

TOWN OF ROCKY MOUNT

FISCAL YEAR 2015

PROPOSED BUDGET AND CAPITAL IMPROVEMENT PLAN

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TOWN OF ROCKY MOUNT, VIRGINIA

FY 2015 PROPOSED BUDGET

TOWN COUNCIL

Steven C. Angle, Mayor
Gregory B. Walker, Vice-Mayor
Bobby M. Cundiff
Jerry W. Greer, Sr.
P. Ann Love
Bobby L. Moyer
Billie W. Stockton

STAFF

C. James Ervin, Town Manager
Matthew C. Hankins, Assistant Town Manager
Linda P. Woody, Finance Director
Patricia H. Keatts, Town Clerk

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TOWN COUNCIL
STEVEN C. ANGLE, MAYOR
GREGORY B. WALKER, VICE MAYOR

BOBBY M. CUNDIFF P. ANN LOVE
JERRY W. GREER, SR. BOBBY L. MOYER
BILLIE W. STOCKTON

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

April 3, 2014

Honorable Steven C. Angle, Mayor
Honorable Members of Town Council
Town of Rocky Mount, Virginia

Members of Council:

Your staff presents for your review the proposed budget for the Town of Rocky Mount for the Fiscal Year of July 1, 2014-June 30, 2015, along with the Five-Year Capital Improvement Plan. As required by your Code and Virginia law, the budget is balanced. The General Fund budget is 88.2 percent of the budget of FY2011, and nearly even to the non-construction budgets of FY 12 and FY 13, representing both a return to normalcy and relatively flat income and expenditures. The Utility operating budget and utility capital budgets are coming closer to meeting their operation costs due to your diligence in working to correct utility rates.

This budget shows more promise than recent budgets because of anticipated and actual growth. Your new performance center comes online for its first full year of operation. New restaurants have committed to opening this year, and the Grove Bed and Breakfast will help generate new lodging tax income. Your staff expects continued new growth in the Downtown, Uptown and 40 East corridors both as a direct result of the investment you have made in the new venue and as a result of a improving economy. Debt service decreases because you have paid off the bond for the wastewater treatment plant, but that funding is used to rebuild fund balance and catch up part of the Town's capital needs it has been unable to meet over the past seven years.

Your departments continue to operate leanly. As always, the service your Town provides its residents is through two primary components: personnel and their tools, whether that's hammers, tractors, bulletproof vests, pencils, computers or vehicles.

Major capital continues to be a challenge in light of the recent economic recession. After undertaking a major, needed economic development project, the Town needs to restore its fund balance to an ideal level, work to modernize its major systems and equipment, and remove liabilities such as the Pendleton water storage tanks to make way for future capital investment. In light of paying off the Wastewater Treatment plant debt, staff proposed to use a portion of that payment both to undertake new debt and to rebuild the Town's fund balances.

New debt - either through a bond or a conventional loan - to fund significant capital projects will help the Town avoid higher future costs, update and upgrade facilities and equipment, increase efficiency of operations, maintain an excellent credit rating, and remove liabilities, including the Pendleton tanks and the Veterans Park stream bank erosion. The principle driver for the debt issue is the need to tackle several essential projects at once: Repair of the Veteran's Memorial Park, elimination of the use of chlorine gas and the removal of aged water storage tanks to name a few.

On the personnel side, the Town continues to work to provide the right level of benefits and compensation to its hardworking employees. Health insurance costs are expected to increase 5.6 percent, even as the Town and all enterprises work to come to grips with the mandates of the Affordable Care Act.

The budget presented to you includes a 3.0 percent increase in pay: a 0.5 percent cost of living adjustment and a 2.5 percent, one-step increase to reduce the "pancake" effect of the past five years on our budget. Town employees hired within the past 10 years have made little progress in the pay plan's steps, meaning new hires are making as much as employees who have longer service tenures with the Town. Last year's pay plan correction for employees making under \$35,000 did little to address the flattening of the pay plan, and the budget as presented includes a more complete correction of the pay plan, bringing employee pay in line with job duties.

Interest rates continue to be at historic lows, making borrowing attractive. Due to the conservative nature of our investments, as required by law, we continue to bring in just a little over one percent interest income return.

The proposed budget sets aside \$180,000 for new department services and contributes a combined \$1.2 million back to fund balance. This breaks down to \$800,000 in the general fund, \$200,000 in the Utility Capital Fund and \$190,000 in the Utility Fund.

Overall, the general fund, ignoring the fund balance activities, for FY 2015 represents a 3.7% decrease from the FY 2014 budget (with no capital in FY 2015 at this point). Combined, the utility operating fund and utility capital fund budgets for FY 2015 is a 15% decline from the FY 2014 budget. Again, the FY 2015 budget shows no capital items.

New initiatives in this budget include:

- the addition of a part-time horticulturalist to install, maintain and prune flowers, bushes, shrubs and trees throughout the Town as part of an overall beautification effort
- the addition of one more full-time wastewater treatment operator
- the addition of two new police Interceptor Explorers through a lease
- bond funding to include:
 - Removal of Pendleton Water Storage Tanks
 - Repair of Veterans Park erosion
 - Replacement of aging Water and Wastewater plant components
 - Replacement of major Public Works, Police, Fire and Utility equipment

Major changes in revenue from the FY14 Budget include:

- General Fund
 - Increase in Personal Property Tax collections due to change in collection method (vehicle license fee now collected with personal property tax) and an increase in assessments (\$16,400)
 - Increase in meals tax for increased patronage in existing restaurants and several new restaurants that have committed to opening (\$137,000)
 - Two major transfers in the last budget are eliminated, including the Water Treatment Plant's electrical and contributed capital transfers (\$426,426)
 - No transfer from fund balance for the construction of the performance venue (\$2,500,000)
 - A transfer is being made this year back to fund balance from the first reimbursements for the Tobacco Commission grant and historic property tax credit structure on the Harvester project (\$700,000)
- Utility and Utility Capital Funds
 - A continued steady and small increase in user fees to bring revenues to a standard that can support the streamlined operations of the water and wastewater systems and begin a sustained capital expenditure program to improve the infrastructure already in place (operations show a decrease of \$24,000 while capital fees show an increase of \$7,900 for a net decrease in utility charges available of \$16,100)
- Harvester Performance Center Fund
 - Revenues are a good faith estimate for a full slate of performances during the first full year of operation (\$1,125,550)

Major changes in expenditures from the FY 14 Budget include:

- General Fund
 - The three percent salary adjustment is included to bring Town personnel salaries in line with the local employment market
 - Electric, cable, and motor fuel costs continue to rise and are an integral necessity for Town operations
 - The inclusion of a part-time horticulturalist (\$21,530)
 - The inclusion of a small sum for contractual work on the five-year comprehensive plan (\$10,000)
 - No transfer to the Harvester capital fund because the renovation is complete and the first performance is scheduled for April 11, 2014 (\$2,500,000)
 - Reservation of fund balance to replenish \$100,000
- Utility Operating Fund
 - The three percent salary adjustment to bring personnel salaries in line with the local employment market

- The inclusion of one more full-time Wastewater Treatment Plant Operator (\$29,026 plus benefits)
- Electric, cable, and motor and heating fuels continue to rise
- A decrease in existing debt service (344,648)
- The elimination of the transfer for the Water Treatment Plant's electrical project and the transfer to restore the General Fund's fund balance (\$426,426)
- Reservation of fund balance to replenish \$100,000

- Utility Capital Fund
 - A reservation of fund balance to begin accruing funds to pay for utility infrastructure repairs and upgrades (\$100,000)
 - A contingency balance for emergency repairs (\$60,000)

- Harvester Performance Center Fund
 - Expenditures are a good faith estimate for a full and diverse slate of performances for the first full year of entertainment (\$1,123,799)

There are no capital items presented in the FY 2015 budget because there are no operating funds to cover them. The annual debt service expense of \$180,000 on a \$2 million bond has been budgeted as \$90,000 in the general fund and \$90,000 in the utility capital fund. Proposed projects from the department heads are presented in the "Capital Improvement Plan" section of this document which begins on page 96. Possible projects to be financed in the bond issue can be found on pages 100 through 103.

Key projects proposed during fiscal years 2015 through 2019 include the following:

- Office equipment for Finance
- Vehicles for the Administration Transportation Pool
- Police K-9 dog and vehicle
- Police vehicles and vehicle equipment
- Infrastructure at the Emergency Services Building
- Equipment and vehicles for the Fire Department
- Equipment and vehicles for the Public Works Department
- Improvements to Town facilities and parks
- Equipment needed to communicate with the new County radio system
- Water leak detection study
- Upgrades to existing utility lines
- Meter reading equipment conversion
- Removal of the Pendleton water storage tanks
- Upgrades and rebuilds to water distribution and storage infrastructure
- Replacements and upgrades to equipment at the Water Treatment Plant
- Extensions of existing sewer lines
- Replacement of sewer collection infrastructure
- Replacements and upgrade to equipment at the Wastewater Treatment Plant

The calendar to adopt the Fiscal Year 2015 budget and the Capital Improvement Plan for fiscal years 2015 through 2019 is:

- Mon 4/14/14 Presentation of proposed FY 2015 Budget and FY 15 - 19 CIP to Town Council at 7:00 p.m. at the Municipal Building
- Wed 4/23/14 Budget Work Session #1 at 4:30 p.m. at the Municipal Building
- Mon 4/28/14 Budget Work Session #2 at 4:30 p.m. at the Municipal Building
- Thus 5/1/14 Budget Work Session #3, if needed, at 4:30 p.m. at the Municipal Building
- Thurs 5/1/14 Public Hearing on the Proposed FY 2015 Budget and CIP at 7:00 at The Municipal Building
- Mon 5/12/14 Adoption of FY 2015 Budget and FY 2015 - 2019 CIP and Appropriation Resolution at the regularly scheduled Council Meeting at 7:00 p.m. at the Municipal Building

This proposed Fiscal Year 2015 budget presents a faithful pledge to continue the diligent care in the services provided our citizens.

The budget would be impossible without the guidance from the department heads during the preparation process. They continue to provide the highest quality service at the lowest cost to taxpayers. They inspire their employees to continue to provide dedicated service to the Town's citizens and customers. Hard decisions were made to balance the desired level of service with the ability to fund them.

This budget would also have been impossible without the guidance and assistance of Town Council. They provided a unified course of direction for the Town of Rocky Mount and a consistent vision for the development of this budget.

Sincerely,

C. James Ervin
Town Manager

Matthew Hankins
Assistant Town Manager/
Community Development Director

Linda Woody
Finance Director

GENERAL FUND

GENERAL FUND

OVERVIEW: GENERAL FUND

Most services that Town citizens expect are tracked in the General Fund. These services include administration, public safety, public works, buildings and grounds, community development, and non-departmental costs such as debt service and interfund transfers.

Revenues to fund these services include real estate and personal property taxes, as well as other local taxes such as meals tax, cigarette taxes, and business license taxes. Other revenues include permit fees, fines, proceeds from investments like interest income, charges for services like garbage collection, and assistance from the state and federal governments.

General government administration in the general fund includes the expenditure accounts for the Mayor and Council, Town Manager, Town Attorney, Finance, and the Electoral Board.

Public safety includes the accounts for the Police Department and the Fire Department.

The Public Works Department provides services that include street lighting, traffic control, street maintenance, sidewalks, curbs, gutters, street cleaning, refuse collection, and snow removal. The vast majority of these expenses are reimbursed by the State's street maintenance program. Public Works also oversees buildings and grounds, cemetery maintenance, and parks.

The Community Development department provides the services of planning and zoning and economic development. This department also oversees Citizen's Square and the Community and Hospitality Center, as well as passport services, and the remediation of blighted structures.

The non-departmental account in the General Fund includes the payment of 75% of liability and property insurance premiums, interfund transfers, debt service, and contributions to outside agencies.

GENERAL FUND REVENUES		FY 12	FY 13	FY 14	FY 14	FY 15	Increase/ (Decrease)	
		Actual	Actual	Budget	Estimated	Proposed	Budget	% change
1100	<u>General Property Taxes</u>							
0101	Real Property Taxes - Current	537,168	549,226	575,792	563,630	569,313	(6,479)	
0102	Real Property Taxes - Delinquent	15,974	17,452	10,000	20,656	14,000	4,000	
0201	Public Service Real Property Taxes	27,060	27,803	27,135	27,553	27,690	555	
0203	Public Service Taxes - Delinquent	343	0	0	0	0	0	
0301	Personal Property Taxes - Current	139,636	139,938	172,876	210,073	267,932	95,056	
0302	Personal Property Taxes - Delinquent	1,236	(3,626)	650	5,489	1,000	350	
0401	Machinery & Tool Taxes	105,141	103,177	105,141	96,832	97,316	(7,825)	
0601	Penalties on Taxes	6,959	5,084	2,500	3,581	4,000	1,500	
0602	Interest on Taxes	1,794	3,270	1,000	1,436	1,700	700	
	Total General Property Taxes	835,311	842,324	895,094	929,250	982,951	87,857	9.8%
1200	<u>Other Local Taxes</u>							
0101	Local Sales and Use Tax	165,757	170,318	170,730	157,030	165,600	(5,130)	
0102	Meals Tax	1,158,509	1,188,942	1,150,449	1,213,253	1,287,518	137,069	
0201	Consumer Utility Tax	320,543	322,792	324,563	328,812	324,000	(563)	
0205	Mobile Telephone Tax	0	0	0	0	0	0	
0208	Communications Tax	196,168	184,359	202,512	223,416	223,416	20,904	
0401	Franchise License Tax	0	0	0	0	0	0	
0501	Motor Vehicle Licenses	83,426	87,651	78,597	3,015	0	(78,597)	
0601	Bank Franchise Tax	205,444	211,311	229,064	233,903	228,070	(994)	
0603	Delinquent Meals Tax - Penalty	3,338	2,887	1,750	2,217	2,000	250	
0604	Delinquent Meals Tax - Interest	1,540	831	500	1,419	1,100	600	
0701	Transient Occupancy Tax	95,823	86,254	97,681	91,733	92,880	(4,801)	
0702	Cigarette Tax	123,161	100,371	99,094	92,719	100,300	1,206	
	Total Other Local Taxes	2,353,708	2,355,716	2,354,940	2,347,517	2,424,884	69,944	3.0%
1250	<u>Business & Occupational Licenses</u>							
0302	BPOL-Retail	439,657	306,144	303,831	307,004	322,800	18,969	
0303	BPOL-Professional	137,166	135,509	137,670	135,052	135,700	(1,970)	
0304	BPOL-Contracting	12,996	14,993	12,000	13,316	13,750	1,750	
0305	BPOL-Repairs/Personal Services	116,306	132,586	115,059	122,595	120,000	4,941	
0306	BPOL-Alcoholic Beverages	800	525	800	525	575	(225)	
0307	BPOL-Penalties & Interest	7,304	2,417	1,200	4,947	2,000	800	
0308	BPOL-Amusement Tax	200	203	200	200	200	0	
0309	BPOL-Utilities	7,877	27,727	11,400	11,400	11,800	400	
0310	BPOL-Miscellaneous	4,820	6,466	2,800	1,000	1,800	(1,000)	
	Total Business & Occupational Licenses	727,126	626,570	584,960	596,039	608,625	23,665	4.0%
1300	<u>Permits, Licenses & Fees</u>							
0327	Solicitors Permits	20	10	0	0	0	0	
0501	Farmers Market Fees	2,655	2,496	2,600	3,000	2,600	0	
0502	Welcome Center Fees	3,290	3,950	3,000	4,900	3,500	500	
0503	Depot Management Fees	0	0	0	0	0	0	
0505	Music Venue Fees	0	0	0	0	0	0	
1000	Planning & Zoning Fees	9,869	6,415	6,200	12,475	6,500	300	
	Total Permits, Licenses & Fees	15,834	12,871	11,800	20,375	12,600	800	6.8%
1400	<u>Fines & Forfeitures</u>							
0101	Court Fines	28,262	52,567	31,088	65,086	48,960	17,872	
0102	Parking Fines	205	470	200	45	100	(100)	
	Total Fines & Forfeitures	28,467	53,037	31,288	65,131	49,060	17,772	56.8%
1500	<u>Proceeds From the Use of Assets</u>							
0101	Interest on Money/Investments	80,778	87,597	56,624	54,624	46,424	(10,200)	
0105	Return Check Fee	700	860	700	560	600	(100)	
0201	Rental/Sale of General Property	420	420	420	420	420	0	
0206	Sale of Materials & Supplies	656	0	0	0	0	0	
0207	Sale of Property	0	660	0	0	0	0	
4051	Bond Proceeds	0	0	0	0	0	0	
4227	Mortgage Payments	0	2,817	0	3,073	3,073	3,073	
	Total Proceeds From the Use of Assets	82,553	92,354	57,744	58,677	50,517	(7,227)	-12.5%

GENERAL FUND REVENUES		FY 12	FY 13	FY 14	FY 14	FY 15	Increase/ (Decrease)	
		Actual	Actual	Budget	Estimated	Proposed	Budget	% change
1600	<u>Charges for Service</u>							
0101	Grave Preparation	1,550	2,000	1,500	2,250	1,500	0	
0400	Security Services	4,410	11,160	4,000	4,000	4,000	0	
0424	False Alarm Response Fees	0	0	0	138	0	0	
0504	Passport Service Fees	7,982	15,401	10,800	11,139	12,000	1,200	
0704	Police Reports	1,516	1,171	1,200	1,704	1,700	500	
0705	Fingerprint Service Fees	0	355	0	355	300	300	
0802	Waste Collection Charges	88,800	97,536	109,989	84,720	86,016	(23,973)	
0804	Truck Rental Program	260	120	100	130	100	0	
4102	Curb and Gutter	0	600	0	0	0	0	
4103	Weed Control / Mowing Fees	0	451	0	292	0	0	
9901	Administrative Charge - Service	1,091	2,043	100	628	100	0	
9907	Miscellaneous Services	1,703	1,590	250	616	650	400	
	Total Charges for Service	107,312	132,427	127,939	105,972	106,366	(21,573)	-16.9%
1800	<u>Miscellaneous Revenues</u>							
0209	Insurance Recovery	0	0	0	0	0	0	
3036	Transfer from Utility Fund-reimb WTP electric project	0	0	169,287	0	0	(169,287)	
3036	Transfer from Utility Fund-replace contributed capital	0	0	257,139	0	0	(257,139)	
3038	Transfer from Cap Projects Fund	0	0	0	0	0	0	
0905	Transfer from Utility Capital Fund	0	0	0	0	0	0	
3304	Drug Asset Forfeiture	1,371	10,239	0	366	30	30	
3305	Seized Funds	0	0	0	0	0	0	
9903	Donations	6	99	0	25	0	0	
9904	Merchandise Sales	0	557	200	204	200	0	
9906	Misc. Penalties & Interest	0	0	0	0	0	0	
9907	Misc. Other Revenue	3,823	1,200	300	538	800	500	
4102	Curb & Gutter	0	0	0	0	0	0	
4105	Recoveries	613	3,814	1,000	195	250	(750)	
4120	Letter of Credit Forfeiture	0	0	0	0	0	0	
5000	Unrealized Gain on Investments	(186,202)	(18,518)	0	(10,356)	0	0	
9909	Workers Comp Reimbursement	14,207	0	0	5,534	0	0	
9911	Donations - Police Special Account	0	0	0	0	0	0	
9921	Donations - Parks	880	0	0	815	0	0	
9923	Donations - Explorer Post	0	0	0	0	0	0	
9925	Lights for Life Donations	340	0	0	0	0	0	
9927	Donations - Police K-9 Unit	0	0	0	0	0	0	
	Total Miscellaneous Revenues	(164,962)	(2,609)	427,926	(2,679)	1,280	(426,646)	-99.7%
								w/o transfers = -14.7%
2200	<u>Non-Categorical Aid</u>							
0101	ABC Profits	0	0	0	0	0	0	
0102	Wine Tax	0	0	0	0	0	0	
0103	Rolling Stock Tax	3,144	3,626	3,000	3,827	3,600	600	
0104	Litter Grant	2,054	2,964	2,100	2,614	2,100	0	
0107	Rental Tax	0	0	0	0	0	0	
0108	Other Non-Categorical Aid	0	0	0	0	0	0	
0110	Fire Program Funds	11,740	14,776	12,000	12,134	12,134	134	
0315	PPTRA from the State	53,861	53,861	53,861	53,861	53,861	0	
	Total Non-Categorical Aid	70,799	75,227	70,961	72,436	71,695	734	1.0%

GENERAL FUND REVENUES		FY 12	FY 13	FY 14	FY 14	FY 15	Increase/ (Decrease)	
		Actual	Actual	Budget	Estimated	Proposed	Budget	% change
2400	Categorical Aid							
0105	Drug Enforcement Grant	0	0	0	0	0	0	
0106	VDOT Grant (FY 13 guardrails & sidewalk)	0	0	0	0	0	0	
0107	DMV/402 Grant	0	0	0	0	0	0	
0108	Local Law Enforcement Block Grant (not 599)	0	4,272	4,200	0	0	(4,200)	
0109	DMV Mini-Grants	19,110	20,491	0	0	0	0	
0406	State Street Maintenance	1,191,111	1,213,806	1,238,082	1,249,512	1,274,502	36,420	
0407	VML Safety Grant	0	3,000	0	4,000	0	0	
0408	Volunteer Fire Dept.	30,000	30,000	30,000	30,000	30,000	0	
0410	Law Enforcement Aid - 599 Funds	108,460	108,460	108,460	108,460	108,460	0	
0411	Police Grant - Traffic Grant	0	0	0	0	0	0	
0413	Regional Competitive Aid	0	0	0	0	0	0	
0414	County Community Funds	0	0	0	0	0	0	
0414	FEMA Grants	0	7,613	0	0	0	0	
0415	Police Grants	8,795	0	0	0	0	0	
0417	Virginia Commission of the Arts Grant	0	0	0	0	0	0	
0418	School Resource Officer	29,632	0	0	0	0	0	
0420	County Categorical Aid	0	0	0	0	0	0	
0421	Dept Conservation & Recreation	39,620	10,541	0	0	0	0	
0422	Other Categorical Aid - Schools	0	29,632	29,632	29,632	29,632	0	
0423	USDA Grant	0	25,000	0	0	0	0	
	Total Categorical Aid	1,426,728	1,452,815	1,410,374	1,421,604	1,442,594	32,220	2.3%

4100	Use of Fund Balance							
9999	Cash Carry Forward	0	0	0	0	0	0	
9999	Appropriated Fund Balance	0	0	0	0	0	0	
9999	Appropriated Fund Balance	0	0	0	0	0	0	
9999	Appropriated Fund Balance	0	0	0	0	0	0	
9999	Appr Fund Bal for Con Cap /util fund needs	0	0	0	0	0	0	
9999	Appr Fund Bal/Carry over from last year	0	0	0	0	0	0	
9999	Appr Fund Bal/Carry over from Lights for Life	0	0	16,464	0	0	(16,464)	
9999	Appr Fund Bal/Carry over from guardrail projects	0	0	61,624	0	0	(61,624)	
9999	Appr Fund Bal/Carry over from 40 E sidewalk project	0	0	160,198	0	0	(160,198)	
9999	Appr Fund Bal-fm util fund WTP electric project	0	0	25,451	0	0	(25,451)	
9999	Appr Fund Bal-fm util fund from Pigg River Dam Safety	0	0	29,105	0	0	(29,105)	
9999	Appr Fund Bal-fm util fund from Vet's Park erosion	0	0	26,251	0	0	(26,251)	
9999	Appr Fund Bal/Cash Carry Frwd (parks)	0	0	0	0	0	0	
9999	Appr Fund Bal/Cash Carry Frwd (sidewalks)	0	0	0	0	0	0	
9999	Appr Fund Bal-Performance Venue renovation	0	0	2,500,000	2,500,000	0	(2,500,000)	
9999	Appr Fund Bal-Performance Venue operations	0	0	0	0	0	0	
9999	Appr Fund Bal-Reduction from Venue revenues	0	0	(87,800)	0	0	87,800	
9999	Appr Fund Bal-Reimb from Venue grants & credits	0	0	0	0	700,000	700,000	
	Total Use of Fund Balance	0	0	2,731,293	2,500,000	700,000	(2,031,293)	-74.4%
	TOTAL GENERAL FUND REVENUES	5,482,876	5,640,732	8,704,319	8,114,322	6,450,572	(2,253,747)	-25.9%

w/o carryover or fund balance = -25.89%
-3.72%

GENERAL FUND EXPENDITURES		FY 12	FY 13	FY 14	FY 14	FY 15	Increase/ (Decrease)	%
Account	Description	Actual	Actual	Budget	Estimated	Proposed	Budget	change
	General Government Administration							
1101	Mayor & Council	99,521	85,522	86,103	75,547	80,642	(5,461)	
1202	Town Manager	187,373	201,971	200,890	200,579	211,187	10,297	
1204	Town Attorney	47,064	29,463	41,250	29,994	36,100	(5,150)	
1213	Finance	304,001	310,334	332,531	462,612	339,452	6,921	
1301	Electoral Board	2,539	0	3,500	3,500	0	(3,500)	
	Total General Government Admin.	640,498	627,289	664,274	772,231	667,381	3,107	0.5%
	Public Safety							
3101	Police Department	1,637,788	1,766,972	1,756,207	1,753,092	1,821,954	65,747	
3202	Volunteer Fire Department	124,243	115,858	111,540	116,097	118,648	7,108	
	Total Public Safety	1,762,031	1,882,831	1,867,747	1,869,189	1,940,602	72,855	3.9%
	Public Works							
4100	Public Works Administration	16,870	17,087	20,429	15,772	17,105	(3,324)	
4104	Street Lighting	87,345	110,929	112,454	107,878	113,148	694	
4107	Parking and Traffic Control	264,246	64,828	123,033	61,577	79,242	(43,791)	
4108	Street Maintenance	951,751	994,387	1,016,118	963,580	1,042,593	26,475	
4109	Sidewalk, Curb & Gutters	13,087	31,886	245,437	141,467	17,876	(227,561)	
4202	Street Cleaning	21,511	16,100	19,217	19,001	22,394	3,177	
4203	Refuse Collection	142,961	148,114	156,020	163,379	175,826	19,806	
4204	Snow Removal	5,473	18,093	22,508	29,271	26,497	3,989	
	Total Public Works	1,503,244	1,401,424	1,715,217	1,501,925	1,494,681	(220,535)	-12.9%
	Buildings & Grounds							
4304	Municipal Building Maintenance	56,634	77,263	65,800	67,971	75,644	9,844	
4305	Emergency Services Bldg. Maint.	57,884	68,542	64,450	67,646	77,369	12,919	
4306	Public Works Complex Maintenance	16,524	40,294	13,830	23,400	22,580	8,750	
4307	Cemetery Maintenance	20,446	16,433	15,483	20,918	23,844	8,361	
4308	Parks & Playground Maintenance	49,555	101,660	135,573	72,840	68,092	(67,481)	
	Total Buildings & Grounds	201,043	304,192	295,136	252,776	267,529	(27,607)	-9.4%
	Community Development							
8101	Planning & Zoning	109,489	115,809	123,552	113,448	139,183	15,631	
8102	Economic & Community Development	170,844	185,867	193,516	183,242	213,008	19,492	
8103	Citizens' Square	31,289	13,527	13,523	24,999	13,510	(13)	
8104	Community & Hospitality Center	27,658	25,084	34,754	31,229	36,292	1,538	
8105	Main Street Program	0	0	0	0	0	0	
8106	Passport Services Expenses	1,670	2,484	2,360	3,231	3,600	1,240	
8108	Music Venue	271,585	129,689	0	0	0	0	
8130	Economic Development Authority	0	4,765	11,505	5,878	10,638	(867)	
8500	Remediation of Blighted Structures	11,000	63	20,000	11,085	20,000	0	
	Total Community Development	623,536	477,289	399,210	373,111	436,231	37,021	9.3%
	Miscellaneous							
9102	General Fund Nondepartmental	1,788,283	1,567,849	3,762,736	3,758,386	1,644,148	(2,118,587)	
	Total Miscellaneous	1,788,283	1,567,849	3,762,736	3,758,386	1,644,148	(2,118,587)	-56.3%
	TOTAL GENERAL FUND EXPENSES	6,518,635	6,260,874	8,704,319	8,527,618	6,450,572	(2,253,745)	-25.9%
Total General Fund Revenues		5,482,876	5,640,732	8,704,319	8,114,322	6,450,572	(2,253,747)	
Surplus/(Deficit)		(1,035,759)	(620,141)	(0)	(413,296)	(0)	(0)	
								-25.89%

GENERAL GOVERNMENT

**MAYOR & COUNCIL
ACCT. 01-1101**

The Town Council of Rocky Mount is the legislative policy making body of the Town government. The Council is composed of six members, elected at large, every two years in four year staggered terms. The Mayor is the chief presiding officer of Town Council and is elected separately by the citizens, and serves a term of four years.

The responsibilities of the Town Council include:

- Enacting ordinances, resolutions and orders necessary for the proper governing of the Town's affairs;
- Reviews and adopts the annual budget;
- Appoints citizens to serve on various boards and commissions and reviews and decides on recommendations from these bodies;
- Appoints a Town Manager, Town Attorney, Town Clerk and Fire Marshall to serve at the pleasure of Council;
- Establishes policies and procedures to promote the general welfare of the Town and the health and safety of its residents;
- Represents the Town at official functions; and
- Other duties and responsibilities as authorized in the Town Charter and Code.

The Rocky Mount Town Council currently meets the second Monday of each month at 7:00 p.m. in public session, although the dates and time for regularly monthly meetings may be changed by resolution. The Council may choose to hold formal work sessions or special meetings as it deems necessary at other times during the month with adequate public notification.

Funds are allocated for pay of Council members for regular monthly meetings and special meetings as needed. Current rates for members are:

	<u>Mayor</u>	<u>Council</u>
Regular Monthly Meetings	\$450	\$250
Special Council Meetings	75	75
Special Planning Retreat	450	250
Initial Budget Work Session	450	250
Follow-up Budget Work Sessions	75	75
WPPDC Meetings **	50	50
RVARPC	50	50
Committee Meetings	0	0
Training Seminars/Conferences	50	50

** Includes citizen representative to WPPDC

Council members are paid a monthly stipend regardless of attendance to regular meeting, but only paid for attendance to other meetings. They receive no compensation for committee meetings. The Town Clerk receives a \$150 per month stipend for attending, recording, and submitting minutes of the Town Council meetings. Other stipends are paid to Town representatives who attend

the West Piedmont Planning District Commission and to the Roanoke Valley-Alleghany Regional Planning Commission.

The Town has memberships in the Virginia Municipal League, West Piedmont Planning District Commission, Roanoke Valley-Alleghany Regional Planning Commission, Virginia Institute of Government, and the Virginia Municipal Clerks Association.

Miscellaneous community outreach provides for various acknowledgments including illnesses, funerals, and employment milestones like years of service events and retirements. Funds are also provided for the annual employee Christmas dinner.

1101 MAYOR & COUNCIL		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1004	Wages - Contractual	2,450	2,450	2,500	2,550	2,600	100
1005	Wages - Elected Officials	29,025	31,175	32,000	31,275	32,000	0
2001	FICA	2,315	2,583	2,639	2,588	2,647	8
2002	Retirement/Life Insurance	442	394	402	376	414	12
2005	Medical/Dental Insurance	20,569	4,737	6,262	339	345	(5,917)
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	2,959	2,381	3,000	3,451	3,900	900
3600	Advertising	1,649	2,804	3,000	1,961	2,000	(1,000)
3700	Printing & Binding	331	119	200	80	180	(20)
3800	Postage & Delivery Services	203	176	200	190	220	20
5200	Communications	1,988	4,348	5,000	4,126	4,900	(100)
5445	Uniforms & Clothing	0	89	0	0	0	0
5500	Travel & Training/Education	3,190	6,790	4,500	2,262	4,000	(500)
5501	Meeting Expenses	1,016	950	900	899	950	50
5502	Stipends	1,150	850	1,150	850	1,000	(150)
5600	Contributions to Other Entities	0	0	0	0	0	0
5650	Dues & Professional Memberships	8,851	9,469	9,500	9,593	9,858	358
5700	Books & Subscriptions	0	362	150	0	100	(50)
5800	Miscellaneous Community Outreach	11,998	12,365	12,500	12,343	12,750	250
6001	Office Supplies	2,091	2,739	2,200	2,664	2,778	578
7000	Capital Outlays	0	0	0	0	0	0
7002	Furniture & Fixtures	0	630	0	0	0	0
7003	Data Processing Equipment	0	424	0	0	0	0
7007	Audio & Video Equipment	9,295	(315)	0	0	0	0
	TOTAL	99,521	85,522	86,103	75,547	80,642	(5,461)

-6.34%

**TOWN MANAGER
ACCT. 01-1202**

The Town Manager serves as the chief administrative officer of the Town of Rocky Mount. The Town Manager is appointed by the Town Council and serves at their pleasure. He is responsible for the planning, organizing, directing and evaluation of the activities of all departments, through the supervision of department heads under his authority. The Town Manager is responsible for carrying out the policies and directives of the Town Council.

In performing these duties, the Manager interprets and implements policy determined by Council; oversees the enforcement of all laws and ordinances; appoints, directs, and evaluates all department heads and employees on the basis of merit and job performance; prepares and recommends annual operating and capital budgets; prepares agenda materials for meetings; keeps the Council advised of present financial conditions and future needs of the government through regular reports to Council; represents the Town in daily routine relations with the public, the media, other governmental entities, and private agencies; serves on various boards and committees; and other duties as may be described by the Town Charter or required of him by ordinance or mandate of the Council.

Personnel costs in this account are for the Town Manager and Administrative Assistant. This account also funds operating costs related to this office.

Anticipated travel for Town Manager may include: the Virginia Municipal League Annual Conference; VML Conference for Newly Elected Officials, Virginia Local Government Management Association Summer Conference; VML Town Section Meetings, VML Policy Committee meeting; Virginia Rural Water Association Annual Conference, Virginia Economic Development Association annual meeting, and various other training opportunities as available.

Dues are for professional memberships for the Town Manager for International City/County Management Association; Virginia Local Government Management Association; Virginia Economic Development Association and the Virginia Municipal League.

1202 TOWN MANAGER		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	119,676	129,864	132,429	130,097	139,009	6,580
1002	Wages - Part Time	0	0	0	0	0	0
2000	Mgr's Disability Insurance	792	792	795	792	792	(3)
2001	FICA	9,430	9,919	10,131	9,952	10,641	510
2002	Retirement/Life Insurance	22,462	21,315	21,295	20,920	22,156	861
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	13,322	17,388	18,185	17,865	19,209	1,024
2011	Workers' Compensation Insurance	144	248	275	253	250	(25)
3000	Contractual Services	641	1,123	700	794	1,650	950
3300	Repairs & Maintenance	0	0	0	0	0	0
3600	Advertising	0	0	0	0	0	0
3700	Printing & Binding	0	77	25	0	80	55
3800	Postage & Delivery Services	324	245	275	264	270	(5)
5155	Motor Fuel	622	548	550	560	600	50
5157	Motor Vehicle Expense	857	403	500	104	500	0
5200	Communications	5,450	6,039	5,200	5,952	6,100	900
5400	Materials and Supplies	0	0	0	0	0	0
5500	Travel & Training/Education	4,835	6,803	4,500	9,439	5,500	1,000
5650	Dues & Professional Memberships	832	865	880	215	880	0
5700	Books & Subscriptions	136	212	150	107	150	0
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	3,479	3,051	3,500	3,264	3,400	(100)
7000	Capital Outlay	0	0	0	0	0	0
7002	Furniture & Fixtures	238	630	0	0	0	0
7003	Data Processing Equipment	4,135	2,449	1,500	0	0	(1,500)
7006	Motor Vehicles and Equipment	0	0	0	0	0	0
	TOTAL	187,373	201,971	200,890	200,579	211,187	10,297

5.13%

**TOWN ATTORNEY
ACCT. 01-1204**

The Town Attorney is appointed by the Town Council and serves at their pleasure. He is responsible for representing the Council and staff in all legal matters concerning the Town. The Town Attorney prosecutes all violations of the Town Code for misdemeanor offenses. He is required to attend all regular and special meetings of Town Council, Planning Commission, and Board of Zoning Appeals and prepares all ordinances, contracts, deeds, property matters, bonds, and other official documents of legal matters for the Town. The Town Attorney is paid a monthly stipend (currently \$1,550) as a retainer for his services, plus additional fees for legal work outside his regular duties.

The proposed budget includes legal fees in connection with special outside legal services provided by either the Town Attorney or other professional services related to legal actions, such as surveying for deeds, special legal counsel, property recordation charges, and prosecuting Town Code offenses.

1204 TOWN ATTORNEY		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
3000	Contractual Services	15,452	5,039	6,000	1,556	5,000	(1,000)
3100	Retainer	15,750	18,600	18,600	18,600	18,600	0
3150	Professional Legal Services	15,192	5,193	16,000	9,433	12,000	(4,000)
5500	Travel & Training	0	0	0	0	0	0
5650	Dues & Professional Membership	220	240	250	240	250	0
5700	Books and Subscriptions	450	391	400	165	250	(150)
5800	Miscellaneous	0	0	0	0	0	0
	TOTAL	47,064	29,463	41,250	29,994	36,100	(5,150)

-12.48%

**FINANCE DEPARTMENT
ACCT. 01-1213**

The Finance Director serves as the chief financial officer of the Town of Rocky Mount. She is responsible for maintaining accurate financial data in accordance with generally accepted accounting principals. The Finance Director also acts as the Town Treasurer. The responsibilities of the staff of the Finance Department include receiving all revenues, maintaining a chart of accounts and general ledger, properly coding all expenditures and revenues to the applicable account codes, processing payroll, human resource management, administration of employee benefits, risk management, procurement, accounts receivable, accounts payable, investments and cash management, coordinating an annual independent audit, maintaining an accountability of general fixed assets, and providing monthly financial reports to Town Council, the Town Manager, and all department heads.

The Finance Department includes the Finance Director, two Accounting Technicians, and two Account Clerks. The two accounting technicians split the duties of payroll, human resources management, fringe benefits coordination, accounts payable, procurement, and general liability insurance and risk management. The two account clerks serve primarily as customer service representatives, cash collectors, utility billers, and clerical support.

To more accurately reflect services provided by the Finance Department and its staff to the Utility Fund, only 75% of the salaries and fringe benefit costs for the Finance Director and the two Accounting Technicians are appropriated to this account, and only 50% of the salaries and fringe benefits for the two Account Clerk positions are budgeted here in the General Fund. The remainder of these costs has been allocated to the Utility Fund under an account entitled Utility Billing (02.6200). In addition, the Finance Department account only reflects 75% of the costs for all contractual services and office supplies needed to support the Finance Department, with the Utility Fund budgeting the remaining 25%.

Contractual services include financial software maintenance, auditing services, AS/400 mainframe maintenance, financial hardware maintenance, direct deposit banking services, postage machine leasing, security maintenance, and miscellaneous office equipment maintenance. Only 75% of these costs are budgeted in the Finance Department account, with the remaining 25% in the Utility Billing account.

Printing & Binding costs include printing vehicle decals, personal property and real estate tax tickets, business license decals, cigarette tax stamps, checks, and additional audit reports.

Possible training opportunities for professional development may include expenses for training sessions and professional seminars sponsored by the Treasurers' Association of Virginia, Virginia Government Finance Officers Association, Virginia Society of Certified Public Accountants, Virginia Municipal League Insurance Programs, Virginia Association of Human Resource Management, Virginia Association of Government Purchasers, and various miscellaneous training providers in the fields of accounting, bookkeeping, insurance, personnel, computer information services, and procurement.

1213 FINANCE DEPARTMENT		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	138,234	148,831	151,718	150,416	165,523	13,805
1001	Wages - adjustment from Council	0	0	1,336	0	0	(1,336)
1002	Wages - Part time	0	0	0	0	0	0
2001	FICA	10,653	11,358	11,606	161,922	12,663	1,057
2002	Retirement/Life Insurance	25,458	24,398	24,396	24,187	26,368	1,972
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	25,267	27,199	26,839	26,841	30,236	3,397
2011	Workers' Compensation Insurance	271	286	316	291	291	(25)
3000	Contractual Services	58,389	62,573	67,500	66,296	68,700	1,200
3000	Contractual Services - new processing fees	0	0	9,760	0	0	(9,760)
3300	Repairs & Maintenance	0	0	0	0	0	0
3600	Advertising	336	301	350	113	175	(175)
3700	Printing & Binding	12,658	8,526	12,500	9,850	11,111	(1,389)
3800	Postage & Delivery Services	5,077	6,945	5,970	6,054	7,000	1,030
5155	Motor Fuel	0	0	0	0	0	0
5157	Motor Vehicle Expenses	0	0	0	0	0	0
5200	Communications	4,217	5,129	5,220	4,828	4,900	(320)
5500	Travel & Training/Education	3,647	4,167	4,500	4,308	4,500	0
5650	Dues & Professional Memberships	925	1,295	1,270	1,250	1,285	15
5700	Books & Subscriptions	337	210	150	401	300	150
5800	Miscellaneous	26	29	0	6	0	0
6001	Office Supplies	8,168	6,014	7,600	5,850	6,400	(1,200)
7000	Capital Outlays	0	0	0	0	0	0
7002	Furniture & Fixtures	2,220	0	0	0	0	0
7003	Data Processing	8,118	3,075	1,500	0	0	(1,500)
	TOTAL	304,001	310,334	332,531	462,612	339,452	6,921

2.08%

**BOARD OF ELECTIONS
ACCT. 01-1301**

This account provides costs for poll workers and other costs of the Franklin County Registrar's Office in connection to local municipal elections.

Regular bi-annual elections for three (3) Town Council seats will be held in May 2014. The election of Mayor will also be held in May 2014. The next election for the remaining three (3) Council seats will be in May 2016.

1301 ELECTORAL BOARD		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
3000	Contractual Services	2,539	0	3,500	3,500	0	(3,500)
3700	Printing & Binding	0	0	0	0	0	0
	TOTAL	2,539	0	3,500	3,500	0	(3,500)

-100.00%

PUBLIC SAFETY

**POLICE DEPARTMENT
ACCT. 01-3101**

The Rocky Mount Police Department is currently made up of 20 sworn officers including one (1) Chief of Police, one (1) Captain, one (1) Investigations Lieutenant, one (1) Patrol Lieutenant, three (3) Patrol Sergeants, one (1) Investigations Sergeant, eight (8) Police Officers, two (2) Investigators, two (2) School Resource Officers, one (1) civilian Records Manager, and one (1) civilian Records Clerk / Receptionist.

The Police Department is responsible for patrol duties throughout the corporate limits, working with citizens in neighborhood watch programs, investigations of criminal activities, arresting criminal offenders, providing testimony in criminal trials, issuing citations, code enforcement, parking enforcement on public streets and parking lots, traffic control and signalization, education and crime prevention, and other matters related to public safety. The Police Department also assists other area law enforcement agencies by participating in truancy prevention and intervention programs with the Franklin County Public Schools, participation in a regional drug task force and Special Weapons and Tactics Team (S.W.A.T.) with the Franklin County Sheriff's Office, and various safety and crime prevention programs with the Virginia State Police. The Rocky Mount Police Department is devoted to the concept of community policing and encourages its officers to become involved in community activities and creating a forum of trust with our business persons and neighborhood residents.

Overtime funds are used to pay for overtime beyond 160 hours in a 28 day pay cycle for law enforcement officers. The work shift schedule for uniformed officers is 88 hours for a two week period. This does not include off duty court appearance, special work or many other routine needs for extra hours. Aside from town general funds, other overtime may be covered by various mini-grants that the department is fortunate to receive during the year. Each sworn officer receives \$35 or \$65 per month for cell phones and \$50 per month as a clothing cleaning allowance. Plain clothes officers receive \$400 per year as a clothing purchase allowance.

Contractual expenses include the incident report software maintenance, investigative internet maintenance, and office equipment maintenance.

Funds in line 7005 (motor vehicles) are typically for the out-right purchase of motor vehicles. Funds in line 7006 (motor vehicle lease expense) are for annual payments for leased vehicles.

		FY 12	FY 13	FY 14	FY 14	FY 15	Increase/ (Decrease)
3101 POLICE DEPARTMENT		Actual	Actual	Budget	Estimated	Proposed	Budget
1001	Wages - Full Time	756,838	835,580	868,232	851,017	946,718	78,486
1001	Wages - adjustment from Council	0	0	10,758	0	0	(10,758)
1002	Wages - Part Time	76,056	67,405	68,291	66,712	68,713	422
1003	Wages - Overtime	12,321	34,755	33,800	31,082	33,800	0
1004	Wages - Contractual Services	6,480	13,812	6,000	9,125	9,700	3,700
1006	Wages - OT Court	3,160	1,960	2,500	3,211	3,500	1,000
1007	Wages - OT Block Grant	0	0	0	0	0	0
1008	Wages - OT DMV 402 Grant	0	0	0	0	0	0
1009	Wages - OT Other	53,011	38,008	40,000	32,733	34,000	(6,000)
1010	Wages - OT Mini Grants	19,008	7,933	0	11,913	0	0
1011	Wages - OT SWAT/Tactical	1,426	894	500	560	600	100
1013	Wages - OT Other Training/Seminars	5,569	3,444	5,000	1,955	2,500	(2,500)
2000	Chief's Life Insurance Benefit	442	408	414	408	408	(6)
2001	FICA	71,773	76,967	79,184	73,600	84,114	4,930
2002	Retirement/Life Insurance	160,982	131,478	150,593	149,871	161,758	11,165
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	157,742	184,067	183,560	191,415	225,296	41,736
2007	Line of Duty Act premium	4,678	4,500	4,650	6,027	6,364	1,714
2011	Workers' Compensation Insurance	27,365	32,469	36,924	33,961	33,717	(3,207)
2103	Employment Physicals / Testing	3,676	2,191	1,000	2,019	2,000	1,000
3000	Contractual Services	14,022	18,865	14,000	5,600	11,800	(2,200)
3003	IT Support	0	0	0	0	0	0
3300	Repairs & Maintenance	2,017	186	150	667	150	0
3600	Advertising	3,372	1,403	500	2,014	1,400	900
3700	Printing & Binding	121	0	120	0	0	(120)
3800	Postage & Delivery Services	602	322	600	537	600	0
5155	Motor Fuel	58,858	56,899	64,560	63,577	65,000	440
5157	Motor Vehicle Expense	35,131	25,218	25,000	27,378	28,000	3,000
5200	Communications	22,383	23,328	25,000	22,350	23,450	(1,550)
5350	Grant Expenses	9,569	4,983	0	0	0	0
5400	Materials and Supplies	0	0	0	0	0	0
5403	Drug Grant Expenses	0	0	0	0	0	0
5405	Block Grant Expenses	4,741	0	0	4,510	0	0
5408	DMV Mini Grant Expenses	0	945	0	0	0	0
5409	Traffic Grant Purchases	0	0	0	0	0	0
5411	Asset Forfeiture Expenses	3,275	3,662	1,000	0	0	(1,000)
5412	Seized Funds Expenses	0	0	0	0	0	0
5413	Explorer Post Expenses	158	0	0	0	0	0
5417	K-9 Unit Expenses	5,515	4,026	3,450	3,631	4,000	550
5418	SWAT/Search Warrant Expenses	105	246	250	0	100	(150)
5445	Uniforms	13,688	11,986	14,000	6,440	5,000	(9,000)
5500	Travel & Training/Education	28,521	5,031	12,500	17,017	10,000	(2,500)
5502	Uniform Stipends	10,150	11,600	11,600	11,500	11,600	0
5650	Dues & Professional Memberships	600	1,040	600	650	9,070	8,470
5700	Books & Subscriptions	105	108	150	0	100	(50)
5800	Miscellaneous	177	264	300	100	100	(200)
6001	Office Supplies	3,899	3,783	4,100	2,959	3,300	(800)
6010	Police Supplies	7,597	15,472	15,000	12,029	16,000	1,000
6011	Animal Control Supplies	0	0	0	0	0	0
7000	Capital Outlays	0	6,617	0	1,485	0	0
7001	Land & Buildings	0	0	0	0	0	0
7002	Furniture & Fixtures	645	2,070	0	0	0	0
7003	Data Processing	5,283	8,480	2,500	23,262	0	(2,500)
7005	Motor Vehicles and Equipment (FY 13 K-9)	12,027	72,445	0	786	0	0
7006	Motor Vehicle Lease Expense	27,858	27,858	27,272	27,272	19,096	(8,176)
7007	Audio & Video Equipment	6,847	24,265	0	7,301	0	0
7009	Police Equipment	0	0	0	0	0	0
7020	Acquisitions - Grant Funded	0	0	0	4,269	0	0
9100	Transfer to Appr. Fund Bal-2 USDA cars	0	0	42,149	42,149	0	(42,149)
TOTAL		1,637,788	1,766,972	1,756,207	1,753,092	1,821,954	65,747

total variance = 3.74%
w/o capital = 7.04%

**VOLUNTEER FIRE DEPARTMENT
ACCT. 01-3202**

The Rocky Mount Volunteer Fire Department is authorized by Town Council to have up to 35 volunteer members. The Rocky Mount Fire Department provides fire and emergency services within the corporate limits of town and within a designated first run area in Franklin County.

Officers of the department are paid a monthly stipend for their duties in the department. The officers are elected annually by the members of the department, and must be approved by Town Council. Currently, the monthly stipends are \$400 for the Chief, \$200 for the Assistant Chief, \$150 for the Captain, \$75 for the First Lieutenant, and \$75 for the Second Lieutenant. In addition to overall management of the Fire Department, the Fire Chief also serves the Town in reviewing site plans and acting as Fire Marshal. Volunteers do not receive a salary, but are currently paid a quarterly stipend of \$10.00 for each emergency call answered. The volunteers must also maintain state required training and certification, which must be obtained in their leisure time.

Since its inception, the Rocky Mount Volunteer Fire Department has been supported by community volunteers. The department started as a bucket brigade in the early 1900's and was given its first piece of fire fighting equipment by the Rocky Mount Town Council in 1929.

The department responds to emergency calls from two locations, the main station at 1250 North Main Street (Emergency Services Building) and the downtown station, located at the intersection of Floyd Avenue and Franklin Street.

The department often submits grant requests to FEMA for additional equipment and may purchase additional equipment only upon availability of grant funds.

3202 VOLUNTEER FIRE DEPARTMENT		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1000	Personal Services	0	0	0	0	0	0
2000	Fringe Benefits	0	0	0	0	0	0
2001	FICA	116	53	100	0	0	(100)
2002	Retirement / Life Insurance	272	111	165	0	0	(165)
2007	Line of Duty Act premium	1,462	2,250	2,500	3,189	3,368	868
2103	Physicals / Testing	197	473	100	178	178	78
3000	Contractual Services	795	2,375	1,500	1,954	2,600	1,100
3300	Repairs & Maintenance	1,542	1,616	2,000	880	3,000	1,000
3600	Advertising	498	1,193	550	380	420	(130)
3700	Printing & Binding	252	20	150	0	100	(50)
3800	Postage & Delivery Services	0	0	50	16	50	0
4400	Permits	0	0	0	95	100	100
5155	Motor Fuel	8,202	6,722	9,800	6,307	8,000	(1,800)
5157	Motor Vehicle Expense	15,128	22,510	16,500	6,472	16,000	(500)
5158	Small Equipment Expense	190	618	75	0	250	175
5200	Communications	2,197	2,384	2,450	2,866	3,400	950
5300	Insurance	6,515	6,841	6,650	6,978	10,917	4,267
5410	Purchases - FEMA Grant	0	0	0	0	0	0
5445	Uniforms	5,507	7,574	10,000	5,925	10,000	0
5500	Travel & Training/Education	241	0	250	0	250	0
5502	Stipends	45,380	45,590	50,000	51,260	50,000	0
5650	Dues & Professional Memberships	250	565	500	565	575	75
5700	Books & Subscriptions	833	855	1,000	1,166	1,200	200
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	170	273	200	214	240	40
6008	Fire Department Supplies	2,368	3,194	5,500	4,596	8,000	2,500
7000	Capital Outlays	24,694	0	0	0	0	0
7002	Furniture and Fixtures	0	370	0	0	0	0
7003	Data Processing Equipment	1,630	144	1,500	1,051	0	(1,500)
7004	Machinery & Equipment	0	0	0	0	0	0
7005	Motor Vehicles	0	0	0	0	0	0
7007	Audio & Video Equipment	2,320	0	0	0	0	0
7008	Fire Equipment	0	0	0	21,244	0	0
7020	Acquisitions - Grant Funded	3,485	9,367	0	762	0	0
7105	Safety Equipment	0	761	0	0	0	0
7221	Fire Truck	0	0	0	0	0	0
7001	extend parking lot North Main St. station (CIP)	0	0	0	0	0	0
TOTAL		124,243	115,858	111,540	116,097	118,648	7,108
without FEMA or capital expenses		120,758	106,491	111,540	115,335	118,648	7,108

total variance = 6.37%

PUBLIC WORKS

**PUBLIC WORKS ADMINISTRATION
ACCT. 01-4100**

The Public Works Department is currently made up of sixteen (16) full-time employees. The Public Works Department is responsible for maintaining streets, traffic signals and signs, water distribution, wastewater collection, meter reading, sidewalks, storm water management, building and grounds maintenance, cemetery and parks grounds keeping, public right-of-way maintenance, street cleaning and refuse collection. This department provides all maintenance services within the current corporate limits, as well as responsibility for utility lines throughout the service area.

This account provides for the charging of expenses related to the overall administration of the Public Works Department. Personnel costs and materials needed to provide the various maintenance services are allocated to specific accounts elsewhere in the budget. The department is made up of one (1) Public Works Director, one (1) Foreman / Assistant Public Works Director, one (1) Mechanic, three (3) Equipment Operators/Crew Leaders, eight (8) Maintenance Worker I heavy laborers, one (1) Maintenance Worker II light laborer, and one (1) Meter Reader. The budget does not include funds for any part-time seasonal Maintenance Worker III positions to assist in mowing and other maintenance needs for the spring through fall. Costs for Public Works labor is distributed as a percentage through the various accounts associated with this department for budgetary purposes. Actual time spent in each activity is recorded on bi-weekly time sheets to charge each account appropriately. The Town provides up to \$125 for steel toed boots per employee.

The wage and fringe benefit costs for the Public Works Department is allocated as follows:

Public Works Administration	0.00%
Street Lighting	0.50%
Traffic Control	3.00%
Street Maintenance	52.00%
Sidewalks, Curb, & Gutters	1.50%
Street Cleaning	2.00%
Refuse Collection	16.00%
Snow Removal	1.00%
Cemetery Maintenance	2.00%
Parks Maintenance	3.00%
Community & Hospitality Center	1.00%
Water Distribution System	6.25%
Meter Reading	4.50%
Sewer Collection System	<u>7.25%</u>
Total Public Works Labor	100.00%

PUBLIC WORKS 4100 ADMINISTRATION		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	0	0	0	0	0	0
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	0	0	0	0	0	0
2001	FICA	116	120	127	207	210	83
2002	Retirement/Life Insurance	286	262	272	463	470	198
2005	Medical/Dental Insurance	0	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
2103	Employment Testing	0	373	150	0	300	150
3000	Contractual Services	585	607	500	759	765	265
3600	Advertising	0	0	0	0	0	0
3700	Printing & Binding	0	0	0	0	0	0
3800	Postage & Delivery Services	0	0	0	0	0	0
4400	Permits, Licenses, and Fees	0	148	200	150	160	(40)
5200	Communications	1,585	1,620	3,300	2,880	3,000	(300)
5445	Uniforms	14,038	13,606	15,600	11,196	12,000	(3,600)
5500	Travel & Training	0	0	0	0	0	0
5700	Books & Subscriptions	0	210	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	259	141	280	116	200	(80)
6005	Janitorial Supplies	0	0	0	0	0	0
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing	0	0	0	0	0	0
		0	0	0	0	0	0
	TOTAL						
		16,870	17,087	20,429	15,772	17,105	(3,324)

-16.27%

**STREET LIGHTING
ACCT. 01-4104**

The Public Works Department is responsible for maintaining all street lights along public streets within the Town.

The town has been attempting to provide adequate street lighting throughout the corporate limits to improve public safety and discourage criminal activity. Decorative street lamps are used in the Town's business districts.

Approximately one-half percent (.5%) of all Public Works full-time labor is allocated to this account.

4104 STREET LIGHTING		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	2,349	2,079	2,667	2,915	3,169	502
1001	Wages - adjustment from Council	0	0	61	0	0	(61)
1003	Wages - Overtime	0	21	0	184	0	0
2001	FICA	166	148	204	232	242	38
2002	Retirement/Life Insurance	407	338	429	498	505	76
2003	VALIC - Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	636	1,160	623	776	712	89
2011	Workers Compensation	0	0	270	0	270	0
3000	Contractual Services	2,545	1,577	2,000	0	2,000	0
3300	Repairs & Maintenance	0	0	0	286	250	250
5100	Utilities	81,192	103,507	106,000	98,733	102,000	(4,000)
6016	Materials & Supplies	49	2,100	200	4,254	4,000	3,800
	TOTAL	87,345	110,929	112,454	107,878	113,148	694

0.62%

**PARKING & TRAFFIC CONTROL
ACCT. 01-4107**

The Public Works Department is responsible for maintaining all traffic signals and signs, as well as the marking of road lanes and painting of parking restrictive markings on curbs in the central and uptown business districts. The Police Department is responsible for the signalization of the traffic signals to ensure the safety of drivers.

This account will be responsible for costs associated with maintenance of public lots and on-street parking spaces. Also, costs for maintaining traffic signals and traffic signs are included in this account. Approximately 3.0% of all Public Works full-time labor is allocated to this account.

4107 PARKING & TRAFFIC CONTROL		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	increase/ (Decrease) Budget
1001	Wages - Full Time	13,869	8,203	13,336	10,339	19,015	5,679
1001	Wages - adjustment from Council	0	0	304	0	0	(304)
1003	Wages - Overtime	118	117	0	0	0	0
2001	FICA	1,018	599	1,020	734	1,455	435
2002	Retirement/Life Insurance	2,231	1,338	2,144	1,665	3,029	885
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	4,028	2,026	3,115	3,780	4,270	1,155
2011	Workers Compensation Insurance	583	734	1,350	1,242	1,623	273
3000	Contractual Services	34,742	32,468	33,000	24,646	30,000	(3,000)
3300	Repairs & Maintenance	0	0	0	0	0	0
3600	Advertising	0	0	0	0	0	0
3800	Postage	0	0	0	0	0	0
5100	Utilities	7,858	9,183	9,250	9,549	10,100	850
5155	Motor Fuel	731	620	750	690	750	0
5157	Motor Vehicle Expense	89	168	200	833	500	300
5415	Lights for Life Expenses	4,307	483	0	0	0	0
5500	Travel and Training	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6007	Materials and Supplies	6,466	8,888	7,100	8,100	8,500	1,400
6007	Wayfinding Signs (CIP)	0	0	35,000	0	0	(35,000)
7000	Capital Outlay	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	0	0	0
7006	Motor Vehicles and Equipment	0	0	0	0	0	0
7054	Lights for Life / Opticom	188,206	0	0	0	0	0
7054	Lights for Life / First Responders' Memorial	0	0	16,464	0	0	(16,464)
7107	Traffic Signals	0	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	264,246	64,828	123,033	61,577	79,242	(43,791)

-35.59%

**STREET MAINTENANCE
ACCT. 01-4108**

This account includes costs related to the maintenance of public streets and right-of-ways within the corporate limits. The Commonwealth of Virginia provides funding to the Town to maintain arterial and collector streets within the Urban Highway System, based upon lane miles. 52.0% of all full-time Public Works salaries and fringe benefit costs have been budgeted to this account. Only those hours actually worked by employees during the year will be charged to this account, along with a comparable percentage of benefits.

Funds have been allocated to provide routine maintenance on public streets as required by the Virginia Department of Transportation. This account also provides funds for maintenance of right-of-ways and striping of highways. Major road construction or reconstruction is usually funded by VDOT and outside contractors in the 6-year plan with the Town providing a small percentage of funding. Replacement of the Pigg River bridge over U.S. 220 Business South had been on VDOT's 6-year plan for a number of years and is currently under re-construction.

4108 STREET MAINTENANCE		FY 12	FY 13 Actual	FY 14 Budget	FY 14	FY 15	Increase/ (Decrease)
		Actual			Estimated	Proposed	Budget
1001	Wages - Full Time	234,650	275,899	282,722	293,921	329,594	46,872
1001	Wages - adjustment from Council	0	0	6,454	0	0	(6,454)
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	977	1,931	1,000	1,329		(1,000)
2001	FICA	18,531	21,626	21,628	21,497	25,214	3,586
2002	Retirement/Life Insurance	41,629	45,779	45,462	47,793	52,504	7,042
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	57,750	64,442	66,031	63,076	74,007	7,976
2011	Workers' Compensation Insurance	21,863	25,916	28,621	31,852	28,124	(497)
3000	Contractual Services	308,842	474,181	475,000	387,455	425,000	(50,000)
3300	Repairs & Maintenance	0	250	250	4	100	(150)
3600	Advertising	159	413	150	343	350	200
4400	Permits, Licenses and Fees	750	0	750	750	750	0
5155	Motor Fuel	26,419	30,774	33,000	41,375	44,000	11,000
5157	Motor Vehicle Expense	13,057	15,664	13,000	24,594	22,000	9,000
5158	Small Equipment Expense	3,876	4,623	3,500	6,121	6,000	2,500
5500	Travel & Training	9	0	0	761	750	750
5800	Miscellaneous	0	0	100	0	100	0
6003	Agricultural Supplies	462	223	350	504	500	150
6014	Chemicals & Materials	1,701	3,150	3,100	2,497	3,000	(100)
6016	Materials and Supplies	17,434	28,188	20,000	39,707	25,000	5,000
7001	Land & Building	0	0	0	0	0	0
7004	Machinery & Equipment	6,966	0	0	0	0	0
7006	Motor Vehicles and Equipment	19,750	1,328	0	0	0	0
7006	replace asphalt roller (CIP)	0	0	15,000	0	0	(15,000)
7006	replace 1984 street sweeper-see U/F C/P fund	0	0	0	0	0	0
7006	replace 1987 dump truck w/ snow plow	0	0	0	0	0	0
7006	sand blaster	0	0	0	0	2,200	2,200
7006	3 point sprayer	0	0	0	0	3,400	3,400
7010	Infrastructure	0	0	0	0	0	0
	Cox Property improvements	2,321	0	0	0	0	0
	Uptown Streetscapes	174,605	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	951,751	994,387	1,016,118	963,580	1,042,593	26,475
	without capital	748,109	993,059	1,001,118	963,580	1,036,993	35,875

total variance = 2.61%
w/o capital = 3.58%

SIDEWALKS, CURB & GUTTERS
ACCT. 01-4109

The Public Works Department is responsible for the maintenance of sidewalks, curbs, gutters and stormwater management within the corporate limits. The maintenance costs on arterial and collector streets are funded by the Virginia Department of Transportation through their Urban Highway System. Approximately 1.5% of the Public Works labor budget is included here. This account is used to record labor, equipment and materials used in the maintenance of existing infrastructure or for minor construction or repair of such facilities.

4109 SIDEWALKS, CURBS & GUTTERS		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	increase/ (Decrease) Budget
1001	Wages - Full Time	6,951	3,236	8,002	2,108	9,508	1,506
1001	Wages - adjustment from Council	0	0	183	0	0	(183)
1003	Wages - Overtime	66	114	0	7	0	0
2001	FICA	506	246	612	159	727	115
2002	Retirement/Life Insurance	1,157	539	1,287	351	1,515	228
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	2,331	0	1,869	20	2,135	266
2011	Workers' Compensation Insurance	583	734	810	745	811	1
3000	Contractual Services	0	0	0	0	0	0
5155	Motor Fuel	0	0	0	0	0	0
5157	Motor Vehicle Expense	6	0	0	0	0	0
5158	Small Equipment Expenses	33	0	0	0	0	0
5500	Travel and Training	80	178	0	180	180	180
5700	Books & Subscriptions	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6016	Materials and Supplies	1,374	2,070	3,400	1,880	3,000	(400)
7000	Capital Outlay (CIP)	0					0
	Grassy Hill & Weaver St. guardrails	0	5,395	30,812	30,812	0	(30,812)
	Grassy Hill & Weaver St. guardrails-State share		0	30,812	17,066	0	(30,812)
	40 E sidewalks & crosswalk	0	19,375	83,825	44,070	0	(83,825)
	40 E sidewalks & crosswalk-State share		0	83,825	44,070	0	(83,825)
7004	Machinery & Equipment	0	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	13,087	31,886	245,437	141,467	17,876	(227,561)

-92.72%

**STREET CLEANING
ACCT. 01-4202**

The Public Works Department is responsible for keeping all public streets clean and clear of debris. Some streets are cleaned using the street sweeper machine on a regular basis. Inmate labor provided by the Franklin County Sheriff's Office through coordination of the Rocky Mount Police Department helps with miscellaneous street and right-of-way cleaning.

Presently, the Public Works Department cleans main arterial streets weekly and residential and collector streets bi-weekly, except during the autumn months when leaves may damage the equipment. 2.0% of all Public Works Department full-time personnel and fringe benefits are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

4202 STREET CLEANING		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	8,020	7,187	10,669	10,095	12,677	2,008
1001	Wages - adjustment from Council	0	0	244	0	0	(244)
1003	Wages - Overtime	47	267	0	161		0
2001	FICA	585	542	816	766	970	154
2002	Retirement/Life Insurance	1,345	1,199	1,716	1,669	2,019	303
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	1,614	2,082	2,492	2,658	2,846	354
2011	Workers' Compensation Insurance	794	734	1,080	993	1,082	2
5155	Motor Fuel	971	1,044	1,100	1,527	1,800	700
5157	Motor Vehicle Expense	5,399	3,047	1,100	1,133	1,000	(100)
5800	Miscellaneous	0	0	0	0	0	0
6016	Materials and Supplies	33	0	0	0	0	0
7004	Machinery and Equipment	2,703	0	0	0	0	0
	TOTAL	21,511	16,100	19,217	19,001	22,394	3,177

16.53%

REFUSE COLLECTION
ACCT. 01-4203

This account includes costs related to the collection and disposal of residential garbage. The Town currently imposes a mandatory collection fee of \$4.98 per month to residential customers throughout the corporate limits. Non-bulk commercial service is currently charged at a rate of \$10.00 per month for bagged refuse. To provide this service to our customers, Town crews must operate sanitation routes two and one-half days per week. Large item pick-up is provided to garbage customers on the first Monday of every month at no additional cost to the citizen. Seasonal leaf collection and Christmas tree removal is also provided at no additional cost to the citizen. The chipper is also available to citizens upon request.

Estimated Public Works full-time labor and fringe benefits have been set at 16.0% for budget purposes, although actual time spent will be used to code salaries and fringe benefits

4203 REFUSE COLLECTION		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	84,361	85,551	85,350	97,247	101,414	16,064
1001	Wages - adjustment from Council	0	0	1,948	0	0	(1,948)
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	294	292	325	505	300	(25)
2001	FICA	6,264	6,339	6,529	7,358	7,758	1,229
2002	Retirement/Life Insurance	12,091	13,593	13,724	15,938	16,155	2,431
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	15,731	17,712	19,934	18,218	22,771	2,837
2011	Workers' Compensation Insurance	5,838	7,824	8,640	7,946	8,653	13
3600	Advertising	283	371	370	364	375	5
3800	Postage	0	0	0	0	0	0
5155	Motor Fuel	7,093	11,450	12,100	12,079	13,000	900
5157	Motor Vehicle Expense	10,119	4,905	6,700	3,479	5,000	(1,700)
5800	Miscellaneous	0	0	0	0	0	0
6017	Materials and Supplies	888	75	400	245	400	0
7000	Capital Outlay	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
	TOTAL	142,961	148,114	156,020	163,379	175,826	19,806

12.69%

**SNOW REMOVAL
ACCT. 01-4204**

The Public Works Department is responsible for snow removal and clean-up from storms to keep streets clean and passable. Activity directly related to clearing streets during inclement winter weather is tracked in this account.

A figure of 1.0% of all Public Works labor and fringe benefit costs are included in anticipation of services needed to perform this work. Only actual time spent on snow removal will be coded to this account when incurred.

4204 SNOW REMOVAL		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	473	5,576	5,334	10,902	6,338	1,004
1001	Wages - adjustment from Council	0	0	122	0	0	(122)
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	1,078	1,612	1,000	3,604	3,000	2,000
2001	FICA	110	520	408	1,068	485	77
2002	Retirement/Life Insurance	213	1,156	858	2,333	1,010	152
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	818	2,680	1,246	2,296	1,423	177
2011	Workers' Compensation Insurance	292	489	540	497	541	1
3000	Contractual Services	0	0	0	0	0	0
3600	Advertising	0	0	0	0	0	0
5155	Motor Fuel	0	752	1,000	970	1,200	200
5157	Motor Vehicle Expense	1,703	64	1,000	1,551	1,500	500
5800	Miscellaneous	0	0	0	0	0	0
6014	Chemicals and Materials	0	4,466	10,000	5,000	10,000	0
6016	Materials and Supplies	786	778	1,000	1,050	1,000	0
	TOTAL	5,473	18,093	22,508	29,271	26,497	3,989

17.72%

**BUILDING
&
GROUNDS**

**MUNICIPAL BUILDING MAINTENANCE
ACCT. 01-4304**

This account includes the cost of custodial and maintenance work on the Rocky Mount Municipal Building and grounds. Services of the Public Works Department are used as needed in the maintenance of the grounds and minor repair work on the Municipal Building. The Town completed a major renovation to the building in 2006; the first since it was built in 1975.

Contractual services include cleaning services, HVAC maintenance, security, web design, and pest control. Funds in the contractual line item are also used for repairs and maintenance such as to the automatic door, carpeting, painting, signage, awning, and roof repairs.

4304 MUNICIPAL BUILDING MAINTENANCE		FY 12	FY 13	FY 14	FY 14	FY 15	Increase/ (Decrease)
		Actual	Actual	FY 14 Budget	Estimated	Proposed	Budget
1001	Wages - Full Time	2,208	3,031	0	2,967	0	0
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	0	46	0	0	0	0
2001	FICA	164	227	0	190	0	0
2002	Retirement/Life Insurance	398	495	0	482	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	751	1,227	0	912	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	21,304	36,860	28,000	21,020	27,000	(1,000)
3003	IT Support	0	0	0	0	0	0
3300	Repairs & Maintenance	1,801	1,585	1,500	2,534	2,500	1,000
3600	Advertising	0	250	0	300	300	300
5100	Utilities	22,977	26,033	29,700	32,773	34,000	4,300
5200	Communications	415	487	550	2,131	5,744	5,194
5800	Miscellaneous	0	0	0	0	0	0
6002	Materials and Supplies	1,958	1,402	2,000	1,477	2,000	0
6003	Agricultural Supplies	53	73	150	75	100	(50)
6005	Janitorial Supplies	1,703	2,354	2,400	2,170	2,500	100
6014	Chemicals & Materials	0	0	0	0	0	0
7000	Capital Outlays	0	0	0	0	0	0
7002	Furniture & Fixtures	948	0	0	0	0	0
7003	Data Processing / Technology Improvements	1,522	1,725	1,500	941	1,500	0
7004	Machinery & Equipment	430	0	0	0	0	0
7007	Audio & Video Equipment	0	1,472	0	0	0	0
	TOTAL	56,634	77,263	65,800	67,971	75,644	9,844

14.96%

**EMERGENCY SERVICES BUILDING MAINTENANCE
ACCT. 01-4305**

All costs associated with building maintenance for the Emergency Services Building on North Main Street is in this account, as well as expenses related to the downtown fire station building on Floyd Avenue. Routine maintenance services as needed are provided by Public Works to maintain the Emergency Services Building and the Floyd Ave. fire station.

Contracted custodial services are used to provide routine cleaning. Other contractual services are for garbage pick-up, the card reader systems, HVAC maintenance, insect control, elevator inspections and maintenance, fuel tank maintenance, and generator maintenance. Funds in the contractual line item also provide for various repairs and maintenance as needed and includes flooring, painting, and roof repairs.

EMERGENCY SERVICES		FY 12	FY 13	FY 14	FY 14	FY 15	Increase/ (Decrease)
4305 BUILDING MAINTENANCE		Actual	Actual	FY 14 Budget	Estimated	Proposed	Budget
1001	Wages - Full Time	2,316	4,096	0	2,946	0	0
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	0	0	0	0	0	0
2001	FICA	175	300	0	221	0	0
2002	Retirement/Life Insurance	391	659	0	480	0	0
2005	Medical/Dental Insurance	242	439	0	510	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	15,705	18,712	20,000	15,782	24,000	4,000
3300	Repairs and Maintenance	2,095	5,031	5,000	6,519	6,700	1,700
5100	Utilities	15,972	16,925	18,250	16,494	17,600	(650)
5150	Heating Fuel	14,252	13,541	14,000	17,750	19,000	5,000
5158	Small Equipment Expense	0	621	0	0	0	0
5200	Communications	1,266	1,938	2,200	3,935	6,444	4,244
5800	Miscellaneous	0	0	0	0	0	0
6003	Agricultural Supplies	34	73	50	75	75	25
6005	Janitorial Supplies	3,418	4,638	4,200	2,869	3,400	(800)
6020	Materials and Supplies	799	569	750	65	150	(600)
7000	Capital Outlays	0	1,000	0	0	0	0
7001	Land & Buildings	346	0	0	0	0	0
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipmnet	874	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
	TOTAL	57,884	68,542	64,450	67,646	77,369	12,919

20.04%

**PUBLIC WORKS SHOP MAINTENANCE
ACCT. 01-4306**

The Public Works Department is responsible for maintaining its building and grounds complex as needed. The new building for the Public Works Department was completed during 2007.

Contractual services include HVAC and fuel tank maintenance.

PUBLIC WORKS		FY 12	FY 13	FY 14	FY 14	FY 15	Increase/ (Decrease)
4306 BUILDING MAINTENANCE		Actual	Actual	FY 14 Budget	Estimated	Proposed	Budget
1001	Wages - Full Time	2,647	1,725	0	0	0	0
1002	Wages - Part Time	0	0	0	0	0	0
2001	FICA	194	125	0	0	0	0
2002	Retirement/Life Insurance	406	277	0	0	0	0
2005	Medical/Dental Insurance	1,059	513	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	1,149	1,448	1,170	417	1,450	280
3003	IT Support	0	0	0	0	0	0
3300	Repairs & Maintenance	480	1,125	500	794	850	350
5100	Utilities	3,114	4,010	4,230	5,473	5,760	1,530
5150	Heating Fuel	1,749	2,928	2,200	7,103	7,480	5,280
5158	Small Equipment Expense	0	0	0	0	0	0
5200	Communications	2,491	2,539	2,600	2,949	3,090	490
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	39	138	130	76	100	(30)
6003	Agricultural Supplies	0	0	0	0	0	0
6005	Janitorial Supplies	1,503	1,125	1,000	748	850	(150)
6006	Shop Supplies	1,694	3,155	2,000	5,840	3,000	1,000
6014	Chemicals & Materials	0	0	0	0	0	0
7000	Capital Outlays	0	21,187	0	0	0	0
	TOTAL	16,524	40,294	13,830	23,400	22,580	8,750

total variance = 63.27%

**CEMETERY MAINTENANCE
ACCT. 01-4307**

The Public Works Department maintains High Street Cemetery as a public service to the citizens of Rocky Mount. These services include mowing, landscaping, and the opening and closing of grave sites. 2.0% of all full-time Public Works salaries and fringe benefit costs have been budgeted to this account. Only those hours actually worked by employees during the year will be charged to this account, along with a comparable percentage of benefits.

Funds are provided for fertilizer and other landscaping needs as well as tree trimming.

4307 CEMETERY MAINTENANCE		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	12,166	9,609	8,002	10,484	12,677	4,675
1001	Wages - adjustment from Council	0	0	183	0	0	(183)
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	113	217	0	183	0	0
2001	FICA	913	721	612	809	970	358
2002	Retirement/Life Insurance	1,945	1,580	1,287	1,744	2,019	732
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	3,074	1,814	1,869	2,070	2,846	977
2011	Workers' Compensation Insurance	482	734	810	745	1,082	272
3000	Contractual Services	0	0	1,000	2,600	1,000	0
5155	Motor Fuel	1,133	1,162	1,220	1,714	1,800	580
5157	Motor Vehicle Expense	0	0	0	0	0	0
5158	Small Equipment Repairs and Purchases	619	185	400	139	1,000	600
5800	Miscellaneous	0	0	0	0	0	0
6003	Agricultural Supplies	0	340	0	350	350	350
6013	Materials and Supplies	0	70	100	80	100	0
6014	Chemicals & Materials	0	0	0	0	0	0
7004	Machinery and Equipment	0	0	0	0	0	0
	TOTAL	20,446	16,433	15,483	20,918	23,844	8,361

54.00%

PARKS & PLAYGROUNDS
ACCT. 01-4308

The Public Works Department maintains Mary Elizabeth Park, Mary Bethune Park, Celeste Park, the Franklin County Veterans' Memorial Park, and jointly maintains Gilley's Park with the Franklin County Parks and Recreation Department. The Town does not have an organized recreation program, relying instead on services provided by the Franklin County Department of Parks and Recreation. Our parks are provided for passive use, utilizing playgrounds, picnic shelters, tennis courts, and roller hockey courts for non-organized play. The Town is also obligated under the terms of the 2000 annexation agreement to develop a playground in or near the Franklin Heights subdivision in the future. Full-time labor costs for Public Works employees' allocated time to maintain the grounds and equipment of these parks is budgeted at 3.0% of total labor and fringe benefits.

Mary Elizabeth Park, located in the center of the historic central business district, and Mary Bethune Park, located on East Street, are available to host special events and other recreational opportunities. Veterans' Park, on South Main Street, serves as a gateway into town. Phase I of the Pigg River Heritage Trail, which connects Veterans' Park and Lynch Landing Park, was completed by the Town's Public Works employees. Gilley's Park provides two ponds for citizens' enjoyment. Celeste Park provides a more natural setting for citizens to explore. Funds have been provided for engineering services related to the Veterans' Memorial Park bank stabilization project as well as the Pigg River Dam Safety Improvement project. These two projects are being scheduled in conjunction with the Pigg River Replacement Bridge Project on South Main Street which is currently underway.

**PARKS & PLAYGROUND
4308 MAINTENANCE**

	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	11,845	13,570	13,336	12,941	19,015	5,679
1001 Wages - adjustment from Council	0	0	304	0	0	(304)
1002 Wages - Part Time	0	0	0	0	0	0
1002 Wages - Part Time - Horticulturalist	0	0	0	0	21,530	21,530
1003 Wages - Overtime	0	6	0	0	0	0
2001 FICA	880	1,011	1,020	976	1,455	435
2002 Retirement/Life Insurance	1,918	2,167	2,144	2,110	3,029	885
2002 VRS retirement reallocation	0	0	0	0	0	0
2003 Deferred Comp Match	0	0	0	0	0	0
2005 Medical/Dental Insurance	3,236	3,177	3,115	2,440	4,270	1,155
2011 Workers' Compensation Insurance	347	978	1,350	1,242	1,623	273
3000 Contractual Services	635	1,600	800	2,827	3,300	2,500
3300 Repairs & Maintenance	0	1,222	200	0	200	0
5100 Utilities	2,092	1,947	2,400	1,685	1,900	(500)
5155 Motor Fuel	782	1,256	1,000	1,854	1,920	920
5157 Motor Vehicle Expense	0	0	0	0	0	0
5158 Small Equipment Repairs and Purchases	274	54	220	75	800	580
5600 Contribution to YMCA for youth participants	0	0	50,000	0	0	(50,000)
5800 Miscellaneous	0	0	0	0	0	0
6003 Agricultural Supplies	200	315	200	320	3,350	3,150
6005 Janitorial Supplies	0	0	0	0	0	0
6013 Recreational Supplies	831	395	1,000	1,725	2,500	1,500
6014 Chemicals & Materials	0	0	0	0	0	0
7004 Machinery & Equipment	0	5,445	0	0	0	0
7004 mower bushhog	0	0	0	0	3,200	3,200
7010 Infrastructure	0	0	0	0	0	0
Celeste Park	1,163	0	0	0	0	0
Pigg River Heritage Trail	22,223	0	0	0	0	0
Gilley's Park	0	0	0	0	0	0
Pigg River Dam Safety Improvements	573	895	29,105	0	0	(29,105)
Veterans Memorial Park Erosion	2,558	67,621	29,379	44,645	0	(29,379)
Bench replacement - downtown & parks	0	0	0	0	0	0
Basketball Courts North Main St. (CIP)	0	0	0	0	0	0
TOTAL	49,555	101,660	135,573	72,840	68,092	(67,481)

-49.77%

COMMUNITY DEVELOPMENT

PLANNING & ZONING
ACCT. 01-8101

The Planning and Zoning Administrator is responsible for administration of the Town's Zoning Ordinance, Subdivision Ordinance, comprehensive planning, and other matters of the Town Code related to land use issues. He is also the GIS coordinator for the Town. The office is also the staff liaison of the Rocky Mount Planning Commission and the Board of Zoning Appeals. The Planning & Zoning Administrator is assisted by the Planning Technician within the Community Development Department. Together, they share responsibilities for reviewing site plans, issuing sign permits, zoning permits, soil and erosion control, and proper land use planning. The erosion and soil inspection duties have currently been out-sourced. All costs for the Planning & Zoning Administrator and 50% of the Planning Technician's salaries and fringes have been budgeted to this account.

The Planning Technician serves as Clerk for the Planning Commission and Board of Zoning Appeals, attending meetings, recording and transcribing minutes, and handling all public hearing notices.

Funds are allocated for the pay of the Planning Commission members for both regular and special meetings as needed. Rates are based on member certification. The planning chairman receives \$125 per regular meeting if certified or \$100 per regular meeting if not certified. She receives \$25 for each special meeting. The remaining members of the Planning Commission receive \$100 per regular meeting if certified and \$75 per regular meeting if not certified. They also receive \$25 for each special meeting. Members receive pay for the monthly regular meeting regardless of attendance but are only compensated for special meetings if in attendance. The Board of Zoning Appeals members only receive compensation for attendance at their scheduled meetings. The BZA Chairman receives \$100 per meeting if certified or \$75 per meeting if not certified. The remaining members receive \$75 if certified or \$50 if not certified. The Clerk (Planning Technician) receives \$100 per month for attendance and transcription of the Planning Commission meetings, \$25 for any special meetings, and \$50 per Board of Zoning Appeals meetings.

Contractual services include soil and erosion inspections and other professional consultant reviews of planning and zoning ordinances as needed. Possible training opportunities include costs for Planning Commission and BZA members to attend state certification courses as well as training costs for staff to attend professional development opportunities. Dues are paid for memberships in various planning, zoning, and economic / community development organizations.

8101 PLANNING & ZONING		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	52,567	58,084	59,289	59,240	63,996	4,707
1001	Wages - adjustment from Council	0	0	534	0	0	(534)
1002	Wages - Part time	0	0	0	0	0	0
1003	Wages - Overtime	87	97	0	0	0	0
1004	Wages - Contractual Services	950	1,050	1,400	1,025	1,400	0
2001	FICA	4,311	5,021	4,536	4,608	5,003	467
2002	Retirement/Life Insurance	3,024	9,778	9,534	9,400	10,195	661
2002	VRS retirement re-allocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	10,140	10,469	12,161	13,717	13,902	1,741
2011	Workers' Compensation Insurance	72	112	123	113	113	(10)
2103	Employment Physicals / Testing	22	0	0	0	0	0
3000	Contractual Services	13,694	2,961	8,500	1,874	20,000	11,500
3003	IT Support	0	0	0	0	0	0
3300	Repairs & Maintenance	0	0	0	0	0	0
3600	Advertising	897	2,011	2,500	1,019	2,400	(100)
3700	Printing & Binding	1,121	0	150	115	250	100
3800	Postage & Delivery Services	587	522	700	770	770	70
5155	Motor Fuel	539	656	625	732	750	125
5157	Motor Vehicle Expense	522	177	500	55	300	(200)
5200	Communications	1,736	4,254	5,600	4,900	5,464	(136)
5445	Uniforms & Clothing	0	63	0	0	0	0
5500	Travel & Training/Education	2,984	869	3,400	2,036	2,500	(900)
5501	Meeting Expenses	313	1,178	350	640	600	250
5502	Stipends	7,750	7,850	8,500	7,750	7,900	(600)
5650	Dues & Professional Memberships	469	425	400	475	490	90
5700	Books & Subscriptions	527	313	150	214	150	0
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	2,293	2,838	3,100	2,765	3,000	(100)
6019	Materials & Supplies	123	0	0	0	0	0
7002	Furniture & Fixtures	2,380	200	0	0	0	0
7003	Data Processing Equipment	2,383	6,883	1,500	2,000	0	(1,500)
	TOTAL	109,489	115,809	123,552	113,448	139,183	15,631

12.65%

ECONOMIC & COMMUNITY DEVELOPMENT ACCT. 01-8102

The Town has been quite active in the past several years in placing financial support behind projects that have benefited the economic conditions and restored community pride in Rocky Mount. The Town mixes its rural/urban setting with a quiet country charm that is a draw for visitors to the region and encourages civic pride from its citizens and businesses. The Town acquired approximately 69 acres of land adjacent to the Franklin County / Rocky Mount Industrial Park and has been seeking development funds from outside sources to attract an industry to the site.

The Town also partners with the Franklin County Board of Supervisors, Retail Merchants Association, and the Community Partnership for Revitalization to develop a business marketing and development plan to further promote business opportunities for commercial and retail sectors of the business community. The Town works with neighborhood groups to identify methods to revitalize deteriorating housing and infrastructure in order to encourage new growth in residential housing stock. The Town also coordinates with outside agencies to promote special events and attractions. The Community and Hospitality Center (the DePot) is staffed five days per week, except during the winter, by part-time employees to assist and direct visitors to the community's many cultural opportunities. The Town purchased the old Lynch Hardware Building downtown which is being transformed into the Harvester Performance Center for the community and to further take advantage of Rocky Mount's anchor status on the Crooked Road.

The Assistant Town Manager/Community Development Director heads the department. This position provides administrative and management support to the Town Manager, handles special projects as needed, manages the Town's Enterprise Zone, works with existing small businesses to encourage success and growth, recruits other business and commercial ventures and provides technical assistance to establish operations in Town, coordinates special events and cooperates with other agencies and groups for such community activities, manages grants that may be received by the Town, works with residents and community leaders to better develop neighborhoods and residential living, and generally promotes the Town using our website and business and residential promotion guides.

A Planning Technician provides support to the department staff and serves as back-up help for telephone and walk-in customer assistance in the Town Manager's Office. She is presently responsible for scheduling reservations at Mary Elizabeth and Mary Bethune parks as well as reservations at the DePot. 50% of her salary is charged to this account with the remaining 50% being charged to the Planning and Zoning budget. The Planning & Zoning Administrator is also under the direction of the ATM/CDD and provides a high level of assistance in various aspects of economic development and growth planning and management.

Contractual services includes costs for engineering and outside consulting needed for various economic development initiatives as needed during the year. The contribution to the Ferrum College Express and the \$100 payment per event to host Crooked Road performances is included here. Unanticipated expenses that occur during the year related to economic development are also charged to this

account. In economic development, Town Council has been flexible and responsive to various needs that have suddenly appeared to attract business or industry.

Training expenses are for staff to attend professional development seminars and conferences sponsored by the Virginia Economic Development Association, Virginia Tech Continuing Education Services; Virginia Department of Housing and Community Development; Virginia Downtown Development Association, Virginia Local Government Management Association; and Virginia Municipal League.

Annual membership dues for staff members include: Virginia Local Government Management Association, American Planning Association, Virginia Downtown Development Association, International City/County Management Association, and Virginia Municipal Clerks Association.

Various contributions and sponsorships for special events include:

The Crooked Road	\$5,000
Footlights of the Blue Ridge	\$3,500
Retail Merchants' Christmas Parade	\$2,500
BUD Commission contribution	\$2,000
Come Home to a Franklin County Christmas	\$1,550
Pigg River Ramble Sponsor	\$1,000
Historical Society Bus Sponsor-Moonshine Tour	\$ 600
Historical Society Bus Sponsor-Ghost Tour	\$ 600
Rotary Club – Fourth of July Festival sponsor	<u>\$ 250</u>
Total Special Events Contributions	\$17,000

**ECONOMIC & COMMUNITY
8102 DEVELOPMENT**

		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	76,935	84,561	86,136	84,728	98,440	12,304
1001	Wages - adjustment from Council	0	0	534	0	0	(534)
1002	Wages - Part Time	0	448	0	1,568	0	0
1003	Wages - Overtime	87	97	0	0	0	0
1004	Wages - Contractual Services	0	0	0	0	0	0
2001	FICA	6,172	6,598	6,589	6,384	7,531	942
2002	Retirement/Life Insurance	14,604	14,002	13,852	13,751	15,681	1,829
2002	VRS retirement re-allocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	3,974	4,101	3,440	4,032	16,308	12,868
2011	Workers Compensation Insurance	144	162	179	165	173	(6)
2103	Employment Physicals / Testing	0	144	0	0	0	0
3000	Contractual Services	24,597	27,953	46,500	42,168	40,000	(6,500)
3300	Repairs & Maintenance	0	0	0	0	0	0
3600	Advertising	2,743	4,783	2,000	961	2,000	0
3700	Printing & Binding	2,212	63	150	367	250	100
3800	Postal & Delivery Services	454	669	475	469	475	0
4400	Permits, Licenses and Fees	0	0	0	0	0	0
5155	Motor Fuel	1,096	995	1,111	1,171	1,200	89
5157	Motor Vehicle Expenses	744	129	600	459	600	0
5200	Communications	2,003	2,933	3,100	2,538	2,650	(450)
5445	Uniforms & Clothing	0	305	0	0	0	0
5500	Travel & Training	2,319	4,793	3,600	2,931	3,000	(600)
5502	Stipends	0	0	0	0	0	0
5650	Dues & Professional Memberships	838	1,007	1,000	810	900	(100)
5700	Books & Subscriptions	815	2,481	250	587	650	400
5800	Miscellaneous	100	176	0	0	0	0
5900	Special Events / Promotions	13,350	13,720	17,000	14,201	17,000	0
6001	Office Supplies	3,450	3,964	3,500	3,450	3,750	250
6003	Agricultural Supplies	0	0	0	0	0	0
6019	Materials & Supplies	68	300	0	0	0	0
7000	Capital Outlays (BUD Commission)	735	1,401	0	0	0	0
7002	Furniture & Fixtures	874	2,725	0	0	0	0
7003	Data Processing Equipment	6,404	3,081	1,500	2,000	0	(1,500)
7004	Machinery & Equipment	0	0	0	0	0	0
7006	Motor Vehicles	0	0	0	0	0	0
7007	Audio & Video Equipment	0	0	0	0	0	0
7040	Seasonal Decorations	6,127	4,277	2,000	500	2,400	400
	TOTAL	170,844	185,867	193,516	183,242	213,008	19,492

10.07%

**CITIZENS' SQUARE
ACCT. 01-8103**

The Farmers' Market at Citizens' Square was established by the Town of Rocky Mount in 1998. Since that time, the square has proven to be successful in serving as a place for special events and to house a place for local farmers and crafters to sell their homegrown produce and wares. The Square has proven to be a cornerstone in the redevelopment of the central business district. The Retail Merchants' Association manages the Farmers' Market for the Town. The Community Development Department is responsible for the promotion of the Farmers' Market.

Contractual services includes the \$500 per month payment to the Retail Merchants' Association to oversee the administration of the Farmers' Market. Regular outside cleaning services are also in contractual services.

8103 CITIZENS' SQUARE		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	5,874	2,028	0	2,779	0	0
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	0	0	0	21	0	0
2001	FICA	423	151	0	207	0	0
2002	Retirement/Life Insurance	994	326	0	461	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	2,528	239	0	156	0	0
2011	Workers Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	8,352	7,655	8,750	16,803	9,000	250
3300	Repairs and Maintenance	49	894	1,493	2,416	2,000	507
3600	Advertising	108	241	350	21	150	(200)
3700	Printing & Binding	0	0	0	0	0	0
4400	Permits, Licenses and Fees	0	40	50	40	50	0
5100	Utilities	1,334	1,625	2,500	1,757	1,890	(610)
5200	Communications	0	0	0	0	0	0
5500	Travel & Training	0	0	0	0	0	0
5650	Dues & Membership Fees	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
5900	Special Events/Promotions	0	0	0	0	0	0
6003	Agricultural Supplies	0	24	0	0	0	0
6005	Janitorial Supplies	210	123	230	202	270	40
6014	Chemicals and Materials	0	0	0	0	0	0
6015	Merchandise for Resale	0	0	0	0	0	0
6018	Materials and Supplies	1,189	0	150	136	150	0
7000	Capital Outlay	3,630	0	0	0	0	0
7002	Furniture & Fixtures	0	0	0	0	0	0
7007	Audio and Video Equipment	6,599	180	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	31,289	13,527	13,523	24,999	13,510	(13)

-0.10%

COMMUNITY & HOSPITALITY CENTER
ACCT. 01-8104

The Rocky Mount Community & Hospitality Center, located in the former Norfolk Southern freight depot on Franklin Street, was opened in April 2000 and has served jointly as a visitor's welcome center, a local museum, and continues to host numerous community and private events for the public. The center has also served as a keystone in the overall revitalization efforts in the central business district. Since the dissolution of the Franklin County Chamber of Commerce, the staffing of the Center has been turned back over to the Town and staffed Tuesday through Saturday from April through December. Staff at the Center will disseminate information on local attractions, lodging, shopping and dining opportunities throughout Rocky Mount and Franklin County. Rental fees are established for public and private use to help offset the cost of operations. The Town continues to own the building and schedules reservations. One percent (1.0%) of total Public Works labor costs are budgeted here but only actual hours worked at the DePot are charged here.

Contractual services include routine building maintenance services such as cleaning, security, HVAC maintenance, and pest control.

COMMUNITY & HOSPITALITY 8104 CENTER		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	1,805	205	2,667	5,915	6,338	3,671
1001	Wages - adjustment from Council	0	0	61	0	0	(61)
1002	Wages - Part Time	3,598	9,306	14,300	9,560	9,600	(4,700)
1003	Wages - Overtime	0	0	0	0	0	0
2001	FICA	406	727	204	1,165	485	281
2002	Retirement/Life Insurance	326	33	429	954	1,010	581
2005	Medical/Dental Insurance	526	0	623	866	1,423	800
2011	Workers Compensation Insurance	0	0	270	0	541	271
2103	Employment Physicals/Testing	556	0	0	0	0	0
3000	Contractual Services	7,180	3,280	5,200	4,011	5,200	0
3300	Repairs and Maintenance	283	1,187	2,700	1,725	3,500	800
3600	Advertising	81	125	175	21	50	(125)
3700	Printing & Binding	48	590	150	0	0	(150)
3800	Postage & Delivery Services	0	0	0	0	0	0
5100	Utilities	4,021	5,133	5,000	5,456	5,600	600
5200	Communications	750	828	970	702	770	(200)
5445	Uniforms	0	0	0	0	0	0
5500	Travel & Training	0	0	0	0	0	0
5650	Dues & Professional Memberships	0	0	0	0	0	0
5700	Books & Subscriptions	0	0	0	0	0	0
5800	Miscellaneous	221	0	0	0	0	0
5900	Special Events/Promotions	0	225	250	0	250	0
6001	Office Supplies	320	1,188	580	679	700	120
6003	Agricultural Supplies	0	0	100	0	50	(50)
6005	Janitorial Supplies	717	274	725	175	275	(450)
6015	Merchandise for Resale	502	338	350	0	500	150
6018	Supplies	2,372	55	0	0	0	0
7000	Capital Outlays	0	0	0	0	0	0
7001	replace HVAC (CIP)	0	0	0	0	0	0
7002	Furniture & Fixtures	3,482	1,592	0	0	0	0
7003	Data Processing Equipment	467	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	27,658	25,084	34,754	31,229	36,292	1,538

4.43%

PASSPORT SERVICE EXPENSES
ACCT. 01-8106

The Town of Rocky Mount became a Passport Acceptance Facility in 2010. A Passport Acceptance Facility is a location which has been designated by the State Department to accept passport applications on its behalf. The Town does not approve or deny applications, but merely makes sure that applications are complete, accepts payment, and forwards applications on for processing. The Town's Passport Acceptance Facility also offers passport photograph services to the public. Costs associated with offering this service include copying, postage, office supplies, and photo supplies as well as staff time which is not accounted for in this account. Fees charged for passport photos and for mailing the applications offset the expenses in this account.

8106	PASSPORT SERVICE EXPENSES	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	0	0	0	0	0	0
2001	FICA	0	0	0	0	0	0
2002	Retirement/Life Insurance	0	0	0	0	0	0
2005	Medical/Dental Insurance	0	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	0	0	0	0	0	0
3300	Repairs & Maintenance	0	0	0	0	0	0
3600	Advertising	0	0	0	0	0	0
3700	Printing & Binding	0	0	0	0	0	0
3800	Postage & Delivery Services	954	1,679	1,700	2,154	2,500	800
5200	Communications	0	0	0	0	0	0
5500	Travel & Training/Education	0	0	0	0	0	0
5650	Dues & Professional Memberships	0	0	0	0	0	0
5700	Books & Subscriptions	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	717	645	660	1,077	1,100	440
6023	Passport Supplies	0	160	0	0	0	0
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	0	0	0
7007	Audio & Video Equipment	0	0	0	0	0	0
	TOTAL	1,670	2,484	2,360	3,231	3,600	1,240

52.54%

**ECONOMIC DEVELOPMENT AUTHORITY
ACCT. 01-8130**

In conjunction with the Town's construction of the Performance Arts Venue, an Economic Development Authority was set up to take advantage of the historic tax credits available to fund up to \$1,000,000 of the costs of the construction. Town Council has appointed seven members to the Authority with staggered terms.

Operating expenses include the \$100 per meeting stipend for the Planning and Zoning Clerk to attend and transcript the meetings and any legal fees involved with setting up the selling of historic tax credits.

**ECONOMIC
DEVELOPMENT
8130 AUTHORITY**

		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	0	0	0	0	0	0
1004	Wages - Contractual	0	200	1,200	300	500	(700)
2001	FICA	0	15	92	22	38	(54)
2002	Retirement/Life Insurance	0	32	193	49	80	(113)
2005	Medical/Dental Insurance	0	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	0	4,203	10,000	5,497	10,000	0
3300	Repairs & Maintenance	0	0	0	0	0	0
3600	Advertising	0	81	0	0	0	0
3700	Printing & Binding	0	0	0	0	0	0
3800	Postage & Delivery Services	0	0	0	0	0	0
5100	Utilities	0	0	0	0	0	0
5200	Communications	0	0	0	0	0	0
5300	Insurance	0	0	0	0	0	0
5500	Travel & Training/Education	0	0	0	0	0	0
5650	Dues & Professional Memberships	0	0	0	0	0	0
5700	Books & Subscriptions	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	0	234	20	9	20	0
7001	Land & Buildings (CIP)	0	0	0	0	0	0
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
	TOTAL	0	4,765	11,505	5,878	10,638	(867)

-7.53%

REMEDICATION OF BLIGHTED STRUCTURES
ACCT. 01-8500

The Town of Rocky Mount began a program in fiscal year 2012 to help rid neighborhoods of blighted structures. The program is administered by the Community Development Department and its objective is to purchase blighted structures and then to demolish, rebuild, and re-sale them.

The Town's Public Works Department personnel will demolish and clean debris from the blighted properties when feasible. Otherwise the demolition and rebuilding are outsourced.

REMEDICATION OF 8500 BLIGHTED STRUCTURES		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	1,683	0	0	0	0	0
1003	Wages - Overtime	12	0	0	0	0	0
2001	FICA	124	0	0	0	0	0
2002	Retirement/Life Insurance	261	0	0	0	0	0
2005	Medical/Dental Insurance	0	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	8,721	0	20,000	11,085	20,000	0
3300	Repairs & Maintenance	0	0	0	0	0	0
3600	Advertising	146	0	0	0	0	0
3700	Printing & Binding	0	0	0	0	0	0
3800	Postage & Delivery Services	0	0	0	0	0	0
4400	Permits	0	63	0	0	0	0
5155	Motor Fuel	0	0	0	0	0	0
5157	Motor Vehicle Expense	0	0	0	0	0	0
5300	Insurance	0	0	0	0	0	0
5500	Travel & Training/Education	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6003	Agricultural Supplies	53	0	0	0	0	0
7002	Furniture & Fixtures	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
	TOTAL	11,000	63	20,000	11,085	20,000	0

0.00%

**NON-
DEPARTMENTAL
(GF)**

**GENERAL FUND NON-DEPARTMENTAL
ACCT. 01-9102**

This account reflects costs not associated with any specific account elsewhere in the General Fund. These costs may include agency support, interfund transfers, debt service and contingency monies that Town Council may chose to use during the fiscal year for unforeseen needs.

A portion (75%) of general liability, automotive, property and casualty, and other non-medical related insurance have been centralized to this account. Debt Service is provided to service debt on the 2011 bond for the Emergency Services Building and to also service debt on the 2013 bond for the Public Works Building, Public Parking Downtown, and for Old Fort Road extension. Additional debt service this fiscal year is budgeted at \$90,000 for the anticipated bond issue to cover capital items.

Transfers to the Capital Projects Fund, if any, have included all capital projects or equipment purchases that are associated with services provided by the General Fund. Vehicles and equipment generally used by a particular department is included in the specific operating account. Only special, non-recurring projects of the General Fund will constitute a direct transfer to the Capital Project Fund.

Holiday bonuses for General Fund personnel is included. Also included are the various costs for administering the flexible benefits and health plans. Expenses for employee drug testing and wellness programs are found here.

We have tried historically to budget some amount each year in a contingency line item to cover any unanticipated costs that Council may designate during the year. The proposed contingency is \$50,000.

There is a \$100,000 transfer to restore the general fund balance from prior years' use to fund various projects. There is also a reservation of fund balance of the \$700,000 in anticipated tobacco grant and first year tax credits revenue from the Harvester Performance Center construction. This is the planned reimbursement to the general fund for providing the initial funds for the construction of the Harvester.

Financial support to outside agencies is included as well. A list of all agencies that have been funded in the past, their requests for funding and recommendations for funding, can be found in the Supplemental Information section of the budget document. Contributions to outside public service agencies is capped at about one-half cent of the real estate tax rate.

The amount proposed for this fiscal year remains at \$22,500 and includes the following:

Franklin Center Workforce Consortium	\$6,000
Franklin County Rescue Squad	5,000
Free Clinic of Franklin County	3,500
Helping Hands	3,000
Franklin County Public Library	0
Stepping Stone Mission	750
Franklin County Historical Society	500
Franklin County Family Resource Center	500
Franklin County Perinatal Education Center	500
Warren Street Society	500
We Care of Franklin County	500
Piedmont Community Services	300
STEP, Inc.	250
Southern VA Child Advocacy Center (CAPS)	200
Undesignated	<u>1,000</u>
Total Contributions to Agencies	\$22,500

9102 GENERAL FUND NONDEPARTMENTAL		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1000	Personal Services	27,250	0	23,850	14,700	24,800	950
1001	Wages - adjustment from Council	0	0	6,883	0	0	(6,883)
2000	Fringe Benefits Administration Fees	33,476	43,680	49,000	48,766	50,000	1,000
2001	FICA	2,085	0	1,825	1,125	1,897	72
2004	LODA - Retiree Insurance	0	15,037	9,510	15,070	18,854	9,344
2005	Medical/Dental Insurance	0	0	0	0	0	0
2101	Employee Wellnes Program	3,555	520	1,750	1,597	4,000	2,250
2102	Employee Drug Testing	1,047	1,030	1,055	1,097	1,300	245
4500	Letter of Credit Reimbursement	250,000	0	0	0	0	0
5200	Communications	0	0	0	0	0	0
5300	Insurance	58,832	65,093	75,508	65,127	68,788	(6,720)
5600	Contributions to Other Entities	22,500	31,053	22,500	22,500	22,500	0
5600	Contribution to YMCA - real estate taxes	0	20,256	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
9001	Debt Service - Principal	189,300	189,300	192,000	192,000	175,800	(16,200)
9002	Debt Service - Interest	126,381	112,968	106,829	106,829	79,070	(27,759)
9003	Debt Service - New Issue	0	0	0	0	90,000	90,000
9300	Transfer to Utility Fund - meals tax	394,278	514,278	514,278	514,278	257,139	(257,139)
9300	Transfer to Utility Fund - WTP electric project	0	169,287	0	0	0	0
9300	Transfer to Utility Fund-contrib cap/needs	59,860	0	0	0	0	0
9300	Transfer to Utility fund-from gen'l fund cuts	0	0	0	0	0	0
9400	Transfer to Capital Improvement Fund - Uptown	592,219	201,421	0	0	0	0
9400	Tranfer to Utility Capital Projects Fund-sweeper	0	0	75,000	75,297	0	(75,000)
9400	Contribution to Special Designated Fund	0	0	0	0	0	0
9400	Transfer to Utility Fund-water bond payoff	0	0	0	0	0	0
9400	Uptown Project expenditure share	0	0	0	0	0	0
9400	Transfer to Capital Projects Fund-Performance Venue	0	193,925	2,500,000	2,500,000	0	(2,500,000)
9600	Transfer to Performance Venue Fund-Operations	0	0	117,969	30,169	0	(117,969)
9600	Transfer Reduction from Venue Revenues	0	0	(87,800)	0	0	87,800
9959	Contingency	27,500	10,000	50,000	50,000	50,000	0
9959	Reserve for Reimbursement to Fund Balance	0	0	152,579	119,831	100,000	(52,579)
9959	Reserve from Reimbursement-Harvester credits	0	0	0	0	700,000	700,000
9959	Reserve taken for YMCA participants (01.4308.5600)	0	0	(50,000)	0	0	50,000
	TOTAL	1,788,283	1,567,849	3,762,736	3,758,386	1,644,148	(2,118,587)

total variance = -56.30%
w/o transfers = 43.62%

UTILITY FUND

UTILITY FUND

OVERVIEW: UTILITY FUND

The utility fund accounts for the production and sale of water and the cost to treat sewer. The Town of Rocky Mount delivers quality water and sewer services to its customers. The recently implemented rate re-structure has helped to close the gap between below market rates and the actual costs to provide water and sewer services. 67% of our water revenue comes from residential, commercial, and industrial customers living within the Town limits. 80% of the gallons consumed are in-town.

Revenues in the utility fund include water use charges, sewer use charges, rental of property for cell phone towers, and a transfer from the general fund.

Expenses include water distribution and treatment, sewer collection and treatment, utility billing, and non-departmental expenses not directly attributable to any one function.

UTILITY OPERATING FUND REVENUES		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget	% change
2000 Water Use Charges								
2030	Water Consumption Charges	1,069,507	1,094,859	1,477,728	1,060,800	1,070,400	(407,328)	
2031	Water Connections	20,380	110,406	20,025	23,690	24,440	4,415	
2032	Reconnect Fees	3,140	7,130	3,000	10,070	7,350	4,350	
2034	Penalties	20,151	19,576	20,000	19,477	18,500	(1,500)	
2037	Bulk Water Purchases	2,144	2,814	2,300	5,681	2,000	(300)	
	Total Water Use Charges	1,115,322	1,234,785	1,523,053	1,119,718	1,122,690	(400,363)	-26.3%
2400 Other Categorical Aid								
0108	Other Categorical Aid	0	0	0	0	0	0	
0405	Dept of Health	0	0	0	0	0	0	
0407	VML Safety Grant	4,000	1,000	0	0	0	0	
	Total Other Categorical Aid	4,000	1,000	0	0	0	0	0.0%
3000 Wastewater Use Charges								
3030	Sewer Use Charges	648,731	670,571	949,284	694,446	680,040	(269,244)	
3031	Sewer Connections	13,000	90,000	13,500	12,500	12,500	(1,000)	
3037	Lechate Collection Charges	0	0	0	0	0	0	
	Total Wastewater Use Charges	661,731	760,571	962,784	706,946	692,540	(270,244)	-28.1%
5000 Miscellaneous Revenue								
0201	Rent of Property	38,665	45,983	46,349	46,410	46,534	185	
0409	Metered Water from County	0	0	0	0	0	0	
4051	Proceeds from Bonds / Loans - WWTP UV equip	0	93,585	0	0	0	0	
4105	Recoveries	2,501	26,864	2,000	4,464	1,600	(400)	
0101	Interest Income	0	0	0	0	0	0	
	Total Miscellaneous Revenue	41,166	166,432	48,349	50,874	48,134	(215)	-0.4%
8000 Transfers from Other Funds								
0901	Transfer fm General Fund-from gen'l fund cuts	59,857	0	0	0	0	0	
0901	Transfer fm General Fund-WTP electric motors	0	169,287	0	0	0	0	
0901	Transfer fm General Fund-from gen'l fund cuts	0	0	0	0	0	0	
3036	Meals Tax Transfer	394,278	514,278	514,278	514,278	257,139	(257,139)	
3038	Transfer from Cap Projects Fund	0	0	0	0	0	0	
3039	Transfer from Utility Cap Projects Fund	0	0	0	0	0	0	
	Total Transfers from Other Funds	454,135	683,565	514,278	514,278	257,139	(257,139)	-50.0%
	Total Utility Fund Revenues before Fund Balance	2,276,354	2,846,353	3,048,464	2,391,816	2,120,503	(927,961)	-30.4%
9000 Use of Fund Balance								
9999	Appropriated Fund Balance-depreciation	730,616	845,835	741,800	741,800	780,054	38,254	
9999	Appropriated Fund Balance-bond proceeds	0	0	0	0	0	0	
9999	Appropriated Fund Balance-debt service	0	0	0	0	0	0	
9999	Cash Carry Forward	0	0	0	0	0	0	
9999	Appropriated Fund Balance-c/o WWTP UV equip	0	0	0	255,300	0	0	
9999	Appropriated Fund Balance-c/o WTP electric	0	0	0	0	0	0	
	Total Use of Fund Balance	730,616	845,835	741,800	997,100	780,054	38,254	5.2%
	TOTAL UTILITY FUND REVENUES	3,006,969	3,692,188	3,790,264	3,388,916	2,900,557	(889,707)	-23.5%

-23.47%

**UTILITY OPERATING FUND
EXPENDITURE SUMMARY**

Account	Description	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget	% change
	<u>Water Treatment & Distribution</u>							
5000	Water Distribution System	211,803	219,745	169,766	143,352	172,369	2,603	
5010	Meter Reading	31,810	38,227	44,435	35,192	50,417	5,982	
5050	Water Treatment Plant	506,419	833,321	569,734	669,709	614,628	44,894	
	Total Water Treatment & Distribution	750,032	1,091,292	783,935	848,253	837,414	53,479	6.8%
	<u>Wastewater Collection & Treatment</u>							
6000	Wastewater Collection System	136,302	115,336	141,418	153,842	157,828	16,410	
6050	Wastewater Treatment Plant	370,145	447,254	401,288	384,413	489,101	87,813	
	Total WW Collection & Treatment	506,446	562,590	542,706	538,255	646,929	104,223	19.2%
	<u>Miscellaneous</u>							
6200	Utility Billing	127,585	156,094	152,173	140,930	162,721	10,548	
6900	Utility Fund Nondepartmental	1,451,461	1,533,609	2,311,450	1,859,940	1,203,851	(1,107,600)	
	Total Miscellaneous	1,579,046	1,689,702	2,463,623	2,000,870	1,366,572	(1,097,052)	-44.5%
	TOTAL	2,835,524	3,343,585	3,790,264	3,387,378	2,850,915	(939,350)	-24.8%
	Total Revenues	3,006,969	3,692,188	3,790,264	3,388,916	2,900,557	(0)	
	Surplus/(Defecit)	171,446	348,603	(0)	1,539	49,643	939,349	

WATER TREATMENT

**WATER SYSTEM OPERATIONS
ACCT. 02-5000**

The Rocky Mount Public Works Department is responsible for maintaining the water distribution system to our customers. The Town currently has approximately 2,800 connections, including residential, commercial, institutional and industrial users. These lines range in size from 2" service lines to 24" main lines, covering approximately 550,000 linear feet. Some of this system lies outside the corporate limits. Whenever Public Works employees, vehicles or equipment are used in servicing these lines, these costs are booked against this account to accurately reflect the true costs of providing utility service to the users. Fees are charged each month based upon consumption readings to cover the costs of providing this service. 6.25% of all Public Works labor and fringe benefits are budgeted to this account. Only actual time spent on associated projects will be charged during the year.

Aside from service lines, the Town is also responsible for the maintenance of seven water storage tanks with a capacity of over 2.8 million gallons. Tanks are located on US 220 North, US 220 South, Scuffling Hill Road, Pendleton Avenue (2 tanks), Bald Knob, and Grassy Hill / Landmark. The Pendleton tanks are scheduled to be dismantled this fiscal year. The annual maintenance costs is budgeted in the contractual services line item.

Materials and supplies include pipe, valves, hydrants, clamps, and meters for new connections or which may be needed in miscellaneous line maintenance or extension projects. Capital outlay includes the replacement of meters with touch-read meters as well as water line replacement projects. Infrastructure is for major replacement projects to existing water lines or new water lines. None are budgeted for this year.

5000 WATER DISTRIBUTION SYSTEM		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	30,647	36,181	34,673	34,505	39,615	4,942
1001	Wages - adjustment from Council	0	0	792	0	0	(792)
1003	Wages - Overtime	609	2,584	0	2,347	2,500	2,500
2001	FICA	2,241	2,805	2,653	2,760	3,031	378
2002	Retirement/Life Insurance	5,382	6,233	5,575	6,050	6,311	736
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	29,725	10,477	8,098	6,918	8,895	797
2011	Workers' Compensation Insurance	3,207	5,379	3,510	3,228	3,380	(130)
3000	Contractual Services	66,126	45,904	45,000	38,662	45,000	0
3300	Repairs and Maintenance	484	5,459	5,000	500	2,000	(3,000)
3600	Advertising	372	80	160	117	132	(28)
3800	Postage & Delivery Services	0	0	0	0	0	0
5100	Utilities	13,951	15,416	16,000	16,671	17,800	1,800
5155	Motor Fuel	0	0	0	0	0	0
5157	Motor Vehicle Expenses	0	140	150	0	50	(100)
5158	Small Equipment Purchases	0	0	100	0	100	0
5200	Communications	3	3	5	3	5	0
6003	Agricultural Supplies	0	0	50	0	50	0
6009	Materials & Supplies	5,711	13,200	12,000	11,311	13,500	1,500
7000	Capital Outlays	25,552	39,134	36,000	20,280	30,000	(6,000)
7004	Machinery & Equipment	0	0	0	0	0	0
7010	Infrastructure	1,350	0	0	0	0	0
	Oaks at Rakes Tavern water line	3,747	0	0	0	0	0
	Diamond Ave. water line relocation	12,626	0	0	0	0	0
	Trinity Pkg water line relocation	10,071	1,853	0	0	0	0
	Lilly's Leisure utility extension	0	10,697	0	0	0	0
	Dent St water line	0	24,199	0	0	0	0
	replace Pendleton water tanks (CIP)	0	0	0	0	0	0
	TOTAL	211,803	219,745	169,766	143,352	172,369	2,603

total variance = 1.53%
w/o capital = 1.53%

**METER READING
ACCT. 02-5010**

The Public Works Department is responsible for reading all water meters monthly. Readings are submitted to the Finance Department, which is responsible for preparing and mailing the bills and collecting payments.

In an effort to improve the efficiency of meter reading, the Town is utilizing a "touch read" meter reading and billing system. This technology allows meter readers to more quickly read meters by using a wand placed on an above ground sensor and download the information into a handheld computer. The information is then downloaded by the meter readers into software that will automatically post the reading to the customer account and produce a bill without doing manual data entry. All input reports are reviewed closely by the account clerks in the Finance Department. Customers included in the 2000 annexation area were the first to have these meters installed, and all new connections now utilize the touch read meters. Over time, as meters need replacement, this technology is used to assist in the efficiency and accuracy of the process. Funds are not in place to continue this project this fiscal year. This replacement project will continue until all meters are replaced with the "touch read" variety. Currently, manual reads are entered into the hand-held as the meters are read in the field and then the information is downloaded directly into the billing software. Costs for meters are included in account 02-5000. Two – two man teams have replaced one – two man team to read meters faster.

Radio-read meters are the current technology being used in replacement projects. The Town of Boones Mill installed radio-read meters as part of their million dollar water line and meter replacement project completed by the Western Virginia Water Authority. Current hand-held technology being installed with radio-read capability also allows the use of existing touch-read meters and wands. The Town will need to decide when to introduce the radio-read technology to the meter reading system.

4.5% of the Public Works labor and benefits are budgeted here. However, actual time of personnel is charged here.

5010 METER READING		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	14,598	19,921	24,005	18,709	28,523	4,518
1001	Wages - adjustment from Council	0	0	548	0	0	(548)
1003	Wages - Overtime	9	29	0	0	0	0
2001	FICA	1,285	1,506	1,836	1,245	2,182	346
2002	Retirement/Life Insurance	3,558	3,354	3,860	3,240	4,544	684
2002	VRS retirement reallocation	0	0	0	0	0	0
2005	Medical/Dental Insurance	5,323	5,712	5,606	4,223	6,404	798
2011	Workers' Compensation Insurance	1,166	2,445	2,430	2,235	2,434	4
3000	Contractual Services	2,273	1,976	2,500	1,875	2,200	(300)
3600	Advertising	0	0	0	0	0	0
3800	Postage	29	0	0	0	0	0
5155	Motor Fuel	2,890	2,823	3,000	3,454	3,700	700
5157	Motor Vehicle Expenses	668	461	600	156	330	(270)
5500	Travel & Training	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6009	Materials & Supplies	10	0	50	56	100	50
7000	Capital Projects	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
7005	Motor Vehicles	0	0	0	0	0	0
	TOTAL	31,810	38,227	44,435	35,192	50,417	5,982

total variance = 13.46%
w/o capital = 13.46%

**WATER TREATMENT PLANT
ACCT. 02-5050**

The Town of Rocky Mount operates a 2.0 MGD water treatment facility located approximately 2 miles north of the corporate limits off U.S. Route 220. Constructed in 1983, the plant draws raw water from the Blackwater River. The facility and its treatment process comply with Virginia Health Department (VDH) and Department of Environmental Quality (DEQ) and rated as a Class II plant. The facility is a conventional treatment filtration plant utilizing chemical addition with flash mix and three flocculation basins, two sedimentation basins, two sand filters, 250,000 gallon clear well and finished water pumps. Five (5) full-time operators are employed, supervised by the Water Treatment Plant Superintendent who holds a Class I license. Staff currently includes three (3) operators classified as Operator I, one (1) as an Operator II, and one (1) as an Operator III.

The Town has addressed several capital needs over the past years needed to maintain the water treatment plant and to meet VDH requirements. The plant continues to operate on a VDH permit and quality standards that require less than 24 hour operation to hold down personnel and operating costs. In 2004, Town Council commissioned Draper Aden Consulting Engineers to perform a comprehensive structural and operational analysis of the water plant and they recommended a list of repairs and improvements needed at the time. Town Council authorized a major upgrade to the Plant's electric motors during fiscal year 2013. The Water Treatment Plant is expected to incur a near zero increase in its production level for this fiscal year.

Contractual services encompass instrumentation, elevator, and HVAC maintenance, calibration, and any engineering services required. Chemicals include chlorine, fluoride, alum, and other chemicals needed to treat raw water for distribution.

5050 WATER TREATMENT PLANT		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	185,087	227,646	224,568	196,468	233,306	8,738
1001	Wages - adjustment from Council	0	0	2,112	0	0	(2,112)
1003	Wages - Overtime	14,758	12,877	12,650	16,225	20,894	8,244
2001	FICA	16,328	18,879	16,690	16,820	19,446	2,756
2002	Retirement/Life Insurance	36,568	34,121	38,145	40,025	40,494	2,349
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	45,973	55,948	54,884	55,147	60,392	5,508
2011	Workers' Compensation Insurance	7,670	8,217	11,235	10,333	10,181	(1,054)
3000	Contractual Services	7,296	5,492	7,500	18,700	10,400	2,900
3300	Repairs & Maintenance	8,077	11,355	12,000	11,483	15,000	3,000
3340	Safety Repairs & Materials	1,538	369	600	458	600	0
3341	Lab Testing Services	8,967	4,960	7,000	7,277	7,900	900
3600	Advertising	1,274	266	300	0	170	(130)
3700	Printing & Binding	0	167	200	0	50	(150)
3800	Postage & Delivery Services	90	105	150	45	60	(90)
4400	Permits, Licenses & Fees	5,984	8,843	9,050	8,993	9,050	0
5100	Utilities	61,857	71,753	64,700	74,162	70,000	5,300
5150	Heating Fuel	5,969	6,877	7,200	7,609	7,800	600
5155	Motor Fuel	2,595	2,750	3,000	2,942	3,100	100
5157	Motor Vehicle Expenses	461	1,604	750	2,329	1,200	450
5158	Small Equipment Expense	638	134	500	209	300	(200)
5200	Communications	2,801	2,929	3,000	3,530	5,460	2,460
5350	Purchases by Grant	834	0	0	0	0	0
5445	Uniforms	6,445	6,206	6,600	3,883	4,625	(1,975)
5500	Travel & Training	944	2,047	2,000	1,027	1,200	(800)
5650	Dues & Professional Memberships	557	0	300	200	270	(30)
5700	Books & Subscriptions	232	207	250	0	250	0
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	1,057	682	1,100	690	720	(380)
6003	Agricultural Supplies	0	75	100	75	100	0
6004	Laboratory Supplies	3,235	3,930	4,000	4,334	4,500	500
6005	Janitorial Supplies	665	81	450	94	160	(290)
6009	Materials and Supplies	2,974	2,680	2,700	4,627	4,000	1,300
6014	Chemicals & Materials	69,326	60,342	71,000	64,474	67,000	(4,000)
7000	Capital Outlays	6,219	17,539	5,000	57,202	16,000	11,000
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	5,222	0	0
7004	Machinery & Equipment	0	0	0	55,127	0	0
7006	Motor Vehicles & Equipment	0	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	CIP items:						
	replace electric motors	0	264,241	0	0	0	0
	TOTAL	506,419	833,321	569,734	669,709	614,628	44,894

total variance = 7.88%
w/o capital = 7.88%

SEWAGE TREATMENT

**SEWER SYSTEM OPERATIONS
ACCT. 02-6000**

The Public Works Department is responsible for maintaining the wastewater collection system to the Wastewater Treatment Plant. These lines lie both inside the corporate limits and outside for industrial and commercial development. Whenever Public Works employees, vehicles and equipment are used in servicing these lines, these costs are booked against this account to accurately reflect the true costs of providing these services. Fees are charged to the users to recover the costs of collecting wastewater and its treatment. 7.25% of all Public Works labor and fringe benefits are budgeted in this account. Actual labor spent on work associated with the wastewater collection system will be charged.

Routine repairs and maintenance of sewer lines are provided by Public Works. Money has been set aside for materials and supplies for miscellaneous sewer line extensions or repairs that may be required during the fiscal year. This account also includes costs to operate and maintain all sewer pump stations in the system. At present, the town has 6 stations: Green Oaks, Trail Drive, Rt. 220, Powder Mill, Altice Mill Road, and Rt. 122.

Contractual services include miscellaneous contracted work needed for basic inflow and infiltration repairs or engineering services, for root control, and for "Miss Utility" markings. Materials and supplies include costs for non-specific sewer line projects and repairs. Funds budgeted do not provide for any new services, but only to repair existing lines when needed. Capital outlay provides for major repair costs. Infrastructure includes costs for major repair projects to existing sewer lines or for new sewer lines if needed.

WASTEWATER COLLECTION 6000 SYSTEM		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	38,959	30,298	42,675	40,997	45,953	3,278
1001	Wages - adjustment from Council	0	0	974	0	0	(974)
1003	Wages - Overtime	526	596	0	870	0	0
2001	FICA	2,879	2,271	3,265	3,117	3,515	250
2002	Retirement/Life Insurance	5,805	4,968	6,862	6,813	7,320	458
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	8,391	7,314	9,967	11,895	10,318	351
2011	Workers' Compensation Insurance	1,458	2,935	4,320	3,973	3,921	(399)
3000	Contractual Services	8,131	7,000	9,300	18,051	15,000	5,700
3300	Repairs & Maintenance	3,153	6,714	4,000	6,443	7,000	3,000
3600	Advertising	106	0	300	82	100	(200)
3800	Postage	0	13	25	136	35	10
5100	Utilities	27,771	33,064	34,700	34,987	36,400	1,700
5150	Heating Fuel	1,524	1,109	1,500	1,755	1,900	400
5155	Motor Fuel	1,231	886	900	1,355	1,500	600
5157	Motor Vehicle Expense	51	144	650	1,057	1,000	350
5200	Communications	2,051	2,616	2,350	2,058	2,966	616
5500	Travel & Training	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6003	Agricultural Supplies	260	174	130	170	200	70
6012	Materials & Supplies	7,549	10,430	11,000	12,544	12,100	1,100
6014	Chemicals & Materials	1,154	926	1,000	982	1,100	100
7000	Capital Outlays	5,275	3,877	7,500	6,556	7,500	0
7004	Machinery & Equipment	0	0	0	0	0	0
7010	Infrastructure	0	0	0	0	0	0
	Scuffling Hill sewer line (Knollwood)	5,000	0	0	0	0	0
	Knollwood Dr. sewer extension	8,201	0	0	0	0	0
	FCHS Ramsey Hall Sewer Extension	6,827	0	0	0	0	0
	TOTAL	136,302	115,336	141,418	153,842	157,828	16,410

total variance = 11.60%
w/o capital = 11.60%

WASTEWATER TREATMENT PLANT ACCT. 02-6050

The Town of Rocky Mount operates a 2.0 MGD wastewater treatment facility located approximately 1 mile east of the corporate limits. Constructed in 1994, the plant is a state-of-the-art facility with a discharge permit into the Pigg River. The facility and its treatment process comply with Virginia Health Department and Department of Environmental Quality and rated as a Class I plant. The facility is a conventional treatment plant utilizing aerobic digestion and UV light treatment, two primary digesters, sedimentation basins, and belt press operation. The Town is required to dispose of sludge produced at the plant at the county landfill. Currently four full-time operators are employed, including the Wastewater Treatment Plant Superintendent, who holds a Class I license. Staff also includes one (1) more Operator I, one (1) Operator II, and one (1) Operator III. Funds are provided in this fiscal year to employ one more plant operator at the trainee level. An intern from the Virginia Western water and sewer instructional program or from the Ferrum College environmental science program is also used. Wastewater Treatment Plant personnel are responsible for the maintenance of the facility and grounds as well as all pump stations.

The plant is a benchmark for other treatment facilities in the state because of its design and the maintenance provided by the WWTP Superintendent and his staff. The plant consistently performs well above minimum standards established in the regulatory permit issued by the Virginia Department of Environmental Quality.

Contractual services are for facility and equipment maintenance. Repairs and maintenance are for miscellaneous and emergency repairs. Laboratory supplies are for testing materials and equipment required by regulatory agencies to meet state and federal operating limits. Chemicals are for materials needed to treat inflow before discharging.

WASTEWATER TREATMENT 6050 PLANT		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	167,433	162,481	166,256	133,980	214,143	47,887
1001	Wages - adjustment from Council	0	0	1,985	0	0	(1,985)
1002	Wages - Part Time	6,572	5,248	8,800	4,808	8,000	(800)
1003	Wages - Overtime	1,269	326	270	391	500	230
2001	FICA	14,937	13,285	13,392	12,124	17,032	3,640
2002	Retirement/Life Insurance	30,264	26,506	28,149	26,369	35,387	7,238
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	27,997	29,975	27,164	28,457	44,081	16,917
2011	Workers' Compensation Insurance	4,988	5,707	6,722	6,182	7,158	436
2103	Employment Physicals/Testing	388	161	50	0	160	110
3000	Contractual Services	5,319	5,135	6,150	5,819	6,500	350
3300	Repairs & Maintenance	8,859	8,175	19,200	12,780	13,600	(5,600)
3341	Lab Testing Services	2,870	3,486	3,500	3,358	6,500	3,000
3600	Advertising	592	0	0	0	0	0
3800	Postage & Delivery Services	158	112	200	27	35	(165)
4400	Permits, Licenses, & Fees	9,224	8,690	9,400	8,949	9,400	0
5100	Utilities	52,496	65,085	68,000	66,270	71,400	3,400
5150	Heating Fuel Expense	1,129	1,248	1,700	1,243	1,700	0
5155	Motor Fuel	2,696	2,494	2,880	3,318	3,450	570
5157	Motor Vehicle Expenses	496	140	600	156	340	(260)
5158	Small Equipment Expenses	120	74	150	244	250	100
5200	Communications	2,678	3,087	3,100	3,960	4,975	1,875
5445	Uniforms	4,101	4,408	4,350	2,844	3,000	(1,350)
5500	Travel & Training	1,344	3,180	2,500	2,992	3,500	1,000
5650	Dues and Professional Memberships	468	70	330	895	950	620
5700	Books & Subscriptions	0	209	0	21	70	70
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	393	229	300	186	240	(60)
6003	Agricultural Supplies	364	184	400	217	250	(150)
6004	Laboratory Supplies	10,459	10,516	12,300	7,018	10,000	(2,300)
6005	Janitorial Supplies	641	995	1,000	736	840	(160)
6012	Wastewater Supplies	140	60	140	121	140	0
6014	Chemicals & Materials	6,316	8,424	8,800	9,085	9,500	700
7000	Capital Outlays	732	9,178	3,500	14,946	16,000	12,500
7001	Land & Buildings	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	5,667	0	0
7004	Machinery & Equipment	4,700	0	0	0	0	0
7006	Motor Vehicles and Equipment	0	0	0	0	0	0
	CIP items:						
	upgrade UV system	0	68,386	0	0	0	0
	WTP pick-up (CIP)	0	0	0	21,250	0	0
	TOTAL	370,145	447,254	401,288	384,413	489,101	87,813

total variance = 21.88%
w/o capital = 21.88%

**NON-
DEPARTMENTAL
(UB)**

**UTILITY BILLING
ACCT. 02-6200**

The Finance Department handles all financial and personnel related services for the Utility Fund. To properly reflect the true costs of these services, a portion of all salaries and fringe benefits of these persons will be charged to the Utility Fund. 25% of the personnel costs for the Director of Finance and the two Accounting Technicians and 50% of personnel costs for both Account Clerks have been allocated to this account. No portion of the costs for administrative oversight of the fund by either the Town Manager nor Public Works Director are charged to this account, but should be for proper accountability and booking of true operation costs. The Finance Department oversees the input of the meter readings, prepares and mails the utility bills, and collects payments. They also maintain the general ledger for utility fund operations and process payroll and benefits administration for employees operating in this fund.

A portion (25%) of all maintenance agreements for computer hardware and software is also being charged to this account. 25% of the annual audit is allocated to this account. 25% of office equipment maintenance contract costs and 25% of Finance Department office supplies are charged to this account.

UTILITY BILLING & 6200 ADMINISTRATION		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	64,325	83,656	75,615	72,094	85,269	9,654
1001	Wages - adjustment from Council	0	0	776	0	0	(776)
1002	Wages - Part Time	0	0	0	0	0	0
2001	FICA	5,172	7,032	5,785	5,252	6,523	738
2002	Retirement/Life Insurance	12,707	12,297	12,159	11,560	13,583	1,424
2002	VRS retirement reallocation	0	0	0	0	0	0
2003	Deferred Comp Match	0	0	0	0	0	0
2005	Medical/Dental Insurance	14,433	15,313	14,901	14,901	15,576	675
2011	Workers' Compensation Insurance	90	143	157	144	150	(7)
3000	Contractual Services	20,181	18,962	21,660	17,842	20,000	(1,660)
3300	Repairs & Maintenance	0	0	0	0	0	0
3600	Advertising	0	0	0	0	0	0
3700	Printing and Binding	1,583	3,155	2,900	3,823	4,000	1,100
3800	Postage & Delivery Services	6,725	11,726	15,120	13,259	15,120	0
5200	Communications	0	0	0	0	0	0
5500	Travel & Training	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	2,370	3,372	3,100	2,055	2,500	(600)
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipment	0	438	0	0	0	0
	TOTAL	127,585	156,094	152,173	140,930	162,721	10,548

6.93%

**UTILITY FUND NON-DEPARTMENTAL
ACCT. 02-6900**

This account includes all costs not associated with any operating departmental budget. These costs include general liability insurance costs (25%), interfund transfers, debt service, and contingency for unanticipated costs or Town Council discretionary funds needed during the budget year. Depreciation costs are budgeted in all proprietary funds in accordance with sound financial practices. Depreciation has been budgeted to account for expenses related to both the water and sewer systems that are anticipated to be recorded in year-end audited financial statements. Water and sewer rates do not cover the cost of depreciation. Depreciation is financed by tapping into the fund balance. Holiday bonuses for utility fund employees are included in this account.

Debt Service in the Utility Fund is for servicing the debt for the 2013 refinancing of the 2001 sewer extension to the annexation area and 46% of the 2013 refinancing bond for the utility expansion off Old Fort Road.

We have tried historically to budget some amount each year in a contingency line item to cover any unanticipated costs that Council may designate or for unanticipated repairs or equipment failure during the year. The amount this year is proposed at \$22,443.

There is one reservation this year of \$100,000 to begin restoring the fund balance in the utility fund.

UTILITY FUND
6900 NONDEPARTMENTAL

		FY 12	FY 13	FY 14	FY 14	FY 15	Increase/ (Decrease)
		Actual	Actual	Budget	Estimated	Proposed	Budget
1000	Personal Services	8,250	0	5,900	3,300	6,100	200
1001	Personal Services - Adjustment from Council	0	0	197	0	0	(197)
2000	Fringe Benefits	0	0	0	0	0	0
2001	FICA	631	0	451	252	467	16
2101	Employee Wellness Program	0	0	0	0	0	0
3000	Contractual Services	0	0	0	0	0	0
5300	Insurance	19,611	21,698	25,169	21,709	22,925	(2,244)
5800	Miscellaneous	0	0	0	0	0	0
5801	Prior Period Adjustment	0	0	0	0	0	0
9001	Debt Service - Principal	423,758	462,813	480,048	480,048	210,200	(269,848)
9002	Debt Service - Interest	173,896	160,251	136,405	136,405	61,605	(74,800)
9003	Debt Service - New Issue	0	0	0	0	0	0
9004	payoff of Annex Area Water Lines	0	0	0	0	0	0
9100	Transfer to General Fund	0	0	0	0	0	0
9100	Transfer to General Fund-reimb WTP electric	0	0	169,287	169,287	0	(169,287)
9100	Transfer to General Fund-replace contrib cap	0	0	257,139	257,139	0	(257,139)
9400	Transfer to Capital Improvement Fund	0	0	0	0	0	0
9401	Transfer to Utility Fund Capital Projects Fund	0	0	0	0	0	0
9959	Contingency	94,700	43,013	50,000	50,000	22,500	(27,500)
9959	Reserve for Reimbursement to Fund Balance	0	0	445,054	0	100,000	(345,054)
9960	Depreciation -- Water	308,373	301,973	312,700	312,700	325,208	12,508
9961	Depreciation -- Sewer	422,243	543,862	429,100	429,100	454,846	25,746
9966	Amortization	0	0	0	0	0	0
	TOTAL	1,451,461	1,533,609	2,311,450	1,859,940	1,203,851	(1,107,600)

-47.92%

**UTILITY CAPITAL
PROJECT
FUND**

UTILITY CAPITAL FUND

OVERVIEW: UTILITY CAPITAL FUND

The utility capital fund contains a portion of the revenues generated from water distribution and sewer collection charges in order to fund capital needs of the water and sewer systems.

The increase in water distribution charges and sewer collection charges from rates established at December 31, 2012 plus the newly implemented capital recovery fees for both water and sewer meters greater than 5/8 inch are put into this fund.

Expenses in this fund will be for capital and major repair items for the water distribution system, the Water Treatment Plant, the sewer collection system, and the Wastewater Treatment Plant. With the input of the Water Plant Superintendent, the Wastewater Plant Superintendent, the Public Works Director, and the Town Manager, Council will decide which projects will be funded in any particular year.

The ninety-eight cent increase in residential garbage fees is also put into this fund to help fund future public works capital equipment needs such as a replacement garbage truck.

UTILITY FUND CAPITAL PROJECTS FUND REVENUE	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
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2020 Capital Recovery - Water

2500	Utility Capital fee - Water	0	13,128	32,040	119,820	122,380	90,340

3030 Capital Recovery - Sewer

3500	Utility Capital fee - Sewer	0	26,493	64,620	158,868	164,216	99,596

4040 Capital Recovery - Garbage

4500	Utility Capital fee - Garbage	0	0	0	19,874	19,874	19,874

8000 Transfer from Other Funds

3035	Transfer from other funds	0	0	0	0	0	0
3035	Transfer from other funds-utility for CIP	0	0	0	0	0	0
3035	Transfer from general fund-PW equipment	0	100,000	75,000	75,947	0	(75,000)
	Total Transfers from other funds	0	100,000	75,000	75,947	0	(75,000)

4100 Use of Fund Balance

9999	Appropri Fund Bal-prior year avail revenue	0	0	0	39,621	246,183	246,183
9999	Appropri Fund Bal-PW equipment	0	0	100,000	0	0	(100,000)
	Total Use of Fund Balance	0	0	100,000	39,621	246,183	146,183
	TOTAL UTILITY CAPITAL PROJECTS FUND	0	139,621	271,660	414,130	552,653	280,993

103.44%

**UTILITY FUND CAPITAL PROJECTS FUND
EXPENDITURES**

	FY 12	FY 13	FY 14	FY 14	FY 15	Increase/ (Decrease)
	Actual	Actual	Budget	Estimated	Proposed	Budget

Account						
Water Treatment & Distribution						
02.5000	Water Distribution					
7010	Project	0	0	0	0	0
	Total Water Distribution	0	0	0	0	0
02.5050	Water Treatment Plant					
7010	Replace SCADA system	0	0	35,000	35,000	(35,000)
7010	Replace Valve controllers (8)	0	0	10,000	10,000	(10,000)
	Total Water Treatment Plant	0	0	45,000	45,000	(45,000)
	TOTAL WATER DISTRIBUTION & TREATMENT	0	0	45,000	45,000	(45,000)
Wastewater Treatment & Collection						
02.6000	Sewer Collection					
7010	Project	0	0	0	0	0
	Total Sewer Collection	0	0	0	0	0
02.6050	Wastewater Treatment Plant					
7006	Motor Vehicles	0	0	22,000	22,000	(22,000)
7010	Replace SCADA system	0	0	25,000	25,000	(25,000)
	Total Wastewater Treatment & Collection	0	0	47,000	47,000	(47,000)
	TOTAL SEWER COLLECTION & TREATMENT	0	0	47,000	47,000	(47,000)
01.4202	Street Cleaning					
7004	Machinery & Equipment-sweeper	0	0	175,000	175,947	(175,000)
	TOTAL STREET CLEANING	0	0	175,000	175,947	(175,000)
05.5000	Transfer to Other Funds					
9100	Transfer to General Fund	0	0	0	0	0
9400	Transfer to Capital Improvement Fund	0	0	0	0	0
9401	Transfer to Utility Fund	0	0	0	0	0
	TOTAL TRANSFER TO OTHER FUNDS	0	0	0	0	0
05.6900	Debt Service					
9001	Debt Service - Principal	0	0	0	90,000	90,000
9002	Debt Service - Interest	0	0	0	0	0
	TOTAL DEBT SERVICE	0	0	0	90,000	90,000
05.6900	Contingency					
9959	Contingency	0	0	0	60,000	60,000
	TOTAL CONTINGENCY	0	0	0	60,000	60,000
05.9000	Reserved Fund Balance					
9999	Reserved Fund Balance (for future projects)	0	0	4,660	100,000	95,340
	TOTAL RESERVED FOR FUTURE PROJECTS	0	0	4,660	100,000	95,340
	TOTAL UTILITY CAPITAL PROJECTS	0	0	271,660	267,947	(21,660)

total variance = -7.97%

Total Revenues	139,621	271,660	414,130	552,653
Surplus / (Deficit)	139,621	0	146,183	302,653

HARVESTER PERFORMANCE OPERATIONS

HARVESTER OPERATING FUND

OVERVIEW: HARVESTER OPERATING FUND

The operating revenues and expenses of the Harvester Performance Arts Venue is tracked in a separate fund. The Harvester is expected to open in April 2014 with a full slate of performances.

Operating revenues will be comprised of ticket sales, concession sales, merchandise sales, rental of the facilities, and sponsorships. Transfers from the general fund, if any, will also be shown as revenue.

Operating expenses will include the salaries for the General Manger and Assistant Manager. Contractual services for security, cleaning, and maintenance services of the building are shown here as well as operating expenses like postage, utilities, insurance, and supplies. Typical expenses for a performance center like talent, merchandise for resell, advertising, and ticketing expenses are shown here.

PERFORMANCE VENUE REVENUES	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
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6600	Performance Venue Revenues						
0810	Ticket Sales	0	0	69,300	82,000	615,000	545,700
0816	Concessions - Food	0	0	7,000	16,800	144,000	137,000
0817	Concessions - Alcohol	0	0	4,000	8,000	120,000	116,000
0822	Merchandise Sales - Venue	0	0	2,500	5,200	48,750	46,250
0823	Merchandise Sales - Band	0	0	2,500	5,040	37,800	35,300
0831	Rentals - Meeting Rooms	0	0	2,500	0	25,000	22,500
832	Rentals - Local	0	0	0	0	10,000	10,000
0833	Rentals - Outside Promoter	0	0	0	0	25,000	25,000
0841	Sponsorships	0	0	0	0	100,000	100,000
	Total Performance Venue Revenues	0	0	87,800	117,040	1,125,550	1,037,750
8000	Transfer from Other Funds						
0901	Transfer from General Fund	0	0	117,969	30,169	0	(117,969)
0901	Transfer Reduction from Venue Revenues	0	0	(87,800)			87,800
	Total Transfers from Other Funds	0	0	30,169	30,169	0	(30,169)
	TOTAL PERFORMANCE VENUE OPERATING FUND REVENUES	0	0	117,969	147,209	1,125,550	1,007,581

854.11%

estimates:
20 shows (Apr May Jun)
200 tickets per show
\$20 avg ticket

8401 PERFORMANCE VENUE EXPENSES		FY 12	FY 13	FY 14	FY 14	FY 15	Increase/ (Decrease)
		Actual	Actual	Budget	Estimated	Proposed	Budget
1001	Wages - Full time	0	0	0	74,615	114,618	114,618
1002	Wages - Part time	0	0	0	0	50,000	50,000
2001	FICA	0	0	0	5,360	12,593	12,593
2002	Retirement/Life Insurance	0	0	0	11,535	18,259	18,259
2005	Medical/Dental Insurance	0	0	(0)	13,856	19,607	19,607
2008	ICMA - Employer Contribution	0	0	0	165	520	520
2011	Workers' Compensation Insurance	0	0	0	0	202	202
2103	Employment Physicals / Testing	0	0	0	395	0	0
3000	Contractual Services	0	0	51,500	22,745	30,000	(21,500)
3000	Contractual Services for management firm	0	14,912	60,215	0	0	(60,215)
3004	Security Services	0	0	0	10,800	20,000	20,000
3005	Custodial Services	0	0	400	5,000	25,000	24,600
3300	Repairs & Maintenance	0	0	0	0	5,000	5,000
3401	Ticketing Expenses	0	0	1,000	1,000	5,000	4,000
3405	Talent	0	0	0	52,625	400,000	400,000
3406	Talent Bonuses	0	0	0	16,000	100,000	100,000
3407	Band Hospitality	0	0	0	8,000	50,000	50,000
3600	Advertising	0	500	1,500	6,941	42,000	40,500
3700	Printing & Binding	0	0	150	1,740	12,000	11,850
3800	Postage & Delivery Services	0	25	200	65	2,500	2,300
5100	Utilities	0	0	1,485	5,058	50,000	48,515
5155	Motor Fuel	0	0	0	0	0	0
5157	Motor Vehicle Expense	0	0	0	0	0	0
5200	Communications	0	100	900	1,575	6,000	5,100
5300	Insurance	0	0	0	1,920	12,000	12,000
5500	Travel & Training/Education	0	0	0	2,098	9,000	9,000
5502	Stipends	0	0	0	0	25,000	25,000
5650	Dues & Professional Memberships	0	0	150	150	3,000	2,850
5700	Books & Subscriptions	0	0	0	789	3,000	3,000
5800	Miscellaneous	0	0	0	0	5,000	5,000
6001	Office Supplies	0	50	220	736	3,500	3,280
6015	Merchandise for Resale	0	0	250	250	80,000	79,750
7002	Furniture & Fixtures	0	0	0	0	10,000	10,000
7003	Data Processing Equipment	0	0	0	2,947	5,000	5,000
7004	Machinery & Equipment	0	0	0	0	5,000	5,000
	TOTAL PERFORMANCE VENUE EXPENDITURES	0	15,588	117,969	246,365	1,123,799	1,005,830

852.62%

revenues 0 117,969 147,209 1,125,550
surplus / (deficit) (15,588) (0) (99,156) 1,751

estimates:
10 weeks (Apr May Jun)
30 shows (3 x 10)
.16 = 2/12 months

HARVESTER CAPITAL FUND

OVERVIEW: HARVESTER CAPITAL FUND

The Capital Outlay revenues and expenses for the Harvester Performance Arts Venue is shown here. The renovation of the old Lynch Hardware Building on Franklin Street will be complete during fiscal year 2014 and the first performance is scheduled for April 11, 2014.

The receipt of the full \$500,000 Tobacco Commission grant and the first year of the historic tax credits (\$200,000) are shown here.

The transfer of the \$700,000 to the General Fund to repay for advancing funds last year for the construction of the Harvester is also shown here.

PERFORMANCE VENUE CAPITAL PROJECTS REVENUE		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
2400	Other Categorical Aid						
0111	Tobacco Grant	0	0	500,000	0	500,000	0
0113	Private Foundations / Grants	0	0	200,000	0	0	(200,000)
0114	Historic Tax Credits	0	0	1,000,000	0	200,000	(800,000)
	Total Other Categorical Aid	0	0	1,700,000	0	700,000	(1,000,000)
5000	Miscellaneous Revenue						
9902	Private Contributions	0	0	0	0	0	0
	Total Miscellaneous Revenue	0	0	0	0	0	0
8000	Transfers from Other Funds						
0901	Transfer from General Fund-Town share	0	100,000	800,000	1,000,000	0	(800,000)
0901	Transfer from General Fund-Receiveable from Outside Sources	0	0	0	1,299,615	0	0
	Total Transfers from Other Funds	0	100,000	800,000	2,299,615	0	(800,000)
	Total Performance Venue Capital Projects Revenue	0	100,000	2,500,000	2,299,615	700,000	(1,800,000)

-72.00%

PERFORMANCE VENUE CAPITAL PROJECTS Expenditures

		FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase/ (Decrease) Budget
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8123	Performance Venue Renovations						
1001	Town in-kind services	0	0	0	6,113	0	0
3000	Contractual Services (inspections)	0	0	0	71,158	0	0
7010	Infrastructure	0	0	0	14,546	0	0
7065	Renovations	0	74,575	2,500,000	2,207,798	0	(2,500,000)
9100	Transfer to the General Fund	0	0	0	0	700,000	700,000
	Total Performance Venue Capital Exp.	0	74,575	2,500,000	2,299,615	700,000	(1,800,000)

revenue			2,500,000	2,299,615	700,000		-72.00%
surplus/(deficit)			0	(0)	0		

CAPITAL IMPROVEMENT PLAN

CAPITAL IMPROVEMENT PLAN

**TOWN OF ROCKY MOUNT
PROPOSED 5-YEAR CAPITAL IMPROVEMENT PLAN
FISCAL YEARS 2015 – 2019**

OVERVIEW

The Capital Improvement Plan (CIP) is a planning document to provide guidance for the long-range funding of future large capital projects and major equipment purchases. No funds are appropriated for any project or equipment purchase until Town Council includes their funding in the adopted budget for the upcoming fiscal year. The FY 15-19 CIP was compiled using the capital improvement plan adopted last year and updated using information and requests from department heads and the Town Manager. Generally, items in the CIP are at least \$5,000 and have a useful life of at least two years.

Capital projects can be one-time needs such as a new building, a vehicle replacement, or major updates or expansion of existing utility lines or streets. Some expenditures are for major upgrades or repairs / replacement in order for the original item to continue its useful life. These include buildings, roads, bridges, water and sewer lines, and vehicles and machinery. Many items in the CIP will have some sort of annual operating costs that need to be considered.

The CIP is divided into three sections – those items funded through the General Fund, those items funded through the Utilities Fund, and those items funded through outside sources such as grants, bonds, loans, or possibly fund balance. Fund balance should never be used to fund routine operating expenses and long-term continued use of fund balance can lead to financial difficulties. Sustained revenue sources such as property taxes or water and sewer user fees should be used to fund operating expenses and even one-time capital projects where feasible. The fund balance should be maintained to provide a sufficient level for use in economic downturns and for emergencies. Over the long-term, the fund balance should remain stable or increase due to the community's general economic conditions

The Town tries to supplement as many capital projects through the use of grant funding from state and federal agencies because these grant awards represent a return of local tax dollars collected by the federal and / or state governments. These agencies include the Virginia Department of Housing and Community Development, Virginia Tobacco Indemnification Commission, USDA Rural Development, and the Virginia Department of Transportation. Grants are available for a number of types of projects including community and economic development, housing, utility improvements, and street / transportation needs. Due to the competitive nature of grant awards, the Town generally must first spend money on preliminary engineering reports, consultants, and grant writers before even submitting a funding request. The funding agencies also favorably recognize the commitment to a potential funding project by the initial expenditures of localities on the project itself. All grant funds come with strings attached and must be administered in such a way that complies to the requirements of the funding agency and the objectives of the funded project.

If grants and user fees are not available, debt financing is an option. Borrowing funds at reasonable rates for future capital projects spreads the debt service over the useful life of the project and passes the cost to future users of the improvement. Debt is appropriate to finance assets with high costs and long useful lives. However, annual debt service must be covered through annual operating funds and existing tax rates and user fees may not be sufficient to cover the annual principal and interest payments.

There are state agencies that issue tax-free and below-market rates for applicable projects. The Town has issued debt through the Virginia Department of Environmental Quality Revolving Loan Fund for sewer utility projects and through the Virginia Resources Authority for the wastewater treatment plant, water lines in the annexed area, and the Grassy Hill water storage tank. These two agencies can issue debt for utility projects, public safety, transportation, and brown field remediation. The Town has also issued debt through the Virginia Municipal League for a mix of public parking, public works building, and infrastructure (roads, a parking lot, water, and sewer lines) and the Wastewater Treatment Plant ultra-violet project. The VML program allows for a wide variety of utility and general government projects.

Not all capital improvements can be funded. The public, in large part, dictates which new initiatives and capital improvements they are willing to support with their tax revenue and utility user fees. The Town must provide for basic maintenance on existing infrastructure and equipment first. A failure to address maintenance needs will only delay the inevitable and usually have higher costs in the future. Ultimately Town Council must decide how to prioritize the Town's operating and capital needs with the available assets. Only projects approved in Year 1 of the CIP need to be funded in the current budget. Generally, projects that are not funded in Year 1 are not because they are not important or not needed, but that the current funding level is not available to support the cost of the project at this time. Projects in Years 2 through 5 do not demonstrate a commitment to funding but only that the projects are currently planned to occur during Years 2 through 5.

Funding capital outlay continues to be a challenge. Finding funds available for capital items is difficult after normal and existing operations are financed with the distribution of the current year's revenue stream of taxes and fees. With the continued inability to upgrade and replace items past their useful life on a regular basis, the Town sometimes has to finance major repairs with the use of fund balance. This year's operating budget tries to shore up the fund balances of the general fund, the utility operating fund, and the utility capital fund with reservations of fund balance. Because of the lean operating funding and the rebuilding of the fund balance, there are no operating funds available this year for capital items. Therefore, a bond issue must be considered to undertake critical projects that cannot be put off for another 12 months. These projects are noted on the accompanying Capital Improvement Plan spreadsheet.

Key projects proposed during fiscal years 2015 through 2019 include the following:

- Office equipment for Finance
- Vehicles for the Administration Transportation Pool
- Police K-9 dog and vehicle
- Police vehicles and vehicle equipment
- Infrastructure at the Emergency Services Building
- Equipment and vehicles for the Fire Department
- Equipment and vehicles for the Public Works Department
- Improvements to Town facilities and parks
- Equipment needed to communicate with the new County radio system
- Water leak detection study
- Upgrades to existing utility lines
- Meter reading equipment conversion
- Removal of the Pendleton water storage tanks
- Upgrades and rebuilds to water distribution and storage infrastructure
- Replacements and upgrades to equipment at the Water Treatment Plant
- Extensions of existing sewer lines
- Replacement of sewer collection infrastructure
- Replacements and upgrade to equipment at the Wastewater Treatment Plant

TOWN OF ROCKY MOUNT		NOTE A: unable to fund with either operating or bond funds; was requested by dept for this year (fy 15)			
5 YEAR CAPITAL IMPROVEMENT PLAN		NOTE B: bond funds to be for a project in fy 16 or beyond; to take advantage of favorable bond market terms			
FY 15 - 19		FY 15	G/F	U/F	FY 15
Project / Purchase:		By Depts.	Bond	Bond	Proposed
GENERAL FUND PROJECTS:					
GENERAL ADMINISTRATION:					
Finance - replace personal computers (6)	A	21,000			-
Finance - replace personal printers (5)	A	2,000			-
Finance - replace cash register printers (4)		4,000	4,000		4,000
Finance - equipment for credit cards		15,000	15,000		15,000
Finance - AS 400 Upgrade or Cloud migration					-
TOTAL GENERAL ADMINISTRATION		42,000	19,000	-	19,000
COMMUNITY DEVELOPMENT:					
Com Dev - replace 2001 Lumina	A	18,000			-
Com Dev - replace 2002 Cavalier					-
Com Dev - replace 2004 Ford Explorer					-
TOTAL COMMUNITY DEVELOPMENT		18,000	-	-	-
PUBLIC SAFETY:					
Police - K-9 narcotic dogs (\$25,000 per dog/2 dogs)	A	50,000			-
Police - additional K-9 vehicle	A	30,000			-
Police - outside storage unit for traffic buggy, cones, barricades	A	25,000			-
Police - replac Mobile Data Terminal in car (\$3000/car;3/year)	A	9,000			-
Police - replace in car camera & video (\$5000/car;2/year)	A	10,000			-
Police - replace 2 vehicles at \$32,000 per car (Explorers)					-
ES Bldg - masonry water proofing (every 7 to 8 years)	A	10,000			-
Fire - replace 1995 Chevy Suburban (crew car)		35,000			-
Fire - replace thermal imaging camera		13,000	13,000		13,000
Fire - replace 4 SCBA units	A	22,000			-
Fire - repave parking lot Floyd Ave. station		25,000	25,000		25,000
Fire - extend parking lot North Main St. station		25,000	50,000		50,000
Fire - replace 4 sets of turnout gear					-
Fire - replace 1996 Chevy Suburban					-
Fire - replace 1993 Pierce fire engine					-
Fire - replace 1997 Surburan crew veh					-
Fire - replace 1992 utility truck					-
Fire - replace 2001 Pierce utility truck					-
Fire - replace 2009 Pierce engine					-
TOTAL PUBLIC SAFETY		254,000	88,000	-	88,000

TOWN OF ROCKY MOUNT 5 YEAR CAPITAL IMPROVEMENT PLAN		NOTE A: unable to fund with either operating or bond funds; was requested by dept for this year (fy 15)			
FY 15 - 19		NOTE B: bond funds to be for a project in fy 16 or beyond; to take advantage of favorable bond market terms			
Project / Purchase:		FY 15 By Depts.	G/F Bond	U/F Bond	FY 15 Proposed
PUBLIC WORKS:					
Pub Works - replace 1987 Chevy dump truck w/ snow plow		83,000	83,000		83,000
Pub Works - replace street mower		8,500	8,500		8,500
Pub Works - steel salt spreader					-
Pub Works - replace 2000 Chevy pick-up					-
Pub Works - replace (23 year old) leaf machine		B	25,000		25,000
Pub Works - replace 1987 Chevy garbage truck					-
Pub Works - replace 2002 Chevy pick-up					-
Pub Works - replace 1995 Ford tandem dump truck		B	135,000		135,000
Pub Works - replace 1989 John Deere loader		B	190,000		190,000
Pub Works - replace chipper					-
TOTAL PUBLIC WORKS		91,500	441,500	-	441,500
BUILDINGS AND GROUNDS:					
Com Dev - basketball courts North Main St.		A	450,000		-
Com Dev - Celeste Park trails		A	30,000		-
Com Dev - Christmas decorations replacement		A	75,000		-
Com Dev - replace Council Chambers projection system		A	12,500		-
Com Dev - DePot HVAC replacement			27,500	27,500	27,500
Com Dev - sidewalk extension - Floyd to Dent		A			-
Com Dev - Gilley's Park ramp & restrooms		A			-
Com Dev - fuel canopies					-
Com Dev - 220/40 realignment (Town cost)					-
Com Dev - Veterans' Park bank stabilization			557,985	557,985	557,985
Tn Mgr - new County radio system			233,500	233,500	233,500
TOTAL BUILDINGS AND GROUNDS		1,386,485	818,985	-	818,985
TOTAL GENERAL FUND PROJECTS		1,791,985	1,367,485	-	1,367,485

TOWN OF ROCKY MOUNT		NOTE A: unable to fund with either operating or bond funds; was requested by dept for this year (fy 15)			
5 YEAR CAPITAL IMPROVEMENT PLAN		NOTE B: bond funds to be for a project in fy 16 or beyond; to take advantage of favorable bond market terms			
FY 15 - 19		FY 15	G/F	U/F	FY 15
Project / Purchase:		By Depts.	Bond	Bond	Proposed
UTILITY FUND PROJECTS:					
WATER:					
	Public Works - leak detection study	15,000		24,000	24,000
	Public Works - replace 2" line Orchard Ave.	13,000		13,000	13,000
	Public Works - replace 2" line Oak St.	7,500		7,500	7,500
	Public Works - install 2 - 10" gate valves & hydrant on Circlevue	7,500		7,500	7,500
	Pub Works - replace North Main St. 8" water line				-
	Pub Works - convert to radio-read meter reading				-
	Water - replace Pendleton water tanks	250,000		250,000	250,000
	Water - rebuild pump - lower Grassy Hill pump station	B		20,000	20,000
	Water - rebuild pump - upper Grassy Hill pump station				-
	Water - 220 South tank mixer	B		60,000	60,000
	Water - rebuild pump - lower pump station	B		15,000	15,000
	Water - refurbish old Grassy Hill tank				-
	Water - 2nd 500,000 gallon Grassy Hill tank				-
	WTP - replacement filters turbidity meter (2)	4,510		4,510	4,510
	WTP - 3 automatic hydrant flushers	5,736		5,736	5,736
	WTP - retrofit pole lights with LED	14,275		14,275	14,275
	WTP - chlorine bleach conversion	130,000		130,000	130,000
	WTP - rebuild finished water pump (2nd & 3rd of 3 pumps)	15,000		15,000	15,000
	WTP - replace flow meter	A	50,000		-
	WTP - Blackwater Dam maintenance	25,000		25,000	25,000
	WTP - 300 KW generator	A	75,000		-
	WTP - rebuild backwash motor (1 of 2)	3,500		3,500	3,500
	WTP - parking lot repairs & repave; security gate	B		30,000	30,000
	WTP - replace flocculator (3)	B		70,000	70,000
	WTP - HVAC air handler / blower unit				-
	WTP - rebuild raw water pump (2nd of 2)				-
	WTP - recoat basement floor				-
	WTP - sludge collection system	B		184,000	184,000
	WTP - replace tractor				-
	WTP - replace roof				-
	WTP - filter sand replacement				-
	12" water line connector to Plateau Plaza				-
	TOTAL WATER	616,021	-	879,021	879,021

TOWN OF ROCKY MOUNT 5 YEAR CAPITAL IMPROVEMENT PLAN		NOTE A: unable to fund with either operating or bond funds; was requested by dept for this year (fy 15)			
FY 15 - 19		NOTE B: bond funds to be for a project in fy 16 or beyond; to take advantage of favorable bond market terms			
Project / Purchase:		FY 15 By Depts.	G/F Bond	U/F Bond	FY 15 Proposed
SEWER:					
Pub Works - extend sewer line on Scuffling Hill	A	65,000			-
Pub Works - extend sewer line on Bernard Rd.	A	25,000			-
Pub Works - extend 40 West sewer line					-
Sewer - SCADA systems for pump stations		40,000		40,000	40,000
Sewer - replace pump - Main pump station					-
Sewer - replace climbing screen - Main pump station					-
WWTP - replace compactor for headworks bldg.		80,000		80,000	80,000
WWTP - LED yard lights		16,000		16,000	16,000
WWTP - clarifier brushes	A	30,000		30,000	30,000
WWTP - polymer blending system		10,000		10,000	10,000
WWTP - pH monitoring					-
WWTP - flow meters					-
WWTP - building heaters					-
WWTP - rebuild 8 faulk gear drives					-
WWTP - rebuild 2 clarifier drives					-
WWTP - replace UV Channel #2					-
WWTP - climbing screen at WWTP					-
WWTP - grit Chambers at WWTP					-
WWTP - grit classifier at WWTP					-
	TOTAL SEWER	266,000	-	176,000	176,000
	TOTAL UTILITY FUND PROJECTS	882,021	-	1,055,021	1,055,021
	TOTAL GENERAL AND UTILITY FUND PROJECTS	2,674,006	1,367,485	1,055,021	2,422,506
			56%	44%	

TOWN OF ROCKY MOUNT						
5 YEAR CAPITAL IMPROVEMENT PLAN						
FY 15 - 19						
Project / Purchase:	FY 16 Proposed	FY 17 Proposed	FY 18 Proposed	FY 19 Proposed	5 YEAR TOTAL	
GENERAL FUND PROJECTS:						
GENERAL ADMINISTRATION:						
Finance - replace personal computers (6)	21,000				21,000	
Finance - replace personal printers (5)	2,000				2,000	
Finance - replace cash register printers (4)					4,000	
Finance - equipment for credit cards					15,000	
Finance - AS 400 Upgrade or Cloud migration	22,000				22,000	
TOTAL GENERAL ADMINISTRATION	45,000	-	-	-	64,000	
COMMUNITY DEVELOPMENT:						
Com Dev - replace 2001 Lumina	18,000				18,000	
Com Dev - replace 2002 Cavalier	15,000				15,000	
Com Dev - replace 2004 Ford Explorer	32,500				32,500	
TOTAL COMMUNITY DEVELOPMENT	65,500	-	-	-	65,500	
PUBLIC SAFETY:						
Police - K-9 narcotic dogs (\$25,000 per dog/2 dogs)	50,000				50,000	
Police - additional K-9 vehicle	30,000				30,000	
Police - outside storage unit for traffic buggy, cones, barricades	25,000				25,000	
Police - replac Mobile Data Terminal in car (\$3000/car;3/year)	18,000	9,000	9,000	9,000	45,000	
Police - replace in car camera & video (\$5000/car;2/year)	10,000	10,000	10,000	10,000	40,000	
Police - replace 2 vehicles at \$32,000 per car (Explorers)	64,000	64,000			128,000	
ES Bldg - masonry water proofing (every 7 to 8 years)	10,000				10,000	
Fire - replace 1995 Chevy Suburban (crew car)	35,000				35,000	
Fire - replace thermal imaging camera				16,000	29,000	
Fire - replace 4 SCBA units	22,000		25,000		47,000	
Fire - repave parking lot Floyd Ave. station					25,000	
Fire - extend parking lot North Main St. station					50,000	
Fire - replace 4 sets of turnout gear	10,000	10,500			20,500	
Fire - replace 1996 Chevy Suburban		38,000			38,000	
Fire - replace 1993 Pierce fire engine		490,000			490,000	
Fire - replace 1997 Surburan crew veh			37,500		37,500	
Fire - replace 1992 utility truck				300,000	300,000	
Fire - replace 2001 Pierce utility truck				34,000	34,000	
Fire - replace 2009 Pierce engine				600,000	600,000	
TOTAL PUBLIC SAFETY	274,000	621,500	81,500	969,000	2,034,000	

TOWN OF ROCKY MOUNT					
5 YEAR CAPITAL IMPROVEMENT PLAN					
FY 15 - 19					
Project / Purchase:	FY 16 Proposed	FY 17 Proposed	FY 18 Proposed	FY 19 Proposed	5 YEAR TOTAL
PUBLIC WORKS:					
Pub Works - replace 1987 Chevy dump truck w/ snow plow					83,000
Pub Works - replace street mower					8,500
Pub Works - steel salt spreader	11,500				11,500
Pub Works - replace 2000 Chevy pick-up	22,500				22,500
Pub Works - replace (23 year old) leaf machine	-				25,000
Pub Works - replace 1987 Chevy garbage truck		165,000			165,000
Pub Works - replace 2002 Chevy pick-up		23,000			23,000
Pub Works - replace 1995 Ford tandem dump truck			-		135,000
Pub Works - replace 1989 John Deere loader				-	190,000
Pub Works - replace chipper				40,000	40,000
TOTAL PUBLIC WORKS	34,000	188,000	-	40,000	703,500
BUILDINGS AND GROUNDS:					
Com Dev - basketball courts North Main St.	450,000				450,000
Com Dev - Celeste Park trails	30,000				30,000
Com Dev - Christmas decorations replacement	75,000				75,000
Com Dev - replace Council Chambers projection system	12,500				12,500
Com Dev - DePot HVAC replacement					27,500
Com Dev - sidewalk extension - Floyd to Dent	50,000				50,000
Com Dev - Gilley's Park ramp & restrooms	15,000				15,000
Com Dev - fuel canopies		100,000			100,000
Com Dev - 220/40 realignment (Town cost)				80,000	80,000
Com Dev - Veterans' Park bank stabilization					557,985
Tn Mgr - new County radio system					233,500
TOTAL BUILDINGS AND GROUNDS	632,500	100,000	-	80,000	1,631,485
TOTAL GENERAL FUND PROJECTS	1,051,000	909,500	81,500	1,089,000	4,498,485

TOWN OF ROCKY MOUNT						
5 YEAR CAPITAL IMPROVEMENT PLAN						
FY 15 - 19						
Project / Purchase:	FY 16 Proposed	FY 17 Proposed	FY 18 Proposed	FY 19 Proposed	5 YEAR TOTAL	
UTILITY FUND PROJECTS:						
WATER:						
Public Works - leak detection study						24,000
Public Works - replace 2" line Orchard Ave.						13,000
Public Works - replace 2" line Oak St.						7,500
Public Works - install 2 - 10" gate valves & hydrant on Circlevie						7,500
Pub Works - replace North Main St. 8" water line	400,000					400,000
Pub Works - convert to radio-read meter reading	792,418					792,418
Water - replace Pendleton water tanks						250,000
Water - rebuild pump - lower Grassy Hill pump station						20,000
Water - rebuild pump - upper Grassy Hill pump station	15,000					15,000
Water - 220 South tank mixer						60,000
Water - rebuild pump - lower pump station						15,000
Water - refurbish old Grassy Hill tank	60,000					60,000
Water - 2nd 500,000 gallon Grassy Hill tank	600,000					600,000
WTP - replacement filters turbidity meter (2)						4,510
WTP - 3 automatic hydrant flushers						5,736
WTP - retrofit pole lights with LED						14,275
WTP - chlorine bleach conversion						130,000
WTP - rebuild finished water pump (2nd & 3rd of 3 pumps)	25,000					40,000
WTP - replace flow meter	50,000					50,000
WTP - Blackwater Dam maintenance						25,000
WTP - 300 KW generator	75,000					75,000
WTP - rebuild backwash motor (1 of 2)						3,500
WTP - parking lot repairs & repave; security gate						30,000
WTP - replace flocculator (3)						70,000
WTP - HVAC air handler / blower unit	7,250					7,250
WTP - rebuild raw water pump (2nd of 2)		50,000				50,000
WTP - recoat basement floor		10,000				10,000
WTP - sludge collection system						184,000
WTP - replace tractor	30,000					30,000
WTP - replace roof	20,000					20,000
WTP - filter sand replacement	50,000					50,000
12" water line connector to Plateau Plaza				2,000,000		2,000,000
TOTAL WATER	2,124,668	60,000	-	2,000,000		5,063,689

TOWN OF ROCKY MOUNT						
5 YEAR CAPITAL IMPROVEMENT PLAN						
FY 15 - 19						
Project / Purchase:	FY 16 Proposed	FY 17 Proposed	FY 18 Proposed	FY 19 Proposed	5 YEAR TOTAL	
SEWER:						
Pub Works - extend sewer line on Scuffling Hill	65,000				65,000	
Pub Works - extend sewer line on Bernard Rd.	25,000				25,000	
Pub Works - extend 40 West sewer line	100,000				100,000	
Sewer - SCADA systems for pump stations					40,000	
Sewer - replace pump - Main pump station	180,000				180,000	
Sewer - replace climbing screen - Main pump station	150,000				150,000	
WWTP - replace compactor for headworks bldg.					80,000	
WWTP - LED yard lights					16,000	
WWTP - clarifier brushes					30,000	
WWTP - polymer blending system					10,000	
WWTP - pH monitoring	12,000				12,000	
WWTP - flow meters	15,000				15,000	
WWTP - building heaters	12,000				12,000	
WWTP - rebuild 8 faulk gear drives		160,000			160,000	
WWTP - rebuild 2 clarifier drives		50,000			50,000	
WWTP - replace UV Channel #2			300,000		300,000	
WWTP - climbing screen at WWTP				100,000	100,000	
WWTP - grit Chambers at WWTP				100,000	100,000	
WWTP - grit classifier at WWTP				100,000	100,000	
TOTAL SEWER	559,000	210,000	300,000	300,000	1,545,000	
TOTAL UTILITY FUND PROJECTS	2,683,668	270,000	300,000	2,300,000	6,608,689	
TOTAL GENERAL AND UTILITY FUND PROJECTS	3,734,668	1,179,500	381,500	3,389,000	11,107,174	
					11,107,174	

**EXPENSE
BY
LINE ITEM**

BY LINE ITEM

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TOWN OF ROCKY MOUNT WAGES (LINE 1001)							
Account	Title	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase / (Decrease)
01.1101	Mayor & Council contractual	2,450	2,450	2,500	2,550	2,600	100
01.1101	Mayor & Council elected officials	29,025	31,175	32,000	31,275	32,000	0
01.1202	Town Manager	119,676	129,864	132,429	130,097	139,009	6,580
01.1213	Finance Dept.	138,234	148,831	151,718	150,416	165,523	13,805
01.3101	Police Dept.	756,838	835,580	868,232	851,017	946,718	78,486
01.3202	Fire Dept.	0	0	0	0	0	0
01.4100	Public Works Administration	0	0	0	0	0	0
01.4104	Street Lighting	2,349	2,079	2,667	2,915	3,169	502
01.4107	Traffic Control	13,869	8,203	13,336	10,339	19,015	5,679
01.4108	Streets	234,650	275,899	282,722	293,921	329,594	46,872
01.4109	Sidewalks	6,951	3,236	8,002	2,108	9,508	1,506
01.4202	Street Cleaning	8,020	7,187	10,669	10,095	12,677	2,008
01.4203	Refuse Collection	84,361	85,551	85,350	97,247	101,414	16,064
01.4204	Snow Removal	473	5,576	5,334	10,902	6,338	1,004
01.4304	Municipal Bldg full time	2,208	3,031	0	2,967	0	0
01.4304	Municipal Bldg part time	0	0	0	0	0	0
01.4305	Emergency Services Bldg	2,316	4,096	0	2,946	0	0
01.4306	Public Works Bldg	2,647	1,725	0	0	0	0
01.4307	Cemetery Maint.	12,166	9,609	8,002	10,484	12,677	4,675
01.4308	Parks Maint.	11,845	13,570	13,336	12,941	19,015	5,679
01.8101	Planning	52,567	58,084	59,289	59,240	63,996	4,707
01.8102	Comm Development	76,935	84,561	86,136	84,728	98,440	12,304
01.8103	Citizens' Square	5,874	2,028	0	2,779	0	0
01.8104	Comm & Hospitality Center	1,805	205	2,667	5,915	6,338	3,671
01.8105	Main Street Program	0	0	0	0	0	0
01.8130	Econ. Dev. Auth. Contractual	0	200	1,200	300	500	(700)
02.5000	Water Distribution	30,647	36,181	34,673	34,505	39,615	4,942
02.5010	Meter Reading	14,598	19,921	24,005	18,709	28,523	4,518
02.5050	Water Plant	185,087	227,646	224,568	196,468	233,306	8,738
02.6000	Wastewater Collection	38,959	30,298	42,675	40,997	45,953	3,278
02.6050	Wastewater Plant	167,433	162,481	166,256	133,980	214,143	47,887
02.6200	Utility Billing	64,325	83,656	75,615	72,094	85,269	9,654
	Totals	2,066,306	2,272,921	2,333,381	2,271,936	2,615,340	281,959
	increase from prior year	2%	10%	3%	-3%	12%	12%

TOWN OF ROCKY MOUNT							
OVERTIME (LINE 1003)							
Account	Title	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase / (Decrease)
01.3101.1003	Wages - Overtime	12,321	34,755	33,800	31,082	33,800	0
01.3101.1004	Wages - Contractual Services	6,480	13,812	6,000	9,125	9,700	3,700
01.3101.1006	Wages - OT Court	3,160	1,960	2,500	3,211	3,500	1,000
01.3101.1007	Wages - OT Block Grant	0	0	0	0	0	0
01.3101.1008	Wages - OT DMV 402 Grant	0	0	0	0	0	0
01.3101.1009	Wages - OT Other	53,011	38,008	40,000	32,733	34,000	(6,000)
01.3101.1010	Wages - OT Mini Grants	19,008	7,933	0	11,913	0	0
01.3101.1011	Wages - Ot SWAT/Tactical	1,426	894	500	560	600	100
01.3101.1013	Wages - OT Other Training/Seminars	5,569	3,444	5,000	1,955	2,500	(2,500)
							0
	Total Police Overtime	100,975	100,806	87,800	90,579	84,100	(3,700)
							0
01.4104	Street Lighting	0	21	0	184	0	0
01.4107	Parking & Traffic Control	118	117	0	0	0	0
01.4108	Street Maintenance	977	1,931	1,000	1,329	0	(1,000)
01.4109	Sidewalks, Curbs, Gutters	66	114	0	7	0	0
01.4202	Street Cleaning	47	267	0	161	0	0
01.4203	Refuse Collection	294	292	325	505	300	(25)
01.4204	Snow Removal	1,078	1,612	1,000	3,604	3,000	2,000
01.4307	Cemetery Maintenance	113	217	0	183	0	0
01.4308	Parks & Playground Miantenance	0	6	0	0	0	0
02.5000	Water Distribution	609	2,584	0	2,347	2,500	2,500
02.5010	Meter Reader	9	29	0	0	0	0
02.5050	Water Plant	14,758	12,877	12,650	16,225	20,894	8,244
02.6000	Wastewater Collection	526	596	0	870	0	0
02.6050	Wastewater Treatment Plant	1,269	326	270	391	500	230
	Totals	120,838	121,798	103,045	116,385	111,294	8,249
	increase from prior year	69%	1%	-15%	13%	8%	8%

TOWN OF ROCKY MOUNT							
RETIREMENT/LIFE INSUR (LINE 2002)							
Account	Title	FY 12	FY 13	FY 14	FY 14	FY 15	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
01.1101	Mayor & Council	442	394	402	376	414	12
01.1202	Town Manager	22,462	21,315	21,295	20,920	22,156	861
01.1213	Finance Dept.	25,458	24,398	24,396	24,187	26,368	1,972
01.3101	Police Dept.	160,982	131,478	150,593	149,871	161,758	11,165
01.3202	Fire Dept.	272	111	165	0	0	(165)
01.4100	Public Works Administration	286	262	272	463	470	198
01.4104	Street Lighting	407	338	429	498	505	76
01.4107	Traffic Control	2,231	1,338	2,144	1,665	3,029	885
01.4108	Streets	41,629	45,779	45,462	47,793	52,504	7,042
01.4109	Sidewalks	1,157	539	1,287	351	1,515	228
01.4202	Street Cleaning	1,345	1,199	1,716	1,669	2,019	303
01.4203	Refuse Collection	12,091	13,593	13,724	15,938	16,155	2,431
01.4204	Snow Removal	213	1,156	858	2,333	1,010	152
01.4304	Municipal Bldg	398	495	0	482	0	0
01.4305	Emergency Services Bldg	391	659	0	480	0	0
01.4306	Public Works Bldg	406	277	0	0	0	0
01.4307	Cemetery Maint.	1,945	1,580	1,287	1,744	2,019	732
01.4308	Parks Maint.	1,918	2,167	2,144	2,110	3,029	885
01.8101	Planning	3,024	9,778	9,534	9,400	10,195	661
01.8102	Comm Development	14,604	14,002	13,852	13,751	15,681	1,829
01.8103	Citizens' Square	994	326	0	461	0	0
01.8104	Comm & Hospitality Center	326	33	429	954	1,010	581
01.8105	Main Street Program	0	0	0	0	0	0
01.8130	Econ. Dev. Authority	0	32	193	49	80	(113)
02.5000	Water Distribution	5,382	6,233	5,575	6,050	6,311	736
02.5010	Meter Reading	3,558	3,354	3,860	3,240	4,544	684
02.5050	Water Plant	36,568	34,121	38,145	40,025	40,494	2,349
02.6000	Wastewater Collection	5,805	4,968	6,862	6,813	7,320	458
02.6050	Wastewater Plant	30,264	26,506	28,149	26,369	35,387	7,238
02.6200	Utility Billing	12,707	12,297	12,159	11,560	13,583	1,424
	Totals	387,264	358,727	384,932	389,551	427,556	42,624
	increase from prior year	7%	-7%	7%	1%	11%	11%

TOWN OF ROCKY MOUNT							
MEDICAL/DENTAL INSURANCE (LINE 2005)							
Account	Title	FY 12	FY 13	FY 14	FY 14	FY 15	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
01.1101	Mayor & Council	20,569	4,737	6,262	339	345	(5,917)
01.1202	Town Manager	13,322	17,388	18,185	17,865	19,209	1,024
01.1213	Finance Dept.	25,267	27,199	26,839	26,841	30,236	3,397
01.3101	Police Dept.	157,742	184,067	183,560	191,415	225,296	41,736
01.4100	Public Works Administration	0	0	0	0	0	0
01.4104	Street Lighting	636	1,160	623	776	712	89
01.4107	Traffic Control	4,028	2,026	3,115	3,780	4,270	1,155
01.4108	Streets	57,750	64,442	66,031	63,076	74,007	7,976
01.4109	Sidewalks	2,331	0	1,869	20	2,135	266
01.4202	Street Cleaning	1,614	2,082	2,492	2,658	2,846	354
01.4203	Refuse Collection	15,731	17,712	19,934	18,218	22,771	2,837
01.4204	Snow Removal	818	2,680	1,246	2,296	1,423	177
01.4304	Municipal Bldg	751	1,227	0	912	0	0
01.4305	Emergency Services Bldg	242	439	0	510	0	0
01.4306	Public Works Bldg	1,059	513	0	0	0	0
01.4307	Cemetery Maint.	3,074	1,814	1,869	2,070	2,846	977
01.4308	Parks Maint.	3,236	3,177	3,115	2,440	4,270	1,155
01.8101	Planning	10,140	10,469	12,161	13,717	13,902	1,741
01.8102	Comm Development	3,974	4,101	3,440	4,032	16,308	12,868
01.8103	Citizens' Square	2,528	239	0	156	0	0
01.8104	Comm & Hospitality Center	526	0	623	866	1,423	800
01.8105	Main Street Program	0	0	0	0	0	0
02.5000	Water Distribution	29,725	10,477	8,098	6,918	8,895	797
02.5010	Meter Reading	5,323	5,712	5,606	4,223	6,404	798
02.5050	Water Plant	45,973	55,948	54,884	55,147	60,392	5,508
02.6000	Wastewater Collection	8,391	7,314	9,967	11,895	10,318	351
02.6050	Wastewater Plant	27,997	29,975	27,164	28,457	44,081	16,917
02.6200	Utility Billing	14,433	15,313	14,901	14,901	15,576	675
	Totals	457,180	470,212	471,984	473,526	567,665	95,681
	increase from prior year	4%	3%	0%	0%	20%	20%
	total fd 01		345,473	351,364	351,985	421,999	70,635
	total fd 02		124,739	120,620	121,541	145,666	25,046
			470,212	471,984	473,526	567,665	95,681

TOWN OF ROCKY MOUNT WORKERS COMP (LINE 2011)							
Account	Title	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase / (Decrease)
01.1101	Mayor & Council	0	0	0	0	0	0
01.1202	Town Manager	144	248	275	253	250	(25)
01.1213	Finance Dept.	271	286	316	291	291	(25)
01.3101	Police Dept.	27,365	32,469	36,924	33,961	33,717	(3,207)
01.4100	Public Works Administration	0	0	0	0	0	0
01.4104	Street Lighting	0	0	270	0	270	0
01.4107	Traffic Control	583	734	1,350	1,242	1,623	273
01.4108	Streets	21,863	25,916	28,621	31,852	28,124	(497)
01.4109	Sidewalks	583	734	810	745	811	1
01.4202	Street Cleaning	794	734	1,080	993	1,082	2
01.4203	Refuse Collection	5,838	7,824	8,640	7,946	8,653	13
01.4204	Snow Removal	292	489	540	497	541	1
01.4304	Municipal Bldg full time	0	0	0	0	0	0
01.4305	Emergency Services Bldg	0	0	0	0	0	0
01.4307	Cemetery Maint.	482	734	810	745	1,082	272
01.4308	Parks Maint.	347	978	1,350	1,242	1,623	273
01.8101	Planning	72	112	123	113	113	(10)
01.8102	Comm Development	144	162	179	165	173	(6)
01.8103	Citizens' Square	0	0	0	0	0	0
01.8104	Comm & Hospitality Center	0	0	270	0	541	271
01.8105	Main Street Program	0	0	0	0	0	0
02.5000	Water Distribution	3,207	5,379	3,510	3,228	3,380	(130)
02.5010	Meter Reading	1,166	2,445	2,430	2,235	2,434	4
02.5050	Water Plant	7,670	8,217	11,235	10,333	10,181	(1,054)
02.6000	Wastewater Collection	1,458	2,935	4,320	3,973	3,921	(399)
02.6050	Wastewater Plant	4,988	5,707	6,722	6,182	7,158	436
02.6200	Utility Billing	90	143	157	144	150	(7)
Totals		77,357	96,246	109,932	106,140	106,118	(3,814)
increase from prior year		33%	24%	14%	-3%	-3%	-3%

TOWN OF ROCKY MOUNT							
CONTRACTUAL (LINE 3000)							
Account	Title	FY 12	FY 13	FY 14	FY 14	FY 15	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
01.1101	Council	2,959	2,381	3,000	3,451	3,900	900
01.1202	Town Manager	641	1,123	700	794	1,650	950
01.1204	Town Attorney	15,452	5,039	6,000	1,556	5,000	(1,000)
01.1213	Finance Dept.	58,389	62,573	67,500	66,296	68,700	1,200
01.1301	Electoral Board	2,539	0	3,500	3,500	0	(3,500)
01.3101	Police Dept.	14,022	18,865	14,000	5,600	11,800	(2,200)
01.3202	Fire Dept.	795	2,375	1,500	1,954	2,600	1,100
01.4100	Public Works Admin.	585	607	500	759	765	265
01.4104	Street Lighting	2,545	1,577	2,000	0	2,000	0
01.4107	Traffic Control	34,742	32,468	33,000	24,646	30,000	(3,000)
01.4108	Streets	308,842	474,181	475,000	387,455	425,000	(50,000)
01.4109	Sidewalks	0	0	0	0	0	0
01.4304	Municipal Bldg.	21,304	36,860	28,000	21,020	27,000	(1,000)
01.4305	Emergency Serv. Bldg.	15,705	18,712	20,000	15,782	24,000	4,000
01.4306	Public Works Bldg.	1,149	1,448	1,170	417	1,450	280
01.4307	Cemetery Maint.	0	0	1,000	2,600	1,000	0
01.4308	Parks & Playgrounds	635	1,600	800	2,827	3,300	2,500
01.8101	Planning	13,694	2,961	8,500	1,874	20,000	11,500
01.8102	Comm Development	24,597	27,953	46,500	42,168	40,000	(6,500)
01.8103	Citizens' Square	8,352	7,655	8,750	16,803	9,000	250
01.8104	Hospitality Center	7,180	3,280	5,200	4,011	5,200	0
01.8130	Economic Dev. Authority	0	4,203	10,000	5,497	10,000	0
02.5000	Water Distribution	66,126	45,904	45,000	38,662	45,000	0
02.5010	Meter Reading	2,273	1,976	2,500	1,875	2,200	(300)
02.5050	Water Plant	7,296	5,492	7,500	18,700	10,400	2,900
02.6000	Wastewater Collection	8,131	7,000	9,300	18,051	15,000	5,700
02.6050	Wastewater Plant	5,319	5,135	6,150	5,819	6,500	350
02.6200	Utility Billing	20,181	18,962	21,660	17,842	20,000	(1,660)
	Totals	643,453	790,327	828,730	709,959	791,465	(37,265)
	increase from prior year	81%	23%	5%	-14%	-4%	-4%

TOWN OF ROCKY MOUNT ADVERTISING (LINE 3600)							
Account	Title	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase / (Decrease)
01.1101	Council	1,649	2,804	3,000	1,961	2,000	(1,000)
01.1202	Town Manager	0	0	0	0	0	0
01.1213	Finance Dept.	336	301	350	113	175	(175)
01.3101	Police Dept.	3,372	1,403	500	2,014	1,400	900
01.3202	Fire Dept.	498	1,193	550	380	420	(130)
01.4100	Public Works Admin.	0	0	0	0	0	0
01.4107	Traffic Control	0	0	0	0	0	0
01.4108	Streets	159	413	150	343	350	200
01.4203	Refuse Collection	283	371	370	364	375	5
01.4204	Snow Removal	0	0	0	0	0	0
01.4304	Municipal Bldg.	0	250	0	300	300	300
01.8101	Planning	897	2,011	2,500	1,019	2,400	(100)
01.8102	Comm Development	2,743	4,783	2,000	961	2,000	0
01.8103	Citizens' Square	108	241	350	21	150	(200)
01.8104	Hospitality Center	81	125	175	21	50	(125)
02.5000	Water Distribution	372	80	160	117	132	(28)
02.5010	Meter Reading	0	0	0	0	0	0
02.5050	Water Plant	1,274	266	300	0	170	(130)
02.6000	Wastewater Collection	106	0	300	82	100	(200)
02.6200	Utility Billing	0	0	0	0	0	0
	Totals	11,877	14,240	10,705	7,696	10,022	(683)
	increase from prior year	21%	20%	-25%	-28%	-6%	-6%

TOWN OF ROCKY MOUNT							
POSTAGE (LINE 3800)							
Account	Title	FY 12	FY 13	FY 14	FY 14	FY 15	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
01.1101	Council	203	176	200	190	220	20
01.1202	Town Manager	324	245	275	264	270	(5)
01.1213	Finance Dept.	5,077	6,945	5,970	6,054	7,000	1,030
01.3101	Police Dept.	602	322	600	537	600	0
01.3202	Fire Dept.	0	0	50	16	50	0
01.4203	Refuse Collection	0	0	0	0	0	0
01.8101	Planning	587	522	700	770	770	70
01.8102	Comm Development	454	669	475	469	475	0
01.8104	Hospitality Center	0	0	0	0	0	0
01.8106	Passport Services Exp.	0	0	0	0	0	0
02.5000	Water Distribution	0	0	0	0	0	0
02.5050	Water Plant	90	105	150	45	60	(90)
02.6000	Wastewater Collection	0	13	25	136	35	10
02.6050	Wastewater Plant	158	112	200	27	35	(165)
02.6200	Utility Billing	6,725	11,726	15,120	13,259	15,120	0
	Totals	14,220	20,836	23,765	21,767	24,635	870
	increase from prior year	-11%	47%	14%	-8%	4%	4%

TOWN OF ROCKY MOUNT							
UTILITIES (LINE 5100)							
Account	Title	FY 12	FY 13	FY 14	FY 14	FY 15	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
01.4104	Street Lighting	81,192	103,507	106,000	98,733	102,000	(4,000)
01.4107	Traffic Control	7,858	9,183	9,250	9,549	10,100	850
01.4304	Municipal Bldg	22,977	26,033	29,700	32,773	34,000	4,300
01.4305	Emerg Serv Bldg	15,972	16,925	18,250	16,494	17,600	(650)
01.4306	Public Works Bldg	3,114	4,010	4,230	5,473	5,760	1,530
01.4308	Parks	2,092	1,947	2,400	1,685	1,900	(500)
01.8103	Citizens' Square	1,334	1,625	2,500	1,757	1,890	(610)
01.8104	Hospitality Center	4,021	5,133	5,000	5,456	5,600	600
02.5000	Water Distribution	13,951	15,416	16,000	16,671	17,800	1,800
02.5050	Water Plant	61,857	71,753	64,700	74,162	70,000	5,300
02.6000	Wastewater Collection	27,771	33,064	34,700	34,987	36,400	1,700
02.6050	Wastewater Plant	52,496	65,085	68,000	66,270	71,400	3,400
	Totals	294,635	353,681	360,730	364,010	374,450	13,720
	increase from prior year	-2%	20%	2%	1%	4%	4%

TOWN OF ROCKY MOUNT							
MOTOR FUEL (LINE 5155)							
Account	Title	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase / (Decrease)
01.1202	Town Manager	622	548	550	560	600	50
01.1213	Finance Dept.	0	0	0	0	0	0
01.3101	Police Dept.	58,858	56,899	64,560	63,577	65,000	440
01.3202	Fire Dept.	8,202	6,722	9,800	6,307	8,000	(1,800)
01.4107	Traffic Control	731	620	750	690	750	0
01.4108	Streets	26,419	30,774	33,000	41,375	44,000	11,000
01.4109	Sidewalks	0	0	0	0	0	0
01.4202	Street Cleaning	971	1,044	1,100	1,527	1,800	700
01.4203	Refuse Collection	7,093	11,450	12,100	12,079	13,000	900
01.4204	Snow Removal	0	752	1,000	970	1,200	200
01.4307	Cemetery Maint.	1,133	1,162	1,220	1,714	1,800	580
01.4308	Parks Maint.	782	1,256	1,000	1,854	1,920	920
01.8101	Planning	539	656	625	732	750	125
01.8102	Comm Development	1,096	995	1,111	1,171	1,200	89
02.5000	Water Distribution	0	0	0	0	0	0
02.5010	Meter Reading	2,890	2,823	3,000	3,454	3,700	700
02.5050	Water Plant	2,595	2,750	3,000	2,942	3,100	100
02.6000	Wastewater Collection	1,231	886	900	1,355	1,500	600
02.6050	Wastewater Plant	2,696	2,494	2,880	3,318	3,450	570
	Totals	115,858	121,831	136,596	143,623	151,770	15,174
	increase from prior year	24%	5%	12%	5%	11%	11%

TOWN OF ROCKY MOUNT COMMUNICATIONS (LINE 5200)							
Account	Title	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase / (Decrease)
01.1101	Council	1,988	4,348	5,000	4,126	4,900	(100)
01.1202	Town Manager	5,450	6,039	5,200	5,952	6,100	900
01.1213	Finance Dept.	4,217	5,129	5,220	4,828	4,900	(320)
01.3101	Police Dept.	22,383	23,328	25,000	22,350	23,450	(1,550)
01.3202	Fire Dept.	2,197	2,384	2,450	2,866	3,400	950
01.4100	Public Works Admin.	1,585	1,620	3,300	2,880	3,000	(300)
01.4304	Municipal Bldg.	415	487	550	2,131	5,744	5,194
01.4305	Emerg Services Bldg.	1,266	1,938	2,200	3,935	6,444	4,244
01.4306	Public Works Bldg.	2,491	2,539	2,600	2,949	3,090	490
01.8101	Planning	1,736	4,254	5,600	4,900	5,464	(136)
01.8102	Comm. Development	2,003	2,933	3,100	2,538	2,650	(450)
01.8103	Citizens' Square	0	0	0	0	0	0
01.8104	Hospitality Center	750	828	970	702	770	(200)
01.9102	Non-Departmental	0	0	0	0	0	0
02.5000	Water Distribution	3	3	5	3	5	0
02.5050	Water Plant	2,801	2,929	3,000	3,530	5,460	2,460
02.6000	Wastewater Collection	2,051	2,616	2,350	2,058	2,966	616
02.6050	Wastewater Plant	2,678	3,087	3,100	3,960	4,975	1,875
02.6200	Utility Billing	0	0	0	0	0	0
	Totals	54,014	64,460	69,645	69,708	83,318	13,673
	increase from prior year	15%	19%	8%	0%	20%	20%

TOWN OF ROCKY MOUNT							
UNIFORMS (LINE 5445)							
Account	Title	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase / (Decrease)
01.3101	Police Dept.	13,688	11,986	14,000	6,440	5,000	(9,000)
01.3202	Fire Dept.	5,507	7,574	10,000	5,925	10,000	0
01.4100	Public Works Admin.	14,038	13,606	15,600	11,196	12,000	(3,600)
01.8104	Hospitality Center	0	0	0	0	0	0
02.5050	Water Plant	6,445	6,206	6,600	3,883	4,625	(1,975)
02.6050	Wastewater Plant	4,101	4,408	4,350	2,844	3,000	(1,350)
	Totals	43,779	43,779	50,550	30,288	34,625	(15,925)
	increase from prior year	1%	0%	15%	-40%	-32%	-32%

TOWN OF ROCKY MOUNT							
TRAINING (LINE 5500)							
Account	Title	FY 12	FY 13	FY 14	FY 14	FY 15	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
01.1101	Council	3,190	6,790	4,500	2,262	4,000	(500)
01.1202	Town Manager	4,835	6,803	4,500	9,439	5,500	1,000
01.1204	Town Attorney	0	0	0	0	0	0
01.1213	Finance Dept.	3,647	4,167	4,500	4,308	4,500	0
01.3101	Police Dept.	28,521	5,031	12,500	17,017	10,000	(2,500)
01.3202	Fire Dept.	241	0	250	0	250	0
01.4100	Public Works Admin.	0	0	0	0	0	0
01.4107	Traffic Control	0	0	0	0	0	0
01.4108	Streets	9	0	0	761	750	750
01.8101	Planning	2,984	869	3,400	2,036	2,500	(900)
01.8102	Comm Development	2,319	4,793	3,600	2,931	3,000	(600)
01.8106	Passport Services Exp.	0	0	0	0	0	0
02.5010	Meter Reading	0	0	0	0	0	0
02.5050	Water Plant	944	2,047	2,000	1,027	1,200	(800)
02.6050	Wastewater Plant	1,344	3,180	2,500	2,992	3,500	1,000
	Totals	48,033	33,681	37,750	42,774	35,200	(2,550)
	increase from prior year	62%	-30%	12%	13%	-7%	-7%

TOWN OF ROCKY MOUNT							
DUES (LINE 5650)							
Account	Title	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase / (Decrease)
01.1101	Council	8,851	9,469	9,500	9,593	9,858	358
01.1202	Town Manager	832	865	880	215	880	0
01.1204	Town Attorney	220	240	250	240	250	0
01.1213	Finance Dept.	925	1,295	1,270	1,250	1,285	15
01.3101	Police Dept.	600	1,040	600	650	9,070	8,470
01.3202	Fire Dept.	250	565	500	565	575	75
01.8101	Planning	469	425	400	475	490	90
01.8102	Comm Development	838	1,007	1,000	810	900	(100)
02.5050	Water Treatment Plant	557	0	300	200	270	(30)
02.6050	Wastewater Plant	468	70	330	895	950	620
Totals		14,010	14,976	15,030	14,893	24,528	9,498
increase from prior year		-7%	7%	0%	-1%	63%	63%

TOWN OF ROCKY MOUNT OFFICE SUPPLIES (LINE 6001)							
Account	Title	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase / (Decrease)
01.1101	Council	2,091	2,739	2,200	2,664	2,778	578
01.1202	Town Manager	3,479	3,051	3,500	3,264	3,400	(100)
01.1213	Finance Dept.	8,168	6,014	7,600	5,850	6,400	(1,200)
01.3101	Police Dept.	3,899	3,783	4,100	2,959	3,300	(800)
01.3202	Fire Dept.	170	273	200	214	240	40
01.4100	Public Works Admin.	259	141	280	116	200	(80)
01.8101	Planning	2,293	2,838	3,100	2,765	3,000	(100)
01.8102	Comm Development	3,450	3,964	3,500	3,450	3,750	250
01.8106	Passport Service Exp.	717	645	660	1,077	1,100	440
02.5050	Water Plant	1,057	682	1,100	690	720	(380)
02.6050	Wastewater Plant	393	229	300	186	240	(60)
02.6200	Utility Billing	2,370	3,372	3,100	2,055	2,500	(600)
	Totals	28,346	27,730	29,640	25,291	27,628	(2,012)
	increase from prior year	-8%	-2%	7%	-15%	-7%	-7%

TOWN OF ROCKY MOUNT							
JANITOR SUPPLIES (LINE 6005)							
Account	Title	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 14 Estimated	FY 15 Proposed	Increase / (Decrease)
01.4100	Public Works Admin.	0	0	0	0	0	0
01.4304	Municipal Bldg.	1,703	2,354	2,400	2,170	2,500	100
01.4305	Emergency Serv. Bldg.	3,418	4,638	4,200	2,869	3,400	(800)
01.4306	Public Works Bldg.	1,503	1,125	1,000	748	850	(150)
01.4308	Parks & Playgrounds	0	0	0	0	0	0
01.8103	Citizens' Square	210	123	230	202	270	40
01.8104	Hospitality Center	717	274	725	175	275	(450)
02.5050	Water Plant	665	81	450	94	160	(290)
02.6050	Wastewater Plant	641	995	1,000	736	840	(160)
	Totals	8,858	9,590	10,005	6,994	8,295	(1,710)
	increase from prior year	57%	8%	4%	-30%	-17%	-17%

TOWN OF ROCKY MOUNT								
MATERIALS								
Account	Line #	Title	FY 12	FY 13	FY 14	FY 14	FY 15	Increase /
			Actual	Actual	Budget	Estimated	Proposed	(Decrease)
01.3101	6010	Police Dept.	7,597	15,472	15,000	12,029	16,000	1,000
01.3202	6008	Fire Dept.	2,368	3,194	5,500	4,596	8,000	2,500
01.4104	6016	Street Lighting	49	2,100	200	4,254	4,000	3,800
01.4107	6007	Traffic Control	6,466	8,888	7,100	8,100	8,500	1,400
01.4108	6016	Streets	17,434	28,188	20,000	39,707	25,000	5,000
01.4109	6016	Sidewalks	1,374	2,070	3,400	1,880	3,000	(400)
01.4202	6016	Street Cleaning	33	0	0	0	0	0
01.4203	6017	Refuse Collection	888	75	400	245	400	0
01.4204	6016	Snow Removal	786	778	1,000	1,050	1,000	0
01.4304	6002	Municipal Bldg.	1,958	1,402	2,000	1,477	2,000	0
01.4305	6020	Emerg. Services Bldg.	799	569	750	65	150	(600)
01.4306	6006	Public Works Bldg.	1,694	3,155	2,000	5,840	3,000	1,000
01.4307	6013	Cemetery Maint.	0	70	100	80	100	0
01.4308	6013	Parks & Playgrounds	831	395	1,000	1,725	2,500	1,500
01.8101	6019	Planning	123	0	0	0	0	0
01.8102	6019	Comm Development	68	300	0	0	0	0
01.8103	6018	Citizens' Square	1,189	0	150	136	150	0
01.8104	6018	Hospitality Center	2,372	55	0	0	0	0
01.8106	6023	Passport Services Exp.	0	160	0	0	0	0
02.5000	6009	Water Distribution	5,711	13,200	12,000	11,311	13,500	1,500
02.5010	6009	Meter Reading	10	0	50	56	100	50
02.5050	6004	Water Plant-lab	3,235	3,930	4,000	4,334	4,500	500
02.5050	6009	Water Plant-materials	2,974	2,680	2,700	4,627	4,000	1,300
02.5050	6014	Water Plant-chemicals	69,326	60,342	71,000	64,474	67,000	(4,000)
02.6000	6012	Wastewater Collection	7,549	10,430	11,000	12,544	12,100	1,100
02.6000	6014	Wastewater Collection-chemic	1,154	926	1,000	982	1,100	100
02.6050	6004	Wastewater Plant-lab	10,459	10,516	12,300	7,018	10,000	(2,300)
02.6050	6012	Wastewater Plant-materials	140	60	140	121	140	0
02.6050	6014	Wastewater Plant-chemicals	6,316	8,424	8,800	9,085	9,500	700
		Totals	152,902	177,379	181,590	195,737	195,740	14,150
		increase from prior year	-4%	16%	2%	8%	8%	8%

SUPPORTING INFORMATION

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TOWN OF ROCKY MOUNT CHANGES IN TAX RATES		
YEAR	R/E	P/P
1968	1.50	1.50
1969	1.50	1.50
1970	1.50	1.50
1971	1.50	1.50
1972	1.50	1.50
1973	1.50	1.50
1974	2.50	2.50
1975	2.50	2.50
1976	2.50	2.50
1977	2.50	2.50
1978	2.50	2.50
1979	0.35	2.50
1980	0.35	2.50
1981	0.35	2.50
1982	0.35	2.50
1983	0.35	2.50
1984	0.35	2.50
1985	0.30	2.50
1986	0.25	2.50
1987	0.20	2.50
1988	0.20	2.50
1989	0.15	2.50
1990	0.12	1.70
1991	0.12	1.70
1992	0.12	1.70
1993	0.12	1.70
1994	0.12	1.70
1995	0.12	1.70
1996	0.12	0.51
1997	0.12	0.51
1998	0.12	0.51
1999	0.12	0.51
2000	0.12	0.51
2001	0.12	0.51
2002	0.12	0.51
2003	0.12	0.51
2004	0.12	0.51
2005	0.11	0.51
2006	0.14	0.51
2007	0.14	0.51
2008	0.14	0.51
2009	0.12	0.51
2010	0.12	0.51
2011	0.12	0.51
2012	0.12	0.51
2013	0.13	0.51
2014	0.13	0.51

L-T DEBT		TOTAL TOWN OF ROCKY MOUNT DEBT (GENERAL AND ENTERPRISE)						
		VML 2010 -- EMERGENCY SERVICES BUILDING (RE-FINANCED)						
		VML 2013 -- PW BLDG / PARKING / LYNCH PROPERTY UTILITY & ROAD (RE-FINANCED VML 2006) 54% GENERAL						
		VML 2013 -- FRANKLIN HEIGHTS/40 EAST/PELL AVE SEWER SERVICE (RE-FINANCED VRA 2001)						
YEAR	BALANCE					BALANCE		ORIGINAL
END	OUTSTANDING	PRINCIPAL	INTEREST	TOTAL	INTEREST	OUTSTANDING	MATURITY	ISSUE
2015	at 7/01/14	PAYMENTS	PAYMENTS	PAYMENTS	RATE	at 6/30/15	DATE	AMOUNT
ES Bldg (orig 2001)	1,145,000.00	165,000.00	45,288.76	210,288.76	3.7%	980,000.00	2/1/2021	\$ 1,640,000
PW Bldg/Parking/Road (2006)	1,185,300.00	10,800.00	33,781.05	44,581.05	2.85%	1,174,500.00	2/1/2037	\$ 1,190,700
Total General	2,330,300.00	175,800.00	79,069.81	254,869.81		2,154,500.00		
		01.9102.9001	01.9102.9002					
Annex Sewer (orig 2001)	1,824,500.00	201,000.00	32,828.26	233,828.26	1.85%	1,623,500.00	8/1/2022	\$ 2,042,500
Oaks Utilities (orig 2006)	1,009,700.00	9,200.00	28,776.45	37,976.45	2.85%	1,000,500.00	2/1/2037	\$ 1,014,300
Total Utilities	2,834,200.00	210,200.00	61,604.71	271,804.71		2,624,000.00		
		02.6900.9001	02.6900.9002					
Grand Total	5,164,500.00	386,000.00	140,674.52	526,674.52		4,778,500.00		
combined VML 2013 (G/F+U/F)	2,195,000.00	20,000.00	62,557.50	82,557.50		2,175,000.00		2,205,000.00

Town of Rocky Mount					
Legal Debt Margin					
***NOTE: Legal Debt Margin gives the upper limit on any borrowing. At the end of FY 2014, the Town may borrow an additional \$39,737,878 if needed.					
Per Fiscal Year	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Assessed Real Estate Value	458,214,180	461,881,300	467,859,100	444,578,000	449,023,780
Debt Limit (10% of Assessed Value)	45,821,418	46,188,130	46,785,910	44,457,800	44,902,378
Less: Debt Outstanding	(10,113,684)	(7,667,064)	(6,197,635)	(5,963,022)	(5,164,500)
Legal Debt Margin (available for Debt)	35,707,734	38,521,066	40,588,275	38,494,778	39,737,878
Outstanding Debt as % of Debt Limit	22%	17%	13%	13%	12%

Town of Rocky Mount						
Unrestricted Fund Balance						
	FY	FY	FY	FY	FY	FY
	2009	2010	2011	2012	2013	2014
						(at 2/22/14)
General + Capital Projects Fund	11,126,647	10,998,693	10,934,072	10,241,470	9,524,633	7,322,201
Utility Operating + Capital Fund	69,501	(192,322)	(1,150,324)	(1,514,916)	(1,379,266)	(1,575,327)
Combined Fund Balance	11,196,148	10,806,371	9,783,748	8,726,554	8,145,367	5,746,874
difference from prior year		(389,777)	(1,022,623)	(1,057,194)	(581,187)	(2,398,493)
Source: Table 1 (Net Assets by Component), Comprehensive Annual Financial Report						
FY 2014 information from general ledger balances at 2/22/14						

	Town of Rocky Mount					
	Investments (book value) at January					
	2009	2010	2011	2012	2013	2014
	8,570,000	8,080,000	7,604,000	6,310,000	6,298,000	5,292,000
variance fm prior yr		(490,000)	(476,000)	(1,294,000)	(12,000)	(1,006,000)
var from 2009 to 2014						(3,278,000)

TOWN OF ROCKY MOUNT				
EMPLOYEE POSITIONS				
BY DEPARTMENT & TITLE				
Dept.	Position	# positions	Pay Grade	Function
Manager	Town Manager	1	32	Directs overall administration of the Town government
Manager	Executive Assistant	1	14	Maintains official Town records; Performs secretarial duties to Council and Town Manager
Comm. Develop.	Asst Town Mgr / Com Dev Director	1	30	Directs community & economic development activities; assists Town Manager
Comm. Develop.	Planner	1	18	Coordinates Town zoning and planning functions
Comm. Develop.	Comm Development Assistant	1	12	Performs secretarial duties to support Community Development Dept. & other Town boards
Comm. Develop.	DePot Host / Hostess	4	p-t	Greet visitors to the Welcome Center
Harvester	General Manager	1	24	Directs overall administration of the Harvester Performance Center
Harvester	Asst Manager	1	21	Assists General Manager in administration of the Harvester Performance Center
Finance	Finance Director / Treasurer	1	26	Directs overall administration of the Finance Department
Finance	Asst Finance Director	1	22	Assist in administration of interantl service duties of the Finance Department
Finance	Accounting Technician II	1	17	Performs accounting, payroll, human resources, & risk management functions
Finance	Account Clerk	2	13	Performs customer service, accounting assistance, and clerical duties
Police	Police Chief	1	28	Directs overall administration of the Police Department
Police	Captain	1	23	Assists Police Chief in administration of the Police Department
Police	Lieutenant - Patrol	1	22	Supervises all patrol activities and events
Police	Lieutenant - Investigations	1	22	Supervises all investigations and records management
Police	Sergeant - Patrol	3	19	Provides direct supervision of shift in addition to the general duty of law enforcement
Police	Sergeant - Investigations	1	19	Provides direct supervision of investigations plus the general duty of law enforcement
Police	Police Officer - Patrol	9	15	Performs general duty of law enforcement to protect life and property in the Town
Police	Investigator	2	15	Investigates reported & suspected criminal activity plus general duty of law enforcement
Police	School Resource Officer	2	15	Performs general duty of law enforcement within the public school system
Police	Records Manager	1	14	Performs supervisory, clerical, and records management duties of the Police Dept.
Police	Records Clerk	1	12	Performs clerical and records management duties of the Police Dept.
Public Works	Public Works Director	1	28	Directs overall administration of the Public Works Department
Public Works	Assistant Public Works Director	1	19	Supervises and coordinates public works construction, repair, and maintenance projects
Public Works	Equipment Operator / Crewleader	4	15	Performs skilled and semi-skilled work in operation of motorized construction equipment
Public Works	Mechanic	1	14	Performs skilled and semi-skilled work in the repair & maintenance of vehicles & equipment
Public Works	Meter Reader	2	11	Performs field work reading water metes plus other public works projects as assigned
Public Works	Maintenance Worker I	8	11	Performs construction, maintenance, and repair duties of the Public Works Dept.
Public Works	Maintenance Worker II	1	10	Performs construction, maintenance, and repair duties of the Public Works Dept.
Public Works	Maintenance Worker - part-time	0	9	Performs construction, maintenance, and repair duties of the Public Works Dept.
Water Plant	Water Plant Superintendent	1	22	Manages and supervises the Town's water treatment plant
Water Plant	Water Plant Operator	5	15,14,13,12	Tests, treats, and purifys water for public and industrial use
Wastewater Plant	Wastewater Plant Superintendent	1	22	Manages and supervises the Town's wastewater treatment plant
Wastewater Plant	Wastewater Plant Operator	4	15,14,13,12	Operates, maintains, and repairs the Town's wastewater treatment plant
	Total Full-time	64		
	Total Part-time	4		

FY 2015 PAY PLAN								
Position	Grade	1	2	3	4	5	6	7
0.05% COLA proposed+1 step merit	1	17,802.22	18,247.27	18,703.46	19,171.04	19,650.32	20,141.58	20,645.12
	2	18,703.46	19,171.04	19,650.32	20,141.58	20,645.12	21,161.24	21,690.27
	3	19,650.32	20,141.58	20,645.12	21,161.24	21,690.27	22,232.53	22,788.34
	4	20,645.12	21,161.24	21,690.27	22,232.53	22,788.34	23,358.05	23,942.00
	5	21,690.27	22,232.53	22,788.34	23,358.05	23,942.00	24,540.55	25,154.07
	6	22,788.34	23,358.05	23,942.00	24,540.55	25,154.07	25,782.92	26,427.49
	7	23,942.00	24,540.55	25,154.07	25,782.92	26,427.49	27,088.18	27,765.39
	8	25,154.07	25,782.92	26,427.49	27,088.18	27,765.39	28,459.52	29,171.01
	9	26,427.49	27,088.18	27,765.39	28,459.52	29,171.01	29,900.28	30,647.79
Maintenance Worker II	10	27,765.39	28,459.52	29,171.01	29,900.28	30,647.79	31,413.98	32,199.33
Wastewater Plant Oper. Trainee	11	29,171.01	29,900.28	30,647.79	31,413.98	32,199.33	33,004.32	33,829.43
Water Plant Oper. Trainee	11	29,171.01	29,900.28	30,647.79	31,413.98	32,199.33	33,004.32	33,829.43
Maintenance Worker I	11	29,171.01	29,900.28	30,647.79	31,413.98	32,199.33	33,004.32	33,829.43
Meter Reader	11	29,171.01	29,900.28	30,647.79	31,413.98	32,199.33	33,004.32	33,829.43
Administrative Assistant	12	30,647.79	31,413.98	32,199.33	33,004.32	33,829.43	34,675.16	35,542.04
Records Clerk	12	30,647.79	31,413.98	32,199.33	33,004.32	33,829.43	34,675.16	35,542.04
Wastewater Plant Operator IV	12	30,647.79	31,413.98	32,199.33	33,004.32	33,829.43	34,675.16	35,542.04
Water Plant Operator IV	12	30,647.79	31,413.98	32,199.33	33,004.32	33,829.43	34,675.16	35,542.04
Account Clerk	13	32,199.33	33,004.32	33,829.43	34,675.16	35,542.04	36,430.59	37,341.36
Wastewater Plant Operator III	13	32,199.33	33,004.32	33,829.43	34,675.16	35,542.04	36,430.59	37,341.36
Water Plant Operator III	13	32,199.33	33,004.32	33,829.43	34,675.16	35,542.04	36,430.59	37,341.36
Executive Assistant	14	33,829.43	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76
Planning Technician	14	33,829.43	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76
Wastewater Plant Operator II	14	33,829.43	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76
Water Plant Operator II	14	33,829.43	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76
Police Officer I trainee	14	33,829.43	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76
Records Manager	14	33,829.43	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76
Mechanic	14	33,829.43	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76
Investigator	15	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56	41,217.87
Police Officer	15	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56	41,217.87
Wastewater Plant Operator I	15	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56	41,217.87
Water Plant Operator I	15	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56	41,217.87
Equipment Operator / Crew Leader	15	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56	41,217.87
	16	37,341.36	38,274.89	39,231.76	40,212.56	41,217.87	42,248.32	43,304.52
Community Dev. Administrator/GIS	17	39,231.76	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82
Corporal - Police	17	39,231.76	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82
Accounting Technician	17	39,231.76	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82
Planner	18	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24	47,800.09
Sergeant - Police	19	43,304.52	44,387.14	45,496.82	46,634.24	47,800.09	48,995.10	50,219.97
Assistant Public Works Director	19	43,304.52	44,387.14	45,496.82	46,634.24	47,800.09	48,995.10	50,219.97
	20	45,496.82	46,634.24	47,800.09	48,995.10	50,219.97	51,475.47	52,762.36
Asst Mgr-Performance Venue	21	47,800.09	48,995.10	50,219.97	51,475.47	52,762.36	54,081.42	55,433.45
Wastewater Plant Superintendent	22	50,219.97	51,475.47	52,762.36	54,081.42	55,433.45	56,819.29	58,239.77
Water Plant Superintendent	22	50,219.97	51,475.47	52,762.36	54,081.42	55,433.45	56,819.29	58,239.77
Lieutenant - Police	22	50,219.97	51,475.47	52,762.36	54,081.42	55,433.45	56,819.29	58,239.77
Assistant Finance Director	22	50,219.97	51,475.47	52,762.36	54,081.42	55,433.45	56,819.29	58,239.77
Captain - Police Dept.	23	52,762.36	54,081.42	55,433.45	56,819.29	58,239.77	59,695.77	61,188.16
Assistant Police Chief	24	55,433.45	56,819.29	58,239.77	59,695.77	61,188.16	62,717.86	64,285.81
General Mgr-Performance Venue	24	55,433.45	56,819.29	58,239.77	59,695.77	61,188.16	62,717.86	64,285.81
	25	58,239.77	59,695.77	61,188.16	62,717.86	64,285.81	65,892.96	67,540.28
Finance Director / Treasurer	26	61,188.16	62,717.86	64,285.81	65,892.96	67,540.28	69,228.79	70,959.51
	27	64,285.81	65,892.96	67,540.28	69,228.79	70,959.51	72,733.49	74,551.83
Police Chief	28	67,540.28	69,228.79	70,959.51	72,733.49	74,551.83	76,415.63	78,326.02
Public Works Director	28	67,540.28	69,228.79	70,959.51	72,733.49	74,551.83	76,415.63	78,326.02
	29	70,959.51	72,733.49	74,551.83	76,415.63	78,326.02	80,284.17	82,291.27
Assistant Town Mgr/Comm Dev Dir	30	74,551.83	76,415.63	78,326.02	80,284.17	82,291.27	84,348.55	86,457.27
	31	78,326.02	80,284.17	82,291.27	84,348.55	86,457.27	88,618.70	90,834.17
Town Manager	32	82,291.27	84,348.55	86,457.27	88,618.70	90,834.17	93,105.02	95,432.65

FY 2015 PAY PLAN								
Position	Grade	8	9	10	11	12	13	14
0.05% COLA proposed+1 step merit	1	21,161.24	21,690.27	22,232.53	22,788.34	23,358.05	23,942.00	24,540.55
	2	22,232.53	22,788.34	23,358.05	23,942.00	24,540.55	25,154.07	25,782.92
	3	23,358.05	23,942.00	24,540.55	25,154.07	25,782.92	26,427.49	27,088.18
	4	24,540.55	25,154.07	25,782.92	26,427.49	27,088.18	27,765.39	28,459.52
	5	25,782.92	26,427.49	27,088.18	27,765.39	28,459.52	29,171.01	29,900.28
	6	27,088.18	27,765.39	28,459.52	29,171.01	29,900.28	30,647.79	31,413.98
	7	28,459.52	29,171.01	29,900.28	30,647.79	31,413.98	32,199.33	33,004.32
	8	29,900.28	30,647.79	31,413.98	32,199.33	33,004.32	33,829.43	34,675.16
	9	31,413.98	32,199.33	33,004.32	33,829.43	34,675.16	35,542.04	36,430.59
Maintenance Worker II	10	33,004.32	33,829.43	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89
Wastewater Plant Oper. Trainee	11	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56
Water Plant Oper. Trainee	11	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56
Maintenance Worker I	11	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56
Meter Reader	11	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56
Administrative Assistant	12	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56	41,217.87	42,248.32
Records Clerk	12	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56	41,217.87	42,248.32
Wastewater Plant Operator IV	12	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56	41,217.87	42,248.32
Water Plant Operator IV	12	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56	41,217.87	42,248.32
Account Clerk	13	38,274.89	39,231.76	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14
Wastewater Plant Operator III	13	38,274.89	39,231.76	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14
Water Plant Operator III	13	38,274.89	39,231.76	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14
Executive Assistant	14	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24
Planning Technician	14	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24
Wastewater Plant Operator II	14	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24
Water Plant Operator II	14	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24
Police Officer Trainee	14	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24
Records Manager	14	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24
Mechanic	14	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24
Investigator	15	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24	47,800.09	48,995.10
Police Officer	15	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24	47,800.09	48,995.10
Wastewater Plant Operator I	15	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24	47,800.09	48,995.10
Water Plant Operator I	15	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24	47,800.09	48,995.10
Equipment Operator / Crew Leader	15	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24	47,800.09	48,995.10
	16	44,387.14	45,496.82	46,634.24	47,800.09	48,995.10	50,219.97	51,475.47
Community Dev. Administrator/GIS	17	46,634.24	47,800.09	48,995.10	50,219.97	51,475.47	52,762.36	54,081.42
Corporal - Police	17	46,634.24	47,800.09	48,995.10	50,219.97	51,475.47	52,762.36	54,081.42
Accounting Technician	17	46,634.24	47,800.09	48,995.10	50,219.97	51,475.47	52,762.36	54,081.42
Planner	18	48,995.10	50,219.97	51,475.47	52,762.36	54,081.42	55,433.45	56,819.29
Sergeant - Police	19	51,475.47	52,762.36	54,081.42	55,433.45	56,819.29	58,239.77	59,695.77
Assistant Public Works Director	19	51,475.47	52,762.36	54,081.42	55,433.45	56,819.29	58,239.77	59,695.77
	20	54,081.42	55,433.45	56,819.29	58,239.77	59,695.77	61,188.16	62,717.86
Asst Mgr-Performance Venue	21	56,819.29	58,239.77	59,695.77	61,188.16	62,717.86	64,285.81	65,892.96
Wastewater Plant Superintendent	22	59,695.77	61,188.16	62,717.86	64,285.81	65,892.96	67,540.28	69,228.79
Water Plant Superintendent	22	59,695.77	61,188.16	62,717.86	64,285.81	65,892.96	67,540.28	69,228.79
Lieutenant - Police	22	59,695.77	61,188.16	62,717.86	64,285.81	65,892.96	67,540.28	69,228.79
Assistant Finance Director	22	59,695.77	61,188.16	62,717.86	64,285.81	65,892.96	67,540.28	69,228.79
Captain - Police Dept.	23	62,717.86	64,285.81	65,892.96	67,540.28	69,228.79	70,959.51	72,733.49
Assistant Police Chief	24	65,892.96	67,540.28	69,228.79	70,959.51	72,733.49	74,551.83	76,415.63
General Mgr-Performance Venue	24	65,892.96	67,540.28	69,228.79	70,959.51	72,733.49	74,551.83	76,415.63
	25	69,228.79	70,959.51	72,733.49	74,551.83	76,415.63	78,326.02	80,284.17
Finance Director / Treasurer	26	72,733.49	74,551.83	76,415.63	78,326.02	80,284.17	82,291.27	84,348.55
	27	76,415.63	78,326.02	80,284.17	82,291.27	84,348.55	86,457.27	88,618.70
Police Chief	28	80,284.17	82,291.27	84,348.55	86,457.27	88,618.70	90,834.17	93,105.02
Public Works Director	28	80,284.17	82,291.27	84,348.55	86,457.27	88,618.70	90,834.17	93,105.02
	29	84,348.55	86,457.27	88,618.70	90,834.17	93,105.02	95,432.65	97,818.46
Assistant Town Mgr/Comm Dev Dir	30	88,618.70	90,834.17	93,105.02	95,432.65	97,818.46	100,263.92	102,770.52
	31	93,105.02	95,432.65	97,818.46	100,263.92	102,770.52	105,339.79	107,973.28
Town Manager	32	97,818.46	100,263.92	102,770.52	105,339.79	107,973.28	110,672.61	113,439.43

FY 2015 PAY PLAN							
Position	Grade	15	16	17	18	19	20
0.05% COLA proposed+1 step merit	1	25,154.07	25,782.92	26,427.49	27,088.18	27,765.39	28,459.52
	2	26,427.49	27,088.18	27,765.39	28,459.52	29,171.01	29,900.28
	3	27,765.39	28,459.52	29,171.01	29,900.28	30,647.79	31,413.98
	4	29,171.01	29,900.28	30,647.79	31,413.98	32,199.33	33,004.32
	5	30,647.79	31,413.98	32,199.33	33,004.32	33,829.43	34,675.16
	6	32,199.33	33,004.32	33,829.43	34,675.16	35,542.04	36,430.59
	7	33,829.43	34,675.16	35,542.04	36,430.59	37,341.36	38,274.89
	8	35,542.04	36,430.59	37,341.36	38,274.89	39,231.76	40,212.56
	9	37,341.36	38,274.89	39,231.76	40,212.56	41,217.87	42,248.32
Maintenance Worker II	10	39,231.76	40,212.56	41,217.87	42,248.32	43,304.52	44,387.14
Wastewater Plant Oper. Trainee	11	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24
Water Plant Oper. Trainee	11	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24
Maintenance Worker I	11	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24
Meter Reader	11	41,217.87	42,248.32	43,304.52	44,387.14	45,496.82	46,634.24
Administrative Assistant	12	43,304.52	44,387.14	45,496.82	46,634.24	47,800.09	48,995.10
Records Clerk	12	43,304.52	44,387.14	45,496.82	46,634.24	47,800.09	48,995.10
Wastewater Plant Operator IV	12	43,304.52	44,387.14	45,496.82	46,634.24	47,800.09	48,995.10
Water Plant Operator IV	12	43,304.52	44,387.14	45,496.82	46,634.24	47,800.09	48,995.10
Account Clerk	13	45,496.82	46,634.24	47,800.09	48,995.10	50,219.97	51,475.47
Wastewater Plant Operator III	13	45,496.82	46,634.24	47,800.09	48,995.10	50,219.97	51,475.47
Water Plant Operator III	13	45,496.82	46,634.24	47,800.09	48,995.10	50,219.97	51,475.47
Executive Assistant	14	47,800.09	48,995.10	50,219.97	51,475.47	52,762.36	54,081.42
Planning Technician	14	47,800.09	48,995.10	50,219.97	51,475.47	52,762.36	54,081.42
Wastewater Plant Operator II	14	47,800.09	48,995.10	50,219.97	51,475.47	52,762.36	54,081.42
Water Plant Operator II	14	47,800.09	48,995.10	50,219.97	51,475.47	52,762.36	54,081.42
Police Officer Trainee	14	47,800.09	48,995.10	50,219.97	51,475.47	52,762.36	54,081.42
Records Manager	14	47,800.09	48,995.10	50,219.97	51,475.47	52,762.36	54,081.42
Mechanic	14	47,800.09	48,995.10	50,219.97	51,475.47	52,762.36	54,081.42
Investigator	15	50,219.97	51,475.47	52,762.36	54,081.42	55,433.45	56,819.29
Police Officer	15	50,219.97	51,475.47	52,762.36	54,081.42	55,433.45	56,819.29
Wastewater Plant Operator I	15	50,219.97	51,475.47	52,762.36	54,081.42	55,433.45	56,819.29
Water Plant Operator I	15	50,219.97	51,475.47	52,762.36	54,081.42	55,433.45	56,819.29
Equipment Operator / Crew Leader	15	50,219.97	51,475.47	52,762.36	54,081.42	55,433.45	56,819.29
	16	52,762.36	54,081.42	55,433.45	56,819.29	58,239.77	59,695.77
Community Dev. Administrator/GIS	17	55,433.45	56,819.29	58,239.77	59,695.77	61,188.16	62,717.86
Corporal - Police	17	55,433.45	56,819.29	58,239.77	59,695.77	61,188.16	62,717.86
Accounting Technician	17	55,433.45	56,819.29	58,239.77	59,695.77	61,188.16	62,717.86
Planner	18	58,239.77	59,695.77	61,188.16	62,717.86	64,285.81	65,892.96
Sergeant - Police	19	61,188.16	62,717.86	64,285.81	65,892.96	67,540.28	69,228.79
Assistant Public Works Director	19	61,188.16	62,717.86	64,285.81	65,892.96	67,540.28	69,228.79
	20	64,285.81	65,892.96	67,540.28	69,228.79	70,959.51	72,733.49
Asst Mgr-Performance Venue	21	67,540.28	69,228.79	70,959.51	72,733.49	74,551.83	76,415.63
Wastewater Plant Superintendent	22	70,959.51	72,733.49	74,551.83	76,415.63	78,326.02	80,284.17
Water Plant Superintendent	22	70,959.51	72,733.49	74,551.83	76,415.63	78,326.02	80,284.17
Lieutenant - Police	22	70,959.51	72,733.49	74,551.83	76,415.63	78,326.02	80,284.17
Assistant Finance Director	22	70,959.51	72,733.49	74,551.83	76,415.63	78,326.02	80,284.17
Captain - Police Dept.	23	74,551.83	76,415.63	78,326.02	80,284.17	82,291.27	84,348.55
Assistant Police Chief	24	78,326.02	80,284.17	82,291.27	84,348.55	86,457.27	88,618.70
General Mgr-Performance Venue	24	78,326.02	80,284.17	82,291.27	84,348.55	86,457.27	88,618.70
	25	82,291.27	84,348.55	86,457.27	88,618.70	90,834.17	93,105.02
Finance Director / Treasurer	26	86,457.27	88,618.70	90,834.17	93,105.02	95,432.65	97,818.46
	27	90,834.17	93,105.02	95,432.65	97,818.46	100,263.92	102,770.52
Police Chief	28	95,432.65	97,818.46	100,263.92	102,770.52	105,339.79	107,973.28
Public Works Director	28	95,432.65	97,818.46	100,263.92	102,770.52	105,339.79	107,973.28
	29	100,263.92	102,770.52	105,339.79	107,973.28	110,672.61	113,439.43
Assistant Town Mgr/Comm Dev Dir	30	105,339.79	107,973.28	110,672.61	113,439.43	116,275.41	119,182.30
	31	110,672.61	113,439.43	116,275.41	119,182.30	122,161.86	125,215.90
Town Manager	32	116,275.41	119,182.30	122,161.86	125,215.90	128,346.30	131,554.96

Town of Rocky Mount							
Health / Dental Insurance							
FY 15							
		FY 15	LC 250	total			
Plan		%	premium	premium	ER cost	EE cost	ER+FSA
ee only		91.0000%	572.00	572.00	520.52	51.48	770.52
ee child		72.0000%	1,058.00	1,058.00	761.76	296.24	1,261.76
ee spouse		72.0000%	1,058.00	1,058.00	761.76	296.24	1,261.76
ee family		65.0000%	1,544.00	1,544.00	1,003.60	540.40	1,503.60
		fy 15	LC 500	total			
		%	premium	premium	ER cost	EE cost	ER+FSA
ee only		100.0000%	529.00	529.00	529.00	-	779.00
ee child		86.0000%	979.00	979.00	841.94	137.06	1,341.94
ee spouse		86.0000%	979.00	979.00	841.94	137.06	1,341.94
ee family		73.0000%	1,428.00	1,428.00	1,042.44	385.56	1,542.44

		FY 2015		CALCULATIONS TO BUDGET PUBLIC WORKS SALARIES & FRINGES							
				%	Salary	FICA	VRS	Medical	W/C		
		to be allocated =	to be allocated =		591,492	45,249	94,225	142,320	54,084		
01.4100	PWKS Administration	01.4100	PWKS Administration	0.00%	0	0	0	0	0		
01.4104	Street Lighting	01.4104	Street Lighting	0.50%	2,957	0	0	712	270		
01.4107	Traffic Controls	01.4107	Traffic Controls	3.00%	17,745	1,357	2,827	4,270	1,623		
01.4108	Street Maintenance	01.4108	Street Maintenance	52.00%	307,576	23,530	48,997	74,007	28,123		
01.4109	Curb, Gutters, Sidewalks	01.4109	Curb, Gutters, Sidewalks	1.50%	8,872	679	1,413	2,135	811		
01.4202	Street Cleaning	01.4202	Street Cleaning	2.00%	11,830	905	1,884	2,846	1,082		
01.4203	Solid Waste Collection	01.4203	Solid Waste Collection	16.00%	94,639	7,240	15,076	22,771	8,653		
01.4204	Snow Removal	01.4204	Snow Removal	1.00%	5,915	452	942	1,423	541		
01.4304	Municipal Building Maintenance	01.4304	Municipal Building Maintenance	0.00%	0	0	0	0	0		
01.4305	Emergency Services Building Maintenance	01.4305	Emergency Services Building Maintenance	0.00%	0	0	0	0	0		
01.4306	Public Works Building Maintenance	01.4306	Public Works Building Maintenance	0.00%	0	0	0	0	0		
01.4307	Cemetery	01.4307	Cemetery	2.00%	11,830	905	1,884	2,846	1,082		
01.4308	Parks & Playgrounds	01.4308	Parks & Playgrounds	3.00%	17,745	1,357	2,827	4,270	1,623		
01.8103	Farmers Market	01.8103	Farmers Market	0.00%	0	0	0	0	0		
01.8104	Community & Hospitality Center	01.8104	Community & Hospitality Center	1.00%	5,915	452	942	1,423	541	82.00%	G/F
02.5000	Water Distribution System	02.5000	Water Distribution System	6.25%	36,968	2,828	5,889	8,895	3,380		
02.5010	Meter Reading	02.5010	Meter Reading	4.50%	26,617	2,036	4,240	6,404	2,434		
02.6000	Sewer Collection System	02.6000	Sewer Collection System	7.25%	42,883	3,281	6,831	10,318	3,921	18.00%	U/F
	Capital Projects		Capital Projects								
		total allocated =	total allocated =	100.00%	591,492	45,023	93,754	142,320	54,084		

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE JANUARY 2014		EFFECTIVE JANUARY 2013	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	14.01	28.02	12.51	25.02
from 3,001 to 10,000 gallons	3.35	6.70	3.35	6.70
from 10,001 to 50,000 gallons	3.25	6.50	3.25	6.50
from 50,001 to 100,000 gallons	3.15	6.30	3.15	6.30
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
SEWER RATES				
minimum use charge for first 3,000 gallons	14.01	28.02	12.51	25.02
from 3,001 to 10,000 gallons	3.30	6.60	3.30	6.60
from 10,001 to 50,000 gallons	3.15	6.30	3.15	6.30
from 50,001 to 100,000 gallons	3.05	6.10	3.05	6.10
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
ELDERLY RELIEF RATE PLAN				
per 1,000 gallons	3.75	3.75	3.75	3.75
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet	25.00		25.00	
greater than 10,000 square feet	50.00		50.00	
CAPTAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch	0		0	
1 inch	6.60		6.00	
1-1/2 inch	13.20		12.00	
2 inch	16.50		15.00	
3 inch	33.00		30.00	
4 inch	49.50		45.00	
6 inch	99.00		90.00	
CAPTAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch	0		0	
1 inch	19.80		18.00	
1-1/2 inch	39.60		36.00	
2 inch	49.50		45.00	
3 inch	66.00		60.00	
4 inch	99.00		90.00	
6 inch	198.00		180.00	

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2007		EFFECTIVE AUGUST 2005	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	11.25	22.50	11.00	22.00
from 3,001 to 10,000 gallons	3.35	6.70	3.30	6.60
from 10,001 to 50,000 gallons	3.25	6.50	3.20	6.40
from 50,001 to 100,000 gallons	3.15	6.30	3.10	6.20
from 100,001 to 250,000 gallons			3.00	6.00
from 250,001 to 500,000 gallons			2.85	5.70
from 500,001 or more gallons			2.55	5.10
SEWER RATES				
minimum use charge for first 3,000 gallons	11.25	22.50	11.00	22.00
from 3,001 to 10,000 gallons	3.30	6.60	3.25	6.50
from 10,001 to 50,000 gallons	3.15	6.30	3.10	6.20
from 50,001 to 100,000 gallons	3.05	6.10	3.00	6.00
from 100,001 to 250,000 gallons			2.90	5.80
from 250,001 to 500,000 gallons			2.80	5.60
from 500,001 or more gallons			2.40	4.80
ELDERLY RELIEF RATE PLAN				
per 1,000 gallons	3.75	3.75		
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet				
greater than 10,000 square feet				
CAPTAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				
CAPTAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2004		EFFECTIVE AUGUST 2003	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	10.75	21.50	10.25	20.50
from 3,001 to 10,000 gallons	3.25	6.50	2.40	4.80
from 10,001 to 50,000 gallons	3.15	6.30	2.35	4.70
from 50,001 to 100,000 gallons	3.05	6.10	2.30	4.60
from 100,001 to 250,000 gallons	2.95	5.90	2.25	4.50
from 250,001 to 500,000 gallons	2.80	5.60	2.20	4.40
from 500,001 or more gallons	2.50	5.00	2.15	4.30
SEWER RATES				
minimum use charge for first 3,000 gallons	10.75	21.50	10.25	20.50
from 3,001 to 10,000 gallons	3.15	6.30	2.25	4.50
from 10,001 to 50,000 gallons	3.00	6.00	2.20	4.40
from 50,001 to 100,000 gallons	2.90	5.80	2.15	4.30
from 100,001 to 250,000 gallons	2.80	5.60	2.10	4.20
from 250,001 to 500,000 gallons	2.70	5.40	2.00	4.00
from 500,001 or more gallons	2.30	4.60	1.90	3.80
ELDERLY RELIEF RATE PLAN				
per 1,000 gallons				
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet				
greater than 10,000 square feet				
CAPTAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				
CAPTAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2001		EFFECTIVE AUGUST 1999	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	9.00	18.00	7.50	15.00
from 3,001 to 10,000 gallons	2.20	4.40	2.00	4.00
from 10,001 to 50,000 gallons	2.20	4.40	2.00	4.00
from 50,001 to 100,000 gallons	2.20	4.40	2.00	4.00
from 100,001 to 250,000 gallons	2.15	4.30	2.00	4.00
from 250,001 to 500,000 gallons	2.15	4.30	2.00	4.00
from 500,001 or more gallons	2.10	4.20	2.00	4.00
SEWER RATES				
minimum use charge for first 3,000 gallons	9.00	18.00	7.50	15.00
from 3,001 to 10,000 gallons	2.00	4.00	1.80	3.60
from 10,001 to 50,000 gallons	2.00	4.00	1.80	3.60
from 50,001 to 100,000 gallons	2.00	4.00	1.80	3.60
from 100,001 to 250,000 gallons	1.95	3.90	1.80	3.60
from 250,001 to 500,000 gallons	1.95	3.90	1.80	3.60
from 500,001 or more gallons	1.90	3.80	1.80	3.60
ELDERLY RELIEF RATE PLAN				
per 1,000 gallons				
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet				
greater than 10,000 square feet				
CAPTAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				
CAPTAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				

TOWN OF ROCKY MOUNT		EFFECTIVE FEBRUARY 1991		
WATER & SEWER CHARGES		INSIDE	OUTSIDE	
		CORPORATE	CORPORATE	
		LIMITS	LIMITS	
WATER RATES				
minimum use charge for first 3,000 gallons		5.85	11.70	2000 gal
from 3,001 to 10,000 gallons		1.50	2.93	
from 10,001 to 50,000 gallons		1.50	2.93	
from 50,001 to 100,000 gallons		1.50	2.93	
from 100,001 to 250,000 gallons		1.50	2.93	
from 250,001 to 500,000 gallons		1.50	2.93	
from 500,001 or more gallons		1.50	2.93	
SEWER RATES				
minimum use charge for first 3,000 gallons		4.39	8.78	75% of wtr
from 3,001 to 10,000 gallons		1.13	2.20	75% of wtr
from 10,001 to 50,000 gallons		1.13	2.20	75% of wtr
from 50,001 to 100,000 gallons		1.13	2.20	75% of wtr
from 100,001 to 250,000 gallons		1.13	2.20	75% of wtr
from 250,001 to 500,000 gallons		1.13	2.20	75% of wtr
from 500,001 or more gallons		1.13	2.20	75% of wtr
ELDERLY RELIEF RATE PLAN				
per 1,000 gallons				
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet				
greater than 10,000 square feet				
CAPTAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				
CAPTAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE JANUARY 2014		EFFECTIVE JANUARY 2013	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
CONNECTION FEES - WATER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000
IMPACT FEES - SEWER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2007		EFFECTIVE AUGUST 2005	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
CONNECTION FEES - WATER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000
IMPACT FEES - SEWER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2004		EFFECTIVE AUGUST 2003	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
CONNECTION FEES - WATER				
5/8 inch	750	1,125	625	1,250
1 inch	1,500	2,250	1,250	2,500
1-1/2 inch	1,750	2,625	1,500	3,000
2 inch	2,500	3,750	2,500	5,000
3 inch	3,500	5,250	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	750	1,125	625	1,250
1 inch	1,500	2,250	1,250	2,500
1-1/2 inch	1,750	2,625	1,500	3,000
2 inch	2,500	3,750	2,500	5,000
3 inch	3,500	5,250	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	0	1,250	-	1000 / 7500 F
1 inch	0	2,000		
1-1/2 inch	500	5,000		
2 inch	750	7,500		
2-1/2 inch	1,000	10,000		
3 inch	5,000	20,000		
above 3 inch	5,000	50,000		
IMPACT FEES - SEWER				
5/8 inch	0	1,250		
1 inch	0	2,000		
1-1/2 inch	500	5,000		
2 inch	750	7,500		
2-1/2 inch	1,000	10,000		
3 inch	5,000	20,000		
above 3 inch	5,000	50,000		

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2001		EFFECTIVE AUGUST 1999	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
	CONNECTION FEES - WATER			
5/8 inch	625	1,250	600	1,200
1 inch	1,250	2,500	1,200	2,400
1-1/2 inch	1,500	3,000	1,500	3,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	625	1,250	600	1,200
1 inch	1,250	2,500	1,200	2,400
1-1/2 inch	1,500	3,000	1,500	3,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	-	1000 / 7500	R	- 1000 / 7500
1 inch				
1-1/2 inch				
2 inch				
2-1/2 inch				
3 inch				
above 3 inch				
IMPACT FEES - SEWER				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
2-1/2 inch				
3 inch				
above 3 inch				

TOWN OF ROCKY MOUNT		EFFECTIVE FEBRUARY 1991	
WATER & SEWER CHARGES			
		INSIDE	OUTSIDE
		CORPORATE	CORPORATE
		LIMITS	LIMITS
CONNECTION FEES - WATER			
5/8 inch			
1 inch			
1-1/2 inch			
2 inch			
3 inch			
above 3 inches			
CONNECTION FEES - SEWER			
5/8 inch			
1 inch			
1-1/2 inch			
2 inch			
3 inch			
above 3 inches			
IMPACT FEES - WATER			
5/8 inch			
1 inch			
1-1/2 inch			
2 inch			
2-1/2 inch			
3 inch			
above 3 inch			
IMPACT FEES - SEWER			
5/8 inch			
1 inch			
1-1/2 inch			
2 inch			
2-1/2 inch			
3 inch			
above 3 inch			

TOWN OF ROCKY MOUNT
Community Agency Request for Funding
July 1, 2014 – June 30, 2015

Name of Agency / Program:

Address:

Name of Contact Person:

Telephone:

Fax:

E-Mail:

Tax ID or EIN number:

IRS non-profit designation (i.e. 501c3):

Amount of Request:

Agency's or Program's primary objective:

What services does your agency provide to the citizens / businesses of Rocky Mount:

Describe the specific event / program to be funded with funds requested of the Town:

What other revenue sources is your agency budgeting for FY 2014 – 2015:

Federal:

State:

Franklin County Board of Supervisors:

Other Local Governments:

Dues / Memberships:

Fund Raising Activities / Events:

United Way of Franklin County:

Donations / Contributions:

Other:

TOTAL REVENUES BUDGETED:

Please submit a Summary of your budget if you are requesting more than \$1500.

Other Comments or Remarks to be included in consideration of request:

Please return this form and any supporting documents you wish to include **NO LATER THAN FRIDAY, MARCH 7, 2014** to:

Linda Woody, Finance Director

Town of Rocky Mount

345 Donald Ave.

Rocky Mount, VA 24151

Phone: 540-483-5243

Fax: 540-483-8830

e-mail: lwoody@rockymountva.org

AGENCY REQUESTS - HISTORICAL CONTRIBUTIONS					
Agency	501C3	FY 12 Actual	FY 13 Actual	FY 14 Actual	FY 15 Proposed
Brain Injury Services of SWVA	yes	0	0	0	0
Community Partnership for Revitalization	501C6	0	0	0	0
Franklin County Family Resource Center	n/a	500	500	500	500
Franklin County Family YMCA	yes	0	20,256	0	0
Franklin County Historical Society	yes	500	500	500	500
Franklin County Perinatal Education Center	yes	500	500	500	500
Franklin County Public Library	n/a	1,000	1,000	0	0
Franklin County Rescue Squad	yes	5,000	5,000	5,000	5,000
Franklin County Workforce Consortium	n/a	6,000	6,000	6,000	6,000
Free Clinic of Franklin County	yes	3,500	3,500	3,500	3,500
Goodwill Developmental Center of Franklin Co.	yes	0	0	0	0
Helping Hands	yes	3,000	3,000	3,000	3,000
Piedmont Community Services	yes	300	300	300	300
Roanoke River Basin Association	yes	0	0	0	0
Rocky Mount Center for the Arts, Inc.	yes	0	0	0	0
Rocky Mount Rotary Club	yes	250	0	0	0
Southern VA Child Advocacy Center (CAPS)	yes	200	200	200	200
Southwest Virginia Cultural Heritage Foundation	yes	0	0	0	0
STEP, Inc.	yes	250	250	250	250
Stepping Stone Mission	yes	500	750	750	750
Warren Street Society	yes	500	500	500	500
We Care of Franklin County	no	500	500	500	500
Undesignated for unexpected requests	n/a	0	0	1,000	1,000
TOTAL CONTRIBUTIONS/REQUESTS		22,500	42,756	22,500	22,500

Town of Rocky Mount					
Agency Requests FY 2015					FY 15
	FY 14	FY 15	FY 15	FY 15	Request
	Adopted	Requested	Proposed	Unfunded	Complete
Brain Injury Services of SWVA	0	550	0	550	yes
Community Partnership for Revitalization	0	0	0	0	no
Franklin County Family Resource Center	500	750	500	250	yes
Franklin County YMCA	0	50,000	0	50,000	yes
Franklin County Historical Society	500	10,000	500	9,500	yes
Franklin County Perinatal Education Center	500	2,500	500	2,000	yes
Franklin County Public Library	0	1,500	0	1,500	yes
Franklin County Rescue Squad	5,000	0	5,000	(5,000)	no
Franklin County Workforce Consortium	6,000	6,000	6,000	0	yes
Free Clinic of Franklin County	3,500	5,000	3,500	1,500	yes
Goodwill Developmental Center of Franklin Co.	0	0	0	0	no
Helping Hands	3,000	1,500	3,000	(1,500)	yes
Piedmont Community Services	300	0	300	(300)	no
Roanoke River Basin Assoc.	0	800	0	800	no
Rocky Mount Center for the Arts, Inc.	0	1,500	0	1,500	yes
Southern VA Child Advocacy Center (CAPS)	200	1,200	200	1,000	yes
Southwest Virginia Cultural Heritage Foundation	0	5,000	0	5,000	yes
STEP, Inc.	250	10,000	250	9,750	yes
Stepping Stone Mission	750	0	750	(750)	no
Warren Street Society	500	1,500	500	1,000	yes
We Care of Franklin County	500	500	500	0	yes
Undesignated for unexpected requests	1,000	0	1,000	(1,000)	n/a
TOTAL CONTRIBUTIONS/REQUESTS	22,500	98,300	22,500	75,800	

Town of Rocky Mount insured vehicles February 2014						
Department	Veh #	Year	Make/Model	VIN / Serial #	Orig Value	Vehicle Type
Asst. Town Manager	14	2001	Chevy Lumina	3266	\$15,168	Private Passenger
Town Manager	5	2004	Ford Explorer	1216	\$22,700	Light Truck
P & Z Admin	47	1990	Ford Pick Up	8905	\$14,148	Light Truck
P & Z Admin	46	1994	GMC Pickup	8619	\$13,390	Light Truck
P & Z Admin	33	2002	Chevy Cavalier	7412	\$13,239	Private Passenger
Fire	50	1929	Fire Truck	9893	\$8,971	Emergency
Fire	36	1982	Chevy	7752	\$25,000	Emergency
Fire	53	1993	Pierce Fire Truck	131	\$19,141	Emergency
Fire	24	1995	GMC	5529	\$9,000	Emergency
Fire	32	1995	Chevy Suburban	7381	\$10,000	Emergency
Fire	16	1995	Chevy Suburban	3818	\$12,500	Emergency
Fire	12	1996	Pierce Fire Truck	2688	\$138,000	Emergency
Fire	3411	1997	Ford	3411	\$24,000	Emergency
Fire	9	2001	Pierce Fire Truck	1787	\$580,000	Emergency
Fire	30	2002	United Trailer	6518	\$8,709	Trailer
Fire	58	2002	Trailer Safe House	5639	\$40,000	Emergency
Fire	10	2002	Pierce Fire Truck	1980	\$500,000	Emergency
Fire		2003	Chevy Tahoe	5324	\$14,000	Emergency
Fire		2009	Pierce Pumper	9110	\$259,926	Emergency
Fire		2012	International Truck	6594	\$233,388	Emergency
Fire		2012	Pierce Fire Truck	2361	\$391,355	Emergency
Fire			Fire Protective & Misc. Equipment		\$500,000	Equipment
Police		1994	Chevy Ambulance	3396	\$6,000	Emergency
Police		1996	Dodge 2500 PU	7785	\$0	Medium Truck
Police	57	1996	Trailer	116	\$1,600	Emergency
police		1997	Ford Explorer	6401	\$0	Private Passenger
Police	56	2000	Ford Crown Victoria 8	957	\$20,559	Emergency
Police		2004	Ford Explorer	2170	\$0	Private Passenger
Police		2004	AM General Humvee	6188	\$0	Medium Truck
Police	60	2005	Ford Crown Victoria 14	1311	\$21,265	Emergency
Police	23	2005	Ford Excursion Sgt Invest.	5255	\$34,753	Emergency
Police	66	2006	Ford Explorer Chief	3357	\$20,250	Emergency
Police	62	2006	Ford Crown Victoria 10	4548	\$21,371	Emergency
Police	63	2006	Ford Crown Victoria 9	4549	\$21,371	Emergency
Police	Car 6	2007	Ford Crown Victoria	2990	\$21,416	Emergency
Police		2008	Smart Trailer Speed Det.	2279	\$7,345	Trailer
Police		2008	Chevrolet Impala	7310	\$18,225	Emergency
Police		2008	Ford Crown Victoria	2146	\$22,229	Emergency
Police		2008	Ford Crown Victoria	2147	\$22,229	Emergency
Police		2008	Ford Crown Victoria	1312	\$22,666	Emergency
Police		2011	Ford Expedition	6702	\$22,763	Emergency
Police		2011	Ford Crown Victoria	2953	\$24,096	Emergency
Police		2011	Ford Police Interceptor	6611	\$24,896	Emergency
Police		2011	Ford Police Interceptor	6612	\$24,896	Emergency
Police		2011	Ford Police Interceptor	6613	\$24,896	Emergency
Police	K-9 Unit #1	2013	Ford Explorer	914	\$35,064	Emergency
Police	K-9 Unit #2	2013	Ford Explorer	913	\$35,157	Emergency
Police			Mobile Police Equipment		\$56,100	Equipment

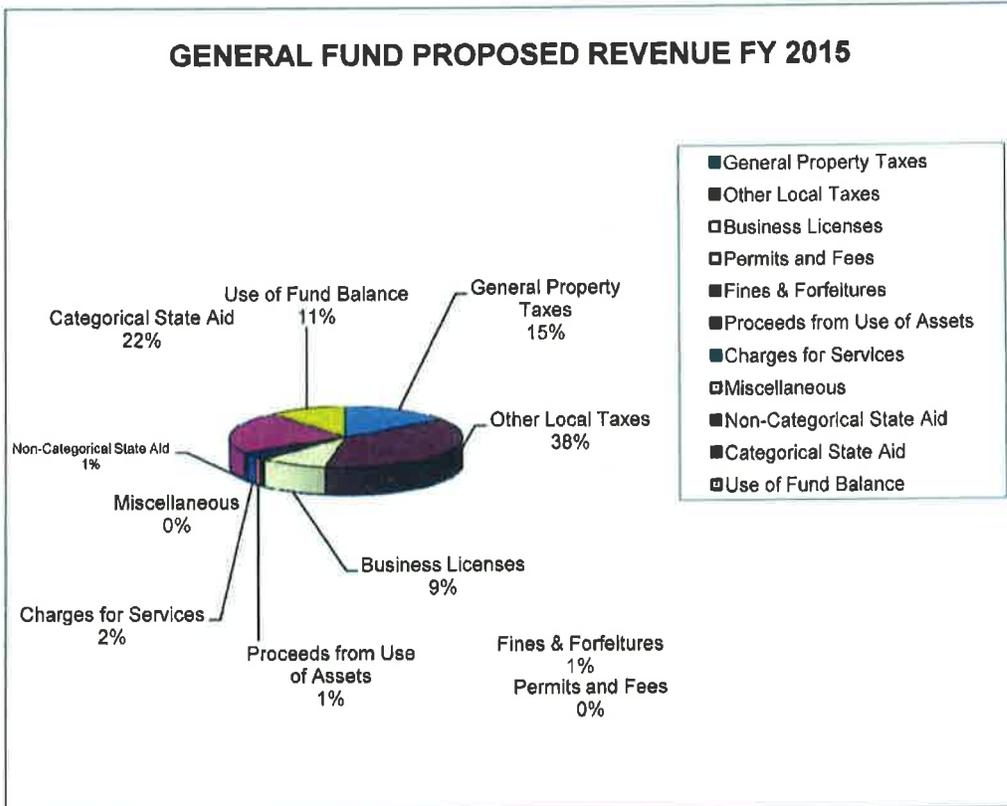
Town of Rocky Mount insured vehicles February 2014						
Department	Veh #	Year	Make/Model	VIN / Serial #	Orig Value	Vehicle Type
Public Works		1969	Trailer	22TR	\$200	Trailer
Public Works	51	1987	Hudson Trailer	23	\$7,325	Trailer
Public Works	27	1986	Chevy	6251	\$36,550	Heavy Truck
Public Works	20	1987	Chevy Dump Truck	4096	\$21,251	Medium Truck
Public Works		1989	John Deere 544E Loader	DW544ED525803	\$25,000	Equipment
Public Works		1990	ODB LCT600D Leaf Machine	1189-1108	\$6,000	Equipment
Public Works		1992	John Deere 455G Crawler	T0455GA777696	\$165,000	Equipment
Public Works	4	1994	Trailer	1204	\$650	Trailer
Public Works		1994	Johnston V3000SP Street Loader	1JSVM3L4XRC041048	\$10,000	Equipment
Public Works	3	1994	Street Sweeper	1048	\$40,000	Heavy Truck
Public Works		1995	Vermeer 1250 Turbo Wood Chipper	1VRC14139P1003879	\$10,000	Equipment
Public Works	15	1995	Ford Dump Truck	3266	\$35,000	Heavy Truck
Public Works		1996	Sullair 185 Air Compressor	004-121429	\$8,000	Equipment
Public Works	29	1997	Ford Dump Truck	6440	\$30,500	Heavy Truck
Public Works		1999	New Holland 4630 Farm Tractor	12179213	\$9,000	Equipment
Public Works	21	1999	Ford Bucket Truck	4439	\$22,000	Medium Truck
Public Works		1999	John Deere 444H Loader	DW444HX561144	\$30,000	Equipment
Public Works	28	1999	Sterling Sewer Truck	6359	\$77,000	Heavy Truck
Public Works	19	2000	GMC Pickup	4057	\$18,300	Light Truck
Public Works	38	2000	GMC Dump Truck	7906	\$49,985	Medium Truck
Public Works	11	2000	Sterling Truck	2473	\$79,985	Heavy Truck
Public Works	55	2001	Dodge	694	\$13,845	Light Truck
Public Works	2	2002	GMC Pickup	1029	\$17,138	Light Truck
Public Works		2003	John Deere 710G Backhoe	T0710GX913664	\$45,000	Equipment
Public Works		2004	AMPAC P33/24 Roller		\$10,000	Equipment
Public Works	49	2004	Ford Pick Up	9573	\$16,902	Light Truck
Public Works	1	2004	GMC Dump Truck	230	\$62,319	Medium Truck
Public Works	61	2006	Ford Pick Up	8841	\$17,054	Light Truck
Public Works		2006	John Deere 310SG Backhoe	T0310SG955034	\$40,000	Equipment
Public Works	65	2006	GMC Dump Truck	2768	\$61,825	Medium Truck
Public Works		2007	Dodge Ram	429	\$16,363	Light Truck
Public Works		2008	John Deere 5303 Farm Tractor	PY5303V008497	\$34,000	Equipment
Public Works	103	2011	Chevy Silverado	1120	\$19,738	Light Truck
Public Works		2012	Chevy 1500 Pick Up	609	\$19,750	Light Truck
Public Works	Meter Reading	2013	Ford F150 pickup	3027	\$15,789	Light Truck
Public Works		2014	Johnston RT-655 Street Sweeper	1FVACXDT0EHFM4877	\$175,947	Equipment
Public Works			Miscellaneous Equipment - Unscheduled		\$5,000	Equipment
Public Works			John Deere Backhoe	g955034	\$72,999	Equipment
Public Works			Old Sewage Treatment Plant - Demo Only		\$218,300	Equipment
Public Works			Blanket Limit - Contractor's Equipment		\$485,759	Equipment
Wastewater	52	1993	Trailer	67	\$1,900	Trailer
Wastewater		1993	John Deere 2155 Tractor	1L02155G710729X	\$8,000	Equipment
Wastewater	35	2003	Ford Pick Up	7668	\$18,430	Light Truck
Wastewater		2013	Ford F150	7002	\$20,680	Light Truck
Wastewater			Sewer Line TV Inspection		\$52,152	Equipment
Water		2001	Chevrolet Impala	1833	\$19,196	Private Passenger
Water	64	2006	Ford Pick Up	3735	\$17,054	Light Truck
Water			Kubota B2100 Tractor & Deck	73100 & 12399	\$14,400	Equipment

GRAPHS

GRAPHS

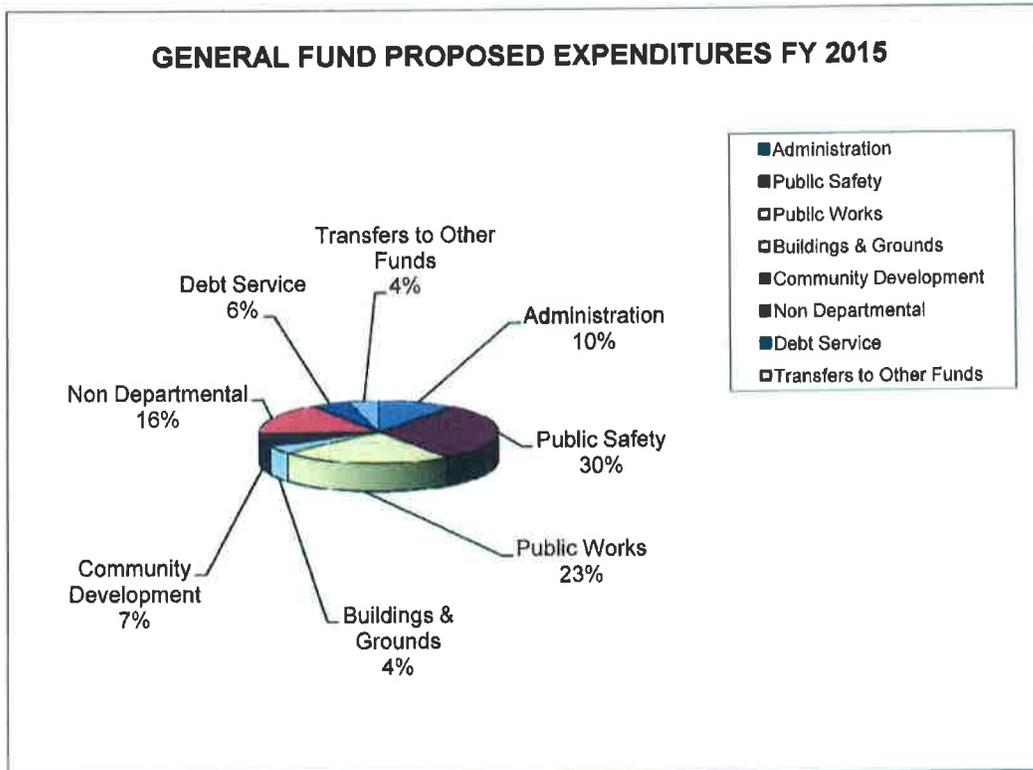
TOWN OF ROCKY MOUNT
 GENERAL FUND REVENUES
 PROPOSED FY 2015 BUDGET

	<u>Dollars</u>	<u>Percent</u>
General Property Taxes	982,951	15%
Other Local Taxes	2,424,884	38%
Business Licenses	608,625	9%
Permits and Fees	12,600	0%
Fines & Forfeitures	49,060	1%
Proceeds from Use of Assets	50,517	1%
Charges for Services	106,366	2%
Miscellaneous	1,280	0%
Non-Categorical State Aid	71,695	1%
Categorical State Aid	1,442,594	22%
Use of Fund Balance	700,000	11%
Total General Fund Revenues	<u>6,450,572</u>	<u>100%</u>



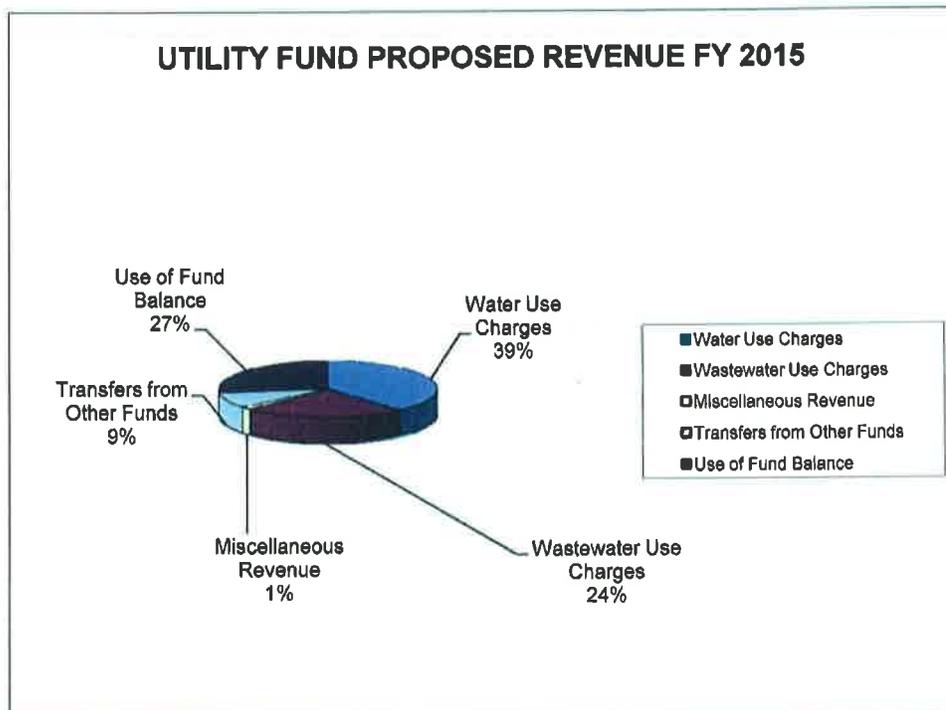
TOWN OF ROCKY MOUNT
 GENERAL FUND EXPENDITURES
 PROPOSED FY 2015 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Administration	667,381	10%
Public Safety	1,940,602	30%
Public Works	1,494,681	23%
Buildings & Grounds	267,529	4%
Community Development	436,231	7%
Non Departmental	1,042,139	16%
Debt Service	344,870	5%
Transfers to Other Funds	257,139	5%
Total General Fund Expenditures	<u>6,450,572</u>	<u>100%</u>



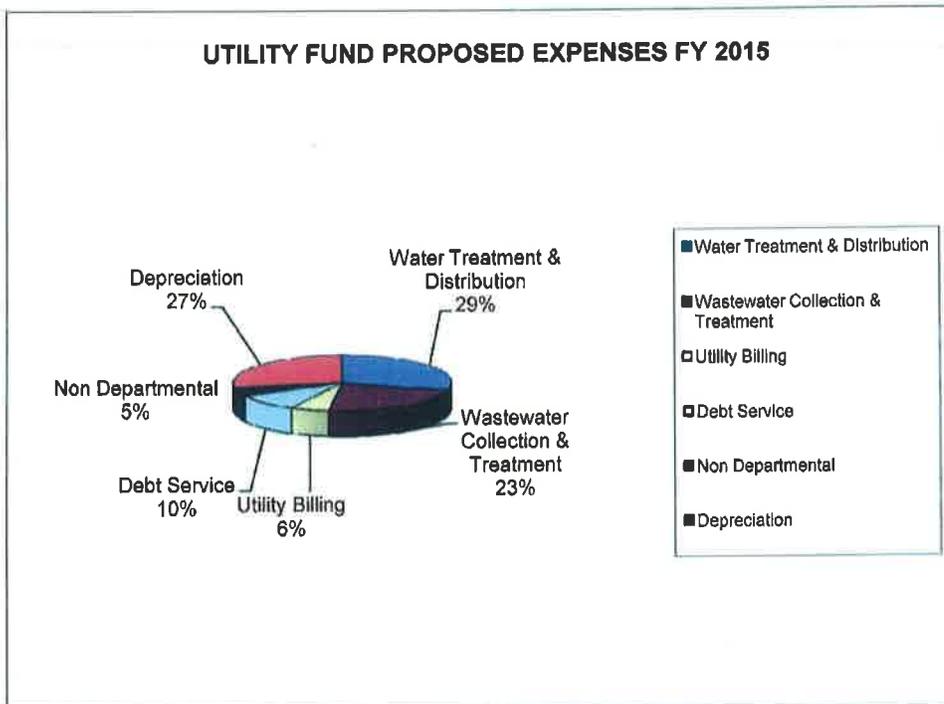
TOWN OF ROCKY MOUNT
 UTILITY FUND REVENUES
 PROPOSED FY 2015 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Water Use Charges	1,122,690	39%
Wastewater Use Charges	692,540	23%
Miscellaneous Revenue	48,134	2%
Transfers from Other Funds	257,139	9%
Use of Fund Balance	780,054	27%
Total Utility Fund Revenues	<u><u>2,900,557</u></u>	<u><u>100%</u></u>



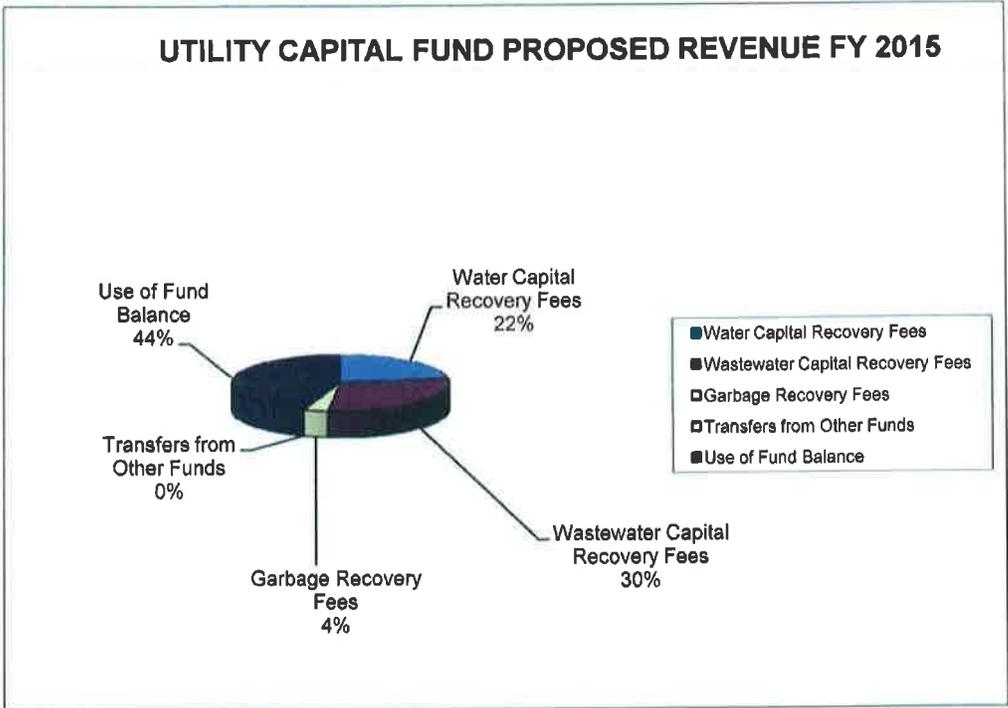
TOWN OF ROCKY MOUNT
 UTILITY FUND EXPENSES
 PROPOSED FY 2015 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Water Treatment & Distribution	837,414	29%
Wastewater Collection & Treatment	646,929	23%
Utility Billing	162,721	6%
Debt Service	271,805	10%
Non Departmental	151,992	5%
Depreciation	780,054	27%
Total Utility Fund Expenses	<u>2,850,915</u>	<u>100%</u>



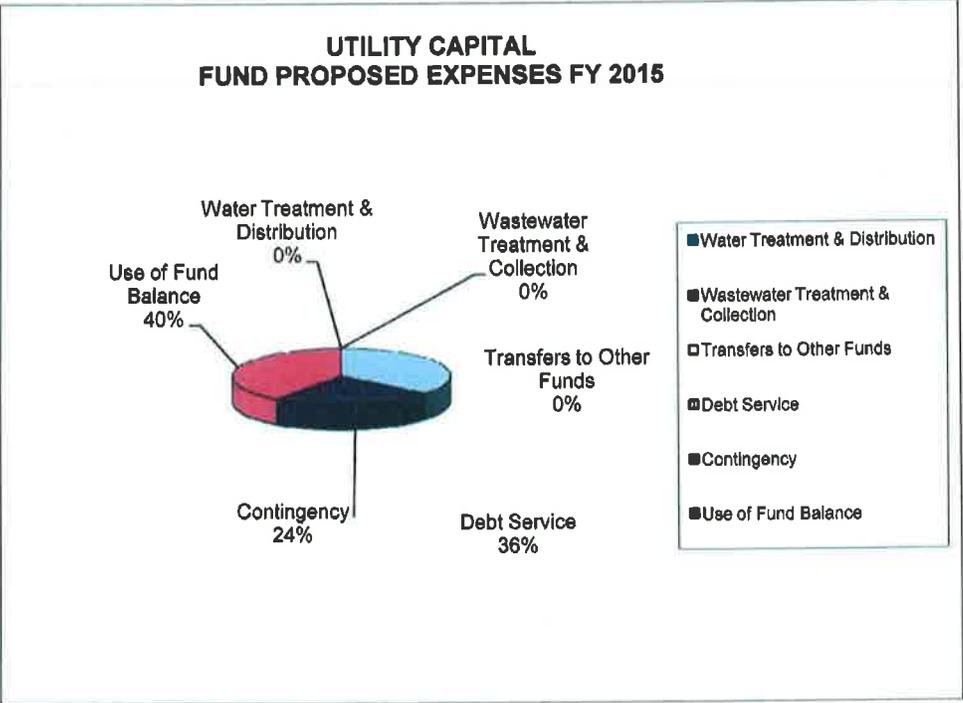
TOWN OF ROCKY MOUNT
 UTILITY CAPITAL FUND REVENUES
 PROPOSED FY 2015 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Water Capital Recovery Fees	122,380	22%
Wastewater Capital Recovery Fees	164,216	29%
Garbage Recovery Fees	19,874	4%
Transfers from Other Funds	-	0%
Use of Fund Balance	<u>246,183</u>	<u>45%</u>
Total Utility Capital Fund Revenues	<u>552,653</u>	<u>100%</u>



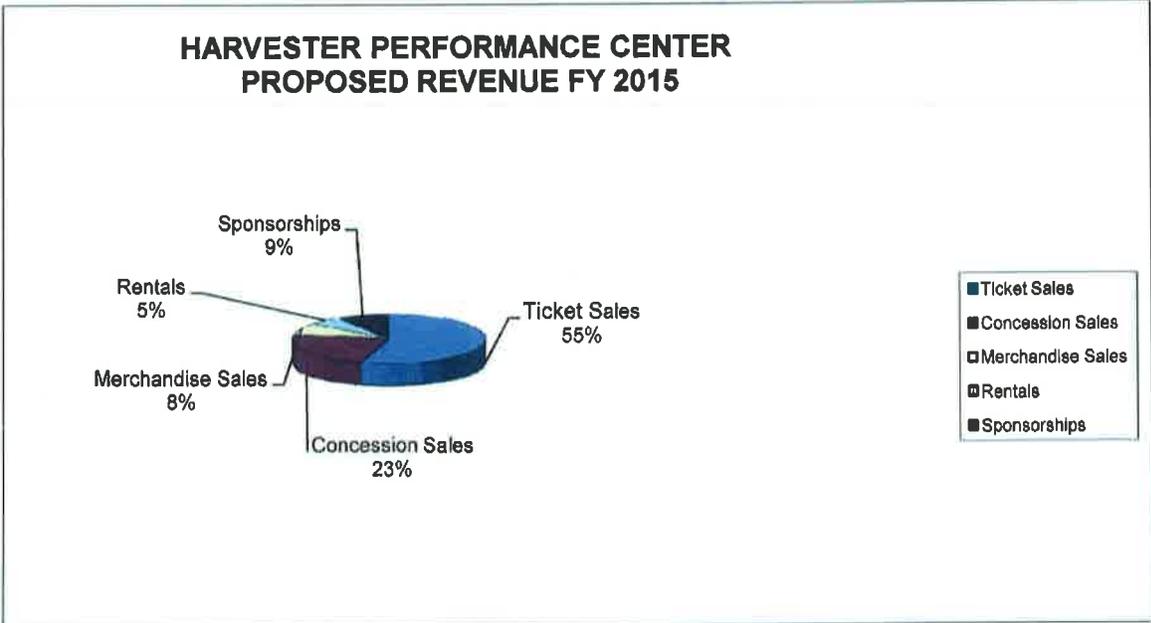
TOWN OF ROCKY MOUNT
 UTILITY CAPITAL FUND EXPENSES
 PROPOSED FY 2015 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Water Treatment & Distribution	-	0%
Wastewater Treatment & Collection	-	0%
Transfers to Other Funds	-	0%
Debt Service	90,000	60%
Contingency	60,000	40%
Use of Fund Balance	100,000	67%
Total Utility Capital Fund Expenses	<u><u>150,000</u></u>	<u><u>100%</u></u>



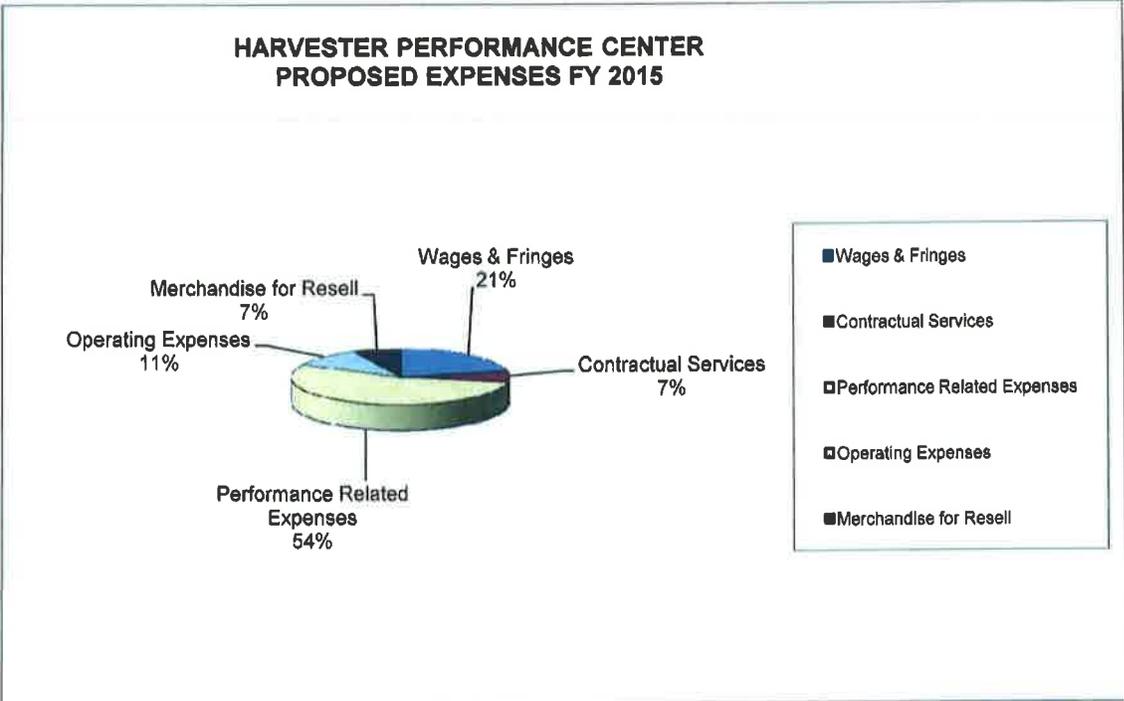
TOWN OF ROCKY MOUNT
 HARVESTER PERFORMANCE CENTER REVENUES
 PROPOSED FY 2015 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Ticket Sales	615,000	55%
Concession Sales	264,000	22%
Merchandise Sales	86,550	8%
Rentals	60,000	5%
Sponsorships	100,000	9%
Total Harvester Center Revenues	<u><u>1,125,550</u></u>	<u><u>100%</u></u>



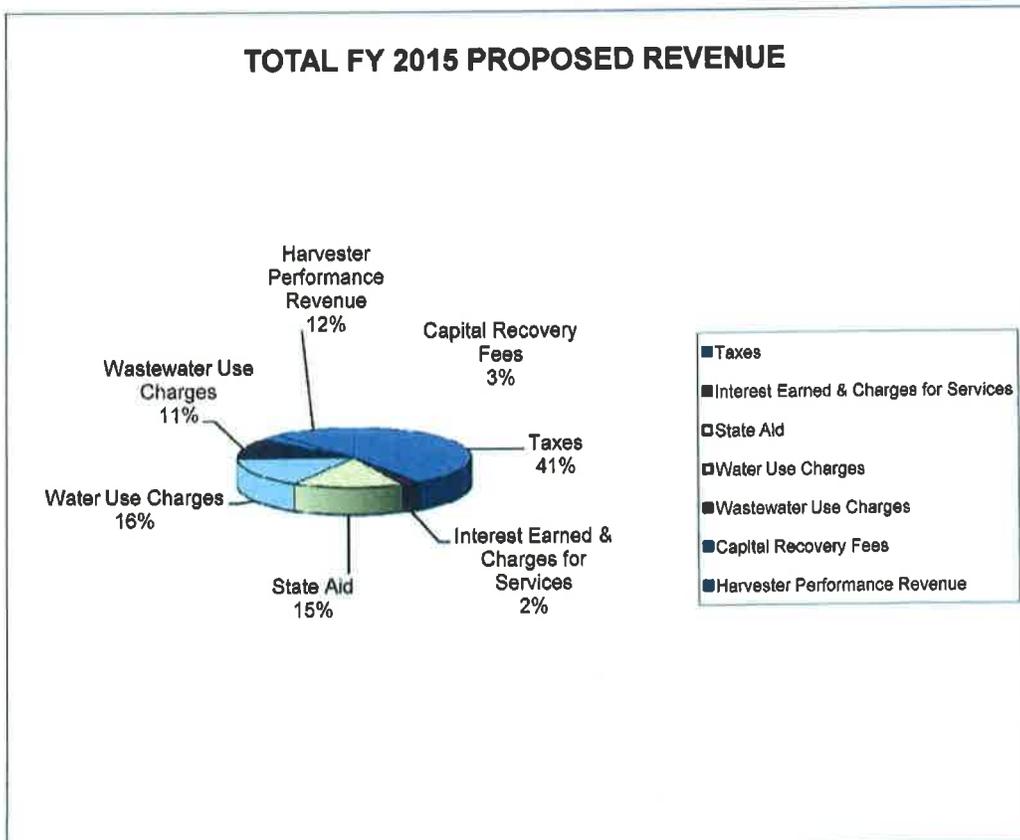
TOWN OF ROCKY MOUNT
 HARVESTER PERFORMANCE CENTER EXPENSES
 PROPOSED FY 2015 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Wages & Fringes	240,799	21%
Contractual Services	75,000	7%
Performance Related Expenses	609,000	54%
Operating Expenses	119,000	11%
Merchandise for Resell	80,000	7%
Total Harvester Center Expenses	<u>1,123,799</u>	<u>100%</u>



TOWN OF ROCKY MOUNT
TOTAL FY 2015
PROPOSED REVENUE
(transfers between funds & appropriated
fund balance for depreciation have been
eliminated)

Category	Amount	Percent
Taxes	4,016,460	48%
Interest Earned & Charges for Services	219,823	3%
State Aid	1,514,289	18%
Water Use Charges	1,560,851	19%
Wastewater Use Charges	1,082,567	13%
Capital Recovery Fees	306,470	4%
Harvester Performance Revenue	1,125,550	13%
Total Town Revenue	8,393,990	100%



TOWN OF ROCKY MOUNT
TOTAL FY 2015
PROPOSED EXPENSES
(transfers between funds & appropriated
fund balance for depreciation have been
eliminated)

Category	Amount	Percent
Administration & Community Development	1,103,612	13%
Public Safety	1,940,602	22%
Public Works	1,762,210	20%
Insurance, Contributions, & Contingency	1,511,270	17%
Debt Service	706,675	9%
Water Treatment & Distribution	1,000,135	12%
Wastewater Collection & Treatment	646,929	7%
Utility Capital Expenses	-	0%
Harvester Performance Expenses	1,123,799	13%
Total Town Expenses	8,671,433	100%

