

**ROCKY MOUNT TOWN COUNCIL  
REGULAR MEETING MINUTES  
MAY 9, 2016**

The May 9, 2016 regular meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:30 p.m. with Mayor Steven C. Angle presiding.

The meeting began with Council in closed session.

**Time: 6:30 p.m.**

**Virginia Code Section:**

**Section 2.2-3711(A).1 – Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Personnel Town Attorney's Office).**

**Motion By: Vice Mayor Walker**

**Second: Council Member Moyer**

**Discussion: None**

**Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker**

**Nays: None**

**Action: No Action**

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- P. Ann Love
- Robert L. Moyer
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- John Boitnott, Town Attorney
- Tim Burton, Wastewater Treatment Plant Superintendent
- Bob Deitrich, Water Treatment Plant Superintendent
- Rebecca Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Josh Gibson, Town Planner
- Matthew Hankins, Assistant Town Manager
- Mark Lovern, Lieutenant, Rocky Mount Police Department
- Cecil Mason, Public Works Director
- Linda Woody, Finance Director

The meeting had already been called to order by Mayor Steven C. Angle in the closed session.

**PLEDGE OF ALLEGIANCE**

Mayor Angle led in saying the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**Motion:** To approve the agenda

**Motion By:** Council Member Snead

**Second:** Vice Mayor Walker

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Moyer, Snead, Stockton, Walker

**Nays:** None

**Action:** Approved the agenda by a unanimous vote

**SPECIAL ITEMS**

Special recognition for the Harvester Performance Center:

Assistant Town Manager, Mr. Hankins shared he was presented with the 2016 Golden Star Award for the Harvester Performance Center given by the Roanoke Valley Convention and Visitors Bureau in recognition of outstanding efforts and contributions to the growth and tourism industry in the Roanoke Valley and the economic benefits derived from those efforts.

Mr. Hankins also shared that the Harvester Performance Center won an award from Virginia Living Magazine as the magazine names the Harvester Performance Center as the best music venue in southwest Virginia.

**APPROVAL OF MINUTES**

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- April 11, 2016 Regular Meeting Minutes
- April 25, 2016 Budget Public Hearing

**Motion:** To approve the draft minutes

**Motion By:** Council Member Moyer

**Second:** Council Member Snead

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Moyer, Stockton, Snead, Walker

**Nays:** None

**Action:** Approved the draft minutes unanimously

**APPROVAL OF CONSENT AGENDA**

This month's consent agenda consists of the following items:

(1) **Miscellaneous Action:**

- **Review and Consideration of Programmatic Project Administration Agreement**

Town Manager, Mr. Ervin stated that VDOT required that the Town maintain a signed, accurate, up to date agreement for the revenue sharing or other projects that the Town does with VDOT. The agreement was something that the Town was required to have and was renewable prior to the May 20, 2016 deadline. The first part of the agreement which was the Programmatic Project Administration Agreement says the Town has to have the agreement and the second part, the Resolution Addressing Funding of Revenue Sharing Projects says the Town was allowed to sign the agreement.

**(2) Miscellaneous Resolutions/Proclamations:  
Review and Consideration of Resolution Addressing Funding of Revenue Sharing Projects**

Addressed under Miscellaneous Action

**(3) Department Monthly Reports**

- Community Development Department
- Finance Department
- Fire Department
- Police Department
- Public Works Department
- Wastewater Department
- Water Department

**Discussion: None**

**Motion: To approve the consent agenda**

**Motion By: Council Member Stockton**

**Second: Council Member Love**

**Motion Discussion: None**

**Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker**

**Nays: None**

**Action: The motion carried unanimously.**

**HEARING OF CITIZENS**

Mayor Angle opened the floor to anyone wishing to speak. No one came forward.

**OLD BUSINESS:**

Town of Rocky Mount Fiscal Year 2017 Budget:

Mr. Ervin explained there were two resolutions submitted. The first resolution adopted a budget for the FY 2017 and the second resolution set the appropriate fees for FY 2017. Based on the short work session prior to the meeting, there were two changes that were discussed previously. The parks and recreation equipment were moved forward a year from 2018 to 2017 since there were savings to do so this year and hold our outside agency funding flat and pool up those funds into the general fund.

**Discussion: None**

**Motion:** To approve the FY 2017 budget as presented with the two noted changes

**Motion By:** Vice Mayor Walker

**Second:** Council Member Moyer

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Snead, Stockton, Walker, Moyer

**Nays:** None

**Action:** The budget presented with the two noted changes was approved unanimously

Town of Rocky Mount Fiscal Year 2017 Tax Rates and Fees:

The first was an act of appropriating funds and the second was an act of setting fees and rates. The finance director has codified the rates that have been given through the attached resolution that was titled Town of Rocky Mount, FY 2017 Tax Rates and Fees Resolution. The only change was going from 5 to 7.5% on the Transient Occupancy Tax and dedicating the new revenue to the aggressive marketing of the Town of Rocky Mount to bring in more visitors which by law must be used for that purpose.

**Motion:** To approve the FY 2017 Tax rates and Fees

**Motion By:** Council Member Stockton

**Second:** Council Member Snead

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Snead, Stockton, Walker, Moyer

**Nays:** None

**Action:** The FY 2017 Tax Rates and Fees were approved unanimously

## **NEW BUSINESS**

Review and consideration of a supplemental Appropriation Resolution for a Byrne Justice Department of Criminal Justice Services grant:

The grant was in the amount of \$4,901.00 with a local match of \$545.00. For Council's consideration was an appropriation resolution so that Rocky Mount Police Department can use these combined funds to purchase supplies and equipment.

**Motion:** To approve the request for the Byrne Justice Assistance Grant and disbursement of funds for the \$545.00 local match.

**Motion By:** Council Member Cundiff

**Second:** Vice Mayor Walker

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Snead, Stockton, Walker, Moyer

**Nays:** None

**Action:** The request was passed unanimously

Review and consideration of a Supplemental Appropriation Resolution for eight body cameras for the Rocky Mount Police Department awarded from the Virginia Municipal League:

The resolution was for \$4,000 to appropriate the equipment which is \$500.00 each.

**Motion:** To approve the appropriation resolution for \$4,000 for the eight body cameras for the Rocky Mount Police Department.

**Motion By:** Council Member Moyer

**Second:** Council Member Love

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Snead, Stockton, Walker, Moyer

**Nays:** None

**Action:** The request was passed unanimously

Review and consideration of a Supplemental Appropriation Resolution awarded to the Rocky Mount Police Department from the Wal-Mart Foundation:

The resolution was for \$2,000 awarded from Wal-Mart to help the Police Department with their community policing efforts.

**Motion:** To approve the request

**Motion By:** Council Member Love

**Second:** Council Member Cundiff

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Snead, Stockton, Walker, Moyer

**Nays:** None

**Action:** The request was approved unanimously

Approval of a contract for the replacement of Municipal Building air conditioning equipment:

Mr. Hankins spoke regarding the replacement of the Municipal Building air conditioning equipment and the maintenance of it as well. The control cards are obsolete and the unit currently totals about 22 years that it has been in operation. The total package cost is under budget for the current year and all moneys are available in this year's budget to replace the unit currently being used.

**Motion:** A motion was made to replace the unit and the control cards but to hold off on the maintenance contract until Council can review it.

**Motion By:** Council Member Stockton

**Second:** Council Member Love

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Snead, Stockton, Walker, Moyer

**Nays:** None

**Action:** To replace the unit and the control cards

The Mayor asked Mr. Hankins if he would like for the Public Facilities Committee to meet with him and take a look at the contract. A meeting will be called to review the contract.

### **OTHER MATTERS & CONCERNS and Rise 'N Shine Appearances**

Mr. Ervin was on Rise 'N Shine Monday morning.

**CLOSED MEETING & ACTION**

Enter Closed Meeting

**Motion:** To go into closed session under the Virginia Code Section cited below

**Time:** 7:29 p.m.

**Virginia Code Section:**

**Section 2.2-3711(A).1 – Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Board of Zoning Appeals).**

**Motion By:** Council Member Snead

**Second:** Vice Mayor Walker

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Moyer, Snead, Stockton, Walker

**Nays:** None

**Action:** Meeting convened into a closed session by a unanimous vote

Certificate of Closed Meeting Discussion:

**Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.**

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

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Steven C. Angle, Mayor

**ADJOURNMENT**

**Motion:** To adjourn meeting

**Time:** 7:44 p.m.

**Motion By:** Vice Mayor Walker

**Second:** Council Member Moyer

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Moyer, Snead, Stockton, Walker

**Nays:** None

**Action:** Meeting convened

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Steven C. Angle, Mayor

ATTEST:

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Rebecca H. Dillon, Acting Town Clerk