



ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
MAY 9, 2016
AT 6:30 P.M.

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆
All cellular phones must be turned off during the Council Meeting.
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

6:30 p.m. Budget Meeting and Closed Session - Section 2.2-3711(A).1 – Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Personnel Town Attorney's Office).

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items
 - Special recognition for the Harvester Performance Center
- V. Public Hearing
- VI. Approval of Draft Minutes
 - April 11, 2016
 - April 25, 2016
- VII. Approval of Consent Agenda
 - Miscellaneous Action
 - Review and Consideration of Programmatic Project Administration Agreement
 - Miscellaneous Resolutions/Proclamations
 - Review and Consideration of Resolution Addressing Funding of Revenue Sharing Projects
 - Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens
- IX. Old Business
 - Town of Rocky Mount Fiscal Year 2017 Budget

- Town of Rocky Mount Fiscal Year 2017 Tax Rates and Fees

X. New Business

- Review and consideration of a Supplemental Appropriation Resolution for a Byrne Justice Assistance Grant awarded to the Rocky Mount Police Department from the Virginia Department of Criminal Justice Services
- Review and consideration of a Supplemental Appropriation Resolution for eight body cameras for the Rocky Mount Police Department awarded from the Virginia Municipal League
- Review and consideration of a Supplemental Appropriation Resolution awarded to the Rocky Mount Police Department from the Wal-Mart Foundation
- Approval of a contract for the replacement of Municipal Building air conditioning equipment

XI. Committee Reports (*none at this time*)

XII. Other Matters, Concerns and Rise 'N Shine Appearances

XIII. Closed Meeting and Action

Section 2.2-3711(A).1 – Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Board of Zoning Appeals).

XIV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to
Town of Rocky Mount website: www.rockymountva.org.

◆
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
APRIL 11, 2016**

The April 11, 2016 regular meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- P. Ann Love
- Robert L. Moyer
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- John Boitnott, Town Attorney
- Tim Burton, Wastewater Treatment Plant Superintendent
- Bob Deitrich, Water Treatment Plant Superintendent
- Rebecca Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Josh Gibson, Town Planner
- Matthew Hankins, Assistant Town Manager
- Mark Lovern, Lieutenant, Rocky Mount Police Department
- Cecil Mason, Public Works Director
- Linda Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Agenda amended under special items for the renaming of the Rocky Mount Farmer's Market to the Dorothy R. Cundiff Rocky Mount Farmer's Market.

Presentation of a resolution to Mrs. Cundiff honoring her for her years of service and proclaiming that the Farmer's Market is to be renamed in her honor.

Motion: To approve the agenda as amended

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: Approve Amended Agenda by a unanimous vote

SPECIAL ITEMS

Recognition of Dorothy R. Cundiff for her many years of service to the Town of Rocky Mount and surrounding Franklin County. Mrs. Cundiff has put in tireless hours of work for the betterment of the community with Franklin County Retail Merchants whom she has served for 53 years. With events like the Fun Festival, Auctions, the Holiday Gift and Craft Show, the Farmer's Appreciation Day, Santa on the Market and the annual Christmas Parade. Mrs. Cundiff has also helped sustain the businesses in Rocky Mount by providing essential services like insurance and resources for over five decades.

Recognition of Tommy and Ann Roberson on occasion of their retirement from the clothing store both of them worked in throughout many years of dedicated service. Through providing outstanding customer service in their years of running the retail store The Rocky Mount Town Council declared the week of April 11, 2016 to be Tommy and Ann Roberson Week in the Town of Rocky Mount.

One other item presented was the Community Economic Development Award that Mr. Hankins was presented with last month in Williamsburg. It was awarded to The Town of Rocky Mount for communities fewer than 10,000 residents for the Harvester Project.

PUBLIC HEARINGS

Mayor Angle recessed the meeting to go into public hearing.

Special Exception Use Request for Twin Creek's Distillery: The special exception permit is for a light manufacturing use and Central Business District (CBD). Twin Creek's Distillery is to relocate from 135 Byrd Lane, Rocky Mount to the lower floor of 510 Franklin Street. A special use permit is required because the production does not fit into our other uses in the Town's zoning ordinance.

The property is proposed to have several different uses among them are a cultural museum, an events space, a sales front, a tasting room and a gift shop. Mr. Hankins stated the distillery relocation would be a potential economic and tourism win for the Town as well as being next door to the Harvester which will help capitalize on the cultural strengths of the region and help to bring more people into the Town to spend money with the Town. The planning commission recommended approval 7-0 with the condition that the property should have signage installed that would be clear on where deliveries and pickups would go and parking patterns. Staff recommended approval with the condition in place of the Planning Commission.

Mr. Heartberger spoke representing the applicant saying that he really appreciated all the help and support that he and his people had been given here in Rocky Mount and stated that they

were asking to relocate to the Jones Building because they feel the location would better suite their business and objectives while promoting tourism in the town.

The Mayor opened the floor that if anyone would like to speak they could at this time come to the podium. No one came so the Mayor moved the meeting back into regular session.

Motion: The motion was made to approve the special use request based on the Planning Commission's unanimous recommendation with their condition of signage.

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: Council Member Cundiff spoke that he had to vote his conscious.

Ayes: Love, Snead, Stockton, Walker

Nays: Council Member Cundiff voted no.

Council Member Moyer voted no.

Action: The vote was 4-2 in favor of the Special Exception Use Request for Twin Creek's Distillery to move into the Jones Building at 510 Franklin Street, Rocky Mount, VA 24151 with the condition of signage.

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- March 14, 2016 Regular Meeting Minutes

Motion: To approve the minutes with one correction and that would be to let the record show that Council Member Moyer voted no on closing Franklin Street in downtown Rocky Mount for the Moonshine Festival. Motion was made to approve the draft minutes with the correction as cited.

Motion By: Council Member Walker

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Stockton, Snead, Walker

Nays: None

Action: Approved the amended draft minutes

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

(1) **Miscellaneous Action:**

(2) **Miscellaneous Resolutions/Proclamations:** Resolution by the Town of Rocky Mount Town Council Addressing Surety or Town E&S/SWM Projects

(3) **Department Monthly Reports**

- Community Development Department
- Finance Department
- Fire Department
- Police Department
- Public Works Department

- Wastewater Department
- Water Department

Discussion: None

Motion: To approve the consent agenda

Motion By: Council Member Stockton

Second: Council Member Love

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: The motion carried unanimously.

HEARING OF CITIZENS

Mayor Angle opened the floor to anyone wishing to speak. No one came forward.

OLD BUSINESS:

Moonshine Festival:

Mrs. Cynthia Simms Willis, Chairperson of the Moonshine Festival spoke regarding the Festival and to ask Town Council if they would consider changing the opening time from 12:00 noon to 9:00 a.m. in closing Franklin Street for the festival.

Sheila Copenhaver spoke and made Council aware that she had not been contacted regarding the upcoming Moonshine event. Mrs. Copenhaver will close her store for the day and have the event already planned six months ago in the Roanoke store.

The Mayor said Council had three options:

1. Resend closing the street altogether
2. Leave the time as previously agreed to
3. Adjust the time in some way

Greg Winge, 135 Hatcher Street, Rocky Mount, VA, 24151, spoke that he would like to see the Moonshine Festival be a successful economic event.

Lieutenant Mark Lovern spoke and asked Council if they were aware of the Chug For The Jug race going on that morning and the police department would not have anyone available to help with the festival until after the race had concluded.

Council Member Snead stated that he still supported his original decision to close the street from 12:00 noon – 7:00 p.m.

Council Member Cundiff stated that Council went out of their way to be accommodating to the festival the previous Council meeting and stressed that it is no small thing to close any street especially Franklin Street on a Saturday.

Vice Mayor Walker stated to just leave the festival as it is.

The Mayor stated that the festival will stay as it is from 12:00 noon – 7:00 p.m.

NEW BUSINESS

Presentation of FY 2017 Proposed Budget: The Town Manager, Mr. Ervin, gave highlights of the proposed budget.

- General Fund 7.9 million dollars
- Utility Fund is 2.8 million dollars
- Utility Capital Fund is \$600,000
- Budget estimates at 11.4 million dollars including putting \$363,000 back into fund balance
- Utility Capital Fund putting \$180,000 back into fund balance and budgeting \$120,000 in those combined funds for contingency
- The budget is balanced and holds out \$363,000 for future flexibility
- Real Estate, Personal Property and BPOL rates continues to be flat
- Growth is expected in most of the revenue streams due to the local economy doing well

Expected are the following:

- Real Estate up 2.2% and property taxes up 7.5%
- Meals and lodging taxes up 6.5%.
- Proposed is a \$1.00 refuse collection as well as \$2.00 for commercial to set aside money for a new refuse collection truck and Town issued cans. Mr. Ervin recommended the Town prefund that purchase.
- Mr. Hankins is purposing moving the transient occupancy tax from 5 to 10%. Also purposed is a \$125,000 campaign for branding and marketing to bring more people into the town to shop, work and play.
- In the budget if Council so chooses to issue them is a 2.5% merit raise for your staff and a 1% COLA should you choose to give it out.

Capital:

- \$180,000 for our participation in the new radio system
- \$50,000 for the long plan of the way finding sign system
- \$50,000 deposit down on the North Main redevelopment plans
- Two new Rocky Mount police vehicles for \$74,000
- Continued work on the Bernard Road Storm and Sidewalk
- \$120,000 marked for Engineering
- \$900,000 Veterans Memorial Park Bank Stabilization
- \$60,000 for security improvements in the Municipal Building
- \$160,000 for building improvements for the water plant and our water distribution system
- \$168,000 to our wastewater plant and our wastewater collection system

As required by law, the budget is balanced but is just proposed and can be added to or taken away from.

Request permission for street closure and use of parking lots for Court Days, Christmas Tree Lighting and Come Home to a Franklin County Christmas:

Mr. Ervin spoke and Mrs. Carolyn Johnson was in the audience. Everything was the same as the previous year.

Motion: To approve the request

Motion By: Council Member Love

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Love, Snead, Stockton, Walker, Moyer

Nays: None

Action: The request was passed unanimously

Floyd Avenue Fire Station Possible Roof Replacement:

Mr. Ervin spoke regarding the fire department roof. Approximately 5 weeks ago the roof developed a significant leak and the leak made its entrance into the building causing some damage on the inside. It appears to be a timely repair, thus submitted for your consideration is an appropriation resolution asking you to move \$28,000 out of the General Fund contingency to enable the Fire Chief to get the roof fixed.

Motion: To replace the roof at the fire station

Motion By: Council Member Cundiff

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Love, Snead, Stockton, Walker, Moyer

Nays: None

Action: The request was passed unanimously

Christian Heritage Academy Heritage Classic 5K Race:

Mr. Ervin spoke for Christian Heritage Academy regarding the 5K Race to be held on May 21, 2016 on Glenwood Drive and Scuffling Hill Road in Rocky Mount, VA. The race is approved by the police department.

Motion: To approve the request

Motion By: Council Member Snead

Second: Council Member Cundiff

Motion Discussion: None

Ayes: Cundiff, Love, Snead, Stockton, Walker, Moyer

Nays: None

Action: The request was approved unanimously

OTHER MATTERS & CONCERNS and Rise 'N Shine Appearances

Mr. Hankins was on Rise 'N Shine Monday morning.

CLOSED MEETING & ACTION

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below

Time: 8:18 p.m.

Virginia Code Section:

Section 2.2-3711(A).1 – Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Town Manager's Office).

Motion By: Council Member Love

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: Meeting convened into a closed session by a unanimous vote

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

(Exit Closed Meeting and Reconvene into regular session for the discussion that resumed regarding the Franklin County Moonshine Festival.)

ADJOURNMENT

Motion: To adjourn meeting

Time: 8:30 p.m.

Motion By: Vice Mayor Walker

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: Meeting convened

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Acting Town Clerk

**ROCKY MOUNT TOWN COUNCIL
FISCAL YEAR 2017 BUDGET
AND
CAPITAL IMPROVEMENT PLAN
PUBLIC HEARING
APRIL 25, 2016**

The April 25, 2016 Budget and Capital Improvement Plan public hearing of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- P. Ann Love
- Robert L. Moyer
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- Rebecca Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Matt Hankins, Assistant Town Manager
- Linda Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

APPROVAL OF AGENDA

Motion: To approve the agenda

Motion By: Vice Mayor Walker

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: Approved Agenda by a unanimous vote

APPROVAL OF MINUTES

Received by Council in their packet for the Public Hearing were draft minutes for review and consideration of approval:

- April 12, 2016
- April 14, 2016

Motion: To approve the draft minutes

Motion By: Council Member Love

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker

Nays: None

Action: The draft minutes were approved unanimously

PUBLIC HEARINGS

Mayor Angle recessed the meeting to go into public hearing.

- A. Public hearing on proposed tax rates Fiscal Year 2017.
(Note: No consideration of motion needed until June 13, 2016 Regular Council meeting.)
- B. Public hearing on proposed Fiscal Year 2017 Transient Occupancy Tax
(Note: No consideration of motions needed until June 13, 2016 Regular Council meeting.)
- C. Public hearing on proposed Fiscal Year 2017 Budget and FY 17-21 CIP
(Note: No consideration of motions needed until June 13, 2016 Regular Council Meeting.)

A brief synopsis was given by the Town Manager, who informed Council that per the State Code, the proposed Fiscal Year 2017 Budget had been advertised; all proposed tax rates are the same with the exception of the Transient Occupancy Tax which is proposed at 7.5%. The 2017 budget is 7.9 million dollars of General Fund revenues and 7.9 million dollars of General Fund Expenditures going to the Utility Fund that is 2.8 million respectfully revenues and expenditures. The Utility Capital Fund showed revenues of \$600,000 and expenditures of \$362,000. The Harvester Performance Center shows \$331,000 and the Capital Improvement Plan for 2017 is 2.2 million dollars. The Utility Capital Fund is pooling funds for future capital expenses one of which is potentially a new refuse collection truck.

The Mayor opened the floor and asked if there was anyone in attendance that wished to address Council regarding those budget items.

Anthony Leete, 185 Claiborne Avenue, Rocky Mount, VA spoke representing the Claiborne House Bed & Breakfast regarding the Transient Occupancy Tax. Mr. Leete stated that he and his wife, as owners of The Claiborne House Bed & Breakfast, were opposed to the increase and felt it wasn't the way to be spending the money of the people that come to stay in Rocky Mount.

Doreen McElwee, 125 Montview Avenue, Rocky Mount, VA spoke regarding the new refuse truck that was proposed, relayed that she is hopeful that the employees get an increase in the 2017 budget and asked what happened to the money that was appropriated from refuse fines. The Town Manager explained.

ADJOURNMENT

Motion: To adjourn the meeting

Motion: Council Member Stockton

Second: Council Member Love

Motion Discussion: None

Ayes: Cundiff, Moyer, Stockton, Love, Walker, Snead

Nays: None

Action: Meeting convened

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Acting Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	May 9, 2016
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STAFF MAKING REQUEST:	Joshua Gibson, Planner
BRIEF SUMMARY OF REQUEST:	<p>In FY 2014 VDOT began using the state-wide Programmatic Project Administration Agreement (PPAA) for Revenue Sharing projects that were funded solely with revenue sharing funds. This agreement was valid for three fiscal years with an option to extend this agreement for an additional three fiscal years.</p> <p>Rocky Mount currently has a PPAA expiring on June 30, 2016 (FY2016). In order to continue with the current agreement for each Revenue Sharing project, and keep all of the Appendix A's listed on the Appendix B as part of the PPAA, the Town needs to sign the attached extension addendum.</p> <p>In doing so, the PPAA will remain in effect until June 30, 2019 (FY 2019). At that time a new PPAA will be required along with a new Appendix B and an Appendix A for each project that will be a part of the PPAA at that time. If the Town opts to not sign the PPAA extension addendum, a new agreement and Appendix A for each current project that is part of the PPAA will be required by the end of June 2016.</p> <p>Deadline for submission of the Extension agreement is May 20, 2016 (to ensure no lapse in the agreement).</p>
ACTION NEEDED:	Approve signing of the agreement extension

Attachment(s):

FOLLOW-UP ACTION: (To be completed by Town Clerk)
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**PROGRAMMATIC PROJECT ADMINISTRATION AGREEMENT
EXTENSION ADDENDUM
Revenue Sharing Projects**

THIS ADDENDUM is made and executed in triplicate this ____ day of _____, 20__, by and between the Town of Rocky Mount Virginia, hereinafter referred to as the LOCALITY and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the DEPARTMENT.

WHEREAS, the LOCALITY and the DEPARTMENT, entered into a Programmatic Project Administration Agreement for Revenue Sharing Projects on August 13, 2013; and

WHEREAS, said agreement has an initial term of three fiscal years (each year beginning July 1st - June 30th), and will expire on June 30, 2016, and may be extended for one additional term of three fiscal years; and

WHEREAS, the parties to the agreement hereby declare their intent to extend said agreement as provided in Paragraph 1 of said agreement and further declare that such terms and provisions provided therein shall remain unchanged.

NOW THEREFORE, in consideration of the mutual premises contained therein and in this Addendum, the parties agree to extend said agreement for one additional term of three fiscal years with a new expiration date of June 30, 2019.

IN WITNESS WHEREOF, each party hereto has caused this Addendum to be executed as of the day, month, and year first herein written.

TOWN OF ROCKY MOUNT, VIRGINIA:

Typed or printed name of signatory

Title

Date

Signature of Witness

Date

NOTE: The official signing for the LOCALITY must attach a certified copy of his or her authority to execute this addendum.

COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION:

Chief of Policy

Date

Commonwealth of Virginia

Department of Transportation

Signature of Witness

Date

ITEM(S) TO BE CONSIDERED UNDER:

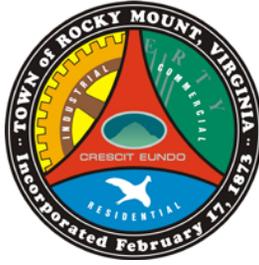
- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	May 9, 2016
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STAFF MAKING REQUEST:	Joshua Gibson, Planner
BRIEF SUMMARY OF REQUEST:	<p>New requirements from the Department of Transportation specify that a resolution must be passed by local governments specifying a designee authorized to execute all agreements on behalf of the Town. Most recently this came about because of updated revenue sharing agreements, but the resolution will apply to all VDOT-related projects.</p> <p>In this same resolution, VDOT also requires an updated commitment by the Town to fund its share of revenue sharing projects (including preliminary engineering, right-of-way and construction, as applicable) in accordance with the project financial documents.</p>
ACTION NEEDED:	Pass and/or modify the resolution.

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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RESOLUTION NO.: 2015.009

**RESOLUTION BY THE TOWN OF ROCKY MOUNT TOWN COUNCIL
ADDRESSING FUNDING OF REVENUE SHARING PROJECTS**

BE IT RESOLVED, that the Town Council of the Town of Rocky Mount, Virginia, hereby commits to fund its local share of preliminary engineering, right-of-way and construction (as applicable) of the project(s) under agreement with the Virginia Department of Transportation in accordance with the project financial documents.

BE IT FURTHER RESOLVED, that the Town Manager is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

Given under my hand this __ day of _____, 2016.

This resolution shall become effective immediately upon its adoption.

TOWN OF ROCKY MOUNT, VIRGINIA

By: _____
Steven C. Angle, Mayor

Community Development & Planning April 2016 Monthly Report

ARTS & CULTURE		TOTAL: 0					
IC FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	PHONE 1

BANNER PERMITS		TOTAL: 1				
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved
B16-004	Rocky Mount Rotary Club	540-493-9494	Independence Day Festival	Route 40	06/21/16-07/05/16	4/7/2016

SITE/PLAT FILES		TOTAL: 0			
File Number	Property Owner	Action	Notes	Date	Location

SIGN PERMITS		TOTAL: 0					
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes

ZONING COMPLIANCE PERMITS TOTAL: 10 Residential: 5 Commercial: 5

Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved
ZC16-017	Manley Johnson	Federal Home Loan Mort. Corp	2070044300	R-2	Residential	Updgrade Electric,plumbing,windows, doors, roof hvac	4/5/2016
ZC16-018	Tiffany Smith (Daylight Donuts)	Southgate III, LLC	2030002900	GB	Commercial	Open new donut shop	4/13/2016
ZC16-019	Lori Ritenour(Premier Real Estate)	Jerry Thompson, Tillie Thompson, Samuel & Pauline Chitwood &Others	2070049400	CBD	Commercial	Open real estate property management business	4/15/2016
ZC16-020	Maria Espana	same	2040017400	R-2	Residential	Deck-meets lot setbacks	4/16/2016
ZC16-021	Tremayne McHeimer	same	2100015800	R-1	Residential	Driving school Home office	4/19/2016
ZC16-022	Ryan Shephard	Rocky Mount Bowling Center	201000502	GB	Commercial	Pro shop inside bowling alley	4/21/2016
ZC16-023	Tina Rakes	same	2040023800	RB	Residential	Deck-meets lot setbacks	4/26/2016
ZC16-024	Justin Mundell	same	2100021700	R-1	Residential	Demolition of house	4/26/2016
ZC16-025	Franklin Co. YMCA	Franklin County	2040012906	C-1	Commercial	Install propane water heaters for pools	4/26/2016
ZC16-026	Virginia Home Furnishings	Danny Perdue Living Trust	2040012906	GB	Commercial	Open mattress store	4/27/2016

ZONING PERMITS TOTAL: 4 Residential: 3 Commercial: 1

Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	CurrentZoning	Date Approved	NOTES
ZP16-005	Motorola Solutions Inc (Bob Kirk)		2010010300	Government Use/Commercial	M-1	4/11/2016	wireless tower
ZP16-006	James Holley/Diane Turner	30 Grayson St	2100016201A	Residential	R-1	4/12/2016	Deck/Pool
ZP16-007	James Holley/Diane Turner	30 Grayson St	2100016201A	Residential	R-1	4/12/2016	Accessory Building
ZP16-008	A&H Construction	Tanglewood Hills, lot #4	2110100400	Residential	R-1	4/27/2016	family home

ZONING LETTER TOTAL: 0 Residential: 0 Commercial: 0

Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	CurrentZoning	Letter Date

MONTHLY STAFF REPORT

DATE:	May 3, 2016
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	May meeting

This report contains the following monthly information for April 2016 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

649 walk-in transactions

1131 drive-thru transactions

1059 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING APRIL 2016**

The following new businesses obtained their business licenses during the month:

REPAIR:

Daylight Donuts, 918 Tanyard Rd, donut bakery & coffee

Ryano's Pro Shop, 923 North Main, bowling equipment & accessories

Virginia Home Furnishings, 300 Old Franklin Tnpk, mattresses

CONTRACTOR:

A & H Construction, home on Mountain Top Drive

REPAIRS / PERSONAL SERVICE:

Premier Real Estate Services LLC, 550 Franklin St., property management

TOWN OF ROCKY MOUNT
Investment Portfolio
at March 31, 2016

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FHLMC	3/30/2016	12/30/2020	210,000	99.837	209,657.70	1.25%	2.00%	3134G8BH1	2,625.00
FNMA	12/26/2013	12/26/2017	500,000	100.179	500,895.00	0.99%	0.99%	3135G0SJ3	5,000.00
Bond Totals			710,000		710,552.70	1.12%	avg. return		7,625.00
Certificates of Deposits:									
Am Express Centurion		5/28/2020	245,000	100.866	247,121.70	2.03%	2.05%	02587DYH5	5,022.50
Bank Hampton Rds. VA		9/27/2017	245,000	100.004	245,009.80	0.99%	1.00%	062492BH5	2,450.00
Bank of Perry Co. Tenn		2/20/2018	248,000	100.842	250,088.16	1.23%	1.25%	06425KBN8	3,100.00
Barclays BK Del Retail		8/20/2019	225,000	101.583	228,561.75	2.06%	2.10%	06740LHV2	4,725.00
CIT BK Salt Lake UT		4/10/2017	190,000	100.125	190,237.50	0.99%	1.00%	17284CBJ2	1,900.00
Com Bk Harrogate TN		8/25/2016	245,000	100.029	245,071.05	0.99%	1.00%	20143PCV0	2,450.00
Discover Bk Greenwood DL		7/22/2020	245,000	101.800	249,410.00	2.25%	2.30%	254671VH0	5,635.00
Essa BK Stroudsburg PA		11/30/2016	245,000	100.081	245,198.45	0.99%	1.00%	29667RGE7	2,450.00
Everbank Jacksonville FL		3/29/2019	245,000	101.206	247,954.70	1.48%	1.50%	29976DW3	3,675.00
First Merchants BK N A		9/30/2019	245,000	101.523	248,731.35	1.96%	2.00%	32082BDS5	4,900.00
Goldman Sachs USA		1/13/2021	245,000	102.240	250,488.00	2.24%	2.30%	38148J5F4	5,635.00
HSBC BK McLean VA		3/10/2021 A	230,000	100.071	230,163.30	1.29%	1.30%	40434AP45	2,990.00
State BK India NY NY		12/5/2019	245,000	102.114	250,179.30	2.15%	2.20%	8562843E2	5,390.00
Synchrony Bk Retail CTF		6/13/2019	230,000	101.644	233,781.20	1.96%	2.00%	87164YAP9	4,600.00
Whitney BK Gulfport MS CTF		8/18/2016	245,000	100.021	245,051.45	0.59%	0.60%	966594AF0	1,470.00
CD Totals			3,573,000		3,607,047.71	1.55%	avg. return		56,392.50
Total Investments			4,283,000		4,317,600.41	1.50%	avg. return		64,017.50

Note A: This CD replaces one with a 1.50% rate

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
Mar-15	431,251.31	0.12%
Apr-15	448,365.07	0.13%
May-15	965,221.12	0.13%
Jun-15	1,336,421.94	0.13%
Jul-15	1,353,469.46	0.15%
Aug-15	1,427,079.03	0.17%
Sep-15	1,820,172.63	0.17%
Oct-15	1,843,408.19	0.18%
Nov-15	1,459,985.45	0.19%
Dec-15	1,362,202.20	0.28%
Jan-16	1,378,906.26	0.40%
Feb-16	1,395,966.46	0.44%
Mar-16	1,781,023.61	0.46%

TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF APRIL 30, 2016

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	2,805	10,757	554,999	531,957	553,382	100.29%
Real Estate Tax - Delinquent	306	483	14,928	14,614	14,000	106.63%
Public Service Tax	23	-	29,080	41,435	28,605	101.66%
Personal Property Tax	8,073	9,566	296,470	186,611	219,544	135.04%
Personal Property Tax - Delinquent	1,907	214	9,575	7,596	2,500	383.02%
Machinery & Tools Tax	-	-	81,603	105,259	105,563	77.30%
Penalties on Tax	1,240	669	8,518	4,970	3,500	243.36%
Interest on Tax	121	68	1,688	2,191	1,700	99.32%
Local Sales Tax	13,632	11,616	112,179	107,780	173,368	64.71%
Meals Tax	125,165	119,709	1,023,490	975,752	1,386,000	73.84%
Utility Tax	27,002	27,787	247,055	250,997	330,000	74.87%
Communications Tax	15,909	16,791	142,067	147,276	223,200	63.65%
Decals	-	-	-	-	-	0.00%
Bank Stock Tax	-	-	-	-	213,000	0.00%
Penalty-Meals Tax	444	100	2,727	2,864	2,000	136.33%
Interest-Meals Tax	41	1	204	734	800	25.51%
Lodging Tax	8,960	9,008	81,101	76,181	113,388	71.53%
Cigarette Tax	7,300	8,788	73,402	88,287	101,400	72.39%
BPOL-Retail	43,344	316	53,774	12,676	350,000	15.36%
BPOL-Professional	2,241	9,020	18,151	19,411	142,000	12.78%
BPOL-Contractor	1,748	60	5,674	2,451	13,750	41.26%
BPOL-Repairs/Services	16,896	10	35,904	5,467	131,000	27.41%
BPOL-Alcoholic Beverages	-	-	-	75	650	0.00%
BPOL-Penalty/Interest	783	-	3,994	2,372	2,000	199.71%
BPOL-Amusement	208	3	208	3	200	104.25%
BPOL-Utility	-	8,946	10,555	12,173	12,000	87.95%
BPOL-Miscellaneous	484	-	634	-	2,500	25.37%
Solicitor Permits	-	-	-	-	-	0.00%
Farmer's Market Fees	620	460	3,029	2,679	3,000	100.97%
Welcome Center Fees	190	40	4,110	3,355	3,500	117.43%
Planning/Zoning Fees	285	653	7,237	8,172	8,000	90.46%
Court Fines	4,683	5,428	36,502	41,826	48,000	76.05%
Parking Fines	-	-	165	145	100	165.00%
Garbage Violation Fines	50	-	380	-	-	0.00%
Interest Earnings	-	3,987	36,608	48,924	42,576	85.98%
Return Check Fees	60	85	425	625	450	94.44%
Rental of Property	-	-	420	420	420	100.00%
Bond Proceeds	-	-	-	-	1,500,000	0.00%
Mortgage Payments	256	256	2,561	3,073	3,073	83.33%
Loan Repayment - Paving	1,455	728	8,732	5,093	-	0.00%
Sale of Materials	-	-	-	960	-	0.00%
Sale of Property	-	-	-	-	-	0.00%
Grave Preparation	-	-	1,875	1,500	1,500	125.00%
Security Services	-	3,090	2,514	4,763	3,660	68.69%
Passport Service Fees	661	2,257	8,003	10,726	10,000	80.03%
Police Reports	169	182	889	921	1,000	88.90%
Fingerprint Service Fees	30	55	360	370	400	90.00%
CIT / PAC Room Staffing (Police Dept)	700	-	700	-	-	0.00%
Garbage Collection Fees	7,821	7,751	68,638	68,244	89,400	76.78%
Truck Rental Program	-	30	240	100	100	240.00%
Credit Card Fees	153	142	1,585	640	1,800	88.04%
Weed Control Fees	-	-	101	153	-	0.00%
Miscellaneous Services	2,505	-	2,657	50	100	2657.22%
VML Safety Grant	4,000	-	4,000	-	-	0.00%
Donations	11	-	58	33	-	0.00%
Merchandise Sales	5	35	219	221	-	0.00%

TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF APRIL 30, 2016

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
Miscellaneous	-	-	277	2,234	-	0.00%
Community Grant-Police Dept.	-	-	2,000	-	2,000	100.00%
Recoveries	505	3	4,250	8	-	0.00%
Unrealized Gain on Investments	-	6,847	13,849	29,648	-	0.00%
Appropriated Fund Balance	-	-	-	-	849,082	0.00%
Total Local Revenues	302,792	265,940	3,020,365	2,834,013	6,694,211	45.12%
GENERAL FUND - State Revenues:						
Rolling Stock Tax	-	-	3,748	3,645	3,600	104.12%
Litter Tax	-	-	2,640	2,611	2,500	105.60%
Rental Tax	-	-	91	63	-	0.00%
Fire Programs	-	-	13,689	12,972	12,972	105.53%
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%
VDOT Grants	-	-	17,728	-	-	0.00%
DMV Mini Grants	-	-	12,852	10,877	5,103	251.84%
Street Maintenance	-	-	1,007,519	962,912	1,309,366	76.95%
Volunteer Fire Dept.	7,000	7,500	22,000	22,500	30,000	73.33%
Law Enforcement-599 Funds	-	-	81,345	81,345	108,460	75.00%
Police Grants	-	-	4,000	-	6,260	63.90%
FEMA Grants	-	-	-	-	473,400	0.00%
Va. Commission of the Arts Grant	-	-	1,360	-	-	0.00%
Other Categorical Aid-County	-	-	100,000	-	-	0.00%
Other Categorical Aid-Schools	-	-	29,632	29,632	29,632	100.00%
Total State Revenues	7,000	7,500	1,350,464	1,180,418	2,035,154	66.36%
TOTAL GENERAL FUND REVENUES	309,792	273,440	4,370,829	4,014,431	8,729,365	50.07%
UTILITY FUND REVENUES:						
Water Sales	97,995	85,719	827,833	758,292	1,070,400	77.34%
gallons billed	20,331,389	17,920,211	178,119,988	171,840,766		
Water Connections	5,000	3,750	23,825	39,107	22,440	106.17%
Reconnect Fees	210	675	3,010	6,725	4,500	66.89%
Penalties	2,379	1,869	23,003	20,517	17,000	135.31%
Bulk Water Purchases	-	53	1,975	3,269	5,000	39.50%
Sewer Collection Charges	63,493	56,474	535,159	486,520	680,040	78.70%
gallons billed	16,256,039	13,889,825	136,234,101	129,276,516		
Sewer Connections	3,500	1,793	12,500	25,550	9,500	131.58%
Cell Tower Rent	3,913	3,910	39,130	39,104	47,052	83.16%
Recoveries	-	-	441	1,115	-	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Meals Tax Transfer (in fund 05 for fy 15)	-	-	-	-	-	0.00%
Transfer from General Fund	-	-	-	-	86,888	0.00%
Appropriated Fund Balance	-	-	-	-	769,000	0.00%
TOTAL UTILITY FUND REVENUES	176,489	154,241	1,466,878	1,380,200	2,711,820	54.09%
CAPITAL PROJECTS REVENUES:						
Uptown Loan Repayments	-	898	-	10,281	-	0.00%
Microenterprise Loan Payments	58	58	908	292	-	0.00%
Program Income (Needmore project)	-	-	-	3,432	-	0.00%
Historic Tax Credits	-	-	-	-	-	0.00%
Bonds / Loans	-	-	-	-	-	0.00%
EDA Loan Repayment	-	-	544,829	-	-	0.00%
Transfers from General Fund	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS REVENUES	58	957	545,737	14,005	-	0.00%

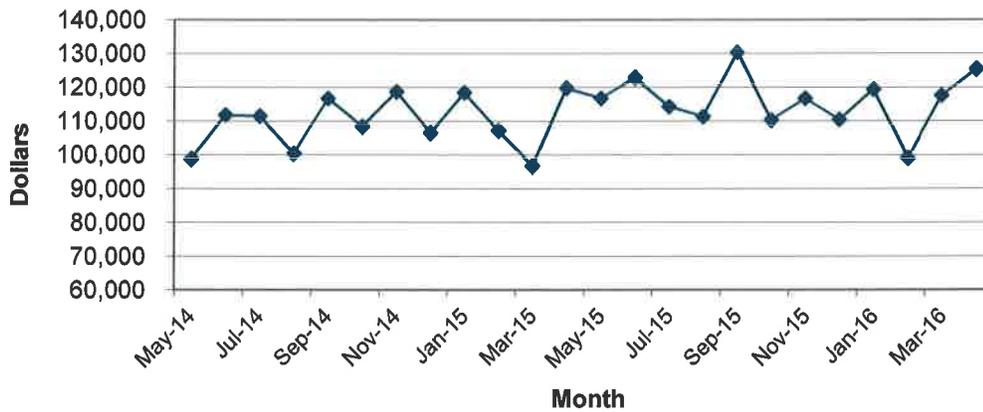
TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF APRIL 30, 2016

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
UTILITY CAPITAL REVENUES:						
Proceeds from Bond	-	-	-	-	65,000	0.00%
Capital Recovery Fees-Water	23,309	18,216	192,913	140,511	201,696	95.65%
Capital Recovery Fees-Sewer	19,038	15,578	159,324	125,166	195,350	81.56%
Capital Recovery Fees-Garbage	1,662	1,658	16,593	16,597	19,945	83.20%
Appropriated Fund Balance	-	-	-	-	47,803	0.00%
Meals Tax Transfer (in fund 02 for fy 14)	-	-	-	257,139	-	0.00%
Transfer from Other Funds	-	-	-	-	-	0.00%
TOTAL UTILITY CAPITAL REVENUES	44,009	35,452	368,830	539,413	529,794	69.62%
PERFORMANCE VENUE REVENUES:						
Transfers from General Fund	-	-	-	-	289,310	0.00%
TOTAL PERFORMANCE VENUE REVENUES	-	-	-	-	289,310	0.00%
10 months of the 12 months of the fiscal year						83.33%

**TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS**

Month	Collections
May-14	98,887
Jun-14	111,723
Jul-14	111,448
Aug-14	100,522
Sep-14	116,710
Oct-14	108,467
Nov-14	118,725
Dec-14	106,535
Jan-15	118,367
Feb-15	107,244
Mar-15	96,859
Apr-15	119,709
May-15	116,730
Jun-15	122,695
Jul-15	114,250
Aug-15	111,303
Sep-15	130,219
Oct-15	110,364
Nov-15	116,664
Dec-15	110,434
Jan-16	119,400
Feb-16	99,134
Mar-16	117,536
Apr-16	125,165

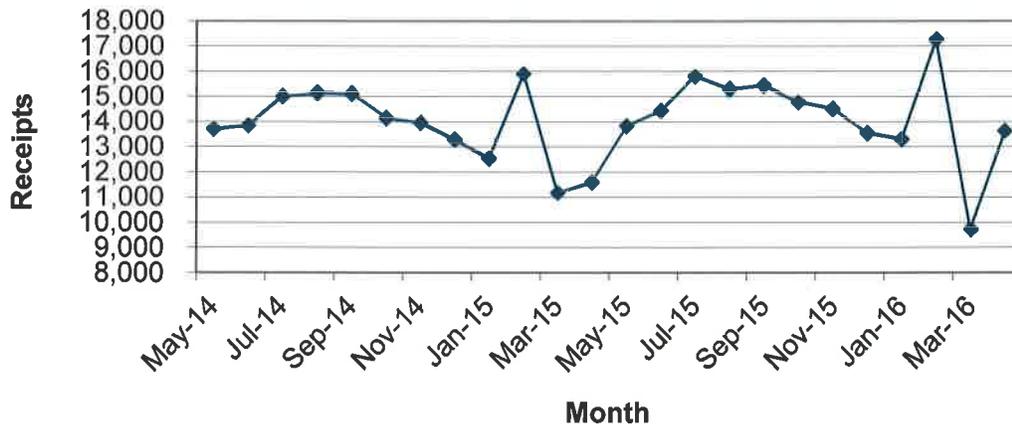
Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

May-14	13,709
Jun-14	13,862
Jul-14	15,006
Aug-14	15,131
Sep-14	15,111
Oct-14	14,145
Nov-14	13,969
Dec-14	13,288
Jan-15	12,560
Feb-15	15,912
Mar-15	11,180
Apr-15	11,616
May-15	13,835
Jun-15	14,434
Jul-15	15,795
Aug-15	15,283
Sep-15	15,428
Oct-15	14,783
Nov-15	14,500
Dec-15	13,547
Jan-16	13,307
Feb-16	17,249
Mar-16	9,733
Apr-16	13,632

Local Sales Tax



**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF APRIL 30, 2016**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
GENERAL FUND:						
Mayor & Council	7,121	7,182	61,710	75,177	87,008	70.92%
Town Manager	26,418	23,735	203,355	187,237	223,142	91.13%
Town Attorney	-	3,178	24,810	27,249	36,240	68.46%
Finance Department	26,477	20,486	260,077	264,976	331,039	78.56%
Electorial Board	-	-	-	-	2,800	0.00%
Police Department	181,412	125,574	1,450,072	1,405,956	1,983,956	73.09%
Volunteer Fire Dept.	22,165	18,475	108,640	118,389	745,978	14.56%
Public Works Admin.	1,045	838	9,493	35,819	17,133	55.41%
Street Lights	9,195	9,294	88,057	92,016	111,178	79.20%
Traffic Control & Parking	39,363	6,368	87,079	61,492	72,686	119.80%
Streets	48,285	50,221	1,042,162	708,089	990,287	105.24%
Sidewalks & Curbs	1,554	-	5,869	4,827	13,181	44.53%
40 East Sidewalks/Crosswalks	-	1,050	77,895	59,210	-	0.00%
Scuffing Hill Drainage	400	-	67,660	-	462,500	14.63%
Bernard Rd Drainage	-	-	-	-	120,000	0.00%
Street Cleaning	381	1,553	16,319	19,101	20,953	77.88%
Refuse Collection	15,671	10,146	177,842	125,212	202,748	87.72%
Snow Removal	5,595	278	41,573	28,857	29,408	141.37%
Municipal Building	5,249	6,214	79,308	62,461	137,850	57.53%
Emergency Services Bldg.	3,498	2,426	60,730	81,406	65,650	92.51%
Public Works Building	1,415	2,397	11,255	16,181	22,800	49.36%
Cemetery	2,114	2,387	11,994	13,367	21,023	57.05%
Playgrounds	1,856	2,098	33,563	18,178	35,670	94.09%
Gilley's Park	-	-	-	-	25,000	0.00%
Veterans Memorial Park Erosion	-	2,000	-	2,473	900,000	0.00%
Planning & Zoning	13,011	12,132	112,065	95,357	134,567	83.28%
Community Development	16,596	12,426	174,211	145,715	224,705	77.53%
Citizen's Square	936	668	12,627	15,419	14,035	89.96%
Hospitality Center	1,962	1,256	24,886	17,288	32,362	76.90%
Passport Services Expenses	70	516	1,254	856	2,070	60.57%
Economic Development Authority	-	-	123	40	2,000	6.16%
Remediation of Blighted Structures	-	-	-	18,125	20,000	0.00%
Non-Departmental:						
Wages & Fringes	1,756	1,899	39,079	34,918	61,852	63.18%
Employee Wellness Program	-	-	1,519	4,450	2,381	63.82%
Employee Drug Testing	66	219	504	860	1,577	31.93%
Insurance	-	-	70,531	67,853	81,567	86.47%
Contributions to Others	-	-	16,500	22,500	16,500	100.00%
Debt Service-Principal	-	-	165,000	215,000	220,000	75.00%
Debt Service-Interest	-	-	42,499	67,434	44,574	95.34%
New Debt Service-Principal & Interest	-	-	-	-	158,447	0.00%
Transfer to Utility Operating Fund	-	-	-	-	86,888	0.00%
Transfer to Utility Capital Fund	-	-	-	257,139	-	0.00%
Transfer to Capital Proj. Fund	-	-	-	-	-	0.00%
Transfer to Performance Operations	-	-	-	-	289,310	0.00%
Contingency - General Purposes	-	-	-	-	50,000	0.00%
Contingency - Harvester Operations	-	-	-	-	60,000	0.00%
Contingency - Contributions & Special Event	-	-	-	-	10,550	0.00%
Contingency - Pay Adjustments	-	-	-	-	26,913	0.00%
Contingency - to reimburse fund balance	-	-	-	-	530,837	0.00%
TOTAL GENERAL FUND EXPENDITURES	433,609	325,016	4,580,262	4,370,627	8,729,365	52.47%

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF APRIL 30, 2016**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
WATER & SEWER FUND:						
Water System Operation	13,304	8,316	88,545	128,710	150,486	58.84%
Meter Reading	2,236	2,758	29,185	30,983	42,490	68.69%
Water Plant	57,301	41,582	448,887	419,745	605,080	74.19%
Belmont Dr. Water Line Replacement	-	-	-	30,268	-	0.00%
Wastewater System Operation	23,045	9,615	90,236	84,143	145,936	61.83%
Wastewater Treatment Plant	45,775	31,508	339,628	309,768	475,819	71.38%
Utility Billing & Administration	10,294	11,321	103,930	117,310	162,303	64.03%
Non-Departmental:						
Wages & Fringes	-	-	3,861	3,701	-	0.00%
Insurance	-	-	23,510	22,618	25,131	93.55%
Debt Service-Principal	-	-	280,000	221,000	225,000	124.44%
Debt Service-Interest	-	-	55,061	53,071	91,078	60.45%
Transfer to Capital Projects Fund	-	-	-	-	-	0.00%
Transfer to General Fund	-	-	-	-	-	0.00%
Contingency - Utility Operating Purposes	-	-	-	-	12,500	0.00%
Contingency - Pay Adjustments	-	-	-	-	6,997	0.00%
Contingency - to reimburse fund balance	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	769,000	0.00%
TOTAL WATER & SEWER FUND EXPENSES	151,954	105,100	1,462,845	1,421,316	2,711,820	53.94%
CAPITAL IMPROVEMENTS FUND:						
Microenterprise Loan Program	-	-	15,000	20,000	-	0.00%
Performance Venue Renovations	-	33,495	-	171,441	-	0.00%
Transfer to General Fund	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	-	33,495	15,000	191,441	-	0.00%
UTILITY CAPITAL FUND:						
Water Distribution Capital	-	500	9,116	50,213	20,000	45.58%
Water Treatment Plant Small Capital	-	1,625	5,784	66,768	-	0.00%
Oak St Water Line Replacement	-	8,386	751	8,386	-	0.00%
Orchard Ave. Water Line Replacement	-	-	13,085	-	-	0.00%
Pendleton Water Tanks Removal	-	-	-	-	-	0.00%
Water Treatment Plant Chlorine Conversion	-	-	132,943	-	-	0.00%
Water Treatment Plant Pump Impeller	-	-	14,123	-	10,000	141.23%
Water Treatment Plant Parking Lot Repaving	-	-	-	-	18,000	0.00%
Lee Waid Water Line Replacement	-	-	17,189	-	-	0.00%
220 South Water Tank Mixer	-	-	97,739	-	135,000	72.40%
Sewer Collection Capital	15,200	-	15,200	39,874	18,000	0.00%
Scuffling Hill Sewer Line	-	-	-	-	65,000	0.00%
Wastewater Plant Small Capital	-	11,096	4,883	88,182	6,000	81.38%
Hillcrest Sewer Replacement	-	-	-	-	48,000	0.00%
Wastewater Plant Clarifier Brushes	27,772	-	27,772	-	30,000	92.57%
Wastewater Push Camera	-	-	9,692	-	12,000	80.77%
Non-Departmental - Utility Capital	-	-	-	-	-	0.00%
New Debt Service - Principal & Interest	-	-	-	-	7,177	0.00%
Contingency	-	-	-	-	(75,000)	0.00%
Reserved Fund Balance Transfer	-	-	-	-	-	0.00%
TOTAL UTILITY CAPITAL EXPENDITURES	42,972	21,607	348,278	253,422	294,177	118.39%

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF APRIL 30, 2016**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
PERFORMANCE VENUE OPERATIONS:						
Performance Venue Operations:						
Wages - Full Time	13,733	9,143	88,496	83,678	119,016	74.36%
Wages - Part Time	2,642	2,195	15,732	18,454	23,000	68.40%
Wages - Security	4,965	1,320	16,245	21,645	32,000	50.77%
Fringes	6,962	4,694	45,318	47,152	52,010	87.13%
Contractual Services	490	504	39,192	34,186	15,260	256.83%
Security Services	-	-	-	1,299	-	0.00%
Custodial Services	-	-	-	9,812	-	0.00%
Repairs & Maintenance	-	-	2,908	1,571	2,500	116.31%
Advertising	-	-	-	112,763	-	0.00%
Printing & Binding	-	-	-	5,231	-	0.00%
Postage & Delivery Services	-	-	-	645	-	0.00%
Licenses & Permits	-	-	754	665	-	0.00%
Utilities	-	-	10,451	19,182	35,000	29.86%
Communications	130	591	4,033	6,975	10,524	38.32%
Travel & Training	-	-	-	483	-	0.00%
Dues & Memberships	-	-	-	634	-	0.00%
Stipends	-	-	-	-	-	0.00%
Office Supplies	-	-	-	7,332	-	0.00%
Furniture & Fixtures	5,690	-	5,690	-	-	0.00%
TOTAL PERFORMANCE VENUE EXPENS	34,611	18,447	228,818	371,706	289,310	79.09%
			10 months of the 12 month fiscal year			83.33%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2016

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>	<u>UTILITY CAPITAL FUND</u>
BUDGETED CONTINGENCY - GENERAL PURPOSES	50,000	12,500	60,000
COMMITTED:			
220S water tank mixer (+ \$75,000 from fund balance)			(60,000)
Floyd Ave. Fire Station roof replacement	(28,000)		
AVAILABLE CONTINGENCY - GENERAL PURPOSES	<u>22,000</u>	<u>12,500</u>	<u>-</u>
<hr/>			
BUDGETED FOR SPECIAL EVENTS & CONTRIBUTIONS	10,550		
COMMITTED:			
AVAILABLE FOR SPECIAL EVENTS/CONTRIBUTIONS	<u>10,550</u>		
<hr/>			
BUDGETED FOR HARVESTER PERFORMANCE CENTER	60,000		
COMMITTED:			
AVAILABLE FOR HARVESTER PERFORMANCE CENTER	<u>60,000</u>		

TOWN OF ROCKY MOUNT
UTILITY BILLING
WATER CONSUMPTION PERCENTAGES
FOR THE MONTH OF APRIL 2016

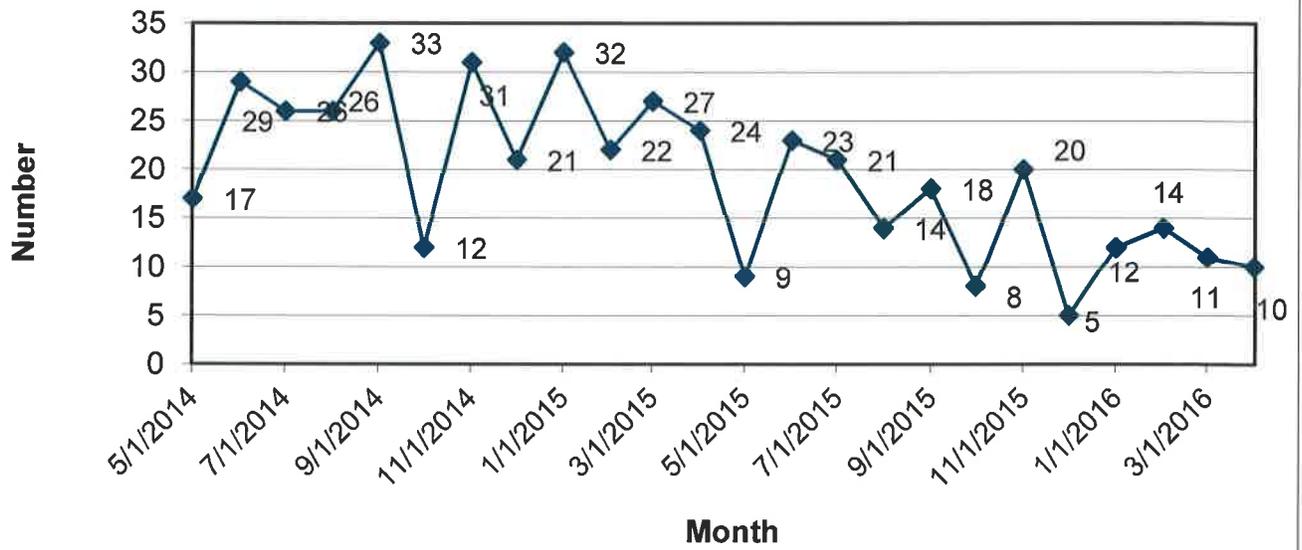
	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,763	6,959,505	\$ 42,797	61%	34%	35%
COMMERCIAL	345	4,316,304	21,261	12%	21%	17%
INDUSTRIAL	49	5,567,420	\$ 18,781	2%	27%	15%
TOTAL	2,157	16,843,229	\$ 82,839	74%	83%	67%
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	664	2,461,130	\$ 30,437	23%	12%	25%
COMMERCIAL	74	1,023,030	\$ 10,023	3%	5%	8%
INDUSTRIAL	2	4,000	\$ 75	0%	0%	0%
TOTAL	740	3,488,160	\$ 40,534	26%	17%	33%
				100%	100%	100%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,427	9,420,635	\$ 73,235	84%	46%	59%
COMMERCIAL	419	5,339,334	\$ 31,284	14%	26%	25%
INDUSTRIAL	51	5,571,420	\$ 18,855	2%	27%	15%
TOTAL	2,897	20,331,389	\$ 123,374	100%	100%	100%

TOWN OF ROCKY MOUNT
UTILITY BILLING
PERCENT CONSUMPTION & PERCENT REVENUE
PER CUSTOMER CLASS
FISCAL YEAR 2016

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-15	34%	33%	31%	23%	16%	10%	81%	66%	12%	24%	7%	10%	0%	0%	19%	34%
Aug-15	35%	33%	30%	22%	15%	9%	80%	65%	13%	25%	7%	10%	0%	0%	20%	35%
Sep-15	34%	34%	34%	25%	14%	9%	82%	67%	12%	24%	6%	9%	0%	0%	18%	33%
Oct-15	32%	32%	34%	25%	17%	10%	82%	67%	11%	23%	6%	10%	0%	0%	18%	33%
Nov-15	33%	34%	33%	24%	16%	9%	82%	67%	11%	24%	6%	10%	0%	0%	18%	33%
Dec-15	34%	34%	31%	22%	17%	10%	82%	66%	12%	24%	7%	10%	0%	0%	18%	34%
Jan-16	38%	36%	28%	21%	16%	9%	82%	66%	12%	24%	6%	10%	0%	0%	18%	34%
Feb-16	35%	35%	28%	20%	17%	9%	80%	64%	13%	26%	7%	9%	0%	0%	20%	36%
Mar-16	36%	36%	29%	21%	17%	9%	81%	66%	13%	26%	5%	8%	0%	0%	19%	34%
Apr-16	34%	35%	21%	17%	27%	15%	83%	67%	12%	25%	5%	8%	0%	0%	17%	33%
May-16																
Jun-16																
Average	35%	34%	30%	22%	17%	10%	82%	66%	12%	25%	6%	9%	0%	0%	19%	34%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2016 (year ended 6/30/16).

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
March-16

Water Plant Finished Water Pumped		<u>23,200,000</u>
Water Consumption Billed	20,331,389	
Meters Read and Not Billed	893,000	
Water Obtained from Water Plant (to bill)	-	
Water Obtained from Public Works Hydrant (to bill)	-	
Flushing Water Lines Reported to WTP or PW	60,000	
Flow Meter Checks at Hydrants	-	
Grand Total of Water Metered / Consumed / Tracked		<u>21,284,389</u>
Percent Finished Water Accounted		91.74%

Meters Read and Not Billed

001-0122-10-01	Mary Bethune Park	6,600
001-0188-00-01	Impound Lot	-
002-0317-20-01	Public Works Bldg	60
002-0317-30-01	Public Works Bldg-new bldg	1,000
004-1067-00-01	Veteran's Memorial Park	100
005-1300-00-01	Mary Elizabeth Park	300
005-1343-10-01	Harvester Performance Center	8,000
005-1384-00-01	Farmer's Market	1,600
005-1457-00-01	Municipal Bldg.	2,000
006-1710-00-01	Welcome Center / Depot	340
009-2523-50-01	Emergency Services Bldg.	11,000
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	172,000
	Water Plant Process	690,000

TOTAL Meters Not Billed		<u>893,000</u>
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Water Line Repairs by Public Works during the month:

- 2" line on Patterson Ave.
- 6" line on East Court St.
- replaced leaking fire hydrant on Spring St.

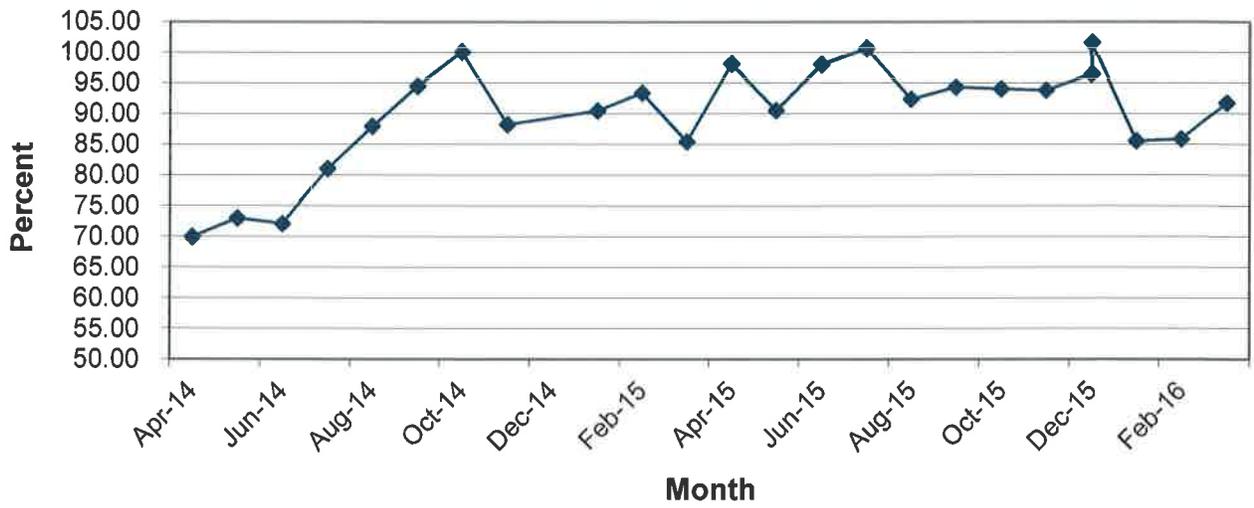
Sewer Line Repairs by Public Works during the month:

- 15" line on Tanyard Rd.

TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
FISCAL YEAR 2016

Month	Finished Water Treated	Total Water Gallons Accounted	Percent Accounted	Monthly Gallons Variance	Average Accounted Variance per Quarter	Average Monthly Variance per Quarter
Jul-15	22,100,000	22,249,622	100.68%	(149,622)		
Aug-15	25,140,000	23,225,535	92.38%	1,914,465		
Sep-15	24,600,000	23,207,716	94.34%	1,392,284	95.80%	1,052,376
Oct-15	22,360,000	21,025,298	94.03%	1,334,702		
Nov-15	22,540,000	21,145,508	93.81%	1,394,492		
Dec-15	21,020,000	21,334,334	101.50%	(314,334)	96.45%	804,953
Jan-16	21,500,000	18,395,991	85.56%	3,104,009		
Feb-16	21,320,000	18,303,675	85.85%	3,016,325		
Mar-16	23,200,000	21,284,389	91.74%	1,915,611	87.72%	2,678,648.33
Apr-16				-		
May-16				-		
Jun-16				-	0.00%	-
AVG.	22,642,222	21,130,230	93.32%	1,511,992	93.32%	1,511,992
TOTAL	203,780,000	190,172,068		13,607,932		
Monthly Avg. Percent Unaccounted =			6.68%			
Monthly Avg. Percent Accounted =			93.32%			
9 out of 9 months this fiscal year > 80% accountability						

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2016**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Accounted	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Account ed
Jul-15	294.50	22,910,000	36.95%	22,100,000	35.65%	22,249,622	100.68%	2,900	16,988,000	27.40%	15,241,932	89.72%
Aug-15	313.10	26,260,000	42.35%	25,140,000	40.55%	23,225,535	92.38%	2,900	16,523,000	26.65%	15,263,589	92.38%
Sep-15	312.00	25,830,000	43.05%	24,600,000	41.00%	23,207,716	94.34%	2,878	23,790,000	39.65%	16,375,932	68.84%
Oct-15	285.20	23,060,000	37.19%	22,360,000	36.06%	21,025,298	94.03%	2,903	35,464,000	57.20%	15,313,481	43.18%
Nov-15	288.00	23,420,000	39.03%	22,540,000	37.57%	21,145,508	93.81%	2,903	31,800,000	53.00%	14,416,358	45.33%
Dec-15	282.10	22,100,000	35.65%	21,020,000	33.90%	21,334,334	101.50%	2,890	34,472,000	55.60%	15,867,156	46.03%
Jan-16	288.30	22,380,000	36.10%	21,500,000	34.68%	18,395,991	85.56%	2,888	30,597,000	49.35%	13,701,789	44.78%
Feb-16	284.20	21,970,000	39.23%	21,320,000	38.07%	18,303,675	85.85%	2,877	43,210,000	77.16%	13,797,825	31.93%
Mar-16	294.50	24,200,000	39.03%	23,200,000	37.42%	21,284,389	91.74%	2,897	31,961,000	51.55%	16,256,039	50.86%
Apr-16	285.00	23,700,000	39.50%	22,400,000	37.33%				22,860,000	38.10%		
May-16			0.00%		0.00%					0.00%		
Jun-16			0.00%		0.00%					0.00%		
AVG.	292.69	23,583,000	38.81%	22,618,000	37.22%	21,130,230	93.32%	2,893	28,766,500	47.57%	15,137,122	57.01%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	May 9, 2016
TO:	Rocky Mount Town Council
FROM:	Jeff Rakes
DEPARTMENT:	Fire Department
MONTH:	March 2016

The Rocky Mount Fire Department had a total of 46 calls for the month of March 2016. There were 19 calls in town limits and 27 calls in the county.

The Fire Department vehicles traveled a total of 1702 miles answering all of these calls.

A total of 92.90 gallons of gasoline and 97.70 gallons of diesel fuel were used.

Of the 46 calls there were 3 structure fires, 3 motor vehicle fires, 9 woods and grass fires, 15 motor vehicle accidents, 2 smoke alarms, 7 fire alarms, 3 smoke/odor removals, 1 control burn, 1 gasoline spill.

The Rocky Mount Fire Department trained for a total of 22 man hours for the month of March.

MONTHLY STAFF REPORT

DATE:	May 9, 2016
TO:	Rocky Mount Town Council
FROM:	Chief Ken E. Criner, Jr.
DEPARTMENT:	Police Department
MONTH:	April

Officers Ryan King and Steven Burgoyne performed "Bike Patrol" during our first annual Moonshine Festival.

The Rocky Mount Police Department would like to congratulate K9 Officer Chris Shelton and K9 Rousey on their graduation from the K9 School on Saturday, April 30th. Rousey came to us via Throw Away Dogs and has excelled in narcotics detection.

Please see attached report for more detailed information.

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: April 2016

FEB.

MARCH

APRIL

	FEB.	MARCH	APRIL
UNIFORM TRAFFIC SUMMONS ISSUED	63	145	153
TRAFFIC STOPS	139	343	337
SPEEDING TICKETS ISSUED	20	66	55
DUI	4	10	9
COLLISIONS INVESTIGATED (TREDS)	11	12	12
MOTORIST AIDES	43	55	58
CRIMINAL ARRESTS "MISDEMEANOR"	37	69	48
CRIMINAL ARRESTS "FELONY"	23	11	11
INCIDENTS ADDRESSED	2042	2935	2444
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	64	88	68
GRAND LARCENY WARRANTS	5	2	3
BREAKING & ENTERING REPORTS	0	0	1
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	28	40	44
FOLLOW-UP'S	34	48	38
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	1294	1918	1503
SCHOOL CHECKS	77	97	90
ALARM RESPONSES	35	23	30
OPEN DOORS, WINDOWS, ETC. UNSECURED	9	21	11
COURT HOURS	27.25	37.25	34
TRAINING HOURS:	407.5	274.5	271
SPECIAL ASSIGNMENT HOURS:	62.75	89.25	50.25
HARVESTER HOURS WORKED:	66.5	90	66.5
ECO/TDO	2	4	2
ECO/TDO Hours:	2.75	10.5	12

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 12 reportable accidents with 12 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Altice Mill Road, Anderson Street, Ann Sink Street, Avalon Street, Bernard Road, Bland Street, Booker T. Washington Highway, Brookshire Drive, Buckner Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cedar Street, Center Street, Circle Drive, Circle View Street, Claiborne Avenue, Cobb Street, Cornell Road, Cromwell Drive, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Friendly Street, Frontage Road, Glen Meadow Drive, Glenwood Drive, Goodview Street, Grayson Street, Grassy Hill Road, Green Meadow Lane, Greenview Avenue, Greer Lane, Hale Street, Harvey Street, Hatcher Street, Herbert Street, High Street, Highland Hills Road, Highview Terrace, Hillcrest Drive, Hilltop Drive, Jubal Pass, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Lawndale Drive, Leanor Street, Luke Street, Lynch Drive, Mamie Avenue, Maple Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Mountain View Drive, Musefield Road, Noel Street, Norris Street, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Old Furnace Road, Orchard Avenue, Oxford Circle, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Randolph Street, Riverview Street, School Board Road, Scuffling Hill Road, Smithers Street, Spring Street, State Street, Summit Drive, Sycamore Street, Taliferro Street, Tanyard Village, Trail Drive, Walnut Street, Warren Street, West Church Street, West College Street, West Court Street, Whitten Street, Willow Avenue, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive, Wrays Street and Wray's Chapel Road.
- ◇ Business Foot Patrols: Aaron's, ABC Store, Advance Auto Parts, All American Car Wash, Ameristaff, Angle Hardware, Applebee's, Arrington Sports Awards, Auto Zone, BB& T Bank, BFMS, Bojangles, Bootleggers Café, Brookside Swim Club, Burger King, C-Mart, Carter Bank & Trust, Carter' Jewelry, CATCE Center, China City, Christian Heritage Academy, Comfort Inn, Cook Out, Country Kids Day Care, Cox's, CVS, Dairy Queen, Davenport Ga, Davis Law Firm, DMV, Dollar General, Dollar Tree, Domino's, Eagle Cinema, El Rio, El Rodeo, Empire Foods, Family Dollar, Family Pharmacy, Farmer's Market, Fast Stop, FCHS, First Baptist Church, Fisher Auto Parts, Fleetwood Homes, Food Lion, Francis of Assisi, Franklin Auto Glass, Franklin Center, Franklin Community Bank, Franklin County Dialysis, Franklin County Health Department, Franklin Dental Associates, Franklin Finance, Franklin Health Care, Franklin Heights Baptist Church, Franklin Memorial Hospital, Franklin Outdoors, Franklin Street, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Get Ur Fix, Goodwill, The Grainery, Gusler's Alignment, Hardee's, Harper's Plumbing, Harvester Center, Haywood's Jewelry, Hema's, Holiday Inn Express, Hub Restaurant, Industrial Avenue, Ippys, J & J Fashions, Kay's Corner, Kentucky Fried Chicken, Kids Corner, Kim's Nails, Kroger, Lee M. Waid, Little Ceasers, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonalds, Member One, ModuKraft, Moose Lodge, NAPA, National Guard Armory, Newbold, North Main Street, Old Franklin Turnpike, Papa Johns, Peebles, Pell Animal Clinic, Pet Clinic, Piedmont Community Services, Pizza Hut, Pizza King, Plygem, Probation & Parole, Quiznos', Radio Shack, Riverside Minute Market, Rocky Mount Bowling Center, Rocky Mount Christian Church, Rocky Mount Elementary, Rocky Mount Public Works, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shoe Show, South Main Street, Step Inc., Subway, Sun Tan City, Sunoco, Suntrust Bank, Tanyard Road, Trinity Missions, Trinity Packaging, US Cellular, Valley Star Bank, Veteran's Park, Walgreens, Wal-Mart, Wendy's, Women's Shelter, YMCA and The Zone.

MISCELLANEOUS:

- ◇ April 3rd, 2016 - Open Door @ FCHS
- ◇ April 3rd, 2016 - Open Door @ The Harvester
- ◇ April 3rd, 2016 - Open Door @ The Jones Building
- ◇ April 3rd, 2016 - Open Door @ 3575 Franklin Street
- ◇ April 4th, 2016 - Open Door @ Empire Foods
- ◇ April 15th, 2016 - Open Door @ 185 Dillard Lane
- ◇ April 20th, 2016 - Open Door @ 230 Maple Avenue
- ◇ April 22nd, 2016 - Bike patrol and Foot patrol at the Moonshine Festival
- ◇ April 23rd, 2016 - Traffic control "Chug for the Jug"
- ◇ April 23rd, 2016 - Bike patrol and Foot Patrol at the Moonshine Festival
- ◇ April 25th, 2016 - Open Door @ The Depot
- ◇ April 25th, 2016 - Open Door @ Team Nurse
- ◇ April 25th, 2016 - Open Door @ Rocky Mount Public Works
- ◇ April 29th, 2016 - Open Door @ The Jones Building
- ◇ April 30th, 2016 - Foot patrol FCHS Prom

CRIMINAL ARRESTS & LOCATIONS:

Distribution of Oxycodone	West Court Street
Possession of Oxycodone	West Court Street (x 2)
Possession of Crack Cocaine	North Main Street
Possession of Schedule I or II Drug	North Main Street
Possession of Marijuana	North Main Street (X 3)
Possession of Marijuana	School Board Road (x 3)
Possession of Marijuana	Windy Lane
Possession of Marijuana	West Court Street
Possession of Marijuana	Old Franklin Turnpike
Felony Driving Under the Influence	Old Franklin Turnpike
Driving Under the Influence – 2 nd Offense	North Main Street
Driving Under the Influence	North Main Street (x 3)
Driving Under the Influence	Donald Avenue
Driving Under the Influence	South Main Street
Driving Under the Influence	Glen Meadow Drive
Driving Under the Influence	Old Franklin Turnpike
Drunk In Public	North Main Street (x 3)
Drunk In Public	Windy Lane (x 2)
Drunk In Public	Circle Drive
Drunk In Public	Whitten Street
Drunk In Public	Orchard Avenue
Drunk In Public	South Main Street
Drunk In Public	Grassy Hill Road
Drunk In Public	Industrial Avenue
Refusal of Blood/Breath Test	Old Franklin Turnpike

Driving with an Open Container of Alcohol	Old Franklin Turnpike
Simple Assault	North Main Street (x 2)
Simple Assault	Green Meadow Lane
Felony Shoplifting	Old Franklin Turnpike (x 3)
Shoplifting – 2 nd Offense	Old Franklin Turnpike
Shoplifting	Old Franklin Turnpike (x 4)
Larceny	North Main Street
Receive Stolen Property	North Main Street
Disorderly Conduct	North Main Street
Violation of a Protective Order	Windy Lane
Disorderly Conduct	Old Franklin Turnpike
Warrant Service (Felony)	Circle Drive
Warrant Service (Misdemeanor)	Circle Drive (x 2)
Warrant Service (Misdemeanor)	North Main Street
Emergency Custody Order	Floyd Avenue
Emergency Custody Order	East Court Street
Driving Suspended – DUI Related	North Main Street
Driving Revoked	North Main Street
Driving Suspended	North Main Street

SPEEDING TICKETS ISSUED

North Main Street (x 22)

Pell Avenue (x 13)

Tanyard Road (x 5)

State Street (x 4)

East Court Street (x 4)

Grassy Hill Road (x 2)

Franklin Street

South Main Street

Powder Creek Lane

West College Street

Old Franklin Turnpike

MONTHLY STAFF REPORT

DATE:	May 9, 2016
TO:	Rocky Mount Town Council
FROM:	Cecil Mason, Public Works Director
DEPARTMENT:	Public Works
MONTH:	April 2016

1. Read meters (3 days)
2. Changed six 5/8" meters and one 2" meter.
3. Installed one 5/8" new meter service and one 1" new meter service. The 1" was out of town limits.
4. Patched road cuts
5. Working on the shoulders of the road
6. Ran the chipper for eight days of clean-up
7. Swept streets 8 – 22
8. Put in one new sewer service
9. Repaired 6" sewer line on Circle View Street and flushed the lines to be treated by Duke's Root Control. 3353 feet to be treated
10. Open sewer at Staunton River Middle School
11. Repaired creek bank wash out behind Lee M. Waid School. It took two days.

MONTHLY STAFF REPORT

DATE:	May 9, 2016
TO:	Rocky Mount Town Council
FROM:	Tim Burton
DEPARTMENT:	Waste Water Treatment Plant
MONTH:	April

Average Daily Flow	.762 MGD
TSS Reduction	99.6 %
BOD Reduction	99.4 %
Leachate (F.C. Landfill)	241,003 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	65.57 Tons
Rain Total 1.65 inches	Snow Total 0 inches

Ford Hall Company installed the Clarifier brushes the first week of April and they appear to be making a big difference on the algae growth within the clarifiers.

We give a tour of the Wastewater Plant to Mrs. Carla Barrell,s Science class from Franklin County High School on the 13th

Six month maintenance was performed on all equipment at the wastewater plant and all seven pump stations.

The WWTP had two afterhours alarms.

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

DATE:	May 9, 2016
TO:	Rocky Mount Town Council
FROM:	Bob Deitrich, Water Plant Superintendent
DEPARTMENT:	Water Department
MONTH:	April 2016

Operation and Production Summary:

For April, the actual water production time (filtering of water) for the entire month averaged 9.5 hours per day which yielded approximately 750,000 gallons of water per day. Rainfall for the month, measured at the water plant, was about 3 inches.

Total Raw Water Pumped:	23.7 million gallons
Total Drinking Water Produced:	22.4 million gallons
Average Daily Production:	750,000 gallons per day
Ave Percent of Production Capacity:	37.5%
Flushing of Hydrants/Tanks/FD Use:	142,000 gallons
Plant Process Water:	645,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	None

Testing:

- All routine monthly bacteria samples were free of bacteria.
- Second quarter disinfection by-products samples to be collected in May

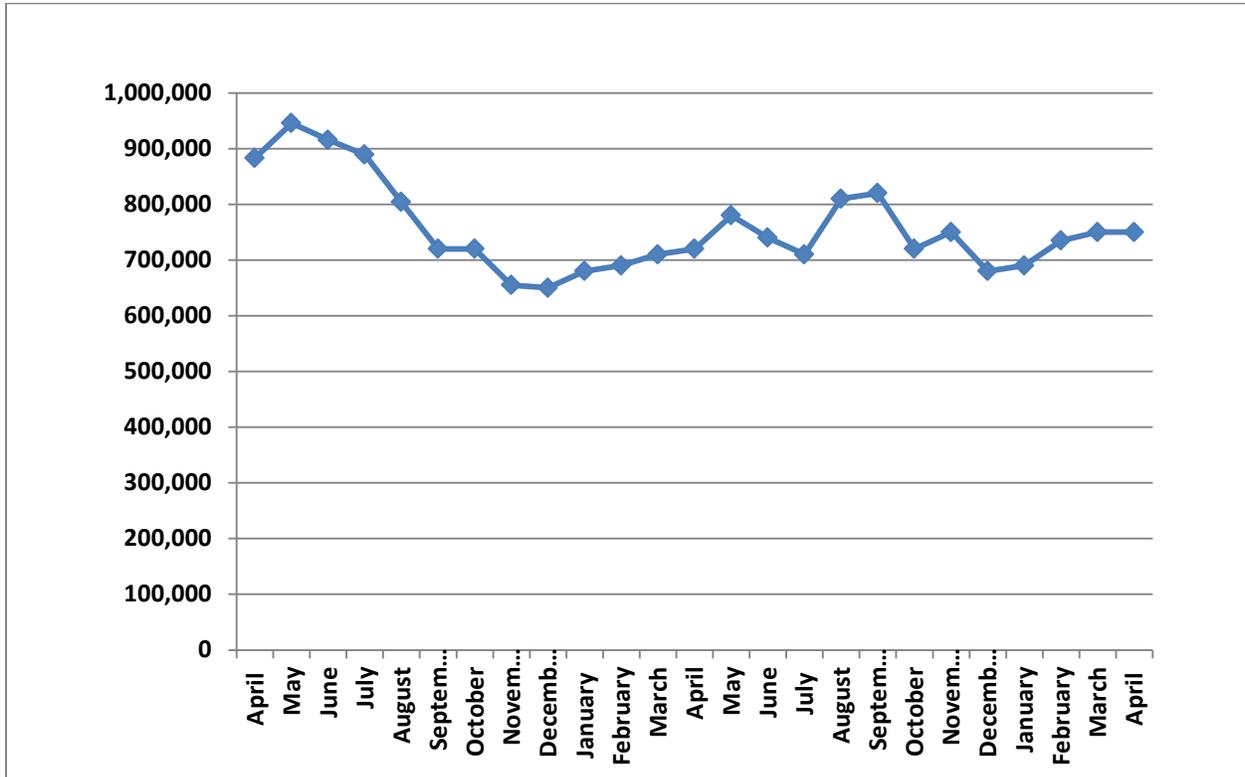
Activities / Maintenance / Improvements

- The valve at Bald Knob tank is acting up again. Staff has been working to get it fixed and to prevent further overflows.
- Some semiannual cleaning has been accomplished. The raw water pump building and one of the two settling basins were drained and cleaned. The other settling basin will be cleaned in May.
- April was a dry month with only 3" of rain.
- We are proud to report that we have once again received a Gold Water Treatment Plant Performance Award from the Virginia Department of Health. These awards are given to waterworks that consistently out perform the minimum standards for various water treatment parameters deemed critical to the protection of public health. This is our second consecutive Gold Award.

Upcoming

- Hydrant Testing
- Basin clean out side 2

Water Plant Production in Gallons Per Day (April 2014 to April 2016)



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **Business**
 Committee Report **Other**

FOR COUNCIL MEETING DATED:	May 9, 2016
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	To adopt the budget for Fiscal Year 2017.
ACTION NEEDED:	To adopt the budget for Fiscal Year 2017.

Attachment(s): Yes.

FOLLOW-UP ACTION: (To be completed by Town Clerk)
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Town of Rocky Mount
345 Donald Avenue
Rocky Mount, Virginia 24151

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E-mail: jervin@rockymountva.org
www.rockymountva.org



TOWN COUNCIL
Steven C. Angle, *Mayor*
Gregory B. Walker, *Vice Mayor*

Bobby M. Cundiff P. Ann Love
Bobby L. Moyer Jon W. Snead
Billie W. Stockton

C. James Ervin, Town Manager

TOWN OF ROCKY MOUNT FY 2017 APPROPRIATION RESOLUTION

WHEREAS, the Town Council of Rocky Mount has been presented a budget by its staff for the purpose of establishing revenues and expenditures necessary to carry out the operations of its general government and utility system, as well as major capital expenses for the period of July 1, 2016 through June 30, 2017; and

WHEREAS, the Town Council of Rocky Mount met during open public sessions to conduct work sessions to analyze the proposed budget as presented by staff; and

WHEREAS, upon reaching a consensus upon alterations of the budget as proposed by staff after careful review during various work sessions open to the public, the Town Council duly advertised the proposed altered budget and related revenues and held an open public hearing on April 25, 2016 and

WHEREAS, after holding such hearing, on May 9, 2016 approved a budget for the fiscal year beginning July 1, 2016 through June 30, 2017, hereafter known as FY 2017;

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate revenues sufficient to meet operating and capital expenditures in the following amounts:

GENERAL FUND:

REVENUES:

General Property Taxes	\$ 998,450
Other Local Taxes	2,648,054
Business Licenses	646,500
Permits, Fees, and Licenses	14,500
Fines and Forfeitures	48,100
Proceeds from Use of Assets	1,570,964
Charges for Services	107,144
Non-Categorical Aid from the Commonwealth	75,271
Categorical Aid from the Commonwealth	1,563,318
Use of Fund Balance	252,897
Miscellaneous Revenues	400
TOTAL GENERAL FUND REVENUES	\$7,925,598

EXPENDITURES:

General Government and Administration	\$ 696,175
Public Safety	2,285,026
Public Works	2,102,394
Buildings and Grounds	1,219,476
Community and Economic Development	566,418
Non-Departmental	1,056,109
TOTAL GENERAL FUND EXPENDITURES	\$7,925,598

UTILITY OPERATING FUND:

REVENUES:

Water Use Charges	\$1,194,590
Wastewater Collection Charges	721,900
Miscellaneous Revenue	47,586
Transfers from Other Funds	55,280
Appropriated Fund Balance	<u>834,695</u>
TOTAL UTILITY OPERATING FUND REVENUES	\$2,854,051

EXPENSES:

Water Treatment and Distribution	\$ 819,977
Wastewater Collection and Treatment	619,382
Utility Billing	164,435
Non-Departmental	<u>1,250,257</u>
TOTAL UTILITY OPERATING FUND EXPENSES	\$2,854,051

UTILITY CAPITAL FUND:

REVENUES:

Water Fees	\$ 243,834
Wastewater Fees	204,701
Garbage Fees	19,874
Proceeds from Use of Debt	65,000
Transfer from Other Funds	0
Use of Fund Balance	<u>67,724</u>
TOTAL UTILITY CAPITAL FUND REVENUES	\$ 601,133

EXPENSES:

Water Distribution Capital	\$ 60,000
Water Treatment Plant Capital	66,500
Wastewater Collection Capital	139,000
Wastewater Treatment Plant Capital	29,500
Debt Service	7,177
Contingency	<u>60,000</u>
TOTAL UTILITY CAPITAL FUND EXPENSES	\$ 362,177

CAPITAL PROJECTS - GENERAL FUND:

REVENUES:

Proceeds from Debt	\$1,500,000
Use of Assets	<u>740,897</u>
TOTAL CAPITAL PROJECTS REVENUE	\$2,240,897

EXPENDITURES:

Buildings and Grounds	\$ 985,000
Public Safety	288,397
Public Works	642,500
General Administration	50,000
Utility Projects	<u>275,000</u>
TOTAL CAPITAL PROJECTS EXPENDITURES	\$2,240,897

HARVESTER PERFORMANCE VENUE OPERATIONS:

REVENUES:

Operating	<u>\$ 331,146</u>
TOTAL HARVESTER REVENUES	\$ 331,146

EXPENSES:

Operating	<u>\$ 331,146</u>
TOTAL HARVESTRER EXPENSES	\$ 331,146

GIVEN UNDER MY HAND, THIS 9th DAY OF MAY, 2016:

_____ Steven C. Angle, Mayor

ATTESTED:

_____ Rebecca H. Dillon, Acting Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	May 9, 2016
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	To adopt the tax rates for Fiscal Year 2017 of: Real Estate 13 cents per \$100 of assessed value Personal Property at 51 cents per \$100 of assessed value Machinery & Tools at 17 cents per \$100 of assessed value Interest Rate of 10% per annum And other taxes and fees as listed (no changes from last year's fees or rates).
ACTION NEEDED:	To adopt the tax rates for Fiscal Year 2017.

Attachment(s): Yes.

FOLLOW-UP ACTION: (To be completed by Town Clerk)
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TOWN OF ROCKY MOUNT FY 2017 TAX RATES AND FEES RESOLUTION

WHEREAS, the Town Council of Rocky Mount has been presented a budget by its staff for the purpose of establishing revenues and expenditures necessary to carry out the operations of its general government and utility system, as well as major capital expenses for the period of July 1, 2016 through June 30, 2017; and

WHEREAS, the Town Council of Rocky Mount met during open public sessions to conduct work sessions to analyze the proposed budget as presented by staff; and

WHEREAS, upon reaching a consensus upon alterations of the budget as proposed by staff after careful review during various work sessions open to the public, the Town Council duly advertised the proposed altered budget and related revenues and held an open public hearing on April 25, 2016 and

WHEREAS, after holding such hearing, on May 9, 2016 approved a budget for the fiscal year beginning July 1, 2016 through June 30, 2017, hereafter known as FY 2017;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following tax rates and or fees are effective beginning July 1, 2016, unless otherwise changed by ordinance:

General Property Taxes

There shall be a tax levy pursuant to the powers vested to the Town Council by the Code of Virginia, as amended, on the following:

Real Property Tax - \$0.13/\$100 of assessed value.

Personal Property Tax - \$0.51/\$100 of assessed value.

Public Service Real Property - \$0.13/\$100 of assessed value.

Public Service Personal Property - \$0.51/\$100 of assessed value.

Machinery & Tool Tax - \$0.17/\$100 of assessed value based on original cost and declining depreciation over a 7 year period, until the effective rate at year 7 is \$0.07/\$100 assessed value.

Interest at an annual rate of ten percent (10%) per annum shall be charged on any unpaid general property taxes commencing on the first day of the month following the due date of the unpaid taxes.

Other Local Taxes

Cellular Telephone Tax – 10% of monthly gross charge, not to exceed \$3.00.

Consumer Utility Tax – 10% of monthly gross charge, not to exceed \$2.00 for residential service; \$5.00 for commercial service; \$15.00 for industrial service

Meals Tax – 5.0% of prepared food sold.

Transient Occupancy Tax – 7.5% on charges for overnight lodging.

Cigarette Tax – 10 cents per pack.

Bank Franchise Tax – Maximum allowed by Code of Virginia.
Motor Vehicle Licenses - \$25.00 for autos, trucks & trailers; \$18.00 for motorcycles, trailers \$0 (less than 1,500 lbs.) \$20.00 (1,501 – 4,000 lbs); \$25.00 (over 4,000 lbs.).
Franchise License Tax – 5% of gross receipts from non-exclusive cable television franchise agreement.

Business Licenses

BPOL Retail - \$0.13/\$100 of gross receipts.
BPOL Professional - \$0.50/\$100 of gross receipts.
BPOL Contracting - \$0.16/\$100 of gross receipts.
BPOL Repairs & Personal Service - \$0.30/\$100 of gross receipts.
BPOL Direct Sales - \$0.13/\$100 of gross receipts.
BPOL Alcoholic Beverages - \$50 for on and off premises.
BPOL Wholesalers - \$0.05/\$100 of purchases.
BPOL Miscellaneous – as included in BPOL Ordinance adopted 1/1/97.

Fines and Fees

Overtime Parking - \$10.00.
Miscellaneous Illegal Parking - \$15.00.
Parking in Fire Lane or restricting Access to Fire Hydrant - \$40.00.
Illegal Parking in Handicapped Space - \$75.00.
Zoning Permit - \$40.00 (single family); \$100 (non-residential); other variations as noted on the Development Fee Schedule (adopted May 2015).
Sign Permit - \$50.00 (except street banners); \$40.00 (street banners).
Site Plan Review - \$600.00; and other variations as noted on the Development Fee Schedule (adopted May 2015).
Rezoning Permit - \$600.00 plus postage (up-zoning); \$350.00 plus postage (all other rezonings).
Special Use Permit - \$350.00 plus postage (single family); \$500.00 plus postage (all others).
Variance Review - \$250.00 plus postage (single family); \$125.00 plus postage (post disaster replacement); \$350.00 plus postage (all others).
Appeal to BZA - \$350.00 plus postage.
Amendments to Proffers - \$500.00 plus postage.
Minor Subdivision Review - \$250.00 per plat plus \$25.00 per lot therein plus postage.
Major Subdivision Review - \$1,000.00 per plat plus \$25.00 per lot therein plus postage (both preliminary and final separately).
Vacating Subdivision or line adjustment - \$100.00.
Land Disturbance Permit - \$75.00 plus \$100.00 per acre or partial.
Other fees as noted on the Development Fee Schedule (adopted May 2015).

Charges for Services

Opening and Closing of Graves - \$750 for backhoe dug; \$1,000 for hand-dug; or actual cost, whichever is greater.
Residential Garbage Collection Fees - \$4.98 per month per unit.
Commercial Garbage Collection Fees - \$10.00 per month per unit.
Copies of Police Reports - \$10.00 for offense reports, \$7.00 for accident reports.
Security Services - \$30.00 per hour.
Zoning Maps - \$3.00 black & white; \$5.00 color; \$15.00 poster.
Subdivision Ordinance - \$30.00 each.

Water and Sewer Use Ordinance - \$30.00 each.
 Zoning & Development Ordinance - \$75.00 each.
 Comprehensive Plan - \$45.00 each.

Water and Sewer Master Specifications - \$30.00.
 Topographic Maps – Cost to produce plus 10%.
 Digital Copies of Ordinances - \$10.00.
 Miscellaneous Copier Fees - \$0.50 per page.
 Curb and Gutter Cuts - \$60.00 per lineal foot.

Utility Charges:

Water Consumption Charges:

Inside corporate limits - \$5.67 per 1,000 gallons for the first 3,000 gallons of water metered, with \$17.01 being a minimum charge. For consumption beyond 3,000 gallons, the rate shall be \$3.35 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$3.25 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$3.15 per 1,000 gallons for 50,001 or more gallons of water metered.

Outside corporate limits - \$11.34 for the first 3,000 gallons of water metered, with \$34.02 being a minimum charge. For consumption beyond 3,000 gallons, the rate shall be \$6.70 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$6.50 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$6.30 per 1,000 gallons for 50,001 or more gallons of water metered.

Sewer Use Charges:

Inside corporate limits - \$5.67 per 1,000 gallons for first 3,000 gallons of water metered, with \$17.01 being a minimum charge. For use beyond 3,000 gallons, the rate shall be \$3.30 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$3.15 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$3.05 per 1,000 gallons for 50,001 or more gallons of water metered.

Outside corporate limits - \$11.34 per 1,000 gallons for first 3,000 gallons of water metered, with \$34.02 being a minimum charge. For use beyond 3,000 gallons, the rate shall be \$6.60 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$6.30 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$6.10 per 1,000 gallons for 50,001 or more gallons of water metered.

Elderly, Disabled, and Non-Profit Relief Plan – Inside Corporate Limits: \$3.75 per actual gallons per month for water and \$3.75 per actual gallons per month for sewer. Outside Corporate Limits: \$7.50 per actual gallons per month for water and \$7.50 per actual gallons used per month for sewer.

Capital Recovery Fees per month

	Water	Sewer
5/8 inch	\$ 0.00	\$ 0.00
1 inch	7.20	21.60
1-1/2 inch	14.40	43.20
2 inch	18.00	54.00
3 inch	36.00	72.00
4 inch	54.00	108.00
6 inch	108.00	216.00

Fire Suppression Connection Fee - \$25.00 per month for less than 10,000 square feet of protection; \$50.00 per month for greater than 10,000 square feet of protection.

Service Connection Fees

Meter Size	Inside Corporate Limits		Outside Corporate Limits	
	Water	Sewer	Water	Sewer
5/8 inch	\$1,000	\$1,000	\$2,000	\$2,000
1 inch	1,500	1,500	3,000	3,000
1-1/2 inch	2,000	2,000	4,000	4,000
2 inch	2,500	2,500	5,000	5,000
2-1/2 inch	3,000	3,000	6,000	6,000
3 inch	3,500	3,500	7,000	7,000

Meters and service connections larger than 3" will be charged at actual costs plus 10% inside the corporate limits, actual costs plus 25% outside the corporate limits.

Utility Impact Fees

A utility impact fee for water and sewer connections is established and is determined by water meter size:

Meter Size	Inside Water	Inside Sewer	Outside Water	Outside Sewer
5/8 inch	\$ 0	\$ 0	\$ 1,250	\$ 1,250
1 inch	\$ 0	\$ 0	\$ 2,000	\$ 2,000
1.5 inches	\$ 500	\$ 500	\$ 5,000	\$ 5,000
2.0 inches	\$ 750	\$ 750	\$ 7,500	\$ 7,500
2.5 inches	\$1,000	\$1,000	\$ 10,000	\$ 10,000
3.0 inches	\$5,000	\$5,000	\$ 20,000	\$ 20,000
Above	\$5,000	\$5,000	\$ 50,000	\$ 50,000

Bulk Water Charges

Bulk water sales shall be at a rate of \$21.00 per 1,000 gallons.

Penalties and Reconnection Charges

Penalties for late utility payments are 10% of actual bill.

Reconnection charges are \$25.00 for first offense, \$50.00 for each subsequent offense within 12 months.

GIVEN UNDER MY HAND, THIS 9th DAY OF MAY, 2016:

_____ Steven C. Angle, Mayor

ATTESTED:

_____ Rebecca H. Dillon, Acting Town Clerk



RESOLUTION NO.: 2015.010

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2016**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2015 through June 30, 2016, hereafter known as FY 2016;

WHEREAS, the Virginia Department of Criminal Justice Services has awarded the Town Police Department a Byrne Justice Assistance Grant for \$4,901 with a local cash match of \$545 for a total award of \$5,446 and the Byrne Justice Assistance Grant will be used for the purchase of needed materials and supplies,

WHEREAS, the Town Council of Rocky Mount wishes to thank the Virginia Department of Criminal Justice Services for their generous grant award,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate the following supplemental expenditure and supplemental revenue for FY 2016:

Account 01.3101.0000.0000.6010 (police supplies)	\$5,446
Account 01.2400.0415 (grant revenue)	\$4,901
Account 01.4100.9999 (appropriated fund balance)	\$545

GIVEN UNDER MY HAND, THIS 9TH DAY OF MAY 2016:

Steven C. Angle, Mayor

ATTESTED:

Rebecca H. Dillon, Acting Town Clerk



RESOLUTION NO.: 2015.008

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2016**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2015 through June 30, 2016, hereafter known as FY 2016 and,

WHEREAS, the Virginia Municipal League Insurance Programs has awarded the Town of Rocky Mount's Police Department \$4,000 to offset the purchase of eight body cameras and,

WHEREAS, the Town Council of Rocky Mount wishes to thank the Virginia Municipal League Insurance Programs for their generous grant award,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate the following supplemental expenditure and supplemental revenue for FY 2016:

Account 01.3101.0000.0000.5445 (Uniforms)	\$4,000
Account 01.2400.0407 (Safety Grant)	\$4,000

GIVEN UNDER MY HAND, THIS 9TH DAY OF MAY 2016:

Steven C. Angle, Mayor

ATTESTED:

Rebecca H. Dillon, Acting Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

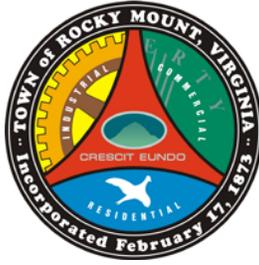
- Hearing of Citizens**
 Consent Item
 Old Business
 X **New Business**
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	May 9, 2016
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STAFF MAKING REQUEST:	Linda Woody, Finance Director Ken Criner, Police Chief
BRIEF SUMMARY OF REQUEST:	The Wal-Mart Foundation has awarded the Rocky Mount Police Department a community grant of \$2,000 to be used to fund local children's activities under the Community Policing Initiative. A supplemental appropriation is needed.
ACTION NEEDED:	Approval of the supplemental appropriation for \$2,000 for children's activities under the Community Policing Initiative.

Attachment(s):

FOLLOW-UP ACTION: (To be completed by Town Clerk)
[Empty space for follow-up action]



RESOLUTION NO.: 2015.011

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2016**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2015 through June 30, 2016, hereafter known as FY 2016;

WHEREAS, the Wal-Mart Foundation has awarded the Town of Rocky Mount Police Department a grant in the amount of \$2,000, which will be used to fund local children's activities under the Community Policing Initiative, and

WHEREAS, the Town Council of Rocky Mount wishes to thank the Wal-Mart Foundation for their generous grant award, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate the following supplemental expenditure and supplemental revenue for FY 2016:

Account 01.3101.0000.0000.5410 (activities expenses)	\$2,000
Account 01.1800.9929 (grant revenue)	\$2,000

GIVEN UNDER MY HAND, THIS 9TH DAY OF MAY 2016:

Steven C. Angle, Mayor

ATTESTED:

Rebecca H. Dillon, Acting Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	May 9, 2016
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STAFF MAKING REQUEST:	Matthew C. Hankins, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	Attached from your Assistant Town Manager is a memorandum regarding the replacement of the current heating and air conditioning system in the Municipal Building.
ACTION NEEDED:	Approve or deny the request.

Attachment(s):

FOLLOW-UP ACTION: (To be completed by Town Clerk)
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TOWN OF ROCKY MOUNT
345 DONALD AVE.
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WWW.ROCKYMOUNTVA.ORG



TOWN COUNCIL
STEVEN C. ANGLE, *MAYOR*
GREGORY B. WALKER, *VICE MAYOR*

BOBBY M. CUNDIFF BOBBY L. MOYER
P. ANN LOVE JON W. SNEAD
BILLIE W. STOCKTON

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

To: Mayor Angle and Town Council Members
C. James Ervin, Town Manager

From: Matthew C. Hankins, Assistant Town Manager

Date: May 4, 2016

Re: Contract for municipal building HVAC replacement

Members of Council:

Town Council has authorized in its current fiscal year budget the replacement of an outdated and damaged HVAC unit at the Municipal Building. The unit was installed as a used unit in a cost-saving measure when the Municipal Building was renovated in 2005-06. The current unit has burned through wiring, has obsolete parts and is a major contributor to the energy use at this building.

Your staff has solicited proposals from qualified commercial HVAC installers. Two companies inspected the current conditions, and one submitted a proposal which includes replacement of the current unit, replacement of now-unsupported controller cards for both HVAC units, and a service contract.

The one proposal received is from Johnson Controls, which installed the current units, and is within budget expectations. The replacement of the current unit with an appropriately-sized and more energy-efficient unit is proposed at \$41,465, in line with budget expectations as outlined by our project engineers. Staff recommends proceeding with the installation.

Modernizing controls is proposed at \$24,455. Energy savings will be realized with the new controls, and should help to reduce overall electricity usage at the municipal building. Staff recommends proceeding with the installation, but is working to negotiate a lower price.

Finally, Johnson Controls has submitted a five-year maintenance agreement for the overall system, alarms and controls at the municipal building. This should extend the life of the equipment and offer more safety to employees and building visitors. Staff continues to negotiate the rate with the vendor, and will make a recommendation on this matter at your meeting on May 9.

If we cannot negotiate a reduced price, any overage would be covered by surplus available in the current capital budget. Staff requests authorization to enter into a contract with Johnson Controls for installation and maintenance.