

**ROCKY MOUNT TOWN COUNCIL  
REGULAR MEETING MINUTES  
NOVEMBER 14, 2016**

The November 14, 2016 Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- John Boitnott, Town Attorney
- Tim Burton, Waste Water Superintendent
- Robert Deitrich, Water Plant Superintendent
- Rebecca H. Dillon, Executive Administrative Assistant
- Matthew C. Hankins, Assistant Town Manager
- Brian Schofield, Public Works Superintendent
- Linda P. Woody, Finance Director

**APPROVAL OF AGENDA**

Mayor Angle amended the agenda under New Business to add a quarterly report for the Harvester Performance Center presented by Mr. Andy Turner, and to add a consultation with legal counsel in Closed Meeting and Action under Section 2.2-3711(A).7.

**Motion: To approve the amended agenda**

**Motion By: Council Member Newbill**

**Second: Council Member Stockton**

**Motion Discussion: None**

**Ayes: Cundiff, Moyer, Snead, Stockton, Newbill**

**Nays: None**

**Action: Approved the amended agenda by a unanimous vote**

**SPECIAL ITEMS**

Let the record show there was no special items at this time.

## **PUBLIC HEARING**

Let the record show there was no public hearing at this time.

## **APPROVAL OF MINUTES**

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- October 6, 2016 – special called meeting minutes
- October 17, 2016 – regular meeting minutes

**Discussion:** None

**Motion:** To approve the minutes as presented

**Motion By:** Council Member Snead

**Second:** Council Member Stockton

**Motion Discussion:** None

**Ayes:** Cundiff, Moyer, Newbill, Snead, Stockton

**Nays:** None

**Action:** Approved the minutes by a unanimous vote.

## **APPROVAL OF CONSENT AGENDA**

This month's consent agenda consists of the following items:

- (1) **Miscellaneous Action:** None at this time
- (2) **Miscellaneous Resolutions/Proclamations:** None at this time
- (3) **Department Monthly Reports**
  - Community Development Department
  - Finance Department
  - Fire Department
  - Police Department
  - Public Works Department
  - Wastewater Department
  - Water Department

**Discussion:** None

**Motion:** To approve the consent agenda as presented.

**Motion By:** Council Member Stockton

**Second:** Council Member Snead

**Motion Discussion:** None

**Ayes:** Cundiff, Newbill, Moyer, Snead, Stockton

**Nays:** None

**Action:** Approved the consent agenda as presented by a unanimous vote.

## **HEARING OF CITIZENS**

Mayor Angle opened the floor to any citizens wishing to speak. No one came forward.

## **OLD BUSINESS:**

Let the record show there was one item of old business.

1. Review and Consideration of Appropriation Resolution for Funding of Mini-Excavator.

Mr. Matthew Hankins spoke regarding the Mini-Excavator. Mr. Hankins stated that Mr. Ervin and Ms. Woody had recommended taking the funds from the Scuffling Hill Drainage Project. The Scuffling Hill Drainage Project would be considered borrowed funds.

**Discussion: None**

**Motion: To approve the appropriation resolution to fund the Mini-Excavator charging it against the Scuffling Hill Drainage Project.**

**Motion By: Council Member Cundiff**

**Second: Council Member Moyer**

**Motion Discussion: None**

**Ayes: Cundiff, Moyer, Newbill, Snead, Stockton**

**Nays: None**

**Action: Approval given for the mini-excavator to be charged against the Scuffling Hill Drainage Project.**

## **NEW BUSINESS**

Let the record show that there were two items of new business.

1. Review and Consideration of Transfer of Funds for the Purchase of Patrol Equipment.

Mr. Hankins stated that a VML insurance review was the reason for the purchase of patrol equipment. Chief Ken Criner spoke to Council stating that approximately 20 rifles were needed and with each, a clasp to lock the rifle in the police cruiser. Council Member Moyer asked if there were any grants that would help with the purchase. Chief Criner stated the police department had not looked at the possibility of a grant at this time but the police department would be willing to do so. The Mayor asked if Council proceeded with approving the equipment, and then if there were grants to help pay for the equipment, would the Town trade dollar for dollar? Mr. Hankins stated that VML insurance has done some grants previously that would be retroactive. Mr. Hankins further stated that the Town would not know if the grant would be retroactive until the Town applied for the grant. Council Member Stockton asked if the \$11,600 would be enough to buy 20 rifles. Chief Criner stated that the purchase price would be closer to

\$20,000 but the rest of the money would come from police supplies which were already in the police budget. Mr. Hankins stated that the \$11,600 would come from savings that the police department was able to get through workers comp savings this year and some funds from full time wages that were from vacancies this year. Council Member Cundiff stated that the Town should supply whatever the police department needed and not expect the officers to do their job with their own weapons.

**Discussion:** None

**Motion:** To provide whatever supplies the police department needed to do their job.

**Motion By:** Council Member Cundiff

**Second:** Council Member Snead

**Motion Discussion:** None

**Ayes:** Cundiff, Moyer, Newbill, Snead, Stockton

**Nays:** None

**Action:** To transfer the funds for the purchase of the patrol equipment rifles.

2. Mr. Andy Turner from BT's Tax Service gave the third quarter financial report on the Harvester Performance Center. July thru September 30, 2016 revenues totaled \$306,870.83. Performance expenditures were \$281,795.52 which gave the Town a beginning profit from the shows of \$25,075.31. The Towns operational expenditures from this quarter were \$63,761.84. For the quarter, there was an overall loss of \$38,686.53. The cash on hand as of September 30, 2016 was \$106,175.77.

## **COMMITTEE REPORTS**

Let the record show there are no committee reports at this time.

## **OTHER MATTERS & CONCERNS**

Mr. Hankins was on Rise 'N Shine this morning.

## **CLOSED MEETING AND ACTION**

Enter Closed Meeting:

**Motion:** To go into closed session under the Virginia Code Sections cited below.

**Time:** 7:18 p.m.

**Virginia Code Section:**

Section 2.2-3711(A).1 - Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.

Section 2.2-3711(A).3 - Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Added under amended agenda:

Section 2.2-3711(A).7 - Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

**Motion By: Council Member Moyer**

**Second: Council Member Stockton**

**Motion Discussion: None**

**Ayes: Cundiff, Moyer, Newbill, Snead, Stockton**

**Nays: None**

**Action: Meeting convened into a closed session by a unanimous vote.**

**Motion: To give each full-time employee a \$300 bonus (after taxes) and each part-time employee a \$150 bonus (after taxes).**

**Motion By: Council Member Stockton**

**Second: Council Member Snead**

**Motion Discussion: None**

**Ayes: Cundiff, Newbill, Moyer, Snead, Stockton**

**Nays: None**

**Action: Motion approved by a unanimous vote**

Certificate of Closed Meeting Discussion:

**Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.**

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as

were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

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Steven C. Angle, Mayor

**ADJOURNMENT**

**Motion:** To adjourn meeting

**Time:** 7:47 p.m.

**Motion By:** Council Member Snead

**Second:** Council Member Moyer

**Motion Discussion:** None

**Ayes:** Cundiff, Moyer, Newbill, Snead, Stockton

**Nays:** None

**Action:** Meeting convened

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Steven C. Angle, Mayor

ATTEST:

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Rebecca H. Dillon, Acting Town Clerk