

**ROCKY MOUNT TOWN COUNCIL
FISCAL YEAR 2012
BUDGET WORK SESSION NO. 1
APRIL 18, 2011**

The April 18, 2011 Fiscal Year 2012 Budget Work Session No. 1 meeting of the Rocky Mount Town Council was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 4:00 p.m. with Vice Mayor Gregory B. Walker presiding. The following members of Council were present:

Council Members Bobby M. Cundiff, Jerry W. Greer, Sr.,
P. Ann Love, Robert L. Moyer, and Robert W. Strickler

Let the record show that Mayor Steven C. Angle was absent due to illness in his wife's family.

The meeting was called to order by Vice Mayor Walker.

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins, Finance Director Linda Woody, Chief of Police David Cundiff, Public Works Director Cecil Mason, Wastewater Treatment Plant Superintendent Timothy Burton, Water Plant Superintendent Bob Deitrich, Fire Chief Charles Robertson, Accounting Technician Amy Gordon, and Town Clerk Patricia H. Keatts.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

- Motion was made by Council Member Cundiff to approve the agenda as presented, seconded by Council Member Strickler and carried unanimously.

FISCAL YEAR 2012 BUDGET WORK SESSION NO. 1

Prior to the meeting, Council had received a copy of the draft Fiscal Year 2012 Budget and Capital Improvement Plan for review.

The Town Manager indicated to Council that besides the budget work session today, the second budget work session will be held on May 2nd, starting at 4:00 p.m., in the Council Chambers.

Council confirmed to the Town Manager that they would start the meeting by reviewing the "General Fund" section first.

The Finance Director directed Council's attention to the proposed budget, with Council reviewing the following:

General Fund Revenues

- General Property Taxes
- Other Local Taxes
 - New Item: Proposed 20 cents per pack cigarette tax.
- Business & Occupational Licenses
- Permits, Licenses & Fees
- Fines & Forfeitures
- Proceeds from the Use of Assets
- Charges for Service
 - Council Member Cundiff asked that Council revisit cost of opening/closing graves to make sure the cost is competitive.
- Miscellaneous Revenue
- Non-Categorical Aid
- Categorical Aid
- Use of Fund Balance

General Fund Expenditures

- General Government Administration
 - Mayor & Council
 - Council Member Cundiff asked that Item 2005 (Medical/Dental Insurance) not be discussed until a full Council meets.
 - Finance Director and Town Manager explained why dues and memberships were up from last year budget.
 - Town Manager
 - New Item 7006 (Motor Vehicles and Equipment): new 7-passenger vehicle. Council Member Cundiff asked that Item 7006 be scrutinized closer to make sure Council is using dollars wisely. Council Member Love also stated that this needs to be looked at more closely in order to make sure the right type of vehicle was being purchased.
 - Town Attorney
 - Finance Department
 - New Item 7003 (Data Processing) for five new computer terminals and one large printer. Old computer terminals' technology needs to be replaced so that when in Fiscal Year 2013 a new AS400 is ordered, everything will work technologically together.
 - Board of Elections
 - Cost involved due to upcoming 2012 election.

Public Safety

- Police Department
 - New Item 7003 (Data Processing). Discussed purchasing five each new in-vehicle laptops and two each audio/video equipment for the vehicles, and in Fiscal Year 2013, purchase the other five each in-vehicle laptops so the vehicles will be up-to-date with more current data processing equipment.
 - Item 7006: Town will be leasing vehicles instead of purchasing.
 - Item 1011: during this current budget year, Police Department has had three six bomb threats and lock downs; therefore, having to use more tactical equipment.
- Volunteer Fire Department: no comment from Council

Public Works

- Public Works Administration
- Street Lighting
- Parking & Traffic Control
- Street Maintenance
 - New Item 7006 (Motor Vehicles and Equipment): replacing 1974 pickup truck.
- Sidewalks, Curbs & Gutters
 - New Item 3000 (Contractual Services): sidewalk repairs or extensions all over Town. Staff will sit down with Council to prioritize list. Council Member Cundiff requested that this item be revisited.
- Street Cleaning
 - Have in Capital Improvement Plan for Fiscal Year 2014 a new street cleaner.
 - Have in Capital Improvement Plan for Fiscal Year 2015 for new garbage truck.
- Snow Removal

Building & Grounds

- Municipal Building Maintenance
 - Council Member Cundiff requested that Item 3000 (Contractual Services) be revisited; specifically, cleaning of buildings and plant maintenance.
- Emergency Services Building Maintenance
 - New Item 7001 (Land & Buildings): repair due to water damage.
- Public Works Maintenance
 - Building Maintenance: New Item 7000 (Capital Outlays): repair/paint roof of old Public Works shelter.
 - Cemetery Maintenance: New Item 3000 (Contractual Services): tree work.
 - Parks & Playgrounds: New Item 7010 (Infrastructure): Gilley's Park shelter and Pigg River Dam Improvements.
 - Regarding Pigg River Dam improvements and removal of dam, Town Manager to check to see where this item stands and will report back to Council in May.

Community Development

- Planning & Zoning
 - Nothing new this year; hope to have Planner on board soon.
 - Regarding Item 3000 (Contractual Work), confirmed to Council that the erosion and sediment work is being outsourced until Planner is on board.
- Economic & Community Development
 - New Item 7070 (Redevelopment of Blighted Structures): getting rid of blighted structures.
 - Item 5900 (Special Events/Promotions): Council Member Cundiff requested to revisit special events.
- Citizens' Square
- Community & Hospitality Center
- Main Street Program: category has been eliminated.
- Passport Service Expenses: new category.

General Fund (Non-Departmental)

- Line Item 5600: Agency Support
 - Council Members Cundiff and Moyer requested to address this item later; particularly, if Council should consider funding some of the agencies or none at all; and if it is the right thing for Council to take part of the citizens' money to give to charities.
- Line Item 1000: Employee Bonuses: was put in budget.
- Vice Mayor Walker requested that the General Fund account (non-departmental) be revisited.
- Line Item 9300: Transfer to Utility Fund
 - Council Member Cundiff requested that this item be revisited.

ADJOURNMENT

There being no further discussion, the Vice Mayor entertained a motion to adjourn.

At 5:48 p.m., motion was made by Council Member Strickler to adjourn, seconded by Council Member Greer and carried unanimously.

Gregory B. Walker, Vice Mayor

ATTEST:

Patricia H. Keatts/Town Clerk