

ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
AUGUST 13, 2012
AT 6:30 P.M.

NOTE: WHEN SPEAKING BEFORE TOWN COUNCIL, PLEASE COME TO THE PODIUM AND GIVE YOUR NAME AND ADDRESS, ADDRESSING THE TOWN COUNCIL AND NOT THE AUDIENCE. WHEN GIVING COUNCIL ANY DOCUMENTATION, COPIES ARE TO BE GIVEN TO TOWN CLERK PRIOR TO SPEAKING.

ALL CELLULAR PHONES MUST BE TURNED OFF DURING COUNCIL MEETING.
THE TOWN OF ROCKY MOUNT IS PLEASED TO OFFER ASSISTANCE DEVICES AT ITS MEETINGS FOR RESIDENTS WITH SPECIAL HEARING NEEDS. ASK ANY STAFF MEMBER OR THE CLERK AND A DEVICE WILL BE LOANED TO YOU.

(NOTE: TIME TO START IS: 6:30 P.M.)

- I. Roll Call
- II. Closed Meeting and Action
 - Section 2.2-3711(A).7 -Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter

(RECONVENE MEETING BACK INTO OPEN SESSION)

- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Special Items
 - A. Resolution Honoring Former Council Member Robert W. Strickler
- VI. Public Hearing(s)
 - A. Draft Ordinance Creating an Economic Development Authority
 - Review and consideration of approval of a draft ordinance creating an Economic Development Authority in relations to the Performance Center.

VII. Approval of Draft Minutes

- July 5, 2012 Rocky Mount Town Council Reorganizational Meeting
- July 9, 2012 Rocky Mount Town Council Regular Meeting

VIII. Approval of Consent Agenda

- Miscellaneous Resolutions/Proclamations (*none at this time*)
- Miscellaneous Action (*none at this time*)
- Departmental Monthly Reports
 - Community Development
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

IX. Hearing of Citizens (*none at this time*)

X. Old Business (*none at this time*)

XI. New Business

- A. Request of Dr. LaBarbera of LaBarbera Chiropractic and Wellness Center Regarding Town of Rocky Mount Fire Suppression Fee
- Review and consideration of Dr. LaBarbera's request regarding \$50 per month fire suppression fee he pays for his place of business.
- B. Request of Franklin County High School 2013 Senior Class
- Review and consideration of request of 2013 Senior Class of Franklin County High School for Town to consider making a donation to their Senior Class 5K race.
- C. Request of Franklin County High School Student Council Association
- Review and consideration of request of the Student Council Association of Franklin County High School for approval of their homecoming parade.
- D. Request of Southern Virginia Child Advocacy Center (CASA)
- Review and consideration of request of CASA for street closure in order to hold their "Kid's Derby Day".

XII. Committee Reports

- A. Streets, Sidewalks & Streetlights Committee
- Review and consideration of proposed street related projects:
 - o Curb/gutter and storm water management facilities on Scuffling Hill Road
 - o Furnace Creek bank stabilization
 - o Guardrails on Grassy Hill Road and Weaver Street
 - o Re-aligning the turn lane at the Rocky Mount Plaza

- XIII. Other Matters, Concerns and Rise 'N Shine Appearances
 - A. Referrals to Planning Commission from Rocky Mount Town Council
 - B. Council Members Appearing with Town Staff on Rise 'N Shine
- XIV. Closed Meeting and Action
(Item to be heard at beginning of meeting – starting at 6:30 p.m.)
- XV. Adjournment

Copies of Agenda Packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia Monday through Friday during normal working hours, or by going to Town of Rocky Mount website: www.rockymountva.org.

Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, Va. 24151, or by calling (540) 483-7660.

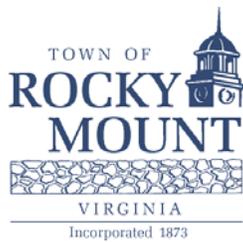
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

AGENDA ITEM	<p style="text-align: center;">SYNOPSIS AGENDA AUGUST 13, 2012 REGULAR ROCKY MOUNT TOWN COUNCIL MEETING</p>
<p>I. Roll Call</p> <p>II. Closed Meeting</p> <p>II. Pledge of Allegiance</p>	<p><u>(NOTE: TIME TO START IS 6:30 P.M.)</u></p> <p>Section 2.2-3711(A).7 - Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.</p> <p><u>(RECONVENE MEETING BACK INTO OPEN SESSION)</u></p>
<p>III. Approval of Agenda</p>	<p><i>Enclosure: Yes</i></p>
<p>IV. Special Items</p>	<p>A. <u>Resolution Honoring Former Council Member Robert W. Strickler</u></p> <p>Enclosed is a resolution honoring former Council Member Robert W. Strickler for his years of service as a Council member to the Town of Rocky Mount from July 1, 2008 to June 30, 2012.</p> <p><i>Enclosure: Yes</i></p>
<p>V. Public Hearing(s)</p>	<p>A. <u>Consideration of Ordinance Creating an Economic Development Authority</u></p> <p>Enclosed is a summarization and draft ordinance from the Assistant Town Manager regarding the public hearing being held for Council's review and consideration of creation of an Economic Development Authority in relation to the Performance Center.</p> <p><i>Enclosure: Yes</i></p>

<p>VI. Approval of Draft Minutes</p>	<ul style="list-style-type: none"> ● July 5, 2012 Rocky Mount Town Council Reorganizational Meeting ● July 9, 2012 Rocky Mount Town Council Regular Meeting <p><i>Enclosure: Yes</i></p>
<p>VII. Approval of Consent Agenda</p>	<ul style="list-style-type: none"> ● Miscellaneous Resolutions/Proclamations (<i>none at this time</i>) ● Miscellaneous Action (<i>none at this time</i>) ● Departmental Monthly Reports <ul style="list-style-type: none"> - Community Development - Finance Department - Fire Department - Police Department - Public Works Department - Wastewater Department - Water Department ● Bill List <p><i>Enclosure: Yes</i></p>
<p>VIII. Hearing of Citizens</p>	<p><i>(none at this time)</i></p> <p><i>Enclosure: No</i></p>
<p>IX. Old Business</p>	<p><i>(none at this time)</i></p> <p><i>Enclosure: No</i></p>
<p>X. New Business</p>	<p>A. <u>Request of Dr. LaBarbera of LaBarbera Chiropractic and Wellness Center Regarding Town of Rocky Mount Fire Suppression Fee</u></p> <p>Dr. LaBarbera of LaBarbera Chiropractic and Wellness Center located at 60 Meadow View Avenue in Rocky Mount is requesting to come before Council to voice his concerns over the \$50 per month fire suppression fee that he has to pay. Enclosed is a synopsis from the Town Manager regarding this request.</p> <p><i>Enclosure: Yes</i></p> <p>B. <u>Request of Franklin County High School 2013 Senior Class</u></p> <p>The Franklin County High School (FCHS) 2013 Senior Class is requesting Council to partner with them in their endeavors in raising funds in the form of a donation for their upcoming 5K</p>

<p>X. New Business (continued)</p>	<p>race. Enclosed is a letter from 2013 Senior Class Officers of FCHS outlining their request in further detail.</p> <p><i>Enclosure: Yes</i></p> <p>C. <u>Request of Franklin County High School Student Council Association</u></p> <p>The Franklin County High School Student Council Association (SCA) is requesting permission from Council to approve their homecoming parade. Enclosed is a letter from the SCA outlining their request in further detail. The Chief of Police has reviewed this request and has no problem with the date or parade route as specified in the letter.</p> <p><i>Enclosure: Yes</i></p> <p>D. <u>Request of Southern Virginia Child Advocacy Center (CASA)</u></p> <p>The Southern Virginia Child Advocacy Center (CASA) is requesting permission from Council the closure of streets to hold their "Kid's Derby Day". Enclosed is a letter from CASA outlining their request in further detail. The Chief of Police has reviewed this request and has no problem with the date of the event or closure of street as specified in the letter.</p> <p><i>Enclosure: Yes</i></p>
<p>IX. Committee Reports</p>	<p>A. <u>Streets, Sidewalks & Streetlights Committee</u></p> <p>The Streets, Sidewalks & Streetlights Committee met July 17, 2012 to review four proposed street related projects:</p> <ul style="list-style-type: none">• Curb/gutter and storm management facilities on Scuffling Hill Road• Furnace Creek bank stabilization• Guardrails on Grassy Hill Road and Weaver Street• Re-aligning the turn lane at the Rocky Mount Plaza <p>Enclosed is a synopsis from the Town Manager that outlines the Committee meeting, with a recommendation to Council from the Committee.</p> <p>Also, Council Member Cundiff had asked staff to examine the intersection of Tanyard Road and Main Street to determine if there was sufficient sight distance to allow a "right on red" for those vehicles traveling south on Main Street and making a right</p>

IX. Committee Reports (continued)	turn to continue going south on Main Street. The determination of staff is outlined in the enclosed synopsis. <i>Enclosure: Yes</i>
XII. Other Matters, Concerns, and Rise 'N Shine Appearances	A. Referrals to Planning Commission from Town Council <i>(none at this time)</i> <i>Enclosure: No</i> B. Council Members Appearing with Town Staff on <i>Rise 'N Shine</i> The Town Manager and Council Member Billie Stockton appeared on the <i>Rise 'N Shine</i> show. <i>Enclosure: No</i>
XIII. Closed Meeting Items	<i>(Item to be heard at beginning of meeting – starting at 6:30 p.m.)</i> <i>Enclosure: No</i>



RESOLUTION
BY THE
ROCKY MOUNT TOWN COUNCIL
FOR APPRECIATION AND RECOGNITION OF
ROBERT W. "BOB" STRICKLER

WHEREAS, Robert W. "Bob" Strickler served the Town of Rocky Mount as a member of its Town Council from July 1, 2008 through June 20, 2012; and

WHEREAS, during his tenure as an elected official of the Town, Bob Strickler served the Town Council of Rocky Mount in various local and regional committee and representative capacities, including looking after the Town's interests as a member of the Board of Directors of the Roanoke Valley-Alleghany Regional Commission; and

WHEREAS, Bob Strickler is known in the community for his long service as a member of regional industry, as past president of the Franklin County Chamber of Commerce, as a long-serving law enforcement officer and administrator for the Franklin County Sheriff's Office, and as a husband and father; and

WHEREAS, Bob Strickler is also known as a talented musician with strong affinity for piano and guitar, and

WHEREAS, service on Town Council is personally and professionally demanding as members work to meet the diverse interests and demands of the community at large, requiring investments of time, effort, energy, dedication, patience and willingness to serve; and

WHEREAS, after four years of personal service to the residents of the Town of Rocky Mount, Bob Strickler determined that other interests and pursuits called and deserve his attention.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Rocky Mount, meeting in regular session this thirteenth day of August, 2012, that Town Council does hereby express its sincere gratitude and appreciation to Robert W. Strickler for his service as a member and trusted colleague on the Town Council of Rocky Mount, commending his efforts and devotion as a member of Town Council and wishing him much success and enjoyment from his future endeavors.

Adopted in the Town of Rocky Mount, Virginia this 13th day of August 2012.

Given under my hand this 13th day of August 2012.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts, Town Clerk

TOWN OF ROCKY MOUNT
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ROCKY MOUNT, VIRGINIA 24151

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TOWN COUNCIL
STEVEN C. ANGLE, *MAYOR*
GREGORY B. WALKER, *VICE MAYOR*

BOBBY M. CUNDIFF P. ANN LOVE
JERRY W. GREER, SR. BOBBY L. MOYER
BILLIE W. STOCKTON

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

To: Mayor Angle and Members of Council
C. James Ervin, Town Manager

From: Matthew C. Hankins
Assistant Town Manager

Date: August 8, 2012

Re: Economic Development Authority
Public Hearing

Members of Council:

Your legal counsel representing the Town in setting up and selling the Historic Property Tax Credits which will fund a significant portion of the Lynch Hardware Building renovations is Gentry Locke Rakes & Moore of Roanoke. Bruce Stockburger, the attorney leading the work, has recommended that the Town establish an Economic Development.

This arm's length requirement is necessary because a municipality cannot directly recoup the tax credits. The tax law has extensive requirements that are in place to protect both the owner and investors; meeting those requirements starts with establishing an entity which can serve as the private sector face of the project for five years after construction is complete, meeting the requirements of the tax code.

Your attorney and legal counsel can explain the limitations you can place on the Economic Development Authority. It has been developed as a broader entity in case you determine in the future that this agency of the Town would be suitable to use as a vehicle for additional economic development projects.

Your Performance Center Committee has reviewed the attached documents and has recommended that Town Council approve establishing the EDA in order to proceed with the historic property tax credits portion of the project.

The creation of economic development authorities is governed by Virginia Code §15.2-4900, the Industrial Development & Revenue Bond Act. Your legal counsel in this matter has crafted a general, broad EDA.

In the event you approve the creation of the EDA, you will be asked in September to appoint a seven-member body initially serving staggered terms, and you would have the opportunity to reappoint or replace at least one and usually two members every year. To meet the tax credit requirements, membership could not include current Town board members or employees. However, your staff will serve as the staff of the EDA.

If it is created, the EDA would meet, elect its officers, set its regular meetings and be an asset to the performance center project through the process that minimizes taxpayer investment, maximizes the usability and economic development impact of the performance center, and creates a major cultural center for the Town of Rocky Mount and Franklin County.

Your legal counsel will be on hand Monday to respond to questions.

AT A REGULAR MEETING OF THE
COUNCIL OF THE TOWN OF ROCKY MOUNT
HELD AT THE TOWN HALL

August 13, 2012

AN ORDINANCE creating the Economic Development Authority of the Town of Rocky Mount; providing for its purposes and powers; and providing for an effective date.

WHEREAS, the Town Council of the Town of Rocky Mount, Virginia desires to create an Economic Development Authority pursuant to the Industrial Development and Revenue Bond Act (Va. Code Ann. §§ 15.2-4900 through 15.2-4920, Code of Virginia (1950), as amended); and

WHEREAS, the Council finds and declares that the creation of an Authority will benefit the inhabitants of the Commonwealth and the Town of Rocky Mount through the increase of their commerce and through the promotion of their safety, health, welfare, convenience and prosperity;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Rocky Mount, Virginia, as follows:

1. The Town Council hereby creates an Economic Development Authority pursuant to the Industrial Development and Revenue Bond Act (the “Act”) which Authority shall be a political subdivision of the Commonwealth.

2. The name of the Authority shall be the Economic Development Authority of the Town of Rocky Mount, Virginia (the “Authority”).

3. The Authority is created for all the purposes set out in § 15.2-4901 of the Act and shall have all public and corporate powers granted under the Act.

4. The Authority shall be governed by a Board of Directors in which all powers of the Authority shall be vested and which Board shall be composed of seven directors appointed by this Town Council. The seven directors shall be appointed initially for terms of one, two, three and four years; two being appointed for one year terms; two being appointed for two year terms; two being

appointed for three year terms; and one being appointed for a four year term. Subsequent appointments shall be for terms of four years, except appointments to fill vacancies which shall be for the unexpired terms. All terms of office shall be deemed to commence upon the date of the initial appointment to the Authority, and thereafter, in accordance with the provisions of the immediately preceding sentence. If at the end of any term of office of any director, a successor thereto has not been appointed, then the director whose term of office has expired shall continue to hold office until his successor is appointed and qualified.

5. The initial members of the Board of Directors of the Authority shall be appointed by the Town Council by resolution a term of years set out opposite his name in the resolution and in accordance with the requirements of Paragraph 4 above, and shall serve until his successor shall be duly appointed and qualified.

6. Each Director shall, upon appointment or reappointment, before entering upon his duties take and subscribe the oath prescribed by Va. Code Ann. § 49-1.

7. No director shall be an employee or officer of the Town of Rocky Mount. Every director shall, at the time of his appointment and thereafter, reside in the Town of Rocky Mount or in an adjoining locality. When a director ceases to be a resident of such locality, the director's office shall be vacant, and a new director may be appointed for the remainder of the term.

7. The directors of the Authority shall elect from their membership a chairman, a vice chairman, and from their membership or not, as they desire, a secretary and a treasurer, or a secretary-treasurer, who shall continue to hold such office until their respective successors are elected. The directors may be compensated as may be approved by the Town Council in accordance with Virginia Code § 15.2-4904 (Code of 1950, as amended). The directors shall be reimbursed for necessary traveling and other expenses incurred in the performance of their duties.

8. The Board of Directors of the Authority shall establish bylaws and make all rules and regulations, not inconsistent with the provisions of the Act, deemed expedient for the management of the Authority's affairs.

9. This Ordinance shall be in full force and effect on and after August 14, 2012.

On motion of councilmember _____ to adopt the ordinance and carried by the following recorded vote:

Ayes: _____

Nays: _____

A copy teste:

Town Clerk, Town of Rocky Mount

**ROCKY MOUNT TOWN COUNCIL
REORGANIZATIONAL MEETING
JULY 5, 2012**

The Rocky Mount Town Council held a reorganizational meeting on July 5, 2012 at the Rocky Mount Municipal Building at 4:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

Vice Mayor Gregory B. Walker and Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, Billie W. Stockton, and all other staff as noted in the minutes.

The meeting was called to order by Mayor Angle.

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Town Attorney John Boitnott and Town Clerk Patricia H. Keatts.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

○ Motion was made by Council Member Greer to approve the agenda as presented, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

REORGANIZATIONAL MEETING

A. Consideration of Appointment of Town Officers

1. Town Manager

○ Motion was made by Council Member Greer to appoint C. James Ervin to serve as Town Manager for the Town of Rocky Mount (for a term beginning July 1, 2012 to expire June 30, 2014), with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

2. Town Clerk

○ Motion was made by Council Member Love to appoint Patricia H. Keatts to serve as Town Clerk for the Town of Rocky Mount (for a term beginning July 1, 2012 to expire June 30, 2014), with motion on the floor being seconded by Council Member Greer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

3. Town Attorney

○ Motion was made by Council Member Stockton to appoint John T. Boitnott to serve as Town Attorney for the Town of Rocky Mount (for a term beginning July 1, 2012 to expire June 30, 2014), with motion on the floor being seconded by Council Member Greer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

4. Fire Marshal

○ Motion was made by Council Member Greer to appoint Charles Robertson to serve as Fire Marshal for the Town of Rocky Mount (for a term beginning July 1, 2012 to expire June 30, 2014), with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

B. Consideration of Appointment of Vice Mayor

○ Motion was made by Council Member Greer to appoint Gregory Walker to serve as Vice Mayor for the Town of Rocky Mount (for a term beginning July 1, 2012 to expire June 30, 2014), with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

C. Consideration of Appointment of Council Committee Members

At the beginning of the meeting, each Council member had received a printout of the proposed committee assignments that the Mayor had chosen for each Council member, using a list of priorities that they had submitted for him to choose from. The Mayor indicated that he tried to the best of his ability to put each Council member on the committees of their choice, but if they did not like the committees chosen, they could discuss the committee selection further.

- Council Member Moyer noted that he was very upset that a citizen from the Town had approached him about knowing which committees that he would be

serving on prior to him receiving the list. The Mayor assured him that only the Town Manager and Town Clerk knew what committee selections had been made, and that he knew that they would not be passing this information on to any citizen prior to Council's review. The Town Clerk and Town Manager also confirmed this. The Mayor asked who the citizen was so he could address this with him, with Council Member Moyer stating he is not sure the citizen would like for their name to be mentioned. The Mayor stated that he could not address the issue if he could not talk with the citizen. The Town Clerk further reported to Council that only two Council members had reviewed the list several days ago, but that the list had not been taken out of her office by either Council member. Council Member Moyer also expressed strongly his disappointment of not being able to still serve on the committees he had previously served on.

- Council Member Cundiff noted that he would like to stay on the committees he had previously served on due to the fact that he had invested time and energy on those committees.
- Vice Mayor Walker indicated that he was sure that some of the reasoning for the change of who was serving on the committees now was so there would be a fresh approach on the committees by new committee members, but that he also understood Council Member Cundiff's thoughts on this.
- Council Member Stockton noted that he would be willing to serve on whatever committee the Mayor was willing to place him on.

After much discussion on how best to handle the placement of Council members on the committees, it was the conclusion of the Mayor and Council to use the prior committee list dated July 1, 2010 through June 30, 2012, replacing Council Member Billie Stockton where former Council Member Robert Strickler's name had been on the committee list. Therefore, the new 2012-2014 committee list is as follows:

- Community & Economic Development
 - Vice Mayor Gregory Walker (Chair)
 - Council Member Bobby Cundiff (Vice Chair)
 - Council Member Ann Love (Voting Member)
- Finance & Human Services
 - Council Member Billie Stockton (Chair)
 - Council Member Robert Moyer (Vice Chair)
 - Council Member Bobby Cundiff (Voting Member)

- Public Facilities & Special Events
 - Council Member Robert Moyer (Chair)
 - Council Member Jerry Greer (Vice Chair)
 - Vice Mayor Gregory Walker (Voting Member)

- Public Safety
 - Council Member Jerry Greer (Chair)
 - Vice Mayor Gregory Walker (Vice Chair)
 - Council Member Robert Moyer (Voting Member)

- Public Utilities
 - Council Member Bobby Cundiff (Chair)
 - Council Member Ann Love (Vice Chair)
 - Council Member Billie Stockton (Voting Member)

- Streets, Sidewalks & Streetlights)
 - Council Member Ann Love (Chair)
 - Council Member Billie Stockton (Vice Chair)
 - Council Member Jerry Greer (Voting Member)

The Town Manager confirmed to Council that since this is the Mayor's choice in selecting the committee members, no motion was necessary from the Council.

D. Consideration of Appointment of Council Member to Planning Commission

Council Member Cundiff questioned if there should be a Council member voting twice on an item if that Council member is serving on the Planning Commission as well. There was discussion regarding this matter, with the Town Attorney stating that the Town of Rocky Mount Code states that Council may have someone from Council serve on the Planning Commission. Also discussed that Council could remove that member from serving, and also not renewing the reappointment of the next Planning Commission member up for renewal. The current liaison between Council and the Planning Commission, Council Member Greer, stated that he has no problem with being removed. There was further discussion that having a Council member on the Planning Commission has always been an advantage to Council.

There being no further discussion, the Mayor entertained a motion.

○ Motion was made by Vice Mayor Walker to reappoint Council Member Greer to serve as a liaison between Council and the Planning Commission, with motion on the floor being seconded by Council Member Stockton. There being no discussion, let the record show that the motion on the floor passed four to two, with the abstentions of Council Members Greer and Cundiff.

Let the record show that the Town Attorney confirmed to the Town Manager that Council Member Stockton would not have an issue voting on matters regarding the Planning Commission, even though his wife (Janet Stockton) was Chair of the Planning Commission.

E. Consideration of Appointment of Assistant Town Manager as Planning & Zoning Administrator

Council Member Cundiff raised the question on why the Town Planner could not hold this position instead of the current Planning & Zoning Administrator. The Town Manager explained that the Town Council could have anyone they wanted in this position, but the person chosen needs to be knowledgeable as he has to put the Town's seal on subdivision plans that he understands well enough to approve on behalf of the Town, and as of right now, the current Planner does not have the experience to do this type of job. Council Member Cundiff pointed out that whoever does this job needs to be available to the public, and as right now, that is not the case. The Town Manager explained to Council that in the absence of the Planning & Zoning Administrator, he approves the subdivision plans.

There being no further discussion, the Mayor entertained a motion.

○ Motion was made by Council Member Greer to appoint the Assistant Town Manager as Planning & Zoning Administrator, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show the motion passed five to one, with Council Member Cundiff casting the dissenting vote.

F. Consideration of Appointments to Roanoke Valley-Alleghany Regional Commission (RVARC) (one non-elected representative and one elected representative)

The Town Manager indicated to Council that former Council Member Robert Strickler had served on the RVARC, and since that term has expired and he is no longer on Council, the only other Council member that had said they would serve as Council liaison on RVARC was Council Member Cundiff.

There being no discussion from Council, the Mayor entertained a motion.

○ Motion was made by Vice Mayor Walker to appoint the Town Manager (as non-elected representative) and Council Member Cundiff (one elected representative) to serve on the Roanoke Valley-Alleghany Regional Commission), with motion on the floor being seconded by Council Member Stockton. Let the record show that the motion on the floor passed unanimously by those present.

G. Consideration of Appointment of Council Member to Beautification & Urban Design (B.U.D.) Commission

The Mayor confirmed that he currently serves as Council liaison on the B.U.D. Commission.

There being no discussion, the Mayor entertained a motion.

○ Motion was made by Council Member Cundiff to appoint Mayor Angle to continue serving on the B.U.D. Commission, with motion on the floor being seconded by Council Member Greer. There being no discussion, let the record show that the motion passed unanimously by those present.

ADJOURNMENT

At 4:35 p.m., motion was made by Council Member Greer to adjourn, seconded by Vice Mayor Walker and carried unanimously by those present.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts/Town Clerk

/phk

**ROCKY MOUNT TOWN COUNCIL
REGULAR COUNCIL MEETING
JULY 9, 2012**

The July 9, 2012 regular Council meeting of the Rocky Mount Town Council was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 7:00 p.m. with Vice Mayor Gregory B. Walker presiding. The following members of Council were present:

Council Members Bobby M. Cundiff, Jerry W. Greer, Sr.,
P. Ann Love, Robert L. Moyer, and Billie W. Stockton

Absent due to being on vacation was Mayor Steven C. Angle.

The meeting was called to order by Vice Mayor Walker.

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins (and Planning & Zoning Administrator), Town Attorney John T. Boitnott, Chief of Police David Cundiff, Finance Director Linda Woody, Public Works Director Cecil R. Mason, Town Planner Patrick Rust, Superintendent of Water Department Robert Deitrich, Superintendent of Wastewater Department Timothy Burton, Fire Chief Charles Robertson, and Town Clerk Patricia H. Keatts.

The Vice Mayor led the *Pledge of Allegiance*.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

The Town Manager requested that the agenda be amended to add the two following items under *New Business*.

1. Proposed Agreement with Anderson & Associates, Inc. regarding work at Veterans' Memorial Park.
2. Proposed maintenance agreement with Johnson Controls, Inc. for the Rocky Mount Municipal Building.

There being no further comments, the Vice Mayor entertained a motion.

- Motion was made by Council Member Greer to approve the agenda as amended, seconded by Council Member Love and carried unanimously by those present.

SPECIAL ITEMS

The Chief of Police introduced the newly hired Rocky Mount Police Department police officers, being: Allan Arrington, Justin Brooks, Andrew Cowen and James Slate.

On behalf of Council, the Vice Mayor welcomed each one to the Town.

PUBLIC HEARING

Let the record show there were no items to discuss under *Public Hearing*.

APPROVAL OF MINUTES

Prior to the meeting, Council had received for consideration of approval the following draft minutes:

- June 11, 2012 Regular Rocky Mount Town Council Meeting Minutes

The Vice Mayor asked if there were any changes to the draft minutes, and there being none, entertained a motion.

- Motion was made by Council Member Greer to approve the Council meeting minutes as presented with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

APPROVAL OF CONSENT AGENDA

The approval of the *Consent Agenda* consists of approving any miscellaneous resolutions/proclamations, miscellaneous action, departmental monthly reports, and bill list that were submitted prior to the meeting for Council's review and consideration.

- Miscellaneous Resolutions/Proclamations (*none at this time*)
- Miscellaneous Action (*none at this time*)
- Departmental Monthly Report
- Bill List

There being no comments, the Vice Mayor entertained a motion.

- Motion was made by Council Member Love to approve the draft *Consent Agenda*, with motion on the floor being seconded by Council Member Stockton. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

HEARING OF CITIZENS

Let the record show that no one had contacted the Town Clerk's Office requesting to come before Council.

The Vice Mayor opened the floor to anyone wishing to come before Council at this time. Let the record show that no one came forward to speak.

OLD BUSINESS

Let the record show there were no items to discuss under *Old Business*.

NEW BUSINESS

A. Request of Franklin County High School Senior Class of 2013 to Hold 5K Race

On behalf of the Franklin County High School Senior Class of 2013, Class Advisor Allyson Lynch came before Council and introduced Megan Vest (Vice President of Senior Class of 2013) and Linsey Schiemann (Treasurer of Senior Class of 2013). Miss Vest and Miss Schiemann briefly requested Council's consideration of allowing their senior class to hold a 5K race on September 22, 2012 (with a starting time of around 9:00 a.m.) in order to raise funds to assist other seniors who are not financially able to do so to be able to attend senior class functions. It was pointed out that this event was scheduled last year by the Senior Class of 2012, but they were unable to hold the function. Prior to the meeting, the Chief of Police had received the proposed route, and it was of his opinion that if the date was changed to September 22, 2012, he had no problem with Council approving their request (previously, the request was for September 29, 2012, but the Franklin County Parks & Recreation also had their "Mountain Spirit Festival" scheduled for the same date).

There being no further comments, the Vice Mayor entertained a motion.

- Motion was made by Council Member Love to allow the 5K race to be held on September 22, 2012 for the Franklin County High School Senior Class 2013, with motion on the floor being seconded by Council Member Cundiff. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

B. Proposed Agreement with Anderson & Associates, Inc. Regarding Work at Veterans' Memorial Park

It was pointed out to Council by the Town Manager that with prior Council approval, he had asked Anderson & Associates, Inc. to design a solution to the erosion issue at Veterans' Memorial Park, and to attempt to have Virginia Department of Transportation

(VDOT) to accept that solution as a change order in the current contract for the Pigg River bridge replacement. Council was presented the fee proposal from Anderson & Associates, Inc. to do this work, with an estimated cost of \$44,135. It was further pointed out by the Town Manager that staff seeks authorization to enter into this agreement with Anderson & Associates, Inc., who has submitted this fee under the Town's existing General Engineering Services Agreement. The Town Manager explained that the scope proposed includes extending the current box culvert to just over 60% of the length of the current area of Old Furnace Creek, then using stone and other materials (salvaged from the bridge work) to create a stable outflow area.

The Town Manager confirmed to Council the following:

- The estimated cost of \$44,135 is a turnkey design, and that the rough estimate cost of \$382,385 to do the project is just an estimate until a bid is received.
- The estimated cost of \$44,135 covers purely the engineering contract as outlined in the letter Council had received as proposed by Anderson & Associates, Inc.
- Approximately \$98,000 of the Town's own money was appropriated last year for this project.
- Staff is attempting to find grant money that will fit this type of project.
- Still looking for the dollars to make this project work.
- Thinks Council should go full steam ahead with the engineering portion of this project as proposed.

Council Member Moyer stated that he believes that something needs to be done about the erosion of the bank at the Veterans' Memorial Park before it gets any worse, that is a disaster waiting to happen, and he feels like the Town should proceed with the engineering contract with Thompson & Litton, Inc. as proposed. The Town Manager stated that this is his thoughts also.

There being no further comments, the Vice Mayor entertained a motion.

- Motion was made by Council Member Greer to enter into agreement with Anderson & Associates, Inc. as proposed, with motion on the floor being seconded by Council Member Stockton. Discussion ensued. Council Member Cundiff questioned what VDOT is going to do with this project, with the Town Manager stating that as of right now, they want to keep their hands off of it as they see it as a risk, but that he has contacted and is working with Delegate Charles Poindexter in Richmond to see if Richmond can get VDOT involved in this project. He further pointed out that the Town contends the erosion is due to poor street drainage and should come under the scope of work that VDOT does. There being no further discussion, let the record show that the motion on the floor passed unanimously by those present.

C. Proposed Maintenance Agreement with Johnson Controls, Inc. for Rocky Mount Municipal Building

The Assistant Town Manager informed Council that over the past two months, staff has negotiated with Johnson Controls, Inc. to reach a new service agreement with Johnson Controls, Inc. on the Rocky Mount Municipal Building existing air handling, emergency alerts, and control systems.

The Assistant Town Manager pointed out to the Vice Mayor the following

- At present, the Town is spending \$11,500 annually for maintenance services.
- The agreement, as negotiated, represents a 22.3% reduction in costs over the three-year course of the agreement.
- The agreement continues the high level of service that the Town has received from Johnson Controls, Inc. with a lower cost to the Town, both in ongoing maintenance and in costs for repair or replacement of major components.
- If the Council chooses to go somewhere else for a contract, the Town may incur additional costs for someone else to switch over all the software, equipment, etc.
- The Town has a very dependable technician from Johnson Controls, Inc. that comes to the Rocky Mount Municipal Building on a quarterly basis to check on the equipment.

The Assistant Town Manager stated that in light of significant contract savings and better defined repair costs, staff recommends approval of the contract as presented.

There being no further comments, the Vice Mayor entertained a motion.

- Motion was made by Council Member Greer to enter into agreement with Jonson Controls, Inc. as proposed, with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

COMMITTEE REPORTS

Let the record show there were no items to discuss under *Committee Reports*.

OTHER MATTERS, CONCERNS AND RISE 'N SHINE APPEARANCES

A. Referrals to Planning Commission from Town Council

Let the record show there were no referrals from Council to the Planning Commission as this time, or from the Planning Commission to Council.

B. Rise 'N Shine Appearances

The Assistant Town Manager confirmed to the Vice Mayor that he appeared on the *Rise 'N Shine* show this morning.

It was discussed that during the next *Rise 'N Shine* show, Council Member Stockton may want to appear on the show with the Town Manager. The Town Manager commented that he will be getting in touch with Council Member Stockton regarding this matter.

COUNCIL CONCERNS

A. Council Member Cundiff

Council Member Cundiff questioned how the leak detection was proceeding, with the Town Manager informing Council that some things they have identified, with some having merit and others not. The Public Works Director stated that they dug in four different places and found one leak in one of those places dug.

CLOSED MEETING

Let the record show there were no items to discuss under *Closed Meeting*.

ADJOURNMENT

At 7:25 p.m., motion was made by Council Member Greer to adjourn, seconded by Council Member Love and carried unanimously by those present.

Gregory B. Walker, Vice Mayor

ATTEST:

Patricia H. Keatts/Town Clerk

/phk

MONTHLY STAFF REPORT

DATE:	August 3, 2012
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	July 2012

This report contains the following monthly information for July 2012 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Water Accountability Percent chart

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department is unavailable at this time.

931 walk-in transactions

987 drive-thru transactions

1122 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING JULY 2012**

The following new businesses obtained their business licenses during the month:

Retail:

The CarLot Express Towing, 1280B Franklin St., auto sales

Repairs / Personal Services:

Divine Nail Boutique & Spa, 550 Franklin St., nail salon

**TOWN OF ROCKY MOUNT
Investment Portfolio
at June 30, 2012**

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FFCB	9/24/2012	3/24/2016	500,000	100.476	502,380.00	2.42%	2.44%	31331KFK1	12,200.00
FFCB	7/18/2012	7/18/2016	225,000	100.076	225,171.00	2.08%	2.09%	31331KRN2	4,702.50
FHLB	4/13/2012	10/13/2016	255,000	100.036	255,091.80	1.12%	1.25%	3134G2T69	2,868.75
FHLB	5/24/2013	5/24/2017	255,000	100.068	255,173.40	1.19%	1.20%	3134G3UZ1	3,060.00
FNMA	10 days	4/29/2015	500,000	101.306	506,530.00	1.97%	2.00%	3136FRGH0	10,000.00
FNMA	10 days	12/28/2016	500,000	100.329	501,645.00	0.99%	1.00%	3136FTVF3	5,000.00
FNMA	5/30/2013	5/30/2017	255,000	100.219	255,558.45	1.19%	1.20%	3136GOJB8	3,060.00
Bond Totals			<u>2,490,000</u>		<u>2,501,549.65</u>	1.57% avg. return			<u>40,891.25</u>

Certificates of Deposits:

Ally Bank Midvale UT	12/23/2013	245,000	100.446	246,092.70	1.09%	1.10%	02005QYE7	2,695.00	
Am Express Centurion	11/17/2015	225,000	101.262	227,839.50	1.72%	1.75%	02587DGX0	3,937.50	
BMW Salt Lake UT	5/13/2013	225,000	100.619	226,392.75	0.99%	1.00%	05568PZR1	2,250.00	
CIT BK Salt Lake UT	10/13/2016	190,000	100.481	190,913.90	1.99%	2.00%	17284AZY7	3,800.00	
Com Bk Harrogate TN	8/25/2016	245,000	99.457	243,669.65	1.00%	1.00%	20143PCV0	2,450.00	
Compass Bk Birmingham	12/29/2014	230,000	99.634	229,158.20	1.00%	1.00%	20451PAC0	2,300.00	
Discover Bk Greenwood	9/15/2014	245,000	100.601	246,472.45	1.29%	1.30%	254670W40	3,185.00	
Essa BK Stroudsburg PA	11/30/2016	245,000	99.438	243,623.10	1.00%	1.00%	29667RGE7	2,450.00	
F & M Chambersburg	2/8/2016	245,000	100.118	245,289.10	0.99%	1.00%	308693AY6	2,450.00	
GE Bk Draper Utah	9/30/2014	245,000	100.549	246,345.05	1.39%	1.40%	36159C3F1	3,430.00	
GE Cap Fin'l Retail	12/29/2016	245,000	101.069	247,619.05	2.07%	2.10%	36160YMM4	5,145.00	
Goldman Sachs NYC	11/3/2014	245,000	100.643	246,575.35	1.49%	1.50%	38143AAP0	3,675.00	
Natl Rep Chicago CTF	1/25/2016	245,000	101.037	247,540.65	0.98%	1.00%	63736QRT0	2,450.00	
Safra Nat'l NY NY	2/9/2015	245,000	100.220	245,539.00	0.74%	0.75%	786580YW4	1,837.50	
Security Bk Aiken SC	7/27/2016	245,000	100.826	247,023.70	1.23%	1.25%	81423LAV4	3,062.50	
Southside Bk Tyler TX	9/21/2016	245,000	100.248	245,607.60	0.99%	1.00%	84470QDY0	2,450.00	
CD Totals			<u>3,810,000</u>		<u>3,825,701.75</u>	1.25% avg. return			<u>47,567.50</u>
Total Investments			<u>6,300,000</u>		<u>6,327,251.40</u>				<u>88,458.75</u>

Note A New CD purchased to replace bond called with a 1.99% yeild

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
Jun-11	1,758,838.13	0.11%
Jul-11	1,465,085.58	0.11%
Aug-11	1,533,274.30	0.13%
Sep-11	881,399.90	0.14%
Oct-11	901,749.88	0.15%
Nov-11	912,347.27	0.17%
Dec-11	374,363.03	0.14%
Jan-12	390,911.37	0.16%
Feb-12	404,549.92	0.17%
Mar-12	749,548.69	0.17%
Apr-12	770,493.56	0.17%
May-12	791,584.69	0.17%
Jun-12	1,133,569.65	0.16%

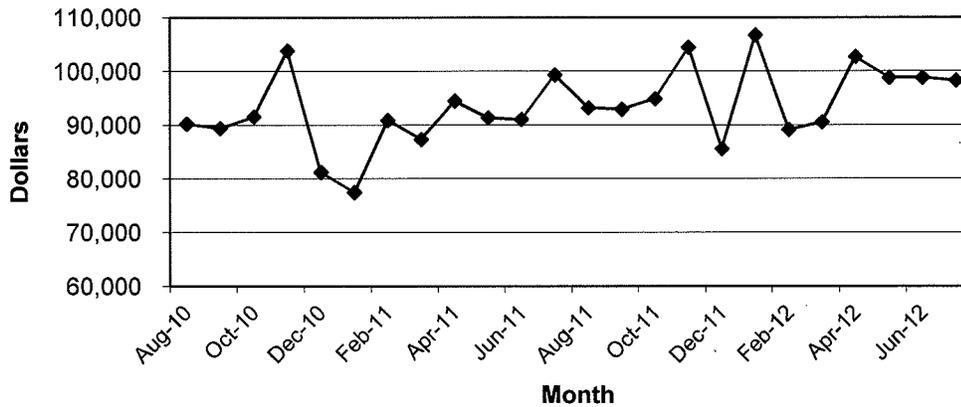
**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF JULY 31, 2012**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	1,867	1,918	1,867	1,918	569,689	0.33%
Public Service Tax	-	-	-	-	25,822	0.00%
Personal Property Tax	97	18	97	18	137,603	0.07%
Machinery & Tools Tax	-	-	-	-	92,733	0.00%
Penalties on Tax	201	169	201	169	2,730	7.37%
Interest on Tax	25	2	25	2	500	4.93%
Local Sales Tax	15,307	15,223	15,307	15,223	164,637	9.30%
Meals Tax	98,258	99,354	98,258	99,354	1,079,759	9.10%
Utility Tax	27,005	28,204	27,005	28,204	332,100	8.13%
Communications Tax	16,595	17,032	16,595	17,032	180,668	9.19%
Decals	1,465	1,150	1,465	1,150	87,310	1.68%
Bank Stock Tax	-	-	-	-	203,877	0.00%
Penalty-Meals Tax	107	986	107	986	1,200	8.89%
Interest-Meals Tax	1	651	1	651	650	0.20%
Lodging Tax	8,147	4,783	8,147	4,783	84,596	9.63%
Cigarette Tax	5,995	21,825	5,995	21,825	140,000	4.28%
BPOL-Retail	3,705	-	3,705	-	257,550	1.44%
BPOL-Professional	8,991	8,013	8,991	8,013	139,380	6.45%
BPOL-Contractor	-	355	-	355	11,000	0.00%
BPOL-Repairs/Services	1,807	449	1,807	449	110,120	1.64%
BPOL-Alcoholic Beverages	-	-	-	-	500	0.00%
BPOL-Penalty/Interest	901	86	901	86	1,000	90.07%
BPOL-Amusement	-	-	-	-	200	0.00%
BPOL-Utility	-	-	-	-	6,400	0.00%
BPOL-Miscellaneous	253	50	253	50	1,800	14.06%
Solicitor Permits	-	-	-	-	-	0.00%
Farmer's Market Fees	200	150	200	150	2,600	7.69%
Welcome Center Fees	545	240	545	240	5,500	9.91%
Music Venue Fees	-	-	-	-	10,000	0.00%
Planning/Zoning Fees	140	335	140	335	9,500	1.47%
Court Fines	4,441	3,516	4,441	3,516	22,160	20.04%
Parking Fines	-	15	-	15	250	0.00%
Interest Earnings	10,719	13,076	10,719	13,076	96,818	11.07%
Return Check Fees	140	60	140	60	640	21.88%
Rental of Property	-	-	-	-	420	0.00%
Sale of Materials	-	-	-	-	-	0.00%
Sale of Property	660	-	660	-	-	0.00%
Bond Proceeds	-	-	-	-	275,000	0.00%
Grave Preparation	-	-	-	-	2,300	0.00%
Security Services	1,080	840	1,080	840	3,400	31.76%
Passport Service Fees	734	672	734	672	8,046	9.12%
Police Reports	198	127	198	127	1,300	15.23%
Garbage Collection Fees	7,536	7,525	7,536	7,525	88,170	8.55%
Truck Rental Program	-	30	-	30	230	0.00%
Miscellaneous Services	788	-	788	-	250	315.36%
Donations	17	25	17	25	-	0.00%
Merchandise Sales	16	-	16	-	-	0.00%
Miscellaneous	467	3,513	467	3,513	500	93.30%
Curb & Gutter Recoveries	-	-	-	-	-	0.00%
Recoveries	10	2	10	2	1,500	0.64%
Bond Proceeds	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	177,000	0.00%
Total Local Revenues	218,415	230,394	218,415	230,394	4,337,408	5.04%

TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS

Month	Collections
Aug-10	90,238
Sep-10	89,407
Oct-10	91,547
Nov-10	103,824
Dec-10	81,219
Jan-11	77,485
Feb-11	90,888
Mar-11	87,365
Apr-11	94,522
May-11	91,368
Jun-11	91,062
Jul-11	99,354
Aug-11	93,225
Sep-11	92,951
Oct-11	94,896
Nov-11	104,455
Dec-11	85,579
Jan-12	106,760
Feb-12	89,118
Mar-12	90,554
Apr-12	102,709
May-12	98,822
Jun-12	98,811
Jul-12	98,258

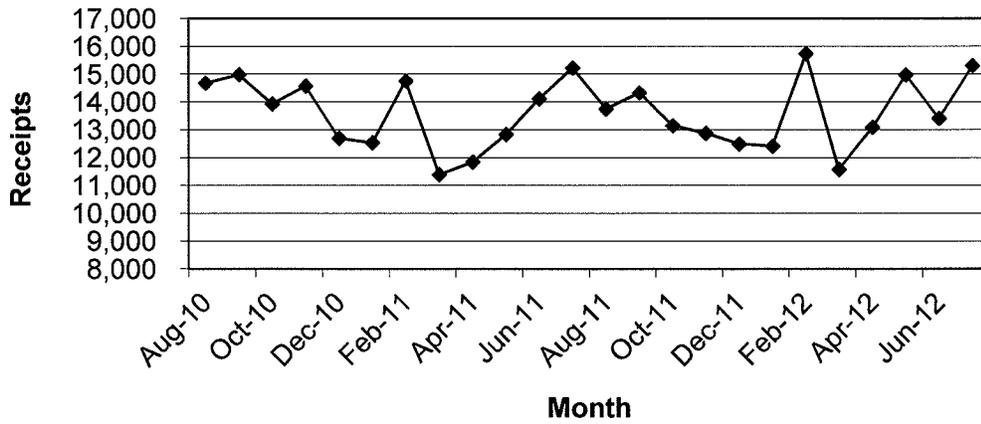
Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Aug-10	14,677
Sep-10	14,987
Oct-10	13,933
Nov-10	14,572
Dec-10	12,695
Jan-11	12,536
Feb-11	14,761
Mar-11	11,395
Apr-11	11,848
May-11	12,835
Jun-11	14,118
Jul-11	15,223
Aug-11	13,747
Sep-11	14,327
Oct-11	13,146
Nov-11	12,878
Dec-11	12,496
Jan-12	12,419
Feb-12	15,736
Mar-12	11,573
Apr-12	13,086
May-12	14,974
Jun-12	13,404
Jul-12	15,307

Local Sales Tax



**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JULY 31, 2012**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
GENERAL FUND:						
Mayor & Council	13,597	10,564	13,597	10,564	81,694	16.64%
Town Manager	22,562	20,507	22,562	20,507	193,327	11.67%
Town Attorney	-	3,281	-	3,281	45,053	0.00%
Finance Department	33,763	40,801	33,763	40,801	329,941	10.23%
Electorial Board	-	-	-	-	-	0.00%
Police Department	167,259	199,369	167,259	199,369	1,711,746	9.77%
Volunteer Fire Dept.	15,309	11,676	15,309	11,676	104,656	14.63%
Public Works Admin.	2,144	1,375	2,144	1,375	18,915	11.34%
Street Lights	258	7,244	258	7,244	93,150	0.28%
Traffic Control & Parking	1,995	161,902	1,995	161,902	59,554	3.35%
Streets	83,632	71,881	83,632	71,881	833,613	10.03%
Sidewalks & Curbs	734	3,282	734	3,282	17,024	4.31%
Grassy Hill Guardrails	-	-	-	-	30,812	0.00%
40 East Sidewalks/Crosswalks	-	-	-	-	83,825	0.00%
Street Cleaning	1,767	2,395	1,767	2,395	16,534	10.69%
Refuse Collection	21,334	15,434	21,334	15,434	150,582	14.17%
Snow Removal	489	292	489	292	24,914	1.96%
Municipal Building	3,853	4,748	3,853	4,748	62,700	6.15%
Emergency Services Bldg.	5,039	8,571	5,039	8,571	56,020	8.99%
Public Works Building	1,703	4,143	1,703	4,143	16,850	10.10%
Cemetery	2,385	2,570	2,385	2,570	15,734	15.16%
Playgrounds	2,560	3,286	2,560	3,286	28,994	8.83%
Veterans Memorial Park erosion	-	-	-	-	97,000	0.00%
Pigg River Heritage Trail	-	-	-	-	-	0.00%
Pigg River Dam Safety	-	-	-	-	30,000	0.00%
Planning & Zoning	16,325	13,680	16,325	13,680	121,927	13.39%
Community Development	16,895	17,825	16,895	17,825	185,351	9.11%
Citizen's Square	7,408	635	7,408	635	14,400	51.44%
Hospitality Center	1,893	399	1,893	399	31,703	5.97%
Passport Services Expenses	34	-	34	-	1,800	1.91%
Performing Arts Venue	41	-	41	-	282,940	0.01%
Remediation of Blighted Structures	-	250	-	250	20,000	0.00%
Non-Departmental:						
Wages & Fringes	1,637	3,503	1,637	3,503	44,000	3.72%
Employee Wellness Program	-	599	-	599	4,000	0.00%
Employee Drug Testing	192	-	192	-	1,055	18.16%
Insurance	65,093	58,832	65,093	58,832	65,891	98.79%
Contributions to Others	22,500	22,500	22,500	22,500	42,756	52.62%
Debt Service-Principal	-	-	-	-	189,300	0.00%
Debt Service-Interest	56,484	68,086	56,484	68,086	112,968	50.00%
Transfer to Utility Fund	-	-	-	-	514,278	0.00%
Transfer to Capital Proj. Fund	-	-	-	-	-	0.00%
Contingency	-	-	-	-	30,211	0.00%
TOTAL GENERAL FUND EXPENDITURES	568,882	759,630	568,882	759,630	5,765,218	9.87%

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JULY 31, 2012**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
					THIS YEAR	THIS YEAR
WATER & SEWER FUND:						
Water System Operation	20,724	14,296	20,724	14,296	201,112	10.30%
Meter Reading	4,941	5,066	4,941	5,066	67,137	7.36%
Water Plant	50,538	66,458	50,538	66,458	588,703	8.58%
FCHS Ramsey Hall Sewer Extension	2,015	-	2,015	-	18,000	11.19%
Wastewater System Operation	4,913	7,470	4,913	7,470	115,764	4.24%
Wastewater Treatment Plant	198,404	39,293	198,404	39,293	386,283	51.36%
Utility Billing & Administration	13,954	16,649	13,954	16,649	145,704	9.58%
Non-Departmental:						
Wages & Fringes	-	-	-	-	-	0.00%
Insurance	21,698	19,611	21,698	19,611	21,965	98.78%
Debt Service-Principal	-	-	-	-	712,363	0.00%
Debt Service-Interest	24,469	24,883	24,469	24,883	181,395	13.49%
Transfer to Capital Projects Fund	-	-	-	-	-	0.00%
Contingency	-	-	-	-	43,013	0.00%
Depreciation	-	-	-	-	734,500	0.00%
TOTAL WATER & SEWER FUND EXPENSES	341,656	193,726	341,656	193,726	3,215,939	10.62%
CAPITAL IMPROVEMENTS FUND:						
Uptown Redevelopment Project	211	136,246	211	136,246	-	0.00%
Industrial Park - Site Improvements	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	211	136,246	211	136,246	-	0.00%
1 month of the 12 month fiscal year						8.33%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2013

	GENERAL <u>FUND</u>	UTILITY <u>FUND</u>
BUDGETED CONTINGENCY	30,211	43,013
COMMITTED:		
AVAILABLE CONTINGENCY FUND BALANCE	<u>30,211</u>	<u>43,013</u>
Available / (overexpended)		

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 WATER CONSUMPTION PERCENTAGES
 FOR THE MONTH OF JULY 2012

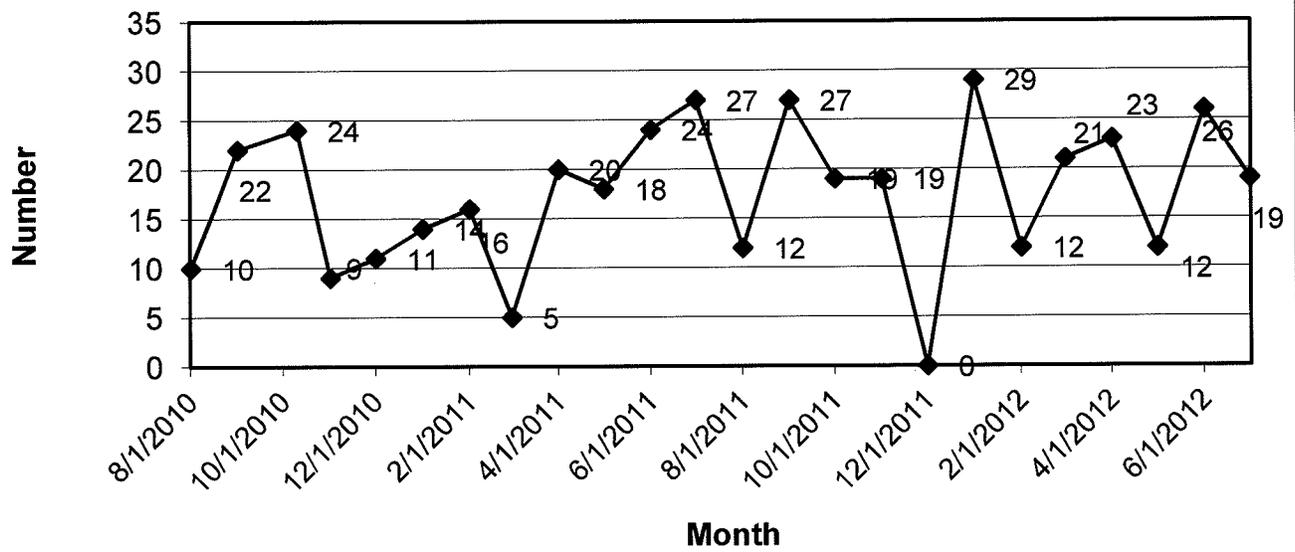
	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,742	7,016,483	\$ 31,398	61%	32%	30%
COMMERCIAL	340	5,635,820	\$ 22,463	12%	26%	21%
INDUSTRIAL	51	4,786,880	\$ 16,098	2%	22%	15%
TOTAL	<u>2,133</u>	<u>17,439,183</u>	<u>\$ 69,959</u>	<u>75%</u>	<u>80%</u>	<u>66%</u>
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	661	2,659,530	\$ 23,076	23%	12%	22%
COMMERCIAL	63	1,783,500	\$ 12,393	2%	8%	12%
INDUSTRIAL	2	-	\$ 45	0%	0%	0%
TOTAL	<u>726</u>	<u>4,443,030</u>	<u>\$ 35,514</u>	<u>25%</u>	<u>20%</u>	<u>34%</u>
				100%	100%	100%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,403	9,676,013	\$ 54,474	84%	44%	52%
COMMERCIAL	403	7,419,320	\$ 34,856	14%	34%	33%
INDUSTRIAL	53	4,786,880	\$ 16,143	2%	22%	15%
TOTAL	<u>2,859</u>	<u>21,882,213</u>	<u>\$ 105,474</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 PERCENT CONSUMPTION & PERCENT REVENUE
 PER CUSTOMER CLASS
 FISCAL YEAR 2013

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-12	32%	30%	26%	21%	22%	15%	80%	66%	12%	22%	8%	12%	0%	0%	20%	34%
Aug-12																
Sep-12																
Oct-12																
Nov-12																
Dec-12																
Jan-13																
Feb-13																
Mar-13																
Apr-13																
May-13																
Jun-13																
Average	32%	30%	26%	21%	22%	15%	80%	66%	12%	22%	8%	12%	0%	0%	20%	34%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2013 (year ended 6/30/13).

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
June-12

Water Plant Finished Water Pumped	27,800,000	
Water Consumption Billed	21,882,213	
Meters Read and Not Billed	941,480	
Water Obtained from Water Plant (to bill)	20,500	
Water Obtained from Public Works Hydrant (to bill)	-	
Flusing Water Lines Reported to WTP or PW	15,000	
Flow Meter Checks at Hydrants	-	
Drained from Pendleton tank for painting of tank	-	
Filling Water Tanks - Pendleton	-	
Grand Total of Water Metered / Consumed / Tracked	22,859,193	

Percent Finished Water Accounted 82.23%

NOTE: power outages from 6/29 through 7/3. Meter reading on 7/2,7/3,7/5,7/6,&7/9.

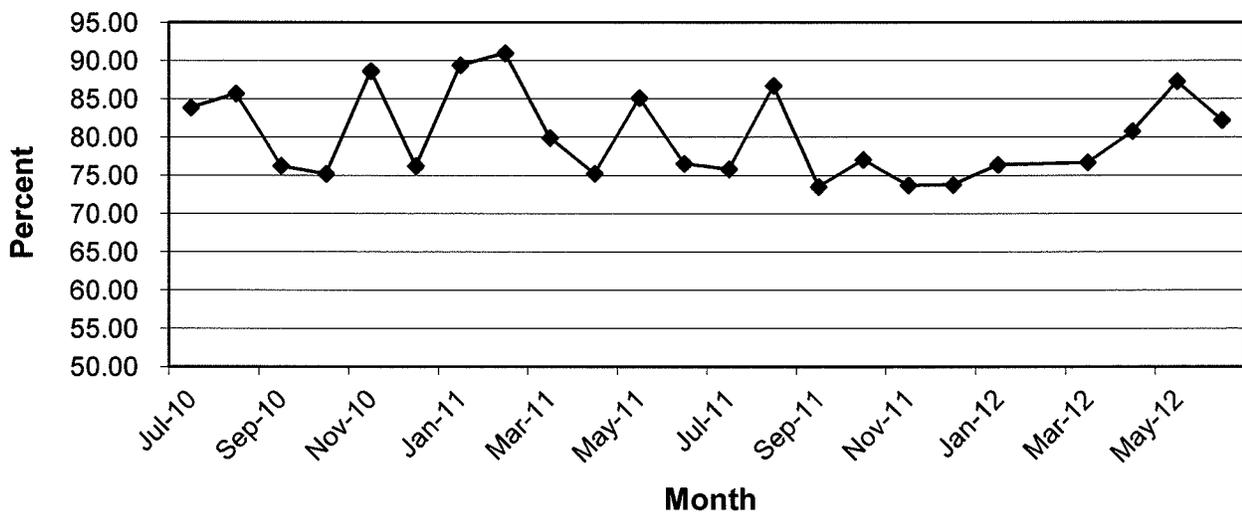
Meters Read and Not Billed		
001-0122-10-01	Mary Bethune Park	14,800
001-0188-00-01	Impound Lot	800
002-0317-20-01	Public Works Bldg	260
002-0317-30-01	Public Works Bldg-new bldg	2,000
004-1067-00-01	Veteran's Memorial Park	1,700
005-1300-00-01	Mary Elizabeth Park	800
005-1343-00-04	Music Venue	-
005-1384-00-01	Farmer's Market	1,400
005-1457-00-01	Municipal Bldg.	2,000
006-1710-00-01	Welcome Center / Depot	1,000
009-2523-50-01	Emergency Services Bldg.	10,500
010-3099-00-01	20 Goodview St.	1,220
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	285,000 est (meter not read)
	Water Plant Process	620,000
TOTAL Meters Not Billed		941,480

Water Line Repairs by Public Works during the month:
2" water line on Pell Ave.

Sewer Line Repairs by Public Works during the month:
none

TOWN OF ROCKY MOUNT WATER ACCOUNTABILITY FISCAL YEAR 2012							
	Finished Water Treated	Total Water Gallons Accounted	Percent Accounted	Gallons Variance		Average Quarterly Accounted	Average Quarterly Variance
Month							
Jul-11	29,970,000	22,938,756	76.54%	7,031,244			
Aug-11	29,660,000	22,492,662	75.84%	7,167,338			
Sep-11	26,480,000	22,972,213	86.75%	3,507,787		79.71%	5,902,123
Oct-11	26,610,000	19,566,322	73.53%	7,043,678			
Nov-11	23,940,000	18,449,825	77.07%	5,490,175			
Dec-11	31,320,000	23,090,210	73.72%	8,229,790	A	74.77%	6,921,214
Jan-12	23,509,800	17,346,077	73.78%	6,163,723	B		
Feb-12	26,440,000	20,201,732	76.41%	6,238,268			
Mar-12	27,760,000	21,300,509	76.73%	6,459,491		75.64%	6,287,161
Apr-12	25,300,000	20,442,788	80.80%	4,857,212			
May-12	27,900,000	24,355,083	87.29%	3,544,917			
Jun-12	27,800,000	22,859,193	82.23%	4,940,807		83.44%	4,447,645
AVG.	29,699,073	23,274,125	85.52%	6,424,948		78.39%	5,889,536
TOTAL	326,689,800	256,015,370					
			Avg. Percent Unaccounted =	14.48%			
			Percent Accounted =	85.52%			
			4 out of 10 months this fiscal year > 80% accountability				
NOTE A: water produced was increased 9 days because only 1 - 2 man team could read meters due to equipment failure. Original 30 day production = 25,400,000. Revised to 31,320,000.							
NOTE B: water produced was decreased by 6 days because only 3 weeks of water was read due to 5 weeks being read in Dec (previous month) due to equipment failure. Original 30 day production = 26,140,000. Revised to 23,509,800.							

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2012**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Account ed	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Account ed
Jul-11	337.90	30,790,000	49.66%	29,970,000	48.34%	22,938,756	76.54%	2,832	19,964,000	32.20%	15,260,620	76.44%
Aug-11	331.70	30,570,000	49.31%	29,660,000	47.84%	22,492,662	75.84%	2,837	17,949,000	28.95%	15,975,402	89.00%
Sep-11	309.00	27,300,000	45.50%	26,480,000	44.13%	22,972,213	86.75%	2,823	20,610,000	34.35%	16,482,743	79.97%
Oct-11	310.00	28,650,000	46.21%	26,610,000	42.92%	19,566,322	73.53%	2,828	21,018,000	33.90%	13,998,572	66.60%
Nov-11	285.00	25,370,000	42.28%	23,940,000	39.90%	18,449,825	77.07%	2,814	22,650,000	37.75%	12,954,085	57.19%
Dec-11	331.70	27,180,000	43.84%	25,400,000	40.97%	23,090,210	90.91%	2,818	31,961,000	51.55%	16,159,480	50.56%
Jan-12	306.90	27,540,000	44.42%	26,140,000	42.16%	17,346,077	66.36%	2,846	24,056,000	38.80%	12,321,442	51.22%
Feb-12	298.70	26,440,000	47.21%	25,270,000	45.13%	20,201,732	79.94%	2,844	20,010,000	35.73%	14,287,937	71.40%
Mar-12	319.30	26,660,000	43.00%	27,760,000	44.77%	21,300,509	76.73%	2,840	24,800,000	40.00%	14,790,259	59.64%
Apr-12	303.00	26,000,000	43.33%	25,300,000	42.17%	20,442,788	80.80%	2,845	20,400,000	34.00%	13,754,398	67.42%
May-12	328.60	29,000,000	46.77%	27,900,000	45.00%	24,355,083	87.29%	2,852	23,529,000	37.95%	17,919,148	76.16%
Jun-12	331.70	28,300,000	47.17%	27,800,000	46.33%	22,859,193	82.23%	2,853	19,747,000	32.91%	15,510,357	78.55%
AVG.	316.13	27,816,667	45.73%	26,852,500	44.14%	21,334,614	79.50%	2,836	22,224,500	36.51%	14,951,204	68.68%
NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.												
NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").												

**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2013**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Account ed	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Account ed
Jul-12	337.90	30,150,000	48.63%	29,140,000	47.00%		0.00%		17,360,000	28.00%		0.00%
Aug-12			0.00%		0.00%					0.00%		
Sep-12			0.00%		0.00%					0.00%		
Oct-12			0.00%		0.00%					0.00%		
Nov-12			0.00%		0.00%					0.00%		
Dec-12			0.00%		0.00%					0.00%		
Jan-13			0.00%		0.00%					0.00%		
Feb-13			0.00%		0.00%					0.00%		
Mar-13			0.00%		0.00%					0.00%		
Apr-13			0.00%		0.00%					0.00%		
May-13			0.00%		0.00%					0.00%		
Jun-13			0.00%		0.00%					0.00%		
AVG.	337.90	30,150,000	48.63%	29,140,000	47.00%	0	0.00%	0	17,360,000	28.00%	0	0.00%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	August 1, 2012
TO:	Rocky Mount Town Council
FROM:	Charles Robertson, Fire Chief
DEPARTMENT:	Rocky Mount Fire Department
MONTH:	June 2012

- The Rocky Mount Volunteer Fire Department answered a total of 45 calls for the month of June 2012. 15 of the calls were in-town, and 30 calls were in the County.
- The department averaged 9.13 members per call for the months of June.
- The department accumulated a total of 271 man hours on all calls for the month.
- The department traveled a total of 1, 244 miles on all department vehicles for the month.
- For the month of June, the department used a total of 183 gallons of diesel fuel, and a total of 95.3 gallons of gasoline.
- There were a total of 3 structure fires; 2 motor vehicle fires; 6 woods and grass fires, 1 oil spill; 11 motor vehicle accidents; 11 false alarms; 3 debris (trees) in the roadway (storm related); 1 smoke and odor removal; 6 utility pole fires (storm related); and 1 general maintenance call.
- There were a total of 20 extra training hours accumulated for the month by members.
- The department made contact with an I.S.O. consultant to start the process of reviewing the department, as well as the Town for future I.S.O. ratings. This visit by the consultant will take place sometime in early fall and will take approximately two days to complete. The review should help prepare and allow time to complete the necessary changes that may be deemed necessary to maintain or advance the ratings for the Town of Rocky Mount.

MONTHLY STAFF REPORT

DATE:	August 1, 2012
TO:	Rocky Mount Town Council
FROM:	Chief David R. Cundiff
DEPARTMENT:	Police
MONTH:	July 2012

Please note the addition of Traffic Uniform Summons issued by The Rocky Mount Police Department for Council's monthly report.

Attachment(s): Yes

DATE: JULY 2012

	MAY	JUNE	JULY
TRAFFIC ARRESTS	90	119	225
TRAFFIC WARNING	66	92	200
CRIMINAL ARRESTS	54	54	50
LEGAL DOCUMENTS; TRESPASS NOTICES	0	0	0
JUVENILE REFERRALS P-UPS, ETC.	7	6	2
ALARM RESPONSES	46	38	61
ACCIDENTS INVESTIGATED	19	25	34
INCIDENTS ADDRESSED	1574	1711	2771
INCIDENTS, OFFENSES REPORTABLE	60	52	55
BUSINESSES, RESIDENCES CHECKED	398	516	2178
DOORS, WINDOWS, ETC. UNSECURED	2	2	6
MOTORIST AIDES	79	78	99
BREAKING & ENTERING REPORTS	0	0	2
BREAKING & ENTERING WARRANTS	0	0	0
FELONY WARRANTS	3	2	2
GRAND LARCENY WARRANTS	1	0	0
MISDEAMEANOR CRIMINAL WARRANTS	43	34	23
UNIFORM TRAFFIC SUMMONS ISSUED	83	102	230
DUI	7	2	4

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 18 reportable accidents with 18 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: (223) Anderson Street, Avalon Drive, Byrd Lane, Candlewood Apartments, Circle Drive, Claiborne Avenue, Cornell Road, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, Edgemont Street, Fairlawn Drive, Forest Hill Road, Green Meadow Lane, Greer Lane, High Street, Highland Hills Road, Hilltop Drive, Knob Apartments, Lakeview Drive, Mary Coger Lane, Maynor Street, Mountain View Drive, Muse Lane, North Main Street, Oak Street, Old Franklin Turnpike, Orchard Avenue, Parker's Drive, Pell Avenue, Pendleton Street, Riverview Street, Scuffling Hill Road, South Main Street, State Street, Sycamore Street, Tank Hill, Tanyard Road, Trail Drive, West Church Street, West College Street, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive and Wray's Chapel Road.

- ◇ Business Foot Patrols: (250) Applebees, BB&T Bank, BFMS, Bojangles, Burger King, C Mart, CATCE, China City, Christian Heritage, Comfort Inn, CVS, DMV, Dollar General, El Rodeo, Family Dollar, Franklin County High School, Food Lion, Franklin Heights Baptist Church, Franklin Memorial Hospital, Franklin Outdoors, Franklin Street, Frank's Pizza, Goodwill, Hardy's, Holiday Inn Express, Hub Restaurant, Ippy's, Jones Produce, Kentucky Fried Chicken, Kroger, Los Tres Amigos, Lowe's, Mary Elizabeth Park, McDonald's, Mod-U-Kraf, Moose Lodge, North Main Street, Old Franklin Turnpike, Pell Animal Clinic, Plygem, Rocky Mount Elementary, School Board Road, Sheetz, Shell Station, South Main Street, STEP Inc., Trinity Missions, Wal-Mart and YMCA.

MISCELLANEOUS:

- ◇ July 2nd, 2012 - Open Door "Mod-u-Kraf"
- ◇ July 3rd, 2012 - Independence Day Celebration
- ◇ July 3rd, 2012 - SWAT Training
- ◇ July 3rd, 2012 - Open Door "Franklin Heights Baptist Church"
- ◇ July 11th, 2012 - SWAT Call Out
- ◇ July 12th, 2012 - Open Door "C Mart"
- ◇ July 21st, 2012 - Open Door "660 Old Franklin Turnpike"
- ◇ July 23rd, 2012 - Open Door "660 Old Franklin Turnpike"
- ◇ July 30th, 2012 - Open Door "115 Fairlawn Drive"

TRAFFIC CONTROL UPDATES:

- ◇ No new updates for this month.

INVESTIGATIONS:

- ◇ New Criminal Investigations: 10
- ◇ New Drug Investigations: 0
- ◇ Cases Cleared: 6
- ◇ Misdemeanor charges: 1
- ◇ Felony Charges: 3
- ◇ Pending Cases: 18
- ◇ Child Abuse Cases: 0

MEETINGS:

- ◇ CSI classes at Technology Center
- ◇ LEPC Meeting
- ◇ After action Meeting-Power outage and storm damage
- ◇ DaPro Meeting

TRAINING:

- ◇ Breath Alcohol Operator Recertification (Brown,Harris,Sloan)

CLASSES TAUGHT:

- ◇ Defensive Tactics Instructor Course at Cardinal Criminal Justice Academy
- ◇ On-going Youth Self Defense Course at YMCA "Summer Camp"

CRIMINAL ARRESTS & LOCATIONS:

Driving Under the Influence	Pell Avenue
Driving Under the Influence	Donald Avenue
Driving Under the Influence	North Main Street
Driving Under the Influence	Virgil H. Goode Highway
Drunk In Public	East Court Street (x 2)
Drunk In Public	Green Meadow Lane (x 2)
Drunk In Public	Floyd Avenue
Drunk In Public	Grassy Hill Road
Drunk In Public	North Main Street
Drunk In Public	Wray's Chapel Road
Possession of Alcohol Underage	East Court Street
Shoplifting	Old Franklin Turnpike (x 8)
Larceny	Pell Avenue (x 2)
Trespassing	Windy Lane
Trespassing	East Court Street
Obstruction of Justice	Grassy Hill Road
Disorderly Conduct	Floyd Avenue
Disorderly Conduct	East Court Street

SPEEDING TICKETS ISSUED

Pell Avenue (x 32)

School Board Road (x 17)

Tanyard Road (x 14)

North Main Street (x 10)

Grassy Hill Road (x 5)

State Street (x 3)

South Main Street (x 3)

Old Franklin Turnpike (x 3)

Booker T. Washington Highway (x 3)

East Court Street

MONTHLY STAFF REPORT

DATE:	August 3, 2012
TO:	Rocky Mount Town Council
FROM:	Cecil R. Mason, Public Works Director
DEPARTMENT:	Public Works Department
MONTH:	July 2012

1. Cleanup week: 10 days.
2. Swept streets: July 2nd and 20th.
3. Spraying sidewalks, curbs and gutters.
4. Started paving on July 30th.
5. Read meters: 4.5 days.
6. Made 6" water tap for Lillie's Leisure.
7. Made water taps outside of Town (1).
8. Repaired: 2" water line on High Street (2 places)
 6" water line on Main Street (gasket)
 1" water line on Diamond Avenue
 3/4" water line on Glennwood Drive
 8" water line on Sycamore Street (gasket)
9. Replaced 2" valve at 300 Circle View Street that was leaking at the stem.
10. Opened grave for Mrs. Frank Fralin.

MONTHLY STAFF REPORT

DATE:	August 3, 2012
TO:	Rocky Mount Town Council
FROM:	Tim Burton, Superintendent
DEPARTMENT:	Waste Water Treatment Plant
MONTH:	July 2012

Average Daily Flow	0.560 mgd
TSS Reduction	99 %
BOD Reduction	99 %
Leachate (F.C. Landfill)	49,500 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	65.17 Tons
Rain Total 2.22 inches	Snow Total 0.0 inches

Request: None

Respectfully Submitted,

Timothy Burton

Attachment(s): No

MONTHLY STAFF REPORT

DATE:	August 2, 2012
TO:	Rocky Mount Town Council
FROM:	Bob Deitrich, Superintendent
DEPARTMENT:	Water Department
MONTH:	July 2012

Operation and Production Summary:

The actual water production time (filtering of water) for the entire month averaged 10.9 hours per day which yielded approximately 940,000 gallons of water per day.

Total Raw Water Pumped:	30.15 million gallons
Total Drinking Water Produced:	29.14 million gallons
Average Daily Production:	940,000 gallons per day
Ave Percent of Production Capacity:	47%
Flushing of Hydrants/Tanks:	Pendleton Tank Repaint 200,000, Hydrant Testing and Flushing - 30,000 gallons
Plant Process Water, Gallons Used:	652,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	55200 gallons

Operational Issues:

- All routine monthly bacteriological samples were negative (no bacteria detected). All other routine samples were also within limits.
- Water demand during the first ten days of the month was erratic due to the intermittent and widespread power outages. The Water Plant ran extended hours on two different days to keep up with peak water demand, but otherwise, kept to a normal schedule.
- The Blackwater River water level has been slowly falling due to the lack of consistent rain, but plant operation has not yet been effected.

Repairs/Maintenance:

- Staff removed debris from buoys and Blackwater Dam from the wind storm.
- The larger of the two Pendleton Street water tanks has been drained and will be repainted inside and out during the first week of August.
- The plant's AC compressor unit was repaired by a local contractor.
- Staff retested fire hydrants in the Diamond Avenue and Anderson Street area while data was collected by an engineering consultant. After a meeting with the Town Manager, Public Works, the Fire Department and Water Plant department heads, the decision was made to cover and label under-performing hydrants until performance of the hydrants is improved. Recommendations from the engineering firm are pending.

Up-coming

- Hydrant testing/flushing. Dates to be announced.
- Flash Mixer replacement (collecting quotes).

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	August 13, 2012
----------------------------	-----------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Dr. Richard LaBarbera of LaBarbera Chiropractic and Wellness Center located at 60 Meadowview Avenue in Rocky Mount is requesting to come before Council to voice his concerns over the \$50 per month fire suppression fee that he has to pay. He believes the fee is unfair given the small size of his building.</p> <p>In reviewing his request, there may be some merit in evaluating the applicability of the fee to small sized offices given that the fee was originally envisioned as being applicable to the larger industrial and retail user that places a demand on our water distribution system. Council may want to refer this issue to the Public Utilities Committee.</p> <p>Attached is a list of the customers being charge the fee.</p>
ACTION NEEDED:	None.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)

Town of Rocky Mount			7/31/2012
Fire Suppression System	\$50 per month availability fee		
<u>NAME</u>	<u>ACCOUNT</u>	<u>#</u>	<u>STREET</u>
84 Lumber	007-2057-00-01	1380	Franklin
Azteca De Oro	004-1219-00-01	320	S Main
Blue Ridge Health Inv	009-2656-00-01	18630	Virgil Goode
Bright Stars Day Care	008-2396-00-04	800	North Main
Carilion Franklin Memorial	004-1128-00-01	180	Floyd
CATCE Center	009-2722-10-01	150	Technology
Labarbera Chiropractic	009-2574-50-02	60	Meadowview
Empire Foods	009-2538-80-02	515	Weaver
Erath Veneer	008-2281-00-02	338	Industrial
Franklin Co Bd of Supervis	004-1227-00-01	275	S Main
Franklin Co Sheriff's	001-0022-00-01	70	East Court
F C Family Resource Ctr.	001-0042-10-01	65	East Court
FCHS John Smith Tech Ctr	005-1501-00-01	506	Pell
FCHS West Campus	006-1697-00-01	700	Tanyard
Ferguson Land & Lumber	009-2514-20-01		Suppression
Ferguson Land & Lumber	009-2514-30-01		N Main
Fleetwood Homes	009-2539-15-02	90	Weaver
Food Lion LLC Suite #386	005-1522-00-01	604	Pell
Franklin Center	008-2265-00-01	50	Claiborne
Franklin Co Gov't Center	007-1956-00-01	1255	Franklin
Franklin Co Sch-Middle Sch	009-2556-00-01		Middle Sch East
Gabriel Church Serv	002-0478-00-04	685	Tripple Creek
Goodwill Industries	009-2736-00-01	1045	N Main
Ideal Bldg Supply	008-2311-00-01	400	N Main
Jammin Apparrel	009-2699-94-01	335	Technology
Krogers #347	006-1601-32-01	400	Old Franklin Tnpk
Lowes #2217	006-1604-50-01	800	Old Franklin Tnpk
Med Facili of Am/FC Healthcare	002-0331-00-01	720	Orchard
Mod-U-Kraf Homes	008-2286-10-01	175	Industrial
Newbold Corp.	009-2538-20-01	450	Weaver
Peebles Dept Store	006-1601-34-01	400	Old Franklin Tnpk
PlyGem Windows	006-1703-00-01	129	Pell
PlyGem Windows	009-2538-60-01	0	Weaver
PlyGem Windows	010-3127-00-01	433	N Main
PlyGem Windows	008-2310-50-01	315	Byrd
PlyGem Windows	008-2276-00-01	330	State
R M Bowling Alley	009-2699-00-01	1555	N Main
Rocky Mount Comfort Inn	009-2569-00-01	1730	N Main
Rocky Mount Holiday Inn	006-1640-52-01	395	Old Franklin Tnpk
Rocky Mount LLC	006-1688-00-01	400	Tanyard
Rocky Mount Municipal Bldg	005-1457-00-01	395	Donald
Rocky Top Wood Preserv	008-2275-00-01		State
Rocky Top Wood Preservers	008-2274-00-01	330	State
Ronile	002-0325-00-01	701	Orchard
Roses #382	005-1528-00-01	890	Tanyard
Schewel Furniture	007-1965-00-01	1125	Franklin
Southgate	005-1526-00-01	880	Tanyard
Trinity Mission	007-2050-00-01	300	Hatcher
Trinity Packaging	008-2280-00-01	90	Industrial
Trinity Packing	008-2284-00-02	160	Industrial
Walgreens #13013	005-1597-10-01	290	Old Franklin Tnpk
Walmart	006-1601-40-01	550	Old Franklin Tnpk
YMCA Fitness Center	009-2730-50-01	235	Technology
YMCA Essig Center	009-2710-89-01	295	Technology

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	August 13, 2012
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>During the July 9, 2012 regular Rocky Mount Town Council meeting, the request of Franklin County High School Senior Class of 2013 to hold an annual 5K race was approved.</p> <p>Class Advisor Alyson Lynch and Class of 2013 Senior Morgan Adkins have asked to come before Council at this time to present a request for review and consideration for Council to partner with them in their endeavors in raising funds in the form of a donation for the 5K race.</p> <p>Enclosed is a letter that they are presenting to business owners explaining in further detail their fundraising efforts, along with a breakdown of the "Senior Class 5K Sponsorship Levels".</p>
ACTION NEEDED:	Approval/denial of their request for funding in support of their upcoming Senior Class 2013 5K race.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)



FRANKLIN COUNTY PUBLIC SCHOOLS

Franklin County High School
700 Tanyard Road • Rocky Mount, VA 24151-1510
(540) 483-0221 • FAX (540) 483-5306

Dear Business Owner:

First, may we thank you for being a part of the fabric of Franklin County and supporting the livelihood of this wonderful county. We are thankful most of all for your support of Franklin County High School and its many wonderful opportunities and activities.

The Senior Class (Class of 2013) would like for you to partner with us in our endeavors in the upcoming year. We, the class officers, were selected by our peers to represent them and make decisions for the greater good of our class and our school. In the upcoming year, we will be planning and financing many events for the Senior Class. In order to do so, fundraising becomes vital to our program. This year, we've selected a 5K run as our focus event to raise money. The route of the 5K run has been approved by the Rocky Mount Police.

Your sponsorship would go towards funding this event, so that the money raised by the 5K run, can be wholly placed into our class fund, and later used towards our class picnic, senior trip, senior banquet and other special events. We have designed "levels" for sponsorship, however any donation is greatly appreciated. Enclosed, is a copy of these sponsorship categories.

We thank you for your consideration, and willingness to support the students the students of Franklin County High School. Your contribution will be recognized and greatly appreciated by not only the Senior Class, but by Franklin County High School as a whole.

Thank you for your time and consideration,

2013 Senior Class Officers of FCHS

Senior Class 5K Sponsorship Levels

500\$ and above.....

Platinum Sponsor

250\$ and above.....

Gold Sponsor

100\$ and above.....

Silver Sponsor

50\$ and above.....

Bronze Sponsor

50\$ and below

Notable Mention

The Senior Class of 2013 thanks you for all of your support. Your business's logo will appear on a banner the day of the 5K run, along with on the backs of the t-shirts presented to all runners. If possible, please include a business card, or picture of this logo. Anyone is welcome to attend the run, or participate in the run, and we'd love to have you there! Thank you again, for your time and consideration!

-Senior Class Officers & Sponsors

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	August 13, 2012
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Ms. Anitra Holland, Teaching & Student Council Association Faculty (SCA) Advisor/Sponsor for Franklin County High School is requesting permission from Council to hold their homecoming parade on Thursday, October 25, 2012 beginning at approximately 4:30 p.m.</p> <p>The Chief of Police has given approval of the date, time and proposed route.</p> <p>Attached is a letter from Ms. Holland that further details her request.</p>
ACTION NEEDED:	Approval/denial of request.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	



FRANKLIN COUNTY PUBLIC SCHOOLS

Franklin County High School

700 Tanyard Road • Rocky Mount, VA 24151-1510
(540) 483-0221 • Fax (540) 483-5306

July 31, 2012

Rocky Mount Town Council
Rocky Mount Municipal Building
345 Donald Avenue
Rocky Mount, VA 24151

Rocky Mount Town Council Members:

The 2012-2013 Student Council Association (SCA) of Franklin County High School requests permission from the Rocky Mount Town Council to sponsor a homecoming parade on Thursday, October 25, 2012 beginning at approximately 5:00 p.m. After a 20 year absence from the community, last year's homecoming parade was a great success, and SCA met its goals in positively promoting school spirit amongst students, faculty, staff, and the community. SCA looks forward to continuing this tradition.

Assistant Chief of Police Roger Smith has given his verbal support of the parade and will work with us to secure a route and provide services for the event. A tentative route discussed includes Tanyard Road, Pell Avenue, N. Main Street, and S. Main Street.

The student officers of SCA are eager to begin working specific details for the Homecoming festivities. Please support Franklin County High School and the student council and its goal to provide an opportunity for all to participate, support, and demonstrate *Eagle* pride in their school and community. Feel free to contact me with any further questions at (540) 484-3233.

Sincerely,

Ms. Anitra L. Holland
Teacher & Student Council Association Faculty Adviser/Sponsor
Franklin County High School

cc: Mr. Steven C. Angle, Town Mayor
Mr. C. James Ervin, Town Manager

Pat Keatts

From: Pat Keatts
Sent: Friday, August 03, 2012 7:45 AM
To: 'David Cundiff'
Subject: RE: Homecoming Parade Updated Information

Thanks. Will process request with RMPD approval.

*Patricia H. Keatts, MMC
Town Clerk
Town of Rocky Mount
345 Donald Avenue
Rocky Mount, VA 24151
(540) 483-7660*

From: David Cundiff [<mailto:dcundiff@rockymountva.org>]
Sent: Thursday, August 02, 2012 5:06 PM
To: Pat Keatts
Cc: Roger Smith
Subject: RE: Homecoming Parade Updated Information

No problem

Chief David R. Cundiff
Rocky Mount Police Department
1250 North Main Street
Rocky Mount, VA 24151

Phone # (540) 483-9275
dcundiff@rockymountva.org

From: Pat Keatts [<mailto:pkeatts@rockymountva.org>]
Sent: Thursday, August 02, 2012 4:44 PM
To: David Cundiff; Roger Smith
Subject: Homecoming Parade Updated Information

Attached is the newly revised letter from Anitra Holland with Franklin County High School SCA showing the new date as being Thursday.

Please review and give me your blessings to proceed in putting it on the August 13th Council agenda.

Many thanks!

*Patricia H. Keatts, MMC
Town Clerk
Town of Rocky Mount
345 Donald Avenue
Rocky Mount, VA 24151*

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	August 13, 2012
----------------------------	-----------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>On behalf of Southern Virginia Child Advocacy Center (CASA), Johnny Nolen is requesting Council's consideration of closure of streets to hold a "Kid's Derby Day" on the morning of Saturday, May 4, 2013. They are requesting the closure of Franklin Street from High Street intersection for a non-motorized all "Kid's Derby Day" parade ending at Mary Elizabeth Park. The parade is scheduled to start at 9:00 a.m. and last up to 45 minutes. Attached is a letter from Mr. Nolen going into further detail about the event.</p> <p>The Town will not typically close Franklin Street on a Saturday, but have in the past for such short duration events.</p> <p>The Chief of Police has reviewed this request and has no problem with the request.</p>
ACTION NEEDED:	Approval/denial to close streets as requested.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)



Southern Virginia Child Advocacy Center

300 South Main Street • Rocky Mount, VA 24151 • Phone 540-484-5566 • Fax 540-484-5567
www.southernvacac.org

July 17, 2012

Every Child Matters

C. James Ervin, Manager

Town of Rocky Mount

345 Donald Avenue

Rocky Mount, VA 24151

RE: Kid's Derby Day Requests

Dear James,

In an effort to raise awareness about the issues surrounding child abuse and neglect, as well as, educate the community about local resources available, I am currently developing a Kid's Derby Day to benefit our Southern Virginia Child Advocacy Center. The event is scheduled to take place on the morning of May 4, 2013, the same day as the Kentucky Derby.

I am requesting the use of Franklin Street from the High Street intersection for a non-motorized all Kid's Derby Day parade ending at Mary Elizabeth Park. (Think along the lines of red wagons, bikes, and big wheels, little girls in flower hats and boys with straw hats.) I envision the parade to line up on High Street with a 9:00 a.m. start and last up to 45 minutes.

My second request would involve the use of Mary Elizabeth Park to hold the Kid's Derby Day activities including stick horse races, one for 3 year olds and one for 5 year olds, in the field below the tennis courts, perhaps a diaper dash for younger children, and additional activities for older children after the race. There may be a need to drive temporary stakes in the grass to outline a race track and to support the hanging of corporate sponsorship banners. I anticipate activities to end by noon with a clean-up by 1:00 p.m.

It is my intention to ask the county Pre-K and the Kindergarten classes to each have a parade entry. We will engage the Girl Scouts, Cub Scouts, and Boy Scouts to participate in the event and of course; we will be looking to recruit 'junior jockeys' for the race events.

Local businesses will be asked to sponsor a stick horse and jockey. There will be lemonade/limeade stands hopefully operated by kids with adult supervision and prevention materials will be available to distribute to parents and caretakers.

I have spoken to Matt Hankins and Chief of Police David Cundiff, each who is receptive to the idea. Should you have any questions or suggestions please contact me.



NATIONAL CHILDREN'S ALLIANCE[®]

ACCREDITED MEMBER

Membership

National CASA Association
Children's Advocacy Centers
of Virginia

National Association for
Counsel of Children

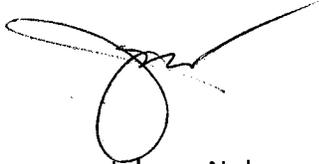
Complaints of
Discrimination

Write USDA Director
Office of Civil Rights
Washington, DC



United Way
of Franklin County
Partner Agency

Sincerely,

A handwritten signature in black ink, appearing to be 'Johnny Nolen', with a large, stylized loop at the end.

Johnny Nolen

Kid's Derby Day Event Director/Southern Virginia Child Advocacy Center

300 S. Main Street Rocky Mount, VA 24151 / (540) 484-5566

E-Mail: runnolen@jetbroadband.com

H: (540) 483-9658/78 Cromwell Drive, Rocky Mount, VA 24151

Pat Keatts

From: Matt Hankins
Sent: Wednesday, July 18, 2012 8:47 AM
To: Pat Keatts
Cc: David Cundiff
Subject: RE: Letter from Johnny Nolen - CASA

Johnny has discussed it with me. I don't have issues as long as Chief Cundiff can accommodate the closure.

From: Pat Keatts [mailto:pkeatts@rockymountva.org]
Sent: Wednesday, July 18, 2012 8:40 AM
To: Matt Hankins; David Cundiff
Cc: James Ervin; Stacey Sink
Subject: Letter from Johnny Nolen - CASA

Attached is a letter from Johnny Nolen (CASA) regarding an upcoming event scheduled for May 4, 2013. In the letter, Johnny references that he has talked to the both of you about this event. Before I put it on Council's agenda for approval of the closing of the street, I want to make sure that neither of you have issues with this.

*Patricia H. Keatts, MMC
Town Clerk
Town of Rocky Mount
345 Donald Avenue
Rocky Mount, VA 24151
(540) 483-7660*

Pat Keatts

From: David Cundiff
Sent: Wednesday, July 18, 2012 9:03 AM
To: Pat Keatts
Subject: Re: Letter from Johnny Nolen - CASA

No problem

Pat Keatts <pkeatts@rockymountva.org> wrote:

Attached is a letter from Johnny Nolen (CASA) regarding an upcoming event scheduled for May 4, 2013. In the letter, Johnny references that he has talked to the both of you about this event. Before I put it on Council's agenda for approval of the closing of the street, I want to make sure that neither of you have issues with this.

Patricia H. Keatts, MMC

Town Clerk

Town of Rocky Mount

345 Donald Avenue

Rocky Mount, VA 24151

(540) 483-7660

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	August 13, 2012
----------------------------	-----------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Streets, Sidewalks & Streetlights Committee met on July 17, 2012 to review four proposed street related projects:</p> <ul style="list-style-type: none"> • Curb/gutter and storm water management facilities on Scuffling Hill Road • Furnace Creek bank stabilization • Guardrails on Grassy Hill Road and Weaver Street • Re-aligning the turn lane at the Rocky Mount Plaza <p>It is estimated that these projects will cost approximately \$2 million dollars. Staff recommended to the Committee that all projects be tackled via a bond issue given the current low interest rates. We have received notice from VDOT that we will be reimbursed \$29,812 for the guard rail project, leaving our expenses for the project at approximately \$32,000.</p> <p>The principal reason a bond issue was suggested was to move these projects to closure as soon as possible, rather than facing a potential five to ten year time frame to accomplish them. The guardrail work and the Furnace Creek work will proceed regardless, as Council has already initiated those projects, but without a funding instrument of some type, those expenses will come from our fund balance.</p> <p>The consensus of the Committee was that these projects should be undertaken as soon as possible, but no consensus was reached on the source of the funding. The Committee recommended that the full Council discuss these projects at the August meeting.</p> <p>While meeting, Council Member Cundiff asked if the intersection of Tanyard Road and Main Street could be examined to determine if there was sufficient sight distance to allow a "right on red" for those vehicles traveling south on Main Street and making a right turn to continue going south on Main Street. The sight distance is limited by a rock wall and the grade of Tanyard Road. I had Earth Environmental measure the sight distance. Their letter is attached. To allow a "right on red", VDOT recommends 250 feet of sight distance. The intersection has approximately 100 feet of sight distance. Staff recommends posting this one side of the intersection as "No Right on Red" to promote safety. The Chief of Police reports that there is no history of accidents at the intersection.</p>
ACTION NEEDED:	Consensus on rather to proceed with these projects and how to finance them.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)



environmental and civil

exceeding expectations confidently

July 24, 2012

Mr. C. James Ervin
Town Manager
Town of Rocky Mount
345 Donald Avenue
Rocky Mount, VA 24151

Dear Mr. Ervin:

Pursuant to your request dated July 18, 2012, we have evaluated sight distance for the right hand lane southbound traffic from North Main Street to South Main Street at the intersection of Main Street with Tanyard Road.

The minimum sight distance recommended by the Virginia Department of Transportation at a stop condition is two hundred and fifty feet with vehicle heights of 3.25 feet. Sight distance for the southbound traffic lane is restricted by an existing rock wall and street light adjacent to the property at 30 North Main Street. Sight distance limitations for these two restrictions are summarized as follows:

- | | |
|-------------------------------|---------------------------|
| 1. Vehicle nose at stop bar: | Sight distance < 100 feet |
| 2. Driver window at stop bar: | Sight distance = 102 feet |

As the vehicle moves fully out into the intersection drivers can see past the stone wall and lamp post but the grade change on Tanyard Road restricts sight distance to approximately one hundred and fifty feet.

Sincerely,
EARTH ENVIRONMENTAL AND CIVIL

James N. Lovell, Jr., PE, PS
Principal-Engineering Services

Philip W. Nester, LS
Sr. Project Manager

Earth Environmental and Civil, Inc.
235 Claiborne Ave.
Rocky Mount, VA 24151

Phone: (540) 483-5975
Toll Free: (888) 663-9719
Fax: (540) 483-2221

Email: earth@earthenv.com
Website: www.earthenv.com

