

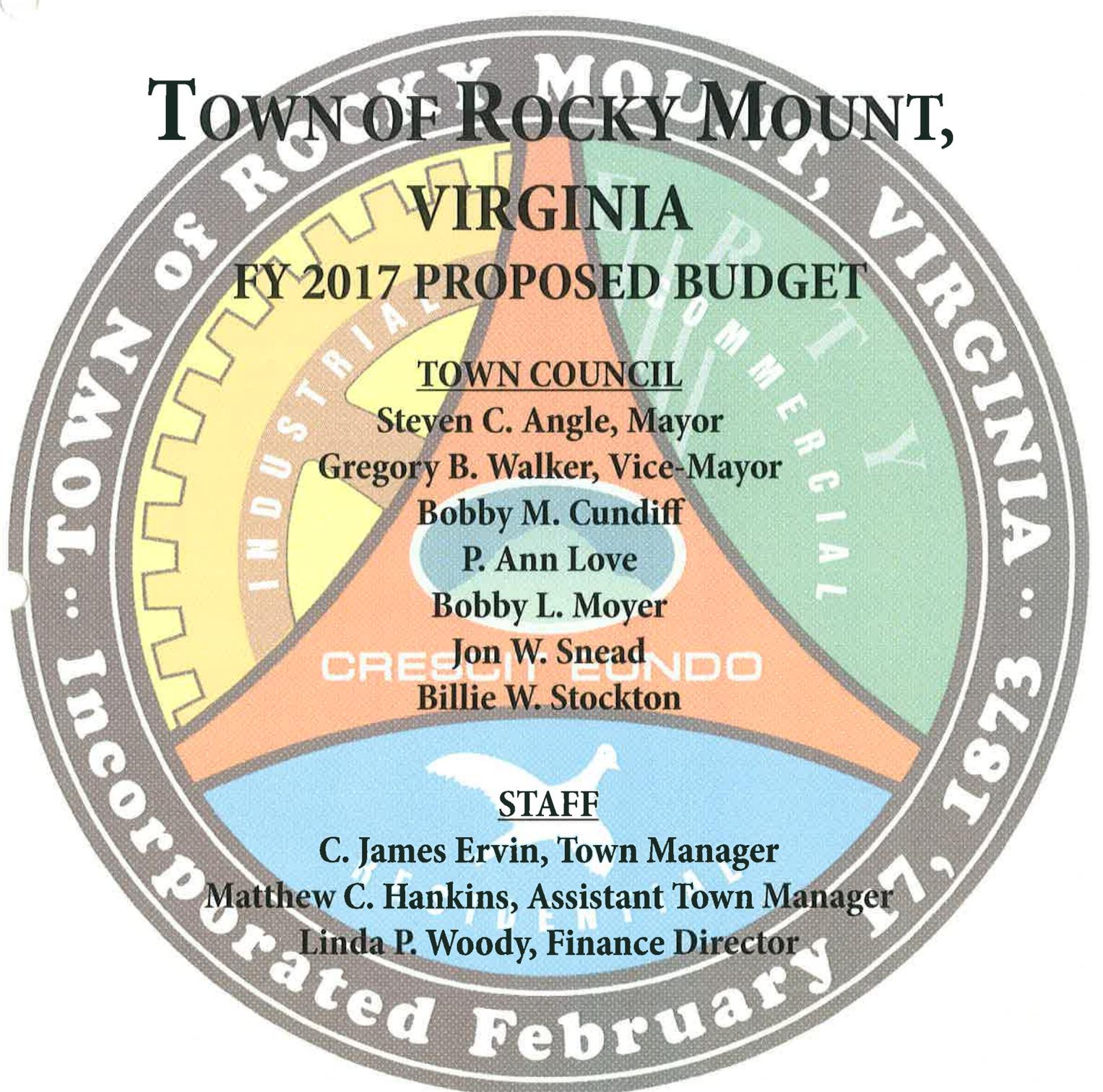
TOWN OF ROCKY MOUNT FISCAL YEAR 2017 PROPOSED BUDGET & CAPITAL IMPROVEMENT PLAN



Prepared By: Linda Woody, Finance Director

C. James Ervin, Town Manager

Town of Rocky Mount, VA • 345 Donald Avenue • Rocky Mount, VA 24151



**TOWN OF ROCKY MOUNT,
VIRGINIA**

FY 2017 PROPOSED BUDGET

TOWN COUNCIL

Steven C. Angle, Mayor

Gregory B. Walker, Vice-Mayor

Bobby M. Cundiff

P. Ann Love

Bobby L. Moyer

Jon W. Snead

Billie W. Stockton

STAFF

C. James Ervin, Town Manager

Matthew C. Hankins, Assistant Town Manager

Linda P. Woody, Finance Director

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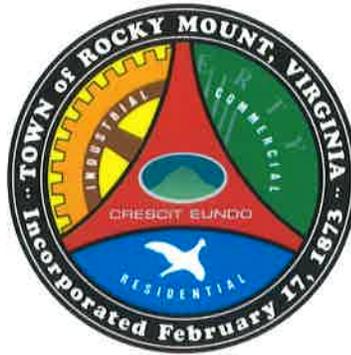
STAFF

C. James Ervin, Town Manager
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Linda P. Woody, Finance Director
Rebecca H. Dillon, Town Clerk

TOWN OF ROCKY MOUNT
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ROCKY MOUNT, VIRGINIA 24151

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TOWN COUNCIL
STEVEN C. ANGLE, MAYOR
GREGORY B. WALKER, VICE MAYOR

BOBBY M. CUNDIFF P. ANN LOVE
BOBBY L. MOYER JON W. SNEAD
BILLIE W. STOCKTON

C. JAMES ERVIN, TOWN MANAGER
LINDA P. WOODY, FINANCE DIRECTOR

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

April 1, 2016

Honorable Steven C. Angle, Mayor
Honorable Members of Town Council
Town of Rocky Mount, Virginia

Mayor and Members of Council:

Your staff presents for your review the proposed budget for the Town of Rocky Mount for the Fiscal Year of July 1, 2016-June 30, 2017 (fiscal year 2017) along with the Five-Year Capital Improvement Plan. As required by your Code and Virginia law, the budget is balanced. General fund tax revenues are seeing an increase as the local economy is finally rebounding. The Utility operating budget and utility capital budgets are coming closer to meeting their operation costs due to your diligence in working to correct utility rates over the past four years.

This budget shows more promise than recent budgets because of anticipated and actual growth. Your new performance center is completing its second year of operation. Existing restaurant, lodging, and retail establishments have seen an increase in their revenues this past year. Your staff expects continued new growth in the Downtown, Uptown and 40 East corridors both as a direct result of the investment you have made in the new venue and as a result of an improving economy.

Major capital continues to be a challenge with a tight operating budget. This budget presents operating revenues able to match operating expenses and a few extra funds for capital items. After undertaking a major, needed economic development project, the Town needs to restore its fund balance to an ideal level.

Your departments continue to operate leanly. As always, the service your Town provides its residents is through two primary components: personnel and their tools, whether that's hammers, tractors, bulletproof vests, pencils, computers, or vehicles.

On the personnel side, the Town continues to work to provide the right level of benefits and compensation to its hardworking employees. Health insurance costs, for the first time in years, are seeing a 4.5% decrease from last year. The budget presented to you includes a 3.5 percent increase in pay: a 1.0 percent cost of living adjustment and a 2.5 percent one-step increase to recognize employees' progress and successes.

The general fund operations, without grants and appropriated fund balance in last year's budget, represents flat expenditures for FY 2017 and a 5.5% increase in property and local tax revenue. The utility operating fund, without depreciation for FY 2017

represents a 5.5% increase in both revenues and operating expenses. The utility capital fund for FY 2017 shows a 17% increase in revenues and a 2.25% reduction in capital expenses. The Harvester Performance Center show a 14.5% increase in operating expenses.

Changes in the General Fund revenue for FY 2017 include:

- Real estate property values are increasing an average of 2.2% Town-wide as a result of the reassessment work performed by the County
- Property tax (real estate and personal property) revenue is increasing 7.5%
- Other local taxes (sales, meals, lodging) is increasing 6.5%
- The lodging tax rate is increasing from 5% to 10%
- Last year's bond issue of \$1,500,000 is rolled into this fiscal year with the bulk being for general fund projects

Changes in the General Fund expenditures for FY 2017 include:

- Increasing the receptionist position in the Municipal Building from part-time to full-time
- The purchase of radios for the Police Dept. (\$114,950) and the Fire Dept. (\$65,447) to be compatible with Franklin County's new public safety radio system is rolled into this fiscal year from last fiscal year
- Projects slated to be financed with the \$1,500,000 bond issue are rolled into this fiscal year
- Debt service on the new debt issuance is still slated for \$158,447 in the general fund
- Transfer to the Harvester Performance Center fund of \$331,146 to cover Town expenses related to payroll and maintenance of the building
- Funds of \$120,000 provided from the increase in the lodging tax rate from 5% to 10% is being budgeted in Community and Economic Development for branding of the Town of Rocky Mount to promote tourism
- There is \$15,000 in the Community and Economic Development budget for a "Shop Local" campaign
- There is \$50,000 in the Economic Development Authority's account to purchase property to begin a redevelopment effort in the North Main Street corridor
- Funds of \$63,371 are in the Non-Departmental account to replenish the general fund's fund balance

Both the Utility Operating Fund's revenues and expenditures are showing an increase of 6.4% for FY 2017. There are inflationary increases in existing expenses for materials and testing. A transfer from the Utility Capital Fund of \$81,404 is needed for the Utility Operating Fund to break even. It is shown under transfers from other funds on the revenue side.

The Utility Capital Fund contains revenue of \$65,000 from last year's approved bond issue to pay for the Scuffling Hill sewer extension. The debt service expenditure for this during FY 2017 is \$7,177. Changes in revenues for this fiscal year include a one dollar increase in the monthly garbage fee to contribute towards future refuse collection equipment. No new utility fee increases for water or sewer services are reflected in this budget. There is a transfer of \$81,404 to the utility operating fund to offset the revenue

shortage for those expenses. \$182,332 is expected to be added to the Utility Capital Fund's fund balance during FY 2017.

The Harvester Performance Center Fund shows expenses related to the upkeep and maintenance of the Town's facilities and for the payroll and fringe benefits of Harvester personnel. The part-time Office Director has been upgraded to a full-time position for FY 2017. The part-time office position remains in place.

Key projects proposed during fiscal years 2017 through 2021 include the following:

- Software and supporting hardware for Finance
- Police K-9 dog replacement
- Police vehicles and vehicle equipment
- Infrastructure at the Emergency Services Building
- Equipment and vehicles for the Public Works Department
- Improvements and additions to Town facilities and parks
- Equipment needed to communicate with the new County public safety radio system
- Property purchases for economic development opportunities
- Upgrades to existing utility lines
- Meter reading equipment conversion
- Upgrades and rebuilds to water distribution and storage infrastructure
- Replacements and upgrades to equipment at the Water Treatment Plant
- Extensions of existing sewer lines
- Replacement of sewer collection infrastructure
- Replacements and upgrades to equipment at the Wastewater Treatment Plant

The calendar to adopt the Fiscal Year 2017 budget and the Capital Improvement Plan for fiscal years 2017 through 2021 is:

Mon	4/11/16	Presentation of proposed Budget and 5 year CIP to Town Council at 7:00 p.m. at the Municipal Building
Tues	4/12/16	Budget Work Session #1 at 5:00 p.m. in the Municipal Building
Thurs	4/14/15	Budget Work Session #2 at 5:00 p.m. in the Municipal Building
Mon	4/18/16	Joint Work Session with the Planning Commission, if needed, at 6:00 p.m. in the Municipal Building
Mon	4/18/16	Budget Work Session #3, if needed, at 6:00 p.m. in the Municipal Building
Mon	4/25/16	Public Hearing on the Proposed FY 2017 Budget and CIP at 7:00 at The Municipal Building (Special Council Meeting)
Mon	5/9/16	Adoption of FY 2017 Budget and FY 2017 – 2021 CIP and Appropriation Resolution at the regularly scheduled Council Meeting at 7:00 p.m. at the Municipal Building

This proposed Fiscal Year 2017 budget presents a faithful pledge to continue the diligent care in the services provided our citizens.

The budget would be impossible without the guidance from the department heads during the preparation process. They continue to provide the highest quality service at the lowest cost to taxpayers. They inspire their employees to continue to provide dedicated service to the Town's citizens and customers. Hard decisions were made to balance the desired level of service with the ability to fund them.

This budget would also have been impossible without the guidance and assistance of Town Council. They provided a unified course of direction for the Town of Rocky Mount and a consistent vision for the development of this budget.

Sincerely,



C. James Ervin
Town Manager



Linda Woody
Finance Director

GENERAL FUND

OVERVIEW: GENERAL FUND

Most services that Town citizens expect are tracked in the General Fund. These services include administration, public safety, public works, buildings and grounds, community development, and non-departmental costs such as debt service and interfund transfers.

Revenues to fund these services include real estate and personal property taxes, as well as other local taxes such as meals tax, cigarette taxes, and business license taxes. Other revenues include permit fees, fines, proceeds from investments like interest income, charges for services like garbage collection, and assistance from the state and federal governments.

General government administration in the general fund includes the expenditure accounts for the Mayor and Council, Town Manager, Town Attorney, Finance, and the Electoral Board.

Public safety includes the accounts for the Police Department and the Volunteer Fire Department.

The Public Works Department provides services that include street lighting, traffic control, street maintenance, sidewalks, curbs, gutters, street cleaning, refuse collection, and snow removal. The vast majority of these expenses are reimbursed by the State's street maintenance program. Public Works also oversees buildings and grounds, cemetery maintenance, and parks.

The Community Development department provides the services of planning and zoning and economic development. This department also oversees Citizen's Square and the Community and Hospitality Center, as well as passport services, and the remediation of blighted structures.

The non-departmental account in the General Fund includes the payment of 75% of liability and property insurance premiums, interfund transfers, debt service, and contributions to outside agencies.

GENERAL FUND REVENUES		FY 14	FY 15	FY 16	FY 16	FY 17	Increase/ (Decrease)	
		Actual	Actual	Budget	Estimated	Proposed	Budget	% change
1100	General Property Taxes							
0101	Real Property Taxes - Current	556,790	537,534	553,382	562,552	576,715	23,333	
0102	Real Property Taxes - Delinquent	21,720	9,568	14,000	14,783	14,000	0	
0201	Public Service Real Property Taxes	27,363	28,460	28,605	29,080	29,226	621	
0301	Personal Property Taxes - Current	224,588	238,225	219,544	287,901	239,609	20,065	
0302	Personal Property Taxes - Delinquent	6,457	8,037	2,500	6,924	5,000	2,500	
0401	Machinery & Tool Taxes	97,347	105,666	105,563	128,059	128,700	23,137	
0601	Penalties on Taxes	4,072	7,311	3,500	7,605	3,500	0	
0602	Interest on Taxes	1,763	2,580	1,700	1,792	1,700	0	
	Total General Property Taxes	940,101	937,381	928,794	1,038,696	998,450	69,656	7.5%
1200	Other Local Taxes							
0101	Local Sales and Use Tax	161,774	167,128	173,368	178,730	179,404	6,036	
0102	Meals Tax	1,242,621	1,348,073	1,386,000	1,404,652	1,450,864	64,864	
0201	Consumer Utility Tax	331,258	333,011	330,000	333,000	326,904	(3,096)	
0208	Communications Tax	196,443	196,145	223,200	217,644	218,734	(4,466)	
0501	Motor Vehicle Licenses	2,890	0	0	0	0	0	
0601	Bank Franchise Tax	249,226	275,223	213,000	203,839	194,900	(18,100)	
0603	Delinquent Meals Tax - Penalty	3,456	3,307	2,000	2,443	2,000	0	
0604	Delinquent Meals Tax - Interest	1,508	771	800	311	250	(550)	
0605	Delinquent Lodging Tax - Penalty	0	36	0	0	0	0	
0606	Delinquent Lodging Tax - Interest	0	3	0	0	0	0	
0701	Transient Occupancy Tax	99,690	113,995	113,388	123,556	252,059	138,671	
0702	Cigarette Tax	95,814	107,461	101,400	88,710	84,000	(17,400)	
	Total Other Local Taxes	2,384,681	2,545,154	2,543,156	2,552,885	2,709,115	165,959	6.5%
1250	Business & Occupational Licenses							
0302	BPOL-Retail	337,216	326,877	350,000	333,000	340,000	(10,000)	
0303	BPOL-Professional	151,826	133,418	142,000	135,000	139,000	(3,000)	
0304	BPOL-Contracting	22,792	19,474	13,750	14,500	16,000	2,250	
0305	BPOL-Repairs/Personal Services	129,056	121,157	131,000	123,000	130,000	(1,000)	
0306	BPOL-Alcoholic Beverages	675	850	650	800	800	150	
0307	BPOL-Penalties & Interest	6,884	3,914	2,000	3,461	3,000	1,000	
0308	BPOL-Amusement Tax	204	203	200	200	200	0	
0309	BPOL-Utilities	16,779	15,424	12,000	15,000	15,000	3,000	
0310	BPOL-Miscellaneous	6,024	3,845	2,500	3,000	2,500	0	
	Total Business & Occupational Licenses	671,456	625,162	654,100	627,961	646,500	(7,600)	-1.2%
1300	Permits, Licenses & Fees							
0327	Solicitors Permits	0	0	0	0	0	0	
0501	Farmers Market Fees	3,568	3,504	3,000	3,000	3,000	0	
0502	Welcome Center Fees	5,790	3,825	3,500	4,000	3,500	2,250	
1000	Planning & Zoning Fees	17,235	9,672	8,000	8,622	8,000	0	
	Total Permits, Licenses & Fees	26,593	17,001	14,500	15,622	14,500	0	0.0%
1400	Fines & Forfeitures							
0101	Court Fines	57,210	52,587	48,000	48,299	48,000	0	
0102	Parking Fines	55	200	100	185	100	0	
	Total Fines & Forfeitures	57,265	52,787	48,100	48,484	48,100	0	0.0%
1500	Proceeds From the Use of Assets							
0101	Interest on Money/Investments	66,742	74,666	42,576	59,311	58,409	15,833	
0105	Return Check Fee	540	725	450	415	330	(120)	
0201	Rental/Sale of General Property	420	420	420	420	420	0	
0206	Sale of Materials & Supplies	0	960	0	0	0	0	
0207	Sale of Property	10,654	0	0	0	0	0	
4051	Bond Proceeds	0	0	1,500,000	0	1,500,000	0	
4227	Mortgage Payments	2,817	3,585	3,073	3,073	3,073	0	
4228	Paving Payments	0	6,549	0	8,732	8,732	8,732	
	Total Proceeds From the Use of Assets	81,173	86,905	1,546,519	71,951	1,570,964	24,445	w/o bond 52.5%

GENERAL FUND REVENUES		FY 14	FY 15	FY 16	FY 16	FY 17	Increase/ (Decrease)	
		Actual	Actual	Budget	Estimated	Proposed	Budget	% change
1600	<u>Charges for Service</u>							
0101	Grave Preparation	3,000	3,000	1,500	1,875	1,500	0	
0400	Security Services	12,615	5,543	3,660	3,014	3,000	(660)	
0424	False Alarm Response Fees	138	0	0	0	0	0	
0504	Passport Service Fees	11,775	12,694	10,000	10,864	10,000	0	
0704	Police Reports	1,057	1,144	1,000	1,020	1,000	0	
0705	Fingerprint Service Fees	505	430	400	430	400	0	
0802	Waste Collection Charges	83,035	92,412	89,400	88,752	88,944	(456)	
0804	Truck Rental Program	190	200	100	320	150	50	
0812	Credit Card Fees	0	1,006	1,800	1,630	1,900	100	
4102	Curb and Gutter	2,100	153	0	0	0	0	
4103	Weed Control / Mowing Fees	317	0	0	176	150	150	
9901	Administrative Charge - Service	1,142	50	100	187	100	0	
9907	Miscellaneous Services	0	0	0	0	0	0	
	Total Charges for Service	115,873	116,632	107,960	108,268	107,144	(816)	-0.8%
1800	<u>Miscellaneous Revenues</u>							
0209	Insurance Recovery	0	0	0	0	0	0	
3036	Transfer from Utility Fund-reimb WTP electric project	169,287	0	0	0	0	0	
3036	Transfer from Utility Fund-replace contributed capital	257,139	0	0	0	0	0	
3038	Transfer from Cap Projects Fund	0	0	0	0	0	0	
0905	Transfer from Utility Capital Fund	0	0	0	0	0	0	
3304	Drug Asset Forfeiture	726	9	0	0	0	0	
3305	Seized Funds	0	0	0	0	0	0	
9903	Donations	29	33	0	47	0	0	
9904	Merchandise Sales	417	261	0	234	200	200	
9906	Misc. Penalties & Interest	0	0	0	0	0	0	
9907	Misc. Other Revenue	1,495	2,234	0	212	200	200	
4102	Curb & Gutter	0	0	0	0	0	0	
4105	Recoveries	(190)	1,113	0	3,366	0	0	
5000	Unrealized Gain on Investments	(4,991)	9,952	0	0	0	0	
9909	Workers Comp Reimbursement	5,534	0	0	0	0	0	
9911	Donations - Police Special Use	0	0	0	2,000	0	0	
9921	Donations - Parks	815	0	0	0	0	0	
9927	Donations - Police K-9 Unit	0	0	0	0	0	0	
	Total Miscellaneous Revenues	430,262	13,602	0	5,859	400	400	100.0%
								100.0%
								w/o transfers =
2200	<u>Non-Categorical Aid</u>							
0103	Rolling Stock Tax	3,827	3,645	3,600	3,748	3,600	0	
0104	Litter Grant	2,614	2,611	2,500	2,640	2,600	100	
0107	Rental Tax	0	76	0	91	0	0	
0108	Other Non-Categorical Aid	0	0	0	0	0	0	
0110	Fire Program Funds	14,413	15,204	12,972	15,210	15,210	2,238	
0315	PPTRA from the State	53,861	53,861	53,861	53,861	53,861	0	
	Total Non-Categorical Aid	74,714	75,397	72,933	75,550	75,271	2,338	3.2%

GENERAL FUND REVENUES		FY 14	FY 15	FY 16	FY 16	FY 17	Increase/ (Decrease)	
		Actual	Actual	Budget	Estimated	Proposed	Budget	% change
2400	<u>Categorical Aid</u>							
0106	VDOT Grant	25,386	0	0	17,728	0	0	
0108	Local Law Enforcement Block Grant (not 599)	8,732	0	0	0	0	0	
0109	DMV Mini-Grants	0	15,369	0	7,591	0	0	
0406	State Street Maintenance	1,249,512	1,283,883	1,309,366	1,343,358	1,370,226	60,860	
0407	VML Safety Grant	4,000	0	0	0	0	0	
0408	Volunteer Fire Dept.	30,000	30,000	30,000	30,000	30,000	0	
0410	Law Enforcement Aid - 599 Funds	108,460	108,460	108,460	108,460	108,460	0	
0411	Police Grant - Categorical Aid	700	0	0	4,000	0	0	
0414	FEMA Grants	0	0	473,400	0	0	(473,400)	
0415	Police Grants	0	0	0	0	0	0	
0417	Virginia Commission of the Arts Grant	0	0	0	1,360	0	0	
0418	School Resource Officer	0	0	0	0	0	0	
0420	County Categorical Aid	0	0	0	0	0	0	
0421	Dept Conservation & Recreation	0	0	0	0	0	0	
0422	Other Categorical Aid - Schools	29,632	29,632	29,632	29,632	29,632	0	
0423	USDA Grant	0	0	0	0	0	0	
	Total Categorical Aid	1,456,423	1,467,344	1,950,858	1,542,129	1,538,318	(412,540)	-21.1%
							w/o grant	3.1%
4100	<u>Use of Fund Balance</u>							
9999	Appropriated Fund Balance	0	0	0	0	0	0	
9999	Appropriated Fund Balance	0	0	0	0	0	0	
9999	Appropriated Fund Balance	0	0	0	0	0	0	
9999	Appropriated Fund Balance-capital items	0	0	0	0	0	0	
9999	Appr Fund Bal/Carry over from last year (Vets Park)	0	0	557,512	0	0	(557,512)	
9999	Appr Fund Bal/Carry over from guardrail projects	16,698	0	0	0	0	0	
9999	Appr Fund Bal/Carry over from 40 E sidewalk project	0	0	0	0	0	0	
9999	Appr Fund Bal-fm util fund WTP electric poject	25,451	0	0	0	0	0	
9999	Appr Fund Bal-Performance Venue operations	173,669	0	289,310	0	0	(289,310)	
9999	Appr Fund Bal-Performance Venue operation deficits	0	0	0	0	0	0	
9999	Appr Fund Bal-Reimb from Venue grants & credits	0	0	0	0	0	0	
9999	Appr Fund Bal-balance last year from projects not bond	0	0	0	0	252,897	252,897	
	Total Use of Fund Balance	215,818	0	846,822	0	252,897	(593,925)	
	TOTAL GENERAL FUND REVENUES	6,454,358	5,937,364	8,713,742	6,087,405	7,961,659	(752,083)	-8.6%
							-8.63%	
						w/o f/b & grant	-24.61%	

GENERAL FUND EXPENDITURES		FY 14	FY 15	FY 16	FY 16	FY 17	Increase/ (Decrease)	%
		Actual	Actual	Budget	Estimated	Proposed	Budget	change
Account	Description							
	General Government Administration							
1101	Mayor & Council	83,715	86,820	87,008	72,376	80,709	(6,299)	
1202	Town Manager	209,916	233,135	223,142	247,136	277,405	54,263	
1204	Town Attorney	29,734	36,274	36,240	34,985	36,240	0	
1213	Finance	313,346	339,165	331,039	301,117	338,815	7,776	
1301	Electoral Board	2,648	0	2,800	2,800	0	(2,800)	
	Total General Government Admin.	639,358	695,394	680,229	658,414	733,169	52,941	7.8%
	Public Safety							
3101	Police Department	1,828,273	1,758,320	1,968,333	1,730,017	2,072,849	104,517	
3202	Volunteer Fire Department	128,823	164,663	742,403	120,697	205,851	(536,552)	
	Total Public Safety	1,957,095	1,922,983	2,710,736	1,850,714	2,278,700	(432,035)	-15.9%
	Public Works							
4100	Public Works Administration	14,196	38,440	17,133	12,595	15,657	(1,476)	
4104	Street Lighting	123,845	125,757	111,178	107,513	116,102	4,924	
4107	Parking and Traffic Control	64,558	66,728	72,686	56,903	116,969	44,283	
4108	Street Maintenance	746,167	860,271	990,287	1,314,740	1,024,354	34,067	
4109	Sidewalk, Curb & Gutters	76,921	69,068	595,681	31,137	596,921	1,240	
4202	Street Cleaning	19,076	22,390	20,953	20,766	20,439	(514)	
4203	Refuse Collection	159,761	149,117	202,748	198,979	183,734	(19,014)	
4204	Snow Removal	30,525	28,857	29,409	41,779	39,767	10,359	
	Total Public Works	1,235,049	1,360,628	2,040,074	1,784,412	2,113,943	73,869	3.6%
	Buildings & Grounds							
4304	Municipal Building Maintenance	71,872	77,074	137,850	140,289	133,523	(4,327)	
4305	Emergency Services Bldg. Maint.	69,958	101,538	65,650	73,804	77,978	12,328	
4306	Public Works Complex Maintenance	23,481	25,617	22,800	16,035	24,743	1,943	
4307	Cemetery Maintenance	20,058	20,320	21,023	19,250	21,683	660	
4308	Parks & Playground Maintenance	116,923	31,312	960,669	38,745	962,514	1,845	
	Total Buildings & Grounds	302,293	255,861	1,207,992	288,123	1,220,441	12,449	1.0%
	Community Development							
8101	Planning & Zoning	117,764	138,474	134,567	130,080	136,361	1,794	
8102	Economic & Community Development	182,302	265,377	224,705	202,186	362,725	138,020	
8103	Citizens' Square	27,807	17,813	14,035	15,297	21,008	6,973	
8104	Community & Hospitality Center	31,829	54,442	32,362	30,657	32,928	566	
8106	Passport Services Expenses	3,076	1,169	2,070	1,684	2,225	155	
8108	Music Venue	0	0	0	0	0	0	
8130	Economic Development Authority	14,858	164	2,000	123	54,845	52,845	
8500	Remediation of Blighted Structures	1,085	18,125	20,000	17,650	20,000	0	
	Total Community Development	378,722	495,564	429,739	397,677	630,092	200,353	46.6%
	Miscellaneous							
9102	General Fund Nondepartmental	6,061,197	603,701	1,644,972	630,181	985,313	(659,659)	
	Total Miscellaneous	6,061,197	603,701	1,644,972	630,181	985,313	(659,659)	-40.1%
	TOTAL GENERAL FUND EXPENSES	10,573,715	5,334,132	8,713,742	5,609,522	7,961,659	(752,084)	-8.6%

Total General Fund Revenues	6,454,358	5,937,364	8,713,742	6,087,405	7,961,659	(752,083)
Surplus/(Deficit)	(4,119,357)	603,233	(0)	477,883	0	1

-8.63%
w/o f/b & grant -23.68%

**MAYOR & COUNCIL
ACCT. 01-1101**

The Town Council of Rocky Mount is the legislative policy making body of the Town government. The Council is composed of six members, elected at large, every two years in four year staggered terms. The Mayor is the chief presiding officer of Town Council and is elected separately by the citizens, and serves a term of four years.

The responsibilities of the Town Council include:

- Enacting ordinances, resolutions and orders necessary for the proper governing of the Town's affairs;
- Reviews and adopts the annual budget;
- Appoints citizens to serve on various boards and commissions and reviews and decides on recommendations from these bodies;
- Appoints a Town Manager, Town Attorney, Town Clerk and Fire Marshall to serve at the pleasure of Council;
- Establishes policies and procedures to promote the general welfare of the Town and the health and safety of its residents;
- Represents the Town at official functions; and
- Other duties and responsibilities as authorized in the Town Charter and Code.

The Rocky Mount Town Council currently meets the second Monday of each month at 7:00 p.m. in public session, although the dates and time for regularly monthly meetings may be changed by resolution. The Council may choose to hold formal work sessions or special meetings as it deems necessary at other times during the month with adequate public notification.

Funds are allocated for pay of Council members for regular monthly meetings and special meetings as needed. Current rates for members are:

	<u>Mayor</u>	<u>Council</u>
Regular Monthly Meetings	\$450	\$250
Special Council Meetings	75	75
Special Planning Retreat	450	250
Initial Budget Work Session	450	250
Follow-up Budget Work Sessions	75	75
WPPDC Meetings **	50	50
RVARPC	50	50
Committee Meetings	0	0
Training Seminars/Conferences	50	50

** Includes citizen representative to WPPDC

Council members are paid a monthly stipend regardless of attendance to regular meetings, but only paid for attendance to other meetings. They receive no compensation for committee meetings. The Town Clerk receives a \$150 per month stipend for attending, recording, and submitting minutes of the Town Council meetings. Other stipends are paid to Town representatives who attend

the West Piedmont Planning District Commission and to the Roanoke Valley-Alleghany Regional Planning Commission.

The Town has memberships in the Virginia Municipal League, West Piedmont Planning District Commission, Roanoke Valley-Alleghany Regional Planning Commission, Virginia Institute of Government, and the Virginia Municipal Clerks Association.

Miscellaneous community outreach provides for various acknowledgments including illnesses, funerals, and employment milestones like years of service events and retirements. Funds are also provided for the annual employee Christmas dinner.

1101 MAYOR & COUNCIL		FY 14	FY 15	FY 16	FY 16	FY 17	Increase/ (Decrease)
		Actual	Actual	Budget	Estimated	Proposed	Budget
1004	Wages - Contractual	2,300	1,250	2,500	1,750	2,400	(100)
1005	Wages - Elected Officials	29,400	29,550	31,000	27,300	31,000	0
2001	FICA	2,469	2,454	2,563	2,178	2,555	(8)
2002	Retirement/Life Insurance	370	199	398	239	372	(26)
2005	Medical/Dental Insurance	4,810	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	3,681	4,494	12,700	2,955	3,650	(9,050)
3600	Advertising	1,795	1,459	1,800	1,800	1,900	100
3700	Printing & Binding	90	964	100	1,000	1,240	1,140
3800	Postage & Delivery Services	198	254	270	177	200	(70)
5200	Communications	4,252	3,401	3,500	3,081	3,200	(300)
5445	Uniforms & Clothing	0	386	0	0	0	0
5500	Travel & Training/Education	3,364	3,496	4,000	3,040	3,500	(500)
5501	Meeting Expenses	659	785	950	903	950	0
5502	Stipends - WPPD	850	1,000	850	850	850	0
5650	Dues & Professional Memberships	9,633	9,812	9,700	9,919	10,192	492
5700	Books & Subscriptions	108	0	110	0	100	(10)
5800	Miscellaneous Community Outreach	14,222	22,655	14,567	13,080	14,500	(67)
6001	Office Supplies	2,562	3,518	2,000	3,505	3,500	1,500
7000	Capital Outlays	0	0	0	0	0	0
7002	Furniture & Fixtures	200	700	0	0	0	0
7003	Data Processing Equipment	1,680	100	0	598	600	600
7007	Audio & Video Equipment	1,073	341	0	0	0	0
	TOTAL	83,715	86,820	87,008	72,376	80,709	(6,299)

-7.24%

**TOWN MANAGER
ACCT. 01-1202**

The Town Manager serves as the chief administrative officer of the Town of Rocky Mount. The Town Manager is appointed by the Town Council and serves at their pleasure. He is responsible for the planning, organizing, directing and evaluation of the activities of all departments, through the supervision of department heads under his authority. The Town Manager is responsible for carrying out the policies and directives of the Town Council.

In performing these duties, the Manager interprets and implements policy determined by Council; oversees the enforcement of all laws and ordinances; appoints, directs, and evaluates all department heads and employees on the basis of merit and job performance; prepares and recommends annual operating and capital budgets; prepares agenda materials for meetings; keeps the Council advised of present financial conditions and future needs of the government through regular reports to Council; represents the Town in daily routine relations with the public, the media, other governmental entities, and private agencies; serves on various boards and committees; and other duties as may be described by the Town Charter or required of him by ordinance or mandate of the Council.

Personnel costs in this account are for the Town Manager, Executive Assistant, and Receptionist. The Receptionist position is being presented as full-time this fiscal year. This account also funds operating costs related to this office.

Anticipated travel for Town Manager may include: the Virginia Municipal League Annual Conference; VML Conference for Newly Elected Officials, Virginia Local Government Management Association Conferences; VML Town Section Meetings, VML Policy Committee meetings; Virginia Rural Water Association Annual Conference, Virginia Economic Development Association annual meeting, ICMA conferences, and various other training opportunities as available.

Dues are for professional memberships for the Town Manager for International City/County Management Association; Virginia Local Government Management Association; Virginia Economic Development Association and the Virginia Municipal League.

1202 TOWN MANAGER		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	133,104	144,149	134,139	127,358	174,422	40,283
2000	Mgr's Disability Insurance	792	792	792	792	792	0
2001	FICA	9,820	10,670	10,262	9,565	13,343	3,081
2002	Retirement/Life Insurance	21,637	21,839	21,368	20,561	27,053	5,685
2005	Medical/Dental Insurance	17,864	18,857	19,607	23,478	36,724	17,117
2011	Workers' Compensation Insurance	253	273	148	150	715	567
2103	Employment Physicals / Testing	0	137	0	22	0	0
3000	Contractual Services	1,088	1,715	1,500	29,834	1,120	(380)
3600	Advertising	0	0	0	455	0	0
3700	Printing & Binding	0	37	70	35	70	0
3800	Postage & Delivery Services	177	365	280	361	370	90
5155	Motor Fuel	606	410	450	132	420	(30)
5157	Motor Vehicle Expense	34	584	400	16	236	(164)
5200	Communications	6,744	6,301	6,100	5,620	5,900	(200)
5445	Uniforms & Clothing	0	398	0	0	0	0
5500	Travel & Training/Education	11,075	15,048	6,100	8,735	6,600	500
5650	Dues & Professional Memberships	919	934	955	1,113	1,120	165
5700	Books & Subscriptions	305	519	250	516	520	270
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	3,215	4,246	2,500	5,610	5,000	2,500
7000	Capital Outlay	0	0	0	0	0	0
7002	Furniture & Fixtures	164	0	0	2,098	0	0
7003	Data Processing Equipment	2,118	5,862	0	1,287	3,000	3,000
7006	Motor Vehicles and Equipment	0	0	0	0	0	0
	TOTAL	209,916	233,135	223,142	247,136	277,405	54,263

24.32%

**TOWN ATTORNEY
ACCT. 01-1204**

The Town Attorney is appointed by the Town Council and serves at their pleasure. He is responsible for representing the Council and staff in all legal matters concerning the Town. The Town Attorney prosecutes all violations of the Town Code for misdemeanor offenses. He is required to attend all regular and special meetings of Town Council, Planning Commission, and Board of Zoning Appeals and prepares all ordinances, contracts, deeds, property matters, bonds, and other official documents of legal matters for the Town. The Town Attorney is paid a monthly stipend (currently \$1,550) as a retainer for his services, plus additional fees for legal work outside his regular duties.

The proposed budget includes legal fees in connection with special outside legal services provided by either the Town Attorney or other professional services related to legal actions, such as surveying for deeds, special legal counsel, property recordation charges, and prosecuting Town Code offenses.

1204 TOWN ATTORNEY		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
3000	Contractual Services	548	4,255	5,000	5,043	5,000	0
3100	Retainer	18,600	18,600	18,600	18,600	18,600	0
3150	Professional Legal Services	9,959	12,788	12,000	10,713	12,000	0
5500	Travel & Training	0	0	0	0	0	0
5650	Dues & Professional Membership	240	240	250	240	250	0
5700	Books and Subscriptions	387	392	390	390	390	0
5800	Miscellaneous	0	0	0	0	0	0
	TOTAL	29,734	36,274	36,240	34,985	36,240	0

0.00%

**FINANCE DEPARTMENT
ACCT. 01-1213**

The Finance Director serves as the chief financial officer of the Town of Rocky Mount. She is responsible for maintaining accurate financial data in accordance with generally accepted accounting principals. The Finance Director also acts as the Town Treasurer. The responsibilities of the staff of the Finance Department include receiving all revenues, maintaining a chart of accounts and general ledger, properly coding all expenditures and revenues to the applicable account codes, processing payroll, human resource management, administration of employee benefits, risk management, procurement, accounts receivable, accounts payable, investments and cash management, coordinating an annual independent audit, maintaining an accountability of general fixed assets, and providing monthly financial reports to Town Council, the Town Manager, and all department heads.

The Finance Department includes the Finance Director, Assistant Finance Director, Accounting Technician, and two Account Clerks. The Assistant Finance Director handles human resources management, fringe benefits administration, general liability insurance, and risk management. The Accounting Technician processes payroll, accounts payable, coordinates procurement, and administers accounts receivable. The two account clerks serve primarily as customer service representatives, cash collectors, utility billers, and clerical support.

To more accurately reflect services provided by the Finance Department and its staff to the Utility Fund, only 75% of the salaries and fringe benefit costs for the Finance Director, the Assistant Finance Director, and the Accounting Technician are appropriated to this account, and only 50% of the salaries and fringe benefits for the two Account Clerk positions are budgeted here in the General Fund. The remainder of these costs has been allocated to the Utility Fund under an account entitled Utility Billing (02.6200). In addition, the Finance Department account only reflects 75% of the costs for all contractual services and office supplies needed to support the Finance Department, with the Utility Fund budgeting the remaining 25%.

Contractual services include financial software maintenance, auditing services, AS/400 mainframe maintenance, financial hardware maintenance, direct deposit banking services, credit card processing fees, postage machine leasing, security maintenance, and miscellaneous office equipment maintenance. Only 75% of these costs are budgeted in the Finance Department account, with the remaining 25% in the Utility Billing account.

Printing & Binding costs include printing personal property and real estate tax tickets, business license decals, cigarette tax stamps, checks, and envelopes.

Possible training opportunities for professional development may include expenses for training sessions and professional seminars sponsored by the Treasurers' Association of Virginia, Virginia Government Finance Officers Association, Virginia Society of Certified Public Accountants, Virginia Municipal League Insurance Programs, Virginia Association of Human Resource Management, Virginia Association of Government Purchasers, and various miscellaneous training providers in the fields of accounting, bookkeeping, insurance, personnel, computer information services, and procurement.

1213 FINANCE DEPARTMENT		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	153,600	158,403	161,336	144,560	167,211	5,875
2001	FICA	11,322	11,655	12,342	10,436	12,792	450
2002	Retirement/Life Insurance	24,804	25,183	25,701	20,346	25,934	233
2005	Medical/Dental Insurance	26,840	28,333	29,458	23,642	27,922	(1,536)
2011	Workers' Compensation Insurance	291	567	177	179	686	509
3000	Contractual Services	64,011	61,724	64,500	63,846	64,500	0
3600	Advertising	53	725	100	600	600	500
3700	Printing & Binding	9,111	7,849	9,150	7,680	8,500	(650)
3800	Postage & Delivery Services	5,038	7,850	8,650	6,304	6,700	(1,950)
4603	Credit Card Transaction Fees	0	828	1,800	1,942	2,300	500
5200	Communications	5,589	4,925	5,650	4,954	5,100	(550)
5500	Travel & Training/Education	3,539	4,930	4,000	4,277	4,500	500
5650	Dues & Professional Memberships	950	1,250	1,000	1,464	1,470	470
5700	Books & Subscriptions	554	70	175	0	100	(75)
5800	Miscellaneous	6	(38)	0	0	0	0
6001	Office Supplies	5,684	10,750	7,000	10,418	10,000	3,000
7000	Capital Outlays	0	0	0	0	0	0
7002	Furniture & Fixtures	1,793	0	0	0	0	0
7003	Data Processing	160	14,162	0	470	500	500
	TOTAL	313,346	339,165	331,039	301,117	338,815	7,776

2.35%

**BOARD OF ELECTIONS
ACCT. 01-1301**

This account provides costs for poll workers and other costs of the Franklin County Registrar's Office in connection to local May municipal elections.

Regular bi-annual elections for three (3) Town Council seats will be held in May 2016. The election of Mayor will be held in May 2018. The next election for the remaining three (3) Council seats will be in May 2018.

1301 ELECTORAL BOARD		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
3000	Contractural Services	2,648	0	2,800	2,800	0	(2,800)
3700	Printing & Binding	0	0	0	0	0	0
	TOTAL	2,648	0	2,800	2,800	0	(2,800)

-100.00%

**POLICE DEPARTMENT
ACCT. 01-3101**

The Rocky Mount Police Department roster for this fiscal year will be made up of 21 full-time sworn officers including one (1) Chief of Police, one (1) Investigations Lieutenant, one (1) Patrol Lieutenant, four (4) Patrol Sergeants, one (1) Investigations Sergeant, nine (9) Police Officers, two (2) Investigators, one (1) Community Officer, and one (1) School Resource Officer. Personnel also include one (1) civilian Records Manager, one (1) civilian Records Clerk / Receptionist, and one (1) part-time sworn Officer.

The Police Department is responsible for patrol duties throughout the corporate limits, working with citizens in neighborhood watch programs, investigations of criminal activities, arresting criminal offenders, providing testimony in criminal trials, issuing citations, code enforcement, parking enforcement on public streets and parking lots, traffic control and signalization, education and crime prevention, and other matters related to public safety. The Police Department also assists other area law enforcement agencies by participating in truancy prevention and intervention programs with the Franklin County Public Schools, participation in a regional drug task force and Special Weapons and Tactics Team (S.W.A.T.) with the Franklin County Sheriff's Office, and various safety and crime prevention programs with the Virginia State Police. The Rocky Mount Police Department is devoted to the concept of community policing and encourages its officers to become involved in community activities and creating a forum of trust with our business persons and neighborhood residents.

Overtime funds are used to pay for overtime beyond 160 hours in a 28 day pay cycle for law enforcement officers. The work shift schedule for uniformed officers is 88 hours for a two week period. This does not include off duty court appearances, special work or many other routine needs for extra hours. Aside from town general funds, other overtime may be covered by various mini-grants that the department is fortunate to receive during the year. Each sworn officer receives \$35 or \$65 per month for cell phones and \$50 per month as a clothing cleaning allowance. Plain clothes officers receive \$400 per year as a clothing purchase allowance.

Contractual expenses include the incident report software maintenance, investigative internet maintenance, and office equipment maintenance.

Various capital needs for police work are also funded in this account.

3101 POLICE DEPARTMENT		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	872,193	923,342	971,169	931,861	1,010,569	39,400
1002	Wages - Part Time	69,371	34,639	30,160	10,340	20,000	(10,160)
1003	Wages - Overtime	31,539	33,490	33,800	35,684	34,000	200
1004	Wages - Contractual Services	13,275	5,688	14,000	4,360	7,800	(6,200)
1006	Wages - OT Court	3,377	3,952	4,200	4,759	5,050	850
1007	Wages - OT Block Grant	0	0	0	0	0	0
1008	Wages - OT DMV 402 Grant	0	0	0	0	0	0
1009	Wages - OT Other	33,857	19,567	28,000	29,161	31,000	3,000
1010	Wages - OT Traffic/DMV Grant	11,934	11,108	0	8,634	0	0
1011	Wages - OT SWAT/Tactical	614	710	600	610	750	150
1013	Wages - OT Other Training/Seminars	3,391	1,363	1,000	1,364	1,500	500
2000	Chief's Life Insurance Benefit	340	136	0	0	0	0
2001	FICA	78,052	75,220	81,358	72,741	84,967	3,609
2002	Retirement/Life Insurance	158,033	160,829	154,707	167,179	172,265	17,558
2005	Medical/Dental Insurance	194,170	235,370	248,779	242,632	244,756	(4,023)
2007	Line of Duty Act premium (19 officers)	6,027	8,225	9,824	9,583	9,975	151
2011	Workers' Compensation Insurance	33,961	29,570	27,734	28,123	31,996	4,262
2103	Employment Physicals / Testing	2,879	1,458	2,000	335	1,000	(1,000)
3000	Contractual Services (includes Co. IT fy 16)	7,809	18,151	17,800	13,651	15,600	(2,200)
3006	Subscription Service-Public Safety Radios(39)	0	0	15,600	0	15,600	0
3300	Repairs & Maintenance	713	487	150	406	400	250
3600	Advertising	1,814	1,314	850	249	500	(350)
3700	Printing & Binding	0	431	440	730	500	60
3800	Postage & Delivery Services	626	757	600	835	700	100
5155	Motor Fuel	56,490	46,318	50,000	29,693	31,000	(19,000)
5157	Motor Vehicle Expense	28,520	21,715	28,800	29,501	30,000	1,200
5200	Communications	23,351	23,793	23,450	21,090	22,000	(1,450)
5350	Grant Expenses	0	0	0	0	0	0
5405	Block Grant Expenses	4,510	3,121	0	5,103	0	0
5408	DMV Mini Grant Expenses	0	0	0	0	0	0
5411	Asset Forfeiture Expenses	500	5,132	0	0	0	0
5417	K-9 Unit Expenses	3,441	4,140	4,000	4,249	4,400	400
5418	SWAT/Search Warrant Expenses	0	0	100	0	100	0
5420	Purchases by Donated Funds	0	21	0	0	0	0
5445	Uniforms	7,213	4,397	6,400	4,169	4,700	(1,700)
5500	Travel & Training/Education	16,573	8,269	11,000	9,201	9,200	(1,800)
5501	Transports & Extradictions	0	115	200	0	100	(100)
5502	Uniform Stipends	11,800	11,900	12,000	12,400	12,600	600
5650	Dues & Professional Memberships	205	8,070	8,000	9,220	9,250	1,250
5700	Books & Subscriptions	0	117	120	0	100	(20)
5800	Miscellaneous	100	0	100	0	100	0
6001	Office Supplies	2,321	2,404	2,550	2,631	2,630	80
6010	Police Supplies	13,258	11,570	17,100	17,284	25,000	7,900
7000	Capital Outlay	1,485	0	0	0	0	0
7001	Land & Buildings	0	0	8,000	600	0	(8,000)
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing (mobile data terminals)	51,899	12,090	9,000	0	9,000	0
7005	Motor Vehicles and Equipment	0	8,900	0	0	74,000	74,000
7006	Motor Vehicle Lease Expense (yr 3 of 4)	27,858	20,092	19,792	19,792	19,792	0
7007	Audio & Video Equipment (in-car)	8,357	349	10,000	1,847	10,000	0
7009	Police Equipment (new Radios-Co. system)	0	0	114,950	0	114,950	0
7009	Police Equipment (surveillance equipment)	0	0	0	0	5,000	5,000
7020	Acquisitions - Grant Funded	4,269	0	0	0	0	0
9100	Transfer to Appr. Fund Bal-2 USDA cars	42,149	0	0	0	0	0
	TOTAL	1,828,273	1,758,320	1,968,333	1,730,017	2,072,849	104,517

5.31%
1.86%

**VOLUNTEER FIRE DEPARTMENT
ACCT. 01-3202**

The Rocky Mount Volunteer Fire Department is authorized by Town Council to have up to 35 volunteer members. The Rocky Mount Fire Department provides fire and emergency services within the corporate limits of town and within a designated first run area in Franklin County.

Officers of the department are paid a monthly stipend for their duties in the department. The officers are elected annually by the members of the department, and must be approved by Town Council. Currently, the monthly stipends are \$400 for the Chief, \$200 for the Assistant Chief, \$150 for the Captain, \$75 for the First Lieutenant, and \$75 for the Second Lieutenant. In addition to overall management of the Fire Department, the Fire Chief also serves the Town in reviewing site plans and acting as Fire Marshal. Volunteers do not receive a salary, but are currently paid a quarterly stipend of \$10.00 for each emergency call answered. The volunteers must also maintain state required training and certification, which must be obtained in their leisure time.

Since its inception, the Rocky Mount Volunteer Fire Department has been supported by community volunteers. The department started as a bucket brigade in the early 1900's and was given its first piece of fire fighting equipment by the Rocky Mount Town Council in 1929.

The department responds to emergency calls from two locations, the main station at 1250 North Main Street (Emergency Services Building) and the downtown station, located at the intersection of Floyd Avenue and Franklin Street.

The department often submits grant requests to FEMA for additional equipment and may purchase additional equipment only upon availability of grant funds.

3202 VOLUNTEER FIRE DEPARTMENT

	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1000 Personal Services	0	0	0	0	0	0
2000 Fringe Benefits	0	0	0	0	0	0
2007 Line of Duty Act premium (26 volunteers)	3,189	4,353	5,183	5,056	5,460	277
2103 Physicals / Testing	267	152	200	310	300	100
3000 Contractual Services	2,977	996	1,500	1,189	1,500	0
3006 Subscription Service-Public Safety Radios(15)	0	0	6,000	0	6,000	0
3300 Repairs & Maintenance	1,743	4,119	3,000	2,399	3,000	0
3600 Advertising	300	514	500	594	500	0
3700 Printing & Binding	0	0	100	105	100	0
3800 Postage & Delivery Services	16	0	30	0	30	0
4400 Permits	95	0	100	0	100	0
5155 Motor Fuel	6,626	6,108	7,200	4,541	4,800	(2,400)
5157 Motor Vehicle Expense	11,730	7,232	16,000	20,569	10,000	(6,000)
5158 Small Equipment Expense	0	247	175	0	100	(75)
5200 Communications	3,268	2,320	2,230	2,325	2,544	314
5300 Insurance	11,854	9,272	9,736	9,311	9,400	(336)
5410 Purchases - FEMA Grant	0	0	0	0	0	0
5445 Uniforms	6,873	12,044	10,000	7,523	10,000	0
5500 Travel & Training/Education	0	0	200	0	100	(100)
5502 Stipends	44,980	47,115	50,882	46,750	50,000	(882)
5650 Dues & Professional Memberships	1,266	1,696	1,180	1,030	1,060	(120)
5700 Books & Subscriptions	0	0	500	200	250	(250)
5800 Miscellaneous	0	0	0	0	0	0
6001 Office Supplies	172	235	240	621	260	20
6008 Fire Department Supplies	10,411	1,390	5,000	1,046	5,000	0
7000 Capital Outlays	0	202	0	0	0	0
7002 Furniture and Fixtures	0	0	0	0	0	0
7003 Data Processing Equipment	1,051	256	1,500	679	600	(900)
7004 Machinery & Equipment	0	0	0	0	0	0
7005 Motor Vehicles	0	34,319	0	0	0	0
7007 Audio & Video Equipment (thermal camera)	0	12,690	0	0	0	0
7008 Fire Equipment	21,244	19,404	29,500	16,451	29,300	(200)
7008 Fire Equipment (new Radios-Co. system)	0	0	65,447	0	65,447	0
7020 Acquisitions - Grant Funded	762	0	0	0	0	0
7105 Safety Equipment	0	0	0	0	0	0
7221 Fire Truck (FEMA \$473,400; Town \$52,600)	0	0	526,000	0	0	(526,000)
7001 extend parking lot North Main St. station	0	0	0			0
TOTAL	128,823	164,663	742,403	120,697	205,851	(536,552)
without FEMA or capital expenses	128,060	164,663	216,403	120,697	205,851	(10,352)

-72.27%
-4.78%

**PUBLIC WORKS ADMINISTRATION
ACCT. 01-4100**

The Public Works Department will be made up of seventeen (17) full-time employees. The Public Works Department is responsible for maintaining streets, traffic signals and signs, water distribution, wastewater collection, meter reading, sidewalks, storm water management, buildings and grounds maintenance, cemetery and parks grounds keeping, public rights-of-way maintenance, street cleaning and refuse collection. This department provides all maintenance services within the current corporate limits, as well as responsibility for utility lines throughout the service area.

This account provides for the charging of expenses related to the overall administration of the Public Works Department. Personnel costs and materials needed to provide the various maintenance services are allocated to specific accounts elsewhere in the budget. The department is made up of one (1) Public Facilities Director, one (1) Public Works Superintendent, one (1) Mechanic, three (3) Equipment Operators/Crew Leaders, eight (8) Maintenance Worker I heavy laborers, two (2) Maintenance Worker II light laborers, and one (1) Meter Reader. The budget does not include funds for any part-time seasonal Maintenance Worker III positions to assist in mowing and other maintenance needs for the spring through fall. Budgeted costs for Public Works labor is distributed as a percentage through the various accounts associated with this department based on historical trend. Actual time spent in each activity is recorded on bi-weekly time sheets to charge each account appropriately. The Town provides up to \$125 for steel toed boots per employee.

The wage and fringe benefit costs for the Public Works Department is allocated as follows:

Public Works Administration	0.00%
Street Lighting	0.75%
Traffic Control	2.00%
Street Maintenance	53.00%
Sidewalks, Curbs, & Gutters	1.25%
Street Cleaning	1.75%
Refuse Collection	16.75%
Snow Removal	1.25%
Municipal Building Maintenance	0.50%
Emergency Services Bldg. Maint.	0.50%
Public Works Bldg. Maintenance	0.50%
Cemetery Maintenance	2.00%
Parks Maintenance	3.00%
Citizens Square	0.50%
Community & Hospitality Center	0.50%
Water Distribution System	6.00%
Meter Reading	3.75%
Sewer Collection System	<u>6.00%</u>
Total Public Works Labor	100.00%

**PUBLIC WORKS
4100 ADMINISTRATION**

		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	0	0	0	0	0	0
1003	Wages - Overtime	0	0	0	0	0	0
2001	FICA	207	184	214	179	193	(21)
2002	Retirement/Life Insurance	463	403	469	392	404	(65)
2005	Medical/Dental Insurance	0	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
2103	Employment Testing	0	207	400	192	340	(60)
3000	Contractual Services	988	26,588	700	120	500	(200)
3600	Advertising	0	89	180	291	100	(80)
3700	Printing & Binding	0	0	0	0	40	40
3800	Postage & Delivery Services	0	0	0	0	0	0
4400	Permits, Licenses, and Fees	0	0	160	0	0	(160)
5200	Communications	2,880	2,530	3,000	2,460	2,665	(335)
5445	Uniforms	9,606	7,741	11,850	8,830	11,140	(710)
5500	Travel & Training	0	0	0	0	100	100
5700	Books & Subscriptions	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	52	115	160	131	175	15
6005	Janitorial Supplies	0	0	0	0	0	0
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing	0	584	0	0	0	0
	TOTAL	14,196	38,440	17,133	12,595	15,657	(1,476)

-8.61%

**STREET LIGHTING
ACCT. 01-4104**

The Public Works Department is responsible for maintaining all street lights along public streets within the Town.

The Town has been attempting to provide adequate street lighting throughout the corporate limits to improve public safety and discourage criminal activity. Decorative street lamps are used in the Town's business districts.

Approximately three-quarters percent (.75%) of all Public Works full-time labor is allocated to this account.

4104 STREET LIGHTING		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	2,856	4,038	2,910	4,340	4,603	1,693
1003	Wages - Overtime	184	19	0	57	0	0
2001	FICA	225	290	223	330	352	129
2002	Retirement/Life Insurance	489	646	464	700	714	250
2005	Medical/Dental Insurance	756	1,289	680	1,818	1,123	443
2011	Workers Compensation	0	274	188	230	360	172
3000	Contractual Services	1,585	10,320	1,500	1,404	4,000	2,500
3300	Repairs & Maintenance	286	450	463	0	450	(13)
5100	Utilities	113,237	106,476	102,000	98,333	102,000	0
6016	Materials & Supplies	4,229	1,955	2,750	302	2,500	(250)
	TOTAL	123,845	125,757	111,178	107,513	116,102	4,924

4.43%

**PARKING & TRAFFIC CONTROL
ACCT. 01-4107**

The Public Works Department is responsible for maintaining all traffic signals and signs, as well as the marking of road lanes and painting of parking restrictive markings on curbs in the central and uptown business districts. The Police Department is responsible for the signalization of the traffic signals to ensure the safety of drivers.

This account will be responsible for costs associated with maintenance of public lots and on-street parking spaces. Also, costs for maintaining traffic signals and traffic signs are included in this account. Approximately 2.0% of all Public Works full-time labor is allocated to this account.

4107 PARKING & TRAFFIC CONTROL		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	12,317	10,490	14,548	7,590	12,274	(2,274)
1003	Wages - Overtime	0	293	0	109	0	0
2001	FICA	881	784	1,113	563	939	(174)
2002	Retirement/Life Insurance	1,981	1,716	2,318	1,216	1,904	(414)
2005	Medical/Dental Insurance	3,909	3,856	3,398	1,260	2,995	(403)
2008	ICMA - 1% employer contribution	0	2	0	1	1	1
2011	Workers Compensation Insurance	1,242	1,396	939	952	961	22
3000	Contractual Services	24,040	18,634	30,000	25,458	25,000	(5,000)
3300	Repairs & Maintenance	0	1,700	0	1,600	1,000	1,000
5100	Utilities	9,400	10,389	10,100	10,599	11,700	1,600
5155	Motor Fuel	712	503	770	361	395	(375)
5157	Motor Vehicle Expense	1,058	0	500	159	500	0
5158	Small Equipment Expenses	0	266	0	266	300	300
5415	Lights for Life Expenses	0	7,707	0	0	0	0
5500	Travel and Training	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6007	Materials and Supplies	9,019	8,991	9,000	6,768	9,000	0
7000	Capital Outlay	0	0	0	0	0	0
7000	Wayfinding Signs	0	0	0	0	50,000	50,000
7003	Data Processing Equipment	0	0	0	0	0	0
7006	Motor Vehicles and Equipment	0	0	0	0	0	0
7054	Lights for Life / First Responders' Memorial	0	0	0	0	0	0
7107	Traffic Signals	0	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	64,558	66,728	72,686	56,903	116,969	44,283

60.92%

Lights for Life donation balance \$8,756.76

STREET MAINTENANCE
ACCT. 01-4108

This account includes costs related to the maintenance of public streets and rights-of-ways within the corporate limits. The Commonwealth of Virginia provides funding to the Town to maintain arterial and collector streets within the Urban Highway System, based upon lane miles. 53.0% of all full-time Public Works salaries and fringe benefit costs have been budgeted to this account. Only those hours actually worked by employees during the year will be charged to this account, along with a comparable percentage of benefits.

Funds have been allocated to provide routine maintenance on public streets as required by the Virginia Department of Transportation. This account also provides funds for maintenance of rights-of-ways and striping of highways. Major road construction or reconstruction is usually funded by VDOT and outside contractors in the 6-year plan with the Town providing a small percentage of funding.

4108 STREET MAINTENANCE		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	279,489	271,392	305,513	306,326	325,253	19,740
1003	Wages - Overtime	797	725	560	1,687	500	(60)
2001	FICA	20,902	20,470	23,415	22,291	24,920	1,505
2002	Retirement/Life Insurance	45,001	42,729	48,668	49,296	50,525	1,857
2005	Medical/Dental Insurance	64,659	61,632	71,352	63,720	79,374	8,022
2008	ICMA - 1% employer contribution	0	28	0	36	40	40
2011	Workers' Compensation Insurance	31,852	27,325	19,729	20,007	25,467	5,738
3000	Contractual Services	198,453	355,246	425,000	741,932	425,000	0
3300	Repairs & Maintenance	0	0	0	0	0	0
3600	Advertising	273	0	150	263	175	25
4400	Permits, Licenses and Fees	750	0	750	0	0	(750)
5155	Motor Fuel	29,100	18,684	25,000	15,575	17,000	(8,000)
5157	Motor Vehicle Expense	19,048	14,933	22,000	26,478	20,000	(2,000)
5158	Small Equipment Expense	4,983	6,169	6,300	5,479	8,000	1,700
5500	Travel & Training	761	0	750	0	100	(650)
5800	Miscellaneous	145	0	100	0	100	0
6003	Agricultural Supplies	663	2,015	1,000	2,100	2,100	1,100
6014	Chemicals & Materials	3,253	4,122	3,000	3,510	3,800	800
6016	Materials and Supplies	37,087	28,356	25,000	36,540	32,000	7,000
7004	Machinery & Equipment - mowers	0	2,450	0	7,500	10,000	10,000
7005	Vehicles	0	0	0	0	0	0
7006	Construction Vehicles and Equipment	0	3,995	0	0	0	0
7006	replace asphalt roller (CIP)	8,950	0	0	0	0	0
7006	replace 1987 dump truck w/ snow plow	0	0	0	0	0	0
7006	sand blaster	0	0	0	0	0	0
7006	3 point sprayer	0	0	0	0	0	0
7006	replace salt spreader	0	0	12,000	12,000	0	(12,000)
7006	replace garbage truck	0	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	746,167	860,271	990,287	1,314,740	1,024,354	34,067
	without capital	737,217	853,826	978,287	1,295,240	1,014,354	36,067

3.44%

3.69%

SIDEWALKS, CURBS & GUTTERS
ACCT. 01-4109

The Public Works Department is responsible for the maintenance of sidewalks, curbs, gutters and stormwater management within the corporate limits. The maintenance costs on arterial and collector streets are funded by the Virginia Department of Transportation through their Urban Highway System. Approximately 1.25% of the Public Works labor budget is included here. This account is used to record labor, equipment and materials used in the maintenance of existing infrastructure or for minor construction or repair of such facilities.

4109 SIDEWALKS, CURBS & GUTTERS		FY 14	FY 15 Actual	FY 16 Budget	FY 16	FY 17	Increase/ (Decrease) Budget
		Actual			Estimated	Proposed	
1001	Wages - Full Time	5,823	1,941	5,819	1,906	7,671	1,852
1003	Wages - Overtime	45	133	70	0	0	(70)
2001	FICA	428	151	450	140	587	137
2002	Retirement/Life Insurance	944	331	927	304	1,190	263
2005	Medical/Dental Insurance	2,347	162	1,359	504	1,872	513
2011	Workers' Compensation Insurance	745	723	376	381	601	225
3000	Contractual Services	0	0	0	0	0	0
5155	Motor Fuel	0	0	0	0	0	0
5157	Motor Vehicle Expense	0	0	0	0	0	0
5158	Small Equipment Expenses	0	0	0	0	0	0
5500	Travel and Training	0	0	180	0	0	(180)
5800	Miscellaneous	0	0	0	0	0	0
6016	Materials and Supplies	3,304	1,757	4,000	1,480	2,500	(1,500)
7000	Capital Outlay (CIP)						0
	Grassy Hill & Weaver St. guardrails	30,267	0	0	0	0	0
	Grassy Hill & Weaver St. guardrails-State share	15,111	0	0	0	0	0
	40 E sidewalks & crosswalk	8,954	59,210	0	26,422	0	0
	40 E sidewalks & crosswalk-State share	8,953	0	0	0	0	0
	Scuffing Hill curb, gutter, drainage	0	4,660	462,500	0	462,500	0
	sidewalk - Floyd to Dent	0	0	0	0	0	0
	drainage prelim eng & design - Bernard Rd	0	0	120,000	0	120,000	0
7004	Machinery & Equipment	0	0	0	0	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	76,921	69,068	595,681	31,137	596,921	1,240

0.21%

**STREET CLEANING
ACCT. 01-4202**

The Public Works Department is responsible for keeping all public streets clean and clear of debris. Streets are cleaned using the street sweeper machine on a regular basis.

Presently, the Public Works Department cleans main arterial streets weekly and residential and collector streets bi-weekly, except during the autumn months when leaves may damage the equipment. 1.75% of all Public Works Department full-time personnel and fringe benefits are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

4202 STREET CLEANING		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	9,351	13,338	11,639	12,116	10,739	(900)
1003	Wages - Overtime	188	421	0	666	250	250
2001	FICA	707	1,026	890	980	841	(49)
2002	Retirement/Life Insurance	1,534	2,192	1,854	2,020	1,705	(149)
2005	Medical/Dental Insurance	2,873	1,982	2,718	2,361	2,664	(55)
2011	Workers' Compensation Insurance	993	971	752	763	841	89
5155	Motor Fuel	2,252	1,847	2,000	1,182	2,200	200
5157	Motor Vehicle Expense	1,180	614	1,100	678	1,200	100
5800	Miscellaneous	0	0	0	0	0	0
6016	Materials and Supplies	0	0	0	0	0	0
7004	Machinery and Equipment	0	0	0	0	0	0
	TOTAL	19,076	22,390	20,953	20,766	20,439	(514)

-2.45%

REFUSE COLLECTION
ACCT. 01-4203

This account includes costs related to the collection and disposal of residential garbage. The Town currently imposes a mandatory collection fee of \$4.98 per month to residential customers throughout the corporate limits. Ninety-eight cents (.98) goes to the Utility Capital Fund to accumulate funds for the future purchase of refuse collection equipment. Non-bulk commercial service is currently charged at a rate of \$10.00 per month for bagged refuse. In this FY 2017 budget, an additional one dollar (\$1.00) per refuse customer is proposed to the garbage collection fee. Combined, this \$1.98 will be designated to the Utility Capital Fund. Four dollars (\$4.00) will remain in the general fund to support the refuse collection service to Town customers.

To provide this service to our customers, Town crews must operate sanitation routes two and one-half days per week. Large item pick-up is provided to garbage customers on the first Monday of every month at no additional cost to the citizen. Seasonal leaf collection and Christmas tree removal is also provided at no additional cost to the citizen.

Estimated Public Works full-time labor and fringe benefits have been set at 16.75% for budget purposes, although actual time spent will be used to code salaries and fringe benefits.

**SNOW REMOVAL
ACCT. 01-4204**

The Public Works Department is responsible for snow removal and clean-up from storms to keep streets clean and passable. Activity directly related to clearing streets during inclement winter weather is tracked in this account.

A figure of 1.25% of all Public Works labor and fringe benefit costs are included in anticipation of services needed to perform this work. Only actual time spent on snow removal will be coded to this account when incurred.

4204 SNOW REMOVAL		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	10,188	7,017	5,819	5,728	7,671	1,852
1003	Wages - Overtime	3,604	8,977	5,000	14,195	10,000	5,000
2001	FICA	1,013	1,204	828	1,484	1,352	525
2002	Retirement/Life Insurance	2,218	2,539	927	3,086	2,741	1,814
2005	Medical/Dental Insurance	2,164	5,815	1,359	7,172	3,572	2,213
2008	ICMA - 1% employer contribution	0	5	0	12	30	30
2011	Workers' Compensation Insurance	497	649	376	341	601	225
3000	Contractural Services	0	0	0	0	0	0
3600	Advertising	0	0	0	0	0	0
5155	Motor Fuel	2,270	1,129	2,600	1,263	1,300	(1,300)
5157	Motor Vehicle Expense	1,276	805	1,500	2,489	1,500	0
5800	Miscellaneous	0	0	0	0	0	0
6014	Chemicals and Materials	6,247	0	10,000	5,000	10,000	0
6016	Materials and Supplies	1,050	718	1,000	1,008	1,000	0
	TOTAL	30,525	28,857	29,409	41,779	39,767	10,359

35.22%

**MUNICIPAL BUILDING MAINTENANCE
ACCT. 01-4304**

This account includes the cost of custodial and maintenance work on the Rocky Mount Municipal Building and grounds. Services of the Public Works Department are used as needed in the maintenance of the grounds and minor repair work on the Municipal Building.

Contractual services include cleaning services, HVAC maintenance, security maintenance, web design, and pest control. Funds in the contractual line item are also used for repairs and maintenance such as to the automatic door, security systems, carpeting, painting, signage, awning, and roof repairs.

A figure of .50% of all Public Works labor and fringe benefit costs are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

4304 MUNICIPAL BUILDING MAINTENANCE		FY 14	FY 15 Actual	FY 16 Budget	FY 16	FY 17	Increase/ (Decrease) Budget
		Actual			Estimated	Proposed	
1001	Wages - Full Time	5,077	2,056	0	871	3,068	3,068
1003	Wages - Overtime	0	10	0	0	0	0
2001	FICA	377	153	0	67	235	235
2002	Retirement/Life Insurance	816	328	0	138	476	476
2005	Medical/Dental Insurance	1,195	484	0	306	749	749
2008	ICMA - 1% employer contribution	0	1	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	240	240
3000	Contractual Services	19,647	21,798	27,000	25,000	25,000	(2,000)
3300	Repairs & Maintenance	4,869	286	2,500	707	1,500	(1,000)
3600	Advertising	180	0	0	399	0	0
5100	Utilities	33,925	41,594	39,000	32,876	33,000	(6,000)
5200	Communications	1,888	3,868	4,000	3,088	4,000	0
5800	Miscellaneous	0	0	0	0	0	0
6002	Materials and Supplies	1,706	1,777	2,000	2,097	2,000	0
6003	Agricultural Supplies	25	763	1,500	270	500	(1,000)
6005	Janitorial Supplies	1,555	1,159	1,850	1,677	1,755	(95)
7000	Capital Outlays	0	0	0	0	0	0
7001	Land & Buildings (HVAC & door security)	0	0	60,000	72,152	0	(60,000)
7001	Land & Buildings (building security)	0	0	0	0	60,000	60,000
7002	Furniture & Fixtures	0	2,690	0	0	0	0
7003	Data Processing / Technology Improvements	611	0	0	642	1,000	1,000
7004	Machinery & Equipment	0	0	0	0	0	0
7007	Audio & Video Equipment	0	107	0	0	0	0
	TOTAL	71,872	77,074	137,850	140,289	133,523	(4,327)

w/o capital -3.14%
28.14%

EMERGENCY SERVICES BUILDING MAINTENANCE
ACCT. 01-4305

All costs associated with building maintenance for the Emergency Services Building on North Main Street is in this account, as well as expenses related to the downtown fire station building on Floyd Avenue. Routine maintenance services as needed are provided by Public Works to maintain the Emergency Services Building and the Floyd Ave. fire station.

A figure of .50% of all Public Works labor and fringe benefit costs are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

Contracted services are used to provide routine cleaning, maintenance of the card reader systems, HVAC maintenance, insect control, elevator inspections and maintenance, fuel tank maintenance, and generator maintenance. Funds in the contractual line item also provide for various repairs and maintenance as needed and includes flooring, painting, and roof repairs.

EMERGENCY SERVICES
4305 BUILDING MAINTENANCE

		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	4,610	4,454	0	857	3,068	3,068
1003	Wages - Overtime	0	0	0	0	0	0
2001	FICA	347	338	0	65	235	235
2002	Retirement/Life Insurance	741	708	0	135	476	476
2005	Medical/Dental Insurance	819	443	0	0	749	749
2008	ICMA - 1% employer contribution	0	2	0	0	10	10
2011	Workers' Compensation Insurance	0	0	0	0	240	240
3000	Contractual Services	13,809	18,352	18,500	16,793	18,200	(300)
3300	Repairs and Maintenance	11,880	6,549	5,500	10,179	7,500	2,000
5100	Utilities	17,422	17,984	18,500	16,723	17,300	(1,200)
5150	Heating Fuel	14,649	10,338	15,200	8,788	13,000	(2,200)
5158	Small Equipment Expense	0	0	0	0	0	0
5200	Communications	2,569	3,529	3,950	3,878	4,000	50
5800	Miscellaneous	0	0	0	0	0	0
6003	Agricultural Supplies	0	240	250	100	100	(150)
6005	Janitorial Supplies	2,963	3,044	3,600	2,075	3,000	(600)
6020	Materials and Supplies	149	112	150	56	100	(50)
7000	Capital Outlays	0	1,644	0	0	0	0
7001	Land & Buildings (roof repairs)	0	33,800	0	0	0	0
7001	Land & Buildings (Floyd Ave parking lot)	0	0	0	14,152	0	0
7001	Land & Buildings (office space)	0	0	0	0	10,000	10,000
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipmnet	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
	TOTAL	69,958	101,538	65,650	73,804	77,978	12,328

18.78%

PUBLIC WORKS SHOP MAINTENANCE
ACCT. 01-4306

The Public Works Department is responsible for maintaining its buildings and grounds complex as needed. A figure of .50% of all Public Works labor and fringe benefit costs are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

Contractual services include HVAC and fuel tank maintenance.

PUBLIC WORKS
4306 BUILDING MAINTENANCE

		FY 14	FY 15 Actual	FY 16 Budget	FY 16	FY 17	Increase/ (Decrease) Budget
		Actual			Estimated	Proposed	
1001	Wages - Full Time	13	2,997	0	0	3,068	3,068
1003	Overtime	0	10	0	0	0	0
2001	FICA	1	227	0	0	235	235
2002	Retirement/Life Insurance	2	476	0	0	476	476
2005	Medical/Dental Insurance	8	491	0	0	749	749
2008	ICMA - 1% employer contribution	0	2	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	240	240
3000	Contractual Services	1,035	5,607	5,450	1,249	2,000	(3,450)
3300	Repairs & Maintenance	974	290	850	96	500	(350)
5100	Utilities	5,639	5,153	5,350	6,172	6,300	950
5150	Heating Fuel	6,904	3,060	3,300	2,496	4,000	700
5158	Small Equipment Expense	0	0	0	0	0	0
5200	Communications	2,343	3,705	3,400	3,426	3,525	125
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	71	0	70	22	150	80
6003	Agricultural Supplies	0	0	0	0	0	0
6005	Janitorial Supplies	691	1,272	1,380	1,414	1,500	120
6006	Shop Supplies	2,519	2,326	3,000	1,160	2,000	(1,000)
6014	Chemicals & Materials	0	0	0	0	0	0
7000	Capital Outlays	3,280	0	0	0	0	0
	TOTAL	23,481	25,617	22,800	16,035	24,743	1,943

8.52%

**CEMETERY MAINTENANCE
ACCT. 01-4307**

The Public Works Department maintains High Street Cemetery as a public service to the citizens of Rocky Mount. These services include mowing, landscaping, and the opening and closing of grave sites. 2.0% of all full-time Public Works salaries and fringe benefit costs have been budgeted to this account. Only those hours actually worked by employees during the year will be charged to this account, along with a comparable percentage of benefits.

Funds are provided for fertilizer and other landscaping needs as well as tree trimming as needed.

4307 CEMETERY MAINTENANCE		FY 14	FY 15 Actual	FY 16 Budget	FY 16	FY 17	Increase/ (Decrease) Budget
		Actual			Estimated	Proposed	
1001	Wages - Full Time	10,284	11,982	11,639	12,006	12,274	635
1003	Wages - Overtime	183	78	0	101	0	0
2001	FICA	792	915	890	921	939	49
2002	Retirement/Life Insurance	1,683	1,920	1,854	1,903	1,904	50
2005	Medical/Dental Insurance	2,260	3,332	2,718	2,562	2,995	277
2008	ICMA - 1% employer contribution	0	1	0	5	10	10
2011	Workers' Compensation Insurance	745	947	752	763	961	209
3000	Contractual Services	2,600	0	1,000	0	1,000	0
5155	Motor Fuel	1,079	811	1,400	578	650	(750)
5157	Motor Vehicle Expense	0	0	0	0	0	0
5158	Small Equipment Repairs and Purchases	84	20	300	87	600	300
5800	Miscellaneous	0	0	0	0	0	0
6003	Agricultural Supplies	347	316	370	325	350	(20)
6013	Materials and Supplies	0	0	100	0	0	(100)
6014	Chemicals & Materials	0	0	0	0	0	0
7004	Machinery and Equipment	0	0	0	0	0	0
	TOTAL	20,058	20,320	21,023	19,250	21,683	660

3.14%

PARKS & PLAYGROUNDS
ACCT. 01-4308

The Public Works Department maintains Mary Elizabeth Park, Mary Bethune Park, Celeste Park, the Franklin County Veterans' Memorial Park, and jointly maintains Gilley's Park with the Franklin County Parks and Recreation Department. The Town does not have an organized recreation program, relying instead on services provided by the Franklin County Department of Parks and Recreation. Our parks are provided for passive use, utilizing playgrounds, picnic shelters, tennis courts, and roller hockey courts for non-organized play. The Town is also obligated under the terms of the 2000 annexation agreement to develop a playground in or near the Franklin Heights subdivision in the future. Full-time labor costs for Public Works employees' allocated time to maintain the grounds and equipment of these parks is budgeted at 3.0% of total labor and fringe benefits.

Mary Elizabeth Park, located in the center of the historic central business district, and Mary Bethune Park, located on East Street, are available to host special events and other recreational opportunities. Veterans' Park, on South Main Street, serves as a gateway into town. Gilley's Park, located on Trail Drive, provides two ponds for citizens' enjoyment. Celeste Park provides a more natural setting for citizens to explore.

PARKS & PLAYGROUND
4308 MAINTENANCE

		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	15,983	13,374	17,458	11,229	18,411	953
1003	Wages - Overtime	85	0	0	5	0	0
2001	FICA	1,200	1,020	1,336	1,685	1,408	72
2002	Retirement/Life Insurance	2,584	2,129	2,781	3,497	2,855	74
2005	Medical/Dental Insurance	3,625	1,672	4,077	5,111	4,493	416
2008	ICMA - 1% employer contribution	0	1	0	1	5	5
2011	Workers' Compensation Insurance	1,242	1,546	1,127	1,143	1,442	315
3000	Contractual Services	2,099	1,765	2,800	2,165	2,300	(500)
3300	Repairs & Maintenance	1,315	743	1,300	662	900	(400)
5100	Utilities	1,587	1,962	1,775	1,711	2,000	225
5155	Motor Fuel	1,071	734	990	508	600	(390)
5157	Motor Vehicle Expense	0	0	0	0	0	0
5158	Small Equipment Repairs and Purchases	64	100	350	100	500	150
5800	Miscellaneous	0	0	0	0	0	0
6003	Agricultural Supplies	146	269	175	300	600	425
6005	Janitorial Supplies	0	0	0	0	0	0
6013	Recreational Supplies	2,252	2,158	1,500	6,193	2,000	500
6014	Chemicals & Materials	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	4,435	0	0
7004	mower bushhog	0	0	0	0	0	0
7010	Infrastructure	0	0	0	0	0	0
	Celeste Park (donations \$5,245)	0	0	0	0	0	0
	Gilley's Park	0	0	25,000	0	25,000	0
	Pigg River Dam Safety Improvements	30,000	0	0	0	0	0
	Veterans Memorial Park Stabilization	53,670	3,839	900,000	0	900,000	0
	Repave tennis & hockey courts	0	0	0	0	0	0
	North Main St public recreation	0	0	0	0	0	0
	TOTAL	116,923	31,312	960,669	38,745	962,514	1,845

0.19%

PLANNING & ZONING ACCT. 01-8101

The Planning and Zoning Administrator is responsible for administration of the Town's Zoning Ordinance, Subdivision Ordinance, comprehensive planning, and other matters of the Town Code related to land use issues. He is also the GIS coordinator for the Town. The office is also the staff liaison of the Rocky Mount Planning Commission and the Board of Zoning Appeals. The Planning & Zoning Administrator is assisted by the Planning Technician within the Community Development Department. Together, they share responsibilities for reviewing site plans, issuing sign permits, zoning permits, soil and erosion control, and proper land use planning. The erosion and soil inspection duties are now being conducted by Franklin County. All costs for the Planning & Zoning Administrator and 50% of the Planning Technician's salaries and fringes have been budgeted to this account.

The Planning Technician serves as Clerk for the Planning Commission and Board of Zoning Appeals, attending meetings, recording and transcribing minutes, and handling all public hearing notices.

Funds are allocated for the pay of the Planning Commission members for both regular and special meetings as needed. Rates are based on member certification. The planning chairman receives \$125 per regular meeting if certified or \$100 per regular meeting if not certified. She receives \$25 for each special meeting. The remaining members of the Planning Commission receive \$100 per regular meeting if certified and \$75 per regular meeting if not certified. They also receive \$25 for each special meeting. Members receive pay for the monthly regular meeting regardless of attendance but are only compensated for special meetings if in attendance. The Board of Zoning Appeals members only receive compensation for attendance at their scheduled meetings. The BZA Chairman receives \$100 per meeting if certified or \$75 per meeting if not certified. The remaining members receive \$75 if certified or \$50 if not certified. The Clerk (Planning Technician) receives \$100 per month for attendance and transcription of the Planning Commission meetings, \$25 for any special meetings, and \$50 per Board of Zoning Appeals meetings.

Contractual services include professional consultant reviews of planning and zoning ordinances as needed. Possible training opportunities include costs for Planning Commission and BZA members to attend state certification courses as well as training costs for staff to attend professional development opportunities. Dues are paid for memberships in various planning, zoning, and economic / community development organizations.

8101 PLANNING & ZONING		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	59,935	48,122	70,100	66,645	75,336	5,236
1003	Wages - Overtime	0	24	0	7	0	0
1004	Wages - Contractual Services	1,025	1,350	1,400	1,275	1,350	(50)
2001	FICA	5,173	4,546	5,363	5,747	5,763	400
2002	Retirement/Life Insurance	9,956	7,078	10,998	10,634	11,685	687
2005	Medical/Dental Insurance	13,671	8,285	11,900	7,611	12,431	531
2008	ICMA Retirement Insurance	0	73	169	123	180	11
2011	Workers' Compensation Insurance	113	192	647	657	389	(258)
2103	Employment Physicals / Testing	0	107	0	85	0	0
3000	Contractual Services	4,483	40,959	9,000	14,892	5,732	(3,268)
3600	Advertising	1,388	2,525	2,400	2,774	2,550	150
3700	Printing & Binding	115	0	150	0	100	(50)
3800	Postage & Delivery Services	709	261	640	37	250	(390)
5155	Motor Fuel	698	194	750	255	270	(480)
5157	Motor Vehicle Expense	5	543	300	300	750	450
5200	Communications	5,344	5,218	5,700	5,464	5,500	(200)
5445	Uniforms & Clothing	0	126	0	0	0	0
5500	Travel & Training/Education	2,242	769	2,000	828	1,000	(1,000)
5501	Meeting Expenses	519	626	625	532	575	(50)
5502	Stipends	7,725	9,750	9,000	8,030	8,375	(625)
5650	Dues & Professional Memberships	225	20	425	20	425	0
5700	Books & Subscriptions	214	0	0	0	100	100
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	2,224	4,034	3,000	4,165	3,600	600
6019	Materials & Supplies	0	0	0	0	0	0
7002	Furniture & Fixtures	0	122	0	0	0	0
7003	Data Processing Equipment	2,000	3,208	0	0	0	0
7007	Audio & Video Equipment	0	341	0	0	0	0
	TOTAL	117,764	138,474	134,567	130,080	136,361	1,794

1.33%

**ECONOMIC & COMMUNITY DEVELOPMENT
ACCT. 01-8102**

The Town has been quite active in placing financial support behind projects that have benefited the economic conditions and restored community pride in Rocky Mount. The Town mixes its rural/urban setting with a quiet country charm that is a draw for visitors to the region and encourages civic pride from its citizens and businesses. The Town continues to seek industrial partners for the 69 acres of land owned by the Town adjacent to the Franklin County / Rocky Mount Industrial Park.

The Town also partners with the Franklin County Board of Supervisors, Retail Merchants Association, and the Community Partnership for Revitalization to develop a business marketing and development plan to further promote business opportunities for commercial and retail sectors of the business community. The Town works with neighborhood groups to identify methods to revitalize deteriorating housing and infrastructure in order to encourage new growth in residential housing stock. The Town also coordinates with outside agencies to promote special events and attractions. The Community and Hospitality Center (the DePot) is staffed five days per week, except during the winter, by part-time employees to assist and direct visitors to the community's many cultural opportunities. The Virginia Municipal League awarded the Town of Rocky Mount for the formation and promotion of the Harvester Performance Center as a crucial presence on the Crooked Road and for its service to local and neighboring patrons.

The Assistant Town Manager/Community Development Director heads the department. This position provides administrative and management support to the Town Manager, handles special projects as needed, works with existing small businesses to encourage success and growth, recruits other business and commercial ventures and provides technical assistance to establish operations in Town, coordinates special events and cooperates with other agencies and groups for such community activities, manages grants that may be received by the Town, works with residents and community leaders to better develop neighborhoods and residential living, and generally promotes the Town using our website and business and residential promotion guides.

A Planning Technician provides support to the department and serves as back-up help for telephone and walk-in customer assistance in the Town Manager's Office. She is presently responsible for scheduling reservations at Mary Elizabeth and Mary Bethune parks as well as reservations at the DePot. 50% of her salary is charged to this account with the remaining 50% being charged to the Planning and Zoning budget. The Planning & Zoning Administrator is also under the direction of the ATM/CDD and provides a high level of assistance in various aspects of economic development and growth planning and management.

Contractual services includes costs for engineering and outside consulting needed for various economic development initiatives as needed during the year. Unanticipated expenses that occur during the year related to economic development are also charged to this account. In economic development, Town Council has been flexible and responsive to various needs that have suddenly appeared to attract business or industry.

Training expenses are for staff to attend professional development seminars and conferences sponsored by the Virginia Economic Development Association, Virginia Department of Housing and Community Development; Virginia Downtown Development Association, Virginia Local Government Management Association; and the Virginia Municipal League.

Annual membership dues for staff members include: Virginia Local Government Management Association, American Planning Association, Virginia Downtown Development Association, International City/County Management Association, and Virginia Municipal Clerks Association.

Various contributions and sponsorships for special events include:

The Crooked Road	\$5,000
Ferrum Express Bus Service	\$4,000
Retail Merchants' Christmas Parade	\$2,500
Come Home to a Franklin County Christmas	\$1,600
Moonshine Festival	\$1,600
Old Court Days	\$1,600
BUD Commission contribution	\$1,000
Pigg River Ramble	\$1,000
Historical Society Bus Sponsor-Moonshine Tour	\$ 600
Historical Society Bus Sponsor-Ghost Tour	\$ 600
Rotary Club – Fourth of July Festival sponsor	\$ 500
Other Special Events	<u>\$ 0</u>
Total Special Events Contributions	\$20,000

ECONOMIC & COMMUNITY 8102 DEVELOPMENT		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	87,117	88,135	90,071	82,453	93,246	3,175
1002	Wages - Part Time	1,568	0	0	0	0	0
1003	Wages - Overtime	0	24	0	7	0	0
2001	FICA	6,737	6,432	6,890	5,743	7,133	243
2002	Retirement/Life Insurance	14,154	13,995	14,348	13,104	14,462	114
2005	Medical/Dental Insurance	4,032	13,595	19,679	13,772	18,362	(1,317)
2008	ICMA Retirement Insurance	0	67	281	117	133	(148)
2011	Workers Compensation Insurance	165	241	186	189	389	203
2103	Employment Physicals / Testing	0	200	0	137	0	0
3000	Contractual Services	33,321	15,707	30,000	15,730	20,000	(10,000)
3000	North Main plan (may get CDBG grant)	0	0	0	0	25,000	25,000
3600	Advertising	3,250	4,915	3,500	3,592	3,500	0
3620	Branding (with lodging tax increase)	0	0	0	0	120,000	120,000
3700	Printing & Binding	367	204	250	0	100	(150)
3800	Postal & Delivery Services	628	585	330	860	1,000	670
5155	Motor Fuel	983	647	750	650	800	50
5157	Motor Vehicle Expenses	603	1,192	600	346	600	0
5200	Communications	3,032	3,483	3,720	3,054	3,200	(520)
5445	Uniforms & Clothing	0	0	0	0	0	0
5500	Travel & Training	4,296	6,378	5,000	4,033	5,000	0
5650	Dues & Professional Memberships	1,236	2,213	1,000	1,989	2,100	1,100
5700	Books & Subscriptions	1,351	998	650	333	300	(350)
5800	Miscellaneous	0	0	0	0	0	0
5900	Special Events / Promotions	13,294	18,360	17,950	20,397	20,000	2,050
5904	Shop Local Campaign	0	0	0	0	15,000	15,000
6001	Office Supplies	3,061	7,064	4,000	6,672	6,300	2,300
6019	Materials & Supplies	0	0	0	0	0	0
7000	Capital Outlays (BUD Commission)	0	0	0	600	600	600
7002	Furniture & Fixtures	0	744	0	1,054	0	0
7003	Data Processing Equipment	2,253	2,000	0	1,365	500	500
7006	Motor Vehicles	0	0	25,000	25,385	0	(25,000)
7007	Audio & Video Equipment	856	1,526	0	103	0	0
7040	Seasonal Decorations	0	76,672	500	500	5,000	4,500
	TOTAL	182,302	265,377	224,705	202,186	362,725	138,020

w/o branding & shop local 61.42%
1.34%

CITIZENS' SQUARE
ACCT. 01-8103

The Farmers' Market at Citizens' Square was established by the Town of Rocky Mount in 1998. Since that time, the square has proven to be successful in serving as a place for special events and to house a place for local farmers and crafters to sell their homegrown produce and wares. The Square has proven to be a cornerstone in the redevelopment of the central business district. The Retail Merchants' Association manages the Farmers' Market for the Town. The Community Development Department is responsible for the promotion of the Farmers' Market.

Contractual services include the \$500 per month payment to the Retail Merchants' Association to oversee the administration of the Farmers' Market. Regular outside cleaning services and security services are also in contractual services.

A figure of .50% of all Public Works labor and fringe benefit costs are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

8103 CITIZENS' SQUARE		FY 14	FY 15	FY 16	FY 16	FY 17	Increase/ (Decrease)
		Actual	Actual	Budget	Estimated	Proposed	Budget
1001	Wages - Full Time	2,210	1,602	0	968	3,068	3,068
1003	Wages - Overtime	21	0	0	0	0	0
2001	FICA	160	119	0	70	235	235
2002	Retirement/Life Insurance	359	255	0	154	476	476
2005	Medical/Dental Insurance	501	240	0	0	749	749
2011	Workers Compensation Insurance	0	0	0	0	240	240
3000	Contractual Services	20,092	10,930	10,000	9,213	10,000	0
3300	Repairs and Maintenance	2,223	934	1,500	1,009	1,500	0
3600	Advertising	21	0	75	100	2,000	1,925
3700	Printing & Binding	0	0	0	0	0	0
4400	Permits, Licenses and Fees	40	40	40	40	40	0
5100	Utilities	1,643	2,343	2,000	2,517	2,400	400
5200	Communications	0	0	0	0	0	0
5500	Travel & Training	0	0	0	0	0	0
5650	Dues & Membership Fees	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
5900	Special Events/Promotions	0	0	0	0	0	0
6003	Agricultural Supplies	0	0	0	0	0	0
6005	Janitorial Supplies	314	59	270	30	100	(170)
6014	Chemicals and Materials	0	0	0	0	0	0
6015	Merchandise for Resale	0	0	0	0	0	0
6018	Materials and Supplies	224	180	150	1,195	200	50
7000	Capital Outlay	0	0	0	0	0	0
7002	Furniture & Fixtures	0	1,111	0	0	0	0
7007	Audio and Video Equipment	0	0	0	0	0	0
7000	Equipment Rental	0	0	0	0	0	0
	TOTAL	27,807	17,813	14,035	15,297	21,008	6,973

49.68%

**COMMUNITY & HOSPITALITY CENTER
ACCT. 01-8104**

The Rocky Mount Community & Hospitality Center, located in the former Norfolk Southern freight depot on Franklin Street, was opened in April 2000 and has served as a visitor's welcome center, a local museum, and hosts numerous community and private events for the public. The center has also served as a keystone in the overall revitalization efforts in the central business district.

The Center is staffed Monday through Saturday from April through December by a six-member part-time hostess staff. Staff at the Center will disseminate information on local attractions, lodging, shopping and dining opportunities throughout Rocky Mount and Franklin County. Rental fees are established for public and private use to help offset the cost of operations. The Town continues to own the building and schedules reservations.

One – half percent (0.50%) of total Public Works labor costs are budgeted here but only actual hours worked at the DePot are charged here.

Contractual services include routine building maintenance services such as cleaning, security, HVAC maintenance, and pest control.

COMMUNITY & HOSPITALITY 8104 CENTER		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	5,895	830	5,819	309	3,068	(2,751)
1002	Wages - Part Time	10,194	8,574	9,690	10,556	12,025	2,335
1003	Wages - Overtime	0	0	0	0	0	0
2001	FICA	1,233	720	1,186	707	1,155	(31)
2002	Retirement/Life Insurance	895	70	927	49	476	(451)
2005	Medical/Dental Insurance	819	273	1,359	104	749	(610)
2011	Workers Compensation Insurance	0	499	376	381	240	(136)
2103	Employment Physicals/Testing	0	244	0	0	40	40
3000	Contractual Services	4,162	8,925	4,000	6,275	5,500	1,500
3300	Repairs and Maintenance	1,525	179	1,500	2,084	2,000	500
3600	Advertising	21	381	0	0	0	0
3700	Printing & Binding	0	0	0	0	0	0
3800	Postage & Delivery Services	31	0	0	0	0	0
5100	Utilities	5,317	6,335	6,000	5,466	5,600	(400)
5200	Communications	781	831	780	776	800	20
5445	Uniforms	0	0	0	0	0	0
5500	Travel & Training	73	56	0	272	300	300
5650	Dues & Professional Memberships	0	0	0	0	0	0
5700	Books & Subscriptions	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
5900	Special Events/Promotions	0	0	0	0	0	0
6001	Office Supplies	709	1,318	400	779	700	300
6003	Agricultural Supplies	0	116	50	0	0	(50)
6005	Janitorial Supplies	175	137	275	211	275	0
6015	Merchandise for Resale	0	0	0	0	0	0
6018	Supplies	0	0	0	0	0	0
7000	Capital Outlays	0	0	0	0	0	0
7001	Land & Buildings (HVAC replacement)	0	22,900	0	0	0	0
7002	Furniture & Fixtures	0	1,473	0	2,135	0	0
7003	Data Processing Equipment	0	0	0	0	0	0
7007	Audio & Video Equipment	0	579	0	553	0	0
8000	Equipment Rental	0	0	0	0	0	0
	TOTAL	31,829	54,442	32,362	30,657	32,928	566

1.75%

PASSPORT SERVICE EXPENSES
ACCT. 01-8106

The Town of Rocky Mount became a Passport Acceptance Facility in 2010. A Passport Acceptance Facility is a location which has been designated by the State Department to accept passport applications on its behalf. The Town does not approve or deny applications, but merely makes sure that applications are complete, accepts payment, and forwards applications on for processing. The Town's Passport Acceptance Facility also offers passport photograph services to the public. Costs associated with offering this service include copying, postage, office supplies, and photo supplies as well as staff time which is not accounted for in this account. Fees charged for passport photos and for mailing the applications offset the expenses in this account.

8106	PASSPORT SERVICE EXPENSES	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	0	0	0	0	0	0
2001	FICA	0	0	0	0	0	0
2002	Retirement/Life Insurance	0	0	0	0	0	0
2005	Medical/Dental Insurance	0	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	0	0	0	0	0	0
3700	Printing & Binding	0	0	0	0	0	0
3800	Postage & Delivery Services	1,621	797	1,700	1,177	1,700	0
5500	Travel & Training/Education	0	0	0	0	0	0
5650	Dues & Professional Memberships	0	0	0	0	0	0
5700	Books & Subscriptions	0	0	0	0	0	0
6001	Office Supplies	1,456	373	370	507	525	155
6023	Passport Supplies	0	0	0	0	0	0
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	0	0	0
7007	Audio & Video Equipment	0	0	0	0	0	0
	TOTAL	3,076	1,169	2,070	1,684	2,225	155

7.49%

**ECONOMIC DEVELOPMENT AUTHORITY
ACCT. 01-8130**

In conjunction with the Town's construction of the Performance Arts Venue, an Economic Development Authority was set up to take advantage of the historic tax credits available to fund up to \$1,000,000 of the costs of the construction. Town Council has appointed seven members to the Authority with staggered terms.

Now that the construction of the Harvester Performance Center is complete, the EDA intends to direct its attention to economic development opportunities for the Town.

Operating expenses include the \$100 per meeting stipend for the Planning and Zoning Clerk to attend and transcribe the meetings. Stipends of \$50 per meeting for the seven Board members are budgeted here.

**ECONOMIC
DEVELOPMENT
8130 AUTHORITY**

		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	0	0	0	0	0	0
1004	Wages - Contractual	200	100	0	100	600	600
2001	FICA	15	8	0	7	46	46
2002	Retirement/Life Insurance	32	15	0	15	93	93
2005	Medical/Dental Insurance	0	0	0	0	0	0
2008	ICMA - 1% employer contribution	0	1	0	1	6	6
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	14,602	40	0	0	0	0
3600	Advertising	0	0	0	0	0	0
3700	Printing & Binding	0	0	0	0	0	0
3800	Postage & Delivery Services	0	0	0	0	0	0
5500	Travel & Training/Education	0	0	2,000	0	2,000	0
5502	Stipends	0	0	0	0	2,100	2,100
5650	Dues & Professional Memberships	0	0	0	0	0	0
5700	Books & Subscriptions	0	0	0	0	0	0
6001	Office Supplies	9	0	0	0	0	0
7001	Land & Buildings	0	0	0	0	50,000	50,000
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
	TOTAL	14,858	164	2,000	123	54,845	52,845

2642.25%

**REMEDICATION OF BLIGHTED STRUCTURES
ACCT. 01-8500**

The Town of Rocky Mount began a program in fiscal year 2012 to help rid neighborhoods of blighted structures. The program is administered by the Community Development Department and its objective is to work with owners of blighted structures to restore them. As a last resort, the program purchases blighted structures with the intent to demolish, rebuild, and re-sale them.

The Town's Public Works Department personnel will demolish and clean debris from the blighted properties when feasible. Otherwise the demolition and rebuilding are outsourced.

REMEDICATION OF 8500 BLIGHTED STRUCTURES		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full time	0	0	0	0	0	0
1003	Wages - Overtime	0	0	0	0	0	0
2001	FICA	0	0	0	0	0	0
2002	Retirement/Life Insurance	0	0	0	0	0	0
2005	Medical/Dental Insurance	0	0	0	0	0	0
2011	Workers' Compensation Insurance	0	0	0	0	0	0
3000	Contractual Services	1,085	0	0	0	0	0
3152	Demolition	0	18,125	20,000	17,650	20,000	0
3600	Advertising	0	0	0	0	0	0
3800	Postage & Delivery Services	0	0	0	0	0	0
4400	Permits	0	0	0	0	0	0
5155	Motor Fuel	0	0	0	0	0	0
5157	Motor Vehicle Expense	0	0	0	0	0	0
5300	Insurance	0	0	0	0	0	0
6003	Agricultural Supplies	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
	TOTAL	1,085	18,125	20,000	17,650	20,000	0

0.00%

**GENERAL FUND NON-DEPARTMENTAL
ACCT. 01-9102**

This account reflects costs not associated with any specific account elsewhere in the General Fund. These costs may include agency support, interfund transfers, debt service and contingency monies that Town Council may chose to use during the fiscal year for unforeseen needs.

A portion (75%) of general liability, automotive, property and casualty, and other non-medical related insurance have been centralized to this account. Debt Service is provided to service debt on the 2011 bond for the Emergency Services Building and to also service debt on the 2013 refinanced bond for sewer service extensions. Additional debt service this fiscal year is budgeted at \$158,447 for the anticipated bond issue to cover capital items.

Capital items generally used by a particular department are included in their specific operating account and not in this non-departmental account.

Included are the various costs for administering the flexible benefits and health plans and a reserve for Council supplemental pay adjustments. Expenses for employee drug testing and wellness programs are found here.

We have tried historically to budget some amount each year in a contingency line item to cover any unanticipated costs that Council may designate during the year. The proposed base contingency is \$50,000.

There is a transfer to the Harvester Performance Center fund for \$331,146 to cover Town expenses related to the Harvester such as salaries, other personnel costs, and utilities. This transfer is funded from appropriated fund balance and not current operating funds.

Financial support to outside agencies is included as well. A list of all agencies that have been funded in the past, their requests for funding and recommendations for funding, can be found in the Supplemental Information section of this budget document. Contributions to outside public service agencies is capped at about one-half cent of the real estate tax rate.

The amount proposed for this fiscal year is \$22,750 and includes the following:

Franklin Center Workforce Consortium	\$6,000
Franklin County Rescue Squad	0
Free Clinic of Franklin County	3,500
Helping Hands	3,000
Stepping Stone Mission	1,000
Franklin County Family Resource Center	750
Franklin County Perinatal Education Center	750
Franklin County Historical Society	500
Warren Street Society	0
We Care of Franklin County	500
Southern VA Child Advocacy Center (CAPS)	500
Piedmont Community Services	0
STEP, Inc.	0
Disability Rights & Resources Center	250
Rocky Mount Center for the Arts, Inc.	250
Undesignated	<u>5,750</u>
Total Contributions to Agencies	\$22,750

9102 GENERAL FUND NONDEPARTMENTAL		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1000	Personal Services	14,175	12,313	13,468	13,468	0	(13,468)
2000	Fringe Benefits Administration Fees	72,352	(7,264)	50,000	33,412	40,000	(10,000)
2001	FICA	1,084	942	1,030	1,030	0	(1,030)
2004	LODA - Retiree Insurance	12,139	11,762	11,852	11,944	12,183	331
2101	Employee Wellnes Program	1,347	4,450	2,381	1,519	5,100	2,719
2102	Employee Drug Testing	964	1,098	1,577	1,277	1,400	(177)
5300	Insurance	65,127	67,853	81,567	70,531	73,352	(8,215)
5600	Contributions to Other Entities	21,750	22,500	16,500	16,500	22,750	6,250
5600	Contribution to YMCA - real estate taxes	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
9001	Debt Service - Principal	197,400	215,000	220,000	165,000	165,000	(55,000)
9002	Debt Service - Interest	95,273	17,908	44,574	42,499	35,059	(9,515)
9003	Debt Service - New \$1,500,000 2% 10 years	0	0	158,447	0	158,447	(0)
9300	Transfer to Utility Fund - meals tax	514,278	257,139	0	0	0	0
9300	Transfer to Utility Operations Fund	0	0	86,888	0	0	(86,888)
9300	Transfer to Utility fund-reimb negative cash u/f	1,379,266	0	0	0	0	0
9300	Transfer to Utility fund-forgive due to g/f	861,425	0	0	0	0	0
9400	Transfer to Capital Improvement Fund - Uptown	0	0	0	0	0	0
9400	Tranfer to Utility Capital Projects Fund-sweeper	75,947	0	0	0	0	0
9400	Transfer to Utility Fund-water bond payoff	0	0	0	0	0	0
9400	Transfer to Capital Projects Fund-Performance Venue	2,575,000	0	0	0	0	0
9500	Transfer to Utility Capital Projects Fund	0	0	0	0	0	0
9600	Transfer to Performance Venue Fund-Operations	173,669	0	289,310	273,001	331,146	41,836
9600	Transfer to Performance Venue-Operations Deficit	0	0	0	0	0	0
9959	Contingency	0	0	110,000	0	50,000	(60,000)
9959	Reserve for industrial incentive package	0	0	0	0	0	0
9959	Reserve for Council special events & contributions	0	0	10,550	0	0	(10,550)
9959	Reserve for Council supplemental pay adjustments	0	0	12,415	0	27,505	15,090
9959	Reserve for Reimbursement to Fund Balance	0	0	534,413	0	63,371	(471,042)
9959	Reserve from Reimbursement-Harvester credits	0	0	0	0	0	0
	TOTAL	6,061,197	603,701	1,644,972	630,181	985,313	(659,659)

-40.10%
w/o reserves -16.98%

UTILITY FUND

OVERVIEW: UTILITY FUND

The utility fund accounts for the production and sale of water and the cost to treat sewer. The Town of Rocky Mount delivers quality water and sewer services to its customers. The recently implemented rate re-structure has helped to close the gap between below market rates and the actual costs to provide water and sewer services. 64% of our water revenue comes from residential, commercial, and industrial customers living within the Town limits. 80% of the gallons consumed are in-town.

Revenues in the utility fund include water use charges, sewer use charges, rental of property for cell phone towers, and a transfer from the utility capital fund.

Expenses include water distribution and treatment, sewer collection and treatment, utility billing, and non-departmental expenses not directly attributable to any one function.

UTILITY OPERATING FUND REVENUES		FY 14	FY 15	FY 16	FY 16	FY 17	Increase/ (Decrease)	%
		Actual	Actual	Budget	Estimated	Proposed	Budget	change
2000	<u>Water Use Charges</u>							
2030	Water Consumption Charges	1,107,904	1,113,565	1,070,400	1,143,390	1,144,700	74,300	
2031	Water Connections	35,750	23,862	22,440	19,160	20,990	(1,450)	
2032	Reconnect Fees	10,295	7,415	4,500	3,000	2,500	(2,000)	
2034	Penalties	20,452	25,048	17,000	26,286	24,000	7,000	
2037	Bulk Water Purchases	9,025	4,025	5,000	2,475	2,400	(2,600)	
	Total Water Use Charges	1,183,427	1,173,916	1,119,340	1,194,311	1,194,590	75,250	6.7%
2400	<u>Other Categorical Aid</u>							
0108	Other Categorical Aid	0	0	0	0	0	0	
0405	Dept of Health	0	0	0	0	0	0	
0407	VML Safety Grant	0	0	0	0	0	0	
	Total Other Categorical Aid	0	0	0	0	0	0	0.0%
3000	<u>Wastewater Use Charges</u>							
3030	Sewer Use Charges	684,803	691,132	680,040	713,185	713,900	33,860	
3031	Sewer Connections	17,305	10,500	9,500	9,000	8,000	(1,500)	
3037	Lechate Collection Charges	0	0	0	0	0	0	
	Total Wastewater Use Charges	702,108	701,632	689,540	722,185	721,900	32,360	4.7%
5000	<u>Miscellaneous Revenue</u>							
0201	Rent of Property	48,210	46,924	47,052	46,960	47,086	34	
0207	Sale of Property	0	258	0	0	0	0	
0409	Metered Water from County	0	0	0	0	0	0	
4051	Proceeds from Bonds / Loans - WWTP UV equip	0	0	0	0	0	0	
4105	Recoveries	8,726	1,317	0	441	500	500	
0101	Interest Income	0	0	0	0	0	0	
	Total Miscellaneous Revenue	56,937	48,500	47,052	47,401	47,586	534	1.1%
8000	<u>Transfers from Other Funds</u>							
0901	Transfer fm General Fund-from gen'l fund cuts	0	0	0	0	0	0	
0901	Transfer fm General Fund-WTP electric motors	0	0	0	0	0	0	
0901	Transfer fm General Fund-for utility operations	0	0	83,027	0	0	(83,027)	
0901	Transfer fm General Fund-cover negative cash	1,379,266	0	0	0	0	0	
0901	Transfer fm General Fund-forgive due to g/f	861,425	0	0	0	0	0	
3036	Meals Tax Transfer	514,278	0	0	0	0	0	
3038	Transfer from Cap Projects Fund	0	0	0	0	0	0	
3039	Transfer from Utility Cap Projects Fund	0	0	0	0	81,404	81,404	
	Total Transfers from Other Funds	2,754,969	0	83,027	0	81,404	(1,623)	-2.0%
	Total Utility Fund Revenues before Fund Balance							
	Fund Balance	4,697,440	1,924,047	1,938,959	1,963,897	2,045,480	106,521	5.5%
9000	<u>Use of Fund Balance</u>							
9999	Appropriated Fund Balance-depreciation	752,957	778,136	769,000	802,591	834,695	65,695	
9999	Appropriated Fund Balance-bond proceeds	0	0	0	0	0	0	
9999	Appropriated Fund Balance-debt service	0	0	0	0	0	0	
9999	Cash Carry Forward	0	0	0	0	0	0	
9999	Appropriated Fund Balance-c/o WWTP UV equip	255,300	0	0	0	0	0	
9999	Appropriated Fund Balance-c/o WTP electric	0	0	0	0	0	0	
	Total Use of Fund Balance	1,008,257	778,136	769,000	802,591	834,695	65,695	8.5%
	TOTAL UTILITY FUND REVENUES	5,705,697	2,702,183	2,707,959	2,766,488	2,880,175	172,216	6.4%

6.36%

**UTILITY OPERATING FUND
EXPENDITURE SUMMARY**

Account	Description	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget	% change
	<u>Water Treatment & Distribution</u>							
5000	Water Distribution System	164,742	182,994	150,486	102,996	149,234	(1,252)	
5010	Meter Reading	35,686	37,553	42,490	38,793	44,761	2,271	
5050	Water Treatment Plant	666,000	576,998	605,080	552,882	636,971	31,891	
	Total Water Treatment & Distribution	866,429	797,544	798,056	694,672	830,967	32,910	4.1%
	<u>Wastewater Collection & Treatment</u>							
6000	Wastewater Collection System	191,197	102,873	145,936	94,857	136,196	(9,740)	
6050	Wastewater Treatment Plant	420,251	435,319	475,819	415,963	497,038	21,219	
	Total WW Collection & Treatment	611,448	538,193	621,755	510,820	633,234	11,480	1.8%
	<u>Miscellaneous</u>							
6200	Utility Billing	147,154	163,087	162,303	123,184	166,717	4,414	
6900	Utility Fund Nondepartmental	2,149,164	1,166,395	1,125,846	1,165,023	1,249,257	123,411	
	Total Miscellaneous	2,296,318	1,329,482	1,288,149	1,288,207	1,415,974	127,825	9.9%
	TOTAL	3,774,195	2,665,219	2,707,960	2,493,699	2,880,175	172,215	6.4%
	Total Revenues	5,705,697	2,702,183	2,707,959	2,766,488	2,880,175	172,216	
	Surplus/(Defecit)	1,931,503	36,966	0	272,789	0	1	

**WATER SYSTEM OPERATIONS
ACCT. 02-5000**

The Rocky Mount Public Works Department is responsible for maintaining the water distribution system to our customers. The Town currently has approximately 2,900 connections, including residential, commercial, institutional and industrial users. These lines range in size from 2" service lines to 24" main lines, covering approximately 550,000 linear feet. Some of this system lies outside the corporate limits. Whenever Public Works employees, vehicles or equipment are used in servicing these lines, these costs are charged against this account to accurately reflect the true costs of providing utility service to the users. Fees are charged each month based upon consumption readings to cover the costs of providing this service. 6.0% of all Public Works labor and fringe benefits are budgeted to this account. Only actual time spent on associated projects will be charged during the year.

Aside from service lines, the Town is also responsible for the maintenance of five water storage tanks with a capacity of over 2.8 million gallons. Tanks are located on US 220 North, US 220 South, Scuffling Hill Road, Bald Knob, and Grassy Hill / Landmark. The two (2) Pendleton tanks have been dismantled. The annual maintenance costs for these tanks are budgeted in the contractual services line item.

Materials and supplies include pipe, valves, hydrants, clamps, and meters for new connections or which may be needed in miscellaneous line maintenance projects. Capital outlay and infrastructure may include more substantial repairs to existing water lines. Meter replacement with touch-read technology is included in the Utility Capital Fund.

5000 WATER DISTRIBUTION SYSTEM		FY 14	FY 15 Actual	FY 16 Budget	FY 16	FY 17	Increase/ (Decrease) Budget
		Actual			Estimated	Proposed	
1001	Wages - Full Time	24,882	32,345	36,371	20,584	36,821	450
1003	Wages - Overtime	2,413	3,257	2,500	1,211	2,000	(500)
2001	FICA	2,005	2,627	2,973	1,646	2,970	(3)
2002	Retirement/Life Insurance	4,389	5,664	5,794	1831.22+(1030	6,021	227
2005	Medical/Dental Insurance	6,421	10,208	8,494	3,387	9,326	832
2008	ICMA - 1% employer contribution	0	8	0	5	10	10
2011	Workers' Compensation Insurance	3,228	3,303	2,349	2,383	2,883	534
3000	Contractual Services	47,258	24,803	35,000	29,806	30,000	(5,000)
3300	Repairs and Maintenance	0	842	2,000	106	1,000	(1,000)
3600	Advertising	117	0	0	0	0	0
5100	Utilities	16,977	14,596	16,300	16,636	20,000	3,700
5155	Motor Fuel	0	0	0	0	0	0
5157	Motor Vehicle Expenses	0	0	0	0	0	0
5158	Small Equipment Purchases	0	0	100	0	0	(100)
5200	Communications	3	3	5	3	3	(2)
5800	Miscellaneous	0	1,127	0	100	100	100
6003	Agricultural Supplies	0	205	200	0	100	(100)
6009	Materials & Supplies	14,698	17,537	10,000	4,413	10,000	0
7000	Capital Outlays	19,353	35,502	28,400	22,717	28,000	(400)
7004	Machinery & Equipment	0	700	0	0	0	0
7010	Infrastructure	0	0	0	0	0	0
	meter replacement to touch-read (in U/C/F d	0	0	0	0	0	0
	TOTAL	164,742	182,994	150,486	102,996	149,234	(1,252)

-0.83%

-0.83%

METER READING ACCT. 02-5010

The Public Works Department is responsible for reading all water meters monthly. Readings are submitted to the Finance Department, which is responsible for preparing and mailing the bills and collecting payments.

In an effort to improve the efficiency of meter reading, the Town is utilizing a "touch read" meter reading and billing system. This technology allows meter readers to more quickly read meters by using a wand placed on an above ground sensor and download the information into a handheld computer. The information is then downloaded by the meter readers into software that will automatically post the reading to the customer account and produce a bill without doing manual data entry. All input reports are reviewed closely by the account clerks in the Finance Department. Customers included in the 2000 annexation area were the first to have these meters installed, and all new connections now utilize the touch read meters. Over time, as meters need replacement, this technology is used to assist in the efficiency and accuracy of the process. This replacement project will continue until all meters are replaced with the "touch read" variety. Currently, manual reads are entered into the hand-held as the meters are read in the field and then the information is downloaded directly into the billing software. Two – two man teams read all meters at the first of the month. All bills are produced and mailed at the end of the month. Costs for meters used for repairs are included in account 02-5000 (Water Distribution). Costs for meters used to replace existing meters as part of the replacement program to touch-read technology are included in account 05-5005 (Water Distribution Capital Projects).

Radio-read meters are the current technology being used in regional meter replacement projects. The Town of Boones Mill installed radio-read meters as part of their million dollar water line and meter replacement project completed by the Western Virginia Water Authority. Current hand-held technology being installed with radio-read capability also allows the use of existing touch-read meters and wands. The Town will need to decide when to introduce the radio-read technology to the meter reading system.

3.75% of the Public Works labor and benefits are budgeted here. However, actual time of personnel is charged here.

5010 METER READING		FY 14	FY 15 Actual	FY 16 Budget	FY 16	FY 17	Increase/ (Decrease) Budget
		Actual			Estimated	Proposed	
1001	Wages - Full Time	19,834	19,195	23,277	20,616	23,013	(264)
1003	Wages - Overtime	0	0	0	17	0	0
2001	FICA	1,435	1,366	1,781	1,450	1,761	(20)
2002	Retirement/Life Insurance	3,222	3,154	3,708	3,374	3,569	(139)
2005	Medical/Dental Insurance	4,274	4,065	5,436	3,713	5,616	180
2011	Workers' Compensation Insurance	2,235	2,519	1,503	1,525	1,802	299
3000	Contractual Services	1,822	3,766	3,885	3,499	4,000	115
3300	Repairs & Maintenance	0	1,096	0	1,996	1,000	1,000
3600	Advertising	0	0	0	0	0	0
3800	Postage	0	61	0	0	0	0
5155	Motor Fuel	2,633	2,160	2,600	2,019	2,300	(300)
5157	Motor Vehicle Expenses	91	0	200	582	500	300
5500	Travel & Training	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6009	Materials & Supplies	141	170	100	0	200	100
7000	Capital Projects	0	0	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
7005	Motor Vehicles	0	0	0	0	0	0
TOTAL		35,686	37,553	42,490	38,793	43,761	1,271

2.99%
2.99%

**WATER TREATMENT PLANT
ACCT. 02-5050**

The Town of Rocky Mount operates a 2.0 MGD water treatment facility located approximately 2 miles north of the corporate limits off U.S. Route 220. Constructed in 1983, the plant draws raw water from the Blackwater River. The facility and its treatment process comply with the Virginia Health Department (VDH) and with the Department of Environmental Quality (DEQ) and rated as a Class II plant. The facility is a conventional treatment filtration plant utilizing chemical addition with flash mix and three flocculation basins, two sedimentation basins, two sand filters, 250,000 gallon clear well and finished water pumps. Five (5) full-time operators are employed, supervised by the Water Treatment Plant Superintendent who holds a Class I license. Staff currently includes three (3) operators classified as Operator I, one (1) as an Operator II, and one (1) as an Operator III. The Water Plant, in 2016, converted from chlorine gas to liquid bleach for processing.

The Town has addressed several capital needs over the past years needed to maintain the water treatment plant and to meet VDH requirements. The plant continues to operate on a VDH permit and quality standards that require less than 24 hour operation to hold down personnel and operating costs. The Water Treatment Plant is expected to incur a near zero increase in its production level for this fiscal year.

Contractual services encompass instrumentation, elevator, and HVAC maintenance, calibration, and any engineering services required. Chemicals include chlorine, fluoride, alum, and other chemicals needed to treat raw water for distribution.

SEWER SYSTEM OPERATIONS
ACCT. 02-6000

The Public Works Department is responsible for maintaining the wastewater collection system to the Wastewater Treatment Plant. These lines lie both inside the corporate limits and outside for industrial and commercial development. Whenever Public Works employees, vehicles and equipment are used in servicing these lines, these costs are booked against this account to accurately reflect the true costs of providing these services. Fees are charged to the users to recover the costs of collecting wastewater and its treatment. 6.0% of all Public Works labor and fringe benefits are budgeted in this account. Actual labor spent on work associated with the wastewater collection system will be charged.

Routine repairs and maintenance of sewer lines are provided by Public Works. Money has been set aside for materials and supplies for miscellaneous sewer line extensions or repairs that may be required during the fiscal year. This account also includes costs to operate and maintain all sewer pump stations in the system. At present, the town has 6 stations: Green Oaks, Trail Drive, Rt. 220, Powder Mill, Altice Mill Road, and Rt. 122.

Contractual services include miscellaneous contracted work needed for basic inflow and infiltration repairs or engineering services, for root control, and for "Miss Utility" markings. Materials and supplies include costs for non-specific sewer line projects and repairs. Funds budgeted do not provide for any new services, but only to repair existing lines when needed. Capital outlay provides for major repair costs. Infrastructure includes costs for major repair projects to existing sewer lines.

WASTEWATER COLLECTION		FY 14			FY 16	FY 17	Increase/
6000 SYSTEM		Actual	FY 15 Actual	FY 16 Budget	Estimated	Proposed	(Decrease)
							Budget
1001	Wages - Full Time	38,092	24,077	42,190	19,274	36,821	(5,369)
1003	Wages - Overtime	876	595	0	821	500	500
2001	FICA	2,863	1,844	3,228	1,500	2,855	(373)
2002	Retirement/Life Insurance	6,266	3,928	6,721	3,090	5,789	(932)
2005	Medical/Dental Insurance	12,026	6,483	9,853	4,419	9,071	(782)
2008	ICMA - 1% employer contribution	0	2	0	6	10	10
2011	Workers' Compensation Insurance	3,973	3,754	2,724	2,763	2,883	159
3000	Contractual Services	56,421	9,212	21,000	11,059	15,000	(6,000)
3300	Repairs & Maintenance	3,870	9,425	5,600	5,930	7,000	1,400
3600	Advertising	82	0	0	0	500	500
3800	Postage	136	0	0	0	100	100
5100	Utilities	43,926	33,627	42,700	38,490	42,700	0
5150	Heating Fuel	1,755	2,074	1,600	1,212	1,600	0
5155	Motor Fuel	1,001	692	900	354	600	(300)
5157	Motor Vehicle Expense	1,158	1,191	1,000	557	1,000	0
5200	Communications	1,780	679	1,270	1,552	1,618	348
5500	Travel & Training	0	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6003	Agricultural Supplies	84	102	150	119	150	0
6012	Materials & Supplies	7,513	3,726	6,000	3,627	6,000	0
6014	Chemicals & Materials	1,027	944	1,000	85	2,000	1,000
7000	Capital Outlays	8,349	517	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
7010	Infrastructure	0	0	0	0	0	0
	TOTAL	191,197	102,873	145,936	94,857	136,196	(9,740)

-6.67%
-6.67%

**WASTEWATER TREATMENT PLANT
ACCT. 02-6050**

The Town of Rocky Mount operates a 2.0 MGD wastewater treatment facility located approximately 1 mile east of the corporate limits. Constructed in 1994, the plant is a state-of-the-art facility with a discharge permit into the Pigg River. The facility and its treatment process comply with Virginia Health Department (VDH) and with Department of Environmental Quality (DEQ) and is rated as a Class I plant. The facility is a conventional treatment plant utilizing aerobic digestion and UV light treatment, two primary digesters, sedimentation basins, and belt press operation. The Town is required to dispose of sludge produced at the plant at the county landfill. Currently five full-time operators are employed, including the Wastewater Treatment Plant Superintendent, who holds a Class I license. Staff also includes three (3) more Operators I and one (1) Operator IV. An intern from the Virginia Western water and sewer instructional program or from the Ferrum College environmental science program is also used throughout the year. Wastewater Treatment Plant personnel are responsible for the maintenance of the facility and grounds as well as all pump stations.

The plant is a benchmark for other treatment facilities in the state because of its design and the maintenance provided by the WWTP Superintendent and his staff. The plant consistently performs well above minimum standards established in the regulatory permit issued by the Virginia Department of Environmental Quality.

Contractual services are for facility and equipment maintenance. Repairs and maintenance are for miscellaneous and emergency repairs. Laboratory supplies are for testing materials and equipment required by regulatory agencies to meet state and federal operating limits. Chemicals are for materials needed to treat inflow before discharging.

**WASTEWATER TREATMENT
6050 PLANT**

	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget	
1001	Wages - Full Time	169,220	207,932	220,022	174,550	221,152	1,130
1002	Wages - Part Time	4,808	2,088	8,000	3,200	7,200	(800)
1003	Wages - Overtime	987	639	500	672	720	220
2001	FICA	13,044	15,953	17,322	9,575	17,524	202
2002	Retirement/Life Insurance	27,353	32,197	34,030	33,715	34,413	383
2005	Medical/Dental Insurance	28,457	39,994	44,588	56,551	57,043	12,455
2011	Workers' Compensation Insurance	6,182	6,137	3,960	4,016	5,086	1,126
2103	Employment Physicals/Testing	222	134	0	100	100	100
3000	Contractual Services	5,718	6,237	6,500	5,351	6,500	0
3300	Repairs & Maintenance	13,396	13,532	16,000	16,131	17,000	1,000
3341	Lab Testing Services	2,375	2,322	6,500	5,711	3,000	(3,500)
3600	Advertising	0	504	520	0	500	(20)
3800	Postage & Delivery Services	14	54	45	21	50	5
4400	Permits, Licenses, & Fees	9,649	8,656	9,400	9,168	9,400	0
5100	Utilities	70,577	64,540	70,000	72,348	74,000	4,000
5150	Heating Fuel Expense	1,243	0	1,300	906	1,300	0
5155	Motor Fuel	2,751	2,471	2,920	1,765	2,500	(420)
5157	Motor Vehicle Expenses	70	697	500	197	500	0
5158	Small Equipment Expenses	198	124	250	417	300	50
5200	Communications	3,502	4,748	4,762	4,347	4,800	38
5445	Uniforms	3,201	3,330	3,300	3,496	3,800	500
5500	Travel & Training	2,664	4,069	4,500	2,896	3,000	(1,500)
5650	Dues and Professional Memberships	270	272	300	274	300	0
5700	Books & Subscriptions	21	0	0	0	0	0
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	255	145	300	311	350	50
6003	Agricultural Supplies	167	92	400	138	400	0
6004	Laboratory Supplies	5,578	6,473	8,000	5,907	9,000	1,000
6005	Janitorial Supplies	828	1,106	1,100	679	1,100	0
6012	Wastewater Supplies	101	280	300	1,503	1,000	700
6014	Chemicals & Materials	16,039	10,168	10,500	12,319	15,000	4,500
7000	Capital Outlays	2,750	0	0	0	0	0
7001	Land & Buildings	0	0	0	0	0	0
7003	Data Processing Equipment	7,362	426	0	0	0	0
7004	Machinery & Equipment	0	0	0	0	0	0
7006	Motor Vehicles and Equipment	0	0	0	0	0	0
	TOTAL	420,251	435,319	475,819	426,263	497,038	21,219

4.46%
4.46%

UTILITY BILLING
ACCT. 02-6200

The Finance Department handles all financial and personnel related services for the Utility Fund. To properly reflect the true costs of these services, a portion of all salaries and fringe benefits of these persons will be charged to the Utility Fund. 25% of the personnel costs for the Finance Director, the Assistant Finance Director, and the Accounting Technician and 50% of personnel costs for both Account Clerks have been allocated to this account. No portion of the costs for administrative oversight of the fund by either the Town Manager nor Public Works Director are charged to this account, but should be for proper accountability and booking of true operation costs. The Finance Department oversees the input of the meter readings, prepares and mails the utility bills, and collects payments. They also maintain the general ledger for utility fund operations and process payroll and benefits administration for employees operating in this fund.

A portion (25%) of all maintenance agreements for computer hardware and software is also being charged to this account. 25% of the annual audit is allocated to this account. 25% of office equipment maintenance contract costs and 25% of Finance Department office supplies are charged to this account.

**UTILITY BILLING &
6200 ADMINISTRATION**

FY 14 Actual FY 15 Actual FY 16 Budget FY 16 Estimated FY 17 Proposed Increase/ (Decrease) Budget

		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1001	Wages - Full Time	73,678	82,612	80,503	51,483	82,355	1,852
2001	FICA	5,127	6,298	6,158	2,574	6,300	142
2002	Retirement/Life Insurance	12,315	12,503	12,824	10,429	12,773	(51)
2005	Medical/Dental Insurance	14,901	15,730	16,355	11,039	15,491	(864)
2011	Workers' Compensation Insurance	144	233	89	91	338	249
3000	Contractual Services	21,479	23,130	24,000	24,366	25,000	1,000
3700	Printing and Binding	3,695	4,935	5,000	4,156	5,200	200
3800	Postage & Delivery Services	13,975	14,055	14,774	15,248	15,360	586
5800	Miscellaneous	0	0	0	0	0	0
6001	Office Supplies	1,841	3,592	2,600	3,799	3,900	1,300
7002	Furniture & Fixtures	0	0	0	0	0	0
7003	Data Processing Equipment	0	0	0	0	0	0
	TOTAL	147,154	163,087	162,303	123,184	166,717	4,414

2.72%

**UTILITY FUND NON-DEPARTMENTAL
ACCT. 02-6900**

This account includes all costs not associated with any operating departmental budget. These costs include general liability insurance costs (25%), interfund transfers, debt service, and contingency for unanticipated costs or Town Council discretionary funds needed during the budget year. Depreciation costs are budgeted in all proprietary funds in accordance with sound financial practices. Depreciation has been budgeted to account for expenses related to both the water and sewer systems that are anticipated to be recorded in year-end audited financial statements. Water and sewer rates do not cover the cost of depreciation. Depreciation is financed by tapping into the fund balance. Supplemental pay adjustments for Council use for utility fund employees are included in this account.

Debt Service in the Utility Fund is for past utility line extensions within Town limits.

We have tried historically to budget some amount each year in a contingency line item to cover any unanticipated costs or engineering services that Council may designate during the year. The amount this year is proposed at \$10,000.

UTILITY FUND
6900 NONDEPARTMENTAL

		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
1000	Personal Services	3,825	3,438	0	3,587	0	0
2000	Fringe Benefits	0	0	0	0	0	0
2001	FICA	293	263	0	274	0	0
5300	Insurance	21,709	22,618	25,131	23,510	24,451	(680)
9001	Debt Service - Principal	262,575	221,000	225,000	280,000	284,000	59,000
9002	Debt Service - Interest	52,990	140,940	91,079	55,061	88,898	(2,181)
9003	Debt Serv-New	0	0	0	0	0	0
9100	Transfer to General Fund	0	0	0	0	0	0
9100	Transfer to General Fund-reimb WTP electric	169,287	0	0	0	0	0
9100	Transfer to General Fund-replace contrib cap	257,139	0	0	0	0	0
9400	Transfer to Capital Improvement Fund (due to)	628,390	0	0	0	0	0
9401	Transfer to Utility Fund Capital Projects Fund	0	0	0	0	0	0
9959	Contingency	0	0	12,500	0	10,000	(2,500)
9959	Reserve for Reimbursement to Fund Balance	0	0	0	0	0	0
9959	Reserve for Council supplemental pay adjustm	0	0	3,136	0	7,213	4,077
9960	Depreciation -- Water	291,811	313,484	299,000	324,000	336,960	37,960
9961	Depreciation -- Sewer	461,146	464,652	470,000	478,591	497,735	27,735
	TOTAL	2,149,164	1,166,395	1,125,846	1,165,023	1,249,257	123,411

10.96%

UTILITY CAPITAL FUND

OVERVIEW: UTILITY CAPITAL FUND

The utility capital fund contains a portion of the revenues generated from water distribution and sewer collection charges in order to fund capital needs of the water and sewer systems.

The increase in water distribution charges and sewer collection charges from rates established at December 31, 2012 plus the newly implemented capital recovery fees for both water and sewer meters greater than 5/8 inch are put into this fund.

Expenses in this fund will be for capital and major repair items for the water distribution system, the Water Treatment Plant, the sewer collection system, and the Wastewater Treatment Plant. With the input of the Water Plant Superintendent, the Wastewater Plant Superintendent, the Public Works Director, and the Town Manager, Council will decide which projects will be funded in any particular year.

The ninety-eight cent increase in residential garbage fees, established from rates at December 31, 2012, is also put into this fund to help fund future public works capital equipment needs such as a replacement garbage truck. An additional one dollar increase in the refuse collection fee this fiscal year is also scheduled to be included in this fund.

There is \$7,177 budgeted this year for debt service of a new bond issue to cover the Scuffling Hill sewer line extension which is included in a bond issue with other general fund capital projects.

There is a \$81,404 transfer to the Utility Operating Fund to cover the projected operating deficit for this fiscal year.

UTILITY FUND CAPITAL PROJECTS FUND REVENUE		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
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2020 Capital Recovery - Water

2500	Utility Capital fee - Water	133,959	179,869	201,696	238,735	243,834	42,138

3030 Capital Recovery - Sewer

3500	Utility Capital fee - Sewer	129,873	162,637	195,350	196,888	204,701	9,351

4040 Capital Recovery - Garbage

4500	Utility Capital fee - Garbage	28,118	19,916	19,945	19,921	40,154	20,209

1500 Proceeds from the Use of Assets

4051	Proceeds from Bond Issue	0	0	65,000	0	65,000	0

8000 Transfer from Other Funds

3035	Transfer from general fund-meals tax	0	257,139	0	0	0	0
3035	Transfer from general fund-PW equipment	75,947	0	0	0	0	0
	Total Transfers from other funds	75,947	257,139	0	0	0	0

4100 Use of Fund Balance

9999	Appropri Fund Bal-prior year avail revenue	0	0	0	0	0	0
9999	Appropri Fund Bal-PW equipment	0	0	47,803	0	67,724	19,921
9999	Appropri Fund Bal-capital items FY 2015	0	0	0	0	0	0
	Total Use of Fund Balance	0	0	47,803	0	67,724	19,921
	TOTAL UTILITY CAPITAL						
	PROJECTS FUND	367,897	619,561	529,794	455,544	621,413	91,619

17.29%

**UTILITY FUND CAPITAL PROJECTS FUND
EXPENDITURES**

	FY 14	FY 15	FY 16	FY 16	FY 17	Increase/ (Decrease)
	Actual	Actual	Budget	Estimated	Proposed	Budget

Account	Water Treatment & Distribution					
05.5005	Water Distribution					
7000	meter replacement to touch-read technology	0	0	20,000	0	20,000
5319	replace 2" line Orchard Ave.	0	0	0	13,085	0
5318	replace 2" line Oak St.	0	17,290	0	751	0
5327	install 2 - 10" gate valves Circleview St.	0	0	0	0	0
5303	leak detection study	0	0	0	0	0
5320	remove Pendleton water tanks	0	125,316	0	0	0
5328	replace Lee M. Waid water line	0	34,140	0	17,189	0
	rebuild lower pump Grassy Hill	0	0	0	0	5,000
5006	Maple Ave. water pressure	0	4,400	0	500	0
5329	220 South tank mixer	0	0	135,000	91,155	0
	replace 2 meter reading hand held units	0	0	0	0	19,500
	replace 220N altitude valve	0	0	0	0	12,000
	iPhone based leak detection	0	0	0	0	3,500
	Total Water Distribution	0	181,146	155,000	122,680	60,000
						(95,000)
05.5060	Water Treatment Plant					
5062	Replace SCADA system	30,971	4,393	20,000	28,523	0
7010	Replace Valve controllers (8)	0	0	0	0	0
7004	replace 2 turbidity meters	0	0	0	0	0
5062	Automatic hydrant flushers (1)	0	1,728	0	0	0
5323	retrofit pole light with LED	0	15,273	0	0	0
5322	chlorine bleach conversion	0	26,261	0	132,943	0
5324	Blackwater Dam maintenance	0	22,113	0	0	0
5062	backwash motor	0	2,347	0	0	0
5325	refurbish finished pump impeller (1)	0	0	10,000	0	13,000
7004	streaming current monitor	0	0	18,000	0	0
5326	parking lot repairs	0	0	18,000	0	0
	continuous chlorine analyzer	0	0	0	0	3,500
	replace boiler & HVAC	0	0	0	0	50,000
	Total Water Treatment Plant	30,971	72,115	66,000	161,466	66,500
						500
	TOTAL WATER DISTRIBUTION & TREATMENT	30,971	253,261	221,000	284,146	126,500
						(94,500)
	Wastewater Treatment & Collection					
05.6050	Sewer Collection					
6176	SCADA for pump stations	0	46,526	0	0	0
5408	extend sewer line on Scuffling Hill	0	0	65,000	0	65,000
6178	replace Hillcrest sewer line (1200 feet)	0	0	48,000	0	0
6183	push camera	0	0	12,000	9,692	0
	repair / replace portable flow meters	0	0	0	0	7,000
	portable smoke machine for sewer lines	0	0	0	0	3,000
	replace pump drives at Main plant pump station	0	0	0	0	14,000
	replace pumps at Main plant pump station	0	0	0	0	50,000
	Total Sewer Collection	0	46,526	125,000	9,692	139,000
						14,000

**UTILITY FUND CAPITAL PROJECTS FUND
EXPENDITURES**

		FY 14	FY 15	FY 16	FY 16	FY 17	Increase/ (Decrease)
		Actual	Actual	Budget	Estimated	Proposed	Budget
05.6060	Wastewater Treatment Plant						
7006	Motor Vehicles	0	0	0	0	0	0
7010	Replace SCADA system	21,446	0	0	0	0	0
6181	Replace compactor	0	55,068	0	0	0	0
6182	Polymer blending system	0	0	0	0	0	0
6177	LED yard lights	0	17,461	0	0	0	0
6062	replace doors / headworks bldg.	0	5,333	6,000	4,883	0	(6,000)
7001	supply lines	0	2,430	0	0	0	0
7004	tractor	0	900	0	0	0	0
6179	clarifer brushes	0	0	30,000	30,000	0	(30,000)
7004	pH monitoring equipment	0	0	0	0	0	0
	replace sampler	0	0	0	0	6,500	6,500
	replace flow meter	0	0	0	0	8,000	8,000
	replace HVAC unit	0	0	0	0	15,000	15,000
	Total Wastewater Treatment & Collection	21,446	81,193	36,000	34,883	29,500	(6,500)
	TOTAL SEWER COLLECTION & TREATMENT	21,446	127,718	161,000	44,575	168,500	7,500
05.4261	Public Works Equipment						
7004	Machinery & Equipment-sweeper	175,947	0	0	0	0	0
	TOTAL STREET CLEANING	175,947	0	0	0	0	0
05.5000	Transfer to Other Funds						
9100	Transfer to General Fund	0	0	0	0	0	0
9400	Transfer to Capital Improvement Fund	0	0	0	0	0	0
9401	Transfer to Utility Operating Fund	0	0	0	0	81,404	81,404
	TOTAL TRANSFER TO OTHER FUNDS	0	0	0	0	81,404	81,404
05.6900	Debt Service						
9001	Debt Service - Principal	0	0	0	0	0	0
9002	Debt Service - Interest	0	0	0	0	0	0
9000	New Debt Service - \$1,500,000 10 years 2%	0	0	7,177	0	7,177	0
	TOTAL DEBT SERVICE	0	0	7,177	0	7,177	0
05.6900	Contingency						
9959	Contingency	0	30,000	60,000	0	60,000	0
	TOTAL CONTINGENCY	0	30,000	60,000	0	60,000	0
05.9000	Reserved Fund Balance						
9999	Reserved Fund Balance (for future projects)		0	0	0	0	0
	TOTAL RESERVED FOR FUTURE PROJECTS	0	0	0	0	0	0
	TOTAL UTILITY CAPITAL PROJECTS	228,365	410,979	449,177	328,721	443,581	(5,596)

-1.25%

Total Revenues	367,897	619,561	529,794	455,544	621,413
Surplus / (Deficit)	139,533	208,582	80,617	126,823	177,832

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HARVESTER OPERATING FUND

OVERVIEW: HARVESTER OPERATING FUND

The operating revenues and expenses of the Harvester Performance Arts Venue provided by Town funds are tracked in a separate fund. The Harvester opened in April 2014 with a full slate of performances.

There are no anticipated outside revenues for the Town's responsibilities of the Harvester operations. There is a \$331,146 transfer from the appropriated fund balance of the Town's general fund to cover its share of Harvester expenses.

Town expenses are comprised of salaries and other personnel costs for three (3) full-time employees, The General Manager, the Assistant General Manager, and the Operations Director, as well as for one (1) part-time employee. The Operations Director position was a part-time position last fiscal year. She is now proposed as full-time this fiscal year. The Manager and Assistant Manager utilize volunteers to round out their staffing needs. Other contracted services related to the Town owned building include electrical and telephone services.

Performance related expenses are covered by performance related revenues separately and are not shown here as they are not classified as Town revenues nor expenses.

PERFORMANCE VENUE REVENUES		FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase/ (Decrease) Budget
6600	Performance Venue Revenues						
0810	Ticket Sales	0	0	0	0	0	0
0816	Concessions - Food	0	0	0	0	0	0
0817	Concessions - Alcohol	0	0	0	0	0	0
0822	Merchandise Sales - Venue	0	0	0	0	0	0
0823	Merchandise Sales - Band	0	0	0	0	0	0
0831	Rentals - Meeting Rooms	0	1,500	0	0	0	0
832	Rentals - Local	0	0	0	0	0	0
0833	Rentals - Outside Promoter	0	0	0	0	0	0
0841	Sponsorships	3,380	0	0	0	0	0
9,907	Miscellaneous	0	0	0	0	0	0
	Total Performance Venue Revenues	3,380	1,500	0	0	0	0
8000	Transfer from Other Funds						
0901	Transfer from General Fund, fund balance	173,669	0	289,310	273,001	331,146	41,836
0901	Transfer Reduction from Venue Revenues	0	0	0	0	0	0
	Total Transfers from Other Funds	173,669	0	289,310	273,001	331,146	41,836
	TOTAL PERFORMANCE VENUE OPERATING FUND REVENUES	177,049	1,500	289,310	273,001	331,146	41,836
							14.46%

CAPITAL IMPROVEMENT PLAN

**TOWN OF ROCKY MOUNT
PROPOSED 5-YEAR CAPITAL IMPROVEMENT PLAN
FISCAL YEARS 2017 – 2021**

OVERVIEW

The Capital Improvement Plan (CIP) is a planning document to provide guidance for the long-range funding of future large capital projects and major equipment purchases. No funds are appropriated for any project or equipment purchase until Town Council includes their funding in the adopted budget for the upcoming fiscal year. The FY 17-21 CIP was compiled using the capital improvement plan adopted last year and updated using information and requests from department heads and the Town Manager. Generally, items in the CIP are at least \$5,000 and have a useful life of at least two years.

Capital projects can be one-time needs such as a new building, a vehicle replacement, or major updates or expansion of existing utility lines or streets. Some expenditures are for major upgrades or repairs / replacement in order for the original item to continue its useful life. These include buildings, roads, bridges, water and sewer lines, and specialized vehicles and machinery. Many items in the CIP will have some sort of annual operating costs that need to be considered.

The CIP is comprised of three funding sources – those items funded through the General Fund, those items funded through the Utilities Fund, and those items funded through outside sources such as grants, bonds, loans, or possibly fund balance. Fund balance should never be used to fund routine operating expenses and long-term continued use of fund balance can lead to financial difficulties. Sustained revenue sources such as property taxes or water and sewer user fees should be used to fund operating expenses and even one-time capital projects where feasible. The fund balance should be maintained to provide a sufficient level for use in economic downturns and for emergencies. Over the long-term, the fund balance should remain stable or increase due to the community's general economic conditions.

The Town tries to supplement as many capital projects through the use of grant funding from state and federal agencies because these grant awards represent a return of local tax dollars collected by the federal and / or state governments. These agencies include the Virginia Department of Housing and Community Development, Virginia Tobacco Indemnification Commission, USDA Rural Development, and the Virginia Department of Transportation. Grants are available for a number of types of projects including community and economic development, housing, utility improvements, and street / transportation needs. Due to the competitive nature of grant awards, the Town generally must first spend money on preliminary engineering reports, consultants, and grant writers before even submitting a funding request. The funding agencies also favorably recognize the commitment to a potential funding project by the initial expenditures of localities on the project itself. All grant funds come with strings attached and must be administered in such a way that complies to the requirements of the funding agency and the objectives of the funded project.

If grants and user fees are not available, debt financing is an option. Borrowing funds at reasonable rates for future capital projects spreads the debt service over the useful life of the project and passes the cost to future users of the improvement. Debt is appropriate to finance assets with high costs and long useful lives. However, annual debt service must be covered through annual operating funds and existing tax rates and user fees may not be sufficient to cover the annual principal and interest payments.

There are state agencies that issue tax-free and below-market rates for applicable projects. The Town has issued debt through the Virginia Department of Environmental Quality Revolving Loan Fund for sewer utility projects and through the Virginia Resources Authority for the wastewater treatment plant, water lines in the annexed area, and the Grassy Hill water storage tank. These two agencies can issue debt for utility projects, public safety, transportation, and brown field remediation. The Town has also issued debt through the Virginia Municipal League for a mix of public parking, public works building, and infrastructure (roads, a parking lot, water, and sewer lines) and the Wastewater Treatment Plant ultra-violet project. The VML program allows for a wide variety of utility and general government projects.

Not all capital improvements can be funded. The public, in large part, dictates which new initiatives and capital improvements they are willing to support with their tax revenue and utility user fees. The Town must provide for basic maintenance on existing infrastructure and equipment first. A failure to address maintenance needs will only delay the inevitable and usually have higher costs in the future. Ultimately Town Council must decide how to prioritize the Town's operating and capital needs with the available assets. Only projects approved in Year 1 of the CIP need to be funded in the current budget. Generally, projects that are not funded in Year 1 are not because they are not important or not needed, but that the current funding level is not available to support the cost of the project at this time. Projects in Years 2 through 5 do not demonstrate a commitment to funding but only that the projects are currently planned to occur during Years 2 through 5.

Funding capital outlay continues to be a challenge. Finding funds available for capital items is difficult after normal and existing operations are financed with the distribution of the current year's revenue stream of taxes and fees. With the continued inability to upgrade and replace items past their useful life on a regular basis, the Town sometimes has to finance major repairs with the use of fund balance or with the issuance of debt. No new bond issues are proposed in this budget.

Key projects proposed during fiscal years 2017 through 2021 include the following:

- Software and supporting hardware for Finance
- Police K-9 dog replacement
- Police vehicles and vehicle equipment
- Infrastructure at the Emergency Services Building
- Equipment and vehicles for the Public Works Department
- Improvements and additions to Town facilities and parks
- Equipment needed to communicate with the new County public safety radio system
- Property purchases for economic development opportunities
- Upgrades to existing utility lines
- Meter reading equipment conversion
- Upgrades and rebuilds to water distribution and storage infrastructure
- Replacements and upgrades to equipment at the Water Treatment Plant
- Extensions of existing sewer lines
- Replacement of sewer collection infrastructure
- Replacements and upgrades to equipment at the Wastewater Treatment Plant

TOWN OF ROCKY MOUNT
5 YEAR CAPITAL IMPROVEMENT PLAN
FY 17 - 21

Note A: funded by loan obtained in FY 16

Project / Purchase:	FY 17 By Depts.	FY 17 Proposed
GENERAL FUND PROJECTS:		
ADMINISTRATION / COMMUNITY DEVELOPMENT / FINANCE:		
Finance - new financial/general ledger software & operating system		
TOTAL ADMINISTRATIVE DEPARTMENTS	-	-
PUBLIC SAFETY:		
Police - replace in car camera & video (\$5,000/car;2/year)	10,000	10,000
Police - replace mobile data terminal in car (\$3,000/car;3/year)	9,000	9,000
Police - surveillance equipment for Investigations	7,500	5,000
Police - patrol rifles for vehicles (8 @ \$1,000 each)	8,000	
Police - replace 2 Explorers at \$37,000 per car every 2 years	74,000	74,000
Police - vehicle for Community Policing	37,000	
Police - replace K-9 (Eno) with dual purpose K-9		
Police - replace Glock pistols (25 @ \$200 each w/ trade in)		
Radio System - Police share (\$114,950) (from FY 16)	A 114,950	114,950
Radio System - Fire share (\$65,447) (from FY 16)	A 65,447	65,447
ES Bldg - subdivide large room for offices in Police Dept	10,000	10,000
Fire - replace 1993 Pierce fire engine (may get grant)	526,000	
Fire - replace 2 thermal imaging cameras		
Fire - replace Cascade Air System (may get grant)		
Fire - replace 1996 Freightliner fire engine		
Fire - replace 5 SCBA packs		
Fire - replace 1995 Chevy Suburban		
TOTAL PUBLIC SAFETY	861,897	288,397
PUBLIC WORKS:		
Pub Works - replace 2002 Chevy pick-up	25,500	
Pub Works - replace all mowers (except zero turn)	10,000	10,000
Pub Works - replace 1987 Chevy garbage truck		
Pub Works - replace 1994 chipper		
Pub Works - replace 1989 John Deere loader		
Pub Works - replace 2000 Chevy pick-up		
Pub Works - replace 1995 Ford tandem dump truck		
Pub Works - replace 1997 Ford dump truck		
Pub Works - replace 2000 salt spreader		
Pub Works - purchase one-arm bandit garbage truck		
Streets - Scuffling Hill curb, gutter, drainage (Town portion) (FY 16)	A 462,500	462,500
Streets - Town-wide wayfinding signage	50,000	50,000
Sidewalks - extension between Floyd & Dent (may get grant)	65,000	
Sidewalks/Drainage - Bernard Rd-prelim engineer/design (FY 16)	A 120,000	120,000
TOTAL PUBLIC WORKS	733,000	642,500
BUILDINGS AND GROUNDS:		
Parks - Celeste trail development (\$5,245 donations)	30,000	
Parks - Mary Eliz-repave & re-fence tennis & hockey courts	60,000	
Parks - replace hazardous and aging playground equipment	35,000	
Parks - Veterans' Park bank stabilization (from FY 16)	A 900,000	900,000
Parks - Gilley's Park ramp & handicap restrooms (from FY 16)	A 25,000	25,000
Parks - new trail development (may get grant)	35,000	
N Main - public recreation facility - property acquisition	105,000	
N Main - public recreation facility - engineering & design		
N Main - public recreation facility - grading, utilities, curb, parking		
N Main - public recreation facility - park amenities & equipment		
Farmers Market - marquee, roof & gutter repairs, wiring	25,000	
PW & PS - replace fuel canopies	100,000	
Municipal Bldg - security enhancements	60,000	60,000
Municipal Bldg - replace climate system RTU1		
TOTAL BUILDINGS AND GROUNDS	1,375,000	985,000

TOWN OF ROCKY MOUNT
5 YEAR CAPITAL IMPROVEMENT PLAN
FY 17 - 21

Note A: funded by loan obtained in FY 16

Project / Purchase:	FY 17 By Depts.	FY 17 Proposed
ECONOMIC DEVELOPMENT:		
EDA - purchase properties for redevelopment	50,000	50,000
WPPD - 220/40 realignment (Town cost)		
Mountain Valley Pipeline - taps in the transmission line		
TOTAL ECONOMIC DEVELOPMENT	50,000	50,000
TOTAL GENERAL FUND PROJECTS	3,019,897	1,965,897
UTILITY FUND PROJECTS:		
WATER:		
Meter Reading - replace 2 hand-held units	19,500	19,500
Meter Reading - convert to radio-read meter reading		
Pub Works - replace Ann Sink St. water & sewer line 550 feet	58,000	
Pub Works - replace N. Main St. 8" water line (Pendleton to F L&L)		
Water - altitude valve replacement on 220N	12,000	12,000
Water - iPhone based leak detection	3,500	3,500
Water - rebuild pump - lower Grassy Hill pump station	5,000	5,000
Water - refurbish old Grassy Hill tank		
Water - rebuild pump - upper Grassy Hill pump station		
WTP - continuous chlorine analyzer	3,500	3,500
WTP - refurbish & reinstall finished pump impeller 3 of 3	13,000	13,000
WTP - replace flocculator motor / mixer comb (3)	80,000	
WTP - new boiler & HVAC	50,000	50,000
WTP - pave & seal parking lot		
WTP - streaming current monitor		
WTP - filter sand replacement		
WTP - replace mower / tractor		
WTP - replace pickup		
WTP - lagoon clean out & repair		
WTP - rebuild raw water pump		
WTP - replace sludge removal system settling basins		
12" water line connector to Plateau Plaza		
TOTAL WATER	244,500	106,500
SEWER:		
Pub Works - extend sewer line on Scuffling Hill (from FY 16)	A 65,000	65,000
Pub Works - replace Hillcrest Ave sewer line 1200 feet	48,000	
Pub Works - extend 40 West sewer line		
Sewer - repair / replace portable flow meters	7,000	7,000
Sewer - portable smoke machine for sewer lines	3,000	3,000
Sewer - replace pump drives - Main plant pump station	14,000	14,000
Sewer - replace climbing screen - Main plant pump station		
Sewer - radios for remaining pump stations		
Sewer - replace pumps - Main plant pump station	50,000	50,000
WWTP - repair & seal pavement	25,000	
WWTP - replace sampler	6,500	6,500
WWTP - replace flow meter	8,000	8,000
WWTP - replace HVAC unit	15,000	15,000
WWTP - replace lights in belt press building		
WWTP - building heaters		
WWTP - replace pH monitoring equipment		
WWTP - replace UV Channel #2		
WWTP - replace climbing screen at WWTP		
WWTP - replace grit chambers at WWTP		
WWTP - replace grit classifier at WWTP		
WWTP - rebuild / replace 8 faulk gear drives		
WWTP - rebuild 2 clarifier drives		
TOTAL SEWER	241,500	168,500
TOTAL UTILITY FUND PROJECTS	486,000	275,000
TOTAL GENERAL AND UTILITY FUND PROJECTS	3,505,897	2,240,897

TOWN OF ROCKY MOUNT
5 YEAR CAPITAL IMPROVEMENT PLAN
FY 17 - 21

Note A: funded by loan obtained in FY 16

Project / Purchase:	FY 18 Proposed	FY 19 Proposed	FY 20 Proposed	FY 21 Proposed	5 YEAR TOTAL
GENERAL FUND PROJECTS:					
ADMINISTRATION / COMMUNITY DEVELOPMENT / FINANCE:					
Finance - new financial/general ledger software & operating system		220,000			220,000
TOTAL ADMINISTRATIVE DEPARTMENTS	-	220,000	-	-	220,000
PUBLIC SAFETY:					
Police - replace in car camera & video (\$5,000/car;2/year)	10,000	10,000	10,000	10,000	50,000
Police - replace mobile data terminal in car (\$3,000/car;3/year)	9,000	9,000	9,000	9,000	45,000
Police - surveillance equipment for Investigations					5,000
Police - patrol rifles for vehicles (8 @ \$1,000 each)	8,000				8,000
Police - replace 2 Explorers at \$37,000 per car every 2 years		74,000		74,000	222,000
Police - vehicle for Community Policing	37,000				37,000
Police - replace K-9 (Eno) with dual purpose K-9		10,000			10,000
Police - replace Glock pistols (25 @ \$200 each w/ trade in)				5,000	5,000
Radio System - Police share (\$114,950) (from FY 16)	A				114,950
Radio System - Fire share (\$65,447) (from FY 16)	A				65,447
ES Bldg - subdivide large room for offices in Police Dept					10,000
Fire - replace 1993 Pierce fire engine (may get grant)		526,000			526,000
Fire - replace 2 thermal imaging cameras	15,000				15,000
Fire - replace Cascade Air System (may get grant)	125,000				125,000
Fire - replace 1996 Freightliner fire engine		625,000			625,000
Fire - replace 5 SCBA packs			42,500		42,500
Fire - replace 1995 Chevy Suburban				42,000	42,000
TOTAL PUBLIC SAFETY	204,000	1,254,000	61,500	140,000	1,947,897
PUBLIC WORKS:					
Pub Works - replace 2002 Chevy pick-up	25,500				25,500
Pub Works - replace all mowers (except zero turn)					10,000
Pub Works - replace 1987 Chevy garbage truck	150,000				150,000
Pub Works - replace 1994 chipper		42,000			42,000
Pub Works - replace 1989 John Deere loader		190,000			190,000
Pub Works - replace 2000 Chevy pick-up			26,500		26,500
Pub Works - replace 1995 Ford tandem dump truck			160,000		160,000
Pub Works - replace 1997 Ford dump truck				80,000	80,000
Pub Works - replace 2000 salt spreader				13,500	13,500
Pub Works - purchase one-arm bandit garbage truck				385,000	385,000
Streets - Scuffling Hill curb, gutter, drainage (Town portion) (FY 16)	A				462,500
Streets - Town-wide wayfinding signage					50,000
Sidewalks - extension between Floyd & Dent (may get grant)	65,000				65,000
Sidewalks/Drainage - Bernard Rd-prelim engineer/design (FY 16)	A				120,000
TOTAL PUBLIC WORKS	240,500	232,000	186,500	478,500	1,780,000
BUILDINGS AND GROUNDS:					
Parks - Celeste trail development (\$5,245 donations)		30,000			30,000
Parks - Mary Eliz-repave & re-fence tennis & hockey courts	60,000				60,000
Parks - replace hazardous and aging playground equipment	35,000				35,000
Parks - Veterans' Park bank stabilization (from FY 16)	A				900,000
Parks - Gilley's Park ramp & handicap restrooms (from FY 16)	A				25,000
Parks - new trail development (may get grant)	35,000				35,000
N Main - public recreation facility - property acquisition	105,000				105,000
N Main - public recreation facility - engineering & design		95,000			95,000
N Main - public recreation facility - grading, utilities, curb, parking			195,000		195,000
N Main - public recreation facility - park amenities & equipment				110,000	110,000
Farmers Market - marquee, roof & gutter repairs, wiring	25,000				25,000
PW & PS - replace fuel canopies	100,000				100,000
Municipal Bldg - security enhancements					60,000
Municipal Bldg - replace climate system RTU1		50,000			50,000
TOTAL BUILDINGS AND GROUNDS	360,000	175,000	195,000	110,000	1,825,000

**TOWN OF ROCKY MOUNT
5 YEAR CAPITAL IMPROVEMENT PLAN
FY 17 - 21**

Note A: funded by loan obtained in FY 16

Project / Purchase:	FY 18 Proposed	FY 19 Proposed	FY 20 Proposed	FY 21 Proposed	5 YEAR TOTAL
ECONOMIC DEVELOPMENT:					
EDA - purchase properties for redevelopment	50,000	50,000	50,000		200,000
WPPD - 220/40 realignment (Town cost)				80,000	80,000
Mountain Valley Pipeline - taps in the transmission line				1,000,000	1,000,000
TOTAL ECONOMIC DEVELOPMENT	50,000	50,000	50,000	1,080,000	1,280,000
TOTAL GENERAL FUND PROJECTS	854,500	1,931,000	493,000	1,808,500	7,052,897
UTILITY FUND PROJECTS:					
WATER:					
Meter Reading - replace 2 hand-held units					19,500
Meter Reading - convert to radio-read meter reading			815,000		815,000
Pub Works - replace Ann Sink St. water & sewer line 550 feet	58,000				58,000
Pub Works - replace N. Main St. 8" water line (Pendleton to F L&L)	400,000				400,000
Water - altitude valve replacement on 220N					12,000
Water - iPhone based leak detection					3,500
Water - rebuild pump - lower Grassy Hill pump station					5,000
Water - refurbish old Grassy Hill tank	60,000				60,000
Water - rebuild pump - upper Grassy Hill pump station		15,000			15,000
WTP - continuous chlorine analyzer					3,500
WTP - refurbish & reinstall finished pump impeller 3 of 3					13,000
WTP - replace flocculator motor / mixer comb (3)	80,000				80,000
WTP - new boiler & HVAC					50,000
WTP - pave & seal parking lot	20,000				20,000
WTP - streaming current monitor	10,000				10,000
WTP - filter sand replacement	50,000				50,000
WTP - replace mower / tractor	30,000				30,000
WTP - replace pickup	35,000				35,000
WTP - lagoon clean out & repair		65,000			65,000
WTP - rebuild raw water pump		35,000			35,000
WTP - replace sludge removal system settling basins		184,000			184,000
12" water line connector to Plateau Plaza				1,000,000	1,000,000
TOTAL WATER	743,000	299,000	815,000	1,000,000	2,963,500
SEWER:					
Pub Works - extend sewer line on Scuffling Hill (from FY 16)	A				65,000
Pub Works - replace Hillcrest Ave sewer line 1200 feet	48,000				48,000
Pub Works - extend 40 West sewer line	100,000				100,000
Sewer - repair / replace portable flow meters					7,000
Sewer - portable smoke machine for sewer lines					3,000
Sewer - replace pump drives - Main plant pump station					14,000
Sewer - replace climbing screen - Main plant pump station	185,000				185,000
Sewer - radios for remaining pump stations	20,000				20,000
Sewer - replace pumps - Main plant pump station	50,000	50,000			150,000
WWTP - repair & seal pavement	25,000				25,000
WWTP - replace sampler					6,500
WWTP - replace flow meter					8,000
WWTP - replace HVAC unit					15,000
WWTP - replace lights in belt press building	8,000				8,000
WWTP - building heaters	20,000				20,000
WWTP - replace pH monitoring equipment	12,000				12,000
WWTP - replace UV Channel #2		300,000			300,000
WWTP - replace climbing screen at WWTP			100,000		100,000
WWTP - replace grit chambers at WWTP			100,000		100,000
WWTP - replace grit classifier at WWTP			100,000		100,000
WWTP - rebuild / replace 8 faulk gear drives				160,000	160,000
WWTP - rebuild 2 clarifier drives				60,000	60,000
TOTAL SEWER	468,000	350,000	300,000	220,000	1,506,500
TOTAL UTILITY FUND PROJECTS	1,211,000	649,000	1,115,000	1,220,000	4,470,000
TOTAL GENERAL AND UTILITY FUND PROJECTS	2,065,500	2,580,000	1,608,000	3,028,500	11,522,897
			FY 17 - FY 21 proposed		11,522,897

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BY LINE ITEM

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TOWN OF ROCKY MOUNT
WAGES (LINE 1001)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.1101	Mayor & Council contractual	2,300	1,250	2,500	1,750	2,400	(100)
01.1101	Mayor & Council elected officials	29,400	29,550	31,000	27,300	31,000	0
01.1202	Town Manager	133,104	144,149	134,139	127,358	174,422	40,283
01.1213	Finance Dept.	153,600	158,403	161,336	144,560	167,211	5,875
01.3101	Police Dept.	941,563	957,982	1,001,329	942,201	1,030,569	29,240
01.4100	Public Works Administration	0	0	0	0	0	0
01.4104	Street Lighting	2,856	4,038	2,910	4,340	4,603	1,693
01.4107	Traffic Control	12,317	10,490	14,548	7,590	12,274	(2,274)
01.4108	Streets	279,489	271,392	305,513	306,326	325,253	19,740
01.4109	Sidewalks	5,823	1,941	5,819	1,906	7,671	1,852
01.4202	Street Cleaning	9,351	13,338	11,639	12,116	10,739	(900)
01.4203	Refuse Collection	91,282	89,653	98,928	97,058	102,792	3,864
01.4204	Snow Removal	10,188	7,017	5,819	5,728	7,671	1,852
01.4304	Municipal Bldg	5,077	2,056	0	871	3,068	3,068
01.4305	Emergency Services Bldg	4,610	4,454	0	857	3,068	3,068
01.4306	Public Works Bldg	13	2,997	0	0	3,068	3,068
01.4307	Cemetery Maint.	10,284	11,982	11,639	12,006	12,274	635
01.4308	Parks Maint.	15,983	13,374	17,458	11,229	18,411	953
01.8101	Planning	59,935	48,122	70,100	66,645	75,336	5,236
01.8102	Comm Development	87,117	88,135	90,071	82,453	93,246	3,175
01.8103	Citizens' Square	2,210	1,602	0	968	3,068	3,068
01.8104	Comm & Hospitality Center	5,895	830	5,819	309	3,068	(2,751)
01.8130	Econ. Dev. Auth. Contractual	200	100	0	100	600	600
02.5000	Water Distribution	24,882	32,345	36,371	20,584	36,821	450
02.5010	Meter Reading	19,834	19,195	23,277	20,616	23,013	(264)
02.5050	Water Plant	228,819	239,819	237,424	203,643	259,303	21,879
02.6000	Wastewater Collection	38,092	24,077	42,190	19,274	36,821	(5,369)
02.6050	Wastewater Plant	169,220	207,932	220,022	174,550	221,152	1,130
02.6200	Utility Billing	73,678	82,612	80,503	51,483	82,355	1,852
06.8401	Performance Center	82,412	118,218	119,016	106,805	155,732	36,716
Totals		2,499,534	2,587,052	2,729,370	2,450,629	2,907,009	177,639
increase from prior year		7%	4%	6%	-10%	19%	

TOWN OF ROCKY MOUNT
OVERTIME (LINE 1003)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.3101.1003	Wages - Overtime	31,539	33,490	33,800	35,684	34,000	200
01.3101.1004	Wages - Contractual Services	13,275	5,688	14,000	4,360	7,800	(6,200)
01.3101.1006	Wages - OT Court	3,377	3,952	4,200	4,759	5,050	850
01.3101.1009	Wages - OT Other	33,857	19,567	28,000	29,161	31,000	3,000
01.3101.1010	Wages - OT Mini Grants	11,934	11,108	0	8,634	0	0
01.3101.1011	Wages - Ot SWAT/Tactical	614	710	600	610	750	150
01.3101.1013	Wages - OT Other Training/Seminars	3,391	1,363	1,000	1,364	1,500	500
	Total Police Overtime	97,988	75,877	81,600	84,573	80,100	(1,500)
01.4104	Street Lighting	184	19	0	57	0	0
01.4107	Parking & Traffic Control	0	293	0	109	0	0
01.4108	Street Maintenance	797	725	560	1,687	500	(60)
01.4109	Sidewalks, Curbs, Gutters	45	133	70	0	0	(70)
01.4202	Street Cleaning	188	421	0	666	250	250
01.4203	Refuse Collection	674	501	680	1,120	600	(80)
01.4204	Snow Removal	3,604	8,977	5,000	14,195	10,000	5,000
01.4307	Cemetery Maintenance	183	78	0	101	0	0
01.4308	Parks & Playground Miantenance	85	0	0	5	0	0
02.5000	Water Distribution	2,413	3,257	2,500	1,211	2,000	(500)
02.5010	Meter Reader	0	0	0	17	0	0
02.5050	Water Plant	15,514	12,390	13,050	8,103	9,000	(4,050)
02.6000	Wastewater Collection	876	595	0	821	500	500
02.6050	Wastewater Treatment Plant	987	639	500	672	720	220
06.8401	Performance Center	0	11	0	0	0	0
	Totals	123,535	103,915	103,960	113,335	103,670	(290)
	increase from prior year	1%	-16%	0%	9%	-9%	

TOWN OF ROCKY MOUNT
RETIREMENT/LIFE INSUR (LINE 2002)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.1101	Mayor & Council	370	199	398	239	372	(26)
01.1202	Town Manager	21,637	21,839	21,368	20,561	27,053	5,685
01.1213	Finance Dept.	24,804	25,183	25,701	20,346	25,934	233
01.3101	Police Dept.	158,033	160,829	154,707	167,179	172,265	17,558
01.4100	Public Works Administration	463	403	469	392	404	(65)
01.4104	Street Lighting	489	646	464	700	714	250
01.4107	Traffic Control	1,981	1,716	2,318	1,216	1,904	(414)
01.4108	Streets	45,001	42,729	48,668	49,296	50,525	1,857
01.4109	Sidewalks	944	331	927	304	1,190	263
01.4202	Street Cleaning	1,534	2,192	1,854	2,020	1,705	(149)
01.4203	Refuse Collection	14,786	14,327	15,759	15,416	16,036	277
01.4204	Snow Removal	2,218	2,539	927	3,086	2,741	1,814
01.4304	Municipal Bldg	816	328	0	138	476	476
01.4305	Emergency Services Bldg	741	708	0	135	476	476
01.4306	Public Works Bldg	2	476	0	0	476	476
01.4307	Cemetery Maint.	1,683	1,920	1,854	1,903	1,904	50
01.4308	Parks Maint.	2,584	2,129	2,781	3,497	2,855	74
01.8101	Planning	9,956	7,078	10,998	10,634	11,685	687
01.8102	Comm Development	14,154	13,995	14,348	13,104	14,462	114
01.8103	Citizens' Square	359	255	0	154	476	476
01.8104	Comm & Hospitality Center	895	70	927	49	476	(451)
01.8130	Econ. Dev. Authority	32	15	0	15	93	93
02.5000	Water Distribution	4,389	5,664	5,794	1831.22+(6,021	227
02.5010	Meter Reading	3,222	3,154	3,708	3,374	3,569	(139)
02.5050	Water Plant	39,423	39,566	39,900	40,218	41,614	1,714
02.6000	Wastewater Collection	6,266	3,928	6,721	3,090	5,789	(932)
02.6050	Wastewater Plant	27,353	32,197	34,030	33,715	34,413	383
02.6200	Utility Billing	12,315	12,503	12,824	10,429	12,773	(51)
06.8401	Performance Center	12,146	22,054	18,459	21,671	24,154	5,695
	Totals	408,597	418,972	425,904	422,881	462,554	36,649
	increase from prior year	14%	3%	2%	-1%	9%	

TOWN OF ROCKY MOUNT							
MEDICAL/DENTAL INSURANCE (LINE 2005)							
Account	Title	FY 14	FY 15	FY 16	FY 16	FY 17	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
01.1101	Mayor & Council	4,810	0	0	0	0	0
01.1202	Town Manager	17,864	18,857	19,607	23,478	36,724	17,117
01.1213	Finance Dept.	26,840	28,333	29,458	23,642	27,922	(1,536)
01.3101	Police Dept.	194,170	235,370	248,779	242,632	244,756	(4,023)
01.4100	Public Works Administration	0	0	0	0	0	0
01.4104	Street Lighting	756	1,289	680	1,818	1,123	443
01.4107	Traffic Control	3,909	3,856	3,398	1,260	2,995	(403)
01.4108	Streets	64,659	61,632	71,352	63,720	79,374	8,022
01.4109	Sidewalks	2,347	162	1,359	504	1,872	513
01.4202	Street Cleaning	2,873	1,982	2,718	2,361	2,664	(55)
01.4203	Refuse Collection	19,196	17,369	23,105	18,547	25,187	2,082
01.4204	Snow Removal	2,164	5,815	1,359	7,172	3,572	2,213
01.4304	Municipal Bldg	1,195	484	0	306	749	749
01.4305	Emergency Services Bldg	819	443	0	0	749	749
01.4306	Public Works Bldg	8	491	0	0	749	749
01.4307	Cemetery Maint.	2,260	3,332	2,718	2,562	2,995	277
01.4308	Parks Maint.	3,625	1,672	4,077	5,111	4,493	416
01.8101	Planning	13,671	8,285	11,900	7,611	12,431	531
01.8102	Comm Development	4,032	13,595	19,679	13,772	18,362	(1,317)
01.8103	Citizens' Square	501	240	0	0	749	749
01.8104	Comm & Hospitality Center	819	273	1,359	104	749	(610)
02.5000	Water Distribution	6,421	10,208	8,494	3,387	9,326	832
02.5010	Meter Reading	4,274	4,065	5,436	3,713	5,616	180
02.5050	Water Plant	55,146	55,801	58,369	55,801	61,232	2,863
02.6000	Wastewater Collection	12,026	6,483	9,853	4,419	9,071	(782)
02.6050	Wastewater Plant	28,457	39,994	44,588	56,551	57,043	12,455
02.6200	Utility Billing	14,901	15,730	16,355	11,039	15,491	(864)
06.8401	Performance Center	13,856	22,610	19,607	23,102	30,793	11,186
Totals		501,597	558,370	604,250	572,612	656,787	52,537
increase from prior year		7%	11%	8%	-5%	15%	
General Fund		380,373	426,089	461,155	437,701	499,008	37,853
Utility Fund		121,224	132,282	143,095	134,910	157,779	14,684
		501,597	558,370	604,250	572,612	656,787	52,537

TOWN OF ROCKY MOUNT
WORKERS COMP (LINE 2011)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.1202	Town Manager	253	273	148	150	715	567
01.1213	Finance Dept.	291	567	177	179	686	509
01.3101	Police Dept.	33,961	29,570	27,734	28,123	31,996	4,262
01.4100	Public Works Administration	0	0	0	0	0	0
01.4104	Street Lighting	0	274	188	230	360	172
01.4107	Traffic Control	1,242	1,396	939	952	961	22
01.4108	Streets	31,852	27,325	19,729	20,007	25,467	5,738
01.4109	Sidewalks	745	723	376	381	601	225
01.4202	Street Cleaning	993	971	752	763	841	89
01.4203	Refuse Collection	7,946	7,277	6,388	6,478	8,049	1,661
01.4204	Snow Removal	497	649	376	341	601	225
01.4307	Cemetery Maint.	745	947	752	763	961	209
01.4308	Parks Maint.	1,242	1,546	1,127	1,143	1,442	315
01.8101	Planning	113	192	647	657	389	(258)
01.8102	Comm Development	165	241	186	189	389	203
01.8103	Citizens' Square	0	0	0	0	240	240
01.8104	Comm & Hospitality Center	0	499	376	381	240	(136)
02.5000	Water Distribution	3,228	3,303	2,349	2,383	2,883	534
02.5010	Meter Reading	2,235	2,519	1,503	1,525	1,802	299
02.5050	Water Plant	10,333	8,644	7,214	7,316	7,935	721
02.6000	Wastewater Collection	3,973	3,754	2,724	2,763	2,883	159
02.6050	Wastewater Plant	6,182	6,137	3,960	4,016	5,086	1,126
02.6200	Utility Billing	144	233	89	91	338	249
06.8401	Performance Center	0	1,617	131	133	740	609
Totals		106,140	98,657	77,865	78,964	96,325	18,460
increase from prior year		10%	-7%	-21%	1%	22%	

TOWN OF ROCKY MOUNT
CONTRACTUAL (LINE 3000)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.1101	Council	3,681	4,494	12,700	2,955	3,650	(9,050)
01.1202	Town Manager	1,088	1,715	1,500	29,834	1,120	(380)
01.1204	Town Attorney	548	4,255	5,000	5,043	5,000	0
01.1213	Finance Dept.	64,011	61,724	64,500	63,846	64,500	0
01.1301	Electoral Board	2,648	0	2,800	2,800	0	(2,800)
01.3101	Police Dept.	7,809	18,151	17,800	13,651	15,600	(2,200)
01.3202	Fire Dept.	2,977	996	1,500	1,189	1,500	0
01.4100	Public Works Admin.	988	26,588	700	120	500	(200)
01.4104	Street Lighting	1,585	10,320	1,500	1,404	4,000	2,500
01.4107	Traffic Control	24,040	18,634	30,000	25,458	25,000	(5,000)
01.4108	Streets	198,453	355,246	425,000	741,932	425,000	0
01.4109	Sidewalks	0	0	0	0	0	0
01.4304	Municipal Bldg.	19,647	21,798	27,000	25,000	25,000	(2,000)
01.4305	Emergency Serv. Bldg.	13,809	18,352	18,500	16,793	18,200	(300)
01.4306	Public Works Bldg.	1,035	5,607	5,450	1,249	2,000	(3,450)
01.4307	Cemetery Maint.	2,600	0	1,000	0	1,000	0
01.4308	Parks & Playgrounds	2,099	1,765	2,800	2,165	2,300	(500)
01.8101	Planning	4,483	40,959	9,000	14,892	5,732	(3,268)
01.8102	Comm Development	33,321	15,707	30,000	15,730	20,000	(10,000)
01.8103	Citizens' Square	20,092	10,930	10,000	9,213	10,000	0
01.8104	Hospitality Center	4,162	8,925	4,000	6,275	5,500	1,500
01.8130	Economic Dev. Authority	14,602	40	0	0	0	0
02.5000	Water Distribution	47,258	24,803	35,000	29,806	30,000	(5,000)
02.5010	Meter Reading	1,822	3,766	3,885	3,499	4,000	115
02.5050	Water Plant	(14,987)	7,475	10,000	3,713	8,000	(2,000)
02.6000	Wastewater Collection	56,421	9,212	21,000	11,059	15,000	(6,000)
02.6050	Wastewater Plant	5,718	6,237	6,500	5,351	6,500	0
02.6200	Utility Billing	21,479	23,130	24,000	24,366	25,000	1,000
06.8401	Performance Center	22,149	36,275	15,260	47,308	15,000	(260)
Totals		563,536	737,103	786,395	1,104,652	739,102	(47,293)
increase from prior year		-30%	31%	7%	40%	-33%	

TOWN OF ROCKY MOUNT
ADVERTISING (LINE 3600)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.1101	Council	1,795	1,459	1,800	1,800	1,900	100
01.1202	Town Manager	0	0	0	455	0	0
01.1213	Finance Dept.	53	725	100	600	600	500
01.3101	Police Dept.	1,814	1,314	850	249	500	(350)
01.3202	Fire Dept.	300	514	500	594	500	0
01.4100	Public Works Admin.	0	89	180	291	100	(80)
01.4107	Traffic Control	0	0	0	0	0	0
01.4108	Streets	273	0	150	263	175	25
01.4203	Refuse Collection	362	393	420	373	400	(20)
01.4204	Snow Removal	0	0	0	0	0	0
01.4304	Municipal Bldg.	180	0	0	399	0	0
01.8101	Planning	1,388	2,525	2,400	2,774	2,550	150
01.8102	Comm Development	3,250	4,915	3,500	3,592	3,500	0
01.8102	Comm Dev - Branding	0	0	0	0	120,000	120,000
01.8103	Citizens' Square	21	0	75	100	2,000	1,925
01.8104	Hospitality Center	21	381	0	0	0	0
02.5000	Water Distribution	117	0	0	0	0	0
02.5010	Meter Reading	0	0	0	0	0	0
02.5050	Water Plant	0	100	100	0	100	0
02.6000	Wastewater Collection	82	0	0	0	500	500
02.6200	Utility Billing	0	0	0	0	0	0
06.8401	Performance Center	88,750	112,763	0	0	0	0
Totals		98,405	125,179	10,075	11,489	132,825	122,750
increase from prior year		568%	27%	-92%	14%	1056%	

TOWN OF ROCKY MOUNT
POSTAGE (LINE 3800)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.1101	Council	198	254	270	177	200	(70)
01.1202	Town Manager	177	365	280	361	370	90
01.1213	Finance Dept.	5,038	7,850	8,650	6,304	6,700	(1,950)
01.3101	Police Dept.	626	757	600	835	700	100
01.3202	Fire Dept.	16	0	30	0	30	0
01.4203	Refuse Collection	0	892	0	0	0	0
01.8101	Planning	709	261	640	37	250	(390)
01.8102	Comm Development	628	585	330	860	1,000	670
01.8104	Hospitality Center	31	0	0	0	0	0
01.8106	Passport Services Exp.	1,621	797	1,700	1,177	1,700	0
02.5050	Water Plant	131	51	145	62	70	(75)
02.6000	Wastewater Collection	136	0	0	0	100	100
02.6050	Wastewater Plant	14	54	45	21	50	5
02.6200	Utility Billing	13,975	14,055	14,774	15,248	15,360	586
06.8401	Performance Center	202	645	0	0	0	0
	Totals	23,502	26,564	27,464	25,079	26,530	(934)
	increase from prior year	4%	13%	3%	-9%	6%	

TOWN OF ROCKY MOUNT
UTILITIES (LINE 5100)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.4104	Street Lighting	113,237	106,476	102,000	98,333	102,000	0
01.4107	Traffic Control	9,400	10,389	10,100	10,599	11,700	1,600
01.4304	Municipal Bldg	33,925	41,594	39,000	32,876	33,000	(6,000)
01.4305	Emerg Serv Bldg	17,422	17,984	18,500	16,723	17,300	(1,200)
01.4306	Public Works Bldg	5,639	5,153	5,350	6,172	6,300	950
01.4308	Parks	1,587	1,962	1,775	1,711	2,000	225
01.8103	Citizens' Square	1,643	2,343	2,000	2,517	2,400	400
01.8104	Hospitality Center	5,317	6,335	6,000	5,466	5,600	(400)
02.5000	Water Distribution	16,977	14,596	16,300	16,636	20,000	3,700
02.5050	Water Plant	74,046	70,403	68,000	70,299	72,000	4,000
02.6000	Wastewater Collection	43,926	33,627	42,700	38,490	42,700	0
02.6050	Wastewater Plant	70,577	64,540	70,000	72,348	74,000	4,000
06.8401	Performance Center	8,247	21,756	35,000	17,951	30,000	(5,000)
Totals		401,944	397,158	416,725	390,121	419,000	2,275
increase from prior year		14%	-1%	5%	-6%	7%	

TOWN OF ROCKY MOUNT
MOTOR FUEL (LINE 5155)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.1202	Town Manager	606	410	450	132	420	(30)
01.3101	Police Dept.	56,490	46,318	50,000	29,693	31,000	(19,000)
01.3202	Fire Dept.	6,626	6,108	7,200	4,541	4,800	(2,400)
01.4107	Traffic Control	712	503	770	361	395	(375)
01.4108	Streets	29,100	18,684	25,000	15,575	17,000	(8,000)
01.4109	Sidewalks	0	0	0	0	0	0
01.4202	Street Cleaning	2,252	1,847	2,000	1,182	2,200	200
01.4203	Refuse Collection	10,182	7,240	12,000	6,251	10,000	(2,000)
01.4204	Snow Removal	2,270	1,129	2,600	1,263	1,300	(1,300)
01.4307	Cemetery Maint.	1,079	811	1,400	578	650	(750)
01.4308	Parks Maint.	1,071	734	990	508	600	(390)
01.8101	Planning	698	194	750	255	270	(480)
01.8102	Comm Development	983	647	750	650	800	50
02.5010	Meter Reading	2,633	2,160	2,600	2,019	2,300	(300)
02.5050	Water Plant	2,627	2,262	2,500	1,655	2,000	(500)
02.6000	Wastewater Collection	1,001	692	900	354	600	(300)
02.6050	Wastewater Plant	2,751	2,471	2,920	1,765	2,500	(420)
	Totals	121,078	92,209	112,830	66,782	76,835	(35,995)
	increase from prior year	-1%	-24%	22%	-41%	15%	

TOWN OF ROCKY MOUNT
COMMUNICATIONS (LINE 5200)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.1101	Council	4,252	3,401	3,500	3,081	3,200	(300)
01.1202	Town Manager	6,744	6,301	6,100	5,620	5,900	(200)
01.1213	Finance Dept.	5,589	4,925	5,650	4,954	5,100	(550)
01.3101	Police Dept.	23,351	23,793	23,450	21,090	22,000	(1,450)
01.3202	Fire Dept.	3,268	2,320	2,230	2,325	2,544	314
01.4100	Public Works Admin.	2,880	2,530	3,000	2,460	2,665	(335)
01.4304	Municipal Bldg.	1,888	3,868	4,000	3,088	4,000	0
01.4305	Emerg Services Bldg.	2,569	3,529	3,950	3,878	4,000	50
01.4306	Public Works Bldg.	2,343	3,705	3,400	3,426	3,525	125
01.8101	Planning	5,344	5,218	5,700	5,464	5,500	(200)
01.8102	Comm. Development	3,032	3,483	3,720	3,054	3,200	(520)
01.8103	Citizens' Square	0	0	0	0	0	0
01.8104	Hospitality Center	781	831	780	776	800	20
02.5000	Water Distribution	3	3	5	3	3	(2)
02.5050	Water Plant	3,589	4,331	4,500	4,249	4,500	0
02.6000	Wastewater Collection	1,780	679	1,270	1,552	1,618	348
02.6050	Wastewater Plant	3,502	4,748	4,762	4,347	4,800	38
02.6200	Utility Billing	0	0	0	0	0	0
06.8401	Performance Center	3,927	7,235	10,524	4,293	9,000	(1,524)
	Totals	74,843	80,899	86,541	73,659	82,355	(4,186)
	increase from prior year	16%	8%	7%	-15%	12%	

TOWN OF ROCKY MOUNT
UNIFORMS (LINE 5445)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.3101	Police Dept.	7,213	4,397	6,400	4,169	4,700	(1,700)
01.3202	Fire Dept.	6,873	12,044	10,000	7,523	10,000	0
01.4100	Public Works Admin.	9,606	7,741	11,850	8,830	11,140	(710)
02.5050	Water Plant	4,090	4,048	5,000	3,969	5,000	0
02.6050	Wastewater Plant	3,201	3,330	3,300	3,496	3,800	500
Totals		30,983	31,560	36,550	27,986	34,640	(1,910)
increase from prior year		-29%	2%	16%	-23%	24%	

TOWN OF ROCKY MOUNT
TRAINING (LINE 5500)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.1101	Council	3,364	3,496	4,000	3,040	3,500	(500)
01.1202	Town Manager	11,075	15,048	6,100	8,735	6,600	500
01.1213	Finance Dept.	3,539	4,930	4,000	4,277	4,500	500
01.3101	Police Dept.	16,573	8,269	11,000	9,201	9,200	(1,800)
01.3202	Fire Dept.	0	0	200	0	100	(100)
01.4100	Public Works Admin.	0	0	0	0	100	100
01.4108	Streets	761	0	750	0	100	(650)
01.8101	Planning	2,242	769	2,000	828	1,000	(1,000)
01.8102	Comm Development	4,296	6,378	5,000	4,033	5,000	0
01.8106	Passport Services Exp.	0	0	0	0	0	0
02.5010	Meter Reading	0	0	0	0	0	0
02.5050	Water Plant	856	636	1,000	900	1,000	0
02.6050	Wastewater Plant	2,664	4,069	4,500	2,896	3,000	(1,500)
06.8401	Performance Center	2,919	483	0	0	0	0
Totals		48,291	44,078	38,550	33,910	34,100	(4,450)
increase from prior year		43%	-9%	-13%	-12%	1%	

TOWN OF ROCKY MOUNT							
DUES (LINE 5650)							
Account	Title	FY 14	FY 15	FY 16	FY 16	FY 17	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
01.1101	Council	9,633	9,812	9,700	9,919	10,192	492
01.1202	Town Manager	919	934	955	1,113	1,120	165
01.1204	Town Attorney	240	240	250	240	250	0
01.1213	Finance Dept.	950	1,250	1,000	1,464	1,470	470
01.3101	Police Dept.	205	8,070	8,000	9,220	9,250	1,250
01.3202	Fire Dept.	1,266	1,696	1,180	1,030	1,060	(120)
01.8101	Planning	225	20	425	20	425	0
01.8102	Comm Development	1,236	2,213	1,000	1,989	2,100	1,100
02.5050	Water Treatment Plant	200	200	240	200	240	0
02.6050	Wastewater Plant	270	272	300	274	300	0
06.8401	Performance Center	415	634	0	0	0	0
Totals		15,558	25,340	23,050	25,469	26,407	3,357
increase from prior year		4%	63%	-9%	10%	4%	

TOWN OF ROCKY MOUNT
OFFICE SUPPLIES (LINE 6001)

Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.1101	Council	2,562	3,518	2,000	3,505	3,500	1,500
01.1202	Town Manager	3,215	4,246	2,500	5,610	5,000	2,500
01.1213	Finance Dept.	5,684	10,750	7,000	10,418	10,000	3,000
01.3101	Police Dept.	2,321	2,404	2,550	2,631	2,630	80
01.3202	Fire Dept.	172	235	240	621	260	20
01.4100	Public Works Admin.	52	115	160	131	175	15
01.8101	Planning	2,224	4,034	3,000	4,165	3,600	600
01.8102	Comm Development	3,061	7,064	4,000	6,672	6,300	2,300
01.8106	Passport Service Exp.	1,456	373	370	507	525	155
02.5050	Water Plant	633	878	750	364	500	(250)
02.6050	Wastewater Plant	255	145	300	311	350	50
02.6200	Utility Billing	1,841	3,592	2,600	3,799	3,900	1,300
06.8401	Performance Center	3,614	7,890	0	0	0	0
Totals		27,090	45,244	25,470	38,732	36,740	11,270
increase from prior year		-2%	67%	-44%	52%	-5%	

TOWN OF ROCKY MOUNT							
JANITOR SUPPLIES (LINE 6005)							
Account	Title	FY 14 Actual	FY 15 Actual	FY 16 Budget	FY 16 Estimated	FY 17 Proposed	Increase / (Decrease)
01.4304	Municipal Bldg.	1,555	1,159	1,850	1,677	1,755	(95)
01.4305	Emergency Serv. Bldg.	2,963	3,044	3,600	2,075	3,000	(600)
01.4306	Public Works Bldg.	691	1,272	1,380	1,414	1,500	120
01.4308	Parks & Playgrounds	0	0	0	0	0	0
01.8103	Citizens' Square	314	59	270	30	100	(170)
01.8104	Hospitality Center	175	137	275	211	275	0
02.5050	Water Plant	136	99	145	91	145	0
02.6050	Wastewater Plant	828	1,106	1,100	679	1,100	0
06.8401	Performance Center	1,193	2,133	0	0	0	0
	Totals	7,855	9,010	8,620	6,177	7,875	(745)
	increase from prior year	-18%	15%	-4%	-28%	27%	

TOWN OF ROCKY MOUNT								
MATERIALS								
Account	Line #	Title	FY 14	FY 15	FY 16	FY 16	FY 17	Increase /
			Actual	Actual	Budget	Estimated	Proposed	(Decrease)
01.3101	6010	Police Dept.	13,258	11,570	17,100	17,284	25,000	7,900
01.3202	6008	Fire Dept.	10,411	1,390	5,000	1,046	5,000	0
01.4104	6016	Street Lighting	4,229	1,955	2,750	302	2,500	(250)
01.4107	6007	Traffic Control	9,019	8,991	9,000	6,768	9,000	0
01.4108	6016	Streets	37,087	28,356	25,000	36,540	32,000	7,000
01.4109	6016	Sidewalks	3,304	1,757	4,000	1,480	2,500	(1,500)
01.4202	6016	Street Cleaning	0	0	0	0	0	0
01.4203	6017	Refuse Collection	275	1,634	400	1,136	1,200	800
01.4204	6016	Snow Removal	1,050	718	1,000	1,008	1,000	0
01.4304	6002	Municipal Bldg.	1,706	1,777	2,000	2,097	2,000	0
01.4305	6020	Emerg. Services Bldg.	149	112	150	56	100	(50)
01.4306	6006	Public Works Bldg.	2,519	2,326	3,000	1,160	2,000	(1,000)
01.4307	6013	Cemetery Maint.	0	0	100	0	0	(100)
01.4308	6013	Parks & Playgrounds	2,252	2,158	1,500	6,193	2,000	500
01.8103	6018	Citizens' Square	224	180	150	1,195	200	50
01.8104	6018	Hospitality Center	0	0	0	0	0	0
01.8106	6023	Passport Services Exp.	0	0	0	0	0	0
02.5000	6009	Water Distribution	14,698	17,537	10,000	4,413	10,000	0
02.5010	6009	Meter Reading	141	170	100	0	200	100
02.5050	6004	Water Plant-lab	3,765	3,995	4,500	6,847	7,400	2,900
02.5050	6009	Water Plant-materials	4,768	3,492	4,600	4,992	6,000	1,400
02.5050	6014	Water Plant-chemicals	87,021	61,279	78,000	88,271	85,000	7,000
02.6000	6012	Wastewater Collection	7,513	3,726	6,000	3,627	6,000	0
02.6000	6014	Wastewater Collection-chemicals	1,027	944	1,000	85	2,000	1,000
02.6050	6004	Wastewater Plant-lab	5,578	6,473	8,000	5,907	9,000	1,000
02.6050	6012	Wastewater Plant-materials	101	280	300	1,503	1,000	700
02.6050	6014	Wastewater Plant-chemicals	16,039	10,168	10,500	12,319	15,000	4,500
		Totals	226,132	170,990	194,150	204,230	226,100	31,950
		increase from prior year	27%	-24%	14%	5%	11%	

SUPPORTING SCHEDULES

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TOWN OF ROCKY MOUNT CHANGES IN TAX RATES		
YEAR	R/E	P/P
1968	1.50	1.50
1969	1.50	1.50
1970	1.50	1.50
1971	1.50	1.50
1972	1.50	1.50
1973	1.50	1.50
1974	2.50	2.50
1975	2.50	2.50
1976	2.50	2.50
1977	2.50	2.50
1978	2.50	2.50
1979	0.35	2.50
1980	0.35	2.50
1981	0.35	2.50
1982	0.35	2.50
1983	0.35	2.50
1984	0.35	2.50
1985	0.30	2.50
1986	0.25	2.50
1987	0.20	2.50
1988	0.20	2.50
1989	0.15	2.50
1990	0.12	1.70
1991	0.12	1.70
1992	0.12	1.70
1993	0.12	1.70
1994	0.12	1.70
1995	0.12	1.70
1996	0.12	0.51
1997	0.12	0.51
1998	0.12	0.51
1999	0.12	0.51
2000	0.12	0.51
2001	0.12	0.51
2002	0.12	0.51
2003	0.12	0.51
2004	0.12	0.51
2005	0.11	0.51
2006	0.14	0.51
2007	0.14	0.51
2008	0.14	0.51
2009	0.12	0.51
2010	0.12	0.51
2011	0.12	0.51
2012	0.12	0.51
2013	0.13	0.51
2014	0.13	0.51
2015	0.13	0.51
2016	0.13	0.51

L-T DEBT		TOTAL TOWN OF ROCKY MOUNT DEBT (GENERAL AND ENTERPRISE)						
		VML 2010K -- EMERGENCY SERVICES BUIDLING						
		VML 2013 -- ANNEX SEWER & OLD FORT ROAD UTILITIES (REFINANCED)						
YEAR END 2017	BALANCE OUTSTANDING at 7/1/16	PRINCIPAL PAYMENTS	INTEREST PAYMENTS	TOTAL PAYMENTS	INTEREST RATE	BALANCE OUTSTANDING at 6/30/17	MATURITY DATE	ORIGINAL ISSUE AMOUNT
ES Bldg (VML 2010K)	815,000.00	165,000.00 01.9102.9001	35,058.76 01.9102.9002	200,058.76	3.70%	650,000.00 01.2737	2/1/2021	\$1,640,000
Annex Sewer & Utilities (VML 2013)	3,573,500.00	229,000.00 02.6900.9001	86,697.76 02.6900.9002	315,697.76	1.85%	3,344,500.00	2/1/2037	\$4,407,500
Grand Total	4,388,500.00	394,000.00	121,756.52	515,756.52		3,994,500.00		

Town of Rocky Mount
 Legal Debt Margin

*****NOTE: Legal Debt Margin gives the upper limit on any borrowing. At the end of FY 2016, the Town may borrow an additional \$39,997,790 if needed.**

Per Fiscal Year	2011	2012	2013	2014	2015	2016
Assessed Real Estate Value	461,881,300	467,859,100	444,578,000	449,023,780	432,341,800	443,862,900
Debt Limit (10% of Assessed Value)	46,188,130	46,785,910	44,457,800	44,902,378	43,234,180	44,386,290
Less: Debt Outstanding	(7,667,064)	(6,197,635)	(5,963,022)	(5,164,500)	(4,888,500)	(4,388,500)
Legal Debt Margin (available for Debt)	38,521,066	40,588,275	38,494,778	39,737,878	38,345,680	39,997,790
Outstanding Debt as % of Debt Limit	17%	13%	13%	12%	11%	10%

Town of Rocky Mount							
Unrestricted Fund Balance							
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016 (at 2/29/16)
General + Capital Projects Fund	10,998,693	10,934,072	10,241,470	9,524,633	5,700,375	4,942,843	4,896,033
Utility Operating + Capital Fund	(192,322)	(1,150,324)	(1,514,916)	(1,379,266)	266,300	22,529	(154,524)
Combined Fund Balance	10,806,371	9,783,748	8,726,554	8,145,367	5,966,675	4,965,372	4,741,509
difference from prior year	(389,777)	(1,022,623)	(1,057,194)	(581,187)	(2,178,692)	(1,001,303)	(223,863)
	Uptown	Uptown	bond pay-off	Perf Ctr & Uptown	xfer to U/F	HPC renovate	
Source: Table 1 (Net Assets by Component), Comprehensive Annual Financial Report FY 2016 from general ledger at 2/29/16							

Town of Rocky Mount								
Investments (book value) at January								
	2009	2010	2011	2012	2013	2014	2015	2016
								(at 1/31/16)
	8,570,000	8,080,000	7,604,000	6,310,000	6,298,000	5,292,000	4,303,000	4,283,000
variance fm prior yr		(490,000)	(476,000)	(1,294,000)	(12,000)	(1,006,000)	(989,000)	(20,000)
var from 2009 to 2014						(3,278,000)	(4,267,000)	(4,287,000)

TOWN OF ROCKY MOUNT
 EMPLOYEE POSITIONS
 BY DEPARTMENT & TITLE

Dept.	Position	# positions	Pay Grade	Function
Manager	Town Manager	1	32	Directs overall administration of the Town government
Manager	Executive Assistant	1	14	Maintains official Town records; support to Council and Town Manager
Manager	Receptionist	1	12	Greets and assists the public entering the Municipal Building
Comm. Develop.	Asst Town Mgr / Com Dev Director	1	26	Assists Town Mgr; directs community & economic activities
Comm. Develop.	Planner	1	18	Coordinates Town zoning and planning functions
Comm. Develop.	Comm Development Assistant	1	12	Support to Community Development Dept. & other Town boards
Comm. Develop.	DePot Host / Hostess	6	p-t	Greet visitors to the Welcome Center
Harvester	General Manager	1	24	Overall administration of the HPC; books performances
Harvester	Assistant Manager	1	21	Assists General Manager in administration of the HPC
Harvester	Operations Director	1	10	Oversees HPC office operations
Harvester	Operations Staff	1	p-t	Supports Assistant General Manager & Operations Director
Finance	Finance Director / Treasurer	1	26	Directs overall administration of the Finance Department
Finance	Assistant Finance Director	1	22	Provides interanal services, human resources, and accounting
Finance	Accounting Technician	1	17	Performs accounting, payroll, & accounts payable functions
Finance	Account Clerk	2	10	Performs customer service & accounting assistance
Police	Police Chief	1	28	Directs overall administration of the Police Department
Police	Captain	0	23	Assists Police Chief in administration of Police Dept.
Police	Lieutenant - Patrol	1	22	Supervises all patrol activities and events
Police	Lieutenant - Investigations	1	22	Supervises all investigations and records management
Police	Sergeant - Patrol	4	19	Direct supervision of patrol shift; general duty of law enforcement
Police	Sergeant - Investigations	1	19	Direct supervision of investigations; general duty of law enforcement
Police	Police Officer - Patrol	9	15	Law enforcement to protect life and property in the Town
Police	Community Police Officer	1	15	Law enforcement to protect life and property in the Town
Police	Investigator	2	15	Investigates reported & suspected criminal activity; law enforcement
Police	School Resource Officer	1	15	Law enforcement within the public school system
Police	Records Manager	1	12	Supervisory, clerical, and records management duties
Police	Records Clerk	1	9	Clerical and records management duties
Police	Police Officer (part-time)	1	p-t	Law enforcement to protect life and property in the Town
Public Works	Public Facilities Director	1	26	Directs overall administration of the Public Works Department
Public Works	Public Works Superintendent	1	22	Supervises/coordinates construction, repair, and maintenance projects
Public Works	Equipment Operator / Crewleader	3	13	Skilled and semi-skilled work with motorized construction equipment
Public Works	Mechanic	1	12	Skilled and semi-skilled work in the repair & maintenance of equipment
Public Works	Meter Reader	1	9	Reads water meters plus other public works projects as assigned
Public Works	Maintenance Worker I	8	9	Construction, maintenance, and repair duties
Public Works	Maintenance Worker II	2	9	Construction, maintenance, and repair duties
Public Works	Maintenance Worker - part-time	0	p-t	Construction, maintenance, and repair duties
Water Plant	Water Plant Superintendent	1	22	Manages and supervises the water treatment plant operations
Water Plant	Water Plant Operator	5	15,14,13,12	Tests, treats, and purifys water for public and industrial use
Wastewater Plant	Wastewater Plant Superintendent	1	22	Manages and supervises the wastewater treatment plant operations
Wastewater Plant	Wastewater Plant Operator	4	15,14,13,12	Operates, maintains, and repairs the wastewater treatment plant
	Total Full-time	65		
	Total Part-time	8		

FY 2017 PROPOSED PAY PLAN (1% COLA)								
Position	Grade	1	2	3	4	5	6	7
same as FY 2016 pay plan	1	17,980.24	18,429.75	18,890.49	19,362.75	19,846.82	20,342.99	20,851.57
with 1% COLA	2	18,890.49	19,362.75	19,846.82	20,342.99	20,851.57	21,372.86	21,907.18
	3	19,846.82	20,342.99	20,851.57	21,372.86	21,907.18	22,454.86	23,016.23
	4	20,851.57	21,372.86	21,907.18	22,454.86	23,016.23	23,591.63	24,181.42
	5	21,907.18	22,454.86	23,016.23	23,591.63	24,181.42	24,785.96	25,405.61
	6	23,016.23	23,591.63	24,181.42	24,785.96	25,405.61	26,040.75	26,691.77
	7	24,181.42	24,785.96	25,405.61	26,040.75	26,691.77	27,359.06	28,043.04
	8	25,405.61	26,040.75	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72
Maintenance Worker I	9	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27
Maintenance Worker II	9	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27
Meter Reader	9	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27
Records Clerk	9	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27
Account Clerk	10	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27	31,728.12	32,521.33
Wastewater Plant Oper. Trainee	11	29,462.72	30,199.29	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72
Water Plant Oper. Trainee	11	29,462.72	30,199.29	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72
Administrative Assistant	12	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46
Wastewater Plant Operator IV	12	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46
Water Plant Operator IV	12	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46
Records Manager	12	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46
Mechanic	12	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46
Equipment Operator / Crew Leader	13	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77
Wastewater Plant Operator III	13	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77
Water Plant Operator III	13	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77
Planning Technician	14	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08
Wastewater Plant Operator II	14	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08
Water Plant Operator II	14	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08
Police Officer Trainee	14	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08
Executive Assistant	14	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08
Investigator	15	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05
Police Officer	15	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05
Wastewater Plant Operator I	15	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05
Water Plant Operator I	15	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05
Accounting Technician II	15	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05
	16	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57
Community Dev. Administrator/GIS	17	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78
Corporal - Police	17	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78
Accounting Technician	17	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78
Planner	18	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09
Sergeant - Police	19	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17
Assistant Public Works Director	19	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17
	20	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98
Asst Mgr-Performance Venue	21	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79
Wastewater Plant Superintendent	22	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17
Water Plant Superintendent	22	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17
Lieutenant - Police	22	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17
Captain - Police Dept.	23	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04
Assistant Police Chief	24	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04	64,928.67
General Mgr-Performance Venue	24	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04	64,928.67
	25	58,822.17	60,292.72	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68
Finance Director / Treasurer	26	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07	71,669.10
Assistant Town Mgr/Comm Dev Dir	26	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07	71,669.10
	27	64,928.67	66,551.89	68,215.68	69,921.07	71,669.10	73,460.83	75,297.35
Police Chief	28	68,215.68	69,921.07	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28
Public Works Director	28	68,215.68	69,921.07	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28
	29	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01	83,114.19
	30	75,297.35	77,179.78	79,109.28	81,087.01	83,114.19	85,192.04	87,321.84
	31	79,109.28	81,087.01	83,114.19	85,192.04	87,321.84	89,504.89	91,742.51
Town Manager	32	83,114.19	85,192.04	87,321.84	89,504.89	91,742.51	94,036.07	96,386.97

FY 2017 PROPOSED PAY PLAN (1% COLA)								
Position	Grade	8	9	10	11	12	13	14
same as FY 2016 pay plan with 1% COLA	1	21,372.86	21,907.18	22,454.86	23,016.23	23,591.63	24,181.42	24,785.96
	2	22,454.86	23,016.23	23,591.63	24,181.42	24,785.96	25,405.61	26,040.75
	3	23,591.63	24,181.42	24,785.96	25,405.61	26,040.75	26,691.77	27,359.06
	4	24,785.96	25,405.61	26,040.75	26,691.77	27,359.06	28,043.04	28,744.11
	5	26,040.75	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29
	6	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27	31,728.12
	7	28,744.11	29,462.72	30,199.29	30,954.27	31,728.12	32,521.33	33,334.36
	8	30,199.29	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91
Maintenance Worker I	9	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90
Maintenance Worker II	9	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90
Meter Reader	9	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90
Records Clerk	9	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90
Account Clerk	10	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64
Wastewater Plant Oper. Trainee	11	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68
Water Plant Oper. Trainee	11	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68
Administrative Assistant	12	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Wastewater Plant Operator IV	12	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Water Plant Operator IV	12	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Records Manager	12	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Mechanic	12	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Equipment Operator / Crew Leader	13	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01
Wastewater Plant Operator III	13	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01
Water Plant Operator III	13	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01
Planning Technician	14	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Wastewater Plant Operator II	14	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Water Plant Operator II	14	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Police Officer Trainee	14	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Executive Assistant	14	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Investigator	15	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Police Officer	15	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Wastewater Plant Operator I	15	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Water Plant Operator I	15	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Accounting Technician II	15	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
	16	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23
Community Dev. Administrator/GIS	17	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Corporal - Police	17	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Accounting Technician	17	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Planner	18	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48
Sergeant - Police	19	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17	60,292.72
Assistant Public Works Director	19	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17	60,292.72
	20	54,622.23	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04
Asst Mgr-Performance Venue	21	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04	64,928.67	66,551.89
Wastewater Plant Superintendent	22	60,292.72	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07
Water Plant Superintendent	22	60,292.72	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07
Lieutenant - Police	22	60,292.72	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07
Captain - Police Dept.	23	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07	71,669.10	73,460.83
Assistant Police Chief	24	66,551.89	68,215.68	69,921.07	71,669.10	73,460.83	75,297.35	77,179.78
General Mgr-Performance Venue	24	66,551.89	68,215.68	69,921.07	71,669.10	73,460.83	75,297.35	77,179.78
	25	69,921.07	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01
Finance Director / Treasurer	26	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01	83,114.19	85,192.04
Assistant Town Mgr/Comm Dev Dir	26	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01	83,114.19	85,192.04
	27	77,179.78	79,109.28	81,087.01	83,114.19	85,192.04	87,321.84	89,504.89
Police Chief	28	81,087.01	83,114.19	85,192.04	87,321.84	89,504.89	91,742.51	94,036.07
Public Works Director	28	81,087.01	83,114.19	85,192.04	87,321.84	89,504.89	91,742.51	94,036.07
	29	85,192.04	87,321.84	89,504.89	91,742.51	94,036.07	96,386.97	98,796.65
	30	89,504.89	91,742.51	94,036.07	96,386.97	98,796.65	101,266.56	103,798.23
	31	94,036.07	96,386.97	98,796.65	101,266.56	103,798.23	106,393.18	109,053.01
Town Manager	32	98,796.65	101,266.56	103,798.23	106,393.18	109,053.01	111,779.34	114,573.82

FY 2017 PROPOSED PAY PLAN (1% COLA)							
Position	Grade	15	16	17	18	19	20
same as FY 2016 pay plan	1	25,405.61	26,040.75	26,691.77	27,359.06	28,043.04	28,744.11
with 1% COLA	2	26,691.77	27,359.06	28,043.04	28,744.11	29,462.72	30,199.29
	3	28,043.04	28,744.11	29,462.72	30,199.29	30,954.27	31,728.12
	4	29,462.72	30,199.29	30,954.27	31,728.12	32,521.33	33,334.36
	5	30,954.27	31,728.12	32,521.33	33,334.36	34,167.72	35,021.91
	6	32,521.33	33,334.36	34,167.72	35,021.91	35,897.46	36,794.90
	7	34,167.72	35,021.91	35,897.46	36,794.90	37,714.77	38,657.64
	8	35,897.46	36,794.90	37,714.77	38,657.64	39,624.08	40,614.68
Maintenance Worker I	9	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Maintenance Worker II	9	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Meter Reader	9	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Records Clerk	9	37,714.77	38,657.64	39,624.08	40,614.68	41,630.05	42,670.80
Account Clerk	10	39,624.08	40,614.68	41,630.05	42,670.80	43,737.57	44,831.01
Wastewater Plant Oper. Trainee	11	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Water Plant Oper. Trainee	11	41,630.05	42,670.80	43,737.57	44,831.01	45,951.78	47,100.58
Administrative Assistant	12	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Wastewater Plant Operator IV	12	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Water Plant Operator IV	12	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Records Manager	12	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Mechanic	12	43,737.57	44,831.01	45,951.78	47,100.58	48,278.09	49,485.05
Equipment Operator / Crew Leader	13	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23
Wastewater Plant Operator III	13	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23
Water Plant Operator III	13	45,951.78	47,100.58	48,278.09	49,485.05	50,722.17	51,990.23
Planning Technician	14	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Wastewater Plant Operator II	14	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Water Plant Operator II	14	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Police Officer Trainee	14	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Executive Assistant	14	48,278.09	49,485.05	50,722.17	51,990.23	53,289.98	54,622.23
Investigator	15	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48
Police Officer	15	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48
Wastewater Plant Operator I	15	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48
Water Plant Operator I	15	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48
Accounting Technician II	15	50,722.17	51,990.23	53,289.98	54,622.23	55,987.79	57,387.48
	16	53,289.98	54,622.23	55,987.79	57,387.48	58,822.17	60,292.72
Community Dev. Administrator/GIS	17	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04
Corporal - Police	17	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04
Accounting Technician	17	55,987.79	57,387.48	58,822.17	60,292.72	61,800.04	63,345.04
Planner	18	58,822.17	60,292.72	61,800.04	63,345.04	64,928.67	66,551.89
Sergeant - Police	19	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07
Assistant Public Works Director	19	61,800.04	63,345.04	64,928.67	66,551.89	68,215.68	69,921.07
	20	64,928.67	66,551.89	68,215.68	69,921.07	71,669.10	73,460.83
Asst Mgr-Performance Venue	21	68,215.68	69,921.07	71,669.10	73,460.83	75,297.35	77,179.78
Wastewater Plant Superintendent	22	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01
Water Plant Superintendent	22	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01
Lieutenant - Police	22	71,669.10	73,460.83	75,297.35	77,179.78	79,109.28	81,087.01
Captain - Police Dept.	23	75,297.35	77,179.78	79,109.28	81,087.01	83,114.19	85,192.04
Assistant Police Chief	24	79,109.28	81,087.01	83,114.19	85,192.04	87,321.84	89,504.89
General Mgr-Performance Venue	24	79,109.28	81,087.01	83,114.19	85,192.04	87,321.84	89,504.89
	25	83,114.19	85,192.04	87,321.84	89,504.89	91,742.51	94,036.07
Finance Director / Treasurer	26	87,321.84	89,504.89	91,742.51	94,036.07	96,386.97	98,796.65
Assistant Town Mgr/Comm Dev Dir	26	87,321.84	89,504.89	91,742.51	94,036.07	96,386.97	98,796.65
	27	91,742.51	94,036.07	96,386.97	98,796.65	101,266.56	103,798.23
Police Chief	28	96,386.97	98,796.65	101,266.56	103,798.23	106,393.18	109,053.01
Public Works Director	28	96,386.97	98,796.65	101,266.56	103,798.23	106,393.18	109,053.01
	29	101,266.56	103,798.23	106,393.18	109,053.01	111,779.34	114,573.82
	30	106,393.18	109,053.01	111,779.34	114,573.82	117,438.17	120,374.12
	31	111,779.34	114,573.82	117,438.17	120,374.12	123,383.47	126,468.06
Town Manager	32	117,438.17	120,374.12	123,383.47	126,468.06	129,629.76	132,870.51

Town of Rocky Mount		budgeted		4.5% decrease from fy 2016			
Health / Dental Insurance							
FY 17							
		FY 17	LC 250	total			
	#	%	premium	premium	ER cost	EE cost	ER+FSA (0 FSA)
ee only	2	90.5714%	546.00	546.00	494.52	51.48	494.52
ee child	0	70.6693%	1,010.00	1,010.00	713.76	296.24	713.76
ee spouse	1	70.6693%	1,010.00	1,010.00	713.76	296.24	713.76
ee family	0	63.3379%	1,474.00	1,474.00	933.60	540.40	933.60
	3						
	#	fy 17	LC 500	total			
		%	premium	premium	ER cost	EE cost	ER+FSA
ee only	19	100.0000%	505.00	505.00	505.00	-	755.00
ee child	9	85.3255%	934.00	934.00	796.94	137.06	1,296.94
ee spouse	8	85.3255%	934.00	934.00	796.94	137.06	1,296.94
ee family	22	71.7331%	1,364.00	1,364.00	978.44	385.56	1,478.44
	58						

FY 2017		CALCULATIONS TO BUDGET PUBLIC WORKS SALARIES & FRINGES					
		%	Salary	FICA	VRS	Medical	W/C
to be allocated =			613,685	46,947	95,183	149,762	48,052
01.4100	PWKS Administration	0.00%	0	0	0	0	0
01.4104	Street Lighting	0.75%	4,603	352	714	1,123	360
01.4107	Traffic Controls	2.00%	12,274	939	1,904	2,995	961
01.4108	Street Maintenance	53.00%	325,253	24,882	50,447	79,374	25,467
01.4109	Curb, Gutters, Sidewalks	1.25%	7,671	587	1,190	1,872	601
01.4202	Street Cleaning	1.75%	10,739	822	1,666	2,621	841
01.4203	Solid Waste Collection	16.75%	102,792	7,864	15,943	25,085	8,049
01.4204	Snow Removal	1.25%	7,671	587	1,190	1,872	601
01.4304	Municipal Building Maintenance	0.50%	3,068	235	476	749	240
01.4305	Emergency Services Building Maintenance	0.50%	3,068	235	476	749	240
01.4306	Public Works Building Maintenance	0.50%	3,068	235	476	749	240
01.4307	Cemetery	2.00%	12,274	939	1,904	2,995	961
01.4308	Parks & Playgrounds	3.00%	18,411	1,408	2,855	4,493	1,442
01.8103	Farmers Market	0.50%	3,068	235	476	749	240
01.8104	Community & Hospitality Center	0.50%	3,068	235	476	749	240
							84.25% G/F
02.5000	Water Distribution System	6.00%	36,821	2,817	5,711	8,986	2,883
02.5010	Meter Reading	3.75%	23,013	1,761	3,569	5,616	1,802
02.6000	Sewer Collection System	6.00%	36,821	2,817	5,711	8,986	2,883
	Capital Projects						15.75% U/F
total allocated =		100.00%	613,685	46,947	95,183	149,762	48,052

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE JANUARY 2016		EFFECTIVE JANUARY 2015	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	17.01	34.02	15.51	31.02
from 3,001 to 10,000 gallons	3.35	6.70	3.35	6.70
from 10,001 to 50,000 gallons	3.25	6.50	3.25	6.50
from 50,001 to 100,000 gallons	3.15	6.30	3.15	6.30
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
SEWER RATES				
minimum use charge for first 3,000 gallons	17.01	34.02	15.51	31.02
from 3,001 to 10,000 gallons	3.30	6.60	3.30	6.60
from 10,001 to 50,000 gallons	3.15	6.30	3.15	6.30
from 50,001 to 100,000 gallons	3.05	6.10	3.05	6.10
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
ELDERLY & NON-PROFIT RELIEF RATE PLAN				
per 1,000 gallons - in Town	3.75	3.75	3.75	3.75
per 1,000 gallons - out of Town	7.50	7.50		
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet	25.00		25.00	
greater than 10,000 square feet	50.00		50.00	
CAPTAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch	0		0	
1 inch	7.20		6.90	
1-1/2 inch	14.40		13.80	
2 inch	18.00		17.25	
3 inch	36.00		34.50	
4 inch	54.00		51.75	
6 inch	108.00		103.50	
CAPTAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch	0		0	
1 inch	21.60		20.70	
1-1/2 inch	43.20		41.40	
2 inch	54.00		51.75	
3 inch	72.00		69.00	
4 inch	108.00		103.50	
6 inch	216.00		207.00	

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE JANUARY 2014		EFFECTIVE JANUARY 2013	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	14.01	28.02	12.51	25.02
from 3,001 to 10,000 gallons	3.35	6.70	3.35	6.70
from 10,001 to 50,000 gallons	3.25	6.50	3.25	6.50
from 50,001 to 100,000 gallons	3.15	6.30	3.15	6.30
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
SEWER RATES				
minimum use charge for first 3,000 gallons	14.01	28.02	12.51	25.02
from 3,001 to 10,000 gallons	3.30	6.60	3.30	6.60
from 10,001 to 50,000 gallons	3.15	6.30	3.15	6.30
from 50,001 to 100,000 gallons	3.05	6.10	3.05	6.10
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
ELDERLY & NON-PROFIT RELIEF RATE PLAN				
per 1,000 gallons - in Town	3.75	3.75	3.75	3.75
per 1,000 gallons - out of Town				
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet	25.00		25.00	
greater than 10,000 square feet	50.00		50.00	
CAPITAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch	0		0	
1 inch	6.60		6.00	
1-1/2 inch	13.20		12.00	
2 inch	16.50		15.00	
3 inch	33.00		30.00	
4 inch	49.50		45.00	
6 inch	99.00		90.00	
CAPITAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch	0		0	
1 inch	19.80		18.00	
1-1/2 inch	39.60		36.00	
2 inch	49.50		45.00	
3 inch	66.00		60.00	
4 inch	99.00		90.00	
6 inch	198.00		180.00	

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2007		EFFECTIVE AUGUST 2005	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	11.25	22.50	11.00	22.00
from 3,001 to 10,000 gallons	3.35	6.70	3.30	6.60
from 10,001 to 50,000 gallons	3.25	6.50	3.20	6.40
from 50,001 to 100,000 gallons	3.15	6.30	3.10	6.20
from 100,001 to 250,000 gallons			3.00	6.00
from 250,001 to 500,000 gallons			2.85	5.70
from 500,001 or more gallons			2.55	5.10
SEWER RATES				
minimum use charge for first 3,000 gallons	11.25	22.50	11.00	22.00
from 3,001 to 10,000 gallons	3.30	6.60	3.25	6.50
from 10,001 to 50,000 gallons	3.15	6.30	3.10	6.20
from 50,001 to 100,000 gallons	3.05	6.10	3.00	6.00
from 100,001 to 250,000 gallons			2.90	5.80
from 250,001 to 500,000 gallons			2.80	5.60
from 500,001 or more gallons			2.40	4.80
ELDERLY & NON-PROFIT RELIEF RATE PLAN				
per 1,000 gallons - in Town	3.75	3.75		
per 1,000 gallons - out of Town				
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet				
greater than 10,000 square feet				
CAPTAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				
CAPTAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2004		EFFECTIVE AUGUST 2003	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	10.75	21.50	10.25	20.50
from 3,001 to 10,000 gallons	3.25	6.50	2.40	4.80
from 10,001 to 50,000 gallons	3.15	6.30	2.35	4.70
from 50,001 to 100,000 gallons	3.05	6.10	2.30	4.60
from 100,001 to 250,000 gallons	2.95	5.90	2.25	4.50
from 250,001 to 500,000 gallons	2.80	5.60	2.20	4.40
from 500,001 or more gallons	2.50	5.00	2.15	4.30
SEWER RATES				
minimum use charge for first 3,000 gallons	10.75	21.50	10.25	20.50
from 3,001 to 10,000 gallons	3.15	6.30	2.25	4.50
from 10,001 to 50,000 gallons	3.00	6.00	2.20	4.40
from 50,001 to 100,000 gallons	2.90	5.80	2.15	4.30
from 100,001 to 250,000 gallons	2.80	5.60	2.10	4.20
from 250,001 to 500,000 gallons	2.70	5.40	2.00	4.00
from 500,001 or more gallons	2.30	4.60	1.90	3.80
ELDERLY & NON-PROFIT RELIEF RATE PLAN				
per 1,000 gallons - in Town				
per 1,000 gallons - out of Town				
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet				
greater than 10,000 square feet				
CAPTAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				
CAPTAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2001		EFFECTIVE AUGUST 1999	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	9.00	18.00	7.50	15.00
from 3,001 to 10,000 gallons	2.20	4.40	2.00	4.00
from 10,001 to 50,000 gallons	2.20	4.40	2.00	4.00
from 50,001 to 100,000 gallons	2.20	4.40	2.00	4.00
from 100,001 to 250,000 gallons	2.15	4.30	2.00	4.00
from 250,001 to 500,000 gallons	2.15	4.30	2.00	4.00
from 500,001 or more gallons	2.10	4.20	2.00	4.00
SEWER RATES				
minimum use charge for first 3,000 gallons	9.00	18.00	7.50	15.00
from 3,001 to 10,000 gallons	2.00	4.00	1.80	3.60
from 10,001 to 50,000 gallons	2.00	4.00	1.80	3.60
from 50,001 to 100,000 gallons	2.00	4.00	1.80	3.60
from 100,001 to 250,000 gallons	1.95	3.90	1.80	3.60
from 250,001 to 500,000 gallons	1.95	3.90	1.80	3.60
from 500,001 or more gallons	1.90	3.80	1.80	3.60
ELDERLY & NON-PROFIT RELIEF RATE PLAN				
per 1,000 gallons - in Town				
per 1,000 gallons - out of Town				
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet				
greater than 10,000 square feet				
CAPITAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				
CAPITAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
3 inch				
4 inch				
6 inch				

TOWN OF ROCKY MOUNT		EFFECTIVE FEBRUARY 1991	
WATER & SEWER CHARGES			
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	
WATER RATES			
minimum use charge for first 3,000 gallons	5.85	11.70	2000 gal
from 3,001 to 10,000 gallons	1.50	2.93	
from 10,001 to 50,000 gallons	1.50	2.93	
from 50,001 to 100,000 gallons	1.50	2.93	
from 100,001 to 250,000 gallons	1.50	2.93	
from 250,001 to 500,000 gallons	1.50	2.93	
from 500,001 or more gallons	1.50	2.93	
SEWER RATES			
minimum use charge for first 3,000 gallons	4.39	8.78	75% of wtr
from 3,001 to 10,000 gallons	1.13	2.20	75% of wtr
from 10,001 to 50,000 gallons	1.13	2.20	75% of wtr
from 50,001 to 100,000 gallons	1.13	2.20	75% of wtr
from 100,001 to 250,000 gallons	1.13	2.20	75% of wtr
from 250,001 to 500,000 gallons	1.13	2.20	75% of wtr
from 500,001 or more gallons	1.13	2.20	75% of wtr
ELDERLY & NON-PROFIT RELIEF RATE PLAN			
per 1,000 gallons - in Town			
per 1,000 gallons - out of Town			
FIRE SUPPRESSION CONNECTION FEE			
per month and per line, in or out of town			
less than 10,000 square feet			
greater than 10,000 square feet			
CAPITAL RECOVERY FEE - WATER			
per month, in or out of town			
5/8 inch			
1 inch			
1-1/2 inch			
2 inch			
3 inch			
4 inch			
6 inch			
CAPITAL RECOVERY FEE - SEWER			
per month, in or out of town			
5/8 inch			
1 inch			
1-1/2 inch			
2 inch			
3 inch			
4 inch			
6 inch			

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TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE JANUARY 2016		EFFECTIVE JANUARY 2015	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
CONNECTION FEES - WATER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000
IMPACT FEES - SEWER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE JANUARY 2014		EFFECTIVE JANUARY 2013	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
CONNECTION FEES - WATER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000
IMPACT FEES - SEWER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2007		EFFECTIVE AUGUST 2005	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
CONNECTION FEES - WATER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000
IMPACT FEES - SEWER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2004		EFFECTIVE AUGUST 2003	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
CONNECTION FEES - WATER				
5/8 inch	750	1,125	625	1,250
1 inch	1,500	2,250	1,250	2,500
1-1/2 inch	1,750	2,625	1,500	3,000
2 inch	2,500	3,750	2,500	5,000
3 inch	3,500	5,250	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	750	1,125	625	1,250
1 inch	1,500	2,250	1,250	2,500
1-1/2 inch	1,750	2,625	1,500	3,000
2 inch	2,500	3,750	2,500	5,000
3 inch	3,500	5,250	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	0	1,250	-	1000 / 7500 F
1 inch	0	2,000		
1-1/2 inch	500	5,000		
2 inch	750	7,500		
2-1/2 inch	1,000	10,000		
3 inch	5,000	20,000		
above 3 inch	5,000	50,000		
IMPACT FEES - SEWER				
5/8 inch	0	1,250		
1 inch	0	2,000		
1-1/2 inch	500	5,000		
2 inch	750	7,500		
2-1/2 inch	1,000	10,000		
3 inch	5,000	20,000		
above 3 inch	5,000	50,000		

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE AUGUST 2001		EFFECTIVE AUGUST 1999	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
CONNECTION FEES - WATER				
5/8 inch	625	1,250	600	1,200
1 inch	1,250	2,500	1,200	2,400
1-1/2 inch	1,500	3,000	1,500	3,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	625	1,250	600	1,200
1 inch	1,250	2,500	1,200	2,400
1-1/2 inch	1,500	3,000	1,500	3,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	-	1000 / 7500	F	- 1000 / 7500
1 inch				
1-1/2 inch				
2 inch				
2-1/2 inch				
3 inch				
above 3 inch				
IMPACT FEES - SEWER				
5/8 inch				
1 inch				
1-1/2 inch				
2 inch				
2-1/2 inch				
3 inch				
above 3 inch				

TOWN OF ROCKY MOUNT	EFFECTIVE FEBRUARY 1991	
WATER & SEWER CHARGES	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
CONNECTION FEES - WATER		
5/8 inch		
1 inch		
1-1/2 inch		
2 inch		
3 inch		
above 3 inches		
CONNECTION FEES - SEWER		
5/8 inch		
1 inch		
1-1/2 inch		
2 inch		
3 inch		
above 3 inches		
IMPACT FEES - WATER		
5/8 inch		
1 inch		
1-1/2 inch		
2 inch		
2-1/2 inch		
3 inch		
above 3 inch		
IMPACT FEES - SEWER		
5/8 inch		
1 inch		
1-1/2 inch		
2 inch		
2-1/2 inch		
3 inch		
above 3 inch		

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TOWN OF ROCKY MOUNT

Community Agency Request for Funding

July 1, 2016 – June 30, 2017

Name of Agency / Program:

Address:

Name of Contact Person:

Telephone:

Fax:

E-Mail:

Tax ID or EIN number:

IRS non-profit designation (i.e. 501c3):

Amount of Request:

Agency's or Program's primary objective:

What services does your agency provide to the citizens / businesses of Rocky Mount:

Describe the specific event / program to be funded with funds requested of the Town:

What other revenue sources is your agency budgeting for FY 2016 – 2017:

Federal:

State:

Franklin County Board of Supervisors:

Other Local Governments:

Dues / Memberships:

Fund Raising Activities / Events:

United Way of Franklin County:

Donations / Contributions:

Other:

TOTAL REVENUES BUDGETED:

Please submit a Summary of your budget if you are requesting more than \$3,000.

Other Comments or Remarks to be included in consideration of request:

Please return this form and any supporting documents you wish to include NO LATER THAN

FRIDAY, MARCH 4, 2016 to:

Linda Woody, Finance Director

Town of Rocky Mount

345 Donald Ave.

Rocky Mount, VA 24151

Phone: 540-483-5243

Fax: 540-483-8830

e-mail: lwoody@rockymountva.org

AGENCY REQUESTS - HISTORICAL CONTRIBUTIONS					
Agency	501C3	FY 14 Actual	FY 15 Actual	FY 16 Actual	FY 17 Proposed
Brain Injury Services of SWVA	yes	0	0	0	0
Disability Rights & Resource Center	yes	0	0	0	250
Franklin County Family Resource Center	n/a	500	500	500	750
Franklin County Family YMCA	yes	0	0	0	0
Franklin County Historical Society	yes	500	500	500	500
Franklin County Perinatal Education Center	yes	500	500	500	750
Franklin County Rescue Squad	yes	5,000	5,000	0	0
Franklin County Workforce Consortium	n/a	6,000	6,000	6,000	6,000
Free Clinic of Franklin County	yes	3,500	3,500	3,500	3,500
Goodwill Developmental Center of Franklin Co.	yes	0	0	0	0
Helping Hands	yes	3,000	3,000	3,000	3,000
Piedmont Community Services	yes	300	300	300	0
Roanoke River Basin Association	yes	0	0	0	0
Rocky Mount Center for the Arts, Inc.	yes	0	0	0	250
Southern VA Child Advocacy Center (CAPS)	yes	200	200	200	500
STEP, Inc.	yes	250	1,250	250	0
Stepping Stone Mission	yes	750	750	750	1000
Warren Street Society	yes	500	500	500	0
We Care of Franklin County	no	500	500	500	500
Undesignated for unexpected requests	n/a	1,000	0	0	5,750
TOTAL CONTRIBUTIONS/REQUESTS		22,500	22,500	16,500	22,750

Town of Rocky Mount Agency Requests FY 2017						
	FY 16	FY 17	FY 17	FY 17	FY 17	FY 17
	Adopted	Requested	Proposed	Unfunded	Request Submitted	Use of Town's Contribution
Brain Injury Services of SWVA	0	0	0	0	no	
Disability Rights & Resource Center	0	3,000	250	2,750	yes	client home modifications
Franklin County Family Resource Center	500	1,000	750	250	yes	Shelter expenses
Franklin County YMCA	0	0	0	0	no	
Franklin County Historical Society	500	10,000	500	9,500	yes	exhibit expenses
Franklin County Perinatal Education Center	500	2,500	750	1,750	yes	education & program exp
Franklin County Rescue Squad	0	0	0	0	no	
Franklin County Workforce Consortium	6,000	6,000	6,000	0	yes	partner commitment
Free Clinic of Franklin County	3,500	3,500	3,500	0	yes	operating expenses
Goodwill Developmental Center of Franklin Co.	0	3,000	0	3,000	yes	Reality Check @ Schools
Helping Hands	3,000	3,000	3,000	0	yes	emergenct fin'l assistance
Piedmont Community Services	300	0	0	0	no	
Roanoke River Basin Assoc.	0	0	0	0	no	
Rocky Mount Center for the Arts, Inc.	0	2,000	250	1,750	yes	summer camp scholarships
Southern VA Child Advocacy Center (CAPS)	200	1,000	500	500	yes	Child Abuse Review Team
STEP, Inc.	250	0	0	0	no	
Stepping Stone Mission	750	1,000	1,000	0	yes	operating expenses
Warren Street Society	500	0	0	0	no	
We Care of Franklin County	500	500	500	0	yes	Christmas for Children
Undesignated for unexpected requests	6,000	0	5,750	(5,750)	n/a	
TOTAL CONTRIBUTIONS/REQUESTS	22,500	36,500	22,750	13,750		

Town of Rocky Mount insured vehicles March 2016

Department	Veh #	Year	Make/Model	VIN / Serial #	Orig Value	Vehicle Type
Asst. Tn Manager		2007	GM Yukon	3683	\$12,392	Light Truck
Town Manager	5	2004	Ford Explorer	1216	\$22,700	Light Truck
Town Manager		2011	Chevy Impala	5335	\$12,993	Private Passenger
P & Z Admin	46	1994	GMC Pickup	8619	\$13,390	Light Truck
Fire	50	1929	Fire Truck	9893	\$8,971	Emergency
Fire	53	1993	Pierce Fire Truck	131	\$19,141	Emergency
Fire	24	1995	GMC	5529	\$9,000	Emergency
Fire	32	1995	Chevy Suburban	7381	\$10,000	Emergency
Fire	16	1995	Chevy Suburban	3818	\$12,500	Emergency
Fire	12	1996	Pierce Fire Truck	2688	\$138,000	Emergency
Fire	3411	1997	Ford	3411	\$24,000	Emergency
Fire	9	2001	Pierce Fire Truck	1787	\$580,000	Emergency
Fire	30	2002	United Trailer	6518	\$8,709	Trailer
Fire	58	2002	Trailer Safe House	5639	\$40,000	Emergency
Fire	10	2002	Pierce Fire Truck	1980	\$500,000	Emergency
Fire		2003	Chevy Tahoe	5324	\$14,000	Emergency
Fire		2009	Pierce Pumper	9110	\$259,926	Emergency
Fire		2012	International Truck	6594	\$233,388	Emergency
Fire		2012	Pierce Fire Truck	2361	\$391,355	Emergency
Fire			Fire Protective & Misc. Equipment		\$500,000	Equipment
Police		1994	Chevy Ambulance	3396	\$6,000	Emergency
Police		1996	Dodge 2500 PU	7785	\$0	Medium Truck
Police	57	1996	Trailer	116	\$1,600	Emergency
Police		1997	Ford Explorer	6401	\$0	Private Passenger
Police		2004	Ford Explorer	2170	\$0	Private Passenger
Police		2004	AM General Humvee	6188	\$0	Medium Truck
Police	66	2006	Ford Explorer Chief	3357	\$20,250	Emergency
Police	62	2006	Ford Crown Victoria 10	4548	\$21,371	Emergency
Police	Car 6	2007	Ford Crown Victoria	2990	\$21,416	Emergency
Police		2008	Chevrolet Impala	7310	\$18,225	Emergency
Police		2008	Ford Crown Victoria	2147	\$22,229	Emergency
Police		2008	Ford Crown Victoria	1312	\$22,666	Emergency
Police		2011	Ford Expedition	6702	\$22,763	Emergency
Police		2011	Ford Crown Victoria	2953	\$24,096	Emergency
Police		2011	Ford Police Interceptor	6611	\$24,896	Emergency
Police		2011	Ford Police Interceptor	6612	\$24,896	Emergency
Police		2011	Ford Police Interceptor	6613	\$24,896	Emergency
Police	K-9 Unit #1	2013	Ford Explorer	914	\$35,064	Emergency
Police	K-9 Unit #2	2013	Ford Explorer	913	\$35,157	Emergency
Police		2013	Ford Edge SUV	6682	\$30,000	Private Passenger
Police		2015	Ford Explorer	6349	\$36,000	Emergency
Police		2015	Ford Explorer	6350	\$36,000	Emergency
Police		2015	Ford (rental car)	9999	\$25,000	Private Passenger
Police			Mobile Police Equipment		\$56,100	Equipment

Town of Rocky Mount insured vehicles March 2016

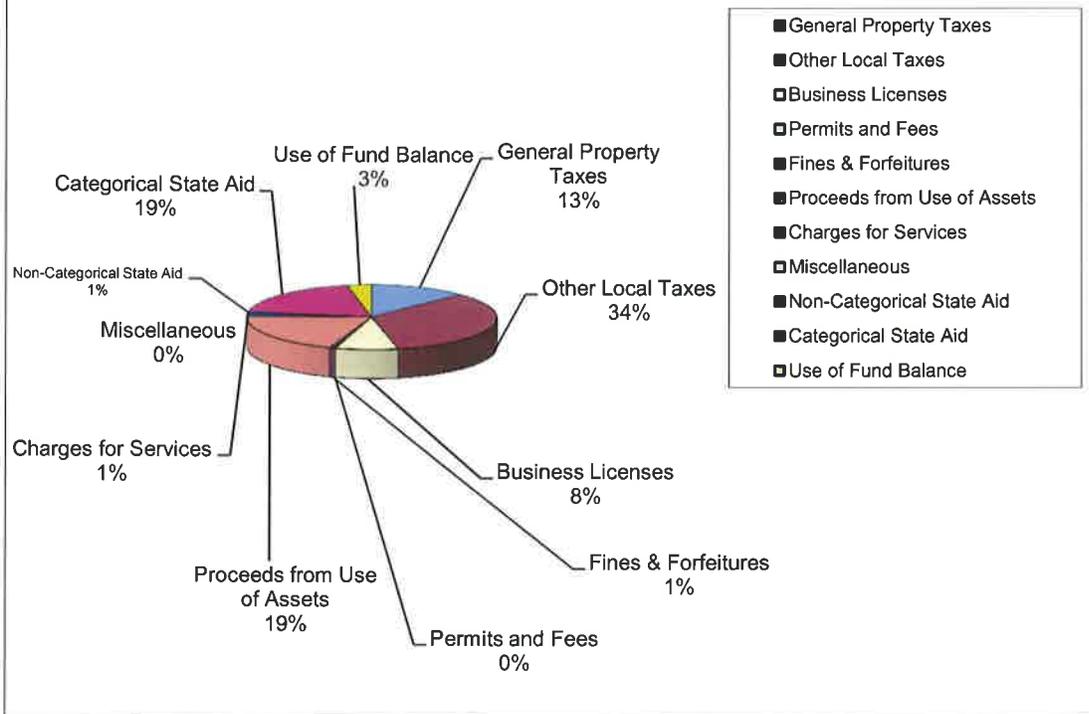
Department	Veh #	Year	Make/Model	VIN / Serial #	Orig Value	Vehicle Type
Public Works		1969	Trailer	22TR	\$200	Trailer
Public Works	51	1987	Hudson Trailer	23	\$7,325	Trailer
Public Works	27	1986	Chevy	6251	\$36,550	Heavy Truck
Public Works	20	1987	Chevy Dump Truck	4096	\$21,251	Medium Truck
Public Works		1989	John Deere 544E Loader	DW544ED525803	\$25,000	Equipment
Public Works		1992	John Deere 455G Crawler	T0455GA777696	\$165,000	Equipment
Public Works	4	1994	Trailer	1204	\$650	Trailer
Public Works		1994	Johnston V3000SP Street Sweeper	1JSVM3L4XRC041048	\$10,000	Equipment
Public Works		1995	Vermeer 1250 Turbo Wood Chipper	1VRC14139P1003879	\$10,000	Equipment
Public Works	15	1995	Ford Dump Truck	3266	\$35,000	Heavy Truck
Public Works		1996	Sullair 185 Air Compressor	004-121429	\$8,000	Equipment
Public Works	29	1997	Ford Dump Truck	6440	\$30,500	Heavy Truck
Public Works		1999	New Holland 4630 Farm Tractor	12179213	\$9,000	Equipment
Public Works	21	1999	Ford Bucket Truck	4439	\$22,000	Medium Truck
Public Works		1999	John Deere 444H Loader	DW444HX561144	\$30,000	Equipment
Public Works	28	1999	Sterling Sewer Truck	6359	\$77,000	Heavy Truck
Public Works	19	2000	GMC Pickup	4057	\$18,300	Light Truck
Public Works	38	2000	GMC Dump Truck	7906	\$49,985	Medium Truck
Public Works	11	2000	Sterling Truck	2473	\$79,985	Heavy Truck
Public Works	2	2002	GMC Pickup	1029	\$17,138	Light Truck
Public Works		2003	John Deere 710G Backhoe	T0710GX913664	\$45,000	Equipment
Public Works		2004	AMPAC P33/24 Roller		\$10,000	Equipment
Public Works	49	2004	Ford Pick Up	9573	\$16,902	Light Truck
Public Works	1	2004	GMC Dump Truck	230	\$62,319	Medium Truck
Public Works	61	2006	Ford Pick Up	8841	\$17,054	Light Truck
Public Works		2006	John Deere 310SG Backhoe	T0310SG955034	\$40,000	Equipment
Public Works	65	2006	GMC Dump Truck	2768	\$61,825	Medium Truck
Public Works		2007	Dodge Ram	429	\$16,363	Light Truck
Public Works		2008	John Deere 5303 Farm Tractor	PY5303V008497	\$34,000	Equipment
Public Works	103	2011	Chevy Silverado	1120	\$19,738	Light Truck
Public Works		2012	Chevy 1500 Pick Up	609	\$19,750	Light Truck
Public Works	Metr Readg	2013	Ford F150 pickup	3027	\$15,789	Light Truck
Public Works		2014	Johnston RT-655 Street Sweeper	1FVACXDT0EHFM4877	\$175,947	Equipment
Public Works		2015	ODB LCT600D Leaf Machine	290	\$25,003	Equipment
Public Works			Miscellaneous Equipment - Unscheduled		\$5,000	Equipment
Public Works			John Deere Backhoe	g955034	\$72,999	Equipment
Public Works			Old Sewage Treatment Plant - Demo Only		\$218,300	Equipment
Public Works			Blanket Limit - Contractor's Equipment		\$485,759	Equipment
Wastewater	52	1993	Trailer	67	\$1,900	Trailer
Wastewater		1993	John Deere 2155 Tractor	1L02155G710729X	\$8,000	Equipment
Wastewater	35	2003	Ford Pick Up	7668	\$18,430	Light Truck
Wastewater		2013	Ford F150	7002	\$20,680	Light Truck
Wastewater			Sewer Line TV Inspection		\$52,152	Equipment
Water	64	2006	Ford Pick Up	3735	\$17,054	Light Truck
Water			Kubota B2100 Tractor & Deck	73100 & 12399	\$14,400	Equipment

GRAPHS

TOWN OF ROCKY MOUNT
 GENERAL FUND REVENUES
 PROPOSED FY 2017 BUDGET

	<u>Dollars</u>	<u>Percent</u>
General Property Taxes	998,450	13%
Other Local Taxes	2,709,115	34%
Business Licenses	646,500	8%
Permits and Fees	14,500	0%
Fines & Forfeitures	48,100	1%
Proceeds from Use of Assets	1,570,964	20%
Charges for Services	107,144	1%
Miscellaneous	400	0%
Non-Categorical State Aid	75,271	1%
Categorical State Aid	1,538,318	19%
Use of Fund Balance	252,896	3%
Total General Fund Revenues	<u><u>7,961,658</u></u>	<u><u>100%</u></u>

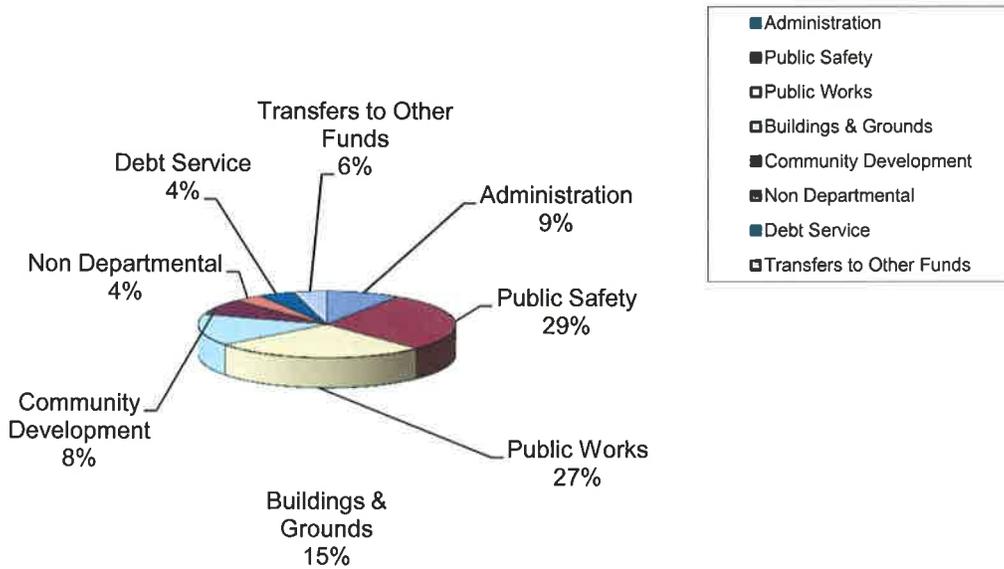
GENERAL FUND PROPOSED REVENUE FY 2017



TOWN OF ROCKY MOUNT
 GENERAL FUND EXPENDITURES
 PROPOSED FY 2017 BUDGET

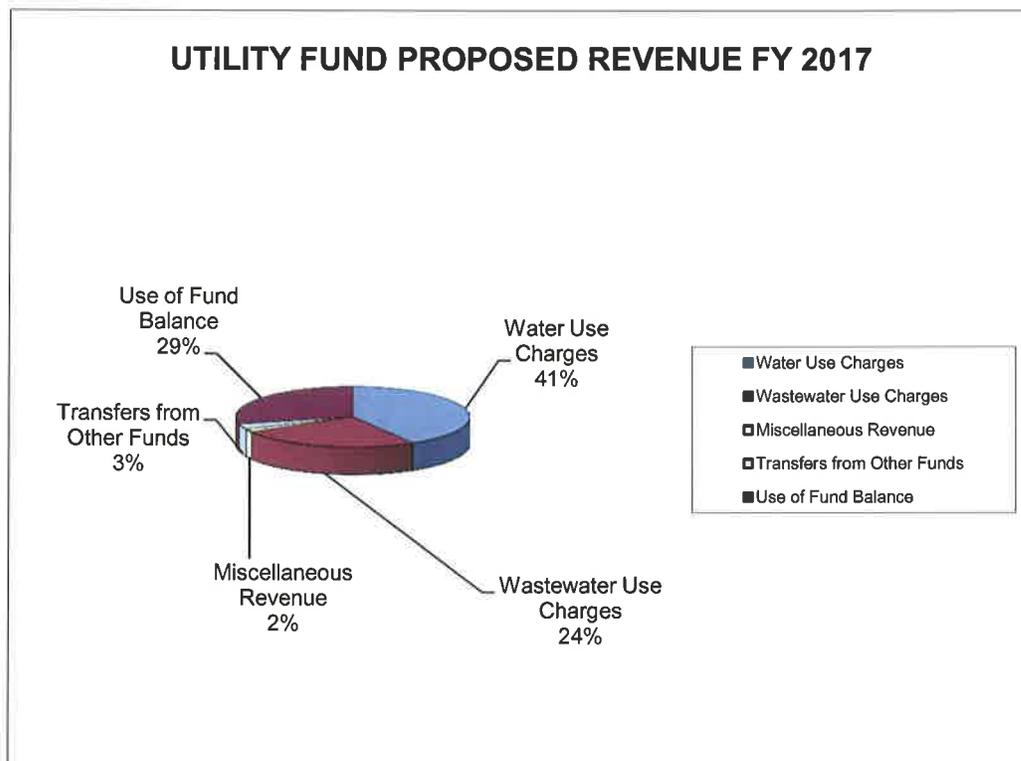
	<u>Dollars</u>	<u>Percent</u>
Administration	733,169	9%
Public Safety	2,278,700	29%
Public Works	2,113,943	27%
Buildings & Grounds	1,220,441	15%
Community Development	630,092	8%
Non Departmental	295,661	4%
Debt Service	358,506	5%
Transfers to Other Funds	331,146	5%
Total General Fund Expenditures	<u><u>7,961,658</u></u>	<u><u>100%</u></u>

GENERAL FUND PROPOSED EXPENDITURES FY 2017



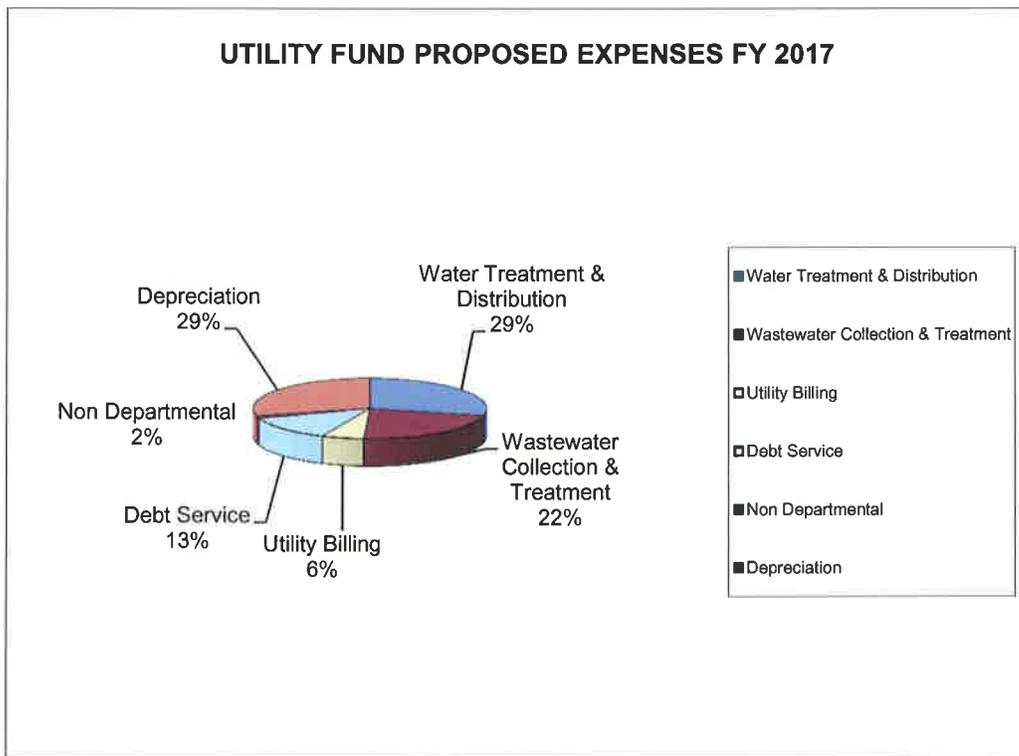
TOWN OF ROCKY MOUNT
 UTILITY FUND REVENUES
 PROPOSED FY 2017 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Water Use Charges	1,194,590	41%
Wastewater Use Charges	721,900	24%
Miscellaneous Revenue	47,586	2%
Transfers from Other Funds	81,404	3%
Use of Fund Balance	834,695	29%
Total Utility Fund Revenues	<u>2,880,175</u>	<u>100%</u>



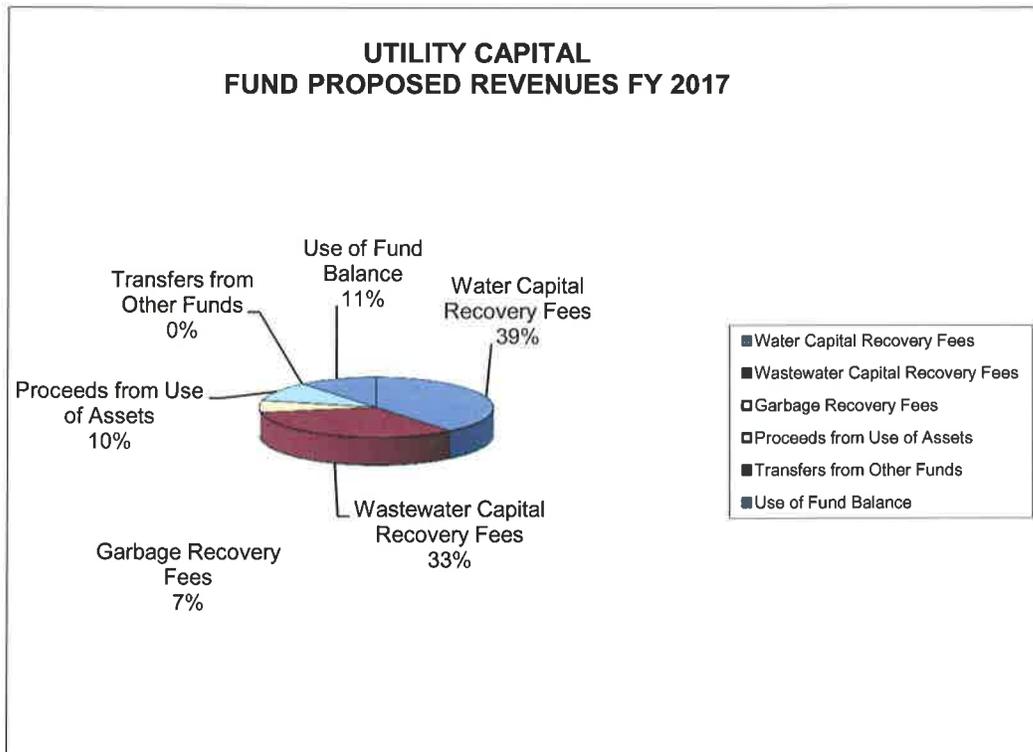
TOWN OF ROCKY MOUNT
 UTILITY FUND EXPENSES
 PROPOSED FY 2017 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Water Treatment & Distribution	830,967	29%
Wastewater Collection & Treatment	633,234	22%
Utility Billing	166,717	6%
Debt Service	372,898	13%
Non Departmental	41,664	1%
Depreciation	834,695	29%
Total Utility Fund Expenses	<u><u>2,880,175</u></u>	<u><u>100%</u></u>



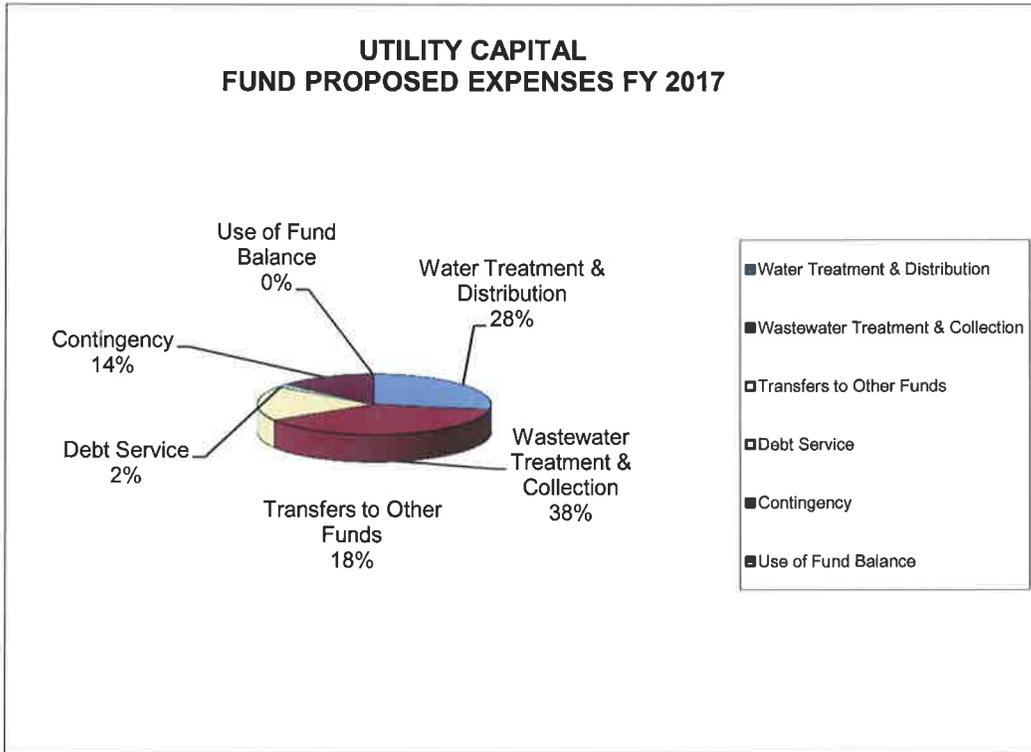
TOWN OF ROCKY MOUNT
 UTILITY CAPITAL FUND REVENUES
 PROPOSED FY 2017 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Water Capital Recovery Fees	243,834	39%
Wastewater Capital Recovery Fees	204,701	33%
Garbage Recovery Fees	40,154	6%
Proceeds from Use of Assets	65,000	10%
Transfers from Other Funds	-	0%
Use of Fund Balance	<u>67,724</u>	<u>11%</u>
Total Utility Capital Fund Expenses	<u><u>621,413</u></u>	<u><u>100%</u></u>



TOWN OF ROCKY MOUNT
 UTILITY CAPITAL FUND EXPENSES
 PROPOSED FY 2017 BUDGET

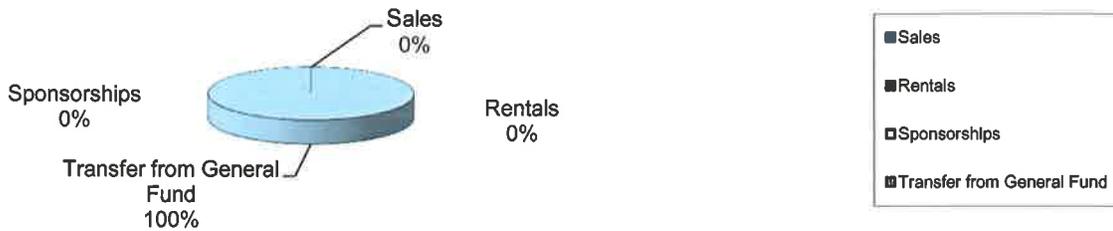
	<u>Dollars</u>	<u>Percent</u>
Water Treatment & Distribution	122,000	28%
Wastewater Treatment & Collection	168,500	38%
Transfers to Other Funds	81,404	19%
Debt Service	7,177	2%
Contingency	60,000	14%
Use of Fund Balance	-	0%
Total Utility Capital Fund Expenses	<u>439,081</u>	<u>100%</u>



TOWN OF ROCKY MOUNT
 HARVESTER PERFORMANCE CENTER REVENUES
 PROPOSED FY 2017 BUDGET

	<u>Dollars</u>	<u>Percent</u>
Sales	-	0%
Rentals	-	0%
Sponsorships	-	0%
Transfer from General Fund	331,146	100%
Total Harvester Center Revenues	<u><u>331,146</u></u>	<u><u>100%</u></u>

**HARVESTER PERFORMANCE CENTER
 PROPOSED REVENUE FY 2017**



TOWN OF ROCKY MOUNT
HARVESTER PERFORMANCE CENTER EXPENSES
PROPOSED FY 2017 BUDGET

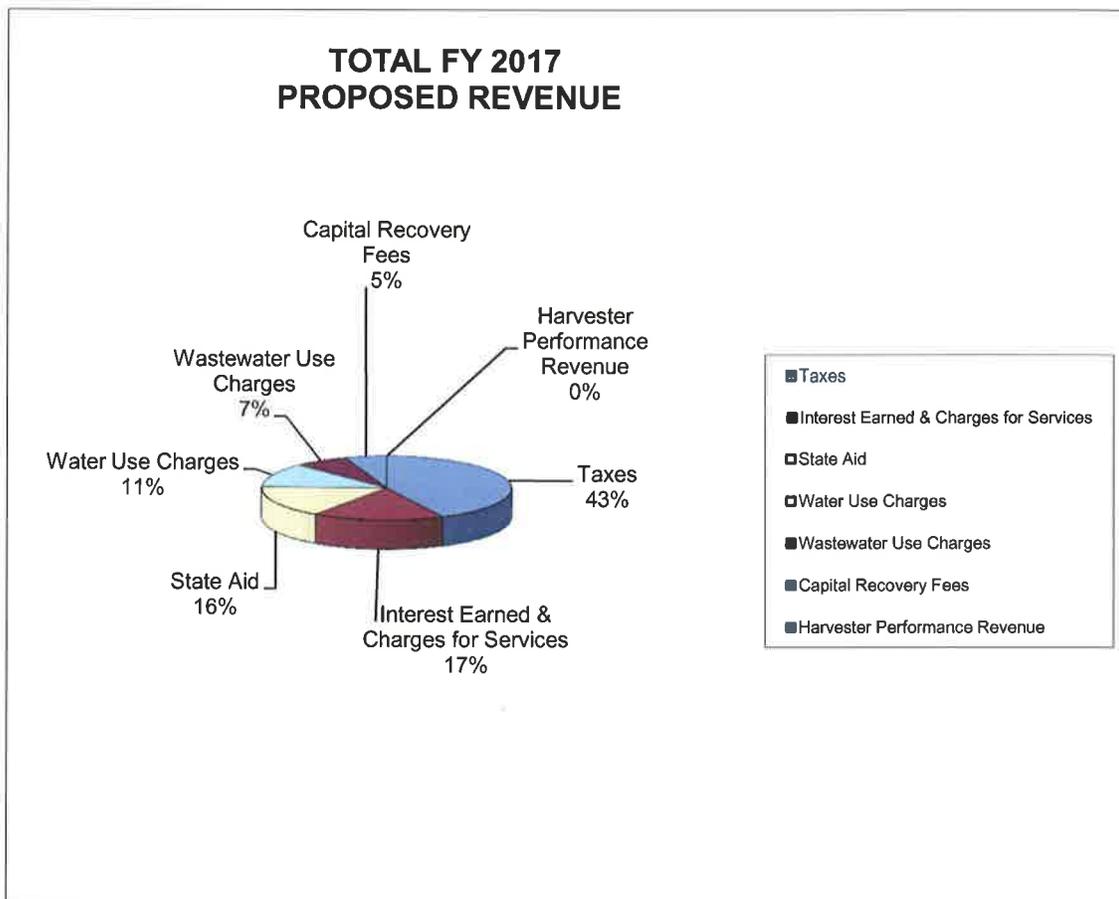
	<u>Dollars</u>	<u>Percent</u>
Wages & Fringes	272,416	82%
Contractual Services	19,000	6%
Performance Related Expenses	-	0%
Operating Expenses	39,730	12%
Merchandise for Resell	-	0%
Total Harvester Center Expenses	<u>331,146</u>	<u>100%</u>

**HARVESTER PERFORMANCE CENTER
PROPOSED EXPENSES FY 2017**



TOWN OF ROCKY MOUNT
 TOTAL FY 2017
 PROPOSED REVENUE
 (transfers between funds & appropriated
 fund balance for depreciation have been
 eliminated)

Category	Amount	Percent
Taxes	4,354,065	43%
Interest Earned & Charges for Services	1,741,108	17%
State Aid	1,613,589	16%
Water Use Charges	1,242,176	12%
Wastewater Use Charges	721,900	7%
Capital Recovery Fees	553,689	5%
Harvester Performance Revenue	-	0%
Total Town Revenue	10,226,527	95%



TOWN OF ROCKY MOUNT
TOTAL FY 2017
PROPOSED EXPENSES
(transfers between funds & appropriated
fund balance for depreciation have been
eliminated)

Category	Amount	Percent
Administration & Community Development	1,363,261	13%
Public Safety	2,278,700	22%
Public Works & Public Facilities	3,334,384	32%
Insurance, Contributions, & Contingency	397,325	4%
Debt Service	738,581	8%
Water Treatment & Distribution	1,029,346	10%
Wastewater Collection & Treatment	633,234	6%
Utility Capital Expenses	290,500	3%
Harvester Performance Expenses	331,146	3%
Total Town Expenses	10,396,477	94%

