



ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
AUGUST 08, 2016
AT 7:00 P.M.

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆
All cellular phones must be turned off during the Council Meeting.
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items (*none at this time*)
- V. Public Hearing (*none at this time*)
- VI. Approval of Draft Minutes
 - July 7, 2016 – reorganizational meeting minutes
 - July 11, 2016 – regular meeting minutes
 - July 25, 2016 – special meeting minutes
- VII. Approval of Consent Agenda
 - Miscellaneous Action
 - Miscellaneous Resolutions/Proclamations
 - Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens
- IX. Old Business (*none at this time*)
- X. New Business
 1. Review and consideration for the Franklin County High School Student Council Association (SCA) to be given permission to hold a Homecoming Parade on September 29, 2016
 2. Review of information presented by Mr. Will Smith of the U.S. Fish and Wildlife Service regarding the upcoming Power Dam notching and woody debris removal project on the Pigg River at Rt. 713

XI. Committee Reports

1. Public Facilities and Special Events Committee Meeting Report from August 8, 2016 which was past the time to be included in the packet

XII. Other Matters, Concerns and Rise 'N Shine Appearances

XIII. Closed Meeting and Action

Section 2.2-3711(A).1

Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Town Managers Office)

XIV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: www.rockymountva.org.

◆
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

**ROCKY MOUNT TOWN COUNCIL
REORGANIZATIONAL MEETING MINUTES
JULY 7, 2016**

The July 7, 2016 Council Reorganizational Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 4:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- Allan Arrington, Lieutenant
- Ken Criner, Chief of Police
- Rebecca H. Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Matthew Hankins, Assistant Town Manager

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

Motion: To approve the agenda

Motion By: Council Member Stockton

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: Approved the agenda by a unanimous vote

REORGANIZATIONAL MEETING

A. Review and Consideration of Appointment of Vice Mayor

The Mayor opened the floor to nominations for Vice Mayor

Discussion: None

Motion: Council Member Cundiff made a nomination that Vice Mayor Walker be considered to serve as Vice Mayor again.

Motion By: Council Member Cundiff

Second: Council Member Snead

Motion Discussion: The nomination was closed by Council Member Newbill.

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton

Nays: None

Action: The motion carried unanimously for Vice Mayor Walker to continue to be Vice Mayor.

B. Review and Consideration of Appointment of Town Officers

- C. James Ervin, Town Manager
- John T. Boitnott, Town Attorney
- David A. Bowles, Fire Marshall

The Mayor asked if there were any questions or comments pending the appointments. There were none.

Discussion: None

Motion: The motion was made to reappoint Mr. James Ervin as Town Manager, Mr. John Boitnott as Town Attorney and to appoint Mr. David Bowles as Fire Marshall.

Motion By: Council Member Snead

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Council unanimously approved the reappointment of Mr. Ervin as Town Manager, Mr. Boitnott as Town Attorney and appointed Mr. David Bowles as Fire Marshall.

C. Review and Consideration of Appointment of Committee Members for the following committees:

- Community & Economic Development
- Finance & Human Services
- Public Facilities & Special Events
- Public Safety
- Public Utilities
- Streets, Sidewalks & Streetlights

Prior to the meeting, copies of the committee appointments were given to each Council Member at their places on the dais.

Discussion: None

Motion: For consideration of appointment of committee members

Motion By: Vice Mayor Walker

Second: Council Member Cundiff

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Council approved the appointment of the committee members unanimously. An attached list will accompany the minutes in the minute book.

D. Review and Consideration of Appointment of Committee Members for the following committees to serve.

1. West Piedmont Planning District
2. Roanoke Valley-Alleghany Regional Commission
3. Council Member to Planning Commission
4. B. U. D. Commission

1. West Piedmont Planning District

Gregg Walker and Jon Snead currently serve on the West Piedmont Planning District and both would like to come off. At this time, no one else was interested in serving. The Mayor suggested that Council think about it and perhaps it could be brought up at the next regular Council meeting and a decision be made then.

2. Roanoke Valley-Alleghany Regional Commission

Town Manager, Mr. Ervin currently serves on the Roanoke Valley-Alleghany Regional Commission. For the record he stated that he enjoyed the work and would be glad to continue if Council would like for him to. Mr. Cundiff does not wish to continue to serve. Council Member Mark Newbill expressed interest in serving on the Commission.

Motion: Consideration for Mr. Ervin to continue and for Town Council Member Newbill to be appointed to serve as a Council representative to the Roanoke Valley-Alleghany Regional Commission.

Motion By: Council Member Stockton

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Council unanimously approved the appointments of Mr. Ervin and Council Member Newbill's appointments.

3. Council Member to Planning Commission

The Mayor stated that we currently do not have anyone serving. Mr. Ervin stated that at the last Reorganizational Meeting Council elected to temporarily not have anyone serve to the Commission. It was on the agenda today to be sure that it is still Council's intent that for the next 2 year period Council will not have a representative. For the record, Mr. Hankins stated that they are on an odd year cycle; therefore Council could revisit it in another year.

Council Member Cundiff stated that he did not think it was proper to have someone on Council also serving on the Planning Commission as that would give them two votes. The Mayor then stated that unless there were objections, Council would leave the position as it was with no one from Council serving on the Commission. There were no objections.

4. B. U. D. Commission

The Beautification and Urban Design Commission is responsible for our gateway planting. The Mayor stated that if no one else was interested, he would continue serving on the commission. No one else was interested so the Mayor will continue serving on the commission.

The Mayor asked if all Council Members would give thought to someone serving on the West Piedmont Planning District and it would be readdressed at the next regular Town Council meeting which would be July 11, 2016.

At this time, The Honorable Teresa Brown, Clerk of Court came forward to administer the oath of office for Town Manager, Mr. James Ervin. Lastly, Ms. Brown administered the oath of office to Mr. David Bowles as Fire Marshall.

For the record, Town Attorney, Mr. John Boitnott was out of town and will be administered the oath of office at a later date.

ADJOURNMENT

Motion: To adjourn meeting

Time: 4:12 p.m.

Motion By: Vice Mayor Walker

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Meeting convened

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Acting Town Clerk

**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
JULY 11, 2016**

The July 11, 2016 regular meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The meeting began with Council in closed session.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- Rebecca H. Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Josh Gibson, Town Planner
- Amy D. Gordon, Assistant Finance Director
- Matthew Hankins, Assistant Town Manager
- Ken Criner, Chief of Police
- Mark Lovern, Lieutenant, Rocky Mount Police Department

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Town Manager, Mr. Ervin wanted to amend the agenda to include that Mr. Andy Turner would be in attendance to present an updated financial report on The Harvester. This report was done in open session, as a work session.

Motion: To approve the amended agenda

Motion By: Council Member Snead

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker
Nays: None
Action: Approved the amended agenda by a unanimous vote

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- June 13, 2016 Regular Meeting Minutes

Motion: To approve the draft minutes

Motion By: Council Member Stockton

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Stockton, Snead, Walker

Nays: None

Action: Approved the draft minutes unanimously

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

- (1) **Miscellaneous Action: (none at this time)**
- (2) **Miscellaneous Resolutions/Proclamations: (none at this time)**
- (3) **Department Monthly Reports**
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

Discussion: None

Motion: To approve the consent agenda

Motion By: Vice Mayor Walker

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the consent agenda unanimously.

HEARING OF CITIZENS

Mayor Angle opened the floor to anyone wishing to speak. Let the record show no one came forward.

OLD BUSINESS:

- A. Review and consideration for Town Council Members to fill the appointment to West Piedmont Planning District Commission.

Mr. Ervin stated that the two appointments to West Piedmont Planning District had not been filled from the Reorganizational Meeting and therefore the two appointments were being brought up again to try and fill them. The Mayor asked if anyone was so inclined; no one spoke. The Assistant Town Manager, Mr. Hankins stated that Council could appoint one staff member and one Council Member. In addition, Mr. Hankins stated he and Mr. Ervin had spoken about himself serving as an appointed staff member if Council desired. The Mayor asked if the consensus of Council was to allow having Mr. Hankins serve as an appointed staff member and Council Member Cundiff stated that he objected. At the Mayor's recommendation, Mr. Ervin will check to see if a Planning Commission Member could serve to West Piedmont Planning District Commission and report back to Council.

- B. Review and consideration for the Town of Rocky Mount rebidding of the Furnace Creek Box Culvert Extension.

Mr. Brian Tew of Thompson and Litton gave a general overview of the project. The original bid was \$442,000 and it came in at \$843,500. When the job was bid the second time, bids came in of \$1,395,000. Mr. Tew's recommendation to the Town was to rebid once again and look out further than has been done previously for applicants.

No action was needed at this time.

The bid was rejected and will be rebid out in July or August and possibly have an update to share with Council at the September meeting.

At this time Council Member Moyer inquired regarding the swings at the Town parks. Council Member Moyer had at a previous meeting asked if they could be replaced. Mr. Hankins stated that he had met with Nichols Welding regarding the swings and Nichols was interested in the work. Nichols will give Mr. Hankins a bid and if acceptable and within budget, Mr. Hankins will authorize the job to be done and expects the jobs to be completed within two weeks.

NEW BUSINESS

- A. Review and consideration for the Town of Rocky Mount to purchase and donate to Retail Merchants six trophies for the Chili and Corn Bread Cook Off on November 12, 2016 at the Rocky Mount Farmer's Market.

The Mayor asked how much money was entailed with the request from Retail Merchants. The request was confirmed for \$200.00 to include six trophies and a banner.

Motion: To approve the amount of \$200.00 for six trophies and a banner

Motion By: Council Member Newbill

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: The request was passed unanimously

B. Review and consideration for the Town of Rocky Mount Public Works Employees and equipment to be sent to West Virginia to assist in the recovery efforts there.

Mr. Ervin stated that two days was about what he had in mind to send men from Public Works to a locality in West Virginia, namely White Sulphur Springs, West Virginia. Mr. Ervin would like Council's approval to do so. Mr. Ervin had contacted our insurance carrier and was given approval for such a trip. The trip would include approximately 4 to 6 men, depending on the job requirements for approximately 2 to 3 days.

Motion: To send if needed 4 to 6 men to West Virginias for 2 to 3 days to help out where flood waters wrought damage

Motion By: Vice Mayor Walker

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: The request was passed unanimously

C. Review and Consideration for Town Council to reschedule the October 10, 2016 Regular Council Meeting.

There was a conflict with the Virginia Municipal League conference and a regularly scheduled Town Council meeting. The decision was made to move the Town Council Regular Meeting to October 17, 2016 to enable any of the Town Council Members that would like to go to the Virginia Municipal League Conference in October to be able to go without a conflict of the meeting.

Motion: To approve the request and change the meeting date in October to the 17th which would be the third Monday in October, 2016

Motion By: Vice Mayor Walker

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: The request was approved unanimously

OTHER MATTERS & CONCERNS and Rise 'N Shine Appearances

Mr. Ervin was on Rise 'N Shine Monday morning.

The Mayor stated that Council Member Stockton had a concern. Council Member Stockton stated that he and Vice Mayor Walker had received some complaints regarding burning of leaves and twigs in town outside of a container. Mr. Ervin stated that he had received similar

complaints. After a brief discussion, a referral was made giving the inquiries to the Public Utilities Committee in regard to a recommendation for Council on how to address the complaints or if the Town Code Ordinance should be amended.

Vice Mayor Walker asked for an update on Gilleys Park fishing pond. Mr. Hankins stated he is working on getting a crew together and several boats to pull out the Lilly pads and plans to have Public Works haul them off as they are pulled out and then restock the pond. Once those steps are done, plans will move forward with holding the fishing rodeo that was suggested previously. No exact date is known yet as to when Mr. Hankins will have enough boats to fill the plan but hopes to have a date within two weeks.

Mr. Hankins brought to the attention of Town Council that Public Works had cut down a very old large cherry tree in Mary Elizabeth Park. The tree was cut down because it was diseased. There was a large limb to fall toward the playground roughly 10 days prior to this meeting during a wind storm. There was significant damage to the tree so Mr. Hankins made the decision for Public Works to cut the tree down. The tree would have been a safety hazard for any of the tennis players or children that come to play close to it on the playground.

Mr. Ervin brought to Council's attention about the geese at Gilley's Park and that he has spoken with other localities that have the same problem as we do with geese to try and remedy the problem.

Mr. Andy Turner from BT's Tax Service was in attendance of the meeting to give an update on financial data for the first quarter from the Harvester Performance Center. The page of information that was passed around for Council to see is included as an attachment in the minute book.

CLOSED MEETING & ACTION

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below

Time: 7:36 p.m.

Motion By: Vice Mayor Walker

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Meeting convened into a closed session by a unanimous vote

Virginia Code Section:

Section 2.2-3711(A).3 – Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining or negotiating strategy of the public body. (Depot)

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

ADJOURNMENT

Motion: To adjourn meeting

Time: 8:00 p.m.

Motion By: Council Member Moyer

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Meeting convened

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Acting Town Clerk

**ROCKY MOUNT TOWN COUNCIL
SPECIAL MEETING MINUTES
JULY 25, 2016**

The July 25, 2016 Special Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 4:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- John Boitnott, Town Attorney
- Ken Criner, Chief of Police
- Rebecca H. Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Josh Gibson, Town Planner
- Linda P. Woody, Finance Director

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

Motion: To approve the agenda

Motion By: Vice Mayor Walker

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: Approved the agenda by a unanimous vote

APPROVAL OF WAY FINDING SIGN CONTRACT

In May 2015, a mature Way Finding Sign concept was brought to Council and that was referred to committee who guided Council to continue with the full plan. Council put \$50,000 into this years' budget to accomplish the signage. When staff bid out the project however, it came in slightly over budget. Staff is recommending now that Council go ahead and approve the contract as submitted and that Council makes up the \$9,215.00 that the project is short out of the contingency fund so that we might move forward.

Discussion: None

Motion: To approve entering into the contract

Motion By: Council Member Newbill

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: The motion carried unanimously

APPROVAL OF RESOLUTION EXTENDING LETTER OF CREDIT

The Virginia Department of Transportation has given the Town a six month extension regarding the revenue sharing funds of \$334,000 that VDOT funded for the extension of our Industrial Park access road. The amount of money is backed up with a letter of credit from Carter Bank. Carter Bank asked us to pass another resolution, like the one that was previously passed, extending the date for six months.

Discussion: None

Motion: To approve the resolution

Motion By: Council Member Newbill

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: The motion carried unanimously

ADJOURNMENT

Motion: To adjourn meeting

Time: 4:17 p.m.

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Meeting convened

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Acting Town Clerk

DRAFT

Community Development & Planning July 2016 Monthly Report

Community Development & Planning July 2016 Monthly Report							
ARTS & CULTURE			TOTAL: 1				
AC FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	PHONE 1
AC16-01	The Whole Bean Coffehouse, LLC	Kylee Robinson	315 Franklin St	2070102600	85 Diamond	Rocky Mount, VA 2415	540-238-4109
BANNER PERMITS			TOTAL: 2				
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved	
B16-005	Darlene Swain	540-483-8254	Warren Street Festival	RT 40	08/08/16-08/22/16	7/21/2016	
B16-006	Franklin Co. Lacrosse Club	540-797-3534	Franklin Co. Lacrosse	Farmers market	08/01/16-08/08/16	7/26/2016	
SITE/PLAT FILES			TOTAL: 0				
File Number	Property Owner	Action	TMPN	Date	Notes	Location	
SIGN PERMITS			TOTAL: 0				
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes
ZONING COMPLIANCE PERMITS			TOTAL: 5 Residential: 2 Commerical: 2 Public: 1				
Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved
ZC16-041	Shelby Ann Young/Tiffany Hodges	same	2070043500	R-2	Residential	Replace bathroom floor, install wood stove, repair room, porch	7/11/2016
ZC16-042	Phillip Booth	FCPS, 25 Bernard	2020003800	POS	Public	Fire Alarm replacement	7/1/2016
ZC16-043	Advance Fueling Systems, Inc	Sheetz	2030008202	GB	Commercial	Replacing Kero Fuel with Diesel	7/1/2016
ZC16-044	Lesa Ann Cornell	same	2070042300	R-2	Residential	Home office-travel agent	7/6/2016
ZC16-045	Adam Firebaugh	Lions Club	2040039004	GB	Commercial	Add cover to existing dugout	7/12/2016

MONTHLY STAFF REPORT

DATE:	July 29, 2016
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	August meeting

This report contains the following monthly information for July 2016 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

597 walk-in transactions

1382 drive-thru transactions

613 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING JULY 2016**

The following new businesses obtained their business licenses during the month:

REPAIRS / PERSONAL SERVICE:

Perfect Getaways LLC, Hatcher St., travel agency

CONTRACTOR:

Leonard Dudley, Jr, job at Trinity Packaging

TOWN OF ROCKY MOUNT
Investment Portfolio
at June 30, 2016

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FHLMC	3/30/2016	12/30/2020	210,000	100.039	210,081.90	1.24%	2.00%	3134G8BH1	2,625.00
FNMA	12/26/2013	12/26/2017	500,000	100.037	500,185.00	0.99%	0.99%	3135G0SJ3	5,000.00
Bond Totals			<u>710,000</u>		<u>710,266.90</u>	1.12% avg. return			<u>7,625.00</u>
Certificates of Deposits:									
Am Express Centurion		5/28/2020	245,000	102.334	250,718.30	2.00%	2.05%	02587DYH5	5,022.50
Bank Hampton Rds. VA		9/27/2017	245,000	100.111	245,271.95	0.99%	1.00%	062492BH5	2,450.00
Bank of Perry Co. Tenn		2/20/2018	248,000	101.035	250,566.80	1.23%	1.25%	06425KBN8	3,100.00
Barclays BK Del Retail		8/20/2019	225,000	102.510	230,647.50	2.04%	2.10%	06740LHV2	4,725.00
CIT BK Salt Lake UT		4/10/2017	190,000	100.139	190,264.10	0.99%	1.00%	17284CBJ2	1,900.00
Com Bk Harrogate TN		8/25/2016	245,000	100.029	245,071.05	0.99%	1.00%	20143PCV0	2,450.00
Discover Bk Greenwood DL		7/22/2020	245,000	103.278	253,031.10	2.22%	2.30%	254671VH0	5,635.00
Essa BK Stroudsburg PA		11/30/2016	245,000	100.200	245,490.00	0.99%	1.00%	29667RGE7	2,450.00
Everbank Jacksonville FL		3/29/2019	245,000	101.846	249,522.70	1.47%	1.48%	29976DW3	3,675.00
First Merchants BK N A		9/30/2019	245,000	102.531	251,200.95	1.95%	2.00%	32082BDS5	4,900.00
Goldman Sachs USA		1/13/2021	245,000	103.893	254,537.85	2.21%	2.30%	38148J5F4	5,635.00
HSBC BK McLean VA		3/10/2021	230,000	100.685	231,575.50	1.29%	1.30%	40434AP45	2,990.00
State BK India NY NY		12/5/2019	245,000	103.214	252,874.30	2.13%	2.20%	8562843E2	5,390.00
Synchrony Bk Retail CTF		6/13/2019	230,000	102.434	235,598.20	1.95%	2.00%	87164YAP9	4,600.00
Whitney BK Gulfport MS CTF		8/18/2016	245,000	100.016	245,039.20	0.59%	0.60%	966594AF0	1,470.00
CD Totals			<u>3,573,000</u>		<u>3,631,409.50</u>	1.54% avg. return			<u>56,392.50</u>
Total Investments			<u>4,283,000</u>		<u>4,341,676.40</u>	1.49% avg. return			<u>64,017.50</u>

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
Jun-15	1,336,421.94	0.13%
Jul-15	1,353,469.46	0.15%
Aug-15	1,427,079.03	0.17%
Sep-15	1,820,172.63	0.17%
Oct-15	1,843,408.19	0.18%
Nov-15	1,459,985.45	0.19%
Dec-15	1,362,202.20	0.28%
Jan-16	1,378,906.26	0.40%
Feb-16	1,395,966.46	0.44%
Mar-16	1,781,023.61	0.46%
Apr-16	1,798,222.49	0.48%
May-16	1,815,782.67	0.48%
Jun-16	2,254,647.98	0.48%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF JULY 31, 2016**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	92	1,090	92	1,090	576,715	0.02%
Real Estate Tax - Delinquent	205		205		14,000	1.47%
Public Service Tax	-	-	-	-	29,226	0.00%
Personal Property Tax	767	22,100	767	22,100	239,609	0.32%
Personal Property Tax - Delinquent	257		257		5,000	5.15%
Machinery & Tools Tax	-	-	-	-	128,700	0.00%
Penalties on Tax	149	2,319	149	2,319	3,500	4.27%
Interest on Tax	64	145	64	145	1,700	3.75%
Local Sales Tax	15,067	15,795	15,067	15,795	179,404	8.40%
Meals Tax	126,812	114,250	126,812	114,250	1,450,864	8.74%
Utility Tax	28,127	29,747	28,127	29,747	326,904	8.60%
Communications Tax	15,636	16,437	15,636	16,437	218,734	7.15%
Bank Stock Tax	-	-	-	-	194,900	0.00%
Penalty-Meals Tax	2,973	-	2,973	-	2,000	148.67%
Interest-Meals Tax	-	-	-	-	250	0.00%
Lodging Tax	5,224	12,422	5,224	12,422	190,998	2.73%
Cigarette Tax	10,132	4,446	10,132	4,446	84,000	12.06%
BPOL-Retail	706	3,094	706	3,094	340,000	0.21%
BPOL-Professional	-	1,459	-	1,459	139,000	0.00%
BPOL-Contractor	153	395	153	395	16,000	0.96%
BPOL-Repairs/Services	1,983	1,786	1,983	1,786	130,000	1.53%
BPOL-Alcoholic Beverages	-	-	-	-	800	0.00%
BPOL-Penalty/Interest	(236)	748	(236)	748	3,000	-7.86%
BPOL-Amusement	-	-	-	-	200	0.00%
BPOL-Utility	-	-	-	-	15,000	0.00%
BPOL-Miscellaneous	-	-	-	-	2,500	0.00%
Solicitor Permits	-	-	-	-	-	0.00%
Farmer's Market Fees	78	92	78	92	3,000	2.60%
Welcome Center Fees	120	400	120	400	3,500	3.43%
Planning/Zoning Fees	200	115	200	115	8,000	2.50%
Court Fines	4,875	1,454	4,875	1,454	48,000	10.16%
Parking Fines	40	10	40	10	100	40.00%
Garbage Violation Fines	10	-	10	-	-	0.00%
Interest Earnings	-	-	-	-	58,409	0.00%
Return Check Fees	50	186	50	186	330	15.15%
Rental of Property	-	-	-	-	420	0.00%
Bond Proceeds	-	-	-	-	1,500,000	0.00%
Mortgage Payments	-	256	-	256	3,073	0.00%
Loan Repayment - Paving	-	728	-	728	8,732	0.00%
Sale of Materials	-	-	-	-	-	0.00%
Sale of Property	-	-	-	-	-	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Grave Preparation	-	-	-	-	1,500	0.00%
Security Services	700	-	700	-	3,000	23.33%
Passport Service Fees	433	898	433	898	10,000	4.33%
Police Reports	42	80	42	80	1,000	4.20%
Fingerprint Service Fees	25	35	25	35	400	6.25%
Garbage Collection Fees	7,795	7,830	7,795	7,830	88,944	8.76%
Truck Rental Program	50	40	50	40	150	33.33%
Credit Card Fees	94	171	94	171	1,900	4.95%
Weed Control Charges	-	-	-	-	150	0.00%
Miscellaneous Services	-	9	-	9	100	0.00%
Donations	-	-	-	-	-	0.00%
Merchandise Sales	1	19	1	19	200	0.38%
Miscellaneous	7	-	7	-	200	3.50%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF JULY 31, 2016**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
Curb & Gutter Recoveries	-	-	-	-	-	0.00%
Recoveries	488	10	488	10	-	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	252,897	0.00%
Total Local Revenues	223,121	238,566	223,121	238,566	6,287,009	3.55%
GENERAL FUND - State Revenues:						
Rolling Stock Tax	-	-	-	-	3,600	0.00%
Litter Tax	-	-	-	-	2,600	0.00%
Other Categorical Aid	-	-	-	-	-	0.00%
Fire Programs	-	-	-	-	15,210	0.00%
PPTRA from the State	-	-	-	-	53,861	0.00%
DMV Grants	-	-	-	-	-	0.00%
CDBG Grant	-	-	-	-	25,000	0.00%
Street Maintenance	-	-	-	-	1,370,226	0.00%
Volunteer Fire Dept.	8,150	-	8,150	-	30,000	27.17%
Law Enforcement-599 Funds	-	-	-	-	108,460	0.00%
Va. Commission of the Arts Grant	240	-	240	-	-	0.00%
Other Categorical Aid-Schools	-	-	-	-	29,632	0.00%
Total State Revenues	8,390	-	8,390	-	1,638,589	0.51%
TOTAL GENERAL FUND REVENUES	231,511	238,566	231,511	238,566	7,925,598	2.92%
UTILITY FUND REVENUES:						
Water Sales	96,361	98,651	96,361	98,651	1,144,700	8.42%
gallons billed	21,385,643	21,086,442	21,385,643	21,086,442		
Water Connections	1,000	3,275	1,000	3,275	20,990	4.76%
Reconnect Fees	100	525	100	525	2,500	4.00%
Penalties	3,177	2,075	3,177	2,075	24,000	13.24%
Bulk Water Purchases	21	-	21	-	2,400	0.88%
Sewer Collection Charges	62,900	58,415	62,900	58,415	713,900	8.81%
gallons billed	15,918,533	15,241,932	15,918,533	15,241,932		
Sewer Connections	-	-	-	-	8,000	0.00%
Cell Tower Rent	1,800	3,913	1,800	3,913	47,086	3.82%
Recoveries	1,187	86	1,187	86	500	237.40%
Bond Proceeds	-	-	-	-	-	0.00%
Transfer from Other Funds	-	-	-	-	55,280	0.00%
Appropriated Fund Balance	-	-	-	-	834,695	0.00%
TOTAL UTILITY FUND REVENUES	166,545	166,940	166,545	166,940	2,854,051	5.84%
CAPITAL PROJECTS REVENUES:						
Microenterprise Loan Payments	58	58	58	58	-	0.00%
Transfers from General Fund	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS REVENUES	58	58	58	58	-	0.00%

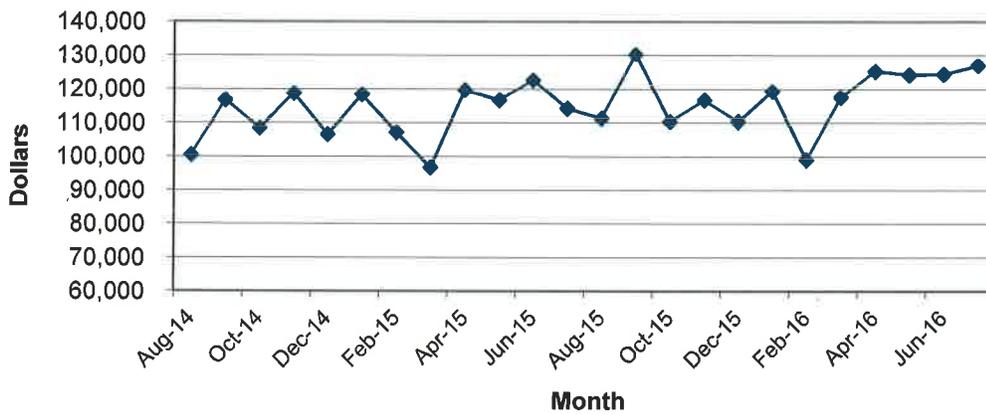
TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF JULY 31, 2016

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET THIS YEAR	% OF BUDGET THIS YEAR
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR		
UTILITY CAPITAL REVENUES:						
Proceeds from Bond	-	-	-	-	65,000	0.00%
Capital Recovery Fees-Water	23,211	18,178	23,211	18,178	243,834	9.52%
Capital Recovery Fees-Sewer	19,013	15,565	19,013	15,565	204,701	9.29%
Capital Recovery Fees-Garbage	1,663	1,661	1,663	1,661	19,874	8.37%
Appropriated Fund Balance	-	-	-	-	67,724	0.00%
Transfer from Other Funds	-	-	-	-	-	0.00%
TOTAL UTILITY CAPITAL REVENUES	43,887	35,404	43,887	35,404	601,133	7.30%
PERFORMANCE VENUE REVENUES:						
Transfers from General Fund	-	-	-	-	331,146	0.00%
TOTAL PERFORMANCE VENUE REVENUES	-	-	-	-	331,146	0.00%
			1 month of th	1 month of the	12 months of t	8.33%

**TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS**

Month	Collections
Aug-14	100,522
Sep-14	116,710
Oct-14	108,467
Nov-14	118,725
Dec-14	106,535
Jan-15	118,367
Feb-15	107,244
Mar-15	96,859
Apr-15	119,709
May-15	116,730
Jun-15	122,695
Jul-15	114,250
Aug-15	111,303
Sep-15	130,219
Oct-15	110,364
Nov-15	116,664
Dec-15	110,434
Jan-16	119,400
Feb-16	99,134
Mar-16	117,536
Apr-16	125,165
May-16	124,133
Jun-16	124,265
Jul-16	126,812

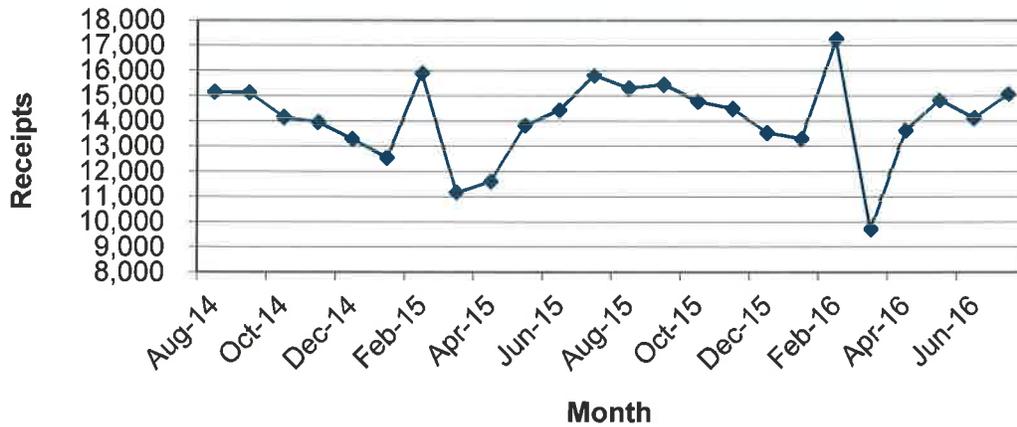
Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Aug-14	15,131
Sep-14	15,111
Oct-14	14,145
Nov-14	13,969
Dec-14	13,288
Jan-15	12,560
Feb-15	15,912
Mar-15	11,180
Apr-15	11,616
May-15	13,835
Jun-15	14,434
Jul-15	15,795
Aug-15	15,283
Sep-15	15,428
Oct-15	14,783
Nov-15	14,500
Dec-15	13,547
Jan-16	13,307
Feb-16	17,249
Mar-16	9,733
Apr-16	13,632
May-16	14,819
Jun-16	14,114
Jul-16	15,067

Local Sales Tax



TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JULY 31, 2016

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
GENERAL FUND:						
Mayor & Council	14,379	12,694	14,379	12,694	80,709	17.82%
Town Manager	20,061	18,418	20,061	18,418	241,084	8.32%
Town Attorney	-	2,205	-	2,205	39,140	0.00%
Finance Department	54,920	67,819	54,920	67,819	335,242	16.38%
Electorial Board	-	-	-	-	-	0.00%
Police Department	178,443	169,914	178,443	169,914	2,056,727	8.68%
Volunteer Fire Dept.	17,943	17,676	17,943	17,676	216,200	8.30%
Public Works Admin.	4,375	889	4,375	889	15,657	27.94%
Street Lights	9,087	8,574	9,087	8,574	115,991	7.83%
Traffic Control & Parking	9,908	2,435	9,908	2,435	116,672	8.49%
Streets	66,891	74,444	66,891	74,444	1,016,494	6.58%
Sidewalks & Curbs	1,049	736	1,049	736	596,735	0.18%
Scuffling Hill Drainage	2,883	4,100	2,883	4,100	-	0.00%
Bernard Rd Drainage	-	-	-	-	-	0.00%
Street Cleaning	470	1,128	470	1,128	20,116	2.34%
Refuse Collection	11,906	19,234	11,906	19,234	181,148	6.57%
Snow Removal	436	341	436	341	39,581	1.10%
Municipal Building	5,812	10,558	5,812	10,558	133,449	4.36%
Emergency Services Bldg.	26,129	15,142	26,129	15,142	77,904	33.54%
Public Works Building	2,037	1,531	2,037	1,531	24,669	8.26%
Cemetery	3,619	2,713	3,619	2,713	21,386	16.92%
Playgrounds	6,458	5,997	6,458	5,997	997,068	0.65%
Gilley's Park	-	-	-	-	-	0.00%
Veterans Memorial Park erosion	-	-	-	-	-	0.00%
Planning & Zoning	9,835	12,752	9,835	12,752	135,215	7.27%
Community Development	25,102	95,975	25,102	95,975	300,345	8.36%
Citizen's Square	2,203	1,478	2,203	1,478	20,934	10.52%
Hospitality Center	2,169	10,092	2,169	10,092	32,854	6.60%
Passport Services Expenses	250	15	250	15	2,225	11.24%
Economic Development Authority	123	-	123	-	54,845	0.22%
Remediation of Blighted Structures	-	-	-	-	20,000	0.00%
Non-Departmental:						
Wages & Fringes	5,537	6,566	5,537	6,566	52,183	10.61%
Employee Wellness Program	-	-	-	-	5,100	0.00%
Employee Drug Testing	171	219	171	219	1,400	12.24%
Insurance	74,299	70,531	74,299	70,531	73,352	101.29%
Contributions to Others	15,450	16,500	15,450	16,500	16,500	93.64%
Debt Service-Principal	-	-	-	-	165,000	0.00%
Debt Service-Interest	-	22,412	-	22,412	35,059	0.00%
New Debt Service-Principal & Interest	-	-	-	-	158,447	0.00%
Transfer to Utility Operating Fund	-	-	-	-	55,280	0.00%
Transfer to Utility Capital Fund	-	-	-	-	-	0.00%
Transfer to Capital Proj. Fund	-	-	-	-	-	0.00%
Transfer to Performance Operations	-	-	-	-	331,146	0.00%
Contingency - General Purposes	-	-	-	-	50,000	0.00%
Contingency - Supplemental Pay Adjustments	-	-	-	-	27,505	0.00%
Contingency - Fire Dept Stipends	-	-	-	-	12,100	0.00%
Contingency - to reimburse fund balance	50,000	-	50,000	-	50,136	99.73%
TOTAL GENERAL FUND EXPENDITURES	621,945	673,086	621,945	673,086	7,925,598	7.85%

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF JULY 31, 2016**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET THIS YEAR	% OF BUDGET THIS YEAR
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR		
WATER & SEWER FUND:						
Water System Operation	25,795	14,530	25,795	14,530	148,004	17.43%
Meter Reading	3,554	4,614	3,554	4,614	43,205	8.23%
Water Plant	55,065	59,086	55,065	59,086	628,769	8.76%
Wastewater System Operation	9,255	8,120	9,255	8,120	129,624	7.14%
Wastewater Treatment Plant	43,292	43,317	43,292	43,317	489,758	8.84%
Utility Billing & Administration	21,874	21,253	21,874	21,253	164,435	13.30%
Non-Departmental:						
Wages & Fringes	-	-	-	-	-	0.00%
Insurance	24,766	23,510	24,766	23,510	25,451	97.31%
Debt Service-Principal	-	102,000	-	102,000	284,000	0.00%
Debt Service-Interest	-	46,011	-	46,011	88,898	0.00%
Contingency - Utility Operating Purposes	-	-	-	-	10,000	0.00%
Contingency - Supplemental Pay Adjustments	-	-	-	-	7,213	0.00%
Depreciation	-	-	-	-	834,695	0.00%
TOTAL WATER & SEWER FUND EXPENSES	183,601	322,442	183,601	322,442	2,854,052	6.43%
CAPITAL IMPROVEMENTS FUND:						
Transfer to General Fund	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	-	-	-	-	-	0.00%
UTILITY CAPITAL FUND:						
Water Distribution Utility Projects	-	59,343	-	59,343	20,000	0.00%
Meter Reading Capital Equipment	-	-	-	-	19,500	0.00%
Water iPhone Based Loss / Leak Detection	-	-	-	-	3,500	0.00%
Grassy Hill Lower Pump Rebuild	-	-	-	-	5,000	0.00%
Water Treatment Plant Utility Projects	-	62,367	-	62,367	-	0.00%
WTP Finished Pump Impeller	-	-	-	-	13,000	0.00%
Continuous Chlorine Analyzer	-	-	-	-	3,500	0.00%
Altitude Valve Replacement 220N	-	-	-	-	12,000	0.00%
WTP Boiler & HVAC Replacement	-	-	-	-	50,000	0.00%
Wastewater Collection Utility Projects	-	-	-	-	-	0.00%
Scuffling Hill Sewer Line	-	-	-	-	65,000	0.00%
Sewer Portable Flow Meters	-	-	-	-	7,000	0.00%
Portable Smoke Machine for Sewer	-	-	-	-	3,000	0.00%
Wastewater Treatment Plant Utility Projects	-	-	-	-	-	0.00%
WWTP Main Pump Station Drive	-	-	-	-	14,000	0.00%
WWTP Replace Main Pumps	13,373	-	13,373	-	50,000	26.75%
WWTP Replace Sampler	-	-	-	-	6,500	0.00%
WWTP Replace Flow Meter	-	-	-	-	8,000	0.00%
WWTP Replace HVAC	-	-	-	-	15,000	0.00%
New Debt Service - Principal & Interest	-	-	-	-	7,177	0.00%
Contingency	-	-	-	-	60,000	0.00%
Reserved Fund Balance Transfer	-	-	-	-	-	0.00%
TOTAL UTILITY CAPITAL EXPENDITURES	13,373	121,710	13,373	121,710	362,177	3.69%
PERFORMANCE VENUE OPERATIONS:						
Performance Venue Operations:						
Wages - Full Time	9,384	9,155	9,384	9,155	154,190	6.09%
Wages - Part Time	1,706	1,676	1,706	1,676	21,914	7.79%
Wages - Security	960	1,650	960	1,650	25,000	3.84%
Fringes	4,495	4,360	4,495	4,360	71,312	6.30%
Contractual Services	1,270	590	1,270	590	15,000	8.47%
Custodial Services	-	-	-	-	-	0.00%
Repairs & Maintenance	-	-	-	-	4,000	0.00%
Advertising	-	-	-	-	-	0.00%
Printing & Binding	-	-	-	-	-	0.00%
Licenses & Permits	339	-	339	-	730	46.44%
Postage & Delivery Services	-	-	-	-	-	0.00%
Utilities	-	2,574	-	2,574	30,000	0.00%
Communications	130	130	130	130	9,000	1.44%
Stipends	-	-	-	-	-	0.00%
Office Supplies	139	205	139	205	-	0.00%
TOTAL PERFORMANCE VENUE EXPENSES	18,424	20,340	18,424	20,340	331,146	5.56%
1 month of the 12 month fiscal year						8.33%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2017

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>	<u>UTILITY CAPITAL FUND</u>
BUDGETED CONTINGENCY - GENERAL PURPOSES COMMITTED:	50,000	10,000	60,000
AVAILABLE CONTINGENCY - GENERAL PURPOSES	<u>50,000</u>	<u>10,000</u>	<u>60,000</u>
<hr/>			
BUDGETED FOR SUPPLEMENTAL PAY ADJUSTMENTS COMMITTED:	27,505	7,213	
AVAILABLE FOR SUPPLEMENTAL PAY ADJUSTMENTS	<u>27,505</u>	<u>7,213</u>	
<hr/>			
BUDGETED FOR VOLUNTEER FIRE SUPPLEMENTAL STIPENDS COMMITTED:	12,100		
AVAILABLE FOR VOL. FIRE SUPPLEMENTAL STIPENDS	<u>12,100</u>		
<hr/>			
BUDGETED FOR REIMBURSEMENT TO FUND BALANCE COMMITTED:	50,136		
Industrial Incentive (July)	(50,000)		
AVAILABLE FOR REIMBURSEMENT TO FUND BALANCE	<u>136</u>		

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 WATER CONSUMPTION PERCENTAGES
 FOR THE MONTH OF JULY 2016

	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,764	7,370,891	\$ 44,027	61%	34%	34%
COMMERCIAL	345	6,515,852	28,156	12%	30%	22%
INDUSTRIAL	49	3,627,130	\$ 12,633	2%	17%	10%
TOTAL	<u>2,158</u>	<u>17,513,873</u>	<u>\$ 84,816</u>	<u>75%</u>	<u>82%</u>	<u>66%</u>
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	661	2,486,200	\$ 30,504	23%	12%	24%
COMMERCIAL	75	1,377,480	\$ 12,252	3%	6%	10%
INDUSTRIAL	2	8,090	\$ 95	0%	0%	0%
TOTAL	<u>738</u>	<u>3,871,770</u>	<u>\$ 42,852</u>	<u>25%</u>	<u>18%</u>	<u>34%</u>
				100%	100%	100%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,425	9,857,091	\$ 74,532	84%	46%	58%
COMMERCIAL	420	7,893,332	\$ 40,407	15%	37%	32%
INDUSTRIAL	51	3,635,220	\$ 12,729	2%	17%	10%
TOTAL	<u>2,896</u>	<u>21,385,643</u>	<u>\$ 127,668</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 PERCENT CONSUMPTION & PERCENT REVENUE
 PER CUSTOMER CLASS
 FISCAL YEAR 2017

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-16	34%	34%	30%	22%	17%	10%	82%	66%	12%	24%	6%	10%	0%	0%	18%	34%
Aug-16																
Sep-16																
Oct-16																
Nov-16																
Dec-16																
Jan-17																
Feb-17																
Mar-17																
Apr-17																
May-17																
Jun-17																
Average	34%	34%	30%	22%	17%	10%	82%	66%	12%	24%	6%	10%	0%	0%	18%	34%

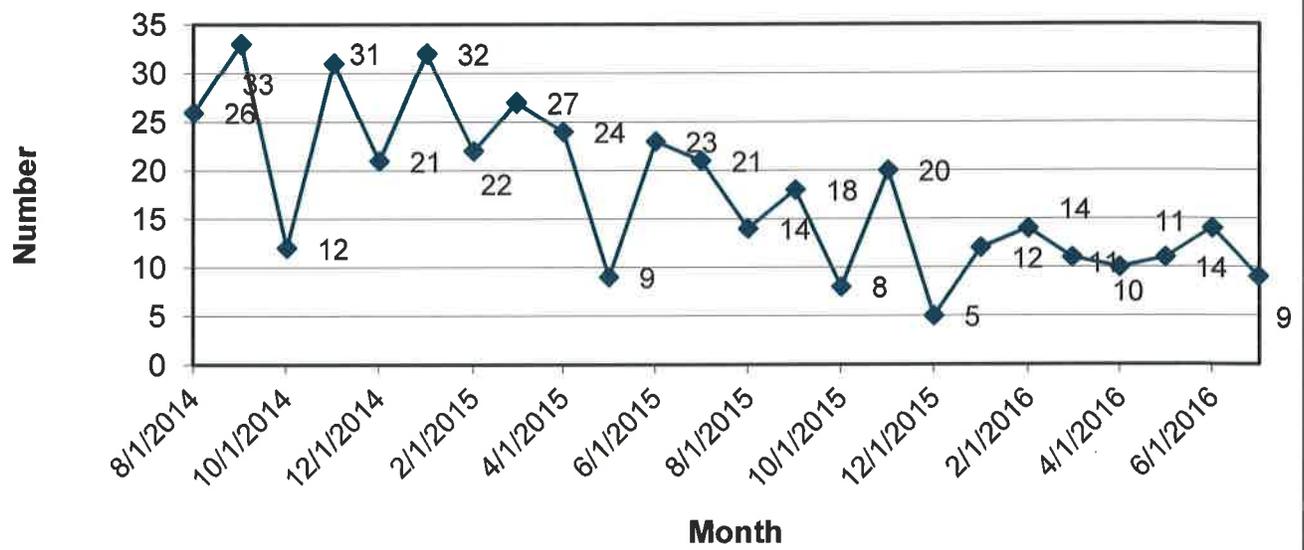
***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2017 (year ended 6/30/17).

on budget documents

80% of total gallons billed (and 67% of revenue) come from in-town customers.

Of those in-town customers, 35% of gallons are consumed by residents, 26% from commercial, and 18% from industrial.

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
June-16

Water Plant Finished Water Pumped		<u>22,300,000</u>
Water Consumption Billed	21,385,643	
Meters Read and Not Billed	816,770	
Water Obtained from Water Plant (to bill)	2,000	
Water Obtained from Public Works Hydrant (to bill)	-	
Flushing Water Lines Reported to WTP or PW	330,000	
Flow Meter Checks at Hydrants	-	
Grand Total of Water Metered / Consumed / Tracked		<u>22,534,413</u>
Percent Finished Water Accounted		101.05%

Meters Read and Not Billed

001-0122-10-01	Mary Bethune Park	600
001-0188-00-01	Impound Lot	-
002-0317-20-01	Public Works Bldg	50
002-0317-30-01	Public Works Bldg-new bldg	1,000
004-1067-00-01	Veteran's Memorial Park	3,300
005-1300-00-01	Mary Elizabeth Park	300
005-1343-10-01	Harvester Performance Center	5,000
005-1384-00-01	Farmer's Market	3,100
005-1457-00-01	Municipal Bldg.	3,000
006-1710-00-01	Welcome Center / Depot	420
009-2523-50-01	Emergency Services Bldg.	14,000
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	159,000
	Water Plant Process	627,000

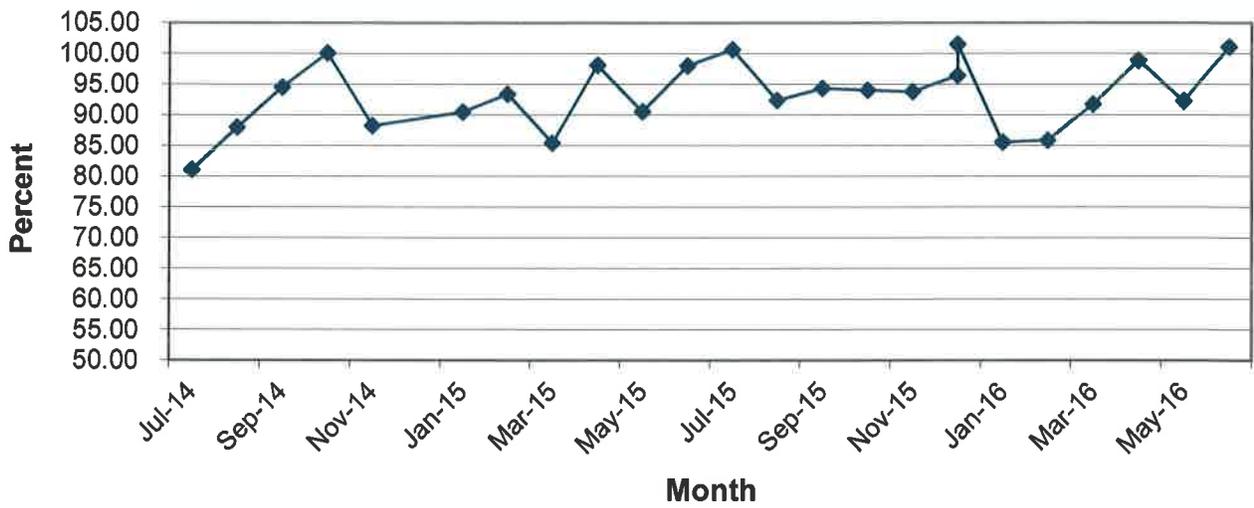
TOTAL Meters Not Billed		<u>816,770</u>
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Water Line Repairs by Public Works during the month:
none

Sewer Line Repairs by Public Works during the month:
none

TOWN OF ROCKY MOUNT WATER ACCOUNTABILITY FISCAL YEAR 2016						
Month	Finished Water Treated	Total Water Gallons Accounted	Percent Accounted	Monthly Gallons Variance	Average Accounted Variance per Quarter	Average Monthly Variance per Quarter
Jul-15	22,100,000	22,249,622	100.68%	(149,622)		
Aug-15	25,140,000	23,225,535	92.38%	1,914,465		
Sep-15	24,600,000	23,207,716	94.34%	1,392,284	95.80%	1,052,376
Oct-15	22,360,000	21,025,298	94.03%	1,334,702		
Nov-15	22,540,000	21,145,508	93.81%	1,394,492		
Dec-15	21,020,000	21,334,334	101.50%	(314,334)	96.45%	804,953
Jan-16	21,500,000	18,395,991	85.56%	3,104,009		
Feb-16	21,320,000	18,303,675	85.85%	3,016,325		
Mar-16	23,200,000	21,284,389	91.74%	1,915,611	87.72%	2,678,648.33
Apr-16	22,400,000	22,149,827	98.88%	250,173		
May-16	22,600,000	20,860,780	92.30%	1,739,220		
Jun-16	22,300,000	22,534,413	101.05%	(234,413)	97.41%	584,993.33
AVG.	22,590,000	21,309,757	94.34%	1,280,243	94.34%	1,280,243
TOTAL	271,080,000	255,717,088		15,362,912		
	Monthly Avg. Percent Unaccounted =		5.66%			
	Monthly Avg. Percent Accounted =		94.34%			
	12 out of 12 months this fiscal year > 80% accountability					

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2016**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Accounted	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Account ed
Jul-15	294.50	22,910,000	36.95%	22,100,000	35.65%	22,249,622	100.68%	2,900	16,988,000	27.40%	15,241,932	89.72%
Aug-15	313.10	26,260,000	42.35%	25,140,000	40.55%	23,225,535	92.38%	2,900	16,523,000	26.65%	15,263,589	92.38%
Sep-15	312.00	25,830,000	43.05%	24,600,000	41.00%	23,207,716	94.34%	2,878	23,790,000	39.65%	16,375,932	68.84%
Oct-15	285.20	23,060,000	37.19%	22,360,000	36.06%	21,025,298	94.03%	2,903	35,464,000	57.20%	15,313,481	43.18%
Nov-15	288.00	23,420,000	39.03%	22,540,000	37.57%	21,145,508	93.81%	2,903	31,800,000	53.00%	14,416,358	45.33%
Dec-15	282.10	22,100,000	35.65%	21,020,000	33.90%	21,334,334	101.50%	2,890	34,472,000	55.60%	15,867,156	46.03%
Jan-16	288.30	22,380,000	36.10%	21,500,000	34.68%	18,395,991	85.56%	2,888	30,597,000	49.35%	13,701,789	44.78%
Feb-16	284.20	21,970,000	39.23%	21,320,000	38.07%	18,303,675	85.85%	2,877	43,210,000	77.16%	13,797,825	31.93%
Mar-16	294.50	24,200,000	39.03%	23,200,000	37.42%	21,284,389	91.74%	2,897	31,961,000	51.55%	16,256,039	50.86%
Apr-16	285.00	23,700,000	39.50%	22,400,000	37.33%	22,149,827	98.88%	2,862	22,860,000	38.10%	16,879,757	73.84%
May-16	288.30	24,200,000	39.03%	22,600,000	36.45%	20,860,780	92.30%	2,896	28,706,000	46.30%	15,172,650	52.86%
Jun-16	282.00	23,400,000	39.00%	22,300,000	37.17%	22,534,413	101.05%	2,896	21,030,000	35.05%	15,918,533	75.69%
AVG.	291.43	23,619,167	38.84%	22,590,000	37.15%	21,309,757	94.34%	2,891	28,116,750	46.42%	15,350,420	59.62%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2017**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Accounted	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Accounted
Jul-16	297.60	25,200,000	40.65%	240,000	0.39%		0.00%		20,615,000	33.25%		0.00%
Aug-16			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Sep-16			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Oct-16			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Nov-16			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Dec-16			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Jan-17			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Feb-17			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Mar-17			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Apr-17			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
May-17			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Jun-17			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
AVG.	297.60	25,200,000	40.65%	240,000	0.39%	0	#DIV/0!	0	20,615,000	33.25%	0	#DIV/0!

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	August 8, 2016
TO:	Rocky Mount Town Council
FROM:	Jeff Rakes
DEPARTMENT:	Fire Department
MONTH:	June 2016

The Rocky Mount Fire Department had a total of 38 calls for the month of June 2016. There were 13 calls inside town limits and 25 calls in the county.

The Fire Department vehicles traveled a total of 2,093 miles answering all of these calls.

A total of 95 gallons of gasoline and 238.60 gallons of diesel fuel were used.

Of the 38 calls there were 5 structure fires, 1 motor vehicle fire, 6 woods and grass fires, 1 utility fire, 15 motor vehicle wrecks, 6 fire alarms, 1 smoke/odor removal, 1 debris in roadway, 2 smoke reports.

The members of the Department trained on pump operations and hand line tactics for a total of 51 man hours.

During June several members held a softball tournament with the Rocky Mount Police Department and raised a little over \$1300.00 for the Police & Fire Departments community fund. The Guns & Hoses game was a huge hit for the community and will continue to be a yearly event.

The new roof at the Floyd Ave. station was completed during June. John T. Morgan Roofing was the contractor.

MONTHLY STAFF REPORT

DATE:	August 1, 2016
TO:	Rocky Mount Town Council
FROM:	Chief Ken E. Criner, Jr.
DEPARTMENT:	Police Department
MONTH:	July

- Chief Criner and Lieutenant Lovern attended the 2016 Law Enforcement Chief's Symposium in Galax, Virginia on July 17th, 18th and the 19th.

- Please see attached report for more information during the month of July!

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: July 2016

MAY

JUNE

JULY

	MAY	JUNE	JULY
UNIFORM TRAFFIC SUMMONS ISSUED	140	140	74
TRAFFIC STOPS	277	239	165
SPEEDING TICKETS ISSUED	48	37	15
DUI	5	4	2
COLLISIONS INVESTIGATED (TREDS)	17	10	16
MOTORIST AIDES	63	39	48
CRIMINAL ARRESTS "MISDEMEANOR"	40	36	35
CRIMINAL ARRESTS "FELONY"	12	8	47
INCIDENTS ADDRESSED	2374	2282	2502
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	71	78	66
GRAND LARCENY WARRANTS	5	4	7
BREAKING & ENTERING REPORTS	0	1	0
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	68	68	78
FOLLOW-UP'S	60	59	82
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	1419	1410	1640
SCHOOL CHECKS	77	42	42
ALARM RESPONSES	27	23	32
OPEN DOORS, WINDOWS, ETC. UNSECURED	10	11	18
COURT HOURS	49.75	36.75	27.75
TRAINING HOURS:	165	69.5	65.5
SPECIAL ASSIGNMENT HOURS:	95	148.5	43
HARVESTER HOURS WORKED:	67	42	38.5
ECO/TDO	0	8	5
ECO/TDO HOURS:	0	31.5	7.75

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 16 reportable accidents with 12 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Altice Mill Road, Anderson Street, Ann Sink Street, Avalon Street, Bernard Road, Bland Street, Booker T. Washington Highway, Brookshire Drive, Buckner Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cedar Street, Center Street, Circle Drive, Circle View Street, Claiborne Avenue, Cobb Street, Cornell Road, Cromwell Drive, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Friendly Street, Frontage Road, Glen Meadow Drive, Glenwood Drive, Goodview Street, Grayson Street, Grassy Hill Road, Green Meadow Lane, Greenview Avenue, Greer Lane, Hale Street, Harvey Street, Hatcher Street, Herbert Street, High Street, Highland Hills Road, Highview Terrace, Hillcrest Drive, Hilltop Drive, Jubal Pass, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Lawndale Drive, Leanor Street, Luke Street, Lynch Drive, Mamie Avenue, Maple Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Mountain View Drive, Musefield Road, Noel Street, Norris Street, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Old Furnace Road, Orchard Avenue, Oxford Circle, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Randolph Street, Riverview Street, School Board Road, Scuffling Hill Road, Smithers Street, Spring Street, State Street, Summit Drive, Sycamore Street, Taliferro Street, Tanyard Village, Trail Drive, Walnut Street, Warren Street, West Church Street, West College Street, West Court Street, Whitten Street, Willow Avenue, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive, Wrays Street and Wray's Chapel Road.
- ◇ Business Foot Patrols: Aaron's, ABC Store, Advance Auto, AEP, All American Car Wash, American National Bank, Ameristaff, Angle Hardware, Applebee's, Arby's, Arrington Sports Awards, Auto Zone, BB& T Bank, BFMS, Bojangles, Bootleggers Café, Brookside Swim Club, Burger King, Burt's Dentistry, C-Mart, Carter Bank & Trust, CATCE Center, China City, Christian Heritage Academy, Comfort Inn, Cook Out, Country Kids, CATCE Center, Center Stage Catering, Check Into Cash, China City, Christian Heritage Academy, Coast to Coast, Comfort Inn, Cook Out, Cox's, Crooked Stitch, Curves, CVS, Dairy Queen, Davenport Gas, Davis Law Firm, Department of Social Services, DMV, Dollar General, Dollar Tree, Domino's, Eagle Cinema, Edward Johnson Investment, El Rio, El Rodeo, Empire Foods, Enterprise Rent-A-Car, Essig Center, Family Dollar, Family Pharmacy, Farmer's Market, Fast Stop, Fast Tan, FCHS, First Baptist Church, Fisher Auto Parts, Fleetwood Homes, Flora Funeral Home, Flowers By Jones, Foley's Automotive, Food Lion, Francis of Assisi, Franklin Auto Glass, Franklin Center, Franklin Community Bank, Franklin County Dialysis, Franklin County Health Department, Franklin County Library, Franklin Dental Associates, Franklin Health Care, Franklin Heating & Air, Franklin Heights Baptist Church, Franklin Memorial Hospital, Franklin Outdoors, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Get Ur Fix, Goodwill, The Grainery, Gusler's Alignment, H & R Block, Hair Fashions, Hardee's, Harper's Plumbing, Harvester Center, Haywood's Jewelry, Hema's, Highlander Laundry, Hodgesville Penicostal Holiness Church, Holiday Inn Express, Hollywood Beauty Salon, Hometown Rentals, Hub Restaurant, Hutchinson Insurance, Ideal Building Supply, Industrial Avenue, Ippys, J & J Fashions, Jackson Hewitt, Jammin Apparel, Kay's Corner, Kentucky Fried Chicken, Kids Corner, Kim's Nails, Kroger, Kupkavery, Lee M. Waid, Lesley Wray Photography, Little Ceasers, Long & Foster Realty, Los Tres Amigos, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonalds, Member One, Mod-U-Kraf, Moose Lodge, NAPA, National Guard Armory, Newbold, Nice Nails, Ntelos, Oasis Salon, Old's Cool, Olympia Sports, Papa Johns, Peebles, Pell Animal Clinic, Pet Clinic, Piedmont Community Services, Pizza Hut, Pizza King, Plygem, Prillaman's Auto Sales, Probation & Parole, Quiznos', Radio Shack, Real Estate Rentals, Rent-A-Center, Retail Merchants, Riverside Minute Market, Rocky Mount Auto Repair, Rocky Mount Bowling Center, Rocky Mount Christian Church, Rocky Mount Church of God, Rocky Mount Elementary, Rocky Mount Public Works, Rocky Mount Ready Mix, Rocky Mount United Methodist Church, Ron Ayers Motorworks, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shentel, Sherwin Williams, Shoe Show, State Farm, Step Inc., Subway, Sun Tan City, Sunoco, Suntrust Bank, Team Nurse, Trinity Missions, Trinity Packaging, Turner's Ready Mix, US Cellular, Union Bank, Valley Star Credit Union, Veteran's Park, Vintage Spa, Walgreens, Wal-Mart, Wendy's, Women's Shelter, Wood Grains, YMCA and The Zone.

MISCELLANEOUS:

- ◇ July 1st, 2016 - Foot Patrol/Traffic Control "Independence Day Celebration" at FCHS
- ◇ July 4th, 2016 - Multiple Open Doors "FCHS"
- ◇ July 10th, 2016 - Open Door "620 Pell Avenue"
- ◇ July 10th, 2016 - Open Door "Rocky Mount Elementary School"
- ◇ July 14th, 2016 - Open Door "230 Diamond Avenue"
- ◇ July 17th, 18th, 19th - 2016 Law Enforcement Chief Symposium , Galax VA
- ◇ July 18th, 2016 - Open Door "FCHS"
- ◇ July 18th, 2016 - Open Door "Vintage Spa"
- ◇ July 18th, 2016 - Open Door " 190 Cromwell Drive"
- ◇ July 18th, 2016 - Open Door " Franklin Auto Glass"
- ◇ July 18th, 2016 - Open Door "The Grainery"
- ◇ July 19th, 2016 - Open Door "FCHS"
- ◇ July 19th, 2016 - Open Door "508 Franklin Street"
- ◇ July 22nd, 2016 - Open Door "FCHS x 3"
- ◇ July 23rd, 2016 - Open Door "Walgreens"
- ◇ July 24th, 2016 - Open Door "Bootleggers Café"
- ◇ July 26th, 2016 - Open Door "First Baptist Church"
- ◇ July 28th, 2016 - Open Door "FCHS"

CRIMINAL ARRESTS & LOCATIONS:

Possession of Methamphetamine	Old Franklin Turnpike
Possession of Schedule III Drug	West College Street
Possession of a Schedule IV Drug	Old Franklin Turnpike (x 2)
Possession of Marijuana	North Main Street
Possession of Marijuana	Franklin Street
Possession of Marijuana	Old Franklin Turnpike
Driving Under the Influence (3 rd Offense)	Windy Lane
Driving Under the Influence	Old Franklin Turnpike
Drunk In Public	Parkers Drive
Drunk In Public	North Main Street
Drunk In Public	Old Franklin Turnpike
Robbery	Dent Street
Domestic Assault	Old Franklin Turnpike (x 2)
Domestic Assault	Anderson Street
Domestic Assault	Fairlawn Drive
Simple Assault	Diamond Avenue
Felony Shoplifting	Old Franklin Turnpike (x 6)
Felony Destruction of Property	North Main Street (x 2)
Defrauding a Garagekeeper	Tanyard Road
Utter Forged Check	Franklin Street (x 15)
Forgery	Franklin Street (x 15)
Obtaining Benefits of Deceased Person	Franklin Street
Obtain Money by False Pretense	Old Franklin Turnpike
Disorderly Conduct	Fairlawn Drive
Disorderly Conduct	Virgil H. Goode Highway

Abusive Language	Diamond Avenue
Trespassing	Diamond Avenue
Trespassing	North Main Street (x 2)
Possession of a Firearm by a Convicted Felon	Old Franklin Turnpike
Contribute to the Delinquency of a Minor	Old Franklin Turnpike
Warrant Service (Indictment)	Old Franklin Turnpike
Warrant Service	East Court Street
Warrant Service (Felony)	West College Street
Warrant Service (Felony)	Parkers Drive
Warrant Service (Felony)	Old Franklin Turnpike
Warrant Service (Misdemeanor)	Old Franklin Turnpike (x 2)
Warrant Service (Capias)	North Main Street (x 2)
Warrant Service (Capias)	Old Franklin Turnpike
Warrant Service (Capias)	Franklin Street
Driving Suspended – DUI Related	Windy Lane
Driving Suspended	Old Franklin Turnpike
Hit & Run	Tanyard Road
No Liability Insurance	Tanyard Road
Emergency Custody Order	East Court Street
Emergency Custody Order	North Main Street
Emergency Custody Order	Tanyard Road
Emergency Custody Order	Fairlawn Drive
Temporary Detaining Order	Floyd Avenue

SPEEDING TICKETS ISSUED

Bernard Road (x 5)

North Main Street (x 4)

Pell Avenue

Donald Avenue

Hatcher Street

Scuffling Hill Road

School Board Road

Old Franklin Turnpike

MONTHLY STAFF REPORT

DATE:	August 3, 2016
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	July 2016

1. Read meters (3 days)
2. Installed five 5/8" meters: Cobb St, Diamond Ave, Bernard Rd, Pleasant Dr, Greer St
3. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts
4. Meter cutoffs: 12
5. Mowed sewer line easements
6. Clean-up 5 days
7. Swept streets
8. Flushed and repaired sewer line on Hillcrest
9. Mowed streets
10. Made water and sewer line tap on Meadowlark Rd
11. Painted arrows, stop bars, and crosswalks

MONTHLY STAFF REPORT

DATE:	August 2, 2016
TO:	Rocky Mount Town Council
FROM:	Tim Burton
DEPARTMENT:	Wastewater Department
MONTH:	July

Average Daily Flow	.665 MGD
TSS Reduction	99.4 %
BOD Reduction	99.9 %
Leachate (F.C. Landfill)	141,000 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	55.12 Tons
Rain Total 3.57 inches	Snow Total 0 inches

The WWTP had three afterhours alarms.

The staff spent a lot of time videotaping six inch sewer lines with the small push camera. They identified several areas that will need some attention in the near future.

The new variable speed drives were installed at the main plant pump station. They should provide us longer motor life and energy savings in the future.

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

DATE:	August 3, 2016
TO:	Rocky Mount Town Council
FROM:	Bob Deitrich, Water Plant Superintendent
DEPARTMENT:	Water Department
MONTH:	July 2016

Operation and Production Summary:

For July, the actual water production time (filtering of water) for the entire month averaged 9.6 hours per day which yielded approximately 780,000 gallons of water per day. Rainfall for the month, measured at the water plant, was 4 inches.

Total Raw Water Pumped:	25.2 million gallons
Total Drinking Water Produced:	24.0 million gallons
Average Daily Production:	780,000 gallons per day
Ave Percent of Production Capacity:	39%
Flushing of Hydrants/Tanks/FD Use:	310,000 gallons
Plant Process Water:	684,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	2000

Testing:

- All routine monthly bacteria samples were free of bacteria.
- Testing continues to show that our aeration/mixing system has greatly reduced the levels of disinfection byproducts (DBP) in the million gallon tank and the south end of our system. The 4th official set of quarterly compliance samples since the installation of the equipment is due in August. The Town continues to be in compliance with the DBP health standards.

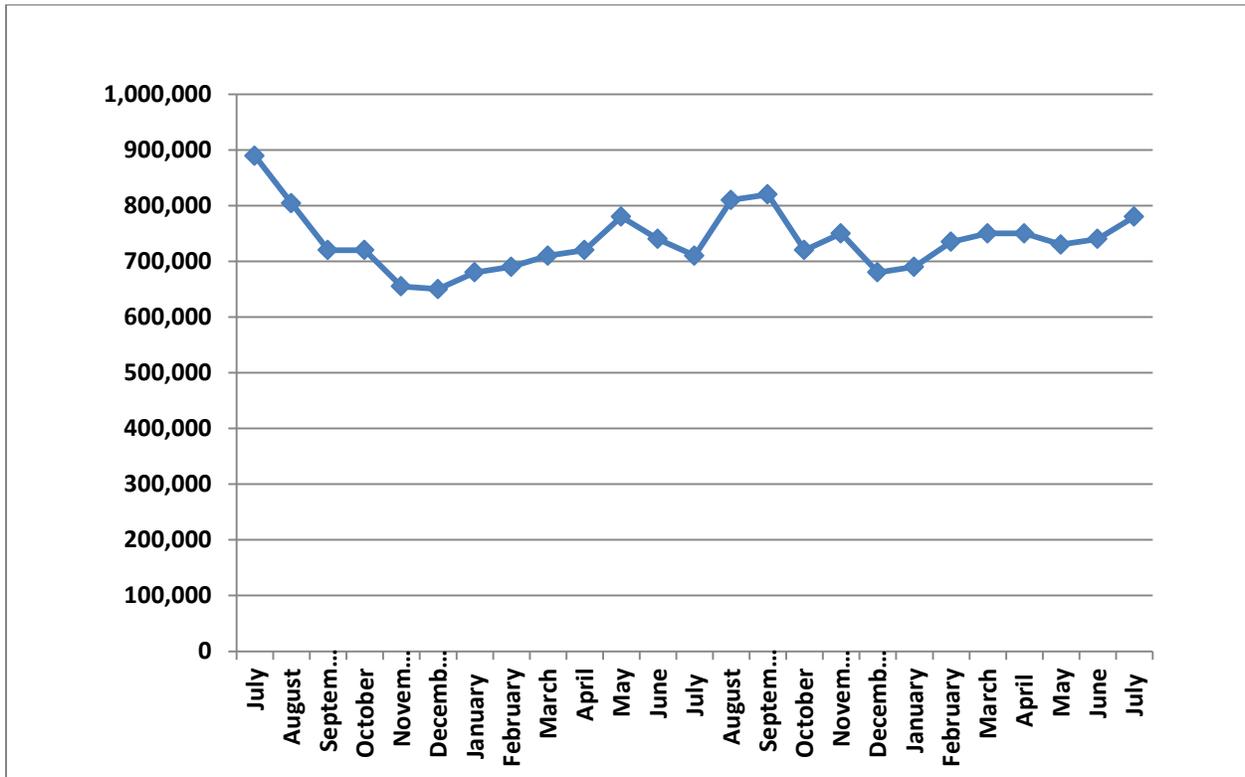
Activities / Maintenance / Improvements

- Water demand has increased noticeably for the first time in four months. A review of tank levels between the hours of midnight and 2 AM shows normal demand. Significant water loss due to system leakage would be more noticeable during late night hours. I believe the demand is due to normal summertime activities related to the hot weather: watering lawns, topping off pools, washing cars, etc.
- Our 2000 gallon bleach bulk tank has suffered another inner wall leak. The tank is under warranty and we have requested a replacement.
- We experience a power outage on the 9th after a storm the previous evening damaged our transformer. AEP was reasonably quick at responding to our call for service.

Upcoming

- HVAC project bids
- Bleach tank replacement
- Remote controls for aeration equipment at South Tank

Water Plant Production in Gallons Per Day (July 2014 to July 2016)



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	August 8, 2016
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	The Franklin County High School Student Council Association (SCA) is requesting permission to have the annual Homecoming Parade in Rocky Mount. The parade will be held on September 29, 2016 beginning at 4:30 p.m. The parade route is the same as in past years. This parade has been reviewed by your police department.
ACTION NEEDED:	Approve or deny the request for the parade.

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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August 3, 2016

Rocky Mount Town Council
Rocky Mount Municipal Building
345 Donald Avenue
Rocky Mount, VA 24151

Rocky Mount Town Council Members:

The 2016-2017 Student Council Association (SCA) of Franklin County High School requests permission from the Rocky Mount Town Council to sponsor a homecoming parade on Thursday, September 29, 2016 beginning at approximately 4:30 p.m. The parades held in the past years were very successful, and SCA met its goals in positively promoting school spirit amongst students, faculty, staff, and the community. SCA looks forward to continuing this tradition.

Lieutenant Lovern has given his verbal support of the parade and will work with us to secure a route and provide police services for the event. The planned parade route begins in the Law Parking Lot at Franklin County High School, turning right up to the light, left on to Pell Avenue, left at the Hub, left at the light onto Tanyard Road, and then ending again in the Law Parking Lot. There will be no rescheduling if the parade gets rained out.

The student officers of SCA are eager to begin working specific details for the Homecoming festivities. Please support Franklin County High School and the student council and its goal to provide an opportunity for all to participate, support, and demonstrate pride in our schools and community. Feel free to contact me with any further questions at (540) 483-0221.

Sincerely,

Mrs. Rebecca Nagle, Teacher & Student Council Association Faculty Adviser/Sponsor
Franklin County High School

cc: Mr. Steven C. Angle, Town Mayor
Mr. C. James Ervin, Town Manager

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	August 8, 2016
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	Will Smith with the U.S. Fish and Wildlife Service will provide a 20 minute presentation on the upcoming Power Dam notching and woody debris removal project on the Pigg River at Rt. 713. The presentation will include project essentials, focusing on the timeline, studies and planning for downstream impacts and long-term benefits and monitoring. Mr. Smith will provide time for questions from the audience after the presentation.
ACTION NEEDED:	No action needs to be taken.

Attachment(s):

FOLLOW-UP ACTION: (To be completed by Town Clerk)
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PIGG RIVER RESTORATION AT POWER DAM PROJECT

Frequently Asked Questions

10/21/2015

1. When is work on the dam scheduled?

If the project is fully funded, work is scheduled to begin after January 2016. No work will occur between March 15 and June 30 of any year to minimize disturbance to fish spawning and the federally listed endangered Roanoke logperch.

2. Why is the dam being altered?

Power Dam was built in 1915 to provide power for the Light and Power Company of Rocky Mount and later for the Appalachian Electric Power Company. The dam has been inoperable since the late 1950s. The project will remove a public safety hazard, restore flood control, protect infrastructure downstream, provide recreational boat passage, and improve native fish passage and habitat.

3. Who is involved and funding the project?

The Friends of the Rivers of Virginia owns the dam. The U.S. Fish and Wildlife Service funded contaminant, hydraulic, and flood studies; biological surveys; and design and permitting services. Other partners include Franklin County, Virginia Department of Game and Inland Fisheries, Appalachian Electric Power, and the Town of Rocky Mount.

4. Will the dam be partially or completely removed?

The dam will be partially removed.

5. What will be done with the sediment behind the dam?

The dam will be removed in one or two phases. Supported by a sediment fate study, this approach will minimize sediment impacts to downstream resources.

6. What will be done with the woody debris behind the dam?

The material will be removed, allowed to dry on site, chipped, and hauled away. The woody material may be used as biomass fuel for electricity generation.

7. Is the dam historic?

Review by an architectural historian determined the dam was potentially eligible for listing on the national register of historic places. Section 106 of the National Historic Resources Act coordination has been initiated with the Virginia Department of Historic Resources and will be completed prior to the start of construction. Portions of the dam and power house are proposed to be left undisturbed for historic interpretation.

8. Will public use be permitted?

A public park providing boating and fishing access is proposed for the area.

9. What studies have been completed as part of the planning process?

The following studies have been completed: (1) sediment contaminant and quantity surveys, which did not detect any contaminants, (2) pre-removal water quality and fish biomonitoring, (3) Hydrologic Engineering Centers River Analysis System (HEC RAS) modeling, (4) sediment fate and transport modeling, and (5) wetlands assessment.

10. Will the public be provided an opportunity to review and comment on the project prior to construction?

The Friends of the Rivers of Virginia and the project partners welcome public involvement. Please contact one of the project managers listed below if you wish to be involved or kept informed about the project. If sufficient interest exists one or more informal meetings may be scheduled and public comments solicited as a part of the permit process.

11. I own property upstream of the dam. How will this project affect my property?

Water levels upstream of the dam within the reservoir pool will lower to historic (pre-dam) levels. A channel will form as sediment is transported out of the former pool area. Bedrock may be exposed during the channel forming process. Natural vegetation will reestablish upon the newly exposed riverbanks.

12. I own property downstream of the dam. How will this project affect my property?

There are no anticipated effects to property downstream. As floods occur there will be pulses of sediment released that will temporarily affect water clarity. Released sediment is expected to increase the diversity and complexity of instream habitat and channel morphology downstream. A sediment fate study documents these effects and is available upon request.

13. Will Power Dam Road (Route 713) be closed during project construction?

It is anticipated that the road and/or individual lanes may be closed for brief periods of time to allow heavy equipment ingress and egress. Those closures, if necessary, will be coordinated with the Virginia Department of Transportation and Franklin County and will be accompanied by appropriate signage and flagging personnel, as will the construction activities.

14. Will the project affect Power Dam Road (Route 713)?

Protection of downstream infrastructure, such as Power Dam Road, from potential damage due to dam failure is one of the benefits of this project. The dam owner and other project proponents have been coordinating with representatives from the Virginia Department of Transportation to ensure Power Dam Road is not negatively impacted by the project. The selected contractors will be required to ensure that the Power Dam Road bridge crossing is protected during the demolition process.

15. Will the project affect the Rocky Mount Wastewater Treatment plant immediately downstream of Power Dam?

Partial removal of the dam will eliminate the threat to the plant posed by a potential dam failure.

For more information

Visit <http://www.forva.org/>

or

<http://www.fws.gov/northeast/virginiafield/partners/powerdam.html>.

Contact:

Bill Tanger
Friends of the Rivers of Virginia
PO Box 1750
Roanoke, VA 24008-1750
540-266-0237
bill.tanger@verizon.net

Will Smith
Partners for Fish and Wildlife Program
U.S. Fish and Wildlife Service
6669 Short Lane
Gloucester, VA 23061
804-824-2409
willard_smith@fws.gov

Virginia Field Office

Pigg River Restoration at Power Dam

The U.S. Fish and Wildlife Service is working with Friends of the Rivers of Virginia (FORVA), which owns Power Dam, Franklin County, Town of Rocky Mount, FishAmerica Foundation, and others to restore the Pigg River through partial removal of Power Dam. Power Dam is located east of the Town of Rocky Mount in Franklin County, Virginia. Constructed in 1915 for power generation, the dam is 25 feet high and 200 feet long and in poor condition.

Dam construction is one of the major threats to the federally listed endangered Roanoke logperch (*Percina rex*), which inhabits this section of the Pigg River. Restoring connectivity of the upstream and downstream sections of the Pigg River will assist in recovery of the Roanoke logperch and will benefit game fish such as Roanoke and largemouth bass.

Partial dam removal will also eliminate a threat to local infrastructure downstream, including the State Route 713 bridge and the Franklin County Wastewater Treatment Plant.

Elimination of the majority of the dam will reduce flood levels upstream of the dam by decreasing the base flood elevation within the existing impoundment area.

Demolition of most of the dam will assist the county in fully implementing a blueway along the Pigg River by eliminating a safety hazard for recreational boaters and anglers. The blueway will be enhanced by a small public parking area and river access point provided by FORVA.

Breaching Power Dam will provide additional resiliency to the Pigg River ecosystem and surrounding localities from hurricanes and other large storm events.

Progress toward partial dam removal includes completion of a sediment analysis for contaminants, flood and sediment transport studies, water quality and biological monitoring and initiation of historic resources review.

Project Goals

- Remove a public safety hazard
- Restore native fish habitat
- Reduce fragmentation of habitat for endangered Roanoke logperch
- Provide resiliency to the Pigg River ecosystem and surrounding communities
- Protect downstream state and county infrastructure
- Improve existing blueway
- Reduce flooding

Virginia Field Office
U.S. Fish and Wildlife Service
6669 Short Lane, Gloucester, VA 23061
804/693 6694
<http://www.fws.gov/northeast/virginiafield>

<http://www.fws.gov/partners/> <http://www.fws.gov>
1 800/344 WILD

Federal Relay Service for the deaf and hard-of-hearing
1 800/877 8339

October 2015

