

**ROCKY MOUNT TOWN COUNCIL
REGULAR COUNCIL MEETING
OCTOBER 11, 2010**

The October 11, 2010 regular Council meeting of the Rocky Mount Town Council was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 7:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

Vice Mayor Gregory B. Walker and Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, and Robert W. Strickler

The meeting was called to order by Mayor Angle.

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins (and Planning & Zoning Administrator), Town Attorney John T. Boitnott, Sergeant Roger Smith (in lieu of Chief of Police David Cundiff), Finance Director Linda Woody, Community Partnership for Revitalization Executive Director Katie McElroy, Water Department Superintendent Robert Deitrich, and Town Clerk Patricia H. Keatts.

The Mayor led the *Pledge of Allegiance*.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

- Motion was made by Council Member Strickler to approve the agenda as presented, seconded by Council Member Greer and carried unanimously by those present.

SPECIAL ITEMS

The Mayor read for the record the following proclamations:

- "Resolution Celebrating the Life and Contributions of Danny Altice".
Let the record show that Mrs. Frances Holley was present and accepted the resolution on behalf of the family, thanking Council and Town for all that they had done.

- "Resolution Celebrating the Life and Contributions of Posey Wayne Dillon".
Let the record show that Mrs. Ann Dillon was present and accepted the resolution on behalf of the family, thanking Council and Town for all that they had done.

PUBLIC HEARING

Let the record show the Mayor recessed the meeting to hold the following public hearing:

After being duly advertised, the Town of Rocky Mount intends to file application for grant funding with USDA, rural development for assistance in procuring and installing an Opticom Traffic Signal Pre-Emption System; and a Rocky Mount Police Department vehicle.

The Town Manager gave a brief synopsis on the background of needing the Opticom Traffic Signal Pre-Emption System, and the need for the Rocky Mount Police Department vehicle.

The Mayor opened the floor to anyone wishing to come before Council to speak regarding this matter. Let the record show that no one had signed up to speak and no one from the audience came forward to speak before Council regarding the public hearing item.

The Mayor reconvened the public hearing back into regular session and stated that no motion was necessary at this time.

APPROVAL OF MINUTES

Prior to the meeting, Council had received for consideration of approval the following draft minutes:

- September 13, 2010 Special Council Meeting Minutes
- September 13, 2010 Regular Council Meeting Minutes

The Mayor asked if there were any corrections.

Council Member Cundiff requested two corrections for the September 13, 2010 Regular Council meeting minutes, being:

- On page 4629, correction on motion should read: Motion was made by Council Member Cundiff to deny the special use request, with motion on the floor being seconded by Council Member Moyer. Let the record show that Council Member Greer abstained from the vote on the floor. Let the record further show that the motion on the floor passed four to one.

- On page 4635, correction on motion to read: Motion was made by Council Member Moyer to approve the request as presented, with motion on the floor being seconded by Council Member Strickler. Let the record show that Council Member Greer abstained from the vote on the floor. Let the record further show that the motion on the floor passed four to one.
- Motion was made by Council Member Cundiff to approve the draft Council meeting minutes with cited corrections, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

APPROVAL OF CONSENT AGENDA

The approval of the *Consent Agenda* consists of approving any miscellaneous resolutions/proclamations, miscellaneous action, departmental monthly reports, and bill list that were submitted prior to the meeting for Council's review and consideration.

- Miscellaneous Resolutions/Proclamations
 - Review and consideration of approval of draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2011" where Town Council of Rocky Mount is committed to jointly fund certain obligations of the Rocky Mount – Franklin County joint Industrial Development Authority in the amount of \$25,000 representing the Town of Rocky Mount's share of the agreement to come from the Town of Rocky Mount's General Fund Balance.
 - Review and consideration of approval of draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2011" in order to purchase flow monitoring equipment at the Water Treatment Plant, at a total cost to the Town in the amount of \$3,100.
 - Review and consideration of approval of draft "Resolution of the Town Council of Rocky Mount, Virginia Endorsing the IARTF Request of Trinity Packaging".
- Miscellaneous Action
- Departmental Monthly Report
 - Community Development
 - Community Partnership for Revitalization
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- Bill List

There being no discussion, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the draft *Consent Agenda*, with motion on the floor being seconded by Council Member Strickler. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

HEARING OF CITIZENS

Let the record show that the Town Clerk had not received any requests from citizens to come before Council.

At this time, the Mayor opened the floor to anyone wishing to come before Council at this time. Let the record show that no one came forward.

OLD BUSINESS

Let the record show that there was no *Old Business* at this time.

NEW BUSINESS

A. Rocky Mount Town Council Retreat

The Town Manager stated that it had been a couple of years since Council has held an annual retreat, with some members of Council suggesting hosting a one day planning retreat in November. He further stated that Town staff is prepared to arrange a meeting site and to set up the meeting, if desired. The Town Manager confirmed that the meeting will be held locally, and that more than likely, will be on a Saturday.

Council Member Greer requested that the meeting be held on a Thursday evening. A possible date and time was discussed. It was the consensus of Council to hold the annual Council retreat on Thursday, November 18, 2010, starting at 3:30 p.m., with meeting to be held at the Community & Hospitality Center (Depot).

The Town Clerk will prepare the necessary agenda and public notices.

B) Holiday Bonuses for Town of Rocky Mount Employees

The Town Manager came before Council, informing them that the Town had budgeted in this fiscal year's current budget \$30,000 for Christmas bonuses. He stated that historically, the Christmas bonuses have been viewed as part of the Town employees' compensation and has been given out via a bonus base of \$400, plus \$50 per each five years of service for a staff member. He also stated that last year, Council had elected to give the employee bonuses, but had reduced them to a

flat \$125 gross amount based on the economy. He further pointed out that the Town departments have endured vacancies in key positions this fiscal year and plan on continuing those vacancies through the end of the calendar year, with this saving the Town over \$100,000, with him applauding the departments that have been operating with key positions unfilled. He stated that in keeping those positions vacant, it has taken a great deal of effort from the staff members of those departments. He pointed out that given the savings generated by the employees' hard work and the fact that Town staff has not had a salary increase in over two years, he recommends giving the full bonus this year; and confirming to the Mayor that staff had not received a raise in two years.

There being no discussion, the Mayor entertained a motion.

- Motion was made by Council Member Greer to have the employee bonuses remain at a base of \$125 for all employees, with motion on the floor being seconded by Vice Mayor Walker. Discussion ensued. The Mayor stated that he would support the Town Manager's recommendation, as the money for the raises were passed by Council in May during the fiscal year budget process, and for those reasons and not having a pay increase in the last two years, with the bonuses being a part of the employees' compensation package, he respectfully requested full bonuses be given. There being no further discussion, let the record show that the motion on the floor passed unanimously by those present.

C) Filing Vacancies on Rocky Mount Town Council Committees

Council was informed by the Town Manager that due to the vacancies on the Rocky Mount Town Council committees that were previously held by former Vice Mayor Posey Dillon, staff is requesting for the record Council's consideration of appointing Council Member Love to fill those committee vacancies.

Those committees that Council Member Love would fill are:

- Chair of Streets, Sidewalks & Sanitation Committee
- Vice Chair of Public Utilities Committee
- Voting Member of Community & Economic Development Committee

There being no discussion, the Mayor entertained a motion.

- Motion was made by Council Member Cundiff for Council Member Love to fill those committee vacancies left by Vice Mayor Dillon, with motion on the floor being seconded by Council Member Greer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

D) Reorganization of Community Development Office

The Assistant Town Manager came before Council stating that Council is aware that the Town's GIS Technician and Code Enforcement Officer Nathan Wright has left the employ with the Town of Rocky Mount last week. He further stated that Mr. Wright's departure leaves what is normally a four-person department short-staffed to two staff members, who are handling all zoning, plan review, planning, erosion & sediment control, economic development, GIS, and capital project management activities.

Council was further informed by the Assistant Town Manager that the department's greatest need at the moment is planning, with it being his intention, with Council's consent, to make the following staff changes:

1. Intends to immediately advertise for and fill the Planning position, with the desire to hire someone to handle most long-term planning, plan review, code enforcement, and erosion and sediment functions. This will free up the Assistant Town Manager's time to concentrate more on project management and economic and community development. The Assistant Town Manager will continue to serve as Planning and Zoning Administrator, and Subdivision Agent, with the Planner making recommendations for the Assistant Town Manager's approval.
2. Leave the GIS/Code Enforcement Technician vacant for the remainder of the fiscal year.
3. The Administrative Assistant for the Community Development Department does more complex work than handling secretarial duties. The Assistant Town Manager intends to give her more additional planning and zoning duties, and recognize those she handles now with a move from Grade 12, Step 3 to Grade 14, Step 5 (equivalent grade of the Town Clerk).

The Assistant Town Manager explained that the net salary effect of these personnel changes will be better than expense-neutral on the year, with expected net savings of \$2,200, assuming that he is able to bring a Planner on board before December 1, 2010.

The Assistant Town Manager also pointed out that the Town Manager supports the proposed changes, with this plan being developed in conjunction with the overall goals that the Town Manager and he share for the department. He further pointed out that given these changes involving position changes and reclassification changes that require Council approval, he respectfully requests Council's consent on the proposed changes to the Community Development Office.

The Town Manager informed Council that he and the Assistant Town Manager believe they can outsource the GIS functions, and therefore, leave the GIS position vacant. He further informed Council that the Town does, however, have to bring

someone on board that is state certified in erosion and sediment control, with staff planning on combining these positions and moving forward.

The Assistant Town Manager confirmed to Council Member Strickler that the new job description for the Administrative Assistant would outline the changes for the secretarial duties, as the new duties are more complex than just receiving a form, filling it out, filing it away, but consist of checking it with the Town Code, sign permits, etc., that could be handled by her under the new job description.

There was discussion between the Assistant Town Manager and Vice Mayor Walker that if a Planner is hired, is it normal for them to be current and up-to-date on GIS technology, with the Assistant Town Manager stating that there are some individuals that may be straight out of college with this type of schooling now-a-days.

The Assistant Town Manager confirmed to Council that if GIS work is needed by the Town, it could be outsourced to the Town's engineering firms, but that it will be at cost. Discussed that the reason the Town did it in-house when Mr. Wright worked for the Town was way less expensive than outsourcing it at that time to an engineering firm to do.

There being no further discussion, the Mayor entertained a motion.

- Motion was made by Council Member Greer to table the request of the Assistant Town Manager for 30 days, or until the next regular Council meeting of November 8, with motion on the floor being seconded by Council Member Moyer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

E) Adoption of Red Flag Policy

Council was informed by the Town Manager and Finance Director that the Virginia Municipal League (VML) has modeled a Red Flag Policy based on the Federal Trade Commission's criteria to detect, prevent, and mitigate instances of identity theft. The following was pointed out:

- Localities fall into the creditor category because of issuing credit to utility customers, such as: customers use of a service before paying for it.
- After several postponements beginning in 2008, an adopted Red Flag Policy must be in place by December 31, 2010.
- The policy was drafted by the VML and provides for the identification, detection, and response to patterns, practices, or specific activities known as "red flags" that could indicate identity theft.

Prior to the meeting, Council had received a draft Red Flag Policy for review and consideration of approval. The Town Manager indicated that staff and the Town Attorney had reviewed said document and recommend to Council its approval.

The Town Manager confirmed to Council that the Finance Department staff would be responsible for looking for the signs of red flags. The Finance Director also confirmed that it has a lot to do with what is not quite looking right. It was indicated by the Town Manager that looking for the signs of red flags has a lot to do with staff training, with there being about 30 items in the report that had been listed that staff will have to look out for. He further indicated that the proposed Red Flag Policy simply established a policy that allows the Town to take the extra steps in identity theft protection.

There being no further discussion, the Mayor entertained a motion.

- Motion was made by Council Member Strickler to adopt the Red Flag Policy as presented, with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

F) Appointments to Microenterprise Loan Review Board

Council was presented a slate of names for review and consideration of appointment to the Microenterprise Loan Review Board by the Assistant Town Manager, with him explaining that this board is in conjunction with the Uptown Project. He went over how much was in the loan pool, and the criteria that must be met to receive such funding from that loan pool. He stated that he expects some applications to come in this week, but must have a board in place to review the applications. The names submitted by the Assistant Town Manager for appointment were the same members of the Façade Board, being: Serina Garst, Derwin Hall, Brenda Hunt, Carolyn Johnson, Tillman Riddle, Carol Tuning, and Gregory Walker.

There being no discussion, the Mayor entertained a motion.

- Motion was made by Council Member Greer to approve the names submitted for appointment to the Microenterprise Loan Review Board, with motion on the floor being seconded by Council Member Moyer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

G) Draft Bond Resolution to Refinance Town of Rocky Mount Emergency Services Building

Prior to the meeting, Council had received for review and consideration of approval a draft "Resolution Authorizing the Issuance, Sale and Award of General Obligation Bonds in a Principal Amount Not To Exceed \$1,800,000, and Providing for the Form, Details, and Payment Thereof".

The Town Manager came before Council, stating the following:

- The Finance & Human Services Committee had met on September 21, 2010 to review various bond refinancing options.
- The Committee had recommended to Council that the Town of Rocky Mount refinance the balloon payment due on the Emergency Services Building in the amount of \$1,583,448 with the VML/VACo Finance at an estimated interest rate of 2.66%, which will produce an annual average estimated debt service payment of \$183,346, which is less than the current payment of \$190,887.

The Finance & Human Services Committee Chair, Robert Strickler, stated that the Committee had reviewed this matter and was making the recommendation as outlined by the Town Manager.

There being no discussion, the Mayor entertained a motion.

- Motion was made by Council Member Strickler to refinance the Emergency Services Building with pool bond with VML/VACo Finance for ten years, with motion on the floor being seconded by Vice Mayor Walker. A roll call vote was taken. Voting in favor with the motion on the floor were Vice Mayor Walker and Council Members Greer, Love, Moyer and Strickler. Voting in opposition to the motion on the floor was Council Member Cundiff. Let the record show that the motion on the floor passed five to one.

COMMITTEE REPORTS

A) Charter Review Committee

The Town Manager came before Council stating that the Charter Review Committee met on August 8, 2010, August 25, 2010, and September 15, 2010, with the Committee recommending the following, along with Council discussion:

1. Town of Rocky Mount Grievance Procedure (TORM #VIII-03) be amended as stated if such change is approved by Town legal counsel.

Town Manager confirmed to the Mayor that the only change is that no Town employee can be on the grievance board.

Vice Mayor Walker explained the reason the Committee made this recommendation was so a Town employee would not feel like they were put in a difficult situation when asked by another employee to serve on the grievance panel.

There being no further discussion, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the Committee's recommendation, with motion on the floor being seconded by Council Member Greer. Discussion ensued. The Town Attorney requested that he be allowed to run this matter by outside legal counsel to make sure that it was in compliance with the State Code. Vice Mayor Walker amended his motion on the floor that approval would be pending outside legal counsel research, with the Council Member Greer's second being amended likewise. There being no further discussion, let the record show that the amended motion on the floor passed unanimously by those present.

2. Draft Town of Rocky Mount Personnel Policy numbered V-19 be adopted.

The Town Manager read into the record what policy V-19 states, being: "The Town of Rocky Mount operates under a Council-Manager form of Government. Town Council serves as the sole policy creation body for the local government and the Mayor serves as the Chief Executive Officer of the Town. Council and the Mayor appoint a town manager who serves as the Chief Administrative Officer of the Town and is charged with the direction and supervision of all Town departments and staff. The manager, and those that the manager may designate, are solely responsible for the supervision and assignments given to Town employees. As the elected body of the Town of Rocky Mount, Town Council or its members may engage Town employees for the purpose of discussions, informal reviews, inquiries or official investigations. The Council, or its members, may also provide emergency instructions to Town employees in the event they observe a situation that warrants it. The free flow of information to and from the elected body from the staff is an essential part of making local government work. Town employees are authorized and required to engage in these discussions, informal reviews or inquiries".

There being no discussion, the Mayor entertained a motion.

- Motion was made by Council Member Cundiff to adopt policy V-19 as stated and to make part of the Town of Rocky Mount Personnel Policy, with motion on the floor being seconded by Council Member Moyer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.
3. Revisions to Town of Rocky Mount Personnel Policy numbered V-01 be adopted requiring residency in Franklin County for all staff hired after the adoption of the policy, and removing the in-town residency requirement for the Chief of Police.

The Town Manager confirmed to Council that the only change to V-01 was item #5, which he read for the record, being "All Town employees must reside within Franklin County and offers of employment will provide a one year time period to

relocate, if needed. The Town Manager has the authority to waive this requirement with the consent of Town Council.”

Council Member Moyer stated that he made this recommendation due to the fact that during this time and age, it is not necessary that the Town Manager and Chief of Police have to live in-town, due to all the communications that are now in place.

The Mayor stated that he respectfully disagrees as the Town Manager and Chief of Police positions are very visible positions, and with them not living in-town and being a great part of Rocky Mount, along with the removal of the requirement that these positions live in-town, it removes their effectiveness and day-to-day meetings they can have in-town with citizens, even while they are not working.

The Town Manager stated that the Town Charter still states that the Town Manager position must still reside in-town, unless otherwise stated by Town Council, and that the Chief of Police residency was not in the Town Charter, but a job requirement.

The Mayor pointed out that as it is stated right now before Council to consider is the Chief of Police and Town Manager does not have to live in-town, but would have to reside in Franklin County.

The Town Manager discussed with Vice Mayor Walker why it was being considered changing the personnel policy and not the Town Charter at the same time.

There being no further discussion, the Mayor entertained a motion.

- Motion was made by Council Member Greer to adopt the recommendations by the Committee as stipulated pertaining to policy V-01, with no requirement for residency in-town for the Chief of Police and Town Manager positions, and also that the submitted language requiring all staff to live in Franklin County within a year of employment. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

4. Consideration of moving Town election date from May to November.

There was discussion regarding the consideration of moving the Town election date from May to November in order to coincide with the national election date.

The Mayor asked what Council’s thoughts were concerning this.

- Council Member Greer stated that he did not agree with moving the date.

- Council Member Moyer mentioned that he thought that by moving the date to November, it would help save money for the Town and also increase participation at polls during that time.
- The Mayor stated that he believed the Town elections needed to remain in the spring as he felt that with all the other issues coming before voters in November, Council elections would get lost on the ballot.
- Council Member Moyer stated that he believed that if someone goes to vote, they would look at everything on the ballot to vote on, and that the Council elections would not be overlooked.

There being no further discussion, the Mayor entertained a motion.

- Motion was made by Council Member Moyer to move the first Tuesday in May Council elections to the first Tuesday in November. Let the record show that due to a lack of a second, the motion on the floor died.

5. Discussing and developing a consensus on the question should Town Council require a referendum on the issuance of debt greater than a certain amount, or for certain types of projects.

The Town Manager stated that this item will be brought up during the Council Annual Retreat for discussion.

B) Finance & Human Services Committee

The Town Manager and Finance Director came before Council, presenting the following:

- The Finance & Human Services Committee met on September 21, 2010 to review various bond refinancing options, with one of the options being:
 - The Committee recommended to Council that the Virginia Resource Authority (VRA) Bond 2001A for water utilities in the Franklin Heights neighborhood in the amount of \$2,010,000 not be refinanced as proposed by VRA and that the Finance Director be directed to begin assembling liquid assets from the Town's investments to retire this bond. It is estimated that this action will take the Town's fund balance down to approximately \$5,000,000. The Finance Director indicated that the call date for this bond (point at which it can be paid early) is May 2, 2011, and that if directed by Council, liquid assets can be on hand by that point to retire the bond.

There being no discussion, the Mayor asked what the pleasure of Council was regarding this matter.

Chair of the Finance & Human Services Committee, Robert Strickler, stated that the Committee had reviewed this matter thoroughly, and due to their recommendation not to refinance it, would put forth a motion to that fact.

- Motion was made by Council Member Strickler to accept the Committee's recommendation that the Virginia Resource Authority (VRA) Bond 2001A for water utilities in the Franklin Heights neighborhood in the amount of \$2,010,000 not be refinanced as proposed by VRA, and that the Finance Director be directed to begin assembling liquid assets from the Town's investments to retire this bond, with motion on the floor being seconded by Council Member Greer. There was much discussion regarding the pros and cons of paying off the VRA debt, with Council Member Cundiff and Greer voicing agreement to paying it off, with the Mayor voicing concerns of paying it off and reducing the fund balance to \$5,000,000. The Town Manager and Finance Director explained the process of paying the bond off, versus keeping it for another 20 years, or the term of the bond loan, which was 30 years. The Town Manager stated that the Town does not want to do a forced liquidation, but that the Finance Director would have time to allow the investments to mature and cash-out so a forced liquidation could be avoided. He further confirmed that the Finance Director would need between now and February to liquidate without incurring a penalty; and further confirming that interest lost would be only half of what is being earned now. There was further discussion on the use of interest from the fund balance. The Mayor respectfully requested Council to reconsider the motion on the floor until there is stability in the economy. Let the record show a roll call vote was taken. Voting in favor of the motion on the floor were Council Member Cundiff and Greer, along with Vice Mayor Walker. Voting in opposition to the motion on the floor were Council Members Love, Moyer and Strickler, with the Mayor breaking the tie by voting in opposition to the motion on the floor. Let the record further show the motion on the floor failed four to three.

Council Member Strickler requested that this matter be looked at again perhaps at the Council Annual Retreat. The Town Manager so noted.

OTHER MATTERS, CONCERNS AND RISE 'N SHINE APPEARANCES

A) Referrals to Planning Commission from Town Council

Let the record show there were no referrals to the Planning Commission from Council at this time.

Let the record further show there were no requests from the Planning Commission to Council at this time.

B) Rise 'N Shine Appearances

The Mayor indicated that the Assistant Town Manager/Community Development Director appeared on the Rise 'N Shine Show this morning.

Council Member Love indicated that she would be appearing with the Town Manager at the next show scheduled in November.

COUNCIL CONCERNS

Let the record show there were no Council concerns at this time.

CLOSED MEETING

At 8:23 p.m., motion was made by Council Member Strickler to go into *Closed Meeting*, and seconded by Vice Mayor Walker and carried unanimously by those present to discuss the following:

- Section 2.2-3711(A).1 – Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Rocky Mount Planning Commission).

At 9:03 p.m., motion was made by Council Member Greer to come out of *Closed Meeting* and to reconvene the meeting back into open session, with motion on the floor being seconded by Council Member Moyer and carried unanimously by those present.

CERTIFICATE OF CLOSED MEETING

Whereas, the Town of Rocky Mount Council has convened a *Closed Meeting* on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires certification by this council that such *Closed Meeting* was conducted in conformity with Virginia Law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter and (2) only such public

business matters as were identified in the motion by which the *Closed Meeting* was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

- Motion was made by Council Member Strickler certifying that: (1) only public business matters lawfully exempted from open meeting requirements under this chapter was discussed; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or consider in the meeting by the public body was discussed. Motion was seconded by Council Member Moyer. The Mayor swore to adopt the motion on the floor by Council Member Strickler that this was all that was discussed as defined in Section 2.2-3412 Code of Virginia. Voting yes were Vice Mayor Gregory B. Walker and Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, and Robert W. Strickler.

The Mayor reported that no action was taken.

ADJOURNMENT

At 9:05 p.m., motion was made by Vice Mayor Walker to adjourn, seconded by Council Member Greer and carried unanimously by those present.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts/Town Clerk

/phk