



ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
JULY 11, 2016
AT 7:00 P.M.

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆
All cellular phones must be turned off during the Council Meeting.
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items (*none at this time*)
- V. Public Hearing (*none at this time*)
- VI. Approval of Draft Minutes
 - June 13, 2016
- VII. Approval of Consent Agenda
 - Miscellaneous Action
 - Miscellaneous Resolutions/Proclamations
 - Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens
- IX. Old Business
 - Review and consideration for Town Council Members to fill the appointment to West Piedmont Planning District
 - Review and consideration for the Town of Rocky Mount rebidding of the Furnace Creek Box Culvert Extension
- X. New Business
 - Review and consideration for the Town of Rocky Mount to purchase and donate to Retail Merchants six trophies for the Chili and Corn Bread Cook Off on November 12, 2016 at the Rocky Mount Farmer's Market
 - Review and consideration for the Town of Rocky Mount Public Works Employees and equipment to be sent to West Virginia to assist in the recovery efforts there
 - Review and Consideration for Town Council to reschedule the October 10, 2016 Regular Council Meeting

- XI. Committee Reports (*none at this time*)
- XII. Other Matters, Concerns and Rise 'N Shine Appearances
- XIII. Closed Meeting and Action

Section 2.2-3711(A).3

Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Depot)

- XIV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: www.rockymountva.org.

◆
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
JUNE 13, 2016**

The June 13, 2016 regular meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- P. Ann Love
- Robert L. Moyer
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- John Boitnott, Town Attorney
- Tim Burton, Wastewater Treatment Plant Superintendent
- Bob Deitrich, Water Treatment Plant Superintendent
- Rebecca Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Josh Gibson, Town Planner
- Matthew Hankins, Assistant Town Manager
- Ken Criner, Police Chief, Rocky Mount Police Department
- Cecil Mason, Public Works Director
- Linda Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion: Approved the agenda

Motion By: Vice Mayor Walker

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: Approved the agenda by a unanimous vote

SPECIAL ITEMS

Council Member P. Ann Love was recognized for her years of service to the Town of Rocky Mount and the Rocky Mount Town Council by the Mayor presenting her with a plaque and a key to the city. The Mayor spoke very highly of Council Member Love naming all of the committees that Council Member Love had served on over the course of the last few years while serving on Town Council. Council Member Love was appointed to Rocky Mount Town Council in 2010 to complete the term of the late Posey Dillon. Council Member Love was then elected to a four-year term in 2012. Her mother, Peggy S. Love, served on Town Council from July 2, 1990 to June 30, 1994.

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- May 9, 2016 Regular Meeting Minutes

Motion: To approve the draft minutes

Motion By: Council Member Snead

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Stockton, Snead, Walker

Nays: None

Action: Approved the draft minutes unanimously

APPROVAL OF CONSENT AGENDA

Discussion: The Mayor began to present the Consent Agenda at which time Council Member Cundiff asked for each item to be discussed individually before any motions were made.

This month's consent agenda consists of the following items:

(1) Miscellaneous Action:

- Review of Town Manager and Finance Department Budget Variance for Fiscal Year Ending June 30, 2016

There was an overage and an underage in the Town Manager's Office and in the Finance Department due to employment vacancies. During the time of the employment vacancies, everything was temporarily coded to the Town Manager's Office. In finishing the year, it was a better paper trail for auditing purposes, to show the overage, the underage and then as balanced. Mr. Ervin stated that the Town did not over-spend but rather the Town just requested to move funds to account for that overage.

(2) Miscellaneous Resolutions/Proclamations:

- Review and Consideration of Supplemental Appropriation Resolution regarding VDOT for the Fiscal Year Ending June 30, 2016

The Town anticipated going over in areas during the VDOT reimbursable period. These overages include: \$140,000 extra in paving, \$12,986 in snow removal and a traffic

control project that went about \$6,000 over on Grassy Hill. This was a request to use current year funds knowing that the Town would be reimbursed by VDOT. The departments did exceed the money allocated in the budget but did not exceed the budgeted money to use.

- Review and Consideration of Supplemental Appropriation Resolution regarding the Municipal Building and Parks accounts deficits for the Fiscal Year Ending June 30, 2016. Council Member Cundiff asked of the \$10,550 that was taken out of the funding and put into the General Fund, there was \$10,077 to pay for cornhole games. Council Member Cundiff wanted to know who approved the \$10,077 to be spent on cornhole games and why didn't that come out of Community Development and parks since that was added to the park capital item at that time. Swing replacements for Mary Elizabeth Park were in the current year budget. The \$10,550 came from parks capital outlay. Council Member Cundiff asked for the \$10,077 to come out of Community Development and the \$10,550 to stay in the General Fund.

Let the record show that Town Manager, Mr. Ervin said none of the previous three items discussed were anything new but rather moneys that had already been agreed upon and spent. From a budget perspective the items in question are just items that the Town is trying to true up before the end of the fiscal year.

Department Monthly Reports

- Community Development Department
- Finance Department
- Fire Department
- Police Department
- Public Works Department
- Wastewater Department
- Water Department

Motion: Motion was made to approve the Consent Agenda with the understanding that the \$10,077 was to come from Community and Economic Development, therefore the \$10,550 would remain in the General Fund.

Motion By: Council Member Cundiff

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: The motion carried unanimously.

HEARING OF CITIZENS

Mayor Angle opened the floor to anyone wishing to speak. No one came forward.

OLD BUSINESS

None at this time

NEW BUSINESS

A Charity Bike Ride has been requested on June 25, 2016 to fund the removal and replacement of the front steps that connect to the front door of First Baptist Church on Patterson Avenue in Rocky Mount.

Chief of Police, Ken Criner spoke that the Rocky Mount Police Department will get the Bikers out of town and back into town for the conclusion of the race.

Motion: To approve

Motion By: Council Member Snead

Second: Council Member Love

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: The motion was carried unanimously.

The Blue Ridge Association for Sickle Cell Anemia has requested to have a walk around Rocky Mount on September 17, 2016 to raise awareness of Sickle Cell Anemia.

Chief of Police, Ken Criner spoke that the Rocky Mount Police Department had reviewed the event. Josephine Edwards was in charge of this event and it will be the same as in past years.

Motion: To approve

Motion By: Vice Mayor Walker

Second: Council Member Stockton

Motion Discussion: Council Member Cundiff asked the question if the motion included the request for waving the fee for the Farmer's Market along with the Sickle Cell Walk around the town. Town Manager, Mr. Ervin said that the fee request was not being presented to the Council. Only the walk was being presented.

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: The motion was carried unanimously.

The Franklin County High School has requested to have the Eagle Strut on September 17, 2016 in Rocky Mount.

The Police Chief spoke that the Rocky Mount Police Department had reviewed the event and believes that even though it will be the same day as the previously mentioned event, the department can handle it. Lauren Judson was the leader in charge of the 5k and 10K race.

Motion: To approve

Motion By: Council Member Love

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Love, Snead, Stockton, Walker, Moyer

Nays: None

Action: The request was passed unanimously

Committee Reports

- Public Facilities & Special Events Committee Meeting from May 25, 2016

The committee met to consider a request for the maintenance contract of the heating and air conditioning system for the Municipal Building. The committee was not satisfied with the previous bid submitted that came in just over \$10,000 for 5 years. The committee felt that was a high figure to pay for air conditioning and alarm systems as well and asked if Mr. Hankins would go ahead and solicit RFP's for contractors that are qualified to do that work.

Council Member Cundiff asked if there was someone local that took care of items for the County that the Town might be able to use. Council Member Moyer spoke that he had learned that Davis Sheet Metal Works does about 75% of Franklin County's Facilities. Both Council Members Cundiff and Council Member Moyer would like to see the Town use someone local. Mr. Hankins stated that because of the value of the contract, it would have to be put out to bid. Council Member Moyer stated that he wasn't sure if we really needed a contract and would like to see us get the first 12 months of whom ever we use at no cost to the Town. Staff agreed to make some calls and look into the process further. Staff also stated that having a contract was probably best because there are times when the Town might need something right away and with a contract in place we would be more likely to have that service.

- Streets, Sidewalks and Street Lights Committee Meeting from June 13, 2016

Discussed at length was a renewed request of Mr. Bane to abandon what's left of Angle Street. The Town is willing to work with him but for something other than abandonment. We are willing to talk with him or his contractor regarding a construction easement but needs to be part of a development plan not an additional conversation.

The committee considered a request from the Historical Society to build steps in front of the building. The Committee will look to get some pricing in the winter or early spring. The Committee as well as staff recommends putting in next year's budget.

There was a recommendation for an even speed limit on Pell Avenue to be 35 mph. The committee recommends to the full Council that the speed limit be 35 mph thru out Pell Avenue verses part of the street being 25 mph and part of the street being 35 mph. The committee

recommended that Town Council direct public works or the Rocky Mount Police Department to put up signage accordingly.

The Mayor asked Council Member Love if there was anything that as chairman she would like to add and Council Member Love shared that changing the speed limit on Pell Avenue seemed like a good idea and that the committee would like to recommend the speed limit be changed throughout Pell Avenue to 35 mph.

Discussion: None

Motion: That the speed limit on Pell Avenue be equalized to 35 mph for the whole length of the street.

Motion By: Council Member Love

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: The motion was carried unanimously.

OTHER MATTERS & CONCERNS and Rise 'N Shine Appearances

Matt Hankins and the Mayor were on Rise 'N Shine Monday morning.

Council Member Cundiff would like to see the Town have a fishing tournament at Gilley's Park. Vice Mayor Walker would also like to see a fishing tournament. Both Council Member Cundiff and Vice Mayor Walker would like to see an event like this and asked regarding organization of such an event.

CLOSED MEETING & ACTION

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below

Time: 8:10 p.m.

Motion By: Council Member

Second: Council Member

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: The motion was carried unanimously.

Virginia Code Section:

Section 2.2-3711(A).1 – Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Board of Zoning Appeals).

Section 2.2-3711(A).5 - Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. (Industrial Park).

Section 2.2-3711(A).1 - Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Town Manager).

Section 2.2-3711(A).1 - Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Town Attorney).

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

ADJOURNMENT

Motion: To adjourn meeting

Time: 9:20 p.m.

Motion By: Vice Mayor Walker

Second: Council Member Love

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: Meeting convened

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Acting Town Clerk

DRAFT

Removal/Disposal of old fire suppression, installation of new fire suppression 6/20/2016

ZC16-040 Commercial Fyr-Fyters Franklin Co. School Board 2010007000 POS Public

ZONING PERMITS TOTAL: 1 Residential: 0 Commerical: 1

| Permit # | Applicant Name | Building Lot Address | TMPN | Proposed Use | CurrentZoning | Date Approved | NOTES |
|----------|----------------|----------------------|------|--------------|---------------|---------------|-------|
|----------|----------------|----------------------|------|--------------|---------------|---------------|-------|

ZP16-012 Ferguson Land & Lumber 2040039100 Storage M-2 6/13/2016

ZONING LETTER TOTAL: 0 Residential: 0 Commerical: 0

| Permit # | Applicant Name | Building Lot Address | TMPN | Proposed Use | CurrentZoning | Letter Date |
|----------|----------------|----------------------|------|--------------|---------------|-------------|
|----------|----------------|----------------------|------|--------------|---------------|-------------|

MONTHLY STAFF REPORT

| | |
|--------------------|-------------------------------|
| DATE: | July 11, 2016 |
| TO: | Rocky Mount Town Council |
| FROM: | Linda Woody, Finance Director |
| DEPARTMENT: | Finance Department |
| MONTH: | July meeting |

This report contains the following monthly information for June 2016 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

491 walk-in transactions

817 drive-thru transactions

1396 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING JUNE 2016**

The following new businesses obtained their business licenses during the month:

REPAIRS / PERSONAL SERVICE:

King Solomon's Chicken & Waffles, Woodlawn Dr., mail order

Eddie's Window Cleaning, Holly Knoll, professional window cleaning

TOWN OF ROCKY MOUNT
Investment Portfolio
at May 31, 2016

| <u>Security</u> | <u>Call Date</u> | <u>Maturity Date</u> | <u>Bond</u> | <u>Market Price</u> | <u>Market Value</u> | <u>Market Yield</u> | <u>Yield to Maturity</u> | <u>Cusip Number</u> | <u>Estimated Annual Interest</u> |
|----------------------------------|------------------|----------------------|------------------|---------------------|---------------------|---------------------|--------------------------|---------------------|----------------------------------|
| Fixed Income / Bonds: | | | | | | | | | |
| FHLMC | 3/30/2016 | 12/30/2020 | 210,000 | 99.637 | 209,237.70 | 1.25% | 2.00% | 3134G8BH1 | 2,625.00 |
| FNMA | 12/26/2013 | 12/26/2017 | 500,000 | 100.047 | 500,235.00 | 0.99% | 0.99% | 3135G0SJ3 | 5,000.00 |
| Bond Totals | | | <u>710,000</u> | | <u>709,472.70</u> | 1.12% avg. return | | | <u>7,625.00</u> |
| Certificates of Deposits: | | | | | | | | | |
| Am Express Centurion | | 5/28/2020 | 245,000 | 102.128 | 250,213.60 | 2.00% | 2.05% | 02587DYH5 | 5,022.50 |
| Bank Hampton Rds. VA | | 9/27/2017 | 245,000 | 100.160 | 245,392.00 | 0.99% | 1.00% | 062492BH5 | 2,450.00 |
| Bank of Perry Co. Tenn | | 2/20/2018 | 248,000 | 101.026 | 250,544.48 | 1.23% | 1.25% | 06425KBN8 | 3,100.00 |
| Barclays BK Del Retail | | 8/20/2019 | 225,000 | 102.369 | 230,330.25 | 2.05% | 2.10% | 06740LHV2 | 4,725.00 |
| CIT BK Salt Lake UT | | 4/10/2017 | 190,000 | 100.066 | 190,125.40 | 0.99% | 1.00% | 17284CBJ2 | 1,900.00 |
| Com Bk Harrogate TN | | 8/25/2016 | 245,000 | 100.037 | 245,090.65 | 0.99% | 1.00% | 20143PCV0 | 2,450.00 |
| Discover Bk Greenwood DL | | 7/22/2020 | 245,000 | 103.050 | 252,472.50 | 2.23% | 2.30% | 254671VH0 | 5,635.00 |
| Essa BK Stroudsburg PA | | 11/30/2016 | 245,000 | 100.221 | 245,541.45 | 0.99% | 1.00% | 29667RGE7 | 2,450.00 |
| Everbank Jacksonville FL | | 3/29/2019 | 245,000 | 101.773 | 249,343.85 | 1.47% | 1.48% | 29976DW3 | 3,675.00 |
| First Merchants BK N A | | 9/30/2019 | 245,000 | 102.381 | 250,833.45 | 1.95% | 2.00% | 32082BDS5 | 4,900.00 |
| Goldman Sachs USA | | 1/13/2021 | 245,000 | 103.525 | 253,636.25 | 2.22% | 2.30% | 38148J5F4 | 5,635.00 |
| HSBC BK McLean VA | | 3/10/2021 | 230,000 | 100.542 | 231,246.60 | 1.29% | 1.30% | 40434AP45 | 2,990.00 |
| State BK India NY NY | | 12/5/2019 | 245,000 | 103.066 | 252,511.70 | 2.13% | 2.20% | 8562843E2 | 5,390.00 |
| Synchrony Bk Retail CTF | | 6/13/2019 | 230,000 | 102.321 | 235,338.30 | 1.95% | 2.00% | 87164YAP9 | 4,600.00 |
| Whitney BK Gulfport MS CTF | | 8/18/2016 | 245,000 | 100.040 | 245,098.00 | 0.59% | 0.60% | 966594AF0 | 1,470.00 |
| CD Totals | | | <u>3,573,000</u> | | <u>3,627,718.48</u> | 1.54% avg. return | | | <u>56,392.50</u> |
| Total Investments | | | <u>4,283,000</u> | | <u>4,337,191.18</u> | 1.49% avg. return | | | <u>64,017.50</u> |

| <u>Month</u> | <u>LGIP</u> | <u>Effective</u> |
|--------------|----------------|------------------|
| | <u>Balance</u> | <u>Yield</u> |
| May-15 | 965,221.12 | 0.13% |
| Jun-15 | 1,336,421.94 | 0.13% |
| Jul-15 | 1,353,469.46 | 0.15% |
| Aug-15 | 1,427,079.03 | 0.17% |
| Sep-15 | 1,820,172.63 | 0.17% |
| Oct-15 | 1,843,408.19 | 0.18% |
| Nov-15 | 1,459,985.45 | 0.19% |
| Dec-15 | 1,362,202.20 | 0.28% |
| Jan-16 | 1,378,906.26 | 0.40% |
| Feb-16 | 1,395,966.46 | 0.44% |
| Mar-16 | 1,781,023.61 | 0.46% |
| Apr-16 | 1,798,222.49 | 0.48% |
| May-16 | 1,815,782.67 | 0.48% |

TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF JUNE 30, 2016

| REVENUE SOURCE | MONTH | | YEAR TO DATE | | BUDGET | % OF |
|---------------------------------------|-----------|-----------|--------------|-----------|-----------|------------------|
| | THIS YEAR | LAST YEAR | THIS YEAR | LAST YEAR | THIS YEAR | BUDGET THIS YEAR |
| GENERAL FUND - Local Revenues: | | | | | | |
| Real Estate Tax - Current | 1,019 | 5,199 | 557,029 | 544,317 | 553,382 | 100.66% |
| Real Estate Tax - Delinquent | 897 | - | 17,308 | 9,568 | 14,000 | 123.63% |
| Public Service Tax | - | - | 29,080 | 41,435 | 28,605 | 101.66% |
| Personal Property Tax - Current | 246 | 1,866 | 253,468 | 189,801 | 219,544 | 115.45% |
| Personal Property Tax - Delinquent | 267 | - | 10,585 | 8,024 | 2,500 | 423.39% |
| Machinery & Tools Tax | - | - | 127,179 | 105,259 | 105,563 | 120.48% |
| Penalties on Tax | 367 | 560 | 9,345 | 7,311 | 3,500 | 267.00% |
| Interest on Tax | 67 | 286 | 1,895 | 2,584 | 1,700 | 111.46% |
| Local Sales Tax | 14,114 | 14,434 | 141,111 | 136,050 | 173,368 | 81.39% |
| Meals Tax | 124,265 | 122,695 | 1,268,706 | 1,215,177 | 1,386,000 | 91.54% |
| Utility Tax | 24,461 | 25,463 | 300,431 | 303,264 | 330,000 | 91.04% |
| Communications Tax | 15,603 | 15,972 | 173,958 | 179,708 | 223,200 | 77.94% |
| Bank Stock Tax | - | 44,242 | 222,092 | 275,223 | 213,000 | 104.27% |
| Penalty-Meals Tax | 221 | 23 | 2,955 | 3,206 | 2,000 | 147.74% |
| Interest-Meals Tax | 20 | - | 237 | 762 | 800 | 29.67% |
| Lodging Tax | 11,661 | 13,236 | 104,350 | 97,632 | 113,388 | 92.03% |
| Cigarette Tax | 58 | 11,782 | 89,500 | 107,461 | 101,400 | 88.26% |
| BPOL-Retail | 7,022 | 39,858 | 332,727 | 326,877 | 350,000 | 95.06% |
| BPOL-Professional | 12,776 | 33,794 | 169,292 | 133,418 | 142,000 | 119.22% |
| BPOL-Contractor | 2,823 | 6,109 | 15,609 | 19,474 | 13,750 | 113.52% |
| BPOL-Repairs/Services | 2,690 | 21,924 | 135,999 | 121,157 | 131,000 | 103.82% |
| BPOL-Alcoholic Beverages | 75 | 175 | 700 | 850 | 650 | 107.69% |
| BPOL-Penalty/Interest | 1,383 | 1,382 | 9,202 | 3,914 | 2,000 | 460.11% |
| BPOL-Amusement | - | - | 208 | 203 | 200 | 104.25% |
| BPOL-Utility | - | - | 12,722 | 12,173 | 12,000 | 106.02% |
| BPOL-Miscellaneous | 1,418 | 4,016 | 5,948 | 7,096 | 2,500 | 237.91% |
| Solicitor Permits | - | - | - | - | - | 0.00% |
| Farmer's Market Fees | 593 | 460 | 4,180 | 3,504 | 3,000 | 139.33% |
| Welcome Center Fees | 430 | 280 | 4,930 | 3,825 | 3,500 | 140.86% |
| Planning/Zoning Fees | 240 | 760 | 8,037 | 9,672 | 8,000 | 100.46% |
| Court Fines | 4,513 | 3,661 | 45,499 | 49,295 | 48,000 | 94.79% |
| Parking Fines | 10 | 45 | 185 | 200 | 100 | 185.00% |
| Garbage Violation Fines | 30 | - | 480 | - | - | 0.00% |
| Interest Earnings | - | 2,200 | 41,154 | 53,168 | 42,576 | 96.66% |
| Return Check Fees | - | 20 | 405 | 725 | 450 | 90.00% |
| Rental of Property | - | - | 420 | 420 | 420 | 100.00% |
| Bond Proceeds | - | - | - | - | 1,500,000 | 0.00% |
| Mortgage Payments | - | 256 | 2,817 | 3,585 | 3,073 | 91.66% |
| Loan Repayment - Paving | 728 | 728 | 9,459 | 6,549 | - | 0.00% |
| Sale of Materials | - | - | - | 960 | - | 0.00% |
| Sale of Property | - | - | - | - | - | 0.00% |
| Grave Preparation | 750 | - | 2,625 | 3,000 | 1,500 | 175.00% |
| Security Services | 270 | 660 | 2,784 | 5,423 | 3,660 | 76.07% |
| Passport Service Fees | 748 | 955 | 9,461 | 12,694 | 10,000 | 94.61% |
| Police Reports | 278 | 133 | 1,167 | 1,144 | 1,000 | 116.70% |
| Fingerprint Service Fees | 125 | 15 | 485 | 430 | 400 | 121.25% |
| CIT / PAC Room Staffing (Police Dept) | 350 | - | 1,750 | - | - | 0.00% |
| Garbage Collection Fees | 7,831 | 7,780 | 84,310 | 83,822 | 89,400 | 94.31% |
| Truck Rental Program | 80 | 30 | 410 | 190 | 100 | 410.00% |
| Credit Card Fees | 105 | 179 | 1,813 | 1,016 | 1,800 | 100.74% |
| Weed Control Fees | - | - | 101 | 153 | - | 0.00% |
| Miscellaneous Services | 277 | - | 429 | 252 | 100 | 428.95% |
| VML Safety Grant | - | - | 4,000 | - | - | 0.00% |
| Donations | 18 | - | 79 | 33 | - | 0.00% |
| Merchandise Sales | 2 | 30 | 236 | 261 | - | 0.00% |
| Miscellaneous | 373 | - | 1,703 | 2,234 | - | 0.00% |

TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF JUNE 30, 2016

| REVENUE SOURCE | MONTH | | YEAR TO DATE | | BUDGET | % OF |
|--|----------------|----------------|------------------|------------------|------------------|------------------|
| | THIS YEAR | LAST YEAR | THIS YEAR | LAST YEAR | THIS YEAR | BUDGET THIS YEAR |
| Community Grant-Police Dept. | - | - | 4,000 | - | 2,000 | 200.00% |
| Recoveries | 662 | 1,112 | 4,338 | 1,121 | - | 0.00% |
| Unrealized Gain on Investments | - | - | 55,920 | 30,687 | - | 0.00% |
| Appropriated Fund Balance | - | - | - | - | 849,082 | 0.00% |
| Total Local Revenues | 239,865 | 382,320 | 4,284,816 | 4,126,307 | 6,694,211 | 64.01% |
| GENERAL FUND - State Revenues: | | | | | | |
| Rolling Stock Tax | - | - | 3,748 | 3,645 | 3,600 | 104.12% |
| Litter Tax | - | - | 2,640 | 2,611 | 2,500 | 105.60% |
| Rental Tax | - | 4 | 192 | 76 | - | 0.00% |
| Fire Programs | 1,521 | 2,232 | 15,210 | 15,204 | 12,972 | 117.25% |
| PPTRA from the State | - | - | 53,861 | 53,861 | 53,861 | 100.00% |
| VDOT Grants | 55,992 | - | 73,720 | - | - | 0.00% |
| DMV Mini Grants | 1,025 | 4,492 | 13,877 | 15,369 | 5,103 | 271.93% |
| Dept of Health Reimbursement | 500 | - | 500 | - | - | 0.00% |
| Street Maintenance | 335,840 | 320,971 | 1,343,358 | 1,283,883 | 1,309,366 | 102.60% |
| Volunteer Fire Dept | - | - | 22,000 | 22,500 | 30,000 | 73.33% |
| Law Enforcement-599 Funds | 27,115 | 27,115 | 108,460 | 108,460 | 108,460 | 100.00% |
| Police Grants | - | - | 5,413 | - | 6,260 | 86.46% |
| FEMA Grants | - | - | - | - | 473,400 | 0.00% |
| Va. Commission of the Arts Grant | - | - | 1,360 | - | - | 0.00% |
| Other Categorical Aid-County | - | - | 100,000 | - | - | 0.00% |
| Other Categorical Aid-Schools | - | - | 29,632 | 29,632 | 29,632 | 100.00% |
| Total State Revenues | 421,993 | 354,814 | 1,773,970 | 1,535,241 | 2,035,154 | 87.17% |
| TOTAL GENERAL FUND REVENUES | 661,858 | 737,134 | 6,058,786 | 5,661,549 | 8,729,365 | 69.41% |
| UTILITY FUND REVENUES: | | | | | | |
| Water Sales | 94,519 | 98,440 | 1,013,963 | 956,312 | 1,070,400 | 94.73% |
| gallons billed | 19,671,550 | 20,422,141 | 218,979,315 | 212,812,086 | - | - |
| Water Connections | 3,280 | (15,245) | 27,105 | 23,862 | 22,440 | 120.79% |
| Reconnect Fees | 200 | 525 | 3,435 | 7,415 | 4,500 | 76.33% |
| Penalties | 2,589 | 2,443 | 27,934 | 25,048 | 17,000 | 164.32% |
| Bulk Water Purchases | 90 | 735 | 2,065 | 4,004 | 5,000 | 41.31% |
| Sewer Collection Charges | 59,003 | 59,701 | 661,451 | 604,494 | 680,040 | 97.27% |
| gallons billed | 15,172,650 | 15,179,461 | 168,286,508 | 160,220,436 | - | - |
| Sewer Connections | - | (16,050) | 12,500 | 10,500 | 9,500 | 131.58% |
| Cell Tower Rent | 2,113 | 7,821 | 45,156 | 46,925 | 47,052 | 95.97% |
| Recoveries | - | 258 | 935 | 1,575 | - | 0.00% |
| Bond Proceeds | - | - | - | - | - | 0.00% |
| Meals Tax Transfer | - | - | - | - | - | 0.00% |
| Transfer from General Fund | - | - | - | - | 86,888 | 0.00% |
| Appropriated Fund Balance | - | - | - | - | 769,000 | 0.00% |
| TOTAL UTILITY FUND REVENUES | 161,795 | 138,628 | 1,794,545 | 1,680,135 | 2,711,820 | 66.17% |
| CAPITAL PROJECTS REVENUES: | | | | | | |
| Uptown Loan Repayments | - | 15,856 | - | 26,138 | - | 0.00% |
| Microenterprise Loan Payments | 58 | 58 | 1,069 | 408 | - | 0.00% |
| Program Income (Needmore project) | - | - | - | 3,432 | - | 0.00% |
| Tobacco Grant | - | - | - | 500,000 | - | 0.00% |
| Historic Tax Credits | - | - | - | - | - | 0.00% |
| Bonds / Loans | - | - | - | - | - | 0.00% |
| EDA Loan Repayment | - | - | 544,829 | - | - | 0.00% |
| Transfers from General Fund | - | - | - | - | - | 0.00% |
| Appropriated Fund Balance | - | - | - | - | - | 0.00% |
| TOTAL CAPITAL PROJECTS REVENUES | 58 | 15,914 | 545,897 | 529,978 | - | 0.00% |

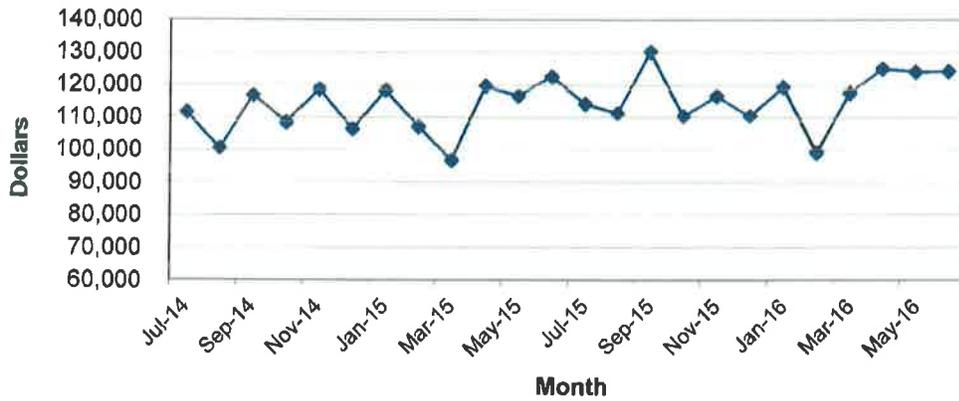
TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF JUNE 30, 2016

| REVENUE SOURCE | MONTH | | YEAR TO DATE | | BUDGET | % OF | |
|---|---------------|---------------|----------------|----------------|----------------|------------------------------|---------|
| | THIS YEAR | LAST YEAR | THIS YEAR | LAST YEAR | THIS YEAR | BUDGET THIS YEAR | |
| UTILITY CAPITAL REVENUES: | | | | | | | |
| Proceeds from Bond | - | - | - | - | 65,000 | 0.00% | |
| Capital Recovery Fees-Water | 23,263 | 18,158 | 239,233 | 176,838 | 201,696 | 118.61% | |
| Capital Recovery Fees-Sewer | 18,990 | 15,548 | 197,197 | 156,292 | 195,350 | 100.95% | |
| Capital Recovery Fees-Garbage | 1,662 | 1,661 | 19,894 | 19,916 | 19,945 | 99.74% | |
| Appropriated Fund Balance | - | - | - | - | 47,803 | 0.00% | |
| Meals Tax Transfer | - | - | - | 257,139 | - | 0.00% | |
| Transfer from Other Funds | - | - | - | - | - | 0.00% | |
| TOTAL UTILITY CAPITAL REVENUES | 43,915 | 35,367 | 456,323 | 610,185 | 529,794 | 86.13% | |
| PERFORMANCE VENUE REVENUES: | | | | | | | |
| Transfers from General Fund | - | - | - | - | 289,310 | 0.00% | |
| TOTAL PERFORMANCE VENUE REVENUES | - | - | - | - | 289,310 | 0.00% | |
| 12 months of the | | | | | | 12 months of the fiscal year | 100.00% |

**TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS**

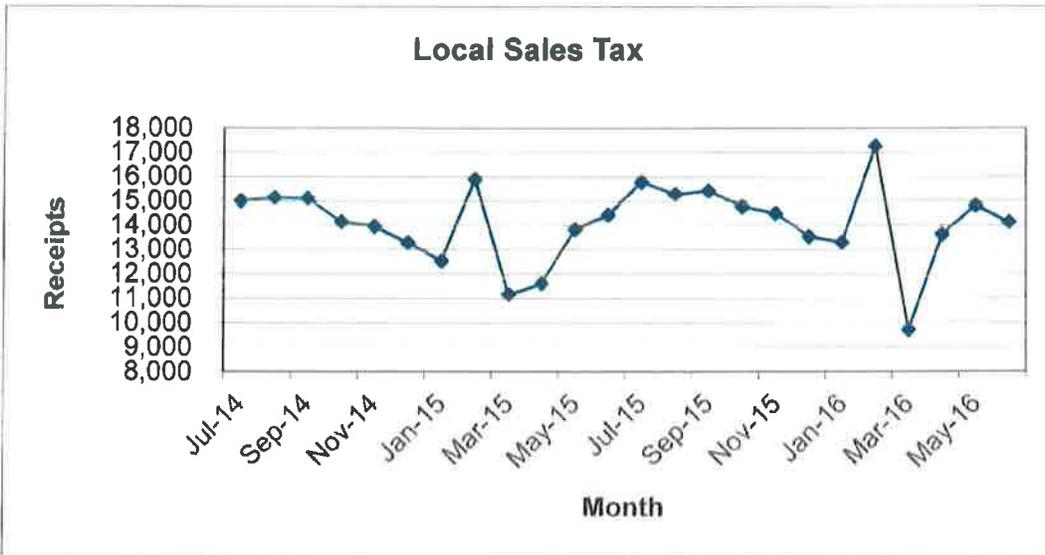
| Month | Collections |
|--------|-------------|
| Jul-14 | 111,448 |
| Aug-14 | 100,522 |
| Sep-14 | 116,710 |
| Oct-14 | 108,467 |
| Nov-14 | 118,725 |
| Dec-14 | 106,535 |
| Jan-15 | 118,367 |
| Feb-15 | 107,244 |
| Mar-15 | 96,859 |
| Apr-15 | 119,709 |
| May-15 | 116,730 |
| Jun-15 | 122,695 |
| Jul-15 | 114,250 |
| Aug-15 | 111,303 |
| Sep-15 | 130,219 |
| Oct-15 | 110,364 |
| Nov-15 | 116,664 |
| Dec-15 | 110,434 |
| Jan-16 | 119,400 |
| Feb-16 | 99,134 |
| Mar-16 | 117,536 |
| Apr-16 | 125,165 |
| May-16 | 124,133 |
| Jun-16 | 124,265 |

Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

| | |
|--------|--------|
| Jul-14 | 15,006 |
| Aug-14 | 15,131 |
| Sep-14 | 15,111 |
| Oct-14 | 14,145 |
| Nov-14 | 13,969 |
| Dec-14 | 13,288 |
| Jan-15 | 12,560 |
| Feb-15 | 15,912 |
| Mar-15 | 11,180 |
| Apr-15 | 11,616 |
| May-15 | 13,835 |
| Jun-15 | 14,434 |
| Jul-15 | 15,795 |
| Aug-15 | 15,283 |
| Sep-15 | 15,428 |
| Oct-15 | 14,783 |
| Nov-15 | 14,500 |
| Dec-15 | 13,547 |
| Jan-16 | 13,307 |
| Feb-16 | 17,249 |
| Mar-16 | 9,733 |
| Apr-16 | 13,632 |
| May-16 | 14,819 |
| Jun-16 | 14,114 |



TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JUNE 30, 2016

| ACTIVITY | MONTH | | YEAR TO DATE | | BUDGET THIS YEAR | % OF BUDGET THIS YEAR |
|---------------------------------------|-----------|-----------|--------------|-----------|---------------------|-----------------------------|
| | THIS YEAR | LAST YEAR | THIS YEAR | LAST YEAR | | |
| GENERAL FUND: | | | | | | |
| Mayor & Council | 5,278 | 4,185 | 71,440 | 86,179 | 87,008 | 82.11% |
| Town Manager | 19,010 | 14,274 | 240,267 | 224,536 | 223,142 | 107.67% |
| Town Attorney | - | 5,464 | 30,104 | 35,619 | 36,240 | 83.07% |
| Finance Department | 22,693 | 23,115 | 307,336 | 318,510 | 331,039 | 92.84% |
| Electorial Board | 2,645 | - | 2,645 | - | 2,800 | 94.46% |
| Police Department | 133,914 | 120,038 | 1,733,376 | 1,711,575 | 1,983,956 | 87.37% |
| Volunteer Fire Dept | 4,306 | 35,378 | 116,545 | 160,585 | 745,978 | 15.62% |
| Public Works Admin | 1,165 | 857 | 12,398 | 37,932 | 17,133 | 72.36% |
| Street Lights | 8,575 | 13,475 | 105,236 | 113,952 | 111,178 | 94.66% |
| Traffic Control & Parking | 6,518 | 1,563 | 84,388 | 65,353 | 72,686 | 116.10% |
| Streets | 34,134 | 56,135 | 1,115,568 | 825,511 | 980,287 | 112.65% |
| Sidewalks & Curbs | 3,297 | - | 13,330 | 4,827 | 13,181 | 101.13% |
| 40 East Sidewalks/Crosswalks | - | - | 87,939 | 59,210 | - | 0.00% |
| Scuffing Hill Drainage | 340 | - | 70,278 | - | 462,500 | 15.20% |
| Bernard Rd Drainage | - | - | 908 | - | 120,000 | 0.76% |
| Street Cleaning | 461 | 1,820 | 18,731 | 22,147 | 20,953 | 89.40% |
| Refuse Collection | 7,828 | 11,174 | 198,553 | 148,411 | 202,748 | 97.93% |
| Snow Removal | - | - | 42,394 | 28,857 | 29,408 | 144.16% |
| Municipal Building | 4,475 | 2,296 | 93,470 | 70,655 | 137,850 | 67.81% |
| Emergency Services Bldg. | 8,378 | 3,705 | 70,884 | 95,635 | 65,650 | 107.97% |
| Public Works Building | 1,549 | 1,123 | 10,536 | 19,269 | 22,800 | 46.21% |
| Cemetery | 2,988 | 1,719 | 16,660 | 20,233 | 21,023 | 79.25% |
| Playgrounds | 3,048 | 2,309 | 39,579 | 25,432 | 35,670 | 110.96% |
| Gilley's Park | - | - | - | - | 25,000 | 0.00% |
| Veterans Memorial Park Erosion | 5,830 | - | 12,364 | 3,839 | 900,000 | 1.37% |
| Planning & Zoning | 9,904 | 21,471 | 131,203 | 132,435 | 134,567 | 97.50% |
| Community Development | 14,632 | 14,421 | 204,920 | 181,324 | 224,705 | 91.20% |
| Citizen's Square | 1,100 | 919 | 15,189 | 17,198 | 14,035 | 108.22% |
| Hospitality Center | 1,932 | 15,212 | 29,134 | 47,130 | 32,362 | 90.03% |
| Passport Services Expenses | 12 | 252 | 1,440 | 1,155 | 2,070 | 69.58% |
| Economic Development Authority | - | - | 247 | 164 | 2,000 | 12.34% |
| Remediation of Blighted Structures | - | - | - | 18,125 | 20,000 | 0.00% |
| Non-Departmental: | | | | | | |
| Wages & Fringes | 3,183 | 1,524 | 49,018 | 43,579 | 61,852 | 79.25% |
| Employee Wellness Program | - | - | 1,519 | 4,450 | 2,381 | 63.82% |
| Employee Drug Testing | - | 150 | 644 | 1,010 | 1,577 | 40.81% |
| Insurance | - | - | 70,531 | 67,853 | 81,567 | 86.47% |
| Contributions to Others | - | - | 16,500 | 22,500 | 16,500 | 100.00% |
| Debt Service-Principal | - | - | 165,000 | 215,000 | 220,000 | 75.00% |
| Debt Service-Interest | - | - | 42,499 | 67,434 | 44,574 | 95.34% |
| New Debt Service-Principal & Interest | - | - | - | - | 158,447 | 0.00% |

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JUNE 30, 2016**

| ACTIVITY | MONTH | | YEAR TO DATE | | BUDGET | % OF |
|--|----------------|----------------|------------------|------------------|------------------|---------------|
| | THIS YEAR | LAST YEAR | THIS YEAR | LAST YEAR | THIS YEAR | BUDGET |
| Transfer to Utility Operating Fund | - | - | - | - | 86,888 | 0.00% |
| Transfer to Utility Capital Fund | - | - | - | 257,139 | - | 0.00% |
| Transfer to Capital Proj. Fund | - | - | - | - | - | 0.00% |
| Transfer to Performance Operations | - | - | - | - | 289,310 | 0.00% |
| Contingency - General Purposes | - | - | - | - | 50,000 | 0.00% |
| Contingency - Harvester Operations | - | - | - | - | 60,000 | 0.00% |
| Contingency - Contributions & Special Events | - | - | - | - | 10,550 | 0.00% |
| Contingency - Pay Adjustments | - | - | - | - | 26,913 | 0.00% |
| Contingency - to reimburse fund balance | - | - | - | - | 530,837 | 0.00% |
| TOTAL GENERAL FUND EXPENDITURES | 307,195 | 352,579 | 5,222,771 | 5,154,763 | 8,729,365 | 59.83% |
| WATER & SEWER FUND: | | | | | | |
| Water System Operation | 10,267 | 4,832 | 111,575 | 150,455 | 150,486 | 74.14% |
| Meter Reading | 2,864 | 2,746 | 35,423 | 35,845 | 42,490 | 83.37% |
| Water Plant | 48,596 | 47,429 | 536,769 | 518,199 | 605,080 | 88.71% |
| Belmont Dr. Water Line Replacement | - | - | - | 30,268 | - | 0.00% |
| Oak St. Water Line Replacement | - | - | - | 17,290 | - | 0.00% |
| Wastewater System Operation | 4,496 | 5,696 | 98,755 | 100,090 | 145,936 | 67.67% |
| Wastewater Treatment Plant | 32,089 | 27,176 | 401,430 | 380,036 | 475,819 | 84.37% |
| Utility Billing & Administration | 9,158 | 11,785 | 121,210 | 143,800 | 162,303 | 74.68% |
| Non-Departmental: | | | | | | |
| Wages & Fringes | - | - | 3,861 | 3,701 | - | 0.00% |
| Insurance | - | - | 23,510 | 22,618 | 25,131 | 93.55% |
| Debt Service-Principal | - | - | 280,000 | 221,000 | 225,000 | 124.44% |
| Debt Service-Interest | - | - | 55,061 | 53,071 | 91,078 | 60.45% |
| Transfer to Capital Projects Fund | - | - | - | - | - | 0.00% |
| Transfer to General Fund | - | - | - | - | - | 0.00% |
| Contingency - Utility Operating Purposes | - | - | - | - | 12,500 | 0.00% |
| Contingency - Pay Adjustments | - | - | - | - | 6,997 | 0.00% |
| Contingency - to reimburse fund balance | - | - | - | - | - | 0.00% |
| Depreciation | - | - | - | - | 769,000 | 0.00% |
| TOTAL WATER & SEWER FUND EXPENSES | 107,470 | 99,664 | 1,667,595 | 1,676,372 | 2,711,820 | 61.49% |
| CAPITAL IMPROVEMENTS FUND: | | | | | | |
| Microenterprise Loan Program | - | - | 15,000 | 20,000 | - | 0.00% |
| Performance Venue Renovations | - | - | - | 171,441 | - | 0.00% |
| Transfer to General Fund | - | - | - | - | - | 0.00% |
| TOTAL CAPITAL PROJECTS EXPENDITURES | - | - | 15,000 | 191,441 | - | 0.00% |

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JUNE 30, 2016**

| ACTIVITY | MONTH | | YEAR TO DATE | | BUDGET | % OF |
|--|---------------|---------------|----------------|----------------|----------------|------------------|
| | THIS YEAR | LAST YEAR | THIS YEAR | LAST YEAR | THIS YEAR | BUDGET THIS YEAR |
| UTILITY CAPITAL FUND: | | | | | | |
| Water Distribution Capital | - | 3,770 | 9,116 | 117,360 | 20,000 | 45.58% |
| Water Treatment Plant Small Capital | - | 750 | 5,784 | 68,268 | - | 0.00% |
| Oak St Water Line Replacement | - | - | 751 | - | - | 0.00% |
| Orchard Ave. Water Line Replacement | - | - | 13,085 | - | - | 0.00% |
| Pendleton Water Tanks Removal | - | - | - | - | - | 0.00% |
| Water Treatment Plant Chlorine Conversion | - | - | 132,943 | - | - | 0.00% |
| Water Treatment Plant Pump Impeller | - | - | 14,123 | - | 10,000 | 141.23% |
| Water Treatment Plant Parking Lot Repaving | - | - | - | - | 18,000 | 0.00% |
| Lee Waid Water Line Replacement | - | - | 17,189 | - | - | 0.00% |
| 220 South Water Tank Mixer | - | - | 97,739 | - | 135,000 | 72.40% |
| Sewer Collection Capital | - | - | - | 39,874 | - | 0.00% |
| Scuffling Hill Sewer Line | - | - | 7,400 | - | 65,000 | 11.38% |
| Wastewater Plant Small Capital | - | - | 4,883 | 88,182 | 6,000 | 81.38% |
| Hillcrest Sewer Replacement | - | - | - | - | 48,000 | 0.00% |
| Wastewater Plant Clarifier Brushes | 635 | - | 28,407 | - | 30,000 | 94.69% |
| Wastewater Push Camera | - | - | 9,692 | - | 12,000 | 80.77% |
| Wastewater Replace Main Pumps | - | - | 15,200 | - | 18,000 | 84.44% |
| Non-Departmental - Utility Capital | - | - | - | - | - | 0.00% |
| New Debt Service - Principal & Interest | - | - | - | - | 7,177 | 0.00% |
| Contingency | - | - | - | - | (75,000) | 0.00% |
| Reserved Fund Balance Transfer | - | - | - | - | - | 0.00% |
| TOTAL UTILITY CAPITAL EXPENDITURES | 635 | 4,520 | 356,312 | 313,684 | 294,177 | 121.12% |
| PERFORMANCE VENUE OPERATIONS: | | | | | | |
| Performance Venue Operations: | | | | | | |
| Wages - Full Time | 9,155 | 8,932 | 106,805 | 106,007 | 119,016 | 89.74% |
| Wages - Part Time | 1,616 | 1,889 | 19,099 | 23,011 | 23,000 | 83.04% |
| Wages - Security | 1,590 | 1,215 | 19,560 | 26,040 | 32,000 | 61.13% |
| Fringes | 4,222 | 4,104 | 53,803 | 57,533 | 52,010 | 103.45% |
| Contractual Services | - | 232 | 41,092 | 34,691 | 15,260 | 269.28% |
| Security Services | - | - | - | 1,299 | - | 0.00% |
| Custodial Services | - | - | - | 9,812 | - | 0.00% |
| Repairs & Maintenance | - | - | 3,203 | 1,713 | 2,500 | 128.11% |
| Advertising | - | - | 1,200 | 112,763 | - | 0.00% |
| Printing & Binding | - | - | - | 5,231 | - | 0.00% |
| Postage & Delivery Services | - | - | - | 645 | - | 0.00% |
| Licenses & Permits | - | - | 754 | 665 | - | 0.00% |
| Utilities | - | - | 10,451 | 19,182 | 35,000 | 29.86% |
| Communications | 130 | 130 | 4,293 | 7,235 | 10,524 | 40.79% |
| Travel & Training | - | - | - | 483 | - | 0.00% |
| Dues & Memberships | - | - | - | 634 | - | 0.00% |
| Stipends | - | - | - | - | - | 0.00% |
| Office Supplies | - | 9 | - | 10,143 | - | 0.00% |
| Furniture & Fixtures | - | - | 5,690 | 2,742 | - | 0.00% |
| TOTAL PERFORMANCE VENUE EXPENSES | 16,712 | 16,511 | 265,950 | 419,830 | 289,310 | 91.93% |
| 12 months of the 12 month fiscal year | | | | | | 100.00% |

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2016

| | <u>GENERAL FUND</u> | <u>UTILITY FUND</u> | <u>UTILITY CAPITAL FUND</u> |
|--|-------------------------|-------------------------|-------------------------------------|
| BUDGETED CONTINGENCY - GENERAL PURPOSES | 50,000 | 12,500 | 60,000 |
| COMMITTED: | | | |
| 220S water tank mixer (+ \$75,000 from fund balance) | | | (60,000) |
| Floyd Ave. Fire Station roof replacement | (28,000) | | |
| Municipal Bldg. security (inner door pass cards) | (21,000) | | |
| | | | |
| AVAILABLE CONTINGENCY - GENERAL PURPOSES | <u>1,000</u> | <u>12,500</u> | <u>-</u> |
| <hr/> | | | |
| BUDGETED FOR SPECIAL EVENTS & CONTRIBUTIONS | 10,550 | | |
| COMMITTED: | | | |
| | | | |
| AVAILABLE FOR SPECIAL EVENTS/CONTRIBUTIONS | <u>10,550</u> | | |
| <hr/> | | | |
| BUDGETED FOR HARVESTER PERFORMANCE CENTER | 60,000 | | |
| COMMITTED: | | | |
| | | | |
| AVAILABLE FOR HARVESTER PERFORMANCE CENTER | <u>60,000</u> | | |

TOWN OF ROCKY MOUNT
UTILITY BILLING
WATER CONSUMPTION PERCENTAGES
FOR THE MONTH OF JUNE 2016

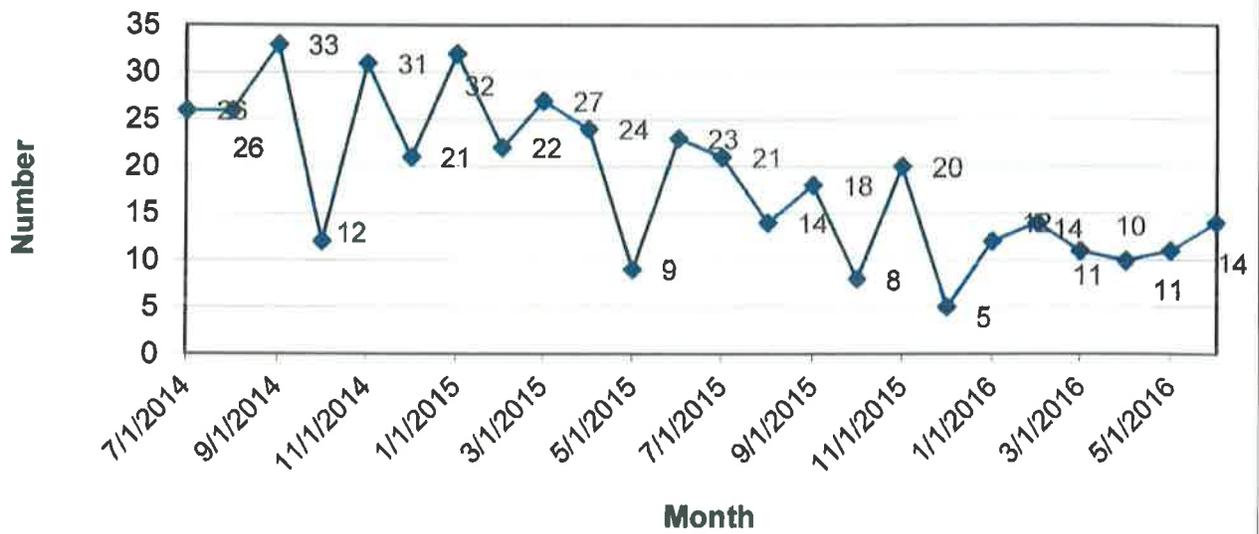
| | TOTAL METERS | TOTAL GALLONS | TOTAL REVENUES | % METERS | % GALLONS | % REVENUES |
|------------------------------------|-----------------|-------------------|-------------------|-------------|--------------|---------------|
| IN-TOWN CUSTOMERS | | | | | | |
| RESIDENTIAL | 1,765 | 7,023,510 | \$ 43,280 | 61% | 36% | 36% |
| COMMERCIAL | 344 | 6,109,820 | 26,855 | 12% | 31% | 22% |
| INDUSTRIAL | 48 | 3,215,030 | \$ 11,308 | 2% | 16% | 9% |
| TOTAL | <u>2,157</u> | <u>16,348,360</u> | <u>\$ 81,443</u> | <u>74%</u> | <u>83%</u> | <u>67%</u> |
| OUT-OF-TOWN CUSTOMERS | | | | | | |
| RESIDENTIAL | 663 | 2,296,520 | \$ 29,611 | 23% | 12% | 24% |
| COMMERCIAL | 74 | 1,018,760 | \$ 10,251 | 3% | 5% | 8% |
| INDUSTRIAL | 2 | 7,910 | \$ 101 | 0% | 0% | 0% |
| TOTAL | <u>739</u> | <u>3,323,190</u> | <u>\$ 39,964</u> | <u>26%</u> | <u>17%</u> | <u>33%</u> |
| | | | | 100% | 100% | 100% |
| GRAND TOTAL (ALL CUSTOMERS) | | | | | | |
| RESIDENTIAL | 2,428 | 9,320,030 | \$ 72,891 | 84% | 47% | 60% |
| COMMERCIAL | 418 | 7,128,580 | \$ 37,106 | 14% | 36% | 31% |
| INDUSTRIAL | 50 | 3,222,940 | \$ 11,409 | 2% | 16% | 9% |
| TOTAL | <u>2,896</u> | <u>19,671,550</u> | <u>\$ 121,407</u> | <u>100%</u> | <u>100%</u> | <u>100%</u> |

TOWN OF ROCKY MOUNT
UTILITY BILLING
PERCENT CONSUMPTION & PERCENT REVENUE
PER CUSTOMER CLASS
FISCAL YEAR 2016

| Month | In Town | | | | | | | | Out of Town | | | | | | | |
|---------|-------------|--------|------------|--------|------------|--------|--------|--------|-------------|--------|------------|--------|------------|--------|--------|--------|
| | Residential | | Commercial | | Industrial | | Total | | Residential | | Commercial | | Industrial | | Total | |
| | % Gal. | % Rev. | % Gal. | % Rev. | % Gal. | % Rev. | % Gal. | % Rev. | % Gal. | % Rev. | % Gal. | % Rev. | % Gal. | % Rev. | % Gal. | % Rev. |
| Jul-15 | 34% | 33% | 31% | 23% | 16% | 10% | 81% | 66% | 12% | 24% | 7% | 10% | 0% | 0% | 19% | 34% |
| Aug-15 | 35% | 33% | 30% | 22% | 15% | 9% | 80% | 65% | 13% | 25% | 7% | 10% | 0% | 0% | 20% | 35% |
| Sep-15 | 34% | 34% | 34% | 25% | 14% | 9% | 82% | 67% | 12% | 24% | 6% | 9% | 0% | 0% | 18% | 33% |
| Oct-15 | 32% | 32% | 34% | 25% | 17% | 10% | 82% | 67% | 11% | 23% | 6% | 10% | 0% | 0% | 18% | 33% |
| Nov-15 | 33% | 34% | 33% | 24% | 16% | 9% | 82% | 67% | 11% | 24% | 6% | 10% | 0% | 0% | 18% | 33% |
| Dec-15 | 34% | 34% | 31% | 22% | 17% | 10% | 82% | 66% | 12% | 24% | 7% | 10% | 0% | 0% | 18% | 34% |
| Jan-16 | 38% | 36% | 28% | 21% | 16% | 9% | 82% | 66% | 12% | 24% | 6% | 10% | 0% | 0% | 18% | 34% |
| Feb-16 | 35% | 35% | 28% | 20% | 17% | 9% | 80% | 64% | 13% | 26% | 7% | 9% | 0% | 0% | 20% | 36% |
| Mar-16 | 36% | 36% | 29% | 21% | 17% | 9% | 81% | 66% | 13% | 26% | 5% | 8% | 0% | 0% | 19% | 34% |
| Apr-16 | 34% | 35% | 21% | 17% | 27% | 15% | 83% | 67% | 12% | 25% | 5% | 8% | 0% | 0% | 17% | 33% |
| May-16 | 36% | 36% | 31% | 23% | 17% | 10% | 85% | 69% | 11% | 23% | 4% | 7% | 0% | 0% | 15% | 31% |
| Jun-16 | 36% | 36% | 31% | 22% | 16% | 9% | 83% | 67% | 12% | 24% | 5% | 8% | 0% | 0% | 17% | 33% |
| Average | 35% | 35% | 30% | 22% | 17% | 10% | 82% | 66% | 12% | 24% | 6% | 9% | 0% | 0% | 18% | 34% |

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2016 (year ended 6/30/16).

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
May-16

| | | |
|--|------------|-------------------|
| Water Plant Finished Water Pumped | | <u>22,600,000</u> |
| Water Consumption Billed | 19,671,550 | |
| Meters Read and Not Billed | 844,230 | |
| Water Obtained from Water Plant (to bill) | - | |
| Water Obtained from Public Works Hydrant (to bill) | - | |
| Flushing Water Lines Reported to WTP or PW | 345,000 | |
| Flow Meter Checks at Hydrants | - | |
| | | |
| Grand Total of Water Metered / Consumed / Tracked | | <u>20,860,780</u> |
| | | |
| Percent Finished Water Accounted | | 92.30% |

Meters Read and Not Billed

| | | |
|----------------|------------------------------|---------|
| 001-0122-10-01 | Mary Bethune Park | 500 |
| 001-0188-00-01 | Impound Lot | - |
| 002-0317-20-01 | Public Works Bldg | 60 |
| 002-0317-30-01 | Public Works Bldg-new bldg | 1,000 |
| 004-1067-00-01 | Veteran's Memorial Park | 600 |
| 005-1300-00-01 | Mary Elizabeth Park | 300 |
| 005-1343-10-01 | Harvester Performance Centre | 7,000 |
| 005-1384-00-01 | Farmer's Market | 2,200 |
| 005-1457-00-01 | Municipal Bldg. | 2,000 |
| 006-1710-00-01 | Welcome Center / Depot | 570 |
| 009-2523-50-01 | Emergency Services Bldg. | 11,000 |
| 011-0050-90-01 | Rt 122 Pump Station | - |
| 041-0034-00-01 | WasteWater Treatment Plant | 157,000 |
| | Water Plant Process | 662,000 |

| | | |
|-------------------------|--|----------------|
| TOTAL Meters Not Billed | | <u>844,230</u> |
|-------------------------|--|----------------|

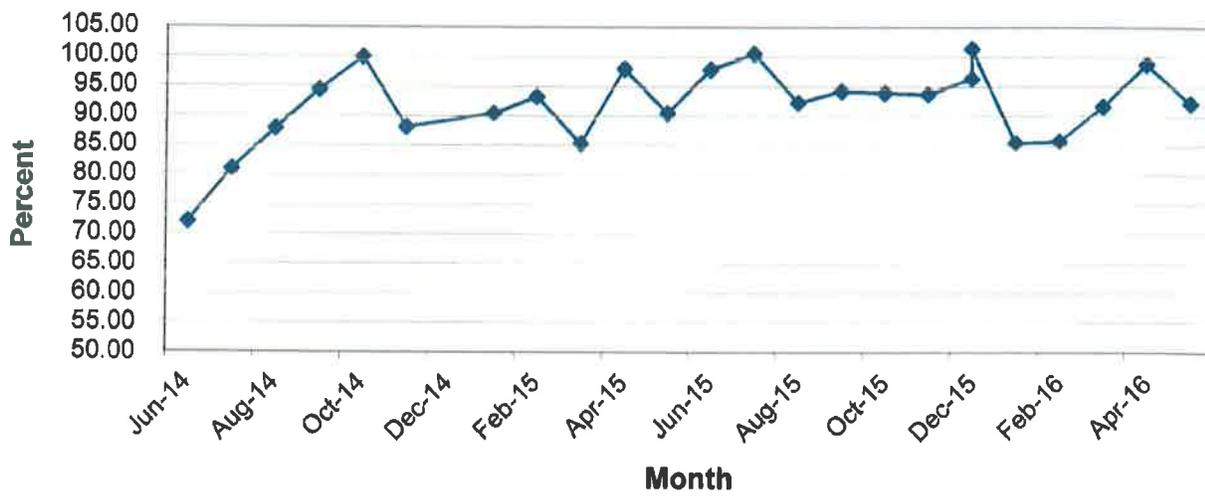
Water Line Repairs by Public Works during the month:
none

Sewer Line Repairs by Public Works during the month:
none

TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
FISCAL YEAR 2016

| Month | Finished Water Treated | Total Water Gallons Accounted | Percent Accounted | Monthly Gallons Variance | Average Accounted Variance per Quarter | Average Monthly Variance per Quarter |
|---|------------------------|-------------------------------|-------------------|--------------------------|--|--------------------------------------|
| Jul-15 | 22,100,000 | 22,249,622 | 100.68% | (149,622) | | |
| Aug-15 | 25,140,000 | 23,225,535 | 92.38% | 1,914,465 | | |
| Sep-15 | 24,600,000 | 23,207,716 | 94.34% | 1,392,284 | 95.80% | 1,052,376 |
| Oct-15 | 22,360,000 | 21,025,298 | 94.03% | 1,334,702 | | |
| Nov-15 | 22,540,000 | 21,145,508 | 93.81% | 1,394,492 | | |
| Dec-15 | 21,020,000 | 21,334,334 | 101.50% | (314,334) | 96.45% | 804,953 |
| Jan-16 | 21,500,000 | 18,395,991 | 85.56% | 3,104,009 | | |
| Feb-16 | 21,320,000 | 18,303,675 | 85.85% | 3,016,325 | | |
| Mar-16 | 23,200,000 | 21,284,389 | 91.74% | 1,915,611 | 87.72% | 2,678,648.33 |
| Apr-16 | 22,400,000 | 22,149,827 | 98.88% | 250,173 | | |
| May-16 | 22,600,000 | 20,860,780 | 92.30% | 1,739,220 | | |
| Jun-16 | | | | - | 95.59% | 994,696.50 |
| AVG. | 22,616,364 | 21,198,425 | 93.74% | 1,417,939 | 93.89% | 1,382,668 |
| TOTAL | 248,780,000 | 233,182,675 | | 15,597,325 | | |
| Monthly Avg. Percent Unaccounted = | | | 6.26% | | | |
| Monthly Avg. Percent Accounted = | | | 93.74% | | | |
| 11 out of 11 months this fiscal year > 80% accountability | | | | | | |

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2016**

| Month | Plant Hrs. | Raw Water Drawn | Monthly Avg. % of capacity | Finished water Treated | Monthly Avg. % of capacity | Total Water Gallons Accounted (A)(B) | Pct. Accounted | Connections | Wastewater Monthly Flow | Monthly Avg. % of Capacity | Total Sewer Gallons Billed | Pct. Accounted |
|------------|---------------|-------------------|----------------------------|------------------------|----------------------------|--------------------------------------|----------------|--------------|-------------------------|----------------------------|----------------------------|----------------|
| Jul-15 | 294.50 | 22,910,000 | 36.95% | 22,100,000 | 35.65% | 22,249,622 | 100.68% | 2,900 | 16,988,000 | 27.40% | 15,241,932 | 89.72% |
| Aug-15 | 313.10 | 26,260,000 | 42.35% | 25,140,000 | 40.55% | 23,225,535 | 92.38% | 2,900 | 16,523,000 | 26.65% | 15,263,589 | 92.38% |
| Sep-15 | 312.00 | 25,830,000 | 43.05% | 24,600,000 | 41.00% | 23,207,718 | 94.34% | 2,878 | 23,790,000 | 39.65% | 16,375,932 | 68.84% |
| Oct-15 | 285.20 | 23,060,000 | 37.19% | 22,360,000 | 36.06% | 21,025,298 | 94.03% | 2,903 | 35,464,000 | 57.20% | 15,313,481 | 43.18% |
| Nov-15 | 288.00 | 23,420,000 | 39.03% | 22,540,000 | 37.57% | 21,145,508 | 93.81% | 2,903 | 31,800,000 | 53.00% | 14,416,358 | 45.33% |
| Dec-15 | 282.10 | 22,100,000 | 35.65% | 21,020,000 | 33.90% | 21,334,334 | 101.50% | 2,890 | 34,472,000 | 55.60% | 15,867,156 | 46.03% |
| Jan-16 | 288.30 | 22,380,000 | 36.10% | 21,500,000 | 34.68% | 18,395,991 | 85.56% | 2,888 | 30,597,000 | 49.35% | 13,701,789 | 44.78% |
| Feb-16 | 284.20 | 21,970,000 | 39.23% | 21,320,000 | 38.07% | 18,303,675 | 85.85% | 2,877 | 43,210,000 | 77.16% | 13,797,825 | 31.93% |
| Mar-16 | 294.50 | 24,200,000 | 39.03% | 23,200,000 | 37.42% | 21,284,389 | 91.74% | 2,897 | 31,961,000 | 51.55% | 16,256,039 | 50.86% |
| Apr-16 | 285.00 | 23,700,000 | 39.50% | 22,400,000 | 37.33% | 22,149,827 | 98.88% | 2,862 | 22,860,000 | 38.10% | 16,879,757 | 73.84% |
| May-16 | 288.30 | 24,200,000 | 39.03% | 22,800,000 | 36.45% | 20,880,780 | 92.30% | 2,896 | 28,706,000 | 46.30% | 15,172,650 | 52.86% |
| Jun-16 | 282.00 | 23,400,000 | 39.00% | 22,300,000 | 37.17% | | | | 21,030,000 | 35.05% | | |
| AVG | 291.43 | 23,619,167 | 38.84% | 22,590,000 | 37.15% | 21,198,425 | 93.74% | 2,890 | 28,116,750 | 46.42% | 15,298,773 | 58.16% |

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

| | |
|--------------------|--------------------------|
| DATE: | July 11, 2016 |
| TO: | Rocky Mount Town Council |
| FROM: | Jeff Rakes |
| DEPARTMENT: | Fire Department |
| MONTH: | May 2016 |

The Rocky Mount Fire Department had a total of 42 calls for the month of May 2016.

There were 18 calls inside town limits and 24 calls in the county.

The Fire Department vehicles traveled a total of 4,472 miles answering all of these calls.

A total of 77 gallons of gasoline and 146 gallons of diesel fuel were used.

Of the 42 calls, there were 6 structure fires, 1 wood and grass fire, 1 utility fire, 14 motor vehicle accidents, 1 false alarm, 3 smoke alarms, 11 fire alarms, 4 debris in roadway and 1 assist rescue squad.

The members of the department had 2 department work nights in May. During the department work nights, the members checked all of the Fire Apparatus to ensure all the proper equipment was on each truck and that all equipment was in optimal operating condition.

MONTHLY STAFF REPORT

| | |
|--------------------|--------------------------|
| DATE: | July 11, 2016 |
| TO: | Rocky Mount Town Council |
| FROM: | Chief Ken E. Criner, Jr. |
| DEPARTMENT: | Police Department |
| MONTH: | June |

Please see attached report for the month of June!

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: June 2016

APRIL

MAY

JUNE

| | APRIL | MAY | JUNE |
|---|-------|-------|-------|
| UNIFORM TRAFFIC SUMMONS ISSUED | 153 | 140 | 140 |
| TRAFFIC STOPS | 337 | 277 | 239 |
| SPEEDING TICKETS ISSUED | 55 | 48 | 37 |
| DUI | 9 | 5 | 4 |
| COLLISIONS INVESTIGATED (TREDS) | 12 | 17 | 10 |
| MOTORIST AIDES | 58 | 63 | 39 |
| CRIMINAL ARRESTS "MISDEMEANOR" | 48 | 40 | 36 |
| CRIMINAL ARRESTS "FELONY" | 11 | 12 | 8 |
| INCIDENTS ADDRESSED | 2444 | 2374 | 2282 |
| INCIDENTS, OFFENSES REPORTABLE IN "RMS" | 68 | 71 | 78 |
| GRAND LARCENY WARRANTS | 3 | 5 | 4 |
| BREAKING & ENTERING REPORTS | 1 | 0 | 1 |
| BREAKING & ENTERING WARRANTS | 0 | 0 | 0 |
| BOLO'S (Be On Look Out) | 44 | 68 | 68 |
| FOLLOW-UP'S | 38 | 60 | 59 |
| BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS" | 1503 | 1419 | 1410 |
| SCHOOL CHECKS | 90 | 77 | 42 |
| ALARM RESPONSES | 30 | 27 | 23 |
| OPEN DOORS, WINDOWS, ETC. UNSECURED | 11 | 10 | 11 |
| COURT HOURS | 34 | 49.75 | 36.75 |
| TRAINING HOURS: | 271 | 165 | 69.5 |
| SPECIAL ASSIGNMENT HOURS: | 50.25 | 95 | 148.5 |
| HARVESTER HOURS WORKED: | 66.5 | 67 | 42 |
| ECO/TDO | 2 | 0 | 8 |
| ECO/TDO Hours: | 12 | 0 | 31.5 |

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 10 reportable accidents with 8 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Altice Mill Road, Anderson Street, Ann Sink Street, Avalon Street, Bernard Road, Bland Street, Booker T. Washington Highway, Brookshire Drive, Buckner Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cedar Street, Center Street, Circle Drive, Circle View Street, Claiborne Avenue, Cobb Street, Cornell Road, Cromwell Drive, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Friendly Street, Frontage Road, Glen Meadow Drive, Glenwood Drive, Goodview Street, Grayson Street, Grassy Hill Road, Green Meadow Lane, Greenview Avenue, Greer Lane, Hale Street, Harvey Street, Hatcher Street, Herbert Street, High Street, Highland Hills Road, Highview Terrace, Hillcrest Drive, Hilltop Drive, Jubal Pass, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Lawndale Drive, Leanor Street, Luke Street, Lynch Drive, Mamie Avenue, Maple Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Mountain View Drive, Musefield Road, Noel Street, Norris Street, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Old Furnace Road, Orchard Avenue, Oxford Circle, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Randolph Street, Riverview Street, School Board Road, Scuffling Hill Road, Smithers Street, Spring Street, State Street, Summit Drive, Sycamore Street, Taliferro Street, Tanyard Village, Trail Drive, Walnut Street, Warren Street, West Church Street, West College Street, West Court Street, Whitten Street, Willow Avenue, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive, Wrays Street and Wray's Chapel Road.
- ◇ Business Foot Patrols: Aaron's, ABC Store, Advance Auto Parts, All American Car Wash, Ameristaff, Angle Hardware, Applebee's, Arrington Sports Awards, Auto Zone, BB& T Bank, BFMS, Bojangles, Bootleggers Café, Brookside Swim Club, Burger King, C-Mart, Carter Bank & Trust, Carter' Jewelry, CATCE Center, China City, Christian Heritage Academy, Comfort Inn, Cook Out, Country Kids Day Care, Cox's, CVS, Dairy Queen, Davenport Ga, Davis Law Firm, DMV, Dollar General, Dollar Tree, Domino's, Eagle Cinema, El Rio, El Rodeo, Empire Foods, Family Dollar, Family Pharmacy, Farmer's Market, Fast Stop, FCHS, First Baptist Church, Fisher Auto Parts, Fleetwood Homes, Food Lion, Francis of Assisi, Franklin Auto Glass, Franklin Center, Franklin Community Bank, Franklin County Dialysis, Franklin County Health Department, Franklin Dental Associates, Franklin Finance, Franklin Health Care, Franklin Heights Baptist Church, Franklin Memorial Hospital, Franklin Outdoors, Franklin Street, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Get Ur Fix, Goodwill, The Grainery, Gusler's Alignment, Hardee's, Harper's Plumbing, Harvester Center, Haywood's Jewelry, Hema's, Holiday Inn Express, Hub Restaurant, Industrial Avenue, Ippys, J & J Fashions, Kay's Corner, Kentucky Fried Chicken, Kids Corner, Kim's Nails, Kroger, Lee M. Waid, Little Ceasers, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonalds, Member One, ModuKraft, Moose Lodge, NAPA, National Guard Armory, Newbold, North Main Street, Old Franklin Turnpike, Papa Johns, Peebles, Pell Animal Clinic, Pet Clinic, Piedmont Community Services, Pizza Hut, Pizza King, Plygem, Probation & Parole, Quiznos', Radio Shack, Riverside Minute Market, Rocky Mount Bowling Center, Rocky Mount Christian Church, Rocky Mount Elementary, Rocky Mount Public Works, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shoe Show, South Main Street, Step Inc., Subway, Sun Tan City, Sunoco, Suntrust Bank, Tanyard Road, Trinity Missions, Trinity Packaging, US Cellular, Valley Star Bank, Veteran's Park, Walgreens, Wal-Mart, Wendy's, Women's Shelter, YMCA and The Zone.

MISCELLANEOUS:

- ◇ June 1st, 2016 - Open Door "65 East Court Street"
- ◇ June 11th, 2016 - Provided foot patrol/traffic control for "Court Days"
- ◇ June 11th, 2016 - Open Door "BFMS"
- ◇ June 12th, 2016 - Open Door "The Zone"
- ◇ June 12th, 2016 - Provided escort for the "Tractor Parade"
- ◇ June 16th, 2016 - Coffee With A Cop "McDonald's"
- ◇ June 18th, 2016 - Open Door "175 Hatcher Street"
- ◇ June 21st, 2016 - Open Door "FCHS"
- ◇ June 24th, 2016 - Provided foot patrol "Relay for Life"
- ◇ June 25th, 2016 - Open Door "Jones Building x2"
- ◇ June 25th, 2016 - Open Door "Altice Custom Instruments"
- ◇ June 25th, 2016 - Open Door "Bootlegger's Catering"
- ◇ June 26th, 2016 - Open Door "FCHS" Multiple Doors opened
- ◇ June 27th, 2016 - Breakfast with VETERAN's @ McDonald's
- ◇ June 29th, 2016 - Open Door "FCHS"
- ◇ June 30th, 2016 - RMPD collected and delivered supplies to West Virginia Flood Victims
- ◇ June 30th, 2016 - Open Door "Rocky Mount United Methodist Church"

CRIMINAL ARRESTS & LOCATIONS:

| | |
|--|-----------------------------|
| Distribute Schedule IV Drug | Patterson Avenue |
| Distribute Schedule I or II Drug | Patterson Avenue |
| Possession of Schedule I or II Drug | Patterson Avenue |
| Possession of Schedule IV Drug | Patterson Avenue |
| Possession of Marijuana | Old Franklin Turnpike |
| Possession of Marijuana | East Court Street (x 3) |
| Possession of Drug Paraphernalia | East Court Street |
| Driving Under the Influence | North Main Street |
| Driving Under the Influence | Grassy Hill Road |
| Driving Under the Influence | Lakeview Drive |
| Driving Under the Influence | Pendleton Street |
| Drunk In Public | Franklin Street (x 2) |
| Drunk In Public | East Court Street (x 2) |
| Drunk In Public | Floyd Avenue |
| Drunk In Public | North Main Street |
| Drunk In Public | Old Franklin Turnpike |
| Unauthorized Use of Motor Vehicle | Pendleton Street |
| Grand Larceny | Industrial Avenue (x 2) |
| Felony Shoplifting | Old Franklin Turnpike (x 2) |
| Shoplifting | Old Franklin Turnpike (x 8) |
| Fail to Identify Self to Uniformed Officer | North Main Street |
| Domestic Assault | Cornell Road |
| Simple Assault | Pendleton Street (x 2) |
| Violate Protective Order | Cornell Road |
| Contribute to the Delinquency of a Minor | East Court Street |

| | |
|-------------------------------|-------------------------|
| Warrant Service | Virgil H. Goode Highway |
| Warrant Service | Circle Drive |
| Warrant Service (Capias) | Circle Drive |
| Warrant Service (Extradition) | Scuffling Hill Road |
| Driving Suspended | Pendleton Street |
| Emergency Custody Order | Circle Drive (x 2) |
| Emergency Custody Order | Floyd Avenue |
| Emergency Custody Order | West Church Street |
| Temporary Detaining Order | Floyd Avenue (x 2) |
| Temporary Detaining Order | Circle Drive |
| Temporary Detaining Order | Fairlawn Drive |

SPEEDING TICKETS ISSUED

Bernard Road (x 21)

Tanyard Road (x 8)

North Main Street (x 6)

Hatcher Street

South Main Street

MONTHLY STAFF REPORT

| | |
|--------------------|------------------------------------|
| DATE: | July 11, 2016 |
| TO: | Rocky Mount Town Council |
| FROM: | Cecil Mason, Public Works Director |
| DEPARTMENT: | Public Works Department |
| MONTH: | June 2016 |

1. Read meters (3days)
2. Replaced 2" water line at Mount Pleasant
3. Installed two 1" meters for Murphy Oil
4. Installed 5/8" meter Scuffling Hill Road (outside Town)
5. Cleaned trees from water line easements
6. Clean-up 5 days
7. Swept Streets 9
8. Mowed street right away with tractor
9. Cleaned up around Emergency Services Building and planted shrubs. Also mulched 4 days.
10. Graded road to Byrd Lane Cemetery
11. Replaced cracked manhole (leaking) Whitten Street
12. Worked on parking lot at shop
13. Mowed sewer easements

MONTHLY STAFF REPORT

| | |
|--------------------|------------------------------|
| DATE: | July 11, 2016 |
| TO: | Rocky Mount Town Council |
| FROM: | Tim Burton |
| DEPARTMENT: | Wastewater Department |
| MONTH: | June |

| | |
|-----------------------------|--------------------------|
| Average Daily Flow | .701 MGD |
| TSS Reduction | 99.5 % |
| BOD Reduction | 99.9 % |
| Leachate (F.C. Landfill) | 197,010 gallons |
| VPDES Violations | None |
| Sludge (Land filled @ F.C.) | 54.35 Tons |
| Rain Total 3.11 inches | Snow Total 0 inches |

The WWTP had three afterhours alarms.

The staff spent a lot of time videotaping six inch sewer lines with the small push camera. They identified several areas that will need some attention in the near future.

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

| | |
|--------------------|--|
| DATE: | July 11, 2016 |
| TO: | Rocky Mount Town Council |
| FROM: | Bob Deitrich, Water Plant Superintendent |
| DEPARTMENT: | Water Department |
| MONTH: | June 2016 |

Operation and Production Summary:

For June, the actual water production time (filtering of water) for the entire month averaged 9.4 hours per day which yielded approximately 740,000 gallons of water per day. Rainfall for the month, measured at the water plant, was a modest 4 inches.

Water Demand has remained stable over the last handful of months indicating that the system is not suffering from any significant undiscovered water leaks.

| | |
|-------------------------------------|--|
| Total Raw Water Pumped: | 23.4 million gallons |
| Total Drinking Water Produced: | 22.3 million gallons |
| Average Daily Production: | 740,000 gallons per day |
| Ave Percent of Production Capacity: | 37% |
| Flushing of Hydrants/Tanks/FD Use: | 330,000 gallons |
| Plant Process Water: | 627,000 gallons (finished water used by the plant) |
| Bulk Water Sold @ WTP: | 2000 gallons |

Testing:

- All routine monthly bacteria samples were free of bacteria.

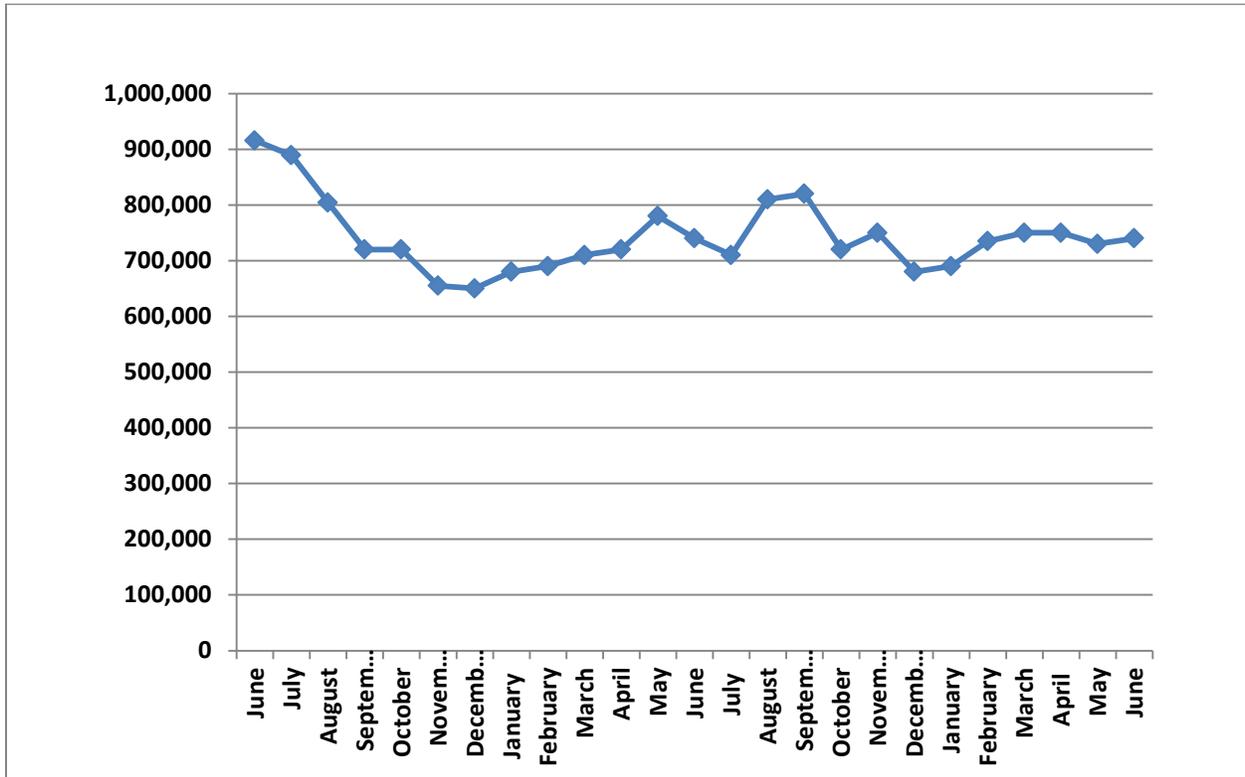
Activities / Maintenance / Improvements

- The Water Department flushed and tested fire hydrants around Tanyard Village Apartments.
- We have begun a program to flush dead end lines on a monthly basis. As water ages it can become discolored and taste poorly. As we identify problem areas we will add them to the list.

Upcoming

- Hydrant testing continued
- HVAC replacement project

Water Plant Production in Gallons Per Day (June 2014 to June 2016)



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

| | |
|----------------------------|---------------|
| FOR COUNCIL MEETING DATED: | July 11, 2016 |
|----------------------------|---------------|

| | |
|---------------------------|---|
| STAFF MAKING REQUEST: | C. James Ervin, Town Manager |
| BRIEF SUMMARY OF REQUEST: | Appointment to West Piedmont Planning District |
| ACTION NEEDED: | WPPD asks that two members of Council be appointed to their board. The prior members serving have done it for a number of years and have asked to step down. Are there two members that can serve in this capacity? |

Attachment(s):

| |
|--|
| <p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p> |
|--|

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

| | |
|----------------------------|---------------|
| FOR COUNCIL MEETING DATED: | July 11, 2016 |
|----------------------------|---------------|

| | |
|---------------------------|---|
| STAFF MAKING REQUEST: | C. James Ervin, Town Manager |
| BRIEF SUMMARY OF REQUEST: | <p>Mr. Tew with Thompson and Litton will give an update on the Furnace Creek project.</p> <p>The Furnace Creek Box Culvert Extension Project advertised on April 1, 2016 and a Prebid Meeting was held on April 14, 2016 which was attended by five (5) contractors. Bids were received on May 5, 2016. Alleghany Construction, Inc. (Alleghany) was the only bid received for the Project in the amount of \$1,395,000. Negotiations began immediately with Alleghany with the final negotiated amount of \$1,091,000 being offered by Alleghany. This negotiated fee was still outside of the Town's budgeted amount for the Project. Alleghany was notified on July 5, 2016 that the bid was being rejected and that the Project was going back out for bid.</p> |
| ACTION NEEDED: | We will be re-advertising the project, but based on the bid received, we will not be able to get the work done during the upcoming log perch window. |

Attachment(s):

| |
|--|
| <p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p> |
|--|

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

| | |
|----------------------------|---------------|
| FOR COUNCIL MEETING DATED: | July 11, 2016 |
|----------------------------|---------------|

| | |
|---------------------------|--|
| STAFF MAKING REQUEST: | C. James Ervin, Town Manager |
| BRIEF SUMMARY OF REQUEST: | Request to sponsor Chili Cook Off and Corn Bread Contest at the Rocky Mount Farmer's Market on November 12, 2016. Staff would like to purchase and have four trophies made through Arrington Sports Awards to be given out to the winners of the contest that evening. The contest is sponsored by Retail Merchants Association. |
| ACTION NEEDED: | Approve or deny the request. |

Attachment(s):

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| <p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p> |
|--|

RECEIVED
6/17/16
RD

Banner _____ \$70 _____ \$80.

November 12th

Six Trophies

\$10.000 chili

\$15.00 vendors

\$ 5.00 corn bread

Invitations to Churches (singing a few songs 3 groups)

Community event

Best mild _____ Best hot _____
1st and 2nd 1st and 2nd

Chili Cook off and Corn Bread contest Festival.

COULD TOWN PAY FOR BANNER AND TROPHIES ?

Might get trophies donated partly. Paul Cauley of the market is going to manage..

Suggestions
Apprecia Fund

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

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|----------------------------|---------------|
| FOR COUNCIL MEETING DATED: | July 11, 2016 |
|----------------------------|---------------|

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|---------------------------|--|
| STAFF MAKING REQUEST: | C. James Ervin, Town Manager |
| BRIEF SUMMARY OF REQUEST: | Assistance to communities in West Virginia: I have reached out to the West Virginia Municipal League and asked if any of our neighbor state localities need assistance in overcoming the flooding. I would like Council's permission to send them a crew of skilled Public Works employees, with equipment, for two to three days to assist in their recovery efforts. I have verified with our insurance carrier that this is permitted. |
| ACTION NEEDED: | Authorize the Town Manager to offer aid to a locality in West Virginia |

Attachment(s):

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| <p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p> |
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ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

| | |
|----------------------------|---------------|
| FOR COUNCIL MEETING DATED: | July 11, 2016 |
|----------------------------|---------------|

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|---------------------------|--|
| STAFF MAKING REQUEST: | C. James Ervin, Town Manager |
| BRIEF SUMMARY OF REQUEST: | October 10, 2016 Town Council Meeting |
| ACTION NEEDED: | The regular meeting in October is scheduled for October 10th (Columbus Day). This conflicts with the annual VML conference. I have advised previously that Mr. Hankins would have to cover for the Manager, if acceptable to Council, as I have two board meetings to cover at the VML event. In that some members of Council have expressed an interest in attending the VML meeting, is there a desire among Council to move the October meeting to either the 3rd or the 17th to facilitate this? |

Attachment(s):

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| <p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p> |
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