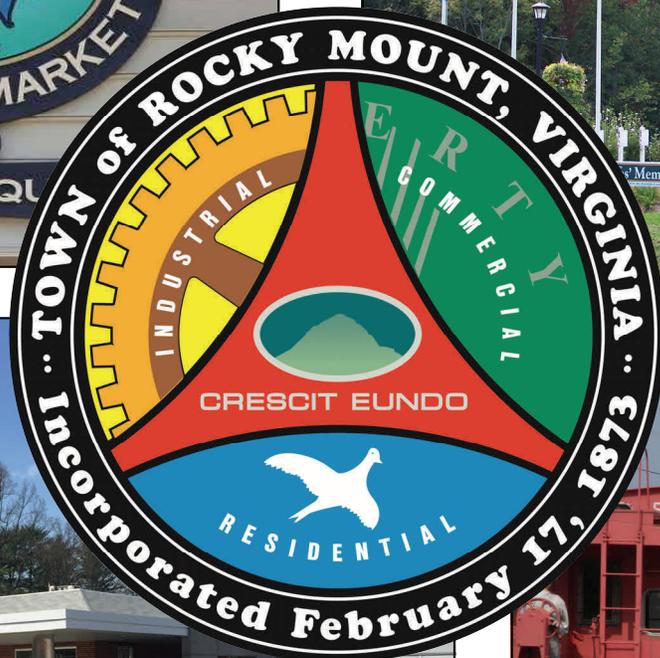
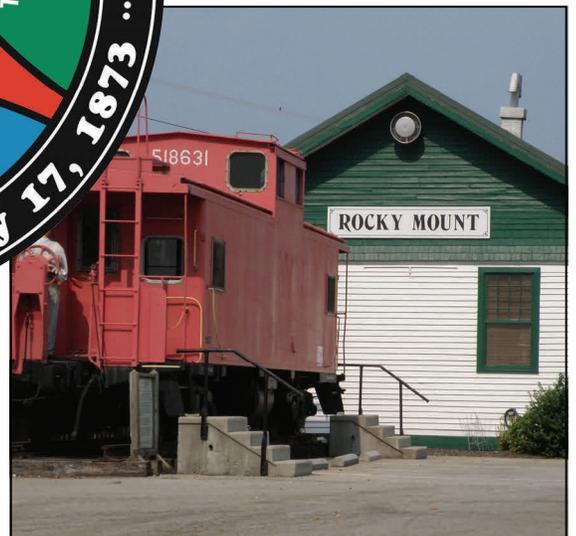


TOWN OF ROCKY MOUNT

PROPOSED BUDGET &

CAPITAL IMPROVEMENT PLAN

FISCAL YEAR 2016



Prepared By:
Linda Woody, Finance Director
C. James Ervin, Town Manager

Town of Rocky Mount, Virginia
345 Donald Avenue
Rocky Mount, VA 24151

**FISCAL YEAR 2016 PROPOSED BUDGET
& CAPITAL IMPROVEMENT PLAN
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TOWN OF ROCKY MOUNT, VIRGINIA

FY 2016 PROPOSED BUDGET

TOWN COUNCIL

Steven C. Angle, Mayor
Gregory B. Walker, Vice-Mayor
Bobby M. Cundiff
P. Ann Love
Bobby L. Moyer
Jon W. Snead
Billie W. Stockton

STAFF

C. James Ervin, Town Manager
Matthew C. Hankins, Assistant Town Manager
Linda P. Woody, Finance Director
Stacey B. Sink, Town Clerk

TOWN OF ROCKY MOUNT
345 DONALD AVE.
ROCKY MOUNT, VIRGINIA 24151

540.483.7660
FAX : 540.483.8830

WWW.ROCKYMOUNTVA.ORG



TOWN COUNCIL
STEVEN C. ANGLE, MAYOR
GREGORY B. WALKER, VICE MAYOR

BOBBY M. CUNDIFF P. ANN LOVE
BOBBY L. MOYER JON W. SNEAD
BILLIE W. STOCKTON

C. JAMES ERVIN, TOWN MANAGER
LINDA P. WOODY, FINANCE DIRECTOR

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

April 1, 2015

Honorable Steven C. Angle, Mayor
Honorable Members of Town Council
Town of Rocky Mount, Virginia

Mayor and Members of Council:

Your staff presents for your review the proposed budget for the Town of Rocky Mount for the Fiscal Year of July 1, 2015-June 30, 2016 (fiscal year 2016) along with the Five-Year Capital Improvement Plan. As required by your Code and Virginia law, the budget is balanced. The fiscal year 2016 budget contains slightly increased revenues and expenditures as a result of the local economy finally rebounding. The Utility operating budget and utility capital budgets are coming closer to meeting their operation costs due to your diligence in working to correct utility rates over the past three years.

This budget shows more promise than recent budgets because of anticipated and actual growth. Your new performance center is completing its first full year of operation. Existing restaurant, lodging, and retail establishments have seen an increase in their revenues this past year. Your staff expects continued new growth in the Downtown, Uptown and 40 East corridors both as a direct result of the investment you have made in the new venue and as a result of an improving economy.

The venue will still require assistance from the Town in the proposed budget, with the Town covering salaries and Utilities for the upcoming year with a portion of this coming from the increased revenue that the Town is receiving from the economic activity. The proceeds from operations are expected to cover all other expenses though a contingency amount is built in to allow Council to support the venue throughout the fiscal year. Dollar for dollar, the return on investment still exceeds the return the Town has gotten on other economic development projects as well as our subsidized trash collection rates or our historically taxpayer subsidized utility rates.

Debt service decreased because you have paid off the bond for the wastewater treatment plant, but that funding was used, with limited operating funds, to rebuild fund balance which was tapped to complete essential capital needs in the past eight years.

Major capital continues to be a challenge with a tight operating budget. This budget does present operating revenues able to match operating expenses which does not leave extra funds for capital items. After undertaking a major, needed economic development project, the Town needs to restore its fund balance to an ideal level.

There are several needed capital items that the current operating funds are not able to tackle. This means that a new debt issue, either through a bond or a conventional loan from a local bank, is needed to finance several significant and essential capital projects at once. These projects are the necessary purchase of radios for the Police Department and the Fire Department to be compatible with Franklin County's new public service radio system; curbing, drainage, and sewer extension on Scuffling Hill Road; bank stabilization at Veterans Park; preliminary engineering and design of drainage and sidewalks on Bernard Road; and replacement of the HVAC system at the Municipal Building.

Interest rates continue to be at historic lows, making borrowing attractive. Due to the conservative nature of our investments, as required by law, we continue to bring in just a little over one percent interest income return. Before the strengthening national economy dictates higher interest rates, now is the time to borrow to finance essential capital projects and allow the cost of the projects to be paid off in the next ten years while residents enjoy the benefits of the improved and expanded infrastructure of the Town.

Your departments continue to operate leanly. As always, the service your Town provides its residents is through two primary components: personnel and their tools, whether that's hammers, tractors, bulletproof vests, pencils, computers, or vehicles.

On the personnel side, the Town continues to work to provide the right level of benefits and compensation to its hardworking employees. Health insurance costs, for the first time in years, are seeing no increase from last year. The budget presented to you includes a 3.5 percent increase in pay: a 1.0 percent cost of living adjustment and a 2.5 percent one-step increase to recognize employees' progress and successes.

The general fund operations for FY 2016 presents a 4.2% increase in revenues (offset with a like increase in expenditures). The utility operating fund for FY 2016 is flat.

Changes in the General Fund revenue for FY 2016 include:

- A five cents per pack increase in cigarettes (\$49,700)
- Meals tax increase of 7%
- Lodging tax increase of 22%
- Business and professional licenses increase of 7%
- A VDOT revenue sharing grant of \$50,000 for the Franklin Street sidewalk from Floyd Avenue to Dent Street (the Town's portion is \$10,000)
- A FEMA grant of \$473,400 for the purchase of a fire truck (the Town's portion is \$52,600)
- A bond issue of \$1,500,000 with the bulk being for general fund projects

Changes in the General Fund expenditures for FY 2016 include:

- A new receptionist position in the Town Manager's budget (\$48,575)
- A new part-time community police officer (\$30,160)
- The purchase of radios for the Police Dept. (\$114,950) and the Fire Dept. (\$65,447) to be compatible with Franklin County's new public safety radio system
- A new fire truck for \$526,000 (the Town's portion is \$52,600)

- Curb, guttering, and sidewalks on Scuffling Hill Road (\$462,500)
- Engineering and design for drainage and sidewalks on Bernard Road (\$120,000)
- Bank stabilization at Veterans Park (\$450,000 is the Town's share should grant funding be approved)
- Debt service on the new debt issuance of \$158,447
- Transfer to the utility operating fund of \$104,600
- Transfer to the Harvester Performance Center fund of \$332,097 with an additional \$60,000 if needed

Both the Utility Operating Revenues and Expenditures remain flat for FY 2016.

The Utility Capital Fund contains revenue of \$65,000 from a new bond issue to pay for the Scuffling Hill sewer extension. The debt service expenditure for this during FY 2016 is \$7,177.

Key projects proposed during fiscal years 2016 through 2020 include the following:

- Software and supporting hardware for Finance
- Vehicles for the Administration Transportation Pool
- Police K-9 dogs and vehicles
- Police vehicles and vehicle equipment
- Infrastructure at the Emergency Services Building
- Equipment and vehicles for the Fire Department
- Equipment and vehicles for the Public Works Department
- Improvements and additions to Town facilities and parks
- Equipment needed to communicate with the new County public safety radio system
- Property purchases for economic development opportunities
- Upgrades to existing utility lines
- Meter reading equipment conversion
- Upgrades and rebuilds to water distribution and storage infrastructure
- Replacements and upgrades to equipment at the Water Treatment Plant
- Extensions of existing sewer lines
- Replacement of sewer collection infrastructure
- Replacements and upgrades to equipment at the Wastewater Treatment Plant

The calendar to adopt the Fiscal Year 2016 budget and the Capital Improvement Plan for fiscal years 2016 through 2020 is:

Mon	4/13/15	Presentation of proposed Budget and 5 year CIP to Town Council at 7:00 p.m. at the Municipal Building
Wed	4/15/15	Budget Work Session #1 at 4:30 p.m. in the Municipal Building
Mon	4/20/15	Budget Work Session #2 at 4:30 p.m. in the Municipal Building
Tues	4/21/15	Joint Work Session with the Planning Commission, if needed, at 5:00 p.m. in the Municipal Building

- Wed 4/22/15 Budget Work Session #3, if needed, at 4:30 p.m. in the Municipal Building
- Mon 5/5/15 Public Hearing on the Proposed FY 2016 Budget and CIP at 7:00 at The Municipal Building (Special Council Meeting)
- Mon 5/11/15 Adoption of FY 2016 Budget and FY 2016 – 2020 CIP and Appropriation Resolution at the regularly scheduled Council Meeting at 7:00 p.m. at the Municipal Building

This proposed Fiscal Year 2016 budget presents a faithful pledge to continue the diligent care in the services provided our citizens.

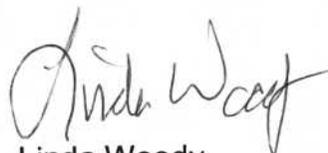
The budget would be impossible without the guidance from the department heads during the preparation process. They continue to provide the highest quality service at the lowest cost to taxpayers. They inspire their employees to continue to provide dedicated service to the Town's citizens and customers. Hard decisions were made to balance the desired level of service with the ability to fund them.

This budget would also have been impossible without the guidance and assistance of Town Council. They provided a unified course of direction for the Town of Rocky Mount and a consistent vision for the development of this budget.

Sincerely,



C. James Ervin
Town Manager



Linda Woody
Finance Director

**GENERAL
FUND**

OVERVIEW: GENERAL FUND

Most services that Town citizens expect are tracked in the General Fund. These services include administration, public safety, public works, buildings and grounds, community development, and non-departmental costs such as debt service and interfund transfers.

Revenues to fund these services include real estate and personal property taxes, as well as other local taxes such as meals tax, cigarette taxes, and business license taxes. Other revenues include permit fees, fines, proceeds from investments like interest income, charges for services like garbage collection, and assistance from the state and federal governments.

General government administration in the general fund includes the expenditure accounts for the Mayor and Council, Town Manager, Town Attorney, Finance, and the Electoral Board.

Public safety includes the accounts for the Police Department and the Fire Department.

The Public Works Department provides services that include street lighting, traffic control, street maintenance, sidewalks, curbs, gutters, street cleaning, refuse collection, and snow removal. The vast majority of these expenses are reimbursed by the State's street maintenance program. Public Works also oversees buildings and grounds, cemetery maintenance, and parks.

The Community Development department provides the services of planning and zoning and economic development. This department also oversees Citizen's Square and the Community and Hospitality Center, as well as passport services, and the remediation of blighted structures.

The non-departmental account in the General Fund includes the payment of 75% of liability and property insurance premiums, interfund transfers, debt service, and contributions to outside agencies.

GENERAL FUND REVENUES		FY 13	FY 14	FY 15	FY 15	FY 16	Increase/ (Decrease)	
		Actual	Actual	Budget	Estimated	Proposed	Budget	% change
1100	General Property Taxes							
0101	Real Property Taxes - Current	549,226	556,790	569,313	547,874	553,382	(15,931)	
0102	Real Property Taxes - Delinquent	17,452	21,720	14,000	14,000	14,000	0	
0201	Public Service Real Property Taxes	27,803	27,363	27,690	28,463	28,605	915	
0301	Personal Property Taxes - Current	139,938	224,588	267,932	214,016	219,544	(48,388)	
0302	Personal Property Taxes - Delinquent	(3,626)	6,457	1,000	6,295	2,500	1,500	
0401	Machinery & Tool Taxes	103,177	97,347	97,316	105,038	105,563	8,247	
0601	Penalties on Taxes	5,084	4,072	4,000	4,000	3,500	(500)	
0602	Interest on Taxes	3,270	1,763	1,700	2,042	1,700	0	
	Total General Property Taxes	842,324	940,101	982,951	921,728	928,794	(54,157)	-5.5%
1200	Other Local Taxes							
0101	Local Sales and Use Tax	170,318	161,774	165,600	169,969	173,368	7,768	
0102	Meals Tax	1,188,942	1,242,621	1,287,518	1,320,000	1,386,000	98,482	
0201	Consumer Utility Tax	322,792	331,258	324,000	324,000	330,000	6,000	
0208	Communications Tax	184,359	196,443	223,416	223,200	223,200	(216)	
0501	Motor Vehicle Licenses	87,651	2,890	0	0	0	0	
0601	Bank Franchise Tax	211,311	249,226	228,070	265,188	213,000	(15,070)	
0603	Delinquent Meals Tax - Penalty	2,887	3,456	2,000	3,000	2,000	0	
0604	Delinquent Meals Tax - Interest	831	1,508	1,100	800	800	(300)	
0701	Transient Occupancy Tax	86,254	99,690	92,880	103,080	113,388	20,508	
0702	Cigarette Tax ** proposed 5 cents increase	100,371	95,814	100,300	102,163	150,000	49,700	
	Total Other Local Taxes	2,355,716	2,384,681	2,424,884	2,511,400	2,591,756	166,872	6.9%
1250	Business & Occupational Licenses							
0302	BPOL-Retail	306,144	337,216	322,800	345,000	350,000	27,200	
0303	BPOL-Professional	135,509	151,826	135,700	140,000	142,000	6,300	
0304	BPOL-Contracting	14,993	22,792	13,750	13,750	13,750	0	
0305	BPOL-Repairs/Personal Services	132,586	129,056	120,000	130,000	131,000	11,000	
0306	BPOL-Alcoholic Beverages	525	675	575	600	650	75	
0307	BPOL-Penalties & Interest	2,417	6,884	2,000	3,169	2,000	0	
0308	BPOL-Amusement Tax	203	204	200	200	200	0	
0309	BPOL-Utilities	27,727	16,779	11,800	11,800	12,000	200	
0310	BPOL-Miscellaneous	6,466	6,024	1,800	1,800	2,500	700	
	Total Business & Occupational Licenses	626,570	671,456	608,625	646,319	654,100	45,475	7.5%
1300	Permits, Licenses & Fees							
0327	Solicitors Permits	10	0	0	0	0	0	
0501	Farmers Market Fees	2,496	3,568	2,600	3,169	3,000	400	
0502	Welcome Center Fees	3,950	5,790	3,500	5,045	3,500	0	
1000	Planning & Zoning Fees	6,415	17,235	6,500	10,550	8,000	1,500	
	Total Permits, Licenses & Fees	12,871	26,593	12,600	18,764	14,500	1,900	15.1%
1400	Fines & Forfeitures							
0101	Court Fines	52,567	57,210	48,960	48,000	48,000	(960)	
0102	Parking Fines	470	55	100	145	100	0	
	Total Fines & Forfeitures	53,037	57,265	49,060	48,145	48,100	(960)	-2.0%
1500	Proceeds From the Use of Assets							
0101	Interest on Money/Investments	87,597	66,742	46,424	50,677	42,576	(3,848)	
0105	Return Check Fee	860	540	600	600	450	(150)	
0201	Rental/Sale of General Property	420	420	420	420	420	0	
0206	Sale of Materials & Supplies	0	0	0	0	0	0	
0207	Sale of Property	660	10,654	0	0	0	0	
4051	Bond Proceeds	0	0	0	0	1,500,000	1,500,000	
4227	Mortgage Payments	2,817	2,817	3,073	3,073	3,073	0	
	Total Proceeds From the Use of Assets	92,354	81,173	50,517	54,770	1,546,519	1,496,002	2961.4%

GENERAL FUND REVENUES		FY 13	FY 14	FY 15	FY 15	FY 16	Increase/ (Decrease)	
		Actual	Actual	Budget	Estimated	Proposed	Budget	% change
1600	Charges for Service							
0101	Grave Preparation	2,000	3,000	1,500	2,250	1,500	0	
0400	Security Services	11,160	12,615	4,000	4,943	3,660	(340)	
0424	False Alarm Response Fees	0	138	0	0	0	0	
0504	Passport Service Fees	15,401	11,775	12,000	10,621	10,000	(2,000)	
0704	Police Reports	1,171	1,057	1,700	939	1,000	(700)	
0705	Fingerprint Service Fees	355	505	300	465	400	100	
0802	Waste Collection Charges	97,536	83,035	86,016	89,400	89,400	3,384	
0804	Truck Rental Program	120	190	100	100	100	0	
4102	Curb and Gutter	600	2,100	0	0	0	0	
4103	Weed Control / Mowing Fees	451	317	0	0	0	0	
9901	Administrative Charge - Service	2,043	1,142	100	100	100	0	
9907	Miscellaneous Services	1,590	0	650	0	0	(650)	
	Total Charges for Service	132,427	115,873	106,366	108,818	106,160	(206)	-0.2%

1800	Miscellaneous Revenues							
0209	Insurance Recovery	0	0	0	0	0	0	
3036	Transfer from Utility Fund-reimb WTP electric project	0	169,287	0	0	0	0	
3036	Transfer from Utility Fund-replace contributed capital	0	257,139	0	0	0	0	
3038	Transfer from Cap Projects Fund	0	0	0	0	0	0	
0905	Transfer from Utility Capital Fund	0	0	0	0	0	0	
3304	Drug Asset Forfeiture	10,239	726	30	0	0	(30)	
3305	Seized Funds	0	0	0	0	0	0	
9903	Donations	99	29	0	0	0	0	
9904	Merchandise Sales	557	417	200	0	0	(200)	
9906	Misc. Penalties & Interest	0	0	0	0	0	0	
9907	Misc. Other Revenue	1,200	1,495	800	0	0	(800)	
4102	Curb & Gutter	0	0	0	0	0	0	
4105	Recoveries	3,814	(190)	250	0	0	(250)	
5000	Unrealized Gain on Investments	(18,518)	(4,991)	0	0	0	0	
9909	Workers Comp Reimbursement	0	5,534	0	0	0	0	
9911	Donations - Police Special Account	0	0	0	0	0	0	
9921	Donations - Parks	0	815	0	0	0	0	
9927	Donations - Police K-9 Unit	0	0	0	0	0	0	
	Total Miscellaneous Revenues	(2,609)	430,262	1,280	0	0	(1,280)	-100.0%

w/o transfers = -100.0%

2200	Non-Categorical Aid							
0103	Rolling Stock Tax	3,626	3,827	3,600	3,645	3,600	0	
0104	Litter Grant	2,964	2,614	2,100	2,611	2,500	400	
0107	Rental Tax	0	0	0	63	0	0	
0108	Other Non-Categorical Aid	0	0	0	0	0	0	
0110	Fire Program Funds	14,776	14,413	12,134	12,972	12,972	838	
0315	PPTRA from the State	53,861	53,861	53,861	53,861	53,861	0	
	Total Non-Categorical Aid	75,227	74,714	71,695	73,152	72,933	1,238	1.7%

GENERAL FUND REVENUES		FY 13	FY 14	FY 15	FY 15	FY 16	Increase/ (Decrease)	
		Actual	Actual	Budget	Estimated	Proposed	Budget	% change
2400	Categorical Aid							
0106	VDOT Grant (FY 16 Franklin St. sidewalk)	0	25,386	0	0	50,000	50,000	
0108	Local Law Enforcement Block Grant (not 599)	4,272	8,732	0	0	0	0	
0109	DMV Mini-Grants	20,491	0	0	9,839	0	0	
0406	State Street Maintenance	1,213,806	1,249,512	1,274,502	1,283,692	1,309,366	34,864	
0407	VML Safety Grant	3,000	4,000	0	0	0	0	
0408	Volunteer Fire Dept.	30,000	30,000	30,000	30,000	30,000	0	
0410	Law Enforcement Aid - 599 Funds	108,460	108,460	108,460	108,460	108,460	0	
0411	Police Grant - Categorical Aid	0	700	0	0	0	0	
0414	FEMA Grants (FY 16 fire truck)	7,613	0	0	0	473,400	473,400	
0415	Police Grants	0	0	0	0	0	0	
0417	Virginia Commission of the Arts Grant	0	0	0	0	0	0	
0418	School Resource Officer	0	0	0	0	0	0	
0420	County Categorical Aid	0	0	0	0	0	0	
0421	Dept Conservation & Recreation	10,541	0	0	0	0	0	
0422	Other Categorical Aid - Schools	29,632	29,632	29,632	29,632	29,632	0	
0423	USDA Grant	25,000	0	0	0	0	0	
	Total Categorical Aid	1,452,815	1,456,423	1,442,594	1,461,623	2,000,858	558,264	38.7%
4100	Use of Fund Balance							
9999	Appropriated Fund Balance	0	0	0	0	0	0	
9999	Appropriated Fund Balance	0	0	0	0	0	0	
9999	Appropriated Fund Balance	0	0	0	0	0	0	
9999	Appropriated Fund Balance-capital items FY 2015	0	0	19,585	0	0	(19,585)	
9999	Appr Fund Bal/Carry over from last year	0	0	0	0	0	0	
9999	Appr Fund Bal/Carry over from guardrail projects	0	16,698	0	0	0	0	
9999	Appr Fund Bal/Carry over from 40 E sidewalk project	0	0	0	0	0	0	
9999	Appr Fund Bal-fm util fund WTP electric poject	0	25,451	0	0	0	0	
9999	Appr Fund Bal-Performance Venue renovation	0	0	0	0	0	0	
9999	Appr Fund Bal-Performance Venue operations	0	173,669	0	471,919	332,097	332,097	
9999	Appr Fund Bal-Performance Venue operation deficits	0	0	0	0	60,000	60,000	
9999	Appr Fund Bal-Reimb from Venue grants & credits	0	0	700,000	0	0	(700,000)	
	Total Use of Fund Balance	0	215,818	719,585	471,919	392,097	(327,488)	-45.5%
	TOTAL GENERAL FUND REVENUES	5,640,732	6,454,358	6,470,157	6,316,638	8,355,817	1,885,660	29.1%

29.14%
38.49%

GENERAL FUND EXPENDITURES		FY 13	FY 14	FY 15	FY 15	FY 16	Increase/ (Decrease)	%
Account Description		Actual	Actual	Budget	Estimated	Proposed	Budget	change
General Government Administration								
1101	Mayor & Council	85,522	83,715	80,642	85,117	87,008	6,366	
1202	Town Manager	201,971	209,916	211,187	215,174	255,212	44,025	
1204	Town Attorney	29,463	29,734	36,100	29,134	36,240	140	
1213	Finance	310,334	313,346	358,452	315,159	333,104	(25,348)	
1301	Electoral Board	0	2,648	0	0	2,800	2,800	
	Total General Government Admin.	627,289	639,358	686,381	644,584	714,364	27,983	4.1%
Public Safety								
3101	Police Department	1,766,972	1,828,273	1,833,954	1,717,174	2,006,567	172,613	
3202	Volunteer Fire Department	115,858	128,823	193,622	117,690	751,765	558,144	
	Total Public Safety	1,882,831	1,957,095	2,027,576	1,834,865	2,758,333	730,757	36.0%
Public Works								
4100	Public Works Administration	17,087	14,196	17,105	12,454	17,133	28	
4104	Street Lighting	110,929	123,845	113,148	109,007	111,302	(1,846)	
4107	Parking and Traffic Control	64,828	64,558	79,242	62,548	73,314	(5,928)	
4108	Street Maintenance	994,387	746,167	1,134,093	1,128,810	1,003,467	(130,626)	
4109	Sidewalk, Curb & Gutters	31,886	76,921	17,876	83,381	605,932	588,056	
4202	Street Cleaning	16,100	19,076	22,394	21,255	21,455	(939)	
4203	Refuse Collection	148,114	159,761	175,826	159,138	207,017	31,191	
4204	Snow Removal	18,093	30,525	26,497	34,956	29,660	3,163	
	Total Public Works	1,401,424	1,235,049	1,586,181	1,611,548	2,069,280	483,099	30.5%
Buildings & Grounds								
4304	Municipal Building Maintenance	77,263	71,872	75,644	73,297	137,850	62,206	
4305	Emergency Services Bldg. Maint.	68,542	69,958	136,369	118,701	65,650	(70,719)	
4306	Public Works Complex Maintenance	40,294	23,481	22,580	17,668	22,800	220	
4307	Cemetery Maintenance	16,433	20,058	23,844	16,985	21,525	(2,319)	
4308	Parks & Playground Maintenance	101,660	116,923	626,077	29,781	961,422	335,345	
	Total Buildings & Grounds	304,192	302,293	884,514	256,432	1,209,247	324,733	36.7%
Community Development								
8101	Planning & Zoning	115,809	117,764	139,183	119,756	147,090	7,907	
8102	Economic & Community Development	185,867	182,302	285,608	246,352	230,454	(55,154)	
8103	Citizens' Square	13,527	27,807	13,510	18,519	14,035	525	
8104	Community & Hospitality Center	25,084	31,829	63,792	47,109	32,613	(31,179)	
8106	Passport Services Expenses	2,484	3,076	3,600	1,313	2,070	(1,530)	
8108	Music Venue	129,689	0	0	0	0	0	
8130	Economic Development Authority	4,765	14,858	10,638	40	2,000	(8,638)	
8500	Remediation of Blighted Structures	63	1,085	20,000	18,125	20,000	0	
	Total Community Development	477,289	378,722	536,331	451,215	448,262	(88,069)	-16.4%
Miscellaneous								
9102	General Fund Nondepartmental	1,567,849	6,061,197	754,148	1,517,994	1,156,331	402,183	
	Total Miscellaneous	1,567,849	6,061,197	754,148	1,517,994	1,156,331	402,183	53.3%
	TOTAL GENERAL FUND EXPENSES	6,260,874	10,573,715	6,475,131	6,316,638	8,355,817	1,880,686	29.0%
Total General Fund Revenues		5,640,732	6,454,358	6,470,157	6,316,638	8,355,817	1,885,660	
Surplus/(Deficit)		(620,141)	(4,119,357)	(4,974)	(0)	(0)	4,975	29.04%

**MAYOR & COUNCIL
ACCT. 01-1101**

The Town Council of Rocky Mount is the legislative policy making body of the Town government. The Council is composed of six members, elected at large, every two years in four year staggered terms. The Mayor is the chief presiding officer of Town Council and is elected separately by the citizens, and serves a term of four years.

The responsibilities of the Town Council include:

- Enacting ordinances, resolutions and orders necessary for the proper governing of the Town's affairs;
- Reviews and adopts the annual budget;
- Appoints citizens to serve on various boards and commissions and reviews and decides on recommendations from these bodies;
- Appoints a Town Manager, Town Attorney, Town Clerk and Fire Marshall to serve at the pleasure of Council;
- Establishes policies and procedures to promote the general welfare of the Town and the health and safety of its residents;
- Represents the Town at official functions; and
- Other duties and responsibilities as authorized in the Town Charter and Code.

The Rocky Mount Town Council currently meets the second Monday of each month at 7:00 p.m. in public session, although the dates and time for regularly monthly meetings may be changed by resolution. The Council may choose to hold formal work sessions or special meetings as it deems necessary at other times during the month with adequate public notification.

Funds are allocated for pay of Council members for regular monthly meetings and special meetings as needed. Current rates for members are:

	<u>Mayor</u>	<u>Council</u>
Regular Monthly Meetings	\$450	\$250
Special Council Meetings	75	75
Special Planning Retreat	450	250
Initial Budget Work Session	450	250
Follow-up Budget Work Sessions	75	75
WPPDC Meetings **	50	50
RVARPC	50	50
Committee Meetings	0	0
Training Seminars/Conferences	50	50

** Includes citizen representative to WPPDC

Council members are paid a monthly stipend regardless of attendance to regular meeting, but only paid for attendance to other meetings. They receive no compensation for committee meetings. The Town Clerk receives a \$150 per month stipend for attending, recording, and submitting minutes of the Town Council meetings. Other stipends are paid to Town representatives who attend

the West Piedmont Planning District Commission and to the Roanoke Valley-Alleghany Regional Planning Commission.

The Town has memberships in the Virginia Municipal League, West Piedmont Planning District Commission, Roanoke Valley-Alleghany Regional Planning Commission, Virginia Institute of Government, and the Virginia Municipal Clerks Association.

Miscellaneous community outreach provides for various acknowledgments including illnesses, funerals, and employment milestones like years of service events and retirements. Funds are also provided for the annual employee Christmas dinner.

1101 MAYOR & COUNCIL		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1004	Wages - Contractual	2,450	2,300	2,600	2,350	2,500	(100)
1005	Wages - Elected Officials	31,175	29,400	32,000	29,925	31,000	(1,000)
2001	FICA	2,583	2,469	2,647	2,469	2,563	(84)
2002	Retirement/Life Insurance	394	370	414	334	398	(16)
2005	Medical/Dental Insurance	4,737	4,810	345	0	0	(345)
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	2,381	3,681	3,900	2,592	12,700	8,800
3600	Advertising	2,804	1,795	2,000	1,465	1,800	(200)
3700	Printing & Binding	119	90	180	72	100	(80)
3800	Postage & Delivery Services	176	198	220	251	270	50
5200	Communications	4,348	4,252	4,900	3,401	3,500	(1,400)
5445	Uniforms & Clothing	89	0	0	386	0	0
5500	Travel & Training/Education	6,790	3,364	4,000	3,641	4,000	0
5501	Meeting Expenses	950	659	950	911	950	0
5502	Stipends - WPPD	850	850	1,000	700	850	(150)
5650	Dues & Professional Memberships	9,469	9,633	9,858	9,687	9,700	(158)
5700	Books & Subscriptions	362	108	100	108	110	10
5800	Miscellaneous Community Outreach	12,365	14,222	12,750	24,861	14,567	1,817
6001	Office Supplies	2,739	2,562	2,778	1,524	2,000	(778)
7000	Capital Outlays	0	0	0	0	0	0
7002	Furniture & Fixtures	630	200	0	0	0	0
7003	Data Processing Equipment	424	1,680	0	100	0	0
7007	Audio & Video Equipment	(315)	1,073	0	341	0	0
	TOTAL	85,522	83,715	80,642	85,117	87,008	6,366

7.89%

**TOWN MANAGER
ACCT. 01-1202**

The Town Manager serves as the chief administrative officer of the Town of Rocky Mount. The Town Manager is appointed by the Town Council and serves at their pleasure. He is responsible for the planning, organizing, directing and evaluation of the activities of all departments, through the supervision of department heads under his authority. The Town Manager is responsible for carrying out the policies and directives of the Town Council.

In performing these duties, the Manager interprets and implements policy determined by Council; oversees the enforcement of all laws and ordinances; appoints, directs, and evaluates all department heads and employees on the basis of merit and job performance; prepares and recommends annual operating and capital budgets; prepares agenda materials for meetings; keeps the Council advised of present financial conditions and future needs of the government through regular reports to Council; represents the Town in daily routine relations with the public, the media, other governmental entities, and private agencies; serves on various boards and committees; and other duties as may be described by the Town Charter or required of him by ordinance or mandate of the Council.

Personnel costs in this account are for the Town Manager and Administrative Assistant. This account also funds operating costs related to this office. A new full time Receptionist position is being proposed for this fiscal year.

Anticipated travel for Town Manager may include: the Virginia Municipal League Annual Conference; VML Conference for Newly Elected Officials, Virginia Local Government Management Association Conferences; VML Town Section Meetings, VML Policy Committee meeting; Virginia Rural Water Association Annual Conference, Virginia Economic Development Association annual meeting, regional ICMA conferences, and various other training opportunities as available.

Dues are for professional memberships for the Town Manager for International City/County Management Association; Virginia Local Government Management Association; Virginia Economic Development Association and the Virginia Municipal League.

1202 TOWN MANAGER		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	129,864	133,104	139,009	139,887	135,480	(3,529)
1002	Wages - Part Time	0	0	0	0	0	0
1001	New Position Receptionist G10/S2 \$28,744	0	0	0	0	48,575	48,575
2000	Mgr's Disability Insurance	792	792	792	792	792	0
2001	FICA	9,919	9,820	10,641	10,701	10,364	(277)
2002	Retirement/Life Insurance	21,315	21,637	22,156	21,384	21,582	(574)
2005	Medical/Dental Insurance	17,388	17,864	19,209	18,857	19,607	398
2011	Workers' Compensation Insurance	248	253	250	273	207	(43)
3000	Contractual Services	1,123	1,088	1,650	1,447	1,500	(150)
3600	Advertising	0	0	0	0	0	0
3700	Printing & Binding	77	0	80	37	70	(10)
3800	Postage & Delivery Services	245	177	270	269	280	10
5155	Motor Fuel	548	606	600	372	450	(150)
5157	Motor Vehicle Expense	403	34	500	99	400	(100)
5200	Communications	6,039	6,744	6,100	5,789	6,100	0
5445	Uniforms & Clothing	0	0	0	398	0	0
5500	Travel & Training/Education	6,803	11,075	5,500	6,014	6,100	600
5650	Dues & Professional Memberships	865	919	880	947	955	75
5700	Books & Subscriptions	212	305	150	243	250	100
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	3,051	3,215	3,400	2,147	2,500	(900)
7000	Capital Outlay	0	0	0	0	0	0
7002	Furniture & Fixtures	630	164	0	0	0	0
7003	Data Processing Equipment	2,449	2,118	0	5,519	0	0
7006	Motor Vehicles and Equipment	0	0	0	0	0	0
	TOTAL	201,971	209,916	211,187	215,174	255,212	44,025

20.85%

**TOWN ATTORNEY
ACCT. 01-1204**

The Town Attorney is appointed by the Town Council and serves at their pleasure. He is responsible for representing the Council and staff in all legal matters concerning the Town. The Town Attorney prosecutes all violations of the Town Code for misdemeanor offenses. He is required to attend all regular and special meetings of Town Council, Planning Commission, and Board of Zoning Appeals and prepares all ordinances, contracts, deeds, property matters, bonds, and other official documents of legal matters for the Town. The Town Attorney is paid a monthly stipend (currently \$1,550) as a retainer for his services, plus additional fees for legal work outside his regular duties.

The proposed budget includes legal fees in connection with special outside legal services provided by either the Town Attorney or other professional services related to legal actions, such as surveying for deeds, special legal counsel, property recordation charges, and prosecuting Town Code offenses.

1204 TOWN ATTORNEY		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
3000	Contractual Services	5,039	548	5,000	1,060	5,000	0
3100	Retainer	18,600	18,600	18,600	18,600	18,600	0
3150	Professional Legal Services	5,193	9,959	12,000	8,844	12,000	0
5500	Travel & Training	0	0	0	0	0	0
5650	Dues & Professional Membership	240	240	250	240	250	0
5700	Books and Subscriptions	391	387	250	390	390	140
5800	Miscellaneous	0	0	0	0	0	0
	TOTAL	29,463	29,734	36,100	29,134	36,240	140

0.39%

**FINANCE DEPARTMENT
ACCT. 01-1213**

The Finance Director serves as the chief financial officer of the Town of Rocky Mount. She is responsible for maintaining accurate financial data in accordance with generally accepted accounting principals. The Finance Director also acts as the Town Treasurer. The responsibilities of the staff of the Finance Department include receiving all revenues, maintaining a chart of accounts and general ledger, properly coding all expenditures and revenues to the applicable account codes, processing payroll, human resource management, administration of employee benefits, risk management, procurement, accounts receivable, accounts payable, investments and cash management, coordinating an annual independent audit, maintaining an accountability of general fixed assets, and providing monthly financial reports to Town Council, the Town Manager, and all department heads.

The Finance Department includes the Finance Director, two Accounting Technicians, and two Account Clerks. The two accounting technicians split the duties of payroll, human resources management, fringe benefits coordination, accounts payable, procurement, and general liability insurance and risk management. The two account clerks serve primarily as customer service representatives, cash collectors, utility billers, and clerical support.

To more accurately reflect services provided by the Finance Department and its staff to the Utility Fund, only 75% of the salaries and fringe benefit costs for the Finance Director and the two Accounting Technicians are appropriated to this account, and only 50% of the salaries and fringe benefits for the two Account Clerk positions are budgeted here in the General Fund. The remainder of these costs has been allocated to the Utility Fund under an account entitled Utility Billing (02.6200). In addition, the Finance Department account only reflects 75% of the costs for all contractual services and office supplies needed to support the Finance Department, with the Utility Fund budgeting the remaining 25%.

Contractual services include financial software maintenance, auditing services, AS/400 mainframe maintenance, financial hardware maintenance, direct deposit banking services, postage machine leasing, security maintenance, and miscellaneous office equipment maintenance. Only 75% of these costs are budgeted in the Finance Department account, with the remaining 25% in the Utility Billing account.

Printing & Binding costs include printing personal property and real estate tax tickets, business license decals, cigarette tax stamps, checks, and additional audit reports if needed.

Possible training opportunities for professional development may include expenses for training sessions and professional seminars sponsored by the Treasurers' Association of Virginia, Virginia Government Finance Officers Association, Virginia Society of Certified Public Accountants, Virginia Municipal League Insurance Programs, Virginia Association of Human Resource Management, Virginia Association of Government Purchasers, and various miscellaneous training providers in the fields of accounting, bookkeeping, insurance, personnel, computer information services, and procurement.

1213 FINANCE DEPARTMENT		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	148,831	153,600	165,523	153,241	162,949	(2,574)
1002	Wages - Part time	0	0	0	0	0	0
2001	FICA	11,358	11,322	12,663	10,963	12,466	(197)
2002	Retirement/Life Insurance	24,398	24,804	26,368	24,631	25,958	(410)
2005	Medical/Dental Insurance	27,199	26,840	30,236	28,333	29,458	(778)
2011	Workers' Compensation Insurance	286	291	291	567	248	(43)
3000	Contractual Services	62,573	64,011	68,700	62,529	64,500	(4,200)
3600	Advertising	301	53	175	629	100	(75)
3700	Printing & Binding	8,526	9,111	11,111	4,793	9,150	(1,961)
3800	Postage & Delivery Services	6,945	5,038	7,000	8,582	8,650	1,650
4603	Credit Card Transaction Fees	0	0	0	799	1,800	1,800
5200	Communications	5,129	5,589	4,900	5,523	5,650	750
5500	Travel & Training/Education	4,167	3,539	4,500	3,553	4,000	(500)
5650	Dues & Professional Memberships	1,295	950	1,285	990	1,000	(285)
5700	Books & Subscriptions	210	554	300	100	175	(125)
5800	Miscellaneous	29	6	0	0	0	0
6001	Office Supplies	6,014	5,684	6,400	7,671	7,000	600
7000	Capital Outlays	0	0	0	0	0	0
7002	Furniture & Fixtures	0	1,793	0	0	0	0
7003	Data Processing (credit card equip)	3,075	160	19,000	2,256	0	(19,000)
	TOTAL	310,334	313,346	358,452	315,159	333,104	(25,348)

-7.07%

**BOARD OF ELECTIONS
ACCT. 01-1301**

This account provides costs for poll workers and other costs of the Franklin County Registrar's Office in connection to local May municipal elections.

Regular bi-annual elections for three (3) Town Council seats will be held in May 2016. The election of Mayor will be held in May 2018. The next election for the remaining three (3) Council seats will be in May 2018.

1301 ELECTORAL BOARD		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
3000	Contractual Services	0	2,648	0	0	2,800	2,800
3700	Printing & Binding	0	0	0	0	0	0
	TOTAL	0	2,648	0	0	2,800	2,800

100.00%

**POLICE DEPARTMENT
ACCT. 01-3101**

The Rocky Mount Police Department roster for this fiscal year will be made up of 21 sworn officers including one (1) Chief of Police, one (1) Investigations Lieutenant, one (1) Patrol Lieutenant, four (4) Patrol Sergeants, one (1) Investigations Sergeant, nine (9) Police Officers, two (2) Investigators, one (1) Community Officer, one (1) School Resource Officer. Personnel also include one (1) civilian Records Manager, and one (1) civilian Records Clerk / Receptionist. One (1) new part-time Community Officer is being proposed this fiscal year.

The Police Department is responsible for patrol duties throughout the corporate limits, working with citizens in neighborhood watch programs, investigations of criminal activities, arresting criminal offenders, providing testimony in criminal trials, issuing citations, code enforcement, parking enforcement on public streets and parking lots, traffic control and signalization, education and crime prevention, and other matters related to public safety. The Police Department also assists other area law enforcement agencies by participating in truancy prevention and intervention programs with the Franklin County Public Schools, participation in a regional drug task force and Special Weapons and Tactics Team (S.W.A.T.) with the Franklin County Sheriff's Office, and various safety and crime prevention programs with the Virginia State Police. The Rocky Mount Police Department is devoted to the concept of community policing and encourages its officers to become involved in community activities and creating a forum of trust with our business persons and neighborhood residents.

Overtime funds are used to pay for overtime beyond 160 hours in a 28 day pay cycle for law enforcement officers. The work shift schedule for uniformed officers is 88 hours for a two week period. This does not include off duty court appearance, special work or many other routine needs for extra hours. Aside from town general funds, other overtime may be covered by various mini-grants that the department is fortunate to receive during the year. Each sworn officer receives \$35 or \$65 per month for cell phones and \$50 per month as a clothing cleaning allowance. Plain clothes officers receive \$400 per year as a clothing purchase allowance.

Contractual expenses include the incident report software maintenance, investigative internet maintenance, and office equipment maintenance.

Funds in line 7005 (motor vehicles) are typically for the out-right purchase of motor vehicles. Funds in line 7006 (motor vehicle lease expense) are for annual payments for leased vehicles.

3101 POLICE DEPARTMENT		FY 13		FY 15		FY 16		Increase/ (Decrease) Budget
		Actual	FY 14 Actual	FY 15 Budget	Estimated	Proposed	Budget	
1001	Wages - Full Time	835,580	872,193	943,979	898,832	980,881		36,902
1002	Wages - Part Time (fy 16-29 hrs @ \$20/hr)	67,405	69,371	71,452	34,459	30,160		(41,292)
1003	Wages - Overtime	34,755	31,539	33,800	31,728	33,800		0
1004	Wages - Contractual Services	13,812	13,275	9,700	13,528	14,000		4,300
1006	Wages - OT Court	1,960	3,377	3,500	4,022	4,200		700
1007	Wages - OT Block Grant	0	0	0	0	0		0
1008	Wages - OT DMV 402 Grant	0	0	0	0	0		0
1009	Wages - OT Other	38,008	33,857	34,000	23,011	28,000		(6,000)
1010	Wages - OT Traffic/DMV Grant	7,933	11,934	0	7,626	0		0
1011	Wages - OT SWAT/Tactical	894	614	600	406	600		0
1013	Wages - OT Other Training/Seminars	3,444	3,391	2,500	105	1,000		(1,500)
2000	Chief's Life Insurance Benefit	408	340	408	136	0		(408)
2001	FICA	76,967	78,052	84,114	70,827	83,587		(527)
2002	Retirement/Life Insurance	131,478	158,033	161,758	156,999	156,254		(5,504)
2005	Medical/Dental Insurance	184,067	194,170	225,296	235,480	248,779		23,483
2007	Line of Duty Act premium (19 officers)	4,500	6,027	6,364	8,225	8,636		2,272
2011	Workers' Compensation Insurance	32,469	33,961	33,717	29,570	38,068		4,351
2103	Employment Physicals / Testing	2,191	2,879	2,000	1,257	2,000		0
3000	Contractual Services (includes Co. IT fy 16)	18,865	7,809	11,800	11,060	17,800		6,000
3006	Subscription Service-Public Safety Radios	0	0	0	0	15,600		15,600
3300	Repairs & Maintenance	186	713	150	138	150		0
3600	Advertising	1,403	1,814	1,400	529	850		(550)
3700	Printing & Binding	0	0	0	431	440		440
3800	Postage & Delivery Services	322	626	600	568	600		0
5155	Motor Fuel	56,899	56,490	65,000	40,765	50,000		(15,000)
5157	Motor Vehicle Expense	25,218	28,520	28,000	25,429	28,800		800
5200	Communications	23,328	23,351	23,450	22,961	23,450		0
5350	Grant Expenses	4,983	0	0	0	0		0
5405	Block Grant Expenses	0	4,510	0	3,121	0		0
5408	DMV Mini Grant Expenses	945	0	0	0	0		0
5411	Asset Forfeiture Expenses	3,662	500	0	0	0		0
5417	K-9 Unit Expenses	4,026	3,441	4,000	3,774	4,000		0
5418	SWAT/Search Warrant Expenses	246	0	100	0	100		0
5445	Uniforms	11,986	7,213	5,000	6,138	6,400		1,400
5500	Travel & Training/Education	5,031	16,573	10,000	9,245	11,000		1,000
5501	Transports & Extraditions	0	0	0	118	200		200
5502	Uniform Stipends	11,600	11,800	11,600	11,950	12,000		400
5650	Dues & Professional Memberships	1,040	205	9,070	7,815	8,000		(1,070)
5700	Books & Subscriptions	108	0	100	117	120		20
5800	Miscellaneous	264	100	100	100	100		0
6001	Office Supplies	3,783	2,321	3,300	2,328	2,550		(750)
6010	Police Supplies	15,472	13,258	16,000	16,574	17,100		1,100
7000	Capital Outlay	6,617	1,485	0	0	0		0
7001	Land & Buildings (outside storage unit)	0	0	0	0	8,000		8,000
7002	Furniture & Fixtures	2,070	0	0	0	0		0
7003	Data Processing (mobile data terminals)	8,480	51,899	12,000	9,111	9,000		(3,000)
7005	Motor Vehicles and Equipment (FY 13 K-9)	72,445	0	0	8,900	0		0
7006	Motor Vehicle Lease Expense	27,858	27,858	19,096	19,792	19,792		696
7007	Audio & Video Equipment (in-car)	24,265	8,357	0	0	10,000		10,000
7009	Police Equipment (new Radios-Co. system)	0	0	0	0	114,950		114,950
7009	Police Equipment	0	0	0	0	0		0
7012	Subscriber Fee-Radios (39)	0	0	0	0	15,600		15,600
7020	Acquisitions - Grant Funded	0	4,269	0	0	0		0
9100	Transfer to Appr. Fund Bal-2 USDA cars	0	42,149	0	0	0		0
	TOTAL	1,766,972	1,828,273	1,833,954	1,717,174	2,006,567		172,613

total variance = 9.41%
w/o capital = 1.46%

**VOLUNTEER FIRE DEPARTMENT
ACCT. 01-3202**

The Rocky Mount Volunteer Fire Department is authorized by Town Council to have up to 35 volunteer members. The Rocky Mount Fire Department provides fire and emergency services within the corporate limits of town and within a designated first run area in Franklin County.

Officers of the department are paid a monthly stipend for their duties in the department. The officers are elected annually by the members of the department, and must be approved by Town Council. Currently, the monthly stipends are \$400 for the Chief, \$200 for the Assistant Chief, \$150 for the Captain, \$75 for the First Lieutenant, and \$75 for the Second Lieutenant. In addition to overall management of the Fire Department, the Fire Chief also serves the Town in reviewing site plans and acting as Fire Marshal. Volunteers do not receive a salary, but are currently paid a quarterly stipend of \$10.00 for each emergency call answered. The volunteers must also maintain state required training and certification, which must be obtained in their leisure time.

Since its inception, the Rocky Mount Volunteer Fire Department has been supported by community volunteers. The department started as a bucket brigade in the early 1900's and was given its first piece of fire fighting equipment by the Rocky Mount Town Council in 1929.

The department responds to emergency calls from two locations, the main station at 1250 North Main Street (Emergency Services Building) and the downtown station, located at the intersection of Floyd Avenue and Franklin Street.

The department often submits grant requests to FEMA for additional equipment and may purchase additional equipment only upon availability of grant funds.

3202 VOLUNTEER FIRE DEPARTMENT		FY 13	FY 14	FY 15 Budget	FY 15	FY 16	Increase/ (Decrease)
		Actual	Actual		Estimated	Proposed	Budget
1000	Personal Services	0	0	0	0	0	0
2000	Fringe Benefits	0	0	0	0	0	0
2007	Line of Duty Act premium (26 volunteers)	2,250	3,189	3,368	4,353	4,571	1,203
2103	Physicals / Testing	473	267	178	152	200	22
3000	Contractual Services	2,375	2,977	2,600	971	1,500	(1,100)
3006	Subscription Service-Public Safety Radios	0	0	0	0	6,400	6,400
3300	Repairs & Maintenance	1,616	1,743	3,000	5,136	3,000	0
3600	Advertising	1,193	300	420	514	500	80
3700	Printing & Binding	20	0	100	0	100	0
3800	Postage & Delivery Services	0	16	50	0	30	(20)
4400	Permits	0	95	100	0	100	0
5155	Motor Fuel	6,722	6,626	8,000	6,381	7,200	(800)
5157	Motor Vehicle Expense	22,510	11,730	16,000	8,827	16,000	0
5158	Small Equipment Expense	618	0	250	110	175	(75)
5200	Communications	2,384	3,268	3,400	2,157	2,230	(1,170)
5300	Insurance	6,841	11,854	15,891	11,746	12,333	(3,558)
5410	Purchases - FEMA Grant	0	0	0	0	0	0
5445	Uniforms	7,574	6,873	10,000	6,086	10,000	0
5500	Travel & Training/Education	0	0	250	0	200	(50)
5502	Stipends	45,590	44,980	50,000	48,020	51,860	1,860
5650	Dues & Professional Memberships	565	1,266	575	1,165	1,180	605
5700	Books & Subscriptions	855	0	1,200	0	500	(700)
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	273	172	240	215	240	0
6008	Fire Department Supplies	3,194	10,411	8,000	3,864	5,000	(3,000)
7000	Capital Outlays	0	0	0	0	0	0
7002	Furniture and Fixtures	370	0	0	0	0	0
7003	Data Processing Equipment	144	1,051	0	256	1,500	1,500
7004	Machinery & Equipment	0	0	0	0	0	0
7005	Motor Vehicles	0	0	35,000	0	0	(35,000)
7007	Audio & Video Equipment (thermal camera)	0	0	13,000	12,222	0	(13,000)
7008	Fire Equipment (SCBA units)	0	21,244	22,000	5,516	29,500	7,500
7008	Fire Equipment (new Radios-Co. system)	0	0	0	0	65,447	65,447
7012	Subscriber fee-Radios (15 of 36)	0	0	0	0	6,000	6,000
7020	Acquisitions - Grant Funded	9,367	762	0	0	0	0
7105	Safety Equipment	761	0	0	0	0	0
7221	Fire Truck (FEMA \$473,400; Town \$52,600)	0	0	0	0	526,000	526,000
	TOTAL	115,858	128,823	193,622	117,690	751,765	558,144
	without FEMA or capital expenses	106,491	128,060	193,622	117,690	225,765	24,644

total variance =

288.26%

**PUBLIC WORKS ADMINISTRATION
ACCT. 01-4100**

The Public Works Department is currently made up of sixteen (16) full-time employees. The Public Works Department is responsible for maintaining streets, traffic signals and signs, water distribution, wastewater collection, meter reading, sidewalks, storm water management, building and grounds maintenance, cemetery and parks grounds keeping, public right-of-way maintenance, street cleaning and refuse collection. This department provides all maintenance services within the current corporate limits, as well as responsibility for utility lines throughout the service area.

This account provides for the charging of expenses related to the overall administration of the Public Works Department. Personnel costs and materials needed to provide the various maintenance services are allocated to specific accounts elsewhere in the budget. The department is made up of one (1) Public Works Director, one (1) Mechanic, three (3) Equipment Operators/Crew Leaders, eight (8) Maintenance Worker I heavy laborers, two (2) Maintenance Worker II light laborer, and one (1) Meter Reader. The budget does not include funds for any part-time seasonal Maintenance Worker III positions to assist in mowing and other maintenance needs for the spring through fall. Costs for Public Works labor is distributed as a percentage through the various accounts associated with this department for budgetary purposes. Actual time spent in each activity is recorded on bi-weekly time sheets to charge each account appropriately. The Town provides up to \$125 for steel toed boots per employee.

The wage and fringe benefit costs for the Public Works Department is allocated as follows:

Public Works Administration	0.00%
Street Lighting	0.50%
Traffic Control	2.50%
Street Maintenance	52.50%
Sidewalks, Curb, & Gutters	1.00%
Street Cleaning	2.00%
Refuse Collection	17.00%
Snow Removal	1.00%
Cemetery Maintenance	2.00%
Parks Maintenance	3.00%
Community & Hospitality Center	1.00%
Water Distribution System	6.25%
Meter Reading	4.00%
Sewer Collection System	<u>7.25%</u>
Total Public Works Labor	100.00%

PUBLIC WORKS
4100 ADMINISTRATION

	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	0	0	0	0	0	0
1002 Wages - Part Time	0	0	0	0	0	0
1003 Wages - Overtime	0	0	0	0	0	0
2001 FICA	120	207	210	184	214	4
2002 Retirement/Life Insurance	262	463	470	403	469	(1)
2005 Medical/Dental Insurance	0	0	0	0	0	0
2011 Workers' Compensation Insurance	0	0	0	0	0	0
2103 Employment Testing	373	0	300	185	400	100
3000 Contractual Services	607	988	765	417	700	(65)
3600 Advertising	0	0	0	89	180	180
3700 Printing & Binding	0	0	0	0	0	0
3800 Postage & Delivery Services	0	0	0	0	0	0
4400 Permits, Licenses, and Fees	148	0	160	0	160	0
5200 Communications	1,620	2,880	3,000	2,530	3,000	0
5445 Uniforms	13,606	9,606	12,000	7,945	11,850	(150)
5500 Travel & Training	0	0	0	0	0	0
5700 Books & Subscriptions	210	0	0	0	0	0
5800 Miscellaneous	0	0	0	0	0	0
6001 Office Supplies	141	52	200	118	160	(40)
6005 Janitorial Supplies	0	0	0	0	0	0
7002 Furniture & Fixtures	0	0	0	0	0	0
7003 Data Processing	0	0	0	584	0	0
TOTAL	17,087	14,196	17,105	12,454	17,133	28

0.16%

**STREET LIGHTING
ACCT. 01-4104**

The Public Works Department is responsible for maintaining all street lights along public streets within the Town.

The town has been attempting to provide adequate street lighting throughout the corporate limits to improve public safety and discourage criminal activity. Decorative street lamps are used in the Town's business districts.

Approximately one-half percent (.5%) of all Public Works full-time labor is allocated to this account.

4104 STREET LIGHTING		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	increase/ (Decrease) Budget
1001	Wages - Full Time	2,079	2,856	3,169	4,177	2,939	(230)
1003	Wages - Overtime	21	184	0	19	0	0
2001	FICA	148	225	242	302	225	(17)
2002	Retirement/Life Insurance	338	489	505	647	468	(37)
2005	Medical/Dental Insurance	1,160	756	712	1,314	680	(32)
2011	Workers Compensation	0	0	270	274	277	7
3000	Contractual Services	1,577	1,585	2,000	1,320	1,500	(500)
3300	Repairs & Maintenance	0	286	250	450	463	213
5100	Utilities	103,507	113,237	102,000	98,174	102,000	0
6016	Materials & Supplies	2,100	4,229	4,000	2,330	2,750	(1,250)
	TOTAL	110,929	123,845	113,148	109,007	111,302	(1,846)

-1.63%

**PARKING & TRAFFIC CONTROL
ACCT. 01-4107**

The Public Works Department is responsible for maintaining all traffic signals and signs, as well as the marking of road lanes and painting of parking restrictive markings on curbs in the central and uptown business districts. The Police Department is responsible for the signalization of the traffic signals to ensure the safety of drivers.

This account will be responsible for costs associated with maintenance of public lots and on-street parking spaces. Also, costs for maintaining traffic signals and traffic signs are included in this account. Approximately 2.5% of all Public Works full-time labor is allocated to this account.

4107 PARKING & TRAFFIC CONTROL		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	increase/ (Decrease) Budget
1001	Wages - Full Time	8,203	12,317	19,015	12,576	14,694	(4,321)
1003	Wages - Overtime	117	0	0	293	0	0
2001	FICA	599	881	1,455	945	1,124	(331)
2002	Retirement/Life Insurance	1,338	1,981	3,029	1,942	2,341	(688)
2005	Medical/Dental Insurance	2,026	3,909	4,270	3,905	3,398	(872)
2011	Workers Compensation Insurance	734	1,242	1,623	1,396	1,387	(236)
3000	Contractual Services	32,468	24,040	30,000	20,134	30,000	0
3300	Repairs & Maintenance	0	0	0	1,400	0	0
5100	Utilities	9,183	9,400	10,100	9,610	10,100	0
5155	Motor Fuel	620	712	750	730	770	20
5157	Motor Vehicle Expense	168	1,058	500	150	500	0
5158	Small Equipment Expenses	0	0	0	266	0	0
5415	Lights for Life Expenses	483	0	0	0	0	0
5500	Travel and Training	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6007	Materials and Supplies	8,888	9,019	8,500	8,165	9,000	500
7000	Capital Outlay	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	0	0	0
7006	Motor Vehicles and Equipment	0	0	0	0	0	0
7054	Lights for Life / First Responders' Memorial	0	0	0	1,035		0
7107	Traffic Signals	0	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	64,828	64,558	79,242	62,548	73,314	(5,928)

-7.48%

STREET MAINTENANCE
ACCT. 01-4108

This account includes costs related to the maintenance of public streets and right-of-ways within the corporate limits. The Commonwealth of Virginia provides funding to the Town to maintain arterial and collector streets within the Urban Highway System, based upon lane miles. 52.5% of all full-time Public Works salaries and fringe benefit costs have been budgeted to this account. Only those hours actually worked by employees during the year will be charged to this account, along with a comparable percentage of benefits.

Funds have been allocated to provide routine maintenance on public streets as required by the Virginia Department of Transportation. This account also provides funds for maintenance of right-of-ways and striping of highways. Major road construction or reconstruction is usually funded by VDOT and outside contractors in the 6-year plan with the Town providing a small percentage of funding.

4108 STREET MAINTENANCE		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	275,899	279,489	329,594	274,559	308,568	(21,026)
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	1,931	797	0	528	560	560
2001	FICA	21,626	20,902	25,214	21,044	23,648	(1,566)
2002	Retirement/Life Insurance	45,779	45,001	52,504	42,891	49,155	(3,349)
2005	Medical/Dental Insurance	64,442	64,659	74,007	64,453	71,352	(2,655)
2011	Workers' Compensation Insurance	25,916	31,852	28,124	27,325	29,134	1,010
3000	Contractual Services	474,181	198,453	425,000	534,774	425,000	0
3300	Repairs & Maintenance	250	0	100	0	0	(100)
3600	Advertising	413	273	350	150	150	(200)
4400	Permits, Licenses and Fees	0	750	750	750	750	0
5155	Motor Fuel	30,774	29,100	44,000	21,993	25,000	(19,000)
5157	Motor Vehicle Expense	15,664	19,048	22,000	11,225	22,000	0
5158	Small Equipment Expense	4,623	4,983	6,000	5,401	6,300	300
5500	Travel & Training	0	761	750	0	750	0
5800	Miscellaneous	0	145	100	0	100	0
6003	Agricultural Supplies	223	663	500	1,578	1,000	500
6014	Chemicals & Materials	3,150	3,253	3,000	1,577	3,000	0
6016	Materials and Supplies	28,188	37,087	25,000	19,467	25,000	0
7004	Machinery & Equipment - street mower	0	0	8,500	8,500	0	(8,500)
7006	Construction Vehicles and Equipment	1,328	0	0	3,995	0	0
7006	replace asphalt roller (CIP)	0	8,950	0	0	0	0
7006	replace 1987 dump truck w/ snow plow	0	0	83,000	83,000	0	(83,000)
7006	sand blaster	0	0	2,200	2,200	0	(2,200)
7006	3 point sprayer	0	0	3,400	3,400	0	(3,400)
7006	replace salt spreader	0	0	0	0	12,000	12,000
7006	replace garbage truck	0	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	994,387	746,167	1,134,093	1,128,810	1,003,467	(130,626)
	without capital	993,059	737,217	1,036,993	1,027,715	991,467	(45,526)

total variance = -11.52%
w/o capital = -4.39%

SIDEWALKS, CURB & GUTTERS
ACCT. 01-4109

The Public Works Department is responsible for the maintenance of sidewalks, curbs, gutters and stormwater management within the corporate limits. The maintenance costs on arterial and collector streets are funded by the Virginia Department of Transportation through their Urban Highway System. Approximately 1.0% of the Public Works labor budget is included here. This account is used to record labor, equipment and materials used in the maintenance of existing infrastructure or for minor construction or repair of such facilities.

4109 SIDEWALKS, CURBS & GUTTERS		FY 13	FY 14	FY 15 Budget	FY 15	FY 16	increase/ (Decrease) Budget
		Actual	Actual		Estimated	Proposed	
1001	Wages - Full Time	3,236	5,823	9,508	6,941	5,877	(3,631)
1003	Wages - Overtime	114	45	0	133	70	70
2001	FICA	246	428	727	533	455	(272)
2002	Retirement/Life Insurance	539	944	1,515	1,161	936	(579)
2005	Medical/Dental Insurance	0	2,347	2,135	3,462	1,359	(776)
2011	Workers' Compensation Insurance	734	745	811	723	555	(256)
3000	Contractual Services	0	0	0	0	0	0
5155	Motor Fuel	0	0	0	0	0	0
5157	Motor Vehicle Expense	0	0	0	0	0	0
5158	Small Equipment Expenses	0	0	0	0	0	0
5500	Travel and Training	178	0	180	0	180	0
5800	Miscellaneous	0	0	0	0	0	0
6016	Materials and Supplies	2,070	3,304	3,000	4,268	4,000	1,000
7000	Capital Outlay (CIP)						0
	Grassy Hill & Weaver St. guardrails	5,395	30,267	0	0	0	0
	Grassy Hill & Weaver St. guardrails-State sh	0	15,111	0	0	0	0
	40 E sidewalks & crosswalk	19,375	8,954	0	58,160	0	0
	40 E sidewalks & crosswalk-State share	0	8,953	0	8,000	0	0
	Scuffling Hill curb, gutter, drainage	0	0	0	0	462,500	462,500
	sidewalk - Floyd to Dent	0	0	0	0	10,000	10,000
	drainage prelim eng & design - Bernard Rd	0	0	0	0	120,000	120,000
7004	Machinery & Equipment	0	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	31,886	76,921	17,876	83,381	605,932	588,056

3289.64%

STREET CLEANING
ACCT. 01-4202

The Public Works Department is responsible for keeping all public streets clean and clear of debris. Streets are cleaned using the street sweeper machine on a regular basis.

Presently, the Public Works Department cleans main arterial streets weekly and residential and collector streets bi-weekly, except during the autumn months when leaves may damage the equipment. 2.0% of all Public Works Department full-time personnel and fringe benefits are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

4202 STREET CLEANING		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	7,187	9,351	12,677	12,235	11,755	(922)
1003	Wages - Overtime	267	188	0	110	0	0
2001	FICA	542	707	970	929	899	(71)
2002	Retirement/Life Insurance	1,199	1,534	2,019	1,981	1,873	(146)
2005	Medical/Dental Insurance	2,082	2,873	2,846	2,299	2,718	(128)
2011	Workers' Compensation Insurance	734	993	1,082	971	1,110	28
5155	Motor Fuel	1,044	2,252	1,800	1,871	2,000	200
5157	Motor Vehicle Expense	3,047	1,180	1,000	858	1,100	100
5800	Miscellaneous	0	0	0	0	0	0
6016	Materials and Supplies	0	0	0	0	0	0
7004	Machinery and Equipment	0	0	0	0	0	0
	TOTAL	16,100	19,076	22,394	21,255	21,455	(939)

-4.19%

**REFUSE COLLECTION
ACCT. 01-4203**

This account includes costs related to the collection and disposal of residential garbage. The Town currently imposes a mandatory collection fee of \$4.98 per month to residential customers throughout the corporate limits. Non-bulk commercial service is currently charged at a rate of \$10.00 per month for bagged refuse. To provide this service to our customers, Town crews must operate sanitation routes two and one-half days per week. Large item pick-up is provided to garbage customers on the first Monday of every month at no additional cost to the citizen. Seasonal leaf collection and Christmas tree removal is also provided at no additional cost to the citizen. The chipper is also available to citizens upon request.

Estimated Public Works full-time labor and fringe benefits have been set at 17.0% for budget purposes, although actual time spent will be used to code salaries and fringe benefits

4203 REFUSE COLLECTION		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	85,551	91,282	101,414	91,667	99,917	(1,497)
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	292	674	300	643	680	380
2001	FICA	6,339	6,880	7,758	6,991	7,644	(114)
2002	Retirement/Life Insurance	13,593	14,786	16,155	14,504	15,917	(238)
2005	Medical/Dental Insurance	17,712	19,196	22,771	19,011	23,105	334
2011	Workers' Compensation Insurance	7,824	7,946	8,653	7,277	9,434	781
3600	Advertising	371	362	375	393	420	45
3800	Postage	0	0	0	0	0	0
5155	Motor Fuel	11,450	10,182	13,000	9,131	12,000	(1,000)
5157	Motor Vehicle Expense	4,905	8,178	5,000	9,189	11,000	6,000
5800	Miscellaneous	0	0	0	0	0	0
6017	Materials and Supplies	75	275	400	332	400	0
7000	Capital Outlay	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
7004	Replace leaf machine	0	0	0	0	26,500	26,500
	TOTAL	148,114	159,761	175,826	159,138	207,017	31,191

17.74%

**SNOW REMOVAL
ACCT. 01-4204**

The Public Works Department is responsible for snow removal and clean-up from storms to keep streets clean and passable. Activity directly related to clearing streets during inclement winter weather is tracked in this account.

A figure of 1.0% of all Public Works labor and fringe benefit costs are included in anticipation of services needed to perform this work. Only actual time spent on snow removal will be coded to this account when incurred.

4204 SNOW REMOVAL		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	5,576	10,188	6,338	7,017	5,877	(461)
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	1,612	3,604	3,000	8,977	5,000	2,000
2001	FICA	520	1,013	485	1,204	833	348
2002	Retirement/Life Insurance	1,156	2,218	1,010	2,539	936	(74)
2005	Medical/Dental Insurance	2,680	2,164	1,423	5,815	1,359	(64)
2011	Workers' Compensation Insurance	489	497	541	649	555	14
3000	Contractual Services	0	0	0	0	0	0
3600	Advertising	0	0	0	0	0	0
5155	Motor Fuel	752	2,270	1,200	2,429	2,600	1,400
5157	Motor Vehicle Expense	64	1,276	1,500	862	1,500	0
5800	Miscellaneous	0	0	0	0	0	0
6014	Chemicals and Materials	4,466	6,247	10,000	5,000	10,000	0
6016	Materials and Supplies	778	1,050	1,000	465	1,000	0
	TOTAL	18,093	30,525	26,497	34,956	29,660	3,163

11.94%

**MUNICIPAL BUILDING MAINTENANCE
ACCT. 01-4304**

This account includes the cost of custodial and maintenance work on the Rocky Mount Municipal Building and grounds. Services of the Public Works Department are used as needed in the maintenance of the grounds and minor repair work on the Municipal Building.

Contractual services include cleaning services, HVAC maintenance, security maintenance, web design, and pest control. Funds in the contractual line item are also used for repairs and maintenance such as to the automatic door, carpeting, painting, signage, awning, and roof repairs.

4304 MUNICIPAL BUILDING MAINTENANCE		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	3,031	5,077	0	2,308	0	0
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	46	0	0	0	0	0
2001	FICA	227	377	0	174	0	0
2002	Retirement/Life Insurance	495	816	0	208	0	0
2005	Medical/Dental Insurance	1,227	1,195	0	137	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	36,860	19,647	27,000	20,122	27,000	0
3300	Repairs & Maintenance	1,585	4,869	2,500	1,835	2,500	0
3600	Advertising	250	180	300	0	0	(300)
5100	Utilities	26,033	33,925	34,000	37,386	39,000	5,000
5200	Communications	487	1,888	5,744	3,756	4,000	(1,744)
5800	Miscellaneous	0	0	0	0	0	0
6002	Materials and Supplies	1,402	1,706	2,000	1,867	2,000	0
6003	Agricultural Supplies	73	25	100	1,088	1,500	1,400
6005	Janitorial Supplies	2,354	1,555	2,500	1,619	1,850	(650)
7000	Capital Outlays	0	0	0	0	0	0
7001	Land & Buildings	0	0	0	0	60,000	60,000
7002	Furniture & Fixtures	0	0	0	2,690	0	0
7003	Data Processing / Technology Improvements	1,725	611	1,500	0	0	(1,500)
7004	Machinery & Equipment	0	0	0	0	0	0
7007	Audio & Video Equipment	1,472	0	0	107	0	0
	TOTAL	77,263	71,872	75,644	73,297	137,850	62,206

82.24%

EMERGENCY SERVICES BUILDING MAINTENANCE
ACCT. 01-4305

All costs associated with building maintenance for the Emergency Services Building on North Main Street is in this account, as well as expenses related to the downtown fire station building on Floyd Avenue. Routine maintenance services as needed are provided by Public Works to maintain the Emergency Services Building and the Floyd Ave. fire station.

Contracted custodial services are used to provide routine cleaning. Other contractual services are for the card reader systems, HVAC maintenance, insect control, elevator inspections and maintenance, fuel tank maintenance, and generator maintenance. Funds in the contractual line item also provide for various repairs and maintenance as needed and includes flooring, painting, and roof repairs.

EMERGENCY SERVICES
4305 BUILDING MAINTENANCE

	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	4,096	4,610	0	2,505	0	0
1002 Wages - Part Time	0	0	0	0	0	0
1003 Wages - Overtime	0	0	0	0	0	0
2001 FICA	300	347	0	192	0	0
2002 Retirement/Life Insurance	659	741	0	339	0	0
2005 Medical/Dental Insurance	439	819	0	283	0	0
2011 Workers' Compensation Insurance	0	0	0	0	0	0
3000 Contractual Services	18,712	13,809	24,000	12,739	18,500	(5,500)
3300 Repairs and Maintenance	5,031	11,880	6,700	4,291	5,500	(1,200)
5100 Utilities	16,925	17,422	17,600	18,051	18,500	900
5150 Heating Fuel	13,541	14,649	19,000	14,367	15,200	(3,800)
5158 Small Equipment Expense	621	0	0	0	0	0
5200 Communications	1,938	2,569	6,444	3,287	3,950	(2,494)
5800 Miscellaneous	0	0	0	0	0	0
6003 Agricultural Supplies	73	0	75	240	250	175
6005 Janitorial Supplies	4,638	2,963	3,400	3,507	3,600	200
6020 Materials and Supplies	569	149	150	100	150	0
7000 Capital Outlays	1,000	0	0	0	0	0
7001 Land & Buildings (roof repairs)	0	0	34,000	33,800	0	(34,000)
7001 Land & Buildings (Floyd Ave parking lot)	0	0	25,000	25,000	0	(25,000)
7002 Furniture & Fixtures	0	0	0	0	0	0
7003 Data Processing Equipmnet	0	0	0	0	0	0
7004 Machinery & Equipment	0	0	0	0	0	0
TOTAL	68,542	69,958	136,369	118,701	65,650	(70,719)

-51.86%

**PUBLIC WORKS SHOP MAINTENANCE
ACCT. 01-4306**

The Public Works Department is responsible for maintaining its building and grounds complex as needed.

Contractual services include HVAC and fuel tank maintenance.

PUBLIC WORKS
4306 BUILDING MAINTENANCE

	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001 Wages - Full Time	1,725	13	0	1,035	0	0
1002 Wages - Part Time	0	0	0	0	0	0
2001 FICA	125	1	0	79	0	0
2002 Retirement/Life Insurance	277	2	0	163	0	0
2005 Medical/Dental Insurance	513	8	0	270	0	0
2011 Workers' Compensation Insurance	0	0	0	0	0	0
3000 Contractual Services	1,448	1,035	1,450	1,009	5,450	4,000
3300 Repairs & Maintenance	1,125	974	850	516	850	0
5100 Utilities	4,010	5,639	5,760	5,084	5,350	(410)
5150 Heating Fuel	2,928	6,904	7,480	2,383	3,300	(4,180)
5158 Small Equipment Expense	0	0	0	0	0	0
5200 Communications	2,539	2,343	3,090	3,226	3,400	310
5800 Miscellaneous	0	0	0	0	0	0
6001 Office Supplies	138	71	100	45	70	(30)
6003 Agricultural Supplies	0	0	0	0	0	0
6005 Janitorial Supplies	1,125	691	850	1,270	1,380	530
6006 Shop Supplies	3,155	2,519	3,000	2,589	3,000	0
6014 Chemicals & Materials	0	0	0	0	0	0
7000 Capital Outlays	21,187	3,280	0	0	0	0
TOTAL	40,294	23,481	22,580	17,668	22,800	220

total variance =

0.97%

**CEMETERY MAINTENANCE
ACCT. 01-4307**

The Public Works Department maintains High Street Cemetery as a public service to the citizens of Rocky Mount. These services include mowing, landscaping, and the opening and closing of grave sites. 2.0% of all full-time Public Works salaries and fringe benefit costs have been budgeted to this account. Only those hours actually worked by employees during the year will be charged to this account, along with a comparable percentage of benefits.

Funds are provided for fertilizer and other landscaping needs as well as tree trimming as needed.

4307 CEMETERY MAINTENANCE		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	9,609	10,284	12,677	9,819	11,755	(922)
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	217	183	0	51	0	0
2001	FICA	721	792	970	751	899	(71)
2002	Retirement/Life Insurance	1,580	1,683	2,019	1,565	1,873	(146)
2005	Medical/Dental Insurance	1,814	2,260	2,846	2,586	2,718	(128)
2011	Workers' Compensation Insurance	734	745	1,082	947	1,110	28
3000	Contractual Services	0	2,600	1,000	0	1,000	0
5155	Motor Fuel	1,162	1,079	1,800	916	1,400	(400)
5157	Motor Vehicle Expense	0	0	0	0	0	0
5158	Small Equipment Repairs and Purchases	185	84	1,000	0	300	(700)
5800	Miscellaneous	0	0	0	0	0	0
6003	Agricultural Supplies	340	347	350	350	370	20
6013	Materials and Supplies	70	0	100	0	100	0
6014	Chemicals & Materials	0	0	0	0	0	0
7004	Machinery and Equipment	0	0	0	0	0	0
	TOTAL	16,433	20,058	23,844	16,985	21,525	(2,319)

-9.73%

PARKS & PLAYGROUNDS
ACCT. 01-4308

The Public Works Department maintains Mary Elizabeth Park, Mary Bethune Park, Celeste Park, the Franklin County Veterans' Memorial Park, and jointly maintains Gilley's Park with the Franklin County Parks and Recreation Department. The Town does not have an organized recreation program, relying instead on services provided by the Franklin County Department of Parks and Recreation. Our parks are provided for passive use, utilizing playgrounds, picnic shelters, tennis courts, and roller hockey courts for non-organized play. The Town is also obligated under the terms of the 2000 annexation agreement to develop a playground in or near the Franklin Heights subdivision in the future. Full-time labor costs for Public Works employees' allocated time to maintain the grounds and equipment of these parks is budgeted at 3.0% of total labor and fringe benefits.

Mary Elizabeth Park, located in the center of the historic central business district, and Mary Bethune Park, located on East Street, are available to host special events and other recreational opportunities. Veterans' Park, on South Main Street, serves as a gateway into town. Phase I of the Pigg River Heritage Trail, which connects Veterans' Park and Lynch Landing Park, was completed by the Town's Public Works employees. Gilley's Park, located on Trail Drive, provides two ponds for citizens' enjoyment. Celeste Park provides a more natural setting for citizens to explore. .

**PARKS & PLAYGROUND
4308 MAINTENANCE**

		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	13,570	15,983	19,015	14,949	17,632	(1,383)
1002	Wages - Part Time	0	0	0	0	0	0
1002	Wages - Part Time - Horticulturalist	0	0	21,530	0	0	(21,530)
1003	Wages - Overtime	6	85	0	0	0	0
2001	FICA	1,011	1,200	1,455	1,146	1,349	(106)
2002	Retirement/Life Insurance	2,167	2,584	3,029	2,381	2,809	(220)
2005	Medical/Dental Insurance	3,177	3,625	4,270	2,754	4,077	(193)
2011	Workers' Compensation Insurance	978	1,242	1,623	1,546	1,665	42
3000	Contractual Services	1,600	2,099	3,300	1,980	2,800	(500)
3300	Repairs & Maintenance	1,222	1,315	200	1,024	1,300	1,100
5100	Utilities	1,947	1,587	1,900	1,661	1,775	(125)
5155	Motor Fuel	1,256	1,071	1,920	856	990	(930)
5157	Motor Vehicle Expense	0	0	0	0	0	0
5158	Small Equipment Repairs and Purchases	54	64	800	100	350	(450)
5800	Miscellaneous	0	0	0	0	0	0
6003	Agricultural Supplies	315	146	3,350	150	175	(3,175)
6005	Janitorial Supplies	0	0	0	0	0	0
6013	Recreational Supplies	395	2,252	2,500	1,233	1,500	(1,000)
6014	Chemicals & Materials	0	0	0	0	0	0
7004	Machinery & Equipment	5,445	0	0	0	0	0
7004	mower bushhog	0	0	3,200	0	0	(3,200)
7010	Infrastructure	0	0	0	0	0	0
	Celeste Park	0	0	0	0	0	0
	Gilley's Park	0	0	0	0	25,000	25,000
	Pigg River Dam Safety Improvements	895	30,000	0	0	0	0
	Veterans Memorial Park Stabilization	67,621	53,670	557,985	0	900,000	342,015
	Repave tennis & hockey courts	0	0	0	0	0	0
	North Main St public recreation	0	0	0	0	0	0
	TOTAL	101,660	116,923	626,077	29,781	961,422	335,345

53.56%

PLANNING & ZONING
ACCT. 01-8101

The Planning and Zoning Administrator is responsible for administration of the Town's Zoning Ordinance, Subdivision Ordinance, comprehensive planning, and other matters of the Town Code related to land use issues. He is also the GIS coordinator for the Town. The office is also the staff liaison of the Rocky Mount Planning Commission and the Board of Zoning Appeals. The Planning & Zoning Administrator is assisted by the Planning Technician within the Community Development Department. Together, they share responsibilities for reviewing site plans, issuing sign permits, zoning permits, soil and erosion control, and proper land use planning. The erosion and soil inspection duties are now being conducted by Franklin County. All costs for the Planning & Zoning Administrator and 50% of the Planning Technician's salaries and fringes have been budgeted to this account.

The Planning Technician serves as Clerk for the Planning Commission and Board of Zoning Appeals, attending meetings, recording and transcribing minutes, and handling all public hearing notices.

Funds are allocated for the pay of the Planning Commission members for both regular and special meetings as needed. Rates are based on member certification. The planning chairman receives \$125 per regular meeting if certified or \$100 per regular meeting if not certified. She receives \$25 for each special meeting. The remaining members of the Planning Commission receive \$100 per regular meeting if certified and \$75 per regular meeting if not certified. They also receive \$25 for each special meeting. Members receive pay for the monthly regular meeting regardless of attendance but are only compensated for special meetings if in attendance. The Board of Zoning Appeals members only receive compensation for attendance at their scheduled meetings. The BZA Chairman receives \$100 per meeting if certified or \$75 per meeting if not certified. The remaining members receive \$75 if certified or \$50 if not certified. The Clerk (Planning Technician) receives \$100 per month for attendance and transcription of the Planning Commission meetings, \$25 for any special meetings, and \$50 per Board of Zoning Appeals meetings.

Contractual services include professional consultant reviews of planning and zoning ordinances as needed. Possible training opportunities include costs for Planning Commission and BZA members to attend state certification courses as well as training costs for staff to attend professional development opportunities. Dues are paid for memberships in various planning, zoning, and economic / community development organizations.

8101 PLANNING & ZONING		FY 13	FY 14	FY 15	FY 15	FY 16	Increase/ (Decrease)
		Actual	Actual	Budget	Estimated	Proposed	Budget
1001	Wages - Full time	58,084	59,935	63,996	46,635	70,801	6,805
1002	Wages - Part time	0	0	0	0	0	0
1003	Wages - Overtime	97	0	0	0	0	0
1004	Wages - Contractual Services	1,050	1,025	1,400	1,300	1,400	0
2001	FICA	5,021	5,173	5,003	3,504	5,416	413
2002	Retirement/Life Insurance	9,778	9,956	10,195	6,888	11,279	1,084
2005	Medical/Dental Insurance	10,469	13,671	13,902	8,285	11,900	(2,002)
2008	ICMA Retirement Insurance	0	0	0	60	169	169
2011	Workers' Compensation Insurance	112	113	113	192	1,135	1,022
2103	Employment Physicals / Testing	0	0	0	107	0	0
3000	Contractual Services	2,961	4,483	20,000	26,505	20,000	0
3600	Advertising	2,011	1,388	2,400	2,632	2,400	0
3700	Printing & Binding	0	115	250	250	150	(100)
3800	Postage & Delivery Services	522	709	770	553	640	(130)
5155	Motor Fuel	656	698	750	361	750	0
5157	Motor Vehicle Expense	177	5	300	191	300	0
5200	Communications	4,254	5,344	5,464	4,998	5,700	236
5445	Uniforms & Clothing	63	0	0	0	0	0
5500	Travel & Training/Education	869	2,242	2,500	690	2,000	(500)
5501	Meeting Expenses	1,178	519	600	591	625	25
5502	Stipends	7,850	7,725	7,900	9,425	9,000	1,100
5650	Dues & Professional Memberships	425	225	490	220	425	(65)
5700	Books & Subscriptions	313	214	150	0	0	(150)
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	2,838	2,224	3,000	3,905	3,000	0
6019	Materials & Supplies	0	0	0	0	0	0
7002	Furniture & Fixtures	200	0	0	122	0	0
7003	Data Processing Equipment	6,883	2,000	0	2,000	0	0
7007	Audio & Video Equipment	0	0	0	341	0	0
	TOTAL	115,809	117,764	139,183	119,756	147,090	7,907

5.68%

ECONOMIC & COMMUNITY DEVELOPMENT ACCT. 01-8102

The Town has been quite active in placing financial support behind projects that have benefited the economic conditions and restored community pride in Rocky Mount. The Town mixes its rural/urban setting with a quiet country charm that is a draw for visitors to the region and encourages civic pride from its citizens and businesses. The Town continues to seek industrial partners for the 69 acres of land owned by the Town adjacent to the Franklin County / Rocky Mount Industrial Park.

The Town also partners with the Franklin County Board of Supervisors, Retail Merchants Association, and the Community Partnership for Revitalization to develop a business marketing and development plan to further promote business opportunities for commercial and retail sectors of the business community. The Town works with neighborhood groups to identify methods to revitalize deteriorating housing and infrastructure in order to encourage new growth in residential housing stock. The Town also coordinates with outside agencies to promote special events and attractions. The Community and Hospitality Center (the DePot) is staffed five days per week, except during the winter, by part-time employees to assist and direct visitors to the community's many cultural opportunities. The Virginia Municipal League awarded the Town of Rocky Mount for the formation and promotion of the Harvester Performance Center as a crucial presence on the Crooked Road and for its service to local and neighboring patrons.

The Assistant Town Manager/Community Development Director heads the department. This position provides administrative and management support to the Town Manager, handles special projects as needed, works with existing small businesses to encourage success and growth, recruits other business and commercial ventures and provides technical assistance to establish operations in Town, coordinates special events and cooperates with other agencies and groups for such community activities, manages grants that may be received by the Town, works with residents and community leaders to better develop neighborhoods and residential living, and generally promotes the Town using our website and business and residential promotion guides.

A Planning Technician provides support to the department and serves as back-up help for telephone and walk-in customer assistance in the Town Manager's Office. She is presently responsible for scheduling reservations at Mary Elizabeth and Mary Bethune parks as well as reservations at the DePot. 50% of her salary is charged to this account with the remaining 50% being charged to the Planning and Zoning budget. The Planning & Zoning Administrator is also under the direction of the ATM/CDD and provides a high level of assistance in various aspects of economic development and growth planning and management.

Contractual services includes costs for engineering and outside consulting needed for various economic development initiatives as needed during the year. Unanticipated expenses that occur during the year related to economic development are also charged to this account. In economic development, Town Council has been flexible and responsive to various needs that have suddenly appeared to attract business or industry.

Training expenses are for staff to attend professional development seminars and conferences sponsored by the Virginia Economic Development Association, Virginia Department of Housing and Community Development; Virginia Downtown Development Association, Virginia Local Government Management Association; and the Virginia Municipal League.

Annual membership dues for staff members include: Virginia Local Government Management Association, American Planning Association, Virginia Downtown Development Association, International City/County Management Association, and Virginia Municipal Clerks Association.

Various contributions and sponsorships for special events include:

The Crooked Road	\$5,000
Ferrum Express Bus Service	\$4,400
Retail Merchants' Christmas Parade	\$2,500
BUD Commission contribution	\$2,000
Come Home to a Franklin County Christmas	\$1,600
Old Court Days	\$1,600
Pigg River Ramble	\$1,000
Historical Society Bus Sponsor-Moonshine Tour	\$ 600
Historical Society Bus Sponsor-Ghost Tour	\$ 600
Rotary Club – Fourth of July Festival sponsor	\$ 250
Other Special Events	<u>\$2,950</u>
Total Special Events Contributions	\$22,500

**ECONOMIC & COMMUNITY
8102 DEVELOPMENT**

		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	84,561	87,117	98,440	84,774	90,972	(7,468)
1002	Wages - Part Time	448	1,568	0	0	0	0
1003	Wages - Overtime	97	0	0	0	0	0
2001	FICA	6,598	6,737	7,531	5,945	6,959	(572)
2002	Retirement/Life Insurance	14,002	14,154	15,681	13,573	14,492	(1,189)
2005	Medical/Dental Insurance	4,101	4,032	16,308	13,595	19,679	3,371
2008	ICMA Retirement Insurance	0	0	0	66	281	281
2011	Workers Compensation Insurance	162	165	173	241	271	98
2103	Employment Physicals / Testing	144	0	0	200	0	0
3000	Contractual Services	27,953	33,321	40,000	15,030	30,000	(10,000)
3600	Advertising	4,783	3,250	2,000	4,486	3,500	1,500
3700	Printing & Binding	63	367	250	204	250	0
3800	Postal & Delivery Services	669	628	475	297	330	(145)
5155	Motor Fuel	995	983	1,200	674	750	(450)
5157	Motor Vehicle Expenses	129	603	600	401	600	0
5200	Communications	2,933	3,032	2,650	3,171	3,720	1,070
5445	Uniforms & Clothing	305	0	0	0	0	0
5500	Travel & Training	4,793	4,296	3,000	6,374	5,000	2,000
5650	Dues & Professional Memberships	1,007	1,236	900	993	1,000	100
5700	Books & Subscriptions	2,481	1,351	650	66	650	0
5800	Miscellaneous	176	0	0	0	0	0
5900	Special Events / Promotions	13,720	13,294	17,000	14,532	22,500	5,500
6001	Office Supplies	3,964	3,061	3,750	3,871	4,000	250
6019	Materials & Supplies	300	0	0	0	0	0
7000	Capital Outlays (BUD Commission)	1,401	0	0	0	0	0
7002	Furniture & Fixtures	2,725	0	0	122	0	0
7003	Data Processing Equipment	3,081	2,253	0	2,000	0	0
7006	Motor Vehicles	0	0	0	0	25,000	25,000
7007	Audio & Video Equipment	0	856	0	1,369	0	0
7040	Seasonal Decorations	4,277	0	75,000	74,368	500	(74,500)
	TOTAL	185,867	182,302	285,608	246,352	230,454	(55,154)

-19.31%

**CITIZENS' SQUARE
ACCT. 01-8103**

The Farmers' Market at Citizens' Square was established by the Town of Rocky Mount in 1998. Since that time, the square has proven to be successful in serving as a place for special events and to house a place for local farmers and crafters to sell their homegrown produce and wares. The Square has proven to be a cornerstone in the redevelopment of the central business district. The Retail Merchants' Association manages the Farmers' Market for the Town. The Community Development Department is responsible for the promotion of the Farmers' Market.

Contractual services includes the \$500 per month payment to the Retail Merchants' Association to oversee the administration of the Farmers' Market. Regular outside cleaning services and security services are also in contractual services.

8103 CITIZENS' SQUARE		FY 13	FY 14	FY 15	FY 15	FY 16	Increase/ (Decrease)
		Actual	Actual	Budget	Estimated	Proposed	Budget
1001	Wages - Full Time	2,028	2,210	0	1,946	0	0
1002	Wages - Part Time	0	0	0	0	0	0
1003	Wages - Overtime	0	21	0	0	0	0
2001	FICA	151	160	0	148	0	0
2002	Retirement/Life Insurance	326	359	0	262	0	0
2005	Medical/Dental Insurance	239	501	0	360	0	0
2011	Workers Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	7,655	20,092	9,000	11,474	10,000	1,000
3300	Repairs and Maintenance	894	2,223	2,000	636	1,500	(500)
3600	Advertising	241	21	150	0	75	(75)
3700	Printing & Binding	0	0	0	0	0	0
4400	Permits, Licenses and Fees	40	40	50	40	40	(10)
5100	Utilities	1,625	1,643	1,890	2,234	2,000	110
5200	Communications	0	0	0	0	0	0
5500	Travel & Training	0	0	0	0	0	0
5650	Dues & Membership Fees	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
5900	Special Events/Promotions	0	0	0	0	0	0
6003	Agricultural Supplies	24	0	0	0	0	0
6005	Janitorial Supplies	123	314	270	209	270	0
6014	Chemicals and Materials	0	0	0	0	0	0
6015	Merchandise for Resale	0	0	0	0	0	0
6018	Materials and Supplies	0	224	150	100	150	0
7000	Capital Outlay	0	0	0	0	0	0
7002	Furniture & Fixtures	0	0	0	1,111	0	0
7007	Audio and Video Equipment	180	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	13,527	27,807	13,510	18,519	14,035	525

3.89%

**COMMUNITY & HOSPITALITY CENTER
ACCT. 01-8104**

The Rocky Mount Community & Hospitality Center, located in the former Norfolk Southern freight depot on Franklin Street, was opened in April 2000 and has served jointly as a visitor's welcome center, a local museum, and continues to host numerous community and private events for the public. The center has also served as a keystone in the overall revitalization efforts in the central business district.

The Center is staffed Tuesday through Saturday from April through December. Staff at the Center will disseminate information on local attractions, lodging, shopping and dining opportunities throughout Rocky Mount and Franklin County. Rental fees are established for public and private use to help offset the cost of operations. The Town continues to own the building and schedules reservations. One percent (1.0%) of total Public Works labor costs are budgeted here but only actual hours worked at the DePot are charged here.

Contractual services include routine building maintenance services such as cleaning, security, HVAC maintenance, and pest control.

**COMMUNITY & HOSPITALITY
8104 CENTER**

	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget	
1001	Wages - Full Time	205	5,895	6,338	0	5,877	(461)
1002	Wages - Part Time	9,306	10,194	9,600	9,339	9,690	90
1003	Wages - Overtime	0	0	0	0	0	0
2001	FICA	727	1,233	485	697	1,191	706
2002	Retirement/Life Insurance	33	895	1,010	0	936	(74)
2005	Medical/Dental Insurance	0	819	1,423	0	1,359	(64)
2011	Workers Compensation Insurance	0	0	541	499	555	14
2103	Employment Physicals/Testing	0	0	0	0	0	0
3000	Contractual Services	3,280	4,162	5,200	3,988	4,000	(1,200)
3300	Repairs and Maintenance	1,187	1,525	3,500	267	1,500	(2,000)
3600	Advertising	125	21	50	0	0	(50)
3700	Printing & Binding	590	0	0	0	0	0
3800	Postage & Delivery Services	0	31	0	0	0	0
5100	Utilities	5,133	5,317	5,600	5,894	6,000	400
5200	Communications	828	781	770	725	780	10
5445	Uniforms	0	0	0	0	0	0
5500	Travel & Training	0	73	0	0	0	0
5650	Dues & Professional Memberships	0	0	0	0	0	0
5700	Books & Subscriptions	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
5900	Special Events/Promotions	225	0	250	0	0	(250)
6001	Office Supplies	1,188	709	700	318	400	(300)
6003	Agricultural Supplies	0	0	50	116	50	0
6005	Janitorial Supplies	274	175	275	267	275	0
6015	Merchandise for Resale	338	0	500	0	0	(500)
6018	Supplies	55	0	0	0	0	0
7000	Capital Outlays	0	0	0	0	0	0
7001	Land & Buildings (HVAC replacement)	0	0	27,500	25,000	0	(27,500)
7002	Furniture & Fixtures	1,592	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	25,084	31,829	63,792	47,109	32,613	(31,179)

-48.88%

PASSPORT SERVICE EXPENSES
ACCT. 01-8106

The Town of Rocky Mount became a Passport Acceptance Facility in 2010. A Passport Acceptance Facility is a location which has been designated by the State Department to accept passport applications on its behalf. The Town does not approve or deny applications, but merely makes sure that applications are complete, accepts payment, and forwards applications on for processing. The Town's Passport Acceptance Facility also offers passport photograph services to the public. Costs associated with offering this service include copying, postage, office supplies, and photo supplies as well as staff time which is not accounted for in this account. Fees charged for passport photos and for mailing the applications offset the expenses in this account.

8106	PASSPORT SERVICE EXPENSES	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	0	0	0	0	0	0
2001	FICA	0	0	0	0	0	0
2002	Retirement/Life Insurance	0	0	0	0	0	0
2005	Medical/Dental Insurance	0	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	0	0	0	0	0	0
3600	Advertising	0	0	0	0	0	0
3700	Printing & Binding	0	0	0	0	0	0
3800	Postage & Delivery Services	1,679	1,621	2,500	1,002	1,700	(800)
5200	Communications	0	0	0	0	0	0
5500	Travel & Training/Education	0	0	0	0	0	0
5650	Dues & Professional Memberships	0	0	0	0	0	0
5700	Books & Subscriptions	0	0	0	0	0	0
6001	Office Supplies	645	1,456	1,100	311	370	(730)
6023	Passport Supplies	160	0	0	0	0	0
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	0	0	0
7007	Audio & Video Equipment	0	0	0	0	0	0
	TOTAL	2,484	3,076	3,600	1,313	2,070	(1,530)

-42.50%

**ECONOMIC DEVELOPMENT AUTHORITY
ACCT. 01-8130**

In conjunction with the Town's construction of the Performance Arts Venue, an Economic Development Authority was set up to take advantage of the historic tax credits available to fund up to \$1,000,000 of the costs of the construction. Town Council has appointed seven members to the Authority with staggered terms.

Operating expenses include the \$100 per meeting stipend for the Planning and Zoning Clerk to attend and transcript the meetings and any legal fees involved with setting up the selling of historic tax credits.

Now that the construction of the Harvester Performance Center is complete, the EDA intends to direct its attention to economic development opportunities for the Town.

**ECONOMIC
DEVELOPMENT
8130 AUTHORITY**

		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	0	0	0	0	0	0
1004	Wages - Contractual	200	200	500	0	0	(500)
2001	FICA	15	15	38	0	0	(38)
2002	Retirement/Life Insurance	32	32	80	0	0	(80)
2005	Medical/Dental Insurance	0	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	4,203	14,602	10,000	40	0	(10,000)
3600	Advertising	81	0	0	0	0	0
3700	Printing & Binding	0	0	0	0	0	0
3800	Postage & Delivery Services	0	0	0	0	0	0
5500	Travel & Training/Education	0	0	0	0	2,000	2,000
5650	Dues & Professional Memberships	0	0	0	0	0	0
5700	Books & Subscriptions	0	0	0	0	0	0
6001	Office Supplies	234	9	20	0	0	(20)
7001	Land & Buildings	0	0	0	0	0	0
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
	TOTAL	4,765	14,858	10,638	40	2,000	(8,638)

-81.20%

REMEDICATION OF BLIGHTED STRUCTURES
ACCT. 01-8500

The Town of Rocky Mount began a program in fiscal year 2012 to help rid neighborhoods of blighted structures. The program is administered by the Community Development Department and its objective is to work with owners of blighted structures to restore them. As a last resort, the program purchases blighted structures with the intent to demolish, rebuild, and re-sale them.

The Town's Public Works Department personnel will demolish and clean debris from the blighted properties when feasible. Otherwise the demolition and rebuilding are outsourced.

REMEDICATION OF 8500 BLIGHTED STRUCTURES		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	0	0	0	0	0	0
1003	Wages - Overtime	0	0	0	0	0	0
2001	FICA	0	0	0	0	0	0
2002	Retirement/Life Insurance	0	0	0	0	0	0
2005	Medical/Dental Insurance	0	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	0	1,085	20,000	0	0	(20,000)
3152	Demolition	0	0	0	18,125	20,000	20,000
3600	Advertising	0	0	0	0	0	0
3800	Postage & Delivery Services	0	0	0	0	0	0
4400	Permits	63	0	0	0	0	0
5155	Motor Fuel	0	0	0	0	0	0
5157	Motor Vehicle Expense	0	0	0	0	0	0
5300	Insurance	0	0	0	0	0	0
6003	Agricultural Supplies	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
	TOTAL	63	1,085	20,000	18,125	20,000	0

0.00%

**GENERAL FUND NON-DEPARTMENTAL
ACCT. 01-9102**

This account reflects costs not associated with any specific account elsewhere in the General Fund. These costs may include agency support, interfund transfers, debt service and contingency monies that Town Council may chose to use during the fiscal year for unforeseen needs.

A portion (75%) of general liability, automotive, property and casualty, and other non-medical related insurance have been centralized to this account. Debt Service is provided to service debt on the 2011 bond for the Emergency Services Building and to also service debt on the 2013 bond for the Public Works Building, Public Parking Downtown, and for Old Fort Road extension. Additional debt service this fiscal year is budgeted at \$158,447 for the anticipated bond issue to cover capital items.

Transfers to the Capital Projects Fund, if any, have included all capital projects or equipment purchases that are associated with services provided by the General Fund. Vehicles and equipment generally used by a particular department is included in the specific operating account. Only special, non-recurring projects of the General Fund will constitute a direct transfer to the Capital Project Fund.

Holiday bonuses for General Fund personnel are included. Also included are the various costs for administering the flexible benefits and health plans. Expenses for employee drug testing and wellness programs are found here.

We have tried historically to budget some amount each year in a contingency line item to cover any unanticipated costs that Council may designate during the year. The proposed contingency is \$58,000.

There are two transfers to the Harvester Performance Center fund. One is for \$332,097 to cover Town expenses related to the Harvester such as salaries, other personnel costs, utilities, and contracted services with the building like cleaning, garbage removal, landscaping, bookkeeping, legal, and web services. This transfer is funded from appropriated fund balance and not current operating funds. There is another \$60,000 transfer to the Harvester Performance Center to cover the anticipated shortfall in the performance operations for the year.

Financial support to outside agencies is included as well. A list of all agencies that have been funded in the past, their requests for funding and recommendations for funding, can be found in the Supplemental Information section of this budget document. Contributions to outside public service agencies is capped at about one-half cent of the real estate tax rate.

The amount proposed for this fiscal year remains at \$22,500 and includes the following:

Franklin Center Workforce Consortium	\$6,000
Franklin County Rescue Squad	0
Free Clinic of Franklin County	3,500
Helping Hands	3,000
Franklin County Public Library	0
Stepping Stone Mission	750
Franklin County Historical Society	500
Franklin County Family Resource Center	500
Franklin County Perinatal Education Center	500
Warren Street Society	500
We Care of Franklin County	500
Piedmont Community Services	300
STEP, Inc.	250
Southern VA Child Advocacy Center (CAPS)	200
Undesignated	<u>6,000</u>
Total Contributions to Agencies	\$22,500

9102 GENERAL FUND NONDEPARTMENTAL		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1000	Personal Services	0	14,175	24,800	12,313	25,000	200
2000	Fringe Benefits Administration Fees	43,680	72,352	50,000	71,235	50,000	0
2001	FICA	0	1,084	1,897	942	1,913	16
2004	LODA - Retiree Insurance	15,037	12,139	18,854	11,762	11,852	(7,002)
2101	Employee Wellnes Program	520	1,347	4,000	4,450	2,381	(1,619)
2102	Employee Drug Testing	1,030	964	1,300	1,308	1,577	277
5300	Insurance	65,093	65,127	68,788	67,853	70,567	1,779
5600	Contributions to Other Entities	31,053	21,750	22,500	22,500	22,500	0
5600	Contribution to YMCA - real estate taxes	20,256	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
9001	Debt Service - Principal	189,300	197,400	175,800	215,000	220,000	44,200
9002	Debt Service - Interest	112,968	95,273	79,070	65,635	44,574	(34,496)
9003	Debt Service - New \$1,500,000 2% 10 years	0	0	0	0	158,447	158,447
9300	Transfer to Utility Fund - meals tax	514,278	514,278	257,139	257,139	0	(257,139)
9300	Transfer to Utility Operations Fund	0	0	0	0	97,423	97,423
9300	Transfer to Utility fund-reimb negative cash u/f	0	1,379,266	0	0	0	0
9300	Transfer to Utility fund-forgive due to g/f	0	861,425	0	0	0	0
9400	Transfer to Capital Improvement Fund - Uptown	201,421	0	0	0	0	0
9400	Tranfer to Utility Capital Projects Fund-sweeper	0	75,947	0	0	0	0
9400	Transfer to Utility Fund-water bond payoff	0	0	0	0	0	0
9400	Transfer to Capital Projects Fund-Performance Venue	193,925	2,575,000	0	0	0	0
9600	Transfer to Performance Venue Fund-Operations	0	173,669	0	471,919	332,097	332,097
9600	Transfer to Performance Venue-Operations Deficit	0	0	0	0	60,000	60,000
9959	Contingency	10,000	0	50,000	0	58,000	8,000
9959	Reserve for Reimbursement to Fund Balance	0	0	0	315,938	0	0
TOTAL		1,567,849	6,061,197	754,148	1,517,994	1,156,331	402,183

total variance = 53.33%
w/o transfers = 9.29%

UTILITY FUND

OVERVIEW: UTILITY FUND

The utility fund accounts for the production and sale of water and the cost to treat sewer. The Town of Rocky Mount delivers quality water and sewer services to its customers. The recently implemented rate re-structure has helped to close the gap between below market rates and the actual costs to provide water and sewer services. 64% of our water revenue comes from residential, commercial, and industrial customers living within the Town limits. 80% of the gallons consumed are in-town.

Revenues in the utility fund include water use charges, sewer use charges, rental of property for cell phone towers, and a transfer from the general fund, if needed.

Expenses include water distribution and treatment, sewer collection and treatment, utility billing, and non-departmental expenses not directly attributable to any one function.

UTILITY OPERATING FUND REVENUES		FY 13	FY 14	FY 15	FY 15	FY 16	Increase/ (Decrease)	%
		Actual	Actual	Budget	Estimated	Proposed	Budget	change
2000	<u>Water Use Charges</u>							
2030	Water Consumption Charges	1,094,859	1,107,904	1,070,400	1,070,400	1,070,400	0	
2031	Water Connections	110,406	35,750	24,440	23,275	22,440	(2,000)	
2032	Reconnect Fees	7,130	10,295	7,350	7,050	4,500	(2,850)	
2034	Penalties	19,576	20,452	18,500	20,000	17,000	(1,500)	
2037	Bulk Water Purchases	2,814	9,025	2,000	5,017	5,000	3,000	
	Total Water Use Charges	1,234,785	1,183,427	1,122,690	1,125,742	1,119,340	(3,350)	-0.3%
2400	<u>Other Categorical Aid</u>							
0108	Other Categorical Aid	0	0	0	0	0	0	
0405	Dept of Health	0	0	0	0	0	0	
0407	VML Safety Grant	1,000	0	0	0	0	0	
	Total Other Categorical Aid	1,000	0	0	0	0	0	0.0%
3000	<u>Wastewater Use Charges</u>							
3030	Sewer Use Charges	670,571	684,803	680,040	680,040	680,040	0	
3031	Sewer Connections	90,000	17,305	12,500	7,500	9,500	(3,000)	
3037	Lechate Collection Charges	0	0	0	0	0	0	
	Total Wastewater Use Charges	760,571	702,108	692,540	687,540	689,540	(3,000)	-0.4%
5000	<u>Miscellaneous Revenue</u>							
0201	Rent of Property	45,983	48,210	46,534	46,924	47,051	517	
0409	Metered Water from County	0	0	0	0	0	0	
4051	Proceeds from Bonds / Loans - WWTP UV equip	93,585	0	0	0	0	0	
4105	Recoveries	26,864	8,726	1,600	0	0	(1,600)	
0101	Interest Income	0	0	0	0	0	0	
	Total Miscellaneous Revenue	166,432	56,937	48,134	46,924	47,051	(1,083)	-2.2%
8000	<u>Transfers from Other Funds</u>							
0901	Transfer fm General Fund-from gen'l fund cuts	0	0	0	0	0	0	
0901	Transfer fm General Fund-WTP electric motors	169,287	0	0	0	0	0	
0901	Transfer fm General Fund-for utility operations	0	0	0	0	97,423	97,423	
0901	Transfer fm General Fund-cover negative cash	0	1,379,266	0	0	0	0	
0901	Transfer fm General Fund-forgive due to g/f	0	861,425	0	0	0	0	
3036	Meals Tax Transfer	514,278	514,278	0	0	0	0	
3038	Transfer from Cap Projects Fund	0	0	0	0	0	0	
3039	Transfer from Utility Cap Projects Fund	0	0	0	0	0	0	
	Total Transfers from Other Funds	683,565	2,754,969	0	0	97,423	97,423	100.0%
	Total Utility Fund Revenues before Fund Balance	2,846,353	4,697,440	1,863,364	1,860,206	1,953,354	89,990	4.8%
9000	<u>Use of Fund Balance</u>							
9999	Appropriated Fund Balance-depreciation	845,835	752,957	780,053	780,053	769,000	(11,053)	
9999	Appropriated Fund Balance-bond proceeds	0	0	0	0	0	0	
9999	Appropriated Fund Balance-debt service	0	0	0	0	0	0	
9999	Cash Carry Forward	0	0	0	0	0	0	
9999	Appropriated Fund Balance-c/o WWTP UV equip	0	255,300	0	0	0	0	
9999	Appropriated Fund Balance-c/o WTP electric	0	0	0	0	0	0	
	Total Use of Fund Balance	845,835	1,008,257	780,053	780,053	769,000	(11,053)	-1.4%
	TOTAL UTILITY FUND REVENUES	3,692,188	5,705,697	2,643,417	2,640,259	2,722,354	78,937	3.0%

2.99%

**UTILITY OPERATING FUND
EXPENDITURE SUMMARY**

Account	Description	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget	% change
<u>Water Treatment & Distribution</u>								
5000	Water Distribution System	219,745	164,742	125,869	176,160	153,654	27,785	
5010	Meter Reading	38,227	35,686	50,217	38,551	43,495	(6,722)	
5050	Water Treatment Plant	833,321	666,000	592,303	534,017	611,194	18,891	
	Total Water Treatment & Distribution	1,091,292	866,429	768,389	748,728	808,343	39,954	5.2%
<u>Wastewater Collection & Treatment</u>								
6000	Wastewater Collection System	115,336	191,197	140,978	108,946	147,756	6,778	
6050	Wastewater Treatment Plant	447,254	420,251	470,826	404,360	474,816	3,989	
	Total WW Collection & Treatment	562,590	611,448	611,804	513,306	622,572	10,767	1.8%
<u>Miscellaneous</u>								
6200	Utility Billing	156,094	147,154	159,375	141,156	163,333	3,958	
6900	Utility Fund Nondepartmental	1,533,609	2,149,164	1,103,850	1,122,758	1,128,107	24,257	
	Total Miscellaneous	1,689,702	2,296,318	1,263,225	1,263,914	1,291,440	28,215	2.2%
	TOTAL	3,343,585	3,774,195	2,643,418	2,525,948	2,722,355	78,937	3.0%
Total Revenues		3,692,188	5,705,697	2,643,417	2,640,259	2,722,354	0	
Surplus/(Deficit)		348,603	1,931,503	(0)	114,312	0	(78,937)	

WATER SYSTEM OPERATIONS
ACCT. 02-5000

The Rocky Mount Public Works Department is responsible for maintaining the water distribution system to our customers. The Town currently has approximately 2,900 connections, including residential, commercial, institutional and industrial users. These lines range in size from 2" service lines to 24" main lines, covering approximately 550,000 linear feet. Some of this system lies outside the corporate limits. Whenever Public Works employees, vehicles or equipment are used in servicing these lines, these costs are booked against this account to accurately reflect the true costs of providing utility service to the users. Fees are charged each month based upon consumption readings to cover the costs of providing this service. 6.25% of all Public Works labor and fringe benefits are budgeted to this account. Only actual time spent on associated projects will be charged during the year.

Aside from service lines, the Town is also responsible for the maintenance of seven water storage tanks with a capacity of over 2.8 million gallons. Tanks are located on US 220 North, US 220 South, Scuffling Hill Road, Bald Knob, and Grassy Hill / Landmark. The two (2) Pendleton tanks have been dismantled. The annual maintenance costs for these tanks are budgeted in the contractual services line item.

Materials and supplies include pipe, valves, hydrants, clamps, and meters for new connections or which may be needed in miscellaneous line maintenance or extension projects. Capital outlay may include the replacement of meters with touch-read meters as well as water line replacement projects. Infrastructure is for major replacement projects to existing water lines or new water lines.

5000 WATER DISTRIBUTION SYSTEM		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	36,181	24,882	39,615	30,482	36,734	(2,881)
1003	Wages - Overtime	2,584	2,413	2,500	3,249	2,500	0
2001	FICA	2,805	2,005	3,031	2,502	3,001	(30)
2002	Retirement/Life Insurance	6,233	4,389	6,311	5,347	5,852	(459)
2005	Medical/Dental Insurance	10,477	6,421	8,895	8,922	8,494	(401)
2011	Workers' Compensation Insurance	5,379	3,228	3,380	3,303	3,468	88
3000	Contractual Services	45,904	47,258	30,000	25,906	35,000	5,000
3300	Repairs and Maintenance	5,459	0	2,000	0	2,000	0
3600	Advertising	80	117	132	0	0	(132)
5100	Utilities	15,416	16,977	17,800	15,641	16,300	(1,500)
5155	Motor Fuel	0	0	0	0	0	0
5157	Motor Vehicle Expenses	140	0	50	0	0	(50)
5158	Small Equipment Purchases	0	0	100	0	100	0
5200	Communications	3	3	5	3	5	0
6003	Agricultural Supplies	0	0	50	205	200	150
6009	Materials & Supplies	13,200	14,698	12,000	21,643	10,000	(2,000)
7000	Capital Outlays	39,134	19,353	0	28,690	30,000	30,000
7004	Machinery & Equipment	0	0	0	0	0	0
7010	Infrastructure	0	0	0	0	0	0
	Belmont water line replacement	0	0	0	30,268	0	0
	replace Pendleton water tanks (CIP)	0	23,000	0	0	0	0
	TOTAL	219,745	164,742	125,869	176,160	153,654	27,785

total variance = 22.07%
w/o capital = 22.07%

**METER READING
ACCT. 02-5010**

The Public Works Department is responsible for reading all water meters monthly. Readings are submitted to the Finance Department, which is responsible for preparing and mailing the bills and collecting payments.

In an effort to improve the efficiency of meter reading, the Town is utilizing a "touch read" meter reading and billing system. This technology allows meter readers to more quickly read meters by using a wand placed on an above ground sensor and download the information into a handheld computer. The information is then downloaded by the meter readers into software that will automatically post the reading to the customer account and produce a bill without doing manual data entry. All input reports are reviewed closely by the account clerks in the Finance Department. Customers included in the 2000 annexation area were the first to have these meters installed, and all new connections now utilize the touch read meters. Over time, as meters need replacement, this technology is used to assist in the efficiency and accuracy of the process. Funds are not in place to continue this project this fiscal year. This replacement project will continue until all meters are replaced with the "touch read" variety. Currently, manual reads are entered into the hand-held as the meters are read in the field and then the information is downloaded directly into the billing software. Costs for meters are included in account 02-5000. Two – two man teams have replaced one – two man team to read meters faster.

Radio-read meters are the current technology being used in replacement projects. The Town of Boones Mill installed radio-read meters as part of their million dollar water line and meter replacement project completed by the Western Virginia Water Authority. Current hand-held technology being installed with radio-read capability also allows the use of existing touch-read meters and wands. The Town will need to decide when to introduce the radio-read technology to the meter reading system.

4.0% of the Public Works labor and benefits are budgeted here. However, actual time of personnel is charged here.

5010 METER READING		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	19,921	19,834	28,523	20,645	23,510	(5,013)
1003	Wages - Overtime	29	0	0	0	0	0
2001	FICA	1,506	1,435	2,182	1,416	1,799	(383)
2002	Retirement/Life Insurance	3,354	3,222	4,544	3,261	3,745	(799)
2005	Medical/Dental Insurance	5,712	4,274	6,404	4,292	5,436	(968)
2011	Workers' Compensation Insurance	2,445	2,235	2,434	2,519	2,220	(214)
3000	Contractual Services	1,976	1,822	2,000	3,766	3,885	1,885
3600	Advertising	0	0	0	0	0	0
5155	Motor Fuel	2,823	2,633	3,700	2,451	2,600	(1,100)
5157	Motor Vehicle Expenses	461	91	330	100	200	(130)
5500	Travel & Training	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6009	Materials & Supplies	0	141	100	100	100	0
7000	Capital Projects	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
7005	Motor Vehicles	0	0	0	0	0	0
	TOTAL	38,227	35,686	50,217	38,551	43,495	(6,722)

total variance = -13.39%
w/o capital = -13.39%

**WATER TREATMENT PLANT
ACCT. 02-5050**

The Town of Rocky Mount operates a 2.0 MGD water treatment facility located approximately 2 miles north of the corporate limits off U.S. Route 220. Constructed in 1983, the plant draws raw water from the Blackwater River. The facility and its treatment process comply with Virginia Health Department (VDH) and Department of Environmental Quality (DEQ) and rated as a Class II plant. The facility is a conventional treatment filtration plant utilizing chemical addition with flash mix and three flocculation basins, two sedimentation basins, two sand filters, 250,000 gallon clear well and finished water pumps. Five (5) full-time operators are employed, supervised by the Water Treatment Plant Superintendent who holds a Class I license. Staff currently includes three (3) operators classified as Operator I, one (1) as an Operator II, and one (1) as an Operator III. During late fiscal year 2015, the Water Plant is scheduled to convert from chlorine gas to liquid bleach in its processing.

The Town has addressed several capital needs over the past years needed to maintain the water treatment plant and to meet VDH requirements. The plant continues to operate on a VDH permit and quality standards that require less than 24 hour operation to hold down personnel and operating costs. In 2004, Town Council commissioned Draper Aden Consulting Engineers to perform a comprehensive structural and operational analysis of the water plant and they recommended a list of repairs and improvements needed at the time. These projects are completed as time and funding permits. The Water Treatment Plant is expected to incur a near zero increase in its production level for this fiscal year.

Contractual services encompass instrumentation, elevator, and HVAC maintenance, calibration, and any engineering services required. Chemicals include chlorine, fluoride, alum, and other chemicals needed to treat raw water for distribution.

5050 WATER TREATMENT PLANT		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	227,646	228,819	233,306	196,196	239,928	6,622
1003	Wages - Overtime	12,877	15,514	20,894	12,659	13,050	(7,844)
2001	FICA	18,879	17,547	19,446	12,074	17,799	(1,647)
2002	Retirement/Life Insurance	34,121	39,423	40,494	38,714	40,299	(195)
2005	Medical/Dental Insurance	55,948	55,146	60,392	55,801	58,369	(2,023)
2011	Workers' Compensation Insurance	8,217	10,333	10,181	8,644	9,889	(292)
3000	Contractual Services	5,492	(14,987)	10,400	8,099	10,000	(400)
3300	Repairs & Maintenance	11,355	8,980	15,000	4,952	15,000	0
3340	Safety Repairs & Materials	369	6,984	600	134	600	0
3341	Lab Testing Services	4,960	5,469	7,900	6,879	7,900	0
3600	Advertising	266	0	170	100	100	(70)
3700	Printing & Binding	167	0	50	0	0	(50)
3800	Postage & Delivery Services	105	131	60	133	145	85
4400	Permits, Licenses & Fees	8,843	10,263	9,050	9,031	9,100	50
5100	Utilities	71,753	74,046	67,000	66,831	68,000	1,000
5150	Heating Fuel	6,877	5,859	7,800	6,441	6,550	(1,250)
5155	Motor Fuel	2,750	2,627	3,100	2,409	2,500	(600)
5157	Motor Vehicle Expenses	1,604	2,739	1,200	2,075	2,300	1,100
5158	Small Equipment Expense	134	701	300	430	470	170
5200	Communications	2,929	3,589	5,460	4,011	4,500	(960)
5445	Uniforms	6,206	4,090	4,625	4,452	5,000	375
5500	Travel & Training	2,047	856	1,075	886	1,000	(75)
5650	Dues & Professional Memberships	0	200	270	560	600	330
5700	Books & Subscriptions	207	0	250	0	0	(250)
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	682	633	720	705	750	30
6003	Agricultural Supplies	75	0	100	100	100	0
6004	Laboratory Supplies	3,930	3,765	4,500	3,398	4,500	0
6005	Janitorial Supplies	81	136	160	136	145	(15)
6009	Materials and Supplies	2,680	4,768	3,300	4,227	4,600	1,300
6014	Chemicals & Materials	60,342	87,021	64,500	75,047	78,000	13,500
7000	Capital Outlays	17,539	30,483	0	8,894	10,000	10,000
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipment	0	5,222	0	0	0	0
7004	Machinery & Equipment	0	55,642	0	0	0	0
7006	Motor Vehicles & Equipment	0	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	833,321	666,000	592,303	534,017	611,194	18,891

total variance = 3.19%
w/o capital = 3.19%

SEWER SYSTEM OPERATIONS ACCT. 02-6000

The Public Works Department is responsible for maintaining the wastewater collection system to the Wastewater Treatment Plant. These lines lie both inside the corporate limits and outside for industrial and commercial development. Whenever Public Works employees, vehicles and equipment are used in servicing these lines, these costs are booked against this account to accurately reflect the true costs of providing these services. Fees are charged to the users to recover the costs of collecting wastewater and its treatment. 7.25% of all Public Works labor and fringe benefits are budgeted in this account. Actual labor spent on work associated with the wastewater collection system will be charged.

Routine repairs and maintenance of sewer lines are provided by Public Works. Money has been set aside for materials and supplies for miscellaneous sewer line extensions or repairs that may be required during the fiscal year. This account also includes costs to operate and maintain all sewer pump stations in the system. At present, the town has 6 stations: Green Oaks, Trail Drive, Rt. 220, Powder Mill, Altice Mill Road, and Rt. 122.

Contractual services include miscellaneous contracted work needed for basic inflow and infiltration repairs or engineering services, for root control, and for "Miss Utility" markings. Materials and supplies include costs for non-specific sewer line projects and repairs. Funds budgeted do not provide for any new services, but only to repair existing lines when needed. Capital outlay provides for major repair costs. Infrastructure includes costs for major repair projects to existing sewer lines or for new sewer lines if needed.

WASTEWATER COLLECTION 6000 SYSTEM		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	30,298	38,092	45,953	29,061	42,612	(3,341)
1003	Wages - Overtime	596	876	0	608	0	0
2001	FICA	2,271	2,863	3,515	2,242	3,260	(255)
2002	Retirement/Life Insurance	4,968	6,266	7,320	4,649	6,788	(532)
2005	Medical/Dental Insurance	7,314	12,026	10,318	7,281	9,853	(465)
2011	Workers' Compensation Insurance	2,935	3,973	3,921	3,754	4,023	102
3000	Contractual Services	7,000	56,421	7,000	6,373	21,000	14,000
3300	Repairs & Maintenance	6,714	3,870	7,000	4,436	5,600	(1,400)
3600	Advertising	0	82	100	0	0	(100)
3800	Postage	13	136	35	0	0	(35)
5100	Utilities	33,064	43,926	36,400	41,558	42,700	6,300
5150	Heating Fuel	1,109	1,755	1,650	1,100	1,600	(50)
5155	Motor Fuel	886	1,001	1,500	798	900	(600)
5157	Motor Vehicle Expense	144	1,158	1,000	800	1,000	0
5200	Communications	2,616	1,780	2,966	1,116	1,270	(1,696)
5500	Travel & Training	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6003	Agricultural Supplies	174	84	200	102	150	(50)
6012	Materials & Supplies	10,430	7,513	11,000	4,639	6,000	(5,000)
6014	Chemicals & Materials	926	1,027	1,100	431	1,000	(100)
7000	Capital Outlays	3,877	8,349	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
7010	Infrastructure	0	0	0	0	0	0
	TOTAL	115,336	191,197	140,978	108,946	147,756	6,778

total variance = 4.81%
w/o capital = 4.81%

**WASTEWATER TREATMENT PLANT
ACCT. 02-6050**

The Town of Rocky Mount operates a 2.0 MGD wastewater treatment facility located approximately 1 mile east of the corporate limits. Constructed in 1994, the plant is a state-of-the-art facility with a discharge permit into the Pigg River. The facility and its treatment process comply with Virginia Health Department and Department of Environmental Quality and rated as a Class I plant. The facility is a conventional treatment plant utilizing aerobic digestion and UV light treatment, two primary digesters, sedimentation basins, and belt press operation. The Town is required to dispose of sludge produced at the plant at the county landfill. Currently five full-time operators are employed, including the Wastewater Treatment Plant Superintendent, who holds a Class I license. Staff also includes two (2) more Operators I, one (1) Operator II, and one (1) Operator trainee. An intern from the Virginia Western water and sewer instructional program or from the Ferrum College environmental science program is also used throughout the year. Wastewater Treatment Plant personnel are responsible for the maintenance of the facility and grounds as well as all pump stations.

The plant is a benchmark for other treatment facilities in the state because of its design and the maintenance provided by the WWTP Superintendent and his staff. The plant consistently performs well above minimum standards established in the regulatory permit issued by the Virginia Department of Environmental Quality.

Contractual services are for facility and equipment maintenance. Repairs and maintenance are for miscellaneous and emergency repairs. Laboratory supplies are for testing materials and equipment required by regulatory agencies to meet state and federal operating limits. Chemicals are for materials needed to treat inflow before discharging.

**WASTEWATER TREATMENT
6050 PLANT**

		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	162,481	169,220	214,143	170,726	215,758	1,615
1002	Wages - Part Time	5,248	4,808	8,000	3,048	8,000	0
1003	Wages - Overtime	326	987	500	419	500	0
2001	FICA	13,285	13,044	17,032	10,254	16,995	(38)
2002	Retirement/Life Insurance	26,506	27,353	35,387	31,775	34,370	(1,017)
2005	Medical/Dental Insurance	29,975	28,457	44,081	39,369	44,588	507
2011	Workers' Compensation Insurance	5,707	6,182	7,158	6,137	7,208	50
2103	Employment Physicals/Testing	161	222	160	134	0	(160)
3000	Contractual Services	5,135	5,718	6,500	6,019	6,500	0
3300	Repairs & Maintenance	8,175	13,396	13,600	15,952	16,000	2,400
3341	Lab Testing Services	3,486	2,375	6,500	2,330	6,500	0
3600	Advertising	0	0	0	504	520	520
3800	Postage & Delivery Services	112	14	35	43	45	10
4400	Permits, Licenses, & Fees	8,690	9,649	9,400	9,356	9,400	0
5100	Utilities	65,085	70,577	70,000	66,994	70,000	0
5150	Heating Fuel Expense	1,248	1,243	1,700	1,200	1,300	(400)
5155	Motor Fuel	2,494	2,751	3,450	2,814	2,920	(530)
5157	Motor Vehicle Expenses	140	70	340	747	500	160
5158	Small Equipment Expenses	74	198	250	148	250	0
5200	Communications	3,087	3,502	4,975	4,361	4,762	(213)
5445	Uniforms	4,408	3,201	3,000	3,225	3,300	300
5500	Travel & Training	3,180	2,664	3,125	1,869	4,500	1,375
5650	Dues and Professional Memberships	70	270	950	272	300	(650)
5700	Books & Subscriptions	209	21	70	0	0	(70)
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	229	255	240	250	300	60
6003	Agricultural Supplies	184	167	250	120	400	150
6004	Laboratory Supplies	10,516	5,578	10,000	7,023	8,000	(2,000)
6005	Janitorial Supplies	995	828	590	1,060	1,100	510
6012	Wastewater Supplies	60	101	140	280	300	160
6014	Chemicals & Materials	8,424	16,039	9,250	17,504	10,500	1,250
7000	Capital Outlays	9,178	2,750	0	0	0	0
7001	Land & Buildings	0	0	0	0	0	0
7003	Data Processing Equipment	0	7,362	0	426	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
7006	Motor Vehicles and Equipment	0	0	0	0	0	0
	TOTAL	447,254	420,251	470,826	404,360	474,816	3,989

total variance = 0.85%
w/o capital = 0.85%

**UTILITY BILLING
ACCT. 02-6200**

The Finance Department handles all financial and personnel related services for the Utility Fund. To properly reflect the true costs of these services, a portion of all salaries and fringe benefits of these persons will be charged to the Utility Fund. 25% of the personnel costs for the Director of Finance and the two Accounting Technicians and 50% of personnel costs for both Account Clerks have been allocated to this account. No portion of the costs for administrative oversight of the fund by either the Town Manager nor Public Works Director are charged to this account, but should be for proper accountability and booking of true operation costs. The Finance Department oversees the input of the meter readings, prepares and mails the utility bills, and collects payments. They also maintain the general ledger for utility fund operations and process payroll and benefits administration for employees operating in this fund.

A portion (25%) of all maintenance agreements for computer hardware and software is also being charged to this account. 25% of the annual audit is allocated to this account. 25% of office equipment maintenance contract costs and 25% of Finance Department office supplies are charged to this account.

**UTILITY BILLING &
6200 ADMINISTRATION**

		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	83,656	73,678	85,269	66,362	81,308	(3,961)
1002	Wages - Part Time	0	0	0	0	0	0
2001	FICA	7,032	5,127	6,523	3,859	6,220	(303)
2002	Retirement/Life Insurance	12,297	12,315	13,583	12,228	12,952	(631)
2005	Medical/Dental Insurance	15,313	14,901	15,576	15,730	16,355	779
2011	Workers' Compensation Insurance	143	144	150	233	124	(26)
3000	Contractual Services	18,962	21,479	18,000	22,124	24,000	6,000
3700	Printing and Binding	3,155	3,695	3,500	5,021	5,000	1,500
3800	Postage & Delivery Services	11,726	13,975	14,774	13,046	14,774	0
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	3,372	1,841	2,000	2,554	2,600	600
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipment	438	0	0	0	0	0
	TOTAL	156,094	147,154	159,375	141,156	163,333	3,958

2.48%

**UTILITY FUND NON-DEPARTMENTAL
ACCT. 02-6900**

This account includes all costs not associated with any operating departmental budget. These costs include general liability insurance costs (25%), interfund transfers, debt service, and contingency for unanticipated costs or Town Council discretionary funds needed during the budget year. Depreciation costs are budgeted in all proprietary funds in accordance with sound financial practices. Depreciation has been budgeted to account for expenses related to both the water and sewer systems that are anticipated to be recorded in year-end audited financial statements. Water and sewer rates do not cover the cost of depreciation. Depreciation is financed by tapping into the fund balance. Holiday bonuses for utility fund employees are included in this account.

Debt Service in the Utility Fund is for servicing the debt for the 2013 refinancing of the 2001 sewer extension to the annexation area and refinancing the bond for the utility expansion off Old Fort Road.

We have tried historically to budget some amount each year in a contingency line item to cover any unanticipated costs that Council may designate or for unanticipated repairs or equipment failure during the year. The amount this year is proposed at \$12,500.

UTILITY FUND
6900 NONDEPARTMENTAL

		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1000	Personal Services	0	3,825	6,100	3,438	6,500	400
2000	Fringe Benefits	0	0	0	0	0	0
2001	FICA	0	293	467	263	497	30
3000	Contractual Services	0	0	0	0	0	0
5300	Insurance	21,698	21,709	22,925	22,618	23,531	606
5800	Miscellaneous	0	0	0	0	0	0
9001	Debt Service - Principal	462,813	262,575	210,200	221,000	225,000	14,800
9002	Debt Service - Interest	160,251	52,990	61,605	95,386	91,079	29,474
9003	Debt Serv-New	0	0	0	0	0	0
9100	Transfer to General Fund	0	0	0	0	0	0
9100	Transfer to General Fund-reimb WTP electric	0	169,287	0	0	0	0
9100	Transfer to General Fund-replace contrib cap	0	257,139	0	0	0	0
9400	Transfer to Capital Improvement Fund (due to	0	628,390	0	0	0	0
9401	Transfer to Utility Fund Capital Projects Fund	0	0	0	0	0	0
9959	Contingency	43,013	0	22,500	0	12,500	(10,000)
9959	Reserve for Reimbursement to Fund Balance	0	0	0	0	0	0
9960	Depreciation -- Water	301,973	291,811	325,208	325,208	299,000	(26,208)
9961	Depreciation -- Sewer	543,862	461,146	454,845	454,845	470,000	15,155
9966	Amortization	0	0	0	0	0	0
	TOTAL	1,533,609	2,149,164	1,103,850	1,122,758	1,128,107	24,257

2.20%

UTILITY CAPITAL FUND

OVERVIEW: UTILITY CAPITAL FUND

The utility capital fund contains a portion of the revenues generated from water distribution and sewer collection charges in order to fund capital needs of the water and sewer systems.

The increase in water distribution charges and sewer collection charges from rates established at December 31, 2012 plus the newly implemented capital recovery fees for both water and sewer meters greater than 5/8 inch are put into this fund.

Expenses in this fund will be for capital and major repair items for the water distribution system, the Water Treatment Plant, the sewer collection system, and the Wastewater Treatment Plant. With the input of the Water Plant Superintendent, the Wastewater Plant Superintendent, the Public Works Director, and the Town Manager, Council will decide which projects will be funded in any particular year.

The ninety-eight cent increase in residential garbage fees, established from rates at December 31, 2012 is also put into this fund to help fund future public works capital equipment needs such as a replacement garbage truck.

There is \$7,177 budgeted this year for debt service of a new bond issue to cover the Scuffling Hill sewer line extension which is included in a bond issue with other general fund capital projects.

**UTILITY FUND CAPITAL PROJECTS
FUND REVENUE**

**FY 13 FY 14 FY 15 FY 15 FY 16 Increase/
Actual Actual Budget Estimated Proposed (Decrease)
Budget**

2020 Capital Recovery - Water

2500	Utility Capital fee - Water	13,128	133,959	122,380	192,673	201,696	79,316

3030 Capital Recovery - Sewer

3500	Utility Capital fee - Sewer	26,493	129,873	164,216	170,093	195,350	31,134

4040 Capital Recovery - Garbage

4500	Utility Capital fee - Garbage	0	28,118	19,874	19,685	19,945	71

1500 Proceeds from the Use of Assets

4051	Proceeds from Bond Issue	0	0	0	0	65,000	65,000

8000 Transfer from Other Funds

3035	Transfer from other funds	0	0	257,139	257,139	0	(257,139)
3035	Transfer from other funds-utility for CIP	0	0	0	0	0	0
3035	Transfer from general fund-PW equipment	100,000	75,947	0	0	0	0
	Total Transfers from other funds	100,000	75,947	257,139	257,139	0	(257,139)

4100 Use of Fund Balance

9999	Appropri Fund Bal-prior year avail revenue	0	0	246,183	0	0	(246,183)
9999	Appropri Fund Bal-PW equipment	0	0	0	0	47,803	47,803
9999	Appropri Fund Bal-capital items FY 2015	0	0	1,229	0	0	(1,229)
	Total Use of Fund Balance	0	0	247,412	0	47,803	(199,609)
	TOTAL UTILITY CAPITAL						
	PROJECTS FUND	139,621	367,897	811,021	639,590	529,794	(281,227)

-34.68%

**UTILITY FUND CAPITAL PROJECTS FUND
EXPENDITURES**

	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
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Account Water Treatment & Distribution

05.5005	Water Distribution					
7010	replace 2" line Orchard Ave.	0	0	13,000	13,000	0 (13,000)
7010	replace 2" line Oak St.	0	0	7,500	7,500	0 (7,500)
7010	install 2 - 10" gate valves Circleview St.	0	0	7,500	7,500	0 (7,500)
7010	leak detection study	0	0	24,000	0	0 (24,000)
7010	remove Pendleton water tanks	0	0	250,000	122,513	0 (250,000)
7010	replace Lee M. Waid water line	0	0	0	30,000	0
7010	rebuild lower pump Grassy Hill	0	0	20,000	0	0 (20,000)
	Total Water Distribution	0	0	322,000	180,513	0 (322,000)
05.5060	Water Treatment Plant					
7010	Replace SCADA system	0	30,971	0	4,393	0
7010	Replace Valve controllers (8)	0	0	0	0	0
7004	replace 2 turbidity meters	0	0	4,510	4,510	0 (4,510)
7004	Automatic hydrant flushers (1)	0	0	5,736	1,728	0 (5,736)
7001	retrofit pole light with LED	0	0	14,275	15,273	0 (14,275)
7000	chlorine bleach conversion	0	0	130,000	19,011	0 (130,000)
7010	Blackwater Dam maintenance	0	0	25,000	22,113	0 (25,000)
7004	backwash motor	0	0	3,500	0	0 (3,500)
7004	refurbish finished pump impeller (1)	0	0	0	0	10,000
7004	streaming current monitor	0	0	0	0	18,000
	Total Water Treatment Plant	0	30,971	183,021	67,028	28,000 (799,021)
	TOTAL WATER DISTRIBUTION & TREATMENT	0	30,971	505,021	247,541	28,000 (1,121,021)
	Wastewater Treatment & Collection					
05.6050	Sewer Collection					
7000	SCADA for pump stations	0	0	40,000	40,000	0 (40,000)
7010	extend sewer line on Scuffling Hill	0	0	0	0	65,000
7010	replace Hillcrest sewer line (1200 feet)	0	0	0	0	48,000
	Total Sewer Collection	0	0	40,000	40,000	113,000 73,000
05.6060	Wastewater Treatment Plant					
7006	Motor Vehicles	0	0	0	0	0
7010	Replace SCADA system	0	21,446	0	5,200	0
7004	Replace compactor	0	0	80,000	47,192	0 (80,000)
7004	Polymer blending system	0	0	10,000	0	0 (10,000)
7001	LED yard lights	0	0	16,000	18,913	0 (16,000)
7001	replace doors / headworks bldg.	0	0	0	0	6,000
7004	clarifer brushes	0	0	0	0	30,000
7004	pH monitoring equipment	0	0	0	0	12,000
	Total Wastewater Treatment & Collection	0	21,446	106,000	71,305	48,000 (58,000)
	TOTAL SEWER COLLECTION & TREATMENT	0	21,446	146,000	111,305	161,000 15,000

**UTILITY FUND CAPITAL PROJECTS FUND
EXPENDITURES**

		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
05.4261	Public Works Equipment						
7004	Machinery & Equipment-sweeper	0	175,947	0	0	0	0
	TOTAL STREET CLEANING	0	175,947	0	0	0	0
05.5000	Transfer to Other Funds						
9100	Transfer to General Fund	0	0	0	0	0	0
9400	Transfer to Capital Improvement Fund	0	0	0	0	0	0
9401	Transfer to Utility Fund	0	0	0	0	0	0
	TOTAL TRANSFER TO OTHER FUNDS	0	0	0	0	0	0
05.6900	Debt Service						
9001	Debt Service - Principal	0	0	0	0	0	0
9002	Debt Service - Interest	0	0	0	0	0	0
9000	New Debt Service - \$1,500,000 10 years 2%	0	0	0	0	7,177	
	TOTAL DEBT SERVICE	0	0	0	0	7,177	0
05.6900	Contingency						
9959	Contingency	0	0	60,000	30,000	60,000	0
	TOTAL CONTINGENCY	0	0	60,000	30,000	60,000	0
05.9000	Reserved Fund Balance						
9999	Reserved Fund Balance (for future projects)	0		100,000	0	0	(100,000)
	TOTAL RESERVED FOR FUTURE PROJECTS	0	0	100,000	0	0	(100,000)
	TOTAL UTILITY CAPITAL PROJECTS	0	228,365	811,021	388,846	256,177	(1,206,021)

total variance = -148.70%

Total Revenues	139,621	367,897	811,021	639,590	529,794
Surplus / (Deficit)	139,621	139,533	0	250,744	273,617

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HARVESTER OPERATING FUND

OVERVIEW: HARVESTER OPERATING FUND

The operating revenues and expenses of the Harvester Performance Arts Venue provided by Town funds are tracked in a separate fund. The Harvester opened in April 2014 with a full slate of performances.

There are no anticipated outside revenues for the Town's responsibilities of the Harvester operations. There is a \$332,097 transfer from the appropriated fund balance of the Town's general fund to cover its share of Harvester expenses. Town expenses are comprised of salaries and other personnel costs for two (2) full-time employees, The General Manager and the Assistant General Manager, and for two (2) part-time employees. The Manager and Assistant Manager utilize volunteers to round out their staffing needs. Other contracted services related to the Town owned building include utilities, insurance, cleaning, garbage removal, landscaping, bookkeeping, legal, and web services. There is a \$60,000 transfer from the general fund budgeted with Town funds to make up any monthly deficits incurred by the Harvester Performance Center.

The performance related revenues and expenses are displayed separately as the performance operations are to be self-sufficient. Performance operating revenues will be comprised of ticket sales, concession sales, merchandise sales, rental of the facilities, and sponsorships. Performance operating expenses will include talent, band hospitality, ticketing expenses, advertising, office supplies, permits, and merchandise for resell.

PERFORMANCE VENUE REVENUES		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
6600	Performance Venue Revenues						
0810	Ticket Sales	0	0	615,000	0	0	(615,000)
0816	Concessions - Food	0	0	144,000	0	0	(144,000)
0817	Concessions - Alcohol	0	0	120,000	0	0	(120,000)
0822	Merchandise Sales - Venue	0	0	48,750	0	0	(48,750)
0823	Merchandise Sales - Band	0	0	37,800	0	0	(37,800)
0831	Rentals - Meeting Rooms	0	0	25,000	1,500	0	(25,000)
832	Rentals - Local	0	0	10,000	0	0	(10,000)
0833	Rentals - Outside Promoter	0	0	25,000	0	0	(25,000)
0841	Sponsorships	0	3,380	100,000	0	0	(100,000)
9,907	Miscellaneous	0	0	0	0	0	0
	Total Performance Venue Revenues	0	3,380	1,125,550	1,500	0	(1,125,550)
8000	Transfer from Other Funds						
0901	Transfer from General Fund, fund balance	0	173,669	0	471,919	332,097	332,097
0901	Transfer Reduction from Venue Revenues	0	0	0	0	0	0
	Total Transfers from Other Funds	0	173,669	0	471,919	332,097	332,097
	TOTAL PERFORMANCE VENUE OPERATING FUND REVENUES	0	177,049	1,125,550	473,419	332,097	(793,453)
							-70.49%
	Less: FY 15 budget for:						
	Ticket Sales			(615,000)			
	Concessions - Food			(144,000)			
	Concessions - Alcohol			(120,000)			
	Merchandise Sales - Venue			(48,750)			
	Merchandise Sales - Band			(37,800)			
	Rentals - Meeting Rooms			(25,000)			
	Rentals - Local			(10,000)			
	Rentals - Outside Promoter			(25,000)			
	Sponsorships			(100,000)			
	Miscellaneous			0			
	Net Town revenue budget			0			

8401	PERFORMANCE VENUE EXPENSES	FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	0	82,412	114,618	105,796	120,206	5,588
1001	New Position-Operations Director (G12/S2=\$31,728)	0	0	0	0	0	0
1002	Wages - Part time	0	1,038	50,000	21,228	23,000	(27,000)
1003	Wages - Overtime	0	0	0	11	0	0
1007	Wages - Public Security	0	9,060	0	29,325	32,000	32,000
2001	FICA	0	7,326	12,593	7,792	13,404	811
2002	Retirement/Life Insurance	0	12,146	18,259	20,501	19,149	890
2005	Medical/Dental Insurance	0	13,856	19,607	22,590	19,607	0
2008	ICMA - Employer Contribution	0	165	520	487	500	(20)
2011	Workers' Compensation Insurance	0	0	202	1,617	183	(19)
2103	Employment Physicals / Testing	0	716	0	89	0	0
3000	Contractual Services	14,912	22,149	30,000	35,315	35,624	5,624
3000	Contractual Services for management firm	0	0	0	0	0	0
3004	Security Services	0	0	20,000	2,199	0	(20,000)
3005	Custodial Services	0	3,780	25,000	13,434	20,400	(4,600)
3300	Repairs & Maintenance	0	0	5,000	1,821	2,500	(2,500)
3401	Ticketing Expenses	0	2,088	5,000	864	0	(5,000)
3403	Catering / Concessions	0	0	0	0	0	0
3405	Talent	0	15,957	400,000	0	0	(400,000)
3406	Talent Bonuses	0	0	100,000	0	0	(100,000)
3407	Band Hospitality	0	6,088	50,000	15,483	0	(50,000)
3600	Advertising	500	88,750	42,000	112,763	0	(42,000)
3700	Printing & Binding	0	1,464	12,000	6,192	0	(12,000)
3800	Postage & Delivery Services	25	202	2,500	672	0	(2,500)
4400	Licenses & Permits	0	250	0	665	0	0
5100	Utilities	0	8,247	50,000	32,782	35,000	(15,000)
5200	Communications	100	3,927	6,000	9,868	10,524	4,524
5300	Insurance	0	8,314	12,000	8,314	0	(12,000)
5500	Travel & Training/Education	0	2,919	9,000	683	0	(9,000)
5501	Meeting / Event Expenses	0	52	0	1,366	0	0
5502	Stipends	0	0	25,000	0	0	(25,000)
5650	Dues & Professional Memberships	0	415	3,000	634	0	(3,000)
5700	Books & Subscriptions	0	909	3,000	240	0	(3,000)
5800	Miscellaneous	0	0	5,000	0	0	(5,000)
6001	Office Supplies	50	3,614	3,500	7,914	0	(3,500)
6005	Janitorial Supplies	0	1,193	0	2,233	0	0
6011	Food / Drink for Resale	0	3,533	0	5,919	0	0
6015	Merchandise for Resale	0	12,709	80,000	817	0	(80,000)
6030	ABC Purchases	0	0	0	0	0	0
6031	Concession Supplies	0	478	0	852	0	0
7002	Furniture & Fixtures	0	0	10,000	2,953	0	(10,000)
7003	Data Processing Equipment	0	2,977	5,000	0	0	(5,000)
7004	Machinery & Equipment	0	0	5,000	0	0	(5,000)
	TOTAL PERFORMANCE VENUE EXPENDITURES	15,588	316,736	1,123,799	473,419	332,097	(791,702)
							-70.45%
	revenues	0	177,049	1,125,550	473,419	332,097	
	surplus / (deficit)	(15,588)	(139,687)	1,751	0	0	
	Less: FY 15 budget for:						
	Security Services			(20,000)			
	Ticketing Expenses			(5,000)			
	Talent			(400,000)			
	Talent Bonuses			(100,000)			
	Stipends			(25,000)			
	Merchandise for Resale			(80,000)			
	Net Town expenditure budget			493,799			

**HARVESTER
CAPITAL
FUND**

OVERVIEW: HARVESTER CAPITAL FUND

The Capital Outlay revenues and expenses for the Harvester Performance Arts Venue is shown here. The renovation of the old Lynch Hardware Building on Franklin Street was completed during fiscal year 2014 and the first performance was scheduled for April 11, 2014.

The following pages are shown to acknowledge that the renovations necessary to create the Harvester Performance Center are complete. Therefore, there are no budgeted revenues or expenditures for this fiscal year.

**PERFORMANCE VENUE CAPITAL
PROJECTS
REVENUE**

**FY 13 FY 14 FY 15 FY 15 FY 16 Increase/
Actual Actual Budget Estimated Proposed (Decrease)
Budget**

		FY 13 Actual	FY 14 Actual	FY 15 Budget	FY 15 Estimated	FY 16 Proposed	Increase/ (Decrease) Budget
2400	Other Categorical Aid						
0111	Tobacco Grant	0	0	500,000	500,000	0	(500,000)
0113	Private Foundations / Grants	0	0	0	0	0	0
0114	Historic Tax Credits	0	0	200,000	200,000	0	(200,000)
	Total Other Categorical Aid	0	0	700,000	700,000	0	(700,000)
5000	Miscellaneous Revenue						
9902	Private Contributions	0	0	0	0	0	0
	Total Miscellaneous Revenue	0	0	0	0	0	0
8000	Transfers from Other Funds						
0901	Transfer from General Fund-Town share	100,000	3,203,390	0	0	0	0
0901	Transfer from General Fund-Receiveable from Outside Sources	0	0	0	0	0	0
	Total Transfers from Other Funds	100,000	3,203,390	0	0	0	0
	Total Performance Venue Capital Projects Revenue	100,000	3,203,390	700,000	700,000	0	(700,000)

-100.00%

**PERFORMANCE VENUE CAPITAL
PROJECTS
Expenditures**

	FY 13	FY 14	FY 15	FY 15	FY 16	Increase/ (Decrease)
	Actual	Actual	Budget	Estimated	Proposed	Budget

8123	Performance Venue Renovations						
1001	Town in-kind services	0	14,304	0	0	0	0
3000	Contractual Services (inspections)	0	183,228	0	5,552	0	0
6019	Supplies for start-up	0	10,123	0	0	0	0
7002	Furniture & Fixtures	0	76,843	0	18,506	0	0
7007	Audio & Video Equipment	0	5,965	0	0	0	0
7010	Infrastructure	0	15,517	0	0	0	0
7040	Decorations	0	5,434	0	0	0	0
7065	Renovations	74,575	2,467,952	0	133,887	0	0
9100	Transfer to the General Fund	0	0	700,000	0	0	(700,000)
	Total Performance Venue Capital Exp.	74,575	2,779,366	700,000	157,946	0	(700,000)

					-100.00%
	revenue	3,203,390	700,000	700,000	0
	surplus/(deficit)	424,024	0	542,054	0

**CAPITAL
IMPROVEMENT
PLAN**

**TOWN OF ROCKY MOUNT
PROPOSED 5-YEAR CAPITAL IMPROVEMENT PLAN
FISCAL YEARS 2016 – 2020**

OVERVIEW

The Capital Improvement Plan (CIP) is a planning document to provide guidance for the long-range funding of future large capital projects and major equipment purchases. No funds are appropriated for any project or equipment purchase until Town Council includes their funding in the adopted budget for the upcoming fiscal year. The FY 16-20 CIP was compiled using the capital improvement plan adopted last year and updated using information and requests from department heads and the Town Manager. Generally, items in the CIP are at least \$5,000 and have a useful life of at least two years.

Capital projects can be one-time needs such as a new building, a vehicle replacement, or major updates or expansion of existing utility lines or streets. Some expenditures are for major upgrades or repairs / replacement in order for the original item to continue its useful life. These include buildings, roads, bridges, water and sewer lines, and specialized vehicles and machinery. Many items in the CIP will have some sort of annual operating costs that need to be considered.

The CIP is divided into three sections – those items funded through the General Fund, those items funded through the Utilities Fund, and those items funded through outside sources such as grants, bonds, loans, or possibly fund balance. Fund balance should never be used to fund routine operating expenses and long-term continued use of fund balance can lead to financial difficulties. Sustained revenue sources such as property taxes or water and sewer user fees should be used to fund operating expenses and even one-time capital projects where feasible. The fund balance should be maintained to provide a sufficient level for use in economic downturns and for emergencies. Over the long-term, the fund balance should remain stable or increase due to the community's general economic conditions

The Town tries to supplement as many capital projects through the use of grant funding from state and federal agencies because these grant awards represent a return of local tax dollars collected by the federal and / or state governments. These agencies include the Virginia Department of Housing and Community Development, Virginia Tobacco Indemnification Commission, USDA Rural Development, and the Virginia Department of Transportation. Grants are available for a number of types of projects including community and economic development, housing, utility improvements, and street / transportation needs. Due to the competitive nature of grant awards, the Town generally must first spend money on preliminary engineering reports, consultants, and grant writers before even submitting a funding request. The funding agencies also favorably recognize the commitment to a potential funding project by the initial expenditures of localities on the project itself. All grant funds come with strings attached and must be administered in such a way that complies to the requirements of the funding agency and the objectives of the funded project.

If grants and user fees are not available, debt financing is an option. Borrowing funds at reasonable rates for future capital projects spreads the debt service over the useful life of the project and passes the cost to future users of the improvement. Debt is appropriate to finance assets with high costs and long useful lives. However, annual debt service must be covered through annual operating funds and existing tax rates and user fees may not be sufficient to cover the annual principal and interest payments.

There are state agencies that issue tax-free and below-market rates for applicable projects. The Town has issued debt through the Virginia Department of Environmental Quality Revolving Loan Fund for sewer utility projects and through the Virginia Resources Authority for the wastewater treatment plant, water lines in the annexed area, and the Grassy Hill water storage tank. These two agencies can issue debt for utility projects, public safety, transportation, and brown field remediation. The Town has also issued debt through the Virginia Municipal League for a mix of public parking, public works building, and infrastructure (roads, a parking lot, water, and sewer lines) and the Wastewater Treatment Plant ultra-violet project. The VML program allows for a wide variety of utility and general government projects.

Not all capital improvements can be funded. The public, in large part, dictates which new initiatives and capital improvements they are willing to support with their tax revenue and utility user fees. The Town must provide for basic maintenance on existing infrastructure and equipment first. A failure to address maintenance needs will only delay the inevitable and usually have higher costs in the future. Ultimately Town Council must decide how to prioritize the Town's operating and capital needs with the available assets. Only projects approved in Year 1 of the CIP need to be funded in the current budget. Generally, projects that are not funded in Year 1 are not because they are not important or not needed, but that the current funding level is not available to support the cost of the project at this time. Projects in Years 2 through 5 do not demonstrate a commitment to funding but only that the projects are currently planned to occur during Years 2 through 5.

Funding capital outlay continues to be a challenge. Finding funds available for capital items is difficult after normal and existing operations are financed with the distribution of the current year's revenue stream of taxes and fees. With the continued inability to upgrade and replace items past their useful life on a regular basis, the Town sometimes has to finance major repairs with the use of fund balance or with the issuance of debt. Because of the lean operating funding and the rebuilding of the fund balance, there are very few operating funds available this year for capital items. Therefore, a bond issue must be considered to undertake critical projects that cannot be put off for another 12 months. These projects are noted on the accompanying Capital Improvement Plan spreadsheet.

Key projects proposed during fiscal years 2016 through 2020 include the following:

- Software and supporting hardware for Finance
- Vehicles for the Administration Transportation Pool
- Police K-9 dogs and vehicles
- Police vehicles and vehicle equipment
- Infrastructure at the Emergency Services Building
- Equipment and vehicles for the Fire Department
- Equipment and vehicles for the Public Works Department
- Improvements and additions to Town facilities and parks
- Equipment needed to communicate with the new County public safety radio system
- Property purchases for economic development opportunities
- Upgrades to existing utility lines
- Meter reading equipment conversion
- Upgrades and rebuilds to water distribution and storage infrastructure
- Replacements and upgrades to equipment at the Water Treatment Plant
- Extensions of existing sewer lines
- Replacement of sewer collection infrastructure
- Replacements and upgrades to equipment at the Wastewater Treatment Plant

TOWN OF ROCKY MOUNT		# = proposed project for FY 16 bond issue		
5 YEAR CAPITAL IMPROVEMENT PLAN		#	1,812,897	
FY 16 - 20			1,362,897	
Project / Purchase:		FY 16	FY 16	FY 17
By Depts.			Proposed	Proposed
GENERAL FUND PROJECTS:				
ADMINISTRATION / COMMUNITY DEVELOPMENT:				
Finance - AS 400 Upgrade				
Finance - new financial / general ledger software				
Com Dev - replace 2001 Lumina & 2002 Cavalier with used vehs	25,000	25,000		
Administration - replace 2004 Ford Explorer				32,500
Zoning - replace 1991 Ford F150 pick-up				22,000
Zoning - replace 1995 GMC pick-up				
TOTAL ADMIN / COMMUNITY DEVELOPMENT	25,000	25,000		54,500
PUBLIC SAFETY:				
Police - replace in car camera & video (\$5000/car;2/year)	10,000	10,000		10,000
Police - replac Mobile Data Terminal in car (\$3000/car;3/year)	9,000	9,000		9,000
Police - K-9 narcotic dogs (\$25,000 per dog/2 dogs)				25,000
Police - replace 2 vehicles at \$32,000 per car (Explorers)				35,000
Police - replace 2 K-9 vehicles				
Radio System - Police share (\$114,950)	114,950	# 114,950		
Radio System - Fire share (\$65,447)	65,447	# 65,447		
Radio System - 6.75% construction contribution to County (\$33,750)	-	-		
ES Bldg - extend parking lot North Main (Fire Dept side)	25,000			25,000
ES Bldg - outside storage unit for Police Dept (diff=in-house constr)	25,000	8,000		
Fire - replace 1993 Pierce fire engine (Town share 10%)	52,600	52,600		
Fire - replace 3 SCBA units in each year listed	29,500	29,500		
Fire - replace 4 sets of turnout gear				10,500
Fire - replace 1995 Chevy Suburban				
Fire - Rit Pack-Rapid Intervention (SCBA support)				
Fire - replace 1996 Freightliner fire engine				
Fire - replace thermal imaging camera				
Fire - replace 1992 utility truck				
TOTAL PUBLIC SAFETY	331,497	289,497		114,500

TOWN OF ROCKY MOUNT		# = proposed project for FY 16 bond issue		
5 YEAR CAPITAL IMPROVEMENT PLAN		#	1,812,897	
FY 16 - 20			1,362,897	
Project / Purchase:	FY 16	FY 16	FY 17	
	By Depts.	Proposed	Proposed	
PUBLIC WORKS:				
Pub Works - replace salt spreader	12,000	12,000		
Pub Works - replace (24 year old) leaf machine	26,500	26,500		
Pub Works - replace 1987 Chevy garbage truck			175,000	
Pub Works - replace 2002 Chevy pick-up			25,000	
Pub Works - replace 2000 Chevy pick-up				
Pub Works - replace 1989 John Deere loader				
Pub Works - replace chipper				
Pub Works - replace 1995 Ford tandem dump truck				
Streets - Scuffing Hill curb, gutter, drainage (Town portion)	462,500	# 462,500		
Sidewalks - extension between Floyd and Dent (VDOT grant \$50,000)	10,000	10,000		
Sidewalks/Drainage - Bernard Rd-preliminary engineering & design	120,000	# 120,000		
TOTAL PUBLIC WORKS	631,000	631,000	200,000	
BUILDINGS AND GROUNDS:				
Parks - tennis & hockey court paving	50,000		50,000	
Parks - Veterans' Park bank stabilization	900,000	# 900,000		
Parks - Celeste trail development	30,000		30,000	
Parks - Gilley's Park ramp & handicap restrooms	25,000	# 25,000		
Parks - acquire land for North Main outdoor public recreation	95,000		95,000	
Parks - design North Main outdoor public recreation			80,000	
Parks - site preparation North Main outdoor public recreation				
Parks - equipment North Main outdoor public recreation				
Municipal Bldg - HVAC replacement, gutter sealing, lighting	60,000	# 60,000		
PW & PS - replace fuel canopies			100,000	
TOTAL BUILDINGS AND GROUNDS	1,160,000	985,000	355,000	
ECONOMIC DEVELOPMENT:				
EDA - purchase properties for redevelopment	50,000		50,000	
WPPD - 220/40 realignment (Town cost)				
Mountain Valley Pipeline - taps in the transmission line				
TOTAL ECONOMIC DEVELOPMENT	50,000	-	50,000	
TOTAL GENERAL FUND PROJECTS	2,197,497	1,930,497	774,000	

TOWN OF ROCKY MOUNT		# = proposed project for FY 16 bond issue		
5 YEAR CAPITAL IMPROVEMENT PLAN		#	1,812,897	
FY 16 - 20			1,362,897	
Project / Purchase:		FY 16	FY 16	FY 17
		By Depts.	Proposed	Proposed
UTILITY FUND PROJECTS:				
WATER:				
Meter Reading - convert to radio-read meter reading				790,500
Public Works - replace Ann Sink St. water line 550 feet				30,000
Pub Works - replace North Main St. 8" water line				400,000
Water - altitude valve replacement on 220N				8,000
Water - rebuild pump - upper Grassy Hill pump station				15,000
Water - 220 South tank mixer				35,000
Water - rebuild pump - lower Grassy Hill pump station				
Water - refurbish old Grassy Hill tank				
WTP - refurbish & reinstall finished pump impeller 1 of 2	10,000		10,000	
WTP - parking lot repairs & repave	18,000		18,000	
WTP - streaming current monitor				10,000
WTP - refurbish & reinstall finished pump impeller 2 of 2				10,000
WTP - replace flocculator motor / mixer comb (3)				30,000
WTP - replace HVAC air handler / blower unit				
WTP - filter sand replacement				
WTP - replace mower / tractor				
WTP - lagoon clean out & repair				
WTP - rebuild raw water pump				
WTP - replace sludge removal system settling basins				
WTP - replace pickup				
12" water line connector to Plateau Plaza				
TOTAL WATER	28,000		28,000	1,328,500
SEWER:				
Pub Works - extend sewer line on Scuffling Hill	65,000	#	65,000	
Pub Works - replace Hillcrest Ave sewer line 1200 feet	48,000		48,000	
Pub Works - replace Ann Sink sewer line 600 feet				28,000
Pub Works - extend 40 West sewer line				100,000
Sewer - replace pump - Main pump station				180,000
Sewer - replace climbing screen - Main pump station				185,000
Sewer - radios for remaining pump stations				
WWTP - replacement doors / headworks bldg	6,000		6,000	
WWTP - clarifier brushes	30,000		30,000	
WWTP - pH monitoring equipment	12,000		12,000	
WWTP - flow meters				15,000
WWTP - building heaters				20,000
WWTP - rebuild / replace 8 faulk gear drives				
WWTP - rebuild 2 clarifier drives				
WWTP - replace UV Channel #2				
WWTP - climbing screen at WWTP				
WWTP - grit chambers at WWTP				
WWTP - grit classifier at WWTP				
TOTAL SEWER	161,000		161,000	528,000
TOTAL UTILITY FUND PROJECTS	189,000		189,000	1,856,500
TOTAL GENERAL AND UTILITY FUND PROJECTS	2,386,497		2,119,497	2,630,500

TOWN OF ROCKY MOUNT				
5 YEAR CAPITAL IMPROVEMENT PLAN				
FY 16 - 20				
Project / Purchase:	FY 18	FY 19	FY 20	5 YEAR
	Proposed	Proposed	Proposed	TOTAL
GENERAL FUND PROJECTS:				
ADMINISTRATION / COMMUNITY DEVELOPMENT:				
Finance - AS 400 Upgrade	23,000			23,000
Finance - new financial / general ledger software	170,000			170,000
Com Dev - replace 2001 Lumina & 2002 Cavalier with usec				25,000
Administration - replace 2004 Ford Explorer				32,500
Zoning - replace 1991 Ford F150 pick-up				22,000
Zoning - replace 1995 GMC pick-up		24,000		24,000
TOTAL ADMIN / COMMUNITY DEVELOPMENT	193,000	24,000	-	296,500
PUBLIC SAFETY:				
Police - replace in car camera & video (\$5000/car;2/year)	10,000	10,000	10,000	50,000
Police - replac Mobile Data Terminal in car (\$3000/car;3/ye	9,000	9,000	9,000	45,000
Police - K-9 narcotic dogs (\$25,000 per dog/2 dogs)		25,000		50,000
Police - replace 2 vehicles at \$32,000 per car (Explorers)	35,000			70,000
Police - replace 2 K-9 vehicles			70,000	70,000
Radio System - Police share (\$114,950)				114,950
Radio System - Fire share (\$65,447)				65,447
Radio System - 6.75% construction contribution to County (-
ES Bldg - extend parking lot North Main (Fire Dept side)				25,000
ES Bldg - outside storage unit for Police Dept (diff=in-house				8,000
Fire - replace 1993 Pierce fire engine (Town share 10%)				52,600
Fire - replace 3 SCBA units in each year listed	23,000		25,000	77,500
Fire - replace 4 sets of turnout gear		12,000		22,500
Fire - replace 1995 Chevy Suburban	37,500			37,500
Fire - Rit Pack-Rapid Intervention (SCBA support)	10,000			10,000
Fire - replace 1996 Freightliner fire engine		625,000		625,000
Fire - replace thermal imaging camera			15,000	15,000
Fire - replace 1992 utility truck			300,000	300,000
TOTAL PUBLIC SAFETY	124,500	681,000	429,000	1,638,497

TOWN OF ROCKY MOUNT				
5 YEAR CAPITAL IMPROVEMENT PLAN				
FY 16 - 20				
Project / Purchase:	FY 18 Proposed	FY 19 Proposed	FY 20 Proposed	5 YEAR TOTAL
PUBLIC WORKS:				
Pub Works - replace salt spreader				12,000
Pub Works - replace (24 year old) leaf machine				26,500
Pub Works - replace 1987 Chevy garbage truck				175,000
Pub Works - replace 2002 Chevy pick-up				25,000
Pub Works - replace 2000 Chevy pick-up	25,000			25,000
Pub Works - replace 1989 John Deere loader		190,000		190,000
Pub Works - replace chipper		42,000		42,000
Pub Works - replace 1995 Ford tandem dump truck			150,000	150,000
Streets - Scuffling Hill curb, gutter, drainage (Town portion)				462,500
Sidewalks - extension between Floyd and Dent (VDOT gran				10,000
Sidewalks/Drainage - Bernard Rd-preliminary engineering &				120,000
TOTAL PUBLIC WORKS	25,000	232,000	150,000	1,238,000
BUILDINGS AND GROUNDS:				
Parks - tennis & hockey court paving				50,000
Parks - Veterans' Park bank stablization				900,000
Parks - Celeste trail development				30,000
Parks - Gilley's Park ramp & handicap restrooms				25,000
Parks - acquire land for North Main outdoor public recreatic				95,000
Parks - design North Main outdoor public recreation				80,000
Parks - site preparation North Main outdoor public recreatic	175,000			175,000
Parks - equipment North Main outdoor public recreation		75,000		75,000
Municipal Bldg - HVAC replacement, gutter sealing, lighting				60,000
PW & PS - replace fuel canopies				100,000
TOTAL BUILDINGS AND GROUNDS	175,000	75,000	-	1,590,000
ECONOMIC DEVELOPMENT:				
EDA - purchase properties for redevelopment	50,000	50,000	50,000	200,000
WPPD - 220/40 realignment (Town cost)		80,000		80,000
Mountain Valley Pipeline - taps in the transmission line				-
TOTAL ECONOMIC DEVELOPMENT	50,000	130,000	50,000	280,000
TOTAL GENERAL FUND PROJECTS	567,500	1,142,000	629,000	5,042,997

TOWN OF ROCKY MOUNT 5 YEAR CAPITAL IMPROVEMENT PLAN FY 16 - 20				
Project / Purchase:	FY 18 Proposed	FY 19 Proposed	FY 20 Proposed	5 YEAR TOTAL
UTILITY FUND PROJECTS:				
WATER:				
Meter Reading - convert to radio-read meter reading				790,500
Public Works - replace Ann Sink St. water line 550 feet				30,000
Pub Works - replace North Main St. 8" water line				400,000
				-
Water - altitude valve replacement on 220N				8,000
Water - rebuild pump - upper Grassy Hill pump station				15,000
Water - 220 South tank mixer				35,000
Water - rebuild pump - lower Grassy Hill pump station	15,000			15,000
Water - refurbish old Grassy Hill tank	60,000			60,000
WTP - refurbish & reinstall finished pump impeller 1 of 2				10,000
WTP - parking lot repairs & repave				18,000
WTP - streaming current monitor				10,000
WTP - refurbish & reinstall finished pump impeller 2 of 2				10,000
WTP - replace flocculator motor / mixer comb (3)				30,000
WTP - replace HVAC air handler / blower unit	15,000			15,000
WTP - filter sand replacement	50,000			50,000
WTP - replace mower / tractor	30,000			30,000
WTP - lagoon clean out & repair	60,000			60,000
WTP - rebuild raw water pump		35,000		35,000
WTP - replace sludge removal system settling basins		184,000		184,000
WTP - replace pickup			26,000	26,000
12" water line connector to Plateau Plaza				-
TOTAL WATER	230,000	219,000	26,000	1,831,500
SEWER:				
Pub Works - extend sewer line on Scuffling Hill				65,000
Pub Works - replace Hillcrest Ave sewer line 1200 feet				48,000
Pub Works - replace Ann Sink sewer line 600 feet				28,000
Pub Works - extend 40 West sewer line				100,000
Sewer - replace pump - Main pump station				180,000
Sewer - replace climbing screen - Main pump station				185,000
Sewer - radios for remaining pump stations	20,000			20,000
WWTP - replacement doors / headworks bldg				6,000
WWTP - clarifier brushes				30,000
WWTP - pH monitoring equipment				12,000
WWTP - flow meters				15,000
WWTP - building heaters				20,000
WWTP - rebuild / replace 8 faulk gear drives	160,000			160,000
WWTP - rebuild 2 clarifier drives	60000			60,000
WWTP - replace UV Channel #2		300,000		300,000
WWTP - climbing screen at WWTP			100,000	100,000
WWTP - grit chambers at WWTP			100,000	100,000
WWTP - grit classifier at WWTP			100,000	100,000
TOTAL SEWER	240,000	300,000	300,000	1,529,000
TOTAL UTILITY FUND PROJECTS	470,000	519,000	326,000	3,360,500
TOTAL GENERAL AND UTILITY FUND PROJECTS	1,037,500	1,661,000	955,000	8,403,497
	FY 16 - FY 20 proposed			8,403,497
	FY 17 - FY 20 proposed + FY 16 depts.			8,403,497

WAGES - LINE 1001 -- page 109
OVERTIME - LINE 1003 - page 110
RETIREMENT/LIFE INSURANCE - LINE 2002 - page 111
MEDICAL/DENTAL INSURANCE - LINE 2005 - page 112
WORKERS' COMPENSATION - LINE 2011 - page 113
CONTRACTUAL - LINE 3000 - page 114
ADVERTISING - LINE 3600 - page 115
POSTAGE - LINE 3800 - page 116
UTILITIES - LINE 5100 - page 117
MOTOR FUEL - LINE 5155 - page 118
COMMUNICATION - LINE 5200 - page 119
UNIFORMS - LINE 5445 - page 120
TRAINING -- LINE 5500 - page 121
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BY LINE ITEM

TOWN OF ROCKY MOUNT						
WAGES (LINE 1001)						
Account	Title	FY 13	FY 14	FY 15	FY 16	Increase /
		Actual	Actual	Estimated	Proposed	(Decrease)
01.1101	Mayor & Council contractual	2,450	2,300	2,350	2,500	150
01.1101	Mayor & Council elected officials	31,175	29,400	29,925	31,000	1,075
01.1202	Town Manager	129,864	133,104	139,887	135,480	(4,407)
01.1213	Finance Dept.	148,831	153,600	153,241	162,949	9,708
01.3101	Police Dept.	902,985	941,563	933,291	1,011,041	77,750
01.4100	Public Works Administration	0	0	0	0	0
01.4104	Street Lighting	2,079	2,856	4,177	2,939	(1,238)
01.4107	Traffic Control	8,203	12,317	12,576	14,694	2,118
01.4108	Streets	275,899	279,489	274,559	308,568	34,009
01.4109	Sidewalks	3,236	5,823	6,941	5,877	(1,064)
01.4202	Street Cleaning	7,187	9,351	12,235	11,755	(480)
01.4203	Refuse Collection	85,551	91,282	91,667	99,917	8,250
01.4204	Snow Removal	5,576	10,188	7,017	5,877	(1,140)
01.4304	Municipal Bldg	3,031	5,077	2,308	0	(2,308)
01.4305	Emergency Services Bldg	4,096	4,610	2,505	0	(2,505)
01.4306	Public Works Bldg	1,725	13	1,035	0	(1,035)
01.4307	Cemetery Maint.	9,609	10,284	9,819	11,755	1,936
01.4308	Parks Maint.	13,570	15,983	14,949	17,632	2,683
01.8101	Planning	58,084	59,935	46,635	70,801	24,166
01.8102	Comm Development	84,561	87,117	84,774	90,972	6,198
01.8103	Citizens' Square	2,028	2,210	1,946	0	(1,946)
01.8104	Comm & Hospitality Center	205	5,895	0	5,877	5,877
01.8130	Econ. Dev. Auth. Contractual	200	200	0	0	0
02.5000	Water Distribution	36,181	24,882	30,482	36,734	6,252
02.5010	Meter Reading	19,921	19,834	20,645	23,510	2,865
02.5050	Water Plant	227,646	228,819	196,196	239,928	43,732
02.6000	Wastewater Collection	30,298	38,092	29,061	42,612	13,551
02.6050	Wastewater Plant	162,481	169,220	170,726	215,758	45,032
02.6200	Utility Billing	83,656	73,678	66,362	81,308	14,946
06.8401	Performance Center	0	82,412	105,796	120,206	14,410
	Totals	2,340,327	2,499,534	2,451,105	2,749,690	298,585
	increase from prior year	13%	7%	-2%	12%	

TOWN OF ROCKY MOUNT						
OVERTIME (LINE 1003)						
Account	Title	FY 13	FY 14	FY 15	FY 16	Increase /
		Actual	Actual	Estimated	Proposed	(Decrease)
01.3101.1003	Wages - Overtime	34,755	31,539	31,728	33,800	2,072
01.3101.1004	Wages - Contractual Services	13,812	13,275	13,528	14,000	473
01.3101.1006	Wages - OT Court	1,960	3,377	4,022	4,200	178
01.3101.1009	Wages - OT Other	38,008	33,857	23,011	28,000	4,989
01.3101.1010	Wages - OT Mini Grants	7,933	11,934	7,626	0	(7,626)
01.3101.1011	Wages - Ot SWAT/Tactical	894	614	406	600	194
01.3101.1013	Wages - OT Other Training/Seminars	3,444	3,391	105	1,000	895
						0
	Total Police Overtime	100,806	97,988	80,426	81,600	1,174
						0
01.4104	Street Lighting	21	184	19	0	(19)
01.4107	Parking & Traffic Control	117	0	293	0	(293)
01.4108	Street Maintenance	1,931	797	528	560	32
01.4109	Sidewalks, Curbs, Gutters	114	45	133	70	(63)
01.4202	Street Cleaning	267	188	110	0	(110)
01.4203	Refuse Collection	292	674	643	680	37
01.4204	Snow Removal	1,612	3,604	8,977	5,000	(3,977)
01.4307	Cemetery Maintenance	217	183	51	0	(51)
01.4308	Parks & Playground Miantenance	6	85	0	0	0
02.5000	Water Distribution	2,584	2,413	3,249	2,500	(749)
02.5010	Meter Reader	29	0	0	0	0
02.5050	Water Plant	12,877	15,514	12,659	13,050	391
02.6000	Wastewater Collection	596	876	608	0	(608)
02.6050	Wastewater Treatment Plant	326	987	419	500	81
06.8401	Performance Center	0	0	11	0	(11)
	Totals	121,798	123,535	108,126	103,960	(4,166)
	increase from prior year	1%	1%	-12%	-4%	

TOWN OF ROCKY MOUNT						
RETIREMENT/LIFE INSUR (LINE 2002)						
Account	Title	FY 13	FY 14	FY 15	FY 16	Increase /
		Actual	Actual	Estimated	Proposed	(Decrease)
01.1101	Mayor & Council	394	370	334	398	64
01.1202	Town Manager	21,315	21,637	21,384	21,582	198
01.1213	Finance Dept.	24,398	24,804	24,631	25,958	1,327
01.3101	Police Dept.	131,478	158,033	156,999	156,254	(745)
01.4100	Public Works Administration	262	463	403	469	66
01.4104	Street Lighting	338	489	647	468	(179)
01.4107	Traffic Control	1,338	1,981	1,942	2,341	399
01.4108	Streets	45,779	45,001	42,891	49,155	6,264
01.4109	Sidewalks	539	944	1,161	936	(225)
01.4202	Street Cleaning	1,199	1,534	1,981	1,873	(108)
01.4203	Refuse Collection	13,593	14,786	14,504	15,917	1,413
01.4204	Snow Removal	1,156	2,218	2,539	936	(1,603)
01.4304	Municipal Bldg	495	816	208	0	(208)
01.4305	Emergency Services Bldg	659	741	339	0	(339)
01.4306	Public Works Bldg	277	2	163	0	(163)
01.4307	Cemetery Maint.	1,580	1,683	1,565	1,873	308
01.4308	Parks Maint.	2,167	2,584	2,381	2,809	428
01.8101	Planning	9,778	9,956	6,888	11,279	4,391
01.8102	Comm Development	14,002	14,154	13,573	14,492	919
01.8103	Citizens' Square	326	359	262	0	(262)
01.8104	Comm & Hospitality Center	33	895	0	936	936
01.8130	Econ. Dev. Authority	32	32	0	0	0
02.5000	Water Distribution	6,233	4,389	5,347	5,852	505
02.5010	Meter Reading	3,354	3,222	3,261	3,745	484
02.5050	Water Plant	34,121	39,423	38,714	40,299	1,585
02.6000	Wastewater Collection	4,968	6,266	4,649	6,788	2,139
02.6050	Wastewater Plant	26,506	27,353	31,775	34,370	2,595
02.6200	Utility Billing	12,297	12,315	12,228	12,952	724
06.8401	Performance Center	0	12,146	20,501	19,149	(1,352)
	Totals	358,727	408,597	411,272	430,831	19,559
	increase from prior year	-7%	14%	1%	5%	

TOWN OF ROCKY MOUNT						
MEDICAL/DENTAL INSURANCE (LINE 2005)						
Account	Title	FY 13	FY 14	FY 15	FY 16	Increase /
		Actual	Actual	Estimated	Proposed	(Decrease)
01.1101	Mayor & Council	4,737	4,810	0	0	0
01.1202	Town Manager	17,388	17,864	18,857	19,607	750
01.1213	Finance Dept.	27,199	26,840	28,333	29,458	1,125
01.3101	Police Dept.	184,067	194,170	235,480	248,779	13,299
01.4100	Public Works Administration	0	0	0	0	0
01.4104	Street Lighting	1,160	756	1,314	680	(634)
01.4107	Traffic Control	2,026	3,909	3,905	3,398	(507)
01.4108	Streets	64,442	64,659	64,453	71,352	6,899
01.4109	Sidewalks	0	2,347	3,462	1,359	(2,103)
01.4202	Street Cleaning	2,082	2,873	2,299	2,718	419
01.4203	Refuse Collection	17,712	19,196	19,011	23,105	4,094
01.4204	Snow Removal	2,680	2,164	5,815	1,359	(4,456)
01.4304	Municipal Bldg	1,227	1,195	137	0	(137)
01.4305	Emergency Services Bldg	439	819	283	0	(283)
01.4306	Public Works Bldg	513	8	270	0	(270)
01.4307	Cemetery Maint.	1,814	2,260	2,586	2,718	132
01.4308	Parks Maint.	3,177	3,625	2,754	4,077	1,323
01.8101	Planning	10,469	13,671	8,285	11,900	3,615
01.8102	Comm Development	4,101	4,032	13,595	19,679	6,084
01.8103	Citizens' Square	239	501	360	0	(360)
01.8104	Comm & Hospitality Center	0	819	0	1,359	1,359
02.5000	Water Distribution	10,477	6,421	8,922	8,494	(428)
02.5010	Meter Reading	5,712	4,274	4,292	5,436	1,144
02.5050	Water Plant	55,948	55,146	55,801	58,369	2,568
02.6000	Wastewater Collection	7,314	12,026	7,281	9,853	2,572
02.6050	Wastewater Plant	29,975	28,457	39,369	44,588	5,219
02.6200	Utility Billing	15,313	14,901	15,730	16,355	625
06.8401	Performance Center	0	13,856	22,590	19,607	(2,983)
	Totals	470,212	501,597	565,182	604,250	39,068
	increase from prior year	3%	7%	13%	7%	
		345,473	380,373	433,789	461,155	27,366
		124,739	121,224	131,394	143,095	11,701
		470,212	501,597	565,182	604,250	39,068

TOWN OF ROCKY MOUNT						
WORKERS COMP (LINE 2011)						
Account	Title	FY 13 Actual	FY 14 Actual	FY 15 Estimated	FY 16 Proposed	Increase / (Decrease)
01.1202	Town Manager	248	253	273	207	(66)
01.1213	Finance Dept.	286	291	567	248	(319)
01.3101	Police Dept.	32,469	33,961	29,570	38,068	8,498
01.4100	Public Works Administration	0	0	0	0	0
01.4104	Street Lighting	0	0	274	277	3
01.4107	Traffic Control	734	1,242	1,396	1,387	(9)
01.4108	Streets	25,916	31,852	27,325	29,134	1,809
01.4109	Sidewalks	734	745	723	555	(168)
01.4202	Street Cleaning	734	993	971	1,110	139
01.4203	Refuse Collection	7,824	7,946	7,277	9,434	2,157
01.4204	Snow Removal	489	497	649	555	(94)
01.4307	Cemetery Maint.	734	745	947	1,110	163
01.4308	Parks Maint.	978	1,242	1,546	1,665	119
01.8101	Planning	112	113	192	1,135	943
01.8102	Comm Development	162	165	241	271	30
01.8104	Comm & Hospitality Center	0	0	499	555	56
02.5000	Water Distribution	5,379	3,228	3,303	3,468	165
02.5010	Meter Reading	2,445	2,235	2,519	2,220	(299)
02.5050	Water Plant	8,217	10,333	8,644	9,889	1,245
02.6000	Wastewater Collection	2,935	3,973	3,754	4,023	269
02.6050	Wastewater Plant	5,707	6,182	6,137	7,208	1,071
02.6200	Utility Billing	143	144	233	124	(109)
06.8401	Performance Center	0	0	1,617	183	(1,434)
Totals		96,246	106,140	98,657	112,826	14,169
increase from prior year		24%	10%	-7%	14%	

TOWN OF ROCKY MOUNT						
CONTRACTUAL (LINE 3000)						
Account	Title	FY 13	FY 14	FY 15	FY 16	Increase /
		Actual	Actual	Estimated	Proposed	(Decrease)
01.1101	Council	2,381	3,681	2,592	2,700	108
01.1202	Town Manager	1,123	1,088	1,447	1,500	53
01.1204	Town Attorney	5,039	548	1,060	5,000	3,940
01.1213	Finance Dept.	62,573	64,011	62,529	64,500	1,971
01.1301	Electoral Board	0	2,648	0	2,800	2,800
01.3101	Police Dept.	18,865	7,809	11,060	17,800	6,740
01.3202	Fire Dept.	2,375	2,977	971	1,500	529
01.4100	Public Works Admin.	607	988	417	700	283
01.4104	Street Lighting	1,577	1,585	1,320	1,500	180
01.4107	Traffic Control	32,468	24,040	20,134	30,000	9,866
01.4108	Streets	474,181	198,453	534,774	425,000	(109,774)
01.4109	Sidewalks	0	0	0	0	0
01.4304	Municipal Bldg.	36,860	19,647	20,122	27,000	6,878
01.4305	Emergency Serv. Bldg.	18,712	13,809	12,739	18,500	5,761
01.4306	Public Works Bldg.	1,448	1,035	1,009	1,450	441
01.4307	Cemetery Maint.	0	2,600	0	1,000	1,000
01.4308	Parks & Playgrounds	1,600	2,099	1,980	2,800	820
01.8101	Planning	2,961	4,483	26,505	20,000	(6,505)
01.8102	Comm Development	27,953	33,321	15,030	30,000	14,970
01.8103	Citizens' Square	7,655	20,092	11,474	10,000	(1,474)
01.8104	Hospitality Center	3,280	4,162	3,988	4,000	12
01.8130	Economic Dev. Authority	4,203	14,602	40	0	(40)
02.5000	Water Distribution	45,904	47,258	25,906	35,000	9,094
02.5010	Meter Reading	1,976	1,822	3,766	3,885	119
02.5050	Water Plant	5,492	(14,987)	8,099	10,000	1,901
02.6000	Wastewater Collection	7,000	56,421	6,373	21,000	14,627
02.6050	Wastewater Plant	5,135	5,718	6,019	6,500	481
02.6200	Utility Billing	18,962	21,479	22,124	24,000	1,876
06.8401	Performance Center	14,912	22,149	35,315	35,624	309
	Totals	805,239	563,536	836,791	803,759	(33,032)
	increase from prior year	25%	-30%	48%	-4%	

TOWN OF ROCKY MOUNT ADVERTISING (LINE 3600)						
Account	Title	FY 13 Actual	FY 14 Actual	FY 15 Estimated	FY 16 Proposed	Increase / (Decrease)
01.1101	Council	2,804	1,795	1,465	1,800	335
01.1202	Town Manager	0	0	0	0	0
01.1213	Finance Dept.	301	53	629	100	(529)
01.3101	Police Dept.	1,403	1,814	529	850	321
01.3202	Fire Dept.	1,193	300	514	500	(14)
01.4100	Public Works Admin.	0	0	89	180	91
01.4107	Traffic Control	0	0	0	0	0
01.4108	Streets	413	273	150	150	0
01.4203	Refuse Collection	371	362	393	420	27
01.4204	Snow Removal	0	0	0	0	0
01.4304	Municipal Bldg.	250	180	0	0	0
01.8101	Planning	2,011	1,388	2,632	2,400	(232)
01.8102	Comm Development	4,783	3,250	4,486	3,500	(986)
01.8103	Citizens' Square	241	21	0	75	75
01.8104	Hospitality Center	125	21	0	0	0
02.5000	Water Distribution	80	117	0	0	0
02.5010	Meter Reading	0	0	0	0	0
02.5050	Water Plant	266	0	100	100	0
02.6000	Wastewater Collection	0	82	0	0	0
02.6200	Utility Billing	0	0	0	0	0
06.8401	Performance Center	500	88,750	112,763	0	(112,763)
	Totals	14,740	98,405	123,751	10,075	(113,676)
	increase from prior year	24%	568%	26%	-92%	

TOWN OF ROCKY MOUNT						
POSTAGE (LINE 3800)						
Account	Title	FY 13 Actual	FY 14 Actual	FY 15 Estimated	FY 16 Proposed	Increase / (Decrease)
01.1101	Council	176	198	251	270	19
01.1202	Town Manager	245	177	269	280	11
01.1213	Finance Dept.	6,945	5,038	8,582	8,650	68
01.3101	Police Dept.	322	626	568	600	32
01.3202	Fire Dept.	0	16	0	30	30
01.4203	Refuse Collection	0	0	0	0	0
01.8101	Planning	522	709	553	640	87
01.8102	Comm Development	669	628	297	330	33
01.8104	Hospitality Center	0	31	0	0	0
01.8106	Passport Services Exp.	1,679	1,621	1,002	1,700	698
02.5050	Water Plant	105	131	133	145	12
02.6000	Wastewater Collection	13	136	0	0	0
02.6050	Wastewater Plant	112	14	43	45	2
02.6200	Utility Billing	11,726	13,975	13,046	14,774	1,728
06.8401	Performance Center	25	202	672	0	(672)
	Totals	22,540	23,502	25,415	27,464	2,049
	increase from prior year	59%	4%	8%	8%	

TOWN OF ROCKY MOUNT						
UTILITIES (LINE 5100)						
Account	Title	FY 13	FY 14	FY 15	FY 16	Increase /
		Actual	Actual	Estimated	Proposed	(Decrease)
01.4104	Street Lighting	103,507	113,237	98,174	102,000	3,826
01.4107	Traffic Control	9,183	9,400	9,610	10,100	490
01.4304	Municipal Bldg	26,033	33,925	37,386	39,000	1,614
01.4305	Emerg Serv Bldg	16,925	17,422	18,051	18,500	449
01.4306	Public Works Bldg	4,010	5,639	5,084	5,350	266
01.4308	Parks	1,947	1,587	1,661	1,775	114
01.8103	Citizens' Square	1,625	1,643	2,234	2,000	(234)
01.8104	Hospitality Center	5,133	5,317	5,894	6,000	106
02.5000	Water Distribution	15,416	16,977	15,641	16,300	659
02.5050	Water Plant	71,753	74,046	66,831	68,000	1,169
02.6000	Wastewater Collection	33,064	43,926	41,558	42,700	1,143
02.6050	Wastewater Plant	65,085	70,577	66,994	70,000	3,006
06.8401	Performance Center	0	8,247	32,782	35,000	2,218
Totals		353,681	401,944	401,900	416,725	14,825
increase from prior year		20%	14%	0%	4%	

TOWN OF ROCKY MOUNT						
MOTOR FUEL (LINE 5155)						
Account	Title	FY 13 Actual	FY 14 Actual	FY 15 Estimated	FY 16 Proposed	Increase / (Decrease)
01.1202	Town Manager	548	606	372	450	78
01.3101	Police Dept.	56,899	56,490	40,765	50,000	9,235
01.3202	Fire Dept.	6,722	6,626	6,381	7,200	819
01.4107	Traffic Control	620	712	730	770	40
01.4108	Streets	30,774	29,100	21,993	25,000	3,007
01.4109	Sidewalks	0	0	0	0	0
01.4202	Street Cleaning	1,044	2,252	1,871	2,000	129
01.4203	Refuse Collection	11,450	10,182	9,131	12,000	2,869
01.4204	Snow Removal	752	2,270	2,429	2,600	171
01.4307	Cemetery Maint.	1,162	1,079	916	1,400	484
01.4308	Parks Maint.	1,256	1,071	856	990	134
01.8101	Planning	656	698	361	750	389
01.8102	Comm Development	995	983	674	750	76
02.5000	Water Distribution	0	0	0	0	0
02.5010	Meter Reading	2,823	2,633	2,451	2,600	149
02.5050	Water Plant	2,750	2,627	2,409	2,500	91
02.6000	Wastewater Collection	886	1,001	798	900	102
02.6050	Wastewater Plant	2,494	2,751	2,814	2,920	106
Totals		121,831	121,078	94,951	112,830	17,879
increase from prior year		5%	-1%	-22%	19%	

TOWN OF ROCKY MOUNT COMMUNICATIONS (LINE 5200)						
Account	Title	FY 13 Actual	FY 14 Actual	FY 15 Estimated	FY 16 Proposed	Increase / (Decrease)
01.1101	Council	4,348	4,252	3,401	3,500	99
01.1202	Town Manager	6,039	6,744	5,789	6,100	311
01.1213	Finance Dept.	5,129	5,589	5,523	5,650	127
01.3101	Police Dept.	23,328	23,351	22,961	23,450	489
01.3202	Fire Dept.	2,384	3,268	2,157	2,230	73
01.4100	Public Works Admin.	1,620	2,880	2,530	3,000	470
01.4304	Municipal Bldg.	487	1,888	3,756	4,000	244
01.4305	Emerg Services Bldg.	1,938	2,569	3,287	3,950	663
01.4306	Public Works Bldg.	2,539	2,343	3,226	3,400	174
01.8101	Planning	4,254	5,344	4,998	5,700	702
01.8102	Comm. Development	2,933	3,032	3,171	3,720	549
01.8103	Citizens' Square	0	0	0	0	0
01.8104	Hospitality Center	828	781	725	780	55
02.5000	Water Distribution	3	3	3	5	2
02.5050	Water Plant	2,929	3,589	4,011	4,500	489
02.6000	Wastewater Collection	2,616	1,780	1,116	1,270	154
02.6050	Wastewater Plant	3,087	3,502	4,361	4,762	401
02.6200	Utility Billing	0	0	0	0	0
06.8401	Performance Center	100	3,927	9,868	10,524	656
Totals		64,560	74,843	80,883	86,541	5,658
increase from prior year		20%	16%	8%	7%	

TOWN OF ROCKY MOUNT						
UNIFORMS (LINE 5445)						
Account	Title	FY 13 Actual	FY 14 Actual	FY 15 Estimated	FY 16 Proposed	Increase / (Decrease)
01.3101	Police Dept.	11,986	7,213	6,138	6,400	262
01.3202	Fire Dept.	7,574	6,873	6,086	10,000	3,914
01.4100	Public Works Admin.	13,606	9,606	7,945	11,850	3,905
02.5050	Water Plant	6,206	4,090	4,452	5,000	548
02.6050	Wastewater Plant	4,408	3,201	3,225	3,300	75
Totals		43,779	30,983	27,846	36,550	8,704
increase from prior year		0%	-29%	-10%	31%	

TOWN OF ROCKY MOUNT						
TRAINING (LINE 5500)						
Account	Title	FY 13	FY 14	FY 15	FY 16	Increase /
		Actual	Actual	Estimated	Proposed	(Decrease)
01.1101	Council	6,790	3,364	3,641	4,000	359
01.1202	Town Manager	6,803	11,075	6,014	6,100	86
01.1213	Finance Dept.	4,167	3,539	3,553	4,000	447
01.3101	Police Dept.	5,031	16,573	9,245	11,000	1,755
01.3202	Fire Dept.	0	0	0	200	200
01.4100	Public Works Admin.	0	0	0	0	0
01.4107	Traffic Control	0	0	0	0	0
01.4108	Streets	0	761	0	750	750
01.8101	Planning	869	2,242	690	2,000	1,310
01.8102	Comm Development	4,793	4,296	6,374	5,000	(1,374)
01.8106	Passport Services Exp.	0	0	0	0	0
02.5010	Meter Reading	0	0	0	0	0
02.5050	Water Plant	2,047	856	886	1,000	114
02.6050	Wastewater Plant	3,180	2,664	1,869	4,500	2,631
06.8401	Performance Center	0	2,919	683	0	(683)
	Totals	33,681	48,291	32,955	38,550	5,595
	increase from prior year	-30%	43%	-32%	17%	

TOWN OF ROCKY MOUNT						
DUES (LINE 5650)						
Account	Title	FY 13	FY 14	FY 15	FY 16	Increase /
		Actual	Actual	Estimated	Proposed	(Decrease)
01.1101	Council	9,469	9,633	9,687	9,700	13
01.1202	Town Manager	865	919	947	955	8
01.1204	Town Attorney	240	240	240	250	10
01.1213	Finance Dept.	1,295	950	990	1,000	10
01.3101	Police Dept.	1,040	205	7,815	8,000	185
01.3202	Fire Dept.	565	1,266	1,165	1,180	15
01.8101	Planning	425	225	220	425	205
01.8102	Comm Development	1,007	1,236	993	1,000	7
02.5050	Water Treatment Plant	0	200	560	600	40
02.6050	Wastewater Plant	70	270	272	300	28
06.8401	Performance Center	0	415	634	0	(634)
Totals		14,976	15,558	23,522	23,410	(112)
increase from prior year		7%	4%	51%	0%	

TOWN OF ROCKY MOUNT						
OFFICE SUPPLIES (LINE 6001)						
Account	Title	FY 13	FY 14	FY 15	FY 16	Increase /
		Actual	Actual	Estimated	Proposed	(Decrease)
01.1101	Council	2,739	2,562	1,524	2,000	476
01.1202	Town Manager	3,051	3,215	2,147	2,500	353
01.1213	Finance Dept.	6,014	5,684	7,671	7,000	(671)
01.3101	Police Dept.	3,783	2,321	2,328	2,550	222
01.3202	Fire Dept.	273	172	215	240	25
01.4100	Public Works Admin.	141	52	118	160	42
01.8101	Planning	2,838	2,224	3,905	3,000	(905)
01.8102	Comm Development	3,964	3,061	3,871	4,000	129
01.8106	Passport Service Exp.	645	1,456	311	370	59
02.5050	Water Plant	682	633	705	750	45
02.6050	Wastewater Plant	229	255	250	300	50
02.6200	Utility Billing	3,372	1,841	2,554	2,600	46
06.8401	Performance Center	50	3,614	7,914	0	(7,914)
	Totals	27,780	27,090	33,513	25,470	(8,043)
	increase from prior year	-2%	-2%	24%	-24%	

TOWN OF ROCKY MOUNT						
JANITOR SUPPLIES (LINE 6005)						
Account	Title	FY 13	FY 14	FY 15	FY 16	Increase /
		Actual	Actual	Estimated	Proposed	(Decrease)
01.4100	Public Works Admin.	0	0	0	0	0
01.4304	Municipal Bldg.	2,354	1,555	1,619	1,850	231
01.4305	Emergency Serv. Bldg.	4,638	2,963	3,507	3,600	93
01.4306	Public Works Bldg.	1,125	691	1,270	1,380	110
01.4308	Parks & Playgrounds	0	0	0	0	0
01.8103	Citizens' Square	123	314	209	270	61
01.8104	Hospitality Center	274	175	267	275	8
02.5050	Water Plant	81	136	136	145	9
02.6050	Wastewater Plant	995	828	1,060	1,100	40
06.8401	Performance Center	0	1,193	2,233	0	(2,233)
Totals		9,590	7,855	10,303	8,620	(1,683)
increase from prior year		8%	-18%	31%	-16%	

TOWN OF ROCKY MOUNT							
MATERIALS							
Account	Line #	Title	FY 13	FY 14	FY 15	FY 16	Increase /
			Actual	Actual	Estimated	Proposed	(Decrease)
01.3101	6010	Police Dept.	15,472	13,258	16,574	17,100	526
01.3202	6008	Fire Dept.	3,194	10,411	3,864	5,000	1,136
01.4104	6016	Street Lighting	2,100	4,229	2,330	2,750	420
01.4107	6007	Traffic Control	8,888	9,019	8,165	9,000	835
01.4108	6016	Streets	28,188	37,087	19,467	25,000	5,533
01.4109	6016	Sidewalks	2,070	3,304	4,268	4,000	(268)
01.4202	6016	Street Cleaning	0	0	0	0	0
01.4203	6017	Refuse Collection	75	275	332	400	68
01.4204	6016	Snow Removal	778	1,050	465	1,000	535
01.4304	6002	Municipal Bldg.	1,402	1,706	1,867	2,000	133
01.4305	6020	Emerg. Services Bldg.	569	149	100	150	50
01.4306	6006	Public Works Bldg.	3,155	2,519	2,589	3,000	411
01.4307	6013	Cemetery Maint.	70	0	0	100	100
01.4308	6013	Parks & Playgrounds	395	2,252	1,233	1,500	267
01.8101	6019	Planning	0	0	0	0	0
01.8102	6019	Comm Development	300	0	0	0	0
01.8103	6018	Citizens' Square	0	224	100	150	50
01.8104	6018	Hospitality Center	55	0	0	0	0
01.8106	6023	Passport Services Exp.	160	0	0	0	0
02.5000	6009	Water Distribution	13,200	14,698	21,643	10,000	(11,643)
02.5010	6009	Meter Reading	0	141	100	100	0
02.5050	6004	Water Plant-lab	3,930	3,765	3,398	4,500	1,102
02.5050	6009	Water Plant-materials	2,680	4,768	4,227	4,600	373
02.5050	6014	Water Plant-chemicals	60,342	87,021	75,047	78,000	2,953
02.6000	6012	Wastewater Collection	10,430	7,513	4,639	6,000	1,361
02.6000	6014	Wastewater Collection-chemicals	926	1,027	431	1,000	569
02.6050	6004	Wastewater Plant-lab	10,516	5,578	7,023	8,000	977
02.6050	6012	Wastewater Plant-materials	60	101	280	300	20
02.6050	6014	Wastewater Plant-chemicals	8,424	16,039	17,504	10,500	(7,004)
		Totals	177,379	226,132	195,645	194,150	(1,495)
		increase from prior year	16%	27%	-13%	-1%	

SUPPORTING SCHEDULES

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TOWN OF ROCKY MOUNT		
CHANGES IN TAX RATES		
YEAR	R/E	P/P
1968	1.50	1.50
1969	1.50	1.50
1970	1.50	1.50
1971	1.50	1.50
1972	1.50	1.50
1973	1.50	1.50
1974	2.50	2.50
1975	2.50	2.50
1976	2.50	2.50
1977	2.50	2.50
1978	2.50	2.50
1979	0.35	2.50
1980	0.35	2.50
1981	0.35	2.50
1982	0.35	2.50
1983	0.35	2.50
1984	0.35	2.50
1985	0.30	2.50
1986	0.25	2.50
1987	0.20	2.50
1988	0.20	2.50
1989	0.15	2.50
1990	0.12	1.70
1991	0.12	1.70
1992	0.12	1.70
1993	0.12	1.70
1994	0.12	1.70
1995	0.12	1.70
1996	0.12	0.51
1997	0.12	0.51
1998	0.12	0.51
1999	0.12	0.51
2000	0.12	0.51
2001	0.12	0.51
2002	0.12	0.51
2003	0.12	0.51
2004	0.12	0.51
2005	0.11	0.51
2006	0.14	0.51
2007	0.14	0.51
2008	0.14	0.51
2009	0.12	0.51
2010	0.12	0.51
2011	0.12	0.51
2012	0.12	0.51
2013	0.13	0.51
2014	0.13	0.51
2015	0.13	0.51

L-T DEBT		TOTAL TOWN OF ROCKY MOUNT DEBT (GENERAL AND ENTERPRISE)						
		VML 2010K -- EMERGENCY SERVICES BUIDLING						
		VML 2006C -- NONCALLABLE PORTION PW BLDG/PARKING (WAS 54% G/F 46% U/F)						
		VML 2013 -- ANNEX SEWER & OLD FORT ROAD UTILITIES (REFINANCED)						
YEAR	BALANCE					BALANCE	ORIGINAL	
END	OUTSTANDING	PRINCIPAL	INTEREST	TOTAL	INTEREST	OUTSTANDING	MATURITY	
2016	at 7/1/14	PAYMENTS	PAYMENTS	PAYMENTS	RATE	at 6/30/15	DATE	
							ISSUE	
							AMOUNT	
ES Bldg (VML 2010K)	980,000.00	165,000.00	40,173.76	205,173.76	3.70%	815,000.00	2/1/2021	\$ 1,640,000
		01.9102.9001	01.9102.9002					
PW Bldg/Parking/Old Fort Rd & Util (2006C)	110,000.00	55,000.00	4,400.00	59,400.00	2.85%	55,000.00	2/1/2017	\$ 210,000
		01.9102.9001	01.9102.9002					
Annex Sewer & Utilities (VML 2013)	3,798,500.00	225,000.00	91,078.76	316,078.76	1.85%	3,573,500.00	2/1/2017	\$ 4,407,500
		02.6900.9001	02.6900.9002					
Grand Total	4,888,500.00	445,000.00	135,652.52	580,652.52		4,443,500.00		

Town of Rocky Mount						
Legal Debt Margin						
***NOTE: Legal Debt Margin gives the upper limit on any borrowing. At the end of FY 2014, the Town may borrow an additional \$39,737,878 if needed.						
Per Fiscal Year	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Assessed Real Estate Value	458,214,180	461,881,300	467,859,100	444,578,000	449,023,780	432,341,800
Debt Limit (10% of Assessed Value)	45,821,418	46,188,130	46,785,910	44,457,800	44,902,378	43,234,180
Less: Debt Outstanding	(10,113,684)	(7,667,064)	(6,197,635)	(5,963,022)	(5,164,500)	(4,888,500)
Legal Debt Margin (available for Debt)	<u>35,707,734</u>	<u>38,521,066</u>	<u>40,588,275</u>	<u>38,494,778</u>	<u>39,737,878</u>	<u>38,345,680</u>
Outstanding Debt as % of Debt Limit	22%	17%	13%	13%	12%	11%

Town of Rocky Mount							
Unrestricted Fund Balance							
	FY	FY	FY	FY	FY	FY	FY
	2009	2010	2011	2012	2013	2014	2015
							(at 2/28/15)
General + Capital Projects Fund	11,126,647	10,998,693	10,934,072	10,241,470	9,524,633	5,705,867	3,367,129
Utility Operating + Capital Fund	69,501	(192,322)	(1,150,324)	(1,514,916)	(1,379,266)	266,300	(133,944)
Combined Fund Balance	<u>11,196,148</u>	<u>10,806,371</u>	<u>9,783,748</u>	<u>8,726,554</u>	<u>8,145,367</u>	<u>5,972,167</u>	<u>3,233,185</u>
difference from prior year		(389,777)	(1,022,623)	(1,057,194)	(581,187)	(2,173,200)	(2,738,982)
		Uptown	Uptown	bond pay-off	Perf Ctr	xfer to U/F	Perf Ctr Rec.
Source: Table 1 (Net Assets by Component), Comprehensive Annual Financial Report							
	FY 2015 information from general ledger balances at 2/28/15						

Town of Rocky Mount							
Investments (book value) at January							
	2009	2010	2011	2012	2013	2014	2015
	8,570,000	8,080,000	7,604,000	6,310,000	6,298,000	5,292,000	4,313,000
variance fm prior yr		(490,000)	(476,000)	(1,294,000)	(12,000)	(1,006,000)	(979,000)
var from 2009 to 2014						(3,278,000)	(3,767,000)

TOWN OF ROCKY MOUNT				
EMPLOYEE POSITIONS				
BY DEPARTMENT & TITLE				
Dept.	Position	# positions	Pay Grade	Function
Manager	Town Manager	1	32	Directs overall administration of the Town government
Manager	Executive Assistant	1	14	Maintains official Town records; support to Council and Town Manager
Manager	Receptionist	0	10	Greets and assists the public entering the Municipal Building
Comm. Develop.	Asst Town Mgr / Com Dev Director	1	26	Assists Town Mgr; directs community & economic activities
Comm. Develop.	Planner	1	18	Coordinates Town zoning and planning functions
Comm. Develop.	Comm Development Assistant	1	12	Support to Community Development Dept. & other Town boards
Comm. Develop.	DePot Host / Hostess	4	p-t	Greet visitors to the Welcome Center
Harvester	General Manager	1	24	Overall administration of the HPC; books performances
Harvester	Assistant Manager	1	21	Assists General Manager in administration of the HPC
Performance Center	Operations Director	0	12	Oversees HPC office operations
Performance Center	Operations Staff	2	p-t	Supports Assistant General Manager & Operations Director
Finance	Finance Director / Treasurer	1	26	Directs overall administration of the Finance Department
Finance	Accounting Technician I	1	17	Provides interanal service and accounting duties to the Town
Finance	Accounting Technician II	1	15	Performs accounting, payroll, & accounts payable functions
Finance	Account Clerk	2	10	Performs customer service & accounting assistance
Police	Police Chief	1	28	Directs overall administration of the Police Department
Police	Captain	0	23	Assists Police Chief in administration of Police Dept.
Police	Lieutenant - Patrol	1	22	Supervises all patrol activities and events
Police	Lieutenant - Investigations	1	22	Supervises all investigations and records management
Police	Sergeant - Patrol	4	19	Direct supervision of patrol shift; general duty of law enforcement
Police	Sergeant - Investigations	1	19	Direct supervision of investigations; general duty of law enforcement
Police	Police Officer - Patrol	9	15	Law enforcement to protect life and property in the Town
Police	Community Police Officer (full-time)	1	15	Law enforcement to protect life and property in the Town
Police	Investigator	2	15	Investigates reported & suspected criminal activity; law enforcement
Police	School Resource Officer	1	15	Law enforcement within the public school system
Police	Records Manager	1	12	Supervisory, clerical, and records management duties
Police	Records Clerk	1	9	Clerical and records management duties
Police	Community Police Officer (part-time)	0	p-t	Law enforcement to protect life and property in the Town
Public Works	Public Works Director	1	28	Directs overall administration of the Public Works Department
Public Works	Assistant Public Works Director	0	17	Supervises/coordinates construction, repair, and maintenance projects
Public Works	Equipment Operator / Crewleader	3	13	Skilled and semi-skilled work with motorized construction equipment
Public Works	Mechanic	1	12	Skilled and semi-skilled work in the repair & maintenance of equipment
Public Works	Meter Reader	1	9	Reads water meters plus other public works projects as assigned
Public Works	Maintenance Worker I	8	9	Construction, maintenance, and repair duties
Public Works	Maintenance Worker II	2	9	Construction, maintenance, and repair duties
Public Works	Maintenance Worker - part-time	0	9	Construction, maintenance, and repair duties
Water Plant	Water Plant Superintendent	1	22	Manages and supervises the water treatment plant operations
Water Plant	Water Plant Operator	5	15,14,13,12	Tests, treats, and purifys water for public and industrial use
Wastewater Plant	Wastewater Plant Superintendent	1	22	Manages and supervises the wastewater treatment plant operations
Wastewater Plant	Wastewater Plant Operator	4	15,14,13,12	Operates, maintains, and repairs the wastewater treatment plant
	Total Full-time	62		
	Total Part-time	6		

FY 2016 PAY PLAN (1% COLA)		(go to grade)						
Position	Grade	1	2	3	4	5	6	7
same as FY 2015 pay plan	1	17,980.24	18,429.75	18,890.49	19,362.75	19,846.82	20,342.99	20,851.57
with 1% COLA	2	18,890.49	19,362.75	19,846.82	20,342.99	20,851.57	21,372.86	21,907.18
	3	19,846.82	20,342.99	20,851.57	21,372.86	21,907.18	22,454.86	23,016.23
	4	20,851.57	21,372.86	21,907.18	22,454.86	23,016.23	23,591.63	24,181.42
	5	21,907.18	22,454.86	23,016.23	23,591.63	24,181.42	24,785.96	25,405.61
	6	23,016.23	23,591.63	24,181.42	24,785.96	25,405.61	26,040.75	26,691.77
	7	24,181.42	24,785.96	25,405.61	26,040.75	26,691.77	27,359.06	28,043.04
	8	25,405.61	26,040.75	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72
Maintenance Worker I	9	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27
Maintenance Worker II	9	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27
Meter Reader	9	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27
Records Clerk	9	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27
Account Clerk	10	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27	31,728.12	32,521.33
Wastewater Plant Oper. Trainee	11	29,462.72	30,199.29	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72
Water Plant Oper. Trainee	11	29,462.72	30,199.29	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72
Administrative Assistant	12	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46
Wastewater Plant Operator IV	12	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46
Water Plant Operator IV	12	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46
Records Manager	12	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46
Mechanic	12	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46
Equipment Operator / Crew Leader	13	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77
Wastewater Plant Operator III	13	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77
Water Plant Operator III	13	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77
Planning Technician	14	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08
Wastewater Plant Operator II	14	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08
Water Plant Operator II	14	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08
Police Officer Trainee	14	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08
Executive Assistant	14	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08
Investigator	15	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05
Police Officer	15	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05
Wastewater Plant Operator I	15	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05
Water Plant Operator I	15	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05
Accounting Technician II	15	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05
	16	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57
Community Dev. Administrator/GIS	17	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78
Corporal - Police	17	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78
Accounting Technician	17	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78
Planner	18	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09
Sergeant - Police	19	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17
Assistant Public Works Director	19	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17
	20	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98
Asst Mgr-Performance Venue	21	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79
Wastewater Plant Superintendent	22	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17
Water Plant Superintendent	22	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17
Lieutenant - Police	22	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17
Captain - Police Dept.	23	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04
Assistant Police Chief	24	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04	64,928.67
General Mgr-Performance Venue	24	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04	64,928.67
	25	58,822.17	60,292.72	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68
Finance Director / Treasurer	26	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07	71,669.10
Assistant Town Mgr/Comm Dev Dir	26	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07	71,669.10
	27	64,928.67	66,551.89	68,215.68	69,921.07	71,669.10	73,460.83	75,297.35
Police Chief	28	68,215.68	69,921.07	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28
Public Works Director	28	68,215.68	69,921.07	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28
	29	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01	83,114.19
	30	75,297.35	77,179.78	79,109.28	81,087.01	83,114.19	85,192.04	87,321.84
	31	79,109.28	81,087.01	83,114.19	85,192.04	87,321.84	89,504.89	91,742.51
Town Manager	32	83,114.19	85,192.04	87,321.84	89,504.89	91,742.51	94,036.07	96,386.97

FY 2016 PAY PLAN (1% COLA)								
Position	Grade	8	9	10	11	12	13	14
same as FY 2015 pay plan	1	21,372.86	21,907.18	22,454.86	23,016.23	23,591.63	24,181.42	24,785.96
with 1% COLA	2	22,454.86	23,016.23	23,591.63	24,181.42	24,785.96	25,405.61	26,040.75
	3	23,591.63	24,181.42	24,785.96	25,405.61	26,040.75	26,691.77	27,359.06
	4	24,785.96	25,405.61	26,040.75	26,691.77	27,359.06	28,043.04	28,744.11
	5	26,040.75	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29
	6	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27	31,728.12
	7	28,744.11	29,462.72	30,199.29	30,954.27	31,728.12	32,521.33	33,334.36
	8	30,199.29	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91
Maintenance Worker I	9	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90
Maintenance Worker II	9	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90
Meter Reader	9	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90
Records Clerk	9	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90
Account Clerk	10	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64
Wastewater Plant Oper. Trainee	11	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68
Water Plant Oper. Trainee	11	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68
Administrative Assistant	12	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Wastewater Plant Operator IV	12	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Water Plant Operator IV	12	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Records Manager	12	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Mechanic	12	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Equipment Operator / Crew Leader	13	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01
Wastewater Plant Operator III	13	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01
Water Plant Operator III	13	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01
Planning Technician	14	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Wastewater Plant Operator II	14	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Water Plant Operator II	14	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Police Officer Trainee	14	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Executive Assistant	14	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Investigator	15	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Police Officer	15	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Wastewater Plant Operator I	15	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Water Plant Operator I	15	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Accounting Technician II	15	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
	16	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23
Community Dev. Administrator/GIS	17	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Corporal - Police	17	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Accounting Technician	17	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Planner	18	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48
Sergeant - Police	19	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17	60,292.72
Assistant Public Works Director	19	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17	60,292.72
	20	54,622.23	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04
Asst Mgr-Performance Venue	21	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04	64,928.67	66,551.89
Wastewater Plant Superintendent	22	60,292.72	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07
Water Plant Superintendent	22	60,292.72	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07
Lieutenant - Police	22	60,292.72	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07
Captain - Police Dept.	23	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07	71,669.10	73,460.83
Assistant Police Chief	24	66,551.89	68,215.68	69,921.07	71,669.10	73,460.83	75,297.35	77,179.78
General Mgr-Performance Venue	24	66,551.89	68,215.68	69,921.07	71,669.10	73,460.83	75,297.35	77,179.78
	25	69,921.07	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01
Finance Director / Treasurer	26	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01	83,114.19	85,192.04
Assistant Town Mgr/Comm Dev Dir	26	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01	83,114.19	85,192.04
	27	77,179.78	79,109.28	81,087.01	83,114.19	85,192.04	87,321.84	89,504.89
Police Chief	28	81,087.01	83,114.19	85,192.04	87,321.84	89,504.89	91,742.51	94,036.07
Public Works Director	28	81,087.01	83,114.19	85,192.04	87,321.84	89,504.89	91,742.51	94,036.07
	29	85,192.04	87,321.84	89,504.89	91,742.51	94,036.07	96,386.97	98,796.65
	30	89,504.89	91,742.51	94,036.07	96,386.97	98,796.65	101,266.56	103,798.23
	31	94,036.07	96,386.97	98,796.65	101,266.56	103,798.23	106,393.18	109,053.01
Town Manager	32	98,796.65	101,266.56	103,798.23	106,393.18	109,053.01	111,779.34	114,573.82

FY 2016 PAY PLAN (1% COLA)							
Position	Grade	15	16	17	18	19	20
same as FY 2015 pay plan	1	25,405.61	26,040.75	26,691.77	27,359.06	28,043.04	28,744.11
with 1% COLA	2	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29
	3	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27	31,728.12
	4	29,462.72	30,199.29	30,954.27	31,728.12	32,521.33	33,334.36
	5	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91
	6	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90
	7	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64
	8	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68
Maintenance Worker I	9	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Maintenance Worker II	9	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Meter Reader	9	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Records Clerk	9	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Account Clerk	10	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01
Wastewater Plant Oper. Trainee	11	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Water Plant Oper. Trainee	11	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Administrative Assistant	12	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Wastewater Plant Operator IV	12	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Water Plant Operator IV	12	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Records Manager	12	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Mechanic	12	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Equipment Operator / Crew Leader	13	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23
Wastewater Plant Operator III	13	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23
Water Plant Operator III	13	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23
Planning Technician	14	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Wastewater Plant Operator II	14	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Water Plant Operator II	14	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Police Officer Trainee	14	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Executive Assistant	14	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Investigator	15	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48
Police Officer	15	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48
Wastewater Plant Operator I	15	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48
Water Plant Operator I	15	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48
Accounting Technician II	15	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48
	16	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17	60,292.72
Community Dev. Administrator/GIS	17	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04
Corporal - Police	17	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04
Accounting Technician	17	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04
Planner	18	58,822.17	60,292.72	61,800.04	63,345.04	64,928.67	66,551.89
Sergeant - Police	19	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07
Assistant Public Works Director	19	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07
	20	64,928.67	66,551.89	68,215.68	69,921.07	71,669.10	73,460.83
Asst Mgr-Performance Venue	21	68,215.68	69,921.07	71,669.10	73,460.83	75,297.35	77,179.78
Wastewater Plant Superintendent	22	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01
Water Plant Superintendent	22	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01
Lieutenant - Police	22	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01
Captain - Police Dept.	23	75,297.35	77,179.78	79,109.28	81,087.01	83,114.19	85,192.04
Assistant Police Chief	24	79,109.28	81,087.01	83,114.19	85,192.04	87,321.84	89,504.89
General Mgr-Performance Venue	24	79,109.28	81,087.01	83,114.19	85,192.04	87,321.84	89,504.89
	25	83,114.19	85,192.04	87,321.84	89,504.89	91,742.51	94,036.07
Finance Director / Treasurer	26	87,321.84	89,504.89	91,742.51	94,036.07	96,386.97	98,796.65
Assistant Town Mgr/Comm Dev Dir	26	87,321.84	89,504.89	91,742.51	94,036.07	96,386.97	98,796.65
	27	91,742.51	94,036.07	96,386.97	98,796.65	101,266.56	103,798.23
Police Chief	28	96,386.97	98,796.65	101,266.56	103,798.23	106,393.18	109,053.01
Public Works Director	28	96,386.97	98,796.65	101,266.56	103,798.23	106,393.18	109,053.01
	29	101,266.56	103,798.23	106,393.18	109,053.01	111,779.34	114,573.82
	30	106,393.18	109,053.01	111,779.34	114,573.82	117,438.17	120,374.12
	31	111,779.34	114,573.82	117,438.17	120,374.12	123,383.47	126,468.06
Town Manager	32	117,438.17	120,374.12	123,383.47	126,468.06	129,629.76	132,870.51

Town of Rocky Mount							
Health / Dental Insurance							
FY 16							
		FY 16	LC 250	total			
Plan		%	premium	premium	ER cost	EE cost	ER+FSA
ee only	3	91.0000%	572.00	572.00	520.52	51.48	520.52
ee child	0	72.0000%	1,058.00	1,058.00	761.76	296.24	761.76
ee spouse	2	72.0000%	1,058.00	1,058.00	761.76	296.24	761.76
ee family	0	65.0000%	1,544.00	1,544.00	1,003.60	540.40	1,003.60
		fy 16	LC 500	total			
		%	premium	premium	ER cost	EE cost	ER+FSA
ee only	24	100.0000%	529.00	529.00	529.00	-	779.00
ee child	6	86.0000%	979.00	979.00	841.94	137.06	1,341.94
ee spouse	8	86.0000%	979.00	979.00	841.94	137.06	1,341.94
ee family	14	73.0000%	1,428.00	1,428.00	1,042.44	385.56	1,542.44
	57						

FY 2016		CALCULATIONS TO BUDGET PUBLIC WORKS SALARIES & FRINGES						
		%	Salary	FICA	VRS	Medical	W/C	
to be allocated =			587,749	44,963	93,628	135,909	55,494	
01.4100	PWKS Administration	0.00%	0	0	0	0	0	
01.4104	Street Lighting	0.50%	2,939	225	468	680	277	
01.4107	Traffic Controls	2.50%	14,694	1,124	2,341	3,398	1,387	
01.4108	Street Maintenance	52.50%	308,568	23,605	49,155	71,352	29,134	
01.4109	Curb, Gutters, Sidewalks	1.00%	5,877	450	936	1,359	555	
01.4202	Street Cleaning	2.00%	11,755	899	1,873	2,718	1,110	
01.4203	Solid Waste Collection	17.00%	99,917	7,644	15,917	23,105	9,434	
01.4204	Snow Removal	1.00%	5,877	450	936	1,359	555	
01.4304	Municipal Building Maintenance	0.00%	0	0	0	0	0	
01.4305	Emergency Services Building Maintenance	0.00%	0	0	0	0	0	
01.4306	Public Works Building Maintenance	0.00%	0	0	0	0	0	
01.4307	Cemetery	2.00%	11,755	899	1,873	2,718	1,110	
01.4308	Parks & Playgrounds	3.00%	17,632	1,349	2,809	4,077	1,665	
01.8103	Farmers Market	0.00%	0	0	0	0	0	
01.8104	Community & Hospitality Center	1.00%	5,877	450	936	1,359	555	82.50% G/F
02.5000	Water Distribution System	6.25%	36,734	2,810	5,852	8,494	3,468	
02.5010	Meter Reading	4.00%	23,510	1,799	3,745	5,436	2,220	
02.6000	Sewer Collection System	7.25%	42,612	3,260	6,788	9,853	4,023	17.50% U/F
Capital Projects								
total allocated =		100.00%	587,749	44,963	93,628	135,909	55,494	

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE JANUARY 2015		EFFECTIVE JANUARY 2014	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	15.51	31.02	14.01	28.02
from 3,001 to 10,000 gallons	3.35	6.70	3.35	6.70
from 10,001 to 50,000 gallons	3.25	6.50	3.25	6.50
from 50,001 to 100,000 gallons	3.15	6.30	3.15	6.30
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
SEWER RATES				
minimum use charge for first 3,000 gallons	15.51	31.02	14.01	28.02
from 3,001 to 10,000 gallons	3.30	6.60	3.30	6.60
from 10,001 to 50,000 gallons	3.15	6.30	3.15	6.30
from 50,001 to 100,000 gallons	3.05	6.10	3.05	6.10
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
ELDERLY RELIEF RATE PLAN				
per 1,000 gallons	3.75	3.75	3.75	3.75
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet	25.00		25.00	
greater than 10,000 square feet	50.00		50.00	
CAPTAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch	0		0	
1 inch	6.90		6.60	
1-1/2 inch	13.80		13.20	
2 inch	17.25		16.50	
3 inch	34.50		33.00	
4 inch	51.75		49.50	
6 inch	103.50		99.00	
CAPTAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch	0		0	
1 inch	20.70		19.80	
1-1/2 inch	41.40		39.60	
2 inch	51.75		49.50	
3 inch	69.00		66.00	
4 inch	103.50		99.00	
6 inch	207.00		198.00	

TOWN OF ROCKY MOUNT	EFFECTIVE JANUARY 2013		EFFECTIVE AUGUST 2007	
WATER & SEWER CHARGES	INSIDE	OUTSIDE	INSIDE	OUTSIDE
	CORPORATE	CORPORATE	CORPORATE	CORPORATE
	LIMITS	LIMITS	LIMITS	LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	12.51	25.02	11.25	22.50
from 3,001 to 10,000 gallons	3.35	6.70	3.35	6.70
from 10,001 to 50,000 gallons	3.25	6.50	3.25	6.50
from 50,001 to 100,000 gallons	3.15	6.30	3.15	6.30
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
SEWER RATES				
minimum use charge for first 3,000 gallons	12.51	25.02	11.25	22.50
from 3,001 to 10,000 gallons	3.30	6.60	3.30	6.60
from 10,001 to 50,000 gallons	3.15	6.30	3.15	6.30
from 50,001 to 100,000 gallons	3.05	6.10	3.05	6.10
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
ELDERLY RELIEF RATE PLAN				
per 1,000 gallons	3.75	3.75	3.75	3.75
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet	25.00			
greater than 10,000 square feet	50.00			
CAPTAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch	0			
1 inch	6.00			
1-1/2 inch	12.00			
2 inch	15.00			
3 inch	30.00			
4 inch	45.00			
6 inch	90.00			
CAPTAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch	0			
1 inch	18.00			
1-1/2 inch	36.00			
2 inch	45.00			
3 inch	60.00			
4 inch	90.00			
6 inch	180.00			

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2005		EFFECTIVE AUGUST 2004	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	11.00	22.00	10.75	21.50
from 3,001 to 10,000 gallons	3.30	6.60	3.25	6.50
from 10,001 to 50,000 gallons	3.20	6.40	3.15	6.30
from 50,001 to 100,000 gallons	3.10	6.20	3.05	6.10
from 100,001 to 250,000 gallons	3.00	6.00	2.95	5.90
from 250,001 to 500,000 gallons	2.85	5.70	2.80	5.60
from 500,001 or more gallons	2.55	5.10	2.50	5.00
SEWER RATES				
minimum use charge for first 3,000 gallons	11.00	22.00	10.75	21.50
from 3,001 to 10,000 gallons	3.25	6.50	3.15	6.30
from 10,001 to 50,000 gallons	3.10	6.20	3.00	6.00
from 50,001 to 100,000 gallons	3.00	6.00	2.90	5.80
from 100,001 to 250,000 gallons	2.90	5.80	2.80	5.60
from 250,001 to 500,000 gallons	2.80	5.60	2.70	5.40
from 500,001 or more gallons	2.40	4.80	2.30	4.60
ELDERLY RELIEF RATE PLAN				
per 1,000 gallons				
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet				
greater than 10,000 square feet				
CAPTAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				
CAPTAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				

TOWN OF ROCKY MOUNT	EFFECTIVE AUGUST 2003		EFFECTIVE AUGUST 2001	
WATER & SEWER CHARGES				
	INSIDE	OUTSIDE	INSIDE	OUTSIDE
	CORPORATE	CORPORATE	CORPORATE	CORPORATE
	LIMITS	LIMITS	LIMITS	LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	10.25	20.50	9.00	18.00
from 3,001 to 10,000 gallons	2.40	4.80	2.20	4.40
from 10,001 to 50,000 gallons	2.35	4.70	2.20	4.40
from 50,001 to 100,000 gallons	2.30	4.60	2.20	4.40
from 100,001 to 250,000 gallons	2.25	4.50	2.15	4.30
from 250,001 to 500,000 gallons	2.20	4.40	2.15	4.30
from 500,001 or more gallons	2.15	4.30	2.10	4.20
SEWER RATES				
minimum use charge for first 3,000 gallons	10.25	20.50	9.00	18.00
from 3,001 to 10,000 gallons	2.25	4.50	2.00	4.00
from 10,001 to 50,000 gallons	2.20	4.40	2.00	4.00
from 50,001 to 100,000 gallons	2.15	4.30	2.00	4.00
from 100,001 to 250,000 gallons	2.10	4.20	1.95	3.90
from 250,001 to 500,000 gallons	2.00	4.00	1.95	3.90
from 500,001 or more gallons	1.90	3.80	1.90	3.80
ELDERLY RELIEF RATE PLAN				
per 1,000 gallons				
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet				
greater than 10,000 square feet				
CAPTAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				
CAPTAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 1999		EFFECTIVE FEBRUARY 1991		
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	
WATER RATES					
minimum use charge for first 3,000 gallons	7.50	15.00	5.85	11.70	2000 gal
from 3,001 to 10,000 gallons	2.00	4.00	1.50	2.93	
from 10,001 to 50,000 gallons	2.00	4.00	1.50	2.93	
from 50,001 to 100,000 gallons	2.00	4.00	1.50	2.93	
from 100,001 to 250,000 gallons	2.00	4.00	1.50	2.93	
from 250,001 to 500,000 gallons	2.00	4.00	1.50	2.93	
from 500,001 or more gallons	2.00	4.00	1.50	2.93	
SEWER RATES					
minimum use charge for first 3,000 gallons	7.50	15.00	4.39	8.78	75% of wtr
from 3,001 to 10,000 gallons	1.80	3.60	1.13	2.20	75% of wtr
from 10,001 to 50,000 gallons	1.80	3.60	1.13	2.20	75% of wtr
from 50,001 to 100,000 gallons	1.80	3.60	1.13	2.20	75% of wtr
from 100,001 to 250,000 gallons	1.80	3.60	1.13	2.20	75% of wtr
from 250,001 to 500,000 gallons	1.80	3.60	1.13	2.20	75% of wtr
from 500,001 or more gallons	1.80	3.60	1.13	2.20	75% of wtr
ELDERLY RELIEF RATE PLAN					
per 1,000 gallons					
FIRE SUPPRESSION CONNECTION FEE					
per month and per line, in or out of town					
less than 10,000 square feet					
greater than 10,000 square feet					
CAPTAL RECOVERY FEE - WATER					
per month, in or out of town					
5/8 inch					
1 inch					
1-1/2 inch					
2 inch					
3 inch					
4 inch					
6 inch					
CAPTAL RECOVERY FEE - SEWER					
per month, in or out of town					
5/8 inch					
1 inch					
1-1/2 inch					
2 inch					
3 inch					
4 inch					
6 inch					

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE JANUARY 2015		EFFECTIVE JANUARY 2014	
	INSIDE	OUTSIDE	INSIDE	OUTSIDE
	CORPORATE LIMITS	CORPORATE LIMITS	CORPORATE LIMITS	CORPORATE LIMITS
CONNECTION FEES - WATER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000
IMPACT FEES - SEWER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE JANUARY 2013		EFFECTIVE AUGUST 2007	
	INSIDE	OUTSIDE	INSIDE	OUTSIDE
	CORPORATE	CORPORATE	CORPORATE	CORPORATE
	LIMITS	LIMITS	LIMITS	LIMITS
CONNECTION FEES - WATER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000
IMPACT FEES - SEWER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2005		EFFECTIVE AUGUST 2004	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
CONNECTION FEES - WATER				
5/8 inch	1,000	2,000	750	1,125
1 inch	1,500	3,000	1,500	2,250
1-1/2 inch	2,000	4,000	1,750	2,625
2 inch	2,500	5,000	2,500	3,750
3 inch	3,500	7,000	3,500	5,250
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	1,000	2,000	750	1,125
1 inch	1,500	3,000	1,500	2,250
1-1/2 inch	2,000	4,000	1,750	2,625
2 inch	2,500	5,000	2,500	3,750
3 inch	3,500	7,000	3,500	5,250
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000
IMPACT FEES - SEWER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000

TOWN OF ROCKY MOUNT	EFFECTIVE AUGUST 2003		EFFECTIVE AUGUST 2001	
WATER & SEWER CHARGES	INSIDE	OUTSIDE	INSIDE	OUTSIDE
	CORPORATE	CORPORATE	CORPORATE	CORPORATE
	LIMITS	LIMITS	LIMITS	LIMITS
CONNECTION FEES - WATER				
5/8 inch	625	1,250	625	1,250
1 inch	1,250	2,500	1,250	2,500
1-1/2 inch	1,500	3,000	1,500	3,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	625	1,250	625	1,250
1 inch	1,250	2,500	1,250	2,500
1-1/2 inch	1,500	3,000	1,500	3,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	-	1000 / 7500	F	- 1000 / 7500
1 inch				
1-1/2 inch				
2 inch				
2-1/2 inch				
3 inch				
above 3 inch				
IMPACT FEES - SEWER				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
2-1/2 inch				
3 inch				
above 3 inch				

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 1999		EFFECTIVE FEBRUARY 1991	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
CONNECTION FEES - WATER				
5/8 inch	600	1,200		
1 inch	1,200	2,400		
1-1/2 inch	1,500	3,000		
2 inch	2,500	5,000		
3 inch	3,500	7,000		
above 3 inches	cost + 10%	cost + 25%		
CONNECTION FEES - SEWER				
5/8 inch	600	1,200		
1 inch	1,200	2,400		
1-1/2 inch	1,500	3,000		
2 inch	2,500	5,000		
3 inch	3,500	7,000		
above 3 inches	cost + 10%	cost + 25%		
IMPACT FEES - WATER				
5/8 inch		- 1000 / 7500		
1 inch				
1-1/2 inch				
2 inch				
2-1/2 inch				
3 inch				
above 3 inch				
IMPACT FEES - SEWER				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
2-1/2 inch				
3 inch				
above 3 inch				

TOWN OF ROCKY MOUNT
Community Agency Request for Funding
July 1, 2015 – June 30, 2016

Name of Agency / Program:

Address:

Name of Contact Person:

Telephone:

Fax:

E-Mail:

Tax ID or EIN number:

IRS non-profit designation (i.e. 501c3):

Amount of Request:

Agency's or Program's primary objective:

What services does your agency provide to the citizens / businesses of Rocky Mount:

Describe the specific event / program to be funded with funds requested of the Town:

What other revenue sources is your agency budgeting for FY 2015 – 2016:

Federal:

State:

Franklin County Board of Supervisors:

Other Local Governments:

Dues / Memberships:

Fund Raising Activities / Events:

United Way of Franklin County:

Donations / Contributions:

Other:

TOTAL REVENUES BUDGETED:

Please submit a Summary of your budget if you are requesting more than \$3,000.

Other Comments or Remarks to be included in consideration of request:

Please return this form and any supporting documents you wish to include **NO LATER THAN**
WEDNESDAY, FEBRUARY 25, 2015 to:

Linda Woody, Finance Director

Town of Rocky Mount

345 Donald Ave.

Rocky Mount, VA 24151

Phone: 540-483-5243

Fax: 540-483-8830

e-mail: lwoody@rockymountva.org

AGENCY REQUESTS - HISTORICAL CONTRIBUTIONS					
Agency	501C3	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Proposed
Brain Injury Services of SWVA	yes	0	0	0	0
Disability Rights & Resource Center	yes	0	0	0	0
Franklin County Family Resource Center	n/a	500	500	500	500
Franklin County Family YMCA	yes	20,256	0	0	0
Franklin County Historical Society	yes	500	500	500	500
Franklin County Perinatal Education Center	yes	500	500	500	500
Franklin County Public Library	n/a	1,000	0	0	0
Franklin County Rescue Squad	yes	5,000	5,000	5,000	0
Franklin County Workforce Consortium	n/a	6,000	6,000	6,000	6,000
Free Clinic of Franklin County	yes	3,500	3,500	3,500	3,500
Goodwill Developmental Center of Franklin Co.	yes	0	0	0	0
Helping Hands	yes	3,000	3,000	3,000	3,000
Piedmont Community Services	yes	300	300	300	300
Roanoke River Basin Association	yes	0	0	0	0
Rocky Mount Center for the Arts, Inc.	yes	0	0	0	0
Southern VA Child Advocacy Center (CAPS)	yes	200	200	200	200
STEP, Inc.	yes	250	250	1,250	250
Stepping Stone Mission	yes	750	750	750	750
Warren Street Society	yes	500	500	500	0
We Care of Franklin County	no	500	500	500	500
Undesignated for unexpected requests	n/a	0	1,000	0	6,500
TOTAL CONTRIBUTIONS/REQUESTS		42,756	22,500	22,500	22,500

Town of Rocky Mount					
Agency Requests FY 2016					
	FY 15	FY 16	FY 16	FY 16	FY 16
	Adopted	Requested	Proposed	Unfunded	Request Submitted
Brain Injury Services of SWVA	0	0	0	0	no
Disability Rights & Resource Center	0	1,500	0	1,500	yes
Franklin County Family Resource Center	500	1,000	500	500	yes
Franklin County YMCA	0	148,000	0	148,000	yes
Franklin County Historical Society	500	10,000	500	9,500	yes
Franklin County Perinatal Education Center	500	2,500	500	2,000	yes
Franklin County Public Library	0	1,000	0	1,000	yes
Franklin County Rescue Squad	5,000	0	0	0	no
Franklin County Workforce Consortium	6,000	6,000	6,000	0	n/a
Free Clinic of Franklin County	3,500	3,500	3,500	0	yes
Goodwill Developmental Center of Franklin Co.	0	3,000	0	3,000	yes
Helping Hands	3,000	4,000	3,000	1,000	yes
Piedmont Community Services	300	2,500	300	2,200	yes
Roanoke River Basin Assoc.	0	800	0	800	yes
Rocky Mount Center for the Arts, Inc.	0	0	0	0	no
Southern VA Child Advocacy Center (CAPS)	200	1,200	200	1,000	yes
STEP, Inc.	250	8,200	250	7,950	yes
Stepping Stone Mission	750	2,000	750	1,250	yes
Warren Street Society	500	0	0	0	no
We Care of Franklin County	500	500	500	0	yes
Undesignated for unexpected requests	1,000	0	6,500	(6,500)	n/a
TOTAL CONTRIBUTIONS/REQUESTS	22,500	195,700	22,500	173,200	
				173,200	

Town of Rocky Mount insured vehicles March 2015

Department	Veh #	Year	Make/Model	VIN / Serial #	Orig Value	Vehicle Type
Asst. Town Manager	14	2001	Chevy Lumina	3266	\$15,168	Private Passenger
Town Manager	5	2004	Ford Explorer	1216	\$22,700	Light Truck
GIS	47	1990	Ford Pick Up	8905	\$14,148	Light Truck
P & Z Admin	46	1994	GMC Pickup	8619	\$13,390	Light Truck
P & Z Admin	33	2002	Chevy Cavalier	7412	\$13,239	Private Passenger
Fire	50	1929	Fire Truck	9893	\$8,971	Emergency
Fire	53	1993	Pierce Fire Truck	131	\$19,141	Emergency
Fire	24	1995	GMC	5529	\$9,000	Emergency
Fire	32	1995	Chevy Suburban	7381	\$10,000	Emergency
Fire	16	1995	Chevy Suburban	3818	\$12,500	Emergency
Fire	12	1996	Pierce Fire Truck	2688	\$138,000	Emergency
Fire	3411	1997	Ford	3411	\$24,000	Emergency
Fire	9	2001	Pierce Fire Truck	1787	\$580,000	Emergency
Fire	30	2002	United Trailer	6518	\$8,709	Trailer
Fire	58	2002	Trailer Safe House	5639	\$40,000	Emergency
Fire	10	2002	Pierce Fire Truck	1980	\$500,000	Emergency
Fire		2003	Chevy Tahoe	5324	\$14,000	Emergency
Fire		2009	Pierce Pumper	9110	\$259,926	Emergency
Fire		2012	International Truck	6594	\$233,388	Emergency
Fire		2012	Pierce Fire Truck	2361	\$391,355	Emergency
Fire			Fire Protective & Misc. Equipment		\$500,000	Equipment
Police		1994	Chevy Ambulance	3396	\$6,000	Emergency
Police		1996	Dodge 2500 PU	7785	\$0	Medium Truck
Police	57	1996	Trailer	116	\$1,600	Emergency
police		1997	Ford Explorer	6401	\$0	Private Passenger
Police	56	2000	Ford Crown Victoria 8	957	\$20,559	Emergency
Police		2004	Ford Explorer	2170	\$0	Private Passenger
Police		2004	AM General Humvee	6188	\$0	Medium Truck
Police		2004	Chevy Tahoe	3369	\$100	Private Passenger
Police	66	2006	Ford Explorer Chief	3357	\$20,250	Emergency
Police	62	2006	Ford Crown Victoria 10	4548	\$21,371	Emergency
Police	63	2006	Ford Crown Victoria 9	4549	\$21,371	Emergency
Police	Car 6	2007	Ford Crown Victoria	2990	\$21,416	Emergency
Police		2008	Chevrolet Impala	7310	\$18,225	Emergency
Police		2008	Ford Crown Victoria	2147	\$22,229	Emergency
Police		2008	Ford Crown Victoria	1312	\$22,666	Emergency
Police		2011	Ford Expedition	6702	\$22,763	Emergency
Police		2011	Ford Crown Victoria	2953	\$24,096	Emergency
Police		2011	Ford Police Interceptor	6611	\$24,896	Emergency
Police		2011	Ford Police Interceptor	6612	\$24,896	Emergency
Police		2011	Ford Police Interceptor	6613	\$24,896	Emergency
Police	K-9 Unit #1	2013	Ford Explorer	914	\$35,064	Emergency
Police	K-9 Unit #2	2013	Ford Explorer	913	\$35,157	Emergency
Police		2013	Ford Edge SUV	6682	\$30,000	Private Passenger
Police		2015	Ford Explorer	6349	\$36,000	Emergency
Police		2015	Ford Explorer	6350	\$36,000	Emergency
Police		2015	Ford (rental car)	9999	\$25,000	Private Passenger
Police			Mobile Police Equipment		\$56,100	Equipment

Town of Rocky Mount insured vehicles March 2015

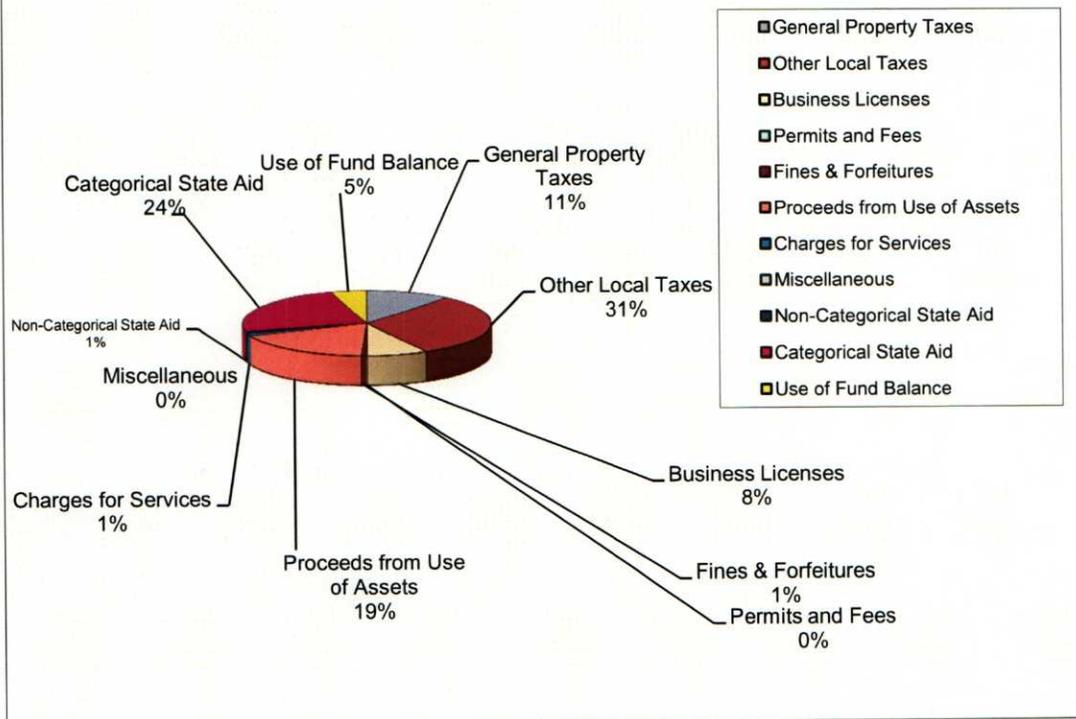
Department	Veh #	Year	Make/Model	VIN / Serial #	Orig Value	Vehicle Type
Public Works		1969	Trailer	22TR	\$200	Trailer
Public Works	51	1987	Hudson Trailer	23	\$7,325	Trailer
Public Works	27	1986	Chevy	6251	\$36,550	Heavy Truck
Public Works	20	1987	Chevy Dump Truck	4096	\$21,251	Medium Truck
Public Works		1989	John Deere 544E Loader	DW544ED525803	\$25,000	Equipment
Public Works		1990	ODB LCT600D Leaf Machine	1189-1108	\$6,000	Equipment
Public Works		1992	John Deere 455G Crawler	T0455GA777696	\$165,000	Equipment
Public Works	4	1994	Trailer	1204	\$650	Trailer
Public Works		1994	Johnston V3000SP Street Sweeper	1JSVM3L4XRC041048	\$10,000	Equipment
Public Works		1995	Vermeer 1250 Turbo Wood Chipper	1VRC14139P1003879	\$10,000	Equipment
Public Works	15	1995	Ford Dump Truck	3266	\$35,000	Heavy Truck
Public Works		1996	Sullair 185 Air Compressor	004-121429	\$8,000	Equipment
Public Works	29	1997	Ford Dump Truck	6440	\$30,500	Heavy Truck
Public Works		1999	New Holland 4630 Farm Tractor	12179213	\$9,000	Equipment
Public Works	21	1999	Ford Bucket Truck	4439	\$22,000	Medium Truck
Public Works		1999	John Deere 444H Loader	DW444HX561144	\$30,000	Equipment
Public Works	28	1999	Sterling Sewer Truck	6359	\$77,000	Heavy Truck
Public Works	19	2000	GMC Pickup	4057	\$18,300	Light Truck
Public Works	38	2000	GMC Dump Truck	7906	\$49,985	Medium Truck
Public Works	11	2000	Sterling Truck	2473	\$79,985	Heavy Truck
Public Works	2	2002	GMC Pickup	1029	\$17,138	Light Truck
Public Works		2003	John Deere 710G Backhoe	T0710GX913664	\$45,000	Equipment
Public Works		2004	AMPAC P33/24 Roller		\$10,000	Equipment
Public Works	49	2004	Ford Pick Up	9573	\$16,902	Light Truck
Public Works	1	2004	GMC Dump Truck	230	\$62,319	Medium Truck
Public Works	61	2006	Ford Pick Up	8841	\$17,054	Light Truck
Public Works		2006	John Deere 310SG Backhoe	T0310SG955034	\$40,000	Equipment
Public Works	65	2006	GMC Dump Truck	2768	\$61,825	Medium Truck
Public Works		2007	Dodge Ram	429	\$16,363	Light Truck
Public Works		2008	John Deere 5303 Farm Tractor	PY5303V008497	\$34,000	Equipment
Public Works	103	2011	Chevy Silverado	1120	\$19,738	Light Truck
Public Works		2012	Chevy 1500 Pick Up	609	\$19,750	Light Truck
Public Works	Meter Reading	2013	Ford F150 pickup	3027	\$15,789	Light Truck
Public Works		2014	Johnston RT-655 Street Sweeper	1FVACXDT0EHFM4877	\$175,947	Equipment
Public Works			Miscellaneous Equipment - Unscheduled		\$5,000	Equipment
Public Works			John Deere Backhoe	g955034	\$72,999	Equipment
Public Works			Old Sewage Treatment Plant - Demo Only		\$218,300	Equipment
Public Works			Blanket Limit - Contractor's Equipment		\$485,759	Equipment
Wastewater	52	1993	Trailer	67	\$1,900	Trailer
Wastewater		1993	John Deere 2155 Tractor	1L02155G710729X	\$8,000	Equipment
Wastewater	35	2003	Ford Pick Up	7668	\$18,430	Light Truck
Wastewater		2013	Ford F150	7002	\$20,680	Light Truck
Wastewater			Sewer Line TV Inspection		\$52,152	Equipment
Water		2001	Chevrolet Impala	1833	\$19,196	Private Passenger
Water	64	2006	Ford Pick Up	3735	\$17,054	Light Truck
Water			Kubota B2100 Tractor & Deck	73100 & 12399	\$14,400	Equipment

GRAPHS

TOWN OF ROCKY MOUNT
 GENERAL FUND REVENUES
 PROPOSED FY 2016 BUDGET

	<u>Dollars</u>	<u>Percent</u>
General Property Taxes	928,794	11%
Other Local Taxes	2,591,756	31%
Business Licenses	654,100	8%
Permits and Fees	14,500	0%
Fines & Forfeitures	48,100	1%
Proceeds from Use of Assets	1,546,519	19%
Charges for Services	106,160	1%
Miscellaneous	-	0%
Non-Categorical State Aid	72,933	1%
Categorical State Aid	2,000,858	24%
Use of Fund Balance	392,097	5%
Total General Fund Revenues	<u><u>8,355,817</u></u>	<u><u>100%</u></u>

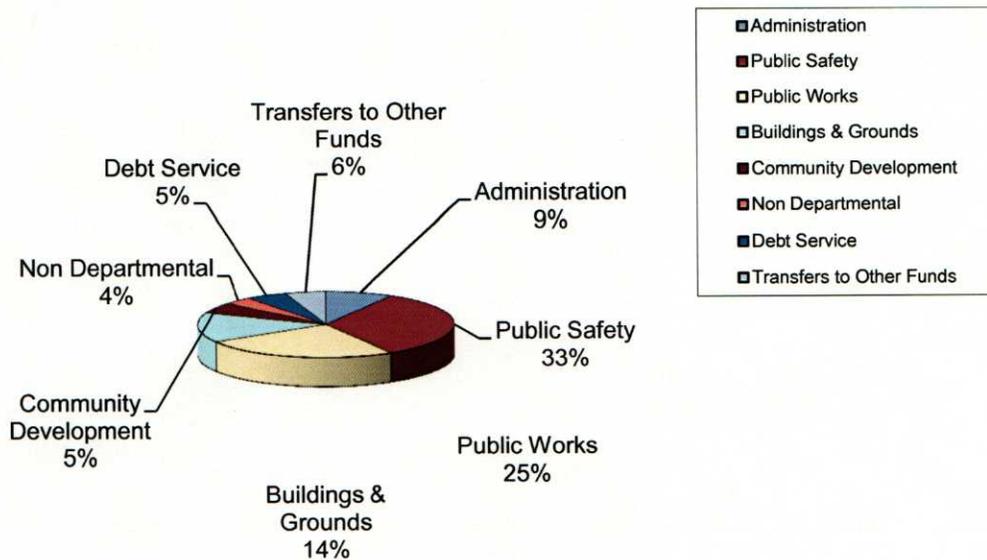
GENERAL FUND PROPOSED REVENUE FY 2016



TOWN OF ROCKY MOUNT
 GENERAL FUND EXPENDITURES
 PROPOSED FY 2016 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Administration	714,364	9%
Public Safety	2,758,330	33%
Public Works	2,069,280	25%
Buildings & Grounds	1,209,247	14%
Community Development	448,265	5%
Non Departmental	303,790	4%
Debt Service	423,021	5%
Transfers to Other Funds	429,520	6%
Total General Fund Expenditures	<u><u>8,355,817</u></u>	<u><u>100%</u></u>

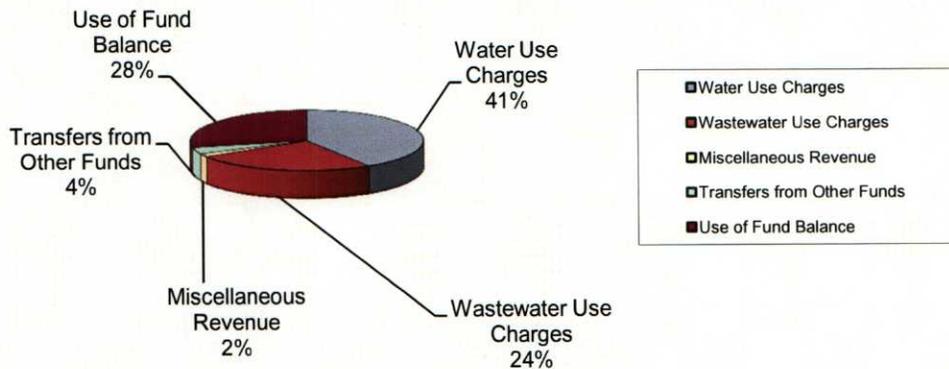
GENERAL FUND PROPOSED EXPENDITURES FY 2016



TOWN OF ROCKY MOUNT
 UTILITY FUND REVENUES
 PROPOSED FY 2016 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Water Use Charges	1,119,340	41%
Wastewater Use Charges	689,540	24%
Miscellaneous Revenue	47,051	2%
Transfers from Other Funds	97,423	4%
Use of Fund Balance	769,000	28%
Total Utility Fund Revenues	<u>2,722,354</u>	<u>100%</u>

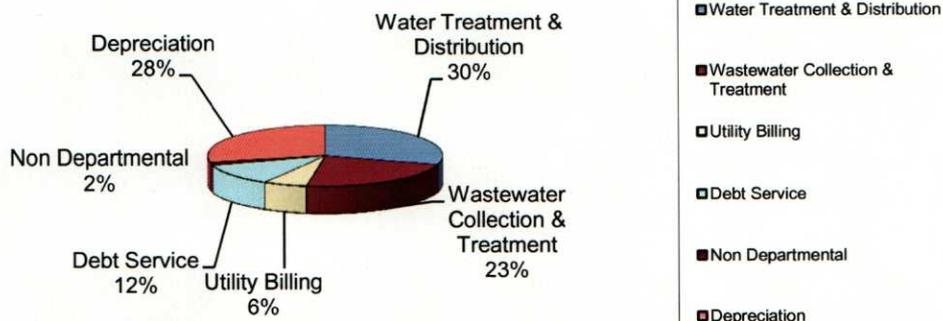
UTILITY FUND PROPOSED REVENUE FY 2016



TOWN OF ROCKY MOUNT
 UTILITY FUND EXPENSES
 PROPOSED FY 2016 BUDGET

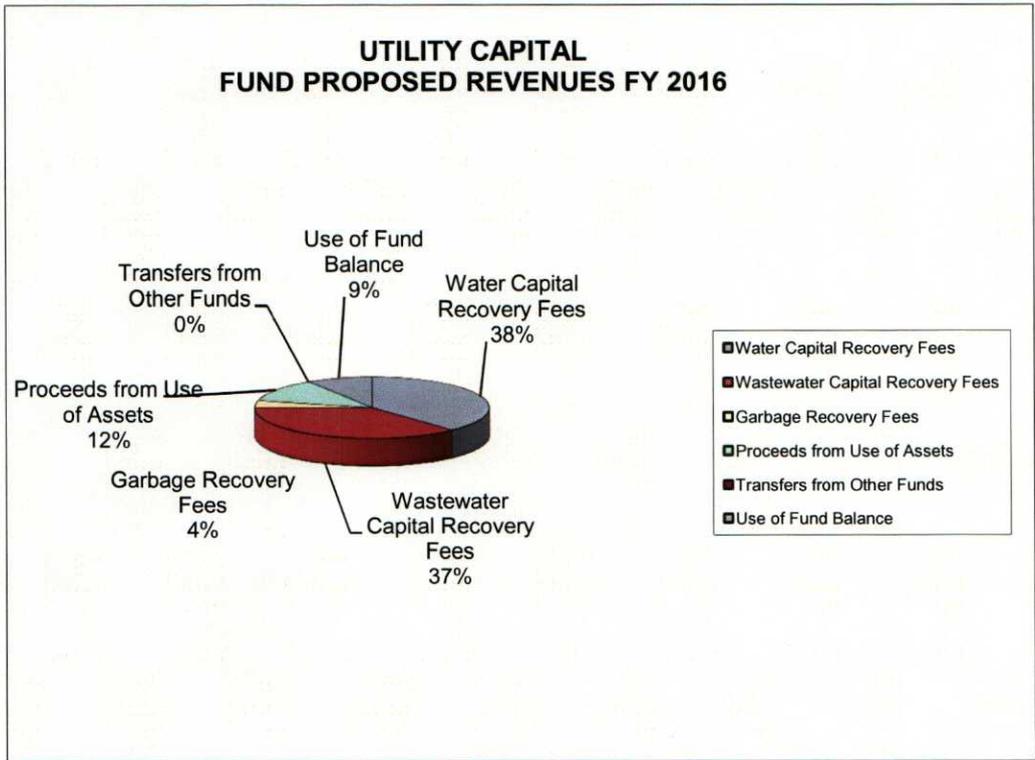
	<u>Dollars</u>	<u>Percent</u>
Water Treatment & Distribution	808,343	30%
Wastewater Collection & Treatment	622,572	23%
Utility Billing	163,333	6%
Debt Service	316,079	12%
Non Departmental	43,027	2%
Depreciation	769,000	28%
Total Utility Fund Expenses	<u>2,722,354</u>	<u>100%</u>

UTILITY FUND PROPOSED EXPENSES FY 2016



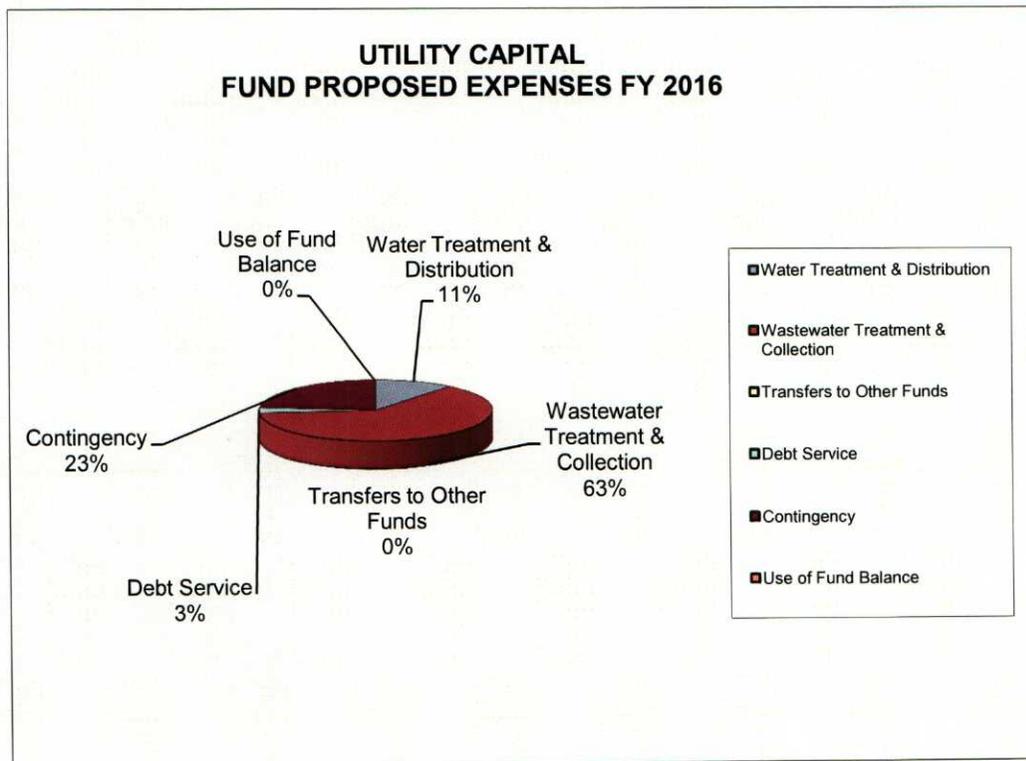
TOWN OF ROCKY MOUNT
 UTILITY CAPITAL FUND REVENUES
 PROPOSED FY 2016 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Water Capital Recovery Fees	201,696	38%
Wastewater Capital Recovery Fees	195,350	37%
Garbage Recovery Fees	19,945	4%
Proceeds from Use of Assets	65,000	12%
Transfers from Other Funds	-	0%
Use of Fund Balance	47,803	9%
Total Utility Capital Fund Expenses	<u>529,794</u>	<u>100%</u>



TOWN OF ROCKY MOUNT
 UTILITY CAPITAL FUND EXPENSES
 PROPOSED FY 2016 BUDGET

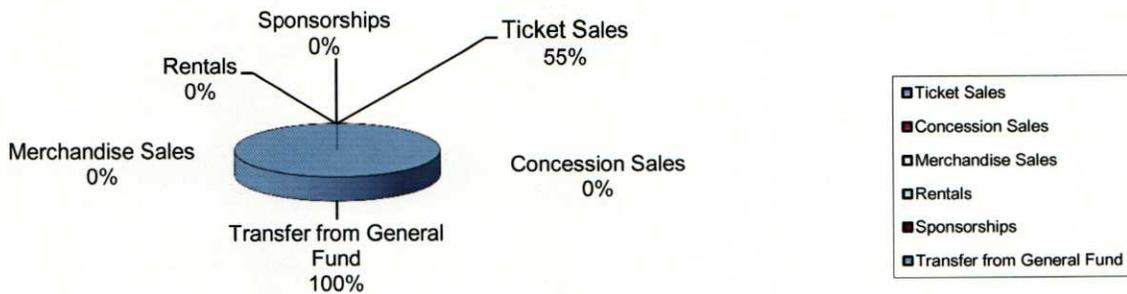
	<u>Dollars</u>	<u>Percent</u>
Water Treatment & Distribution	28,000	11%
Wastewater Treatment & Collection	161,000	63%
Transfers to Other Funds	-	0%
Debt Service	7,177	3%
Contingency	60,000	23%
Use of Fund Balance	-	0%
Total Utility Capital Fund Expenses	<u>256,177</u>	<u>100%</u>



TOWN OF ROCKY MOUNT
 HARVESTER PERFORMANCE CENTER REVENUES
 PROPOSED FY 2016 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Ticket Sales	-	0%
Concession Sales	-	-1%
Merchandise Sales	-	0%
Rentals	-	0%
Sponsorships	-	0%
Transfer from General Fund	<u>332,097</u>	<u>100%</u>
Total Harvester Center Revenues	<u><u>332,097</u></u>	<u><u>0%</u></u>

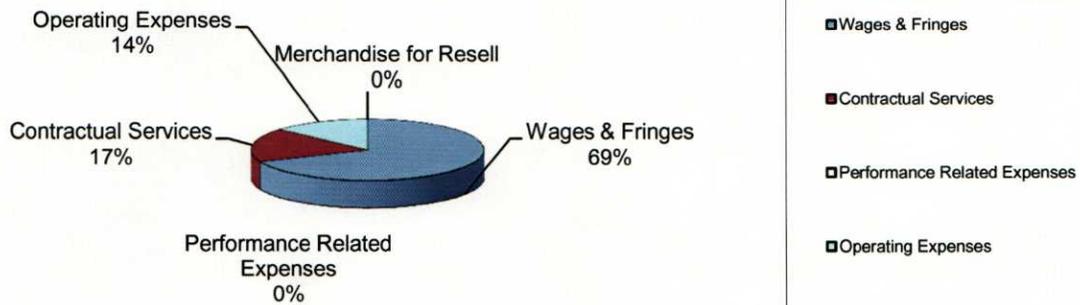
**HARVESTER PERFORMANCE CENTER
 PROPOSED REVENUE FY 2016**



TOWN OF ROCKY MOUNT
 HARVESTER PERFORMANCE CENTER EXPENSES
 PROPOSED FY 2016 BUDGET

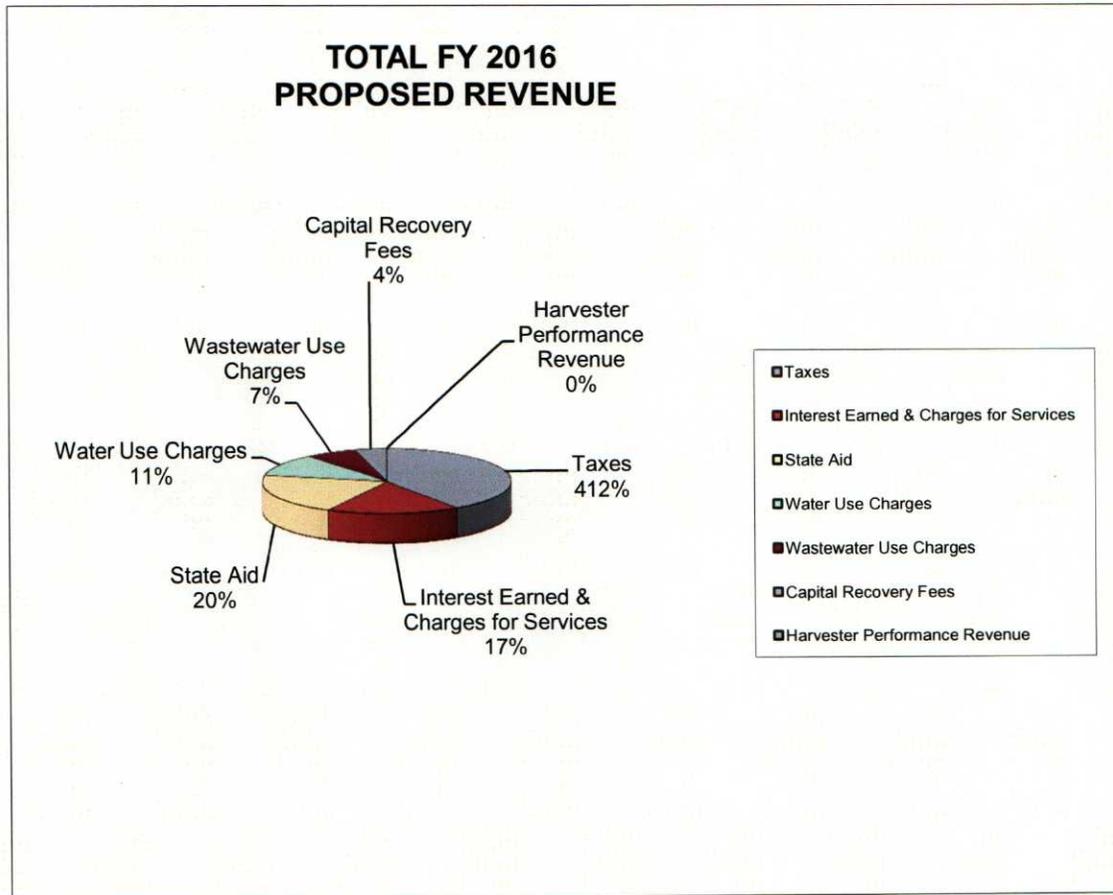
	<u>Dollars</u>	<u>Percent</u>
Wages & Fringes	228,049	69%
Contractual Services	58,524	18%
Performance Related Expenses	-	0%
Operating Expenses	45,524	14%
Merchandise for Resell	-	0%
Total Harvester Center Expenses	<u>332,097</u>	<u>100%</u>

**HARVESTER PERFORMANCE CENTER
 PROPOSED EXPENSES FY 2016**



TOWN OF ROCKY MOUNT
 TOTAL FY 2016
 PROPOSED REVENUE
 (transfers between funds & appropriated
 fund balance for depreciation have been
 eliminated)

Category	Amount	Percent
Taxes	4,174,650	41%
Interest Earned & Charges for Services	1,780,279	17%
State Aid	2,073,791	20%
Water Use Charges	1,166,391	11%
Wastewater Use Charges	689,540	7%
Capital Recovery Fees	416,991	4%
Harvester Performance Revenue	-	0%
Total Town Revenue	10,301,642	96%



TOWN OF ROCKY MOUNT
 TOTAL FY 2016
 PROPOSED EXPENSES
 (transfers between funds & appropriated
 fund balance for depreciation have been
 eliminated)

Category	Amount	Percent
Administration & Community Development	1,162,629	11%
Public Safety	2,758,330	26%
Public Works	2,069,280	20%
Insurance, Contributions, & Contingency	1,513,037	14%
Debt Service	746,277	8%
Water Treatment & Distribution	1,014,703	10%
Wastewater Collection & Treatment	622,572	6%
Utility Capital Expenses	256,177	2%
Harvester Performance Expenses	332,097	3%
Total Town Expenses	10,475,102	94%

