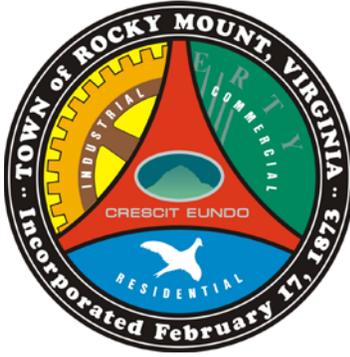


TOWN OF ROCKY MOUNT  
345 DONALD AVE.  
ROCKY MOUNT, VIRGINIA 24151

540.483.7660  
FAX : 540.483.8830

E-MAIL: MHANKINS@ROCKYMOUNTVA.ORG  
WWW.ROCKYMOUNTVA.ORG



BOARD OF ZONING APPEALS  
CHARLES HUTTO, JR. , *Chair*  
SUSAN HAPGOOD, *Vice Chair*

GEORGE GAUTSCH  
LUCAS TUNING  
JOHN SPEIDEL

C. JAMES ERVIN, *Town Manager*  
MATTHEW C. HANKINS, *Assistant Town Manager*  
& *Community Development Director*

**AGENDA**  
**BOARD OF ZONING APPEALS**  
Thursday, December 4, 2014 • 6 p.m.

To be held in the Council Chambers  
of the Rocky Mount Municipal Building  
located at 345 Donald Avenue, Rocky Mount, VA

**NOTE: Anyone wishing to speak during the public hearing  
should sign in at the front table**

Call to Order and Welcome

Charles Hutto, Jr., Chairman

1. Roll Call of Members Present
2. Approval of Agenda
3. Review and Consideration of Minutes
  - November 18, 2014 - Regular Meeting
4. Public Hearing
  - a. *Brian Olinger, doing business as Old's Cool, requests a variance from Article 8-14-D-4 of the Zoning and Development Ordinance, which allows each permitted business in Central Business District - CBD zoning maximum of 60 square feet of signage. The applicant wishes to install additional signage on the side of the commercial structure located at 285 Franklin Street, known as Franklin County Tax Map and Parcel Number 20701 02500, which will be in excess of the maximum allowance.*
    - i. *Staff Report regarding request*
    - ii. *Comments from applicant*
    - iii. *Comments from public*
5. Old Business ~ *None at this time*
6. New Business
  - a. Review of 2015 meeting dates
7. Board Concerns & Staff Updates
8. Adjournment

**TOWN OF ROCKY MOUNT  
BOARD OF ZONING APPEALS**

**DRAFT**

**MEETING MINUTES  
NOVEMBER 18, 2014  
6:00 P.M.**

The Board of Zoning Appeals (Board) of the Town of Rocky Mount, Virginia met at the Rocky Mount Municipal Building on Tuesday, November 18, 2014, at 6:00 p.m., with Chairman Charles L. Hutto, Jr. presiding.

The following were present when the meeting was called to order:

Chairman Charles L. Hutto, Jr., Vice Chairman Susan Haggood; Board of Zoning Appeals Members George Gautsch, John Speidel, and Lucas Tuning; Assistant Town Manager and Zoning Administrator Matthew C. Hankins and Deputy Clerk/Secretary to the Board Stacey B. Sink (staff members).

- Motion was made by Board Member Tuning to approve the agenda as presented with motion on the floor being seconded by Vice Chairman Haggood. There being no further discussion, let the record show that the motion on the floor passed unanimously.

**APPROVAL OF MINUTES**

Prior to the meeting, the Board received the following draft minutes for review and consideration of approval:

- May 8, 2014 – Regular meeting minutes

Chairman Hutto asked for any additions or corrections to the minutes as presented and, hearing none, entertained a motion.

- Motion was made by Board Member Gautsch to approve the minutes as presented, with the motion on the floor being seconded by Board Member Speidel. There being no further discussion, let the record show that the motion on the floor passed unanimously.

## **PUBLIC HEARING**

Chairman Hutto recessed the regular meeting to hold the following public hearing:

### **(A) Variance Request of Charlotte Hill for 233 Leonor Street**

After being duly advertised, and pursuant to the Town of Rocky Mount Zoning & Development Ordinance, and the Code of Virginia, Charlotte Hill requested a variance from Article 24-6-1 of the Zoning and Development Ordinance which, in Residential Business-RB zoning, requires a side yard of 15 percent or more of the lot width at the building line. Ms. Hill wishes to make an addition to her residence at 233 Leonor Street which will encroach into the required side yard.

Let the record show that a site visit was held at the property at 5:15 p.m. immediately prior to the public hearing and all members of the Board are familiar with the property in question.

Assistant Manager Hankins delivered the staff report regarding the variance request, making the following points:

- The request is to construct a 9-foot by 13-foot (117 square feet) addition to the residence on the left side of the property (the side with the vacant lot).
- The addition will be a carport consisting of a cement floor, with two poles supporting a roof and will be similar in appearance to the carport existing on the residence located at 364 Leonor Street.
- Ms. Hill's property is zoned Residential Business – RB and is a conforming lot in regard to lot size, road frontage, and width at the building line.
- Residential uses in RB zoning require a side yard of 15 percent of the lot width at the building line. Ms. Hill's lot width at the building line is 80 feet; therefore 12-foot side yards are required by ordinance. Currently, on both sides of the residence, the side yard requirements are exactly met. Any addition to the sides of the residence will encroach into the required side yard.
- It is understandable that Ms. Hill should want her carport on this end of the house, directly in front of her driveway. Additionally, the slope at the back of the house prevents construction in the rear.
- The property to the left of the proposed addition is currently a vacant lot.
- Ms. Hill's property is at the gateway to the neighborhood, and the addition to the property will enhance the neighborhood.

- After due review and based on these considerations, staff recommends that the Board approves the variance request of Charlotte Hill, pending submission of detailed plans for the project to the town planning office.
- To approve this variance request, the Board must find the following:
  1. That the strict application of the ordinance would produce undue hardship relating to the property;
  2. That the hardship is not shared generally by other properties in the same zoning district and the same vicinity; and
  3. That the authorization of the variance will not be of substantial detriment to adjacent property and that the character of the district will not be changed by the granting of the variance.
- The Board has 90 days from the date of filing on the application to make a determination. Also, the Board may impose such conditions regarding the location, character and other features of the proposed structure or use as it may deem necessary in the public interest, and may require a guarantee or bond to ensure that the conditions imposed are being and will continue to be met.

Questions and comments from Board for staff:

- Can the building be situated on the property line? ~ The Board can specify any amount of buffer it feels is appropriate.
- The staked-out area measured more than nine feet – actually 10 feet 3 inches.

Next, Chairman Hutto called upon the applicant to speak in reference to the request.

**Charlotte Hill of 233 Leanor Street**, came forward offering clarification to the information stated. She is not certain if the carport surface will be cement or blacktop, but it will be one or the other. She intends to increase the width of her driveway by one foot, but it would not be the entire driveway. The proposed addition would not extend past the front of her house. The carport will be open on three sides with pole supports and will extend over her heat pump.

Questions and comments from Board:

- Speidel: feels that applicant should maintain a buffer between her building and the neighboring property line. If the size of the addition were limited to 10 feet 2 inches, then this would leave almost a 3-foot buffer.

Chairman Hutto called upon any member of the audience that wished to speak in regard to the request.

**Evelyn Strange of 243 Leanor Street** came forward to speak. She is the owner of the vacant lot next to property in question. She does not have a problem with Ms. Hill's addition as long as the addition is completely on Ms. Hill's property. Mrs. Strange eventually plans to build a smaller house on the lot at 243 Leanor Street, but she does not think Ms. Hill's plans will interfere with that.

Questions or comments from Board:

- Speidel: concerned about the future of the lots.
- Hankins: public safety access for fire, rescue, and utilities is always a concern.
- Speidel: the question at hand is *does a hardship exist*, and he believes that it does since this is the only place on the property to attach the carport.
- Hankins: clarified that, if approved, Ms. Hill would still need to get a zoning permit and to submit a detailed plan showing the true size, layout, and distance from the property line.

There being no further discussion, Chairman Hutto entertained a motion.

- Motion was made by Board Member Speidel that the variance request for 233 Leanor Street, Tax Map & Parcel Number 2060100100, be granted with the conditions that the carport not extend further than 10 feet 6 inches from the existing structure and that it must have either a concrete or asphalt floor, with motion made on the grounds that the strict application of the ordinance would produce undue hardship relating to the property, that the hardship is not shared generally by other properties in the same zoning district and the same vicinity, and that the authorization of the variance will not be of substantial detriment to adjacent properties, and that the character of the district will not be changed by the granting of the variance. The motion on the floor was seconded by Board Member Gautsch. There being no further discussion, let the record show that the motion on the floor passed unanimously.

**(B) Variance Request of Evelyn and Charlie Strange for 243 Leanor Street**

After being duly advertised, and pursuant to the Town of Rocky Mount Zoning & Development Ordinance, and the Code of Virginia, Charlie and Evelyn Strange requested a variance from Article 24-1-9 of the Zoning and Development Ordinance which, in Residential Business-RB zoning, requires that accessory buildings be located behind the main structure, and Article 24-5-4, which prohibits the location of a building or structure on the stem portion of an existing pipe stem lot. The Stranges wish to erect a new accessory building on the irregular portion of the lot located at 243 Leanor Street, Franklin County Tax Map and Parcel Number 2060100200.

Let the record show that a site visit was held at the property at 5:15 p.m. immediately prior to the public hearing and all members of the Board are familiar with the property in question.

Assistant Manager Hankins delivered the staff report regarding the variance request, making the following points:

- The request is to construct a 22-foot by 26-foot (572 square feet) accessory building on the stem portion of the property.
- The property owned by Mr. and Mrs. Strange is shaped irregularly in the form of an "L" with a portion of the property extending behind the neighboring property of 233 Leonor Street.
- The requested building location is in the stem portion of 243 Leonor which extends behind 233 Leonor. Therefore, if approved, the building would be located behind the neighbor's house and not the main property residence, as required by ordinance.
- The portion of 243 Leonor which is situated behind 233 Leonor was obtained by the Stranges in June 2013 as the result of a real estate transfer from Southwest Builders, Inc. and a subsequent line vacation which amended Lot 2, Phase 1 of the Rocky Mountain Highlands subdivision. This portion of the property was originally designated as open space in the development plan of the Rocky Mountain Highlands subdivision.
- The parcel in question and all of the adjacent or adjoining parcels are zoned Residential Business – RB, and accessory buildings are a use-by-right in the district. Additionally, all of the parcels are used for residential purposes.
- RB zoning permits accessory structures with the following requirements: (1) the accessory building footprint may not exceed 50% of the building footprint of the main structure; (2) an accessory building may not be greater in height than the main structure; (3) an accessory building must be located behind and not closer than 10 feet to the main structure; (4) an accessory building within 20 feet of the property line may not be more than one story in height; and (5) a one-story accessory building may be no closer than five feet to any property line of an adjoining property owner.
- The Stranges' requested location is approximately 100 feet behind the neighboring property line at 233 Leonor Street, and approximately 26 feet from their own rear property line.
- The Stranges installed a gravel pad on the property as a base for the accessory building and ordered the building specifically designed for the chosen location in advance of obtaining a zoning permit for the building.
- Due to the size of the proposed accessory building, a building permit from the County of Franklin is required. The Stranges have begun the process of

obtaining a building permit, but are unable to complete the process due to the delay in zoning approval.

- There is a sufficient building envelope, or buildable area, located behind the main structure of 243 Leonor to allow the Stranges to meet the current requirements of the zoning code without variance, but would require additional development expense on the part of the applicant.
- After due review and based on these considerations, staff recommends that the Board denies the variance request of Charles and Evelyn Strange.
- To approve this variance request, the Board must find the following:
  1. That the strict application of the ordinance would produce undue hardship relating to the property;
  2. That the hardship is not shared generally by other properties in the same zoning district and the same vicinity; and
  3. That the authorization of the variance will not be of substantial detriment to adjacent property and that the character of the district will not be changed by the granting of the variance.
- The Board has 90 days from the date of filing on the application to make a determination. Also, the Board may impose such conditions regarding the location, character and other features of the proposed structure or use as it may deem necessary in the public interest, and may require a guarantee or bond to ensure that the conditions imposed are being and will continue to be met.

Questions and comments from Board for staff:

- Staff clarified that the definition of a *pipe stem lot* is “a lot with its widest point set back from the road at the rear of another lot (called the pipe), and having a thin strip of land connecting to the road to provide legal access and frontage (called the stem). Pipe stem lots are also referred to as panhandle lots or flag lots.”

Next, Chairman Hutto called upon the applicant to speak in reference to the request.

**Evelyn Strange of 243 Leonor Street**, came forward offering the following comments:

- When she purchased the area of land in question, there was nothing there but trees. She has landscaped to turn it into a park.
- She sees no issues with access for public safety.
- She already has plans for the proposed accessory building, and she is working with the county for a building permit. She has had to pay extra money for special brackets to meet county requirements.
- The building will look nice, not like a piece of junk.
- She currently has a boat and vehicle parked in her driveway. For safety reasons, she wants to move these items to the rear of the property.

- The building will be enclosed with doors and two windows. The exterior will be galvanized steel.

Questions and comments from Board:

- Gautsch: clarified with the applicant that the driveway to reach the proposed accessory structure is located on the vacant lot (Franklin County Tax Map and Parcel Number 2060102300) also owned by Mr. and Mrs. Strange.
- General discussion by the Board regarding Mrs. Strange's plans for future development.
- Hapgood: Thinks a vegetative buffer would be appropriate where the building abuts Ms. Hill's property.

Chairman Hutto called upon any member of the audience that wished to speak regarding the request.

**Charlotte Hill of 233 Leonor Street** came forward to speak, advising she has no issues with the Stranges' request, but that she does not like fences, and would like to ask that if the Board requires a buffer that it be restricted to a natural buffer such as trees and shrubs rather than fencing.

Questions or comments from Board:

- Confirmed with Mrs. Strange that she would not be opposed to putting in some trees.

There being no further discussion, Chairman Hutto entertained a motion:

- Motion was made by Board Member Speidel that the variance request for 243 Leonor Street, Franklin County Tax Map and Parcel Number 2060100200, be granted on the condition that Mr. and Mrs. Strange install a vegetative buffer between the accessory building and the neighboring property at 233 Leonor Street, with motion made on the grounds that the strict application of the ordinance would produce undue hardship relating to the property, that the hardship is not shared generally by other properties in the same zoning district and the same vicinity, and that the authorization of the variance will not be of substantial detriment to adjacent properties, and that the character of the district will not be changed by the granting of the variance. The motion on the flooring was seconded by Board Member Tuning. There being no further discussion, let the record show that the motion on the floor passed unanimously.

**OLD BUSINESS**

Let the record show there was no old business to discuss at this time.

**NEW BUSINESS**

Let the record show there was no new business to discuss at this time.

**BOARD CONCERNS & STAFF UPDATES**

- The Board presented no concerns at this time.
- Staff gave brief updates on the recent and pending development and the Harvester Performance Center

**ADJOURNMENT**

There being no further business to discuss, motion was made by Board Member Speidel to adjourn the meeting at 7:03 p.m., with motion being seconded by Vice Chairman Hapgood and carried unanimously.

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Charles L. Hutto, Jr., Chairman

ATTEST:

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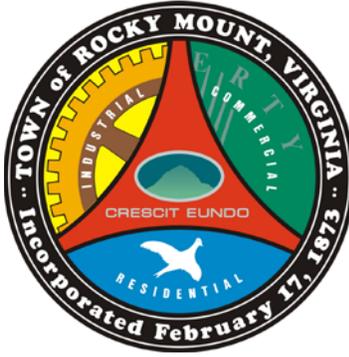
Stacey B. Sink, Secretary

/sbs

TOWN OF ROCKY MOUNT  
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TOWN COUNCIL  
STEVEN C. ANGLE, *MAYOR*  
GREGORY B. WALKER, *VICE MAYOR*

BOBBY M. CUNDIFF      BOBBY L. MOYER  
P. ANN LOVE            JON W. SNEAD  
BILLIE W. STOCKTON

MATTHEW C. HANKINS  
*Assistant Town Manager*  
*Director, Community Development*

## MEMORANDUM

To: Charles Hutto, Jr., Chairman  
Members of the Board

From: Matthew C. Hankins,  
Assistant Town Manager and Zoning Administrator

Date: December 3, 2014

Re: Brian Olinger Variance Request for 285 Franklin Street

### Members of the Board:

The Town has received a request from Brian Olinger, owner and proprietor of Old's Cool at 285 Franklin Street, Franklin County Tax Map & Parcel Number 20701 02500, for a variance from Article 8-14D-4 of the Zoning and Development Ordinance. The Code allows each permitted business in Central Business District Zoning (CBD) no more than 60 square feet of signage. Mr. Olinger wishes to install additional signage on the side of his commercial structure in excess of the maximum allowance.

To approve this variance request, the Board of Zoning Appeals must find the following:

1. That the strict application of the ordinance would produce undue hardship relating to the property;
2. That the hardship is not shared generally by other properties in the same zoning district and the same vicinity; and
3. That the authorization of the variance will not be of substantial detriment to adjacent property and that the character of the district will not be changed by the granting of the variance.

Additionally, the Board may impose such conditions regarding the location, character and other features of the proposed structure or use as it may deem necessary in the public interest, and may require a guarantee or bond to ensure that the conditions imposed are being and will continue to be met.

In reviewing this variance request, staff considered the following:

- Mr. Olinger has submitted sign permits and received approval for two signs located on the front of his establishment totaling 59 square feet. An additional sign application, for a third sign totaling 32 square feet to be located on the side of his establishment, was denied by staff.
- In Central Business District - CBD zoning, a maximum of three signs plus three directional signs is permitted per lot containing single establishments.

Additionally, each permitted business in CBD is allowed a maximum of 60 square feet of signage.

- Mr. Olinger’s request for a third sign was denied due to the request being in excess of the 60-square-foot requirement.
- One question the Board must consider is whether the hardship is shared generally by other properties in the same district or vicinity. All businesses in CBD zoning are restricted to 60 square feet of signage; however, not all businesses have both front and side facades.
- Staff makes no recommendation regarding this request.
- Planning Commission reviewed the variance request at its December 2, 2014 regular meeting, recommending approval of the request by a unanimous vote of members present

**Possible motions:**

**Approval**

I move that the variance request for 285 Franklin Street, Franklin County Tax Map and Parcel Number 20701 02500, be approved on the grounds that the strict application of the ordinance would produce undue hardship relating to the property, that the hardship is not shared generally by other properties in the same zoning district and the same vicinity, and that the authorization of the variance will not be of substantial detriment to adjacent property and that the character of the district will not be changed by the granting of the variance.

**Conditional Approval**

I move that the variance request for 285 Franklin Street, Franklin County Tax Map and Parcel Number 20701 02500, be approved on the grounds that the strict application of the ordinance would produce undue hardship relating to the property, that the hardship is not shared generally by other properties in the same zoning district and the same vicinity, and that the authorization of the variance will not be of substantial detriment to adjacent property and that the character of the district will not be changed by the granting of the variance, and with the following conditions: \_\_\_\_\_

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**Denial**

I move that the variance request for 285 Franklin Street, Franklin County Tax Map and Parcel Number 20701 02500, be denied (with the following grounds, *if needed*): \_\_\_\_\_

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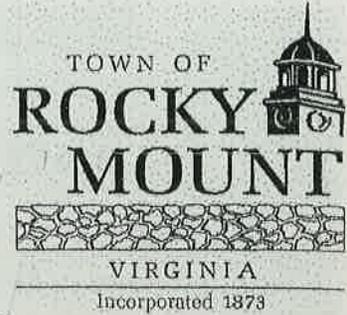
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# VARIANCE APPLICATION

## APPLICANT INFORMATION

NAME: Brian Olinger  
ADDRESS: 285 Franklin Street  
Rocky Mount, VA 24151  
PHONE: (540) 484-0804 cell 420-8292



## PROPERTY OWNER & PROPERTY INFORMATION

PROPERTY OWNER NAME: same as applicant  
(IF DIFFERENT FROM APPLICANT)  
MAILING ADDRESS: same  
EXACT LOCATION OF THE PROPERTY: 285 Franklin Street  
TAX MAP & PARCEL NUMBER: 2070102500  
CURRENT ZONING: R-1 R-2 R-3 RA RB POS C-1 C-2 CBD GB  
RPUD M-1 M-2  
CURRENT LAND USE: VACANT AGRICULTURAL RESIDENTIAL COMMERCIAL INDUSTRIAL  
SIZE OF PROPERTY (ACRES/SQ.FT.): 3,870 sf  
SIZE OF PROPOSED VARIANCE REQUEST (ACRES/SQ.FT.): 31sf of signage  
IS ANY PORTION OF LOT IN FLOOD PLAIN OR FLOODWAY? Yes No

## NATURE OF VARIANCE REQUEST

PLEASE PROVIDE A BRIEF DESCRIPTION OF THE REQUESTED VARIANCE:

Sign ordinance for CBD permits up to 2 signs and 60sf of signage. I would like to add a third sign to the side of my building to increase my store's visibility. An additional sign will be an additional 31sf.

THERE ARE SPECIFIC CONDITIONS WHICH MUST BE MET IN ORDER TO HAVE A VARIANCE GRANTED. IN THE SPACES FOLLOWING EACH OF THE CONDITIONS LISTED BELOW, PLEASE BRIEFLY DESCRIBE HOW THIS CONDITION APPLIES TO THE PROPERTY IN QUESTION.

1. DESCRIPTION OF "UNDUE HARDSHIP" (RELATING TO THE PHYSICAL CHARACTERISTICS OF THE PROPERTY):

My storefront is unique in that I have an exposed side to ~~my~~ building. An additional sign is needed on the side wall to attract the east bound traffic on Rt 90 (Franklin St).

NATURE OF VARIANCE REQUEST (CONTINUED)

2. HARDSHIP IS NOT SHARED GENERALLY BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT OR NEIGHBORING PROPERTIES (UNIQUE SITUATION):

not all properties have vacant side walls.

3. VARIANCE WILL NOT BE A SUBSTANTIAL DETRIMENT TO ADJACENT PROPERTIES AND THE CHARACTER OF THE DISTRICT WILL NOT BE CHANGED:

The addition of a third sign of 32 st will not be detrimental and will enhance the appearance of the building.

APPLICANT CERTIFICATION

BY SIGNING BELOW, I/WE HEREBY APPLY FOR A VARIANCE AS DESCRIBED ON THIS APPLICATION AND I/WE CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE TO THE BEST OF MY/OUR KNOWLEDGE.

APPLICANT SIGNATURE

DATE

OWNER CERTIFICATION

BY SIGNING BELOW, I CERTIFY THAT I AM AWARE OF THIS VARIANCE REQUEST AND I CONSENT TO THE REQUEST AS DESCRIBED ON THIS APPLICATION.

[Handwritten Signature]

OWNER SIGNATURE

6 NOV 14  
DATE

ADDITIONAL INFORMATION/ATTACHMENTS

- SIZE AND SHAPE OF LAND
- SIZE AND SHAPE OF BUILDING/STRUCTURE IN RESPECT TO PROPERTY LINES
- PARKING SPACE(S) SHOWN IN RESPECT TO PROPERTY LINES/BUILDINGS/STRUCTURES
- RIGHT-OF-WAY OF STREETS OR HIGHWAYS ADJOINING LAND
- ADJACENT AND ADJOINING PROPERTY OWNERS

FOR COMMUNITY DEVELOPMENT OFFICE USE ONLY

FEE AMOUNT: waived - ACD DATE RECEIVED: \_\_\_\_\_

CASH  CHECK (CHECK No. \_\_\_\_\_)

DATE TO BE HEARD BY BOARD OF ZONING APPEALS: Dec 4, 2014 @ 10pm

APPLICATION No.: \_\_\_\_\_

I HEREBY APPROVE THIS APPLICATION AS PRESENTED, NOTING THAT ALL REQUIRED INFORMATION IS ATTACHED ACCORDING TO THE SPECIFICATIONS OF THIS APPLICATION FOR REZONING.

Stacey B. Sunk  
Zoning Administrator Signature

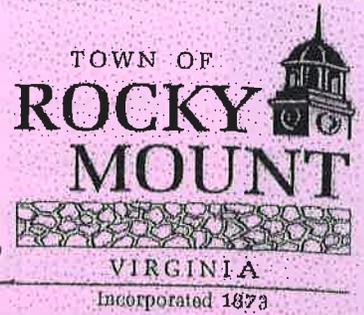
11/6/2014  
DATE

# SIGN PERMIT APPLICATION

## APPLICANT INFORMATION

NAME: Brian Olinger  
ADDRESS: 285 Franklin Street  
Rocky Mount, VA 24151  
PHONE: (540) 484-0804 cell 420-8292

PERMIT FILE NO.: \_\_\_\_\_



## PROPERTY OWNER & PROPERTY INFORMATION

PROPERTY OWNER NAME: same as applicant  
MAILING ADDRESS: \_\_\_\_\_  
SIGN LOCATION ADDRESS: 285 Franklin St.  
TAX MAP & PARCEL NUMBER: 2070102500  
CURRENT ZONING: R-1 R-2 R-3 RA RB POS C-1 C-2 CBD GB  
RPUD M-1 M-2 ENTERPRISE ZONE  
CURRENT LAND USE: VACANT AGRICULTURAL RESIDENTIAL COMMERCIAL INDUSTRIAL  
LOT DIMENSIONS (FT.) 13<sup>ft</sup> x 28 ft LOT AREA (SQ.FT.) 3,870  
IS ANY PORTION OF LOT IN FLOOD PLAIN OR FLOODWAY? YES NO

## SETBACK INFORMATION (FOR NEW FREESTANDING SIGN STRUCTURES ONLY)

DISTANCE SIGN WILL BE LOCATED (FT.):  
IN THE FRONT, FROM THE STREET RIGHT-OF-WAY? NO freestanding signs  
IN THE REAR, FROM THE REAR PROPERTY LINE? Wall mounted only  
ON THE RIGHT SIDE, FROM THE RIGHT PROPERTY LINE? \_\_\_\_\_  
ON THE LEFT SIDE, FROM THE LEFT PROPERTY LINE? \_\_\_\_\_  
FROM THE PRIMARY BUILDING? \_\_\_\_\_  
FROM THE SIDEWALK/CURB? \_\_\_\_\_  
HEIGHT DISTANCE SIGN WILL PROJECT ABOVE GRADE (FT.)? \_\_\_\_\_  
WILL THE SIGN BE LOCATED IN THE TOWN RIGHT-OF-WAY? YES NO  
WILL SIGN OBSTRUCT ANY VISION ALONG TOWN RIGHT-OF-WAY? YES NO  
WILL SIGN OBSTRUCT ANY WINDOW, DOOR, OR OTHER OPENING? YES NO

3 signs total

SIGN PERMIT APPLICATION (PAGE 2)

SIGN INFORMATION

DURATION OF SIGN:  PERMANENT  TEMPORARY  REAL ESTATE  SUBDIVISION  OTHER

TYPE OF SIGN:  GROUND  POLE  WALL  PROJECTING  BANNER  AWNING  OTHER

USE OF SIGN:  COMMERCIAL  INDUSTRIAL  RESIDENTIAL  OTHER

DIMENSIONS OF THE SIGN: 30 FT. X 70 FT. TOTAL AREA OF SIGN (SQ.FT.): 275sf

HEIGHT OF SIGN (FT.): 30" x 70" + 30" x 60" = 275sf

WILL SIGN BE ILLUMINATED?  YES  NO WILL SIGN BE LANDSCAPED?  YES  NO

WORDING OF SIGN: OLD'S COOL

SIGN MATERIALS:  WOOD  PLASTIC  METAL  NEON  CLOTH  BRICK  MASONRY  OTHER

EXPECTED PROJECT COMPLETION DATE: NOV. 30

ESTIMATED COST OF THE SIGN: \$425

PLEASE NOTE: TEMPORARY SIGN PERMITS ARE ONLY VALID FOR A PERIOD OF THIRTY (30) DAYS. BANNERS ARE VALID FOR A PERIOD OF FIFTEEN (15) DAYS. ALL CHANGEABLE LETTER SIGNS MUST BE PERMANENT. PORTABLE SIGNS ARE STRICTLY PROHIBITED.

SIGN CONTRACTOR INFORMATION

CONTRACTOR/INSTALLER: Indigo Signs STATE LICENSE NO.:

ADDRESS: Rocky Mount (Mary Turner)

PHONE: ( )

SIGN COMPANY: Indigo Signs

APPLICANT CERTIFICATION

BY SIGNING BELOW, I CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE TO THE BEST OF MY KNOWLEDGE.

APPLICANT SIGNATURE

DATE

OWNER CERTIFICATION

BY SIGNING BELOW, I CERTIFY THAT I AM AWARE OF THIS SIGN PERMIT APPLICATION AND I CONSENT TO THE INSTALLATION OF THE SIGN AS DESCRIBED ON THIS APPLICATION

OWNER SIGNATURE

DATE

6 NOV 14

FOR COMMUNITY DEVELOPMENT OFFICE USE ONLY

DOES THIS APPLICATION MEET ALL THE REQUIREMENTS AND REGULATIONS OF THE TOWN OF ROCKY MOUNT ZONING & DEVELOPMENT ORDINANCE?  YES  NO IF NO, WHICH SECTION(S) IS IN VIOLATION?

SKETCH ATTACHED?  YES  NO

Approved Signs #1 + #2

APPLICATION IS:  APPROVED  DENIED

Denied Signs #3 - needs variance  
-> 60sf + ~~max 1002~~

PERMIT FILE NO:

FEE AMOUNT: \$150.00  CASH  CHECK  WAIVED - ACD

Stacey Bolenk  
ZONING ADMINISTRATOR SIGNATURE

DATE 11/16/2014

**SIGN INFORMATION**

DURATION OF SIGN:  PERMANENT  TEMPORARY  REAL ESTATE  SUBDIVISION  OTHER

TYPE OF SIGN:  GROUND  POLE  WALL  PROJECTING  BANNER  AWNING  OTHER

USE OF SIGN:  COMMERCIAL  INDUSTRIAL  RESIDENTIAL  OTHER

DIMENSIONS OF THE SIGN: 2 FT. X 16 FT. TOTAL AREA OF SIGN (SQ.FT.): 32

HEIGHT OF SIGN (FT.): \_\_\_\_\_

WILL SIGN BE ILLUMINATED?  YES  NO WILL SIGN BE LANDSCAPED?  YES  NO

WORDING OF SIGN: Vintage Finds / Buy / Sell / Trade

SIGN MATERIALS:  WOOD  PLASTIC  METAL  NEON  CLOTH  BRICK  MASONRY  OTHER

EXPECTED PROJECT COMPLETION DATE: Nov 30

ESTIMATED COST OF THE SIGN: \$ 425

PLEASE NOTE: TEMPORARY SIGN PERMITS ARE ONLY VALID FOR A PERIOD OF THIRTY (30) DAYS. BANNERS ARE VALID FOR A PERIOD OF FIFTEEN (15) DAYS. ALL CHANGEABLE LETTER SIGNS MUST BE PERMANENT. PORTABLE SIGNS ARE STRICTLY PROHIBITED.

**APPROVED**

**ATION (PAGE 2)**

**SIGN INFORMATION**

DURATION OF SIGN:  PERMANENT  TEMPORARY  REAL ESTATE  SUBDIVISION  OTHER

TYPE OF SIGN:  GROUND  POLE  WALL  PROJECTING  BANNER  AWNING  OTHER

USE OF SIGN:  COMMERCIAL  INDUSTRIAL  RESIDENTIAL  OTHER

DIMENSIONS OF THE SIGN: 4 FT. X 8 FT. TOTAL AREA OF SIGN (SQ.FT.): 32

HEIGHT OF SIGN (FT.): \_\_\_\_\_

WILL SIGN BE ILLUMINATED?  YES  NO WILL SIGN BE LANDSCAPED?  YES  NO

WORDING OF SIGN: OLD'S COOL

SIGN MATERIALS:  WOOD  PLASTIC  METAL  NEON  CLOTH  BRICK  MASONRY  OTHER

EXPECTED PROJECT COMPLETION DATE: NOV. 30

ESTIMATED COST OF THE SIGN: \$325

PLEASE NOTE: TEMPORARY SIGN PERMITS ARE ONLY VALID FOR A PERIOD OF THIRTY (30) DAYS. BANNERS ARE VALID FOR A PERIOD OF FIFTEEN (15) DAYS. ALL CHANGEABLE LETTER SIGNS MUST BE PERMANENT. PORTABLE SIGNS ARE STRICTLY PROHIBITED.

**DENIED**

This signed denied - ~~in excess of 2~~  
~~signs~~ & > 60sf. total  
signage.

- requesting variance

ATION (PAGE 2)

#1

30" x 70" 14.5  
**OLD'S COOL** 12.5  
30" x 60"

#2

24" x 192" 32

*Vintage Finds* BUY  
SELL  
TRADE

TOTAL - 59 SF

#3

81

285 FRANKLIN STREET

41

# OLD'S COOL

*Vintage Finds*

BUY ♦ SELL ♦ TRADE

32sf

**2015 Town of Rocky Mount Board of Zoning Appeals Public Hearings:**

		<b><u>FILING DEADLINE:</u></b>	
Thursday	January 8, 2015 (1)	Friday	December 19, <del>2015</del> 2014
Thursday	February 5, 2015	Friday	January 16, 2015
Thursday	March 5, 2015	Friday	February 13, 2015
Thursday	April 2, 2015	Friday	March 13, 2015
Thursday	May 7, 2015	Friday	April 17, 2015
Thursday	June 4, 2015	Friday	May 15, 2015
Thursday	July 2, 2015	Friday	June 12, 2015
Thursday	August 6, 2015	Friday	July 17, 2015
Thursday	September 3, 2015	Friday	August 14, 2015
Thursday	October 1, 2015	Friday	September 11, 2015
Thursday	November 5, 2015	Friday	October 16, 2015
Thursday	December 3, 2015	Friday	November 13, 2015

(1) The regular meeting date actually falls on Thursday, January 1. Since town offices will be closed on January 1, staff suggests that the meeting be moved to the following Thursday, with an adjusted filing deadline of December 19. It appears that no other regular meeting dates will be affected by holidays.