

**ROCKY MOUNT TOWN COUNCIL  
SPECIAL MEETING MINUTES  
JULY 25, 2016**

The July 25, 2016 Special Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 4:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- John Boitnott, Town Attorney
- Ken Criner, Chief of Police
- Rebecca H. Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Josh Gibson, Town Planner
- Linda P. Woody, Finance Director

**APPROVAL OF AGENDA**

Prior to the meeting, Council had received the agenda for review and consideration of approval.

**Motion: To approve the agenda**

**Motion By: Vice Mayor Walker**

**Second: Council Member Moyer**

**Motion Discussion: None**

**Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill**

**Nays: None**

**Action: Approved the agenda by a unanimous vote**

**APPROVAL OF WAY FINDING SIGN CONTRACT**

In May 2015, a Way Finding Sign concept was brought to Council and was referred to committee who guided Council to continue with the full plan. Council approved \$50,000 in this years' budget for the present. When staff bid out the project, it came in over budget. Staff is recommending that Council go ahead and approve the contract as submitted and that Council makes up the \$9,215.00 that the project is short out of other town funds.

There will be approximately 12 signs at an approximate size of 4 X 6 feet. The life expectancy of the signs are about 10 years. Council Member Cundiff pointed out that the freight on getting the poles here would be about \$1,200 freight and at 8 foot long, a pick up truck will haul them. Council Member Cundiff suggested that the Town could send a pick up truck to Manassas Virginia to pick up the poles for the cost of a tank of gas and save the freight charges on the poles. Council Member Cundiff also would like to see the funds taken from the Community and Economic Development Department instead of tapping into the Contingency Fund. Mr. Ervin thought that perhaps the department would come in under budget and therefore the Contingency Fund would not have to be tapped.

**Discussion: None**

**Motion: To approve entering into the contract**

**Motion By: Council Member Newbill**

**Second: Vice Mayor Walker**

**Motion Discussion: None**

**Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker**

**Nays: None**

**Action: The motion carried unanimously**

### **APPROVAL OF RESOLUTION EXTENDING LETTER OF CREDIT**

The Virginia Department of Transportation has given the Town a six month extension regarding the revenue sharing funds of \$334,000 that VDOT funded for the extension of our Industrial Park access road. The amount of money is backed up with a letter of credit from Carter Bank. Carter Bank asked the Town to pass another resolution, like the one that was previously passed, extending the date for six months.

**Discussion: None**

**Motion: To approve the resolution**

**Motion By: Council Member Newbill**

**Second: Vice Mayor Walker**

**Motion Discussion: None**

**Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker**

**Nays: None**

**Action: The motion carried unanimously**

### **ADJOURNMENT**

**Motion: To adjourn meeting**

**Time: 4:17 p.m.**

**Motion By: Council Member Snead**

**Second: Vice Mayor Walker**

**Motion Discussion: None**

**Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker**

**Nays: None**

**Action: Meeting convened**

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Steven C. Angle, Mayor

ATTEST:

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Rebecca H. Dillon, Acting Town Clerk