

JOB TITLE: Landscape Technician

DEPARTMENT: Public Works, Town of Rocky Mount

FLSA STATUS: Nonexempt - Hourly

JOB SUMMARY: Performs intermediate skilled technical work overseeing and participating in a variety of landscaping and grounds maintenance tasks, mowing grass, trimming weeds and shrubs, edging, collecting leaves, cleaning public areas, spraying pesticides, and related work as apparent or assigned. Work is performed under the limited supervision of the Public Works Superintendent. Continuous supervision is exercised over assigned Laborers and Equipment Operators.

MAJOR DUTIES:

- o Supervises and participates in mowing, planting, pruning, seeding, spraying, fertilizing and related activities pertaining to the cleaning and maintenance of rights-of-way and other public grounds.
- o Operates mower in the mowing of rights-of-way and public grounds; applies pesticides.
- o Selects appropriate plant material for designs and performs landscape changes as needed.
- o Assigns and directs the work of grounds keeping crews; trains crew members in equipment operation.
- o Assigns equipment to employees; monitors work quality and quantity.
- o Ensures safety of operations; enforces safety regulations.
- o Operates a variety of equipment, machinery, and tools used in department projects and activities (loaders, trucks, mowers, power saws, wood chippers, snow plows, shovels, rakes, etc.).
- o Transports, loads, and unloads various equipment and materials used in projects or at work sites.
- o Assists in setting up for safe traffic control in streets and flags traffic as required.
- o Performs custodial services in town government buildings; cleans offices, hall ways, bathrooms, and other interior spaces; paints interior and exterior walls as needed.
- o Performs general preventive maintenance duties necessary to keep vehicles, equipment, and tools in operable condition.

- o Assists with snow and ice removal as needed.
- o Performs other related duties as assigned.

**KNOWLEDGE REQUIRED BY THE POSITION:**

- o Knowledge of public works construction, maintenance, and repair techniques.
- o Knowledge of horticulture, landscape design, and landscape maintenance.
- o Knowledge of town and department policies and procedures.
- o Knowledge of safety rules and regulations.
- o Ability to interpret and work from sketches, diagrams and installation and repair charts.
- o Skill in the use of hand and power tools.

**SUPERVISORY CONTROLS:** The Foreman or Public Works Director assigns work in terms of somewhat general instructions. The supervisor reviews work in progress and upon completion for compliance with instructions and established procedures, accuracy, and the nature and propriety of final results.

**GUIDELINES:** Guidelines include relevant town ordinances and codes, department policies and procedures, safety rules and regulations, and supervisory instructions. These guidelines are generally clear and specific, but may require some interpretation in application.

**COMPLEXITY:** Performs intermediate-skilled technical work overseeing and participating in a variety of landscaping and grounds maintenance tasks. Inclement weather conditions contribute to the complexity of the work.

**SCOPE AND EFFECT:** The purpose of this position is to perform skilled technical work in a variety of landscaping and other manual labor duties involving Public Works projects. Successful performance in this position contributes to the beautification of town facilities and grounds, also while maintaining a safe and functional environment for.

**PERSONAL CONTACTS:** Contacts are typically with co-workers and the general public.

**PURPOSE OF CONTACTS:** Contacts are typically to exchange information and provide services.

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**PHYSICAL DEMANDS:** This work requires the exertion of light and heavy lifting/moving. This position typically requires standing, walking, sitting, speaking or hearing, climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling, pushing or pulling, lifting and repetitive motions, including a high degree of dexterity. Work has standard vision requirements. The work requires operating machines/equipment, motor vehicles, and observing general surroundings and activities.

**WORK ENVIRONMENT:** The work is performed outdoors. The employee is exposed to noise, dirt, dust, grease, inclement weather, irritating chemicals, extreme heat and cold, and machinery with moving parts. The work requires the use of protective devices such as masks, goggles, and gloves.

**SUPERVISORY AND MANAGEMENT RESPONSIBILITY:** Specified by the Public Works Superintendent or Foreman; generally other laborers assisting on projects.

### MINIMUM QUALIFICATIONS:

- o Ability to read, write, and perform basic mathematical calculations.
- o Sufficient experience to understand the basic principles relevant to the major duties of the position usually associated with the completion of an apprenticeship/internship or having had a similar position for two to five years.
- o Knowledge and basic skill level commonly associated with a high school education or equivalent.
- o Possession of or ability to readily obtain a valid driver's license issued by the State of Virginia for the type of vehicle or equipment operated.
- o Possession of or ability to acquire pesticide application license within six months of employment.
- o Possession of or ability to acquire a commercial driver's license (Class B) within six months of employment.