

**ROCKY MOUNT TOWN COUNCIL
REGULAR COUNCIL MEETING
APRIL 14, 2014**

The April 14, 2014 regular Council meeting of the Rocky Mount Town Council was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 7:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

Vice Mayor Gregory B. Walker and Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, and Billie W. Stockton

The meeting was called to order by Mayor Angle.

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins (and Planning & Zoning Administrator), Town Attorney John T. Boitnott, Chief of Police David Cundiff, Captain Kenneth Criner of the Police Department, Finance Director Linda Woody, Public Works Director Cecil R. Mason, Town Planner Patrick Rust, Superintendent of Water Department Robert Deitrich, Superintendent of Wastewater Department Timothy Burton, Fire Chief Charles Robertson, and Town Clerk Patricia H. Keatts.

The Mayor led the *Pledge of Allegiance*.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval. The Mayor requested the agenda be amended to include: (1) formal presentation of Town of Rocky Mount's audit; and an item on the agenda noted that under "New Business", Fiscal Year budget should reflect 2015 and not 2014, which had already been changed.

Motion Action Taken:

Motion was made by Council Member Greer to approve the amended agenda, with motion on the floor being seconded by Council Member Moyer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

SPECIAL ITEMS

A. Presentation of "Resolution in Honor of National Volunteer Week of April 6-12, 2014".

For the record, the Mayor presented the 'Resolution in Honor of National Volunteer Week of April 6-12, 2014' to all Town volunteers that give their time and talents to the Town of Rocky Mount.

B. Formal presentation of Town of Rocky Mount's audit by Town auditors Robinson, Farmer, Cox Associates.

Prior to the meeting, Mrs. Deanna Cox (Town auditor representing Robinson, Farmer, Cox Associates) had presented the Town of Rocky Mount's audit to the Town's Finance & Human Services Committee at 6:00 p.m. in order to give them an overview of the Town of Rocky Mount Comprehensive Annual Financial Report for the Fiscal Year Ending June 30, 2013. At this time, a brief overview was given to the full Council:

- Summary of financial data
 - select historical financial data
- Charts and graphs
 - general government fund balance and debt
 - enterprise fund balance
 - revenue sources by fiscal year
 - functional expenditures by year
 - revenue source percentages 2013
 - revenue source percentage 2009
 - letter to those charged with governance
 - management comment letter (required letter of summary of audit; no disagreements with management; better accounting)

Mrs. Cox reported there were no significant findings or weaknesses, and that the Town did a good job this year in clearing up past issues. Town Manager elaborated on this.

The Finance and Human Services Committee Chair Billie Stockton thanked Mrs. Cox for what they had done to prepare the report for Council.

The Mayor thanked the Finance Director and her staff.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Stockton to accept the report as presented, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

C. Presentation of "Peter Saunders Memorial Bridge" (commonly referred to as Pigg River Bridge) plaque to Franklin County Historical Society.

When the Pigg River Bridge was replaced, the "Peter Saunders Memorial Bridge" plaques were kept by the Town of Rocky Mount. The Mayor officially presented to Linda Stanley, Special Projects Coordinator for the Franklin County Historical Society, one of the plaques at their request to display at their museum. Mrs. Stanley gave a brief synopsis on the history of Mr. Peter Saunders" and thanked Council for the plaque.

D. Introduction of two newly hired Rocky Mount Police Department patrol officers.

The Chief of Police introduced to Council the newly hired Rocky Mount Police Department patrol officers, being: Timothy Nichols and Jeffrey Sanders.

They were welcomed by Council.

PUBLIC HEARING

Let the record show the Mayor recessed the meeting to hold the first of two public hearings (both of these requests were heard by the Planning Commission on April 1, 2014):

A. Rocky Mount Baptist Church special use permit request.

The Town Planner came forward stating that Rocky Mount Baptist Church is requesting a special use permit on its property located at 85 West Church Street and known as Franklin County Tax Map and Parcel Number 20700-60400. The property is zoned Central Business District-CBD, and accessory structures are not a use-by-right in the district. The Town Planner gave a brief synopsis of the applicant's request:

- To construct a 12-foot by 16-foot (192 square feet) accessory building on the property, which is zoned Central Business District-CBD. Accessory structures are not a use-by-right in the CBD.
- All of the parcels adjacent to or adjoining the property in question are also zoned CBD; however, most of the parcels are currently used solely for residential purposes.
- In reviewing this proposed special use request, staff considered the following aspects:
 - Other zoning districts which allow for accessory structures as uses-by-right set forth specific requirements for size and location, specifically: (1) that accessory buildings must be located at least ten feet behind the main structure; (2) that they must be located at least five feet from the side and rear property lines; (3) that the accessory building shall not be greater in height than the main structure; (4) that accessory structures closer than 20 feet to any property line may not be more than one story in height; and (5) that the building footprint of an accessory building cannot exceed 50-percent of the footprint of the main structure. In relation to this request however, these code requirements do not necessarily apply, but may be used as a point of reference in considering the request.
 - In this case, the proposed accessory structure would be located behind the main structure and should not be visible, except from Scott Street.
 - The distance from the main structure to the rear property line is approximately 20 feet. The proposed building will take up roughly 12 feet of the rear yard, leaving approximately eight feet to be collectively dispersed between the buffer from the main structure to the accessory building, and the buffer from the accessory building to the neighboring property line. However, as stated previously, Article 29-7-1 specifies that no yards are required for business uses in the CBD.

- The neighboring property (which the proposed accessory building will abut against and which is currently used for residential purposes) is of a higher elevation and is separated from the church property by a retaining wall. An allowance for the proposed accessory structure to be placed closer to the neighboring property line than the standard five feet allowed in other zoning districts would not encroach upon the neighboring property, nor would it be contrary to the property's current zoning.
- Article 29-13 of the Zoning Ordinance specifies that businesses located next to existing residential units within the central business district must observe a minimum buffer of at least 25 feet. The proposed location of the accessory structure will impede the buffer, which will require a variance. This variance will be heard by the Town of Rocky Mount's Board of Zoning Appeals on May 1, 2014, based on the determination by Council of the special use request being presented to Council at this time.
- Article 29-12-1(a) specifies that landscaping or fencing is required for screening of outbuildings not connected to a primary building.
- The most recent similar request to this occurred in January 2011 when Dr. Clements of Franklin Dental Associates requested a special use to add an accessory storage structure to his property located at 490 South Main Street. This request was approved with conditions by Council in February 2011. Another similar request was made by and approved by Council for Verdella Holland in 2010 for her property located at 50 Warren Street, which is a mixed-use property with the residential use located above the commercial use.

The Town Planner also confirmed Council that his office had not received any complaints from the adjoining property neighbors, and a letter had been received from the Town's Chief of Police that they had not received any complaints. He stated that the Commission recommended approval of the special use permit request. He further stated that after due review and based on these considerations, staff suggests that Council issue approval of the special use application to allow an accessory structure at 85 West Church Street, Tax Map and Parcel Number 20700 60400.

The Mayor opened the floor to anyone wishing to come forward to speak regarding the request.

Let the record show that no one else came forward to speak.

There being no further comments, the Mayor reconvened the meeting back into open session and entertained a motion.

Motion Action Taken:

Motion was made by Council Member Greer to approve the special use request with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

The Mayor recessed the meeting to hold the second public hearing.

B. Bryan Hochstein requesting a special use permit to erect a mural sign.

The Town Planner came forward stating that Mr. Bryan Hochstein is requesting a special use permit to erect a mural sign on the storefront located at 467 Franklin Street and known as Franklin County Tax Map and Parcel Number 20700-57100. Mr. Hochstein wishes to reconstruct the historical landmark mural, which formally represented the Rocky Mount Bottling Company at the same location. Pursuant to Article 8-15(E) of the "Zoning & Development Ordinance", a special use permit is required for all new signs of this type. The property is zoned Central Business District-CBD.

The Town Planner gave a brief synopsis of the applicant's request:

- Article 8-15(E) of the Zoning & Development Ordinance specifies that a special use permit is required for all new mural signs. Additionally, the same code section exempts landmark signs that may be preserved and maintained, even if they no longer pertain to the present use of the premises from the code's dimensional requirements for wall signs.
- The significance of this exemption is that it would allow the applicant to erect up to an additional 60 square feet of signage for the promotion of the business, which is the district maximum per business in the Central Business District-CBD.
- In reviewing this special use request, staff considered the following aspects:
 - The landmark mural sign would replicate the original Rocky Mount Bottling Company Coca-Cola sign at a higher location on the building, which would allow for the display of the current business's signage.
 - The reproduction of the landmark sign would add nostalgic character to, and enhance, the historical significance of the building and surrounding area.
 - Council's most recent experience with mural requirements occurred in 2012 with two separate requests from Mary Wray and the Rocky Mount Center for the Arts, Inc. for arts related murals. Both requests were approved by Council with conditions, as determined, based on the merits of each request. The historical landmark nature of this request sets it apart from the previous requests.
 - The significance of this request might most closely be compared to the mural sign which currently exists on the northern wall of the Angle Hardware building located at 330 Franklin Street. The Angle Hardware mural differs slightly because it represents a current business. However, the mural does add a bit of nostalgic flair to the downtown district.

The Town Planner stated that the Planning Commission recommended approval of the request. He further stated that after due review and based on the considerations as listed, staff suggests that Council issue the approval of the special use application as presented, allowing for the historic landmark mural depicting the Rocky Mount Bottling Company to be erected at 467 Franklin Street, Tax Map and Parcel Number 20700 57100.

The Mayor opened the floor to anyone wishing to come forward to speak regarding the request.

- Mr. Bryan Hochstein, applicant, came forward stating that due to the historical significance of the building and the proposed signage, the State Department of Historic Resources and the Parks and Recreational Services has given him two options on how to do the mural sign: (1) paint it on a board and install the board at the top of the building; or (2) paint it on the wall, which would require him to have to remove the awning. Mr. Hochstein informed Council that it would be his preference to paint the mural sign directly onto the brick wall, even if the awning had to be removed. He informed Council that the “Bootleggers Café” sign would be on the side of the building.

Let the record show that no one else came forward to speak.

There being no further comments, the Mayor reconvened the meeting back into open session and entertained a motion.

Motion Action Taken:

Motion was made by Council Member Greer to approve the special use request and to allow the sign to be painted directly onto the brick, with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

APPROVAL OF MINUTES

Prior to the meeting, Council had received for consideration of approval the following draft minutes:

- March 10, 2014 Regular Council Meeting
- March 18, 2014 Special Council Meeting

The Mayor asked if there were any changes to the draft minutes, and there being none, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Vice Mayor Walker to approve the draft minutes as presented, with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show the motion on the floor passed unanimously by those present.

APPROVAL OF CONSENT AGENDA

The approval of the *Consent Agenda* consists of approving any miscellaneous resolutions/proclamations, miscellaneous action, departmental monthly reports, and bill list that were submitted prior to the meeting for Council’s review and consideration.

- Miscellaneous Resolutions/Proclamations
- Miscellaneous Action

- Departmental Monthly Report
 - Community Development
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Waste Water Department
 - Water Department
- Bill List

There being no comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Vice Mayor Walker to approve the "Consent Agenda" as presented, with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

HEARING OF CITIZENS

Let the record show that no one had contacted the Town Clerk's Office wishing to come before Council to speak.

At this time, the Mayor opened the floor to anyone wishing to come forward to address Council.

Let the record show that no one came forward.

OLD BUSINESS

A. Review and consideration of writing-off of negative fund balance in Utility Fund and write-off due to General Fund from Utility Fund.

The Town Manager and Finance Director relayed to Council that there was a transaction needed by Council to forgive the negative fund balance of \$1,379,266 in the Utility Fund at June 30, 2013 and to forgive the due to General Fund from the Utility Fund of \$861,425. Pointed out also was the need for a transaction to give the Utility Fund what the fund owes the Capital Projects (general combined) Fund of \$628,390 in order to remove this from the general ledger.

A draft resolution regarding the above was presented to Council for review and consideration of approval.

The Town Manager and Finance Director explained how the writing-off of negative fund balance in Utility Fund and write-off due to General Fund from Utility Fund works.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Stockton to approve making the necessary transfer as presented, with motion on the floor being seconded by Council Member Moyer. Discussion ensued. The Town Manager informed Council that this transaction was mentioned to the auditors during the Finance & Human Services Committee meeting that took place prior to the Council meeting this afternoon. There being no further discussion, let the record show that the motion on the floor passed unanimously by those present.

NEW BUSINESS

A. Formal presentation of Fiscal Year 2015 Budget and Capital Improvement Plan (CIP) by Town Manager, Assistant Town Manager and Finance Director.

The Town Manager presented to Council the proposed Fiscal Year 2015 Budget and Capital Improvement Plan (CIP):

Staff's objectives in the budget are the following:

- Contribute to our fund balance.
- Fund essential capital that has been skipped for the past five years.
- Leverage the current historically low interest rates to the economic advantage of Town citizens.
- Return to normalcy in the annual evaluation and reward of Town employees.

Contributing to Fund Balance:

With this budget, the four funds used by the Town have the following details:

- The General Fund has an estimated starting balance for the upcoming fiscal year (not including amounts due to it from the Utility Fund) of \$6.9M and an estimated ending balance of \$7.7M, which is a net growth in fund balance of \$800,000. This **includes** a new debt service payment in the General Fund of \$90,000 and salary changes of \$200,000.
- The Utility Fund has an estimated starting balance of \$280,000 (assuming Council forgives the debt from the Utility Operating Fund to the General fund during the April meeting). The Fund has an estimated ending balance of \$380,000, with a net growth in fund balance of \$100,000. This includes salary changes in this fund costing \$50,000.
- The Utility Capital Fund has an estimated starting balance of \$285,000 and an estimated ending balance of \$585,000, a net growth of \$300,000. This includes a new debt service payment from this fund of \$90,000.
- The Performance Center Fund has a starting balance of \$0 and an estimated ending balance of \$2,000. This fund is projected to be self sufficient this year.
- Though Council has not adopted an official fund balance policy, staff's working goals for the fund balance are \$8M General, \$1M Utility Operating and \$1M Utility Capital. This proposed budget takes the Town to 87% of this goal, but would like to get it to 100% in the next several years.

Fund essential capital that has been skipped for the past five years:

A bond issue is proposed in this year's budget totaling \$2.4M with a debt service payment of \$180,000. The items included in the bond issue are detailed starting on page 100 of the proposed budget. This bond is generally equally split between items for the Utility Capital Fund and the General Fund. A bond issue is proposed for two reasons. First, there are large items that in staff's opinion must be undertaken in the upcoming fiscal year. Secondly, the use of debt at this time is in the financial best interest of the Town (as discussed later).

The large essential capital proposed in the budget include the repair of the erosion at Veteran's Memorial park for \$550,000, removal of the chlorine gas system at the water plant for \$130,000, removal of the Pendleton water tanks for \$250,000. This is a mandatory total of nearly \$1M. The remaining capital is viewed as essential to your departments (a radio system for your public safety staff at nearly \$250,000 and other capital not acquired in the past five years that can be acquired now to justify the overall cost of a bond issue). Our current fiscal year debt is \$5.1M and the proposed total debt is \$7.5M. This is still among the lowest debt per capita ratios in Virginia and well short of our legal debt limit of \$44.9M.

Leverage the current historically low interest rates to the economic advantage of Town Citizens:

It is your financial and management staff's opinion that the current federal monetary policy will at some point trigger a rise in the cost of money. Inflation. The long-term effects of holding down the cost of funds to near zero, combined with the federal debt, creates a scenario of likely inflation. It is likely that any inflation encountered will be controlled by the Federal Reserve bank within reason, and it is still more likely that the next five to ten years will see a return to 5% yields on our investments and 6% to 8% costs of borrowing. This is a strong incentive for the Town to borrow at the current low rates and build up our cash reserves. The cash reserves we accumulate will be worth more when returns on investments are normal and the borrowing proposed will be at historically low rates and be repaid with funds with lower purchasing power due to inflation.

Return to normalcy in the annual evaluation and reward of Town employees:

A merit raise is included in this budget of 2.5% as well as a .5% cost of living increase totaling a 3% increase. The Town has not issued a merit raise since July of 2008, creating a scenario where staff hired today, are being hired at the same rate as some of your veteran employees. This trend cannot continue as it is devastating to morale and will ultimately result in the Town having to do a significant pay and compensation adjustment in the future to avoid getting our salaries out of sync with the market (as we had to do in 2006).

The Town Manager thanked the Finance Director and Assistant Town Manager for their input into the budget. He also confirmed the first budget work session is scheduled for April 23rd at 4:30 p.m.

The Town Manager stated that no motion was needed at this time.

- B. Review and consideration of approving draft “Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2014” regarding a Byrne Justice Assistance Grant awarded to the Rocky Mount Police Department from the Virginia Department of Criminal Justice Services.

The Town Manager reported that the Virginia Department of Criminal Justice Services has awarded the Rocky Mount Police Department a Byrne Justice Assistance Grant for \$4,941, with a local cash match of \$549, for a total award of \$5,490 to be used for supplies or equipment.

A draft resolution regarding this was presented to Council for review and consideration of approval. The Chief of Police confirmed that the police department applied for the grant.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Moyer to approve the draft resolution as presented, with motion on the floor being seconded by Council Member Greer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

- C. Review and consideration of draft resolution by the Rocky Mount Town Council regarding volunteer auxiliary officers of the Town of Rocky Mount Police Department.

The Town Manager reported that the Town has historically used auxiliary police officers to assist the staffing of the Police Department. While they are working with the department, the Town has considered them employees from the perspective of Workers Compensation insurance coverage. The Town’s insurance carrier asked that the Town declare that status in the form of a resolution so that there is no ambiguity regarding the status of auxiliary police officers.

A draft resolution regarding the above was presented to Council for review and consideration of approval.

The Chief of Police confirmed to Council that the Police Department had three auxiliary officers, all being trained police officers.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Moyer to approve the draft resolution as presented, with motion on the floor being seconded by Council Member Greer. There being no discussion, let the record show that the motion on the floor carried unanimously by those present.

COMMITTEE REPORTS

A. Finance & Human Services Committee

The Town Manager stated that earlier today at 6:00 p.m., the Finance & Human Services Committee met to discuss the Town's audit, which was presented by the Town's auditors, Robinson, Farmer, Cox Associates.

The official presentation was presented to the full Council earlier under "Special Items".

B. Public Utilities Committee

The Town Manager stated that the Public Utilities Committee met on April 7, 2014 to receive an update on the exploratory well drilled at the Rocky Mount Municipal Building site. The well, using a residential size casing, produced approximately 200 gallons per minute. It was recommended to the Committee that the Town work with one of the Town's existing engineering partners to have a Preliminary Engineering Report (PER) done that would address the following questions:

- Is the water suitable for a municipal water source in terms of quality?
- What is the amount of water that could potentially be harvested with industrial sized casings and multiple wells?
- What is the estimated cost of constructing the multiple wells and the pumping apparatus needed to connect to the Town's water system in a fashion that would be approved by the Virginia Department of Health?

The Committee recommended that a quote for such a report be obtained, and that the Committee would continue gathering additional information until such time a firm recommendation of future action could be made to the entire Council.

Town Manager confirmed that no action was necessary at this time, and that staff would work with the Town's existing engineering partners to have a PER done that would address questions mentioned as recommended by the Committee.

OTHER MATTERS, CONCERNS AND RISE 'N SHINE APPEARANCES

A. Referrals to Planning Commission from Town Council

Let the record show there were none.

B. Rise 'N Shine Appearances

The Assistant Town Manager was on the *Rise 'N Shine* show this morning with host, Richard (Dick) Shoemaker.

C. Update on the Harvester Performance Center

An update on the Harvester Performance Center was given to Council by the Assistant Town Manager:

- During last Friday's opening, 325+ people attended; no complaints on parking; no cars were using the Claiborne Avenue parking lot or in Cox's; had a really good time; good local opening; tickets for Levi spiked after the show; no issues with sound bleed from traffic outside and none from concert inside to the outside; temperature problem, but have that fixed now; three members of Council were in attendance (Mayor Steven Angle, Vice Mayor Gregory Walker, and Council Member Jerry W. Greer, Sr.), with each one stating that the sound and show were great, and once inside, the area is much larger than what it appears to be on the outside, and looking forward to other shows; and those in attendance came from all over, with someone posting on Facebook that they traveled two hours one way to be at the show.
- Have shows scheduled for April 24th, 25th and 26th.
- Ribbon cutting is scheduled for April 24th and a plaque dedication for April 25th. Town Clerk will coordinate dates and time with Council.
- Confirmed that the seats purchased, catering staff, and volunteers were all local.

COUNCIL CONCERNS

Council Member Moyer requested that "In God We Trust" slogan be installed in the Council Chambers. There was brief discussion regarding this matter.

Motion Action Taken:

Motion was made by Council Member Moyer for "In God We Trust" slogan be installed in the Council Chambers, with motion on the floor being seconded by Council Member Cundiff. There being no discussion, let the record show that the motion on the floor passed unanimously.

CLOSED MEETING

At 8:10 p.m., motion was made by Council Member Stockton to go into *Closed Meeting*, and seconded by Vice Mayor Walker and carried unanimously to discuss the following:

- Section 2.2-3711(A).5 – Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (Town of Rocky Mount / Franklin County Industrial Park).

At 8:40 p.m., motion was made by Council Member Moyer to come out of *Closed Meeting* and to reconvene the meeting back into open session, with motion on the floor being seconded by Council Member Greer and carried unanimously by those present.

CERTIFICATE OF CLOSED MEETING

Whereas, the Town of Rocky Mount Council has convened a *Closed Meeting* on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires certification by this council that such *Closed Meeting* was conducted in conformity with Virginia Law.

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the *Closed Meeting* was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

- Motion was made by Council Member Greer certifying that: (1) only public business matters lawfully exempted from open meeting requirements under this chapter was discussed; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body was discussed. Motion was seconded by Council Member Moyer. The Mayor swore to adopt the motion on the floor by Council Member Greer that this was all that was discussed as defined in Section 2.2-3712 Code of Virginia. Voting yes were Vice Mayor Gregory B. Walker and Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, and Billie W. Stockton.

The Mayor reported that no action was taken.

ADJOURNMENT

At 8:43 p.m., motion was made by Council Member Love to adjourn, seconded by Council Member Stockton and carried unanimously by those present.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts/Town Clerk

/phk

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