

ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
APRIL 9, 2012
AT 7:00 P.M.

NOTE: WHEN SPEAKING BEFORE TOWN COUNCIL, PLEASE COME TO THE PODIUM AND GIVE YOUR NAME AND ADDRESS, ADDRESSING THE TOWN COUNCIL AND NOT THE AUDIENCE. WHEN GIVING COUNCIL ANY DOCUMENTATION, COPIES ARE TO BE GIVEN TO TOWN CLERK PRIOR TO SPEAKING.

ALL CELLULAR PHONES MUST BE TURNED OFF DURING COUNCIL MEETING.

THE TOWN OF ROCKY MOUNT IS PLEASED TO OFFER ASSISTANCE DEVICES AT ITS MEETINGS FOR RESIDENTS WITH SPECIAL HEARING NEEDS. ASK ANY STAFF MEMBER OR THE CLERK AND A DEVICE WILL BE LOANED TO YOU.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items
- V. Public Hearing(s)
 - A. Special Use Request of Joan Rogers
 - On behalf of Rocky Mount Center for the Arts, Inc., Joan Rogers is requesting a special use permit for mural signs to be erected on the south, north and west walls of The Grainery building located at 220 Franklin Street, Rocky Mount, Virginia and known as Franklin County Tax Map and Parcel Number 2070037201. Pursuant to Article 28-15(E) of the Town of Rocky Mount Zoning & Development Ordinance, a special use permit is required for all new signs of this type.
- VI. Approval of Draft Minutes
 - March 12, 2012 Regular Rocky Mount Town Council Minutes
- VII. Approval of Consent Agenda
 - Miscellaneous Resolutions/Proclamations
 - Miscellaneous Action
 - Review and consideration of approval of draft "Resolution by the Rocky Mount Town Council National Telecommunicator's Week".
 - Departmental Monthly Reports
 - Community Development
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

- VIII. Hearing of Citizens
(none at this time)
- IX. Old Business
(none at this time)
- X. New Business
 - A. Presentation of Draft Fiscal Year 2013 Budget
 - Town Manager, along with Finance Director, presenting draft Fiscal Year 2013 Budget.
 - B. Volunteer Recognition Resolution
 - Proposed "Resolution in Honor of National Volunteer Week of April 15-21, 2012" recognizing volunteers who commit their time while serving on committees and organizations for not only the Town of Rocky Mount, but community as well.
 - C. Concept Use of Community & Hospitality Center Offices (Depot)
 - Assistant Town Manager requesting Council's review and consideration of approval regarding a concept use of the Depot offices.
 - D. Virginia Department of Transportation (VDOT) Agreement for Adjustment of Water and Sewer Sanitary
 - Draft agreement for Council's review and consideration of approval requested by VDOT relative to the relocation of the Town or Rocky Mount's water and waste water facilities crossing the Pigg River.
 - E. Request of Franklin County Parks & Recreation
 - Requesting permission for street closure for their upcoming "Chug for the Jug" 5k and Health Walk.
 - F. Request of Southwest Virginia Antique Farm Days
 - Requesting to hold their annual kick-off parade around the Town of Rocky Mount on June 14, 2012.
- XI. Committee Reports
 - A. Public Utilities Committee
 - Review and consideration of recommendation of Public Utilities Committee regarding setting priorities and procedures for the upcoming leak detection study.
 - B. Streets, Sidewalks & Streetlights Committee
 - Review and consideration of recommendation of Streets, Sidewalks & Streetlights Committee regarding adding an item to the Virginia Department of Transportation Six-Year Plan.
- XII. Other Matters, Concerns and Rise 'N Shine Appearances
 - A. Referrals to Planning Commission from Rocky Mount Town Council
 - B. Council Members Appearing with Town Staff on Rise 'N Shine
- XIII. Closed Meeting and Action
(none at this time)
- XIV. Adjournment

Copies of Agenda Packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia Monday through Friday during normal working hours, or by going to Town of Rocky Mount website: www.rockymountva.org.

Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, Va. 24151, or by calling (540) 483-7660.

Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

AGENDA ITEM	SYNOPSIS AGENDA APRIL 9, 2012 REGULAR ROCKY MOUNT TOWN COUNCIL MEETING
I. Roll Call II. Pledge of Allegiance	
III. Approval of Agenda	<i>Enclosure: Yes</i>
IV. Special Items	<i>(none at this time)</i> <i>Enclosure: No</i>
V. Public Hearing(s)	<p>A. <u>Special Use Request of Joan Rogers</u></p> <p>Joan Rogers, on behalf of Rocky Mount Center for the Arts, Inc., is requesting a special use permit for mural signs to be erected on the south, north and west walls of The Grainery building located at 220 Franklin Street and known as Franklin County Tax Map and Parcel Number 2070037201. Pursuant to Article 28-15(E) of the Town of Rocky Mount Zoning & Development Ordinance, a special use permit is required for all new signs of this type.</p> <p>The Planning Commission met on April 3, 2012 to hear the request and recommends to Council the approval of the special use request on the conditions: (1) The murals be painted directly onto the walls. (2) The images for the murals must be submitted to Community Development staff for review, and may contain no commercial advertising or offensive content. (3) Each long-side mural may take up all of the available space on its wall. (4) The property owners must confer with Community Development staff for approval of the design and size of the mural on the Maynor Street side.</p> <p><i>Enclosure: Yes</i></p>
VI. Approval of Draft Minutes	<ul style="list-style-type: none"> ● March 12, 2012 Regular Rocky Mount Town Council Minutes <p><i>Enclosure: Yes</i></p>

VII. Approval of Consent Agenda	<ul style="list-style-type: none">● Miscellaneous Resolutions/Proclamations● Miscellaneous Action<ul style="list-style-type: none">- Review and consideration of approval of draft “Resolution by the Rocky Mount Town Council National Telecommunicator’s Week”.● Departmental Monthly Reports<ul style="list-style-type: none">- Community Development- Finance Department- Fire Department- Police Department- Public Works Department- Wastewater Department- Water Department● Bill List <p><i>Enclosure: Yes</i></p>
VIII. Hearing of Citizens	<p><i>(none at this time)</i></p> <p><i>Enclosure: No</i></p>
IX. Old Business	<p><i>(none at this time)</i></p> <p><i>Enclosure: No</i></p>
X. New Business	<p>A. <u>Presentation of Draft Fiscal Year 2013 Budget</u></p> <p>The Town Manager, along with the Finance Director, will present the draft Fiscal Year 2013 Budget. Enclosed is an introduction budget letter dated March 30, 2012 addressed to Council from the Town Manager.</p> <p><i>Enclosure: Yes</i></p> <p>B. <u>Volunteer Recognition Resolution</u></p> <p>In conjunction with the National Volunteer Week, enclosed is draft “Resolution in Honor of National Volunteer Week of April 15-21, 2012”. This proposed resolution not only recognizes the RSVP volunteers, but also the many ones that commit their own time while serving on committees and organizations for not only the Town of Rocky Mount, but community as well.</p> <p><i>Enclosure: Yes</i></p> <p>C. <u>Concept Use of the Community & Hospitality Center Offices (Depot)</u></p> <p>Enclosed is a synopsis from the Assistant Town Manager regarding a concept use of the Depot offices.</p> <p><i>Enclosure: Yes</i></p>

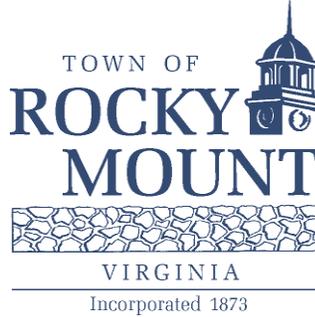
<p>X. New Business (continued)</p>	<p>D. <u>Virginia Department of Transportation (VDOT) Agreement for Adjustment of Water and Sewer Sanitary</u></p> <p>Enclosed is a draft agreement requested by VDOT relative to the relocation of the Town's water and waste water facilities crossing the Pigg River. The agreement outlines the terms and conditions of the relocation.</p> <p><i>Enclosure: Yes</i></p> <p>E. <u>Request of Franklin County Parks & Recreation</u></p> <p>Enclosed is a letter from Debra Weir, Tourism/Special Events Manager for Franklin County Parks & Recreation, requesting Council's permission for street closure for their upcoming "Chug for the Jug" 5k and Health walk.</p> <p><i>Enclosure: Yes</i></p> <p>F. <u>Request of Southwest Virginia Antique Farm Days</u></p> <p>Mr. Ray Agee, Board Member of Southwest Virginia Antique Farm Days, has requested to hold their annual kick-off parade around Town on June 14, 2012. Enclosed is a letter regarding his request. The Assistant Chief of Police has reviewed the proposed parade route and sees no problem with it.</p> <p><i>Enclosure: Yes</i></p>
<p>IX. Committee Reports</p>	<p>A. <u>Public Utilities Committee</u></p> <p>The Public Utilities Committee met on March 21, 2012 to set priorities and procedures for the upcoming leak detection study. Enclosed is a synopsis from the Town Manager regarding the recommendation of the Committee.</p> <p><i>Enclosure: Yes</i></p> <p>B. <u>Streets, Sidewalks & Streetlights Committee</u></p> <p>The Streets, Sidewalks & Streetlights Committee met on March 26, 2012 to study options for Virginia Department of Transportation Six-Year Plan. Enclosed is a synopsis from the Assistant Town Manager regarding the recommendation of the Committee.</p> <p><i>Enclosure: Yes</i></p>

<p>XII. Other Matters, Concerns, and Rise 'N Shine Appearances</p>	<p>A. Referrals to Planning Commission from Town Council <i>(none at this time)</i> <i>Enclosure: No</i></p> <p>B. Council Members Appearing with Town Staff on <i>Rise 'N Shine</i> The Assistant Town Manager appeared on the <i>Rise 'N Shine</i> show. <i>Enclosure: No</i></p>
<p>XIII. Closed Meeting Items</p>	<p><i>(none at this time)</i> <i>Enclosure: No</i></p>

345 Donald Ave.
Rocky Mount, Virginia 24151

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E-mail : prust@rockymountva.org
www.rockymountva.org



TOWN COUNCIL
Steven C. Angle, *Mayor*
Gregory B. Walker, *Vice Mayor*

Bobby M. Cundiff P. Ann Love
Jerry W. Greer, Sr. Bobby L. Moyer
Robert W. Strickler

Patrick Rust, *Town Planner*

MEMORANDUM

To: Mayor Angle & Members of Council
C. James Ervin, Town Manager

From: Matthew C. Hankins

Date: April 4, 2012

Re: Special Exception for Joan Rogers/Rocky Mount Center For The Arts
220 Franklin Street, Tax ID 20700 37201

Mayor Angle & Members of Council:

On behalf of the Rocky Mount Center for the Arts, Inc., Joan Rogers has submitted a special exception/use application for murals to be painted on the south, north, and west walls of the Grainery building, located at 220 Franklin Street.

Both Joan and Carolyn Rogers indicate that the owners and artists wish to paint the three murals directly onto the walls, starting with a Van Gogh-style wheat fields motif - to tie into the building's history - on the side facing toward Angle Hardware and J&J Fashions. A second mural with a floral theme would face toward Arrington Florists and the Depot. The final mural on the Maynor Street side has not been designed, and would not be completed until the other two are finished, which could be two years or more in the future.

The murals on the longer sides of the building would cover most or all of the visible wall space available. The shorter wall on the Maynor Street side would not be entirely covered, but that mural has not yet been designed.

Not all murals would be completed at the same time, but staff would prefer to bring to you a single request to allow the Rogers family and the artists who will participate in the project adequate time to plan for their design, materials and execution of the project.

Your approval would give the Center the flexibility to paint the murals as resources become available. The Rogers family first expressed interest in designing and painting a mural nearly two years ago when they still working to acquire the old grain mill.

In the CBD, Central Business District, murals are allowed under special use. Based on Article 28-15 of the Zoning ordinance all mural signs require a special use permit. Also, the article states mural signs shall comply with the dimensional requirements of a wall sign. Exceptions are granted to landmark signs that may be preserved and maintained, even if they no longer pertain to the present use of the premises.

By way of reminder, you approved last month a special exception for the adjoining property for 512 square feet of mural space. Mary Wray attended Tuesday's public hearing and expressed only one reservation, that the larger wall-size murals might overwhelm the panel mural she will be installing. Planning Commission's consensus is that the size of the murals is not a significant concern, and that all the proposed murals can exist within the same space, only working to enhance the visual appeal of the Downtown and the Arts & Culture District.

By a unanimous vote of all seven members present, Planning Commission recommended the following:

Planning Commission recommends that you approve the special exception request for murals on three sides of the Rocky Mount Center For The Arts, Inc., at 220 Franklin Street, with the following conditions:

1. The murals must be painted directly onto the walls.
2. The images for the murals must be submitted to community development staff for review, and may contain no commercial advertising or offensive content.
3. Each long-side mural may take up all of the available space on its wall.
4. The property owners must confer with community development staff for approval of the design and size of the mural on the Maynor Street side.

Potential Motions

Planning Commission Recommendation:

Approval with Conditions

I move that the Town Council approves the special exception request for 220 Franklin Street, Tax Map & Parcel Number 20700 37201 with the following conditions:

1. The proposed murals must be painted directly onto the walls.
2. The Center may paint three murals under this request.
3. The images for the murals must be submitted to community development staff for review, and may contain no commercial advertising or offensive content.
4. Each long-side mural may take up all of the available space on its wall.
5. The property owners must confer with community development staff for approval of the design and size of the mural on the Maynor Street side.

Other Recommendations:

Approval Without Conditions

I move that Town Council approves the special exception request for 220 Franklin Street, Tax Map & Parcel Number 20700 37201.

Denial

I move that Town Council denies the special exception request for 220 Franklin Street, Tax Map & Parcel Number 20700 37201.

SPECIAL EXCEPTION/USE APPLICATION

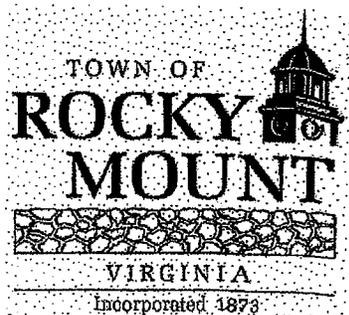
APPLICANT INFORMATION

NAME: Joan Rogers

ADDRESS: 6525 Providence Ch. Rd.
Ferrum, VA 24088

PHONE: (540) 483-5851 *

OFFICE # 483-1317



NATURE OF SPECIAL EXCEPTION/USE REQUEST (BRIEF DESCRIPTION)

Painting mural on south wall
of building, North wall + West
wall @ Grainery

PROPERTY OWNER & PROPERTY INFORMATION

PROPERTY OWNER NAME: Joan Rogers
(IF DIFFERENT FROM APPLICANT)

MAILING ADDRESS: 220 Franklin St.

EXACT LOCATION OF THE PROPERTY: 220 Franklin St. R.M.

TAX MAP & PARCEL NUMBER: 2070037201

CURRENT ZONING: R-1 R-2 R-3 RA RB POS C-1 C-2 CBD GB
RPUD M-1 M-2

CURRENT LAND USE: VACANT AGRICULTURAL RESIDENTIAL COMMERCIAL INDUSTRIAL

SIZE OF PROPERTY (ACRES/SQ.FT.): 0.115 acres

SIZE OF PROPOSED SPECIAL EXCEPTION (ACRES/SQ.FT.): Building 4,996 sq feet

IS ANY PORTION OF LOT IN FLOOD PLAIN OR FLOODWAY? YES NO

ADDITIONAL INFORMATION/ATTACHMENTS

- SIZE AND SHAPE OF LAND
- SIZE AND SHAPE OF BUILDING/STRUCTURE IN RESPECT TO PROPERTY LINES
- PARKING SPACE(S) SHOWN IN RESPECT TO PROPERTY LINES/BUILDINGS/STRUCTURES
- RIGHT-OF-WAY OF STREETS OR HIGHWAYS ADJOINING LAND
- ADJACENT AND ADJOINING PROPERTY OWNERS

APPLICANT CERTIFICATION

BY SIGNING BELOW, I/WE HEREBY APPLY FOR A REZONING REQUEST FOR THE PURPOSES OF THE SPECIAL EXCEPTION/USE AS DESCRIBED ON THIS APPLICATION AND I/WE CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE TO THE BEST OF MY/OUR KNOWLEDGE.

Joan Rogers
APPLICANT SIGNATURE

3/15/12
DATE

OWNER CERTIFICATION

BY SIGNING BELOW, I CERTIFY THAT I AM AWARE OF THIS SPECIAL EXCEPTION/USE APPLICATION AND I CONSENT TO THE REZONING REQUEST AS DESCRIBED ON THIS APPLICATION.

Joan Rogers
OWNER SIGNATURE

3/15/12
DATE

FOR COMMUNITY DEVELOPMENT OFFICE USE ONLY

FEE AMOUNT: _____ DATE RECEIVED: _____

CASH CHECK (CHECK No. _____)

DATE TO BE HEARD BY PLANNING COMMISSION: _____

DATE TO BE HEARD BY TOWN COUNCIL: _____

APPLICATION No.: _____

I HEREBY APPROVE THIS APPLICATION AS PRESENTED, NOTING THAT ALL REQUIRED INFORMATION IS ATTACHED ACCORDING TO THE SPECIFICATIONS OF THIS APPLICATION FOR REZONING.

Patricia N. Rust
ZONING ADMINISTRATOR SIGNATURE

03-15-2012
DATE

ADDY LINE 1	ADDY LINE 2	ADDY LINE 3	ADDY LINE 4	SALUTATION	TMPN	CERTIFIED ITEM N
Anderson M. Arrington	Denise L. Arrington	1920 Sherwood Avenue	Roanoke, VA 24015	Dear Mr. and Mrs. Arrington:	2070037100	7006 0100 0006 6443 6964
Adam N. Robinson	Kylee J. Robinson	85 Diamond Avenue	Rocky Mount, VA 24151	Dear Mr. and Mrs. Robinson:	2070036500	7006 0100 0006 6443 6971
Kenneth W. Cooper		195 Maynor Street	Rocky Mount, VA 24151	Dear Mr. Cooper:	2070036600	7006 0100 0006 6443 6988
Maynor Street Housing, Inc.	ATTN: Mr. James M. Tobin, Registered Agent	24 Clay Street	Martinsville, VA 24112	Dear Mr. Tobin:	2070036700	7006 0100 0006 6443 6995
James H. Wray, Jr.	Mary Thelma Wray	1860 Riverbend Drive	Rocky Mount, VA 24151	Dear Mr. and Mrs. Wray:	2070037200, 2070037300	7006 0100 0006 6443 7008
Samuel O. St. Clair		35 High Street	Rocky Mount, VA 24151	Dear Mr. St. Clair:	2070101300	7006 0100 0006 6443 7015
First Baptist Church		P.O. Box 671	Rocky Mount, VA 24151	To Whom It May Concern:	2070102000	7006 0100 0006 6443 7022
Charles W. Turpin	Virginia B. Turpin	40 High Street	Rocky Mount, VA 24151	Dear Mr. and Mrs. Turpin	2070101900	
Robert R. Martin, Jr.	Jeanne M. Martin	776 Walnut Knob Road	Floyd, VA 24091	Dear Mr. and Mrs. Martin:	2070102200	
Calvin L. Plybon	Juanita C. Plybon	4374 Edwardsville Road	Hardy, VA 24101	Dear Mr. and Mrs. Plybon:	2070102300, 2070102400	
Michael J. Patterson	Jennifer H. Patterson	407 Timber Ridge Road	Glade Hill, VA 24092	Dear Mr. and Mrs. Patterson:	2070102500	

ADDY LINE 1	ADDY LINE 2	ADDY LINE 3	ADDY LINE 4	SALUTATION	TMPN	CERTIFIED ITEM
Robert H. Guill	Sherry L. Holland	5125 Alean Road	Boones Mill, VA 24065	Dear Mr. Guill and Ms. Holland:	2070037500	
Jerry Wayne Dillon	And Others	505 Lakeview Drive	Rocky Mount, VA 24151	Dear Mr. Dillon:	2070036800	
Davenport Energy, Inc.	ATTN: Ben J. Davenport, Jr., Registered Agent	P.O. Box 879	Chatham, VA 24531	To Whom It May Concern:	2070025800, 2070025700, 2070025600	
H. Wayne Treadway	Paula S. Treadway	P.O. Box 946	Rocky Mount, VA 24151	Dear Mr. and Mrs. Treadway:	2070100400	

**ROCKY MOUNT TOWN COUNCIL
REGULAR COUNCIL MEETING
MARCH 12, 2012**

The March 12, 2012 regular Council meeting of the Rocky Mount Town Council was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 7:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

Vice Mayor Gregory B. Walker and Council Members
Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L.
Moyer, and Robert W. Strickler

The meeting was called to order by Mayor Angle.

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins (and Planning & Zoning Administrator), Town Attorney John T. Boitnott, Chief of Police David Cundiff, Finance Director Linda Woody, Public Works Director Cecil R. Mason, Town Planner Patrick Rust, Superintendent of Water Department Robert Deitrich, Fire Chief Charles Robertson, and Town Clerk Patricia H. Keatts.

The Mayor led the *Pledge of Allegiance*.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

The Mayor requested that the agenda be amended to include under *Closed Meeting*:

- Section 2.2-3711(A).29 – Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms of scope of such contract, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (specifically: contract negotiations).

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Greer to approve the amended agenda as presented, seconded by Vice Mayor Walker and carried unanimously by those present.

SPECIAL ITEMS

The Mayor commented to the public that this meeting was the first time Council would be using the iPads to review Council agenda items.

PUBLIC HEARING

Let the record show the Mayor recessed the meeting to hold the following public hearing:

A. Special Use Request of Mary Thelma Wray

A special use request was submitted by Mary Thelma Wray for a mural sign to be erected on the north side of the Artisan Center building located at 224 Franklin Street and known as Franklin County Tax Map and Parcel Number 2070037200. The proposed mural will depict the theme of "people, places and things that make this area special" and will be painted by the artisans from the Center. Pursuant to Article 28-15(E) of the *Zoning & Development Ordinance*, a special use permit is required for all new signs of this type.

Matthew C. Hankins, Assistant Town Manager and Community Development Director, came before Council, stating the following:

- Mary Wray is working with local artists who will design various artistic scenes showing the "People, Places and Things" which make Rocky Mount and Franklin County special. The mural will be composed of 16 each 4'x8' composite panels, which will then be affixed to the wall.
- The Planning Commission held its site visit and public hearing on March 6, 2012 and Mrs. Wray was the only one that showed up and the only one that spoke before the Planning Commission. She indicated that the Artisan Center will maintain the mural going forward, that the panels will be attached by a professional sign company, and that framing, if necessary, may be added to enhance the visual appeal of the mural.

Patrick Rust, Town Planner, presented to Council the Planning Commission recommendation, which was to approve Mrs. Wray's special use request on the condition that: (1) Mrs. Wray work with the Community Development Director to insure that the mural does not have advertising or offensive content; and (2) that the maximum size of the mural shall be 512 square feet.

There was discussion amongst the Community Development Director and Council regarding future maintenance of the sign, with the Community Development Director informing Council that Mrs. Wray and her husband stated that they will make sure the sign is maintained and that they will use good quality paint and material for the sign. He further pointed out to Council that in the Town's sign ordinance, he can ask that the sign be removed if it ever becomes dilapidated.

The Mayor opened the floor for public comments. Let the record show that no one from the public came to speak before Council.

There being no further comments, the Mayor reconvened the meeting back into regular session.

There being no further discussion regarding this portion of the public hearing, the Mayor entertained a motion.

- Motion was made by Council Member Greer to approve the special use request of Mary Thelma Wray, along with conditions as recommended by the Planning Commission, with motion on the floor being seconded by Council Member Strickler. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

APPROVAL OF MINUTES

Prior to the meeting, Council had received for consideration of approval the following draft minutes:

- February 13, 2012 Regular Rocky Mount Town Council Meeting
- March 5, 2012 Special Work Session Rocky Mount Town Council Meeting

The Mayor asked if there were any changes to the draft minutes, and there being none, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the draft Council meeting minutes as presented with motion on the floor being seconded by Council Member Cundiff. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

APPROVAL OF CONSENT AGENDA

The approval of the *Consent Agenda* consists of approving any miscellaneous resolutions/proclamations, miscellaneous action, departmental monthly reports, and bill list that were submitted prior to the meeting for Council's review and consideration.

- Miscellaneous Resolutions/Proclamations
- Miscellaneous Action
 - Review and consideration of authorizing funding for the ultraviolet upgrades at the Waste Water Treatment Plant and execution of Memorandum of Understanding.
- Departmental Monthly Report
- Bill List

There being no comments, the Mayor entertained a motion.

- Motion was made by Council Member Moyer to approve the draft *Consent Agenda*, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

HEARING OF CITIZENS

Let the record show that no one had contacted the Town Clerk prior to the meeting wanting to come before Council to speak.

The Mayor opened the floor at this time for anyone wishing to come before Council to speak. Let the record show that no one came forward.

OLD BUSINESS

A. VML/VACo Bond Resolution for Waste Water Treatment Plant Ultraviolet Project

The Town Manager informed Council that during the February 13, 2012 regular Rocky Mount Town Council meeting, Council approved accepting proposals for financing options for replacement of ultraviolet equipment at the Waste Water Treatment Plant. Due to this, Council had before them for review and consideration of approval a draft "Authorization for the Purchase of Replacement of Ultra Violet Disinfection Equipment for the Waste Water Treatment Plant and the Execution of a Tax-Exempt Lease/Purchase Agreement for Said Equipment".

The Town Manager confirmed to Council Member Cundiff and Council that the Town has the right to pay off the loan at any time without a penalty and that the draft resolution only authorizes him to execute the necessary documents.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the draft resolution as presented, with motion on the floor being seconded by Council Member Strickler. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

NEW BUSINESS

A. Consideration of Eliminating Town of Rocky Mount Vehicle Decals

As a point of interest, the Franklin County Board of Supervisors during their regular

Board meeting had voted to eliminate the vehicle decal effective with the 2014 decal. Franklin County residents must purchase a decal this year and in 2013, but after that, a license fee will be added to their personal property tax bill, starting December 5, 2013.

The Town Manager informed Council that the elimination of Town decals has been discussed in the past, and that Franklin County had cited their reasons for doing so as being cost savings from printing of decals, forms and postage to mail notices, and saved man-hours. The Town Manager stated that his recommendation to Council would be to follow suit with Franklin County, even though the Town's Finance Director has said it may cost a little more to do so. He further stated that the Finance Director has done a great deal of research regarding the Division of Motor Vehicle (DMV) stop that the Town could use to help collect the fees, if the Town so chooses to eliminate the printing of decals.

There was discussion amongst the Town Manager, Finance Director and Council on the best route to take regarding collection of fees if the Town so chooses to eliminate the decals, the costs involved to do so, and using the DMV stop method. Also discussed briefly that if the Town chooses to eliminate the decal, the Town would have to change its Town Code ordinance to coincide with how the Town would collect such fees.

The Town Manager pointed out that if Council wishes to eliminate the Town decal, the following need to be resolved prior to drafting the required changes to the Town Code:

- When would such an elimination take effect?
- Will the fee be placed on the personal property tax bill as in the case of Franklin County?

Let the record show that at this time, it was the consensus of Council for the Town Manager, Finance Director and Town Attorney to get background work done regarding having to change the Town Code ordinance, then bring this matter back before Council.

B. Grant Application Regarding Erosion at Old Furnace Creek

Prior to the meeting, Council had received a grant application that addressed the erosion at Old Furnace Creek, along with a draft resolution regarding the grant.

The Town Manager informed Council of the following:

- Anderson & Associates is assisting the Town of Rocky Mount with the design of a solution to the erosion at Old Furnace Creek. This design will be conducted with Virginia Department of Transportation (VDOT) and implemented when the bridge is replaced. He has also asked Anderson & Associates to make application on behalf of the Town for a grant from the Department of Conservation and Recreation (DCR) to fund the repair.

- DCR, in partnership with the National Park Service, has approximately \$1 million to award through the Land and Water Conservation Fund. The deadline for preliminary applications is March 19, 2012. A draft application was given to Council prior to the meeting for review, with Anderson & Associates having a final ready to submit prior to the deadline date.
- The project is estimated to cost \$300,000. The Town is seeking a grant for \$150,000 to assist with the project. A draft "Resolution by the Rocky Mount Town Council for Land & Water Conservation Fund Authorizing Application for Federal Funding Assistance from the Land and Water Conservation & Recreation As Provided by the Land and Water Conservation Fund Act of 1965 (as amended)" is before Council for their review and consideration of approval also.

Chris Fewster, representing Anderson & Associates, came before Council, briefing them on the project. He confirmed to the Mayor that the project could not be fully funded with this grant. Mr. Fewster also commented that a big plus for this application was that it would be tying into the Town's trail and erosion and sediment control. He also pointed out that the land that benefits from the program has to stay in the program, which is only the land below the bank level where the erosion is occurring, and it excluded the Veterans' Memorial Park and parking area, along with the walkway to Lynch Landing.

The Town Manager confirmed to Council that by the Town applying for these funds, it will help offset costs to the Town's tax payers.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the grant application as presented, with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

C. Request of Beautification and Urban Design Commission (BUD) for Reappointment Consideration

On behalf of BUD Commission Chairman Lorinda Lionberger, the Town Manager presented their request for Council to consider the reappointment of Commission Member Jerry Trotter to a three-year term as a voting member, with Mr. Trotter agreeing to serve, if reappointed.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Love to approve the BUD request as presented for the reappointment of Commission Member Jerry Trotter to a three-year term as a voting member, with motion on the floor being seconded by Council Member Greer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

D. Request of Franklin County Humane Society

Let the record show that prior to the meeting, the request was withdrawn.

E. STEP, Inc. Presentation

Mr. Jon Morris, Executive Director of STEP, Inc., came before Council, briefing them on their Economic Impact and giving Council an update on their agency:

- How many employees they have.
- Have 23 programs now being offered, with one being a tax program that people have benefited from.
- Explained their business-to-business impact, with them trying to keep as much local in Franklin County and the Town as much as possible.

In conclusion, Mr. Morris invited Council to come and take a tour of STEP, Inc.

Council Member Greer thanked Mr. Morris for STEP, Inc. helping to build a house on Woodlawn Avenue, stating that every time he looks at it, he is grateful for STEP's assistance.

The Mayor thanked Mr. Morris for coming.

F. Security Measures at Town of Rocky Mount Facilities

The Town Manager informed Council that recently, items have been stolen from the Public Works Department, with entry possibly coming from the open access to the department storage areas from the rear of the property, with this area never being fenced when the new building was constructed. It is estimated that the cost will be \$18,000 to fence in this area. Also, the Chief of Police has requested that when a contractor is selected to install the fence at the Public Works property, that the same contractor be used to repair the impound lot fence, with this price being unknown at this time, but it would likely be under \$3,000. Additionally, due to an alleged brandishing of a firearm at the Town's Farmers' Market last summer, and the area being frequently used by skate boarders that are damaging the tables, it is recommended by staff that a security camera system be installed at this facility, which will provide additional assistance to the Town's Police Department in providing for the safety and security of this Town facility. The cost for the security camera system is estimated at \$5,000. The Town currently has \$27,000 in its General Fund contingency, and given that the Town is approaching the end of its current budget year and is in the process of developing a budget for next year, staff is proposing that these funds be used now to address these security and safety issues rather than including them as budget items for Fiscal Year 2013.

The Public Works Director confirmed to Council that he was not sure what was stolen out of the Public Works Building other than old meters, metal, fittings, etc.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Greer to approve the request to use the funds from General Fund contingency to pay for the security measures as requested, with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

COMMITTEE REPORTS

A. Public Utilities Committee

The Public Utilities Committee met on February 28, 2012 to review and consider two items, being: (1) review and geographical analysis of the Town of Rocky Mount's water distribution system; and (2) consideration of hiring a consulting firm for a leak detection survey.

The Town Manager informed Council of the following:

- The results of a comprehensive meter audit was reported to the Committee. Every parcel contiguous to the Town's water distribution system was identified and all meters were located using GPS technology. Parcels on the Town's system, with structures, were identified for investigation. In-town, there were 12 parcels with structures and no identifiable water meter. These parcels were field verified to determine if the meter was located outside of the parcel or if they were on a well. All 12 parcels were accounted for. There are many parcels that were identified in the County of Franklin that had structures, were adjacent to the Town's water system, but did not have a meter. These parcels are assumed to be operating on wells, but a list is being provided to the Public Works Department, which will inspect each parcel in the coming months. At present, all parcels in the Town have been accounted for from a water billing perspective.

- A proposal was reviewed to hire a firm to perform leak detection services in the Town. Prior to the Council meeting, Council members had received a sample report that the firm had prepared when performing a leak detection survey. Based on a review of their methods, they should be able to identify issues for the Town to address down to the nearest foot. They do this by using complex computer listening devices at valves, service meters, and fire hydrants. With the data gathered, they are able to model the sounds they detect into a graphical representation of a leak's location and size. The Committee discussed the merits of the offered service and reviewed the results from other communities where the work has been performed.

The Town Manager pointed out to Council that it is staff's recommendation to appropriate the Town's remaining Fiscal Year 2012 Utility Fund contingency to have this work performed in an effort to address the Town's accountability numbers. Staff will have to issue Requests for Proposals (RFP) for the services and have it

performed this summer. Also for Council's review and consideration of approval was a draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2012" that would appropriate supplemental expenditure from the Utility Fund contingency for Fiscal Year 2012 to conduct the water leak detection survey in the amount of \$16,700.

Chair of the Public Utilities Committee, Council Member Bobby Cundiff, stated that the Committee did discuss this during the meeting, but it was his personal feelings that the Town should first continue their efforts at locating other types of water loss, specifically verifying that the Town is accounting for use through the Town's fire suppression connections.

There was discussion regarding the time difference of waiting until the fire suppression figures come in, which would be approximately 12 months; or, hire a firm to do the water leak detection, which would be approximately six months. The Public Works Director confirmed to Council that since he has been with the Town, a leak detection study has not been done. The Town Manager confirmed to Council that he feels confident in such a report from looking at the report given to Council and from other localities using them, but until actually they do the work for the Town, it is all theory. He also stated that from what he has read from Council regarding staff trying to get a handle on the water leaks, they are asking him to go full court press on the issue. Council Member Greer mentioned that every time Council meets, the water leak issue is discussed. Vice Mayor Walker indicated that Council needs to find out what is going on regarding the water leaks. Council Member Love questioned that if the leaks are found, where would the money be coming from to fix them. The Town Manager indicated that the firm would do a prioritized list in the draft report given to Council, and this is where the Public Works Director would figure out a schedule to tackle the leaks and a funding mechanism; but at least, Council would have a plan on what to fix. Council Member Moyer stated that he kind of agrees with Council Member Cundiff in that there is a huge amount of water being lost and he would like to look at other possibilities before spending money on getting a firm to find the water leaks. Vice Mayor Walker questioned how much money the Town has already spent. The Town Manager indicated that the Town has spent approximately \$100,000 on trying to find where the water leaks are (such as calibration and replacement of meters); with \$25,000 of the \$100,000 coming from state money. Council Member Strickler indicated that he believes the Town needs to proceed with hiring a firm to find the water leaks and indicated that he would put this in a form of a motion.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Strickler to authorize the Town Manager to proceed with the RFP and see if there was any grant money available, with motion on the floor being seconded by Council Member Greer. A roll call vote was taken. Voting in favor of the motion on the floor were Vice Mayor Walker and Council Members Greer, Love and Strickler. Voting in opposition to the motion on the floor

were Council Members Cundiff and Moyer. Let the record show that the motion on the floor passed four to two.

B. Performance Center Committee

The Assistant Town Manager reported to Council that the Performance Center Committee has met over the past month to review, interview, and select a firm to complete the design of the Performance Center at the Lynch Hardware Building. After diligently and thoroughly reading proposals, interviewing architects and designers, and deliberating merits of each firm, the Committee has made its selection to recommend review and approval by Council. At the direction of the Committee, he has been negotiating with the selected firm for the past week in an effort to complete a draft contract for Council's review. In order to keep the project close to schedule, Town staff will request that Council hold a special Council meeting in order to review the proposal by the recommended firm and to review the proposed contract.

It was the consensus of Council to approve the direction of the Committee as outlined by the Assistant Town Manager.

OTHER MATTERS, CONCERNS AND RISE 'N SHINE APPEARANCES

A. Referrals to Planning Commission from Town Council

Let the record show there were no referrals from Council to the Planning Commission at this time.

B. Rise 'N Shine Appearances

Let the record show that the Town Manager had appeared on the *Rise 'N Shine* show this morning.

COUNCIL CONCERNS

Let the record show there were no Council concerns at this time.

CLOSED MEETING

At 8:12 p.m., motion was made by Council Member Greer to go into *Closed Meeting*, and seconded by Council Member Love and carried unanimously to discuss the following:

- *Section 2.2-3711(A).5* - Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.
- *Section 2.2-3711(A).29* – Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms of scope of such contract, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (specifically: contract negotiations).

At 8:56 p.m., motion was made by Council Member Strickler to come out of *Closed Meeting* and to reconvene the meeting back into open session, with motion on the floor being seconded by Council Member Greer and carried unanimously by those present.

CERTIFICATE OF CLOSED MEETING

Whereas, the Town of Rocky Mount Council has convened a *Closed Meeting* on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires certification by this council that such *Closed Meeting* was conducted in conformity with Virginia Law.

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the *Closed Meeting* was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

- Motion was made by Council Member Greer certifying that: (1) only public business matters lawfully exempted from open meeting requirements under this chapter was discussed; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body was discussed. Motion was seconded by Vice Mayor Walker. The Mayor swore to adopt the motion on the floor by Council Member Greer that this was all that was discussed as defined in Section 2.2-3712 Code of Virginia. Voting yes were Vice Mayor Gregory B. Walker and Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, and Robert W. Strickler.

The Mayor reported that no action was taken.

ADJOURNMENT

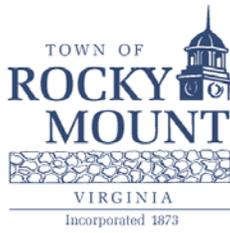
At 9:00 p.m., motion was made by Council Member Moyer to adjourn, seconded by Council Member Love and carried unanimously by those present.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts/Town Clerk

/phk



DRAFT

**RESOLUTION
BY THE
ROCKY MOUNT TOWN COUNCIL
NATIONAL TELECOMMUNICATOR'S WEEK
APRIL 8-14, 2012**

WHEREAS, emergencies can occur at anytime that require police, fire or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and EMS is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens of Rocky Mount who telephone the Franklin County 9-1-1 Communications Center; and

WHEREAS, Public Safety Dispatchers are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Public Safety Dispatchers are the single vital link for our police officers, firefighters and EMS by monitoring their activities by radio, providing them information and insuring their safety; and

WHEREAS, Public Safety Dispatchers of the Franklin County 9-1-1 Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients in the Town of Rocky Mount; and

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

THEREFORE BE IT RESOLVED that the Rocky Mount Town Council declares the week of April 8th through 14th, 2012 to be National Telecommunicator's Week in Rocky Mount, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Adopted in the Town of Rocky Mount, Virginia this day of April 9, 2012.

Given under my hand this 9th day of April 2012.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts, Town Clerk

COMMUNITY DEVELOPMENT MONTHLY

Matthew C. Hankins, Director • Planner Patrick Rust • Planning Technician Stacey Sink

April 2012



Be Our Guest - The Community & Hospitality Center re-opened Tuesday, March 20, open Tuesday through Saturday from 10 a.m. through 4 p.m. We hired four part-time hostesses, who will each work one day of the week and rotating Saturdays. Hostesses include Marian Ingram (left), Virginia Dudley, Pat Jones and Ruth Meador. We also reached agreement with the Historical Society to refresh its current displays, improve visibility and recognition of photos, and provide background information for hostesses to use in talking with visitors. We are currently planning a number of special events to attract visitors to the community. The Roanoke Times and the News-Post covered the re-opening.

Sink certified clerk

Stacey Sink has earned the designation of Certified Municipal Clerk (CMC), which is awarded by the International Institute of Municipal Clerks.

IIMC grants the CMC designation only to those municipal clerks who complete demanding education requirements and who have a record of significant contributions to their local government.

The International Institute of Municipal Clerks, founded in 1947, has 10,300 members. Its mission is to enhance the education and professional development of members.

In her time here with the Town, Stacey has proven herself to be a key asset in maintaining the focus and organization of the Community Development Office.

The Clerk designation has taken a significant amount of time, effort and energy, much of it on personal time, and staff congratulates her for reaching this significant career milestone.

Planning & Code Enforcement

Mr. Rust sent out eight code enforcement notifications in March. With the early spring, staff anticipates higher-than-usual volume on code enforcement complaints in April.

We currently have four open Erosion & Sediment Control projects, and Mr. Rust has been dealing with two developers to resolve significant issues at two large developments.

At my request, Mr. Rust is researching vacant property registration code for consideration by the planning commission and Town Council. Such registration, which by state code would cost \$25 per year, would help planning and zoning,

police, fire and public works departments in ensuring public safety, facilitating economic development, preventing graffiti and property crimes, and preventing unauthorized use of water. I will review Mr. Rust's research when it is complete and ask for a referral to the planning commission for study.

Mr. Rust is reviewing water meter maps and data sheets for upgrades and researching the water meter system.

We have had to research two public hearings for murals in the Downtown area, and Mr. Rust has led that work.

More Blight Going, Going...



Brought To Ground - This private demolition March 26 of 110 Anderson Street by its new owners took care of one of the nuisance properties designated the Town Council. During March, I arrived at an agreement with the owner of 430 Trail Drive (below) to

have the house used as a burn exercise for the Fire Department in the spring, the last stage of which will burn the house to the ground. In exchange for the training opportunity, the Town will pay to have the debris removed by Public Works.



March 2012

Zoning Permits: None.

Zoning Compliance:

Smoot Construction, installation of windows at 400 Old Franklin Tpk., zoned GB, March 2.

Robert Jones, replacing window with a door to prepare for opening of a daycare by a tenant, the Jones Building, zoned CBD, March 12.

Second Hand Cash, opening store in the Rocky Mount Plaza near Food Lion (similar to RePlay Games), zoned GB, March 19.

John Whittaker, interior renovation work at Rocky Mount Development LLC (Marketplace shopping center), zoned GB, March 20.

F&S Building Renovations, Franklin County High School Ramsey Hall renovations, zoned POS, March 23.

Sign Permits: Four:

Blair Companies for Sheetz, adding an Auto Diesel sign to existing signage, 265 Old Franklin Turnpike, zoned GB, March 12.

Budget Signs for Verizon Wireless, 400 Old Franklin Turnpike, zoned GB, March 15.

Budget Signs for Springleaf Financial, 400 Old Franklin Turnpike, zoned GB, March 21.

Carilion Franklin Memorial Hospital for temporary banners celebrating the 60th anniversary of Carilion Franklin Memorial Hospital, 180 Floyd Avenue, zoned CBD, March 21.

Enterprise Zone: One: *China City* new owner, Lin Jiu Cheng, zoned GB, March 19.

Plats: Revising Oliver/Bowles/Fetter lots on Hilltop; STEP to Tommy & Kathy Grant, Bland Street.

MONTHLY STAFF REPORT

DATE:	April 2, 2012
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	April 2012

This report contains the following monthly information for March 2012 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Project to date expenditures on the Uptown Revitalization Project & Pigg River Heritage Trail

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Water Accountability Percent chart

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department is unavailable at this time.

1423 walk-in transactions

1765 drive-thru transactions

1051 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING MARCH 2012**

The following new businesses obtained their business licenses during the month:

Retail:

China City, 675 N. Main St., restaurant (new owner)

Daily Grind Coffeehouse, 285 S. Main St., restaurant (new owner)

Repairs / Personal Services:

Joyce Harris, 950 N. Main St., hair care

Rocky Mount Center for the Arts, Inc., 220 Franklin St., artist gallery

Carolina Dent Specialist, 775 Tanyard Rd., auto repair

TOWN OF ROCKY MOUNT
Investment Portfolio
at February 29, 2012

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FFCB	9/24/2012	3/24/2016	500,000	101.093	505,465.00	2.40%	2.41%	31331KFK1	12,200.00
FFCB	7/18/2012	7/18/2016	225,000	100.539	226,212.75	2.07%	2.07%	31331KRN2	4,702.50
FHLB	5/18/2012	11/18/2015	500,000	100.367	501,835.00	2.03%	2.04%	313373PF3	10,250.00
FHIB	5/25/2012	2/25/2016	500,000	100.420	502,100.00	2.03%	2.04%	313373TX0	10,250.00
FHLM	6/29/2012	6/29/2016	230,000	100.433	230,995.90	1.98%	1.99%	3134G2LW0	4,600.00
FHLB	4/13/2012	10/13/2016	255,000	100.131	255,334.05	1.12%	1.12%	3134G2T69	2,868.75
FNMA	10 days	4/29/2015	500,000	101.702	508,510.00	1.96%	1.96%	3136FRGH0	10,000.00
FNMA	10 days	12/28/2016	500,000	100.281	501,405.00	0.99%	0.99%	3136FTVF3	5,000.00
Bond Totals			<u>3,210,000</u>		<u>3,231,857.70</u>	1.46% avg. return			<u>59,871.25</u>
Certificates of Deposits:									
Ally Bank Midvale UT	12/23/2013		245,000	100.164	245,401.80	1.10%	1.09%	02005QYE7	2,695.00
Am Express Centurion	11/17/2015		225,000	100.921	227,072.25	1.74%	1.73%	02587DGX0	3,937.50
BMW Salt Lake UT	5/13/2013		225,000	100.674	226,516.50	0.99%	0.99%	05568PZR1	2,250.00
CIT BK Salt Lake UT	10/13/2016		190,000	100.190	190,361.00	1.99%	1.99%	17284AZY7	3,800.00
Discover Bk Greenwood	9/15/2014		245,000	100.390	245,955.50	1.29%	1.29%	254670W40	3,185.00
F & M Chambersburg	2/8/2016	A	245,000	100.085	245,208.25	1.00%	0.99%	308693AY6	2,450.00
GE Bk Draper Utah	9/30/2014		245,000	100.314	245,769.30	1.39%	1.39%	36159C3F1	3,430.00
GE Cap Fin'l Retail	12/29/2016		245,000	100.305	245,747.25	2.11%	2.09%	36160YMM4	5,145.00
Goldman Sachs NYC	11/3/2014		245,000	100.382	245,935.90	1.49%	1.49%	38143AAP0	3,675.00
Natl Rep Chicago CTF	1/25/2016		245,000	100.685	246,678.25	1.00%	0.99%	63736QRT0	2,450.00
Safra Nat'l NY NY	2/9/2015	A	245,000	99.816	244,549.20	0.75%	0.75%	786580YW4	1,837.50
Security Bk Aiken SC	7/27/2016		245,000	100.564	246,381.80	1.25%	1.24%	81423LAV4	3,062.50
Southside Bk Tyler TX	9/21/2016		245,000	100.056	245,137.20	1.00%	0.99%	84470QDY0	2,450.00
CD Totals			<u>3,090,000</u>		<u>3,100,714.20</u>	1.32% avg. return			<u>40,367.50</u>
Total Investments			<u>6,300,000</u>		<u>6,332,571.90</u>				<u>100,238.75</u>

Note A New CD's purchased to replace bond called with a 1.63% yeild

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
Feb-11	1,908,579.80	0.20%
Mar-11	2,627,559.44	0.19%
Apr-11	2,144,710.12	0.17%
May-11	2,162,400.97	0.14%
Jun-11	1,758,838.13	0.11%
Jul-11	1,465,085.58	0.11%
Aug-11	1,533,274.30	0.13%
Sep-11	881,399.90	0.14%
Oct-11	901,749.88	0.15%
Nov-11	912,347.27	0.17%
Dec-11	374,363.03	0.14%
Jan-12	390,911.37	0.16%
Feb-12	404,549.92	0.17%

TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF MARCH 31, 2012

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	35,181	148,829	527,259	525,205	547,772	96.26%
Public Service Tax	343	-	26,748	26,119	25,078	106.66%
Personal Property Tax	3,099	14,266	117,392	130,492	133,679	87.82%
Machinery & Tools Tax	-	47,476	92,207	102,227	85,175	108.26%
Penalties on Tax	1,438	1,597	2,929	2,544	1,000	292.94%
Interest on Tax	468	106	2,038	1,341	500	407.57%
Local Sales Tax	11,573	11,395	92,574	94,879	157,495	58.78%
Meals Tax	90,554	87,365	751,813	707,559	1,030,125	72.98%
Utility Tax	28,416	28,452	217,361	224,107	332,100	65.45%
Communications Tax	19,487	15,323	111,663	122,673	197,880	56.43%
Decals	31,428	36,051	54,285	59,221	89,470	60.67%
Bank Stock Tax	-	-	-	-	202,320	0.00%
Penalty-Meals Tax	6	16	2,728	1,410	750	363.69%
Interest-Meals Tax	1	151	1,453	1,014	200	726.50%
Lodging Tax	5,673	6,428	56,028	53,678	84,890	66.00%
Cigarette Tax	8,271	-	91,846	-	250,000	36.74%
BPOL-Retail	3,706	-	147,362	5,249	253,157	58.21%
BPOL-Professional	-	-	11,568	10,971	119,101	9.71%
BPOL-Contractor	-	-	1,468	564	14,019	10.47%
BPOL-Repairs/Services	115	165	1,349	4,265	95,845	1.41%
BPOL-Alcoholic Beverages	-	-	-	100	500	0.00%
BPOL-Penalty/Interest	-	-	6,820	2,175	800	852.48%
BPOL-Amusement	-	-	-	-	200	0.00%
BPOL-Utility	6,121	-	6,121	-	6,400	95.64%
BPOL-Miscellaneous	-	4,488	503	4,784	2,322	21.66%
Solicitor Permits	-	-	20	60	-	0.00%
Farmer's Market Fees	425	440	1,685	1,625	1,900	88.68%
Welcome Center Fees	150	550	3,035	5,295	6,000	50.58%
Depot Management Fees	-	-	-	-	-	0.00%
Planning/Zoning Fees	785	995	8,446	4,624	7,500	112.61%
Court Fines	1,330	1,918	15,384	19,469	25,500	60.33%
Parking Fines	-	180	205	340	390	52.56%
Interest Earnings	7,871	26,436	39,002	101,890	72,538	53.77%
Return Check Fees	-	20	560	580	640	87.50%
Rental of Property	-	-	420	420	420	100.00%
Sale of Materials	-	10	441	940	-	0.00%
Sale of Property	-	-	-	-	4,000	0.00%
Grave Preparation	-	2,250	1,550	2,250	1,000	155.00%
Security Services	-	540	2,640	3,450	2,500	105.60%
Passport Service Fees	1,176	1,525	6,064	4,051	3,500	173.25%
Police Reports	147	62	1,268	1,367	1,500	84.53%
Garbage Collection Fees	7,453	7,393	51,366	51,642	88,350	58.14%
Truck Rental Program	20	20	180	150	300	60.00%
Miscellaneous Services	-	14	2,203	14	-	0.00%
Donations	-	2,233	340	213,526	-	0.00%
Insurance Recovery	-	-	-	447,775	-	0.00%
Merchandise Sales	-	-	-	-	-	0.00%
Miscellaneous	-	5,587	15,612	35,824	-	0.00%
Curb & Gutter Recoveries	-	-	-	960	-	0.00%
Recoveries	0	533	605	12,373	500	121.04%
Bond Proceeds	-	1,652,556	-	1,673,515	-	0.00%
Appropriated Fund Balance	-	-	-	-	116,846	0.00%
Total Local Revenues	265,237	2,105,370	2,474,541	4,662,717	3,964,162	62.42%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF MARCH 31, 2012**

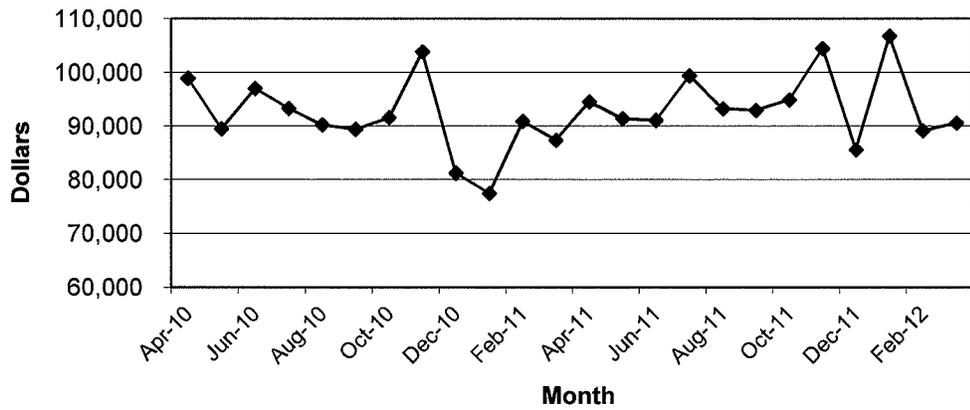
REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
					THIS YEAR	THIS YEAR
GENERAL FUND - State Revenues:						
ABC Profits	-	-	-	-	-	0.00%
Wine Tax	-	-	-	-	-	0.00%
Rolling Stock Tax	-	-	3,144	3,255	3,000	104.80%
Litter Tax	-	-	2,054	2,501	2,500	82.16%
Other Categorical Aid	-	47	-	342	-	0.00%
Fire Programs	-	-	-	10,401	10,000	0.00%
FEMA Grants	-	-	-	-	-	0.00%
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%
School Resource Officers	-	-	-	15,126	59,888	0.00%
DMV / 402 Grant	-	-	-	6,989	-	0.00%
VDOT Grant	-	-	-	-	-	0.00%
Local Law Enforcement	-	4,421	-	4,421	-	0.00%
DMV Mini Grants	-	-	19,110	-	-	0.00%
Street Maintenance	297,778	279,351	893,333	838,052	1,117,402	79.95%
Volunteer Fire Dept.	-	-	14,455	15,100	30,000	48.18%
Law Enforcement-599 Funds	27,115	28,101	81,345	84,303	112,406	72.37%
Police Grants	-	-	-	12,401	-	0.00%
Va. Commission of the Arts Grant	-	-	-	5,000	-	0.00%
Va. Dept. of Conservation & Recreation	-	-	-	-	-	0.00%
County Community Funds	-	-	-	-	-	0.00%
Total State Revenues	324,893	311,919	1,067,302	1,051,750	1,389,057	76.84%
TOTAL GENERAL FUND REVENUES	590,130	2,417,289	3,541,842	5,714,468	5,353,219	66.16%
UTILITY FUND REVENUES:						
Water Sales	89,658	77,996	596,554	596,576	1,013,000	58.89%
gallons billed	19,201,632	18,809,366	181,793,118	194,218,123		
Water Connections	1,000	7,220	15,300	27,445	169,550	9.02%
Reconnect Fees	320	135	2,295	1,765	2,400	95.63%
Penalties	1,537	(689)	15,166	16,903	18,500	81.98%
Bulk Water Purchases	-	39	1,430	1,052	1,800	79.45%
County Bulk Water Sales	-	-	-	-	-	0.00%
Health Dept.	-	-	-	-	-	0.00%
Va. Water Grant - water loss	-	-	-	25,000	-	0.00%
Sewer Collection Charges	52,122	51,270	373,513	374,030	650,964	57.38%
gallons billed	14,287,937	14,038,246	133,912,371	143,477,348		
Sewer Connections	2,805	4,000	12,805	12,125	152,500	8.40%
Leacheate Collection Charges	-	-	-	-	-	0.00%
Cell Tower Rent	1,999	7,575	27,382	30,299	45,903	59.65%
Bond Proceeds	-	-	71,797	32,000	-	0.00%
VML Safety Grant	-	-	4,000	-	-	0.00%
Meals Tax Transfer	-	-	394,278	514,278	394,278	100.00%
Recoveries	-	-	496	-	-	0.00%
Transfer from General Fund	-	-	-	-	59,857	0.00%
Appropriated Fund Balance	-	-	-	-	675,500	0.00%
TOTAL UTILITY FUND REVENUES	149,441	147,546	1,515,016	1,631,474	3,184,252	47.58%

TOWN OF ROCKY MOUNT						
REVENUE COMPARISONS						
AS OF MARCH 31, 2012						
REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
CAPITAL PROJECTS REVENUES:						
CBDG Grant	-	-	-	-	-	0.00%
TEA-21 Grant	-	-	-	-	-	0.00%
Tobacco Grant	-	-	-	-	-	0.00%
VDOT Grant	-	390,703	-	390,703	-	0.00%
Bonds / Loans	-	-	35,754	78,420	-	0.00%
Uptown Loan Repayments	163	125	1,508	125	-	0.00%
Recoveries	-	-	144,900	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	246,750	0.00%
TOTAL CAPITAL PROJECTS REVENUES	163	390,828	182,162	469,248	246,750	0.00%
						9 months of the 12 months of the fiscal year
						75.00%

**TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS**

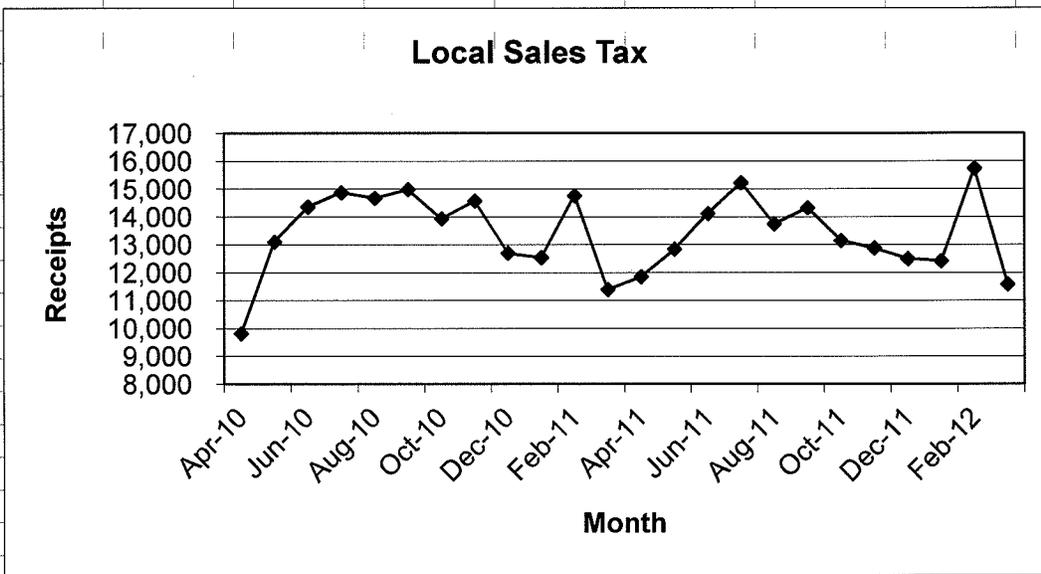
Month	Collections
Apr-10	98,890
May-10	89,506
Jun-10	97,011
Jul-10	93,303
Aug-10	90,238
Sep-10	89,407
Oct-10	91,547
Nov-10	103,824
Dec-10	81,219
Jan-11	77,485
Feb-11	90,888
Mar-11	87,365
Apr-11	94,522
May-11	91,368
Jun-11	91,062
Jul-11	99,354
Aug-11	93,225
Sep-11	92,951
Oct-11	94,896
Nov-11	104,455
Dec-11	85,579
Jan-12	106,760
Feb-12	89,118
Mar-12	90,554

Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Apr-10	9,816
May-10	13,100
Jun-10	14,362
Jul-10	14,877
Aug-10	14,677
Sep-10	14,987
Oct-10	13,933
Nov-10	14,572
Dec-10	12,695
Jan-11	12,536
Feb-11	14,761
Mar-11	11,395
Apr-11	11,848
May-11	12,835
Jun-11	14,118
Jul-11	15,223
Aug-11	13,747
Sep-11	14,327
Oct-11	13,146
Nov-11	12,878
Dec-11	12,496
Jan-12	12,419
Feb-12	15,736
Mar-12	11,573



**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF MARCH 31, 2012**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
GENERAL FUND:						
Mayor & Council	13,194	7,700	72,533	67,643	105,481	68.76%
Town Manager	14,117	11,450	133,340	130,694	179,327	74.36%
Town Attorney	5,824	3,000	36,513	21,973	39,190	93.17%
Finance Department	20,167	21,930	239,409	222,194	311,675	76.81%
Electorial Board	-	-	-	-	3,000	0.00%
Police Department	102,305	112,252	1,211,477	1,032,083	1,596,117	75.90%
Volunteer Fire Dept.	20,635	1,853	88,197	83,969	102,829	85.77%
Public Works Admin.	1,246	1,289	11,477	11,749	17,156	66.90%
Street Lights	8,127	19,133	64,364	73,053	91,150	70.61%
Traffic Control & Parking	125,437	5,370	250,338	50,120	78,390	319.35%
Streets	32,820	66,819	598,149	377,555	911,417	65.63%
Sidewalks & Curbs	1,332	1,105	3,967	5,540	73,692	5.38%
Old Fort Road Extension	-	-	-	41,955	-	0.00%
Street Cleaning	4,370	58	17,890	12,034	16,818	106.37%
Refuse Collection	9,191	7,658	113,511	93,902	154,218	73.60%
Snow Removal	2,612	-	5,481	12,444	25,350	21.62%
Municipal Building	4,158	4,413	40,939	39,859	63,097	64.88%
Emergency Services Bldg.	5,251	6,767	38,971	42,067	61,350	63.52%
Public Works Building	1,230	902	2,118	5,818	37,060	5.71%
Cemetery	95	1,590	13,459	11,905	16,293	82.61%
Playgrounds	364	278	14,726	11,350	26,988	54.56%
Celeste Park	-	-	1,163	-	-	0.00%
Pigg River Heritage Trail	-	466	22,223	62,420	-	0.00%
Gilley's Park	-	-	-	-	9,500	0.00%
Veterans' Park erosion repairs	-	-	-	-	97,000	0.00%
Pigg River Dam Safety	-	-	573	3,106	30,000	1.91%
Planning & Zoning	7,134	3,166	74,033	59,397	122,353	60.51%
Community Development	20,155	12,679	134,772	114,869	189,073	71.28%
Citizen's Square	1,710	1,122	18,532	7,890	20,400	90.84%
Hospitality Center	1,412	828	9,047	7,394	17,150	52.75%
Main Street Program	-	-	-	15,487	-	0.00%
Passport Services Expenses	57	90	990	2,566	1,050	94.26%
Music Venue Operating	204	-	1,641	-	-	0.00%
Remediation Blighted Structures	3,922	-	9,206	-	40,000	23.02%
Non-Departmental:						
Wages & Fringes	2,407	1,408	44,362	34,723	45,959	96.52%
Employee Wellness Program	-	-	3,555	2,685	7,300	48.70%
Employee Drug Testing	-	156	596	593	1,200	49.64%
Letter of Credit Reimbursement	-	-	250,000	-	250,000	100.00%
Insurance	-	-	58,832	60,854	67,000	87.81%
Contributions to Others	-	-	22,500	25,000	22,500	100.00%
Debt Service-Principal	-	1,583,448	189,300	1,666,226	189,300	100.00%
Debt Service-Interest	-	69,108	126,381	165,407	127,201	99.36%
Transfer to Utility Fund	-	-	394,278	514,278	454,135	86.82%
Transfer to Capital Proj. Fund	-	-	-	-	-	0.00%
Contingency	-	-	-	50,000	1,500	0.00%
TOTAL GENERAL FUND EXPENDITURES	409,474	1,946,036	4,318,840	5,140,801	5,603,219	77.08%

TOWN OF ROCKY MOUNT							
EXPENDITURE COMPARISONS							
AS OF MARCH 31, 2012							
ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF	
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET	
WATER & SEWER FUND:							
Water System Operation	22,284	7,428	122,047	120,495	281,390	43.37%	
Meter Reading	3,169	15,107	20,966	33,967	45,332	46.25%	
Water Plant	45,023	37,662	349,679	358,443	658,716	53.08%	
Water Loss Study	-	-	-	1,800	-	0.00%	
Oaks / Fralin Development Sewer Line	-	-	3,747	6,766	-	0.00%	
Scuffling Hill Sewer Line	-	-	5,000	-	-	0.00%	
Diamond Ave. Water Line Replacement	-	-	12,626	-	-	0.00%	
Knollwood Dr Sewer Extension	3,223	-	3,223	-	-	0.00%	
Wastewater System Operation	17,845	12,940	124,806	90,099	144,077	86.62%	
Wastewater Treatment Plant	39,312	21,790	239,372	224,158	379,870	63.01%	
Utility Billing & Administration	8,134	10,701	89,492	89,517	135,688	65.95%	
Non-Departmental:							
Wages & Fringes	-	-	8,881	6,244	-	0.00%	
Insurance	-	-	19,611	20,285	22,313	87.89%	
Debt Service-Principal	-	2,010,000	340,761	2,340,599	658,922	51.71%	
Debt Service-Interest	-	51,747	78,772	165,874	182,444	43.18%	
Transfer to Capital Projects Fund	-	-	-	-	-	0.00%	
Contingency	-	-	-	1,000	-	100.00%	
Depreciation	-	-	-	-	675,500	0.00%	
TOTAL WATER & SEWER FUND EXPENSES	138,988	2,167,376	1,418,982	3,459,244	3,184,252	44.56%	
CAPITAL IMPROVEMENTS FUND:							
Needmore	-	-	-	-	-	0.00%	
Uptown Redevelopment Project	1,283	149,922	532,900	1,067,268	-	0.00%	
Industrial Park - Site Improvements	1,910	-	2,321	43,985	-	0.00%	
Music Venue Development	-	-	248,922	-	246,750	100.88%	
TOTAL CAPITAL PROJECTS EXPENDITURES	3,193	149,922	784,144	1,111,253	246,750	0.00%	
						9 months of the 12 month fiscal year	75.00%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2012

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>
BUDGETED CONTINGENCY	27,500	94,700
COMMITTED:		
WTP Replacement Electric Motors -- Feb 2012		(78,000)
Water Line Leak Detection Study -- March 2012		(16,700)
Public Works Security Fencing -- March 2012	(18,000)	
Police Impound Lot Fencing Repairs -- March 2012	(3,000)	
Farmers' Market Security Cameras -- March 2012	(5,000)	
AVAILABLE CONTINGENCY FUND BALANCE	<u>1,500</u>	<u>-</u>
Available / (overexpended)		

TOWN OF ROCKY MOUNT									
UPTOWN REVITALIZATION PROJECT (04.3460)									
THROUGH 3/31/12									
PROJECT TO DATE EXPENSES BY FUNDING SOURCES:									
3460	UPTOWN PROJECT		EXPENSES	0050	0060	0070	0090	TOTAL	VARIANCE
	CATEGORY:	BUDGET	THIS MONTH	CDBG	VDOT	TOWN	PRIVATE	EXPENDITURES	fav / (unfav)
1000	Administration	80,000	-	-		228,493		228,493	(148,493)
1031	Interim Assistance	-	-	-				-	-
1031	Water Lines	59,000	-			104,631		104,631	(45,631)
1032	Streets (PW crews)	-	-	-	224,135	252,525		476,661	(476,661)
1033	Drainage	95,750	-	162,781	40,697	242,034		445,511	(349,761)
1036	Streetscapes	652,728	-	32,887	467,140	1,247,891		1,747,919	(1,095,191)
1037	Marketing	12,500	1,200	3,069		2,843		5,912	6,588
1038	Warren Street	73,950	-	-		46,935		46,935	27,015
1044	Warren St. Sewer (nc	-	-			50,084		50,084	(50,084)
1039	West Church Street	100,000	-	-		38,774		38,774	61,226
1040	South Main Street	219,410	-	-		50,994		50,994	168,416
1041	Court St. Parking	204,250	-			-		-	204,250
1042	Facade Program	308,000	-	63,612				63,612	244,388
1043	Loan Pool	110,000	-	40,000				40,000	70,000
1701	Housing Rehab	149,598	83	111,499		377	5,200	117,076	32,522
	TOTAL PROJECT	2,065,186	1,283	413,848	731,972	2,265,583	5,200	3,416,603	(1,351,417)
								3,416,603	(1,351,417)
	FUNDING CAP FROM OUTSIDE AGENCIES			666,648	405,000		140,000	1,211,648	
	KEPT FOR ADMIN-VDOT				(14,297)				
	REMAINING FUNDS FROM OUTSIDE AGENCIES			252,800	(326,972)		134,800	60,628	
	FUNDING FROM TOWN (BALANCE OF TOTAL PROJECT)					1,293,686			
	REMAINING FUNDS FROM TOWN TO BE EXPENDED					(971,897)			

TOWN OF ROCKY MOUNT
PIGG RIVER HERITAGE TRAIL (01.4355)
PROJECT TO DATE EXPENDITURES
AT 3/31/12

	Budget	This Month	Project to Date	Variance
Salaries & Fringes		-	40,454	
Supplies & Materials		-	28,234	
Contractual		-	38,987	
Totals	<u>156,500</u>	-	<u>107,675</u>	<u>48,825</u>

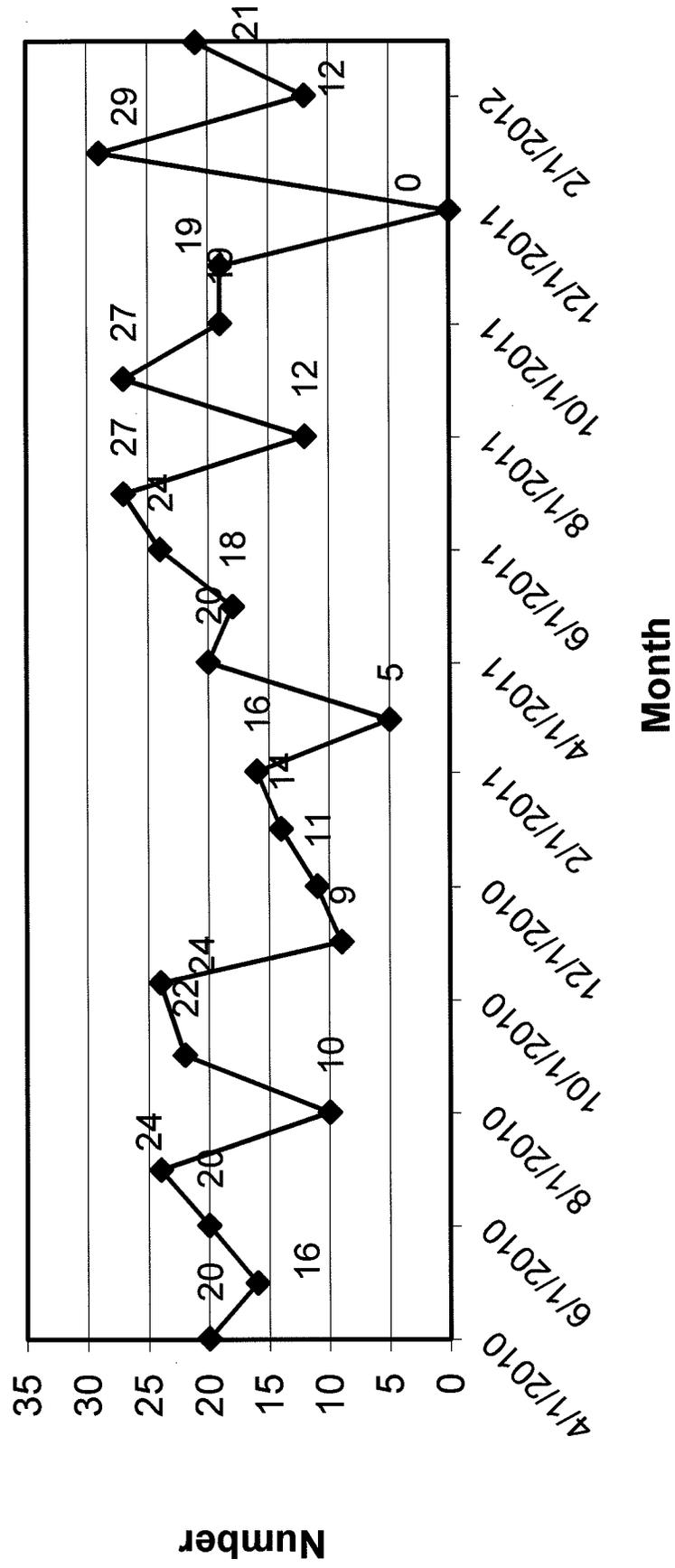
TOWN OF ROCKY MOUNT
UTILITY BILLING
WATER CONSUMPTION PERCENTAGES
FOR THE MONTH OF MARCH 2012

	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,757	6,250,847	\$ 28,356	62%	33%	30%
COMMERCIAL	317	4,892,700	\$ 20,670	11%	25%	22%
INDUSTRIAL	49	4,256,440	\$ 14,494	2%	22%	15%
TOTAL	<u>2,123</u>	<u>15,399,987</u>	<u>\$ 63,520</u>	<u>75%</u>	<u>80%</u>	<u>67%</u>
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	672	2,328,605	\$ 21,077	24%	12%	22%
COMMERCIAL	47	1,450,740	\$ 10,304	2%	8%	11%
INDUSTRIAL	2	22,300	\$ 153	0%	0%	0%
TOTAL	<u>721</u>	<u>3,801,645</u>	<u>\$ 31,534</u>	<u>25%</u>	<u>20%</u>	<u>33%</u>
				100%	100%	100%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,429	8,579,452	\$ 49,433	85%	45%	52%
COMMERCIAL	364	6,343,440	\$ 30,975	13%	33%	33%
INDUSTRIAL	51	4,278,740	\$ 14,646	2%	22%	15%
TOTAL	<u>2,844</u>	<u>19,201,632</u>	<u>\$ 95,054</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>

TOWN OF ROCKY MOUNT												
UTILITY BILLING												
PERCENT CONSUMPTION & PERCENT REVENUE												
PER CUSTOMER CLASS												
FISCAL YEAR 2012												
Month	In Town						Out of Town					
	Residential % Gal.	Commercial % Gal.	Industrial % Gal.	Total % Gal.	% Rev.	Total % Rev.	Residential % Gal.	Commercial % Gal.	Industrial % Gal.	Total % Gal.	% Rev.	Total % Rev.
Jul-11	34%	28%	18%	81%	67%	13%	24%	6%	9%	0%	19%	33%
Aug-11	35%	28%	20%	82%	68%	12%	23%	5%	9%	0%	18%	32%
Sep-11	32%	28%	22%	82%	68%	12%	22%	6%	9%	0%	18%	32%
Oct-11	34%	30%	17%	81%	66%	13%	24%	6%	10%	0%	19%	34%
Nov-11	33%	31%	16%	80%	66%	13%	24%	7%	10%	0%	20%	34%
Dec-11	35%	27%	17%	79%	65%	13%	25%	7%	11%	0%	21%	35%
Jan-12	36%	26%	17%	79%	65%	13%	24%	8%	11%	0%	21%	35%
Feb-12	35%	25%	18%	79%	66%	13%	24%	7%	10%	1%	21%	34%
Mar-12	33%	25%	22%	80%	67%	12%	22%	8%	11%	0%	20%	33%
Apr-12												
May-12												
Jun-12												
Average	34%	28%	19%	80%	66%	13%	24%	7%	10%	0%	20%	34%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2012 (year ended 6/30/12).

Number of Water Cut-offs



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
February-12

Water Plant Finished Water Pumped		<u><u>26,440,000</u></u>
Water Consumption Billed	19,201,632	
Meters Read and Not Billed	980,100	
Water Obtained from Water Plant (to bill)	-	
Water Obtained from Public Works Hydrant (to bill)	-	
Flusing Water Lines Reported to WTP or PW	20,000	
Flow Meter Checks at Hydrants	-	
Filling Water Tanks	-	
Grand Total of Water Metered / Consumed / Tracked		<u><u>20,201,732</u></u>
Percent Finished Water Accounted		76.41%

Meters Read and Not Billed

001-0122-10-01	Mary Bethune Park	-
001-0188-00-01	Impound Lot	28,200
002-0317-20-01	Public Works Bldg	920
002-0317-30-01	Public Works Bldg-new bldg	1,000
004-1067-00-01	Veteran's Memorial Park	-
005-1300-00-01	Mary Elizabeth Park	-
005-1343-00-04	Music Venue	50
005-1384-00-01	Farmer's Market	300
005-1457-00-01	Municipal Bldg.	2,000
006-1710-00-01	Welcome Center / Depot	630
009-2523-50-01	Emergency Services Bldg.	7,000
010-3099-00-01	20 Goodview St.	-
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	320,000
	Water Plant Process	620,000

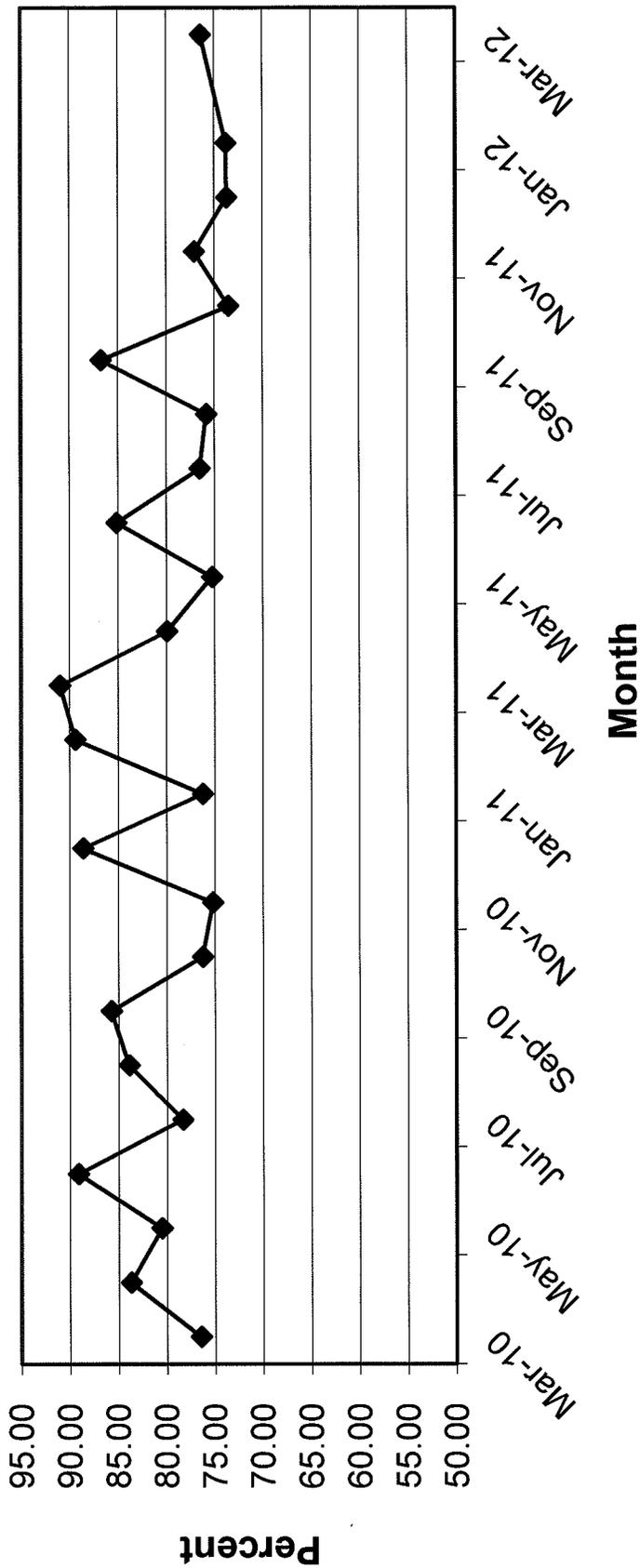
TOTAL Meters Not Billed		<u><u>980,100</u></u>
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Water Line Repairs by Public Works during the month:
2" water line on Montview St.

Sewer Line Repairs by Public Works during the month:
replaced 400' sewer line on Leonor St.

TOWN OF ROCKY MOUNT WATER ACCOUNTABILITY FISCAL YEAR 2012							
	Finished Water Treated	Total Water Gallons Accounted	Percent Accounted	Gallons Variance		Average Quarterly Accounted	Average Quarterly Variance
Month							
Jul-11	29,970,000	22,938,756	76.54%	7,031,244			
Aug-11	29,660,000	22,492,662	75.84%	7,167,338			
Sep-11	26,480,000	22,972,213	86.75%	3,507,787		79.71%	5,902,123
Oct-11	26,610,000	19,566,322	73.53%	7,043,678			
Nov-11	23,940,000	18,449,825	77.07%	5,490,175			
Dec-11	31,320,000	23,090,210	73.72%	8,229,790	A	74.77%	6,921,214
Jan-12	23,509,800	17,346,077	73.78%	6,163,723	B		
Feb-12	26,440,000	20,201,732	76.41%	6,238,268			
Mar-12				-		75.09%	6,200,996
Apr-12				-			
May-12				-			
Jun-12				-		0.00%	-
AVG.	27,241,225	20,882,225	76.70%	6,359,000		76.53%	6,341,444
TOTAL	217,929,800	167,057,797					
			Avg. Percent Unaccounted =	23.30%			
			Percent Accounted =	76.70%			
			1 out of 8 months this fiscal year > 80% accountability				
NOTE A: water produced was increased 9 days because only 1 - 2 man team could read meters due to equipment failure. Original 30 day production = 25,400,000. Revised to 31,320,000.							
NOTE B: water produced was decreased by 6 days because only 3 weeks of water was read due to 5 weeks being read in Dec (previous month) due to equipment failure. Original 30 day production = 26,140,000. Revised to 23,509,800.							

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2012**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Accounted	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Accounted
Jul-11	337.90	30,790,000	49.66%	29,970,000	48.34%	22,938,756	76.54%	2,832	19,964,000	32.20%	15,260,620	76.44%
Aug-11	331.70	30,570,000	49.31%	29,660,000	47.84%	22,492,662	75.84%	2,837	17,949,000	28.95%	15,975,402	89.00%
Sep-11	309.00	27,300,000	45.50%	26,480,000	44.13%	22,972,213	86.75%	2,823	20,610,000	34.35%	16,482,743	79.97%
Oct-11	310.00	28,650,000	46.21%	26,610,000	42.92%	19,566,322	73.53%	2,828	21,018,000	33.90%	13,998,572	66.60%
Nov-11	285.00	25,370,000	42.28%	23,940,000	39.90%	18,449,825	77.07%	2,814	22,650,000	37.75%	12,954,085	57.19%
Dec-11	331.70	27,180,000	43.84%	25,400,000	40.97%	23,090,210	90.91%	2,818	31,961,000	51.55%	16,159,480	50.56%
Jan-12	306.90	27,540,000	44.42%	26,140,000	42.16%	17,346,077	66.36%	2,846	24,056,000	38.80%	12,321,442	51.22%
Feb-12	298.70	26,440,000	47.21%	25,270,000	45.13%	20,201,732	79.94%	2,844	20,010,000	35.73%	14,287,937	71.40%
Mar-12	319.30	26,660,000	43.00%	27,760,000	44.77%				24,800,000	40.00%		
Apr-12			0.00%		0.00%					0.00%		
May-12			0.00%		0.00%					0.00%		
Jun-12			0.00%		0.00%					0.00%		
AVG.	314.47	27,833,333	45.71%	26,803,333	44.02%	20,882,225	78.37%	2,830	22,557,556	37.03%	14,680,035	67.80%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	April 2, 2012
TO:	Rocky Mount Town Council
FROM:	Charles Robertson, Fire Chief
DEPARTMENT:	Rocky Mount Fire Department
MONTH:	February 2012

- The Rocky Mount Fire Department answered a total of 32 calls for the month of February 2012. Seven were within the Town limits, and 25 were in the County.
- There were a total of 204 man hours accumulated on all calls.
- The Department averaged eight members on calls for the month.
- There were 152.70 gallons of diesel fuel used, and 38.10 gallons of gasoline used for the month.
- The Department traveled a total of 1,625 miles on all Town vehicles.
- For the month, there were eight structure fires, one motor vehicle fire, four woods and grass fires; 15 motor vehicle accidents, one false alarm, one smoke and indoor removal, one utility pole fire, one assistance of the rescue squad.
- During the month, there were a total of 200 hours of extra training accumulated by all members.
- Work was completed for the annual banquet to be held on March 23rd.
- During the month of April, the Department will conduct a live burn for training purposes. Training will be water supply, pump operations, search and rescue, forcible entry, ventilation, and water streams.

MONTHLY STAFF REPORT

DATE:	April 2, 2012
TO:	Rocky Mount Town Council
FROM:	Chief David R. Cundiff
DEPARTMENT:	Police
MONTH:	March 2012

The Rocky Mount Police Department promoted Ken E. Criner, Jr from the position of Investigator to Lieutenant of Investigations during the month of March.

Attachment(s): Yes

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: MARCH 2012

JAN.

FEB.

MARCH

	JAN.	FEB.	MARCH
TRAFFIC ARRESTS	52	41	61
TRAFFIC WARNING	48	36	75
CRIMINAL ARRESTS	17	27	45
LEGAL DOCUMENTS; TRESPASS NOTICES	0	0	0
JUVENILE REFERRALS P-UPS, ETC.	1	0	14
ALARM RESPONSES	43	38	46
ACCIDENTS INVESTIGATED	23	27	33
INCIDENTS ADDRESSED	1119	1141	1224
INCIDENTS, OFFENSES REPORTABLE	43	28	24
BUSINESSES, RESIDENCES CHECKED	223	288	335
DOORS, WINDOWS, ETC. UNSECURED	2	3	5
MOTORIST AIDES	77	100	91
BREAKING & ENTERING REPORTS	0	1	0
BREAKING & ENTERING WARRANTS	0	0	0
FELONY WARRANTS	3	2	18
GRAND LARCENY WARRANTS	1	0	15
MISDEAMEANOR WARRANTS	21	18	37
DUI	3	4	8

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 16 reportable accidents with 15 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: (144) Anderson Street, Bernard Road, Bland Street, Brookshire Drive, Byrd Lane, , Candlewood Apartments, Claiborne Avenue, Cornell Road, Dent Street, Diamond Avenue, East Court Street, Fairlawn Drive, Goodview Street, Green Meadow Lane, Greer Lane, Hatcher Street, High Street, Hilltop Drive, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Leonor Street, Lynch Drive, Montview Avenue, North Main Street, Oak Street, Old Furnace Road, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Power Damn Road, Scuffling Hill Road, Spring Street, Tanyard Road, Trail Drive, West College Street, Windsor Drive, Windy Lane and Wooddale Drive.

COMMUNITY OUTREACH:

- ◇ Business Foot Patrols: (173) ABC Store, Angle Hardware, Applebee's, BB&T, Benjamin Franklin Middle School, Bojangles, Burger King, C-Mart, CATCE, Christian Heritage Academy, Church of God, Comfort Inn, CVS, Dollar General, Eagle Cinema, Franklin County High School, Flora Funeral Home, Food Lion, Franklin County Health Department, Franklin Heights Baptist Church, Franklin Memorial Hospital, Franklin Outdoors, Franklin Street, Goodwill, Holiday Inn Express, Hub Restaurant, Ippy's, Kroger, Lee M. Waid School, Los Tres Amigos, Lowe's, McDonald's, Napa, North Main Street, Old Franklin Turnpike, Pizza King, Quizno's, Riverside Minute Market, Rocky Mount Elementary, Roses, School Board Road, Sheetz, Shoe Show, South Main Street, Step Inc, Trinity Packaging, Walgreens, Wal-Mart, Wendy's, & YMCA.

MISCELLANEOUS:

- ◇ March 1st, 2012 - Explosive Dog Call Out to assist FCSO.
- ◇ March 3rd, 2012 -Open Door "Rocky Mount Elementary".
- ◇ March 5th, 2012 - Presentation at "Lee M. Waid Elementary School " Pre -K.
- ◇ March 7th, 2012 - Asset Forfeiture Training "Martinsville Virginia".
- ◇ March 7th, 2012 - Escort Tractors to FCHS.
- ◇ March 11th, 2012 - Open Door "Rent A Center".
- ◇ March 12th, 2012 - Open Door "Public Works".
- ◇ March 12th, 2012 - Open Door "Franklin Welding".
- ◇ March 13th, 2012 - SWAT Training.
- ◇ March 19th, 2012 - Canine Call Out.
- ◇ March 25th, 2012 - Open Door "BFMS".
- ◇ March 29th, 2012 - Provide Traffic Control for Walk at Government Center.

INVESTIGATIONS:

- ◇ New Criminal Investigations: 4
- ◇ New Drug Investigations: 9
- ◇ Cases Cleared: 16
- ◇ Misdemeanor charges: 6
- ◇ Felony Charges: 8
- ◇ Pending Cases: 4

TRAFFIC CONTROL UPDATES:

- ◇ No new updates for this month.

CRIMINAL ARRESTS & LOCATIONS:

Possession of Drug Paraphernalia	Donald Avenue (x 2)
Driving Under the Influence	North Main Street (x 2)
Driving Under the Influence	Tanyard Road
Driving Under the Influence	Virgil H. Goode Highway
Driving Under the Influence	Lawndale Drive
Driving Under the Influence	School Board Road
Driving Under the Influence – 2 nd Offense	Scuffling Hill Road
Driving Under the Influence – 2 nd Offense	Donald Avenue
Drunk In Public	Old Franklin Turnpike (x 3)
Drunk In Public	North Main Street
Drunk In Public	Diamond Avenue
Drunk In Public	East Court Street
Open Container of Alcohol	Donald Avenue
Obstruction of Justice	Donald Avenue
Curse & Abuse	Donald Avenue
Domestic Assault	Cornell Road (x 2)
Trespassing	East Court Street (x 3)
Carry a Concealed Weapon	Old Franklin Turnpike
Felony Elude Police	Franklin Street
Attempt to Elude Police	Old Franklin Turnpike
Concealment of Merchandise	Old Franklin Turnpike
Shoplifting	Old Franklin Turnpike (x 6)
Give False Name to Police	Old Franklin Turnpike
Motor Vehicle Theft	Old Franklin Turnpike

SPEEDING TICKETS ISSUED

Pell Avenue (x 6)

North Main Street (x 5)

East Court Street (x 4)

State Street (x 3)

Tanyard Road (x 3)

Bernard Road (x 2)

Franklin Street

Grassy Hill Road

South Main Street

Old Franklin Turnpike

West College Street

MONTHLY STAFF REPORT

DATE:	April 9, 2012
TO:	Rocky Mount Town Council
FROM:	Cecil R. Mason, Public Works Director
DEPARTMENT:	Public Works Department
MONTH:	March 2012

1. Read meters three days.
2. Changed 4 each 5/8" meters.
3. Painting fire hydrants.
4. Moved meter at 10 Goodview and 215 Circle Drive for property owners.
5. Repaired 6" water line on State Street.
6. Installed 420' of 6" sewer line and three each manholes on Knollwood Drive to serve three houses not previously served.
7. Opened sewer laterals on Franklin Street and installed clean-out.
8. Opened sewer at 530 Tanyard Road and installed clean-out.
9. Repaired street sweeper and swept streets March 13, 14, 26, 27.
10. Did cleanup for three days.
11. Started steps at caboose located at Depot.
12. Mowing.

MONTHLY STAFF REPORT

DATE:	April 2, 2012
TO:	Rocky Mount Town Council
FROM:	Tim Burton, Superintendent
DEPARTMENT:	WWTP
MONTH:	March 2012

Average Daily Flow	0.800 mgd
TSS Reduction	99 %
BOD Reduction	99 %
Leachate (F.C. Landfill)	126,000 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	82.90 Tons
Rain Total	3.98 inches
Snow Total	0.0 inches

Request: None

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

DATE:	April 2, 2012
TO:	Rocky Mount Town Council
FROM:	Bob Deitrich, Superintendent
DEPARTMENT:	Water Department
MONTH:	March 2012

Operation and Production Summary:

The actual water production time (filtering of water) for the entire month averaged 10.3 hours per day, which yielded approximately 860,000 gallons of water per day.

Total Raw Water Pumped:	26.66 million gallons
Total Drinking Water Produced:	27.76 million gallons
Average Daily Production:	860,000 gallons per day
Ave Percent of Production Capacity:	44%
Flushing of Hydrants/Tanks:	N/A
Plant Process Water, Gallons Used:	605,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	1,000 gallons

Operational Issues:

- All routine monthly bacteriological samples were negative (no bacteria detected). All other routine samples were also within limits.
- Due to limited rain this spring, we have been able to greatly reduce the amount of chemicals needed to treat the water.

Repairs/Maintenance:

- The smaller of the two Pendleton Street water tanks is in the process of being painted inside and out as part of our ongoing service contract.
- As planned, one of our two raw water pumps has been removed from service due to a decline in flow. We expect the pump to be rebuilt and reinstalled in May. A contingency plan has been put together for procuring emergency equipment in the event that our remaining raw water pump was to fail.
- Staff replaced a faulty solenoid valve at the Grassy Hill Pump Station.
- The exterior of Scuffling Hill water tank will be painted in April as part of our service contract.

Other:

- We are working toward getting at least one of our operators certified to test back-flow devices. Being able to handle testing of devices at Town owned facilities in-house will save the Town approximately \$1,000 annually.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Other**

FOR COUNCIL MEETING DATED:	April 9, 2012
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	Attached is a letter dated March 30, 2012 addressed to Council from the Town Manager and Finance Director that introduces the draft Fiscal Year 2013 Budget. Council has previously received this letter as part of the proposed budget packet that was sent on March 30, 2012.
ACTION NEEDED:	No action needed at this time.

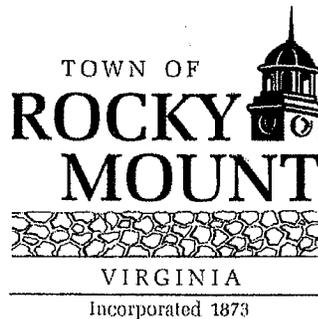
Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)

345 Donald Ave.
Rocky Mount, Virginia 24151

540.483.7660
FAX 540.483.8830

E-mail: jervin@rockymountva.org
www.rockymountva.org



TOWN COUNCIL
Steven C. Angle, *Mayor*
Gregory B. Walker, *Vice Mayor*
Bobby M. Cundiff Bobby L. Moyer
Jerry W. Greer, Sr. Robert W. Strickler
P. Ann Love

C. James Ervin
Town Manager

March 30, 2012

Honorable Mayor Steven Angle
& Members of Town Council
Town of Rocky Mount, Virginia

Dear Mayor and Council Members:

We are presenting the Fiscal Year 2013 proposed budget for the Town of Rocky Mount for your review and consideration, along with the 5-year Capital Improvement Plan. The CIP for fiscal years 2013 – 2017 is intended to provide a long-term look at capital needs and sources available to pay for them.

The local economy continues to show signs of improvement. However, the State of Virginia continues to take revenues away from local governments to balance the State's budget. The changes in VRS that requires the employee to pay 5% of their retirement but be made whole from a salary standpoint will actually cost the Town over \$30,000 to implement by the time the Town accounts for its share of taxes on the new rates. The expected service level remains constant while the funds available to provide these services are decreasing, causing additional financial hardship for the Town.

Over the past four fiscal years, the Town has reduced most optional expenditures that were not funded at least in part by grants or were part of a previously committed project. The vast majority of the services the Town provides its citizens are staff centric – it takes man hours to keep the streets in good repair, mow the right-of-ways, and provide top-notch curbside refuse collection and policing. For the past three years, significant positions have been vacant and the remaining staff have pitched in and continued to deliver excellent service. At the end of this budget year, staff will have gone without a pay increase for four years. The proposed budget includes a 2.5% cost of living adjustment for employees but omits the annual holiday bonuses. Inflation rose over 9% during this period and your employees' purchasing power has been severely eroded.

The refuse collection, water distribution, and wastewater collection services continue to show operational deficits. The Town typically transfers over half a million dollars a year from the tax supported General Fund to the user fee supported Utility Fund in order to keep the fund in balance. Ideally, the Town's utility rates should pay for the operational services provided and generate enough revenue for capital maintenance. The continued non-support of capital maintenance will eventually lead to unreliable utility infrastructure and higher water loss ratios.

The Utility Fund operated at a loss of \$158,122 in fiscal year 2009 and a loss of \$396,065 in fiscal year 2010. There is a small surplus of \$64,658 in fiscal year 2011 due to a drastic decrease in capital expenses in the fund. The Utility Fund is projected to show a \$138,336 loss for fiscal year 2012. There are no user fee adjustments proposed in the fiscal year 2013 budget per Council discussion. Rate increases will be proposed again in November of 2012.

Given that the Town's utility operation extends well outside of the Town, a consistent subsidy to the utility fund through tax dollars places an unfair allocation of the cost on the tax payer rather than the consumer. In the long run, utility rates should be set based on the cost of service model with a modest return on the investment that can be invested in capital.

The Water Plant and Wastewater Treatment Plant have outlined \$2,754,847 in capital needs over the next five years. The proposed budget sets aside \$64,229 for capital spending in the Utility Fund for FY2013, a necessary but unsustainable level of capital expense.

Capital items in the Utility fund include:

- \$17,000 to replace a 2001 pick-up used for meter reading
- \$15,729 to replace 2 dry chemical feeders
- \$10,000 to rehabilitate the flash mixer and motor
- \$21,500 to replace a 1994 pick-up at the Wastewater Treatment Plant

Over the past twenty years, the Town's fund balance has decreased by approximately ten million dollars. This represents a structural tendency toward deficit spending that must be addressed. A balanced fiscal policy is required such that expenses and revenues consistently match. As we tackle large, long-term projects such as a new public safety building, multi-million dollar extensions of our utility system, industrial site acquisition and development, and essential safety improvements to our streets and facilities, we must see that the revenue for those expenditures are developed in tandem.

The General Fund includes some capital expenditures in the proposed budget, some of these are:

- \$25,000 to replace a 2002 vehicle used by Planning, Finance and other departments
- \$10,000 for 2 mobile data terminals in the Police Department
- \$12,000 for 1 in-car video system in the Police Department
- \$5,000 for a surveillance camera system in the Emergency Services Building for the Police Department
- \$7,400 for the Town's one-half share to improve the impound lot for the Police Department
- \$2,200 for 2 K-9 alert systems for the Police Department
- \$30,812 for the Town's share of Grassy Hill and Weaver Street guardrails with approved VDOT grant
- \$83,825 for the Town's share of sidewalks and a crosswalk on 40 East with approved VDOT grant
- \$275,000 for the Town's share of construction of the Performance Center downtown
- \$97,000 for the erosion control at Veterans' Memorial Park
- \$30,000 for the Town's share of the Pigg River Dam Safety Improvement project
- \$5,000 to replace park benches located downtown

In addition to the normal inflation that the Town has had to account for in fuel, supplies and medical costs, the Town's liability insurance is increasing by over \$25,000 annually. This is largely due to significant accidents, property loss, work place injuries and legal proceedings involving the Town.

The Town has focused on cutting costs and funding essential capital during the past three budgets. This budget focuses on our largest asset, our employees. The increases for VRS, salary, liability insurance and health insurance represent our most significant new investment of resources this year.

The following calendar will be used during the budget discussion and approval process:

Fri	3/30/12	Distribution of proposed FY 2013 Budget and FY 13 – 17 CIP
Mon	4/09/12	Presentation of proposed budget to Town Council
Mon	4/16/12	Budget Work Session #1 at 4:00 p.m.
Mon	5/07/12	Budget Work Session #2 at 4:00 p.m.
Tues	5/08/12	Planning Commission: public hearing on proposed FY 13 – 17 CIP
Mon	5/14/12	Public Hearing on proposed FY 2013 tax rate effect
Mon	6/04/12	Public Hearing on proposed FY 2013 budget & FY 13 – 17 CIP (special Council meeting)
Mon	6/11/12	Adoption of FY 2013 budget & FY 13 -17 CIP & Appropriation Resolution (regular Council meeting)

OVERVIEW: GENERAL FUND

Most services that Town citizens expect are tracked in the General Fund. These services include administration, public safety, public works, buildings and grounds, community development, and non-departmental costs such as debt service and interfund transfers. Revenues to fund these services include property taxes, other local taxes such as meals tax, cigarette taxes, business license taxes, fines, proceeds from investments like interest income, charges for selected services like garbage collection, and assistance from the state and federal governments.

REVENUES

In FY 2013, the General Fund revenues are projected to increase 3.6% from the FY 2012 budget.

Real estate property taxes, personal property taxes, and machinery and tools taxes are projected to increase. Due to the 9.1% decrease in real estate assessments, there is a proposed two cents increase in the real estate property tax rate to recover the lost property tax revenue. There is a proposed increase of \$78,803 or 10% from last year in budgeted general property taxes. No other tax rates or fees are proposed to change in this budget.

Other local taxes are projected to decrease 3% or \$70,433 due to a loss in State remittances to the Town for communications tax and a decrease in the projected cigarette tax revenue.

Business and Occupational Licenses show a 7% or \$35,606 increase.

Permits, Licenses, and Fees are showing a projected 79% increase or \$12,200 due to the addition of music venue collections.

Court and parking fines are showing a projected \$3,480 or 13% decrease due to the State reducing local fines remittances.

Proceeds from the Use of Assets are seeing a \$372,878 or 381% increase due to the estimated bond proceeds of \$275,000 to fund the Town's share of the construction of the performance

venue. Without the bond proceeds, a 26% increase, or \$20,280 would be projected. This is due to the estimated interest income holding steady (and above last year worst case projections). We do not predict that the rates are going up, but that the rates are remaining steady at historical lows.

Charges for services will see a 7% or \$6,546 increase mostly due to the successful passport processing program.

Non-Categorical Aid from the State is projected to decrease by 1% (\$754).

Categorical Aid from the State is projected to show a 3% (\$39,507) increase.

The Use of Fund Balance category is showing a .5%, or \$60,154 increase.

EXPENDITURES

General government administration in the general fund includes the accounts for the Mayor & Town Council, Town Manager, Town Attorney, Finance, and the Electoral Board. These accounts are projected to be \$643,621 and comprise 11% of the total FY 2013 General Fund proposed budget. General government administration is showing a 1% (\$4,948) increase from FY 2012.

Public safety includes the accounts for the Police Department and the Fire Department. There is a 7% increase (\$117,456) mostly due to several Police Department capital needs. Public safety comprises 31% of the total FY 2013 proposed budget.

Public Works makes up 23% of the FY 2013 proposed General Fund budget. There is a \$39,269 (3%) decrease from FY 2012 due to decreases in street maintenance (paving for Uptown project in FY 2012) and traffic control (the Lights for Life Opticom system was completed in FY 2012). Services included in this department are street lighting, traffic control, street maintenance, sidewalks, curbs, gutters, street cleaning, refuse collection, and snow removal. The vast majority of these expenses are reimbursed by the State's street maintenance program.

Buildings and grounds maintenance comprises 5% of the budget and is showing a 6% (\$17,990) decrease from the previous year. Most of the decrease is related to the exclusion of funds to continue various park projects.

Community Development makes up 12% of the total General Fund FY 2013 proposed budget and is showing a 78% or \$299,596 increase from FY 2012. The majority of the increase is due to the addition of the Performance Venue expenses. With the elimination of this, to show comparability with FY 2012, there is a \$16,656 or 4% increase which is mostly due to the staffing of the Community and Hospitality Center (the Depot) for FY 2013.

The non-departmental account in the General Fund includes the payment of 75% of liability and property insurance premiums, interfund transfers, debt service, and contributions to outside agencies. There is \$25,000 in contingency funds budgeted for FY 2013. The normal \$514,278 transfer to the Utility Fund to defray the debt service on the Wastewater Treatment Plant is fully funded. Other debt service funded from the General Fund includes the Emergency Services Building, the road extension of Old Fort Road, as well as the Public Works shop and the new central business district public parking lot development. Contributions to agencies remain at \$22,500. The non-departmental account is 18% of the General Fund budget in fiscal year 2013. The non-departmental category is seeing a 14% (\$164,812) decrease in FY 2013.

OVERVIEW: UTILITY FUND

REVENUES

The Utility Fund revenues are projected to be \$3,243,974 for FY 2013, which is an increase of 1.88% or \$59,722. The production and sale of water is expected to remain level with present consumption. The cost of producing water and treating sewer continues to climb, but all aspects of the Utility Fund have cut their discretionary expenses. Funds have been provided in the fiscal year 2013 budget to address two small capital needs at the Water Treatment Plant and to address the need of two vehicles in the fund. The Town of Rocky Mount delivers quality water and sewer services to our customers for below market rates. Sixty-seven percent (67%) of our water revenue comes from residential, commercial, and industrial customers living within the Town limits. Eighty percent (80%) of the gallons consumed are in-town. There was a small increase in FY 2008 (5 years ago) of 25 cents for water and 25 cents for sewer. The utility fund continues to be subsidized by the General Fund to pay the Wastewater Treatment Plant debt service.

Town staff continues to track water accountability on a monthly basis. Water accountability in FY 2007 was 80.10%, 85.90% in FY 2008, 84.95% in FY 2009, 83.56% in FY 2010, 82.10% in FY 2011, and is 76.75% so far in FY 2012.

Water use charges are projected to show a 3% (\$33,193) decrease for FY 2013, mostly due to a reduction in projected water connection fees. Wastewater use charges are projected to show a 9% (\$72,183) decrease for FY 2013, largely due to the reduction in projected sewer connection fees.

Miscellaneous revenue is made up of cell phone tower rent and a reimbursement of \$18,000 from the County School system for a sewer line to the High School cafeteria. There is a projected increase of 39% (\$17,920). Transfers from other funds are projected to show a 19% increase (\$88,178).

EXPENSES

Water treatment and distribution make up 27% of the utility fund budget. There is a projected (\$3,807) decrease in FY 2013.

Wastewater collection and treatment make up 16% of the utility fund budget. There is a projected (\$7,170) increase.

Water treatment, waste water treatment and water/wastewater collection departments have continually cut expenses.

Miscellaneous expenses include utility billing and non-departmental accounts. The Utility Fund's non-departmental expenses include 25% of total liability and property insurance premiums, debt service, and a \$30,000 contingency. Miscellaneous expenses make up 53% of the Utility Fund budget. This category is projected to see a 3% (\$56,359) increase.

OVERVIEW: CAPITAL PROJECTS AND 5-YEAR CIP

The 5-year capital improvement plan (CIP) is a tool for long-term financial planning to identify major equipment and infrastructure needs over the next 5 fiscal years. Only projects approved in year 1 need to be funded. Projects in years 2 through 5 do not demonstrate a commitment to funding but only that the projects are currently planned to occur during years 2 through 5.

Departments requested \$995,466 department requests for year 1 of the CIP (for fiscal year 2013). Of these requests, \$652,466 have been recommended for approval. Several major capital items and projects have continued to be postponed due to the limited funds available. Not maintaining the Town's infrastructure on an annual basis in order to remain financially secure will likely require a larger sum of funds in the future to upgrade and replace old technology and worn out equipment. The CIP schedule can be found under the "Capital Improvement Plan" section in this budget document. Relevant recommended projects for FY 2013 are also listed under each department's account in the budget document.

CONCLUSION

The Utility Fund has operated at a loss in eight of the last twelve years. There is a projected loss for FY 2012 as well. Below-cost utility rates and large unfunded projects have impacted the Town's fund balance. The consistent sale of utilities below cost prevents those utilities from meeting their capital needs, as well as drains resources from the General Fund that could be used for projects and investments that benefit the Town.

The State continues to reduce or claim local revenue and the Town's insurance costs are rising sharply.

This budget would be impossible without the guidance from the department heads during the preparation process. They continue to provide the highest quality service at the lowest cost to taxpayers. They inspire their employees to continue to provide dedicated service to the Town's citizens and customers. Hard decisions were made to balance the desired level of service with the ability to fund them.

This budget would also have been impossible without the guidance and assistance of Town Council. They provided a unified course of direction for the Town of Rocky Mount and a consistent vision for the development of this budget.

Sincerely,



C. James Ervin
Town Manager



Linda Woody
Finance Director

ITEM(S) TO BE CONSIDERED UNDER:

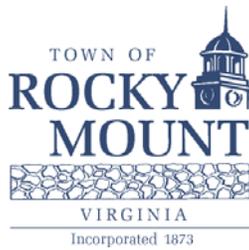
- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	April 9, 2012
----------------------------	---------------

STAFF MAKING REQUEST:	Stacey B. Sink, Deputy Clerk Patricia H. Keatts, Town Clerk
BRIEF SUMMARY OF REQUEST:	<p>On February 8, 2010, the Rocky Mount Town Council approved the Retiree & Student Volunteer Program (RSVP) and gave us direction to move forward in implementing the volunteer program for the Town of Rocky Mount.</p> <p>The RSVP volunteers include: Jeanette Adkins, William (Bill) Chase, Marilyn Fry, Marian Ingram, Deanna (Dee) Shoemaker, and Shirley Suffel. These volunteers are always more than willing to step up to the plate to tackle new tasks, and have always been professional and genuinely committed in representing the Town in a positive and professional manner.</p> <p>In order to understand the immense amount of time the RSVP volunteers have committed to assisting us in our day-to-day operation at the Rocky Mount Municipal Building, the number of volunteer hours since April 1, 2012 to March 30, 2012 are 877 hours. Since its inception in 2010, the RSVP volunteers have volunteered a total of 1,827 hours.</p> <p>On behalf of the Town, we respectfully request Council's consideration of approving the enclosed "Resolution In Honor of National Volunteer Week of April 15 – 21 2012", that not only recognizes the RSVP volunteers, but also the many volunteers who commit their own time while serving on committees and organizations for not only the Town, but our community as well.</p>
ACTION NEEDED:	Approval/denial of draft resolution as presented.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)



DRAFT

**RESOLUTION
IN HONOR OF
NATIONAL VOLUNTEER WEEK OF
APRIL 15 – 21, 2012**

WHEREAS, the Town of Rocky Mount, Virginia (Town) recognizes that its volunteers are a very important asset and resource for providing invaluable services to the citizens of the Town of Rocky Mount; and

WHEREAS, the Town wishes to support and encourage the continuation and growth of this time honored tradition of citizens volunteering for their community; and

WHEREAS, consistent with the Rocky Mount Town Council to strive to provide the best municipal service to the citizens and customers of the Town, it is important that the volunteers for the Town of Rocky Mount share that commitment; and

WHEREAS, in addition to recruiting talented and high-quality volunteers, recognition of hard work by Town volunteers helps to develop good morale and continued volunteer efforts, and allows the Town to undertake tasks, projects and services it might not otherwise be able to afford by utilizing the services of these dedicated services; and

WHEREAS, the Town properly recognizes and expresses its appreciation to its volunteers as a group and individually; and

NOW, THEREFORE, BE IT RESOLVED, on behalf of the Rocky Mount Town Council, I, Mayor Steven C. Angle, recognize all Town-appointed volunteers; and also recognizes April 15th thru 21st 2012 as *National Volunteer Week*.

Given under my hand this 9th day of April 2012.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	April 9, 2012
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STAFF MAKING REQUEST:	Matthew C. Hankins, Assistant Town Manager Community Development Director
BRIEF SUMMARY OF REQUEST:	Attached is a memorandum dated April 4, 2012 from the Assistant Town Manager to Council regarding a concept use of the Hospitality Center offices.
ACTION NEEDED:	Approval/denial of request.

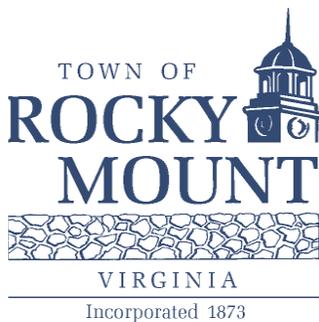
Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	

345 Donald Ave.
Rocky Mount, Virginia 24151

540.483.0907
FAX 540.483.8830

E-mail: mhankins@rockymountva.org
www.rockymountva.org



TOWN COUNCIL
Steven C. Angle, *Mayor*
Gregory B. Walker, *Vice Mayor*

Bobby M. Cundiff P. Ann Love
Jerry W. Greer, Sr. Bobby M. Moyer
Robert W. Strickler

Matthew C. Hankins
Assistant Town Manager
Community Development Director

MEMORANDUM

To: Mayor Angle & Members of Town Council
C. James Ervin, Town Manager

From: Matthew C. Hankins, Assistant Town Manager

Date: April 4, 2012

Re: Concept for Use of Hospitality Center Offices

Members of Council:

Your staff is constantly working to develop ways to help businesses fill vacancies in available spaces throughout the Uptown and Downtown. We also see an opportunity to utilize unused space in the Hospitality Center.

One such method that could help in the long term is to make the currently vacant offices in the Depot available as a small-scale business incubator. Small businesses looking to get a starting space could rent one or both of the small offices for a nominal rate for a short period - one or two years - while starting up as a means to minimize their start-up costs and develop clients.

In exchange for the negligible rent, start-ups would sign a contract agreeing to locate within the Central Business District upon the expiration of their lease in the Depot, assuming space is available.

Research from the National Business Incubation Association indicates that businesses started in incubators succeed (stay in business at least five years) 87 percent of the time. They stay in the communities where they start 84 percent of the time, creating jobs and attracting capital investment.

This concept is in place in larger scale in Roanoke and Martinsville, but could work here in Rocky Mount. We would work with the Franklin Center and the larger regional incubators to develop coaching and business networking opportunities for the businesses located in the Depot. Additionally, this concept would provide extra security for the host staff working the depot, in the event they have unruly visitors.

If you wish to pursue this concept, staff can develop rules, regulations and contract documents. Should you wish for a committee to review those documents and concepts before you see them again, I suggest that the Facilities Committee would be the appropriate body.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
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FOR COUNCIL MEETING DATED:	April 9, 2012
----------------------------	---------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p><u>Virginia Department of Transportation (VDOT) Agreement for Adjustment of Water and Sewer Sanitary</u></p> <p>Attached is an agreement requested by VDOT relative to the relocation of the Town's water and waste water facilities crossing the Pigg River. These facilities will need to be relocated when the bridge is replaced. The agreement outlines the terms and conditions of the relocation. The agreement and the plans submitted by VDOT have been reviewed by the Public Works Director and Town Manager, with their recommendation to enter into this agreement.</p>
ACTION NEEDED:	Authorize Town Manager to enter into the agreement with VDOT

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>

**AGREEMENT
between
TOWN OF ROCKY MOUNT
and
COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION
for
ADJUSTMENT OF WATER & SANITARY SEWER FACILITIES**

THIS AGREEMENT, made and entered into as of the ____ day of _____,
20____, by and between the TOWN OF ROCKY MOUNT (hereafter called MUNICIPALITY)
and the COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION
(hereinafter called STATE), acting by its Commissioner.

WITNESSETH

WHEREAS, the STATE is proposing to construct a section of highway designated as South Main St., Project: 7220-157-105, C501, (UPC #17692) which will necessitate changes in the MUNICIPALITY'S Water and Sanitary Sewer facilities; and

WHEREAS, the STATE and MUNICIPALITY wish to agree upon the terms and conditions under which the necessary changes will be made as hereinafter set forth:

NOW THEREFORE, for and in consideration of the premises and of the mutual covenants herein contained, the parties hereto agree as follows:

SECTION I

(a) It will be to the best interest of the STATE and the MUNICIPALITY to have the adjustment of these facilities included in the highway contract to be adjusted by the highway contractor.

(b) The STATE through its highway contractor, will relocate and adjust the MUNICIPALITY'S Water and Sanitary Sewer facilities in accordance with attached plans and the STATE'S Road and Bridge Specifications; said plans being identified as eight (8) one-half

size plan sheets numbered 10(01) through 10(08) of the STATE'S construction plans for Project: 7220-157-105, C501, as attached.

SECTION II

(a) It has been determined that the Project is responsible for bearing 100% of the cost of the Water and Sanitary Sewer adjustments indicated in SECTION I (b).

(b) The MUNICIPALITY is responsible for 2% of the project cost of the Water and Sanitary Sewer facilities adjustments and the STATE is responsible for 98% of the project cost of the Water and Sanitary Sewer facilities adjustments.

(d) In the event, at any time hereafter that the Water and Sanitary Sewer facilities indicated in SECTION I (b) be altered, rebuilt or relocated due to highway construction, the applicable cost incurred by the MUNICIPALITY in connection with such alteration, rebuilding or relocation of its facilities will be paid in accordance with the prevailing laws or rules and regulations in effect at the time the work is performed.

SECTION III

(a) The MUNICIPALITY will perform certain incidental work in conjunction with the utility work included in the highway contract, such as operation of all valves and will also inspect the utility relocation work with its own forces, reporting through the VDOT Area Construction Engineer, and upon completion will certify to the STATE that the work included in the highway contract was performed in a satisfactory manner.

The MUNICIPALITY agrees that the existing facilities, which are to be abandoned, will become the property of the STATE'S highway contractor with exceptions as noted in the

attached plans. Any salvage value derived therefore will accrue to the STATE'S highway contractor.

IN WITNESS WHEREOF, each party hereto has caused this Agreement to be executed in duplicate in its name and on its behalf by its duly authorized officer as of the day and year first above written.

In the presence of:

As to

By: _____

Title: _____

In the presence of:

As to the Commonwealth

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION

By: _____

Title: _____

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
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FOR COUNCIL MEETING DATED:	April 9, 2012
----------------------------	---------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Debra Weir, Tourism/Special Events Manager for Franklin County Parks & Recreation, is requesting Council's permission for street closure for their upcoming "Chug for the Jug" 5k and Health walk scheduled for Saturday, April 21st. Enclosed is a letter from Mrs. Weir outlining their request and the proposed route. The Town Clerk has confirmed with the Chief of Police that Mrs. Weir has discussed the proposed route with him and that he does not have any problem with it other than asking them to not start until 9:15 a.m. in order to not conflict with the already scheduled "Walk to End Domestic Violence" set for the same time frame.</p> <p>On Friday, March 30, 2012, Cindy Treadway, Director of the Family Resource Center, found out that the "Chug for the Jug" event was taking place during the same time as their event. On April 3rd, Mrs. Treadway sent out e-mails and has telephoned all concerned parties that their event is being cancelled as both walks will ultimately intermingle during the same time frame. After staff talked with Mrs. Treadway, she indicated that they wanted to make sure their walk drew attention to domestic violence, and with both walks taking place during the same time, they feel like their main goal and purpose for the walk will be diminished by the "Chug for the Jug" event. She will let staff know when their event will be rescheduled. She also will have to re-do her publications for a new date as she advertised after receiving Council approval.</p> <p>Town staff was not aware of the "Chug for the Jug" event until April 2nd. Mrs. Weir explained that she was not aware prior to letting Town staff know that she had to get approval from Council to close streets for the event; therefore, the late date for presenting the request before Council. She had all her publication flyers printed and posted for the event prior to approval.</p>
ACTION NEEDED:	Approval/denial of request.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)

From: Treadway, Cindy

To: Michelle Fluker; Anitra Holland; Newman, Kimberly F.; rsmith@rockymountva.org;
Pat Keatts; "F-Jennie West";

Overton, Bill

Subject: DV WALK CANCELLED

Date: Tuesday, April 03, 2012 12:50:57 PM

Attachments: [Cynthia Treadway.vcf](#)

Dear Friends,

The Friends of the Family Resource Center, The Virginia Cooperative Extension Office and The Family Resource Center regret to inform you our Domestic Violence Awareness Walk that was scheduled to take place April 21st, 2012, has been cancelled due to a conflicting walk schedule. We have been made aware of the "Jog for Jugs" walk/5k run, is being held the same day, time and

place. To avoid confusion, we are canceling our walk.

We appreciate all of your interests in participating and will be back in touch with you in the future

with a rescheduled date.

Thank you for all you do to assist the FRC,

Cindy

Director FRC





FRANKLIN COUNTY
PARKS & RECREATION

April 2, 2012

Town of Rocky Mount
ATTN: Pat Keatts
345 Donald Avenue
Rocky Mount, Virginia 24151

Pat.
Dear Mrs. Keatts:

I am writing to request street closer for the upcoming "Chug for the Jug" 5K Race and Health walk. This event was formerly organized by the Community Partnership for Revitalization and we have taken over coordination and administration of the race. We request permission to close the following streets during our race which is to be held, Saturday April 21st, 2012 at 9:00 a.m. Below are the proposed directions and roads for the race:

- Start at Franklin Street (Farmers Market)
- Run up Franklin toward Main Street
- Left on North Main over Angle Bridge
- Right on State Street
- Turn around at the Industrial Park
- Run State Street back to intersection with Main Street
- Left onto Main Street
- Cross over Angle Bridge & Continue up North Main Street
- Right on South Main Street
- Right on Floyd Avenue
- Right on Franklin Street
- Finish at Farmers Market

I have cleared this with the Town of Rocky Mount's Police Chief. Please let me know if you need anything further from me and I truly appreciate your consideration in this matter.

Yours sincerely

Debra H. Weir
Tourism/Special Events Manager
Franklin County Parks & Recreation

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	April 9, 2012
----------------------------	---------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Attached is a letter from Mr. Ray A. Agee, Board Member of Southwest Virginia Antique Farm Days, requesting to hold their annual kick-off parade around Town on June 14, 2012. The proposed parade route is outlined in the letter.</p> <p>The Assistant Chief of Police has reviewed the request and has no problem with the proposed route.</p>
ACTION NEEDED:	Approval/denial of request.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)

March 29, 2012

Town of Rocky Mount

To whom it may concern:

The Southwest Virginia Antique Farm Days would like to request the 14th of June for the annual kick-off parade around town. The parade route will begin at Lowe's and proceed as follows.

Leaving the Lowe's parking lot and turning left onto Old Franklin Turnpike and on through where it changes into Tanyard. Then we will proceed to take right onto Pell until we take a right onto business 220 North at Angle Bridge and then left on Franklin Street. The parade will continue down Franklin Street (Route 40) and take a right onto Hatcher Street. The group will then be stopping at Trinity Mission of Rocky Mount at approximately 10:30 AM. At close to 11:30 AM the group will leave Trinity Mission taking a right onto Hatcher and then left onto Franklin Street (Route 40). At the intersection of Floyd Ave., we will take at right and then left onto 220 Business and proceed to Tanyard where we will remain until we retrace our route on Old Franklin Turnpike ending at Lowe's at close to 12 Noon.

Thank you for your time and consideration in this matter. It is greatly appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Ray A. Agee".

Ray A. Agee
Board Member

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	April 9, 2012
----------------------------	---------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p><u>Input on Additional Priorities:</u></p> <p>The Public Utilities Committee met on March 21, 2012 to set priorities and procedures for the upcoming leak detection study. It was agreed that the new uptown area would be a priority given the suspected leaks that may be in that area after the significant work (and numerous water line breaks) that occurred. It was also agreed that the Public Works Director and his crew should work closely with the detecting firm to unearth significant leaks while the detection consultant was working in the field. This would verify the accuracy of the information they provide and also allow the lines to be retested per the terms of a proposed agreement.</p>
ACTION NEEDED:	No action needed.

Attachment(s): No

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	April 9, 2012
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STAFF MAKING REQUEST:	Matthew C. Hankins, Assistant Town Manager/ Community Development Director
BRIEF SUMMARY OF REQUEST:	<p>The Streets, Sidewalks & Streetlights Committee met on March 26, 2012 to study options for Virginia Department of Transportation (VDOT) Six-Year Plan.</p> <p>Attached is a memorandum dated April 4, 2012 from the Assistant Town Manager to Council regarding the recommendation of the Committee.</p>
ACTION NEEDED:	Approval/denial of recommendation.

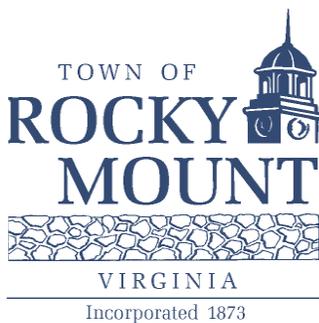
Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	

345 Donald Ave.
Rocky Mount, Virginia 24151

540.483.0907
FAX 540.483.8830

E-mail: mhankins@rockymountva.org
www.rockymountva.org



TOWN COUNCIL
Steven C. Angle, *Mayor*
Gregory B. Walker, *Vice Mayor*

Bobby M. Cundiff P. Ann Love
Jerry W. Greer, Sr. Bobby M. Moyer
Robert W. Strickler

Matthew C. Hankins
Assistant Town Manager
Community Development Director

MEMORANDUM

To: Mayor Angle & Members of Town Council
C. James Ervin

From: Matthew C. Hankins, Assistant Town Manager

Date: April 4, 2012

Re: Six Year Plan Recommendation from the
Streets & Sidewalks Committee and
Planning Commission

Commissioners:

Our current project on VDOT's Six Year Capital Improvement Plan is the Pigg River Bridge. Replacement of the bridge has been on the Six Year Plan for two decades, and staff was surprised late last summer when VDOT determined that it had adequate funding to proceed with the project, based on the Governor's transportation funding bills in the 2011 General Assembly.

With bidding set for this month and construction expected to start this summer, the Town is left without a project on the Six-Year Plan. Without a project on the plan, the Town will not receive any construction allocation this year through VDOT's budget. Instead of leaving that money on the table, staff wishes to request that the Town be added to the Six Year Plan when the Commonwealth Transportation Board meets April 18 in Richmond.

Over the past four months, your staff employed Stone Engineering to gauge, cost and do preliminary design for the a number of projects which we consider, based on your past actions and those of council, to be high priorities for resolving safety and congestion issues within the Town.

Staff and the engineers met with Town Council's Committee on Streets & Sidewalks to review the options recommended by Stone Engineering. Staff's top priority, the priority recommended by the engineer and the preference of Town's council's committee were one and the same: realignment of the Pell-Main-Franklin intersection to create an aligned four-way intersection which creates adequate turning radii, better sight distances, fewer traffic signals and better, safer traffic flow for vehicles and pedestrians.

Planning Commission considered this recommendation at its meeting Tuesday night, and on a unanimous vote concurred that, considering costs, design, safety and

other factors, that the realignment of the Pell-Franklin-Main intersection should be the Town's top construction priority in the VDOT Six Year Plan.

The other projects considered by both bodies but rejected for high costs, extraordinary complications (rail, political and environmental factors) and inadequate impact on safety included:

- a 40 Bypass along the base of Grassy Hill from Technology Drive to Six Mile Post Road
- realignment of School Board Road to avoid the railroad overpass
- expansion of Perdue Lane to accommodate expansion of the high school campus
- alleviating congestion issues on the east end of School Board Road at Rocky Mount Elementary School
- a Weaver Street-Industrial Avenue connector.

The recommendation from Streets & Sidewalks, Planning Commission your community development staff is to pursue the Pell-Main-Franklin realignment. Two potential options are included in your packet, but neither option is a firm plan for how to proceed. The costs are about even between the two, as land acquisition costs balance against fill and retaining wall that would be needed with the other. The actual project engineering would be handled by VDOT working with your staff and with your approval.

It is important to remember that this project is unlikely to be funded for as much as two decades unless the Commonwealth generates significant new transportation revenue.

If you wish to proceed, I need a motion to accept this recommendation so staff can attend the Commonwealth Transportation Board meeting on April 18.