243	16,818	24,692	16,534	(284)
4203 Refuse Collection	119,288	129,964	131,347	117,670	154,218	144,738	150,582	(3,636)
4204 Snow Removal	6,664	10,689	65,294	18,931	25,350	5,414	24,914	(436)
Total Public Works	1,032,771	1,139,694	2,101,349	1,123,529	1,368,191	1,889,058	1,328,922	(39,269)
<u>Buildings & Grounds</u>								
4304 Municipal Building Maintenance	64,804	68,700	70,968	76,397	63,097	66,259	62,700	(397)
4305 Emergency Services Bldg. Maint.	52,233	49,618	67,274	95,518	58,350	54,270	56,020	(2,330)
4306 Public Works Complex Maintenance	26,041	15,431	17,393	13,393	19,060	14,751	16,850	(2,210)
4307 Cemetery Maintenance	13,680	12,724	12,635	18,134	16,293	20,261	15,734	(559)
4308 Parks & Playground Maintenance	24,076	58,006	63,148	89,526	163,488	62,018	155,994	(12,494)
Total Buildings & Grounds	180,833	204,479	231,418	292,967	320,288	217,559	307,298	(17,990)

GENERAL FUND EXPENDITURES										Increase/ (Decrease)
	FY 08	FY 09	FY 10	FY 11	FY 12	FY 12	FY 12	FY 13		Budget
	Actual	Actual	Actual	Actual	Budget	Estimated	Proposed			Budget
Community Development										
8101 Planning & Zoning	137,611	151,105	98,271	78,743	122,353	102,438	121,927			(426)
8102 Economic & Community Development	149,692	169,209	174,631	149,818	189,073	177,645	211,851			22,778
8103 Citizens' Square	7,518	15,672	13,262	10,490	15,400	18,346	14,400			(1,000)
8104 Community & Hospitality Center	24,250	35,425	15,833	14,074	17,150	19,582	31,703			14,553
8105 Main Street Program	0	6,459	60,077	15,487	0	0	0			0
8106 Passport Services Expenses	0	0	0	3,282	1,050	1,390	1,800			750
8108 Music Venue	0	0	0	0	0	251,659	282,940			282,940
8500 Remediation of Blighted Structures	0	0	0	0	40,000	15,125	20,000			(20,000)
Total Community Development	319,071	377,870	362,074	271,894	385,026	586,185	684,622			299,596
Miscellaneous										
9102 General Fund Nondepartmental	1,939,681	1,094,205	902,063	2,796,013	1,192,095	1,145,885	1,027,283			(164,812)
Total Miscellaneous	1,939,681	1,094,205	902,063	2,796,013	1,192,095	1,145,885	1,027,283			(164,812)
TOTAL GENERAL FUND EXPENSES	5,618,803	5,280,971	5,641,627	7,305,725	5,603,220	6,293,726	5,808,148			199,930

Total General Fund Revenues 5,618,803 5,280,971 5,641,627 8,402,096 5,477,745 5,603,219 5,477,745 5,808,148 204,929
Surplus/(Deficit) (815,980) 1,096,371 (815,980) 0 4,998
3.57%

**MAYOR & COUNCIL
ACCT. 01-1101**

The Town Council of Rocky Mount is the legislative policy making body of the Town government. The Council is composed of six members, elected at large, every two years in four year staggered terms. The Mayor is the chief presiding officer of Town Council and is elected separately by the citizens, and serves a term of four years.

The responsibilities of the Town Council include:

- Enacting ordinances, resolutions and orders necessary for the proper governing of the Town's affairs;
- Reviews and adopts the annual budget;
- Appoints citizens to serve on various boards and commissions and reviews and decides on recommendations from these bodies;
- Appoints a Town Manager, Town Attorney, Town Clerk and Fire Marshall to serve at the pleasure of Council;
- Establishes policies and procedures to promote the general welfare of the Town and the health and safety of its residents;
- Represents the Town at official functions; and
- Other duties and responsibilities as authorized in the Town Charter and Code.

The Rocky Mount Town Council currently meets the second Monday of each month at 7:00 p.m. in public session, although the dates and time for regularly monthly meetings may be changed by resolution annually during the first meeting in July. The Council may choose to hold formal work sessions or special meetings as it deems necessary at other times during the month with adequate public notification.

Funds are allocated for pay of Council members for regular monthly meetings and special meetings as needed. Current rates for members are:

	<u>Mayor</u>	<u>Council</u>
Regular Monthly Meetings	\$450	\$250
Special Council Meetings	75	75
Special Planning Retreat	450	250
Initial Budget Work Session	450	250
Follow-up Budget Work Sessions	75	75
WPPDC Meetings **	50	50
Committee Meetings	0	0
Training Seminars/Conferences	50	50

** Includes citizen representative to WPPDC

Budget Detail:

1004 – Wages – Contractual – The Town Clerk receives a \$150 per month stipend for attending, recording, and submitting minutes of the Town Council meetings.

1005 - Wages - Elected Officials – Council members are paid a monthly stipend regardless of attendance to regular meeting, but only paid for attendance to other meetings but receive no compensation for committee meetings.

3000 – Contractual Services – Fees for VML legal services, portion of maintenance agreement on copier and Town Clerk's printer.

3600 - Advertising - Advertisement of various public hearings and annual proposed budget.

5500 - Travel & Training - Funds for members to attend various training opportunities and annual Virginia Municipal League Conference. The Virginia Municipal League offers a Certified Local Elected Official Program that any member of Council may participate in. This program requires 40 hours every two years of in-service training that can be obtained by attending various activities sponsored by VML or partner organizations. Funds are provided for the Town Clerk to attend the annual Municipal Clerks conference.

5502 - Stipends - Payment to citizen representative and Council members to West Piedmont Planning District Commission and to the Roanoke Valley-Alleghany Regional Planning Commission.

5650 - Professional Dues & Memberships – Membership in Virginia Municipal League, West Piedmont Planning District Commission, Roanoke Valley-Alleghany Regional Planning Commission, Virginia Institute of Government, and Virginia Municipal Clerks Association.

5800 - Miscellaneous Community Outreach - Funds for various acknowledgments including illnesses, funerals, and employment milestones like years of service events and retirements. Funds are also provided for the annual employee picnic and Christmas dinner.

New Needs / Requests:

No specific special requests.

1101 MAYOR & COUNCIL

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1004 Wages - Contractual	2,100	2,050	2,350	2,550	2,500	2,350	2,500	0
1005 Wages - Elected Officials	29,475	32,110	32,750	31,350	35,000	29,550	35,000	0
2001 FICA	2,912	2,604	2,542	2,487	2,869	2,352	2,869	0
2002 Retirement/Life Insurance	555	359	412	459	447	424	447	0
2005 Medical/Dental Insurance	18,504	25,169	24,708	19,263	21,667	20,475	0	(21,667)
2011 Workers' Compensation Insurance	0	0	0	0	0	0	0	0
3000 Contractual Services	7,914	6,607	2,038	697	2,145	2,916	3,350	1,205
3600 Advertising	2,592	2,783	1,473	1,437	1,700	991	1,100	(600)
3700 Printing & Binding	434	174	44	1,134	918	325	350	(568)
3800 Postage & Delivery Services	168	134	217	216	225	181	200	(25)
5200 Communications	5,369	8,325	4,175	4,726	3,930	3,720	3,800	(130)
5500 Travel & Training/Education	330	0	295	155	300	1,190	1,050	750
5501 Meeting Expenses	1,050	800	1,075	1,075	1,000	900	1,100	100
5502 Stipends	0	0	0	0	0	0	0	0
5600 Contributions to Other Entities	8,630	7,450	7,548	11,970	10,585	8,914	9,424	(1,161)
5650 Dues & Professional Memberships	0	42	150	525	495	600	500	5
5700 Books & Subscriptions	11,184	10,031	7,124	9,678	9,800	10,083	10,000	200
5800 Miscellaneous Community Outreach	2,014	1,930	1,444	1,906	1,900	1,541	250	(1,650)
6001 Office Supplies	1,480	0	0	0	0	0	0	0
7000 Capital Outlays	0	200	0	0	0	0	0	0
7002 Furniture & Fixtures	0	1,189	360	0	0	0	0	0
7003 Data Processing Equipment	0	2,653	0	0	10,000	8,854	0	(10,000)
7007 Audio & Video Equipment								
TOTAL	95,413	104,611	88,702	89,625	105,481	96,031	75,300	(30,180)

-28.61%

**TOWN MANAGER
ACCT. 01-1202**

The Town Manager serves as the chief administrative officer of the Town of Rocky Mount. The Town Manager is appointed by the Town Council and serves at their pleasure. He is responsible for the planning, organizing, directing and evaluation of the activities of all departments, through the supervision of department heads under his authority. The Town Manager is responsible for carrying out the policies and directives of the Town Council.

In performing these duties, the Manager interprets and implements policy determined by Council; oversees the enforcement of all laws and ordinances; appoints, directs, and evaluates all department heads and employees on the basis of merit and job performance; prepares and recommends annual operating and capital budgets; prepares agenda materials for meetings; keeps the Council advised of present financial conditions and future needs of the government through regular reports to Council; represents the Town in daily routine relations with the public, the media, other governmental entities, and private agencies; serves on various boards and committees; and other duties as may be described by the Town Charter or required of him by ordinance or mandate of the Council.

Personnel costs in this account are for the Town Manager and Administrative Assistant. This account also funds operating costs related to this office.

Budget Detail:

5500 - Travel & Training - Anticipated travel for Town Manager may include: the Virginia Municipal League Annual Conference; VML Conference for Newly Elected Officials, Virginia Local Government Management Association Summer Conference; VML Town Section Meetings, VML Policy Committee meeting; Virginia Rural Water Association Annual Conference, Virginia Economic Development Association annual meeting, and various other training opportunities as available.

5650 - Dues and Professional Memberships - Dues for professional memberships for the Town Manager for International City/County Management Association; Virginia Local Government Management Association; Virginia Economic Development Association and the Virginia Municipal League.

5700 - Books and Subscriptions - Costs for annual updates and supplements to Code of Virginia; subscriptions to the Franklin News Post and the Roanoke Times, and various publications from ICMA and VML as necessary.

New Needs/Requests:

No specific special requests.

1202 TOWN MANAGER

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full time	100,299	118,687	118,198	119,903	120,417	117,381	122,367	1,950
1002 Wages - Part Time	0	0	0	0	0	0	0	0
2000 Mgr's Disability Insurance	330	792	792	726	804	792	804	0
2001 FICA	7,424	9,007	8,946	9,067	9,212	9,450	9,884	672
2002 Retirement/Life Insurance	10,670	20,720	20,788	21,602	21,495	22,415	20,775	(720)
2002 VRS retirement reallocation	0	0	0	0	0	0	6,832	6,832
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	10,645	12,822	12,544	12,440	13,322	13,322	14,767	1,445
2011 Workers' Compensation Insurance	142	163	207	176	197	144	217	20
3000 Contractual Services	15,847	383	498	557	1,000	598	716	(284)
3300 Repairs & Maintenance	0	0	0	0	0	0	0	0
3600 Advertising	88	376	37	0	0	0	0	0
3700 Printing & Binding	52	0	25	0	25	0	25	0
3800 Postage & Delivery Services	484	445	534	666	490	368	400	(90)
5155 Motor Fuel	991	569	587	588	590	542	590	0
5157 Motor Vehicle Expense	22	172	170	933	200	755	250	50
5200 Communications	5,505	4,834	6,431	6,283	6,000	5,246	5,500	(500)
5400 Materials and Supplies	0	0	0	0	0	0	0	0
5500 Travel & Training/Education	7,327	10,349	4,856	3,068	2,375	3,345	3,000	625
5650 Dues & Professional Memberships	922	2,271	2,007	(1,423)	850	832	850	0
5700 Books & Subscriptions	1,003	682	790	432	450	336	350	(100)
5800 Miscellaneous	0	374	214	0	0	0	0	0
6001 Office Supplies	2,509	2,569	2,084	2,774	1,900	2,927	2,000	100
7000 Capital Outlay	0	0	0	0	0	0	0	0
7002 Furniture & Fixtures	1,045	200	0	0	0	238	0	0
7003 Data Processing Equipment	2,366	417	1,069	1,490	0	459	4,000	4,000
7006 Motor Vehicles and Equipment	0	0	0	0	0	0	0	0
TOTAL	167,673	185,831	180,777	179,282	179,327	179,150	193,327	14,000

7.81%

**TOWN ATTORNEY
ACCT. 01-1204**

The Town Attorney is appointed by the Town Council and serves at their pleasure. He is responsible for representing the Council and staff in all legal matters concerning the Town. The Town Attorney prosecutes all violations of the Town Code for misdemeanor offenses. He is required to attend all regular and special meetings and prepares all ordinances, contracts, deeds, property matters, bonds, and other official documents of legal matters for the Town. The Town Attorney is paid a monthly stipend as a retainer for his services, plus additional fees for legal work outside his regular duties.

The proposed budget includes legal fees in connection with special outside legal services provided by either the Town Attorney or other professional services related to legal actions, such as surveying for deeds, special legal counsel, property recordation charges, and prosecuting Town Code offenses.

Budget Detail:

3000 - Contractual Services - For special outside legal, surveying, or consulting services other than Town Attorney as necessary for legal or property matters.

3100 - Retainer - Monthly retainer (\$1,312.50) for legal services provided by Town Attorney. These fees cover his attendance to all regular or special called meetings of Town Council, Planning Commission, and Board of Zoning Appeals. These services also include one hour per week of consultation with the Town Manager.

3150 - Professional Legal Services - This item is for all work performed by the Town Attorney on an hourly basis. Hourly rate is \$155.00 per hour.

New Needs/Requests:

No specific special requests.

1204 TOWN ATTORNEY

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
3000 Contractual Services	0	1,724	2,586	2,456	8,000	20,684	3,500	(4,500)
3100 Retainer	15,000	15,000	15,000	15,750	15,750	15,750	15,750	0
3150 Professional Legal Services	10,403	16,992	10,194	11,316	15,000	18,454	25,163	10,163
5500 Travel & Training	0	0	0	0	0	0	0	0
5650 Dues & Professional Membership	220	220	220	220	240	220	240	0
5700 Books and Subscriptions	550	555	391	391	200	405	400	200
5800 Miscellaneous	0	10	0	0	0	0	0	0
TOTAL	26,173	34,501	28,391	30,133	39,190	55,513	45,053	5,863

14.96%

**FINANCE DEPARTMENT
ACCT. 01-1213**

The Finance Director serves as the chief financial officer of the Town of Rocky Mount. She is responsible for maintaining accurate financial data in accordance with generally accepted accounting principals. The Finance Director also acts as the Town Treasurer. The responsibilities of the staff of the Finance Department include receiving all revenues, maintaining a chart of accounts and general ledger, properly coding all expenditures and revenues to the applicable account codes, processing payroll, human resource management, administration of employee benefits, risk management, procurement, accounts receivable, accounts payable, investments and cash management, coordinating an annual independent audit, maintaining an accountability of general fixed assets, and providing monthly financial reports to Town Council, the Town Manager, and all department heads.

The Finance Department includes the Finance Director, two Accounting Technicians, and two Account Clerks. The two accounting technicians split the duties of payroll, human resources management, fringe benefits coordination, accounts payable, procurement, and general liability insurance and risk management. The two account clerks serve primarily as customer service representatives, cash collectors, utility billers, and clerical support.

To more accurately reflect services provided by the Finance Department and its staff to the Utility Fund, only 75% of the salaries and fringe benefit costs for the Finance Director and the two Accounting Technicians are appropriated to this account, and only 50% of the salaries and fringe benefits for the two Account Clerk positions are budgeted here in the General Fund. The remainder of these costs has been allocated to the Utility Fund under an account entitled Utility Billing (02.6200). In addition, this account only reflects 75% of the costs for all contractual services and office supplies needed to support the Finance Department, with the Utility Fund budgeting the remaining 25%.

Budget Detail:

1001 - Wages - Full time – Seventy-five percent of salaries and fringe benefits for the Director and the two accounting technicians and fifty percent of salaries and fringe benefits for the two account clerks are in this account. The remainder is in the Utility Fund in the Utility Billing account.

3000 - Contractual Services - Includes: Financial software maintenance, auditing services, AS/400 mainframe maintenance agreement, financial hardware maintenance, direct deposit banking services, and miscellaneous office equipment maintenance. Only 75% of these costs are budgeted in the Finance Department account, with the remaining 25% in the Utility Billing account. Credit card and debit card processing fees are included in this line item.

3700 - Printing & Binding - Costs for printing vehicle decals, personal property and real estate tax tickets, business license decals, cigarette tax stamps, checks, and additional audit reports.

3800 - Postage & Delivery Services - Costs are for mailing of tax tickets, business licenses, accounts payable checks, and departmental correspondence. Utility bill postage is budgeted in the Utility Fund.

5500 - Travel & Training - For professional development opportunities for all departmental staff. Includes expenses for training sessions and professional seminars sponsored by the Treasurers' Association of Virginia, Virginia Government Finance Officers Association, Virginia Society of Certified Public Accountants, Virginia Municipal League Insurance Programs, Virginia Association of Human Resource Management, Virginia Association of Government Purchasers, and various miscellaneous training providers in the fields of accounting, bookkeeping, insurance, personnel, computer information services, and procurement.

New Needs/Requests:

No specific special requests.

1213 FINANCE DEPARTMENT

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full time	112,603	135,445	134,236	134,974	137,131	135,607	140,190	3,059
1002 Wages - Part time	0	0	0	0	0	0	0	0
2001 FICA	8,556	10,254	10,110	9,988	10,491	10,641	11,323	832
2002 Retirement/Life Insurance	28,936	23,602	23,697	24,346	24,373	25,458	23,801	(572)
2002 VRS retirement reallocation	0	0	0	0	0	0	7,827	7,827
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	16,112	20,529	21,805	23,496	25,267	25,267	29,989	4,722
2011 Workers' Compensation Insurance	165	189	241	227	223	271	250	27
3000 Contractual Services	71,280	41,293	62,283	59,170	69,605	62,556	67,306	(2,299)
3000 Contractual Services - new processing fees	0	0	0	0	0	0	9,760	9,760
3300 Repairs & Maintenance	0	0	0	0	0	0	0	0
3600 Advertising	1,918	301	110	629	300	374	375	75
3700 Printing & Binding	5,704	5,404	5,608	4,883	5,550	14,867	14,150	8,600
3800 Postage & Delivery Services	2,833	7,348	3,982	4,802	6,000	5,593	6,000	0
5155 Motor Fuel	253	240	0	0	0	0	0	0
5157 Motor Vehicle Expenses	950	76	0	0	0	0	0	0
5200 Communications	4,415	4,038	4,249	4,084	4,500	4,217	4,350	(150)
5500 Travel & Training/Education	4,369	3,549	2,122	4,359	4,960	4,330	4,500	(460)
5650 Dues & Professional Memberships	(399)	878	1,421	1,550	1,125	1,175	1,270	145
5700 Books & Subscriptions	2,144	31	108	39	650	48	100	(550)
5800 Miscellaneous	328	17	36	(40)	0	58	0	0
6001 Office Supplies	9,215	5,426	6,085	9,995	9,000	8,114	8,750	(250)
7000 Capital Outlays	1,656	0	0	0	0	0	0	0
7002 Furniture & Fixtures	2,180	0	0	0	0	0	0	0
7003 Data Processing	0	0	930	0	12,500	12,371	0	(12,500)
TOTAL	273,217	258,618	277,023	282,502	311,675	310,946	329,941	18,266

5.86%

**BOARD OF ELECTIONS
ACCT. 01-1301**

This account provides costs for poll workers and other costs of the Franklin County Registrar's Office in connection to local municipal elections.

Regular bi-annual elections for three (3) Town Council seats will be held in May 2012. The next election for three (3) Council seats and for the Mayor will be in May 2014.

Budget Details:

3000 – Contractual Services – Fees payable to Franklin County Electoral Board for poll workers and supplies needed for municipal elections.

New Needs/Requests

No specific special request.

1301 ELECTORAL BOARD

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
3000 Contractural Services	3,793	0	2,763	0	3,000	3,000	0	(3,000)
3700 Printing & Binding	0	0	0	0	0	0	0	0
TOTAL	3,793	0	2,763	0	3,000	3,000	0	(3,000)

100.00%

**POLICE DEPARTMENT
ACCT. 01-3101**

The Rocky Mount Police Department is currently made up of one (1) Chief of Police, one (1) Assistant Police Chief, one (1) Investigations Lieutenant, four (4) Patrol Sergeants, one (1) Investigations Sergeant, four (4) Patrol Corporals, one (1) Investigations Corporal, four (4) Police Officers, one (1) Investigator, two (2) School Resource Officers, one (1) civilian Records Manager, and one (1) full-time civilian Records Clerk / Receptionist. The Police Department is responsible for patrol duties throughout the corporate limits, working with citizens in neighborhood watch programs, investigations of criminal activities, arresting criminal offenders, providing testimony in criminal trials, issuing citations, code enforcement, parking enforcement on public streets and parking lots, traffic control and signalization, education and crime prevention, and other matters related to public safety. The Police Department also assists other area law enforcement agencies by participating in truancy prevention and intervention programs with the Franklin County Public Schools, participation in a regional drug task force and Special Weapons and Tactics Team (S.W.A.T.) with the Franklin County Sheriff's Office, and various safety and crime prevention programs with the Virginia State Police. The Rocky Mount Police Department is devoted to the concept of community policing and encourages its officers to become involved in community activities and creating a forum of trust with our business persons and neighborhood residents.

Budget Detail:

1001 - Wages - Full time – Salaries for 20 sworn officers and 2 civilian support staff.

1003 - 1013 - Overtime – (Various Funds) – Funds used to pay for overtime beyond 160 hours in a 28 day pay cycle for law enforcement officers. Town Council approved the personnel policy in 2003 that establishes a work shift schedule for uniformed officers to 88 hours for a two week period. This does not include off duty court appearance, special work or many other routine needs for extra hours. This was needed to keep shifts from being short-staffed and provide more officers on the street to improve public safety. Aside from town general funds, other overtime may be covered by various mini-grants that the department is fortunate to receive during the year.

2007 – Line of Duty Act premium –The Virginia General Assembly and Governor have passed this expense onto localities.

3000 - Contractual Services - These costs include maintenance agreements for the department's Incident Based Reporting software, computer support, and copier maintenance.

5200 – Communications – Each sworn officer receives \$35 or \$65 per month for cell phones.

5502 – Stipends – Each sworn officer receives \$50 per month for clothing cleaning allowance and plain clothes officers receive \$400 per year for clothing purchase allowance.

6010 - Police Supplies - For ammunition, OC spray, training material, evidence collection and storage supplies, state required forms, film, and other materials and supplies required by police officers.

7003 – Data Processing – For the replacement of either in-office or in-car laptops.

7005 and 7006– Motor Vehicles and Motor Vehicle Lease Expense – Funds in line 7005 (motor vehicles) are typically for the out-right purchase of motor vehicles.

Funds in line 7006 (motor vehicle lease expense) are for annual payments for leased vehicles.

7007 – Audio and Video Equipment – Funds for the replacement of audio and video equipment.

7009 – Police Equipment – Funds for the replacement of various pieces of equipment.

New Needs/Requests:

Line 7001 (Land & Buildings) – For the Town's share (1/2) of improvements to the impound lot (\$7,400).

Line 7003 (Data Processing) – For the replacement of office computers (\$5,000).

Line 7005 (Motor Vehicles & Equipment) – For two K-9 alert systems.

Line 7007 (Audio & Video Equipment) – For two mobile data terminals (\$10,000), one in-car video system (\$12,000), surveillance camera system at the Emergency Services Building (\$5,000).

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 12	FY 12	FY 13	Increase/ (Decrease)
	Actual	Actual	Actual	Actual	Budget	Estimated	Proposed	Budget	
3101 POLICE DEPARTMENT									
1001 Wages - Full Time	718,063	840,542	782,558	726,369	851,021	790,472	839,228	(11,793)	
1002 Wages - Part Time	10,224	0	0	72,516	60,000	76,056	68,725	8,725	
1003 Wages - Overtime	0	0	0	0	0	4,150	16,600	16,600	
1004 Wages - Contractual Services	2,697	3,486	7,504	3,457	6,500	6,280	6,500	0	
1006 Wages - OT Court	2,477	2,596	1,268	1,965	2,500	6,280	2,500	0	
1007 Wages - OT Block Grant	3,625	3,802	2,603	0	0	0	0	0	
1008 Wages - OT DMV 402 Grant	0	0	0	0	0	0	0	0	
1009 Wages - OT Other	15,741	8,791	7,439	29,629	5,000	57,935	20,000	15,000	
1010 Wages - OT Mini Grants	6,541	4,950	1,879	17,666	0	18,225	0	0	
1011 Wages - OT SWAT/Tactical	716	1,805	1,988	561	5,366	2,184	2,000	(3,366)	
1013 Wages - OT Other Training/Seminars	17,977	11,825	8,558	5,167	0	4,410	5,000	5,000	
2000 Chief's Life Insurance Benefit	0	0	0	0	0	408	420	420	
2001 FICA	62,160	66,998	60,352	63,426	67,390	77,440	77,360	9,970	
2002 Retirement/Life Insurance	121,533	155,781	144,553	140,268	152,956	171,294	154,149	1,193	
2002 VRS retirement reallocation	0	0	0	0	0	0	50,687	50,687	
2003 Deferred Comp Match	0	0	0	0	0	0	0	0	
2005 Medical/Dental Insurance	139,137	162,743	156,505	147,502	216,407	197,405	209,308	(7,099)	
2007 Line of Duty Act premium	0	0	0	0	4,678	4,678	9,483	4,805	
2011 Workers' Compensation Insurance	10,694	12,247	15,617	20,001	21,622	27,365	28,414	6,792	
2103 Employment Physicals / Testing	0	0	0	4,650	1,000	2,750	1,000	0	
3000 Contractual Services	18,447	7,315	9,180	38,581	10,000	12,563	10,000	0	
3003 IT Support	0	1,838	0	0	0	0	0	0	
3300 Repairs & Maintenance	294	134	97	1,659	200	2,225	500	300	
3600 Advertising	2,140	1,166	3,470	2,687	400	3,014	1,000	600	
3700 Printing & Binding	2,165	1,710	2,138	1,193	2,000	390	1,000	(1,000)	
3800 Postage & Delivery Services	626	756	638	886	450	816	850	400	
5155 Motor Fuel	40,155	29,232	28,660	42,464	35,700	57,622	45,000	9,300	
5157 Motor Vehicle Expense	16,794	18,964	19,062	29,818	14,000	29,649	15,000	1,000	
5200 Communications	15,167	19,664	21,638	19,430	20,280	15,854	20,000	(280)	
5350 Grant Expenses	0	0	0	2,492	0	9,569	0	0	
5400 Materials and Supplies	0	0	0	0	0	0	0	0	
5403 Drug Grant Expenses	0	0	0	0	0	0	0	0	
5405 Block Grant Expenses	25,973	0	0	0	0	4,741	0	0	
5408 DMV/Mini Grant Expenses	1,566	5,345	5,129	0	0	0	0	0	
5409 Traffic Grant Purchases	0	0	0	1,361	0	0	0	0	
5411 Asset Forfeiture Expenses	(5,989)	5,312	2,500	7,466	1,000	3,000	1,000	0	
5412 Seized Funds Expenses	116	1,000	0	0	0	0	0	0	
5413 Explorer Post Expenses	0	0	0	380	0	0	0	0	
5417 K-9 Unit Expenses	0	0	0	8,544	3,000	6,337	4,000	1,000	
5445 Uniforms	13,088	8,561	8,439	13,147	8,800	17,028	10,000	1,200	

	FY 08	FY 09	FY 10	FY 11	FY 12	FY 12	FY 12	FY 13	Increase/ (Decrease)
	Actual	Actual	Actual	Actual	Budget	Estimated	Proposed	Budget	
3101 POLICE DEPARTMENT									
5499 SWAT/Search Warrant Expenses	0	0	0	0	0	0	0	0	0
5500 Travel & Training/Education	14,436	12,764	9,654	11,568	9,500	19,059	9,500	0	0
5502 Stipends	10,150	11,550	10,650	9,085	11,600	10,200	11,600	0	0
5650 Dues & Professional Memberships	860	915	600	420	1,000	520	550	(450)	(450)
5700 Books & Subscriptions	918	449	290	342	475	350	400	400	(75)
5800 Miscellaneous	814	1,266	1,058	266	1,000	217	300	300	(700)
6001 Office Supplies	4,448	6,728	4,043	6,281	5,000	4,672	5,000	0	0
6010 Police Supplies	20,467	10,708	13,613	20,215	15,000	13,273	15,000	0	0
6011 Animal Control Supplies	0	0	0	0	0	0	0	0	0
7000 Capital Outlays	0	0	0	0	3,000	0	0	0	(3,000)
7001 Land & Buildings (CIP) (impound lot)	0	0	0	0	0	0	7,400	7,400	0
7002 Furniture & Fixtures	117	0	0	3,402	1,000	275	800	800	(200)
7003 Data Processing (CIP) (office cmprtrs)	5,912	19,438	40,966	5,088	14,000	5,283	5,000	5,000	(9,000)
7005 Motor Vehicles and Equipment (CIP) (K-9)	81,764	52,411	0	24,510	0	8,382	2,200	2,200	0
7006 Motor Vehicle Lease Expense	0	0	0	0	27,272	27,272	27,272	0	0
7007 Audio & Video Equipment (CIP) (MDT, in car video, surveillance camera)	952	6,320	811	20,888	12,000	6,336	27,000	15,000	15,000
7009 Police Equipment	0	0	0	2,392	5,000	713	0	0	(5,000)
TOTAL	1,382,965	1,499,110	1,373,460	1,507,741	1,596,117	1,706,718	1,711,746	115,629	

total variance = 7.24%

**VOLUNTEER FIRE DEPARTMENT
ACCT. 01-3202**

The Rocky Mount Volunteer Fire Department is authorized by Town Council to have up to 35 volunteer members. The Rocky Mount Fire Department provides fire and emergency services within the corporate limits of town and within a designated first run area in Franklin County. Officers of the department are paid a monthly stipend for their duties in the department. The officers are elected annually by the members of the department, and must be approved by Town Council. In addition to overall management of the Fire Department, the Fire Chief also serves the Town in reviewing site plans and acting as Fire Marshal. Volunteers do not receive a salary, but are currently paid a quarterly stipend of \$10.00 for each emergency call answered. The volunteers must also maintain state required training and certification, which must be obtained in their leisure time.

Since its inception, the Rocky Mount Volunteer Fire Department has been supported by community volunteers. The department started as a bucket brigade in the early 1900's and was given its first piece of fire fighting equipment by the Rocky Mount Town Council in 1929. That original truck, a 1929 Seagrave, was located by the department a few years ago and has been completely restored and is available to the public to inspect and view.

The department responds to emergency calls from two locations, the main station at 1250 North Main Street (Emergency Services Building) and the downtown station, located at the intersection of Floyd Avenue and Franklin Street.

Budget Detail:

2007 – Line of Duty Act premium – The Virginia General Assembly and Governor have passed this expense onto localities.

5445 – Uniforms – For turnout gear and other uniform needs.

5502 – Stipends – Costs of monthly stipend to Fire Chief, Assistant Fire Chief, Captain, First Lieutenant and Second Lieutenant for management services. Also includes call-out pay for all volunteers responding to emergency calls at \$10.00 per call.

6008 - Fire Department Equipment & Supplies – For nozzles and hoses and other fire fighting equipment.

7000 - Capital Outlays – The department often submits grant requests to FEMA for additional equipment and may purchase additional equipment only upon availability of grant funds.

New Needs/Requests:

No specific special requests.

3202 VOLUNTEER FIRE DEPARTMENT

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1000 Personal Services	0	0	0	0	0	0	0	0
2000 Fringe Benefits	0	0	0	0	0	0	0	0
2001 FICA	0	722	547	139	0	177	190	190
2002 Retirement / Life Insurance	0	430	0	128	0	410	450	450
2007 Line of Duty Act premium	0	0	0	0	1,754	1,462	3,556	1,802
2103 Physicals / Testing	0	0	0	89	0	140	150	150
3000 Contractual Services	1,643	4,322	1,795	726	1,100	543	2,000	900
3300 Repairs & Maintenance	1,476	2,194	662	2,106	2,000	2,242	2,500	500
3600 Advertising	0	0	0	321	0	0	0	0
3700 Printing & Binding	144	184	0	44	150	144	250	100
3800 Postage & Delivery Services	0	39	17	17	50	0	150	100
5155 Motor Fuel	6,573	5,918	4,038	6,503	6,200	8,366	9,660	3,460
5157 Motor Vehicle Expense	19,804	17,977	16,680	11,286	16,000	16,257	12,000	(4,000)
5158 Small Equipment Expense	1,077	282	428	35	350	190	350	0
5200 Communications	3,102	3,537	3,744	2,497	3,000	2,018	3,000	0
5300 Insurance	4,689	5,064	5,469	6,325	6,100	6,400	6,500	400
5410 Purchases - FEMA Grant	62,743	0	0	0	0	0	0	0
5445 Uniforms	827	4,677	5,611	6,742	6,000	4,812	6,500	500
5500 Travel & Training/Education	705	677	1,125	101	1,500	341	1,500	0
5502 Stipends	43,790	45,760	46,380	45,640	44,400	44,210	44,000	(400)
5650 Dues & Professional Memberships	80	260	777	126	800	250	1,000	200
5700 Books & Subscriptions	853	716	806	1,215	1,000	833	1,000	0
5800 Miscellaneous	14,835	0	0	0	0	0	0	0
6001 Office Supplies	433	820	241	164	300	230	600	300
6008 Fire Department Supplies	7,548	7,803	1,249	6,423	11,125	7,224	7,800	(3,325)
7000 Capital Outlays	0	2,064	4,038	0	0	0	0	0
7002 Furniture and Fixtures	1,335	0	0	0	0	0	0	0
7003 Data Processing Equipment	2,237	420	0	0	1,000	1,630	1,500	500
7004 Machinery & Equipment	0	0	0	0	0	0	0	0
7005 Motor Vehicles	15,900	13,150	0	0	0	0	0	0
7007 Audio & Video Equipment	7,418	5,110	0	2,080	0	2,320	0	0
7008 Fire Equipment	0	0	0	24,527	0	0	0	0
7020 Acquisitions - Grant Funded	0	259,926	0	223,452	0	3,485	0	0
7221 Fire Truck	0	0	0	391,355	0	0	0	0
TOTAL	197,212	382,051	93,606	732,040	102,829	103,682	104,656	1,827
without FEMA or capital expenses	134,469	122,125	93,606	117,233	102,829	100,197	104,656	1,827

total variance = 1.78%

**PUBLIC WORKS ADMINISTRATION
ACCT. 01-4100**

The Public Works Department is currently made up of seventeen (17) full-time employees. The Public Works Department is responsible for maintaining streets, traffic signals and signs, water distribution, wastewater collection, meter reading, sidewalks, storm water management, building and grounds maintenance, cemetery and parks grounds keeping, public right-of-way maintenance, street cleaning and refuse collection. This department provides all maintenance services within the current corporate limits, as well as responsibility for utility lines throughout the service area.

This account provides for the charging of expenses related to the overall administration of the Public Works Department. Personnel costs and materials needed to provide the various maintenance services are allocated to specific accounts elsewhere in the budget. The department is proposed to be made up of one (1) Public Works Director, one (1) Foreman, one (1) Mechanic, three (3) Equipment Operators/Crew Leaders, eight (8) Maintenance Worker I heavy laborers, one (1) Maintenance Worker II light laborer, and two (2) Meter Readers. The budget does include funds for one temporary full-time Maintenance Worker I. The budget does not include funds for any part-time seasonal Maintenance Worker III positions to assist in mowing and other maintenance needs for the spring through fall. Costs for Public Works labor is distributed as a percentage through the various accounts associated with this department for budgetary purposes. Actual time spent in each activity is recorded on bi-weekly time sheets to charge each account appropriately.

Budget Detail:

5200 - Communications – Costs of telephones and radio services for the department.

5445 - Uniforms – Uniform costs for department personnel. Aside from work uniforms, the Town also provides insulated coveralls and up to \$125.00 for steel toed shoes per employee.

New Needs/Requests:

No specific special requests.

PUBLIC WORKS		FY 08	FY 09	FY 10	FY 11	FY 12	FY 12	FY 12	FY 13	Increase/ (Decrease)
4100 ADMINISTRATION		Actual	Actual	Actual	Actual	Budget	Estimated	Proposed	Budget	
1001	Wages - Full Time	0	0	0	0	0	0	0	0	0
1002	Wages - Part Time	0	0	0	0	0	0	0	0	0
1003	Wages - Overtime	0	0	0	0	0	0	0	0	0
2001	FICA	0	0	10	119	123	119	125	125	2
2002	Retirement/Life Insurance	0	0	24	292	493	292	295	295	(198)
2005	Medical/Dental Insurance	0	0	0	0	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0	0	0	0
2103	Employment Testing	0	0	0	181	0	0	0	0	0
3000	Contractual Services	0	1,505	493	602	800	593	800	800	0
3600	Advertising	35	284	0	0	0	0	0	0	0
3700	Printing & Binding	0	0	0	44	50	0	0	0	(50)
3800	Postage & Delivery Services	0	0	3	0	0	0	0	0	0
4400	Permits, Licenses, and Fees	0	0	96	0	0	0	0	0	0
5200	Communications	1,016	1,264	2,050	1,620	2,040	1,620	1,620	1,620	(420)
5445	Uniforms	11,562	12,474	13,296	13,708	13,250	14,673	15,625	15,625	2,375
5500	Travel & Training	130	35	0	0	50	0	0	0	(50)
5700	Books & Subscriptions	169	180	185	190	100	0	0	0	(100)
5800	Miscellaneous	0	0	0	0	0	0	0	0	0
6001	Office Supplies	277	349	356	394	250	411	450	450	200
6005	Janitorial Supplies	0	0	0	0	0	0	0	0	0
7002	Furniture & Fixtures	0	0	0	0	0	0	0	0	0
7003	Data Processing	0	0	0	0	0	0	0	0	0
	TOTAL	13,189	16,091	16,511	17,150	17,156	17,707	18,915	18,915	1,759

10.25%

STREET LIGHTING
ACCT. 01-4104

The Public Works Department is responsible for maintaining all street lights along public streets within the Town.

The town has been attempting to provide adequate street lighting throughout the corporate limits to improve public safety and discourage criminal activity. Decorative street lamps are used in the central business (Downtown) district and in the Uptown Redevelopment District.

Budget Detail:

3000 – Contractual Services – Payments to AEP or outside electrical contractors to install street lights as needed.

5100 - Utilities – Costs of electrical service to street lights.

New Needs/Requests:

No specific special requests.

4104 STREET LIGHTING

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	644	2,007	763	2,012	0	2,349	0	0
1003 Wages - Overtime	21	58	0	49	0	0	0	0
2001 FICA	51	158	54	150	0	166	0	0
2002 Retirement/Life Insurance	154	319	134	311	0	407	0	0
2003 VALIC - Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	0	183	447	309	0	636	0	0
2011 Workers Compensation	0	0	0	0	0	0	0	0
3000 Contractual Services	1,406	1,680	1,735	12,193	1,000	2,804	1,000	0
3300 Repairs & Maintenance	0	0	0	260	0	0	0	0
5100 Utilities	83,253	86,201	102,629	86,049	90,000	88,352	92,000	2,000
6016 Materials & Supplies	43	2,594	20	148	150	149	150	0
TOTAL	85,570	93,200	105,782	101,483	91,150	94,864	93,150	2,000

2.19%

PARKING & TRAFFIC CONTROL
ACCT. 01-4107

The Public Works Department is responsible for maintaining all traffic signals and signs, as well as the marking of road lanes and painting of parking restrictive markings on curbs in the central and uptown business districts. The Police Department is responsible for the signalization of the traffic signals to ensure the safety of drivers.

This account will be responsible for costs associated with maintenance of public lots and on-street parking spaces. Also, costs for maintaining traffic signals and traffic signs are included in this account. Approximately 1.5% of all Public Works full-time labor is allocated to this account.

Budget Detail:

3000 - Contractual Services - For line striping, maintenance of traffic signals, and consulting engineering for traffic signal/control issues as needed.

5100 - Utilities - For electricity to serve traffic signals.

6007 - Materials & Supplies - Includes costs for new street signs and traffic signs to replace faded signs.

New Needs / Requests:

No specific special requests.

4107 PARKING & TRAFFIC CONTROL

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	12,292	10,161	14,356	2,044	12,069	14,334	7,785	(4,284)
1003 Wages - Overtime	736	79	79	166	0	118	0	0
2001 FICA	997	779	1,018	158	923	1,050	629	(294)
2002 Retirement/Life Insurance	2,700	1,451	2,058	299	2,045	2,282	1,322	(723)
2002 VRS retirement reallocation	0	0	0	0	0	0	435	435
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	2,233	2,238	3,543	658	3,000	4,311	2,121	(879)
2011 Workers Compensation Insurance	358	410	523	565	853	583	642	(211)
3000 Contractual Services	63,810	54,250	46,173	31,915	42,000	27,293	30,000	(12,000)
3300 Repairs & Maintenance	0	0	4,413	0	0	0	0	0
3600 Advertising	0	0	0	0	0	0	0	0
3800 Postage	27	0	0	0	0	0	0	0
5100 Utilities	5,356	8,974	7,892	8,411	8,000	8,251	8,600	600
5155 Motor Fuel	730	520	450	986	800	780	820	20
5157 Motor Vehicle Expense	527	150	49	68	200	100	200	0
5415 Lights for Life Expenses	0	0	0	21,943	0	16,807	0	0
5500 Travel and Training	0	0	0	0	0	0	0	0
5800 Miscellaneous	0	0	0	0	0	0	0	0
6007 Materials and Supplies	12,440	7,821	9,603	3,908	8,500	7,064	7,000	(1,500)
7000 Capital Outlay	32,939	0	0	0	0	0	0	0
7003 Data Processing Equipment	0	0	0	0	0	0	0	0
7006 Motor Vehicles and Equipment	0	0	0	0	0	0	0	0
7054 Lights for Life / Opticom	0	0	0	198,762	0	188,206	0	0
7107 Traffic Signals	0	31,692	73,250	0	0	0	0	0
8000 Equipment Rental	0	0	0	0	0	0	0	0
TOTAL	135,144	118,524	163,407	269,882	78,390	271,179	59,554	(18,836)

-24.03%

STREET MAINTENANCE
ACCT. 01-4108

This account includes costs related to the maintenance of public streets and right-of-ways within the corporate limits. The Commonwealth of Virginia provides funding to the Town to maintain arterial and collector streets within the Urban Highway System, based upon lane miles. 53.0% of all full-time Public Works salaries and fringe benefit costs have been budgeted to this account. Only those hours actually worked by employees during the year will be charged to this account, along with a comparable percentage of benefits.

Funds have been allocated to provide routine maintenance on public streets as required by the Virginia Department of Transportation. This account also provides funds for maintenance of right-of-ways and striping of highways. Major road construction or reconstruction is usually funded by VDOT and outside contractors in the 6-year plan. Replacement of the Pigg River bridge over U.S. 220 Business South has been on VDOT's 6-year plan for a number of years and is scheduled to begin construction this summer.

Budget Detail:

3000 - Contractual Services - Includes street paving and asphalt milling by outside contractors. Additional costs are included to cover costs to repair various bridges and culverts throughout town.

6014 - Chemicals & Materials – Costs for weed killer, brush killer, and other herbicides that may be needed along right-of-ways.

6016 - Materials & Supplies - Includes asphalt patching, gravel, drain pipe and other items needed for routine street maintenance and storm water management.

7010 – Infrastructure – Costs for major projects are included here. There are none budgeted this fiscal year.

New Needs/Requests:

No specific special requests.

4108 STREET MAINTENANCE		FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	239,477	246,896	276,359	276,494	287,638	273,541	275,098	(12,540)
1002	Wages - Part Time	0	0	0	0	0	0	0	0
1003	Wages - Overtime	784	1,114	1,140	952	0	829	1,000	1,000
2001	FICA	18,336	18,345	20,320	20,028	22,004	19,625	22,291	287
2002	Retirement/Life Insurance	56,432	40,017	43,763	42,815	48,750	44,728	46,705	(2,045)
2002	VRS retirement reallocation	0	0	0	0	0	0	15,353	15,353
2003	Deferred Comp Match	0	0	0	0	0	0	0	0
2005	Medical/Dental Insurance	49,489	50,845	63,467	65,206	71,489	67,107	74,936	3,447
2011	Workers' Compensation Insurance	9,153	10,482	13,367	14,120	20,336	21,863	22,680	2,344
3000	Contractual Services	166,527	272,192	473,760	28,404	376,000	589,984	300,000	(76,000)
3300	Repairs & Maintenance	0	212	0	250	250	0	250	0
3600	Advertising	145	485	124	23	100	0	0	(100)
4400	Permits, Licenses and Fees	400	0	0	750	750	0	750	0
5155	Motor Fuel	33,447	23,729	24,136	23,572	23,000	31,880	33,000	10,000
5157	Motor Vehicle Expense	16,671	11,311	18,715	12,888	12,000	13,561	12,000	0
5158	Small Equipment Expense	2,756	1,390	1,916	3,069	2,500	3,468	3,500	1,000
5500	Travel & Training	133	0	0	0	0	0	0	0
5800	Miscellaneous	113	185	132	0	100	0	100	0
6003	Agricultural Supplies	624	328	457	468	500	324	350	(150)
6014	Chemicals & Materials	968	5,250	2,635	2,388	3,000	2,922	3,100	100
6016	Materials and Supplies	43,554	22,335	27,935	15,695	20,000	17,046	20,000	0
7001	Land & Building	0	0	0	1,500	0	0	0	0
7004	Machinery & Equipment	0	38,150	6,529	1,049	2,500	0	2,500	0
7006	Motor Vehicles and Equipment (CIP)	0	0	0	20,828	20,500	21,000	0	(20,500)
7010	Infrastructure	0	0	0	0	0	0	0	0
	Scuffing Hill Rd improvement	0	0	0	0	0	0	0	0
	Old Fort Rd. extension	0	0	0	0	0	0	0	0
	Anderson St. widen & turn-around	0	0	528,713	41,955	0	0	0	0
	Cox Property improvements	0	0	0	0	0	0	0	0
	Uptown Streetscapes	0	0	0	0	0	1,351	0	0
8000	Equipment Rental	0	0	63,625	0	0	209,350	0	0
		0	0	0	0	0	0	0	0
	TOTAL	639,011	743,265	1,567,092	572,454	911,417	1,318,579	833,613	(77,804)
	without capital	639,011	705,115	968,225	507,122	888,417	1,086,877	831,113	(57,304) -8.54%

SIDEWALKS, CURB & GUTTERS
ACCT. 01-4109

The Public Works Department is responsible for the maintenance of sidewalks, curbs, gutters and stormwater management within the corporate limits. The maintenance costs on arterial and collector streets are funded by the Virginia Department of Transportation through their Urban Highway System. Approximately 1.5% of the Public Works labor budget is included here. This account is used to record labor, equipment and materials used in the maintenance of existing infrastructure or for minor construction or repair of such facilities.

Budget Detail:

1001 - Wages - Full Time - Public Works labor and fringe benefits for time spent on this activity.

6016- Materials & Supplies - For concrete, gravel and drain pipe for maintenance projects as needed.

New Needs/Requests:

Line 7000 (Capital Outlay) -- The Town's share of 2 projects is budgeted here. These projects are dependent on obtaining matching funding from VDOT. The Town's share of Grassy Hill and Weaver St. guardrails is \$30,812 and the Town's share of the 40 East sidewalks and crosswalk is \$83,525.

4109 SIDEWALKS, CURBS & GUTTERS

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	7,018	3,715	13,428	3,675	10,057	4,785	7,785	(2,272)
1003 Wages - Overtime	81	0	24	78	0	0	0	0
2001 FICA	543	277	970	276	769	366	629	(140)
2002 Retirement/Life Insurance	1,381	544	2,208	590	1,705	837	1,322	(383)
2002 VRS retirement reallocation	0	0	0	0	0	0	435	435
2002 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	2,922	662	5,938	978	2,500	1,920	2,121	(379)
2011 Workers' Compensation Insurance	358	410	523	565	711	583	642	(69)
3000 Contractual Services	0	0	0	0	50,000	0	0	(50,000)
5155 Motor Fuel	0	0	0	0	0	0	0	0
5157 Motor Vehicle Expense	0	0	0	0	0	0	0	0
5158 Small Equipment Expenses	81	0	176	0	0	14	0	0
5500 Travel and Training	0	0	0	60	75	80	90	15
5700 Books & Subscriptions	0	0	0	63	75	0	0	(75)
5800 Miscellaneous	0	0	0	0	0	0	0	0
6016 Materials and Supplies	3,982	2,655	4,964	3,431	5,000	3,300	4,000	(1,000)
7000 Capital Outlay (CIP)	0	0	0	0	0	0	0	0
Grassy Hill & Weaver St. guardrails	0	0	0	0	0	0	30,812	30,812
40 E sidewalks & crosswalk	0	0	0	0	0	0	83,825	83,825
7004 Machinery & Equipment	0	0	0	0	2,800	0	0	(2,800)
8000 Equipment Rental	0	0	0	0	0	0	0	0
TOTAL	16,366	8,263	28,231	9,717	73,692	11,886	131,661	57,969

78.66%

STREET CLEANING
ACCT. 01-4202

The Public Works Department is responsible for keeping all public streets clean and clear of debris. Some streets are cleaned using the street sweeper machine on a regular basis. Inmate labor provided by the Franklin County Sheriff's Office through coordination of the Rocky Mount Police Department helps with miscellaneous street and right-of-way cleaning.

Presently, the Public Works Department cleans main arterial streets weekly and residential and collector streets bi-weekly, except during the autumn months when leaves may damage the equipment. 1.5% of all Public Works Department full-time personnel and fringe benefits are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

Budget Detail:

5157 – Motor Vehicle Expense – For brooms and tires for street sweeper.

New Needs/Requests:

No specific special requests.

4202 STREET CLEANING

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	8,442	9,034	12,389	8,248	8,621	7,382	7,785	(836)
1003 Wages - Overtime	143	129	93	153	0	12	0	0
2001 FICA	657	670	890	611	659	565	629	(30)
2002 Retirement/Life Insurance	2,138	1,583	2,145	1,399	1,461	1,292	1,322	(139)
2002 VRS retirement reallocation	0	0	0	0	0	0	435	435
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	2,077	2,132	3,733	1,366	2,143	1,459	2,121	(22)
2011 Workers' Compensation Insurance	564	645	823	494	609	794	642	33
5155 Motor Fuel	1,362	967	905	947	825	1,083	1,100	275
5157 Motor Vehicle Expense	2,156	4,537	2,709	2,882	2,500	12,073	2,500	0
5800 Miscellaneous	0	0	0	102	0	0	0	0
6016 Materials and Supplies	0	0	0	41	0	33	0	0
TOTAL	17,539	19,698	23,685	16,243	16,818	24,692	16,534	(284)

-1.69%

REFUSE COLLECTION
ACCT. 01-4203

This account includes costs related to the collection and disposal of residential garbage. The Town currently imposes a mandatory collection fee of \$4.00 per month to residential customers throughout the corporate limits. Non-bulk commercial service is currently charged at a rate of \$8.00 per month for bagged refuse. To provide this service to our customers, Town crews must operate sanitation routes two and one-half days per week. Large item pick-up is provided to garbage customers on the first Monday of every month at no additional cost to the citizen. Seasonal leaf collection and Christmas tree removal is also provided at no additional cost to the citizen. The chipper is also available to citizens upon request.

Estimated Public Works full-time labor and fringe benefits have been set at 16.0% for budget purposes, although actual time spent will be used to code salaries and fringe benefits

Budget Detail:

1001 - Wages - Full-time (and related fringe benefits) – Labor is the only significant cost to provide this service, although sanitation vehicles are very costly and should be replaced in the Capital Improvement Fund every 8-10 years due to their relative short life expectancy as a primary trash truck.

New Needs/Requests:

No specific special requests.

4203 REFUSE COLLECTION		FY 08	FY 09	FY 10	FY 11	FY 12	FY 12	FY 13	Increase/ (Decrease) Budget
		Actual	Actual	Actual	Actual	Budget	Estimated	Proposed	
1001	Wages - Full Time	68,222	80,636	75,492	71,935	89,079	85,855	80,048	(9,031)
1002	Wages - Part Time	0	0	0	0	0	0	0	0
1003	Wages - Overtime	121	754	570	348	450	199	300	(150)
2001	FICA	5,234	6,113	5,513	5,417	6,855	5,895	6,731	(124)
2002	Retirement/Life Insurance	13,895	13,737	12,851	10,133	15,097	11,839	14,099	(998)
2002	VRS retirement reallocation	0	0	0	0	0	0	4,635	4,635
2003	Deferred Comp Match	0	0	0	0	0	0	0	0
2005	Medical/Dental Insurance	16,841	17,600	17,371	9,882	22,139	15,390	22,622	483
2011	Workers' Compensation Insurance	2,582	2,957	3,770	4,236	6,298	5,836	6,847	549
3600	Advertising	375	526	283	212	400	248	300	(100)
3800	Postage	0	690	0	0	0	0	0	0
5155	Motor Fuel	7,372	4,318	5,500	7,654	7,700	8,212	8,600	900
5157	Motor Vehicle Expense	4,013	1,950	3,486	7,657	6,000	10,761	6,000	0
5800	Miscellaneous	350	0	0	0	0	0	0	0
6017	Materials and Supplies	282	684	83	196	200	503	400	200
7000	Capital Outlay	0	0	1,150	0	0	0	0	0
7004	Machinery & Equipment	0	0	5,279	0	0	0	0	0
	TOTAL	119,288	129,964	131,347	117,670	154,218	144,738	150,582	(3,636)

-2.36%

**SNOW REMOVAL
ACCT. 01-4204**

The Public Works Department is responsible for snow removal and clean-up from storms to keep streets clean and passable. Activity directly related to clearing streets during inclement winter weather is tracked in this account.

A figure of 1.0% of all Public Works labor and fringe benefit costs are included in anticipation of services needed to perform this work. Only actual time spent on snow removal will be coded to this account when incurred.

Budget Detail:

6014 – Chemicals and Materials – These are expected costs of salt, sand and pea stone used to treat roads and streets.

New Needs/Requests:

No specific special requests.

4204 SNOW REMOVAL

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	2,686	2,345	16,662	4,474	5,747	473	5,191	(556)
1002 Wages - Part Time	0	0	0	0	0	0	0	0
1003 Wages - Overtime	0	700	11,514	1,749	2,000	1,031	1,200	(800)
2001 FICA	205	217	2,099	469	595	107	511	(84)
2002 Retirement/Life Insurance	521	460	4,454	986	974	205	881	(93)
2002 VRS retirement reallocation	0	0	0	0	0	0	289	289
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	1,539	1,479	4,347	763	1,428	818	1,414	(14)
2011 Workers' Compensation Insurance	87	100	128	282	406	292	428	22
3000 Contractual Services	0	0	0	0	0	0	0	0
3600 Advertising	0	0	0	0	0	0	0	0
5155 Motor Fuel	377	437	3,165	1,657	1,700	0	2,000	300
5157 Motor Vehicle Expense	871	195	2,331	881	1,500	1,703	2,000	500
5800 Miscellaneous	0	0	0	0	0	0	0	0
6014 Chemicals and Materials	0	4,384	19,587	6,503	10,000	0	10,000	0
6016 Materials and Supplies	377	372	1,008	1,167	1,000	786	1,000	0
TOTAL	6,664	10,689	65,294	18,931	25,350	5,414	24,914	(436)

-1.72%

**MUNICIPAL BUILDING MAINTENANCE
ACCT. 01-4304**

This account includes the cost of custodial and maintenance work on the Rocky Mount Municipal Building and grounds. Cleaning services are currently performed by a contracted cleaning service. Services of the Public Works Department are used as needed in the maintenance of the grounds and minor repair work on the Municipal Building.

The Town completed a major renovation to the building in 2006; the first since it was built in 1975.

Budget Detail:

3000 – Contractual Services – Costs are for three times per week cleaning, security system maintenance, HVAC maintenance, pest control services, web-site maintenance, and various indoor maintenance and repair projects as needed.

New Needs/Requests:

No specific special requests.

4304 MUNICIPAL BUILDING MAINTENANCE

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	1,865	1,507	2,147	3,062	0	2,034	0	0
1002 Wages - Part Time	15,696	13,192	0	0	0	0	0	0
1003 Wages - Overtime	0	0	0	0	0	0	0	0
2001 FICA	1,342	1,172	161	232	0	155	0	0
2002 Retirement/Life Insurance	332	377	376	470	0	336	0	0
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	377	743	726	717	0	614	0	0
2011 Workers' Compensation Insurance	102	117	149	0	0	0	0	0
3000 Contractual Services	22,195	25,099	29,159	30,031	30,347	27,473	30,000	(347)
3003 IT Support	0	125	0	0	0	0	0	0
3300 Repairs & Maintenance	189	4,370	6,187	1,564	500	1,720	500	0
3600 Advertising	0	0	88	0	0	0	0	0
5100 Utilities	11,767	17,674	29,644	23,952	30,000	25,928	28,000	(2,000)
5200 Communications	0	0	0	35	0	388	400	400
5800 Miscellaneous	42	0	25	0	0	0	0	0
6002 Materials and Supplies	2,125	830	1,557	2,029	1,000	1,838	1,800	800
6003 Agricultural Supplies	188	0	0	280	0	303	500	500
6005 Janitorial Supplies	576	408	750	1,724	1,250	1,502	1,500	250
6014 Chemicals & Materials	0	0	0	0	0	0	0	0
7000 Capital Outlays	0	0	0	0	0	0	0	0
7002 Furniture & Fixtures	259	354	0	1,783	0	948	0	0
7003 Data Processing / Technology Improvements	7,750	2,733	0	1,342	0	2,591	0	0
7004 Machinery & Equipment	0	0	0	9,176	0	430	0	0
TOTAL	64,804	68,700	70,968	76,397	63,097	66,259	62,700	(397)

-0.63%

**EMERGENCY SERVICES BUILDING MAINTENANCE
ACCT. 01-4305**

All costs associated with building maintenance for the Emergency Services Building on North Main Street is in this account, as well as expenses related to the downtown fire station building on Floyd Avenue. Routine maintenance services as needed are provided by Public Works to maintain the Emergency Services Building and the Floyd Ave. fire station.

Budget Detail:

3000 - Contractual Services - Contracted custodial services are used to provide routine weekly cleaning. Other contractual services are for card reader systems, HVAC maintenance, insect control, elevator inspections and maintenance, fuel tank maintenance, and generator maintenance.

5100 - Utilities - Electrical service anticipated for both the ESB and the downtown fire station.

5150 - Heating Fuel - Propane for the ESB and fuel oil for the old fire station.

New Needs/Requests:

No specific special requests.

EMERGENCY SERVICES
4305 BUILDING MAINTENANCE

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	2,748	1,198	1,082	2,142	0	824	0	0
1002 Wages - Part Time	0	0	0	0	0	0	0	0
1003 Wages - Overtime	0	0	0	0	0	0	0	0
2001 FICA	210	92	82	164	0	39	0	0
2002 Retirement/Life Insurance	593	210	190	386	0	80	0	0
2005 Medical/Dental Insurance	173	436	0	539	0	107	0	0
2011 Workers' Compensation Insurance	102	117	149	0	0	0	0	0
3000 Contractual Services	12,159	14,546	12,876	14,022	14,300	16,856	17,000	2,700
3300 Repairs and Maintenance	7,354	6,523	16,680	6,002	7,000	2,424	4,000	(3,000)
5100 Utilities	10,244	14,290	18,160	16,609	15,900	15,632	16,500	600
5150 Heating Fuel	14,650	11,120	15,937	14,996	14,000	12,780	14,000	0
5200 Communications	0	0	0	0	0	1,199	1,220	1,220
5800 Miscellaneous	0	0	0	0	0	0	0	0
6003 Agricultural Supplies	0	168	0	280	0	234	250	250
6005 Janitorial Supplies	1,698	802	1,712	1,391	1,600	2,414	2,500	900
6020 Materials and Supplies	2,301	118	406	769	550	536	550	0
7000 Capital Outlays	0	0	0	0	0	0	0	0
7001 Land & Buildings	0	0	0	18,616	5,000	272	0	(5,000)
7002 Furniture & Fixtures	0	0	0	506	0	0	0	0
7003 Data Processing Equipment	0	0	0	0	0	874	0	0
7004 Machinery & Equipment	0	0	0	19,096	0	0	0	0
TOTAL	52,233	49,618	67,274	95,518	58,350	54,270	56,020	(2,330)

-3.99%

PUBLIC WORKS SHOP MAINTENANCE
ACCT. 01-4306

The Public Works Department is responsible for maintaining its building and grounds complex as needed. The new building for the Public Works Department was completed during 2007.

Budget Detail:

3000 – Contractual – Costs are for HVAC maintenance and fuel tank maintenance.

5100 – Utilities – For utility costs for the two buildings.

5150 – Heating Fuel – For heating fuel for the two buildings.

New Needs/Requests:

No specific special requests.

**PUBLIC WORKS
4306 BUILDING MAINTENANCE**

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	5,798	191	1,345	0	0	378	0	0
1002 Wages - Part Time	0	0	0	0	0	0	0	0
2001 FICA	444	15	96	0	0	28	0	0
2002 Retirement/Life Insurance	1,356	34	236	0	0	52	0	0
2005 Medical/Dental Insurance	2,051	0	744	0	0	150	0	0
2011 Workers' Compensation Insurance	0	0	0	0	0	0	0	0
3000 Contractual Services	1,054	975	1,041	1,151	1,770	1,284	1,800	30
3003 IT Support	0	400	0	0	0	0	0	0
3300 Repairs & Maintenance	1,525	495	81	31	250	100	250	0
5100 Utilities	3,146	3,815	5,092	4,525	5,750	4,445	5,000	(750)
5150 Heating Fuel	1,764	2,361	2,493	1,590	3,000	1,749	2,000	(1,000)
5158 Small Equipment Expense	0	0	8	0	0	0	0	0
5200 Communications	2,004	2,317	2,418	2,374	2,450	2,457	2,500	50
5800 Miscellaneous	0	0	0	0	0	0	0	0
6001 Office Supplies	147	467	0	0	140	64	100	(40)
6003 Agricultural Supplies	0	0	0	0	0	0	0	0
6005 Janitorial Supplies	2,551	2,064	1,639	1,339	1,200	1,858	1,700	500
6006 Shop Supplies	3,538	2,297	2,201	1,978	2,500	2,186	2,500	0
6014 Chemicals & Materials	0	0	0	0	0	0	0	0
7000 Capital Outlays	666	0	0	404	2,000	0	1,000	(1,000)
TOTAL	26,041	15,431	17,393	13,393	19,060	14,751	16,850	(2,210)

-11.59%

CEMETERY MAINTENANCE
ACCT. 01-4307

The Public Works Department maintains High Street Cemetery as a public service to the citizens of Rocky Mount. These services include mowing, landscaping, and the opening and closing of grave sites. 1.5% of all full-time Public Works salaries and fringe benefit costs have been budgeted to this account. Only those hours actually worked by employees during the year will be charged to this account, along with a comparable percentage of benefits.

Budget Detail:

3000 - Contractual Services - For miscellaneous tree trimming and outside contracted landscaping as needed.

6003 – Agricultural Supplies – Fertilizer and other landscaping needs.

New Needs / Requests:

No specific special requests.

4307 CEMETERY MAINTENANCE

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	7,075	7,247	6,632	9,716	8,621	11,946	7,785	(836)
1002 Wages - Part Time	0	0	0	0	0	0	0	0
1003 Wages - Overtime	117	118	330	160	0	113	0	0
2001 FICA	550	554	527	737	659	901	629	(30)
2002 Retirement/Life Insurance	1,750	1,184	1,199	1,631	1,461	1,977	1,322	(139)
2002 VRS retirement reallocation	0	0	0	0	0	0	435	435
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	1,972	1,852	1,796	3,053	2,143	3,208	2,121	(22)
2011 Workers' Compensation Insurance	215	246	314	282	609	482	642	33
3000 Contractual Services	0	0	0	1,000	1,000	0	1,000	0
5155 Motor Fuel	1,080	1,008	668	727	700	703	800	100
5157 Motor Vehicle Expense	116	0	0	0	0	0	0	0
5158 Small Equipment Repairs and Purchases	631	345	120	629	800	731	700	(100)
5800 Miscellaneous	0	0	0	0	0	0	0	0
6003 Agricultural Supplies	0	169	0	200	200	200	200	0
6013 Materials and Supplies	174	0	590	0	100	0	100	0
6014 Chemicals & Materials	0	0	0	0	0	0	0	0
7004 Machinery and Equipment	0	0	459	0	0	0	0	0
TOTAL	13,680	12,724	12,635	18,134	16,293	20,261	15,734	(559)

-3.43%

PARKS & PLAYGROUNDS
ACCT. 01-4308

The Public Works Department maintains Mary Elizabeth Park, Mary Bethune Park, Celeste Park, the Franklin County Veterans' Memorial Park, and jointly maintains Gilley's Park with the Franklin County Parks and Recreation Department. The Town does not have an organized recreation program, relying instead on services provided by the Franklin County Department of Parks and Recreation. Our parks are provided for passive use, utilizing playgrounds, picnic shelters, tennis courts, and roller hockey courts for non-organized play. The Town is also obligated under the terms of the 2000 annexation agreement to develop a playground in or near the Franklin Heights subdivision in the future. Full-time labor costs for Public Works employees' allocated time to maintain the grounds and equipment of these parks is budgeted at 2.0% of total labor and fringe benefits.

Green space design and adaptive use is a key element of not only recreation, but cultural and social events. Mary Elizabeth Park, located in the center of the historic central business district, is greatly underutilized in terms of its availability to host special events and to maximize its recreational opportunities. Mary Bethune Park is also underutilized in terms of its opportunity to educate the public on its rich history. Veterans' Park can be a very beneficial area as a gateway into town. Last fiscal year, the connector trail between it and the Lynch Landing Park was completed by the Town's Public Works employees as Phase I of the Pigg River Heritage Trail. Gilley's Park provides 2 ponds for citizens' enjoyment. Celeste Park provides a more natural setting for citizens to explore.

Budget Detail:

1001 & 1002 – Wages – For services of full time and any part time seasonal Public Works employees to maintain the grounds.

5100 – Utilities - Costs for lighting in the parks.

7010 – Infrastructure – For major park projects including equipment replacement and other renovation projects.

New Needs/Requests:

Line 7010 (Infrastructure) – Funds are provided for three projects. The Veterans' Memorial Park Erosion project for \$97,000 is scheduled to take place as the Pigg River Bridge Replacement Project is conducted by VDOT. The Pigg River Dam Safety Improvement Project for \$30,000, as the Town's match, is also scheduled around the Pigg River Replacement Bridge Project. There is \$5,000 for the replacement of several downtown park benches.

**PARKS & PLAYGROUND
4308 MAINTENANCE**

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	9,355	12,666	11,794	12,103	13,506	14,473	10,381	(3,125)
1002 Wages - Part Time	0	0	0	0	0	0	0	0
1003 Wages - Overtime	10	0	6	0	0	0	0	0
2001 FICA	716	955	873	899	1,033	984	838	(195)
2002 Retirement/Life Insurance	2,337	2,114	1,896	1,922	2,289	2,210	1,762	(527)
2002 VRS retirement reallocation	0	0	0	0	0	0	579	579
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	1,776	3,124	3,668	2,724	3,357	3,798	2,828	(529)
2011 Workers' Compensation Insurance	140	161	205	565	955	347	856	(99)
3000 Contractual Services	5,829	0	0	759	1,398	635	800	(598)
3300 Repairs & Maintenance	8	72	603	95	200	0	200	0
5100 Utilities	1,910	2,301	2,948	2,250	2,400	2,260	2,400	0
5155 Motor Fuel	1,045	1,112	683	697	700	733	750	50
5157 Motor Vehicle Expense	94	91	0	206	200	0	200	0
5158 Small Equipment Repairs and Purchases	424	164	33	10	200	183	200	0
5800 Miscellaneous	0	0	0	0	0	0	0	0
6003 Agricultural Supplies	58	235	0	200	200	200	200	0
6005 Janitorial Supplies	0	648	479	0	250	0	0	(250)
6013 Recreational Supplies	374	2,194	1,202	1,596	300	2,136	2,000	1,700
6014 Chemicals & Materials	0	0	0	0	0	0	0	0
7004 Machinery & Equipment	0	0	0	0	0	0	0	0
7010 Infrastructure	0	0	0	0	0	0	0	0
Celeste Park	0	11,587	27,216	0	0	1,263	0	0
Pigg River Heritage Trail	0	20,583	3,878	62,393	0	22,723	0	0
Gilley's Park	0	0	7,665	0	9,500	9,500	0	(9,500)
Pigg River Dam Safety Improvements (CIP)	0	0	0	3,106	30,000	573	30,000	0
Veterans Memorial Park Erosion (CIP)	0	0	0	0	97,000	0	97,000	0
Bench replacement - downtown & parks (CIP)	0	0	0	0	0	0	5,000	0
TOTAL	24,076	58,006	63,148	89,526	163,488	62,018	155,994	(12,494)

-7.64%

**PLANNING & ZONING
ACCT. 01-8101**

The Planning and Zoning Administrator is responsible for administration of the Town's Zoning Ordinance, Subdivision Ordinance, comprehensive planning, and other matters of the Town Code related to land use issues. He is also the GIS coordinator for the Town. The office is also the staff liaison of the Rocky Mount Planning Commission and the Board of Zoning Appeals. The Planning & Zoning Administrator is assisted by the Planning Technician within the Community Development Department. Together, they share responsibilities for reviewing site plans, issuing sign permits, zoning permits, soil and erosion control, and proper land use planning. The erosion and soil inspection duties have currently been out-sourced. All costs for the Planning & Zoning Administrator and 50% of the Planning Technician's salaries and fringes have been budgeted to this account.

The Planning Technician serves as Clerk for the Planning Commission and Board of Zoning Appeals, attending meetings, recording and transcribing minutes, and handling all public hearing notices.

Budget Detail:

1001 – Wages – Full Time – This line item includes 100% of the salary of the Planning & Zoning Administrator. Half of the salary (50%) for the Planning Technician is also included in this account. The other half is in the Community & Economic Development budget.

1004 – Wages – Contractual Services – The Planning Technician receives \$100 per month for attendance and transcription of the Planning Commission meetings, \$25 for any special meetings, and \$100 per Board of Zoning Appeals meetings.

3000 – Contractual Services – Includes professional consultant review of the Subdivision Ordinance and other Planning and Zoning Ordinances as needed and miscellaneous erosion and sediment control inspections for major projects.

3600 – Advertising – Costs of public notices for hearings of Planning Commission and Board of Zoning Appeals.

3800 – Postal and Delivery Services – For certified mailings related to rezoning requests.

5200 – Communications – Share of departmental costs for telephone service plus cellular phone stipends for the Planner and the Planning Technician.

5500 – Travel and Training – Costs for Planning Commission and BZA members to attend state certification courses. Also includes training costs for staff to attend professional development opportunities.

5502 – Stipends – Monthly stipends for Planning Commission and BZA members.

5650 – Dues and Professional Memberships – Costs for memberships in various planning, zoning, and economic / community development organizations.

New Needs/Requests:

7003 (Data Processing Equipment) – For the purchase of i-pads for the Planning Commission members (\$5,000).

		8101 PLANNING & ZONING										Increase/ (Decrease) Budget
		FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed				
1001	Wages - Full time	81,188	76,072	48,932	26,991	53,895	51,839	54,087	192			
1002	Wages - Part time	0	0	0	0	0	0	0	0			
1003	Wages - Overtime	25	0	0	0	0	0	0	0			
1004	Wages - Contractual Services	1,550	0	1,050	1,150	1,775	1,000	1,400	(375)			
2001	FICA	6,373	6,002	3,946	2,195	4,123	4,256	4,532	409			
2002	Retirement/Life Insurance	4,861	13,332	8,909	4,900	9,555	3,007	9,301	(254)			
2002	VRS retirement re-allocation	0	0	0	0	0	0	3,757	3,757			
2003	Deferred Comp Match	0	0	0	0	0	0	0	0			
2005	Medical/Dental Insurance	14,678	13,319	9,141	5,763	15,323	10,597	9,932	(5,391)			
2011	Workers' Compensation Insurance	210	240	307	131	87	72	98	11			
2103	Employment Physicals / Testing	0	0	0	50	0	0	0	0			
3000	Contractual Services	2,208	8,564	6,083	13,051	10,000	11,314	10,000	0			
3003	IT Support	0	261	0	0	0	0	0	0			
3300	Repairs & Maintenance	0	0	283	0	0	0	0	0			
3600	Advertising	3,047	2,565	1,444	2,952	3,500	387	2,000	(1,500)			
3700	Printing & Binding	62	797	0	0	1,500	566	2,500	1,000			
3800	Postage & Delivery Services	1,402	913	723	808	1,500	619	1,000	(500)			
5155	Motor Fuel	796	530	545	231	650	492	520	(130)			
5157	Motor Vehicle Expense	98	1,602	127	82	500	522	500	0			
5200	Communications	1,710	1,759	1,554	945	1,400	1,573	3,000	1,600			
5500	Travel & Training/Education	2,494	3,160	3,575	1,595	3,500	2,065	3,000	(500)			
5501	Meeting Expenses	0	0	239	141	250	315	300	50			
5502	Stipends	10,325	9,025	8,475	8,050	10,075	8,300	8,500	(1,575)			
5650	Dues & Professional Memberships	387	760	344	323	870	419	450	(420)			
5700	Books & Subscriptions	279	927	581	183	500	247	300	(200)			
5800	Miscellaneous	272	0	187	379	100	0	0	(100)			
6001	Office Supplies	1,614	2,364	1,033	1,467	1,750	1,591	1,750	0			
6019	Materials & Supplies	152	0	0	69	0	0	0	0			
7002	Furniture & Fixtures	498	0	160	1,006	0	1,960	0	0			
7003	Data Processing Equipment	3,383	8,913	632	6,282	1,500	1,300	5,000	3,500			
	TOTAL	137,611	151,105	98,271	78,743	122,353	102,438	121,927	(426)			

-0.35%

ECONOMIC & COMMUNITY DEVELOPMENT ACCT. 01-8102

The Town has been quite active in the past several years in placing financial support behind projects that have benefited the economic conditions and restored community pride in Rocky Mount. The Town mixes its rural/urban setting with a quiet country charm that is a draw for visitors to the region and encourages civic pride from its citizens and businesses.

The Rocky Mount Town Council acquired approximately 69 acres of land adjacent to the Franklin County/Rocky Mount Industrial Park in 2004. The tract, known as the Cox property, is prime industrial property. The town's staff, along with our consulting engineers, have explored various funding sources to help in the site development (grading, road extensions, public utilities, rail siding, etc.) that would be useful to attract an industry to the site. Development of a pad site is the next step in the development of this parcel.

The Department of Community Development is completing the Uptown revitalization project. A Community Improvement Grant and TEA-21 Grant were used to assist with this economic revitalization project which will tie into the similar downtown project completed nine years ago.

The Town also partners with the Franklin County Board of Supervisors, Retail Merchants Association, and the Community Partnership for Revitalization to develop a business marketing and development plan to further promote business opportunities for commercial and retail sectors of the business community. The Town works with neighborhood groups to identify methods to revitalize deteriorating housing and infrastructure in order to encourage new growth in residential housing stock. The Town also coordinates with outside agencies to promote special events and attractions.

The Assistant Town Manager/Community Development Director heads the department. This position provides administrative and management support to the Town Manager, handles special projects as needed, manages the Town's Enterprise Zone, works with existing small businesses to encourage success and growth, recruits other business and commercial ventures and provides technical assistance to establish operations in Town, coordinates special events and cooperates with other agencies and groups for such community activities, manages grants that may be received by the Town, works with residents and community leaders to better develop neighborhoods and residential living, and generally promotes the Town using our website and business and residential promotion guides.

The recently re-opened Community and Hospitality Center (the DePot) also comes under his management. The DePot is staffed five days per week by part-time employees to assist and direct visitors to the community's many cultural opportunities.

The Town recently purchased the old Lynch Hardware Building downtown and plans to convert it to a music and entertainment venue for the community. The goal is to further take advantage of Rocky Mount's anchor status on the Crooked Road.

A Planning Technician provides support to the department staff and serves as back-up help for telephone and walk-in customer assistance in the Town Manager's Office. She is presently responsible for scheduling reservations at Mary Elizabeth and Mary Bethune parks as well as reservations at the DePot. The Planning & Zoning Administrator is also under the direction of the ATM/CDD and provides a high level of assistance in various aspects of economic development and growth planning and management.

Unanticipated expenses that occur during the year related to economic development are often charged to this account, making the account skewed and difficult to separate regular operations with major expenses. In economic development, Town Council has been flexible and responsive to various needs that have suddenly appeared to attract business or industry.

Budget Detail:

1001 - Wages - Full time - This item includes full salary for the Assistant Town Manager/Community Development Director and 50% of the salary for the Planning Technician. The remaining 50% of the Planning Technician's salary is budgeted in the Planning and Zoning budget.

3000 - Contractual Services - Costs for engineering and outside consulting needed for various economic development initiatives as needed during the year. The contribution to the Ferrum College Express (\$4,384) is here. The \$100 payment per event to host Crooked Road performances is included here.

3600 - Advertising - Costs for advertisements in business and trade journals for business opportunities, and a marketing packet for commercial and industrial prospects.

5500 - Travel & Training - Expenses for staff to attend professional development seminars and conferences (Virginia Economic Development Association, Virginia Tech Continuing Education Services (economic development); Virginia Department of Housing and Community Development; Virginia Downtown Development Association, Virginia Local Government Management Association; and Virginia Municipal League).

5650 - Dues and Professional Memberships - Annual membership dues for staff members include: Virginia Local Government Management Association, American Planning Association, Virginia Downtown Development Association, International City/County Management Association, and Virginia Municipal Clerks Association.

5900 - Special Events - Various contributions and sponsorships for special events include:

The Crooked Road	\$5,000
Footlights of the Blue Ridge	\$3,500
Retail Merchants' Christmas Parade	\$2,500
Come Home to a Franklin County Christmas (CPR)	\$1,500
Pigg River Ramble Sponsor (CPR)	\$1,000
Uptown Challenger (5K & 10 K race) (CPR)	\$1,000
Chug for the Jug (CPR)	\$ 500
History in Bloom (CPR)	\$ 300
Historical Society Bus Sponsor-Moonshine Tour	\$ 300
Historical Society Bus Sponsor-Ghost Tour	\$ 300
Other Special Events	<u>\$1,600</u>
Total Special Events Contributions	\$17,500

7000 – Capital Outlay - \$2,500 is here for the BUD Commission to use for the garden spots located at various entrances to the Town.

7040 - Seasonal Decorations - For new and replacement banners for corridors and business districts, as needed.

New Needs/Requests:

7006 – Motor Vehicles – For the replacement of the 2002 Cavalier (\$25,000).

**ECONOMIC & COMMUNITY
8102 DEVELOPMENT**

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	66,842	77,299	78,954	77,173	78,063	75,160	78,565	502
1003 Wages - Overtime	0	0	16	0	0	0	0	0
1004 Wages - Contractual Services	0	0	0	0	0	0	0	0
2001 FICA	5,142	5,960	5,984	5,893	5,972	6,144	6,429	457
2002 Retirement/Life Insurance	353	13,686	13,758	13,967	13,913	14,621	13,513	(400)
2002 VRS retirement re-allocation	0	0	0	0	0	0	5,470	5,470
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	13,289	8,424	3,655	3,744	9,498	3,974	4,357	(5,141)
2011 Workers Compensation Insurance	87	99	126	114	127	144	142	15
2103 Employment Physicals / Testing	0	0	0	161	0	0	0	0
3000 Contractual Services	21,090	26,356	43,679	19,359	40,000	33,675	35,000	(5,000)
3300 Repairs & Maintenance	250	0	283	0	0	0	0	0
3600 Advertising	5,531	2,718	1,340	1,200	1,500	6,944	4,000	2,500
3700 Printing & Binding	2,504	0	285	226	5,000	473	1,950	(3,050)
3800 Postal & Delivery Services	614	1,212	605	528	600	456	475	(125)
4400 Permits, Licenses and Fees	0	0	0	0	0	0	0	0
5155 Motor Fuel	492	364	228	184	350	953	900	550
5157 Motor Vehicle Expenses	109	82	306	335	300	637	400	100
5200 Communications	1,695	1,780	1,852	1,703	1,750	1,652	1,700	(50)
5500 Travel & Training	1,876	4,716	2,397	1,843	5,000	3,559	4,800	(200)
5502 Stipends	0	0	0	0	0	0	0	0
5650 Dues & Professional Memberships	895	1,352	1,379	1,455	1,500	838	1,000	(500)
5700 Books & Subscriptions	612	239	539	550	250	784	250	0
5800 Miscellaneous	2,412	0	226	666	0	0	0	0
5900 Special Events / Promotions	14,050	16,726	12,100	13,758	15,750	13,300	17,500	1,750
6001 Office Supplies	2,866	3,787	2,079	2,706	2,500	2,394	2,500	0
6003 Agricultural Supplies	0	0	0	0	0	0	0	0
6019 Materials & Supplies	330	33	180	110	0	0	0	0
7000 Capital Outlays (BUD Commission)	890	735	2,145	665	1,500	0	2,500	1,000
7002 Furniture & Fixtures	1,137	2,383	160	711	1,000	781	1,000	0
7003 Data Processing Equipment	690	381	1,034	100	1,500	5,030	1,500	0
7004 Machinery & Equipment	1,162	0	0	0	0	0	0	0
7006 Motor Vehicles (CIP)	0	0	0	0	0	0	25,000	25,000
7007 Audio & Video Equipment	0	877	60	0	0	0	900	900
7040 Seasonal Decorations	4,775	0	1,260	2,669	3,000	6,127	2,000	(1,000)
7070 Redevelopment of Blighted Structures	0	0	0	0	0	0	0	0
TOTAL	149,692	169,209	174,631	149,818	189,073	177,645	211,851	22,778

12.05%

**CITIZENS' SQUARE
ACCT. 01-8103**

The Farmers' Market at Citizens' Square was established by the Town of Rocky Mount in 1998. Since that time, the square has proven to be successful in serving as a place for special events and to house a place for local farmers and crafters to sell their homegrown produce and wares. The Square has proven to be a cornerstone in the redevelopment of the central business district. The Retail Merchants' Association manages the Farmers' Market for the Town. The Community Development Department is responsible for the promotion of the Farmers' Market.

Budget Detail:

3000 – Contractual Services – The Retail Merchants' Association is overseeing the administration of the Farmers' Market again this year for a contracted rate of \$500 per month. Other contractual services include cleaning services.

3600 - Advertising - Promotional posters, newspaper and print advertisement, radio spots to promote special events.

5900 – Special Events/Promotions – Direct costs for any special event at the Farmers' Market. Examples of costs would be musician fees, food, and prizes.

New Needs/Requests:

No specific special requests.

8103 CITIZENS' SQUARE

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	588	1,565	213	430	0	4,657	0	0
1002 Wages - Part Time	0	0	0	0	0	0	0	0
1003 Wages - Overtime	0	0	0	0	0	0	0	0
2001 FICA	45	115	16	33	0	339	0	0
2002 Retirement/Life Insurance	109	253	37	61	0	744	0	0
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	325	336	0	92	0	1,632	0	0
2011 Workers Compensation Insurance	0	0	0	0	0	0	0	0
3000 Contractual Services	1,632	3,496	7,943	7,790	8,000	7,833	8,000	0
3300 Repairs and Maintenance	463	2,602	28	354	500	221	800	300
3600 Advertising	2,062	2,266	1,950	0	2,000	78	1,200	(800)
3700 Printing & Binding	0	0	0	0	0	0	0	0
4400 Permits, Licenses and Fees	40	40	345	100	150	100	150	0
5100 Utilities	826	1,431	1,807	1,436	2,200	1,613	2,000	(200)
5200 Communications	280	0	0	0	0	0	0	0
5500 Travel & Training	0	0	0	0	0	0	0	0
5650 Dues & Membership Fees	0	0	70	0	0	0	0	0
5800 Miscellaneous	0	0	0	0	0	0	0	0
5900 Special Events/Promotions	0	420	0	0	1,500	0	1,500	0
6003 Agricultural Supplies	0	0	0	0	0	0	0	0
6005 Janitorial Supplies	929	1,289	772	194	1,000	260	700	(300)
6014 Chemicals and Materials	0	0	0	0	0	0	0	0
6015 Merchandise for Resale	0	0	0	0	0	0	0	0
6018 Materials and Supplies	219	1,266	80	0	50	868	50	0
7000 Capital Outlay	0	0	0	0	0	0	0	0
7002 Furniture & Fixtures	0	593	0	0	0	0	0	0
8000 Equipment Rental	0	0	0	0	0	0	0	0
TOTAL	7,518	15,672	13,262	10,490	15,400	18,346	14,400	(1,000)

-6.49%

**COMMUNITY & HOSPITALITY CENTER
ACCT. 01-8104**

The Rocky Mount Community & Hospitality Center, located in the former Norfolk Southern freight depot on Franklin Street, was opened in April 2000 and has served jointly as a visitor's welcome center, a local museum, and continues to host numerous community and private events for the public. The center has also served as a keystone in the overall revitalization efforts in the central business district. Since the dissolution of the Franklin County Chamber of Commerce, the staffing of the Center has been turned back over to the Town and has just begun to be staffed Tuesday through Saturday from March through December. Staff at the Center will disseminate information on local attractions, lodging, shopping and dining opportunities throughout Rocky Mount and Franklin County. Rental fees are established for public and private use to help offset the cost of operations. The Town continues to own the building and schedules reservations.

Budget Detail:

3000 - Contractual Services – Charges here are for routine building maintenance services such as cleaning, the security system, HVAC maintenance, and pest control.

3600 - Advertising – For various events and promotions at the DePot.

5100 – Utilities – The Town pays the utility costs.

5200 – Communications – The Town pays the phone costs.

New Needs/Requests:

No specific special requests.

**COMMUNITY & HOSPITALITY
8104 CENTER**

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	452	5,885	496	2,735	0	0	0	0
1002 Wages - Part Time	0	4,489	0	0	0	3,570	15,470	15,470
1003 Wages - Overtime	0	0	0	0	0	0	0	0
2001 FICA	35	760	37	199	0	273	1,183	1,183
2002 Retirement/Life Insurance	125	1,041	87	477	0	0	0	0
2005 Medical/Dental Insurance	222	2,080	45	1,169	0	0	0	0
2011 Workers Compensation Insurance	0	0	0	0	0	0	0	0
3000 Contractual Services	17,862	10,278	4,264	3,173	5,000	4,848	4,000	(1,000)
3300 Repairs and Maintenance	924	337	165	176	750	93	1,000	250
3600 Advertising	3,438	2,971	2,600	0	2,500	81	1,500	(1,000)
3700 Printing & Binding	0	66	0	0	0	0	0	0
3800 Postage & Delivery Services	0	0	0	0	0	0	0	0
5100 Utilities	0	5,053	6,797	4,355	6,200	4,451	5,900	(300)
5200 Communications	0	956	1,106	1,277	1,200	740	1,200	0
5445 Uniforms	0	0	0	0	0	0	0	0
5500 Travel & Training	0	0	0	0	0	0	0	0
5650 Dues & Professional Memberships	0	0	0	0	0	0	0	0
5700 Books & Subscriptions	0	0	0	0	0	0	0	0
5800 Miscellaneous	0	0	0	0	0	0	0	0
5900 Special Events/Promotions	0	0	0	0	0	0	0	0
6001 Office Supplies	0	0	0	6	0	0	100	100
6003 Agricultural Supplies	0	0	0	279	300	280	700	400
6005 Janitorial Supplies	0	360	228	0	0	0	0	0
6015 Merchandise for Resale	0	0	0	0	0	0	0	0
6018 Supplies	317	925	7	230	0	463	550	550
7000 Capital Outlays	0	0	0	0	0	2,000	0	0
7002 Furniture & Fixtures	875	225	0	0	1,200	2,784	0	(1,200)
8000 Equipment Rental	0	0	0	0	0	0	0	0
TOTAL	24,250	35,425	15,833	14,074	17,150	19,582	31,703	14,553

84.86%

PASSPORT SERVICE EXPENSES
ACCT. 01-8106

The Town of Rocky Mount became a Passport Acceptance Facility in 2010. A Passport Acceptance Facility is a location which has been designated by the State Department to accept passport applications on its behalf. The Town does not approve or deny applications, but merely makes sure that applications are complete, accepts payment, and forwards applications on for processing. The Town's Passport Acceptance Facility also offers passport photograph services to the public. Costs associated with offering this service include copying, postage, office supplies, and photo supplies as well as staff time which is not accounted for in this account. Fees charged for passport photos and for mailing the applications offset the expenses in this account.

Budget Detail:

- 3800 - Postage** – For mailing completed passport applications.
- 6001 – Office Supplies** – For copying supplies and desk supplies.
- 6023 – Passport Supplies** – For photo and other supplies.

New Needs/Requests:

No specific special requests.

8106	PASSPORT SERVICE EXPENSES	FY 08	FY 09	FY 10	FY 11	FY 12	FY 12	FY 13	Increase/ (Decrease) Budget
		Actual	Actual	Actual	Actual	Budget	Estimated	Proposed	
1001	Wages - Full time	0	0	0	0	0	0	0	0
2001	FICA	0	0	0	0	0	0	0	0
2002	Retirement/Life Insurance	0	0	0	0	0	0	0	0
2005	Medical/Dental Insurance	0	0	0	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0	0	0
3000	Contractual Services	0	0	0	43	0	0	0	0
3300	Repairs & Maintenance	0	0	0	0	0	0	0	0
3600	Advertising	0	0	0	0	0	0	0	0
3700	Printing & Binding	0	0	0	0	0	0	0	0
3800	Postage & Delivery Services	0	0	0	598	750	1,036	1,300	550
5200	Communications	0	0	0	0	0	0	0	0
5500	Travel & Training/Education	0	0	0	803	0	0	0	0
5650	Dues & Professional Memberships	0	0	0	0	0	0	0	0
5700	Books & Subscriptions	0	0	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0	0	0
6001	Office Supplies	0	0	0	619	100	354	500	400
6023	Passport Supplies	0	0	0	20	200	0	0	(200)
7002	Furniture & Fixtures	0	0	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	0	0	0	0	0
7007	Audio & Video Equipment	0	0	0	1,199	0	0	0	0
	TOTAL	0	0	0	3,282	1,050	1,390	1,800	750

71.43%

**PERFORMANCE VENUE
ACCT. 01-8108**

The Town of Rocky Mount purchased the old Lynch Hardware Building at 450 Franklin Street in December 2011 with the intention of restoring the building to function as a performance center. Construction is tentatively set to begin this fall with completion in late spring 2013. The performance venue will be the centerpiece of the Town's efforts to create an arts and culture district that will help revitalize the Town's central business district and tie the recently revitalized uptown area with the revitalized downtown area.

The Town, as the eastern anchor of the Crooked Road, will seek Crooked Road major venue status for the facility. The Crooked Road is considered the birthplace of country music and recognizes that people in this region have performed bluegrass, gospel, and mountain music for generations. The Crooked Road hosts many visitors who will take advantage of other services that the Town has to offer.

Budget Detail:

3600 -- Advertising – For promoting events at the facility.

5100 Utilities – For utilities at the facility.

New Needs/Requests:

7001 (Land & Buildings) -- \$275,000 represents the Town's portion of renovation. The majority of costs will be paid with grants and the sale of tax credits.

8108 PERFORMANCE VENUE

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full time	0	0	0	0	0	0	0	0
2001 FICA	0	0	0	0	0	0	0	0
2002 Retirement/Life Insurance	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	0	0	0	0	0	0	0	0
2011 Workers' Compensation Insurance	0	0	0	0	0	0	0	0
3000 Contractual Services	0	0	0	0	0	107	0	0
3300 Repairs & Maintenance	0	0	0	0	0	0	0	0
3600 Advertising	0	0	0	0	0	1,907	2,750	2,750
3700 Printing & Binding	0	0	0	0	0	0	0	0
3800 Postage & Delivery Services	0	0	0	0	0	0	0	0
5100 Utilities	0	0	0	0	0	722	5,190	5,190
5200 Communications	0	0	0	0	0	0	0	0
5300 Insurance	0	0	0	0	0	0	0	0
5500 Travel & Training/Education	0	0	0	0	0	0	0	0
5650 Dues & Professional Memberships	0	0	0	0	0	0	0	0
5700 Books & Subscriptions	0	0	0	0	0	0	0	0
5800 Miscellaneous	0	0	0	0	0	0	0	0
6001 Office Supplies	0	0	0	0	0	0	0	0
7001 Land & Buildings (CIP)	0	0	0	0	0	248,922	275,000	275,000
7002 Furniture & Fixtures	0	0	0	0	0	0	0	0
7003 Data Processing Equipment	0	0	0	0	0	0	0	0
7004 Machinery & Equipment	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	251,659	282,940	282,940

100.00%

Music Venue costs = \$1,400,000
 grants of \$300,000 - \$500,000
 sale of tax credits \$700,000
 Town share \$200,000 - \$400,000

**REMEDICATION OF BLIGHTED STRUCTURES
ACCT. 01-8500**

The Town of Rocky Mount began a program last year to help rid neighborhoods of blighted structures. The program is administered by the Community Development Department and its objective is to purchase blighted structures and then to demolish, rebuild, and re-sale them.

This year, the Town was able to remedy six blighted structures with both public and private funds.

Budget Detail:

1001 Wages (and related fringe benefits costs) – For the Public Works Department personnel who demolish and clean debris from blighted properties.

3600 Contractual – For the outsourcing of demolition and rebuilding.

New Needs/Requests:

No specific special requests.

**REMEDICATION OF
8500 BLIGHTED STRUCTURES**

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full time	0	0	0	0	0	1,683	0	0
1003 Wages - Overtime	0	0	0	0	0	12	0	0
2001 FICA	0	0	0	0	0	124	0	0
2002 Retirement/Life Insurance	0	0	0	0	0	261	0	0
2005 Medical/Dental Insurance	0	0	0	0	0	0	0	0
2011 Workers' Compensation Insurance	0	0	0	0	0	0	0	0
3000 Contractual Services	0	0	0	0	40,000	8,647	20,000	(20,000)
3300 Repairs & Maintenance	0	0	0	0	0	0	0	0
3600 Advertising	0	0	0	0	0	146	0	0
3700 Printing & Binding	0	0	0	0	0	0	0	0
3800 Postage & Delivery Services	0	0	0	0	0	0	0	0
5155 Motor Fuel	0	0	0	0	0	0	0	0
5157 Motor Vehicle Expense	0	0	0	0	0	0	0	0
5300 Insurance	0	0	0	0	0	0	0	0
5500 Travel & Training/Education	0	0	0	0	0	0	0	0
5800 Miscellaneous	0	0	0	0	0	0	0	0
6003 Agricultural Supplies	0	0	0	0	0	53	0	0
7002 Furniture & Fixtures	0	0	0	0	0	0	0	0
7004 Machinery & Equipment	0	0	0	0	0	4,200	0	0
TOTAL	0	0	0	0	40,000	15,125	20,000	(20,000)

-50.00%

**GENERAL FUND NON-DEPARTMENTAL
ACCT. 01-9102**

This account reflects costs not associated with any specific account elsewhere in the General Fund. These costs may include agency support, interfund transfers, debt service and contingency monies that Town Council may chose to use during the fiscal year for unforeseen needs.

This account includes insurance costs for retirees on our group plan, some of which are recovered in revenues. A portion (75%) of general liability, automotive, property and casualty, and other non-medical related insurance have been centralized to this account. The transfer to the Utility Fund is for the portion of the Meals Tax monies dedicated by Town Council to service the debt on the 1994 bonds issued for the Wastewater Treatment Plant. Transfers to the Capital Projects Fund, if any, have included all capital projects or equipment purchases that are associated with services provided by the General Fund. Vehicles and equipment generally used by a particular department is included in the specific operating account. Only special, non-recurring projects of the General Fund will constitute a direct transfer to the Capital Project Fund. Debt Service is to retire debt on 2011 bonds sold for the re-financing of the Emergency Services Building and to also retire debt on the 2007 bond for the Public Works Building, Public Parking Downtown, and for Old Fort Road extension. No additional debt service is proposed due to budget constraints, although the town still faces many capital needs.

Financial support to outside agencies is included as well. A list of all agencies that have been funded in the past, their requests for funding and recommendations for funding, can be found in the Supplemental Information section of the budget document. Contributions to agencies is capped at one-half cent of the real estate tax rate or approximately \$22,500 this fiscal year.

We have tried historically to budget some amount each year in a contingency line item to cover any unanticipated costs that Council may designate during the year.

Budget Detail:

1000 - Personal Services - Holiday bonuses for General Fund personnel. There are no bonuses proposed this year.

2000 - Fringe Benefits - The Town's portion of health and dental insurance for retirees on our group insurance policies. Various costs for administering the flexible benefits and health plans are included here.

2001 - FICA - For holiday bonuses (none this year).

2101 - Employee Wellness Program - For Town Council's and Town employees' fitness memberships, flu shots, and other preventative healthcare. The Town contributes one-half towards the fitness memberships.

5300 - Insurance - 75% of all general liability premiums are centralized in this account.

5600 - Contributions - Support for request received from outside public service agencies (\$22,500). Breakdown of each agency allocation is as follows:

Franklin Center Workforce Consortium	6,000
Franklin County Rescue Squad	5,000
Free Clinic of Franklin County	3,500
Helping Hands	3,250
Franklin County Public Library	1,000
Franklin County Historical Society	500
Franklin County Family Resource Center	500
Franklin County Perinatal Education Center	500
Warren Street Society	500
We Care of Franklin County	500
Piedmont Community Services	300
Brain Injury Services of Southwest Virginia	250
Rocky Mount Center for the Arts	250
STEP, Inc.	250
Southern VA Child Advocacy Center (CAPS)	200

Total Contributions to Agencies \$22,500

5600 – Contribution to YMCA – The YMCA was sold in December 2011 and no longer has tax exempt status. Therefore, real estate taxes must now be paid. The Town proposes to refund the taxes collected from the YMCA (which will be reflected in the real estate tax revenue line item).

9001 & 9002 - Debt Service Principal and Interest - Scheduled debt payment for the 2011 VML/VaCo bond for the Emergency Services Building and 54% of the 2007 VML bond for public parking, the Public Works Building, and road extension.

9300 - Transfer to Utility Fund - Required meals taxes collected in the general fund to be used to supplement debt service on the wastewater treatment plant (\$5124,278). Remaining meals tax collections to be used for general fund purposes.

9959 - Contingency – Normally this is for expenses related to unforeseen expenses arising during the course of the year approved by Council. There is \$25,000 budgeted for this year

New Needs/Requests:

No specific special request.

**GENERAL FUND
9102 NONDEPARTMENTAL**

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1000 Personal Services	19,445	20,909	5,750	20,264	0	27,250	0	0
2000 Fringe Benefits Administration Fees	25,620	43,842	21,077	39,406	45,959	42,491	44,000	(1,959)
2001 FICA	1,686	1,600	942	1,550	0	2,085	0	0
2005 Medical/Dental Insurance	0	0	0	0	0	0	0	0
2101 Employee Wellness Program	7,566	14,465	4,737	3,284	7,300	3,655	4,000	(3,300)
2102 Employee Drug Testing	0	0	1,352	942	1,200	794	1,055	(145)
4500 Letter of Credit Reimbursement	0	0	0	0	250,000	250,000	0	(250,000)
5200 Communications	190	0	0	0	0	0	0	0
5300 Insurance	70,545	70,956	67,068	60,854	67,000	58,832	65,891	(1,109)
5600 Contributions to Other Entities	72,000	54,500	31,700	25,000	22,500	22,500	22,500	0
5600 Contribution to YMCA - real estate taxes	0	0	0	0	0	0	20,256	20,256
5800 Miscellaneous	0	0	0	0	0	0	0	0
9001 Debt Service - Principal	125,129	129,840	134,766	1,666,226	189,300	189,300	189,300	0
9002 Debt Service - Interest	148,230	143,815	137,594	167,157	127,201	127,201	112,968	(14,233)
9300 Transfer to Utility Fund - meals tax	514,278	514,278	497,078	514,278	394,278	394,278	514,278	120,000
9300 Transfer to Utility Fund-contrib cap/needs	0	0	0	0	0	0	0	0
9300 Transfer to Utility fund-from gen'l fund cuts	0	0	0	247,054	59,857	0	28,035	(31,822)
9400 Transfer to Capital Improvement Fund	949,993	100,000	0	0	0	0	0	0
9400 Contribution to Special Designated Fund	0	0	0	0	0	0	0	0
9400 Transfer to Utility Fund-water bond payoff	0	0	0	0	0	0	0	0
9400 Uptown Project expenditure share	0	0	0	0	0	0	0	0
9959 Contingency	5,000	0	0	50,000	27,500	27,500	25,000	(2,500)
TOTAL	1,939,681	1,094,205	902,063	2,796,013	1,192,095	1,145,885	1,027,283	(164,812)

-13.83%

UTILITY FUND

UTILITY FUND REVENUES

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
2000 Water Use Charges								
2030 Water Consumption Charges	1,234,594	1,093,843	1,072,888	1,053,559	1,013,000	1,013,792	1,039,832	26,832
2031 Water Connections	60,480	44,408	43,340	32,525	169,550	17,525	105,525	(64,025)
2032 Reconnect Fees	5,130	3,115	2,750	2,525	2,400	2,675	2,400	0
2034 Penalties	20,799	20,356	18,342	22,423	18,500	23,329	22,000	3,500
2037 Bulk Water Purchases	12,105	9,755	2,827	2,795	1,800	3,030	2,300	500
Total Water Use Charges	1,333,108	1,171,478	1,140,146	1,113,828	1,205,250	1,060,351	1,172,057	(33,193)
2400 Other Categorical Aid								
0108 Other Categorical Aid	0	0	0	25,000	0	0	0	0
0405 Dept of Health	0	0	4,972	1,593	0	0	0	0
0407 VML Safety Grant	0	0	0	0	0	4,000	0	0
Total Other Categorical Aid	0	0	4,972	26,593	0	4,000	0	0
3000 Wastewater Use Charges								
3030 Sewer Use Charges	776,635	687,239	648,376	649,953	650,964	642,781	642,781	(8,183)
3031 Sewer Connections	25,275	30,580	25,500	13,125	152,500	13,000	88,500	(64,000)
3037 Lechate Collection Charges	0	0	0	0	0	0	0	0
Total Wastewater Use Charges	801,910	727,819	673,876	663,078	803,464	655,781	731,281	(72,183)
5000 Miscellaneous Revenue								
0201 Rent of Property	22,354	41,628	48,610	45,695	45,903	41,511	45,823	(80)
0409 Metered Water from County	11,182	10,574	10,559	0	0	0	0	0
4105 Recoveries (FCHS cafeteria in FY 13)	912	0	4,146	2,673	0	496	18,000	18,000
0101 Interest Income	0	15,563	0	0	0	0	0	0
Total Miscellaneous Revenue	34,448	67,764	63,316	48,368	45,903	42,007	63,823	17,920
8000 Transfers from Other Funds								
0901 Transfer from General Fund/Contributed Capital	0	0	0	0	0	0	0	0
0901 Transfer from General Fund-from gen'l fund cuts	0	0	0	0	59,857	0	28,035	(31,822)
3036 Meals Tax Transfer	514,278	514,278	497,078	514,278	394,278	394,278	514,278	120,000
3038 Transfer from Cap Projects Fund	0	17,654	1,524	275	0	0	0	0
Total Transfers from Other Funds	514,278	531,932	498,602	514,553	454,135	394,278	542,313	88,178
Total Utility Fund Revenues before Fund Balance	2,683,744	2,498,993	2,380,911	2,366,420	2,508,752	2,156,417	2,509,474	722

UTILITY FUND REVENUES		FY 08	FY 09	FY 10	FY 11	FY 12	FY 12	FY 12	FY 13	Increase/ (Decrease)
9000	Use of Fund Balance	Actual	Actual	Actual	Actual	Budget	Estimated	Proposed	Budget	Budget
9999	Appropriated Fund Balance-depreciation	658,827	664,354	669,523	724,715	675,500	728,000	734,500	59,000	0
9999	Appropriated Fund Balance-bond proceeds	0	0	0	2,010,000	0	0	0	0	0
9999	Appropriated Fund Balance-debt service	0	0	0	0	0	0	0	0	0
9999	Cash Carry Forward	0	0	0	0	0	0	0	0	0
9999	Appropriated Fund Balance-other	0	0	0	0	0	0	0	0	0
	Total Use of Fund Balance	658,827	664,354	669,523	2,734,715	675,500	728,000	734,500	59,000	
	TOTAL UTILITY FUND REVENUES	3,342,570	3,163,347	3,050,434	5,101,135	3,184,252	2,884,417	3,243,974	59,722	

1.88%

UTILITY FUND EXPENDITURE SUMMARY

Account Description	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
<u>Water Treatment & Distribution</u>								
5000 Water Distribution System	355,406	249,054	387,111	160,524	264,690	199,171	201,112	(63,578)
5010 Meter Reading	31,099	39,564	39,221	39,200	45,332	40,036	67,137	21,805
5050 Water Treatment Plant	510,812	557,143	522,258	525,192	580,716	513,852	618,682	37,966
Total Water Treatment & Distribution	897,317	845,760	948,589	724,916	890,738	753,058	886,931	(3,807)
<u>Wastewater Collection & Treatment</u>								
6000 Wastewater Collection System	164,188	189,907	544,192	99,225	144,077	124,755	133,764	(10,313)
6050 Wastewater Treatment Plant	367,016	374,855	375,128	350,449	379,870	320,202	397,353	17,483
Total WW Collection & Treatment	531,204	564,762	919,320	449,674	523,947	444,957	531,117	7,170
<u>Miscellaneous</u>								
6200 Utility Billing	125,920	121,727	125,660	133,238	135,688	122,573	145,704	10,016
6900 Utility Fund Nondepartmental	1,671,111	1,789,219	1,452,930	3,728,649	1,633,879	1,702,166	1,680,222	46,343
Total Miscellaneous	1,797,031	1,910,946	1,578,590	3,861,887	1,769,567	1,824,738	1,825,926	56,359
TOTAL	3,225,552	3,321,469	3,446,499	5,036,477	3,184,252	3,022,753	3,243,974	59,722

Total Revenues 3,342,570 3,163,347 3,050,434 5,101,135 3,184,252 2,884,417 3,243,974 91,544

Surplus/(Defecit) 117,018 (158,122) (396,065) 64,658 0 (138,336) 0 31,822

1.88%

**WATER SYSTEM OPERATIONS
ACCT. 02-5000**

The Rocky Mount Public Works Department is responsible for maintaining the water distribution system to our customers. The Town currently has approximately 2,800 connections, including residential, commercial, institutional and industrial users. These lines range in size from 2" service lines to 24" main lines, covering approximately 550,000 linear feet. Some of this system lies outside the corporate limits. Whenever Public Works employees, vehicles or equipment are used in servicing these lines, these costs are booked against this account to accurately reflect the true costs of providing utility service to the users. Fees are charged each month based upon consumption readings to cover the costs of providing this service.

Aside from service lines, the Town is also responsible for the maintenance of seven water storage tanks with a capacity of over 2.8 million gallons. Tanks are located on US 220 North, US 220 South, Scuffling Hill Road, Pendleton Avenue (2 tanks), Bald Knob, and Grassy Hill / Landmark.

Budget Detail:

1001 - Wages - Full Time - 11.00% of all Public Works labor and fringe benefits are budgeted to this account. Only actual time spent on associated projects will be charged during the year.

3000 - Contractual Services - For annual maintenance of water storage tanks and other miscellaneous contractual services.

5100 - Utilities - Utility costs for water tanks.

6009 - Materials & Supplies - Includes pipe, valves, hydrants, clamps, meters for new connections or which may be needed in miscellaneous line maintenance or extension projects.

7000 - Capital Outlay - Replacement of meters with touch-read meters is included here as well as water line replacement projects.

7010 - Infrastructure - For major replacement projects to existing water lines or new water lines. None are budgeted for this year.

New Needs/Requests:

No specific special requests.

5000 WATER DISTRIBUTION SYSTEM

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	53,074	43,646	21,257	26,632	86,205	32,467	57,095	(29,110)
1003 Wages - Overtime	2,674	1,961	1,803	1,544	0	578	0	0
2001 FICA	4,265	3,405	1,627	1,997	6,595	2,371	4,612	(1,983)
2002 Retirement/Life Insurance	7,073	7,484	3,796	4,388	14,610	5,587	9,693	(4,917)
2002 VRS retirement reallocation	0	0	0	0	0	0	3,187	3,187
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	15,691	14,194	5,854	9,838	21,425	12,999	15,553	(5,872)
2011 Workers' Compensation Insurance	2,148	2,459	3,136	4,236	6,095	3,207	4,707	(1,388)
3000 Contractual Services	39,212	40,369	44,799	45,651	45,330	43,920	45,000	(330)
3300 Repairs and Maintenance	0	5,611	0	659	0	0	0	0
3600 Advertising	0	183	88	177	150	146	160	10
3800 Postage & Delivery Services	0	0	0	23	25	0	0	(25)
5100 Utilities	6,852	10,409	16,154	14,341	16,000	14,582	15,250	(750)
5155 Motor Fuel	0	0	0	0	0	0	0	0
5157 Motor Vehicle Expenses	438	111	0	123	100	0	150	50
5158 Small Equipment Purchases	266	99	0	280	100	0	100	0
5200 Communications	0	3	3	3	5	3	5	0
6003 Agricultural Supplies	241	172	0	0	50	0	100	50
6009 Materials & Supplies	24,624	22,550	17,863	12,823	10,000	9,102	10,500	500
7000 Capital Outlays	115,526	72,560	29,495	37,809	35,000	34,838	35,000	0
7004 Machinery & Equipment	0	0	750	0	0	0	0	0
7010 Infrastructure	3,618	0	0	0	0	0	0	0
Morgan's Dr water line replacement	9,046	0	0	0	0	0	0	0
Beverly Hills water line replacement	51,990	0	0	0	0	0	0	0
Water Loss Study	0	1,900	26,300	0	0	0	0	0
Oaks at Rakes Tavern water line	0	0	3,853	0	0	3,747	0	0
220N water line extension	18,666	0	0	0	0	0	0	0
Windsor Dr water line replacement	0	15,177	0	0	0	0	0	0
Scott St water line replacement	0	6,762	0	0	0	0	0	0
Uptown water line replacement	0	0	210,332	0	0	0	0	0
Diamond Ave. water line relocation	0	0	0	0	0	0	0	0
Scuffing Hill water tank altitude valve	0	0	0	0	10,000	12,626	0	0
Grassy Hill water pump station rebuild	0	0	0	0	13,000	13,000	0	(10,000)
TOTAL	355,406	249,054	387,111	160,524	264,690	199,171	201,112	(63,578)

-24.02%

**METER READING
ACCT. 02-5010**

The Public Works Department is responsible for reading all water meters monthly. Readings are submitted to the Finance Department, which is responsible for preparing and mailing the bills and collecting payments.

In an effort to improve the efficiency of meter reading, the Town is utilizing a "touch read" meter reading and billing system. This technology allows meter readers to more quickly read meters by using a wand placed on an above ground sensor and download the information into a handheld computer. The information is then downloaded by the meter readers into software that will automatically post the reading to the customer account and produce a bill without doing manual data entry. All input reports are reviewed closely by the account clerks in the Finance Department. Customers included in the 2000 annexation area were the first to have these meters installed, and all new connections now utilize the touch read meters. Over time, as meters need replacement, this technology is used to assist in the efficiency and accuracy of the process. A methodical replacement program is in place, however, the replacement project was suspended the last three fiscal years due to budget constraints. Funds (\$20,000) are in place to begin this fiscal year. This replacement project will continue until all meters are replaced with the "touch read" variety. Currently, manual reads are entered into the hand-held as the meters are read in the field and then the information is downloaded directly into the billing software. Costs for meters are included in account 02-5000. Two – two man teams have replaced one – two man team to read meters faster.

Radio-read meters are the current technology being used in replacement projects. The Town of Boones Mill installed radio-read meters as part of their million dollar water line and meter replacement project just completed by the Western Virginia Water Authority. Current hand-held technology being installed with radio-read capability also allows the use of existing touch-read meters and wands. The Town will need to decide when to introduce the radio-read technology to the meter reading system.

5.0% of the Public Works labor and benefits are budgeted here. However, actual time of personnel is charged here.

Budget Detail:

1001 - Wages - Full Time – For time spent by Public Works to read meters.

New Needs/Requests:

7005 (Motor Vehicles) – For replacement of 2001 pick-up truck (\$17,000).

5010 METER READING

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	20,279	22,405	22,009	20,868	24,425	19,691	25,953	1,528
1003 Wages - Overtime	17	9	0	9	0	0	0	0
2001 FICA	1,730	1,700	1,594	1,114	1,869	1,506	2,096	227
2002 Retirement/Life Insurance	138	3,853	3,679	3,654	4,140	3,446	4,406	266
2002 VRS retirement reallocation	0	0	0	0	0	0	1,448	1,448
2005 Medical/Dental Insurance	4,387	6,019	5,933	6,708	6,071	7,519	7,069	998
2011 Workers' Compensation Insurance	895	1,025	1,307	1,130	1,727	1,166	2,140	413
3000 Contractual Services	0	1,320	1,320	1,630	3,400	3,349	3,500	100
3600 Advertising	0	0	0	0	0	0	0	0
3800 Postage	0	0	38	0	0	0	0	0
5155 Motor Fuel	2,891	2,285	2,226	2,544	2,600	2,861	2,900	300
5157 Motor Vehicle Expenses	452	457	1,104	191	1,000	488	550	(450)
5500 Travel & Training	0	0	0	0	0	0	0	0
5800 Miscellaneous	0	0	0	0	0	0	0	0
6009 Materials & Supplies	311	492	12	54	100	10	75	(25)
7000 Capital Projects	0	0	0	0	0	0	0	0
7004 Machinery & Equipment	0	0	0	1,298	0	0	0	0
7005 Motor Vehicles (CIP)	0	0	0	0	0	0	17,000	17,000
TOTAL	31,099	39,564	39,221	39,200	45,332	40,036	67,137	21,805

w/o capital =
48.10%
10.60%

WATER TREATMENT PLANT ACCT. 02-5050

The Town of Rocky Mount operates a 2.0 MGD water treatment facility located approximately 2 miles north of the corporate limits off U.S. Route 220. Constructed in 1983, the plant draws raw water from the Blackwater River. The facility and its treatment process comply with Virginia Health Department (VDH) and Department of Environmental Quality (DEQ) and rated as a Class II plant. The facility is a conventional treatment filtration plant utilizing chemical addition with flash mix and three flocculation basins, two sedimentation basins, two sand filters, 250,000 gallon clear well and finished water pumps. Five (5) full-time operators are employed, supervised by the Water Treatment Plant Superintendent who holds a Class I license.

The Town has addressed several capital needs over the past years needed to maintain the water treatment plant and to meet VDH requirements. The plant continues to operate on a VDH permit and quality standards that require less than 24 hour operation to hold down personnel and operating costs. In 2004, Town Council commissioned Draper Aden Consulting Engineers to perform a comprehensive structural and operational analysis of the water plant and they recommended a list of repairs and improvements needed at the time.

The Water Treatment Plant is expected to incur a near zero increase in its production level for this fiscal year.

Budget Detail:

1001 – Wages Full Time – Staff currently includes three (3) operators classified as Operator I, two (2) as an Operator II, and one (1) as an Operator III.

3000 -- Contractual Services -- For instrumentation, elevator, HVAC maintenance, calibration, and any engineering services required.

3300 -- Repairs and Maintenance — For miscellaneous and emergency repairs.

3341 – Lab Testing – For required sample testing.

5100 – Utilities -- For electrical costs at the Water Treatment Plant.

6014 -- Chemicals -- For chlorine, fluoride, alum, and other chemicals needed to treat raw water for distribution.

New Needs/Requests:

CIP requests include:

- Replacing two dry chemical feeders (\$15,729)
- Rehabing flash mixer & motor (\$10,000)

5050 WATER TREATMENT PLANT

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	215,617	196,044	207,234	206,693	201,736	165,623	218,515	16,780
1003 Wages - Overtime	7,903	11,120	527	6,756	14,300	41,667	44,000	29,700
2001 FICA	18,958	14,784	15,127	14,028	17,838	15,858	19,323	1,484
2002 Retirement/Life Insurance	45,154	34,986	36,124	38,162	38,815	36,276	37,069	(1,746)
2002 VRS retirement reallocation	0	0	0	0	0	0	12,012	12,012
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	45,972	45,445	54,140	53,865	49,193	49,607	60,265	11,072
2011 Workers' Compensation Insurance	6,227	7,131	9,093	5,658	6,375	7,670	7,191	816
3000 Contractual Services	14,022	20,694	5,967	10,645	15,544	9,922	11,250	(4,294)
3300 Repairs & Maintenance	6,969	23,701	12,751	7,453	12,000	8,895	12,000	0
3340 Safety Repairs & Materials	0	0	0	1,324	1,000	1,512	1,500	500
3341 Lab Testing Services	0	0	7,626	8,231	10,000	10,248	7,000	(3,000)
3600 Advertising	0	1,042	0	106	0	75	300	300
3700 Printing & Binding	650	700	140	33	200	0	200	0
3800 Postage & Delivery Services	2,094	3,848	1,231	1,306	1,400	1,500	1,520	120
4400 Permits, Licenses & Fees	7,835	8,855	5,555	6,189	6,500	5,740	6,500	0
5100 Utilities	55,255	71,254	71,996	62,686	68,000	59,401	50,000	(18,000)
5150 Heating Fuel	6,168	5,794	2,769	3,904	6,000	5,969	6,000	0
5155 Motor Fuel	1,878	1,978	1,654	1,917	1,800	2,493	2,675	875
5157 Motor Vehicle Expenses	96	735	164	938	300	545	600	300
5158 Small Equipment Expense	250	109	89	438	300	71	300	0
5200 Communications	3,190	3,014	2,150	2,384	2,300	2,811	2,850	550
5350 Purchases by Grant	0	0	4,972	759	0	834	0	0
5445 Uniforms	4,136	5,687	5,218	6,496	6,930	6,364	6,900	(30)
5500 Travel & Training	1,898	3,269	1,570	1,985	1,900	1,216	1,500	(400)
5650 Dues & Professional Memberships	0	125	31	200	210	200	250	40
5700 Books & Subscriptions	0	97	186	186	200	232	250	50
5800 Miscellaneous	0	518	52	0	100	0	200	100
6001 Office Supplies	518	598	670	999	850	824	850	0
6003 Agricultural Supplies	56	1,612	0	69	100	200	200	100
6004 Laboratory Supplies	1,833	4,977	2,964	5,000	4,775	4,120	4,000	(775)
6005 Janitorial Supplies	649	1,026	640	111	200	444	475	275
6009 Materials and Supplies	0	4,658	996	4,335	3,250	3,470	3,800	550
6014 Chemicals & Materials	62,209	72,973	61,053	61,578	63,600	63,862	71,000	7,400

5050 WATER TREATMENT PLANT		FY 08	FY 09	FY 10	FY 11	FY 12	FY 12	FY 13	Increase/ (Decrease)
		Actual	Actual	Actual	Actual	Budget	Estimated	Proposed	Budget
7000	Capital Outlays	967	8,316	9,308	10,760	2,000	6,201	2,458	458
7002	Furniture & Fixtures	308	0	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	0	0	0	0	0
7004	Machinery & Equipment	0	850	260	0	0	0	0	0
7006	Motor Vehicles & Equipment	0	0	0	0	0	0	0	0
8000	Equipment Rental	0	1,200	0	0	0	0	0	0
	CIP items:								
	replace 6" electric check valves (finished pumps)	0	0	0	0	0	0	0	0
	rebuild raw water pump	0	0	0	0	30,000	0	0	(30,000)
	VFD var freq drive control raw pumps (2)	0	0	0	0	0	0	0	0
	VFD var freq drive control finished pumps (2)	0	0	0	0	0	0	0	0
	emergency connection for portable generator	0	0	0	0	0	0	0	0
	streaming current monitor	0	0	0	0	0	0	0	0
	video security system	0	0	0	0	13,000	0	0	(13,000)
	repair pump room floor	0	0	0	0	0	0	0	0
	repair settling basin	0	0	0	0	0	0	0	0
	upgrade SCADA system	0	0	0	0	0	0	0	0
	replace electric motors (contingency fy 12)	0	0	0	0	0	0	0	0
	replace 2 dry chemical feeders (CIP)	0	0	0	0	0	0	15,729	15,729
	rehab flash mixer & motor (CIP)	0	0	0	0	0	0	10,000	10,000
	TOTAL	510,812	557,143	522,258	525,192	580,716	513,852	618,682	37,966

6.54%

**SEWER SYSTEM OPERATIONS
ACCT. 02-6000**

The Public Works Department is responsible for maintaining the wastewater collection system to the Wastewater Treatment Plant. These lines lie both inside the corporate limits and outside for industrial and commercial development. Whenever Public Works employees, vehicles and equipment are used in servicing these lines, these costs are booked against this account to accurately reflect the true costs of providing these services. Fees are charged to the users to recover the costs of collecting wastewater and its treatment.

Routine repairs and maintenance of sewer lines are provided by Public Works. Money has been set aside for materials and supplies for miscellaneous sewer line extensions or repairs that may be required during the fiscal year. This account also includes costs to operate and maintain all sewer pump stations in the system. At present, the town has 6 stations: Green Oaks, Trail Drive, Rt. 220, Powder Mill, Altice Mill Road, and Rt. 122.

Budget Detail:

1001 - Wages - Full Time – 6.0% of all Public Works labor and fringe benefits are budgeted in this account. Actual labor spent on work associated with the wastewater collection system will be charged.

3000 - Contractual Services – Miscellaneous contracted work needed for basic inflow and infiltration repairs or engineering services and for root control.

5100 - Utilities - Electrical service for operation of pump stations.

6012 - Materials and Supplies - Costs for non-specific sewer line projects and repairs. Funds budgeted do not provide for any new services, but only to repair existing lines when needed.

7000 - Capital Outlay - For major repair costs. This fiscal year, \$18,000 is the estimated cost for the renovations at FCHS's Ramsey Hall cafeteria. An offsetting revenue from the Schools is shown on the revenues schedule.

7010 - Infrastructure – Costs for major repair projects to existing sewer lines or for new sewer lines if needed.

New Needs/Requests:

No specific special requests.

**WASTEWATER COLLECTION
6000 SYSTEM**

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	21,753	19,665	18,222	28,895	28,735	38,443	31,143	2,408
1003 Wages - Overtime	300	353	579	450	0	473	0	0
2001 FICA	1,704	1,480	1,360	2,136	2,198	2,895	2,515	317
2002 Retirement/Life Insurance	6,237	2,923	2,519	4,370	4,870	5,677	5,287	417
2002 VRS retirement reallocation	0	0	0	0	0	0	1,738	1,738
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	4,912	4,932	7,897	8,071	7,142	11,022	8,483	1,341
2011 Workers' Compensation Insurance	1,298	1,486	1,895	1,765	2,032	1,458	2,568	536
3000 Contractual Services	4,266	3,933	10,181	8,666	4,650	9,182	9,300	4,650
3300 Repairs & Maintenance	11,900	6,287	3,232	2,620	4,200	2,293	3,800	(400)
3600 Advertising	0	203	557	0	600	0	300	(300)
3800 Postage	0	0	69	13	100	0	50	(50)
5100 Utilities	14,315	31,546	35,177	26,511	37,000	30,297	30,000	(7,000)
5150 Heating Fuel	0	0	0	2,271	0	0	0	0
5155 Motor Fuel	3,484	435	805	959	1,000	1,166	1,400	400
5157 Motor Vehicle Expense	450	483	710	1,533	1,000	101	1,000	0
5200 Communications	1,769	1,731	1,926	1,864	2,250	1,858	2,000	(250)
5500 Travel & Training	0	15	0	0	0	0	0	0
5800 Miscellaneous	31,257	1,899	(2,795)	(655)	0	0	0	0
6003 Agricultural Supplies	0	0	0	398	50	178	180	130
6012 Materials & Supplies	2,585	4,627	(1,341)	4,688	5,250	7,743	8,000	2,750
6014 Chemicals & Materials	1,617	0	0	0	1,000	1,454	2,000	1,000
7000 Capital Outlays (includes FCHS cafeteria)	14,444	3,555	4,990	4,668	6,000	5,513	24,000	18,000
7004 Machinery & Equipment	0	0	0	0	31,000	0	0	(31,000)
7010 Infrastructure	743	0	0	0	0	0	0	0
Oaks at Rakes Tavern - sewer	12,025	17,553	443,183	0	5,000	0	0	(5,000)
Grayson St sewer line extension	29,132	13,965	0	0	0	0	0	0
Scuffing Hill sewer line (Knollwood)	0	0	0	0	0	5,000	0	0
State Street Sewer relocation	0	61,143	0	0	0	0	0	0
Scott Street Sewer line replacement	0	11,692	0	0	0	0	0	0
Weaver Street Sewer line extension	0	0	15,022	0	0	0	0	0
Bernard Rd. sewer line extension	0	0	0	0	0	0	0	0
TOTAL	164,188	189,907	544,192	99,225	144,077	124,755	133,764	(10,313)

-7.16%

FCHS Ramsey Hall cafeteria \$18,000

**WASTEWATER TREATMENT PLANT
ACCT. 02-6050**

The Town of Rocky Mount operates a 2.0 MGD wastewater treatment facility located approximately 1 mile east of the corporate limits. Constructed in 1994, the plant is a state-of-the-art facility with a discharge permit into the Pigg River. The facility and its treatment process comply with Virginia Health Department and Department of Environmental Quality and rated as a Class I plant. The facility is a conventional treatment plant utilizing aerobic digestion and UV light treatment, two primary digesters, sedimentation basins, and belt press operation. The Town is required to dispose of sludge produced at the plant at the county landfill. Four full-time operators are employed, including the Wastewater Treatment Plant Superintendent, who holds a Class I license. Wastewater Treatment Plant personnel are responsible for the maintenance of the facility and grounds as well as all pump stations.

The plant is a benchmark for other treatment facilities in the state because of its design and the maintenance provided by the WWTP Superintendent and his staff. The plant consistently performs well above minimum standards established in the regulatory permit issued by the Virginia Department of Environmental Quality.

Budget Detail:

1001 – Wages Full Time – Staff currently includes two (2) operators classified as Operator I, one (1) as an Operator II, and one (1) as an Operator III.

1002 – Wages Part Time – A temporary intern position was added last year.

3000 – Contractual Services – For facility and equipment maintenance contracts.

3300 – Repairs & Maintenance – For miscellaneous and emergency repairs.

3341 – Lab Testing Services – For required sample testing.

5100 - Utilities – Electrical charges to operate the sewer plant and blowers.

6004 - Laboratory Supplies - For testing materials and equipment required by regulatory agencies to meet state and federal operating limits.

6014 – Chemicals – For materials needed to treat inflow before discharging.

7000 – Capital Outlays – For unanticipated repairs and equipment during the year.

New Needs/Requests:

7006 (Motor Vehicle) – For the replacement of a 1994 pick-up truck.

**WASTEWATER TREATMENT
6050 PLANT**

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	180,377	185,738	176,201	148,728	159,890	134,586	162,525	2,635
1002 Wages - Part Time	0	0	0	0	0	5,589	10,336	10,336
1003 Wages - Overtime	495	452	443	460	0	1,437	1,000	1,000
2001 FICA	16,624	14,180	7,388	13,551	12,232	10,833	13,940	1,708
2002 Retirement/Life Insurance	48,235	32,065	32,107	28,458	28,395	23,804	25,949	(2,446)
2002 VRS retirement reallocation	0	0	0	0	0	0	8,448	8,448
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	32,002	34,683	41,798	43,969	33,935	27,483	24,984	(8,951)
2011 Workers' Compensation Insurance	3,767	4,314	5,501	3,457	4,448	4,988	4,994	546
3000 Contractual Services	11,277	5,145	4,255	4,413	4,500	5,947	6,150	1,650
3300 Repairs & Maintenance	8,342	9,202	7,156	11,366	18,250	9,816	11,209	(7,041)
3341 Lab Testing Services	0	0	2,741	9,113	8,500	4,536	4,500	(4,000)
3600 Advertising	0	0	0	0	0	495	0	0
3800 Postage & Delivery Services	518	39	41	36	70	19	43	(27)
4400 Permits, Licenses, & Fees	5,670	5,382	6,347	8,238	9,600	8,624	9,600	0
5100 Utilities	35,092	46,397	64,716	51,043	63,000	52,431	55,000	(8,000)
5155 Motor Fuel	2,183	1,719	3,162	2,142	3,500	2,313	2,500	(1,000)
5157 Motor Vehicle Expenses	808	531	1,142	1,004	1,500	1,004	1,200	(300)
5158 Small Equipment Expenses	23	70	160	130	100	160	150	50
5200 Communications	2,514	2,438	2,829	2,478	2,600	2,521	2,775	175
5445 Uniforms	3,041	3,107	3,306	3,453	3,600	3,425	4,350	750
5500 Travel & Training	340	727	1,517	345	1,000	1,594	2,500	1,500
5650 Dues and Professional Memberships	312	187	99	268	300	268	350	50
5800 Miscellaneous	0	1,193	55	0	150	0	0	(150)
6001 Office Supplies	360	378	479	550	500	539	550	50
6003 Agricultural Supplies	337	107	222	339	400	514	400	0
6004 Laboratory Supplies	7,806	7,319	5,563	7,906	8,000	8,962	9,500	1,500
6005 Janitorial Supplies	991	1,678	898	604	900	798	900	0
6012 Wastewater Supplies	0	260	0	0	0	140	0	0
6014 Chemicals & Materials	5,903	7,607	4,001	4,934	7,000	6,643	7,000	0

**UTILITY BILLING
ACCT. 02-6200**

The Finance Department handles all financial and personnel related services for the Utility Fund. To properly reflect the true costs of these services, a portion of all salaries and fringe benefits of these persons will be charged to the Utility Fund. 25% of the personnel costs for the Director of Finance and the two Accounting Technicians and 50% of personnel costs for both Account Clerks have been allocated to this account. No portion of the costs for administrative oversight of the fund by either the Town Manager nor Public Works Director are charged to this account, but should be for proper accountability and booking of true operation costs. However, the rate structure would probably make this practice impossible without adverse effects on balancing the fund. The Finance Department oversees the input of the meter readings, prepares and mails the utility bills, and collects payments. They also maintain the general ledger for utility fund operations and process payroll and benefits administration for employees operating in this fund. A portion (25%) of all maintenance agreements for computer hardware and software is also being charged to this account.

Budget Detail:

1001 - Wages - Full Time - Portion of costs for salaries and fringe benefits for Finance Department personnel are allocated to this account.

3000 - Contractual Services - 25% of all hardware and software maintenance, as well as maintenance agreements for office equipment, and 25% of costs for the annual audit is allocated to this account.

3800 - Postage and Delivery Services - Costs for mailing monthly utility bills.

6001 - Office Supplies - A portion (25%) of office supplies for the Finance Department.

New Needs/Requests:

No specific special request.

**UTILITY BILLING &
6200 ADMINISTRATION**

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	63,248	70,056	66,244	68,393	68,655	58,184	69,870	1,215
1002 Wages - Part Time	0	0	0	0	0	0	0	0
2001 FICA	5,419	5,171	5,101	4,252	5,252	4,522	5,643	391
2002 Retirement/Life Insurance	15,547	11,819	11,851	12,175	12,189	12,707	11,862	(327)
2002 VRS retirement reallocation	0	0	0	0	0	0	3,901	3,901
2003 Deferred Comp Match	0	0	0	0	0	0	0	0
2005 Medical/Dental Insurance	10,493	12,128	14,124	16,108	14,433	14,433	16,703	2,270
2011 Workers' Compensation Insurance	80	92	117	76	112	90	125	13
3000 Contractual Services	20,169	13,885	20,519	19,553	22,567	19,560	24,100	1,533
3300 Repairs & Maintenance	0	0	0	0	0	0	0	0
3600 Advertising	0	0	0	108	0	0	0	0
3700 Printing and Binding	3,534	2,502	1,632	2,985	2,300	2,717	2,900	600
3800 Postage & Delivery Services	4,770	4,863	4,560	6,770	7,680	7,894	8,000	320
5200 Communications	0	0	0	0	0	0	0	0
5500 Travel & Training	0	0	0	0	0	0	0	0
5800 Miscellaneous	0	0	0	0	0	0	0	0
6001 Office Supplies	2,659	1,210	1,511	2,817	2,500	2,466	2,600	100
7002 Furniture & Fixtures	0	0	0	0	0	0	0	0
7003 Data Processing Equipment	0	0	0	0	0	0	0	0
TOTAL	125,920	121,727	125,660	133,238	135,688	122,573	145,704	10,016

7.38%

**UTILITY FUND NON-DEPARTMENTAL
ACCT. 02-6900**

This account includes all costs not associated with any operating departmental budget. These costs include general liability insurance costs, interfund transfers, debt service, and contingency for unanticipated costs or Town Council discretionary funds needed during the budget year. Depreciation costs are budgeted in all proprietary funds in accordance with sound financial practices. Depreciation has been budgeted to account for expenses related to both the water and sewer systems that are anticipated to be recorded in year-end audited financial statements. Water and sewer rates do not cover the cost of depreciation. Depreciation is financed by tapping into the fund balance.

Debt Service in the Utility Fund is for retirement of the debt for the VRA bond issued in 1992 for the construction of the wastewater plant, the VRA bond issued in 2001 for the sewer extension to the annexation area, 46% of the VML bond issued in 2007 for utility expansion off Old Fort Road and the VMLVACo bond for the Wastewater Treatment Plant's new ultra-violet disinfection equipment. This year, the meals tax transfer from the general fund will cover the debt service on the Treatment Plant debt. The Town can still seek expansion of water service if density and rate of return on investment justifies the costs of expansion. The current utility rates will not cover the entire operating expenses this fiscal year.

We have tried historically to budget some amount each year in a contingency line item to cover any unanticipated costs that Council may designate or for unanticipated repairs or equipment failure during the year. This amount should be at least \$50,000 to be safe. However, only \$30,000 is in this year's proposed budget.

Budget Detail:

1000 - Personal Services - For holiday bonuses for utility fund employees. None are proposed for this fiscal year.

5300 - Insurance - 25% of total costs associated with general liability insurance.

9001 & 9002 - Debt Service Principal and Interest - Includes costs for debt service to wastewater treatment plant, annexed area sewer lines, utility line extensions for Old Fort Road, and ultra-violet disinfection equipment.

9960 & 9961 - Depreciation - An annual amount charged against the utility fund general ledger to account for loss of value to existing infrastructure for future replacement. An offsetting appropriation from fund balance is shown on the revenue worksheet.

9959 - Contingency - For unanticipated needs or equipment break downs during the year not otherwise budgeted.

New Needs/Requests:

No specific special request.

UTILITY FUND
6900 NONDEPARTMENTAL

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimated	FY 13 Proposed	Increase/ (Decrease) Budget
1000 Personal Services	6,838	6,938	1,625	5,800	0	8,250	0	0
2000 Fringe Benefits	283	0	0	0	0	0	0	0
2001 FICA	523	531	124	444	0	631	0	0
2101 Employee Wellness Program	1,056	0	0	0	0	0	0	0
3000 Contractual Services	0	0	0	0	0	0	0	0
5300 Insurance	23,515	23,652	22,184	20,285	22,313	19,611	21,964	(349)
5800 Miscellaneous	0	0	0	0	0	0	0	0
5801 Prior Period Adjustment	0	0	0	0	0	0	0	0
9001 Debt Service - Principal	637,353	659,214	450,140	2,703,637	658,922	666,030	712,363	53,441
9002 Debt Service - Interest	343,371	345,285	309,333	272,769	182,444	182,444	181,395	(1,049)
9001 payoff of Annex Area Water Lines	0	0	0	0	0	0	0	0
9100 Transfer to General Fund	0	0	0	0	0	0	0	0
9400 Transfer to Capital Improvement Fund	0	72,550	0	0	0	0	0	0
9959 Contingency	0	19,118	0	1,000	94,700	94,700	30,000	(64,700)
9960 Depreciation -- Water	261,059	266,433	268,871	295,096	272,000	297,000	299,000	27,000
9961 Depreciation -- Sewer	397,768	397,921	398,427	429,619	401,000	431,000	433,000	32,000
9966 Amortization	(655)	(2,422)	2,225	0	2,500	2,500	2,500	0
TOTAL	1,671,111	1,789,219	1,452,930	3,728,649	1,633,879	1,702,166	1,680,222	46,343

2.84%

total depreciation expense 658,172 661,932 669,523 724,715 675,500 730,500 734,500

depreciation expense variance from prior year (1,488) 3,760 7,591 55,192 (49,215) 60,977 4,000

CAPITAL PROJECTS FUND

**TOWN OF ROCKY MOUNT
PROPOSED 5-YEAR CAPITAL IMPROVEMENT PLAN
FISCAL YEARS 2013 – 2017**

OVERVIEW

The Capital Improvement Plan (CIP) is a planning document to provide guidance for the long-range funding of future large capital projects and major equipment purchases. No funds are appropriated for any project or equipment purchase until Town Council includes their funding in the adopted budget for the upcoming fiscal year. The FY 13-17 CIP was compiled using the capital improvement plan adopted last year and updated using information and requests from department heads and the Town Manager. Generally, items in the CIP are at least \$5,000 and have a useful life of at least two years.

Capital projects can be one-time needs such as a new building, a vehicle replacement, or major updates or expansion of existing utility lines or streets. Some expenditures are for major upgrades or repairs / replacement in order for the original item to continue its useful life. These include buildings, roads, bridges, water and sewer lines, and vehicles and machinery. Many items in the CIP will have some sort of annual operating costs that need to be considered.

The CIP is divided into three sections – those items funded through the General Fund, those items funded through the Utilities Fund, and those items funded through outside sources such as grants, bonds, loans, or possibly fund balance. Fund balance should never be used to fund routine operating expenses and long-term continued use of fund balance can lead to financial difficulties. Sustained revenue sources such as property taxes or water and sewer user fees should be used to fund operating expenses and even one-time capital projects where feasible. The fund balance should be maintained to provide a sufficient level for use in economic downturns and for emergencies. Over the long-term, the fund balance should remain stable or increase due to the community's general economic conditions

We should try to supplement as many capital projects through the use of grant funding from state and federal agencies because grant awards represent a return of local tax dollars collected by the federal and / or state governments. These agencies include the Virginia Department of Housing and Community Development, Virginia Tobacco Indemnification Commission, USDA Rural Development, and the Virginia Department of Transportation. Grants are available for a number of types of projects including community and economic development, housing, utility improvements, and street / transportation needs. Due to the competitive nature of grant awards, the Town generally must first spend money on preliminary engineering reports, consultants, and grant writers before even submitting a funding request. The funding agencies also favorably recognize the commitment to a potential funding project by the initial expenditures of localities on the project itself. All grant funds come with strings attached and must be administered in such a way that complies to the requirements of the funding agency and the objectives of the funded project.

If grants and user fees are not available, debt financing is an option. Borrowing funds at reasonable rates for future capital projects spreads the debt service over the useful life of the project and passes the cost to future users of the improvement. Debt is appropriate to finance assets with high costs and long useful lives. However, annual debt service must be covered through annual operating funds and existing tax rates and user fees may not be sufficient to cover the annual principal and interest payments.

There are state agencies that issue tax-free and below-market rates for applicable projects. The Town has issued debt through the Virginia Department of Environmental Quality Revolving Loan Fund for sewer utility projects and through the Virginia Resources Authority for the wastewater treatment plant, water lines in the annexed area, and the Grassy Hill water storage tank. These two agencies typically only issue debt for utility projects although recent legislation allows the VRA to also issue debt for public safety and transportation. The Town has also issued debt through the Virginia Municipal League for a mix of public parking, public works building, and infrastructure (roads, a parking lot, water, and sewer lines). The VML program allows for a wide variety of utility and general government projects.

Key projects proposed during fiscal years 2013 through 2017 include the following:

- Major equipment needs for fire, police, public works, and community development
- Sidewalk replacement / improvements
- Parks and recreational improvements
- Utility line improvements / replacements and extensions
- Preventive maintenance to the Water Treatment Plant
- Upgrades to the Wastewater Treatment Plant

Not all capital improvements can be funded. The public, in large part, dictates which new initiatives and capital improvements they are willing to support with their tax revenue and utility user fees. The Town must provide for basic maintenance on existing infrastructure and equipment first. A failure to address maintenance needs will only delay the inevitable and usually have higher costs in the future. Ultimately Town Council must decide how to prioritize the Town's operating and capital needs with the available assets.

TOWN OF ROCKY MOUNT		5 YEAR CAPITAL IMPROVEMENT PLAN		FY 13 - 17		FY 13		FY 14		FY 15		FY 16		FY 17		FY 18		5 YEAR		NOTES	
Project / Purchase:		FY 13	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29	FY 30	
GENERAL FUND PROJECTS:		By Depts.	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	
GENERAL ADMINISTRATION:																					
Finance - AS 400 Upgrade		33,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	financial operating system
TOTAL GENERAL ADMINISTRATION																					
COMMUNITY DEVELOPMENT:																					
Com Dev - replace 2002 Cavalier		25,000	25,000																		equipment wear & tear
Com Dev - replace 1991 pick-up			22,400																		equipment wear & tear
TOTAL COMMUNITY DEVELOPMENT																					
PUBLIC SAFETY:																					
Police - mobile data terminal (MDT) (3 per year)		15,000	10,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	silent dispatch (ID call location); w/ County system
Police - in car video system (2 per year)		24,000	12,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	records video & audio on every call
Police - replace office computers (2 per year)		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	technology becoming obsolete
Police - surveillance camera ES Bldg		5,000	5,000																		personnel safety
Police - refurbish impound lot (our share)		7,400	7,400																		wear & tear; County to pay other half
Police - replace 2004, 2005, & 2007 K-9 vehicles (2 only)		54,000	-	27,000	27,000																transport of K-9's (special kennel cage)
Police - K-9 alert system (2)		2,200	2,200																		alert officer to kennel temperature
Police - replacement mobile radios (2 per year)		6,000	-	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	equipment wear & tear
Police - replacement patrol vehicles (1 per year)		-	-	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	equipment wear & tear
Fire - repave parking lot Floyd Ave. station		20,000	-	20,000																	wear & tear
Fire - extend parking lot North Main St. station		20,000	-	20,000																	accommodate parking needs
Fire - replace 1995 Chevy Suburban (crew car)			33,500																		equipment wear & tear
Fire - replace thermal imaging camera										12,500											equipment wear & tear
Fire - replace 1993 Pierce fire engine																					equipment wear & tear
Fire - replace 1997 crew car (Unit 1-B)																					equipment wear & tear
TOTAL PUBLIC SAFETY																					
PUBLIC WORKS:																					
Pub Works - replace street sweeper		175,000	-	175,000																	equipment wear & tear
Pub Works - replace 1987 Chevy dump truck w/ snow plow			72,000																		equipment wear & tear
Pub Works - replace street mower			7,000																		equipment wear & tear
Pub Works - replace (21 year old) leave machine			21,000																		equipment wear & tear
Pub Works - replace 2000 Chevy pick-up			22,000																		equipment wear & tear
Pub Works - replace 1987 Chevy garbage truck					185,000																equipment wear & tear
Pub Works - replace 1997 Ford dump truck & spreader					90,000																equipment wear & tear
Pub Works - replace 1989 John Deere loader					180,000																equipment wear & tear
Pub Works - replace 1995 Ford tandem dump truck					115,000																equipment wear & tear
Pub Works - replace 2002 Chevy pick-up					23,000																equipment wear & tear
Pub Works - guardrails on Grassy Hill and Weaver St (our share)		30,812	30,812																		VDOT grant approval needed
Pub Works - 40 E sidewalks and crosswalk (our share)		83,825	83,825																		VDOT grant approval needed
Pub Works - Scuffling Hill Road improvements & sewer (our share)		-	-	238,295																	VDOT grant approval needed
TOTAL PUBLIC WORKS																					
		289,637	114,637	535,295	275,000	318,000	-	-	-	1,242,932											

TOWN OF ROCKY MOUNT									
5 YEAR CAPITAL IMPROVEMENT PLAN									
FY 13 - 17									
Project / Purchase:	FY 13 By Depts.	FY 13 Proposed	FY 14 Proposed	FY 15 Proposed	FY 16 Proposed	FY 17 Proposed	5 YEAR TOTAL	NOTES	
BUILDINGS AND GROUNDS:									
Mun Bldg - security cameras	3,000	-							personnel safety
Com Dev - Music Venue (our share)	275,000	275,000					275,000		community enhancement
Com Dev - Veterans Park erosion control	97,000	97,000					97,000		park safety
Com Dev - Pigg River Dam Safety Project (our share)	30,000	30,000					30,000		Town share of project
Com Dev - replace benches downtown & parks	20,000	5,000	15,000				20,000		wear & tear
Com Dev - Celeste Park trails			12,500				12,500		construct walking trails
Com Dev - replace park playground equipment			18,500				18,500		equipment wear & tear
TOTAL BUILDINGS AND GROUNDS	425,000	407,000	46,000	-	-	-	453,000		
TOTAL GENERAL FUND PROJECTS	931,237	588,237	781,195	391,500	395,000	590,500	2,746,432		
UTILITY FUND PROJECTS:									
WATER:									
Pub Works - replace 2001 Dodge pick-up (meter reading)	17,000	17,000					17,000		equipment wear & tear
Pub Works - convert to radio-read meter reading			783,618				783,618		compressed time for meter reading
Pub Works - replace North Main St. 8" water line (C-mart to Ferguson L&L)					290,000		290,000		age of line causing cracks / leaks
Water - refurbish old Grassy Hill tank				60,000			60,000		extra storage capacity
Water - 220 South tank water conditioner				35,000			35,000		improve water quality
Water - 2nd 500,000 gallon Grassy Hill tank				500,000			500,000		site already prepared; more storage for fire flow
WTP - replace 2 dry chem feeders	15,729	15,729					15,729		original equipment damaged & unreliable
WTP - rehab flash mixer & motor	10,000	10,000					10,000		equipment wear & tear
WTP - transfer switch for portable generator			15,000				15,000		for continuous operation of Plant
WTP - reverse 911 system			4,000				4,000		for use by WWTP, Public Works, Finance too
WTP - remote entry gate			11,000				11,000		improve security of Plant
WTP - convert from chlorine gas to bleach			25,000				25,000		operator safety
WTP - replace SCADA system				50,000			50,000		integrate with WWTP
WTP - replace electrical panel				300,000			300,000		age & corrosion cause frequent repairs
WTP - pave drive parking dock area				18,000			18,000		wear & tear
WTP - lagoon clean out & repair				50,000			50,000		prevents discharge of sludge into river
WTP - generator for back-up power source				100,000			100,000		for continuous operation of Plant
12" water line connector to Plateau Plaza									alternate water source
TOTAL WATER	42,729	42,729	55,000	1,896,618	290,000	-	2,284,347		

TOWN OF ROCKY MOUNT									
5 YEAR CAPITAL IMPROVEMENT PLAN									
FY 13 - 17									
Project / Purchase:	FY 13 By Depts.	FY 13 Proposed	FY 14 Proposed	FY 15 Proposed	FY 16 Proposed	FY 17 Proposed	5 YEAR TOTAL	NOTES	
SEWER:									
Pub Works - extend sewer line on Scuffling Hill	-	50,000					50,000	not currently able to service the area	
Pub Works - extend 40 West sewer line		90,000					90,000	not currently able to service the area	
Pub Works - extend sewer line Bernard Rd		24,000					24,000	not currently able to service the area	
Sewer - SCADA computer system for lift stations		60,000					60,000	more efficient operations	
Sewer - Powder Mill pump station climbing screen			110,000				110,000	more efficient operations	
WWTP - replace 1994 GMC pick-up	21,500						21,500	equipment wear & tear	
WWTP - SCADA computer system		40,000					40,000	more efficient operations	
WWTP - launder covers on clarifiers			75,000				75,000	reduce algae growth & maintenance time	
TOTAL SEWER	21,500	264,000	185,000	-	-	-	470,500		
TOTAL UTILITY FUND PROJECTS	64,229	319,000	2,081,618	290,000	-	-	2,754,847		
TOTAL GENERAL AND UTILITY FUND PROJECTS	995,466	1,100,195	2,473,118	685,000	590,500	5,501,279			

BY LINE ITEM

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TOWN OF ROCKY MOUNT												
WAGES (LINE 1001)												
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)			
01.1101	Mayor & Council contractual	2,700	2,100	2,050	2,350	2,550	2,350	2,500	150			
01.1101	Mayor & Council elected officials	34,175	29,475	32,110	32,750	31,350	29,550	35,000	5,450			
01.1202	Town Manager	89,897	100,299	118,687	118,198	119,903	117,381	122,367	4,986			
01.1213	Finance Dept.	104,654	112,603	135,445	134,236	134,974	135,607	140,190	4,583			
01.3101	Police Dept.	657,563	718,063	840,542	782,558	726,369	790,472	839,228	48,756			
01.3202	Fire Dept.	0	0	0	0	0	0	0	0			
01.4100	Public Works Administration	0	0	0	0	0	0	0	0			
01.4104	Street Lighting	1,267	644	2,007	763	2,012	2,349	0	(2,349)			
01.4107	Traffic Control	11,262	12,292	10,161	14,356	2,044	14,334	7,785	(6,549)			
01.4108	Streets	242,250	239,477	246,896	276,359	276,494	273,541	275,098	1,557			
01.4109	Sidewalks	5,120	7,018	3,715	13,428	3,675	4,785	7,785	3,000			
01.4202	Street Cleaning	6,992	8,442	9,034	12,389	8,248	7,382	7,785	403			
01.4203	Refuse Collection	58,744	68,222	80,636	75,492	71,935	85,855	80,048	(5,807)			
01.4204	Snow Removal	526	2,686	2,345	16,662	4,474	473	5,191	4,718			
01.4304	Municipal Bldg full time	5,671	1,865	1,507	2,147	3,062	2,034	0	(2,034)			
01.4304	Municipal Bldg part time	14,908	15,696	13,192	0	0	0	0	0			
01.4305	Emergency Services Bldg	1,419	2,748	1,198	1,082	2,142	824	0	(824)			
01.4306	Public Works Bldg	308	5,798	191	1,345	0	378	0	(378)			
01.4307	Cemetery Maint.	7,572	7,075	7,247	6,632	9,716	11,946	7,785	(4,161)			
01.4308	Parks Maint.	10,607	9,355	12,666	11,794	12,103	14,473	10,381	(4,092)			
01.8101	Planning	70,316	81,188	76,072	48,932	26,991	51,839	54,087	2,248			
01.8102	Comm Development	48,674	66,842	77,299	78,954	77,173	75,160	78,565	3,405			
01.8103	Citizens' Square	1,621	588	1,565	213	430	4,657	0	(4,657)			
01.8104	Comm & Hospitality Center	(34)	452	5,885	496	2,735	0	0	0			
01.8105	Main Street Program	0	0	5,204	31,837	10,684	0	0	0			
02.5000	Water Distribution	36,512	53,074	43,646	21,257	26,632	32,467	57,095	24,628			
02.5010	Meter Reading	21,732	20,279	22,405	22,009	20,868	19,691	25,953	6,262			
02.5050	Water Plant	186,225	215,617	196,044	207,234	206,693	165,623	218,515	52,892			
02.6000	Wastewater Collection	27,496	21,753	19,665	18,222	28,895	38,443	31,143	(7,300)			
02.6050	Wastewater Plant	163,036	180,377	185,738	176,201	148,728	134,586	162,525	27,939			
02.6200	Utility Billing	51,852	63,248	70,056	66,244	68,393	58,184	69,870	11,686			
Totals		1,863,065	2,047,276	2,223,209	2,174,138	2,029,271	2,074,385	2,238,896	164,511			
increase from prior year		1%	10%	9%	-2%	-7%	2%	8%	8%			

TOWN OF ROCKY MOUNT									
OVERTIME (LINE 1003)									
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)
01.3101.1003	Wages - Overtime	222	0	0	0	0	4,150	16,600	12,450
01.3101.1004	Wages - Contractual Services	2,903	2,697	3,486	7,504	3,457	6,280	6,500	220
01.3101.1006	Wages - OT Court	3,750	2,477	2,596	1,268	1,965	6,280	2,500	(3,780)
01.3101.1007	Wages - OT Block Grant	0	3,625	3,802	2,603	0	0	0	0
01.3101.1008	Wages - OT DMV 402 Grant	0	0	0	0	0	0	0	0
01.3101.1009	Wages - OT Other	23,283	15,741	8,791	7,439	29,629	57,935	20,000	(37,935)
01.3101.1010	Wages - OT Mini Grants	3,795	6,541	4,950	1,879	17,666	18,225	0	(18,225)
01.3101.1011	Wages - Ot SWAT/Tactical	449	716	1,805	1,988	561	2,184	2,000	(184)
01.3101.1013	Wages - OT Other Training/Seminars	8,507	17,977	11,825	8,558	5,167	4,410	5,000	590
	Total Police Overtime	42,909	49,774	37,254	31,239	58,445	99,464	52,600	(46,864)
01.4104	Street Lighting	9	21	58	0	49	0	0	0
01.4107	Parking & Traffic Control	62	736	79	79	166	118	0	(118)
01.4108	Street Maintenance	1,300	784	1,114	1,140	952	829	1,000	171
01.4109	Sidewalks, Curbs, Gutters	86	81	0	24	78	0	0	0
01.4202	Street Cleaning	228	143	129	93	153	12	0	(12)
01.4203	Refuse Collection	449	121	754	570	348	199	300	101
01.4204	Snow Removal	15	0	700	11,514	1,749	1,031	1,200	169
01.4307	Cemetery Maintenance	616	117	118	330	160	113	0	(113)
01.4308	Parks & Playground Miantenance	0	10	0	6	0	0	0	0
02.5000	Water Distribution	856	2,674	1,961	1,803	1,544	578	0	(578)
02.5010	Meter Reader	8	17	9	0	9	0	0	0
02.5050	Water Plant	14,069	7,903	11,120	527	6,756	41,667	44,000	2,333
02.6000	Wastewater Collection	230	300	353	579	450	473	0	(473)
02.6050	Wastewater Treatment Plant	414	495	452	443	460	1,437	1,000	(437)
	Totals	61,250	63,174	54,102	48,347	71,318	145,921	100,100	(45,821)
	increase from prior year	-10%	3%	-14%	-11%	48%	105%	-31%	-31%

TOWN OF ROCKY MOUNT												
RETIREMENT/LIFE INSUR (LINE 2002)												
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)			
01.1101	Mayor & Council	474	555	359	412	459	424	447	23			
01.1202	Town Manager	17,572	10,670	20,720	20,788	21,602	22,415	20,775	(1,640)			
01.1213	Finance Dept.	21,905	28,936	23,602	23,697	24,346	25,458	23,801	(1,657)			
01.3101	Police Dept.	107,081	121,533	155,781	144,553	140,268	171,294	154,149	(17,145)			
01.3202	Fire Dept.	0	0	430	0	128	410	450	40			
01.4100	Public Works Administration	0	0	0	24	292	292	295	3			
01.4104	Street Lighting	209	154	319	134	311	407	0	(407)			
01.4107	Traffic Control	1,602	2,700	1,451	2,058	299	2,282	1,322	(960)			
01.4108	Streets	47,452	56,432	40,017	43,763	42,815	44,728	46,705	1,977			
01.4109	Sidewalks	694	1,381	544	2,208	590	837	1,322	485			
01.4202	Street Cleaning	1,184	2,138	1,583	2,145	1,399	1,292	1,322	30			
01.4203	Refuse Collection	8,171	13,895	13,737	12,851	10,133	11,839	14,099	2,260			
01.4204	Snow Removal	95	521	460	4,454	986	205	881	676			
01.4304	Municipal Bldg	927	332	377	376	470	336	0	(336)			
01.4305	Emergency Services Bldg	235	593	210	190	386	80	0	(80)			
01.4306	Public Works Bldg	54	1,356	34	236	0	52	0	(52)			
01.4307	Cemetery Maint.	1,268	1,750	1,184	1,199	1,631	1,977	1,322	(655)			
01.4308	Parks Maint.	1,700	2,337	2,114	1,896	1,922	2,210	1,762	(448)			
01.8101	Planning	9,434	4,861	13,332	8,909	4,900	3,007	9,301	6,294			
01.8102	Comm Development	7,315	353	13,686	13,758	13,967	14,621	13,513	(1,108)			
01.8103	Citizens' Square	241	109	253	37	61	744	0	(744)			
01.8104	Comm & Hospitality Center	64	125	1,041	87	477	0	0	0			
01.8105	Main Street Program	0	0	215	5,581	1,981	0	0	0			
02.5000	Water Distribution	5,538	7,073	7,484	3,796	4,388	5,587	9,693	4,106			
02.5010	Meter Reading	2,593	138	3,853	3,679	3,654	3,446	4,406	960			
02.5050	Water Plant	31,225	45,154	34,986	36,124	38,162	36,276	37,069	793			
02.6000	Wastewater Collection	5,306	6,237	2,923	2,519	4,370	5,677	5,287	(390)			
02.6050	Wastewater Plant	34,226	48,235	32,065	32,107	28,458	23,804	25,949	2,145			
02.6200	Utility Billing	11,449	15,547	11,819	11,851	12,175	12,707	11,862	(845)			
	Totals	318,016	373,114	384,579	379,431	360,628	392,405	385,732	(6,673)			
	increase from prior year	-4%	17%	3%	-1%	-5%	9%	-2%	-2%			

TOWN OF ROCKY MOUNT									
MEDICAL/DENTAL INSURANCE (LINE 2005)									
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)
01.1101	Mayor & Council	15,243	18,504	25,169	24,708	19,263	20,475	0	(20,475)
01.1202	Town Manager	8,067	10,645	12,822	12,544	12,440	13,322	14,767	1,445
01.1213	Finance Dept.	15,111	16,112	20,529	21,805	23,496	25,267	29,989	4,722
01.3101	Police Dept.	113,089	139,137	162,743	156,505	147,502	197,405	209,308	11,903
01.4100	Public Works Administration	0	0	0	0	0	0	0	0
01.4104	Street Lighting	179	0	183	447	309	636	0	(636)
01.4107	Traffic Control	3,418	2,233	2,238	3,543	658	4,311	2,121	(2,190)
01.4108	Streets	42,791	49,489	50,845	63,467	65,206	67,107	74,936	7,829
01.4109	Sidewalks	742	2,922	662	5,938	978	1,920	2,121	201
01.4202	Street Cleaning	2,198	2,077	2,132	3,733	1,366	1,459	2,121	662
01.4203	Refuse Collection	11,871	16,841	17,600	17,371	9,882	15,390	22,622	7,232
01.4204	Snow Removal	251	1,539	1,479	4,347	763	818	1,414	596
01.4304	Municipal Bldg	1,244	377	743	726	717	614	0	(614)
01.4305	Emergency Services Bldg	352	173	436	0	539	107	0	(107)
01.4306	Public Works Bldg	0	2,051	0	744	0	150	0	(150)
01.4307	Cemetery Maint.	1,805	1,972	1,852	1,796	3,053	3,208	2,121	(1,087)
01.4308	Parks Maint.	2,234	1,776	3,124	3,668	2,724	3,798	2,828	(970)
01.8101	Planning	10,642	14,678	13,319	9,141	5,763	10,597	9,932	(665)
01.8102	Comm Development	5,641	13,289	8,424	3,655	3,744	3,974	4,357	383
01.8103	Citizens' Square	211	325	336	0	92	1,632	0	(1,632)
01.8104	Comm & Hospitality Center	142	222	2,080	45	1,169	0	0	0
01.8105	Main Street Program	0	0	467	5,450	1,840	0	0	0
02.5000	Water Distribution	9,119	15,691	14,194	5,854	9,838	12,999	15,553	2,554
02.5010	Meter Reading	5,216	4,387	6,019	5,933	6,708	7,519	7,069	(450)
02.5050	Water Plant	33,882	45,972	45,445	54,140	53,865	49,607	60,265	10,658
02.6000	Wastewater Collection	3,889	4,912	4,932	7,897	8,071	11,022	8,483	(2,539)
02.6050	Wastewater Plant	24,612	32,002	34,683	41,798	43,969	27,483	24,984	(2,499)
02.6200	Utility Billing	9,254	10,493	12,128	14,124	16,108	14,433	16,703	2,270
Totals		321,201	407,820	444,585	469,379	440,065	495,253	511,694	16,441
increase from prior year		-9%	27%	9%	6%	-6%	13%	3%	3%

TOWN OF ROCKY MOUNT											
WORKERS COMP (LINE 2011)											
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)		
01.1101	Mayor & Council	0	0	0	0	0	0	0	0		
01.1202	Town Manager	114	142	163	207	176	144	217	73		
01.1213	Finance Dept.	157	165	189	241	227	271	250	(21)		
01.3101	Police Dept.	13,693	10,694	12,247	15,617	20,001	27,365	28,414	1,049		
01.4100	Public Works Administration	0	0	0	0	0	0	0	0		
01.4104	Street Lighting	0	0	0	0	0	0	0	0		
01.4107	Traffic Control	0	358	410	523	565	583	642	59		
01.4108	Streets	12,150	9,153	10,482	13,367	14,120	21,863	22,680	817		
01.4109	Sidewalks	0	358	410	523	565	583	642	59		
01.4202	Street Cleaning	970	564	645	823	494	794	642	(152)		
01.4203	Refuse Collection	2,234	2,582	2,957	3,770	4,236	5,836	6,847	1,011		
01.4204	Snow Removal	0	87	100	128	282	292	428	136		
01.4304	Municipal Bldg full time	736	102	117	149	0	0	0	0		
01.4305	Emergency Services Bldg	0	102	117	149	0	0	0	0		
01.4307	Cemetery Maint.	303	215	246	314	282	482	642	160		
01.4308	Parks Maint.	303	140	161	205	565	347	856	509		
01.8101	Planning	114	210	240	307	131	72	98	26		
01.8102	Comm Development	114	87	99	126	114	144	142	(2)		
01.8103	Citizens' Square	0	0	0	0	0	0	0	0		
01.8104	Comm & Hospitality Center	0	0	0	0	0	0	0	0		
01.8105	Main Street Program	0	0	0	0	48	0	0	0		
02.5000	Water Distribution	1,724	2,148	2,459	3,136	4,236	3,207	4,707	1,500		
02.5010	Meter Reading	821	895	1,025	1,307	1,130	1,166	2,140	974		
02.5050	Water Plant	9,908	6,227	7,131	9,093	5,658	7,670	7,191	(479)		
02.6000	Wastewater Collection	1,724	1,298	1,486	1,895	1,765	1,458	2,568	1,110		
02.6050	Wastewater Plant	4,131	3,767	4,314	5,501	3,457	4,988	4,994	6		
02.6200	Utility Billing	157	80	92	117	76	90	125	35		
Totals		49,353	39,374	45,091	57,498	58,128	77,355	84,225	6,870		
increase from prior year		0%	-20%	15%	28%	1%	33%	9%	9%		

TOWN OF ROCKY MOUNT												
CONTRACTUAL (LINE 3000)												
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)			
01.1101	Council	17,269	7,914	6,607	2,038	697	2,916	3,350	434			
01.1202	Town Manager	26,937	15,847	383	498	557	598	716	118			
01.1204	Town Attorney	17,470	0	1,724	2,586	2,456	20,684	3,500	(17,184)			
01.1213	Finance Dept.	55,941	71,280	41,293	62,283	59,170	62,556	67,306	4,750			
01.1301	Electoral Board	0	3,793	0	2,763	0	3,000	0	(3,000)			
01.3101	Police Dept.	26,976	18,447	7,315	9,180	38,581	12,563	10,000	(2,563)			
01.3202	Fire Dept.	1,082	1,643	4,322	1,795	726	543	2,000	1,457			
01.4100	Public Works Admin.	999	0	1,505	493	602	593	800	207			
01.4104	Street Lighting	7,902	1,406	1,680	1,735	12,193	2,804	1,000	(1,804)			
01.4107	Traffic Control	34,629	63,810	54,250	46,173	31,915	27,293	30,000	2,707			
01.4108	Streets	274,495	166,527	272,192	473,760	28,404	589,984	300,000	(289,984)			
01.4109	Sidewalks	0	0	0	0	0	0	0	0			
01.4304	Municipal Bldg.	14,340	22,195	25,099	29,159	30,031	27,473	30,000	2,527			
01.4305	Emergency Serv. Bldg.	12,116	12,159	14,546	12,876	14,022	16,856	17,000	144			
01.4306	Public Works Bldg.	1,160	1,054	975	1,041	1,151	1,284	1,800	516			
01.4307	Cemetery Maint.	0	0	0	0	1,000	0	1,000	1,000			
01.4308	Parks & Playgrounds	6,756	5,829	0	0	759	635	800	165			
01.8101	Planning	10,039	2,208	8,564	6,083	13,051	11,314	10,000	(1,314)			
01.8102	Comm Development	80,477	21,090	26,356	43,679	19,359	33,675	35,000	1,325			
01.8103	Citizens' Square	3,737	1,632	3,496	7,943	7,790	7,833	8,000	167			
01.8104	Hospitality Center	12,445	17,862	10,278	4,264	3,173	4,848	4,000	(848)			
02.5000	Water Distribution	38,186	39,212	40,369	44,799	45,651	43,920	45,000	1,080			
02.5010	Meter Reading	103	0	1,320	1,320	1,630	3,349	3,500	151			
02.5050	Water Plant	20,082	14,022	20,694	5,967	10,645	9,922	11,250	1,328			
02.6000	Wastewater Collection	4,992	4,266	3,933	10,181	8,666	9,182	9,300	118			
02.6050	Wastewater Plant	4,676	11,277	5,145	4,255	4,413	5,947	6,150	203			
02.6200	Utility Billing	19,094	20,169	13,885	20,519	19,553	19,560	24,100	4,540			
Totals		691,902	523,641	565,931	795,391	356,195	919,331	625,572	(293,759)			
increase from prior year		9%	-24%	8%	41%	-55%	158%	-32%	-32%			

TOWN OF ROCKY MOUNT												
ADVERTISING (LINE 3600)												
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)			
01.1101	Council	4,662	2,592	2,783	1,473	1,437	991	1,100	109			
01.1202	Town Manager	1,409	88	376	37	0	0	0	0			
01.1213	Finance Dept.	215	1,918	301	110	629	374	375	1			
01.3101	Police Dept.	5,579	2,140	1,166	3,470	2,687	3,014	1,000	(2,014)			
01.3202	Fire Dept.	0	0	0	0	321	0	0	0			
01.4100	Public Works Admin.	858	35	284	0	0	0	0	0			
01.4107	Traffic Control	501	0	0	0	0	0	0	0			
01.4108	Streets	838	145	485	124	23	0	0	0			
01.4203	Refuse Collection	798	375	526	283	212	248	300	52			
01.4204	Snow Removal	197	0	0	0	0	0	0	0			
01.4304	Municipal Bldg.	766	0	0	88	0	0	0	0			
01.8101	Planning	5,908	3,047	2,565	1,444	2,952	387	2,000	1,613			
01.8102	Comm Development	4,297	5,531	2,718	1,340	1,200	6,944	4,000	(2,944)			
01.8103	Citizens' Square	1,750	2,062	2,266	1,950	0	78	1,200	1,122			
01.8104	Hospitality Center	2,750	3,438	2,971	2,600	0	81	1,500	1,419			
02.5000	Water Distribution	0	0	183	88	177	146	160	14			
02.5010	Meter Reading	505	0	0	0	0	0	0	0			
02.5050	Water Plant	0	0	1,042	0	106	75	300	225			
02.6000	Wastewater Collection	0	0	203	557	0	0	300	300			
02.6200	Utility Billing	0	0	0	0	108	0	0	0			
Totals		31,032	21,372	17,867	13,566	9,851	12,336	12,235	(101)			
increase from prior year		124%	-31%	-16%	-24%	-27%	25%	-1%	-1%			

TOWN OF ROCKY MOUNT											
POSTAGE (LINE 3800)											
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 11 Estimated	FY 12 Proposed	Increase / (Decrease)		
01.1101	Council	563	434	134	217	216	181	200	19		
01.1202	Town Manager	635	484	445	534	666	368	400	32		
01.1213	Finance Dept.	4,962	2,833	7,348	3,982	4,802	5,593	6,000	407		
01.3101	Police Dept.	568	626	756	638	886	816	850	34		
01.3202	Fire Dept.	41	0	39	17	17	0	150	150		
01.4203	Refuse Collection	9	0	690	0	0	0	0	0		
01.8101	Planning	1,780	1,402	913	723	808	619	1,000	381		
01.8102	Comm Development	1,222	614	1,212	605	528	456	475	19		
01.8104	Hospitality Center	0	0	0	0	0	0	0	0		
01.8106	Passport Services Exp.	0	0	0	0	0	0	550	550		
02.5000	Water Distribution	0	0	0	0	23	0	0	0		
02.5050	Water Plant	1,729	2,094	3,848	1,231	1,306	1,500	1,520	20		
02.6000	Wastewater Collection	0	0	69	100	0	0	50	50		
02.6050	Wastewater Plant	38	518	39	41	36	19	43	24		
02.6200	Utility Billing	4,402	4,770	4,863	4,560	6,770	7,894	8,000	106		
	Totals	15,948	13,775	20,356	12,649	16,057	17,444	19,238	1,794		
	increase from prior year	0%	-14%	48%	-38%	27%	9%	10%	10%		

TOWN OF ROCKY MOUNT											
UTILITIES (LINE 5100)											
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)		
01.4104	Street Lighting	79,792	83,253	86,201	102,629	86,049	88,352	92,000	3,648		
01.4107	Traffic Control	7,844	5,356	8,974	7,892	8,411	8,251	8,600	349		
01.4304	Municipal Bldg	19,681	11,767	17,674	29,644	23,952	25,928	28,000	2,072		
01.4305	Emerg Serv Bldg	11,936	10,244	14,290	18,160	16,609	15,632	16,500	868		
01.4306	Public Works Bldg	1,334	3,146	3,815	5,092	4,525	4,445	5,000	555		
01.4308	Parks	2,673	1,910	2,301	2,948	2,250	2,260	2,400	140		
01.8103	Citizens' Square	1,107	826	1,431	1,807	1,436	1,613	2,000	387		
01.8104	Hospitality Center	1,004	0	5,053	6,797	4,355	4,451	5,900	1,449		
02.5000	Water Distribution	14,711	6,852	10,409	16,154	14,341	14,582	15,250	668		
02.5050	Water Plant	66,052	55,255	71,254	71,996	62,686	59,401	50,000	(9,401)		
02.6000	Wastewater Collection	27,458	14,315	31,546	35,177	26,511	30,297	30,000	(297)		
02.6050	Wastewater Plant	51,476	35,092	46,397	64,716	51,043	52,431	55,000	2,569		
	Totals	285,068	228,016	299,343	363,014	302,166	307,644	310,650	3,006		
	increase from prior year	28%	-20%	31%	21%	-17%	2%	1%	1%		

TOWN OF ROCKY MOUNT									
MOTOR FUEL (LINE 5155)									
Account	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)	
01.1202	Town Manager	2,818	991	569	587	588	590	48	
01.1213	Finance Dept.	247	253	240	0	0	0	0	
01.3101	Police Dept.	21,742	40,155	29,232	28,660	42,464	45,000	(12,622)	
01.3202	Fire Dept.	5,431	6,573	5,918	4,038	6,503	9,660	1,294	
01.4107	Traffic Control	756	730	520	450	986	820	40	
01.4108	Streets	20,326	33,447	23,729	24,136	23,572	33,000	1,120	
01.4109	Sidewalks	0	0	0	0	0	0	0	
01.4202	Street Cleaning	1,226	1,362	967	905	947	1,100	17	
01.4203	Refuse Collection	4,503	7,372	4,318	5,500	7,654	8,600	388	
01.4204	Snow Removal	0	377	437	3,165	1,657	2,000	2,000	
01.4307	Cemetery Maint.	776	1,080	1,008	668	727	800	97	
01.4308	Parks Maint.	214	1,045	1,112	683	697	750	17	
01.8101	Planning	571	796	530	545	231	520	28	
01.8102	Comm Development	165	492	364	228	184	900	(53)	
02.5000	Water Distribution	0	0	0	0	0	0	0	
02.5010	Meter Reading	2,725	2,891	2,285	2,226	2,544	2,900	39	
02.5050	Water Plant	1,559	1,878	1,978	1,654	1,917	2,675	182	
02.6000	Wastewater Collection	720	3,484	435	805	959	1,400	234	
02.6050	Wastewater Plant	2,227	2,183	1,719	3,162	2,142	2,500	187	
	Totals	66,006	105,110	75,360	77,411	93,772	113,215	(6,986)	
	increase from prior year	-18%	59%	-28%	3%	21%	28%	-6%	-6%

TOWN OF ROCKY MOUNT												
COMMUNICATIONS (LINE 5200)												
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)			
01.1101	Council	57	168	0	0	0	667	3,360	2,693			
01.1202	Town Manager	5,727	5,505	4,834	6,431	6,283	5,246	5,500	254			
01.1213	Finance Dept.	4,857	4,415	4,038	4,249	4,084	4,217	4,350	133			
01.3101	Police Dept.	16,823	15,167	19,664	21,638	19,430	15,854	20,000	4,146			
01.3202	Fire Dept.	3,946	3,102	3,537	3,744	2,497	2,018	3,000	982			
01.4100	Public Works Admin.	1,158	1,016	1,264	2,050	1,620	1,620	1,620	0			
01.4304	Municipal Bldg.	0	0	0	0	35	388	400	12			
01.4305	Emerg Services Bldg.	79	0	0	0	0	1,199	1,220	21			
01.4306	Public Works Bldg.	2,274	2,004	2,317	2,418	2,374	2,457	2,500	43			
01.8101	Planning	1,682	1,710	1,759	1,554	945	1,573	3,000	1,427			
01.8102	Comm. Development	2,174	1,695	1,780	1,852	1,703	1,652	1,700	48			
01.8103	Citizens' Square	116	280	0	0	0	0	0	0			
01.8104	Hospitality Center	168	0	956	1,106	1,277	740	1,200	460			
01.9102	Non-Departmental	475	0	0	0	0	0	0	0			
02.5000	Water Distribution	0	0	3	3	3	3	5	2			
02.5050	Water Plant	12,941	3,190	3,014	2,150	2,384	2,811	2,850	39			
02.6000	Wastewater Collection	1,833	1,769	1,731	1,926	1,864	1,858	2,000	142			
02.6050	Wastewater Plant	3,383	2,514	2,438	2,829	2,478	2,521	2,775	255			
02.6200	Utility Billing	0	0	0	0	0	0	0	0			
Totals		57,695	42,533	47,337	51,949	46,978	44,823	55,480	10,657			
increase from prior year		0%	-26%	11%	10%	-10%	-5%	24%	24%			

TOWN OF ROCKY MOUNT												
UNIFORMS (LINE 5445)												
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)			
01.3101	Police Dept.	18,249	13,088	8,561	8,439	13,147	17,028	10,000	(7,028)			
01.3202	Fire Dept.	802	827	4,677	5,611	6,742	4,812	6,500	1,688			
01.4100	Public Works Admin.	10,884	11,562	12,474	13,296	13,708	14,673	15,625	952			
01.8104	Hospitality Center	0	0	0	0	0	0	0	0			
02.5050	Water Plant	3,797	4,136	5,687	5,218	6,496	6,364	6,900	536			
02.6050	Wastewater Plant	2,899	3,041	3,107	3,306	3,453	3,425	4,350	925			
Totals		36,631	32,654	34,507	35,870	43,547	46,302	43,375	(2,927)			
increase from prior year		49%	-11%	6%	4%	21%	6%	-6%	-6%			

TOWN OF ROCKY MOUNT												
TRAINING (LINE 5500)												
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)			
01.1101	Council	3,439	5,369	8,325	4,175	4,726	3,720	3,800	80			
01.1202	Town Manager	1,226	7,327	10,349	4,856	3,068	3,345	3,000	(345)			
01.1204	Town Attorney	350	0	0	0	0	0	0	0			
01.1213	Finance Dept.	1,275	4,369	3,549	2,122	4,359	4,330	4,500	170			
01.3101	Police Dept.	8,305	14,436	12,764	9,654	11,568	19,059	9,500	(9,559)			
01.3202	Fire Dept.	2,375	705	677	1,125	101	341	1,500	1,159			
01.4100	Public Works Admin.	125	130	35	0	0	0	0	0			
01.4107	Traffic Control	0	0	0	0	0	0	0	0			
01.4108	Streets	99	133	0	0	0	0	0	0			
01.8101	Planning	6,453	2,494	3,160	3,575	1,595	2,065	3,000	935			
01.8102	Comm Development	3,084	1,876	4,716	2,397	1,843	3,559	4,800	1,241			
01.8106	Passport Services Exp.	0	0	0	0	0	0	0	0			
02.5010	Meter Reading	0	0	0	0	0	0	0	0			
02.5050	Water Plant	4,099	1,898	3,269	1,570	1,985	1,216	1,500	284			
02.6050	Wastewater Plant	245	340	727	1,517	345	1,594	2,500	906			
Totals		31,075	39,077	47,570	30,991	29,589	39,228	34,100	(5,128)			
increase from prior year		-1%	26%	22%	-35%	-5%	33%	-13%	-13%			

TOWN OF ROCKY MOUNT										
DUES (LINE 5650)										
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)	
01.1101	Council	5,250	8,630	7,450	7,548	11,970	8,914	9,424	510	
01.1202	Town Manager	753	922	2,271	2,007	(1,423)	832	850	18	
01.1204	Town Attorney	220	220	220	220	220	220	240	20	
01.1213	Finance Dept.	1,939	(399)	878	1,421	1,550	1,175	1,270	95	
01.3101	Police Dept.	595	860	915	600	420	520	550	30	
01.3202	Fire Dept.	385	80	260	777	126	250	1,000	750	
01.8101	Planning	432	387	760	344	323	419	450	31	
01.8102	Comm Development	696	895	1,352	1,379	1,455	838	1,000	162	
02.5050	Water Treatment Plant	0	0	125	31	200	200	250	50	
02.6050	Wastewater Plant	262	312	187	99	268	268	350	82	
Totals		10,531	11,906	14,417	14,425	15,109	13,636	15,384	1,748	
increase from prior year		9%	13%	21%	0%	5%	-10%	13%	13%	

TOWN OF ROCKY MOUNT											
OFFICE SUPPLIES (LINE 6001)											
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)		
01.1101	Council	1,683	2,014	1,930	1,444	1,906	1,541	250	(1,291)		
01.1202	Town Manager	1,774	2,509	2,569	2,084	2,774	2,927	2,000	(927)		
01.1213	Finance Dept.	10,131	9,215	5,426	6,085	9,995	8,114	8,750	636		
01.3101	Police Dept.	5,792	4,448	6,728	4,043	6,281	4,672	5,000	328		
01.3202	Fire Dept.	651	433	820	241	164	230	600	370		
01.4100	Public Works Admin.	204	277	349	356	394	411	450	39		
01.8101	Planning	710	1,614	2,364	1,033	1,467	1,591	1,750	159		
01.8102	Comm Development	1,802	2,866	3,787	2,079	2,706	2,394	2,500	106		
01.8106	Passport Service Exp.	0	0	0	100	354	354	500	146		
02.5050	Water Plant	263	518	598	670	999	824	850	26		
02.6050	Wastewater Plant	149	360	378	479	550	539	550	11		
02.6200	Utility Billing	3,096	2,659	1,210	1,511	2,817	2,466	2,600	134		
	Totals	26,254	26,915	26,159	20,125	30,406	26,063	25,800	(263)		
	increase from prior year	34%	3%	-3%	-23%	51%	-14%	-1%	-1%		

TOWN OF ROCKY MOUNT												
JANITOR SUPPLIES (LINE 6005)												
Account	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)			
01.4100	Public Works Admin.	51	0	0	0	0	0	0	0			
01.4304	Municipal Bldg.	509	576	408	750	1,724	1,502	1,500	(2)			
01.4305	Emergency Serv. Bldg.	724	1,698	802	1,712	1,391	2,414	2,500	86			
01.4306	Public Works Bldg.	1,180	2,551	2,064	1,639	1,339	1,858	1,700	(158)			
01.4308	Parks & Playgrounds	0	0	648	479	0	0	0	0			
01.8103	Citizens' Square	672	929	1,289	772	194	260	700	440			
01.8104	Hospitality Center	191	0	360	228	279	280	700	420			
02.5050	Water Plant	731	649	1,026	640	111	444	475	31			
02.6050	Wastewater Plant	739	991	1,678	898	604	798	900	102			
Totals		4,797	7,395	8,275	7,118	5,642	7,557	8,475	918			
increase from prior year		-45%	54%	12%	-14%	-21%	34%	12%	12%			

TOWN OF ROCKY MOUNT												
MATERIALS												
Account	Line #	Title	FY 07 Actual	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Actual	FY 12 Estimated	FY 13 Proposed	Increase / (Decrease)		
01.3101	6010	Police Dept.	16,229	20,467	10,708	13,613	20,215	13,273	15,000	1,727		
01.3202	6008	Fire Dept.	11,501	7,548	7,803	1,249	6,423	7,224	7,800	576		
01.4104	6016	Street Lighting	617	43	2,594	20	148	149	150	1		
01.4107	6007	Traffic Control	7,368	12,440	7,821	9,603	3,908	7,064	7,000	(64)		
01.4108	6016	Streets	23,501	43,554	22,335	27,935	15,695	17,046	20,000	2,954		
01.4109	6016	Sidewalks	1,573	3,982	2,655	4,964	3,431	3,300	4,000	700		
01.4202	6016	Street Cleaning	120	0	0	0	41	33	0	(33)		
01.4203	6017	Refuse Collection	292	282	684	83	196	503	400	(103)		
01.4204	6016	Snow Removal	289	377	372	1,008	1,167	786	1,000	214		
01.4304	6002	Municipal Bldg.	437	2,125	830	1,557	2,029	1,838	1,800	(38)		
01.4305	6020	Emerg. Services Bldg.	1,567	2,301	118	406	769	536	550	14		
01.4306	6006	Public Works Bldg.	1,518	3,538	2,297	2,201	1,978	2,186	2,500	314		
01.4307	6013	Cemetery Maint.	762	174	0	590	0	0	100	100		
01.4308	6013	Parks & Playgrounds	2,758	374	2,194	1,202	1,596	2,136	2,000	(136)		
01.8101	6019	Planning	89	152	0	0	69	0	0	0		
01.8102	6019	Comm Development	563	330	33	180	110	0	0	0		
01.8103	6018	Citizens' Square	1,330	219	1,266	80	0	868	50	(818)		
01.8104	6018	Hospitality Center	182	317	925	7	230	463	550	87		
01.8106	6023	Passport Services Exp.	0	0	0	0	20	0	0	0		
02.5000	6009	Water Distribution	3,725	24,624	22,550	17,863	12,823	9,102	10,500	1,398		
02.5010	6009	Meter Reading	50	311	492	12	54	10	75	66		
02.5050	6004	Water Plant-lab	2,554	1,833	4,977	2,964	5,000	4,120	4,000	(120)		
02.5050	6009	Water Plant-materials	600	0	4,658	996	4,335	3,470	3,800	330		
02.5050	6014	Water Plant-chemicals	55,693	62,209	72,973	61,053	61,578	63,862	71,000	7,138		
02.6000	6012	Wastewater Collection	6,939	2,585	4,627	(1,341)	4,688	7,743	8,000	257		
02.6000	6014	Wastewater Collection-chemic	185	1,617	0	0	0	1,454	2,000	546		
02.6050	6004	Wastewater Plant-lab	6,715	7,806	7,319	5,563	7,906	8,962	9,500	538		
02.6050	6012	Wastewater Plant-materials	0	0	260	0	0	140	0	(140)		
02.6050	6014	Wastewater Plant-chemicals	6,328	5,903	7,607	4,001	4,934	6,643	7,000	357		
		Totals	153,481	205,109	188,099	155,809	159,342	162,909	178,775	15,866		
		increase from prior year	-32%	34%	-8%	-17%	2%	2%	10%	10%		

SUPPORTING SCHEDULES

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TOWN OF ROCKY MOUNT		
CHANGES IN TAX RATES		
YEAR	R/E	P/P
1968	1.50	1.50
1969	1.50	1.50
1970	1.50	1.50
1971	1.50	1.50
1972	1.50	1.50
1973	1.50	1.50
1974	2.50	2.50
1975	2.50	2.50
1976	2.50	2.50
1977	2.50	2.50
1978	2.50	2.50
1979	0.35	2.50
1980	0.35	2.50
1981	0.35	2.50
1982	0.35	2.50
1983	0.35	2.50
1984	0.35	2.50
1985	0.30	2.50
1986	0.25	2.50
1987	0.20	2.50
1988	0.20	2.50
1989	0.15	2.50
1990	0.12	1.70
1991	0.12	1.70
1992	0.12	1.70
1993	0.12	1.70
1994	0.12	1.70
1995	0.12	1.70
1996	0.12	0.51
1997	0.12	0.51
1998	0.12	0.51
1999	0.12	0.51
2000	0.12	0.51
2001	0.12	0.51
2002	0.12	0.51
2003	0.12	0.51
2004	0.12	0.51
2005	0.11	0.51
2006	0.14	0.51
2007	0.14	0.51
2008	0.14	0.51
2009	0.12	0.51
2010	0.12	0.51
2011	0.12	0.51
2012	0.12	0.51

TOTAL TOWN OF ROCKY MOUNT DEBT (GENERAL AND ENTERPRISE)												
VRA 1994 -- SEWER TREATMENT PLANT												
VRA 2001 -- FRANKLIN HEIGHTS/40 EAST/PELL AVE SEWER SERVICE												
VML 2006 -- PW BLDG / PARKING / LYNCH PROPERTY UTILITY & ROAD												
VML 2010 -- EMERGENCY SERVICES BUIDLING (RE-FINANCED)												
VML 2012 -- WASTEWATER TREATMENT PLANT ULTRA-VIOLET EQUIPMENT												
YEAR	BALANCE OUTSTANDING at 7/1/12	PRINCIPAL PAYMENTS	INTEREST PAYMENTS	TOTAL PAYMENTS	INTEREST RATE	BALANCE OUTSTANDING at 6/30/13	SEMI-ANNUAL PAYMENTS	DUE DATES	MATURITY DATE	YEARS LEFT	ORIGINAL ISSUE AMOUNT	ISSUE DATE
2013												
	1,475,000.00	165,000.00	55,518.76	220,518.76	3.7%	1,310,000.00	116,890.04	8/1 & 2/1	2/1/2021	8	\$ 1,640,000	12/7/2010
	1,171,800.00	24,300.00	57,449.25	81,749.25	4.57%	1,147,500.00	82,721.25	8/1 & 2/1	2/1/2037	24	\$ 1,285,200	2/8/2007
	2,646,800.00	189,300.00	112,968.01	302,268.01		2,457,500.00						
		01,9102.9001	01,9102.9002									
	991,111.84	495,501.00	18,776.60	514,277.60	3.0%	495,610.84	257,138.80	7/1 & 1/1	1/1/2014	1	\$ 6,944,482	7/1/1994
	2,182,730.35	171,006.06	85,616.08	256,622.14	4.0%	2,011,724.29	128,311.29	11/1 & 5/1	11/1/2022	9	\$ 3,451,906	11/1/2001
	998,200.00	20,700.00	48,938.25	69,638.25	4.57%	977,500.00	70,466.25	8/1 & 2/1	2/1/2037	24	\$ 1,094,800	2/8/2007
	280,500.00	25,199.83	3,470.81	28,670.64	2.35%	255,300.17	15,815.32	9/1 & 3/1	3/1/2022	9	\$ 280,500	4/2/2012
	4,452,542.19	712,406.89	156,801.74	869,208.63		3,740,135.30						
		02,6900.9001	02,6900.9002									
	7,099,342.19	901,706.89	269,769.75	1,171,476.64		6,197,635.30						
Grand Total												

TOWN OF ROCKY MOUNT						
EMPLOYEE POSITIONS						
BY DEPARTMENT & TITLE						
Dept.	Position	# positions	Pay Grade	Function		
Manager	Town Manager	1	32	Directs overall administration of the Town government		
Manager	Executive Assistant	1	14	Maintains official Town records; Performs secretarial duties to Council and Town Manager		
Comm. Develop.	Asst Town Mgr / Com Dev Director	1	26	Directs community & economic development activities; assists Town Manager		
Comm. Develop.	Planner	1	18	Coordinates Town zoning and planning functions		
Comm. Develop.	Planning Technician	1	14	Performs secretarial duties to support Community Development Dept. & other Town boards		
Finance	Finance Director / Treasurer	1	26	Directs overall administration of the Finance Department		
Finance	Accounting Technician I	1	17	Performs accounting, payroll, human resources, & risk management functions		
Finance	Accounting Technician II	1	15	Performs accounting, payroll, human resources, & risk management functions		
Finance	Account Clerk	2	10	Performs customer service, accounting assistance, and clerical duties		
Police	Police Chief	1	28	Directs overall administration of the Police Department		
Police	Assistant Police Chief	1	24	Assists Police Chief, directs activities in the Chief's absence		
Police	Lieutenant - Patrol	1	22	Supervises all patrol activities and events		
Police	Lieutenant - Investigations	1	22	Supervises all investigations and records management		
Police	Sergeant - Patrol	4	19	Provides direct supervision of shift in addition to the general duty of law enforcement		
Police	Sergeant - Investigations	1	19	Provides direct supervision of investigations plus the general duty of law enforcement		
Police	Corporal - Patrol	3	17	Investigates reported & suspected criminal activity plus general duty of law enforcement		
Police	Corporal - Investigations	1	17	Investigates reported & suspected criminal activity plus general duty of law enforcement		
Police	Police Officer - Patrol	4	15	Performs general duty of law enforcement to protect life and property in the Town		
Police	Investigator	1	15	Investigates reported & suspected criminal activity plus general duty of law enforcement		
Police	School Resource Officer	2	15	Performs general duty of law enforcement within the public school system		
Police	Records Manager	1	12	Performs supervisory, clerical, and records management duties of the Police Dept.		
Police	Records Clerk	1	9	Performs clerical and records management duties of the Police Dept.		
Public Works	Public Works Director	1	28	Directs overall administration of the Public Works Department		
Public Works	Foreman	1	17	Supervises and coordinates public works construction, repair, and maintenance projects		
Public Works	Equipment Operator / Crewleader	3	13	Performs skilled and semi-skilled work in operation of motorized construction equipment		
Public Works	Mechanic	1	12	Performs skilled and semi-skilled work in the repair & maintenance of vehicles & equipment		
Public Works	Meter Reader	2	9	Performs field work reading water meters plus other public works projects as assigned		
Public Works	Maintenance Worker	10	9	Performs construction, maintenance, and repair duties of the Public Works Dept.		
Public Works	Maintenance Worker - part-time	1	9	Performs construction, maintenance, and repair duties of the Public Works Dept.		
Water Plant	Water Plant Superintendent	1	22	Manages and supervises the Town's water treatment plant		
Water Plant	Water Plant Operator	5	15,14,13,12	Tests, treats, and purifies water for public and industrial use		
Wastewater Plant	Wastewater Plant Superintendent	1	22	Manages and supervises the Town's wastewater treatment plant		
Wastewater Plant	Wastewater Plant Operator	3	15,14,13,12	Operates, maintains, and repairs the Town's wastewater treatment plant		
	Total Full-time	60				
	Total Part-time	1				

FY 2013 PAY PLAN PROPOSED		Loc. to grade									
Grade	Position	1	2	3	4	5	6	7	8	9	10
1	2.5% COLA (after VRS adjustment)	17,281.61	17,713.65	18,156.49	18,610.40	19,075.66	19,552.56	20,041.37	20,542.40	21,055.96	21,582.36
2		18,156.49	18,610.40	19,075.66	19,552.56	20,041.37	20,542.40	21,055.96	21,582.36	22,121.92	22,674.97
3		19,075.66	19,552.56	20,041.37	20,542.40	21,055.96	21,582.36	22,121.92	22,674.97	23,241.84	23,822.89
4		20,041.37	20,542.40	21,055.96	21,582.36	22,121.92	22,674.97	23,241.84	23,822.89	24,418.46	25,028.92
5		21,055.96	21,582.36	22,121.92	22,674.97	23,241.84	23,822.89	24,418.46	25,028.92	25,654.65	26,296.01
6		22,121.92	22,674.97	23,241.84	23,822.89	24,418.46	25,028.92	25,654.65	26,296.01	26,953.41	27,627.25
7		23,241.84	23,822.89	24,418.46	25,028.92	25,654.65	26,296.01	26,953.41	27,627.25	28,317.93	29,025.88
8	Maintenance Worker	24,418.46	25,028.92	25,654.65	26,296.01	26,953.41	27,627.25	28,317.93	29,025.88	29,751.53	30,495.31
9	Meter Reader	25,654.65	26,296.01	26,953.41	27,627.25	28,317.93	29,025.88	29,751.53	30,495.31	31,257.70	32,039.14
9	Records Clerk	25,654.65	26,296.01	26,953.41	27,627.25	28,317.93	29,025.88	29,751.53	30,495.31	31,257.70	32,039.14
10	Account Clerk	26,953.41	27,627.25	28,317.93	29,025.88	29,751.53	30,495.31	31,257.70	32,039.14	32,840.12	33,661.12
11	Wastewater Plant Oper. Trainee	28,317.93	29,025.88	29,751.53	30,495.31	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22
11	Water Plant Oper. Trainee	28,317.93	29,025.88	29,751.53	30,495.31	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22
12	Administrative Assistant	29,751.53	30,495.31	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58
12	Records Manager	29,751.53	30,495.31	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58
12	Mechanic	29,751.53	30,495.31	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58
12	Wastewater Plant Operator IV	29,751.53	30,495.31	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58
12	Water Plant Operator IV	29,751.53	30,495.31	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58
13	Equipment Operator / Crew Leader	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58
13	Wastewater Plant Operator III	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58
13	Water Plant Operator III	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58
13	Main Street Director	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58
14	Executive Assistant	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81
14	Planning Technician	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81
14	Wastewater Plant Operator II	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81
14	Water Plant Operator II	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81
14	Police Officer Trainee	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81
15	Investigator	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08
15	Police Officer	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08
15	Wastewater Plant Operator I	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08
15	Water Plant Operator I	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08
15	Accounting Technician II	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08
16		36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47
17	Community Dev. Administrator/GIS	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28
17	Foreman	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28
17	Accounting Technician I	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28
17	Corporal - Investigations	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28
17	Corporal - Patrol	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28

FY 2013 PAY PLAN PROPOSED										
Grade	1	2	3	4	5	6	7	8	9	10
Planner	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12
Sergeant - Investigations	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86
Sergeant - Patrol	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86
	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67
Wastewater Plant Superintendent	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02
Water Plant Superintendent	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74
Lieutenant - Investigations	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74
Lieutenant - Patrol	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74
Captain - Police Dept.	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74	62,405.84	63,965.98
Assistant Police Chief	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74	62,405.84	63,965.98	65,565.13	67,204.26
	56,536.61	57,950.02	59,398.77	60,883.74	62,405.84	63,965.98	65,565.13	67,204.26	68,884.37	70,606.48
Assistant Town Mgr/Comm Dev Dir	59,398.77	60,883.74	62,405.84	63,965.98	65,565.13	67,204.26	68,884.37	70,606.48	72,371.64	74,180.93
Finance Director / Treasurer	59,398.77	60,883.74	62,405.84	63,965.98	65,565.13	67,204.26	68,884.37	70,606.48	72,371.64	74,180.93
	62,405.84	63,965.98	65,565.13	67,204.26	68,884.37	70,606.48	72,371.64	74,180.93	76,035.45	77,936.34
Police Chief	65,565.13	67,204.26	68,884.37	70,606.48	72,371.64	74,180.93	76,035.45	77,936.34	79,884.75	81,881.87
Public Works Director	65,565.13	67,204.26	68,884.37	70,606.48	72,371.64	74,180.93	76,035.45	77,936.34	79,884.75	81,881.87
	68,884.37	70,606.48	72,371.64	74,180.93	76,035.45	77,936.34	79,884.75	81,881.87	83,928.91	86,027.14
	72,371.64	74,180.93	76,035.45	77,936.34	79,884.75	81,881.87	83,928.91	86,027.14	88,177.81	90,382.26
	76,035.45	77,936.34	79,884.75	81,881.87	83,928.91	86,027.14	88,177.81	90,382.26	92,641.82	94,957.86
Town Manager	79,884.75	81,881.87	83,928.91	86,027.14	88,177.81	90,382.26	92,641.82	94,957.86	97,331.81	99,765.10

FY 2013 PAY PLAN PROPOSED												
Grade	11	12	13	14	15	16	17	18	19	20		
Position												
2.5% COLA (after VRS adjustment)	22,121.92	22,674.97	23,241.84	23,822.89	24,418.46	25,028.92	25,654.65	26,296.01	26,953.41	27,627.25	28,317.93	29,025.88
	23,241.84	23,822.89	24,418.46	25,028.92	25,654.65	26,296.01	26,953.41	27,627.25	28,317.93	29,025.88	29,751.53	30,495.31
	24,418.46	25,028.92	25,654.65	26,296.01	26,953.41	27,627.25	28,317.93	29,025.88	29,751.53	30,495.31	31,257.70	32,039.14
	25,654.65	26,296.01	26,953.41	27,627.25	28,317.93	29,025.88	29,751.53	30,495.31	31,257.70	32,039.14	32,840.12	33,661.12
	26,953.41	27,627.25	28,317.93	29,025.88	29,751.53	30,495.31	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22
	28,317.93	29,025.88	29,751.53	30,495.31	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58
	29,751.53	30,495.31	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58
	31,257.70	32,039.14	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81
Maintenance Worker	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08
Meter Reader	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08
Records Clerk	32,840.12	33,661.12	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08
Account Clerk	34,502.65	35,365.22	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47
Wastewater Plant Oper. Trainee	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28
Water Plant Oper. Trainee	36,249.35	37,155.58	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28
Administrative Assistant	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12
Records Manager	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12
Mechanic	38,084.47	39,036.58	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12
Wastewater Plant Operator IV	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86
Water Plant Operator IV	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86
Equipment Operator / Crew Leader	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86
Wastewater Plant Operator III	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86
Water Plant Operator III	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86
Main Street Director	40,012.50	41,012.81	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86
Executive Assistant	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67
Planning Technician	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67
Wastewater Plant Operator II	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67
Water Plant Operator II	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67
Police Officer Trainee	42,038.13	43,089.08	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67
Investigator	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02
Police Officer	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02
Wastewater Plant Operator I	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02
Water Plant Operator I	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02
Accounting Technician II	44,166.31	45,270.47	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02
Community Dev. Administrator/GIS	46,402.23	47,562.28	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74
Foreman	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74	62,400.00	63,940.00
Accounting Technician I	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74	62,400.00	63,940.00
Corporal - Investigations	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74	62,400.00	63,940.00
Corporal - Patrol	48,751.34	49,970.12	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74	62,400.00	63,940.00

FY 2013 PAY PLAN PROPOSED												
Grade	11	12	13	14	15	16	17	18	19	20		
Planner	51,219.38	52,499.86	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74	62,405.84	63,965.98		
Sergeant - Investigations	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74	62,405.84	63,965.98	65,565.13	67,204.26		
Sergeant - Patrol	53,812.36	55,157.67	56,536.61	57,950.02	59,398.77	60,883.74	62,405.84	63,965.98	65,565.13	67,204.26		
	56,536.61	57,950.02	59,398.77	60,883.74	62,405.84	63,965.98	65,565.13	67,204.26	68,884.37	70,606.48		
Wastewater Plant Superintendent	59,398.77	60,883.74	62,405.84	63,965.98	65,565.13	67,204.26	68,884.37	70,606.48	72,371.64	74,180.93		
Water Plant Superintendent	62,405.84	63,965.98	65,565.13	67,204.26	68,884.37	70,606.48	72,371.64	74,180.93	76,035.45	77,936.34		
Lieutenant - Investigations	62,405.84	63,965.98	65,565.13	67,204.26	68,884.37	70,606.48	72,371.64	74,180.93	76,035.45	77,936.34		
Lieutenant - Patrol	62,405.84	63,965.98	65,565.13	67,204.26	68,884.37	70,606.48	72,371.64	74,180.93	76,035.45	77,936.34		
Captain - Police Dept.	65,565.13	67,204.26	68,884.37	70,606.48	72,371.64	74,180.93	76,035.45	77,936.34	79,884.75	81,881.87		
Assistant Police Chief	68,884.37	70,606.48	72,371.64	74,180.93	76,035.45	77,936.34	79,884.75	81,881.87	83,928.91	86,027.14		
	72,371.64	74,180.93	76,035.45	77,936.34	79,884.75	81,881.87	83,928.91	86,027.14	88,177.81	90,382.26		
Assistant Town Mgr/Comm Dev Dir	76,035.45	77,936.34	79,884.75	81,881.87	83,928.91	86,027.14	88,177.81	90,382.26	92,641.82	94,957.86		
Finance Director / Treasurer	76,035.45	77,936.34	79,884.75	81,881.87	83,928.91	86,027.14	88,177.81	90,382.26	92,641.82	94,957.86		
	79,884.75	81,881.87	83,928.91	86,027.14	88,177.81	90,382.26	92,641.82	94,957.86	97,331.81	99,765.10		
Police Chief	83,928.91	86,027.14	88,177.81	90,382.26	92,641.82	94,957.86	97,331.81	99,765.10	102,259.23	104,815.71		
Public Works Director	83,928.91	86,027.14	88,177.81	90,382.26	92,641.82	94,957.86	97,331.81	99,765.10	102,259.23	104,815.71		
	88,177.81	90,382.26	92,641.82	94,957.86	97,331.81	99,765.10	102,259.23	104,815.71	107,436.10	110,122.01		
	92,641.82	94,957.86	97,331.81	99,765.10	102,259.23	104,815.71	107,436.10	110,122.01	112,875.06	115,696.93		
	97,331.81	99,765.10	102,259.23	104,815.71	107,436.10	110,122.01	112,875.06	115,696.93	118,589.36	121,554.09		
Town Manager	102,259.23	104,815.71	107,436.10	110,122.01	112,875.06	115,696.93	118,589.36	121,554.09	124,592.94	127,707.77		

PW HISTORY		FY 07	07 pct	FY 08	08 pct	FY 09	09 pct	FY 10	10 pct	FY 11	11 pct	FY 12	FY 12 pct	FY 13	FY 13 pct
Account	Description											budget	budget	budget	
01.4100	PWKS Administration	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
01.4104	Street Lighting	1,267	0.28%	644	0.13%	2,065	0.41%	763	0.15%	20,123	0.42%	0	0.00%	0	0.00%
01.4107	Traffic Controls	11,262	2.50%	12,292	2.45%	10,240	2.03%	14,356	2.86%	2,044	0.43%	0	0.00%	0	0.00%
01.4108	Street Maintenance	242,064	53.79%	239,477	47.70%	248,010	49.12%	276,359	55.11%	276,494	58.15%	12,069	2.10%	8,220	1.50%
01.4109	Curb, Gutters, Sidewalks	5,120	1.14%	7,018	1.40%	3,715	0.74%	13,428	2.68%	3,675	0.77%	10,057	1.75%	8,220	1.50%
01.4202	Street Cleaning	6,992	1.55%	8,442	1.68%	9,164	1.81%	12,389	2.47%	8,248	1.73%	8,621	1.50%	8,220	1.50%
01.4203	Solid Waste Collection	58,744	13.05%	68,222	13.59%	81,390	16.12%	75,492	15.05%	71,935	15.13%	89,079	15.50%	87,683	16.00%
01.4204	Snow Removal	526	0.12%	2,686	0.53%	3,045	0.60%	16,662	3.32%	4,474	0.94%	5,747	1.00%	5,480	1.00%
01.4304	Municipal Building Mainten	5,671	1.26%	647	0.13%	1,507	0.30%	2,147	0.43%	3,062	0.64%	0	0.00%	0	0.00%
01.4305	Emergency Services Buildi	1,419	0.32%	2,748	0.55%	1,198	0.24%	1,062	0.22%	2,142	0.45%	0	0.00%	0	0.00%
01.4306	Public Works Building Maint	0	0.00%	5,773	1.15%	191	0.04%	1,345	0.27%	0	0.00%	0	0.00%	0	0.00%
01.4307	Cemetery	7,613	1.69%	7,075	1.41%	7,366	1.46%	6,632	1.32%	9,716	2.04%	8,621	1.50%	8,220	1.50%
01.4308	Parks & Playgrounds	10,648	2.37%	9,355	1.86%	15,096	2.99%	11,794	2.35%	12,103	2.55%	13,506	2.35%	10,960	2.00%
01.8103	Farmers Market	1,621	0.36%	588	0.12%	1,565	0.31%	213	0.04%	430	0.09%	0	0.00%	0	0.00%
01.8104	Community & Hospitality C	2,948	0.66%	452	0.09%	5,885	1.17%	496	0.10%	2,735	0.58%	0	0.00%	0	0.00%
02.5000	Water Distribution System	38,299	8.51%	76,963	15.33%	55,777	11.05%	21,267	4.24%	26,632	5.60%	86,205	15.00%	60,282	11.00%
02.5010	Meter Reading	21,732	4.83%	20,279	4.04%	22,414	4.44%	22,009	4.39%	20,868	4.39%	24,425	4.25%	27,401	5.00%
02.6000	Sewer Collection System	34,073	7.57%	39,341	7.84%	36,268	7.18%	25,078	5.00%	28,695	6.08%	28,735	5.00%	32,881	6.00%
	Capital Projects														
		450,000	100.00%	502,001	100.00%	504,894	100.00%	501,499	100.00%	475,464	100.00%	574,703	100.00%	548,021	100.00%
		does not include								does not include					
		Scuffling Hill								Heritage Trail					
		171,584								24,003					
CALCULATIONS TO BUDGET PUBLIC WORKS SALARIES & FRINGES															
		%	Salary	FICA	VRS	Medical	W/C								
		see add's													
		548,021	41,924	88,122	141,385	42,794									
	to be allocated =														
01.4100	PWKS Administration	0.00%	0	0	0	0	0								
01.4104	Street Lighting	0.00%	0	0	0	0	0								
01.4107	Traffic Controls	1.50%	8,220	629	1,322	2,121	642								
01.4108	Street Maintenance	53.00%	290,451	22,220	46,704	74,934	22,681								
01.4109	Curb, Gutters, Sidewalks	1.50%	8,220	629	1,322	2,121	642								
01.4202	Street Cleaning	1.50%	8,220	629	1,322	2,121	642								
01.4203	Solid Waste Collection	16.00%	87,683	6,708	14,099	22,622	6,847								
01.4204	Snow Removal	1.00%	5,480	419	881	1,414	428								
01.4304	Municipal Building Mainten	0.00%	0	0	0	0	0								
01.4305	Emergency Services Buildi	0.00%	0	0	0	0	0								
01.4306	Public Works Building Maint	0.00%	0	0	0	0	0								
01.4307	Cemetery	1.50%	8,220	629	1,322	2,121	642								
01.4308	Parks & Playgrounds	2.00%	10,960	838	1,762	2,828	856								
01.8103	Farmers Market	0.00%	0	0	0	0	0								
01.8104	Community & Hospitality C	0.00%	0	0	0	0	0	78.00%	G/F						
02.5000	Water Distribution System	11.00%	60,282	4,612	9,693	15,552	4,707								
02.5010	Meter Reading	5.00%	27,401	2,096	4,406	7,069	2,140								
02.6000	Sewer Collection System	6.00%	32,881	2,515	5,287	8,483	2,568	22.00%	U/F						
	Capital Projects														
	total allocated =	100.00%	548,021	41,924	88,122	141,385	42,794								

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2007			EFFECTIVE AUGUST 2005			EFFECTIVE AUGUST 2004		
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS		INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS		INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	
WATER RATES									
minimum use charge for first 3,000 gallons	11.25	22.50		11.00	22.00		10.75	21.50	
from 3,001 to 10,000 gallons	3.35	6.70		3.30	6.60		3.25	6.50	
from 10,001 to 50,000 gallons	3.25	6.50		3.20	6.40		3.15	6.30	
from 50,001 to 100,000 gallons	3.15	6.30		3.10	6.20		3.05	6.10	
from 100,001 to 250,000 gallons				3.00	6.00		2.95	5.90	
from 250,001 to 500,000 gallons				2.85	5.70		2.80	5.60	
from 500,001 or more gallons				2.55	5.10		2.50	5.00	
SEWER RATES									
minimum use charge for first 3,000 gallons	11.25	22.50		11.00	22.00		10.75	21.50	
from 3,001 to 10,000 gallons	3.30	6.60		3.25	6.50		3.15	6.30	
from 10,001 to 50,000 gallons	3.15	6.30		3.10	6.20		3.00	6.00	
from 50,001 to 100,000 gallons	3.05	6.10		3.00	6.00		2.90	5.80	
from 100,001 to 250,000 gallons				2.90	5.80		2.80	5.60	
from 250,001 to 500,000 gallons				2.80	5.60		2.70	5.40	
from 500,001 or more gallons				2.40	4.80		2.30	4.60	

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2003			EFFECTIVE AUGUST 2001			EFFECTIVE AUGUST 1999			EFFECTIVE FEBRUARY 1991		
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS		INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS		INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS		INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	
WATER RATES												
minimum use charge for first 3,000 gallons	10.25	20.50		9.00	18.00		7.50	15.00		5.85	11.70	2000 gal
from 3,001 to 10,000 gallons	2.40	4.80		2.20	4.40		2.00	4.00		1.50	2.93	
from 10,001 to 50,000 gallons	2.35	4.70		2.20	4.40		2.00	4.00		1.50	2.93	
from 50,001 to 100,000 gallons	2.30	4.60		2.20	4.40		2.00	4.00		1.50	2.93	
from 100,001 to 250,000 gallons	2.25	4.50		2.15	4.30		2.00	4.00		1.50	2.93	
from 250,001 to 500,000 gallons	2.20	4.40		2.15	4.30		2.00	4.00		1.50	2.93	
from 500,001 or more gallons	2.15	4.30		2.10	4.20		2.00	4.00		1.50	2.93	
SEWER RATES												
minimum use charge for first 3,000 gallons	10.25	20.50		9.00	18.00		7.50	15.00		4.39	8.78	75% of wtr
from 3,001 to 10,000 gallons	2.25	4.50		2.00	4.00		1.80	3.60		1.13	2.20	75% of wtr
from 10,001 to 50,000 gallons	2.20	4.40		2.00	4.00		1.80	3.60		1.13	2.20	75% of wtr
from 50,001 to 100,000 gallons	2.15	4.30		2.00	4.00		1.80	3.60		1.13	2.20	75% of wtr
from 100,001 to 250,000 gallons	2.10	4.20		1.95	3.90		1.80	3.60		1.13	2.20	75% of wtr
from 250,001 to 500,000 gallons	2.00	4.00		1.95	3.90		1.80	3.60		1.13	2.20	75% of wtr
from 500,001 or more gallons	1.90	3.80		1.90	3.80		1.80	3.60		1.13	2.20	75% of wtr

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2007			EFFECTIVE AUGUST 2005			EFFECTIVE AUGUST 2004		
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS		INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS		INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	
CONNECTION FEES - WATER									
5/8 inch	750	1,125		1,000	2,000		750	1,125	
1 inch	1,500	2,250		1,500	3,000		1,500	2,250	
1-1/2 inch	1,750	2,625		2,000	4,000		1,750	2,625	
2 inch	2,500	3,750		2,500	5,000		2,500	3,750	
3 inch	3,500	5,250		3,500	7,000		3,500	5,250	
above 3 inches	cost + 10%	cost + 25%		cost + 10%	cost + 25%		cost + 10%	cost + 25%	
CONNECTION FEES - SEWER									
5/8 inch	750	1,125		1,000	2,000		750	1,125	
1 inch	1,500	2,250		1,500	3,000		1,500	2,250	
1-1/2 inch	1,750	2,625		2,000	4,000		1,750	2,625	
2 inch	2,500	3,750		2,500	5,000		2,500	3,750	
3 inch	3,500	5,250		3,500	7,000		3,500	5,250	
above 3 inches	cost + 10%	cost + 25%		cost + 10%	cost + 25%		cost + 10%	cost + 25%	
IMPACT FEES - WATER									
5/8 inch	0	1,250		0	1,250		0	1,250	
1 inch	0	2,000		0	2,000		0	2,000	
1-1/2 inch	500	5,000		500	5,000		500	5,000	
2 inch	750	7,500		750	7,500		750	7,500	
2-1/2 inch	1,000	10,000		1,000	10,000		1,000	10,000	
3 inch	5,000	20,000		5,000	20,000		5,000	20,000	
above 3 inch	5,000	50,000		5,000	50,000		5,000	50,000	
IMPACT FEES - SEWER									
5/8 inch	0	1,250		0	1,250		0	1,250	
1 inch	0	2,000		0	2,000		0	2,000	
1-1/2 inch	500	5,000		500	5,000		500	5,000	
2 inch	750	7,500		750	7,500		750	7,500	
2-1/2 inch	1,000	10,000		1,000	10,000		1,000	10,000	
3 inch	5,000	20,000		5,000	20,000		5,000	20,000	
above 3 inch	5,000	50,000		5,000	50,000		5,000	50,000	

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2003		EFFECTIVE AUGUST 2001		EFFECTIVE AUGUST 1999		EFFECTIVE FEBRUARY 1991	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
CONNECTION FEES - WATER								
5/8 inch	625	1,250	625	1,250	600	1,200		
1 inch	1,250	2,500	1,250	2,500	1,200	2,400		
1-1/2 inch	1,500	3,000	1,500	3,000	1,500	3,000		
2 inch	2,500	5,000	2,500	5,000	2,500	5,000		
3 inch	3,500	7,000	3,500	7,000	3,500	7,000		
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%	cost + 10%	cost + 25%		
CONNECTION FEES - SEWER								
5/8 inch	625	1,250	625	1,250	600	1,200		
1 inch	1,250	2,500	1,250	2,500	1,200	2,400		
1-1/2 inch	1,500	3,000	1,500	3,000	1,500	3,000		
2 inch	2,500	5,000	2,500	5,000	2,500	5,000		
3 inch	3,500	7,000	3,500	7,000	3,500	7,000		
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%	cost + 10%	cost + 25%		
IMPACT FEES - WATER								
5/8 inch	-	1000 / 7500	-	1000 / 7500	F	1000 / 7500	R/C	
1 inch								
1-1/2 inch								
2 inch								
2-1/2 inch								
3 inch								
above 3 inch								
IMPACT FEES - SEWER								
5/8 inch								
1 inch								
1-1/2 inch								
2 inch								
2-1/2 inch								
3 inch								
above 3 inch								

**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2011**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Account ed	Connections	Monthly Flow	Wastewater Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Account ed
Jul-10	350.30	29,300,000	47.26%	28,600,000	46.13%	22,409,954	78.36%	2,821	18,228,000	29.40%	14,834,880	81.39%
Aug-10	334.80	28,370,000	45.76%	27,790,000	44.82%	23,316,774	83.90%	2,829	22,165,000	35.75%	19,558,814	88.24%
Sep-10	327.00	27,960,000	46.60%	26,910,000	44.85%	23,072,059	85.74%	2,829	22,230,000	37.05%	16,303,921	73.34%
Oct-10	331.70	28,060,000	45.26%	27,040,000	43.61%	20,623,635	76.27%	2,818	23,064,000	37.20%	24,371,975	105.67%
Nov-10	312.00	26,600,000	44.33%	25,800,000	43.00%	19,405,294	75.21%	2,819	20,910,000	34.85%	13,202,135	63.14%
Dec-10	313.10	26,800,000	43.23%	24,200,000	39.03%	21,454,290	88.65%	2,814	22,351,000	36.05%	15,274,989	68.34%
Jan-11	325.50	27,800,000	44.84%	25,200,000	40.65%	19,215,475	76.25%	2,814	19,933,000	32.15%	13,454,515	67.50%
Feb-11	288.40	24,900,000	44.46%	22,100,000	39.46%	19,764,426	89.43%	2,825	18,816,000	33.60%	14,038,246	74.61%
Mar-11	331.70	27,950,000	45.08%	24,950,000	40.24%	22,704,135	91.00%	2,823	30,008,000	48.40%	16,343,005	54.46%
Apr-11	291.00	25,180,000	41.97%	23,100,000	38.50%	18,465,378	79.94%	2,828	28,985,000	48.31%	13,094,535	45.18%
May-11	316.20	28,400,000	45.81%	27,700,000	44.68%	20,846,320	75.26%	2,831	22,140,000	35.71%	14,556,710	65.75%
Jun-11	324.00	27,600,000	46.00%	28,620,000	47.70%	24,367,531	85.14%	2,834	17,070,000	28.45%	16,472,090	96.50%
AVG.	320.48	27,410,000	45.05%	26,000,833	42.72%	21,303,773	82.10%	2,824	22,158,333	36.41%	15,958,818	73.68%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

NOTE C: November usage readings (done during the first week in December) were done by 2-2 man teams in 3.5 days.

NOTE D: Finished water meters at the WTP were re-calibrated mid-month. The other meters are in the process of being re-calibrated. The July raw water reading (meter) will reflect the re-calibrated and more correct gallons drawn.

TOWN OF ROCKY MOUNT

UTILITY PROFILE

FISCAL YEAR 2012

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Gallons Accounted (A)(B)	Pct. Account ed	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Account ed
Jul-11	337.90	30,790,000	49.66%	29,970,000	48.34%	22,938,756	76.54%	2,832	19,964,000	32.20%	15,260,620	76.44%
Aug-11	331.70	30,570,000	49.31%	29,660,000	47.84%	22,492,662	75.84%	2,837	17,949,000	28.95%	15,975,402	89.00%
Sep-11	309.00	27,300,000	45.50%	26,480,000	44.13%	22,972,213	86.75%	2,823	20,610,000	34.35%	16,482,743	79.97%
Oct-11	310.00	28,650,000	46.21%	26,610,000	42.92%	19,566,322	73.53%	2,828	21,018,000	33.90%	13,998,572	66.60%
Nov-11	285.00	25,370,000	42.28%	23,940,000	39.90%	18,449,825	77.07%	2,814	22,650,000	37.75%	12,954,085	57.19%
Dec-11	331.70	27,180,000	43.84%	25,400,000	40.97%	23,090,210	90.91%	2,818	31,961,000	51.55%	16,159,480	50.56%
Jan-12	306.90	27,540,000	44.42%	26,140,000	42.16%	17,346,077	66.36%	2,846	24,056,000	38.80%	12,321,442	51.22%
Feb-12	298.70	26,440,000	47.21%	25,270,000	45.13%				20,010,000	35.73%		
Mar-12			0.00%		0.00%					0.00%		
Apr-12			0.00%		0.00%					0.00%		
May-12			0.00%		0.00%					0.00%		
Jun-12			0.00%		0.00%					0.00%		
AVG.	313.86	27,980,000	46.05%	26,683,750	43.92%	20,979,438	78.14%	2,828	22,277,250	36.65%	14,736,049	67.28%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

TOWN OF ROCKY MOUNT						
WATER ACCOUNTABILITY						
FISCAL YEAR 2011						
	Total					
	Finished	Water			Average	Average
	Water	Gallons	Percent	Gallons	Quarterly	Quarterly
Month	Treated	Accounted	Accounted	Variance	Accounted	Variance
Jul-10	28,600,000	22,409,954	78.36%	6,190,046		
Aug-10	27,790,000	23,316,774	83.90%	4,473,226		
Sep-10	26,910,000	23,072,059	85.74%	3,837,941	82.67%	4,833,738
Oct-10	27,040,000	20,623,635	76.27%	6,416,365	C	
Nov-10	25,800,000	19,405,294	75.21%	3,807,006	A, B	
Dec-10	24,200,000	21,454,290	88.65%	2,745,710	A	4,323,027
Jan-11	25,200,000	19,215,475	76.25%	5,984,525		
Feb-11	22,100,000	19,764,426	89.43%	2,335,574		
Mar-11	24,950,000	22,704,135	91.00%	2,245,865	85.56%	3,521,988
Apr-11	23,100,000	18,465,378	79.94%	4,634,622		
May-11	27,700,000	20,846,320	75.26%	6,853,680		
Jun-11	28,620,000	24,367,531	85.14%	4,252,469	80.11%	5,246,924
AVG.	26,000,833	21,303,773	82.10%	4,481,419	82.10%	4,481,419
TOTAL	312,010,000	255,645,271				
	Avg. Percent Unaccounted =		17.90%			
	Percent Accounted =		82.10%			
	6 / 12 months > 80% accountability					
NOTE A: November usage readings (done during the first week in December) were done by 2-2 man teams in 3.5 days. Two 2-man teams also read meters for December usage and for January usage.						
NOTE B: November "total water gallons accounted" revised due to elimination of 2.5 million gallons from a meter reading reset to reflect unaccounted activity in the past.						
NOTE C: October "total water gallons accounted" revised due to elimination of 9 million gallons from a meter that had reached maximum reading and reset itself to zero.						

TOWN OF ROCKY MOUNT UTILITY BILLING PERCENT CONSUMPTION & PERCENT REVENUE PER CUSTOMER CLASS FISCAL YEAR 2011												
	In Town						Out of Town					
Month	Residential % Gal.	Commercial % Gal.	Industrial % Gal.	Total % Gal.	Residential % Rev.	Commercial % Rev.	Industrial % Rev.	Total % Rev.	Residential % Gal.	Commercial % Gal.	Industrial % Gal.	Total % Gal.
Jul-10	35%	28%	18%	81%	67%	13%	23%	10%	0%	7%	10%	19%
Aug-10	34%	29%	17%	81%	67%	13%	24%	9%	0%	6%	9%	19%
Sep-10	34%	28%	19%	81%	68%	12%	22%	10%	0%	7%	10%	19%
Oct-10	34%	29%	19%	81%	67%	13%	23%	10%	0%	7%	10%	19%
Nov-10	34%	28%	19%	81%	68% A	13%	23%	9%	0%	6%	9%	19%
Dec-10	34%	26%	20%	80%	66% B	14%	25%	9%	0%	6%	9%	20%
Jan-11	38%	24%	17%	78%	65%	14%	24%	11%	0%	8%	11%	22%
Feb-11	35%	26%	17%	78%	64%	13%	24%	12%	0%	9%	12%	22%
Mar-11	33%	26%	20%	79%	65%	12%	23%	12%	1%	8%	12%	21%
Apr-11	33%	25%	22%	80%	66%	12%	23%	12%	0%	8%	12%	20%
May-11	35%	25%	20%	80%	65%	13%	24%	11%	0%	7%	11%	20%
Jun-11	35%	27%	18%	80%	66%	14%	25%	9%	0%	6%	9%	20%
Average	35%	27%	19%	80%	66%	13%	24%	10%	0%	7%	10%	20%
***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2011 (year ended 6/30/11).												
NOTE A: Percentages revised to reflect a correction for in-town residential gallons and revenue for November bills (October activity) due to a meter reset to zero.												
NOTE B: Percentages revised to reflect a correction for in-town industrial gallons and revenue for December bills (November activity) due to a meter update from unaccounted past activity.												

TOWN OF ROCKY MOUNT												
UTILITY BILLING												
PERCENT CONSUMPTION & PERCENT REVENUE												
PER CUSTOMER CLASS												
FISCAL YEAR 2012												
Month	In Town						Out of Town					
	Residential % Gal.	Commercial % Gal.	Industrial % Gal.	Total % Gal.	% Rev.	Total % Rev.	Residential % Gal.	Commercial % Gal.	Industrial % Gal.	Total % Gal.	% Rev.	Total % Rev.
Jul-11	34%	28%	18%	81%	67%	81%	13%	6%	0%	19%	0%	33%
Aug-11	35%	28%	20%	82%	68%	82%	12%	5%	0%	18%	0%	32%
Sep-11	32%	28%	22%	82%	68%	82%	12%	6%	0%	18%	0%	32%
Oct-11	34%	30%	17%	81%	66%	81%	13%	6%	0%	19%	0%	34%
Nov-11	33%	31%	16%	80%	66%	80%	13%	7%	0%	20%	0%	34%
Dec-11	35%	27%	17%	79%	65%	79%	13%	7%	0%	21%	0%	35%
Jan-12	36%	26%	17%	79%	65%	79%	13%	8%	0%	21%	0%	35%
Feb-12	35%	25%	18%	79%	66%	79%	13%	7%	1%	21%	1%	34%
Mar-12												
Apr-12												
May-12												
Jun-12												
Average	34%	28%	18%	80%	66%	80%	13%	7%	0%	20%	0%	34%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2012 (year ended 6/30/12).

TOWN OF ROCKY MOUNT
Community Agency Request for Funding
July 1, 2012 – June 30, 2013

Name of Agency / Program:

Address:

Name of Contact Person:

Telephone:

Fax:

E-Mail:

Tax ID or EIN number:

IRS non-profit designation (i.e. 501c3):

Amount of Request:

Agency's or Program's primary objective:

What services does your agency provide to the citizens / businesses of Rocky Mount:

Describe the specific event / program to be funded with funds requested of the Town:

What other revenue sources is your agency budgeting for FY 2012 – 2013:

Federal:

State:

Franklin County Board of Supervisors:

Other Local Governments:

Dues / Memberships:

Fund Raising Activities / Events:

United Way of Franklin County:

Donations / Contributions:

Other:

TOTAL REVENUES BUDGETED:

Please submit a Summary of your budget if you are requesting more than \$1500.

Other Comments or Remarks to be included in consideration of request:

Please return this form and any supporting documents you wish to include NO LATER THAN THURSDAY,
MARCH 15, 2012 to:

Linda Woody, Finance Director

Town of Rocky Mount

345 Donald Ave.

Rocky Mount, VA 24151

Phone: 540-483-5243

Fax: 540-483-8830

e-mail: lwoody@rockymountva.org

Town of Rocky Mount Agency Requests FY 2013										2013 County Request	2013 Total Agency Budget
AGENCY	2012 Adopted	2013 Requested	2013 Recommend	2013 Unfunded	2013 Request Complete	2013 Specific Program from Town Funding	2013 County Request	2013 Total Agency Budget			
Brain Injury Services of SWVA Expecting a 2% cut in state funding; many clients are uninsured or fall below poverty line; only organization to provide these services	0	550	250	(300)	yes	increase client load; case mgt; life skills & job skills training	4,050	968,045			
Franklin County Family Resource Center Operates as part of Franklin County's budget	500	1,000	500	(500)	yes	support clients in crisis; crisis intervention; work with Town Police	55,000	230,203			
Franklin County Family YMCA Property sold in Dec. 2011 to a for-profit corporation and is now subject to real estate taxes	0	20,256	20,256	-	yes	reimburse real estate taxes	-	2,057,000			
Franklin County Historical Society Sponsorship for one bus for the Moonshine Tour (\$300) and one bus for the Ghost Tour (\$300) are in the Community Development Budget (01.8102.5900)	500	10,000	500	(9,500)	yes	History Museum & Research Library; programs & displays	10,000	90,000			
Franklin County Perinatal Education Center Provides health education programs; Rakes Bldg. allows for expanded services & relocation of other non-profit organizations	500	2,250	500	(1,750)	yes	scholarships for those unable to afford educational services	2,500	57,850			
Franklin County Public Library Operates as part of Franklin County's budget	1,000	1,500	1,000	(500)	yes	operating funds especially the purchase of new materials	735,394	885,528			
Franklin County Rescue Squad Operates as part of Franklin County's budget; 65% of calls are inside Town limits; needs a new building in fy 2012 to house a new Crash Truck	5,000	25,000	5,000	(20,000)	none	emergency response operations	31,600	110,400			
Franklin Center / Workforce Consortium Operates as part of Franklin County's budget; Town is one of several partners for the Center; this is the partnership request	6,000	6,000	6,000	-	yes	operational costs (supplies, marketing, phone)		191,860			
Free Clinic of Franklin County Will see a 25% reduction in grant for physician assistant which has enabled them to double patient visits; add evening clinic, etc. this year; no federal grants or direct state grants	3,500	5,000	3,500	(1,500)	yes	treatment of diabetic patients esp glucometers & strips & education	25,000	291,319			
Friends of Southwest Virginia New nonprofit to coordinate activities of The Crooked Road, Round the Mountain, and Heartwood; \$5,000 contribution to The Crooked Road is in Comm Dev budget (01.8102.5900)	0	5,000	0	(5,000)	yes	tourism and education	-	399,000			
Goodwill Developmental Center of Franklin County Renovated program facilities in Rocky Mount in 2011; provides organizational & supported employment services to c in Roanoke for adult developmental learning services &	0	2,500	0	(2,500)	yes	2 reality check events in Franklin County Schools	50,000	2,322,532			
Helping Hands Spends 89% of funding on direct assistance; served 780 clients; continues to lose funding	3,000	1,500	3,250	1,750	yes	emergency financial assistance (utility terminations; evictions)	7,000	137,400			
Piedmont Community Services Served 1765 Franklin County residents in fy 2011; construction of new group home on West Church Street completed last year	300	1,000	300	(700)	yes	mental health; mental retardation; substance abuse programs	86,979	18,672,548			
Roanoke River Basin Authority Involved with preservation of the Roanoke River Basin	0	1,000	0	(1,000)	no						
Rocky Mount Breast Cancer Awareness Heart's Desire Wanted to be put on Council agenda for funding of banquet	0	1,000	0	(1,000)	no						
Rocky Mount Center for the Arts, Inc. Provides art programs, art classes, art gallery, and art sales	0	1,500	250	(1,250)	yes	scholarships for underprivileged children to attend programs	-	12,049			
Rocky Mount Rotary Club Organizes the annual Independence Day Festival; no request submitted to the Town; suggest this be provided through Comm Dev budget (01.8102.5900)	250	-	0	-	none						
W E Skelton 4-H Educational Conference Center Youth Camp at Smith Mountain Lake	0	-	0	-	none						
Southern VA Child Advocacy Center (CAPS) 10% - 12% of clients are Town residents	200	500	200	(300)	yes	victim-based services to clients; education to community	9,000	255,625			
STEP, Inc. Program to provide housing for two families / individuals in a housing crisis & provide services to help them become financially stable to move to permanent housing	250	2,500	250	(2,250)	yes	Permanent Supportive Housing Program	19,000	3,636,585			
Stepping Stone Mission No request submitted to the Town	500	-	0	-	none	provides lunch meal					
Virginia Economic Bridge Inc (new agency) Based on mission, if membership could be sought through Council's budget where West Piedmont and Roanoke-Alleghany Regional Commission	0	20	0	(20)	none	annual campaign drive					
Warren Street Society Also provides an ad hoc African American Museum	500	1,500	500	(1,000)	yes	annual Warren Street Festival (for the entertainment)					
We Care of Franklin County Also provides financial assistance	500	500	500	-	yes	provide Christmas to deserving children in the community	-	15,000			
	22,500	90,076	42,756	(47,320)							

TOWN OF ROCKY MOUNT
 GENERAL FUND REVENUES
 PROPOSED FY 2013 BUDGET

	<u>Dollars</u>	<u>Percent</u>
General Property Taxes	872,007	15%
Other Local Taxes	2,274,797	39%
Business Licenses	527,950	9%
Permits and Fees	27,600	0%
Fines & Forfeitures	22,410	0%
Proceeds from Use of Assets	372,878	6%
Charges for Services	103,696	2%
Miscellaneous	2,000	0%
Non-Categorical State Aid	68,607	1%
Categorical State Aid	1,359,203	23%
Use of Fund Balance	177,000	3%
Total General Fund Revenues	<u><u>5,808,148</u></u>	<u><u>100%</u></u>

GENERAL FUND PROPOSED REVENUE FY 2013

