

ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
JULY 9, 2012
AT 7:00 P.M.

NOTE: WHEN SPEAKING BEFORE TOWN COUNCIL, PLEASE COME TO THE PODIUM AND GIVE YOUR NAME AND ADDRESS, ADDRESSING THE TOWN COUNCIL AND NOT THE AUDIENCE. WHEN GIVING COUNCIL ANY DOCUMENTATION, COPIES ARE TO BE GIVEN TO TOWN CLERK PRIOR TO SPEAKING.

ALL CELLULAR PHONES MUST BE TURNED OFF DURING COUNCIL MEETING.

THE TOWN OF ROCKY MOUNT IS PLEASED TO OFFER ASSISTANCE DEVICES AT ITS MEETINGS FOR RESIDENTS WITH SPECIAL HEARING NEEDS. ASK ANY STAFF MEMBER OR THE CLERK AND A DEVICE WILL BE LOANED TO YOU.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items
 - Introduction of Newly Hired Rocky Mount Police Officers by Chief of Police
- V. Public Hearing(s)
(none at this time)
- VI. Approval of Draft Minutes
 - June 11, 2012 Regular Rocky Mount Town Council Meeting Minutes
- VII. Approval of Consent Agenda
 - Miscellaneous Resolutions/Proclamations
(none at this time)
 - Miscellaneous Action
(none at this time)
 - Departmental Monthly Reports
 - Community Development
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens
- IX. Old Business
(none at this time)

- X. New Business
 - A. Request of Franklin County High School Senior Class of 2013 to Hold 5k Race
- XI. Committee Reports
- XII. Other Matters, Concerns and Rise 'N Shine Appearances
 - A. Referrals to Planning Commission from Rocky Mount Town Council
 - B. Council Members Appearing with Town Staff on Rise 'N Shine
- XIII. Closed Meeting and Action
(none at this time)
- XIV. Adjournment

Copies of Agenda Packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia Monday through Friday during normal working hours, or by going to Town of Rocky Mount website: www.rockymountva.org.

Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, Va. 24151, or by calling (540) 483-7660.

Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

AGENDA ITEM	SYNOPSIS AGENDA JULY 9, 2012 REGULAR ROCKY MOUNT TOWN COUNCIL MEETING
I. Roll Call II. Pledge of Allegiance	
III. Approval of Agenda	<i>Enclosure: Yes</i>
IV. Special Items	Introduction of newly hired Rocky Mount Police officers by Chief of Police. <i>Enclosure: No</i>
V. Public Hearing(s)	<i>(none at this time)</i> <i>Enclosure: No</i>
VI. Approval of Draft Minutes	<ul style="list-style-type: none"> ● June 11, 2012 Rocky Mount Town Council Regular Minutes <i>Enclosure: Yes</i>
VII. Approval of Consent Agenda	<ul style="list-style-type: none"> ● Miscellaneous Resolutions/Proclamations <i>(none at this time)</i> ● Miscellaneous Action <i>(none at this time)</i> ● Departmental Monthly Reports <ul style="list-style-type: none"> - Community Development <i>(none at this time)</i> - Finance Department - Fire Department - Police Department - Public Works Department - Wastewater Department - Water Department ● Bill List <i>Enclosure: Yes</i>
VIII. Hearing of Citizens	<i>(none at this time)</i> <i>Enclosure: No</i>

<p>IX. Old Business</p>	<p><i>(none at this time)</i></p> <p><i>Enclosure: No</i></p>
<p>X. New Business</p>	<p>A. <u>Request of Franklin County High School Senior Class of 2013</u></p> <p>Enclosed is a request from the Franklin County High School Senior Class of 2013 request to hold a 5k fundraiser that will take place on September 29, 2012 at 9:00 a.m., starting at the Franklin County High School (the proposed route has been outlined in their request). The Chief of Police has reviewed this route and since it has already been previously approved by Council during the December 11, 2012 meeting, he sees no problem with the route at this time. Also note that the Franklin County Parks & Recreation "Mountain Spirit Festival" is the same date; therefore, it is believed that the high school will change their request to September 22, using the same route (if changed, the Chief of Police sees no problem with approving the route proposed for this race).</p> <p><i>Enclosure: Yes</i></p>
<p>IX. Committee Reports</p>	<p><i>(none at this time)</i></p> <p><i>Enclosure: none</i></p>
<p>XII. Other Matters, Concerns, and Rise 'N Shine Appearances</p>	<p>A. Referrals to Planning Commission from Town Council <i>(none at this time)</i></p> <p><i>Enclosure: No</i></p> <p>B. Council Members Appearing with Town Staff on Rise 'N Shine</p> <p><i>Enclosure: No</i></p>
<p>XIII. Closed Meeting Items</p>	<p><i>(none at this time)</i></p> <p><i>Enclosure: No</i></p>

**ROCKY MOUNT TOWN COUNCIL
REGULAR COUNCIL MEETING
JUNE 11, 2012**

The June 11, 2012 regular Council meeting of the Rocky Mount Town Council was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 7:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

Vice Mayor Gregory B. Walker and Council Members
Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L.
Moyer, and Robert W. Strickler

The meeting was called to order by Mayor Angle.

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins (and Planning & Zoning Administrator), Town Attorney John T. Boitnott, Chief of Police David Cundiff, Finance Director Linda Woody, Public Works Director Cecil R. Mason, Town Planner Patrick Rust, Superintendent of Water Department Robert Deitrich, Superintendent of Wastewater Department Timothy Burton, Fire Chief Charles Robertson, and Town Clerk Patricia H. Keatts.

The Mayor led the *Pledge of Allegiance*.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

- Motion was made by Council Member Strickler to approve the agenda as presented, seconded by Council Member Love and carried unanimously by those present.

SPECIAL ITEMS

The Mayor honored the Leete family (Anthony, Shellie and children were present during presentation) of The Claiborne House located at 185 Claiborne Avenue, Rocky Mount, Virginia for its national recognition and publication in *Outdoor Design & Living Guide* by reading into the record a resolution by the Rocky Mount Town Council

PUBLIC HEARING

Let the record show there were no public hearings at this time.

APPROVAL OF MINUTES

Prior to the meeting, Council had received for consideration of approval the following draft minutes:

- May 14, 2012 Rocky Mount Town Council Regular Meeting
- June 4, 2012 Rocky Mount Town Council Fiscal Year 2013 Budget and Capital Projects Public Hearing Meeting

The Mayor asked if there were any changes to the draft minutes, and there being none, the Mayor entertained a motion.

- Motion was made by Council Member Love to approve the draft Council meeting minutes as presented with motion on the floor being seconded by Council Member Strickler. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

APPROVAL OF CONSENT AGENDA

The approval of the *Consent Agenda* consists of approving any miscellaneous resolutions/proclamations, miscellaneous action, departmental monthly reports, and bill list that were submitted prior to the meeting for Council's review and consideration.

- Miscellaneous Resolutions/Proclamations
(none at this time)
- Miscellaneous Action
(none at this time)
- Departmental Monthly Report
- Bill List

There being no comments, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the *Consent Agenda* as presented, with motion on the floor being seconded by Council Member Moyer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

HEARING OF CITIZENS

Let the record show that no one had contacted the Town Clerk's Office requesting to come before Council.

The Mayor opened the floor to anyone wishing to come before Council at this time. Let the record show that no one came forward to speak.

OLD BUSINESS**A. Mr. Richard Shively of Shively Electrical/Lighthouse Productions, Inc. Request**

On May 24, 2012, Mr. Richard Shively with Shively Electrical/Lighthouse Productions, Inc. came before Council requesting the Town of Rocky Mount to give him the Town's Channel 13 government channel for him to operate, as Mr. Shively wants another channel to compliment his Channel 12. The Mayor had informed Mr. Shively at the May 24th meeting that Council would have to review his proposal before making a decision. At this time, the Town Manager informed Council that Mr. Shively has requested that this item be tabled as Mr. Shively is asking Shentel (cable provider) to free up another channel for his use. The Town Manager stated that Mr. Shively had mentioned that Franklin County Public Schools is not using their educational channel and this may be freed up for use.

It was the consensus of Council to table this matter as requested by Mr. Shively.

B. Contract Award for Ultra Violet (UV) Work at Waste Water Treatment Plant

Council was informed by the Town Manager that bids for the ultra violet (UV) upgrade for the Waste Water Treatment Plant were opened on June 5, 2012 at 2:00 p.m., and upon conducting a review and evaluation of the bids, it was Thompson & Litton's (Town's engineers) opinion that Sun Contracting & Developers, LLC had submitted the lowest bid, and that the contractor is responsible and has the necessary equipment and experience to satisfactorily construct the project. Sun Contracting & Developers, LLC total base bid was \$39,887.00 and an alternate bid was \$4,260.00, for a total of \$44,147.00. This is only for installation as the Town has procured the materials separately. The Waste Water Department Superintendent confirmed to Council that the Town will be assisting with the installation. He further informed Council that the project is still slightly under budget.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Cundiff to approve authorizing staff to enter into a contract for the installation of the UV equipment, with motion on the floor being seconded by Council Member Greer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

NEW BUSINESS**A. Proposed Fiscal Year 2013 Budget and Capital Projects**

For point of reference, on June 4, 2012, the Rocky Mount Town Council held a public hearing to receive public input on the proposed Fiscal Year 2013 Budget and Capital Projects. In compliance with the Virginia State Code and Rocky Mount

Town Charter, Council action on the proposed budget could not be taken for seven days.

The Town Manager stated that Council has held budget work sessions on April 16, 2012 and May 7, 2012, and held the public hearing on June 4, 2012 on the Fiscal Year 2013 Budget, which will begin July 1, 2012 and run through June 30, 2013.

Prior to the meeting, Council received for review and consideration the "Town of Rocky Mount Fiscal Year 2013 Appropriation Resolution". He confirmed to Council that the resolution would first need to be adopted before Council considers adopting setting the tax rates and fees to begin July 1, 2012. The Town Manager highlighted some of the fee changes that were outlined in the proposed resolution.

There being no further comments, the Mayor entertained a motion for Council to consider the approval of draft "Town of Rocky Mount Fiscal Year 2013 Appropriation Resolution".

- Motion was made by Vice Mayor Walker to approve the proposed "Town of Rocky Mount Fiscal Year 2013 Appropriation Resolution", with motion on the floor being seconded by Council Member Strickler. Discussion ensued. Council Member Moyer stated that that there were several things in the budget that he disagreed on: (1) proposed music venue, with it not having to be a state-of-the-art building, even though it is small, as he does not believe it will pay for itself; (2) pay raises proposed for Town employees, even though he believes the Town has some very good employees who deserve it, the economy does not support it; and (3) proposed tax increase in that he believes the economy cannot support that either. Council Member Cundiff stated that he has trouble also with the proposed music venue, not that he does not want it, but he thinks it will be a little more expensive than citizens of the Town are willing to support, and he thinks the Town should proceed with much, much caution. Council Member Love stated that she sort of agrees with this, and the money that the Town has in this should be spent wisely, with the Town watching on what is spent with tax payers' money, to seek out other funding options, with hope there will be a lot of that forthcoming. Let the record show a roll call vote was taken: voting in favor of the motion on the floor were Vice Mayor Walker and Council Members Cundiff, Greer, Love and Greer. Voting in opposition to the motion on the floor was Council Member Moyer. Let the record further show that the motion on the floor passed five to one.

There being no further comments, the Mayor entertained a motion for Council to consider the approval of draft "Town of Rocky Mount Fiscal Year 2013 Tax Rates & Fees Resolution".

- Motion was made by Vice Mayor Walker to approve the proposed "Town of Rocky Mount Fiscal Year 2013 Tax Rates & Fees Resolution", with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that a roll call vote was taken: voting in favor of the motion

on the floor were Vice Mayor Walker and Council Members Cundiff, Greer, Love and Greer. Voting in opposition to the motion on the floor was Council Member Moyer. Let the record further show that the motion on the floor passed five to one.

B. Virginia Retirement System (VRS) Proposed Resolution

The Town Manager informed Council of the following:

- Virginia Retirement System (VRS) requires two resolutions from the Town prior to July 1, 2012.
- The first is a resolution (“Resolution by the Rocky Mount Town Council Employer Contribution Rates for Counties, Cities, Towns, School Divisions and Other Political Subdivisions (In accordance with 2012 Appropriation Act Item 468(H)”) that adopts a contribution rate that is either the certified rate proposed by VRS or an “alternate rate” that is 70% of the actuarial valuation of assets and liabilities for the upcoming fiscal year.
- He and the Town’s Finance Director recommend paying the certified rate, which is the rate included in the budget. Paying the lower rate would simply defer the Town’s costs to future years.

There being no further comments, the Mayor entertained a motion on the proposed “Resolution by the Rocky Mount Town Council Employer Contribution Rates for Counties, Cities, Towns, School Divisions and Other Political Subdivisions (In accordance with 2012 Appropriation Act Item 468(H))”.

- Motion was made by Council Member Strickler to approve the proposed resolution as presented, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

The Town Manager continued with his presentation regarding the second resolution, being:

- The second resolution (“Resolution by the Rocky Mount Town Council Member Contributions by Salary Reduction for Counties, Cities, Towns and Other Political Subdivision”) outlines how the Town will comply with the mandate to pass up to 5% of the VRS costs on to the employees. In the proposed budget, it includes a full exchange of the 5% in Fiscal Year 2013 (the employee starting to pay the 5% in exchange for an offsetting salary change), and the resolution is drafted showing that all Town staff (plan 1 and plan 2 employees) will pay 5% of their VRS retirement, effective July 1, 2012. The Town Manager confirmed this matches up with what was in the proposed budget.

There being no further comments, the Mayor entertained a motion on the proposed “Resolution by the Rocky Mount Town Council Member Contributions by Salary Reduction for Counties, Cities, Towns and Other Political Subdivision”.

- Motion was made by Council Member Love to approve the proposed resolution as presented, with motion on the floor being seconded by Council Member Strickler. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

C. Proposed Supporting Resolution Related to Water Department

The Town Manager informed Council that a supporting resolution is requested to accompany an application for funding from the Virginia Department of Health (VDH) Drinking Water Financial and Construction Assistance Program (FCAP). He pointed out the following:

- The application for a Planning Grant will cover the entire cost of a Preliminary Engineering Report (PER) that will evaluate and describe in detail the costs, benefits and methods of an interconnection between Rocky Mount's existing water system and Western Virginia Water Authority water system.
- Specifically, the PER would determine the necessary infrastructure that would be required to accomplish the interconnection including, but not limited to, items such as pipe length and size, meter vaults, creek crossings, meters, additional water treatment needs, water compatibility issues, and design and permitting costs. Detailed costs estimates will be provided as well.
- Town asking for State funds to do a feasibility study, but to apply for said grant, the proposed draft resolution has to be passed by the governing body.

The Town Manager confirmed to the Vice Mayor that by doing a feasibility study, it will in no way require the Town to connect. It is staff's hope that the study will make the Town smarter before any negotiations take place. Also pointed out that the Town has been in past discussions about this, and the study will purely be for the Town to be more informed if the Town so chooses to connect. Also confirmed that there would be no matching grant, as the Town does not want this.

The Vice Mayor stated that he doesn't see any reason why the Town cannot be more educated regarding this matter in case another Town water source is needed.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the draft resolution in support of resolution by the Rocky Mount Town Council to seek funding from the Financial and Construction Assistance Programs for the Western Virginia Water Authority System Connection Study, with motion on the floor being seconded by Council Member Greer. Let the record show that the motion on the floor passed unanimously by those present.

D. Proposed Fiscal Year 2012 Paving Plan

Prior to the meeting, Council had received a copy of the proposed Fiscal Year 2012 paving plan, which included a list of the streets to be resurfaced.

The Town Manager informed Council that the Public Works Director had issued a request for bids for the Fiscal Year 2012 paving in May with bids due on May 31, 2012. The apparent low bidder was Patterson Brothers Paving, Inc., with a bid of \$308,609.10. It was pointed out by the Town Manager that it is staff's intent to issue a letter of Notice of Intent Award to Patterson Brothers Paving, Inc. The Town Manager explained that he is familiar with the paving work they do as they have been doing work for the City of Bedford for some time. Also discussed with Council that the Town will be having someone that is retired from VDOT to do on-the-job inspections to make sure the work is being done right while Patterson Brothers Paving, Inc. is doing the paving work.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Strickler to issue the Notice of Award to Patterson Brothers Paving, Inc., with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

E. 20 Goodview Street, Rocky Mount, Virginia (Relocation House) Proposed Loan

The following information was pointed out to Council by the Town Manager regarding the Town's relocation house located at 20 Goodview Street:

- The Town has been trying to sell the relocation house used in the latest Community Development Block Grant (CDGB) housing rehabilitation project located at 20 Goodview Street for the asking price of \$25,292.
- The Town has been targeting families (one or more children) that fall in the low to moderate income (LMI) bracket as established by Department of Housing & Community Development (DHCD).
- Due to the LMI status of these families, all prospective buyers have not had success in obtaining a loan to purchase the property.
- In reviewing this issue with the Town's Community Development Director and the Town Attorney, the best solution presented to place an LMI family in the property would be for the Town to carry the financing for the property.
- Given that the Town already owns the property, there is no financial outlay proposed.
- Rather than requiring the purchasers to obtain financing, the Town could record a note and a deed of trust to consummate the sale and collect monthly payments from the buyer.
- Staff recommends allowing the home to be sold at an interest rate of 4% and a term of ten years to the buyer currently recommended by the Housing Rehabilitation Board.

The Assistant Town Manager confirmed that the Board would prefer a family going into this house, with this family being a five member family; and from a Community Development standpoint, this is probably the best that can be done. He also informed Council that there was discussion that the Town has talked with area banks, but the banks could not work with the applicant to obtain a loan.

Also confirmed to Council that since the Town owns the property, there would be no cash transaction. It was pointed out to Council that the Housing Rehabilitation Board was satisfied that the applicant could pay for the loan. Also stated that the only downside would be if the Town does not approve staff's recommendation as stated, the Town would have to re-bid out or pay the loan back to DHCD. He further stated that there would be very little bookkeeping on the Finance Department side to make sure the loan is paid.

The Town Attorney stated that this type loan the Town is proposing is fairly straight forward as a real estate transaction and will require the property owner to acquire house insurance, and that the home owner will pay their real estate taxes on time. There was also discussion regarding if the property owner does not pay taxes or house insurance, the Town can take steps to force foreclosure on the property, with there being enough time of the notice of intent to cancel and actual cancellation to get the place covered, and that the Town should be notified by the insurance company if the insurance would be cancelled. The Town Attorney confirmed that 90 days is standard to go into foreclosure for non-payment. He further confirmed that the 4% interest may be a little higher than most interest rates on home loans.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Cundiff to approve the sale of the Town's relocation house located at 20 Goodview Street at the suggested terms, with motion on the floor being seconded by Council Member Strickler. There being no discussion, let the record show that the motion on the floor carried unanimously by those present.

COMMITTEE REPORTS

A. Public Utilities Committee

The Town Manager informed Council that the Public Utilities Committee met on May 15, 2012 to consider the complaint raised by Dr. Brian Alexander, DDS (located on North Main Street), with him stating the following:

- The Town charges a minimum for each separate unit served by one water meter if the customer elects to serve more than one unit with one meter, with Dr. Alexander objecting to this.
- The Finance Director gave an overview of the instances where such service exists.
- The Committee agreed that the method currently adopted by the Town allowed the consumer to avoid excessive costs of connecting multiple units via separate meters and separate connection fees, and in the long run, was the least expensive option of the consumer.
- The Committee recommended continuing the current practice, but asked that new construction be encouraged/required to connect via a single meter for

each unit served. Additionally, the Committee recommended that no change in Town Code is required for this practice to continue.

Committee Chair Cundiff confirmed to the Mayor it would be best to leave the current practice as is because it would be hard to go back and change it, with the Committee talking in-depth about this when they met.

Let the record show that no action was taken as it was not needed at this time.

B. Finance & Human Services Committee

The Town Manager informed Council that the Finance & Human Services Committee met on May 21, 2012 to consider two items:

1. *Adoption of Fund Balance Policy:*

- The Committee had a diverse opinion on the policy and recommended that Council review it in June. One Committee member objected to the implication that the policy put pressure on the Utility Fund to be in balance.
- The document proposed is a guideline for optimal management of the Town's fund balance and the lack of a policy will be a management item in the Town's Fiscal Year 2012 audit if not adopted during the June meeting.
- The impact of not being in compliance with the Government Auditing Standards Board Statement Number 54 will be increased difficulty in obtaining grants and loans.

It was pointed out by the Town Manager that the Committee did not make a recommendation to Council unanimously and asks that Council look at this as a body.

It was further pointed out by the Town Manager that he and the Finance Director still recommend approval.

The Town Manager confirmed to Council Member Strickler that the Town needs a clean audit because when the Town applies for grants, loans, etc., the most current audit report is requested to be looked at. He also confirmed to Vice Mayor Walker that this would not have affected the Franklin Heights project when it was paid off.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Strickler for the Town to adopt the proposed fund balance policy, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion passed five to one, with the Council Member Cundiff casting the dissenting vote.

2. *Review of Proposed Fiscal Year 2013 Health Insurance Options and Rates:*

- The Committee recommended that Council approve the submitted plan that Council had received prior to the meeting, along with the coverage options for Town staff as part of the Fiscal Year 2013 budget process, and directed staff to communicate this plan with Town employees during the meetings that are scheduled to take place between the date of the Committee meeting and the date of the June Council meeting.
- The County of Franklin and Town have negotiated with Anthem to offer two insurance plans to staff in the coming year (prior to the Council meeting, Council had received a copy of the plan), being KeyCare 15 and 25. By offering alternative plans, it is the hope that employees can purchase a level of coverage that they feel meets their needs. The KeyCare 25 Plan has a \$500 per individual deductible and a \$1,000 deductible for multi-person plans. Just as the County of Franklin has done, the Town proposes contributing to a Flexible Spending Account (FSA) for those who select one of those plans. The philosophy is that by encouraging an employee to move to a higher deductible plan and off-setting part of the deductible, the Town and the employee each save. Employees that want to keep the KeyCare 15 plan will be allowed to do so, but will have to contribute towards the purchase of the coverage.
- The Town has budgeted \$515,088 for insurance costs for the next budget year. It is expected that \$31,520 of this will be used for the Town's Delta Dental renewal, leaving \$483,568 to fund the Anthem options. Prior to the meeting, a spreadsheet was given to Council showing how this amount was allocated, which indicated the rates for each level of coverage, the amount of an increase for the employee, and the total costs for the Town.
- The proposal is to keep the Town contribution percentages the same for the KeyCare 25 plan, which results in very small increases for the employees (the highest is \$20.69 for family coverage). This results in a savings to the Town of \$18,251 from what was budgeted. This savings is used to fund the FSA contribution to offset the deductible for the employees.
- The end result is an estimate that with the rates proposed, the Town will come in approximately \$1,000 under budget for health insurance in Fiscal Year 2013.

At the request of the Mayor, the Town Manager explained how KeyCare 15 and KeyCare 25 plans affects the employees. He confirmed to Council that the KeyCare 15 may not be available to the Town next year. Also went over what the KeyCare 25 increases were. It was also confirmed to the Mayor that for single individual under KeyCare 25, there would be no charge.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Strickler to adopt the Fiscal Year 2013 health insurance options and rates, with motion on the floor being seconded by Council Member Cundiff. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

C. Performance Center Committee

The Mayor stated that the Performance Center Committee met on June 7, 2012 to review public input session with Hill Studio (architectural engineers handling the project), and to provide direction to the architect for the completion of the interior floor plan design.

The Assistant Town Manager gave a brief synopsis of that meeting:

- The Committee does not bring a recommendation to Council at this time.
- The meeting was to review two remaining options under Hill Studio for the interior design.
- Not working on exterior design yet as the Committee first wanted to do the interior design.
- The interior designs were presented during a public input session (this was the same night Benjamin Franklin Middle School was holding their graduation, resulting in a low turnout from the previous public input session). Had fewer than ten show up at the public input session, but all that did come picked the same option, being the interior design that had larger interior spaces that also maximizes the amount of performance space.
- As designed now, the space is very flexible and can be curtained off for small events. Could have multi-purpose space downstairs, creating opportunity for wedding receptions or other means to make more revenue for the facility.
- The Committee decided during last week's meeting to narrow down the option to allow the architect to move forward to try to finalize the interior design to bring back to Council for approval, with the expectation being based on input from the public and the Committee. It will probably be August at the earliest before it could be considered by Council, with it possibly being September. The Committee wants to make sure Council gets a good design that will give the public further opportunity to review the design as well.
- Confirmed to the Mayor that the direction from the Committee last week was that the architect was to have enough of an idea what the interior will be like in order to then begin working on the exterior spaces, and that this is all part of the design process, with this all having to be approved by Council before it becomes final.
- Feel like this project is a little bit further behind than expected to be, and the fund raising will not start until there is a better concept on design (based upon advice from the architect and other fund raisers to not go out too early for funding until you have something that will "wow" those folks at the foundations that the Town will be trying to get funds from).
- Confirmed to Mayor that permanent seating had been discussed, but that the architect had suggested that the seating should be non-permanent so when there is standing room only for a concert, you can accommodate more

people, but that you would still have the fire marshal limit on what you can do. Stated that the preference expressed by the Committee and some members of the public was for fixed seating so those attending could be ticketed consistently in the same fashion time after time, and it would be better also for those that buy tickets on-line and for recognition of the seating style, with the Committee recommending the architect to proceed with fixed seating, with fixed seating being a more attractive and more appealing option.

- Confirmed to the Mayor that the architect will make available samples of non-permanent seating as an option, but again, it will be at least two to three months out from bringing a final design to Council.
- Confirmed to the Vice Mayor that they do not want to wait for a final design to apply for grants, but it would be best to have it. Also, there may be some deadlines that would come up before a final design is ready, and if this happens, will go with what the Town has to those folks. Will keep a close eye on those dates, with one perhaps being August 1st that they will try to meet. For the most part and from a fund raising standpoint, will have visual concepts ready in order to raise funds from individuals and foundations.
- Has asked the architect to do the tobacco grant application on the Town's behalf and will be keeping an eye on that, but also want the design more complete before taking the design to them for consideration.

OTHER MATTERS, CONCERNS AND RISE 'N SHINE APPEARANCES

A. Referrals to Planning Commission from Town Council

Let the record show there were no referrals from Council to the Planning Commission at this time or from the Planning Commission to Council.

The Assistant Town Manager stated that the Planning Commission is continuing to work on the Town's Zoning Ordinance update, and it is likely to be finalized in July, with a public hearing that will more than likely be set for August.

B. Rise 'N Shine Appearances

The Town Manager appeared on the June 11, 2012 *Rise 'N Shine* show.

COUNCIL CONCERNS

The Mayor stated that that it was Council Member Strickler's last Council meeting, and speaking for himself and all members of Council, he would like to thank Council Member Strickler for all he has done while on Council and for his time of service to the residents of Rocky Mount.

Council Member Greer also thanked Council Member Strickler for his service to the Town.

Council Member Strickler stated that it was a pleasure working for Council and that it has been an experience, an education, that a lot had been accomplished, and he is sure that this Council will proceed along its way and make good decisions for the Town of Rocky Mount. The Mayor again thanked Council Member Strickler, saying that Council appreciated him.

The Town Manager requested that Council Member Strickler come back to the July regular Council meeting to receive from the incoming body an honor they wanted to bestow upon him for his years of service to the Town. Council Member Strickler so noted.

CLOSED MEETING

Let the record show there were no *Closed Meeting* items at this time.

ADJOURNMENT

At 7:58 p.m., motion was made by Council Member Love to adjourn, seconded by Council Member Moyer and carried unanimously by those present.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts/Town Clerk

/phk

(this page left blank intentionally)

MONTHLY STAFF REPORT

DATE:	July 5, 2012
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	June 2012

This report contains the following monthly information for June 2012 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Water Accountability Percent chart

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department is unavailable at this time.

843 walk-in transactions

1012 drive-thru transactions

1106 mail transactions

Attachment(s): Yes

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING JUNE 2012**

The following new businesses obtained their business licenses during the month:

Retail:

Sav-N-Go, 780 N. Main St., convenience store (new owner)

A & K Beauty Supply, 952 Tanyard Rd., beauty supplies

Repairs / Personal Services:

Morgan McCarty, 510 Franklin St., fitness services

Maria Zapata, 265 Dent St., cleaning services

Contractor:

Patterson Brothers Paving, Inc., Town paving

James Eugene Wright, 35 Oak St., lawn services

Miscellaneous:

K & E Enterprises, 700 Old Franklin Tnpk, wholesaler

TOWN OF ROCKY MOUNT
Investment Portfolio
at May 31, 2012

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FFCB	9/24/2012	3/24/2016	500,000	100.646	503,230.00	2.41%	2.41%	31331KFK1	12,200.00
FFCB	7/18/2012	7/18/2016	225,000	100.223	225,501.75	2.07%	2.08%	31331KRN2	4,702.50
FHLM	6/29/2012	6/29/2016	230,000	100.110	230,253.00	1.99%	1.99%	3134G2LW0	4,600.00
FHLB	4/13/2012	10/13/2016	255,000	100.131	255,334.05	1.12%	1.12%	3134G2T69	2,868.75
FHLB	5/24/2013	5/24/2017 A	255,000	100.147	255,374.85	1.19%	1.20%	3134G3UZ1	3,060.00
FNMA	10 days	4/29/2015	500,000	101.409	507,045.00	1.96%	1.96%	3136FRGH0	10,000.00
FNMA	10 days	12/28/2016	500,000	100.357	501,785.00	0.99%	0.99%	3136FTVF3	5,000.00
FNMA	5/30/2013	5/30/2017 A	255,000	100.189	255,481.95	1.19%	1.20%	3136GOJB8	3,060.00
Bond Totals			<u>2,720,000</u>		<u>2,734,005.60</u>	1.62% avg. return			<u>45,491.25</u>

Certificates of Deposits:

Ally Bank Midvale UT	12/23/2013	245,000	100.393	245,962.85	1.10%	1.09%	02005QYE7	2,695.00	
Am Express Centurion	11/17/2015	225,000	101.212	227,727.00	1.74%	1.72%	02587DGX0	3,937.50	
BMW Salt Lake UT	5/13/2013	225,000	100.646	226,453.50	0.99%	0.99%	05568PZR1	2,250.00	
CIT BK Salt Lake UT	10/13/2016	190,000	100.187	190,355.30	1.99%	1.99%	17284AZY7	3,800.00	
Com Bk Harrogate TN	8/25/2016 A	245,000	99.320	243,334.00	1.00%	1.00%	20143PCV0	2,450.00	
Discover Bk Greenwood	9/15/2014	245,000	100.588	246,440.60	1.29%	1.29%	254670W40	3,185.00	
Essa BK Stroudsburg PA	11/30/2016 A	245,000	99.295	243,272.75	1.00%	1.00%	29667RGE7	2,450.00	
F & M Chambersburg	2/8/2016	245,000	100.216	245,529.20	0.99%	0.99%	308693AY6	2,450.00	
GE Bk Draper Utah	9/30/2014	245,000	100.533	246,305.85	1.39%	1.39%	36159C3F1	3,430.00	
GE Cap Fin'l Retail	12/29/2016	245,000	100.948	247,322.60	2.08%	2.08%	36160YMM4	5,145.00	
Goldman Sachs NYC	11/3/2014	245,000	100.628	246,538.60	1.49%	1.49%	38143AAP0	3,675.00	
Natl Rep Chicago CTF	1/25/2016	245,000	101.003	247,457.35	0.99%	0.99%	63736QRT0	2,450.00	
Safra Nat'l NY NY	2/9/2015	245,000	100.163	245,399.35	0.74%	0.74%	786580YW4	1,837.50	
Security Bk Aiken SC	7/27/2016	245,000	100.930	247,278.50	1.23%	1.23%	81423LAV4	3,062.50	
Southside Bk Tyler TX	9/21/2016	245,000	100.050	245,122.50	0.99%	0.99%	84470QDY0	2,450.00	
CD Totals			<u>3,580,000</u>		<u>3,594,499.95</u>	1.46% avg. return			<u>45,267.50</u>
Total Investments			<u>6,300,000</u>		<u>6,328,505.55</u>				<u>90,758.75</u>

Note A New Bonds & CD's purchased to replace bonds called with a 2.04% yeilds

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
May-11	2,162,400.97	0.14%
Jun-11	1,758,838.13	0.11%
Jul-11	1,465,085.58	0.11%
Aug-11	1,533,274.30	0.13%
Sep-11	881,399.90	0.14%
Oct-11	901,749.88	0.15%
Nov-11	912,347.27	0.17%
Dec-11	374,363.03	0.14%
Jan-12	390,911.37	0.16%
Feb-12	404,549.92	0.17%
Mar-12	749,548.69	0.17%
Apr-12	770,493.56	0.17%
May-12	791,584.69	0.17%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF June 30, 2012**

* contains no accruals for either year

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	968	1,648	549,065	539,761	547,772	100.24%
Public Service Tax	-	-	26,748	26,119	25,078	106.66%
Personal Property Tax	170	211	142,728	134,858	133,679	106.77%
Machinery & Tools Tax	-	-	104,752	102,736	85,175	122.98%
Penalties on Tax	108	214	7,030	4,223	1,000	702.99%
Interest on Tax	3	80	2,096	1,717	500	419.12%
Local Sales Tax	13,404	14,118	134,038	133,680	157,495	85.11%
Meals Tax	98,811	91,062	1,052,156	984,511	1,030,125	102.14%
Utility Tax	25,257	24,739	293,538	301,840	332,100	88.39%
Communications Tax	16,869	16,438	162,541	173,067	197,880	82.14%
Decals	2,660	1,699	83,451	86,874	89,470	93.27%
Bank Stock Tax	8,128	20,545	205,444	215,996	202,320	101.54%
Penalty-Meals Tax	10	387	3,338	2,231	750	445.07%
Interest-Meals Tax	6	22	1,540	1,135	200	769.92%
Lodging Tax	9,170	8,495	81,197	80,903	84,890	95.65%
Cigarette Tax	13,211	-	123,161	-	250,000	49.26%
BPOL-Retail	82,751	64,574	439,657	275,700	253,157	173.67%
BPOL-Professional	40,444	24,508	137,487	141,089	119,101	115.44%
BPOL-Contractor	2,793	5,976	12,996	13,728	14,019	92.70%
BPOL-Repairs/Services	46,898	6,258	116,306	116,052	95,845	121.35%
BPOL-Alcoholic Beverages	325	350	800	925	500	160.00%
BPOL-Penalty/Interest	474	907	7,304	3,644	800	912.95%
BPOL-Amusement	-	-	200	202	200	100.00%
BPOL-Utility	1,757	5,233	7,877	5,233	6,400	123.08%
BPOL-Miscellaneous	1,802	1,110	4,980	9,925	2,322	214.49%
Solicitor Permits	-	80	20	140	-	0.00%
Farmer's Market Fees	15	25	2,655	2,490	1,900	139.74%
Welcome Center Fees	90	40	3,290	6,020	6,000	54.83%
Depot Management Fees	-	-	-	-	-	0.00%
Planning/Zoning Fees	455	895	9,919	6,279	7,500	132.26%
Court Fines	2,776	3,053	24,181	28,252	25,500	94.83%
Parking Fines	-	-	205	455	390	52.56%
Interest Earnings	5,034	5,000	62,162	118,930	72,538	85.70%
Return Check Fees	60	60	700	826	640	109.38%
Rental of Property	-	-	420	420	420	100.00%
Sale of Materials	-	-	651	1,996	-	0.00%
Sale of Property	-	-	-	-	4,000	0.00%
Grave Preparation	-	-	1,550	2,250	1,000	155.00%
Security Services	120	-	3,330	3,450	2,500	133.20%
Passport Service Fees	480	432	7,957	6,485	3,500	227.34%
Police Reports	128	52	1,591	1,608	1,500	106.07%
Garbage Collection Fees	7,500	7,485	73,776	80,583	88,350	83.50%
Truck Rental Program	10	70	260	260	300	86.67%
Miscellaneous Services	298	71	2,782	531	-	0.00%
Donations - Celeste Park	-	-	880	-	-	0.00%
Donations - Lights for Life	-	394	340	212,632	-	0.00%
Donations - Other	-	10,000	6	11,291	-	0.00%
Insurance Recovery	-	-	-	447,775	-	0.00%
Merchandise Sales	-	-	-	-	-	0.00%
Miscellaneous	-	8,878	22,844	44,835	-	0.00%
Curb & Gutter Recoveries	-	600	-	1,698	-	0.00%
Recoveries	531	31	1,596	12,712	500	319.19%
Bond Proceeds	-	-	-	1,673,515	-	0.00%
Appropriated Fund Balance	-	-	-	-	116,846	0.00%
Total Local Revenues	383,517	325,740	3,921,543	6,021,583	3,964,162	98.92%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF June 30, 2012**

* contains no accruals for either year

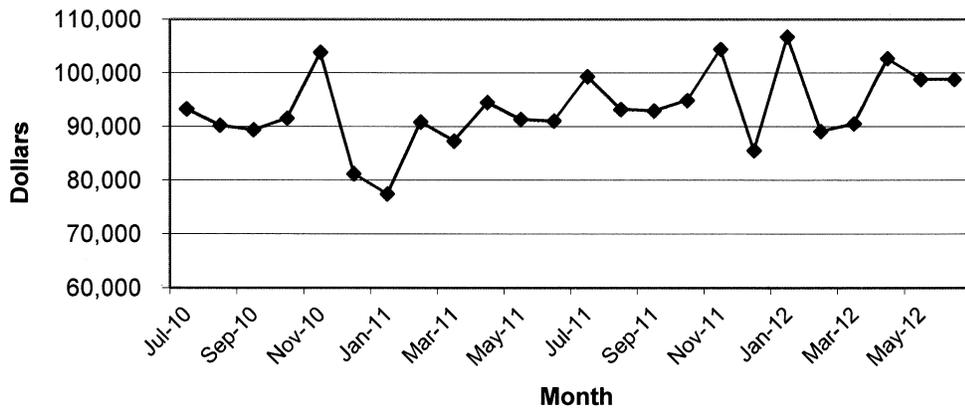
REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
GENERAL FUND - State Revenues:						
ABC Profits	-	-	-	-	-	0.00%
Wine Tax	-	-	-	-	-	0.00%
Rolling Stock Tax	-	-	3,144	3,255	3,000	104.80%
Litter Tax	-	-	2,054	2,501	2,500	82.16%
Other Categorical Aid	-	-	-	342	-	0.00%
Fire Programs	-	1,339	-	11,740	10,000	0.00%
FEMA Grants	-	-	-	-	-	0.00%
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%
School Resource Officers	-	29,628	-	44,754	59,888	0.00%
DMV / 402 Grant	-	-	-	6,989	-	0.00%
VDOT Grant	-	-	-	-	-	0.00%
Local Law Enforcement	-	-	-	-	-	0.00%
DMV Mini Grants	-	-	19,110	-	-	0.00%
Street Maintenance	297,778	279,351	1,191,111	1,117,481	1,117,402	106.60%
Volunteer Fire Dept.	-	-	22,500	22,600	30,000	75.00%
Law Enforcement-599 Funds	27,115	28,101	108,460	112,404	112,406	96.49%
Police Grants	-	-	4,146	16,822	-	0.00%
Va. Commission of the Arts Grant	-	-	-	5,000	-	0.00%
Va. Dept. of Conservation & Recreation	-	-	-	-	-	0.00%
County Community Funds	-	-	-	-	-	0.00%
Total State Revenues	324,893	338,419	1,404,385	1,397,748	1,389,057	101.10%
TOTAL GENERAL FUND REVENUES	708,410	664,159	5,325,929	7,419,330	5,353,219	99.49%
UTILITY FUND REVENUES:						
Water Sales	94,918	84,426	865,767	873,180	1,013,000	85.47%
gallons billed	23,216,833	19,910,120	244,770,418	253,389,686		
Water Connections	3,275	-	19,575	32,525	169,550	11.55%
Reconnect Fees	365	280	3,140	2,525	2,400	130.83%
Penalties	1,690	1,677	20,151	22,423	18,500	108.92%
Bulk Water Purchases	53	368	1,693	2,291	1,800	94.03%
County Bulk Water Sales	-	-	-	-	-	0.00%
Health Dept.	-	-	-	-	-	0.00%
Va. Water Grant - water loss	-	-	-	25,000	-	0.00%
Sewer Collection Charges	58,136	53,847	540,585	587,179	650,964	83.04%
gallons billed	17,919,148	15,059,962	180,376,176	187,974,850		
Sewer Connections	-	-	13,805	13,125	152,500	9.05%
Leachate Collection Charges	-	-	-	-	-	0.00%
Cell Tower Rent	1,999	3,844	38,665	41,783	45,903	84.23%
Bond Proceeds	-	-	280,000	32,000	-	0.00%
VML Safety Grant	-	-	4,000	-	-	0.00%
Meals Tax Transfer	-	-	394,278	514,278	394,278	100.00%
Recoveries	-	105	2,501	12,673	-	0.00%
Transfer from General Fund	-	-	-	-	59,857	0.00%
Appropriated Fund Balance	-	-	-	-	675,500	0.00%
TOTAL UTILITY FUND REVENUES	160,435	144,547	2,184,159	2,158,982	3,184,252	68.59%

TOWN OF ROCKY MOUNT REVENUE COMPARISONS AS OF June 30, 2012							
* contains no accruals for either year							% OF
REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	BUDGET	
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR	
CAPITAL PROJECTS REVENUES:							
CBDG Grant	-	-	-	-	-	0.00%	
TEA-21 Grant	-	-	-	-	-	0.00%	
Tobacco Grant	-	-	-	-	-	0.00%	
VDOT Grant	-	-	-	390,703	-	0.00%	
Bonds / Loans	-	-	-	78,420	-	0.00%	
Other Contributions (Uptown from Co.)	-	-	-	45,000	-	0.00%	
Uptown Loan Repayments	100	163	2,138	388	-	0.00%	
Recoveries	-	(42)	144,900	14,999	-	0.00%	
Appropriated Fund Balance	-	-	100,000	-	371,074	26.95%	
TOTAL CAPITAL PROJECTS REVENUES	100	121	247,038	529,510	371,074	66.57%	
12 months of the 12 months of the fiscal year						100.00%	

**TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS**

Month	Collections
Jul-10	93,303
Aug-10	90,238
Sep-10	89,407
Oct-10	91,547
Nov-10	103,824
Dec-10	81,219
Jan-11	77,485
Feb-11	90,888
Mar-11	87,365
Apr-11	94,522
May-11	91,368
Jun-11	91,062
Jul-11	99,354
Aug-11	93,225
Sep-11	92,951
Oct-11	94,896
Nov-11	104,455
Dec-11	85,579
Jan-12	106,760
Feb-12	89,118
Mar-12	90,554
Apr-12	102,709
May-12	98,822
Jun-12	98,811

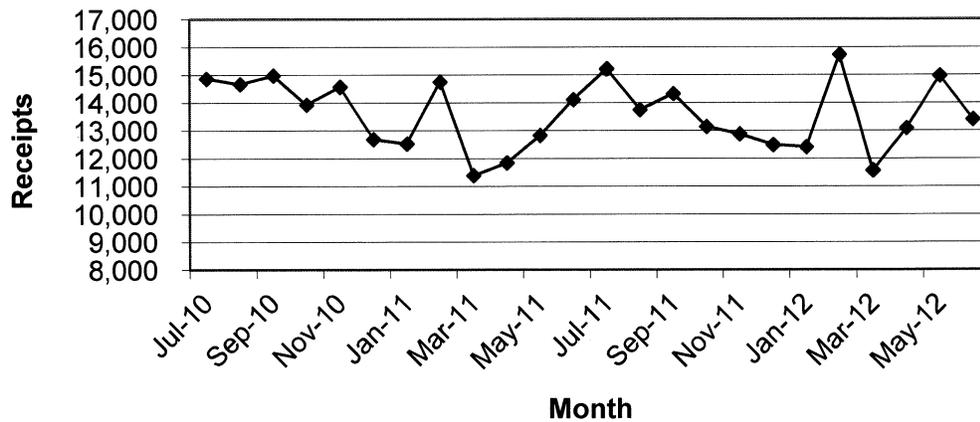
Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Jul-10	14,877
Aug-10	14,677
Sep-10	14,987
Oct-10	13,933
Nov-10	14,572
Dec-10	12,695
Jan-11	12,536
Feb-11	14,761
Mar-11	11,395
Apr-11	11,848
May-11	12,835
Jun-11	14,118
Jul-11	15,223
Aug-11	13,747
Sep-11	14,327
Oct-11	13,146
Nov-11	12,878
Dec-11	12,496
Jan-12	12,419
Feb-12	15,736
Mar-12	11,573
Apr-12	13,086
May-12	14,974
Jun-12	13,404

Local Sales Tax



**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JUNE 30, 2012**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
GENERAL FUND:						
Mayor & Council	6,230	5,595	96,491	86,729	105,481	91.48%
Town Manager	19,654	16,798	179,517	176,254	179,327	100.11%
Town Attorney	3,052	1,903	44,997	28,164	39,190	114.82%
Finance Department	24,973	16,654	300,140	275,176	311,675	96.30%
Electorial Board	1,265	-	2,497	-	3,000	83.22%
Police Department	188,173	186,566	1,619,901	1,455,789	1,600,864	101.19%
Volunteer Fire Dept.	3,392	225,570	121,560	727,049	140,072	86.78%
Public Works Admin.	1,012	1,226	15,224	15,943	17,156	88.74%
Street Lights	7,888	7,056	87,087	94,243	91,150	95.54%
Traffic Control & Parking	1,312	26,522	263,445	90,951	283,060	93.07%
Streets	52,179	42,066	743,189	500,619	911,417	81.54%
Sidewalks & Curbs	485	388	13,119	9,039	73,692	17.80%
Old Fort Road Extension	-	-	-	41,955	-	0.00%
Street Cleaning	1,851	653	21,315	16,008	16,818	126.74%
Refuse Collection	9,712	6,843	143,123	116,108	154,218	92.81%
Snow Removal	-	-	5,481	18,947	25,350	21.62%
Municipal Building	4,448	5,799	54,121	63,557	63,097	85.77%
Emergency Services Bldg.	3,340	3,957	53,946	74,780	61,350	87.93%
Public Works Building	2,344	843	5,973	13,098	37,060	16.12%
Cemetery	2,183	2,549	20,167	17,939	16,293	123.78%
Playgrounds	2,340	7,212	22,725	23,574	26,988	84.20%
Celeste Park	-	-	1,163	-	-	0.00%
Gilley's Park	-	-	-	-	9,500	0.00%
Veterans' Park erosion repairs	-	-	2,558	-	97,000	2.64%
Pigg River Heritage Trail	-	-	22,223	62,420	-	0.00%
Pigg River Dam Safety	-	-	573	3,106	30,000	1.91%
Planning & Zoning	9,565	3,963	99,481	73,360	122,353	81.31%
Community Development	14,181	8,779	156,362	144,164	189,073	82.70%
Citizen's Square	799	742	24,431	10,376	20,400	119.76%
Hospitality Center	3,705	760	26,855	13,711	17,150	156.59%
Main Street Program	-	-	-	15,487	-	0.00%
Passport Services Expenses	281	400	1,618	3,060	1,050	154.14%
Music Venue Operating	15,214	-	17,044	-	-	0.00%
Remediation Blighted Structures	-	-	11,005	-	40,000	27.51%
Non-Departmental:						
Wages & Fringes	40	998	46,279	39,698	45,959	100.70%
Employee Wellness Program	-	-	3,555	2,685	7,300	48.70%
Employee Drug Testing	110	199	856	942	1,200	71.31%
Letter of Credit Reimbursement	-	-	250,000	-	250,000	100.00%
Insurance	-	-	58,832	60,854	67,000	87.81%
Contributions to Others	-	-	22,500	25,000	22,500	100.00%
Debt Service-Principal	-	-	189,300	1,666,226	189,300	100.00%
Debt Service-Interest	-	-	126,381	165,407	127,201	99.36%
Transfer to Utility Fund	-	-	394,278	514,278	454,135	86.82%
Transfer to Capital Proj. Fund	-	-	-	-	-	0.00%
Contingency	-	-	-	50,000	1,500	0.00%
TOTAL GENERAL FUND EXPENDITURES	379,728	574,041	5,269,312	6,696,695	5,849,879	90.08%

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JUNE 30, 2012**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
WATER & SEWER FUND:						
Water System Operation	6,667	10,735	140,162	147,377	281,390	49.81%
Meter Reading	2,357	1,801	28,551	40,097	45,332	62.98%
Water Plant	45,112	36,929	484,008	481,112	658,716	73.48%
Water Loss Study	-	-	-	1,800	-	0.00%
Oaks / Fralin Development Sewer Line	-	-	3,747	6,766	-	0.00%
Scuffling Hill Sewer Line	-	-	5,000	-	-	0.00%
Diamond Ave. Water Line Replacement	-	-	12,626	-	-	0.00%
Knollwood Dr Sewer Extension	-	-	8,201	-	-	0.00%
FCHS Ramsey Hall Sewer Extension	1,949	-	1,949	-	-	0.00%
Trinity Packaging Water Line Relocation	10,066	-	20,137	-	-	0.00%
Wastewater System Operation	9,509	4,426	140,267	108,583	144,077	97.36%
Wastewater Treatment Plant	44,842	26,560	349,902	320,886	379,870	92.11%
Utility Billing & Administration	12,636	10,585	120,516	117,056	135,688	88.82%
Non-Departmental:						
Wages & Fringes	-	-	8,881	6,244	-	0.00%
Insurance	-	-	19,611	20,285	22,313	87.89%
Debt Service-Principal	242,272	235,164	666,030	2,655,537	658,922	101.08%
Debt Service-Interest	14,867	21,975	138,953	236,386	182,444	76.16%
Transfer to Capital Projects Fund	-	-	-	-	-	0.00%
Contingency	-	-	-	1,000	-	0.00%
Depreciation	-	-	-	-	675,500	0.00%
TOTAL WATER & SEWER FUND EXPENSES	390,277	348,175	2,148,539	4,143,128	3,184,252	67.47%
CAPITAL IMPROVEMENTS FUND:						
Needmore	-	-	-	-	-	0.00%
Uptown Redevelopment Project	7,083	13,061	566,330	1,532,773	124,324	455.53%
Industrial Park - Site Improvements	-	-	2,321	49,064	-	0.00%
Music Venue Development	-	-	248,922	-	246,750	100.88%
TOTAL CAPITAL PROJECTS EXPENDITURES	7,083	13,061	817,573	1,581,837	371,074	0.00%
			12 months of the 12 month fiscal year			100.00%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2012

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>
BUDGETED CONTINGENCY	27,500	94,700
COMMITTED:		
WTP Replacement Electric Motors -- Feb 2012		(78,000)
Water Line Leak Detection Study -- March 2012		(16,700)
Public Works Security Fencing -- March 2012	(18,000)	
Police Impound Lot Fencing Repairs -- March 2012	(3,000)	
Farmers' Market Security Cameras -- March 2012	(5,000)	
AVAILABLE CONTINGENCY FUND BALANCE	<u>1,500</u>	<u>-</u>
Available / (overexpended)		

TOWN OF ROCKY MOUNT
UTILITY BILLING
WATER CONSUMPTION PERCENTAGES
FOR THE MONTH OF JUNE 2012

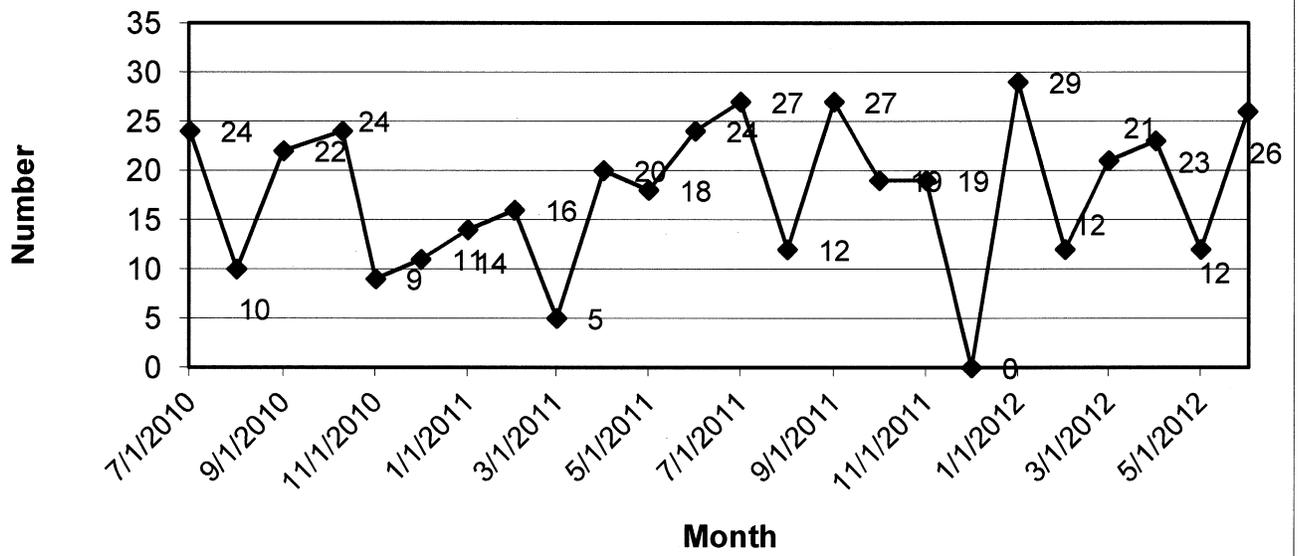
	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,763	7,429,913	\$ 33,520	62%	32%	31%
COMMERCIAL	314	7,404,560	\$ 28,247	11%	32%	26%
INDUSTRIAL	51	4,550,880	\$ 15,490	2%	20%	14%
TOTAL	2,128	19,385,353	\$ 77,258	75%	83%	71%
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	675	2,749,110	\$ 23,467	24%	12%	22%
COMMERCIAL	47	1,078,870	\$ 7,904	2%	5%	7%
INDUSTRIAL	2	3,500	\$ 45	0%	0%	0%
TOTAL	724	3,831,480	\$ 31,415	25%	17%	29%
				100%	100%	100%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,438	10,179,023	\$ 56,987	85%	44%	52%
COMMERCIAL	361	8,483,430	\$ 36,151	13%	37%	33%
INDUSTRIAL	53	4,554,380	\$ 15,535	2%	20%	14%
TOTAL	2,852	23,216,833	\$ 108,673	100%	100%	100%

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 PERCENT CONSUMPTION & PERCENT REVENUE
 PER CUSTOMER CLASS
 FISCAL YEAR 2012

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-11	34%	31%	28%	23%	18%	13%	81%	67%	13%	24%	6%	9%	0%	0%	19%	33%
Aug-11	35%	32%	28%	22%	20%	14%	82%	68%	12%	23%	5%	9%	0%	0%	18%	32%
Sep-11	32%	30%	28%	23%	22%	15%	82%	68%	12%	22%	6%	9%	0%	0%	18%	32%
Oct-11	34%	31%	30%	23%	17%	12%	81%	66%	13%	24%	6%	10%	0%	0%	19%	34%
Nov-11	33%	31%	31%	24%	16%	11%	80%	66%	13%	24%	7%	10%	0%	0%	20%	34%
Dec-11	35%	32%	27%	21%	17%	11%	79%	65%	13%	25%	7%	11%	0%	0%	21%	35%
Jan-12	36%	32%	26%	21%	17%	12%	79%	65%	13%	24%	8%	11%	0%	0%	21%	35%
Feb-12	35%	32%	25%	22%	18%	12%	79%	66%	13%	24%	7%	10%	1%	1%	21%	34%
Mar-12	33%	30%	25%	22%	22%	15%	80%	67%	12%	22%	8%	11%	0%	0%	20%	33%
Apr-12	34%	31%	28%	23%	19%	13%	81%	67%	12%	22%	7%	10%	0%	0%	19%	33%
May-12	33%	31%	30%	22%	19%	14%	82%	68%	12%	23%	6%	10%	0%	0%	18%	32%
Jun-12	32%	31%	32%	26%	20%	14%	83%	71%	12%	22%	5%	7%	0%	0%	17%	29%
Average	34%	31%	28%	23%	19%	13%	81%	67%	13%	23%	7%	10%	0%	0%	19%	33%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2012 (year ended 6/30/12).

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
May-12

Water Plant Finished Water Pumped		<u>27,900,000</u>
Water Consumption Billed	23,216,833	
Meters Read and Not Billed	976,250	
Water Obtained from Water Plant (to bill)	1,000	
Water Obtained from Public Works Hydrant (to bill)	-	
Flusing Water Lines Reported to WTP or PW	81,000	
Flow Meter Checks at Hydrants	-	
Drained from Pendleton tank for painting of tank	-	
Filling Water Tanks - Pendleton	80,000	
 Grand Total of Water Metered / Consumed / Tracked		 <u>24,355,083</u>
 Percent Finished Water Accounted		 87.29%

Meters Read and Not Billed

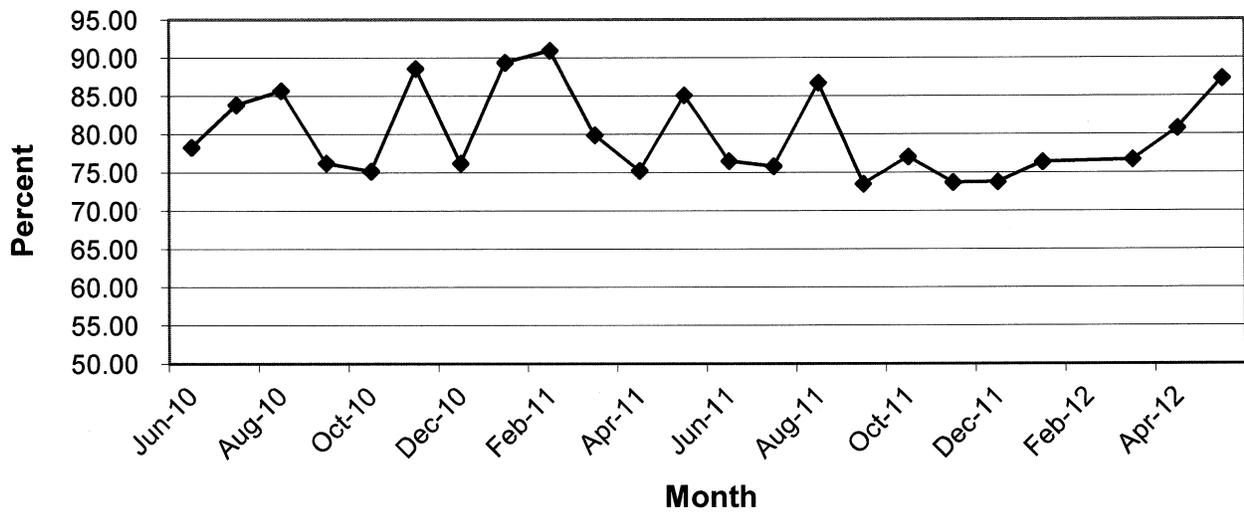
001-0122-10-01	Mary Bethune Park	14,700
001-0188-00-01	Impound Lot	2,000
002-0317-20-01	Public Works Bldg	580
002-0317-30-01	Public Works Bldg-new bldg	1,000
004-1067-00-01	Veteran's Memorial Park	1,000
005-1300-00-01	Mary Elizabeth Park	1,000
005-1343-00-04	Music Venue	-
005-1384-00-01	Farmer's Market	2,100
005-1457-00-01	Municipal Bldg.	2,000
006-1710-00-01	Welcome Center / Depot	570
009-2523-50-01	Emergency Services Bldg.	9,300
010-3099-00-01	20 Goodview St.	-
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	285,000
	Water Plant Process	657,000

TOTAL Meters Not Billed		<u>976,250</u>
-------------------------	--	----------------

Water Line Repairs by Public Works during the month:
none

Sewer Line Repairs by Public Works during the month:
none

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2012**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Account ed	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Account ed
Jul-11	337.90	30,790,000	49.66%	29,970,000	48.34%	22,938,756	76.54%	2,832	19,964,000	32.20%	15,260,620	76.44%
Aug-11	331.70	30,570,000	49.31%	29,660,000	47.84%	22,492,662	75.84%	2,837	17,949,000	28.95%	15,975,402	89.00%
Sep-11	309.00	27,300,000	45.50%	26,480,000	44.13%	22,972,213	86.75%	2,823	20,610,000	34.35%	16,482,743	79.97%
Oct-11	310.00	28,650,000	46.21%	26,610,000	42.92%	19,566,322	73.53%	2,828	21,018,000	33.90%	13,998,572	66.60%
Nov-11	285.00	25,370,000	42.28%	23,940,000	39.90%	18,449,825	77.07%	2,814	22,650,000	37.75%	12,954,085	57.19%
Dec-11	331.70	27,180,000	43.84%	25,400,000	40.97%	23,090,210	90.91%	2,818	31,961,000	51.55%	16,159,480	50.56%
Jan-12	306.90	27,540,000	44.42%	26,140,000	42.16%	17,346,077	66.36%	2,846	24,056,000	38.80%	12,321,442	51.22%
Feb-12	298.70	26,440,000	47.21%	25,270,000	45.13%	20,201,732	79.94%	2,844	20,010,000	35.73%	14,287,937	71.40%
Mar-12	319.30	26,660,000	43.00%	27,760,000	44.77%	21,300,509	76.73%	2,840	24,800,000	40.00%	14,790,259	59.64%
Apr-12	303.00	26,000,000	43.33%	25,300,000	42.17%	20,442,788	80.80%	2,845	20,400,000	34.00%	13,754,398	67.42%
May-12	328.60	29,000,000	46.77%	27,900,000	45.00%	24,355,083	87.29%	2,852	23,529,000	37.95%	17,919,148	76.16%
Jun-12	331.70	28,300,000	47.17%	27,800,000	46.33%				19,747,000	32.91%		
AVG.	316.13	27,816,667	45.73%	26,852,500	44.14%	21,196,016	79.25%	2,834	22,224,500	36.51%	14,900,371	67.78%
NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.												
NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").												

MONTHLY STAFF REPORT

DATE:	July 2, 2012
TO:	Rocky Mount Town Council
FROM:	Charles Robertson, Fire Chief
DEPARTMENT:	Rocky Mount Fire Department
MONTH:	May 2012

- The Rocky Mount Fire Department answered a total of 31 calls for the month of May.
- There were 10 calls answered in the Town limits and 21 calls answered in the County.
- There were a total of 116.10 gallons of Diesel used and a total of 24.10 gallons of gasoline used.
- There were a total of 906 miles traveled on all vehicles.
- There were 5 Structure fires—2 Motor vehicle fires—1 Woods/grass fires—14 motor vehicle accidents—5 False alarms—1 Service call (Sprinkler System)—1 Smoke and odor removal—1 Control burn—1 Electrical (utility pole) fire.
- There were a total of 195 man hours accumulated on all calls.
- The Department averaged 7.9 members per call for all calls.
- The Department participated in 195 man hours of training (in-house) for the month.
- The new physical year starts July 1st 2012 and the slate of officers for the year is as follows:
 - Chief--Charlie Robertson
 - Asst. Chief—Jeff Rakes
 - Captain—Justin Woodrow
 - 1st Lieut.—Jeff McCarty
 - 2nd Lieut.—Theodore Hodges
 - Sec.—Brian Garland
 - Treasurer—Ulis Chit wood
 - Chaplin—Richard Gore

MONTHLY STAFF REPORT

DATE:	July 2, 2012
TO:	Rocky Mount Town Council
FROM:	Chief David R. Cundiff
DEPARTMENT:	Police
MONTH:	June 2012

The Rocky Mount Police Department hired one new Patrolman position. We would like to welcome Justin L. Brooks to the Rocky Mount Police Department.

Attachment(s): Yes

DATE: JUNE 2012

	APRIL	MAY	JUNE
TRAFFIC ARRESTS	108	90	119
TRAFFIC WARNING	69	66	92
CRIMINAL ARRESTS	20	54	54
LEGAL DOCUMENTS; TRESPASS NOTICES	0	0	0
JUVENILE REFERRALS P-UPS, ETC.	0	7	6
ALARM RESPONSES	44	46	38
ACCIDENTS INVESTIGATED	20	19	25
INCIDENTS ADDRESSED	1309	1574	1711
INCIDENTS, OFFENSES REPORTABLE	44	60	52
BUSINESSES, RESIDENCES CHECKED	375	398	516
DOORS, WINDOWS, ETC. UNSECURED	3	2	2
MOTORIST AIDES	90	79	78
BREAKING & ENTERING REPORTS	1	0	0
BREAKING & ENTERING WARRANTS	0	0	0
FELONY WARRANTS	4	3	2
GRAND LARCENY WARRANTS	0	1	0
MISDEAMEANOR WARRANTS	12	43	34
DUI	5	7	2

TRAFFIC ENFORCEMENT:
<ul style="list-style-type: none"> ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane. ◇ There were 13 reportable accidents with 13 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: (272) Altice Mill Road, Ann Sink Street, Avalon Drive, Bland Street, Brookshire Drive, Buckner Street, Byrd Lane, Candlewood Apartments, Circle Drive, Claiborne Avenue, Cornell Road, Dent Street, Diamond Avenue, Donald Avenue, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Floyd Avenue, Friendly Street, Green Meadow Lane, Greer Lane, Hatcher Street, Highland Hills Road, Highview Terrace, Hilltop Drive, Leonor Street, Lynch Drive, Mamie Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Musefield Road, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, School Board Road, Scott Street, Scuffling Hill Road, South Main Street, State Street, Sycamore Street, Tanyard Road, West College Street, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive and Wray's Chapel Road.

- ◇ Business Foot Patrols: (182) Angle Hardware, Applebees, BB&T, BFMS, Bojangles, Burger King, China City, Cox's, CVS, Dairy Queen, Dollar General, Eagle Cinema, Empire Foods, Family Dollar, Franklin County High School, Flora's Funeral Home, Food Lion, Franklin Dental Associates, Franklin Health Care, Franklin Memorial Hospital, Franklin Outdoors, Franklin Street, Frank's Pizza, Goodwill, Holiday Inn Express, Hub Restaurant, Ippy's, Jones Produce, Kentucky Fried Chicken, Kroger, Los Tres Amigos, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonald's, Mod-U-Kraf, North Main Street, Old Franklin Turnpike, Papa John's, Pizza Hut, Pizza King, Quizno's, Riverside Minute Market, Rocky Mount Elementary School, Roses, Sheetz, South Main Street, Trinity Missions, Two by Two BBQ, US Cellular, Wal-Mart, Wendy's and YMCA.

MISCELLANEOUS:

- ◇ June 1st, 2012 - Traffic Control for "YMCA" dance
- ◇ June 5th, 2012 - Special Olympics "Torch Run"
- ◇ June 5th, 2012 - Traffic Control for "BFMS" Graduation
- ◇ June 9th, 2012 - FCHS Graduation
- ◇ June 11th, 2012 - Canine Callout
- ◇ June 14th, 2012 - Tractor Parade
- ◇ June 29th, 2012 - Open Door "Mod-u-Kraf"
- ◇ June 29th, 2012 - Open Door "Old Fort Road"

TRAFFIC CONTROL UPDATES:

- ◇ No new updates for this month.

INVESTIGATIONS:

- ◇ New Criminal Investigations: 15
- ◇ New Drug Investigations: 0
- ◇ Cases Cleared: 8
- ◇ Misdemeanor charges: 7
- ◇ Felony Charges: 3
- ◇ Pending Cases: 2
- ◇ Child Abuse Cases: 0

MEETINGS:

- ◇ FRESH Coalition Gang Subcommittee Development Meeting (x2)
- ◇ Insurance Renewal Meetings

TRAINING:

- ◇ CSI School

CLASSES TAUGHT:

- ◇ Youth Self Defense Class
- ◇ Crime Prevention Presentation to "Woodmen of The World"
- ◇ Fresh Coalition Gang Awareness

CRIMINAL ARRESTS & LOCATIONS:

Possession of Marijuana	Old Franklin Turnpike (x 3)
Possession of Marijuana	Tanyard Road (x 2)
Possession of Marijuana	North Main Street
Possession of Marijuana	Altice Mill Road
Possession of Marijuana	Windy Lane
Possession of a Schedule III Controlled Substance	Old Franklin Turnpike
Possession of Drug Paraphernalia	Tanyard Road
Driving Under the Influence	North Main Street
Driving Under the Influence	Tanyard Road
Drunk In Public	Windy Lane (x 3)
Drunk In Public	Windy Lane (x 2)
Drunk In Public	Floyd Avenue (x 2)
Drunk In Public	East Court Street (x 2)
Drunk In Public	School Board Road (x 2)
Drunk In Public	Altice Mill Road
Drunk In Public	Hatcher Street
Drunk In Public	Wray's Chapel Road
Possession of Alcohol Underage	North Main Street
Possession of Alcohol Underage	Tanyard Road
Possession of Alcohol Underage	Old Franklin Turnpike
Obstruction of Justice	Windy Lane
Simple Assault	Lynch Drive (x 2)
Shoplifting	Old Franklin Turnpike (x 2)
Shoplifting	Pell Avenue
Felony Shoplifting	Old Franklin Turnpike
Littering	Old Franklin Turnpike
Disorderly Conduct	Tanyard Road
Trespassing	East Court Street

SPEEDING TICKETS ISSUED

School Board Road (x 14)

North Main Street (x 12)

Old Franklin Turnpike (x 7)

Pell Avenue (x 4)

Grassy Hill Road (x 4)

State Street (x 3)

Tanyard Road (x 3)

East Court Street (x 2)

Bernard Road

Donald Avenue

Virgil H. Goode Highway

Scuffling Hill Road

MONTHLY STAFF REPORT

DATE:	July 2, 2012
TO:	Rocky Mount Town Council
FROM:	Cecil R. Mason, Public Works Director
DEPARTMENT:	Public Works Department
MONTH:	June 2012

1. Did cleanup for four days.
2. Swept streets June 8, 13, 14, 28, 29.
3. Made one sewer tap on Bland Street.
4. Installed sewer line across Perdue Lane for high school.
5. Replaced culvert in stream behind old Bennett's tire shop.
6. Read meters 4.5 days.
7. Made two water taps on Bland Street.
8. Installed three water meters at Oaks' development.
9. Worked with leak detection last week of June. Four places were marked. We dug at two locations, but did not find a leak.
10. Repaired 2" water line on Pell Avenue.
11. Replaced 24" x 80' road culvert on Trail Drive.
12. Cleared trees from streets after storm.

MONTHLY STAFF REPORT

DATE:	July 2, 2012
TO:	Rocky Mount Town Council
FROM:	Tim Burton, Superintendent
DEPARTMENT:	WWTP
MONTH:	June 2012

Average Daily Flow	0.637 mgd
TSS Reduction	99 %
BOD Reduction	99 %
Leachate (F.C. Landfill)	63,000 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	0.0 Tons
Rain Total 4.32 inches	Snow Total 0.0 inches

Request: None

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

DATE:	July 2, 2012
TO:	Rocky Mount Town Council
FROM:	Bob Deitrich
DEPARTMENT:	Water
MONTH:	June 2012

Operation and Production Summary:

The actual water production time (filtering of water) for the entire month averaged 10.7 hours per day which yielded approximately 927,000 gallons of water per day.

Total Raw Water Pumped:	28.3 million gallons
Total Drinking Water Produced:	27.8 million gallons
Average Daily Production:	927,000 gallons per day
Ave Percent of Production Capacity:	46%
Flushing of Hydrants/Tanks:	Oaks at Rakes Tavern, Pressure Test – 15,000 gallons
Plant Process Water, Gallons Used:	620,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	20,500 gallons

Operational Issues:

- All routine monthly bacteriological samples were negative (no bacteria detected). All other routine samples were also within limits.
- A power outage occurred at 10 PM on June 29th that lasted approximately 12 hours. Most of that time was over night while our plant is not normally in operation. Initially, the power company was very unsure about how long power would be out to the Water Plant and many phone calls were made to local officials and emergency services personnel to keep everyone informed and ready for an extended outage. With power being restored at 10 AM, we extended to production day 4 hours on Saturday and 2 hours on Sunday to make up the lost time.

Repairs/Maintenance:

- A fallen tree has taken down one of the Blackwater River warning signs. Staff will re-hang the sign as soon as possible.
- After a check of all facilities related to the water system, no other significant damage from the storm has been found.
- During the month of June, staff pressure washed walkways and repainted exterior doors. This work is ongoing.

Up-coming

- Hydrant testing/flushing will resume in July. Dates to be announced.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	July 9, 2012
----------------------------	--------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Franklin County High School Senior Class of 2013 is requesting to hold a 5k fundraiser. The "Eagle Pride 5k" will take place on Saturday, September 29, 2012, at 9:00 a.m. starting at the Franklin County High School. The proposed route has been outlined in the attachment.</p> <p>This request was brought before Council during the regular Council meeting of December 11, 2011, with the Senior Class wanting to do the race on March 31, 2012, In talking with the Class Advisor, Allyson Lynch, they were not able to hold the race; therefore, requesting it once again for the in-coming Senior Class, and proposing the same route as before.</p> <p>The Chief of Police has reviewed this route and since it has already been previously approved by Council during the December 11, 2012 meeting, he sees no problem with the route this time around. <u>BUT, the Franklin County Parks & Recreation "Mountain Spirit Festival" is the same date; therefore, it is believed the high school will change their request to September 22, using the same route. If this is changed, he has no problem approving the route proposed for this race.</u></p>
ACTION NEEDED:	Approval/denial of request with recommended change of date from September 29, 2012 to September 22, 2012.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)

June 29, 2012

Members of the Rocky Mount Town Council,

The Franklin County High School Senior Class of 2013 would like to propose the use of the streets of Rocky Mount for a 5K (3.1 miles) fundraiser race. The "Eagle Pride 5K" will take place on Saturday, September 29, 2012 beginning at 9:00AM from the FCHS campus. The event would use the streets until approximately 10:30AM (This time being the approximation of last participants crossing the finish line. Streets could also be cleared for use once the last runner is past a specific leg of the race). The proposed route for the race is as follows:

Start will be at Bus Parking Lot exit of FCHS heading east on Tanyard Road.

Left on Pell Avenue (at traffic light).

Right on Main Street (at The Hub Restaurant intersection).

Left on Franklin Street (at traffic light).

Left on Floyd Avenue (Route 40 Intersection).

Right on South Main Street (at traffic light).

Left on Patterson Avenue.

Left on Orchard Street.

Left on East Court Street.

Right on South Main Street (at traffic light next to FC Courthouse).

Straight on Tanyard Road (through traffic intersection).

End at FCHS Bus Parking Lot exit.

The proceeds from the race will go towards aiding the Senior Class in expenses for the many activities and projects that we wish to accomplish during the remainder of our school year. This endeavor will be the first annual race, and the goal is to maintain this fundraiser for continuing senior classes at FCHS. If the race is a success, we hope in future years to donate a portion of the proceeds to another charitable organization or establish a fund to help serve the needs of less fortunate members of the Senior Class to help pay for senior year activities. The officers and students of the Franklin County High School Class of 2013 greatly appreciate your time and consideration.

Sincerely,

Class President, Kassie Peters



Class Advisor, Allyson Lynch

FCHS Eagle Pride 5K
Saturday, September 29, 2012-9AM
Route Information

Start will be at Bus Parking Lot exit of FCHS heading east on Tanyard Road.

Left on Pell Avenue (at traffic light).

Right on Main Street (at The Hub Restaurant intersection).

Left on Franklin Street (at traffic light).

Left on Floyd Avenue (Route 40 Intersection).

Right on South Main Street (at traffic light).

Left on Patterson Avenue.

Left on Orchard Street.

Left on East Court Street.

Right on South Main Street (at traffic light next to FC Courthouse).

Straight on Tanyard Road (through traffic intersection).

End at FCHS Bus Parking Lot exit.