

ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
NOVEMBER 10, 2014
AT 7:00 P.M.

NOTE: WHEN SPEAKING BEFORE TOWN COUNCIL, PLEASE COME TO THE PODIUM AND GIVE YOUR NAME AND ADDRESS, ADDRESSING TOWN COUNCIL AND NOT THE AUDIENCE. WHEN GIVING COUNCIL ANY DOCUMENTATION, COPIES ARE TO BE GIVEN TO THE TOWN CLERK PRIOR TO SPEAKING. ALL CELLULAR PHONES MUST BE TURNED OFF DURING COUNCIL MEETING. THE TOWN OF ROCKY MOUNT IS PLEASED TO OFFER ASSISTANCE DEVICES AT ITS MEETING FOR THOSE ATTENDING WITH SPECIAL HEARING NEEDS. ASK ANY STAFF MEMBER OR THE TOWN CLERK AND A DEVICE WILL BE LOANED TO YOU.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items
 - Thank you card from the Rocky Mount Police Department
 - Moment of silence honoring former Chief of Police David Cundiff
- V. Public Hearing(s)
 - A. Review and consideration of approval of ordinance of the Town of Rocky Mount providing for the exemption from real and personal property taxes on the real and personal property owned by the Free Clinic of Franklin County, Inc., trading as Bernard Healthcare Center (property being located at 1171 Franklin Street, Rocky Mount, Virginia).
 - B. Review and consideration of approval of draft ordinance vacating the Town's right-of-way currently known as Fleming Avenue.
- VI. Approval of Draft Minutes
 - October 13, 2014 regular Council meeting minutes
- VII. Approval of Consent Agenda
 - Miscellaneous Resolutions/Proclamations (*none at this time*)
 - Miscellaneous Action (*none at this time*)
 - Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens (*none at this time*)

- IX. Old Business (*none at this time*)
- X. New Business
 - A. Review and consideration of approval of draft "Resolution by the Rocky Mount Town Council Seeking Approval to Expand the Virginia Rail Heritage Region to Include County of Franklin and the Towns of Rocky Mount and Boones Mill, Virginia".
- XI. Committee Reports
 - A. Public Facilities & Special Events Committee
 - Parking at the Town of Rocky Mount's Farmers' Market.
- XII. Other Matters, Concerns and Rise 'N Shine Appearances
 - A. Referrals to Planning Commission from Rocky Mount Town Council
 - B. Rise 'N Shine Appearances
- XIII. Closed Meeting and Action (*none at this time*)
- XIV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: www.rockymountva.org.

Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, Va. 24151, or by calling (540) 483-7660.

Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Special Item**

FOR COUNCIL MEETING DATED:	November 10, 2014
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Rocky Mount Police Department has submitted to Council a “thank you” card expressing their gratitude of support from the Rocky Mount Town Council during their loss of former Chief of Police David Cundiff for the record.</p> <p>Also, a moment of silence will be held in memory of the passing away of former Chief of Police David Cundiff.</p>
ACTION NEEDED:	Town Clerk will enter into the record the thank you note from the Rocky Mount Police Department and note moment of silence.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)
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To Rocky Mount Town Council,

We would like to personally thank each one of you for your support and assistance during this difficult time for us and the family of Chief David "Bobby" Cundiff. We know Chief Cundiff would be honored.

Your support and kindness is greatly appreciated!

With warmest regards,
Ken Griner & Staff
Rocky Mount Police Department

• THANK YOU •



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing

FOR COUNCIL MEETING DATED:	November 10, 2014
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Submitted for Council review and consideration of approval is a draft ordinance of the Town of Rocky Mount providing for the exemption from real and personal property taxes on the real and personal property owned by the Free Clinic of Franklin County, Inc., trading as Bernard Healthcare Center.</p> <p>During the October 13, 2014 regular Council meeting, the request was originally received from the Free Clinic of Franklin County, Inc. that they receive tax exemption on real estate and personal property owned by the Free Clinic located at 1171 Franklin Street, Rocky Mount, Virginia. At the advice of the Town Attorney, a public hearing was scheduled for the November 10, 2014 regular Council meeting to receive public input prior to Council considering granting the request.</p> <p>Attached is the public hearing notice that outlines the estimated assessed value and taxes for the proposed exemptions.</p>
ACTION NEEDED:	Approval/denial of request.

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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**TOWN OF ROCKY MOUNT
NOTICE OF PUBLIC HEARING
FREE CLINIC OF FRANKLIN COUNTY, INC.**

Pursuant to the Code of Virginia Section 58.1-3651, the Town Council of Rocky Mount will hold a public hearing on Monday, November 10, 2014 at 7:00 p.m. in the Council Chambers of the Municipal Building at 345 Donald Avenue, Rocky Mount, Virginia to consider a request made by the Free Clinic of Franklin County, Inc. to receive tax exemption on real estate and personal property owned by the Free Clinic located at 1171 Franklin Street. The exemption shall be classified as charitable and benevolent. The exemption will be for the tax year 2014 and years forward.

The estimated assessed value and taxes for the following proposed exemptions is as follows:

Real estate assessed value for 2014 of \$997,300 at \$.13/\$100 would be \$1,296.49 in taxes.

Personal property assessed for 2014 of \$10,617.50 at \$.51/\$100 would be \$54.15 in taxes.

Total for both real estate and personal property 2014 taxes would be \$1,350.64.

A complete copy of the formal request is available for review at the Town Municipal Building, 345 Donald Avenue, Rocky Mount, VA 24151.

All requests for reasonable accommodations due to a disability should be made to the Town Clerk 48 hours prior to the meeting.

IN THE COUNCIL OF THE TOWN OF ROCKY MOUNT

AN ORDINANCE of the Town of Rocky Mount providing for the exemption from real and personal property taxes on the real and personal property owned by the Free Clinic of Franklin County, Inc., trading as Bernard Healthcare Center.

WHEREAS, the Free Clinic of Franklin County, Inc., trading as Bernard Healthcare Center, has filed with the Town of Rocky Mount a request for the exemption from real and personal property taxes on the real and personal property owned by the clinic; and

WHEREAS, the Town Council held a public hearing on _____, after giving notice as required by Section 58.1-3651 of the Code of Virginia (1950), as amended; and

WHEREAS, at the public hearing all persons who appeared were afforded an opportunity to present their views; and

WHEREAS, the Town Council has considered the objectives of Section 58.1-3651 of the Code of Virginia (1950), as amended; and

WHEREAS, the Town Council finds that the the Free Clinic of Franklin County, Inc., trading as Bernard Healthcare Center, is a nonprofit organization that uses their real and personal property for charitable and benevolent purposes within the context of Section 6(a)(6) of Article X of the Constitution of Virginia; (b) that such hardship is not shared generally by other properties in the same zoning district and the same vicinity; and (c) that the authorization of such variance will not be a substantial detriment to adjacent property and that the character of the district will not be changed by the granting of the variance; and

WHEREAS, the Town Council has determined that the request for the exemption from real and personal property taxes should be granted.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Rocky Mount that the real and personal property owned by the Free Clinic of Franklin County, Inc., trading as Bernard Healthcare Center, and used exclusively for charitable and benevolent purposes on a nonprofit basis is determined to be exempt from local real and personal property taxation, beginning with the year 2014.

Continuance of the exemption shall be contingent on the continued use of the property in accordance with the purposes for which the organization is classified or designated.

This ordinance shall be in full force and effect as of the date of its adoption.

DRAFT

Adopted this ____ day of _____, 2014.

Ayes:

Nays:

APPROVED:

Mayor

ATTEST:

Clerk

Approved as to form:

Town Attorney

ITEM(S) TO BE CONSIDERED UNDER:

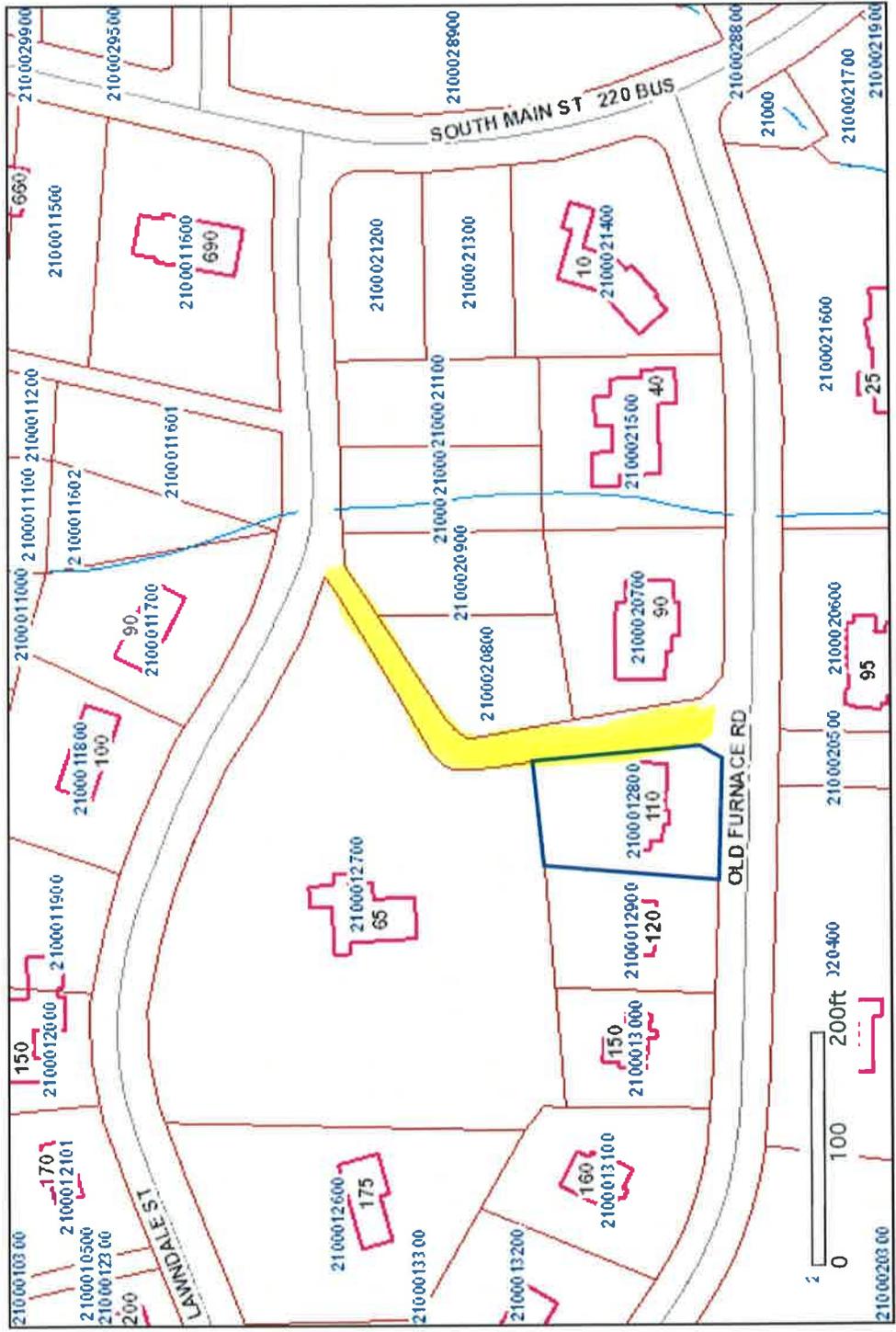
- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing

FOR COUNCIL MEETING DATED:	November 10, 2014
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Submitted for review and consideration of approval is a draft ordinance vacating the Town's right-of-way currently known as Fleming Avenue. Fleming Avenue is an alley connecting Lawndale Street and Old Furnace Road that has been partially improved but is not considered a street (per VDOT standards).</p> <p>A resident on Old Furnace Road, adjacent to the alley, has approached the Town for abandonment of the alley due to the fact that that his dwelling extends partially into the alley and this results in an inability to refinance or sell the property.</p> <p>The Town Attorney has contacted the three property owners that abut the alley and they have agreed that abandonment is in their mutual interests.</p>
ACTION NEEDED:	Approval/denial of draft ordinance.

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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Franklin County, VA

Disclaimer: The information contained on this page is NOT to be construed or used as a survey or 'legal description'. Map information is believed to be accurate but accuracy is not guaranteed.

Fleming

<http://www.webqis.net> Anderson & Associates, Inc. <http://www.andassoc.com>

init: start
init: done

**TOWN OF ROCKY MOUNT
NOTICE OF PUBLIC HEARING
VACATION OF FLEMING AVENUE**

The Town Council of the Town of Rocky Mount gives notice to all interested parties that the Town Council will hold a public hearing on Monday, November 10, 2014, at 7:00 o'clock p.m., or as soon thereafter as practical, in the Council Chambers of the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, to consider an ordinance vacating Fleming Avenue located between Lawndale Street and Old Furnace Road in the Fleming Court Subdivision as shown on the subdivision plat of Fleming Court Subdivision made by C. B. Malcolm, CLS, dated October 20, 1947, recorded in the Clerk's Office of the Circuit Court of Franklin County, Virginia, in Plat Book 1, page 151.

Specific reference is made to Section 15.2-2006 of the Code of Virginia (1950), as amended, which grants the legal authority for the vacation of the right of way.

The full text of the proposed ordinance is on file and available for inspection and review during regular business hours in the office of the Town Clerk located in the Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia.

Upon the completion of the public hearing, the Council intends to approve and adopt the proposed ordinance.

C. James Ervin, Town Manager

IN THE COUNCIL OF THE TOWN OF ROCKY MOUNT

AN ORDINANCE OF THE TOWN OF ROCKY MOUNT VACATING FLEMING AVENUE LOCATED BETWEEN LAWNSDALE STREET AND OLD FURNACE ROAD IN THE FLEMING COURT SUBDIVISION AS SHOWN ON THE SUBDIVISION PLAT OF FLEMING COURT SUBDIVISION MADE BY C. B. MALCOLM, CLS, DATED OCTOBER 20, 1947, RECORDED IN THE CLERK'S OFFICE OF THE CIRCUIT COURT OF FRANKLIN COUNTY, VIRGINIA, IN PLAT BOOK 1, PAGE 151.

WHEREAS, in adopting this ordinance, the Council of the Town of Rocky Mount has considered the objectives of §15.2-2006, et seq., and §15.2-2272, et seq., of the Code of Virginia (1950), as amended.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Rocky Mount that Fleming Avenue located between Lawnsdale Street and Old Furnace Road in the Fleming Court Subdivision as shown on the subdivision plat of Fleming Court Subdivision made by C. B. Malcolm, CLS, dated October 20, 1947, recorded in the Clerk's Office of the Circuit Court of Franklin County, Virginia, in Plat Book 1, page 151, is vacated.

This ordinance is adopted as of November 10, 2014. If no appeal is filed within the required time or if the ordinance is upheld on appeal, the Town Clerk shall cause the original or a certified copy of this ordinance to be recorded in the Clerk's Office of the Circuit Court of Franklin County, Virginia, as deeds are recorded, and indexed in the name of the Town of Rocky Mount.

DRAFT

Adopted this _____ day of _____, 2014.

Ayes:

Nays:

APPROVED:

Mayor

ATTEST:

Clerk

Approved as to form:

Town Attorney

**ROCKY MOUNT TOWN COUNCIL
OCTOBER 13, 2014**

The October 13, 2014 regular meeting of the Rocky Mount Town Council (hereinafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building 345 Donald Avenue, Rocky Mount, Virginia at 7:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

Vice Mayor Gregory B. Walker and Council Members Bobby M. Cundiff, P. Ann Love, Robert L. Moyer, and Billie W. Stockton.

The meeting was called to order by Mayor Angle.

For the record, the following were present: All members of Council as noted: Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins (and Planning & Zoning Administrator), Town Attorney John T. Boitnott, Acting Chief of Police Kenneth Criner, Finance Director Linda Woody, Fire Chief Charles Robertson, and Town Clerk Patricia H. Keatts. Absent due to a medical issue was Council Member Jon W. Snead; also absent due to being on vacation were Public Works Director Cecil R. Mason was Wastewater Treatment Plant Superintendent Timothy Burton.

PLEDGE OF ALLEGIANCE

The Mayor led in the Pledge of Allegiance.

APPROVAL OF AGENDA

The Mayor requested the agenda be amended for the following reasons:

1. Add under "Special Items" proposed "Town of Rocky Mount Policy Allowing Participation in Meetings Through Electronic Means" in order to permit Council Member Jon W. Snead to participate in tonight's Council meeting.
2. Add under *Consent Agenda* under "Miscellaneous Action" an item requested by Town Attorney regarding easement ingress/egress on Farmers' Market property In relation to Cox's Fashion property.
3. Add under "New Business" report by BT's Tax & Business Services regarding the Harvester Performance Center.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Vice Mayor Walker to approve to amend the agenda as presented, with motion on the floor being seconded by Council Member Stockton. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

SPECIAL ITEMS

- A. Review and consideration of approval of proposed Town of Rocky Mount Policy Allowing Participation in Meetings Through Electronic Means” to allow Council Member Jon W. Snead to participate in tonight’s Council meeting.

The Town Attorney presented for Council’s review and consideration of approving proposed policy prepared by Town staff:

**Town of Rocky Mount
Policy Allowing Participation in Meetings
Through Electronic Communication Means**

In accordance with Code of Virginia (1950) as amended, Section 2.2-3708.1 (Participation in meetings in event of emergency or personal matter; certain disabilities; distance from meeting location for certain public bodies.), a member of the Town of Rocky Mount Council or Planning Commission may participate in a regular or called meeting through electronic communication means from a remote location that is not open to the public if, on or before the day of a meeting, a member of the public body holding the meeting notifies the Mayor of Rocky Mount Town Council or the Chair of the Planning Commission that such member is unable to attend the meeting due to an emergency or personal matter and identifies with specificity the nature of the emergency or personal matter, and the public body holding the meeting records in its minutes the specific nature of the emergency or personal matter and the remote location from which the member participated.

Such participation shall meet the following requirements:

- 1. Participation by the member shall be limited each calendar year to two meetings or 25 percent of the meetings of the public body, whichever is fewer; and*
- 2. If a member of a public body notifies the chair of the public body that such member is unable to attend a meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance and the public body records this fact and the remote location from which the member participated in its minutes; and*
- 3. A quorum of the public body is physically assembled at the primary or central meeting location; and*
- 4. The public body makes arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.*

There being no comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Stockton to approve the proposed policy as presented, with motion on the floor being seconded by Council Member Moyer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

At 7:05 p.m., let the record show that Council Member Jon W. Snead joined the on-going October 13, 2014 Rocky Mount Town Council meeting via electronic means. Council Member Snead verified to the Town Clerk the following: (1) his remote location was 25 Mountain View Drive, Rocky Mount, Virginia 24151 (personal residence); and (2) his specific personal matter that prevented him from not being able to attend the Council meeting in person was a medical condition in that he had the influenza.

- B. Government Finance Officers Association (GFOA) recognition of Town of Rocky Mount 's Finance Department of Certificate for Achievement for Excellence in Financial Reporting.

The Town Manager informed Council that the Town had received a letter dated August 25, 2014 from Stephen J. Gauthier, Director of Technical Services Center for the Government Finance Officers Association (GFOA), notifying the Town regarding the Town's comprehensive annual financial report for the fiscal year ended June 30, 2013 qualifying for a Certificate for Achievement for Excellence in Financial Reporting. The certificate awarded by GFOA is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment on part of the Town of Rocky Mount's Finance Department Director and staff.

It was confirmed by the Finance Director that this is the ninth consecutive year that the Town of Rocky Mount's Finance Department has received this award. Along with the Town Manager, the Mayor thanked the Finance Director and her staff for a job well done.

Let the record show there was no action needed.

PUBLIC HEARING

Let the record show there were no public hearings at this time.

APPROVAL OF MINUTES

Prior to the meeting, Council had received for consideration of approval the following draft minutes:

- September 8, 2014 Regular Council Meeting

The Mayor asked if there were any changes to the draft minutes, and there being none, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Love to approve the draft minutes as presented, with motion on the floor being seconded by Council Member Cundiff. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

APPROVAL OF CONSENT AGENDA

The approval of the *Consent Agenda* consists of approving any miscellaneous resolutions/proclamations, miscellaneous action, departmental monthly reports, and bill list that were submitted prior to the meeting for Council's review and consideration.

- Miscellaneous Resolutions/Proclamations (*none at this time*)
- Miscellaneous Action
 - Request of Town Attorney regarding allowing ROBERSON 455 FRANKLIN LLC (known as Cox's Fashion property) an access easement across the Town of Rocky Mount's Farmers' Market parking lot area to the loading dock at the rear of the Cox's Fashion building. The Town Attorney explained where the proposed easement would be and that Mr. Roberson (owner of Cox's Fashion) has seen the proposed easement and agrees with it.
- Departmental Monthly Report
- Bill List

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Moyer to approve the "Consent Agenda" as presented, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor was passed unanimously by those present.

HEARING OF CITIZENS

Let the record show that no one had contacted the Town Clerk's Office wishing to come before Council to speak.

At this time, the Mayor opened the floor to anyone wishing to come before Council to speak. Let the record show that no one came forward at this time.

OLD BUSINESS

A. Review and consideration of awarding contract for Town of Rocky Mount Pendleton Street tank demotion project.

The Superintendent of the Water Department came before Council and presented the following:

- Based on a structural evaluation by Caldwell Tank, the Water Department commissioned a study to determine what options were available for removal and replacement of the Pendleton Street water tanks.
- The tanks are very old and past their prime.
- The engineering firm of Thompson and Litton evaluated the Town's need for water storage and have advised that the tanks can be removed and replaced with a valve vault that will serve the affected area with adequate fire flow, eliminating the need for a new replacement water tank.
- Originally, the engineering firm estimated the cost for removal at approximately \$200,000.
- With Council's approval, staff moved forward with a Request For Proposal (RFP) for tank removal and valve vault work.
- Town staff received two qualifying bids and after a thorough vetting by Thompson & Litton, have accepted the bid from Taff and Frye Company, Inc. in the amount of \$96,450.
- Thompson & Litton has researched the firm of Taff and Frye Company, Inc. and believe they are very legitimate and a good company to work with.
- Staff is especially pleased to report that the winning bid was well under budget.

The Superintendent of the Water Department confirmed to Council that work to remove the tanks should start in approximately 30 days.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Love to approve to proceed with awarding the contract for the demolition of the Pendleton Tanks to Taff and Frye Company, Inc. as requested, with motion on the floor being seconded by Council Member Cundiff. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

B. Discussion regarding Town of Rocky Mount annual retreat.

The Town Manager informed Council that it has been about seven years since a Council annual retreat has been held. In previous discussions with Council, it was the consensus of Council that an annual retreat be held and that to the extent possible, it be local to avoid travel costs. Staff proposed hosting a day and a half retreat at the Harvester Performance Center in 2015 for the dates of January 9th and

10th, or January 16th and 17th, with meeting lasting four hours on Friday afternoon/evening and six hours on Saturday.

After further discussion, the Mayor asked what Council wanted to do regarding a date to hold the proposed annual retreat.

Consensus Action Taken:

It was the consensus of Council that the Town Manager search other possible dates to hold the annual retreat in February 2015 due to some Council members having prior dates already committed. The Town Manager so noted.

C. Review and consideration of draft resolution regarding additional costs of LED lights for the Town of Rocky Mount's Water Department and Wastewater Department.

In absence of the Superintendent of the Wastewater Treatment Plant, the Assistant Town Manager informed Council of the following regarding a draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year June 30, 2015" for the LED light replacement project bids:

- The bids for the LED light replacement project for the Water Treatment Plant and Wastewater Treatment Plant came in over budget.
- The bids for the Pendleton water tanks and the Wastewater Treatment Plant compactor came in under budget.
- Bids for the LED light replacement project were received and were \$939 over budget at the Water Treatment Plant and \$1,461 over budget at the Wastewater Treatment Plant.
- Bids for the removal of the Pendleton water tanks and bids for the compactor at the Wastewater Plant came in under budget.
- Excess funds from the Pendleton tank removal will be moved to the Water Treatment Plant LED lights project to cover the deficit, and excess funds from the compactor will be moved to the Wastewater Treatment Plant LED lights project to cover the deficit.
- This request adjusts the budget for these four items by taking \$939 from the Pendleton tank removal project and adding it to the Water Treatment Plant LED light replacement project, and by taking the \$1,461 from the Wastewater Treatment Plant compactor project and adding it to the Wastewater Treatment Plant LED light replacement project.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Cundiff to move forward with the draft appropriation resolution, with motion on the floor being seconded by Council Member Moyer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

NEW BUSINESS

- A. Review and consideration of request from Community Partnership for Revitalization (CPR) for closure of Franklin Street for their upcoming “Come Home to a Franklin County Christmas” annual event scheduled for December 5, 2014.

The Town Manager on behalf of Mrs. Carolyn Johnson, President Community Partnership for Revitalization (CPR) and their other partners, came before Council presenting their request:

- Permission to close Franklin Street during their “Come Home to a Franklin County Christmas” annual event scheduled to be held on December 5, 2014 as proposed in their letter as submitted to Council.
- Lt. Mark Lovern with the Rocky Mount Police Department (RMPD) has confirmed that he has spoken with Mrs. Johnson and the street closure the RMPD has approved is Franklin Street from Diamond Avenue to West College Street (clock tower at the Farmers’ Market), with RMPD providing officers at the crosswalk in front of the Harvester Performance Center, as they do at every concert held at the performance center.

Carolyn Johnson was in the audience and confirmed to the Mayor that everything they had requested was in the letter submitted to the Town regarding their request.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Moyer to approve the request of Community Partnership for Revitalization, with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

- B. Review and consideration of request from STEP, Inc. for additional funding.

The Town Manager informed Council that STEP, Inc. has approached the Town regarding a financial shortfall in their current fiscal year, with them requesting that the Town donate to them the unallocated outside agency funds in the amount of \$1,000 in the current fiscal year budget. He also stated that they are seeking to back fund their senior meals program.

The Town Manager introduced Mr. William (Bill) Loope to Council, who came before them thanking them for letting him speak. Mr. Loope basically went over the shortfall in their current fiscal year, specifically, senior meals program. He further stated the following:

- Has met with the Town Manager and Assistant Town Manager, who relayed to him that there may be some unallocated funds available from the Town.

- The Smith Mountain Lake Charity Home Tour was held and they will be allocating some of those funds to STEP's senior meals program.
- Confirmed that Franklin County Board of Supervisors administrators have been approached and that they had some novel ideas for them to make up their shortfall (i.e., use of the County-owned Essig Building at no charge), but the County at this time has not given them a firm answer on funding, although he feels like they will.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Love to approve the request of \$1,000, with motion on the floor being seconded by Council Member Stockton. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

C. Review and consideration of request from Free Clinic of Franklin County, Inc. for an exemption from real estate and personal property tax at their new facility.

The Town Manager stated that Council had received a request from Alise Culbertson, Executive Director of Free Clinic of Franklin County, Inc., for the Clinic to have an exemption from real estate and personal property tax at their new location at 1171 Franklin Street. A letter had been submitted going into further detail:

- This same request was sent to the Franklin County Board of Supervisors (FCBOS) for exemption of Franklin County taxes.
- On September 16, 2014, the FCBOS held a public hearing to receive public comment on the Clinic's request and the Board of Supervisors unanimously approved to grant them tax-exempt status.
- After the approval, the Clerk to the FCBOS submitted notice to Margaret Torrence, Franklin County Commissioner of Revenue, of the decision of FCBOS to allow the exemptions for Free Clinic of Franklin County, Inc. from real estate and personal property tax at their new location.
- The annual taxes due for the property and structure for the Town of Rocky Mount are:
 - o Real estate value of \$997,300 at the Town tax rate of \$.13 per \$100 would be Town taxes of \$1,296.49.
 - o Personal property value of \$10,617.50 at the Town tax rate of \$.51 per \$100 would be Town taxes of \$54.15.
 - o The total for both real estate and personal property taxes equals \$1,350.64.
- A public hearing will need to be held prior to Council action.
- The Town Attorney has reviewed the request and will prepare the required draft ordinance.

The Town Attorney confirmed to Council that the request before Council cannot be considered at this time, but that the Town will have to set up for the required public hearing, if Council so wishes to do so. If Council so wishes to proceed with a public

hearing, it will be set for the next regularly scheduled Council meeting in November 2014.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Moyer for Council to hold a public hearing during the regularly scheduled Council meeting in November 2014 to solicit public input regarding the Free Clinic's request for tax exemption for their property located at 1171 Franklin Street, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

D. Presentation by Disability Rights & Resource Center.

Mr. Tom Mason, Executive Director of Disability Rights & Resources Center (DRRC), came before Council and gave them a brief synopsis of who he was and his history with the Town. He stated he had requested to come before Council to make a presentation about DRRC, which is located in Rocky Mount, Virginia. He further stated that he wanted his presentation to focus on who they serve how they serve them. He presented the following:

- Gave a brief synopsis of who he was personally and his history with owning a business in-town with his father, and his working experience since then.
- The DRRC is a private, non-profit community agency providing independent living services for the counties of Franklin, Patrick, Henry, Pittsylvania, and the cities of Martinsville and Danville.
- Went over their core services: advocacy; peer counseling; independent living skills training; and information and referral.
- DRRC is very active in the community.

Mr. Mason introduced Dr. Pam Cobbler, who is the Community Advocate for DRRC. Dr. Cobbler went over the history of her motorcycle injury. She explained that DRRC is basically a one-stop-shop for people with disabilities, not only those types of disabilities you can visibly see, but other disabilities as well. She asked that Council refer people to DRRC that need their type of assistance.

Mr. Mason concluded his presentation by stating that all their funding from the state is used for daily operations, such as staffing and payroll, and anything else such as equipment and materials that are needed are not funded by the state.

Mr. Mason pointed out that at some point and time, they will come back before Council asking for some funding.

Let the record show there was no action needed.

E. Review and consideration of request of Franklin County Family YMCA to hold their second annual “Y Resolve 5k/10k” run.

Jennifer DeForest, on behalf of Franklin County Family YMCA, came before Council requesting to hold their second annual “Y Resolve 5k/10k” event on Saturday, January 24, 2015.

The Town Manager confirmed that Lt. Mark Lovern with the Rocky Mount Police Department has reviewed the request and approves the route as proposed.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Vice Mayor Walker to approve the request, with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

F. Review and consideration of awarding contract for a Town of Rocky Mount Water Department project to fill below the Blackwater River Dam.

The Water Department Superintendent came before Council regarding their consideration of awarding the contract for a Town of Rocky Mount Water Department project to fill below the Blackwater River Dam. He pointed out the following:

- After the drownings that occurred at the Blackwater Dam in 2009, the Town put a number of safety measures into place in an effort to improve safety for people who canoe and kayak on the river.
- Among the improvements was the filling of the splash pool with rocks to eliminate the dangerous currents that can form when the river level is elevated after a heavy rain.
- The rock that was placed below the dam is largely intact, but due to periodic flooding, some of the rock has been pushed away from the dam due to the force of the water moving.
- During Fiscal Year 2014, the Water Department worked with WW Associates to design a follow-up project that would increase the fill below the dam, using larger rock and increasing the level of rock to be nearly even with the top of the dam, sloping away from the top to virtually eliminate the “water fall” effect.
- WW Associates helped staff to obtain the necessary permits to work in the river.
- Over the summer, a Request for Proposal (RFP) was issued to find a contractor who could work with heavy rocks and place them carefully to prevent damage to the dam.
- Advertised locally but did not get any response. It is staff’s belief that the reason no bids were received from local contractors was due to them not having the equipment to do this type of work. Advertised in Roanoke and received no response. Due to this, staff contacted a number of qualified contractors directly to solicit prices. Prices were received from three companies: Virginia Site Works,

Inc. at \$37,000; Joe Bandy & Sons at \$28,500; and the lowest offer from Laughon & Johnson, Inc. at a cost of \$21,300, which is under budget.

- The Town's engineering firm of WW Associates has determined that Laughon & Johnson is a reputable and capable contractor that can do the job.
- With Council approval of proposed bidder, work should start sometime next week.

The Town Manager pointed out that in preparation of the current fiscal year budget, the main thing is to make sure there is no more hydraulic forming. The project, as proposed, will provide a safe environment for people coming down the river who do not use the canoe take-out.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Cundiff to award the contract to the lowest bidder, Laughon & Johnson, Inc., with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

G. Review and consideration of awarding contract for Town of Rocky Mount Wastewater Treatment Plant project to purchase wastewater compactor.

The Town Manager (in lieu of the Wastewater Department Superintendent who was on vacation) presented to Council the following regarding the awarding of contract for Town of Rocky Mount Wastewater Treatment Plant project to purchase wastewater compactor:

- Had budgeted in the Fiscal Year 2014 funds to purchase a replacement wastewater compactor.
- This item was bid out, and on October 1st, four bids were received with the lowest bidder being JWC Environmental in the amount of \$43,972.
- Staff will be installing the compactor, with additional funds being spent to purchase the equipment to do so, with wiring being done by a local electrician. These additional funds should not exceed \$5,000.
- The Superintendent of the Wastewater Treatment Plant feels like this is a good bid and was well below the budgeted amount of \$80,000.
- The Superintendent of the Wastewater Treatment Plant was very careful bidding the project out.
- Since the lowest bid received was well under budget, staff asks for permission to order the notice to proceed.

There being no further comments, the Mayor entertained a motion.

Motion Action Taken:

Motion was made by Council Member Cundiff for the Wastewater Treatment Plant Superintendent to issue the order to proceed to the lowest bidder as discussed, with

motion on the floor being seconded by Council Member Stockton. There being no discussion, let the record show the motion on the floor passed unanimously by those present.

COMMITTEE REPORTS

A. Streets, Sidewalks & Streetlights Committee

The Town Manager informed Council that the Streets, Sidewalks & Streetlights Committee met on October 1, 2014 to consider the following:

1. Realignment of the intersection of Floyd Avenue and Franklin Street: Staff proposed initiating a study to determine if Floyd Avenue could be realigned to eliminate the stop sign on State Route 40. Based on traffic and standard Virginia Department of Transportation street alignment concepts, Floyd Avenue should stop the through traffic on State Route 40. Correcting this could improve traffic flow and pedestrian safety in the intersection. The Committee recommended doing a traffic count study and a conceptual layout of a realigned intersection so that the issue could be looked at further. Proposed Council Action: none required.
2. Abandonment of a portion of Angle Street: A new business owner has asked for a portion of Angle Street, rendered obsolete by the library project, to be abandoned by the Town so that they could add the space as outdoor dining for a planned restaurant. The Committee felt that abandonment prior to a demonstrated success of the venture was premature and recommended that the Town's right-of-way not be abandoned until such time as the property owner has established a successful operation. Proposed Council Action: Accept or alter the recommendation.
3. Request for Parking on Randolph Street: A business owner asked for on-street parking on Randolph Street. The Town's Public Works Director reported that the spaces would be limited to seven feet, if so marked, due to the narrow nature of the road. The Committee discussed the fact that there was previous parking on this street and had a discussion about safety with the Town's Public Works Director. The Committee recommended that spaces be marked as a trial and that the Town reserve the right to remove them in the event that future activity warrants it. Proposed Council Action: None required unless there is significant objection to the plan.)

There was discussion regarding the parking on Randolph Street. The Town Manager explained where the three on-street parking places would be along Randolph Street, and not in front of the place of business further up closer in front of the driveway to the Christian Church as was originally thought. It was Council's determination that that the proposed three parking spaces along Randolph Street be monitored, and if it doesn't seem to be working out the way it is suppose to and becomes a problem, they can be moved.

Consensus Action Taken:

It was the consensus of Council to monitor the proposed parking spaces at this time.

OTHER MATTERS & COMMENTS

A. Referrals to Planning Commission from Town Council

Let the record show there were no referrals at this time.

B. Rise 'N Shine Appearances

Let the record show that the Town Manager appeared on the *Rise 'N Shine* show this morning with host Richard Shoemaker.

COUNCIL CONCERNS

Council Member Moyer:

There was discussion regarding the parking at the Farmers' Market (Market), with Council Member Moyer expressing concern of vendors not having enough parking spaces available for those wishing to come to the Market to shop from the them due to other people taking up the additional parking spaces that vendors believe are eating at the Bootlegger's Café or visiting the Harvester Performance Center. The Town Manager and Assistant Town Manager explained that some of the additional parking was used by those attending the Crooked Road Board meeting that was held at the Harvester Performance Center.

Consensus Action Taken:

It was the consensus of Council to have Council Member Moyer (as Chair of the Public Facilities & Special Events Committee) to call a meeting as soon as possible to discuss the best way to handle the parking at the Farmers' Market. As Chair of the Committee, Council Member Moyer so agreed to call the meeting.

Council Member Love:

There was discussion regarding concerns Council Member Love had about the street lighting at the locations of Floyd Street and Bank Street. The Assistant Town Manager stated that it was his understanding that Appalachian Power Company was suppose to install lights at the corner rounding the curve between Kay's Cleaners and the Harvester Performance Center. The Town Manager stated that he and the Acting Chief of Police will ride around that area tomorrow and see what lights are needed.

The Assistant Town Manager informed Council that he has asked Shively Electric to look into why the Farmers' Market lights have not been working properly, but a lot of the

problem is that the Market vendors are turning the lights off. He further informed Council that he has asked the vendors to not turn off the lights in the future, and if they don't stop doing this, he will have to lock the control box panel.

Mayor Steven Angle:

Mentioned the Virginia Municipal League (VML) President's Award (the top award for the State of Virginia) the Town received regarding the Harvester Performance Center, and that if anyone wanted to see it, it was being displayed at this time on the table as you enter the Council Chambers. He also mentioned that this is the first time that he can remember the Town receiving any award from VML.

CLOSED MEETING

At 8:06 p.m., motion was made by Vice Mayor Walker to go into Closed Meeting to discuss the following:

- Section 2.2-3711(A).1 - Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (committee appointments).

At 9:15 p.m., motion was made by Council Member Stockton to come out of Closed Meeting and to reconvene the meeting back into open session, with motion on the floor being seconded by Council Member Love and carried unanimously.

CERTIFICATE OF CLOSED MEETING

Whereas, the Town of Rocky Mount Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires certification by this council that such Closed Meeting was conducted in conformity with Virginia Law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter and (2) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

Motion was made by Council Member Moyer certifying that nothing was discussed in Closed Meeting other than what was stated. Motion was seconded by Council Member Cundiff. The Mayor swore to adopt the motion on the floor by Council Member Moyer that this was all that was discussed as defined in Section 2.2-3412 Code of Virginia. Voting yes were Vice Mayor Gregory B. Walker and Council Members, Bobby M. Cundiff, P. Ann Love, Robert L. Moyer, Jon W. Snead, and Billie W. Stockton

The Mayor reported that no action was taken.

WORK SESSION

After coming out of the *Closed Meeting*, a work session was conducted to receive a report from Mr. Andy Turner of BT's Tax & Business Services regarding the operating expenses and revenues of the Harvester Performance Center (Harvester). Mr. Turner reviewed figures from January 1, 2014 to August 31, 2014.

The following was discussed:

- Ample discussion occurred regarding the projected operational loss of \$298,657 and how much of that was related to initial expenses. Staff presented a plan to implement modest fee increases to trend towards balanced revenue and expenses. It was noted by Mr. Turner that the shows themselves are generally self-supporting, especially for the shows that occurred after the Harvester obtained its ABC license.
- The Town Manager noted that this was the first look at the combined figures for the staff of the Harvester as well, and that they would be used to set targets for revenue going forward; and that he had asked the managing staff of the Harvester to over spend on security initially and set ticket price targets that would error on the side of drawing more people for the economic gain to the community.
- The Assistant Town Manager also reported that the operation was over budget for advertising in an effort to establish initial brand recognition in the region and that that effort could be reduced.
- The initial proposal is to increase the service fee by \$1.00 and to target a 10% revenue increase per show. The Assistant Town Manager reported that this would not result in visible changes to the venue revenue for six months as the shows for that period are already scheduled and tickets are being sold.

Council Member Cundiff requested that the reports focus on a quarterly snapshot on a going forward basis.

Consensus Action Taken:

It was the consensus of the Council to receive future updates from Mr. Turner at a work session prior to the Council meeting.

ADJOURNMENT

At 9:40 p.m., motion was made by Council Member Love to adjourn, seconded by Council Member Stockton and carried unanimously.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts/Town Clerk

/phk

COMMUNITY DEVELOPMENT

Business News

Taco Bell opened Wednesday, October 29. We've had several instances where the police department was called upon to manage traffic, but that will settle within a couple of week.

Jimmy Russell's **State Farm Insurance** office is filling the long-standing vacancy at the former Martin Jewelers space on Franklin Street. Mr. Russell is a native of Galax, and he intends to staff the office along with three additional full-time personnel and one part-time staffer.

The **Early Inn at the Grove** expects to open this month, pending completion of the kitchen renovations. Bryan Hochstein with **Bootleggers Cafe** is expanding his catering offerings by renting space in the Jones Building.

Dr. **Aaron Trochim**, a Franklin County native, purchased the chiropractic office of Dr. Richard LaBarbera, who is retiring. Dr. Trochim is changing the name to Trochim Family Chiropractic, and he and his family will take up residence in the apartment above the practice on North Main Street.

Orthodontist **Dr. Paul Kaiser** has bought the building housing the State Farm office on North Main. **Matt Thurman** will locate there as a State Farm agent. Dr. Kaiser is moving his orthodontics practice from Peters Creek in Roanoke to Rocky Mount and will co-locate in the building.

Leslie Wray Photography is taking part of the Schopps' space at the corner of Claiborne and Franklin for a photography studio. **Martinsville DuPont Credit Union** is changing its name to **Valley Star Credit Union**, effective this month.

Veterans Commission

Bob Pfoutz is no longer a Ruritan and therefore no longer eligible to be a member of the Veterans Commission. Per your permission to determine its own membership, the Veterans Commission, which counts in its membership Council Member Moyer and Matt Hankins, has appointed **Glen Bolling** of the Burnt Chimney Ruritan Club to fill out the membership of the board.

Housing Developments

A developer has approached the town regarding finishing the bankrupt **Hunters Ridge Phase II** townhouses off North Main behind MemberOne Credit Union. The local housing market seems to be showing more spark than the national market.

We currently have three new homes planned for Summit Drive (Landmark) under a development agreement between the contractor and the property owner. The first is under construction now.

The **Oaks at Rakes Tavern** development has completed home number 21, taking up 22 of the 30 lots in Section 1. The developer is currently working on engineering Section 2, and Section 1 may finish within the next 12 months.

Central Business District

The most significant current vacancies in the Central Business District and primary commercial corridors include:

Main: the old Kroger space across from the hospital; the N. Morris Building first floor; Branch Management's office; Tuttle's Exxon; Jones Produce; Vamenta's clinic (pending); Franklin Finance office (pending); the former Midway Cleaners Building on Warren Street.

Franklin: Edible Vibe Cafe space; space in the Haywood Building; space in the Basket Creations & More buildings; the former Savings & Loan Building on Oak; space in the Arrington Enterprises building on 40 West.

40 East: Several in Rocky Mount Plaza, one in Marketplace Shopping Center.

Permitting

We issued seven zoning compliance permits in October, two zoning permits and two sign permits.

We also returned the development plan for Tanglewood Hills, and required changes to the site plan for Joyful Light Ministries' planned church on Maynor Street.

BZA

The Board of Zoning Appeals will hold its November meeting on November 18 to hear two issues on Leonor Street Extension. One is an appeal regarding the placement of an accessory building, and the second is a variance request regarding extending a new carport into the side yard setback of an existing home.

Enforcement

We dealt with 12 code enforcement complaints in September. Most were found to be legitimate complaints, and we have resolved all but two of those complaints (bus on Knollwood; house with high grass on Norris).

Microloans

The Microenterprise Loan Board has met and has agreed to issue one loan to a new business.

Staffing

I am reviewing applications for the planner position. We have received eight applications to date. I anticipate interviews will be prior to Thanksgiving with a job offer made prior to December 1 in order to get the new planner started in January.

We have reviewed the applications for gardener and are setting up an interview with the best applicant.

We have received 44 applications for the administrative associate position in the Community Development Office.



ARTS & CULTURE OCT-14 TOTAL: 1

FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	MISC
AC14-03	Lesley Wray's Photography	Lesley Wray	305 Franklin Street	2070102600	305 Franklin Street	Rocky Mount, VA 24151	Photography Artistic Works

BANNER PERMITS OCT-14 TOTAL: 0

Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved

PLAT FILES OCT-14 TOTAL: 1

File Number	Property Owner	Action	TMPN	Date	Notes	Location
P14-003	Mary Elizabeth Neville Horsley	Vacate Property Line	2010004900, 2010004800	10/17/2014	Vacate Line on property	ACTIVE

SIGN PERMITS OCT-14 TOTAL: 2

Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes
S14-033	Danny Atkins / Piedmont Signs	2020201500, 1080 Old Franklin Tpke	GB	175	Valley Star Credit Union	10/15/2014	Multiple Signs: 3 Total
S14-034	Aaron Trochim / Trochim Family Chiropractic	2010000501, 60 Meadow View Ave	GB	8	Trochim Family Chiropractic	10/30/2014	

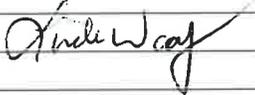
ZONING COMPLIANCE PERMITS OCT-14 TOTAL: 7 Residential: 3 Commerical: 4

Permit #	Applicant Name	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved	File Location1
ZC14-058	Bryan Hochstein	2070050600, The Grove 50 Floyd Ave	CBD *Arts& Culture District	Commerical	Installation of commerical kitchen hood.	10/22/14	
ZC14-059	Greene Environmental Services, LLC	2070009900, 175 Lawndale Street	R-1	Residential	In-pace closure of an estimated 550-gallon leaking heating oil underground storage tank (UST).	10/21/14	
ZC14-060	Lesley Wray	2070102600, Elimax LLC 124 Heather Ridge Drive	CBD *Arts& Culture District	Commerical	Photography Studio	10/01/14	
ZC14-061	Bebe Rakes	2070050600, The Grove 50 Floyd Ave	CBD *Arts& Culture District	Commerical	Fire Suppression system installation - All Interior work	10/10/14	
ZC14-062	Mary & Gamel Mack	2040052600, 305 Byrd Lane	RB	Residential	Group Home with 3 - Mental Retarded Adults with one staff on duty 24/7	10/08/14	
ZC14-063	Gamel Mack	2040052600, 305 Byrd Lane	RB	Residential	Replace existing deck structure (8X8) at rear door	10/23/14	
ZC14-064	Aaron Trochim (Trochim Family Chiropractic)	2010000501, 60 Meadowview Ave	GB	Commerical	Chiropractic Clinic	10/30/14	

ZONING PERMITS OCT-14 TOTAL: 2

Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	CurrentZoning	Date Approved	Expected Completion Date
ZP14-031	Dennis Keatts	80 Cornell Road	2020112800	Residential	R-1	10/21/14	12/31/2014
ZP14-032	Donald Newson	400 Leonor Street	2060101500	Residential	RB	10/3/14	12/31/2014

MONTHLY STAFF REPORT

DATE:	November 5, 2014
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director 
DEPARTMENT:	Finance Department
MONTH:	November meeting

This report contains the following monthly information for October 2014 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Capital project expenses for the Performance Venue

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

511 walk-in transactions

891 drive-thru transactions

997 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING OCTOBER 2014**

The following new businesses obtained their business licenses during the month:

RETAIL:

Taco Bell, Marketplace Drive, restaurant

MISC.:

Forget Me Not Photography, 305 Franklin St.

**TOWN OF ROCKY MOUNT
Investment Portfolio
at September 30, 2014**

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FNMA	12/26/2013	12/26/2017	500,000	98.604	493,020.00	1.01%	1.00%	3135G0SJ3	5,000.00
FNMA	9/27/2013	9/27/2017	255,000	100.115	255,293.25	0.84%	0.70%	313G0E64	1,785.00
Bond Totals			<u>755,000</u>		<u>748,313.25</u>	0.93% avg. return			<u>6,785.00</u>
Certificates of Deposits:									
BMW Salt Lake City UT		10/11/2018	245,000	100.719	246,761.55	2.03%	2.05%	05568P5S2	5,022.50
Bank Hampton Rds. VA		9/27/2017	245,000	99.424	243,588.80	1.00%	1.00%	062492BH5	2,450.00
Bank of Perry Co. Tenn		2/20/2018	248,000	100.043	248,106.64	1.24%	1.25%	06425KBN8	3,100.00
Barclays BK Dei Retail		8/20/2019	225,000	99.084	222,939.00	2.11%	2.10%	06740LHV2	4,725.00
CIT BK Salt Lake UT		10/13/2016	190,000	99.989	189,979.10	1.00%	1.00%	17284CBJ2	1,900.00
Com Bk Harrogate TN		8/25/2016	245,000	99.975	244,938.75	1.00%	1.00%	20143PCV0	2,450.00
Compass Bk Birmingham AL		12/29/2014	230,000	100.155	230,356.50	0.99%	1.00%	20451PAC0	2,300.00
Discover Bk Greenwood		9/4/2018	245,000	100.633	246,550.85	2.03%	2.05%	254671VH0	5,022.50
Essa BK Stroudsburg PA		11/30/2016	245,000	99.784	244,470.80	1.00%	1.00%	29667RGE7	2,450.00
First Merchants BK N A		9/30/2019 A	245,000	98.828	242,128.60	2.02%	2.00%	32082BDS5	4,900.00
GE Cap Fin'l Retail		12/29/2016	245,000	102.205	250,402.25	2.05%	2.10%	36160YMM4	5,145.00
Goldman Sachs NYC		11/3/2014	245,000	99.846	244,622.70	1.95%	1.50%	38143AAP0	4,777.50
Natl Rep Chicago CTF		1/25/2016	245,000	100.290	245,710.50	0.99%	1.00%	63736QRT0	2,450.00
Safra Nat'l NY NY		2/9/2015	245,000	100.103	245,252.35	0.74%	0.74%	786580YW4	1,837.50
Synchrony Bk Retail CTF Pro		6/13/119	230,000	99.441	228,714.30	2.01%	2.00%	87164YAP9	4,600.00
CD Totals			<u>3,573,000</u>		<u>3,574,522.69</u>	1.48% avg. return			<u>53,130.00</u>
Total Investments			<u>4,328,000</u>		<u>4,322,835.94</u>	1.41% avg. return			<u>59,915.00</u>

NOTE A: This CD replaces one with a .75% yield

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
Sep-13	1,431,414.99	0.11%
Oct-13	948,361.06	0.12%
Nov-13	965,054.02	0.10%
Dec-13	1,330,260.31	0.09%
Jan-14	847,014.84	0.10%
Feb-14	864,003.17	0.10%
Mar-14	1,219,124.62	0.11%
Apr-14	735,621.09	0.10%
May-14	277,966.56	0.10%
Jun-14	634,175.42	0.09%
Jul-14	503,282.33	0.10%
Aug-14	574,086.59	0.10%
Sep-14	458,047.35	0.10%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF OCTOBER 31, 2014**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	620	108	12,503	15,469	583,313	2.14%
Public Service Tax	-	-	-	-	27,690	0.00%
Personal Property Tax	653	-	7,022	5,390	268,932	2.61%
Machinery & Tools Tax	-	-	-	-	97,316	0.00%
Penalties on Tax	157	13	2,129	1,499	4,000	53.22%
Interest on Tax	11	-	1,746	140	1,700	102.69%
Local Sales Tax	14,145	13,625	29,256	28,246	165,600	17.67%
Meals Tax	108,467	98,981	309,054	309,073	1,287,518	24.00%
Utility Tax	26,245	26,554	81,133	82,208	324,000	25.04%
Communications Tax	16,259	16,416	49,270	49,277	223,416	22.05%
Decals	-	225	-	2,674	-	0.00%
Bank Stock Tax	-	-	-	-	228,070	0.00%
Penalty-Meals Tax	287	1,880	751	2,126	2,000	37.53%
Interest-Meals Tax	1	172	131	1,409	1,100	11.91%
Lodging Tax	8,798	8,575	30,953	26,292	92,880	33.33%
Cigarette Tax	2,968	8,963	33,917	32,563	100,300	33.82%
BPOL-Retail	1,170	169	2,483	23,053	322,800	0.77%
BPOL-Professional	-	500	8,326	8,929	135,700	6.14%
BPOL-Contractor	65	-	1,131	3,031	13,750	8.23%
BPOL-Repairs/Services	432	174	2,451	657	120,000	2.04%
BPOL-Alcoholic Beverages	-	-	-	-	575	0.00%
BPOL-Penalty/Interest	65	24	1,625	4,850	2,000	81.25%
BPOL-Amusement	-	-	-	-	200	0.00%
BPOL-Utility	-	-	-	-	11,800	0.00%
BPOL-Miscellaneous	30	-	83	1,250	1,800	4.61%
Solicitor Permits	-	-	-	-	-	0.00%
Farmer's Market Fees	36	268	669	1,078	2,600	25.73%
Welcome Center Fees	325	490	1,745	1,495	3,500	49.86%
Planning/Zoning Fees	225	2,200	3,505	6,469	6,500	53.92%
Court Fines	4,247	3,772	8,453	7,100	48,960	17.27%
Parking Fines	45	-	60	45	100	60.00%
Interest Earnings	1,300	5,177	12,002	12,543	46,424	25.85%
Return Check Fees	80	40	300	220	600	50.00%
Rental of Property	-	-	-	-	420	0.00%
Mortgage Payments	256	-	1,024	768	3,073	0.00%
Paving Loan Payment	728	-	728	-	-	0.00%
Sale of Materials	-	-	-	-	-	0.00%
Sale of Property	-	-	-	-	-	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Grave Preparation	-	-	750	1,500	1,500	50.00%
Security Services	-	1,095	-	3,000	4,000	0.00%
False Alarm Response Fees	-	-	-	138	-	0.00%
Passport Service Fees	638	690	2,172	2,604	12,000	18.10%
Police Reports	112	78	348	424	1,700	20.47%
Fingerprint Service Fees	45	55	165	165	300	55.00%
Garbage Collection Fees	7,772	9,428	21,641	27,608	86,016	25.16%
Truck Rental Program	30	20	30	70	100	30.00%
Weed control / Mowing Charges	153	-	153	156	-	0.00%
Administrative Charge-Service	50	-	50	50	-	0.00%
Miscellaneous Services	-	-	-	376	750	0.00%
Transfer from Utility Fund	-	-	-	426,426	-	0.00%
Donations	6	2	34	24	-	0.00%
Merchandise Sales	22	139	121	204	200	60.62%
Miscellaneous	681	361	681	908	830	81.99%
Donations - Celeste Park	-	260	-	260	-	0.00%
Curb & Gutter Recoveries	-	-	-	-	-	0.00%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF OCTOBER 31, 2014**

Recoveries	8	-	2	339	250	0.72%
Bond Proceeds	-	-	-	-	-	0.00%
Unrealized Gain on Investments	-	(1,703)	(8,332)	(1,856)	-	0.00%
Appropriated Fund Balance	-	-	-	42,149	719,585	0.00%
Total Local Revenues	197,131	198,751	620,264	1,132,397	4,955,868	12.52%
GENERAL FUND - State Revenues:						
Rolling Stock Tax	-	-	3,645	3,827	3,600	101.26%
Litter Tax	-	-	2,611	2,614	2,100	124.33%
Rental Tax	12	-	37	-	-	0.00%
Other Categorical Aid	-	-	-	-	-	0.00%
Fire Programs	-	-	12,972	12,134	12,134	106.91%
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%
DMV Grants	-	-	-	-	-	0.00%
DMV Mini Grants	-	-	-	-	-	0.00%
Street Maintenance	-	-	320,971	312,378	1,274,502	25.18%
Volunteer Fire Dept.	-	7,500	7,500	15,000	30,000	25.00%
Law Enforcement-599 Funds	-	-	27,115	27,115	108,460	25.00%
Police Grants	-	-	-	-	-	0.00%
Va. Commission of the Arts Grant	-	-	-	-	-	0.00%
Other Categorical Aid-Schools	-	-	29,632	29,632	29,632	100.00%
Total State Revenues	12	7,500	458,343	456,561	1,514,289	30.27%
TOTAL GENERAL FUND REVENUES	197,143	206,251	1,078,608	1,588,958	6,470,157	16.67%
UTILITY FUND REVENUES:						
Water Sales	87,871	97,805	233,223	285,882	1,070,400	21.79%
gallons billed	19,485,014	23,170,908	62,584,265	62,708,887		
Water Connections	-	4,000	15,905	4,000	24,440	65.08%
Reconnect Fees	325	950	2,450	4,275	7,350	33.33%
Penalties	1,940	1,738	7,828	5,741	18,500	42.31%
Bulk Water Purchases	84	168	2,376	1,919	2,000	118.80%
Sewer Collection Charges	58,068	61,471	147,032	181,121	680,040	21.62%
gallons billed	14,646,574	17,583,721	46,302,325	46,759,772		
Sewer Connections	-	4,000	3,500	4,000	12,500	28.00%
Cell Tower Rent	1,800	3,868	13,531	17,270	46,534	29.08%
Recoveries	536	-	700	3,963	1,600	43.72%
Bond Proceeds	-	-	-	-	-	0.00%
Meals Tax Transfer (in fund 05 for fy 15)	-	98,981	-	309,073	-	0.00%
Appropriated Fund Balance	-	-	-	255,300	780,053	0.00%
TOTAL UTILITY FUND REVENUES	150,625	272,980	426,545	1,072,545	2,643,417	16.14%
CAPITAL PROJECTS REVENUES:						
Uptown Loan Repayments	629	280	1,438	1,369	-	0.00%
CBDG Grant	-	-	-	-	-	0.00%
TEA-21 Grant	-	-	-	-	-	0.00%
Tobacco Grant	-	-	-	-	500,000	0.00%
Private Foundations / Grants	-	-	-	-	-	0.00%
Historic Tax Credits	-	-	-	-	200,000	0.00%
Bonds / Loans	-	-	-	-	-	0.00%
Transfers from General Fund	-	-	-	2,575,000	-	0.00%
Appropriated Fund Balance	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS REVENUES	629	280	1,438	2,576,369	700,000	0.21%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF OCTOBER 31, 2014**

UTILITY CAPITAL REVENUES:

Capital Recovery Fees-Water	12,736	2,760	47,789	8,204	122,380	39.05%
Capital Recovery Fees-Sewer	12,155	5,673	42,109	16,751	164,216	25.64%
Capital Recovery Fees-Garbage	1,659	-	6,645	-	19,874	33.44%
Appropriated Fund Balance	-	-	-	-	247,412	0.00%
Meals Tax Transfer (in fund 02 for fy 14)	108,467	-	325,699	-	257,139	126.66%
Transfer from Other Funds	-	-	-	75,000	-	0.00%
TOTAL UTILITY CAPITAL REVENUES	135,017	8,433	422,243	99,955	811,021	52.06%

PERFORMANCE VENUE REVENUES (includes July 2014 activity only):

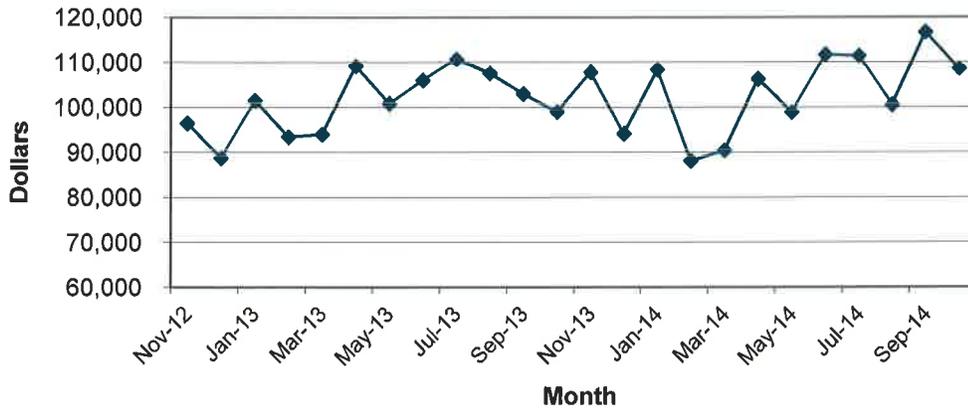
Ticket Sales	-	-	80,565	-	615,000	13.10%
Concessions - Food	-	-	-	-	144,000	0.00%
Concessions - Alcohol	-	-	-	-	120,000	0.00%
Merchandise Sales - Venue	-	-	-	20	48,750	0.00%
Merchandise Sales - Band	-	-	-	-	37,800	0.00%
Rentals - Meeting Rooms	500	-	500	-	25,000	2.00%
Rentals - Local	-	-	-	-	10,000	0.00%
Rentals - Outside Promoter	-	-	-	-	25,000	0.00%
Sponsorships - Performance Venue	-	-	-	-	100,000	0.00%
Transfers from Other Funds	-	-	-	30,169	-	0.00%
TOTAL PERFORMANCE VENUE REVENUES	500	-	81,065	30,189	1,125,550	

4 months of the 12 months of the fiscal year 33.33%

**TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS**

Month	Collections
Nov-12	96,452
Dec-12	88,770
Jan-13	101,446
Feb-13	93,419
Mar-13	93,992
Apr-13	109,083
May-13	100,779
Jun-13	105,948
Jul-13	110,701
Aug-13	107,466
Sep-13	102,900
Oct-13	98,981
Nov-13	107,697
Dec-13	94,103
Jan-14	108,245
Feb-14	88,119
Mar-14	90,391
Apr-14	106,223
May-14	98,887
Jun-14	111,723
Jul-14	111,448
Aug-14	100,522
Sep-14	116,710
Oct-14	108,467

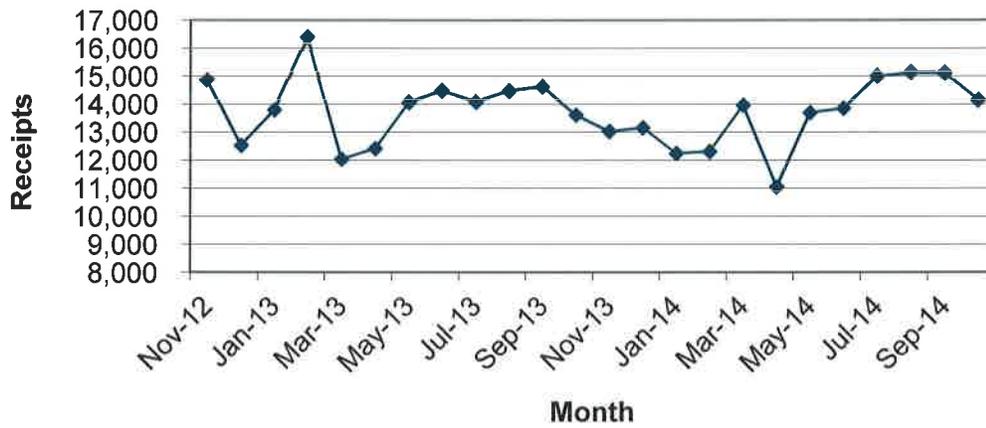
Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Nov-12	14,877
Dec-12	12,543
Jan-13	13,810
Feb-13	16,378
Mar-13	12,044
Apr-13	12,428
May-13	14,068
Jun-13	14,480
Jul-13	14,087
Aug-13	14,475
Sep-13	14,621
Oct-13	13,625
Nov-13	13,042
Dec-13	13,170
Jan-14	12,249
Feb-14	12,323
Mar-14	13,976
Apr-14	11,061
May-14	13,709
Jun-14	13,862
Jul-14	15,006
Aug-14	15,131
Sep-14	15,111
Oct-14	14,145

Local Sales Tax



**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF OCTOBER 31, 2014**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
GENERAL FUND:						
Mayor & Council	4,394	6,091	31,331	28,978	80,642	38.85%
Town Manager	24,426	15,168	70,422	59,513	211,187	33.35%
Town Attorney	700	7,285	4,730	11,703	36,100	13.10%
Finance Department	26,757	18,638	114,707	107,640	358,452	32.00%
Electorial Board	-	-	-	-	-	0.00%
Police Department	174,452	127,717	603,856	564,573	1,833,954	32.93%
Volunteer Fire Dept.	10,364	31,251	42,260	50,394	188,648	22.40%
Public Works Admin.	828	991	29,885	4,637	17,105	174.72%
Street Lights	8,594	8,189	26,027	24,524	113,148	23.00%
Traffic Control & Parking	6,741	11,723	42,905	27,292	79,242	54.14%
Streets	47,731	42,781	492,338	210,023	1,134,093	43.41%
Sidewalks & Curbs	157	-	4,777	1,989	17,876	26.72%
Grassy Hill Guardrails	-	-	-	2,878	-	0.00%
40 East Sidewalks/Crosswalks	24,220	3,125	25,684	4,368	-	0.00%
Street Cleaning	2,698	924	7,241	4,715	22,394	32.33%
Refuse Collection	10,510	8,612	49,321	45,284	175,826	28.05%
Snow Removal	-	-	449	497	26,497	1.69%
Municipal Building	9,648	5,984	25,696	18,531	75,644	33.97%
Emergency Services Bldg.	24,856	2,770	34,789	11,054	136,369	25.51%
Public Works Building	1,652	-	4,181	610	22,580	18.52%
Cemetery	3,172	2,893	8,088	11,651	23,844	33.92%
Playgrounds	3,339	6,127	12,162	13,987	68,092	17.86%
Veterans Memorial Park erosion	-	489	473	1,345	557,985	0.08%
Planning & Zoning	6,139	10,063	31,052	35,268	139,183	22.31%
Community Development	18,731	11,232	52,173	43,020	285,608	18.27%
Citizen's Square	3,366	1,893	6,677	11,875	13,510	49.42%
Hospitality Center	2,832	3,708	7,970	10,244	63,792	12.49%
Passport Services Expenses	18	33	18	924	3,600	0.50%
Economic Development Authority	40	497	40	506	10,638	0.38%
Remediation of Blighted Structures	-	-	18,125	-	20,000	90.63%
Non-Departmental:						
Wages & Fringes	1,907	3,273	8,910	9,675	95,551	9.33%
Employee Wellness Program	-	479	-	479	4,000	0.00%
Employee Drug Testing	204	89	423	89	1,300	32.50%
Insurance	-	-	67,853	65,127	68,788	98.64%
Contributions to Others	1,000	-	22,500	21,750	22,500	100.00%
Debt Service-Principal	-	-	-	-	175,800	0.00%
Debt Service-Interest	-	-	40,690	53,410	79,070	51.46%
Transfer to Utility Fund	-	98,981	-	309,073	-	-
Transfer to Utility Capital Fund	108,467	-	325,699	-	257,139	126.66%
Transfer to Capital Proj. Fund	-	-	-	2,650,000	-	0.00%
Transfer to Performance Operations	-	-	-	30,169	-	0.00%
Contingency	-	-	-	-	50,000	0.00%
Contingency - to reimburse fund balance	-	-	-	-	-	0.00%
TOTAL GENERAL FUND EXPENDITURES	527,944	431,006	2,213,451	4,447,793	6,470,157	34.21%

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF OCTOBER 31, 2014**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
WATER & SEWER FUND:						
Water System Operation	13,068	10,467	60,941	36,039	125,869	48.42%
Meter Reading	2,285	3,019	11,133	11,028	50,217	22.17%
Water Plant	49,751	59,195	161,727	195,836	592,303	27.30%
Belmont Dr. Water Line Replacement	-	-	30,268	-	-	0.00%
Wastewater System Operation	1,867	6,723	11,167	41,130	140,978	7.92%
Wastewater Treatment Plant	37,875	46,663	108,023	117,062	470,826	22.94%
Utility Billing & Administration	13,065	10,215	42,328	35,210	159,375	26.56%
Non-Departmental:						
Wages & Fringes	-	-	-	-	6,567	0.00%
Insurance	-	-	22,618	21,709	22,925	98.66%
Debt Service-Principal	-	-	100,000	262,575	210,200	47.57%
Debt Service-Interest	-	-	6,683	-	61,605	10.85%
Transfer to Capital Projects Fund	-	-	-	-	-	0.00%
Transfer to General Fund	-	-	-	426,426	-	0.00%
Contingency	-	-	-	-	22,500	0.00%
Contingency - to reimburse fund balance	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	780,053	0.00%
TOTAL WATER & SEWER FUND EXPENSES	117,911	136,283	554,887	1,147,015	2,643,418	20.99%
CAPITAL IMPROVEMENTS FUND:						
Performance Venue Renovations	14,575	153,179	42,765	290,805	-	0.00%
Transfer to General Fund	-	-	-	-	700,000	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	14,575	153,179	42,765	290,805	700,000	6.11%
UTILITY CAPITAL FUND:						
Water Distribution Utility Projects	9,500	-	9,813	-	321,061	3.06%
Water Treatment Plant Utility Projects	10,978	-	15,803	-	183,960	8.59%
Wastewater Collection Utility Projects	-	-	-	-	40,000	0.00%
Wastewater Treatment Plant Utility Projects	-	-	5,200	-	106,000	4.91%
Contingency	-	-	-	-	60,000	0.00%
Reserved Fund Balance Transfer	-	-	-	-	100,000	0.00%
TOTAL UTILITY CAPITAL EXPENDITURES	20,478	-	30,816	-	811,021	3.80%

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF OCTOBER 31, 2014**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
PERFORMANCE VENUE OPERATIONS (expenses paid by Town through Oct.; expenses paid by Harvester through July only):						
Performance Venue Operations:						
Wages - Full Time	12,855	4,349	30,546	16,144	114,618	26.65%
Wages - Part Time	3,600	-	8,986	-	50,000	17.97%
Wages - Overtime	-	-	11	-	-	-
Wages - Security	4,110	-	14,205	-	20,000	71.03%
Fringes	5,948	2,007	18,023	7,851	51,181	35.21%
Contractual Services	10,754	1,294	17,090	4,629	30,000	56.97%
Custodial Services	190	-	2,765	-	25,000	11.06%
Repairs & Maintenance	17	-	67	-	5,000	1.34%
Ticketing Expenses	-	-	504	-	5,000	10.08%
Talent	-	-	66,829	2,500	400,000	16.71%
Talent Bonuses	-	-	-	-	100,000	0.00%
Band Hospitality	1,486	-	5,751	-	50,000	11.50%
Advertising	21,198	80	60,941	2,432	42,000	145.10%
Printing & Binding	953	-	2,244	240	12,000	18.70%
Postage & Delivery Services	39	-	343	6	2,500	13.74%
Licenses & Permits	-	-	50	-	-	0.00%
State Sales Tax Expense	-	-	804	-	-	0.00%
Local Meals Tax Expense	-	-	398	-	-	0.00%
Credit Card Transaction Fees	-	-	502	-	-	0.00%
Utilities	2,298	80	10,452	193	50,000	20.90%
Communications	874	65	2,302	260	6,000	38.37%
Insurance	-	-	-	-	12,000	0.00%
Travel & Training	273	-	273	1,439	9,000	3.03%
Meeting / Event Expenses	121	-	286	-	-	0.00%
Stipends	-	-	-	-	25,000	0.00%
Dues & Memberships	99	-	99	-	3,000	3.30%
Books & Subscriptions	30	-	90	-	3,000	3.00%
Miscellaneous Expenses	-	-	-	-	5,000	0.00%
Office Supplies	1,169	123	3,180	227	3,500	90.84%
Janitorial Supplies	308	-	1,405	-	-	0.00%
Merchandise for Resale	1,130	-	4,542	-	80,000	5.68%
ABC Purchases	-	-	1,264	-	-	0.00%
Supplies for Concession Stand	-	-	349	-	-	0.00%
Furniture & Fixtures	-	-	-	-	10,000	0.00%
Data Processing Equipment	-	-	-	-	5,000	0.00%
Machinery & Equipment	-	-	-	-	5,000	0.00%
TOTAL PERFORMANCE VENUE EXPENSE	67,452	7,998	254,302	35,922	1,123,799	22.63%
			4 months of the 12 month fiscal year			33.33%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2015

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>	<u>UTILITY CAPITAL FUND</u>
BUDGETED CONTINGENCY	50,000	22,500	60,000
COMMITTED: none at this time			
AVAILABLE CONTINGENCY FUND BALANCE Available / (overexpended)	<u>50,000</u>	<u>22,500</u>	<u>60,000</u>

		TOWN OF ROCKY MOUNT	
		VENUE RENOVATIONS (04.8123)	
		PROJECT TO DATE EXPENSES	
		This Month	Project to Date
Building Purchase		-	248,922.30
Design		-	138,224.58
Renovations		14,575.19	2,813,957.32
Grand Total		14,575.19	3,201,104.20
			3,201,104.20
			-

TOWN OF ROCKY MOUNT
UTILITY BILLING
WATER CONSUMPTION PERCENTAGES
FOR THE MONTH OF OCTOBER 2014

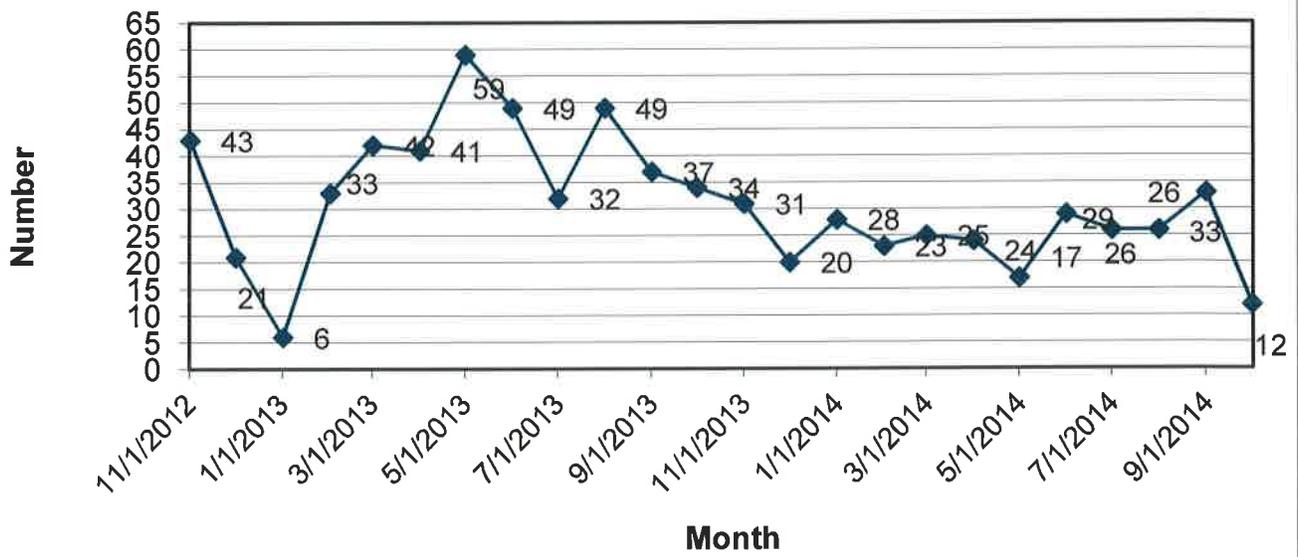
	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,765	6,417,644	\$ 35,237	61%	33%	32%
COMMERCIAL	345	5,857,710	\$ 24,677	12%	30%	23%
INDUSTRIAL	48	3,492,500	\$ 11,993	2%	18%	11%
TOTAL	2,158	15,767,854	\$ 71,907	75%	81%	66%
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	659	2,296,920	\$ 25,213	23%	12%	23%
COMMERCIAL	75	1,392,040	\$ 11,709	3%	7%	11%
INDUSTRIAL	2	28,200	\$ 235	0%	0%	0%
TOTAL	736	3,717,160	\$ 37,157	25%	19%	34%
				100%	100%	100%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,424	8,714,564	\$ 60,450	84%	45%	55%
COMMERCIAL	420	7,249,750	\$ 36,386	15%	37%	33%
INDUSTRIAL	50	3,520,700	\$ 12,228	2%	18%	11%
TOTAL	2,894	19,485,014	\$ 109,063	100%	100%	100%

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 PERCENT CONSUMPTION & PERCENT REVENUE
 PER CUSTOMER CLASS
 FISCAL YEAR 2015

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-14	34%	33%	30%	23%	16%	10%	80%	66%	13%	24%	7%	10%	0%	0%	20%	34%
Aug-14	33%	32%	31%	23%	18%	12%	82%	67%	12%	22%	7%	11%	0%	0%	18%	33%
Sep-14	33%	32%	30%	23%	18%	11%	81%	67%	12%	23%	7%	10%	0%	0%	19%	33%
Oct-14	33%	32%	30%	23%	18%	11%	81%	66%	12%	23%	7%	11%	0%	0%	19%	34%
Nov-14																
Dec-14																
Jan-15																
Feb-15																
Mar-15																
Apr-15																
May-15																
Jun-15																
Average	33%	32%	30%	23%	18%	11%	81%	67%	12%	23%	7%	11%	0%	0%	19%	34%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2015 (year ended 6/30/15).

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
September-14

Water Plant Finished Water Pumped		<u>21,660,000</u>
Water Consumption Billed	19,485,014	
Meters Read and Not Billed	887,130	
Water Obtained from Water Plant (to bill)	-	
Water Obtained from Public Works Hydrant (to bill)	-	
Flushing Water Lines Reported to WTP or PW	100,000	
Flow Meter Checks at Hydrants	-	
 Grand Total of Water Metered / Consumed / Tracked		 <u>20,472,144</u>
Percent Finished Water Accounted		94.52%

Meters Read and Not Billed

001-0122-10-01	Mary Bethune Park	2,600
001-0188-00-01	Impound Lot	100
002-0317-20-01	Public Works Bldg	30
002-0317-30-01	Public Works Bldg-new bldg	1,000
004-1067-00-01	Veteran's Memorial Park	100
005-1300-00-01	Mary Elizabeth Park	900
005-1343-10-01	Harvester Performance Centre	7,000
005-1384-00-01	Farmer's Market	1,100
005-1457-00-01	Municipal Bldg.	2,000
006-1710-00-01	Welcome Center / Depot	300
009-2523-50-01	Emergency Services Bldg.	7,000
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	311,000
	Water Plant Process	554,000

TOTAL Meters Not Billed		<u>887,130</u>
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Water Line Repairs by Public Works during the month:

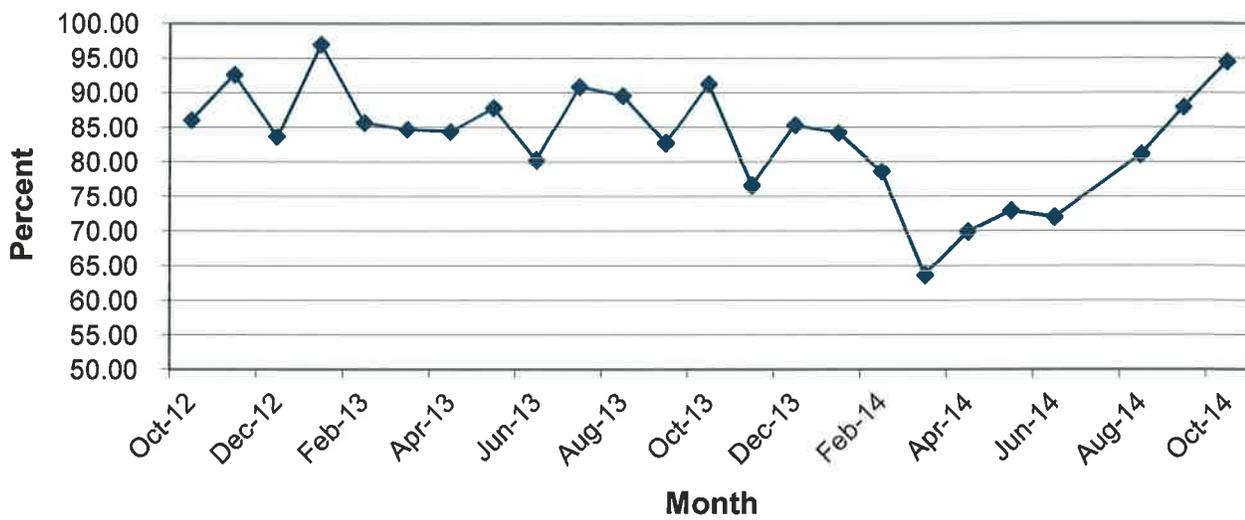
- 3/4" line at Pigg River Bridge (South Main)
- 1 1/4" line on High Field Circle

Sewer Line Repairs by Public Works during the month:

none

TOWN OF ROCKY MOUNT WATER ACCOUNTABILITY FISCAL YEAR 2015						
<u>Month</u>	<u>Finished Water Treated</u>	<u>Total Water Gallons Accounted</u>	<u>Percent Accounted</u>	<u>Monthly Gallons Variance</u>	<u>Average Accounted Variance per Quarter</u>	<u>Average Monthly Variance per Quarter</u>
Jul-14	29,860,000	24,207,682	81.07%	5,652,318		
Aug-14	24,930,000	21,928,819	87.96%	3,001,181		
Sep-14	21,660,000	20,472,144	94.52%	1,187,856	87.85%	3,280,452
Oct-14				-		
Nov-14				-		
Dec-14				-	0.00%	-
Jan-15				-		
Feb-15				-		
Mar-15				-	0.00%	-
Apr-15				-		
May-15				-		
Jun-15				-	0.00%	-
AVG.	25,483,333	22,202,882	87.85%	3,280,452	87.85%	3,280,452
TOTAL	76,450,000	66,608,645		9,841,355		
Monthly Avg. Percent Unaccounted =			12.15%			
Monthly Avg. Percent Accounted =			87.85%			
3 out of 3 months this fiscal year > 80% accountability						

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2015**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Accounted	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Accounted
Jul-14	337.90	28,070,000	45.27%	27,730,000	44.73%	24,207,682	87.30%	2,890	17,701,000	28.55%	16,585,732	93.70%
Aug-14	322.40	25,240,000	40.71%	24,930,000	40.21%	21,928,819	87.96%	2,891	23,529,000	37.95%	15,070,019	64.05%
Sep-14	309.00	21,820,000	36.37%	21,660,000	36.10%	20,472,144	94.52%	2,894	18,600,000	31.00%	14,646,574	78.75%
Oct-14	322.40	23,430,000	37.79%	22,470,000	36.24%				19,220,000	31.00%		
Nov-14			0.00%		0.00%					0.00%		
Dec-14			0.00%		0.00%					0.00%		
Jan-15			0.00%		0.00%					0.00%		
Feb-15			0.00%		0.00%					0.00%		
Mar-15			0.00%		0.00%					0.00%		
Apr-15			0.00%		0.00%					0.00%		
May-15			0.00%		0.00%					0.00%		
Jun-15			0.00%		0.00%					0.00%		
AVG.	322.93	24,640,000	40.04%	24,197,500	39.32%	22,202,882	89.93%	2,892	19,762,500	32.13%	15,434,108	78.83%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	November 3, 2014
TO:	Rocky Mount Town Council
FROM:	Charles Robertson, Fire Chief
DEPARTMENT:	Rocky Mount Fire Department
MONTH:	September 2014

The Rocky Mount Fire Department answered a total of 18 calls for the month of September 2014. There were 6 calls inside the Town limits and 12 calls answered in Franklin County.

The Department averaged 8.33 members per call for the month.

There were a total of 89 man hours spent on these calls.

The Department traveled a total of 1,055 miles on all Town vehicles for the month

There were a total of 42 extra man hours spent doing extra training for the month. The class was taught by former Fire Chief Steve Poff of Roanoke County.

For the month, there was a total of 54 gallons of gasoline used and a total of 105.6 gallons of diesel fuel used.

There were 4 structure fires; 1 motor vehicle fire; 1 electrical fire; 8 motor vehicles accidents, 2 false alarms; 1 debris in the roadway; and 1 service call (sprinkler).

Contracted work has started on the North Main Street Emergency Services Building. Roof repair work is being done by McNeil Roofing of Roanoke. The work should be completed by mid-November.

Discussions have started about applying for a FEMA grant to replace the 1992 Pierce pumper truck. The grant application process should start sometime in November.

MONTHLY STAFF REPORT

DATE:	November 3, 2014
TO:	Rocky Mount Town Council
FROM:	Acting Chief of Police Ken E. Criner
DEPARTMENT:	Police Department
MONTH:	October 2014

Please see attached monthly report for October statistics.

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #

DATE: OCTOBER 2014	AUGUST	SEPT.	OCT.
UNIFORM TRAFFIC SUMMONS ISSUED	165	120	79
TRAFFIC STOPS	216	217	107
SPEEDING TICKETS ISSUED	66	47	38
DUI	4	5	2
ACCIDENTS INVESTIGATED (TREDS)	22	15	12
MOTORIST AIDES	71	75	92
CRIMINAL ARRESTS "MISDEMEANOR"	30	40	26
CRIMINAL ARRESTS "FELONY"	17	13	3
INCIDENTS ADDRESSED	2360	2725	2703
INCIDENTS, OFFENSES REPORTABLE	77	87	69
GRAND LARCENY WARRANTS	1	0	2
BREAKING & ENTERING REPORTS	1	2	1
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	78	57	55
FOLLOW-UP'S	74	124	89
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	1433	1642	1765
SCHOOL CHECKS	76	76	83
ALARM RESPONSES	20	19	27
OPEN DOORS, WINDOWS, ETC. UNSECURED	8	7	6
COURT HOURS	24.75	24	15.25
TRAINING HOURS:	368.75	278.75	201.25
SPECIAL ASSIGNMENT HOURS:	47.75	107.25	161.25
HARVESTER HOURS WORKED:	121.5	146	100.5

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 12 reportable accidents with 12 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Bernard Road, Bland Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cornell Road, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Street, Edgemont Street, Goodview Street, Grassy Hill Road, Hatcher Street, Hilltop Drive, Lakeview Drive, Law Street, Leonor Street, Mamie Avenue, Muse Lane, North Main Street, Old Fort Road, Orchard Avenue, Oxford Circle, Patterson Avenue, Pell Avenue, Pendleton Street, Scuffling Hill Road, Spring Street, State Street, Summit Drive, Sycamore Street, Tanyard Village, Trail Drive, Wilson Street, Windy Lane and Woodlawn Drive.
- ◇ Business Foot Patrols: Aaron's, ABC Store, All American Car Wash, Applebee's, BB&T, BFMS, Bojangles, C Mart, CATCE Center, Christian Heritage Academy, Comfort Inn, Cook Out, Cox's, CVS, Dairy Queen, Dollar General, Domino's, Eagle Cinema, El Rodeo, Empire Foods, Family Dollar, Family Pharmacy, Farmer's Market, Franklin County High School, Fleetwood Homes, Francis of Assisi, Franklin Auto Glass, Franklin Community Bank, Franklin County Health Department, Franklin Memorial Hospital, Franklin Outdoors, Franklin Street, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Goodwill, Gusler's, Hardee's, Harvester Center, Haywood's, Holiday Inn Express, Ippy's, J & J Fashions, Kentucky Fried Chicken, Kroger, Lee M. Waid, Little Ceaser, Los Tres Amigos, Lowe's, Martinsville DuPont Credit Union, Mary Bethune Park, Mod-U-Kraf, Moose Lodge, Newbold, North Main Street, Old Franklin Turnpike, Papa John's, Peeble's, Pet Clinic, Pizza Hut, PlyGem, Quizno's, Riverside Minute Market, Rocky Mount Elementary, Rocky Mount Public Works, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shoe Show, South Main Street, Step Inc., Tanyard Road, Trinity Missions, Trinity Packaging, Walgreens, Wal-Mart, Wendy's and YMCA.

MISCELLANEOUS:

- ◇ October 1st, 2014 – Open Door on Franklin Street (Barber Shop)
- ◇ October 8th, 2014 – Open Door at Mod-U-Kraf
- ◇ October 10th, 2014 – FCHS Football Game
- ◇ October 11th, 2014 – Johnny CASA 5k Run/Walk
- ◇ October 15th, 2014 – Open Door “520 Weaver Street”
- ◇ October 15th, 2014 – FCHS “Homecoming Parade”
- ◇ October 16th, 2014 – Southern Software Training held at RMPD
- ◇ October 16th, 2014 – Employee Wellness Fair @ Fire Dept.
- ◇ October 17th, 2014 – FCHS Homecoming Dance
- ◇ October 17th, 2014 – FCHS “Homecoming Football Game”
- ◇ October 18th, 2014 – Ghost & More Tour
- ◇ October 24th, 2014 – Open Door “Public Works Dept.”
- ◇ October 25th, 2014 – Ghost & More Tour
- ◇ October 26th, 2014 – Open Door “BFMS”
- ◇ October 29th, 2014 – Open Door “555 School Board Road”

TRAFFIC CONTROL UPDATES:

- ◇ No new updates for this month.

CRIMINAL ARRESTS & LOCATIONS:

Possession of Marijuana	Byrd Lane
Possession of Marijuana	Tanyard Road
Driving Under the Influence	Orchard Avenue
Driving Under the Influence	Old Franklin Turnpike
Driving Under the Influence	Sycamore Street
Drunk In Public	Bernard Road
Drunk In Public	Circle Drive
Drunk In Public	Wilson Street
Drunk In Public	Virgil H. Goode Highway
Drunk In Public	Diamond Avenue
Refusal of Blood or Breath Test	Old Franklin Turnpike
Refusal of Blood or Breath Test	Sycamore Street
Shoplifting	North Main Street (x 2)
Shoplifting	Old Franklin Turnpike (x 8)
Simple Assault	North Main Street (x 2)
Simple Assault	Tanyard Road
Domestic Assault	South Main Street
Destruction of Property	Diamond Avenue
ECO	North Main Street
Forgery of Community Service Records	North Main Street (x 2)
Disorderly Conduct	Tanyard Road
Driving Revoked – DUI Related	School Board Road
Driving Revoked – DUI Related	Rakes Road
Habitual Offender	Old Franklin Turnpike

SPEEDING TICKETS ISSUED

Pell Avenue (x 13)

Old Franklin Turnpike (x 5)

North Main Street (x 4)

Grassy Hill Road (x 4)

School Board Road (x 4)

State Street (x 3)

Scuffling Hill Road (x 2)

Bernard Road

Hatcher Street

South Main Street

MONTHLY STAFF REPORT

DATE:	November 3, 2014
TO:	Rocky Mount Town Council
FROM:	Cecil R. Mason, Public Works Director
DEPARTMENT:	Public Works Department
MONTH:	October 2014

1. Finished sidewalk on east side of State Route 40 East.
2. Did cleanup for two days.
3. Swept streets: 11/08, 13, 15, 24, 29.
4. Read meters: 3 days.
5. Changed meters: 1 each 3" and 1" 5/8".
6. Repaired water leaks: 1 each 2".
7. Removed fire hydrant on Old Franklin Turnpike (not in service).
8. Mowed water tank sites and water easements.
9. Mowed street right-of-ways.

MONTHLY STAFF REPORT

DATE:	November 3, 2014
TO:	Rocky Mount Town Council
FROM:	Tim Burton, Superintendent
DEPARTMENT:	Wastewater Treatment Plant
MONTH:	October 2014

Average Daily Flow	0.620 MGD
TSS Reduction	99 %
BOD Reduction	99 %
Leachate (F.C. Landfill)	29,994 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	76.19 Tons
Rain Total 3.16 inches	Snow Total 0 inches

The new LED lighting has been installed and the project is 100% done. The plant lighting was greatly improved and is not as scary at 2 am when you have to come in.

Request: None

Respectfully Submitted,

Tim Burton

MONTHLY STAFF REPORT

DATE:	November 3, 2014
TO:	Rocky Mount Town Council
FROM:	Bob Deitrich, Water Plant Superintendent
DEPARTMENT:	Water Department
MONTH:	October 2014

Operation and Production Summary:

October was nearly a mirror image of September with fair weather, light rain and steady demand. For October, the actual water production time (filtering of water) for the entire month averaged 10.4 hours per day, which yielded approximately 720,000 gallons of water per day.

Total Raw Water Pumped:	23.43 million gallons
Total Drinking Water Produced:	22.47 million gallons
Average Daily Production:	720,000 gallons per day
Ave Percent of Production Capacity:	36%
Flushing of Hydrants/Tanks/ FD Use:	148,000 gallons
Plant Process Water:	582,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	None

Testing:

- All routine monthly water samples were within normal parameters.
- Beginning with the 4th quarter of 2014 we are now required to take samples for disinfection byproducts at two locations instead of one. The additional samples will be collected in November.

Activities / Maintenance / Improvements

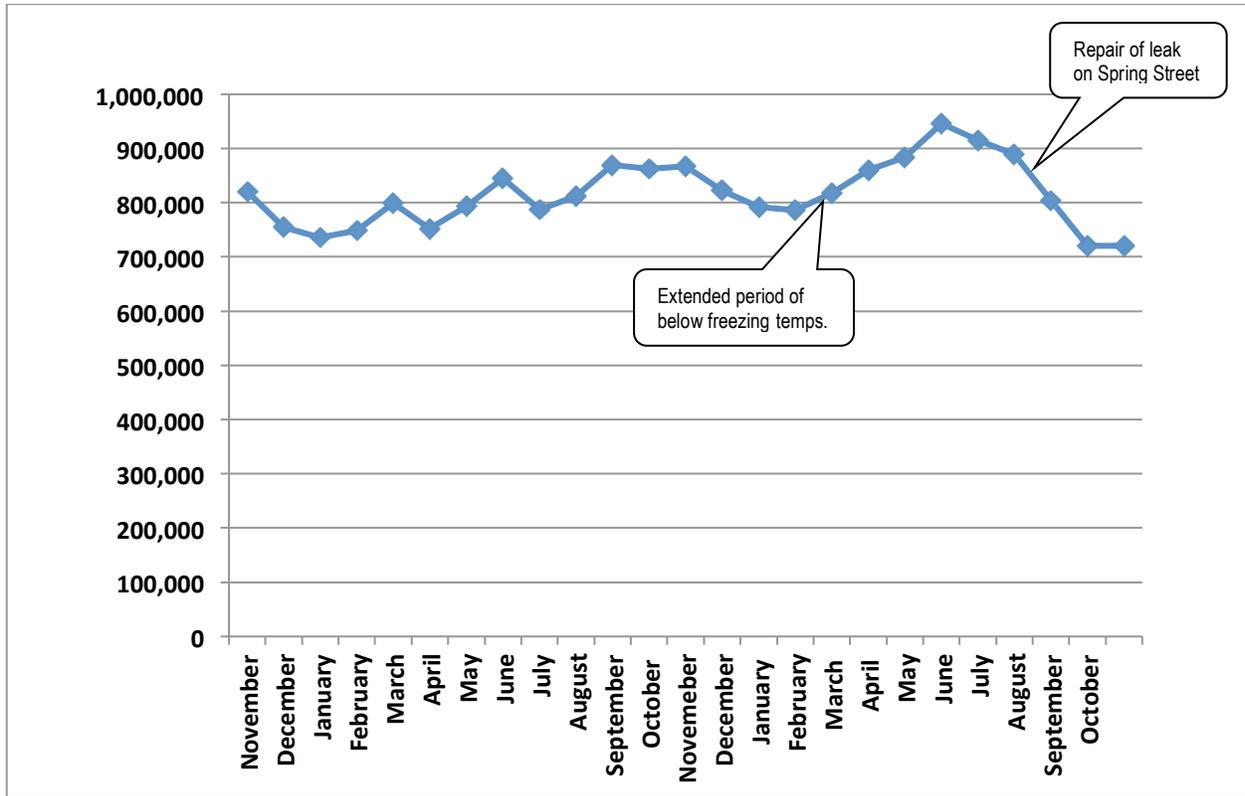
- The Blackwater Dam maintenance project has been completed with additional rock placed to prevent dangerous water currents during high water periods. The contractor also provided bank stabilization where significant erosion had occurred.
- The lighting replacement project has also been completed. The buildings, parking areas and driveway are now brightly lit with energy efficient LED light fixtures.
- Staff conducted the biannual basin cleaning.

Upcoming:

- Tank Hill Project – Waiting on contracts to be fully executed; 30 to 60 days to begin deconstruction.
- Raw Water Pump Building – semiannual cleaning still pending

Water Plant Production in Gallons Per Day (Oct. 2012 to Oct. 2014)

Water demand appears to have stabilized due in large part to a virtually leak free distribution system and the fact that we are well into fall. Watering of lawns and gardens, filling pools and such are behind us till spring. Let's hope we avoid a deep freeze this winter.



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	November 10, 2014
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Attached for Council’s review and consideration of approval is the draft “Resolution by the Rocky Mount Town Council Seeking Approval to Expand the Virginia Rail Heritage Region to include County of Franklin and the Towns of Rocky Mount and Boones Mill, Virginia”.</p> <p>The Town of Boones Mill Council has requested that the Rocky Mount Town Council, along with other localities as listed in the draft resolution, petition Delegate Charles Poindexter (by said draft resolution) to introduce a Bill to the 2015 Virginia General Assembly seeking the expansion of the Virginia Real Heritage Region to include the County of Franklin and the Towns of Rocky Mount and Boones Mill.</p>
ACTION NEEDED:	Approval/denial of draft resolution.

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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TOWN OF BOONES MILL

P. O. Box 66
Boones Mill, VA 24065
540-334-5404



A RESOLUTION OF THE TOWN COUNCIL OF BOONES MILL SEEKING APPROVAL TO EXPAND THE VIRGINIA RAIL HERITAGE REGION TO INCLUDE FRANKLIN COUNTY AND THE TOWNS OF ROCKY MOUNT AND BOONES MILL.

WHEREAS, the General Assembly of Virginia authorized the creation of the Virginia Rail Heritage Region within the Commonwealth, consisting of the Counties of Allegheny, Amherst, Bedford, Botetourt, Campbell, and Roanoke, and the Cities of Bedford, Covington, Lynchburg, Roanoke, and Salem, as well as the Towns of Buchanan, Clifton Forge, Troutville, Amherst, Iron Gate, and Vinton, and

WHEREAS, Franklin County, Rocky Mount and Boones Mill have each benefited from the significant contributions of rail services in our respective communities, and

WHEREAS, it is important that succeeding generations be equipped to share the history and understanding of the significant role that rail service played in developing our region.

NOW THEREFORE BE IT RESOLVED that the Town of Boones Mill respectfully petitions Delegate Charles Poindexter to introduce a Bill to the 2015 Virginia General Assembly seeking the expansion of the Virginia Rail Heritage Region to include Franklin County and the Towns of Rocky Mount and Boones Mill.

BE IT FURTHER RESOLVED that the Franklin County Board of Supervisors, and the Town Council of Rocky Mount are each requested to express their concurrence with this requested expansion.

Resolved this 14th day of October 2014.

The official vote of the Town Council was: 5 Yea
 0 Nay
 0 Abstain

Mayor Ben Flora Ben Flora
Town Manager George Nester George Nester
Town Clerk Jean Campbell Jean Campbell



DRAFT

**RESOLUTION
BY THE
ROCKY MOUNT TOWN COUNCIL
SEEKING APPROVAL TO EXPAND THE VIRGINIA RAIL HERITAGE
REGION TO INCLUDE
COUNTY OF FRANKLIN AND THE TOWNS OF ROCKY MOUNT AND
BOONES MILL, VIRGINIA**

WHEREAS, the General Assembly of Virginia authorized the creation of the Virginia Rail Heritage Region within the Commonwealth, consisting of the Counties of Alleghany, Amherst, Bedford, Botetourt, Campbell, and Roanoke; and the Cities of Bedford, Covington, Lynchburg, Roanoke and Salem; as well as the Towns of Buchanan, Clifton Forge, Troutville, Amherst, Iron Gate, and Vinton; and

WHEREAS, the County of Franklin and Towns of Rocky Mount and Boones Mill have each benefited from the significant contributions of rail services in our respective communities; and

WHEREAS, it is important that succeeding generations be equipped to share the history and understanding of the significant role that rail service played in developing our region.

NOW, THEREFORE, BE IT RESOLVED that the Town of Rocky Mount respectfully petitions Delegate Charles Poindexter to introduce a Bill to the 2015 Virginia General Assembly seeking the expansion of the Virginia Rail Heritage Region to include the County of Franklin and the Towns of Rocky Mount and Boones Mill.

BE IT FURTHER RESOLVED that the County of Franklin and Town Council of Boones Mill are requesting to express their concurrence with this requested expansion.

Given under my hand this 10th day of November 2014.

Steven C. Angle, Mayor

Attested:

Patricia H. Keatts, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	November 10, 2014
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Public Facilities & Special Events Committee met on November 4th to consider parking issues at the Farmers' Market. Members commented on the long-term parking occurring at the Market and their desire to see that the Market parking lot is used for customers of the downtown businesses and the Market itself. To help encourage this, the Committee recommends that the spaces on the left hand side, facing the Market stalls, be marked for Farmers' Market customers only, and that the spaces on the left hand side, facing Cox's, as well as the spaces in the back parking area, be enforced for the existing one hour parking. A period of significant parking time enforcement (via overtime parking tickets) is recommended to encourage those using the lot for day-long parking to park elsewhere. Additionally, the Committee recommends clearly marking the Town's lot by the bank drive-through as public parking, suitable for day-long parking.</p> <p>The Town's current parking ticket rate for overtime parking is \$10.00.</p>
ACTION NEEDED:	Approval/denial of Committee recommendation.

Attachment(s): No

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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