

Town of Rocky Mount



ADOPTED BUDGET & CAPITAL IMPROVEMENT PLAN

FISCAL YEAR 2022

Prepared by: Linda Woody, Finance Director

C. James Ervin, Town Manager

Town of Rocky Mount, VA • 345 Donald Ave • Rocky Mount, VA 24151

The seal of the Town of Rocky Mount, Virginia, is a circular emblem. The outer ring contains the text "TOWN OF ROCKY MOUNT, VIRGINIA" at the top and "Incorporated February 17, 1873" at the bottom. The inner circle is divided into four colored segments: a yellow segment on the top-left with a gear icon and the word "INDUSTRIAL" curved along its edge; a green segment on the top-right with the word "COMMERCIAL" curved along its edge; a red segment on the bottom-right with the word "AGRICULTURAL" curved along its edge; and a blue segment on the bottom-left with a white bird icon and the word "CRESCENDO" curved along its edge.

TOWN OF ROCKY MOUNT, VIRGINIA

FY 2022 ADOPTED BUDGET

TOWN COUNCIL

Steven C. Angle, Mayor
Jon W. Snead, Vice-Mayor
A. Ralph Casey
J. Tyler Lee
Robert L. Moyer
Mark H. Newbill
Billie W. Stockton

STAFF

C. James Ervin, Town Manager
Mark W. Moore, Assistant Town Manager
Linda P. Woody, Finance Director
Cherie Q. Compton, Acting Town Clerk

TOWN OF ROCKY MOUNT, VIRGINIA

FY 2022 PROPOSED BUDGET

TOWN COUNCIL

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Town of Rocky Mount
345 Donald Avenue
Rocky Mount, Virginia 24151

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TOWN COUNCIL
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C. James Ervin, Town Manager
Linda Woody, Finance Director

April 12, 2021

Mayor and Council:

The fiscal year 2022 (July 1, 2021 through June 30, 2022) proposed budget is attached. This budget reflects the Town's more positive projection for the local economy.

Last year's budget was appropriately cut back to reflect the uncertainty as we entered the COVID-19 pandemic. We forecasted for the worst outcome but hoped for better actual results. The economy did see a decline for both the Town's businesses and the Town's citizens. Fortunately, as the pandemic moved along, the economic down-turn was not as bad for the Town's revenue streams. We are emerging from the worst parts of the economic slow-down and are forecasting an economic rebound.

The current fiscal year (FY 2021) saw an influx of federal funds from the Coronavirus Aid, Relief, and Economic Security Act (CARES). These funds were used for personal protective equipment for all Town departments and employees, to prepare our facilities for the re-entry of customers into Town buildings, to supplement the Town's public safety efforts, and for economic stimulus for both the Town's businesses and the Town's citizens.

The coming fiscal year (FY 2022) will see another influx of federal funds from the American Rescue Plan Act (ARPA). These funds will be used to bolster water, sewer, and public infrastructure, to supplement essential workers like the Police Department, and to help reverse the pandemic effects on the local economy in general and on the local tourism industry.

There are no tax rate or fee adjustments.

There is a 2% cost of living adjustment (COLA) for employees. Health insurance rates will remain the same as last year.

General Fund revenue increases are projected in local property taxes and other local taxes (local sales tax and meals tax). Total FY 2022 General Fund projected revenues are 6% more than FY 2021 projected revenues.

General Fund expenditures are expected to be 2% more than last fiscal year.

Utility operating revenue is reflecting a small increase from actual revenue in the prior year.

Utility operating expenses are projecting a 2% increase.

Utility capital revenues will remain the same.

Total Utility capital expenditures will also remain relatively equal to the prior year.

This year, the Town will contribute 5% more to the Harvester Performance Center than it did last year. The operating expenses of the Harvester will change for FY 2022 due to a new contracted management plan and the anticipated federal grant funds from "SVOG (Shattered Venue Operators Grant).

The new American Rescue Plan Act revenue will finance much needed utility line and public infrastructure and to enhance the Town's economic development efforts.

The Capital Improvements Plan for FY 2022 (the first year in the plan) include:

- Equipment replacement for Administration
- Equipment for Police and Fire
- Equipment for Public Works
- Improvements to Public Facilities
- Economic development opportunities
- Upgrades in Water distribution and plant equipment
- Upgrades in Wastewater collection and plant equipment

We will have budget work sessions at 5:00 p.m. in the Municipal Building on Tuesday, April 13, 2021 and Thursday, April 15, 2021. A third work session is scheduled for Monday, April 19, 2021 if needed.

The budget public hearing is scheduled for Monday, May 3, 2021 at 7:00 p.m. in the Municipal Building. Adoption will be considered during the regular Council meeting on Monday, May 10, 2021.

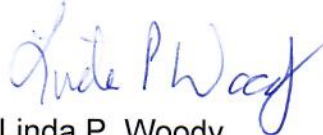
Overall, we are more positive of the local economy's ability to sustain and actually improve our great Town. We would like to thank our local businesses and citizens for helping the entire Town weather the COVID-19 pandemic. It truly is a team effort.

We would also like to thank our employees for their persistence in solving the many problems that occurred every day to safely get through the pandemic. Thanks to our department heads for their help in compiling this fiscal year 2022 budget.

Sincerely,



C. James Ervin
Town Manager



Linda P. Woody
Finance Director



RESOLUTION NO.: 2021.009

TOWN OF ROCKY MOUNT FY 2022 APPROPRIATION RESOLUTION

WHEREAS, the Town Council of Rocky Mount has been presented a budget by its staff for the purpose of establishing revenues and expenditures necessary to carry out the operations of its general government and utility system, as well as major capital expenses for the period of July 1, 2021 through June 30, 2022; and

WHEREAS, the Town Council of Rocky Mount met during open public sessions to conduct work sessions to analyze the proposed budget as presented by staff; and

WHEREAS, upon reaching a consensus upon alterations of the budget as proposed by staff after careful review during various work sessions open to the public, the Town Council duly advertised the proposed altered budget and related revenues and held an open public hearing on May 3, 2021 and

WHEREAS, after holding such hearing, on May 3, 2021 approved a budget for the fiscal year beginning July 1, 2021 through June 30, 2022, hereafter known as FY 2022;

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate revenues sufficient to meet operating and capital expenditures in the following amounts:

PROPOSED BUDGET FOR FISCAL YEAR 2022

GENERAL FUND:

REVENUES:

Property & Other Local Taxes	\$4,740,553
Charges for Services & Other Fees	272,958
Non-Categorical Aid from the Commonwealth	83,092
Categorical Aid from the Commonwealth	1,870,163
Use of Fund Balance	0
TOTAL GENERAL FUND REVENUES	\$6,966,766

EXPENDITURES:

General Government and Administration	\$1,041,999
Public Safety	2,272,034
Public Works	1,460,805
Buildings and Grounds	377,842
Community and Economic Development	612,544
Non-Departmental	1,201,542
TOTAL GENERAL FUND EXPENDITURES	\$6,966,766

UTILITY FUND:

REVENUES:

Water Use Charges	\$1,471,114
Wastewater Collection Charges	803,215
Miscellaneous Revenue	120,937
Appropriated Fund Balance	<u>833,000</u>
TOTAL UTILITY FUND REVENUES	\$3,228,266

EXPENSES:

Water Treatment and Distribution	\$ 999,747
Wastewater Collection and Treatment	745,750
Utility Billing	254,284
Non-Departmental	<u>1,228,485</u>
TOTAL UTILITY FUND EXPENSES	\$3,228,266

UTILITY CAPITAL PROJECTS FUND:

REVENUES:

Capital Recovery Fees	\$553,337
Categorical Aid	<u>0</u>
TOTAL UTILITY CAPITAL PROJECTS FUND REVENUES	\$553,337

EXPENSES:

Water Distribution & Treatment	\$128,500
Wastewater Collection & Treatment	130,000
Non-Departmental	<u>230,512</u>
TOTAL UTILITY CAPITAL PROJECTS FUND EXPENSES	\$489,012

PERFORMANCE VENUE OPERATIONS

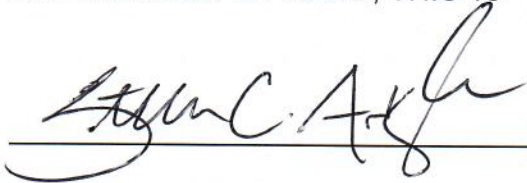
REVENUES:

Town share of Facility Fee	\$ 85,200
Loan from Other Funds & from Fund Balance	300,000
Transfers from Other Funds	<u>483,300</u>
TOTAL HARVESTER CENTER REVENUES	\$868,500

EXPENSES:

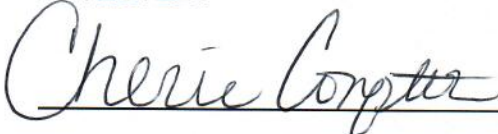
Operating Expenses	<u>\$868,500</u>
TOTAL HARVESTER CENTER EXPENSES	\$868,500

GIVEN UNDER MY HAND, THIS 10th DAY OF MAY, 2021:



Steven C. Angle, Mayor

ATTESTED:



Cherie Q. Compton, Acting Town Clerk



RESOLUTION NO.: 2021.010

TOWN OF ROCKY MOUNT FY 2022 TAX RATES AND FEES RESOLUTION

WHEREAS, the Town Council of Rocky Mount has been presented a budget by its staff for the purpose of establishing revenues and expenditures necessary to carry out the operations of its general government and utility system, as well as major capital expenses for the period of July 1, 2021 through June 30, 2022; and

WHEREAS, the Town Council of Rocky Mount met during open public sessions to conduct work sessions to analyze the proposed budget as presented by staff; and

WHEREAS, upon reaching a consensus upon alterations of the budget as proposed by staff after careful review during various work sessions open to the public, the Town Council duly advertised the proposed altered budget and related revenues and held an open public hearing on May 3, 2021 and

WHEREAS, after holding such hearing, on May 3, 2021 approved a budget for the fiscal year beginning July 1, 2021 through June 30, 2022, hereafter known as FY 2022;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following tax rates and or fees are effective beginning July 1, 2021, unless otherwise changed by ordinance:

General Property Taxes

There shall be a tax levy pursuant to the powers vested to the Town Council by the Code of Virginia, as amended, on the following:

Real Property Tax - \$0.13/\$100 of assessed value.

Personal Property Tax - \$0.51/\$100 of assessed value.

Public Service Real Property - \$0.13/\$100 of assessed value.

Public Service Personal Property - \$0.51/\$100 of assessed value.

Machinery & Tool Tax - \$0.17/\$100 of assessed value based on original cost and declining depreciation over a 7 year period, until the effective rate at year 7 is \$0.07/\$100 assessed value.

Interest at an annual rate of ten percent (10%) per annum shall be charged on any unpaid general property taxes commencing on the first day of the month following the due date of the unpaid taxes.

Other Local Taxes

Cellular Telephone Tax – 10% of monthly gross charge, not to exceed \$3.00.

Consumer Utility Tax – 10% of monthly gross charge, not to exceed \$2.00 for residential service; \$5.00 for commercial service; \$15.00 for industrial service

Meals Tax – 5.0% of prepared food sold.

Transient Occupancy Tax – 7.5% on charges for overnight lodging.

Cigarette Tax – 10 cents per pack.

Bank Franchise Tax – Maximum allowed by Code of Virginia.

Motor Vehicle Licenses - \$25.00 for autos, trucks & trailers; \$18.00 for motorcycles, trailers \$0 (less than 1,500 lbs.) \$20.00 (1,501 – 4,000 lbs); \$25.00 (over 4,000 lbs.).

Franchise License Tax – 5% of gross receipts from non-exclusive cable television franchise agreement.

Business Licenses

BPOL Retail - \$0.13/\$100 of gross receipts.

BPOL Professional - \$0.50/\$100 of gross receipts.

BPOL Contracting - \$0.16/\$100 of gross receipts.

BPOL Repairs & Personal Service - \$0.30/\$100 of gross receipts.

BPOL Direct Sales - \$0.13/\$100 of gross receipts.

BPOL Alcoholic Beverages - \$50 for on and off premises.

BPOL Wholesalers - \$0.05/\$100 of purchases.

BPOL Miscellaneous – as included in BPOL Ordinance adopted 1/1/97.

Fines and Fees

Overtime Parking - \$10.00.

Miscellaneous Illegal Parking - \$15.00.

Parking in Fire Lane or restricting Access to Fire Hydrant - \$40.00.

Illegal Parking in Handicapped Space - \$75.00.

Zoning Permit - \$40.00 (single family); \$100 (non-residential); other variations as noted on the Development Fee Schedule (adopted May 2015).

Sign Permit - \$50.00 (except street banners); \$40.00 (street banners).

Site Plan Review - \$600.00; and other variations as noted on the Development Fee Schedule (adopted May 2015).

Rezoning Permit - \$600.00 plus postage (up-zoning); \$350.00 plus postage (all other rezonings).

Special Use Permit - \$350.00 plus postage (single family); \$500.00 plus postage (all others).

Variance Review - \$250.00 plus postage (single family); \$125.00 plus postage (post disaster replacement); \$350.00 plus postage (all others).

Appeal to BZA - \$350.00 plus postage.

Amendments to Proffers - \$500.00 plus postage.

Minor Subdivision Review - \$250.00 per plat plus \$25.00 per lot therein plus postage.

Major Subdivision Review - \$1,000.00 per plat plus \$25.00 per lot therein plus postage (both preliminary and final separately).

Vacating Subdivision or line adjustment - \$100.00.

Land Disturbance Permit - \$75.00 plus \$100.00 per acre or partial.

Other fees as noted on the Development Fee Schedule (adopted May 2015).

Charges for Services

Residential Garbage Collection Fees - \$6.30 per month per unit.

Commercial Garbage Collection Fees - \$12.60 per month per unit.

Copies of Police Reports - \$10.00 for offense reports, \$7.00 for accident reports.

Security Services - \$30.00 per hour.

Zoning Maps - \$3.00 black & white; \$5.00 color; \$15.00 poster.

Subdivision Ordinance - \$30.00 each.

Water and Sewer Use Ordinance - \$30.00 each.

Zoning & Development Ordinance - \$75.00 each.

Comprehensive Plan - \$45.00 each.
Water and Sewer Master Specifications - \$30.00.
Topographic Maps – Cost to produce plus 10%.
Digital Copies of Ordinances - \$10.00.
Miscellaneous Copier Fees - \$0.50 per page.
Curb and Gutter Cuts - \$60.00 per lineal foot.

Utility Charges:

Water Consumption Charges:

Inside corporate limits - \$5.95 per 1,000 gallons for the first 3,000 gallons of water metered, with \$17.85 being a minimum charge. For consumption beyond 3,000 gallons, the rate shall be \$3.52 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$3.41 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$3.31 per 1,000 gallons for 50,001 or more gallons of water metered.

Outside corporate limits - \$11.90 for the first 3,000 gallons of water metered, with \$35.70 being a minimum charge. For consumption beyond 3,000 gallons, the rate shall be \$7.04 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$6.82 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$6.62 per 1,000 gallons for 50,001 or more gallons of water metered.

Sewer Use Charges:

Inside corporate limits - \$5.95 per 1,000 gallons for first 3,000 gallons of water metered, with \$17.85 being a minimum charge. For use beyond 3,000 gallons, the rate shall be \$3.47 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$3.31 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$3.20 per 1,000 gallons for 50,001 or more gallons of water metered.

Outside corporate limits - \$11.90 per 1,000 gallons for first 3,000 gallons of water metered, with \$35.70 being a minimum charge. For use beyond 3,000 gallons, the rate shall be \$6.94 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$6.62 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$6.40 per 1,000 gallons for 50,001 or more gallons of water metered.

Elderly, Disabled, and Non-Profit Relief Plan – Inside Corporate Limits: \$3.75 per actual 1,000 gallons per month for water and \$3.75 per actual 1,000 gallons per month for sewer. Outside Corporate Limits: \$7.50 per actual 1,000 gallons per month for water and \$7.50 per 1,000 actual gallons used per month for sewer.

Water Deposits for new customers will be charged as applicable at the time of service connection.

Capital Recovery Fees per month

	Water	Sewer
5/8 inch	\$ 0.00	\$ 0.00
1 inch	7.56	22.68
1-1/2 inch	15.12	45.36
2 inch	18.90	56.70
3 inch	37.80	75.60
4 inch	56.70	113.40
6 inch	113.40	226.80

Fire Suppression Connection Fee - \$25.00 per month for less than 10,000 square feet of protection; \$50.00 per month for greater than 10,000 square feet of protection.

Service Connection Fees

Meter Size	Inside Corporate Limits		Outside Corporate Limits	
	Water	Sewer	Water	Sewer
5/8 inch	\$1,000	\$1,000	\$2,000	\$2,000
1 inch	1,500	1,500	3,000	3,000
1-1/2 inch	2,000	2,000	4,000	4,000
2 inch	2,500	2,500	5,000	5,000
2-1/2 inch	3,000	3,000	6,000	6,000
3 inch	3,500	3,500	7,000	7,000

Meters and service connections larger than 3" will be charged at actual costs plus 10% inside the corporate limits, actual costs plus 25% outside the corporate limits. There will be a \$25 highway permit fee for each connection outside of Town.

Utility Impact Fees

A utility impact fee for water and sewer connections is established and is determined by water meter size:

Meter Size	Inside Water	Inside Sewer	Outside Water	Outside Sewer
5/8 inch	\$ 0	\$ 0	\$ 1,250	\$ 1,250
1 inch	\$ 0	\$ 0	\$ 2,000	\$ 2,000
1.5 inches	\$ 500	\$ 500	\$ 5,000	\$ 5,000
2.0 inches	\$ 750	\$ 750	\$ 7,500	\$ 7,500
2.5 inches	\$1,000	\$1,000	\$10,000	\$10,000
3.0 inches	\$5,000	\$5,000	\$20,000	\$20,000
Above	\$5,000	\$5,000	\$50,000	\$50,000

Bulk Water Charges

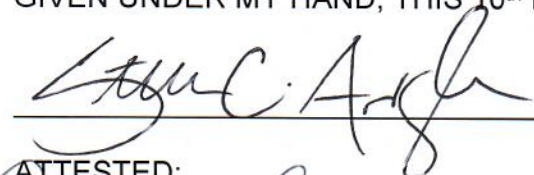
Bulk water sales shall be at a rate of \$21.00 per 1,000 gallons.

Penalties and Reconnection Charges

Penalties for late utility payments are 10% of actual bill.

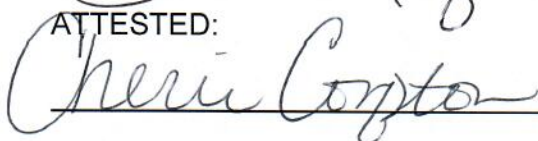
Reconnection charges are \$25.00 for first offense, \$50.00 for second offense within 12 months, and \$100 plus appropriate deposit for third offense or more within 12 months.

GIVEN UNDER MY HAND, THIS 10th DAY OF MAY, 2021:



Steven C. Angle, Mayor

ATTESTED:



Cherie Q. Compton, Acting Town Clerk

GENERAL FUND

OVERVIEW: GENERAL FUND

Most services that Town citizens expect are tracked in the General Fund. These services include administration, public safety, public works, buildings and grounds, community development, and non-departmental costs such as debt service and interfund transfers.

Revenues to fund these services include real estate and personal property taxes, as well as other local taxes such as meals tax, lodging tax, cigarette tax, and business license taxes. Other revenues include permit fees, fines, proceeds from investments like interest income, charges for services like garbage collection, and assistance from the state and federal governments.

General government administration in the general fund includes the expenditure accounts for the Mayor and Council, Town Manager, Town Attorney, Finance, and the Electoral Board.

Public safety includes the accounts for the Police Department and the Volunteer Fire Department.

The Public Works Department provides services that include street lighting, traffic control, street maintenance, sidewalks, curbs, gutters, street cleaning, refuse collection, and snow removal. The vast majority of these expenses are reimbursed by the State's street maintenance program. Public Works also oversees buildings and grounds, cemetery maintenance, and parks maintenance.

The Community Development department provides the services of planning and zoning and economic development. This department also oversees Citizen's Square and the Community and Hospitality Center, as well as passport services, the remediation of blighted structures, and the Economic Development Authority.

The non-departmental account in the General Fund includes the payment of 75% of liability and property insurance premiums, inter-fund transfers, debt service related to general fund functions, and contributions to outside agencies.

GENERAL FUND REVENUES

		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget	% change
11011000 General Property Taxes								
41101	Real Property Taxes - Current	585,645	556,163	611,906	694,161	700,161	88,255	
41102	Real Property Taxes - Delinquent	(5,020)	17,601	10,000	16,999	6,000	(4,000)	
41103	Public Service Real Property Taxes	27,035	17,917	27,000	27,000	28,000	1,000	
41105	Personal Property Taxes - Current	263,785	272,554	232,000	282,075	285,075	53,075	
41106	Personal Property Taxes - Delinquent	(2,346)	18,887	12,000	29,958	10,000	(2,000)	
41107	Machinery & Tool Taxes	148,325	149,655	155,487	155,487	165,487	10,000	
41110	Penalties on Taxes	7,682	6,037	7,012	9,081	4,481	(2,531)	
41111	Interest on Taxes	3,411	3,620	3,000	4,985	1,385	(1,615)	
	Total General Property Taxes	1,028,517	1,042,433	1,058,405	1,219,746	1,200,589	142,184	13.4%

11012000 Other Local Taxes

41201	Local Sales and Use Tax	219,461	224,205	199,226	225,267	235,267	36,041	
41202	Meals Tax	1,560,799	1,491,014	1,327,850	1,510,059	1,525,059	197,209	14.9%
41210	Consumer Utility Tax	323,155	315,910	327,855	358,041	358,041	30,186	
43212	Communications Tax	167,639	174,640	167,639	167,639	167,639	0	
41209	Bank Franchise Tax	319,352	314,393	307,500	456,818	444,000	136,500	
41203	Delinquent Meals Tax - Penalty	3,936	21,425	1,100	62	65	(1,035)	
41204	Delinquent Meals Tax - Interest	168	1,981	200	6	10	(190)	
41205	Transient Occupancy Tax (5% tourism)	141,537	119,059	147,349	119,815	120,949	(26,400)	
41205	Transient Occupancy Tax (2.5% branding)	70,769	59,530	53,675	59,908	60,474	6,799	
41208	Cigarette Tax	87,225	77,058	78,000	77,475	76,875	(1,125)	
	Total Other Local Taxes	2,894,041	2,799,215	2,610,393	2,975,090	2,988,379	377,986	14.5%

11012500 Business & Occupational Licenses

41301	BPOL-Retail	327,638	324,609	289,000	289,000	306,000	17,000	
41302	BPOL-Professional	188,952	178,856	147,000	147,000	100,000	(47,000)	
41304	BPOL-Contracting	24,143	20,045	17,000	17,000	20,000	3,000	
41303	BPOL-Repairs/Personal Services	141,563	116,651	108,000	100,000	108,000	0	
41308	BPOL-Alcoholic Beverages	825	575	825	825	825	0	
41309	BPOL-Penalties & Interest	4,795	1,209	3,000	420	2,400	(600)	
41306	BPOL-Amusement Tax	200	0	200	200	200	0	
41305	BPOL-Utilities	10,067	4,320	10,070	10,070	10,070	0	
41307	BPOL-Miscellaneous	5,227	8,344	4,090	4,090	4,090	0	
	Total Business & Occupational Licenses	703,410	654,609	579,185	568,606	551,585	(27,600)	-4.8%

11013000 Permits, Licenses & Fees

41310	Solicitors Permits	100	20	0	40	0	0	
42112	Farmers Market Fees	4,810	5,861	4,500	11,430	11,430	6,930	
42114	Welcome Center Fees	6,430	5,623	6,400	0	1,700	(4,700)	
42111	Planning & Zoning Fees	10,768	5,670	6,300	10,620	10,000	3,700	
	Total Permits, Licenses & Fees	22,128	17,174	17,200	22,090	23,130	5,930	34.5%

GENERAL FUND REVENUES

		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget	% change
11014000 Fines & Forfeitures								
42211	Court Fines	49,460	14,673	39,000	6,997	14,673	(24,327)	
42212	Parking Fines	255	358	150	200	100	(50)	
42213	Garbage Fines	332	10	150	180	70	(80)	
	Total Fines & Forfeitures	50,047	15,041	39,300	7,377	14,843	(24,457)	-62.2%
11015000 Proceeds From the Use of Assets								
42311	Interest on Money/Investments	172,714	125,713	124,000	65,840	65,840	(58,160)	
42116	Return Check Fee	640	360	400	200	200	(200)	
42312	Rental/Sale of General Property	450	450	450	450	450	0	
42317	Sale of Materials & Supplies	0	0	0	859	0	0	
42318	Sale of Property	22,836	4,590	0	0	0	0	
42314	Mortgage Loan Payments Received	1,486	612	0	0	0	0	
42319	Bond Proceeds	0	0	0	0	0	0	
	Total Proceeds From the Use of Assets	198,126	131,726	124,850	67,349	66,490	(58,360)	-46.7%
11016000 Charges for Service								
42419	Security Services	3,630	7,550	3,930	7,070	7,070	3,140	
42418	Passport Service Fees	18,293	12,679	16,000	7,780	14,500	(1,500)	
42420	Police Reports	1,235	1,428	1,300	830	1,200	(100)	
42421	Fingerprint Service Fees	300	215	360	20	50	(310)	
42422	CIT / PAC Room Staffing Reimbursement	10,325	11,570	10,700	25,720	20,000	9,300	
42411	Waste Collection Charges	104,777	132,916	97,187	122,905	122,905	25,718	
42413	Truck Rental Program	670	540	600	780	700	100	
42117	Credit Card Fees	3,506	1,850	3,600	0	1,500	(2,100)	
42415	Weed Control / Mowing Fees	353	1,267	350	520	520	170	
42425	Administrative Charge - Service	100	475	100	50	50	(50)	
42426	Miscellaneous Services	296	413	0	596	0	0	
	Total Charges for Service	143,485	170,902	134,127	166,271	168,495	34,368	25.6%
10080000 Miscellaneous Revenues								
42612	Transfer from Utility Operating Fund	0	5,100	0	40,000	0	0	
42515	Donations	47	5	0	185	0	0	
42513	Merchandise Sales	251	0	0	0	0	0	
42512	Misc. Other Revenue	246	48,171	0	2,649	0	0	
42511	Recoveries	3,137	1,092	0	1,000	0	0	
	CARES Revenue	0	0	828,526	828,526	0	(828,526)	
	American Rescue Act Revenue	0	0	0	0	0	0	
42561	Unrealized Gain on Investments	90,160	50,942	0	(22,427)	0	0	
42521	Donations - Community Policing	0	0	0	0	0	0	
42517	Donations - Parks	1,000	0	0	0	0	0	
42519	Donations - Police K-9 Unit	1,935	1,540	0	5,200	0	0	
	Total Miscellaneous Revenues	96,776	106,850	828,526	855,133	0	(828,526)	0.0%

GENERAL FUND REVENUES

	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget	% change
18522000 Non-Categorical Aid							
43214 Rolling Stock Tax	3,346	3,337	3,340	3,340	3,340	0	
43213 Litter Grant	6,155	2,164	2,750	2,485	2,485	(265)	
43215 Rental Tax	31,569	12,743	10,000	4,935	4,935	(5,065)	
Games of Skill Tax	0	0	0	1,728	0	0	
43216 Other Non-Categorical Aid	0	88	0	1,699	0	0	
43311 Fire Program Funds	16,611	17,479	17,000	18,289	18,471	1,471	
43211 PPTRA from the State	53,861	53,861	53,861	53,861	53,861	0	
Total Non-Categorical Aid	111,542	89,672	86,951	86,337	83,092	(3,859)	-4.4%

18524000 Categorical Aid

43411 CDBG Grant	0	0	0	0	0	0	
43318 VDOT Grant	0	359,421	0	199,681	0	0	
43319 DMV Mini-Grants	11,637	9,021	0	0	0	0	
43312 State Street Maintenance	1,452,122	1,452,129	1,465,997	1,482,786	1,482,786	16,789	
43511 VML Safety Grant	4,000	4,015	0	4,000	0	0	
43111 Volunteer Fire Dept.	31,606	30,000	30,000	32,000	30,000	0	
43111 Volunteer Fire Dept. (expense reimbursement)		0	0	0	50,000	50,000	
43313 Law Enforcement Aid - 599 Funds	116,092	120,620	120,620	147,516	147,516	26,896	
43315 Police Grant - Categorical Aid	31,227	2,795	0	1,264	0	0	
43412 FEMA Grants	0	92,133	0	0	0	0	
VA Dept of Emergency Management	0	0	0	18,594	0	0	
43316 Virginia Commission of the Arts Grant	0	0	0	0	0	0	
Virginia Outdoor Grant	0	0	0	0	100,000	100,000	
43112 Other Categorical Aid - DCJS - SRO	0	30,229	30,229	30,229	30,229	0	
43112 Other Categorical Aid - Schools	29,632	29,632	29,632	29,632	29,632	0	
0423 USDA Grant	0	0	0	0	0	0	
Total Categorical Aid	1,676,316	2,129,997	1,676,478	1,945,702	1,870,163	193,685	11.6%

10090000 Use of Fund Balance

42562 Appropriated Fund Balance - Blight carryover	0	0	0	0	0	0	
42562 Appropriated Fund Balance - from carryover	0	0	183,943	0	0	(183,943)	
42562 Appropriated Fund Balance	0	0	0	0	0	0	
42562 Appropriated Fund Balance-capital items	0	0	0	0	0	0	
Total Use of Fund Balance	0	0	183,943	0	0	(183,943)	-100.0%
TOTAL GENERAL FUND REVENUES	6,924,388	7,157,620	7,339,358	7,913,701	6,966,766	455,934	6.2%
			6,510,832	7,085,175	6,966,766		w/o CARES

GENERAL FUND EXPENDITURES		FY 19	FY 20	FY 21	FY 21	FY 22	Increase/ (Decrease)	%
Account	Description	Actual	Actual	Budget	Estimated	Proposed	Budget	change
	General Government Administration							
1101	Mayor & Council	101,272	102,283	92,137	91,995	90,701	(1,436)	
1202	Town Manager	264,911	322,097	316,196	337,379	340,064	23,869	
1204	Town Attorney	46,265	33,514	37,799	102,177	44,314	6,515	
1213	Finance	530,933	675,191	535,894	498,566	566,919	31,025	
1301	Electoral Board	0	4,686	0	0	0	0	
	Total General Government Admin.	943,381	1,137,770	982,025	1,030,116	1,041,998	59,973	6.1%
	Public Safety							
3101	Police Department	2,181,728	2,507,326	2,350,750	1,938,447	2,113,904	(236,846)	
3202	Volunteer Fire Department	178,612	159,509	144,832	147,033	158,130	13,299	
	Total Public Safety	2,360,340	2,666,835	2,495,582	2,085,480	2,272,034	(223,548)	-9.0%
	Public Works							
4100	Public Works Administration	137,491	157,382	106,596	102,071	109,015	2,418	
4104	Street Lighting	104,074	100,955	116,498	97,099	116,117	(381)	
4107	Parking and Traffic Control	79,942	132,245	85,402	421,642	108,355	22,953	
4108	Street Maintenance	1,276,363	1,328,282	829,323	1,454,691	907,590	78,267	
4109	Sidewalk, Curb & Gutters	45,764	30,950	10,768	494	35,687	24,919	
4202	Street Cleaning	6,419	5,426	6,917	4,853	6,172	(745)	
4203	Refuse Collection	117,491	141,971	150,794	122,643	147,880	(2,914)	
4204	Snow Removal	53,834	4,960	29,155	14,602	29,990	835	
	Total Public Works	1,821,378	1,902,171	1,335,452	2,218,096	1,460,805	125,353	9.4%
	Buildings & Grounds							
4304	Municipal Building Maintenance	69,163	90,214	47,925	55,410	55,285	7,360	
4305	Emergency Services Bldg. Maint.	96,599	69,142	63,777	62,261	61,788	(1,989)	
4306	Public Works Complex Maintenance	37,135	95,802	32,140	36,007	41,140	9,000	
4307	Cemetery Maintenance	13,379	13,256	15,610	21,015	17,330	1,720	
4308	Parks & Playground Maintenance	124,230	101,193	71,419	117,122	202,299	130,880	
	Total Buildings & Grounds	340,506	369,607	230,872	291,814	377,842	146,971	63.7%
	Community Development							
8101	Planning & Zoning	123,400	148,819	107,841	186,668	194,060	86,219	
8102	Economic & Community Development	354,694	416,810	1,246,191	1,140,114	331,811	(914,380)	
8103	Citizens' Square	22,958	20,477	21,577	16,474	30,174	8,597	
8104	Community & Hospitality Center	16,960	18,107	15,175	7,514	30,208	15,033	
8106	Passport Services Expenses	2,558	2,351	3,210	1,772	2,375	(835)	
8130	Economic Development Authority	1,470	2,250	4,055	2,365	3,915	(140)	
8500	Remediation of Blighted Structures	0	0	0	25,812	20,000	20,000	
	Total Community Development	522,040	608,814	1,398,050	1,380,719	612,544	(785,506)	-56.2%
	Miscellaneous							
9102	General Fund Nondepartmental	657,776	1,056,064	897,955	831,803	1,201,542	303,587	
	Total Miscellaneous	657,776	1,056,064	897,955	831,803	1,201,542	303,587	33.8%
	TOTAL GENERAL FUND EXPENSES	6,645,421	7,741,262	7,339,937	7,838,029	6,966,766	(373,171)	-5.1%
Total General Fund Revenues		6,924,388	7,157,620	7,339,358	7,913,701	6,966,766		
Surplus/(Deficit)		278,967	(583,642)	(579)	75,672	0		

-5.1%

MAYOR & COUNCIL
ACCT. 11011010

The Town Council of Rocky Mount is the legislative policy making body of the Town government. The Council is composed of six members, elected at large, every two years in four year staggered terms. The Mayor is the chief presiding officer of Town Council and is elected separately by the citizens, and serves a term of four years.

The responsibilities of the Town Council include:

- Enacting ordinances, resolutions and orders necessary for the proper governing of the Town's affairs;
- Reviews and adopts the annual budget;
- Appoints citizens to serve on various boards and commissions and reviews and decides on recommendations from these bodies;
- Appoints a Town Manager, Town Attorney, Town Clerk and Fire Marshall to serve at the pleasure of Council;
- Establishes policies and procedures to promote the general welfare of the Town and the health and safety of its residents;
- Represents the Town at official functions; and
- Other duties and responsibilities as authorized in the Town Charter and Code.

The Rocky Mount Town Council currently meets the second Monday of each month at 7:00 p.m. in public session, although the dates and time for regularly monthly meetings may be changed by resolution. The Council may choose to hold formal work sessions or special meetings as it deems necessary at other times during the month with adequate public notification.

Funds are allocated for pay of Council members for regular monthly meetings and special meetings as needed.

Effective July 1, 2020, Council Members and the Mayor are compensated at an annual rate. The Mayor will be paid \$6,000 annually and Council Members will be paid \$6,000 annually. These rates will be adjusted on July 1st following each May election and increased by a percentage equal to the two prior years cost of living allowance given to Town employees (that portion of pay adjustments intended to offset inflation). The first such inflationary adjustment will be on July 1, 2022 with adjustments to follow every two years thereafter.

The Town Clerk receives a \$150 per month stipend for attending, recording, and submitting minutes of the Town Council meetings. Other stipends are paid to Town representatives who attend the West Piedmont Planning District Commission and to the Roanoke Valley-Alleghany Regional Planning Commission.

The Town has memberships in the Virginia Municipal League, West Piedmont Planning District Commission, Roanoke Valley-Alleghany Regional Planning Commission, Virginia Institute of Government, and the Virginia Municipal Clerks Association.

Miscellaneous community outreach provides for various acknowledgments including illnesses, funerals, and employment milestones like years of service events and retirements. Funds are also provided for the annual employee Christmas dinner.

11011010 MAYOR & COUNCIL		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51014	Wages - Contractual	2,200	2,750	2,200	2,200	2,200	0
51015	Wages - Elected Officials	29,475	33,775	44,000	43,458	44,000	0
52011	FICA	2,429	2,788	3,534	2,748	2,800	(734)
52012	Retirement/Life Insurance	379	198	300	0	0	(300)
52015	Health / Dental Insurance	0	360	0	575	575	575
52026	FSA Benefits	0	13	0	21	21	21
52027	Life Insurance > \$50,000	0	15	0	15	15	15
53101	Contractual Services	12,048	3,172	2,300	10,729	3,300	1,000
53301	Advertising	2,629	1,251	2,000	1,750	2,000	0
53303	Printing & Binding	2,153	2,107	1,800	447	1,100	(700)
53304	Postage & Delivery Services	204	229	115	100	100	(15)
53203	Communications	3,361	3,814	3,460	2,125	2,300	(1,160)
53311	Uniforms & Clothing	0	365	0	153	0	0
53332	Travel & Training/Education	6,176	1,707	2,900	889	1,500	(1,400)
53333	Meeting Expenses	1,097	895	700	379	500	(200)
53341	Stipends - WPPD	550	400	550	225	550	0
53107	Dues & Professional Memberships	13,639	10,995	10,788	12,080	12,000	1,212
55112	Books & Subscriptions	600	1,200	600	1,350	1,350	750
56101	Miscellaneous Community Outreach	14,593	21,279	15,500	11,465	15,000	(500)
55111	Office Supplies	1,194	1,798	1,390	1,286	1,390	0
61111	Furniture & Fixtures	8,545	992	0	0	0	0
61112	Data Processing Equipment	0	12,179	0	0	0	0
61113	Audio & Video Equipment	0	0	0	0	0	0
	TOTAL	101,272	102,283	92,137	91,995	90,701	(1,436)

-1.56%

**TOWN MANAGER
ACCT. 11012020**

The Town Manager serves as the chief administrative officer of the Town of Rocky Mount. The Town Manager is appointed by the Town Council and serves at their pleasure. He is responsible for the planning, organizing, directing and evaluation of the activities of all departments, through the supervision of department heads under his authority. The Town Manager is responsible for carrying out the policies and directives of the Town Council.

In performing these duties, the Manager interprets and implements policy determined by Council; oversees the enforcement of all laws and ordinances; appoints, directs, and evaluates all department heads and employees on the basis of merit and job performance; oversees and recommends annual operating and capital budgets; prepares agenda materials for meetings; keeps the Council advised of present financial conditions and future needs of the government through regular reports to Council; represents the Town in daily routine relations with the public, the media, other governmental entities, and private agencies; serves on various boards and committees; and other duties as may be described by the Town Charter or required of him by ordinance or mandate of the Council.

Personnel costs in this account are for the Town Manager, Executive Assistant, and Receptionist. The Receptionist position is part-time. This account also funds operating costs related to this office.

Anticipated travel for Town Manager may include: the Virginia Municipal League Annual Conference; VML Conference for Newly Elected Officials, Virginia Local Government Management Association Conferences; VML Town Section Meetings, VML Policy Committee meetings; Virginia Rural Water Association Annual Conference, Virginia Economic Development Association annual meeting, ICMA conferences, and various other training opportunities as available.

Dues are for professional memberships for the Town Manager for International City/County Management Association; Virginia Local Government Management Association; Virginia Economic Development Association and the Virginia Municipal League.

11012020 TOWN MANAGER		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full time	146,265	196,648	203,479	211,430	215,659	12,180
51012	Wages - Part Time	20,376	770	0	0	0	0
51013	Wages - Overtime	0	116	0	618	0	0
52000	Mgr's Disability Insurance	792	792	792	792	792	0
52011	FICA	13,278	15,090	15,566	16,174	16,498	932
52012	Retirement/Life Insurance	21,761	34,099	35,588	37,148	37,891	2,303
52015	Medical/Dental Insurance	26,998	34,076	34,221	29,977	32,353	(1,868)
52016	ICMA -1% employer contribution	0	401	330	247	1,308	978
52017	Workers' Compensation Insurance	32	32	41	34	50	9
52026	FSA Benefits	0	1,281	0	1,211	1,212	1,212
52027	Life Insurance > \$50,000	0	1,569	0	3,023	3,083	3,083
53344	Employment Physicals / Testing	0	142	0	282	0	0
53101	Contractual Services	5,752	7,527	2,000	15,597	6,000	4,000
53301	Advertising	140	206	120	458	150	30
53303	Printing & Binding	0	1,790	40	0	0	(40)
53304	Postage & Delivery Services	183	181	50	94	100	50
55211	Motor Fuel	791	409	650	200	650	0
53331	Motor Vehicle Expense	599	694	400	94	400	0
53203	Communications	6,798	5,443	5,668	5,363	5,668	0
53311	Uniforms & Clothing	0	153	0	0	0	0
53332	Travel & Training/Education	8,330	6,086	7,000	250	7,000	0
53107	Dues & Professional Memberships	1,161	1,448	1,150	1,077	1,150	0
55112	Books & Subscriptions	642	2,984	600	1,029	600	0
55111	Office Supplies	6,459	7,688	7,000	6,768	7,000	0
61111	Furniture & Fixtures	0	0	0	0	1,000	1,000
61112	Data Processing Equipment	4,554	2,472	1,500	5,513	1,500	0
61121	Motor Vehicle	0	0	0	0	0	0
	TOTAL	264,911	322,097	316,196	337,379	340,064	23,869

7.55%

TOWN ATTORNEY
ACCT. 11012040

The Town Attorney is appointed by the Town Council and serves at their pleasure. He is responsible for representing the Council and staff in all legal matters concerning the Town. The Town Attorney prosecutes all violations of the Town Code for misdemeanor offenses. He is required to attend all regular and special meetings of Town Council, Planning Commission, and Board of Zoning Appeals and prepares all ordinances, contracts, deeds, property matters, bonds, and other official documents of legal matters for the Town. The Town Attorney is paid a monthly stipend (currently \$1,837) as a retainer for his services, plus additional fees for legal work outside his regular duties.

The proposed budget includes legal fees in connection with special outside legal services provided by either the Town Attorney or other professional services related to legal actions, such as surveying for deeds, special legal counsel, property recordation charges, and prosecuting Town Code offenses.

11012040 TOWN ATTORNEY		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
53101	Contractual Services	1,986	5,188	5,000	66,934	9,000	4,000
53105	Retainer	22,048	18,375	22,044	20,213	22,044	0
53106	Professional Legal Services	21,981	9,465	10,000	14,130	12,000	2,000
53332	Travel & Training	0	0	100	625	625	525
53107	Dues & Professional Membership	250	250	260	250	250	(10)
55112	Books and Subscriptions	0	237	395	25	395	0
56101	Miscellaneous	0	0	0	0	0	0
	TOTAL	46,265	33,514	37,799	102,177	44,314	6,515

17.24%

**FINANCE DEPARTMENT
ACCT. 11012130**

The Finance Director serves as the chief financial officer of the Town of Rocky Mount. She is responsible for maintaining accurate financial data in accordance with generally accepted accounting principals. The Finance Director also acts as the Town Treasurer. The responsibilities of the staff of the Finance Department include receiving all revenues, maintaining a chart of accounts and general ledger, properly coding all expenditures and revenues to the applicable account codes, processing payroll, human resource management, administration of employee benefits, risk management, procurement, accounts receivable, accounts payable, investments and cash management, coordinating an annual independent audit, maintaining an accountability of general fixed assets, and providing monthly financial reports to Town Council.

The Finance Department includes the Finance Director, Assistant Finance Director Information Technology Administrator, Human Resources Generalist, Accounting Technician, and two Account Clerks. The Human Resources Generalist handles human resources management, fringe benefits administration, general liability insurance, and risk management. The Accounting Technician processes payroll, accounts payable, coordinates procurement, and administers accounts receivable. The two account clerks serve primarily as customer service representatives, cash collectors, utility billers, and clerical support.

To more accurately reflect services provided by the Finance Department and its staff to the Utility Fund, only 75% of the salaries and fringe benefit costs for the Finance Director, the Assistant Finance Director, the Human Resources Generalist, and the Accounting Technician are appropriated to this account, and only 50% of the salaries and fringe benefits for the two Account Clerk positions are budgeted here in the General Fund. The remainder of these costs has been allocated to the Utility Fund under an account entitled Utility Billing (25062000). In addition, the Finance Department account only reflects 75% of the costs for all contractual services and office supplies needed to support the Finance Department, with the Utility Fund budgeting the remaining 25%.

Contractual services include financial software maintenance, auditing services, AS/400 mainframe maintenance, financial hardware maintenance, direct deposit banking services, postage machine leasing, and security maintenance. Only 75% of these costs are budgeted in the Finance Department account, with the remaining 25% in the Utility Billing account. Printing & Binding costs include printing personal property and real estate tax tickets, business license decals, cigarette tax stamps, checks, and envelopes.

Possible training opportunities for professional development may include expenses for training sessions and professional seminars sponsored by the Treasurers' Association of Virginia, Commissioners of Revenue Association, Virginia Government Finance Officers Association, Virginia Society of Certified Public Accountants, Virginia Municipal League Insurance Programs, Virginia Association of Human Resource Management, Virginia Association of Government Purchasers, and various miscellaneous training providers in the fields of accounting, bookkeeping, insurance, personnel, computer information services, and procurement.

11012130 FINANCE DEPARTMENT		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full time	173,944	284,230	207,178	210,311	252,038	44,860
51013	Overtime	49	54	0	299	0	0
52011	FICA	13,105	21,336	15,849	16,089	19,281	3,432
52012	Retirement/Life Insurance	24,190	43,276	36,235	36,952	44,283	8,048
52015	Medical/Dental Insurance	35,249	45,610	34,052	21,295	34,582	530
52016	ICMA -1% employer contribution	435	933	369	275	591	222
52017	Workers' Compensation Insurance	34	34	41	39	56	15
52026	FSA Benefits	0	1,548	0	1,230	1,255	1,255
52027	Life Insurance > \$50,000	0	3,514	0	4,879	5,855	5,855
53344	Employment Physicals	0	0	0	426	0	0
53101	Contractual Services	104,208	75,771	132,000	73,536	85,000	(47,000)
53301	Advertising	281	129	400	369	400	0
53303	Printing & Binding	11,148	12,225	10,650	9,511	10,650	0
53304	Postage & Delivery Services	5,652	5,647	5,600	4,834	4,900	(700)
53306	Credit Card Transaction Fees	5,232	6,872	6,920	6,520	6,920	0
53203	Communications	6,126	3,837	3,850	3,950	4,000	150
53311	Uniforms & Clothing	0	0	0	0	0	0
53332	Travel & Training/Education	5,953	2,133	3,950	637	3,950	0
53107	Dues & Professional Memberships	1,433	1,253	1,084	903	1,084	0
55112	Books & Subscriptions	128	0	115	67	75	(40)
56101	Miscellaneous	9	45	0	0	0	0
55111	Office Supplies	5,618	9,706	7,600	9,080	9,000	1,400
61111	Furniture & Fixtures	1,987	0	0	0	0	0
61111	customer service security	0	0	15,000	17,089	0	(15,000)
61112	Data Processing	136,152	0	0	5,000	0	0
61112	Data Processing (software)	0	157,038	55,000	75,276	83,000	28,000
61112	Data Processing (cybersecurity)	0	0	0	0	0	0
	TOTAL	530,933	675,191	535,894	498,566	566,919	31,025

5.79%

BOARD OF ELECTIONS
ACCT. 11013010

This account provides costs for poll workers and other costs of the Franklin County Registrar's Office in connection to local May municipal elections.

Prior to fiscal year 2022, regular bi-annual elections for Town Council seats and the Mayor's seat were held. For elections in fiscal year 2022 and thereafter, the Governor signed legislation from the Virginia General Assembly to hold all official elections in November and not May.

		FY 19	FY 20	FY 21	FY 21	FY 22	Increase/ (Decrease)
11013010 ELECTORAL BOARD		Actual	Actual	Budget	Estimated	Proposed	Budget
53101	Contractual Services	0	4,686	0	0	0	0
53303	Printing & Binding		0	0	0	0	0
	TOTAL	0	4,686	0	0	0	0

0.00%

**POLICE DEPARTMENT
ACCT. 12031010**

The Rocky Mount Police Department roster for this fiscal year will be made up of 20 full-time sworn officers including one (1) Chief of Police, one (1) Captain, two (2) First Sergeants, five (5) Sergeants, eleven (11) Police Officers, and one (1) part-time Community Resource Officer. Personnel also include one (1) civilian Records Manager, one (1) civilian Records Clerk / Receptionist, and three (3) part-time sworn Officers.

The Police Department is responsible for patrol duties throughout the corporate limits, working with citizens in neighborhood watch programs, investigations of criminal activities, arresting criminal offenders, providing testimony in criminal trials, issuing citations, code enforcement, parking enforcement on public streets and parking lots, traffic control and signalization, education and crime prevention, and other matters related to public safety. The Police Department also assists other area law enforcement agencies by participating in truancy prevention and intervention programs with the Franklin County Public Schools, participation in a regional drug task force and Special Weapons and Tactics Team (S.W.A.T.) with the Franklin County Sheriff's Office, and various safety and crime prevention programs with the Virginia State Police. The Rocky Mount Police Department is devoted to the concept of community policing and encourages its officers to become involved in community activities and creating a forum of trust with our business persons and neighborhood residents. There are three (2) K-9 units.

Overtime funds are used to pay for overtime beyond 160 hours in a 28 day pay cycle for law enforcement officers. The work shift schedule for uniformed officers is 88 hours for a two week period. This does not include off duty court appearances, special work or many other routine needs for extra hours. Aside from town general funds, other overtime may be covered by various mini-grants that the department is fortunate to receive during the year. Each sworn officer receives \$35 or \$65 per month for cell phones and \$50 per month as a clothing cleaning allowance. Plain clothes officers receive \$400 per year as a clothing purchase allowance.

Contractual expenses include the incident report software maintenance, investigative internet maintenance, and office equipment maintenance.

Various capital needs for police work are also funded in this account.

		FY 19	FY 20	FY 21	FY 21	FY 22	Increase/ (Decrease)
		Actual	Actual	Budget	Estimated	Proposed	Budget
12031010	POLICE DEPARTMENT						
51011	Wages - Full Time	1,115,403	1,235,362	1,251,002	1,023,535	1,141,006	(109,996)
51012	Wages - Part Time	40,050	31,444	32,876	30,105	31,000	(1,876)
51013	Wages - Overtime	44,896	66,205	48,700	55,768	48,700	0
51014	Wages - Contractual Services	5,070	6,420	6,400	5,150	5,300	(1,100)
51016	Wages - OT Court	3,697	3,185	4,700	4,376	4,700	0
51017	Wages - OT Other	29,086	15,828	31,050	0	10,000	(21,050)
51018	Wages - OT Traffic/DMV Grant	11,902	6,787	2,000	2,899	3,500	1,500
51021	Wages - OT SWAT/Tactical	0	0	0	0	0	0
51013	Wages - OT Other Training/Seminars	0	0	0	0	0	0
51022	Wages - OT Crisis Intervention	8,225	12,040	8,920	29,329	22,000	13,080
52011	FICA	98,117	104,975	106,002	78,300	87,593	(18,409)
52012	Retirement/Life Insurance	213,003	220,321	221,000	179,981	201,844	(19,156)
52015	Medical/Dental Insurance	266,685	279,491	298,180	183,222	194,742	(103,438)
52014	Line of Duty Act premium (23 officers)	12,564	17,936	18,295	20,470	20,879	2,585
52017	Workers' Compensation Insurance	24,292	25,119	33,828	31,804	31,804	(2,024)
52026	FSA Benefits	0	10,396	0	7,830	8,486	8,486
52027	Life Insurance > \$50,000	0	5,948	0	8,653	9,426	9,426
53344	Employment Physicals / Testing	1,436	2,239	600	4,024	3,000	2,400
53101	Contractual Services	40,997	34,472	34,100	34,042	34,700	600
53321	Repairs & Maintenance	126	486	200	157	200	0
53301	Advertising	1,008	100	300	0	300	0
53303	Printing & Binding	713	991	1,000	354	500	(500)
53304	Postage & Delivery Services	596	509	490	100	200	(290)
55211	Motor Fuel	42,582	36,607	43,000	36,657	42,600	(400)
53331	Motor Vehicle Expense	21,716	25,817	32,750	16,306	23,000	(9,750)
53203	Communications	23,690	29,044	21,000	27,884	28,000	7,000
54211	Grant Expenses	133	0	0	0	0	0
54212	Block Grant Expenses	0	0	0	0	0	0
54213	DMV Mini Grant Expenses	0	0	0	0	0	0
54215	Community Grant Expenses	1,449	1,500	1,500	0	0	(1,500)
54201	K-9 Unit Expenses	10,810	7,684	7,200	7,746	8,000	800
54202	SWAT/Search Warrant Expenses	0	0	0	0	0	0
54211	"Fresh" Grant Expenses	(1,041)	0	0	0	0	0
53311	Uniforms	9,070	13,216	12,500	14,454	16,000	3,500
53332	Travel & Training/Education	19,190	19,898	15,000	1,592	15,000	0
53332	Transports & Extraditions	0	0	0	0	0	0
53341	Uniform Stipends	13,200	6,750	13,600	13,600	13,600	0
53107	Dues & Professional Memberships	11,060	11,783	11,700	12,308	12,000	300
55112	Books & Subscriptions	0	0	0	0	0	0
56101	Miscellaneous	0	11,279	0	0	0	0
55111	Office Supplies	2,547	3,969	3,100	1,854	2,400	(700)
55412	Police Supplies	21,701	10,434	22,200	12,392	23,500	1,300
61101	Land & Buildings	0	0	0	0	0	0
61111	Furniture & Fixtures	139	0	0	0	0	0
61112	Data Processing (mobile data terminals)	13,792	9,000	9,000	9,000	9,000	0
61112	Data Processing (office desktops 5)	0	3,047	0	0	0	0
61121	Motor Vehicles and Equipment	58,775	176,319	0	28,431	0	0
61122	Motor Vehicle Lease Expense(cars)	0	0	22,373	28,673	28,673	6,300
61122	Motor Veh Lease Expense (truck)	6,900	6,300	6,300	0	4,800	(1,500)
61113	Audio & Video Equipment (in-car)	0	16,161	11,089	12,000	12,000	911
61113	Audio & Video Equip (body cameras)	12,516	0	0	0	0	0
61113	Audio & Video Equip (phone system)	0	0	0	0	0	0
61113	Audio & Video Equip (security camera)	0	0	0	0	0	0
61113	Audio & Video Equip (other)	0	0	0	0	0	0
61115	Police Equip (surveillance equipment)	0	9,167	0	0	0	0
61115	Police Equipment (K-9)	10,000	10,300	0	0	0	0
61182	Lease Expense-County Radios	15,297	18,796	18,796	15,451	15,451	(3,345)
	TOTAL	2,181,728	2,507,326	2,350,750	1,938,447	2,113,904	(236,846)

2.69%
2.66%

VOLUNTEER FIRE DEPARTMENT ACCT. 12032020

The Rocky Mount Volunteer Fire Department is authorized by Town Council to have up to 35 volunteer members. The Rocky Mount Fire Department provides fire and emergency services within the corporate limits of town and within a designated first run area in Franklin County.

Officers of the department are paid a monthly stipend for their duties in the department. The officers are elected annually by the members of the department, and must be approved by Town Council. Currently, the monthly stipends are \$600 for the Chief, \$300 for the Assistant Chief, \$200 for the Captain, \$100 for the First Lieutenant, and \$100 for the Second Lieutenant. In addition to overall management of the Fire Department, the Fire Chief also serves the Town in reviewing site plans. Volunteers do not receive a salary, but are currently paid a quarterly stipend of \$12.50 for each emergency call answered. The volunteers must also maintain state required training and certification, which must be obtained in their leisure time.

Since its inception, the Rocky Mount Volunteer Fire Department has been supported by community volunteers. The department started as a bucket brigade in the early 1900's and was given its first piece of fire fighting equipment by the Rocky Mount Town Council in 1929.

The department responds to emergency calls from two locations, the main station at 1250 North Main Street (the Emergency Services Building) and the downtown station, located at the intersection of Floyd Avenue and Franklin Street (the Floyd Avenue station).

The department often submits grant requests to FEMA for additional equipment and may purchase additional equipment only upon availability of grant funds. The department applies to various State agencies annually for grants to help fund equipment, supplies, and training. Per agreement, Franklin County will reimburse the Town Volunteer Fire Department for some of its operating expenses.

12032020 VOLUNTEER FIRE DEPARTMENT		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
52014	Line of Duty Act premium (23 volunteers)	5,683	6,794	6,930	7,134	7,205	275
53344	Physicals / Testing	0	0	100	0	0	(100)
53101	Contractual Services	3,726	6,656	4,000	4,392	4,000	0
53321	Repairs & Maintenance	153	0	150	0	150	0
53301	Advertising	492	0	200	0	200	0
53303	Printing & Binding	0	0	50	0	50	0
53304	Postage & Delivery Services	0	0	0	0	0	0
55211	Motor Fuel	6,973	6,579	7,160	0	7,160	0
53331	Motor Vehicle Expense	30,236	10,762	13,000	15,160	13,000	0
55212	Small Equipment Expense	302	3,871	100	1,041	650	550
53203	Communications	2,170	2,374	2,300	3,193	3,200	900
53312	Insurance	9,551	9,551	9,742	9,551	9,620	(122)
54221	Purchases - DOFP Grant	4,041	0	0	0	0	0
54222	Purchases - FEMA Grant	0	0	0	0	0	0
53311	Uniforms	12,773	12,774	7,050	7,244	7,050	0
53332	Travel & Training/Education	0	0	0	0	0	0
53341	Stipends	50,950	70,850	71,000	80,475	80,000	9,000
53107	Dues & Professional Memberships	0	26	50	50	50	0
55112	Books & Subscriptions	0	419	150	150	150	0
56101	Miscellaneous	0	0	0	0	0	0
55111	Office Supplies	752	14	100	627	100	0
55414	Fire Department Supplies	1,299	5,632	2,500	4,862	4,000	1,500
61111	Furniture and Fixtures	0	0	0	0	0	0
61112	Data Processing Equipment	0	0	1,250	1,608	0	(1,250)
61114	Machinery & Equipment	0	0	0	0	0	0
61121	Motor Vehicles	0	0	0	0	0	0
61113	Audio & Video Equipment (wireless pagers)	2,023	2,682	0	0	0	0
61116	Fire Equipment (tools)	45,788	14,938	10,000	10,000	20,000	10,000
61116	Fire Equipment (QRAE II gas detectors 4)	0	0	0	0	0	0
61116	Fire Equipment (portable scene lights 2)	0	0	0	0	0	0
61182	Subscription Service-Public Safety Radios(15)	1,700	1,700	1,700	1,545	1,545	(155)
61141	Acquisitions - Grant Funded	0	0	0	0	0	0
61118	Safety Equipment (SCBA bottles)	0	3,886	7,300	0	0	(7,300)
61119	Fire Truck	0	0	0	0	0	0
	TOTAL	178,612	159,509	144,832	147,033	158,130	13,299

9.18%

**PUBLIC WORKS ADMINISTRATION
ACCT. 13041000**

The Public Works Department is currently made up of sixteen (16) full-time employees. The Public Works Department is responsible for maintaining streets, traffic signals and signs, water distribution, wastewater collection, meter reading, sidewalks, storm water management, buildings and grounds maintenance, cemetery and parks and grounds keeping, public rights-of-way maintenance, street cleaning and refuse collection. This department provides all maintenance services within the current corporate limits, as well as responsibility for utility lines throughout the service area.

This account provides for the charging of expenses related to the overall administration of the Public Works Department. The department is made up of one (1) Public Works Superintendent, one (1) Mechanic, one (1) Foreman, three (3) Maintenance III workers, two (2) Maintenance II workers, five (5) Maintenance I workers, one (1) Grounds Maintenance II worker, one (1) Grounds Maintenance I worker, one (1) Landscape Technician, and one (1) Utility Service Technician. Three (3) part-time summer grounds positions are also proposed.

The Public Works Superintendent's personnel costs are split 70% Public Works Administration, 15% Water Distribution, and 15% Sewer Collection. The personnel costs of the employees of the Public Works Department is distributed as a percentage through the various accounts listed below associated with this department based on historical trend. Actual time spent in each activity is recorded on bi-weekly time sheets to charge each account appropriately. The Town provides up to \$155 for steel toed boots per employee.

The wage and fringe benefit costs for the Public Works Department employees are allocated as follows:

Street Lighting	1.00%
Traffic Control	2.00%
Street Maintenance	55.00%
Sidewalks, Curbs, & Gutters	1.00%
Street Cleaning	0.50%
Refuse Collection	13.00%
Snow Removal	1.00%
Cemetery Maintenance	1.00%
Parks Maintenance	5.00%
Citizens Square	1.00%
Community & Hospitality Center	0.50%
Water Distribution System	8.00%
Meter Reading	3.00%
Sewer Collection System	8.00%
Total Public Works Labor	100.00%

13041000	PUBLIC WORKS ADMINISTRATION	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	66,906	86,823	53,548	53,548	54,619	1,071
51012	Wages - Part Time	0	0	0	0	0	0
51013	Wages - Overtime	0	0	0	0	0	0
52011	FICA	5,428	6,929	4,096	4,096	4,178	82
52012	Retirement/Life Insurance	12,024	14,357	9,365	9,408	9,596	231
52015	Medical/Dental Insurance	11,911	15,390	8,246	6,440	6,440	(1,806)
52016	ICMA - 1% employer contribution	727	1,205	765	444	453	(312)
52017	Workers' Compensation Insurance	2,600	2,684	2,726	2,288	2,135	(591)
52026	FSA Benefits	0	640	0	350	357	357
52027	Life Insurance > \$50,000	0	1,004	0	967	986	986
53344	Employment Testing	1,059	426	300	661	300	0
53101	Contractual Services	12,331	5,189	600	2,513	2,700	2,100
53301	Advertising	240	413	0	703	500	500
53303	Printing & Binding	0	0	0	0	0	0
53304	Postage & Delivery Services	0	0	0	0	0	0
53305	Permits, Licenses, and Fees	0	100	110	110	110	0
53203	Communications	5,136	5,193	5,730	4,559	5,200	(530)
53311	Uniforms	13,433	12,947	16,600	15,143	16,900	300
53332	Travel & Training	2,289	1,629	2,000	57	2,000	0
53107	Dues & Memberships	216	640	540	523	540	0
55112	Books & Subscriptions	1,514	1,028	600		600	0
55111	Office Supplies	1,013	144	170	262	200	30
61111	Furniture & Fixtures	0	0	0	0	0	0
61112	Data Processing	664	644	1,200	0	1,200	0
	TOTAL	137,491	157,382	106,596	102,071	109,015	2,418

2.27%

STREET LIGHTING
ACCT. 13041040

The Public Works Department is responsible for maintaining all street lights along public streets within the Town.

The Town has been attempting to provide adequate street lighting throughout the corporate limits to improve public safety and discourage criminal activity. Decorative street lamps are used in the Town's business districts.

Approximately one percent (1.00%) of all Public Works full-time labor is allocated to this account.

13041040 STREET LIGHTING		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	1,024	246	6,108	565	6,038	(70)
51013	Wages - Overtime		0	0	0	0	0
52011	FICA	73	18	467	43	462	(5)
52012	Retirement/Life Insurance	176	45	1,068	0	1,061	(7)
52015	Medical/Dental Insurance	187	145	1,753	0	1,241	(512)
52016	ICMA - 1% employer contribution	3	3	56	0	21	(35)
52017	Workers Compensation	289	288	346	290	365	19
52026	FSA Benefits	0	4	0	6	60	60
52027	Life Insurance > \$50,000	0	0	0	2	20	20
53101	Contractual Services	1,038	0	0	0	0	0
53321	Repairs & Maintenance	4,488	71	0	0	0	0
53201	Utilities	94,861	100,113	106,500	96,172	106,500	0
55422	Materials & Supplies	1,935	21	200	20	350	150
	TOTAL	104,074	100,955	116,498	97,099	116,117	(381)

-0.33%

PARKING & TRAFFIC CONTROL
ACCT. 13041070

The Public Works Department is responsible for maintaining all traffic signals and signs, as well as the marking of road lanes and painting of parking restrictive markings on curbs in the central and uptown business districts. The Police Department is responsible for the signalization of the traffic signals to ensure the safety of drivers.

This account will be responsible for costs associated with maintenance of public lots and on-street parking spaces. Also, costs for maintaining traffic signals and traffic signs are included in this account. Approximately 2.0% of all Public Works full-time labor is allocated to this account.

13041070 PARKING & TRAFFIC CONTROL		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	5,432	7,447	12,216	3,310	12,076	(140)
51012	Wages - Part Time	107	0	0	0	0	0
51013	Wages - Overtime	143	44	0	444	0	0
52011	FICA	397	539	935	279	924	(11)
52012	Retirement/Life Insurance	958	1,290	2,137	534	2,122	(15)
52015	Medical/Dental Insurance	2,285	2,934	3,506	647	2,481	(1,025)
52016	ICMA - 1% employer contribution	6	29	115	6	42	(73)
52017	Workers Compensation Insurance	579	576	693	582	730	37
52026	FSA Benefits	0	87	0	24	96	96
52027	Life Insurance > \$50,000	0	6	0	36	144	144
53101	Contractual Services	13,990	1,761	3,700	11,258	13,990	10,290
53321	Repairs & Maintenance	0	406	500	6,954	8,500	8,000
53201	Utilities	11,640	22,292	20,200	23,152	23,400	3,200
55211	Motor Fuel	876	569	650	650	650	0
53331	Motor Vehicle Expense	854	801	500	0	500	0
55212	Small Equipment Expenses	800	3	0	0	0	0
53203	Communications	1,304	65	2,250	1,565	6,500	4,250
53332	Travel and Training	0	0	0	0	0	0
55422	Materials and Supplies	12,332	14,068	18,000	5,573	11,200	(6,800)
61112	Data Processing Equipment	0	0	0	0	0	0
61151	Infrastructure (asphalt rejuvenation)	16,590	0	0	0	0	0
61131	Traffic Signals	11,649	10,000	20,000	110,738	25,000	5,000
61131	Traffic Signal replacement-McDonald's	0	69,329	0	255,892	0	0
61181	Equipment Rental	0	0	0			0
TOTAL		79,942	132,245	85,402	421,642	108,355	22,953

w/o capital 26.88%
27.45%

**STREET MAINTENANCE
ACCT. 13041080**

This account includes costs related to the maintenance of public streets and rights-of-ways within the corporate limits. The Commonwealth of Virginia provides funding to the Town to maintain arterial and collector streets within the Urban Highway System, based upon lane miles. 55.0% of all full-time Public Works salaries and fringe benefit costs have been budgeted to this account. Only those hours actually worked by employees during the year will be charged to this account, along with a comparable percentage of benefits.

Funds have been allocated to provide routine maintenance on public streets as required by the Virginia Department of Transportation. This account also provides funds for maintenance of rights-of-ways and striping of highways. Major road construction or reconstruction is usually funded by VDOT and outside contractors in the 6-year plan with the Town providing a small percentage of funding.

13041080 STREET MAINTENANCE		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	322,153	287,780	335,940	320,336	332,084	(3,856)
51012	Wages - Part Time	7,632	9,783	28,651	4,116	9,500	(19,151)
51013	Wages - Overtime	4,997	6,011	2,070	8,137	6,000	3,930
52011	FICA	29,402	23,711	28,050	24,628	25,404	(2,645)
52012	Retirement/Life Insurance	51,042	49,768	58,756	54,875	58,347	(409)
52015	Medical/Dental Insurance	96,879	87,855	96,427	91,508	68,240	(28,187)
52016	ICMA - 1% employer contribution	714	1,032	3,035	1,745	1,142	(1,893)
52017	Workers' Compensation Insurance	15,328	15,791	19,044	19,822	20,081	1,037
52026	FSA Benefits	0	3,445	0	3,459	3,528	3,528
52027	Life Insurance > \$50,000	0	1,074	0	3,738	3,813	3,813
53101	Contractual Services	423,432	582,339	100,000	338,574	200,000	100,000
53321	Repairs & Maintenance	0	1,547	0	0	0	0
53301	Advertising	580	0	0	0	0	0
53305	Permits, Licenses and Fees	0	0	800	367	400	(400)
55211	Motor Fuel	26,290	17,312	31,000	20,000	27,000	(4,000)
53331	Motor Vehicle Expense	22,363	21,388	32,500	30,562	40,000	7,500
55212	Small Equipment Expense	3,517	5,505	5,500	4,861	5,500	0
53332	Travel & Training	315	8	350	0	350	0
55114	Agricultural Supplies	75	0	200	1,298	1,200	1,000
55114	Flower Beds	0	0	12,000	0	12,000	0
55115	Chemicals & Materials	2,012	11,595	5,000	1,639	5,000	0
55423	Materials and Supplies	33,754	16,156	15,000	27,011	20,000	5,000
55424	Gravel	12,159	6,911	10,000	11,584	13,000	3,000
55425	Asphalt	12,829	13,824	10,000	10,676	12,000	2,000
55429	Striping & Painting	0	0	10,000	10,000	11,000	1,000
	Paving	0	0	0	0	0	0
61114	Machinery & Equipment - mowers	144,343	0	25,000	25,000	0	(25,000)
61114	Equipment - asphalt box & infrared	0	0	0	0	0	0
61114	Equipment - asphalt roller	0	0	0	0	0	0
61114	Equipment - tractor	0	0	0	72,260	0	0
61121	Vehicles	0	40,749	0	0	0	0
61117	Construction Vehicles (loader)	0	81,481	0	0	0	0
61151	Infrastructure - Weaver St fy 20	32,616	34,000	0	0	0	0
61151	Infrast-Angle Bridge (bond proceeds)	0	0	0	0	0	0
61151	Infrast-Angle Bridge (VDOT share)	0	0	0	331,646	0	0
61151	Infrast-Angle Bridge (Town)	33,931	9,218	0	36,850	0	0
61181	Equipment Rental	0	0	0	0	0	0
	VDOT grant expenditures	0	0	0	0	0	0
	asphalt roller	0	0	0	0	32,000	32,000
	TOTAL	1,276,363	1,328,282	829,323	1,454,691	907,590	78,267
	without capital	1,040,485	1,142,100	774,323	956,676	839,590	65,267

8.43%

8.43%

SIDEWALKS, CURBS & GUTTERS
ACCT. 13041090

The Public Works Department is responsible for the maintenance of sidewalks, curbs, and gutters within the corporate limits. The maintenance costs on arterial and collector streets are funded by the Virginia Department of Transportation through their Urban Highway System. Approximately 1.0% of the Public Works labor budget is included here. This account is used to record labor, equipment and materials used in the maintenance of existing infrastructure or for minor construction or repair of such facilities. Sidewalk repair projects outsourced by the Town are in the capital outlay line item.

13041090 SIDEWALKS, CURBS & GUTTERS		FY 19	FY 20	FY 21	FY 21	FY 22	Increase/ (Decrease)
		Actual	Actual	Budget	Estimated	Proposed	Budget
51011	Wages - Full Time	2,016	11,300	6,108	0	6,038	(70)
51012	Wages - Part Time	0	465	0	0	0	0
51013	Wages - Overtime		0	0	0	0	0
52011	FICA	148	857	467	0	462	(5)
52012	Retirement/Life Insurance	346	2,149	1,068	0	1,061	(7)
52015	Medical/Dental Insurance	586	3,421	1,753	0	1,241	(512)
52016	ICMA - 1% Employer Contribution	2	45	26	0	21	(5)
52017	Workers' Compensation Insurance	289	288	346	290	365	19
52026	FSA Benefits	0	111	0	0	0	0
52027	Life Insurance > \$50,000	0	89	0	0	0	0
53101	Contractual Services	1,845	10,536	0	0	0	0
55422	Materials and Supplies	532	1,690	500	0	500	0
55428	Concrete	0	0	500	204	1,000	500
61100	Capital Outlay (CIP)	0	0	0	0	0	0
	sidewalk maintenance (year 4 of 4)	40,000	0	0	0	0	0
	Celeste Park sidewalk	0	0	0	0	25,000	25,000
61114	Machinery & Equipment	0	0	0	0	0	0
61181	Equipment Rental	0	0	0	0	0	0
	TOTAL	45,764	30,950	10,768	494	35,687	24,919

231.41%

STREET CLEANING
ACCT. 13042020

The Public Works Department is responsible for keeping all public streets clean and clear of debris. Streets are cleaned using the street sweeper machine on a regular basis.

Presently, the Public Works Department cleans main arterial streets weekly and residential and collector streets bi-weekly, except during the autumn months when leaves may damage the equipment. .50% of all Public Works Department full-time personnel and fringe benefits are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

13042020 STREET CLEANING		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	2,912	1,764	3,054	2,178	3,019	(35)
51013	Wages - Overtime	695	0	0	21	0	0
52011	FICA	271	130	234	163	231	(3)
52012	Retirement/Life Insurance	619	330	534	541	530	(4)
52015	Medical/Dental Insurance	988	455	877	402	620	(257)
52016	ICMA - 1% Employer Contribution	6	7	0	8	10	10
52017	Workers' Compensation Insurance	145	144	173	145	183	10
52026	FSA Benefits	0	17	0	12	13	13
52027	Life Insurance > \$50,000	0	6	0	20	20	20
53321	Repairs and Maintenance	0	1,350	300	0	300	0
55211	Motor Fuel	718	611	625	863	625	0
53331	Motor Vehicle Expense	65	613	1,000	500	500	(500)
55423	Materials and Supplies	0	0	120	0	120	0
	TOTAL	6,419	5,426	6,917	4,853	6,172	(745)

-10.77%

REFUSE COLLECTION
ACCT. 13042030

This account includes costs related to the collection and disposal of residential garbage. The Town currently imposes a mandatory collection fee of \$6.30 per month to residential customers throughout the corporate limits. One dollar (\$1.00) goes to the Utility Capital Fund to accumulate funds for the future purchase of refuse collection equipment. Five dollars and 30 cents (\$5.30) will remain in the general fund to support the refuse collection service to Town customers. Non-bulk commercial service is currently charged at a rate of \$12.60 per month for bagged refuse.

To provide refuse collection service to our customers, Town crews must operate sanitation routes two and one-half days per week (Tuesdays, Wednesdays, and one-half day on Thursdays). Large item pick-up is provided to residential garbage customers on the first Monday of every month at no additional cost to the citizen. Seasonal leaf collection and Christmas tree removal is also provided at no additional cost to the citizen. A Town dump truck is provided for a \$10 fee to residents up to four times per year to assist in keeping the Town tidy.

Estimated Public Works full-time labor and fringe benefits have been set at 13.0% for budget purposes, although actual time spent will be used to code salaries and fringe benefits.

13042030 REFUSE COLLECTION		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	61,217	70,541	79,404	61,063	78,493	(911)
51012	Wages - Part Time	721	0	0	1,897	2,000	2,000
51013	Wages - Overtime	455	108	776	1,394	0	(776)
52011	FICA	4,703	5,200	6,134	4,787	6,005	(129)
52012	Retirement/Life Insurance	10,000	12,538	13,888	13,269	13,791	(97)
52015	Medical/Dental Insurance	15,845	22,152	22,792	19,165	20,130	(2,662)
52016	ICMA - 1% employer contribution	613	850	4,609	739	270	(4,339)
52017	Workers' Compensation Insurance	3,760	4,054	4,501	3,778	4,746	245
52026	FSA Benefits	0	818	0	717	731	731
52027	Life Insurance > \$50,000	0	289	0	416	424	424
53101	Contractual Services	691	225	0	0	0	0
53321	Repairs & Maintenance	0	0	0	0	0	0
53301	Advertising	468	874	290	0	290	0
55211	Motor Fuel	8,709	6,107	9,000	8,709	9,000	0
53331	Motor Vehicle Expense	8,467	12,990	8,000	4,455	9,000	1,000
55212	Small Equipment Expense	0	0	0	0	0	0
55426	Materials and Supplies	1,842	5,225	1,400	2,254	3,000	1,600
61114	Machinery & Equipment	0	0	0	0	0	0
	TOTAL	117,491	141,971	150,794	122,643	147,880	(2,914)

-1.93%

Waste Collection Fees	94,673	104,777	132,916	97,187	122,905
Variance	(22,818)	(37,194)	(17,878)	(25,456)	(24,974)

SNOW REMOVAL
ACCT. 13042040

The Public Works Department is responsible for snow removal and clean-up from storms to keep streets clean and passable. Activity directly related to clearing streets during inclement winter weather is tracked in this account.

A figure of 1.0% of all Public Works labor and fringe benefit costs are included in anticipation of services needed to perform this work. Only actual time spent on snow removal will be coded to this account when incurred.

13042040 SNOW REMOVAL		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	3,099	399	6,108	2,967	6,038	(70)
51013	Wages - Overtime	19,116	549	10,350	375	3,000	(7,350)
52011	FICA	1,639	70	1,259	246	462	(797)
52012	Retirement/Life Insurance	3,803	148	1,068	626	1,061	(7)
52015	Medical/Dental Insurance	2,240	18	1,753	688	1,241	(512)
52016	ICMA - 1% employer contribution	58	2	21	12	21	(0)
52017	Workers' Compensation Insurance	289	288	346	290	365	19
52026	FSA Benefits	0	8	0	21	22	22
52027	Life Insurance > \$50,000	0	1	0	30	31	31
53101	Contractual Services	0	0	0	0	0	0
55211	Motor Fuel	1,725	300	750	200	750	0
53331	Motor Vehicle Expense	746	0	750	495	1,000	250
56101	Miscellaneous	0	0	0	0	0	0
55115	Chemicals and Materials	14,370	453	5,750	8,559	15,000	9,250
55423	Materials and Supplies	6,749	2,724	1,000	93	1,000	0
	TOTAL	53,834	4,960	29,155	14,602	29,990	835

2.86%

2.86%

MUNICIPAL BUILDING MAINTENANCE
ACCT. 14543040

This account includes the cost of custodial and maintenance work on the Rocky Mount Municipal Building and grounds. Services of the Public Works Department are used as needed in the maintenance of the grounds and minor repair work on the Municipal Building.

Contractual services include cleaning services, HVAC maintenance, security maintenance, web design, and pest control. Funds in the contractual line item are also used for repairs and maintenance such as to the automatic doors, security systems, carpeting, painting, signage, awning, and roof repairs.

A figure of 0% of all Public Works labor and fringe benefit costs are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

MUNICIPAL BUILDING 14543040 MAINTENANCE		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	779	1,765	0	526	537	537
51012	Wages - Part Time	187	109	0	0	0	0
51013	Wages - Overtime	0	0	0	0	0	0
52011	FICA	69	131	0	36	36	36
52012	Retirement/Life Insurance	133	311	0	82	84	84
52015	Medical/Dental Insurance	165	1,103	0	184	187	187
52016	ICMA - 1% employer contribution	4	9	0	7	7	7
52026	FSA Benefits	0	26	0	7	7	7
52027	Life Insurance > \$50,000	0	8	0	4	4	4
53101	Contractual Services	19,272	27,369	15,000	17,114	16,000	1,000
53321	Repairs & Maintenance	1,144	5,081	1,500	541	1,600	100
53201	Utilities	33,608	24,449	22,700	25,141	25,600	2,900
53203	Communications	5,607	5,704	5,700	8,184	8,200	2,500
55311	Materials and Supplies	3,659	4,264	1,875	1,396	1,900	25
55114	Agricultural Supplies	0	0	50	42	0	(50)
55113	Janitorial Supplies	1,510	1,685	1,100	871	1,122	22
61101	Land & Buildings (building security)	0	14,761	0	0	0	0
61101	Land & Buildings (asphalt rejuvenation)	0	0	0	0	0	0
61101	Land & Buildings (replace guttering)	0	0	0	0	0	0
61111	Furniture & Fixtures	253	0	0	376	0	0
61112	Data Processing / Technology Improvements	2,773	3,438	0	898	0	0
61113	Audio & Video Equipment	0	0	0	0	0	0
	TOTAL	69,163	90,214	47,925	55,410	55,285	7,360

15.36%

EMERGENCY SERVICES BUILDING MAINTENANCE
ACCT. 14543050

All costs associated with building maintenance for the Emergency Services Building on North Main Street is in this account, as well as expenses related to the downtown fire station building on Floyd Avenue. Routine maintenance services as needed are provided by Public Works to maintain the Emergency Services Building and the Floyd Avenue fire station.

A figure of 0% of all Public Works labor and fringe benefit costs are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

Contracted services are used to provide routine cleaning, maintenance of the card reader systems, HVAC maintenance, insect control, elevator inspections and maintenance, fuel tank maintenance, and generator maintenance. Funds in the contractual line item also provide for various repairs and maintenance as needed and include flooring, painting, and roof repairs.

14543050 EMERGENCY SERVICES BUILDING MAINTENANCE		FY 19	FY 20	FY 21	FY 21	FY 22	Increase/ (Decrease)
		Actual	Actual	Budget	Estimated	Proposed	Budget
51011	Wages - Full Time	539	3,226	0	1,156	1,180	1,180
51013	Wages - Overtime	0	0	0	60	0	0
52011	FICA	38	239	0	85	87	87
52012	Retirement/Life Insurance	92	586	0	227	232	232
52015	Medical/Dental Insurance	388	870	0	441	450	450
52016	ICMA - 1% employer contribution	2	19	0	9	9	9
52026	FSA Benefits	0	41	0	15	16	16
52027	Life Insurance > \$50,000	0	23	0	15	15	15
53101	Contractual Services	17,367	19,320	22,157	20,780	21,200	(957)
53321	Repairs and Maintenance	4,048	7,142	4,300	12,531	8,500	4,200
53201	Utilities	16,293	22,722	24,000	14,329	16,900	(7,100)
53202	Heating Fuel	11,419	6,684	8,200	8,412	8,500	300
53203	Communications	5,979	2,871	3,280	2,829	2,900	(380)
54219	First Responders Memorial	25,912	756	0	0	0	0
55114	Agricultural Supplies	0	0	40	0	0	(40)
55113	Janitorial Supplies	3,330	1,555	1,250	1,372	1,300	50
55411	Materials and Supplies	623	1,001	550	0	500	(50)
61100	Capital Outlays	0	0	0	0	0	0
61101	Land & Buildings (Floyd Ave trim, doors, sir	2,621	0	0	0	0	0
61101	Land & Buildings (asphalt rejuvenation)	0	0	0	0	0	0
61101	Land & Buildings (impound lot)	7,444	0	0	0	0	0
61111	Furniture & Fixtures	504	0	0	0	0	0
61112	Data Processing Equipmnet	0	2,086	0	0	0	0
	TOTAL	96,599	69,142	63,777	62,261	61,788	(1,989)

-3.12%

PUBLIC WORKS SHOPS MAINTENANCE
ACCT. 14543060

The Public Works Department is responsible for maintaining its buildings and grounds complex as needed. A figure of 0% of all Public Works labor and fringe benefit costs are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

Contractual services include HVAC and fuel tank maintenance.

PUBLIC WORKS BUILDING 14543060 MAINTENANCE		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	965	22,564	0	2,374	2,421	2,421
51013	Overtime	0	213	0	0	0	0
52011	FICA	68	1,649	0	1,135	1,158	1,158
52012	Retirement/Life Insurance	164	3,808	0	1,903	1,941	1,941
52015	Medical/Dental Insurance	271	5,419	0	3,561	3,632	3,632
52016	ICMA - 1% employer contribution	7	7	0	0	0	0
52026	FSA Benefits	0	226	0	157	160	160
52027	Life Insurance > \$50,000	0	288	0	184	188	188
53101	Contractual Services	4,789	14,920	5,200	4,930	5,200	0
53321	Repairs & Maintenance	2,714	2,870	2,600	1,629	2,700	100
53201	Utilities	4,126	6,897	6,440	4,390	6,440	0
53202	Heating Fuel	3,193	4,006	3,400	4,390	4,000	600
53203	Communications	4,713	5,090	4,150	4,701	4,200	50
55111	Office Supplies	0	138	100	0	50	(50)
55114	Agricultural Supplies	0	0	100	0	0	(100)
55113	Janitorial Supplies	4,537	5,121	3,850	3,288	3,850	0
55421	Shop Supplies	4,043	5,186	6,300	3,366	5,000	(1,300)
55115	Chemicals & Materials	0	0	0	0	200	200
61101	Land & Buildings (ice machine)	6,500	0	0	0	0	0
61101	Land & Buildings (HVAC)	0	0	0	0	0	0
61101	Land & Buildings (security)	0	17,403	0	0	0	0
61111	Furniture & Fixtures	541	0	0	0	0	0
61112	Data Processing	504	0	0	0	0	0
61113	Audio Video Equipment	0	0	0	0	0	0
	TOTAL	37,135	95,802	32,140	36,007	41,140	9,000

28.00%

CEMETERY MAINTENANCE
ACCT. 14543070

The Public Works Department maintains High Street Cemetery as a public service to the citizens of Rocky Mount. These services include mowing and landscaping. The Town no longer opens or closes grave sites. 1.0% of all full-time Public Works salaries and fringe benefit costs have been budgeted to this account. Only those hours actually worked by employees during the year will be charged to this account, along with a comparable percentage of benefits.

Funds are provided for fertilizer and other landscaping needs as well as tree trimming or removal as needed.

14543070 CEMETERY MAINTENANCE		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	6,583	7,025	6,108	8,594	8,000	1,892
51012	Wages - Part Time	1,547	944	0	2,068	2,000	2,000
51013	Wages - Overtime	0	0	0	0	0	0
52011	FICA	592	571	467	773	789	322
52012	Retirement/Life Insurance	1,122	1,360	1,068	1,788	1,824	756
52015	Medical/Dental Insurance	1,930	2,493	1,753	3,170	3,233	1,480
52016	ICMA - 1% employer contribution	26	43	18	72	73	55
52017	Workers' Compensation Insurance	579	0	346	290	296	(50)
52026	FSA Benefits	0	89	0	114	117	117
52027	Life Insurance > \$50,000	0	46	0	97	99	99
53101	Contractual Services (tree removal)	0	0	5,000	3,165	0	(5,000)
55211	Motor Fuel	603	442	500	450	500	0
55212	Small Equipment Expense	0	0	200	200	200	0
55114	Agricultural Supplies	397	243	150	233	200	50
	TOTAL	13,379	13,256	15,610	21,015	17,330	1,720

11.02%

PARKS & PLAYGROUNDS
ACCT. 14043080

The Public Works Department maintains Mary Elizabeth Park (14043041), Mary Bethune Park (14043041), Celeste Park (14043043), Gilley's Park (14043043), the Franklin County Veterans' Memorial Park (14043045), and the First Responders Park (14043046).

The Town does not have an organized recreation program, relying instead on services provided by the Franklin County Department of Parks and Recreation. Our parks are provided for passive use, utilizing playgrounds, picnic shelters, tennis courts, and roller hockey courts for non-organized play. The Town is also obligated under the terms of the 2000 annexation agreement to develop a playground in or near the Franklin Heights subdivision in the future. Full-time labor costs for Public Works employees' allocated time to maintain the grounds and equipment of these parks is budgeted at 5.0% of total labor and fringe benefits.

Mary Elizabeth Park, located in the center of the historic central business district, and Mary Bethune Park, located on East Street, are available to host special events and other recreational opportunities. Veterans' Park, on South Main Street, serves as a gateway into town. Gilley's Park, located on Trail Drive, provides two ponds for citizens' enjoyment. Celeste Park, on Franklin Street, provides a more natural setting for citizens to explore. First Responders Park, on North Main Street, also serves as a gateway into town.

**14043080 PARKS & PLAYGROUND
MAINTENANCE**

FY 19 Actual FY 20 Actual FY 21 Budget FY 21 Estimated FY 22 Proposed Increase/ (Decrease) Budget

51011	Wages - Full Time	19,143	51,310	30,540	35,868	30,189	(351)
51012	Wages - Part Time	2,573	835	0	5,000	5,000	5,000
51013	Wages - Overtime	0	0	0	0	0	0
52011	FICA	1,593	3,833	2,336	3,094	2,310	(27)
52012	Retirement/Life Insurance	3,261	8,629	5,341	3,094	5,304	(37)
52015	Medical/Dental Insurance	7,093	14,729	8,766	6,290	6,204	(2,562)
52016	ICMA - 1% employer contribution	50	266	145	101	104	(41)
52017	Workers' Compensation Insurance	1,446	1,449	1,731	153	1,826	95
52026	FSA Benefits	0	571	0	237	215	215
52027	Life Insurance > \$50,000	0	933	0	619	589	589
53101	Contractual Services	11,390	7,581	3,730	3,730	3,800	70
53321	Repairs & Maintenance	34	1,203	800	2,595	800	0
53201	Utilities	1,326	1,841	1,980	1,660	1,750	(230)
55211	Motor Fuel	968	442	550	550	550	0
55212	Small Equipment Repairs and Purchases	0	0	100	100	100	0
55114	Agricultural Supplies	6,017	73	0	263	200	200
55115	Chemicals & Materials	0	2,144	0	0	0	0
55113	Janitorial Supplies	0	0	0	0	0	0
55427	Recreational Supplies	4,536	3,090	3,000	504	3,100	100
61114	Machinery & Equipment	0	0	0	0	0	0
61151	Infrastructure	7,400	0	0	0	0	0
	Sub Total	124,230	98,927	59,019	63,858	62,040	3,021

14043041 Mary Elizabeth Park:

51011	Wages - Full Time	0	475	0	15,972	15,000	15,000
51012	Wages - Part Time	0	0	0	1,534	150	150
51013	Wages - Overtime	0	0	0	501	0	0
52011	FICA	0	36	0	1,238	1,150	1,150
52012	Retirement/Life Insurance	0	104	0	3,082	3,000	3,000
52015	Medical/Dental Insurance	0	199	0	3,984	3,200	3,200
52016	ICMA - 1% employer contribution	0	1	0	94	58	58
52017	Workers' Compensation Insurance	0	0	0	0	0	0
52026	FSA Benefits	0	6	0	142	72	72
52027	Life Insurance > \$50,000	0	5	600	151	118	(482)
53101	Contractual Services	0	0	0	520	0	0
53321	Repairs & Maintenance	0	0	0	215	400	400
55114	Agricultural Supplies	0	0	200	70	100	(100)
55427	Parks Supplies	0	0	0	0	0	0
61100	lights for tennis courts	0	0	5,000	8,515	0	(5,000)
	Sub-total	0	825	5,800	36,020	23,248	17,448

14043042 Mary Bethune Park:

51011	Wages - Full Time	0	456	0	4,186	3,200	3,200
51012	Wages - Part Time	0	0	0	219	219	219
51013	Wages - Overtime	0	0	0	169	0	0
52011	FICA	0	34	0	305	247	247
52012	Retirement/Life Insurance	0	96	0	621	312	312
52015	Medical/Dental Insurance	0	166	0	1,153	940	940
52016	ICMA - 1% employer contribution	0	1	0	21	11	11
52017	Workers' Compensation Insurance	0	0	0	0	0	0
52026	FSA Benefits	0	5	0	51	23	23
52027	Life Insurance > \$50,000	0	6	0	38	14	14
53101	Contractual Services	0	0	0	260	0	0
53321	Repairs & Maintenance	0	0	400	200	200	(200)
55114	Agricultural Supplies	0	0	200	70	100	(100)
55427	Parks Supplies	0	0	0	64	0	0
	Sub-total	0	765	600	7,357	5,266	4,666

PARKS & PLAYGROUND

14043080 MAINTENANCE

		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
14043043	Gilley's Park:						
51011	Wages - Full Time	0	179	0	621	500	500
51012	Wages - Part Time	0	0	0	219	100	100
51013	Wages - Overtime	0	0	0	50	0	0
52011	FICA	0	14	0	65	51	51
52012	Retirement/Life Insurance	0	40	0	90	45	45
52015	Medical/Dental Insurance	0	78	0	156	89	89
52016	ICMA - 1% employer contribution	0	2	0	1	1	1
52017	Workers' Compensation Insurance	0	0	0	0	0	0
52026	FSA Benefits	0	3	0	13	6	6
52027	Life Insurance > \$50,000	0	2	0	6	3	3
53101	Contractual Services	0	0	0	260	0	0
53321	Repairs & Maintenance	0	0	400	50	200	(200)
55114	Agricultural Supplies	0	0	100	20	70	(30)
55427	Parks Supplies	0	0	0	3,926	2,700	2,700
55427	Algae Control	0	0	4,000	0	0	(4,000)
55427	Fish	0	0	1,500	0	0	(1,500)
	Sub-total	0	316	6,000	5,476	3,765	(2,235)
14043044	Celeste Park:						
51011	Wages - Full Time	0	132	0	634	600	600
51012	Wages - Part Time	0	0	0	219	200	200
51013	Wages - Overtime	0	0	0	0	0	0
52011	FICA	0	10	0	62	53	53
52012	Retirement/Life Insurance	0	29	0	98	73	73
52015	Medical/Dental Insurance	0	48	0	182	89	89
52016	ICMA - 1% employer contribution	0	1	0	2	1	1
52017	Workers' Compensation Insurance	0	0	0	0	0	0
52026	FSA Benefits	0	2	0	10	5	5
52027	Life Insurance > \$50,000	0	1	0	5	3	3
53101	Contractual Services	0	0	0	0	0	0
53321	Repairs & Maintenance	0	0	0	0	0	0
55114	Agricultural Supplies	0	0	0	0	0	0
55427	Parks Supplies	0	0	0	0	0	0
	Donations \$5245	0	0	0	0	0	0
61151	Infrastructure	0	0	0	0	100,000	100,000
	Sub-total	0	223	0	1,213	101,024	101,024

PARKS & PLAYGROUND

14043080 MAINTENANCE

		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
14043045	Veterans Park:						
51011	Wages - Full Time	0	79	0	20	100	100
51012	Wages - Part Time	0	0	0	219	120	120
51013	Wages - Overtime	0	0	0	0	0	0
52011	FICA	0	6	0	69	17	17
52012	Retirement/Life Insurance	0	16	0	170	18	18
52015	Medical/Dental Insurance	0	31	0	183	20	20
52016	ICMA - 1% employer contribution	0	1	0	6	1	1
52017	Workers' Compensation Insurance	0	0	0	0	0	0
52026	FSA Benefits	0	1	0	9	3	3
52027	Life Insurance > \$50,000	0	2	0	11	4	4
53101	Contractual Services	0	0	0	0	2,500	2,500
53321	Repairs & Maintenance	0	0	0	61	500	500
55114	Agricultural Supplies	0	0	0	20	250	250
55427	Parks Supplies	0	0	0	20	20	20
	Sub-total	0	137	0	788	3,553	3,553
14043046	First Responders Park:						
51011	Wages - Full Time	0	0	0	1,230	100	100
51012	Wages - Part Time	0	0	0	219	120	120
51013	Wages - Overtime	0	0	0	0	0	0
52011	FICA	0	0	0	104	17	17
52012	Retirement/Life Insurance	0	0	0	261	18	18
52015	Medical/Dental Insurance	0	0	0	459	20	20
52016	ICMA - 1% employer contribution	0	0	0	9	1	1
52017	Workers' Compensation Insurance	0	0	0	0	0	0
52026	FSA Benefits	0	0	0	16	3	3
52027	Life Insurance > \$50,000	0	0	0	22	4	4
53101	Contractual Services	0	0	0	0	2,500	2,500
53321	Repairs & Maintenance	0	0	0	0	500	500
55114	Agricultural Supplies	0	0	0	90	100	100
55427	Parks Supplies	0	0	0	0	20	20
	Sub-total	0	0	0	2,410	3,403	3,403
	TOTAL	124,230	101,193	71,419	117,122	202,299	130,880

183.26%

PLANNING & ZONING
ACCT. 16081010

The Planning and Zoning Administrator is responsible for administration of the Town's Zoning Ordinance, Subdivision Ordinance, comprehensive planning, and other matters of the Town Code related to land use issues. She is also the GIS coordinator for the Town. The office is also the staff liaison of the Rocky Mount Planning Commission and the Board of Zoning Appeals. The Planning & Zoning Administrator is assisted by the Planning Technician within the Community Development Department. Together, they share responsibilities for reviewing site plans, issuing sign permits, zoning permits, soil and erosion control, and proper land use planning. The erosion and soil inspection duties are now being conducted by Franklin County. All costs for the Planning & Zoning Administrator and 50% of the Planning Technician's salaries and fringes have been budgeted to this account.

The Planning Technician serves as Clerk for the Planning Commission and Board of Zoning Appeals, attending meetings, recording and transcribing minutes, and handling all public hearing notices.

Funds are allocated for the pay of the Planning Commission members for both regular and special meetings as needed. Rates are based on member certification. The planning chairman receives \$125 per regular meeting if certified or \$100 per regular meeting if not certified. She receives \$25 for each special meeting. The remaining members of the Planning Commission receive \$100 per regular meeting if certified and \$75 per regular meeting if not certified. They also receive \$25 for each special meeting. Members receive pay for the monthly regular meeting regardless of attendance but are only compensated for special meetings if in attendance. The Board of Zoning Appeals members only receive compensation for attendance at their scheduled meetings. The BZA Chairman receives \$100 per meeting if certified or \$75 per meeting if not certified. The remaining members receive \$75 if certified or \$50 if not certified. The Clerk (Planning Technician) receives \$100 per month for attendance and transcription of the Planning Commission meetings, \$25 for any special meetings, and \$100 per Board of Zoning Appeals meetings.

Contractual services include professional consultant reviews of planning and zoning ordinances as needed. Possible training opportunities include costs for Planning Commission members and BZA members to attend state certification courses as well as training costs for staff to attend professional development opportunities. Dues are paid for memberships in various planning, zoning, and economic / community development organizations.

16081010 PLANNING & ZONING		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full time	64,499	74,277	55,492	120,115	122,517	67,025
51013	Wages - Overtime	0	0	0	0	0	0
51014	Wages - Contractual Services	1,300	1,025	1,553	1,200	1,200	(353)
51015	Wages - Board Officials	0	6,800	0	7,625	7,625	7,625
52011	FICA	4,910	6,342	4,364	8,252	9,373	5,009
52012	Retirement/Life Insurance	10,987	12,547	9,706	21,104	21,526	11,820
52015	Medical/Dental Insurance	14,242	19,240	15,375	19,034	19,034	3,659
52016	ICMA -1% employer contribution	893	1,109	555	623	632	77
52017	Workers' Compensation Insurance	12	12	11	38	38	27
52026	FSA Benefits	0	516	0	657	670	670
52027	Life Insurance > \$50,000	0	224	0	587	599	599
53344	Employment Physicals / Testing	0	0	0	0	0	0
53101	Contractual Services	975	4,900	1,400	1,472	1,475	75
53301	Advertising	1,540	1,508	1,000	1,910	1,020	20
53303	Printing & Binding	0	0	0	0	0	0
53304	Postage & Delivery Services	51	10	110	50	52	(58)
53203	Communications	6,101	3,340	4,050	3,062	3,100	(950)
53311	Uniforms & Clothing	0	77	0	0	0	0
53332	Travel & Training/Education	790	4,600	2,500	0	2,500	0
53333	Meeting Expenses	49	0	75	0	0	(75)
53341	Stipends	8,100	5,700	8,200	0	0	(8,200)
53107	Dues & Professional Memberships	105	630	50	100	150	100
55112	Books & Subscriptions	641	0	100	37	50	(50)
55111	Office Supplies	1,522	1,112	1,800	803	1,000	(800)
61111	Furniture & Fixtures	0	0	0	0	0	0
61112	Data Processing Equipment	6,683	4,850	1,500	0	1,500	0
	TOTAL	123,400	148,819	107,841	186,668	194,060	86,219

79.95%

ECONOMIC & COMMUNITY DEVELOPMENT
ACCT. 16081020

The Town has been quite active in placing financial support behind projects that have benefited the economic conditions and restored community pride in Rocky Mount. The Town mixes its rural/urban setting with a quiet country charm that is a draw for visitors to the region and encourages civic pride from its citizens and businesses. The Town continues to seek industrial partners for the 69 acres of land owned by the Town adjacent to the Franklin County / Rocky Mount Industrial Park.

The Town also partners with the Franklin County Board of Supervisors, Retail Merchants Association, and the Community Partnership for Revitalization to develop a business marketing and development plan to further promote business opportunities for commercial and retail sectors of the business community. The Town works with neighborhood groups to identify methods to revitalize deteriorating housing and infrastructure in order to encourage new growth in residential housing stock. The Town also coordinates with outside agencies to promote special events and attractions. The Community and Hospitality Center (the DePot) is staffed five days per week, except during the winter, by part-time employees to assist and direct visitors to the community's many cultural opportunities. The multiple award winning Harvester Performance Center, located on Franklin Street in the heart of downtown, and in its sixth year of operation, continues to draw patrons from outside the Town limits who enjoy the many retail, restaurant, and other entertainment opportunities available within the Town limits. A new management plan will be in place this fiscal year for the Harvester Performance Center.

The Assistant Town Manager/Community Development Director heads the department. This position provides administrative and management support to the Town Manager, handles special projects as needed, works with the Economic and Cultural Development Director in promoting commercial development within Town limits, manages grants that may be received by the Town, works with residents and community leaders to better develop neighborhoods and residential living.

An Economic and Cultural Development Director works with existing small businesses to encourage success and growth, recruits other business and commercial ventures and provides technical assistance to establish operations in Town, coordinates special events and cooperates with other agencies and groups for such community activities, and generally promotes the Town using our website and business and residential promotion guides.

A Planning Technician provides support to the department and serves as back-up help for telephone and walk-in customer assistance in the Town Manager's Office. She is presently responsible for scheduling reservations at Mary Elizabeth and Mary Bethune parks as well as reservations at the DePot. 50% of her salary is charged to this account with the remaining 50% being charged to the Planning and Zoning budget. The Planning & Zoning Administrator is also under the direction of the ATM/CDD and provides a high level of assistance in various aspects of economic development and growth planning and management.

Contractual services include costs for engineering and outside consulting services for various economic development initiatives as needed during the year.

Unanticipated expenses that occur during the year related to economic development are also charged to this account. In economic development, Town Council has been flexible and responsive to various needs that have suddenly appeared to attract business or industry.

Training expenses are for staff to attend professional development seminars and conferences sponsored by the Virginia Economic Development Association, Virginia Department of Housing and Community Development; Virginia Downtown Development Association, Virginia Local Government Management Association; and the Virginia Municipal League.

Annual membership dues for staff members include: Virginia Local Government Management Association, American Planning Association, Virginia Downtown Development Association, International City/County Management Association, and Virginia Municipal Clerks Association.

Various contributions and sponsorships for special events include:

The Crooked Road	\$5,000
Ferrum Express Bus Service	\$4,965
Rotary Club Christmas Parade	\$2,500
Rotary Club Fourth of July Festival	\$1,000
BUD Commission contribution	\$ 735
Come Home to a Franklin County Christmas	\$1,600
Court Days	\$1,600
Fall Scarecrow Trail	\$ 200
Pigg River Ramble	\$1,000
Historical Society Bus Sponsor-Moonshine Tour	\$ 600
Historical Society Bus Sponsor-Ghost Tour	\$ 600
Cruisin' Rocky Mount VA Inc.	\$4,700
Outlaw Cruisers Car Club Downtown Show	\$ 500
Other Special Events	\$ <u>0</u>
Total Special Events Contributions	\$25,000

16081020	ECONOMIC & COMMUNITY DEVELOPMENT	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	95,336	145,825	206,162	133,925	132,168	(73,994)
51013	Wages - Overtime	0	7	0	408	0	0
52011	FICA	9,018	11,035	15,771	10,245	10,028	(5,743)
52012	Retirement/Life Insurance	16,777	23,704	36,058	23,531	22,643	(13,415)
52015	Medical/Dental Insurance	19,864	24,561	42,529	13,173	13,173	(29,356)
52016	ICMA -1% employer contribution	186	573	952	734	741	(211)
52017	Workers Compensation Insurance	19	19	43	121	38	(6)
52026	FSA Benefits	0	870	0	683	697	697
52027	Life Insurance > \$50,000	0	514	0	837	853	853
53344	Employment Physicals / Testing	0	142	0	284	0	0
53101	Contractual Services	92,651	32,610	20,000	12,274	25,000	5,000
53301	Advertising	45	2,765	1,000	1,730	1,000	0
53302	Branding (from lodging tax)	47,490	97,912	25,000	26,194	25,000	0
53303	Printing & Binding	176	0	0	180	0	0
53304	Postal & Delivery Services	901	561	300	200	220	(80)
55211	Motor Fuel	1,972	1,646	1,950	766	2,000	50
53331	Motor Vehicle Expenses	758	879	2,000	30	2,000	0
53203	Communications	4,595	3,289	3,100	3,321	3,150	50
53311	Uniforms & Clothing	0	0	0	0	0	0
53332	Travel & Training	4,672	7,234	6,500	3,002	6,500	0
53107	Dues & Professional Memberships	4,293	2,200	2,200	781	2,200	0
55112	Books & Subscriptions	1,024	1,367	600	258	600	0
54101	Special Events / Promotions	27,180	17,599	21,000	20,596	25,000	4,000
54102	Cultural Development (from lodging tax)	0	0	25,000	3,582	40,000	15,000
54105	Shop Local Campaign (3 to go)	0	3,933	0	0	0	0
54123	Arts & Culture District Incentives	0	0	0	45,717	10,000	10,000
55111	Office Supplies	5,304	5,759	5,000	2,375	5,300	300
61100	Capital Outlays	0	0	0	0	0	0
61111	Furniture & Fixtures	1,480	332	0	0	1,000	1,000
61112	Data Processing Equipment	10,848	10,969	1,500	5,750	1,500	0
61121	Motor Vehicles	0	0	0	0	0	0
61113	Audio & Video Equipment	0	0	0	0	0	0
61133	Seasonal Decorations	10,105	17,647	1,000	892	1,000	0
	CARES expenditures	0	0	828,526	828,526	0	(828,526)
	TOTAL	354,694	416,810	1,246,191	1,140,114	331,811	(85,854)

417,665

311,588

331,811

-20.56%

**CITIZENS' SQUARE
ACCT. 16081030**

The Farmers' Market at Citizens' Square was established by the Town of Rocky Mount in 1998. Since that time, the square has proven to be successful in serving as a place for special events and to house a place for local farmers and crafters to sell their homegrown produce and wares. The Square has proven to be a cornerstone in the redevelopment of the central business district. The Town pays a monthly fee to one of the vendors to manage the Farmers' Market. The Community Development Department is responsible for the promotion of the Farmers' Market.

After hiring a part-time attendant with CARES grant funds to manage the SNAP transactions, she is now a part-time Town employee working about five hours per week.

Contractual services include the \$300 per month payment for the administration of the Farmers' Market. Regular outside cleaning services and security services are also in contractual services.

A figure of 1.0% of all Public Works labor and fringe benefit costs are budgeted in this account, although only actual labor time spent on this activity will be charged during the budget year.

16081030 CITIZENS' SQUARE

		FY 19			FY 21	FY 22	Increase/
		Actual	FY 20 Actual	FY 21 Budget	Estimated	Proposed	(Decrease)
							Budget
51011	Wages - Full Time	1,188	1,701	6,108	910	6,038	(70)
51012	Wages - Part Time	0	219	0	2,453	5,710	5,710
52011	FICA	84	141	467	259	899	431
52012	Retirement/Life Insurance	183	324	1,068	51	1,061	(7)
52015	Medical/Dental Insurance	159	431	1,753	97	1,241	(512)
52016	ICMA - 1% Employer Contribution	6	13	5	2	21	16
52017	Workers Compensation Insurance	289	288	346	290	370	24
52026	FSA Benefits	0	22	0	6	20	20
52027	Life Insurance > \$50,000	0	8	0	5	15	15
53101	Contractual Services	7,230	7,745	7,500	7,887	7,650	150
53321	Repairs and Maintenance	6,728	1,360	750	579	750	0
53301	Advertising	0	0	0		2,000	2,000
53305	Permits, Licenses and Fees	0	0	40	0	0	(40)
55322	EBT's Expense	628	1,145	450	156	200	(250)
	Fresh Match grant - free 1st year; 10% 2nd year		0	0	0	0	0
53201	Utilities	2,334	2,329	2,550	2,636	3,000	450
55114	Agricultural Supplies	0	0	0		0	0
55113	Janitorial Supplies	430	322	240	245	250	10
55321	Materials and Supplies	1,610	843	300	897	950	650
61111	Furniture & Fixtures	2,089	560	0	0	0	0
61113	Audio and Video Equipment	0	0	0	0	0	0
61151	Infrastructure	0	3,026	0	0	0	0
61181	Equipment Rental	0	0	0	0	0	0
	TOTAL	22,958	20,477	21,577	16,474	30,174	8,597

39.84%

COMMUNITY & HOSPITALITY CENTER
ACCT. 16081040

The Rocky Mount Community & Hospitality Center, located in the former Norfolk Southern freight depot on Franklin Street, was opened in April 2000 and has served as a visitor's welcome center, a local museum, and hosts numerous community and private events for the public. The center has also served as a keystone in the overall revitalization efforts in the central business district.

The Center is staffed Monday through Saturday from April through December by a five-member part-time hostess / host staff. Staff at the Center will disseminate information on local attractions, lodging, shopping and dining opportunities throughout Rocky Mount and Franklin County. Rental fees are established for public and private use to help offset the cost of operations. The Town continues to own the building and schedules reservations.

One – half percent (0.50%) of total Public Works labor costs are budgeted here but only actual hours worked at the DePot are charged here.

Contractual services include routine building maintenance services such as cleaning, security, HVAC maintenance, and pest control.

16081040 COMMUNITY & HOSPITALITY CENTER

FY 19 Actual FY 20 Actual FY 21 Budget FY 21 Estimated FY 22 Proposed Increase/ (Decrease) Budget

51011	Wages - Full Time	0	107	0	40	3,019	3,019
51012	Wages - Part Time	7,296	5,382	5,516	0	6,000	484
52011	FICA	594	450	422	3	652	230
52012	Retirement/Life Insurance	0	25	0	0	530	530
52015	Medical/Dental Insurance	0	48	0	0	620	620
52016	ICMA - 1% Employer Contribution	0	0	0	0	10	10
52017	Workers Compensation Insurance	145	145	17	14	183	166
52026	FSA Benefits	0	2	0	0	3	3
52027	Life Insurance > \$50,000	0	2	0	0	1	1
53344	Employment Physicals/Testing	0	284	250	0	250	0
53101	Contractual Services	4,444	4,510	4,000	3,524	4,000	0
53321	Repairs and Maintenance	0	441	200	17	200	0
53301	Advertising	0	0	0		500	500
53201	Utilities	3,133	2,644	3,200	2,459	3,300	100
53203	Communications	1,027	1,099	1,020	1,430	1,040	20
53311	Uniforms	0	79	0	0	0	0
53332	Travel & Training	25	0	0	0	0	0
55112	Books & Subscriptions	0	0	0	0	0	0
55111	Office Supplies	234	20	100	26	50	(50)
55114	Agricultural Supplies	0	0	0	0	0	0
55113	Janitorial Supplies	62	447	250	0	200	(50)
55321	Supplies	0	10	200	0	200	0
61101	Land & Buildings (paint exterior)	0	0	0	0	0	0
61101	Land & Buildings (replace siding & windows)		0	0	0	9,450	9,450
61111	Furniture & Fixtures	0	2,390	0	0	0	0
61112	Data Processing Equipment	0	24	0	0	0	0
61113	Audio & Video Equipment	0	0	0	0	0	0
	TOTAL	16,960	18,107	15,175	7,514	30,208	15,033

99.06%

PASSPORT SERVICE EXPENSES
ACCT. 11081060

The Town of Rocky Mount became a Passport Acceptance Facility in 2010. A Passport Acceptance Facility is a location which has been designated by the Federal State Department to accept passport applications on its behalf. The Town does not approve or deny applications, but merely makes sure that applications are complete, accepts payment, and forwards applications on for processing. The Town's Passport Acceptance Facility also offers passport photograph services to the public.

Costs associated with offering this service include copying, postage, office supplies, and photo supplies. Staff time is not accounted for in this account. Fees charged for passport photos and for mailing the applications offset the expenses in this account.

PASSPORT SERVICE 11081060 EXPENSES		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
53303	Printing & Binding	0	0	0	0	0	0
53304	Postage & Delivery Services	1,996	1,387	1,875	900	1,400	(475)
53203	Communications	0	322	335	323	325	(10)
53332	Travel & Training/Education	0	0	0	0	0	0
53107	Dues & Professional Memberships	0	0	0	0	0	0
55112	Books & Subscriptions	0	0	0	0	0	0
55312	Office & Passport Supplies	562	641	1,000	549	650	(350)
	TOTAL	2,558	2,351	3,210	1,772	2,375	(835)

Revenue from Passport Fees	18,293	#REF!	12,679	16,000	7,780	-26.01%
variance	15,735	#REF!	9,469	14,228	5,405	

**ECONOMIC DEVELOPMENT AUTHORITY
ACCT. 16081300**

In conjunction with the Town's construction of the Harvester Performance Arts Venue, an Economic Development Authority was set up to take advantage of the historic tax credits available to fund up to \$1,000,000 of the costs of the construction. Town Council has appointed seven members to the Authority with staggered terms. The EDA focuses its attention to economic development opportunities for the Town.

Operating expenses include the \$100 per meeting stipend for the Planning and Zoning Clerk to attend and transcribe the meetings. Stipends of \$50 per meeting for the seven Board members are budgeted here.

16081300 ECONOMIC DEVELOPMENT AUTHORITY		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51014	Wages - Contractual	400	500	600	600	600	0
51015	Wages - Board Officials	0	1,100	0	1,450	1,500	1,500
52011	FICA	98	140	46	156	156	110
52012	Retirement/Life Insurance	68	51	103	0	0	(103)
52015	Medical/Dental Insurance	0	60	0	150	150	150
52016	ICMA - 1% employer contribution	4	3	6	0	0	(6)
52026	FSA Benefits	0	2	0	7	7	7
52027	Life Insurance > \$50,000	0	1	0	2	2	2
53101	Contractual Services	0	0	0	0	0	0
53301	Advertising	0	0	0	0	0	0
53303	Printing & Binding	0	0	0	0	0	0
53304	Postage & Delivery Services	0	0	0	0	0	0
53332	Travel & Training/Education	0	0	1,500	0	1,500	0
53341	Stipends	900	250	1,800	0	0	(1,800)
53107	Dues & Professional Memberships	0	0	0	0	0	0
55112	Books & Subscriptions	0	0	0	0	0	0
55111	Office Supplies	0	143	0	0	0	0
61101	Land & Buildings	0	0	0	0	0	0
	TOTAL	1,470	2,250	4,055	2,365	3,915	(140)

-3.46%

REMEDICATION OF BLIGHTED STRUCTURES
ACCT. 16085000

The Town of Rocky Mount began a program in fiscal year 2012 to help rid neighborhoods of blighted structures. The program is administered by the Community Development Department and its objective is to work with owners of blighted structures to restore them. As a last resort, the program purchases blighted structures with the intent to demolish, rebuild, and re-sale them.

The Town's Public Works Department personnel will demolish and clean debris from the blighted properties when feasible. Otherwise the demolition and rebuilding are outsourced.

16085000 REMEDIATION OF BLIGHTED STRUCTURES		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full time	0	0	0	0	0	0
52011	FICA	0	0	0	0	0	0
52012	Retirement/Life Insurance	0	0	0	0	0	0
52016	ICMA - 1% employer contribution	0	0	0	0	0	0
52026	FSA Benefits	0	0	0	0	0	0
52027	Life Insurance > \$50,000	0	0	0	0	0	0
53101	Contractual Services	0	0	0	0	0	0
53108	Demolition	0	0	0	25,812	20,000	20,000
53301	Advertising	0	0	0	0	0	0
53305	Permits	0	0	0	0	0	0
55211	Motor Fuel	0	0	0	0	0	0
53331	Motor Vehicle Expense	0	0	0	0	0	0
55114	Agricultural Supplies	0	0	0	0	0	0
	TOTAL	0	0	0	25,812	20,000	20,000

0.00%

**GENERAL FUND NON-DEPARTMENTAL
ACCT. 10091020**

This account reflects costs not associated with any specific account elsewhere in the General Fund. These costs may include agency support, interfund transfers, debt service and contingency monies that Town Council may chose to use during the fiscal year for unforeseen needs.

A portion (75%) of general liability, automotive, property and casualty, and other non-medical related insurance have been centralized to this account. Debt Service is provided to service debt on the 2017 bond for Park infrastructure, drainage projects, and public safety radios and the 2020 bond for the Town's portion of the Angle Bridge project.

Capital items generally used by a particular department are included in their specific operating account and not in this non-departmental account.

Included are the various costs for administering the flexible benefits and health insurance plans and a reserve for Council supplemental pay adjustments. Expenses for employee drug testing and wellness programs are found here.

We have tried historically to budget some amount each year in a contingency line item to cover any unanticipated costs that Council may designate during the year. The proposed base contingency is \$72,796.

There is a transfer to the Harvester Performance Center fund for \$483,300 to cover Town expenses related to the Harvester such as utilities and other building maintenance costs. There is also \$689,000 in temporary loans to HPC.

Financial support to outside agencies is included as well. A list of all agencies that have been funded in the past, their requests for funding and recommendations for funding, can be found in the Supplemental Information section of this budget document. Contributions to outside public service agencies is capped at about one-half cent of the real estate tax rate. However, as in the previous fiscal year, contributions are capped at \$16,500.

The amount proposed as contributions to outside agencies for this fiscal year is \$16,500 and includes the following:

Franklin Center Workforce Consortium	\$6,000
Free Clinic of Franklin County	3,500
Helping Hands	3,000
Stepping Stone Mission	750
Franklin County Family Resource Center	500
Franklin County Perinatal Education Center	500
Franklin County Historical Society	500
We Care of Franklin County	500
Southern VA Child Advocacy Center (CAPS)	200
Warren Street Society	0
Undesignated	<u>1,050</u>
Total Contributions to Agencies	\$16,500

10091020 GENERAL FUND NONDEPARTMENTAL		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Personal Services	24,018	24,775	0	24,775	0	0
52000	Fringe Benefits Administration Fees	18,523	9,132	33,232	15,000	19,000	(14,232)
52011	FICA	1,837	1,895	0	1,895	1,895	1,895
52013	LODA - Retiree Insurance	12,451	19,978	20,777	41,232	43,000	22,223
52028	Short-term Disability Insurance	0	9,758	23,682	26,633	27,000	3,318
	VRS percentrage change increase (1.56%)	0	0	10,984	0	0	0
53342	Employee Wellnes Program	1,959	7,438	3,960	750	3,000	(960)
53343	Employee Drug Testing	767	1,085	1,100	623	1,000	(100)
53312	Insurance	64,522	63,608	66,152	74,147	75,000	8,848
54120	Contributions to Other Entities	15,450	10,500	16,500	14,950	16,500	0
56101	Miscellaneous	22,639	0	0	0	0	0
56121	Debt Service - Principal	290,000	287,730	291,000	307,303	266,064	(24,936)
53122	Debt Service - Interest	50,079	40,614	31,082	38,092	34,797	3,715
56133	Transfer to Utility Operations Fund	152,943	0	0	0	0	0
56132	Transfer to Capital Projects Fund	0	0	0	0	0	0
56134	Transfer to Utility Capital Projects Fund	0	0	0	0	0	0
53135	Transfer to Performance Venue Fund-Operations	2,588	509,551	319,936	286,404	483,300	163,364
	Loan to HPC LLC - refunds, advertising, hospitality		0	0	0	0	
	Loan to HPC LLC if Save Our Stages grant is not approved		0	0	0	0	
53135	Transfer to HPC - carry forward	0	0	0	0	100,000	100,000
56151	Contingency	0	0	50,000	0	50,000	0
56151	Contingency (above annual amount)	0	0	0	0	56,211	
56151	Reserve for Council supplemental pay adjustments	0	0	29,550	0	24,775	(4,775)
56151	Contingency-Economic Development Incentive	0	70,000	0	0	0	0
	TOTAL	657,776	1,056,064	897,955	831,803	1,201,542	258,360

28.77%

UTILITY OPERATING FUND

OVERVIEW: UTILITY OPERATING FUND

The utility operating fund accounts for the production and sale of water and the cost to treat sewer. The Town of Rocky Mount delivers quality water and sewer services to its customers. The last rate re-structure has helped to close the gap between below market rates and the actual costs to provide water and sewer services. 61% of our water revenue comes from residential, commercial, and industrial customers living within the Town limits. 79% of the gallons consumed are in-town.

Revenues in the utility fund include water use charges, sewer use charges, rental of property for cell phone towers, and a transfer from the utility capital fund, if needed.

Expenses include water distribution and treatment, sewer collection and treatment, utility billing, and non-departmental expenses not directly attributable to any one function.

UTILITY OPERATING FUND REVENUES		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget	% change
2502000 Water Use Charges								
45101	Water Consumption Charges	1,158,210	1,393,327	1,449,104	1,233,973	1,442,104	(7,000)	
45102	Water Connections	20,525	24,925	6,000	17,580	11,010	5,010	
45103	Reconnect Fees	17,975	2,128	14,131	0	7,000	(7,131)	
45104	Penalties	26,522	20,392	23,800	0	10,000	(13,800)	
45106	Bulk Water Purchases	31,252	9,627	1,000	15,467	1,000	0	
	Total Water Use Charges	1,254,484	1,450,399	1,494,035	1,267,021	1,471,114	(22,921)	-1.5%
28524000 Other Categorical Aid								
43315	Other Categorical Aid	0	0	0	0	0	0	
43321	Dept of Health	0	0	0	0	0	0	
0407	VML Safety Grant	0	0	0	0	0	0	
	DHCD - Customer Utility Delinquencies	0	0	0	16,781	0	0	
	Total Other Categorical Aid	0	0	0	16,781	0	0	0.0%
25530000 Wastewater Use Charges								
45201	Sewer Use Charges	846,836	853,630	880,234	768,215	791,215	(89,019)	
45202	Sewer Connections	6,000	16,825	4,000	14,530	12,000	8,000	
	Total Wastewater Use Charges	852,836	870,455	884,234	782,745	803,215	(81,019)	-9.2%
25850000 Miscellaneous Revenue								
42313	Rent of Property	64,023	144,437	117,000	119,437	120,937	3,937	
42317	Sale of Property/Materials	4,600	1,797	0	300	0	0	
0407	VML Safety Grant	0	0	0	0	0	0	
45105	Recoveries	0	610	0	471	0	0	
	Total Miscellaneous Revenue	68,623	146,845	117,000	120,208	120,937	3,937	3.4%
20080000 Transfers from Other Funds								
42611	Transfer fm General Fund-for utility operations	0	0	0	0	0	0	
42614	Transfer from Utility Cap Projects Fund	0	0	0	0	0	0	
	Total Transfers from Other Funds	0	0	0	0	0	0	0.0%
	Total Utility Fund Revenues before Fund Balance	2,175,943	2,467,699	2,495,269	2,186,755	2,395,266	(100,003)	-4.0%
20090000 Use of Fund Balance		0						
42562	Appropriated Fund Balance-depreciation	791,273	0	823,000	823,000	833,000	10,000	
	Total Use of Fund Balance	791,273	0	823,000	823,000	833,000	10,000	1.2%
	TOTAL UTILITY FUND REVENUES	2,967,216	2,467,699	3,318,269	3,009,755	3,228,266	(90,003)	-2.7%
							218,511 7.26%	-2.71%

UTILITY OPERATING FUND EXPENDITURE SUMMARY		FY 19			FY 21	FY 22	Increase/ (Decrease)	
Account	Description	Actual	FY 20 Actual	FY 21 Budget	Estimated	Proposed	Budget	% change
<u>Water Treatment & Distribution</u>								
5000	Water Distribution System	284,283	233,268	210,358	183,914	225,994	15,636	
5010	Meter Reading	34,510	24,649	39,957	32,648	50,857	10,901	
5050	Water Treatment Plant	666,611	638,518	702,581	709,266	722,896	20,315	
	Total Water Treatment & Distribution	985,404	896,435	952,895	925,829	999,748	46,852	4.9%
<u>Wastewater Collection & Treatment</u>								
6000	Wastewater Collection System	171,125	136,138	180,074	159,046	200,731	20,657	
6050	Wastewater Treatment Plant	512,449	551,124	534,036	487,620	545,019	10,983	
	Total WW Collection & Treatment	683,574	687,262	714,111	646,666	745,750	31,639	4.4%
<u>Miscellaneous</u>								
6200	Utility Billing	218,288	154,561	245,433	181,786	254,284	8,851	
6900	Utility Fund Nondepartmental	1,194,663	1,196,144	1,236,317	1,227,294	1,228,485	(7,832)	
	Total Miscellaneous	1,412,951	1,350,705	1,481,750	1,409,080	1,482,768	1,019	0.1%
	TOTAL	3,081,929	2,934,402	3,148,756	2,981,575	3,228,266	79,510	2.5%
Total Revenues		2,967,216	2,467,699	3,318,269	3,009,755	3,228,266	(90,003)	
Surplus/(Defecit)		(114,713)	(466,703)	169,513	28,180	0	(169,513)	
		110.16%	95.21%	107.30%	94.69%	108.27%	2.53%	
depreciation expense		791,273	814,012	823,000	823,000	833,000	10,000	

WATER SYSTEM OPERATIONS
ACCT. 25050000

The Rocky Mount Public Works Department is responsible for maintaining the water distribution system to our customers. The Town currently has about 3,000 connections, including residential, commercial, institutional, and industrial users. These lines range in size from 2" service lines to 24" main lines, covering approximately 550,000 linear feet. Some of this system lies outside the corporate limits. Whenever Public Works employees, vehicles or equipment are used in servicing these lines, these costs are charged against this account to accurately reflect the true costs of providing utility service to the users. Fees are charged each month based upon consumption readings to cover the costs of providing this service. 8.0% of all Public Works labor and fringe benefits are budgeted to this account. Only actual time spent on associated projects will be charged during the year.

Aside from service lines, the Town is also responsible for the maintenance of five water storage tanks with a capacity of over 2.8 million gallons. Tanks are located on US 220 North, US 220 South, Scuffling Hill Road, Bald Knob, and Grassy Hill / Landmark. The annual maintenance costs for these tanks are budgeted in the contractual services line item. A fifth water storage tank at Grassy Hill is part of this year's capital improvement program.

Materials and supplies include pipe, valves, hydrants, clamps, and meters for new connections or which may be needed in miscellaneous line maintenance projects. Capital outlay and infrastructure may include more substantial repairs to existing water lines.

25050000 WATER DISTRIBUTION SYSTEM		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	52,238	77,299	60,338	49,125	60,007	(331)
51012	Wages - Part Time	187	178	0	110	0	0
51013	Wages - Overtime	2,740	1,055	0	2,551	2,600	2,600
52011	FICA	4,040	5,752	4,616	3,759	4,591	(25)
52012	Retirement/Life Insurance	34,740	13,422	10,553	9,673	10,543	(10)
52015	Medical/Dental Insurance	13,604	17,129	15,793	10,278	11,306	(4,487)
52016	ICMA - 1% employer contribution	195	234	204	447	263	59
52017	Workers' Compensation Insurance	3,589	3,685	3,354	2,815	3,378	24
52026	FSA Benefits	0	712	0	353	360	360
52027	Life Insurance > \$50,000	0	653	0	928	946	946
53101	Contractual Services	76,030	49,103	55,500	49,387	60,000	4,500
53321	Repairs and Maintenance	594	2,778	5,000	5,523	7,000	2,000
53322	Safety Repairs & Materials	0	0	0	0	0	0
53301	Advertising	0	0	0	0	0	0
53201	Utilities	28,152	28,060	30,000	28,967	32,000	2,000
55211	Motor Fuel	0	0	0	0	0	0
53331	Motor Vehicle Expenses	0	0	0	0	0	0
55212	Small Equipment Purchases	0	702	0	0	0	0
53203	Communications	0	0	0	0	0	0
56101	Miscellaneous	16,594	0	0	0	0	0
55114	Agricultural Supplies	0	27	0	0	0	0
55511	Materials & Supplies	31,580	18,074	20,000	20,000	23,000	3,000
61100	Capital Outlays	20,000	14,406	5,000	0	10,000	5,000
61114	Machinery & Equipment	0	0	0	0	0	0
61151	Infrastructure	0	0	0	0	0	0
	TOTAL	284,283	233,268	210,358	183,914	225,994	15,636

7.43%

**METER READING
ACCT. 25050100**

The Public Works Department is responsible for reading all water meters monthly. Readings are submitted to the Finance Department, which is responsible for preparing and mailing the bills and collecting payments.

AMI technology is installed to submit readings from each meter several times per day from eight gateway structures located throughout the Town's utility service area. Once per month readings are loaded into the reading software to download into the billing software. Our plan is to continue with once per month billing about 30 days after the reading download. To be consistent with present proceedings, readings will take place the first few days of the month for billing during the last week of the month.

At a later date after the Munis utility billing software is functioning, customers will be able to log onto a customer portal to track their individual daily readings, if desired, and to pay their water bill within the portal using a third-party credit card processor. This is tentatively slated during fiscal year 2023.

3.0% of the Public Works labor and benefits are budgeted here. However, actual time of personnel is charged here.

25050100 METER READING		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	18,286	11,485	16,492	7,845	18,114	1,622
51013	Wages - Overtime	0	0	0	20	0	0
52011	FICA	1,502	979	1,262	622	1,386	124
52012	Retirement/Life Insurance	3,327	2,028	2,885	421	3,183	298
52015	Medical/Dental Insurance	4,450	2,968	4,734	1,515	3,722	(1,012)
52016	ICMA - 1% Employer Contribution	0	4	0	0	0	0
52017	Workers' Compensation Insurance	1,157	1,151	935	785	1,095	160
52026	FSA Benefits	0	124	0	53	54	54
52027	Life Insurance > \$50,000	0	164	0	249	254	254
53101	Contractual Services	2,085	0	7,100	16,700	16,700	9,600
53321	Repairs & Maintenance	0	0	0	0	0	0
53201	Utilities	0	266	200	244	300	100
55211	Motor Fuel	2,709	1,734	2,500	1,125	1,500	(1,000)
53331	Motor Vehicle Expenses	99	625	750	0	1,500	750
53203	Communications	793	2,790	2,900	2,794	2,800	(100)
53332	Travel & Training	0	0	0	0	0	0
55511	Materials & Supplies	102	330	200	276	250	50
	TOTAL	34,510	24,649	39,957	32,648	50,857	10,901

27.28%

WATER TREATMENT PLANT ACCT. 25050500

The Town of Rocky Mount operates a 2.0 MGD water treatment facility located approximately 2 miles north of the corporate limits off U.S. Route 220. Constructed in 1983, the plant draws raw water from the Blackwater River. The facility and its treatment process comply with the Virginia Health Department (VDH) and with the Department of Environmental Quality (DEQ) and rated as a Class II plant. The facility is a conventional treatment filtration plant utilizing chemical addition with flash mix and three flocculation basins, two sedimentation basins, two sand filters, 250,000 gallon clear well and finished water pumps. The Water Plant, in 2016, converted from chlorine gas to liquid bleach for processing. An interconnection with the Western Virginia Water Authority was completed during the last fiscal year.

Six (6) full-time operators are employed including the Water Treatment Plant Superintendent (1) who holds a Class I license. Staff will include one (1) Lead Operator with an Operator I license, one (1) operator classified as Operator I, two (2) as an Operator II, and one (1) as an Operator III.

The Town has addressed several capital needs over the past years needed to maintain the water treatment plant and to meet VDH requirements. The plant continues to operate on a VDH permit and quality standards that require less than 24 hour operation to hold down personnel and operating costs. The Water Treatment Plant is expected to incur a near zero increase in its production level for this fiscal year.

Contractual services encompass instrumentation, elevator, and HVAC maintenance, calibration, and any engineering services required. Chemicals include chlorine, fluoride, alum, and other chemicals needed to treat raw water for distribution.

25050500 WATER TREATMENT PLANT				FY 21	FY 21	FY 22	Increase/ (Decrease)
				Budget	Estimated	Proposed	Budget
		FY 19 Actual	FY 20 Actual				
51011	Wages - Full Time	272,946	251,316	289,431	313,980	300,778	11,347
51013	Wages - Overtime	6,892	9,140	6,892	17,113	10,000	3,108
52011	FICA	22,584	23,387	22,669	24,581	23,010	341
52012	Retirement/Life Insurance	46,048	51,423	50,621	44,944	53,309	2,688
52015	Medical/Dental Insurance	62,938	61,014	67,328	63,484	45,216	(22,112)
52016	ICMA - 1% employer contribution	2	5	74	241	347	273
53344	Employment Physicals/Testing	370	402	250	422	0	(250)
52017	Workers' Compensation Insurance	4,956	5,109	5,441	4,993	4,750	(691)
52026	FSA Benefits	0	2,051	0	2,463	2,590	2,590
52027	Life Insurance > \$50,000	0	2,414	0	3,237	3,421	3,421
53101	Contractual Services	11,538	9,122	10,000	13,626	15,000	5,000
53321	Repairs & Maintenance	8,515	6,510	10,000	6,319	12,000	2,000
53322	Safety Repairs & Materials	10,132	1,395	800	414	900	100
53323	Lab Testing Services	8,656	10,599	10,000	10,792	10,000	0
53301	Advertising	0	0	0	400	0	0
53303	Printing & Binding	0	0	0	0	0	0
53304	Postage & Delivery Services	57	144	50	52	150	100
53305	Permits, Licenses & Fees	9,624	8,889	9,100	9,044	11,000	1,900
53201	Utilities	66,639	66,388	71,000	67,427	71,000	0
53202	Heating Fuel	4,406	3,769	4,600	4,173	4,600	0
55211	Motor Fuel	2,024	1,770	2,300	1,800	2,300	0
53331	Motor Vehicle Expenses	728	912	1,500	110	2,500	1,000
55212	Small Equipment Expense	705	446	1,300	83	1,300	0
53203	Communications	5,814	6,690	5,800	7,738	7,800	2,000
54211	Grant Purchases	0	0	0	0	0	0
53311	Uniforms	4,154	4,564	4,000	3,789	4,300	300
53332	Travel & Training	6,539	3,543	3,300	0	6,500	3,200
53107	Dues & Professional Memberships	225	225	300	225	225	(75)
55112	Books & Subscriptions	303	191	200	0	200	0
55111	Office Supplies	196	636	325	367	500	175
55114	Agricultural Supplies	0	0	600	0	200	(400)
55116	Laboratory Supplies	10,023	15,502	15,000	15,714	17,000	2,000
55113	Janitorial Supplies	294	1,908	1,200	2,571	3,000	1,800
55511	Materials and Supplies	4,346	2,540	7,500	5,760	7,500	0
55115	Chemicals & Materials	86,882	82,542	89,000	74,475	89,000	0
61100	Capital Outlays (larger repairs)	3,953	871	10,000	8,930	10,000	0
61111	Furniture & Fixtures	1,748	1,292	0	0	500	500
61112	Data Processing Equipment	2,374	1,247	1,500	0	1,500	0
61113	Audio Visual Equipment	0	563	500	0	500	0
61181	Equipment Rental	0	0	0	0	0	0
	TOTAL	666,611	638,518	702,581	709,266	722,896	20,315

2.89%

**SEWER SYSTEM OPERATIONS
ACCT. 25560000**

The Public Works Department is responsible for maintaining the wastewater collection system to the Wastewater Treatment Plant. These lines lie both inside the corporate limits and outside for industrial and commercial development. Whenever Public Works employees, vehicles and equipment are used in servicing these lines, these costs are booked against this account to accurately reflect the true costs of providing these services. Fees are charged to the users to recover the costs of collecting wastewater and its treatment. 8.0% of all Public Works labor and fringe benefits are budgeted in this account. Actual labor spent on work associated with the wastewater collection system will be charged.

Routine repairs and maintenance of sewer lines are provided by Public Works. Money has been set aside for materials and supplies for miscellaneous sewer line extensions or repairs that may be required during the fiscal year. This account also includes costs to operate and maintain all sewer pump stations in the system. At present, the town has 6 stations: Green Oaks, Trail Drive, Rt. 220, Powder Mill, Altice Mill Road, and Rt. 122.

Contractual services include miscellaneous contracted work needed for basic inflow and infiltration repairs or engineering services, for root control, and for "Miss Utility" markings. Materials and supplies include costs for non-specific sewer line projects and repairs. Funds budgeted do not provide for any new services, but only to repair existing lines when needed. Capital outlay provides for major repair costs. Infrastructure includes costs for major repair projects to existing sewer lines.

**WASTEWATER COLLECTION
SYSTEM**

		FY 19			FY 21	FY 22	Increase/ (Decrease)
25560000		Actual	FY 20 Actual	FY 21 Budget	Estimated	Proposed	Budget
51011	Wages - Full Time	61,507	15,184	60,338	45,244	60,007	(331)
51012	Wages - Part Time	480	0	0	497	0	0
51013	Wages - Overtime	849	640	500	1,366	0	(500)
52011	FICA	4,611	4,560	4,654	3,375	4,591	(64)
52012	Retirement/Life Insurance	10,460	10,862	10,553	8,668	10,543	(10)
52015	Medical/Dental Insurance	14,622	15,663	15,793	10,662	11,306	(4,487)
52016	ICMA - 1% employer contribution	275	280	382	512	263	(119)
52017	Workers' Compensation Insurance	3,589	3,685	3,354	2,815	3,378	24
52026	FSA Benefits	0	605	0	392	400	400
52027	Life Insurance > \$50,000	0	605	0	728	743	743
53101	Contractual Services	9,487	24,643	19,000	17,518	22,000	3,000
53321	Repairs & Maintenance	10,078	10,591	11,500	11,917	16,000	4,500
53301	Advertising	213	97	200	119	200	0
53201	Utilities	43,945	36,222	40,000	43,550	45,000	5,000
53202	Heating Fuel	1,050	1,100	1,000	919	1,000	0
55211	Motor Fuel	962	545	800	600	800	0
53331	Motor Vehicle Expense	2,843	51	1,000	709	1,000	0
53203	Communications	0	0	0	0	0	0
53332	Travel & Training	0	0	0	0	0	0
55114	Agricultural Supplies	0	0	0	0	0	0
55116	Laboratory Supplies	0	273	0	0	0	0
55516	Materials & Supplies	4,879	9,053	8,000	8,335	11,000	3,000
55115	Chemicals & Materials	1,275	1,480	3,000	1,123	2,500	(500)
61100	Capital Outlays	0	0	0	0	10,000	10,000
61101	Land & Buildings	0	0	0	0	0	0
61114	Machinery & Equipment	0	0	0	0	0	0
61151	Infrastructure	0	0	0	0	0	0
	TOTAL	171,125	136,138	180,074	159,046	200,731	20,657

11.47%

**WASTEWATER TREATMENT PLANT
ACCT. 25560500**

The Town of Rocky Mount operates a 2.0 MGD wastewater treatment facility located approximately 1 mile east of the corporate limits. Constructed in 1994, the plant is a state-of-the-art facility with a discharge permit into the Pigg River. The facility and its treatment process comply with Virginia Health Department (VDH) and with Department of Environmental Quality (DEQ) and is rated as a Class I plant. The facility is a conventional treatment plant utilizing aerobic digestion and UV light treatment, two primary digesters, sedimentation basins, and belt press operation. The Town is required to dispose of sludge produced at the plant at the county landfill. Currently five full-time operators are employed, including the Wastewater Treatment Plant Superintendent, who holds a Class I license. Staff will include one (1) Lead Operator who holds a Class I license, two (2) Operators I and one (1) Operator II. Wastewater Treatment Plant personnel are responsible for the maintenance of the facility and grounds as well as all pump stations.

The plant is a benchmark for other treatment facilities in the state because of its design and the maintenance provided by the WWTP Superintendent and his staff. The plant consistently performs well above minimum standards established in the regulatory permit issued by the Virginia Department of Environmental Quality.

Contractual services are for facility and equipment maintenance. Repairs and maintenance are for miscellaneous and small emergency repairs. Laboratory supplies are for testing materials and equipment required by regulatory agencies to meet state and federal operating limits. Chemicals are for materials needed to treat inflow before discharging.

25560500 WASTEWATER TREATMENT PLANT		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	236,578	288,512	251,595	251,595	262,627	11,032
51012	Wages - Part Time	2,030	0	0	0	0	0
51013	Wages - Overtime	1,894	464	1,000	1,510	2,200	1,200
52011	FICA	19,843	20,996	19,324	19,247	20,091	767
52012	Retirement/Life Insurance	41,492	44,871	44,004	44,205	46,183	2,179
52015	Medical/Dental Insurance	59,122	57,774	49,932	39,990	39,990	(9,942)
52017	Workers' Compensation Insurance	1,365	1,421	1,470	1,540	1,540	70
52026	FSA Benefits	0	2,154	0	1,924	2,012	2,012
52027	Life Insurance > \$50,000	0	1,957	0	3,505	3,655	3,655
53344	Employment Physicals/Testing	0	0	0	0	0	0
53101	Contractual Services	7,651	6,032	8,000		9,000	1,000
53321	Repairs & Maintenance	25,450	10,131	20,000	13,191	20,000	0
53323	Lab Testing Services	2,404	2,797	6,000	4,551	5,000	(1,000)
53301	Advertising	97	0	0	0	0	0
53304	Postage & Delivery Services	10	4	20	3	10	(10)
53305	Permits, Licenses, & Fees	9,627	10,198	10,769	10,069	10,500	(269)
53201	Utilities	63,803	59,439	64,373	60,242	65,000	627
53202	Heating Fuel Expense	1,455	458	1,000	393	1,000	0
55211	Motor Fuel	2,567	1,834	3,000	1,834	3,000	0
53331	Motor Vehicle Expenses	1,372	713	1,300	211	2,000	700
55212	Small Equipment Expenses	327	122	400	34	1,400	1,000
53203	Communications	6,624	5,734	5,220	6,032	6,200	980
53311	Uniforms	3,894	4,396	4,500	2,920	4,500	0
53332	Travel & Training	3,117	966	3,000	0	3,000	0
53107	Dues and Professional Memberships	225	308	400	308	400	0
55112	Books & Subscriptions	298	131	200	0	200	0
55111	Office Supplies	267	246	230	211	230	0
55114	Agricultural Supplies	47	281	100	16	280	180
55116	Laboratory Supplies	6,402	7,400	8,500	7,943	8,300	(200)
55113	Janitorial Supplies	569	844	1,200	369	1,200	0
55516	Wastewater Supplies	443	677	2,800	639	2,000	(800)
55115	Chemicals & Materials	12,972	9,175	14,200	10,920	12,000	(2,200)
61100	Capital Outlays (larger repairs)	0	9,016	10,000	3,878	10,000	0
61102	Furniture & Fixtures	0	0	0	0	0	0
61112	Data Processing Equipment	504	2,075	1,500	339	1,500	0
	TOTAL	512,449	551,124	534,036	487,620	545,019	10,983

2.06%

**UTILITY BILLING
ACCT. 25062000**

The Finance Department handles all financial and personnel related services for the Utility Fund. To properly reflect the true costs of these services, a portion of all salaries and fringe benefits of these persons will be charged to the Utility Fund. 25% of the personnel costs for the Finance Director, the Assistant Finance Director, the Human Resources Generalist, and the Accounting Technician and 50% of personnel costs for both Account Clerks have been allocated to this account. No portion of the costs for administrative oversight of the fund by the Town Manager is charged to this account, but should be for proper accountability and booking of true operation costs. The Finance Department oversees the input of the meter readings, prepares and mails the utility bills, and collects payments. They also maintain the general ledger for utility fund operations and process payroll and benefits administration for employees operating in this fund.

A portion (25%) of all maintenance agreements for computer hardware and software is also being charged to this account. 25% of the annual audit is allocated to this account. 25% of office equipment maintenance contract costs and 25% of Finance Department office supplies are charged to this account.

**UTILITY BILLING &
25062000 ADMINISTRATION**

		FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full Time	82,145	82,537	29,786	93,691	69,781	106,507	12,816
51013	Wages - Overtime	18	16	6	0	0	0	0
52011	FICA	3,980	6,422	3,024	7,167	4,993	8,148	980
52012	Retirement/Life Insurance	11,851	13,755	7,205	16,387	11,645	18,713	2,326
52015	Medical/Dental Insurance	17,920	20,882	9,418	19,099	13,940	17,291	(1,808)
52016	ICMA - 1% Employer Contribution	301	434	229	369	390	384	14
52017	Workers' Compensation Insurance	48	16	16	19	16	30	11
52026	FSA Benefits		0	337	0	443	452	452
52027	Life Insurance > \$50,000		0	0	0	1,137	1,160	1,160
53101	Contractual Services	26,149	29,297	29,687	49,600	26,315	33,000	(16,600)
53303	Printing and Binding	4,096	5,269	2,980	5,500	3,755	4,300	(1,200)
53304	Postage & Delivery Services	15,189	16,374	16,851	15,600	20,462	21,000	5,400
55111	Office Supplies	2,537	1,812	3,076	3,000	3,218	3,300	300
61111	Furniture & Fixtures	0	0	0	0	0	0	0
61112	Data Processing Equipment	0	41,474	51,946	35,000	25,692	40,000	5,000
	TOTAL	164,233	218,288	154,561	245,433	181,786	254,284	8,851

3.61%

**UTILITY FUND NON-DEPARTMENTAL
ACCT. 20069000**

This account includes all costs not associated with any operating departmental budget. These costs include general liability insurance costs (25%), interfund transfers, debt service, and contingency for unanticipated costs or Town Council discretionary funds needed during the budget year. Depreciation costs are budgeted in all proprietary funds in accordance with sound financial practices. Depreciation has been budgeted to account for expenses related to both the water and sewer systems that are anticipated to be recorded in year-end audited financial statements. Water and sewer rates do not cover the cost of depreciation. Depreciation is financed by tapping into the fund balance. Supplemental pay adjustments for Council use for utility fund employees are included in this account.

Debt Service in the Utility Fund is for past utility line extensions within Town limits (2013 issue).

We have tried historically to budget some amount each year in a contingency line item to cover any unanticipated chemical or materials costs or engineering services that Council may designate during the year. The amount this year is proposed at \$10,000.

20069000 UTILITY FUND NONDEPARTMENTAL		FY 19	FY 20	FY 21	FY 21	FY 22	Increase/ (Decrease)
		Actual	Actual	Budget	Estimated	Proposed	Budget
51011	Personal Services	6,086	6,085	0	6,085	0	0
52011	FICA	466	465	0	465	0	0
53312	Insurance	21,507	22,344	23,238	24,716	25,000	1,762
56121	Debt Service - Principal	302,000	288,000	310,000	310,000	317,000	7,000
56122	Debt Service - Interest	73,331	60,137	63,028	63,028	36,434	(26,594)
56131	Transfer to General Fund	0	5,100	0	0	0	0
56134	Transfer to Utility Fund Capital Projects Fund	0	0	0	0	0	0
56151	Contingency	0	0	10,000	0	10,000	0
56151	Reserve for Council supplemental pay adjustments	0	0	7,051	0	7,051	0
61311	Depreciation -- Water	334,920	347,633	361,000	361,000	365,000	4,000
61312	Depreciation -- Sewer	456,353	466,379	462,000	462,000	468,000	6,000
	TOTAL	1,194,663	1,196,144	1,236,317	1,227,294	1,228,485	(7,832)

-0.63%

UTILITY CAPITAL FUND

OVERVIEW: UTILITY CAPITAL FUND

The utility capital fund was established in fiscal year 2013 and contains a portion of the revenues generated from water distribution and sewer collection charges in order to fund capital needs of the water and sewer systems. It also contains the flat availability fees for meters greater than 5/8".

Expenses in this fund will be for capital and major repair items for the water distribution system, the Water Treatment Plant, the sewer collection system, and the Wastewater Treatment Plant. With the input of the Water Plant Superintendent, the Wastewater Plant Superintendent, the Public Works Superintendent, the Town Manager, and the Assistant Town Manager, Council will decide which projects will be funded in any particular year.

Debt service includes the meter replacement project (2018 issue) and the Western Virginia Water Authority interconnections (2019 issue).

The one dollar increase in residential garbage fees, established from rates at December 31, 2012, is also put into this fund to help fund future public works capital equipment needs such as a replacement garbage truck or other large public works machinery.

UTILITY FUND CAPITAL PROJECTS FUND REVENUE		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget	% Change
55020200 Capital Recovery - Water								
45204	Utility Capital fee - Water	295,960	285,774	291,336	292,048	292,048	712	0.2%
55530300 Capital Recovery - Sewer								
45205	Utility Capital fee - Sewer	224,827	233,878	249,348	240,879	240,879	(8,469)	-3.4%
51040400 Capital Recovery - Garbage								
45206	Utility Capital fee - Garbage	20,236	20,239	20,190	20,410	20,410	220	1.1%
51015000 Proceeds from the Use of Assets								
42319	Proceeds from Bond Issue	0	0	0	0	0	0	0.0%
42311	Interest Income	0	0	0	0	0	0	
58525000 Categorical Aid								
43412	FEMA grant (for WTP generator)	0	0	150,000	150,000	0	(150,000)	-100.0%
50080000 Transfer from Other Funds								
42611	Transfer from general fund	152,943	0	0	0	0	0	
	Total Transfers from other funds	152,943	0	0	0	0	0	0.0%
59000000 Use of Fund Balance								
45262	Appropri Fund Bal-prior year avail revenue	(275,972)	1,168,791	(513,958)	18,970	551,897	1,065,855	
45262	Appropri Fund Bal-PW equipment	(15,448)	0	20,190	40,601	61,011	40,820	
	Total Use of Fund Balance	(291,420)	1,168,791	(493,767)	59,570	612,907	1,106,675	-224.1%
	TOTAL UTILITY CAPITAL							
	PROJECTS FUND	402,546	1,708,682	217,107	762,908	1,166,244	1,099,138	506.3%

710,874	703,338	553,337	142,463
560,874	553,338		25.4%

**UTILITY FUND CAPITAL PROJECTS FUND
EXPENDITURES**

		FY 19	FY 20	FY 21	FY 21	FY 22	Increase/ (Decrease)
		Actual	Actual	Budget	Estimated	Proposed	Budget
Account	Water Treatment & Distribution						
55050700	Water Distribution						
5302	Complete Replacement of Meters	867,702	312,879	0	0	0	0
5342	ground penetrating radar & GIS software	33,850	0	0	0	0	0
55050714	refurbish old Grassy Hill tank & telemetry water system	11,119	46,336	0	21,775	0	0
55050720	fire hydrant cleaning system	0	0	9,800	0	10,500	700
	Total Water Distribution	917,051	359,215	9,800	21,775	10,500	700
55050800	Water Treatment Plant						
5331	continuous chlorine analyzer	0	0	0	0	0	0
5333	replace boiler & HVAC	0	0	0	0	0	0
5339	replace flocculator motor/mixer comb (3)	0	0	0	0	0	0
5341	replace pressure reducing valve & plumbing	11,920	0	0	0	0	0
55050717	replace flocculators	4,508	0	0	221,237	0	0
5344	replace mower	8,973	0	0	0	0	0
55050712	interconnection to WVWA	4,895	13,156	0	0	0	0
55050715	pick-up truck & snow blade	0	39,188	0	0	0	0
55050716	generator (grant funded)	0	6,414	150,000	150,000	0	(150,000)
55050718	security upgrades	0	36,738	0	0	0	0
55050719	valve actuator	0	26,878	0	0	0	0
	streaming current monitor	0	0	0	0	15,000	15,000
	re-certify & install finished water pump	0	0	0	0	11,000	11,000
55050721	replace pressure reduction on chemical feedwater	0	0	9,900	3,183	0	(9,900)
55050722	replace filter influent valve	0	0	36,000	0	0	(36,000)
55050724	del pac & chlorine pump	0	0	8,864	8,864	0	(8,864)
	washwater control valve	0	0	0	0	60,000	60,000
	replace filter (rate) valve actuators	0	0	0	0	32,000	32,000
	Total Water Treatment Plant	30,296	122,374	204,764	383,284	118,000	(86,764)
	TOTAL WATER DISTRIBUTION & TREATMENT	947,347	481,589	214,564	405,058	128,500	(86,064)

**UTILITY FUND CAPITAL PROJECTS FUND
EXPENDITURES**

		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
	Wastewater Treatment & Collection						
55560700	Sewer Collection						
55060711	replace sewer line on Hillcrest	0	0	0	12,837	0	0
55560716	Weaver St. sewer extension / road extension	22,591	56,676	0	63,011	0	0
55560712	replace #1 main pump station pump	0	0	50,000	87,700	0	(50,000)
55050713	replace Ann Sink St water & sewer line	0	10,052	0	0	0	0
55560713	slip line S. Main sewer line (E Court to Lawndale)	0	0	0	190,000	0	0
55560717	replace #2 main pump station pump	0	0	50,000	0	0	(50,000)
55560720	Old Furnace Rd sewer repair	0	0		2,256	0	0
	replace 1995 Ford tandem dump truck (1/2)	0	0	0	0	0	0
	replace 1999 Ford tractor & equipment (1/2)	0	0	0	0	0	0
	install aeration blower-Powder Mill pump station	0	0	0	0	15,000	15,000
	install aeration blower-Green Oaks pump station	0	0	0	0	15,000	15,000
	Total Sewer Collection	22,591	66,728	100,000	355,804	30,000	(70,000)
55560800	Wastewater Treatment Plant						
55560714	replace 1992 JD tractor	0	33,831	0	0	0	0
55560715	security upgrades	0	31,017	0	0	0	0
55560718	rebuild belt filter press	0	0	50,000	43,450	0	(50,000)
55560719	rebuild wipers & replace bulbs on UV channel #1	0	0	10,000	3,450	0	(10,000)
	rebuild/replace plant PLC's & SCADA Server	0	0	0	0	100,000	100,000
	Total Wastewater Treatment & Collection	0	64,848	60,000	46,900	100,000	40,000
	TOTAL SEWER COLLECTION & TREATMENT	22,591	131,576	160,000	402,704	130,000	(30,000)
53042061	Public Works Equipment						
61114	Machinery/Equip-garbage truck(from reserved funds)	0	0	0	0	0	0
61114	Machinery/Equip-garbage truck(no prior funding)	0	0	0	0	0	0
61114	Machinery & Equipment - 1/2 loader	0	81,481	0	0	0	0
	TOTAL PUBLIC WORKS EQUIPMENT	0	81,481	0	0	0	0

**UTILITY FUND CAPITAL PROJECTS FUND
EXPENDITURES**

		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget
50069000	Transfer to Other Funds						
56131	Transfer to General Fund	0	0	0	40,000	0	0
56132	Transfer to Capital Projects Fund	0	0	0	0	0	0
56133	Transfer to Utility Operating Fund	0	0	0	0	0	0
	TOTAL TRANSFER TO OTHER FUNDS	0	0	0	40,000	0	0
50069000	Debt Service						
56121	Debt Service - Principal	0	24,898	102,138	80,574	105,102	2,964
56122	Debt Service - Interest	27,202	52,224	68,867	53,022	65,410	(3,457)
56121	New Debt Service - \$1,000,000 10 years 4%	0	0	0	0	0	0
	TOTAL DEBT SERVICE	27,202	77,122	171,005	133,597	170,512	(493)
50069000	Contingency						
53151	Contingency	0	0	60,000	60,000	60,000	0
	TOTAL CONTINGENCY	0	0	60,000	60,000	60,000	0
05.9000	Reserved Fund Balance						
42562	Reserved Fund Balance (for future projects)	0	0	0	0	0	0
	TOTAL RESERVED FOR FUTURE PROJECTS	0	0	0	0	0	0
	TOTAL UTILITY CAPITAL PROJECTS	997,140	771,767	605,569	1,041,359	489,012	(116,557)

-19.25%

Total Revenues	402,546	1,708,682	788,211	762,908	1,166,244
Surplus / (Deficit)	(594,594)	936,915	182,642	(278,451)	677,232

HARVESTER OPERATING FUND

OVERVIEW: HARVESTER OPERATING FUND

The operating revenues and expenses of the Harvester Performance Arts Venue provided by Town funds are tracked in a separate fund. The Harvester opened in April 2014 with a full slate of performances.

The Town's contribution to the Harvester Performance Center is \$483,300 to cover operating expenses during the fiscal year. There are temporary loans to the HPC LLC's to start up from being shut down during the pandemic.

Town related expenses are for building maintenance as HPC is a Town-owned building. These expenses would be for building maintenance contracts, custodial services, utilities, supplies, and licenses and permits.

Performance related expenses are covered by performance related revenues separately and are not shown here as they are not classified as Town revenues nor Town expenses.

There is a new management plan (an independent contractor) in place for this fiscal year.

PERFORMANCE VENUE REVENUES		FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase/ (Decrease) Budget	
66518000	Miscellaneous Revenue							
42312	Town share of Facility Fee	0	63,900	85,200	0	85,200	0	
	Total Facility Fee	0	63,900	85,200	0	85,200	0	
	Categorical Aid:							
	Save Our Stages Grant	0	0	0	0	0	0	
	Total Grants	0	0	0	0	0	0	
69000000	Transfer from Other Funds							
42611	Transfer from General Fund (fund balance)	394,982	509,551	458,596	286,404	483,300	24,704	5.4%
42611	Loan to HPC LLC (ARPA funds)	0	0	0	0	200,000	200,000	
42611	From Carry-Forward Fund Balance	0	0	0	0	100,000		
	Total Transfers from Other Funds	394,982	509,551	458,596	286,404	783,300	324,704	70.8%
	TOTAL PERFORMANCE VENUE OPERATING FUND REVENUES	394,982	573,451	543,796	286,404	868,500	324,704	59.7%
			w/o grant	w/o grant	286,404	868,500	324,704	
							59.7%	

66584010	PERFORMANCE VENUE EXPENSES	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimate d	FY 22 Proposed	Increase/ (Decrease) Budget
51011	Wages - Full time	206,992	216,129	199,490	104,112	0	(199,490)
51012	Wages - Part time	4,350	0	29,880	0	0	(29,880)
51013	Wages - Overtime	1,048	2,923	0	0	0	0
51025	Wages - Public Security	19,455	16,020	19,000	1,125	0	(19,000)
52011	FICA	18,460	19,664	16,714	8,072	0	(16,714)
52012	Retirement/Life Insurance	37,119	39,961	30,263	13,500	0	(30,263)
52015	Medical/Dental Insurance	40,776	41,863	30,311	17,985	0	(30,311)
52016	ICMA - 1% employer contribution	1,751	2,342	912	473	0	(912)
52017	Workers' Compensation Insurance	425	437	480	659	0	(480)
52026	FSA Benefits	0	1,413	0	623	0	0
52027	Life Insurance > \$50,000	0	4,800	0	4,111	0	0
53344	Employment Physicals / Testing	290	0	0	0	0	0
53101	Contractual Services	57,664	74,413	15,000	75,648	21,450	6,450
53102	Custodial Services	15,075	17,699	9,600	4,263	15,000	5,400
53321	Repairs & Maintenance	4,700	4,574	3,000	4,412	5,000	2,000
53301	Advertising	0	0	0	0	0	0
53303	Printing & Binding	0	0	0	0	0	0
53304	Postage & Delivery Services	0	30	0	0	0	0
53305	Licenses & Permits	10,786	545	500	8,110	10,000	9,500
53201	Utilities	21,401	23,821	25,000	18,454	22,500	(2,500)
53203	Communications	17,685	13,426	13,800	12,553	13,500	(300)
53312	Insurance	0	0	0	0	10,000	10,000
53332	Travel & Training/Education	0	0	0	39	0	0
53107	Dues & Professional Memberships	0	0	0	0	0	0
55112	Books & Subscriptions	0	0	0	1,110	6,000	6,000
55111	Office Supplies	888	1,861	0	389	2,000	2,000
55113	Janitorial Supplies	5,811	3,371	2,000	765	6,000	4,000
61111	Furniture & Fixtures	9,949	663	0	0	0	0
61112	Data Processing Equipment	252	0	0	0	0	0
61114	Machinery & Equipment	4,681	0	0	0	0	0
61113	Audio Video Equipment	4,603	0	0	0	0	0
53151	Contingency	0	0	9,186	10,000	0	(9,186)
53151	Contingency (funded in part by rent)	0	0	0	0	0	0
	Total Facility Expenses	484,161	485,957	416,089	286,404	111,450	(304,639)
New Management Plan:							
	Contracted Employees	0	0	0	0	261,400	261,400
	Public Security	0	0	0	0	26,250	26,250
	Advertising (Foxglove)	0	0	0	0	43,200	43,200
	Printing & Binding	0	0	0	0	2,000	2,000
	Audio Video Equipment (production equipment & radios)	0	0	0	0	39,000	39,000
	Total Expenses from New Management Plan	0	0	0	0	371,850	371,850
Other Expenses:							
	Other Expenses / Transfer	0	0	0	0	85,200	85,200
	Loan to HPC LLC (ARPA funds)	0	0	0	0	200,000	200,000
	Loan to HPC LLC (start up / one time expenses)	0	0	0	0	100,000	100,000
							0
							0
	Total Liabilities to Town if no Grant	0	0	0	0	385,200	385,200
	TOTAL PERFORMANCE VENUE EXPENDITURE	484,161	485,957	416,089	286,404	868,500	452,411
							108.73%
	revenues	394,982	573,451	543,796	286,404	868,500	
	under expended / (over expended)	(89,179)	87,493	127,707	0	0	

AMERICAN RESCUE PLAN ACT FUND

OVERVIEW: AMERICAN RESCUE PLAN ACT FUND

The operating revenues and expenses of the American Rescue Plan Act Fund are to track the grant revenue and expenses signed by the President of the United States March 11, 2021 to provide additional funding for state and local governments.

The Town of Rocky Mount is slated to receive \$2,145,000 in May 2021 and another \$2,145,000 in May 2022 for a total of \$4,290,000. These funds may be used 1) to replace the reduced revenue incurred by the local government due to the COVID-19 public health emergency to rebuild financial stability; 2) COVID-19 expenditures on the negative economic impact to small businesses, households, and hard-hit industries like tourism, hospitality, and travel; 3) premium pay for essential workers; and 4) to invest in water, sewer, and broadband infrastructure. Funding must be spent by the end of calendar year 2024.

The Town's proposed expenditures of these funds fall within these guidelines. Projects selected help further the Town's mission for 1) water, sewer, and other public infrastructure, 2) public safety, and 3) tourism and economic development.

		FY 22 Proposed Budget	FY 22 Actual Revenue	FY 23 Proposed Budget	FY 23 Actual Revenue
AMERICAN RESCUE PLAN ACT REVENUE					

18524000	Categorical Aid				
	American Rescue Plan Act grant	2,145,000		2,145,000	
	Transfer from HPC-shuttered venue grant	200,000		0	
	Total ARPA	2,345,000	0	2,145,000	0

AMERICAN RESCUE PLAN ACT EXPENSES	FY 22 Proposed Budget (Year 1)	FY 22 Actual Expense	FY 23 Proposed Budget (Year 2)	FY 23 Actual Expense
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<u>Transfers</u>				
Transfer to General Fund (lost revenue recovery)	400,000			
Transfer to General Fund (eligible law enforcement costs)	200,000			
Transfer to HPC Fund (affected industry)	200,000			
Total Transfers	800,000	0	0	0
<u>General Fund Enhancements</u>				
Branding / Marketing	27,500			
Tourism Website	27,500			
Community Navigator (allowed position)	45,000			
PW - Refuse Collection Truck and Cans	600,000			
PW - replace 1995 Ford tandem dump truck (1/2 fm gen'l)			85,000	
Fire - Upgrade generator & light tower	40,000			
Parks - Mary Elizabeth Park Pavilion at b-ball courts			14,500	
Econ Dev - Economic Dev. Strategic Plan	25,000			
Econ Dev - excaluate from Tier 2 to Tier 3			150,000	
Total General Fund Enhancements	765,000	0	249,500	0
<u>Utility Capital Enhancements</u>				
PW - replace 1995 Ford tandem dump truck (1/2 fm sewer)			85,000	
Wtr - Taliaferro replacement water line	650,000			
Wtr - Engineering / Contractual to get projects shovel ready	50,000			
Wtr - Ann Sink replacement water & sewer llines	80,000			
Wtr - replace N. Main 8" line(Ferguson to Pendleton)			700,000	
WTP - settling basin sludge removal system			462,000	
Swr - manhole refurbishing			50,000	
Total Utility Capital Enhancements	780,000	0	1,297,000	0
<u>Contingency</u>				
Contingency			598,500	
Total Contingency	0	0	598,500	0
TOTAL AMERICAN RESCUE PLAN ACT EXPENSES	2,345,000	0	2,145,000	0

revenues	2,345,000	0	2,145,000	0
variance	0	0	0	0

CAPITAL IMPROVEMENT PLAN

**TOWN OF ROCKY MOUNT
PROPOSED 5-YEAR CAPITAL IMPROVEMENT PLAN
FISCAL YEARS 2022 – 2026**

OVERVIEW

The Capital Improvement Plan (CIP) is a planning document to provide guidance for the long-range funding of future large capital projects and major equipment purchases. No funds are appropriated for any project or equipment purchase until Town Council includes their funding in the adopted budget for the upcoming fiscal year. The FY 22-26 CIP was compiled using the capital improvement plan adopted last year and updated using information and requests from department heads and the Town Manager. Generally, items in the CIP are at least \$5,000 and have a useful life of at least two years.

Capital projects can be one-time needs such as a new building, a vehicle replacement, or major updates or expansion of existing utility lines or streets. Some expenditures are for major upgrades or repairs / replacement in order for the original item to continue its useful life. These include buildings, roads, bridges, water and sewer lines, and specialized vehicles and machinery. Many items in the CIP will have some sort of annual operating costs that need to be considered.

The CIP is comprised of three funding sources – those items funded through the General Fund, those items funded through the Utilities Fund, and those items funded through outside sources such as grants, bonds, loans, or possibly fund balance. Fund balance should never be used to fund routine operating expenses and long-term continued use of fund balance can lead to financial difficulties. Sustained revenue sources such as property taxes or water and sewer user fees should be used to fund operating expenses and even one-time capital projects where feasible. The fund balance should be maintained to provide a sufficient level for use in economic downturns and for emergencies. Over the long-term, the fund balance should remain stable or increase due to the community's general economic conditions.

The Town tries to supplement as many capital projects through the use of grant funding from state and federal agencies because these grant awards represent a return of local tax dollars collected by the federal and / or state governments. These agencies include the Virginia Department of Housing and Community Development, Virginia Tobacco Indemnification Commission, USDA Rural Development, and the Virginia Department of Transportation. Grants are available for a number of types of projects including community and economic development, housing, utility improvements, and street / transportation needs. Due to the competitive nature of grant awards, the Town generally must first spend money on preliminary engineering reports, consultants, and grant writers before even submitting a funding request. The funding agencies also favorably recognize the commitment to a potential funding project by the initial expenditures of localities on the project itself. All grant funds come with strings attached and must be administered in such a way that complies to the requirements of the funding agency and the objectives of the funded project.

If grants and user fees are not available, debt financing is an option. Borrowing funds at reasonable rates for future capital projects spreads the debt service over the useful life of the project and passes the cost to future users of the improvement. Debt is appropriate to finance assets with high costs and long useful lives. However, annual debt service must be covered through annual operating funds and existing tax rates and user fees may not be sufficient to cover the annual principal and interest payments.

There are state agencies that issue tax-free and below-market rates for applicable projects. The Town has issued debt through the Virginia Department of Environmental Quality Revolving Loan Fund for sewer utility projects and through the Virginia Resources Authority for the wastewater treatment plant, water lines in the annexed area, and the Grassy Hill water storage tank. These two agencies can issue debt for utility projects, public safety, transportation, and brown field remediation. The Town has also issued debt through the Virginia Municipal League for a mix of public parking, public works building, and infrastructure (roads, a parking lot, drainage improvements, park upgrades, water lines, sewer lines, and replacement meters). Other VML bond projects include large equipment purchases and the Angle Bridge project. The VML / VaCo program allows for a wide variety of utility and general government projects.

Not all capital improvements can be funded. The public, in large part, dictates which new initiatives and capital improvements they are willing to support with their tax revenue and utility user fees. The Town must provide for basic maintenance on existing infrastructure and equipment first. A failure to address maintenance needs will only delay the inevitable and usually have higher costs in the future. Ultimately Town Council must decide how to prioritize the Town's operating and capital needs with the available assets. Only projects approved in Year 1 of the CIP need to be funded in the current budget. Generally, projects that are not funded in Year 1 are not because they are not important or not needed, but that the current funding level is not available to support the cost of the project at this time. Projects in Years 2 through 5 do not demonstrate a commitment to funding but only that the projects are currently planned to occur during Years 2 through 5.

Funding capital outlay continues to be a challenge. Finding funds available for capital items is difficult after normal and existing operations are financed with the distribution of the current year's revenue stream of taxes and fees. With the continued inability to upgrade and replace items past their useful life on a regular basis, the Town sometimes has to finance major repairs with the use of fund balance or with the issuance of debt.

The Town has utilized federally funded grant programs to offset the economic impact from COVID-19 pandemic.

Key projects proposed during fiscal years 2022 through 2026 include the following:

- Police vehicles and vehicle equipment
- Fire Department vehicles and equipment
- Equipment and vehicles for the Public Works Department
- Improvements and additions to Town facilities and parks
- Economic development opportunities
- Upgrades and rebuilds to water distribution and storage infrastructure
- Replacements and upgrades to equipment at the Water Treatment Plant
- Replacement of sewer collection infrastructure
- Replacements and upgrades to equipment at the Wastewater Treatment Plant

TOWN OF ROCKY MOUNT						
5 YEAR CAPITAL IMPROVEMENT PLAN						
FY 22 - 26						
NOTE A: The projects in this column will be funded FY 22 with Town funds						
NOTE B: The projects in this column will be funded FY 22 with revenue recovery REIMBURSEMENT						
NOTE C: The projects in this column will be funded FY 22 with first year American Rescue Plan						
NOTE D: The projects in this column will be funded FY 22 with second year American Rescue Plan						
					FY 22	FY 22
Department/Project / Purchase:					By Depts.	Proposed
GENERAL FUND PROJECTS:						
ADMINISTRATION / COMMUNITY DEVELOPMENT / FINANCE:						
Mgr - replace 2004 Ford Explorer with Yukon						
Mgr - replace 2011 Impala					25,000	-
Com Dev - replace 2007 GMC Yukon						
Finance - replacement AS400					35,000	
Finance - Tyler Detect (cyber security)					25,000	25,000
TOTAL ADMINISTRATIVE DEPARTMENTS					85,000	25,000
PUBLIC SAFETY:						
Police - take home vehicles (4)					-	200,000
Police - 2 unmarked vehicles						25,000
Police - replace 2 Explorers at \$48,000/car every 2 years					96,000	
Police - replace in-car mobile data terminal in 3 cars ev. yr.					9,000	9,000
Police - replace in-car camera & video in 2 cars ev. yr.					12,000	12,000
Fire - extrication / rescue equipment					15,000	
Fire - upgrade generator & light tower					40,000	40,000
Fire - replace 1995 Chevy Suburban (quick response vehicle)					45,000	
Fire - replace structural fire fighting tools					20,000	20,000
Fire - replace 1993 Pierce fire engine						
Fire - replacement of SCBA (Air Packs)						
Fire - replace Utility 1A						
Fire - upgrade thermal imaging equipment						
Fire - upgrade/refurbish Rescue 1						
Fire - replace 1995 Pierce fire engine 1A						
Fire - replace Pierce Tower Truck						
TOTAL PUBLIC SAFETY					237,000	306,000

TOWN OF ROCKY MOUNT			
5 YEAR CAPITAL IMPROVEMENT PLAN			
FY 22 - 26			
NOTE A: The projects in this column will be funded FY 22 with Town funds			
NOTE B: The projects in this column will be funded FY 22 with revenue recovery REIMBURSEMENT			
NOTE C: The projects in this column will be funded FY 22 with first year American Rescue Plan			
NOTE D: The projects in this column will be funded FY 22 with second year American Rescue Plan			
Department/Project / Purchase:		FY 22 By Depts.	FY 22 Proposed
PUBLIC WORKS:			
Pub Works - sidewalk maintenance (year 4)		40,000	
Com Dev - street lighting Floyd Ave - decorative poles			
Pub Works - refuse collection truck & cans			600,000
Pub Works - replace pick-up - 2007 Dodge		45,000	45,000
Pub Works - replace pick-up - 2006 Ford		45,000	45,000
Pub Works - replace pick-up - 2003 Ford			
Pub Works - replace pick-up - 2013 Ford			
Pub Works - replace pick-up - 2012 Chevy			
Pub Works - replace pick-up - 2011 Chevy			
Pub Works - replace 1999 Jet Truck			
Pub Works - replace 1995 Ford tandem dump truck (1/2 fm swr)		85,000	85,000
Pub Works - replace 2 ton dump body & plow		65,000	
Pub Works - replace 1997 Ford single axle dump truck		140,000	
Pub Works - replace 2000 GMC dump truck			
Pub Works - replace 2004 GMC dump truck			
Pub Works - replace dump truck			
Pub Works - replace 2014 Johnston street sweeper			
Pub Works - replace 2006 John Deere backhoe 310			
Pub Works - replace 2003 John Deere backhoe 710			
Pub Works - replace 1999 NH skid loader		60,000	
Pub Works - replace small loader			
Pub Works - replace small backhoe			
Pub Works - replace 2008 JD 5303 Tractor			
Pub Works - asphalt hot box & infered		46,000	46,000
Pub Works - asphalt roller		32,000	32,000
Pub Works - replace 2015 leaf machine			
Pub Works - replace 1996 Sullair Compressor			
Pub Works - gator 4 x 4		19,000	
Pub Works - replace riding lawn mowers			
TOTAL PUBLIC WORKS		577,000	853,000

TOWN OF ROCKY MOUNT		
5 YEAR CAPITAL IMPROVEMENT PLAN		
FY 22 - 26		
NOTE A: The projects in this column will be funded FY 22 with Town funds		
NOTE B: The projects in this column will be funded FY 22 with revenue recovery REIMBURSEMENT		
NOTE C: The projects in this column will be funded FY 22 with first year American Rescue Plan		
NOTE D: The projects in this column will be funded FY 22 with second year American Rescue Plan		
	FY 22	FY 22
<u>Department/Project / Purchase:</u>	By Depts.	Proposed
BUILDINGS AND GROUNDS:		
Municipal Bldg - replace HVAC		
Harvester - replace seating		
Depot - replace siding & windows	9,450	9,450
DePot - replace front deck & stairs	16,410	
PW Bldg - add 2 stalls on pole shed	35,000	
ES Bldg - replace windows	100,000	165,000
Pub Works & ES Bldg - replace fuel pumps	7,300	
Pub Works - fuel canopy and lights	50,000	
ES Bldg - fuel canopy and lights	50,000	
Pub Works - replace tin on existing sheds	5,000	
Parks - Mary Elizabeth Park pavilion at b-ball court	14,500	14,500
Parks - replace tables, trash cans, grills	15,000	
Parks - Mary Elizabeth Park playground equipment	123,026	
Parks - Mary Bethune Park playground equipment	100,000	
Parks - Celeste development (excludes \$100,000 grant)	50,000	
Farmers Market - LED sign (at clock tower)	-	
Streets - wayfinding signage Stage II	-	
TOTAL BUILDINGS AND GROUNDS	575,686	188,950
ECONOMIC DEVELOPMENT:		
Economic Development Authority contribution		
Economic Development Strategic Plan	25,000	25,000
Industrial Park - escalate from Tier 2 to Tier 3	150,000	150,000
WPPD - 220/40 realignment (Town cost)		
Natural Gas Extension to Industrial Park		
TOTAL ECONOMIC DEVELOPMENT	175,000	175,000
TOTAL GENERAL FUND PROJECTS	1,649,686	1,547,950

TOWN OF ROCKY MOUNT			
5 YEAR CAPITAL IMPROVEMENT PLAN			
FY 22 - 26			
NOTE A: The projects in this column will be funded FY 22 with Town funds			
NOTE B: The projects in this column will be funded FY 22 with revenue recovery REIMBURSEMENT			
NOTE C: The projects in this column will be funded FY 22 with first year American Rescue Plan			
NOTE D: The projects in this column will be funded FY 22 with second year American Rescue Plan			
Department/Project / Purchase:		FY 22 By Depts.	FY 22 Proposed
UTILITY FUND PROJECTS:			
PUBLIC WORKS:			
Water/PW - fire hydrant cleaning system		10,500	10,500
Water/PW-replace Ann Sink St. water and sewer lines		80,000	80,000
Water/PW-replace N. Main St. 8" water line(Ferguson to Pendleton)		700,000	700,000
Water/PW-replace meter reading pickup			
Water/PW-replace Taliaferro water lines			600,000
Water/PW-engineering to get projects shovel ready			100,000
TOTAL PUBLIC WORKS		790,500	1,490,500
WATER:			
WTP - replace 2006 F150 pickup with Explorer			
WTP - settling basin sludge removal system		462,000	462,000
WTP - mud valve replacement in settling basins			
WTP - streaming current monitor		15,000	15,000
WTP - Re-certify and install finish water pump		11,000	11,000
WTP - rebuild raw water pump (2 of 2)			
WTP - inline turbidimeter replacement-raw/settled/filters(2) finished			
WTP - lagoon clean out & repair			
WTP - washwater control valve (\$21,000 to repair)		60,000	60,000
WTP - replace filter (rate) valve actuators		32,000	32,000
WTP - filter re-wash valve actuators			
WTP - filter surface wash valve actuators			
WTP - SCADA software update			
WTP - filter media replacement / underdrain rehab			
WTP - clearwell cleanout			
WTP - replace small tractor			
WTP - storage building / garage			
TOTAL WATER		580,000	580,000
SEWER:			
Sewer - install aeration blower Powder Mill pump station		15,000	15,000
Sewer - install aeration blower Green Oaks pump station		15,000	15,000
Sewer/PW - Manhole Refurbishing		50,000	50,000
Sewer/PW - begin repairing slip line sewers		118,000	
Sewer/PW - replace 1995 Ford tandem dump truck (1/2 fm g/f)		85,000	85,000
WWTP - replace UV Channel #2			
WWTP - rebuild/replace plant PLC's and SCADA Server		100,000	100,000
WWTP - resurface clarifier outer rings			
WWTP - rebuild / replace 8 fault gear drives			
WWTP - replace climbing screen at WWTP			
WWTP - replace 2 grit chambers at WWTP			
WWTP - replace grit classifier at WWTP			
WWTP - replace 2003 pick-up			
TOTAL SEWER		383,000	265,000
TOTAL UTILITY FUND PROJECTS		1,753,500	2,335,500
TOTAL GENERAL AND UTILITY FUND PROJECTS		3,403,186	3,883,450
FY 22 - FY 26 proposed			

TOWN OF ROCKY MOUNT				
5 YEAR CAPITAL IMPROVEMENT PLAN				
FY 22 - 26				
NOTE A: The projects in this column will be funded FY 22 with Town				
NOTE B: The projects in this column will be funded FY 22 with revenue funds from the American Rescue Plan				
NOTE C: The projects in this column will be funded FY 22 with first funds as an eligible project				
NOTE D: The projects in this column will be funded FY 22 with second funds as an eligible project				
	NOTE A	NOTE B	NOTE C	NOTE D
			1st year	2nd year
Department/Project / Purchase:	Town Funds	Recovery Reimb.	Am Rescue Plan Funds	Am Rescue Plan Funds
GENERAL FUND PROJECTS:				
ADMINISTRATION / COMMUNITY DEVELOPMENT / FINANCE:				
Mgr - replace 2004 Ford Explorer with Yukon				
Mgr - replace 2011 Impala		-		
Com Dev - replace 2007 GMC Yukon				
Finance - replacement AS400				
Finance - Tyler Detect (cyber security)		25,000		
TOTAL ADMINISTRATIVE DEPARTMENTS	-	25,000	-	-
PUBLIC SAFETY:				
Police - take home vehicles (4)		200,000		
Police - 2 unmarked vehicles		25,000		
Police - replace 2 Explorers at \$48,000/car every 2 years				
Police - replace in-car mobile data terminal in 3 cars ev. yr.	9,000			
Police - replace in-car camera & video in 2 cars ev. yr.	12,000			
Fire - extrication / rescue equipment				
Fire - upgrade generator & light tower			40,000	
Fire - replace 1995 Chevy Suburban (quick response vehicle)				
Fire - replace structural fire fighting tools		20,000		
Fire - replace 1993 Pierce fire engine				
Fire - replacement of SCBA (Air Packs)				
Fire - replace Utility 1A				
Fire - upgrade thermal imaging equipment				
Fire - upgrade/refurbish Rescue 1				
Fire - replace 1995 Pierce fire engine 1A				
Fire - replace Pierce Tower Truck				
TOTAL PUBLIC SAFETY	21,000	245,000	40,000	-

TOWN OF ROCKY MOUNT 5 YEAR CAPITAL IMPROVEMENT PLAN FY 22 - 26				
NOTE A: The projects in this column will be funded FY 22 with Town				
NOTE B: The projects in this column will be funded FY 22 with revenue funds from the American Rescue Plan				
NOTE C: The projects in this column will be funded FY 22 with first funds as an eligible project				
NOTE D: The projects in this column will be funded FY 22 with second funds as an eligible project				
	NOTE A	NOTE B	NOTE C	NOTE D
			1st year	2nd year
Department/Project / Purchase:	Town Funds	Recovery Reimb.	Am Rescue Plan Funds	Am Rescue Plan Funds
PUBLIC WORKS:				
Pub Works - sidewalk maintenance (year 4)				
Com Dev - street lighting Floyd Ave - decorative poles				
Pub Works - refuse collection truck & cans			600,000	
Pub Works - replace pick-up - 2007 Dodge		45,000		
Pub Works - replace pick-up - 2006 Ford		45,000		
Pub Works - replace pick-up - 2003 Ford				
Pub Works - replace pick-up - 2013 Ford				
Pub Works - replace pick-up - 2012 Chevy				
Pub Works - replace pick-up - 2011 Chevy				
Pub Works - replace 1999 Jet Truck				
Pub Works - replace 1995 Ford tandem dump truck (1/2 fm sv				85,000
Pub Works - replace 2 ton dump body & plow				
Pub Works - replace 1997 Ford single axle dump truck				
Pub Works - replace 2000 GMC dump truck				
Pub Works - replace 2004 GMC dump truck				
Pub Works - replace dump truck				
Pub Works - replace 2014 Johnston street sweeper				
Pub Works - replace 2006 John Deere backhoe 310				
Pub Works - replace 2003 John Deere backhoe 710				
Pub Works - replace 1999 NH skid loader				
Pub Works - replace small loader				
Pub Works - replace small backhoe				
Pub Works - replace 2008 JD 5303 Tractor				
Pub Works - asphalt hot box & infered		46,000		
Pub Works - asphalt roller	32,000			
Pub Works - replace 2015 leaf machine				
Pub Works - replace 1996 Sullair Compressor				
Pub Works - gator 4 x 4				
Pub Works - replace riding lawn mowers				
TOTAL PUBLIC WORKS	32,000	136,000	600,000	85,000

TOWN OF ROCKY MOUNT 5 YEAR CAPITAL IMPROVEMENT PLAN FY 22 - 26				
NOTE A: The projects in this column will be funded FY 22 with Town				
NOTE B: The projects in this column will be funded FY 22 with revenue funds from the American Rescue Plan				
NOTE C: The projects in this column will be funded FY 22 with first funds as an eligible project				
NOTE D: The projects in this column will be funded FY 22 with special funds as an eligible project				
	NOTE A	NOTE B	NOTE C	NOTE D
			1st year	2nd year
Department/Project / Purchase:	Town Funds	Recovery Reimb.	Am Rescue Plan Funds	Am Rescue Plan Funds
BUILDINGS AND GROUNDS:				
Municipal Bldg - replace HVAC				
Harvester - replace seating				
Depot - replace siding & windows	9,450			
DePot - replace front deck & stairs				
PW Bldg - add 2 stalls on pole shed				
ES Bldg - replace windows		165,000		
Pub Works & ES Bldg - replace fuel pumps				
Pub Works - fuel canopy and lights				
ES Bldg - fuel canopy and lights				
Pub Works - replace tin on existing sheds				
Parks - Mary Elizabeth Park pavilion at b-ball court				14,500
Parks - replace tables, trash cans, grills				
Parks - Mary Elizabeth Park playground equipment				
Parks - Mary Bethune Park playground equipment				
Parks - Celeste development (excludes \$100,000 grant)				
Farmers Market - LED sign (at clock tower)				
Streets - wayfinding signage Stage II				
TOTAL BUILDINGS AND GROUNDS	9,450	165,000	-	14,500
ECONOMIC DEVELOPMENT:				
Economic Development Authority contribution				
Economic Development Strategic Plan			25,000	
Industrial Park - escalate from Tier 2 to Tier 3				150,000
WPPD - 220/40 realignment (Town cost)				
Natural Gas Extension to Industrial Park				
TOTAL ECONOMIC DEVELOPMENT	-	-	25,000	150,000
TOTAL GENERAL FUND PROJECTS	62,450	571,000	665,000	249,500

TOWN OF ROCKY MOUNT				
5 YEAR CAPITAL IMPROVEMENT PLAN				
FY 22 - 26				
NOTE A: The projects in this column will be funded FY 22 with Town				
NOTE B: The projects in this column will be funded FY 22 with revenue funds from the American Rescue Plan				
NOTE C: The projects in this column will be funded FY 22 with first funds as an eligible project				
NOTE D: The projects in this column will be funded FY 22 with second funds as an eligible project				
	NOTE A	NOTE B	NOTE C	NOTE D
			1st year	2nd year
Department/Project / Purchase:	Town Funds	Recovery Reimb.	Am Rescue Plan Funds	Am Rescue Plan Funds
UTILITY FUND PROJECTS:				
PUBLIC WORKS:				
Water/PW - fire hydrant cleaning system	10,500			
Water/PW-replace Ann Sink St. water and sewer lines			80,000	
Water/PW-replace N. Main St. 8" water line(Ferguson to Pend				700,000
Water/PW-replace meter reading pickup				
Water/PW-replace Taliaferro water lines			600,000	
Water/PW-engineering to get projects shovel ready			100,000	
TOTAL PUBLIC WORKS	10,500	-	780,000	700,000
WATER:				
WTP - replace 2006 F150 pickup with Explorer				
WTP - settling basin sludge removal system				462,000
WTP - mud valve replacement in settling basins				
WTP - streaming current monitor	15,000			
WTP - Re-certify and install finish water pump	11,000			
WTP - rebuild raw water pump (2 of 2)				
WTP - inline turbidimeter replacement-raw/settled/filters(2) fini				
WTP - lagoon clean out & repair				
WTP - washwater control valve (\$21,000 to repair)	60,000			
WTP - replace filter (rate) valve actuators	32,000			
WTP - filter re-wash valve actuators				
WTP - filter surface wash valve actuators				
WTP - SCADA software update				
WTP - filter media replacement / underdrain rehab				
WTP - clearwell cleanout				
WTP - replace small tractor				
WTP - storage building / garage				
TOTAL WATER	118,000	-	-	462,000
SEWER:				
Sewer - install aeration blower Powder Mill pump station	15,000			
Sewer - install aeration blower Green Oaks pump station	15,000			
Sewer/PW - Manhole Refurbishing				50,000
Sewer/PW - begin repairing slip line sewers				
Sewer/PW - replace 1995 Ford tandem dump truck (1/2 fm g/f				85,000
WWTP - replace UV Channel #2				
WWTP - rebuild/replace plant PLC's and SCADA Server	100,000			
WWTP - resurface clarifier outer rings				
WWTP - rebuild / replace 8 fault gear drives				
WWTP - replace climbing screen at WWTP				
WWTP - replace 2 grit chambers at WWTP				
WWTP - replace grit classifier at WWTP				
WWTP - replace 2003 pick-up				
TOTAL SEWER	130,000	-	-	135,000
TOTAL UTILITY FUND PROJECTS	258,500	-	780,000	1,297,000
TOTAL GENERAL AND UTILITY FUND PROJECTS	320,950	571,000	1,445,000	1,546,500
FY 22 - FY 26 proposed				3,883,450

TOWN OF ROCKY MOUNT					
5 YEAR CAPITAL IMPROVEMENT PLAN					
FY 22 - 26					
NOTE A: The projects in this column will be funded FY 22 with Town					
NOTE B: The projects in this column will be funded FY 22 with revenue					
NOTE C: The projects in this column will be funded FY 22 with first					
NOTE D: The projects in this column will be funded FY 22 with second					
<u>Department/Project / Purchase:</u>	FY 23 Proposed	FY 24 Proposed	FY 25 Proposed	FY 26 Proposed	5 YEAR TOTAL
GENERAL FUND PROJECTS:					
ADMINISTRATION / COMMUNITY DEVELOPMENT / FINANCE:					
Mgr - replace 2004 Ford Explorer with Yukon		40,000			40,000
Mgr - replace 2011 Impala					-
Com Dev - replace 2007 GMC Yukon		35,000			35,000
Finance - replacement AS400					-
Finance - Tyler Detect (cyber security)					25,000
TOTAL ADMINISTRATIVE DEPARTMENTS	-	75,000	-	-	100,000
PUBLIC SAFETY:					
Police - take home vehicles (4)					200,000
Police - 2 unmarked vehicles					25,000
Police - replace 2 Explorers at \$48,000/car every 2 years		96,000		96,000	192,000
Police - replace in-car mobile data terminal in 3 cars ev. yr.	9,000	9,000	9,000	9,000	45,000
Police - replace in-car camera & video in 2 cars ev. yr.	12,000	12,000	12,000	12,000	60,000
Fire - extrication / rescue equipment	15,000				15,000
Fire - upgrade generator & light tower					40,000
Fire - replace 1995 Chevy Suburban (quick response vehicle)	45,000				45,000
Fire - replace structural fire fighting tools	30,000	35,000	35,000	35,000	155,000
Fire - replace 1993 Pierce fire engine	525,000				525,000
Fire - replacement of SCBA (Air Packs)			300,000		300,000
Fire - replace Utility 1A		200,000			200,000
Fire - upgrade thermal imaging equipment		25,000			25,000
Fire - upgrade/refurbish Rescue 1			100,000		100,000
Fire - replace 1995 Pierce fire engine 1A			545,000		545,000
Fire - replace Pierce Tower Truck				1,250,000	1,250,000
TOTAL PUBLIC SAFETY	636,000	377,000	1,001,000	1,402,000	3,722,000

TOWN OF ROCKY MOUNT					
5 YEAR CAPITAL IMPROVEMENT PLAN					
FY 22 - 26					
NOTE A: The projects in this column will be funded FY 22 with Tow					
NOTE B: The projects in this column will be funded FY 22 with reve					
NOTE C: The projects in this column will be funded FY 22 with first					
NOTE D: The projects in this column will be funded FY 22 with secc					
		FY 23	FY 24	FY 25	FY 26
		Proposed	Proposed	Proposed	Proposed
5 YEAR TOTAL					
Department/Project / Purchase:					
PUBLIC WORKS:					
Pub Works - sidewalk maintenance (year 4)		40,000			40,000
Com Dev - street lighting Floyd Ave - decorative poles			65,000		65,000
Pub Works - refuse collection truck & cans					600,000
Pub Works - replace pick-up - 2007 Dodge					45,000
Pub Works - replace pick-up - 2006 Ford					45,000
Pub Works - replace pick-up - 2003 Ford		65,000			65,000
Pub Works - replace pick-up - 2013 Ford		45,000			45,000
Pub Works - replace pick-up - 2012 Chevy				45,000	45,000
Pub Works - replace pick-up - 2011 Chevy				55,000	55,000
Pub Works - replace 1999 Jet Truck		140,000			140,000
Pub Works - replace 1995 Ford tandem dump truck (1/2 fm sv					85,000
Pub Works - replace 2 ton dump body & plow		65,000			65,000
Pub Works - replace 1997 Ford single axle dump truck		140,000			140,000
Pub Works - replace 2000 GMC dump truck		140,000			140,000
Pub Works - replace 2004 GMC dump truck			140,000		140,000
Pub Works - replace dump truck					140,000
Pub Works - replace 2014 Johnston street sweeper			200,000		200,000
Pub Works - replace 2006 John Deere backhoe 310		120,000			120,000
Pub Works - replace 2003 John Deere backhoe 710			200,000		200,000
Pub Works - replace 1999 NH skid loader		60,000			60,000
Pub Works - replace small loader		150,000			150,000
Pub Works - replace small backhoe		120,000			120,000
Pub Works - replace 2008 JD 5303 Tractor				90,000	90,000
Pub Works - asphalt hot box & infered					46,000
Pub Works - asphalt roller					32,000
Pub Works - replace 2015 leaf machine				145,000	145,000
Pub Works - replace 1996 Sullair Compressor				50,000	50,000
Pub Works - gator 4 x 4		19,000			19,000
Pub Works - replace riding lawn mowers					25,000
TOTAL PUBLIC WORKS		1,104,000	605,000	385,000	165,000
					3,112,000

TOWN OF ROCKY MOUNT
5 YEAR CAPITAL IMPROVEMENT PLAN
FY 22 - 26

NOTE A: The projects in this column will be funded FY 22 with Town

NOTE B: The projects in this column will be funded FY 22 with reve

NOTE C: The projects in this column will be funded FY 22 with first

NOTE D: The projects in this column will be funded FY 22 with secc

		FY 23	FY 24	FY 25	FY 26	5 YEAR
<u>Department/Project / Purchase:</u>		<u>Proposed</u>	<u>Proposed</u>	<u>Proposed</u>	<u>Proposed</u>	<u>TOTAL</u>
BUILDINGS AND GROUNDS:						
	Municipal Bldg - replace HVAC	65,000				65,000
	Harvester - replace seating	22,500				22,500
	Depot - replace siding & windows					9,450
	DePot - replace front deck & stairs	16,410				16,410
	PW Bldg - add 2 stalls on pole shed	35,000				35,000
	ES Bldg - replace windows					165,000
	Pub Works & ES Bldg - replace fuel pumps	7,300				7,300
	Pub Works - fuel canopy and lights	50,000				50,000
	ES Bldg - fuel canopy and lights	50,000				50,000
	Pub Works - replace tin on existing sheds	5,000				5,000
	Parks - Mary Elizabeth Park pavilion at b-ball court					14,500
	Parks - replace tables, trash cans, grills	15,000				15,000
	Parks - Mary Elizabeth Park playground equipment	123,026				123,026
	Parks - Mary Bethune Park playground equipment	100,000				100,000
	Parks - Celeste development (excludes \$100,000 grant)	50,000				50,000
	Farmers Market - LED sign (at clock tower)	40,000				40,000
	Streets - wayfinding signage Stage II	45,000				45,000
	TOTAL BUILDINGS AND GROUNDS	624,236	-	-	-	813,186
ECONOMIC DEVELOPMENT:						
	Economic Development Authority contribution	200,000				200,000
	Economic Development Strategic Plan					25,000
	Industrial Park - escalate from Tier 2 to Tier 3					150,000
	WPPD - 220/40 realignment (Town cost)		80,000	80,000		160,000
	Natural Gas Extension to Industrial Park				300,000	300,000
	TOTAL ECONOMIC DEVELOPMENT	200,000	80,000	80,000	300,000	835,000
	TOTAL GENERAL FUND PROJECTS	2,564,236	1,137,000	1,466,000	1,867,000	8,582,186

TOWN OF ROCKY MOUNT					
5 YEAR CAPITAL IMPROVEMENT PLAN					
FY 22 - 26					
NOTE A: The projects in this column will be funded FY 22 with Tow					
NOTE B: The projects in this column will be funded FY 22 with reve					
NOTE C: The projects in this column will be funded FY 22 with first					
NOTE D: The projects in this column will be funded FY 22 with secc					
Department/Project / Purchase:					
FY 23					
Proposed					
FY 24					
Proposed					
FY 25					
Proposed					
FY 26					
Proposed					
5 YEAR					
TOTAL					
UTILITY FUND PROJECTS:					
PUBLIC WORKS:					
Water/PW - fire hydrant cleaning system					
10,500					
Water/PW-replace Ann Sink St. water and sewer lines					
80,000					
Water/PW-replace N. Main St. 8" water line(Ferguson to Pend					
700,000					
Water/PW-replace meter reading pickup					
45,000					
Water/PW-replace Taliaferro water lines					
600,000					
Water/PW-engineering to get projects shovel ready					
100,000					
TOTAL PUBLIC WORKS					
-					
45,000					
-					
-					
1,535,500					
WATER:					
WTP - replace 2006 F150 pickup with Explorer					
35,000					
WTP - settling basin sludge removal system					
462,000					
WTP - mud valve replacement in settling basins					
100,000					
WTP - streaming current monitor					
15,000					
WTP - Re-certify and install finish water pump					
15,000					
WTP - rebuild raw water pump (2 of 2)					
50,000					
WTP - inline turbidimeter replacement-raw/settled/filters(2) fini					
27,000					
WTP - lagoon clean out & repair					
225,000					
WTP - washwater control valve (\$21,000 to repair)					
60,000					
WTP - replace filter (rate) valve actuators					
32,000					
WTP - filter re-wash valve actuators					
32,000					
WTP - filter surface wash valve actuators					
35,000					
WTP - SCADA software update					
22,000					
WTP - filter media replacement / underdrain rehab					
60,000					
WTP = clearwell cleanout					
30,000					
WTP - replace small tractor					
35,000					
WTP - storage bulding / garage					
60,000					
TOTAL WATER					
471,000					
255,000					
-					
-					
1,306,000					
SEWER:					
Sewer - install aeration blower Powder Mill pump station					
15,000					
Sewer - install aeration blower Green Oaks pumb station					
15,000					
Sewer/PW - Manhole Refurbishing					
50,000					
Sewer/PW - begin repairing slip line sewers					
118,000					
Sewer/PW - replace 1995 Ford tandem dump truck (1/2 fm g/f					
85,000					
WWTP - replace UV Channel #2					
350,000					
WWTP - rebuild/replace plant PLC's and SCADA Server					
100,000					
WWTP - resurface clarifier outer rings					
80,000					
WWTP - rebuild / replace 8 faulk gear drives					
180,000					
WWTP - replace climbing screen at WWTP					
100,000					
WWTP - replace 2 grit chambers at WWTP					
100,000					
WWTP - replace grit classifier at WWTP					
100,000					
WWTP - replace 2003 pick-up					
35,000					
TOTAL SEWER					
283,000					
530,000					
300,000					
-					
1,378,000					
TOTAL UTILITY FUND PROJECTS					
754,000					
830,000					
300,000					
-					
4,219,500					
TOTAL GENERAL AND UTILITY FUND PROJECTS					
3,318,236					
1,967,000					
1,766,000					
1,867,000					
12,801,686					
FY 22 - FY 26 proposed					
12,801,686					

BY LINE ITEM

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	TOWN OF ROCKY MOUNT						
	WAGES (LINE 51011)						
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
11011010	Mayor & Council contractual	2,200	2,750	2,200	2,200	2,200	0
11011010	Mayor & Council elected officials	29,475	33,775	44,000	43,458	44,000	0
11012020	Town Manager	146,265	196,648	203,479	211,430	215,659	12,180
11012130	Finance Dept.	173,944	284,230	207,178	210,311	252,038	44,860
12031010	Police Dept.	1,155,453	1,266,806	1,283,878	1,053,640	1,172,006	(111,872)
13041000	Public Works Administration	66,906	86,823	53,548	53,548	54,619	1,071
13041040	Street Lighting	1,024	246	6,108	565	6,038	(70)
13041070	Traffic Control	5,432	7,447	12,216	3,310	12,076	(140)
13041080	Streets	322,153	287,780	335,940	320,336	332,084	(3,856)
13041090	Sidewalks	2,016	11,300	6,108	0	6,038	(70)
13042020	Street Cleaning	2,912	1,764	3,054	2,178	3,019	(35)
13042030	Refuse Collection	61,217	70,541	79,404	61,063	78,493	(911)
13042040	Snow Removal	3,099	399	6,108	2,967	6,038	(70)
14543040	Municipal Bldg	779	1,765	0	526	537	537
14543050	Emergency Services Bldg	539	3,226	0	1,156	1,180	1,180
14543060	Public Works Bldg	965	22,564	0	2,374	2,421	2,421
14543070	Cemetery Maint.	6,583	7,025	6,108	8,594	8,000	1,892
14043080	Parks Maint.	19,143	51,310	30,540	35,868	30,189	(351)
16081010	Planning	64,499	74,277	55,492	120,115	122,517	67,025
16081010	Planning contractual	1,300	1,025	1,553	1,200	1,200	(353)
16081010	Planning stipends	8,100	5,700	8,200	0	0	(8,200)
16081020	Comm Development	95,336	145,825	206,162	133,925	132,168	(73,994)
16081030	Citizens' Square	1,188	1,701	6,108	910	6,038	(70)
16081040	Comm & Hospitality Center	0	107	0	40	3,019	3,019
16081040	Hospitality Center - part time	7,296	5,382	5,516	0	6,000	484
16081300	Econ. Dev. Auth. Contractual	400	500	600	600	600	0
16081300	Econ. Dev. Auth. Stipends	900	250	1,800	0	0	(1,800)
25050000	Water Distribution	52,238	77,299	60,338	49,125	60,007	(331)
25050100	Meter Reading	18,286	11,485	16,492	7,845	18,114	1,622
25050500	Water Plant	272,946	251,316	289,431	313,980	300,778	11,347
25560000	Wastewater Collection	61,507	15,184	60,338	45,244	60,007	(331)
25560500	Wastewater Plant	236,578	288,512	251,595	251,595	262,627	11,032
25062000	Utility Billing	82,537	29,786	93,691	69,781	106,507	12,816
66584010	Harvester Performance Center	206,992	216,129	199,490	104,112	0	(199,490)
	Totals	3,110,208	3,460,878	3,536,675	3,111,996	3,306,217	(230,459)
	increase from prior year	7%	11%	2%	-10%	-7%	

		TOWN OF ROCKY MOUNT						
		OVERTIME (LINE 51013)						
Account		Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
			Actual	Actual	Budget	Estimated	Proposed	(Decrease)
12031010	51013	Wages - Overtime	44,896	66,205	48,700	55,768	48,700	0
12031010	51014	Wages - Contractual Services	5,070	6,420	6,400	5,150	5,300	(1,100)
12031010	51016	Wages - OT Court	3,697	3,185	4,700	4,376	4,700	0
12031010	51017	Wages - OT Other	29,086	15,828	31,050	0	10,000	(21,050)
12031010	51018	Wages - OT Mini Grants	11,902	6,787	2,000	2,899	3,500	1,500
12031010	51021	Wages - Ot SWAT/Tactical	0	0	0	0	0	0
12031010	51020	Wages - OT Other Training/Seminars	0	0	0	0	0	0
12031010	51022	Wages - OT Crisis Intervention	8,225	12,040	8,920	29,329	22,000	13,080
		Total Police Overtime	102,876	110,465	101,770	97,522	94,200	(7,570)
13041040		Street Lighting	0	0	0	0	0	0
13041070		Parking & Traffic Control	143	44	0	444	0	0
13041080		Street Maintenance	4,997	6,011	2,070	8,137	6,000	3,930
13041090		Sidewalks, Curbs, Gutters	0	0	0	0	0	0
13042020		Street Cleaning	695	0	0	21	0	0
13042030		Refuse Collection	455	108	776	1,394	0	(776)
13042040		Snow Removal	19,116	549	10,350	375	3,000	(7,350)
14543070		Cemetery Maintenance	0	0	0	0	0	0
14043080		Parks & Playground Miantenance	0	0	0	0	0	0
25050000		Water Distribution	2,740	1,055	0	2,551	2,600	2,600
25050100		Meter Reader	0	0	0	20	0	0
25050500		Water Plant	6,892	9,140	6,892	17,113	10,000	3,108
25560000		Wastewater Collection	849	640	500	1,366	0	(500)
25560500		Wastewater Treatement Plant	1,894	464	1,000	1,510	2,200	1,200
66584010		Harvester Performance Center	1,048	2,923	0	0	0	0
		Totals	141,705	131,399	123,358	130,452	118,000	(5,358)
		increase from prior year	13%	-7%	-6%	-1%	-4%	

TOWN OF ROCKY MOUNT							
RETIREMENT/LIFE INSUR (LINE 52012)							
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
11011010	Mayor & Council	379	198	300	0	0	(300)
11012020	Town Manager	21,761	34,099	35,588	37,148	37,891	2,303
11012130	Finance Dept.	24,190	43,276	36,235	36,952	44,283	8,048
12031010	Police Dept.	213,003	220,321	221,000	179,981	201,844	(19,156)
13041000	Public Works Administration	12,024	14,357	9,365	9,408	9,596	231
13041040	Street Lighting	176	45	1,068	0	1,061	(7)
13041070	Traffic Control	958	1,290	2,137	534	2,122	(15)
13041080	Streets	51,042	49,768	58,756	54,875	58,347	(409)
13041090	Sidewalks	346	2,149	1,068	0	1,061	(7)
13042020	Street Cleaning	619	330	534	541	530	(4)
13042030	Refuse Collection	10,000	12,538	13,888	13,269	13,791	(97)
13042040	Snow Removal	3,803	148	1,068	626	1,061	(7)
14543040	Municipal Bldg	133	311	0	82	84	84
14543050	Emergency Services Bldg	92	586	0	227	232	232
14543060	Public Works Bldg	164	3,808	0	1,903	1,941	1,941
14543070	Cemetery Maint.	1,122	1,360	1,068	1,788	1,824	756
14043080	Parks Maint.	3,261	8,629	5,341	3,094	5,304	(37)
16081010	Planning	10,987	12,547	9,706	21,104	21,526	11,820
16081020	Comm Development	16,777	23,704	36,058	23,531	22,643	(13,415)
16081030	Citizens' Square	183	324	1,068	51	1,061	(7)
16081040	Comm & Hospitality Center	0	25	0	0	530	530
25050000	Water Distribution	34,740	13,422	10,553	9,673	10,543	(10)
25050100	Meter Reading	3,327	2,028	2,885	421	3,183	298
25050500	Water Plant	46,048	51,423	50,621	44,944	53,309	2,688
25560000	Wastewater Collection	10,460	10,862	10,553	8,668	10,543	(10)
25560500	Wastewater Plant	41,492	44,871	44,004	44,205	46,183	2,179
25062000	Utility Billing	13,755	7,205	16,387	11,645	18,713	2,326
66584010	Harvester Performance Center	37,119	39,961	30,263	13,500	0	(30,263)
	Totals	558,029	599,636	599,617	518,170	569,207	(30,409)
	increase from prior year	30%	7%	0%	-14%	-5%	

TOWN OF ROCKY MOUNT							
ICMA 1% EMPLOYER CONTRIBUTION (LINE 52016)							
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
11012130	Finance Dept.	435	933	369	275	591	222
13041000	Public Works Administration	727	1,205	765	444	453	(312)
13041070	Traffic Control	6	29	115	6	42	(73)
13041080	Streets	714	1,032	3,035	1,745	1,142	(1,893)
13041090	Sidewalks	2	45	26	0	21	(5)
13042030	Refuse Collection	613	850	4,609	739	270	(4,339)
13042040	Snow Removal	58	2	21	12	21	(0)
14543040	Municipal Bldg	4	9	0	7	7	7
14543050	Emergency Services Bldg	2	19	0	9	9	9
14543060	Public Works Bldg	7	7	0	0	0	0
14543070	Cemetery Maint.	26	43	18	72	73	55
14043080	Parks Maint.	50	266	145	101	104	(41)
16081010	Planning	893	1,109	555	623	632	77
16081020	Comm Development	186	573	952	734	741	(211)
16081030	Citizens' Square	6	13	5	2	21	16
16081300	Econ. Dev. Authority	4	3	6	0	0	(6)
25050000	Water Distribution	195	234	204	447	263	59
25050100	Meter Reading	0	4	0	0	0	0
25050500	Water Treatment Plant	2	5	74	241	347	273
25560500	Wastewater Treatment Plant	0	0	0	0	0	0
25560000	Wastewater Collection	275	280	382	512	263	(119)
25062000	Utility Billing	434	229	369	390	384	14
66584010	Harvester Performance Center	1,751	2,342	912	473	0	(912)
	Totals	6,390	9,231	12,563	6,832	5,384	(7,179)
	increase from prior year	27%	44%	36%	-26%	-57%	

TOWN OF ROCKY MOUNT							
MEDICAL/DENTAL INSURANCE (LINE 52015)							
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
11011010	Mayor & Council	0	0	0	0	0	0
11012020	Town Manager	26,998	34,076	34,221	29,977	32,353	(1,868)
11012130	Finance Dept.	35,249	45,610	34,052	21,295	34,582	530
12031010	Police Dept.	266,685	279,491	298,180	183,222	194,742	(103,438)
13041000	Public Works Administration	11,911	15,390	8,246	6,440	6,440	(1,806)
13041040	Street Lighting	187	145	1,753	0	1,241	(512)
13041070	Traffic Control	2,285	2,934	3,506	647	2,481	(1,025)
13041080	Streets	96,879	87,855	96,427	91,508	68,240	(28,187)
13041090	Sidewalks	586	3,421	1,753	0	1,241	(512)
13042020	Street Cleaning	988	455	877	402	620	(257)
13042030	Refuse Collection	15,845	22,152	22,792	19,165	20,130	(2,662)
13042040	Snow Removal	2,240	18	1,753	688	1,241	(512)
14543040	Municipal Bldg	165	1,103	0	184	187	187
14543050	Emergency Services Bldg	388	870	0	441	450	450
14543060	Public Works Bldg	271	5,419	0	3,561	3,632	3,632
1454370	Cemetery Maint.	1,930	2,493	1,753	3,170	3,233	1,480
14043080	Parks Maint.	7,093	14,729	8,766	6,290	6,204	(2,562)
16081010	Planning	14,242	19,240	15,375	19,034	19,034	3,659
16081020	Comm Development	19,864	24,561	42,529	13,173	13,173	(29,356)
16081030	Citizens' Square	159	431	1,753	97	1,241	(512)
16081040	Comm & Hospitality Center	0	48	0	0	620	620
25050000	Water Distribution	13,604	17,129	15,793	10,278	11,306	(4,487)
25050100	Meter Reading	4,450	2,968	4,734	1,515	3,722	(1,012)
25050500	Water Plant	62,938	61,014	67,328	63,484	45,216	(22,112)
25560000	Wastewater Collection	14,622	15,663	15,793	10,662	11,306	(4,487)
25560500	Wastewater Plant	59,122	57,774	49,932	39,990	39,990	(9,942)
25062000	Utility Billing	20,882	9,418	19,099	13,940	17,291	(1,808)
66584010	Harvester Performance Center	40,776	41,863	30,311	17,985	0	(30,311)
	Totals	720,359	766,269	776,726	557,145	539,915	(236,811)
	increase from prior year	-2%	6%	1%	-27%	-30%	
	General Fund	544,741	602,304	604,047	417,276	411,084	(192,963)
	Utility Fund	175,618	163,965	172,679	139,869	128,831	(43,848)
		720,359	766,269	776,726	557,145	539,915	(236,811)

	TOWN OF ROCKY MOUNT						
	WORKERS COMP (LINE 52017)						
Account	Title	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase / (Decrease)
11012020	Town Manager	32	32	41	34	50	9
11012130	Finance Dept.	34	34	41	39	56	15
12031010	Police Dept.	24,292	25,119	33,828	31,804	31,804	(2,024)
13041000	Public Works Administration	2,600	2,684	2,726	2,288	2,135	(591)
13041040	Street Lighting	289	288	346	290	365	19
13041070	Traffic Control	579	576	693	582	730	37
13041080	Streets	15,328	15,791	19,044	19,822	20,081	1,037
13041090	Sidewalks	289	288	346	290	365	19
13042020	Street Cleaning	145	144	173	145	183	10
13042030	Refuse Collection	3,760	4,054	4,501	3,778	4,746	245
13042040	Snow Removal	289	288	346	290	365	19
14543040	Municipal Bldg full time	0	0	0	0	0	0
14543050	Emergency Services Bldg	0	0	0	0	0	0
14543070	Cemetery Maint.	579	0	346	290	296	(50)
14043080	Parks Maint.	1,446	1,449	1,731	153	1,826	95
16081010	Planning	12	12	11	38	38	27
16081020	Comm Development	19	19	43	121	38	(6)
16081030	Citizens' Square	289	288	346	290	370	24
16081040	Comm & Hospitality Center	145	145	17	14	183	166
25050000	Water Distribution	3,589	3,685	3,354	2,815	3,378	24
25050100	Meter Reading	1,157	1,151	935	785	1,095	160
25050500	Water Plant	4,956	5,109	5,441	4,993	4,750	(691)
25560000	Wastewater Collection	3,589	3,685	3,354	2,815	3,378	24
25560500	Wastewater Plant	1,365	1,421	1,470	1,540	1,540	70
25062000	Utility Billing	16	16	19	16	30	11
66584010	Harvester Performance Center	425	437	480	659	0	(480)
							0
	Totals	65,224	66,715	79,632	73,890	77,800	(1,832)
	increase from prior year	-14%	2%	19%	11%	-2%	

	TOWN OF ROCKY MOUNT CONTRACTUAL (LINE 53101)						
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
11011010	Council	12,048	3,172	2,300	10,729	3,300	1,000
11012020	Town Manager	5,752	7,527	2,000	15,597	6,000	4,000
11012040	Town Attorney	1,986	5,188	5,000	66,934	9,000	4,000
11012130	Finance Dept.	104,208	75,771	132,000	73,536	85,000	(47,000)
11013010	Electoral Board	0	4,686	0	0	0	0
12031010	Police Dept.	40,997	34,472	34,100	34,042	34,700	600
12032020	Fire Dept.	3,726	6,656	4,000	4,392	4,000	0
13041000	Public Works Admin.	12,331	5,189	600	2,513	2,700	2,100
13041040	Street Lighting	1,038	0	0	0	0	0
13041070	Traffic Control	13,990	1,761	3,700	11,258	13,990	10,290
13041080	Streets	423,432	582,339	100,000	338,574	200,000	100,000
13041090	Sidewalks	1,845	10,536	0	0	0	0
13042030	Refuse Collection	691	225	0	0	0	0
14543040	Municipal Bldg.	19,272	27,369	15,000	17,114	16,000	1,000
14543050	Emergency Serv. Bldg.	17,367	19,320	22,157	20,780	21,200	(957)
14543060	Public Works Bldg.	4,789	14,920	5,200	4,930	5,200	0
14543070	Cemetery Maint.	0	0	5,000	3,165	0	(5,000)
14043080	Parks & Playgrounds	11,390	7,581	3,730	3,730	3,800	70
16081010	Planning	975	4,900	1,400	1,472	1,475	75
16081020	Comm Development	92,651	32,610	20,000	12,274	25,000	5,000
16081030	Citizens' Square	7,230	7,745	7,500	7,887	7,650	150
16081040	Hospitality Center	4,444	4,510	4,000	3,524	4,000	0
16081300	Economic Dev. Authority	0	0	0	0	0	0
25050000	Water Distribution	76,030	49,103	55,500	49,387	60,000	4,500
25050100	Meter Reading	2,085	0	7,100	16,700	16,700	9,600
25050500	Water Plant	11,538	9,122	10,000	13,626	15,000	5,000
25560000	Wastewater Collection	9,487	24,643	19,000	17,518	22,000	3,000
25560500	Wastewater Plant	7,651	6,032	8,000	0	9,000	1,000
25062000	Utility Billing	29,297	29,687	49,600	26,315	33,000	(16,600)
66584010	Harvester Performance Center	57,664	74,413	15,000	75,648	21,450	6,450
	Totals	973,914	1,049,475	531,887	831,644	620,165	88,278
	increase from prior year	21%	8%	-49%	-21%	17%	

	TOWN OF ROCKY MOUNT						
	ADVERTISING (LINE 53301)						
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
11011010	Council	2,629	1,251	2,000	1,750	2,000	0
11012020	Town Manager	140	206	120	458	150	30
11012130	Finance Dept.	281	129	400	369	400	0
12031010	Police Dept.	1,008	100	300	0	300	0
12032020	Fire Dept.	492	0	200	0	200	0
13041000	Public Works Admin.	240	413	0	703	500	500
13041070	Traffic Control	0	0	0	0	0	0
13041080	Streets	580	0	0	0	0	0
13042030	Refuse Collection	468	874	290	0	290	0
13042040	Snow Removal	0	0	0	0	0	0
14543040	Municipal Bldg.	0	0	0	0	0	0
16081010	Planning	1,540	1,508	1,000	1,910	1,020	20
16081020	Comm Development	45	2,765	1,000	1,730	1,000	0
16081020	Comm Dev - Branding	47,490	97,912	25,000	26,194	25,000	0
16081030	Citizens' Square	0	0	0	0	0	0
16081040	Hospitality Center	0	0	0	0	500	500
25050000	Water Distribution	0	0	0	0	0	0
25050100	Meter Reading	0	0	0	0	0	0
25050500	Water Plant	0	0	0	400	0	0
25560000	Wastewater Collection	213	97	200	119	200	0
25560500	Wastewater Plant	97	0	0	0	0	0
25062000	Utility Billing	0	0	0	0	0	0
66584010	Harvester Performance Center	0	0	0	0	0	0
	Totals	55,223	105,253	30,510	33,632	31,560	1,050
	increase from prior year	-10%	91%	-71%	-68%	3%	

	TOWN OF ROCKY MOUNT						
	POSTAGE (LINE 53304)						
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
11011010	Council	204	229	115	100	100	(15)
11012020	Town Manager	183	181	50	94	100	50
11012130	Finance Dept.	5,652	5,647	5,600	4,834	4,900	(700)
12031010	Police Dept.	596	509	490	100	200	(290)
12032020	Fire Dept.	0	0	0	0	0	0
13041000	Public Works Admin	0	0	0	0	0	0
13042030	Refuse Collection	0	0	0	0	0	0
16081010	Planning	51	10	110	50	52	(58)
16081020	Comm Development	901	561	300	200	220	(80)
16081040	Hospitality Center	0	0	0	0	0	0
11081060	Passport Services Exp.	1,996	1,387	1,875	900	1,400	(475)
25050500	Water Plant	57	144	50	52	150	100
25560000	Wastewater Collection	0	0	0	0	0	0
25560500	Wastewater Plant	10	4	20	3	10	(10)
25062000	Utility Billing	16,374	16,851	15,600	20,462	21,000	5,400
66584010	Harvester Performance Center	0	30	0	0	0	0
	Totals	26,024	25,552	24,210	26,795	28,132	3,922
	increase from prior year	9%	-2%	-5%	5%	16%	

	TOWN OF ROCKY MOUNT						
	UTILITIES (LINE 53201)						
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
13041040	Street Lighting	94,861	100,113	106,500	96,172	106,500	0
13041070	Traffic Control	11,640	22,292	20,200	23,152	23,400	3,200
14543040	Municipal Bldg	33,608	24,449	22,700	25,141	25,600	2,900
14543050	Emerg Serv Bldg	16,293	22,722	24,000	14,329	16,900	(7,100)
14543060	Public Works Bldg	4,126	6,897	6,440	4,390	6,440	0
14043080	Parks	1,326	1,841	1,980	1,660	1,750	(230)
16081030	Citizens' Square	2,334	2,329	2,550	2,636	3,000	450
16081040	Hospitality Center	3,133	2,644	3,200	2,459	3,300	100
25050000	Water Distribution	28,152	28,060	30,000	28,967	32,000	2,000
25050500	Water Plant	66,639	66,388	71,000	67,427	71,000	0
25560000	Wastewater Collection	43,945	36,222	40,000	43,550	45,000	5,000
25560500	Wastewater Plant	63,803	59,439	64,373	60,242	65,000	627
66584010	Harvester Performance Center	21,401	23,821	25,000	18,454	22,500	(2,500)
	Totals	391,261	397,215	417,943	388,578	422,390	4,447
	increase from prior year	4%	2%	5%	-2%	1%	

	TOWN OF ROCKY MOUNT						
	MOTOR FUEL (LINE 55211)						
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
11012020	Town Manager	791	409	650	200	650	0
12031010	Police Dept.	42,582	36,607	43,000	36,657	42,600	(400)
12032020	Fire Dept.	6,973	6,579	7,160	0	7,160	0
13041070	Traffic Control	876	569	650	650	650	0
13041080	Streets	26,290	17,312	31,000	20,000	27,000	(4,000)
13041090	Sidewalks	0	0	0	0	0	0
13042020	Street Cleaning	718	611	625	863	625	0
13042030	Refuse Collection	8,709	6,107	9,000	8,709	9,000	0
13042040	Snow Removal	1,725	300	750	200	750	0
14543070	Cemetery Maint.	603	442	500	450	500	0
14043080	Parks Maint.	968	442	550	550	550	0
16081010	Planning	0	0	0	0	0	0
16081020	Comm Development	1,972	1,646	1,950	766	2,000	50
25050100	Meter Reading	2,709	1,734	2,500	1,125	1,500	(1,000)
25050000	Water Distribution	0	0	0	0	0	0
25050500	Water Plant	2,024	1,770	2,300	1,800	2,300	0
25560000	Wastewater Collection	962	545	800	600	800	0
25560500	Wastewater Plant	2,567	1,834	3,000	1,834	3,000	0
	Totals	100,469	76,909	104,435	74,404	99,085	(5,350)
	increase from prior year	13%	-23%	36%	-3%	-5%	

	TOWN OF ROCKY MOUNT						
	VEHICLE EXPENSE (LINE 53331)						
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
11012020	Town Manager	599	694	400	94	400	0
12031010	Police Dept.	21,716	25,817	32,750	16,306	23,000	(9,750)
12032020	Fire Dept.	30,236	10,762	13,000	15,160	13,000	0
13041070	Traffic Control	854	801	500	0	500	0
13041080	Streets	22,363	21,388	32,500	30,562	40,000	7,500
13041090	Sidewalks	0	0	0	0	0	0
13042020	Street Cleaning	65	613	1,000	500	500	(500)
13042030	Refuse Collection	8,467	12,990	8,000	4,455	9,000	1,000
13042040	Snow Removal	746	0	750	495	1,000	250
14543070	Cemetery Maint.	0	0	0	0	0	0
14043080	Parks Maint.	0	0	0	0	0	0
16081010	Planning	0	0	0	0	0	0
16081020	Comm Development	758	879	2,000	30	2,000	0
25050000	Water Distribution	0	0	0	0	0	0
25050100	Meter Reading	99	625	750	0	1,500	750
25050500	Water Plant	728	912	1,500	110	2,500	1,000
25560000	Wastewater Collection	2,843	51	1,000	709	1,000	0
25560500	Wastewater Plant	1,372	713	1,300	211	2,000	700
	Totals	90,846	76,243	95,450	68,632	96,400	950
	increase from prior year	15%	-16%	25%	-10%	1%	

	TOWN OF ROCKY MOUNT COMMUNICATIONS (LINE 53203)						
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
11011010	Council	3,361	3,814	3,460	2,125	2,300	(1,160)
11012020	Town Manager	6,798	5,443	5,668	5,363	5,668	0
11012130	Finance Dept.	6,126	3,837	3,850	3,950	4,000	150
12031010	Police Dept.	23,690	29,044	21,000	27,884	28,000	7,000
12032020	Fire Dept.	2,170	2,374	2,300	3,193	3,200	900
13041000	Public Works Admin.	5,136	5,193	5,730	4,559	5,200	(530)
14543040	Municipal Bldg.	5,607	5,704	5,700	8,184	8,200	2,500
14543050	Emerg Services Bldg.	5,979	2,871	3,280	2,829	2,900	(380)
14543060	Public Works Bldg.	4,713	5,090	4,150	4,701	4,200	50
16081010	Planning	6,101	3,340	4,050	3,062	3,100	(950)
16081020	Comm. Development	4,595	3,289	3,100	3,321	3,150	50
16081030	Citizens' Square	0	0	0	0	0	0
16081040	Hospitality Center	1,027	1,099	1,020	1,430	1,040	20
2505000	Water Distribution	0	0	0	0	0	0
25050500	Water Plant	5,814	6,690	5,800	7,738	7,800	2,000
25560000	Wastewater Collection	0	0	0	0	0	0
25560500	Wastewater Plant	6,624	5,734	5,220	6,032	6,200	980
25062000	Utility Billing	0	0	0	0	0	0
66584010	Harvester Performance Center	17,685	13,426	13,800	12,553	13,500	(300)
	Totals	105,426	96,949	88,128	96,926	98,458	10,330
	increase from prior year	15%	-8%	-9%	0%	12%	

	TOWN OF ROCKY MOUNT						
	UNIFORMS (LINE 53311)						
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
12031010	Police Dept.	9,070	13,216	12,500	14,454	16,000	3,500
12032020	Fire Dept.	12,773	12,774	7,050	7,244	7,050	0
13041000	Public Works Admin.	13,433	12,947	16,600	15,143	16,900	300
25050500	Water Plant	4,154	4,564	4,000	3,789	4,300	300
25560500	Wastewater Plant	3,894	4,396	4,500	2,920	4,500	0
	Totals	43,324	47,896	44,650	43,551	48,750	4,100
	increase from prior year	68%	11%	-7%	-9%	9%	

	TOWN OF ROCKY MOUNT						
	TRAINING (LINE 53332)						
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
11011010	Council	6,176	1,707	2,900	889	1,500	(1,400)
11012020	Town Manager	8,330	6,086	7,000	250	7,000	0
11012040	Town Attorney	0	0	100	625	625	525
11012130	Finance Dept.	5,953	2,133	3,950	637	3,950	0
12031010	Police Dept.	19,190	19,898	15,000	1,592	15,000	0
12032020	Fire Dept.	0	0	0	0	0	0
13041000	Public Works Admin.	2,289	1,629	2,000	57	2,000	0
13041070	Traffic Control	0	0	0	0	0	0
13041080	Streets	315	8	350	0	350	0
16081010	Planning	790	4,600	2,500	0	2,500	0
16081020	Comm Development	4,672	7,234	6,500	3,002	6,500	0
16081040	Hospitality Center	25	0	0	0	0	0
11081060	Passport Services Exp.	0	0	0	0	0	0
16081300	Economic Development	0	0	1,500	0	1,500	0
25050100	Meter Reading	0	0	0	0	0	0
25050500	Water Plant	6,539	3,543	3,300	0	6,500	3,200
25560500	Wastewater Plant	3,117	966	3,000	0	3,000	0
66584010	Harvester Performance Center	0	0	0	39	0	0
	Totals	57,396	47,805	48,100	7,091	50,425	2,325
	increase from prior year	67%	-17%	1%	-85%	5%	

	TOWN OF ROCKY MOUNT						
	DUES (LINE 53107)						
	PERMITS, LICENSES, FEES (LINE 53305)						
Account	Title	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase / (Decrease)
11011010	Council	13,639	10,995	10,788	12,080	12,000	1,212
11012020	Town Manager	1,161	1,448	1,150	1,077	1,150	0
11012040	Town Attorney	250	250	260	250	250	(10)
11012130	Finance Dept.	1,433	1,253	1,084	903	1,084	0
12031010	Police Dept.	11,060	11,783	11,700	12,308	12,000	300
12032020	Fire Dept.	0	26	50	50	50	0
16081010	Planning	105	630	50	100	150	100
16081020	Comm Development	4,293	2,200	2,200	781	2,200	0
16081030	Citizens' Square	0	0	40	0	0	(40)
25050500	Water Plant - licenses	9,624	8,889	9,100	9,044	11,000	1,900
25050500	Water Plant - dues	225	225	300	225	225	(75)
25560500	Wastewater Plant - licenses	9,627	10,198	10,769	10,069	10,500	(269)
25560500	Wastewater Plant - dues	225	308	400	308	400	0
66584010	Harvester - licenses	10,786	545	500	8,110	10,000	9,500
66584010	Harvester - dues	0	0	0	0	0	0
	Totals	62,428	48,749	48,391	55,304	61,009	12,618
	increase from prior year	21%	-22%	-1%	13%	26%	

	TOWN OF ROCKY MOUNT						
	OFFICE SUPPLIES (LINE 55111)						
Account	Title	FY 19	FY 20	FY 21	FY 21	FY 22	Increase /
		Actual	Actual	Budget	Estimated	Proposed	(Decrease)
11011010	Council	1,194	1,798	1,390	1,286	1,390	0
11012020	Town Manager	6,459	7,688	7,000	6,768	7,000	0
11012130	Finance Dept.	5,618	9,706	7,600	9,080	9,000	1,400
12031010	Police Dept.	2,547	3,969	3,100	1,854	2,400	(700)
12032020	Fire Dept.	752	14	100	627	100	0
13041000	Public Works Admin.	1,013	144	170	262	200	30
16081010	Planning	1,522	1,112	1,800	803	1,000	(800)
16081020	Comm Development	5,304	5,759	5,000	2,375	5,300	300
16081040	Hospitality Center	234	20	100	26	50	(50)
11081060	Passport Service Exp.	562	641	1,000	549	650	(350)
25050500	Water Plant	196	636	325	367	500	175
25560500	Wastewater Plant	267	246	230	211	230	0
25062000	Utility Billing	1,812	3,076	3,000	3,218	3,300	300
66584010	Harvester Performance Center	888	1,861	0	389	2,000	2,000
	Totals	28,368	36,671	30,815	27,815	33,120	2,305
	increase from prior year	-20%	29%	-16%	-24%	7%	

	TOWN OF ROCKY MOUNT						
	JANITOR SUPPLIES (LINE 55113)						
Account	Title	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase / (Decrease)
14543040	Municipal Bldg.	1,510	1,685	1,100	871	1,122	22
14543050	Emergency Serv. Bldg.	3,330	1,555	1,250	1,372	1,300	50
14543060	Public Works Bldg.	4,537	5,121	3,850	3,288	3,850	0
14043080	Parks & Playgrounds	0	0	0	0	0	0
16081030	Citizens' Square	430	322	240	245	250	10
16081040	Hospitality Center	62	447	250	0	200	(50)
25050500	Water Plant	294	1,908	1,200	2,571	3,000	1,800
25560500	Wastewater Plant	569	844	1,200	369	1,200	0
66584010	Harvester Performance Center	5,811	3,371	2,000	765	6,000	4,000
	Totals	16,543	15,251	11,090	9,480	16,922	5,832
	increase from prior year	-8%	-8%	-27%	-38%	53%	

TOWN OF ROCKY MOUNT MATERIALS								
Account	Line #	Title	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 21 Estimated	FY 22 Proposed	Increase / (Decrease)
12031010	55412	Police Dept.	21,701	10,434	22,200	12,392	23,500	1,300
12032020	55414	Fire Dept.	1,299	5,632	2,500	4,862	4,000	1,500
13041040	55422	Street Lighting	1,935	21	200	20	350	150
13041070	55422	Traffic Control	12,332	14,068	18,000	5,573	11,200	(6,800)
13041080	55423	Streets	33,754	16,156	15,000	27,011	20,000	5,000
13041090	55422	Sidewalks	532	1,690	500	0	500	0
13042020	55423	Street Cleaning	0	0	120	0	120	0
13042030	55426	Refuse Collection	1,842	5,225	1,400	2,254	3,000	1,600
13042040	55115	Snow Removal - chemicals	14,370	453	5,750	8,559	15,000	9,250
13042040	55423	Snow Removal - materials	6,749	2,724	1,000	93	1,000	0
14543040	55311	Municipal Bldg.	3,659	4,264	1,875	1,396	1,900	25
14543050	55411	Emerg. Services Bldg.	623	1,001	550	0	500	(50)
14543060	55421	Public Works Bldg.	4,043	5,186	6,300	3,366	5,000	(1,300)
14543070	55212	Cemetery Maint.	0	0	0	0	0	0
14043080	55427	Parks & Playgrounds	4,536	3,090	3,000	504	3,100	100
16081030	55321	Citizens' Square	1,610	843	300	897	950	650
16081040	55321	Hospitality Center	0	10	200	0	200	0
11081060	55312	Passport Services Exp.	562	641	1,000	549	650	(350)
25050000	55511	Water Distribution	31,580	18,074	20,000	20,000	23,000	3,000
25050100	55511	Meter Reading	102	330	200	276	250	50
25050500	55116	Water Plant-lab	10,023	15,502	15,000	15,714	17,000	2,000
25050500	55511	Water Plant-materials	4,346	2,540	7,500	5,760	7,500	0
25050500	55115	Water Plant-chemicals	86,882	82,542	89,000	74,475	89,000	0
25560000	55516	Wastewater Collection	4,879	9,053	8,000	8,335	11,000	3,000
25560500	55115	Wastewater Collection-chemicals	1,275	1,480	3,000	1,123	2,500	(500)
25560500	55116	Wastewater Plant-lab	6,402	7,400	8,500	7,943	8,300	(200)
25560500	55516	Wastewater Plant-materials	443	677	2,800	639	2,000	(800)
25560500	55115	Wastewater Plant-chemicals	12,972	9,175	14,200	10,920	12,000	(2,200)
		Totals	268,451	218,212	248,095	212,660	263,520	15,425
		increase from prior year		-19%	14%	-3%	6%	

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TOWN OF ROCKY MOUNT		
CHANGES IN TAX RATES		
YEAR	R/E	P/P
1980	0.35	2.50
1981	0.35	2.50
1982	0.35	2.50
1983	0.35	2.50
1984	0.35	2.50
1985	0.30	2.50
1986	0.25	2.50
1987	0.20	2.50
1988	0.20	2.50
1989	0.15	2.50
1990	0.12	1.70
1991	0.12	1.70
1992	0.12	1.70
1993	0.12	1.70
1994	0.12	1.70
1995	0.12	1.70
1996	0.12	0.51
1997	0.12	0.51
1998	0.12	0.51
1999	0.12	0.51
2000	0.12	0.51
2001	0.12	0.51
2002	0.12	0.51
2003	0.12	0.51
2004	0.12	0.51
2005	0.11	0.51
2006	0.14	0.51
2007	0.14	0.51
2008	0.14	0.51
2009	0.12	0.51
2010	0.12	0.51
2011	0.12	0.51
2012	0.12	0.51
2013	0.13	0.51
2014	0.13	0.51
2015	0.13	0.51
2016	0.13	0.51
2017	0.13	0.51
2018	0.13	0.51
2019	0.13	0.51
2020	0.13	0.51
2021	0.13	0.51

L-T DEBT	TOTAL TOWN OF ROCKY MOUNT DEBT (GENERAL AND ENTERPRISE)							
	VML 2013 -- ANNEX SEWER & OLD FORT ROAD UTILITIES (REFINANCED)							
	VML 2017 -- ANNEX SEWER & OLD FORT ROAD UTILITIES (REFINANCED)							
	WVWA 2019 -- WVWA INTERCONNECT							
	VML 2020 - ANGLE BRIDGE							
YEAR	BALANCE					BALANCE		ORIGINAL
END	OUTSTANDING	PRINCIPAL	INTEREST	TOTAL	INTEREST	OUTSTANDING	MATURITY	ISSUE
2022	at 7/1/21	PAYMENTS	PAYMENTS	PAYMENTS	RATE	at 6/30/22	DATE	AMOUNT
Vets Park, PS radios, (VML 2017)	998,000.00	134,000.00	20,202.70	154,202.70	2.17%	864,000.00	8/1/2027	\$1,512,000
Angle Bridge (VML 2020)	575,000.00	32,063.66	14,594.45	46,658.11	2.65%	542,936.34	9/15/2035	\$ 575,000
Total General Fund	1,573,000.00	166,063.66	34,797.15	200,860.81		1,406,936.34		
		10091020.56121	10091020.56122			01.2737		
Annex Sewer & Utilities (VML 2013)	2,134,000.00	317,000.00	36,433.75	353,433.75	1.85%	1,817,000.00	2/1/2037	\$4,407,500
	2,134,000.00	317,000.00	36,433.75	353,433.75		1,817,000.00		
		20069000.56121	20069000.56122					
Meter Replacement (VML 2018)	999,930.00	61,490.00	34,696.83	96,186.83	3.58%	938,440.00	8/1/1933	\$1,116,500
WVWA Interconnect (WVWA 2019)	1,034,722.15	44,102.01	30,713.36	74,815.37	3.00%	990,620.14	4/1/2039	\$1,119,083
Total Utility Fund	2,034,652.15	105,592.01	65,410.19	171,002.20		1,929,060.14		
		50069000.56121	50069000.56122					
Grand Total	5,741,652.15	588,655.67	136,641.09	725,296.76		5,152,996.48		

Town of Rocky Mount					
Legal Debt Margin					
***NOTE: Legal Debt Margin gives the upper limit on any borrowing. At the end of FY 2019 the Town may borrow an additional \$40,577,900 if needed.					
Per Fiscal Year	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Assessed Real Estate Value	454,949,600	457,289,700	460,214,000	461,763,500	461,763,500
Debt Limit (10% of Assessed Value)	45,494,960	45,728,970	46,021,400	46,176,350	46,176,350
Less: Debt Outstanding	(5,506,500)	(4,919,000)	(5,443,500)	(5,869,790)	(5,741,652)
Legal Debt Margin (available for Debt)	39,988,460	40,809,970	40,577,900	40,306,560	40,434,698
Outstanding Debt as % of Debt Limit	12%	11%	12%	13%	12%

Town of Rocky Mount					
Unrestricted Fund Balance					
(Audited)					unaudited
	FY	FY	FY	FY	FY
	2016	2017	2018	2019	2020
General + Capital Projects Fund	6,909,303	5,750,745	4,918,816	5,555,290	4,775,864
Utility Operating + Capital Fund	234,853	1,554,675	1,173,667	1,279,273	1,875,384
Combined Fund Balance	7,144,156	7,305,420	6,092,483	6,834,563	6,651,248
difference from prior year	2,178,784	161,264	(1,212,937)	742,080	(183,315)
Source: Table 1 (Net Assets by Component), Comprehensive Annual Financial Report					

Town of Rocky Mount					
Investments (book value)					
	2016	2017	2018	2019	2020
	4,283,000	4,283,000	4,283,000	3,848,000	2,699,227
variance fm prior yr	(20,000)	-	-	(435,000)	(1,148,773)
variance from 2009	(4,287,000)	(4,287,000)	(3,797,000)	(3,756,000)	(3,610,773)
projects					
					500,000
					Tyler software

TOWN OF ROCKY MOUNT				
EMPLOYEE POSITIONS				
BY DEPARTMENT & TITLE				
Dept.	Position	# positions	Pay Grade	Function
Manager	Town Manager	1	32	Directs overall administration of the Town government
Manager	Executive Assistant	1	16	Maintains official Town records; support to Council and Town Manager
Manager	Receptionist/Admin. Assistant	1	8	Greets and assists the public entering the Municipal Building
Comm. Develop.	Asst Town Mgr / Com Dev Director	1	28	Assists Town Mgr; directs community & economic activities
Comm. Develop.	Planner	1	20	Coordinates Town zoning and planning functions
Comm. Develop.	Comm Development Assistant	1	9	Support to Community Development Dept. & other Town boards
Comm. Develop.	Cultural & Economic Director	1	21	Supports Business Community & Plans Events
Comm. Develop.	DePot Host / Hostess	6	p-t	Greet visitors to the Welcome Center (grade 1)
Comm. Develop.	Community Navigator	1	temp p-t	Supports Business Community & Plans Events
Comm. Develop.	Farmers' Market Attendant	1	temp p-t	supports vendors & coordinates SNAP reimbursements (grade 6)
Finance	Finance Director / Treasurer	1	28	Directs overall administration of the Finance Department
Finance	Asst Fin Dir / IT Administrator	1	22	Provides information technology support
Finance	Human Resources Generalist	1	14	Performs human resources & benefits tasks
Finance	Accounting Technician	1	14	Performs accounting, payroll, & accounts payable functions
Finance	Account Clerk	2	9	Performs customer service & accounting assistance
Police	Police Chief	1	28	Directs overall administration of the Police Department
Police	Captain	1	23	Assists Police Chief in administration of Police Dept.
Police	First Sergeant	2	19	Assists Captain in supervision of patrol & investigation
Police	Sergeant	5	18	Direct supervision of patrol & investigation; general law enforcement
Police	Police Officer	11	13	Law enforcement to protect life and property in the Town
Police	Community Police Officer	1	p-t	Law enforcement to protect life and property in the Town
Police	Records Manager	1	15	Supervisory, clerical, and records management duties
Police	Records Clerk	1	9	Clerical and records management duties
Police	Police Officer (part-time)	4	p-t	Law enforcement to protect life and property in the Town
Public Works	Public Works Superintendent	1	24	Supervises/coordinates construction, repair, and maintenance projects
Public Works	Foreman	1	15	Supervises crews on repair and maintenance projects
Public Works	Mechanic	1	12	Skilled and semi-skilled work in the repair & maintenance of equipment
Public Works	Utility Service Technician	1	9	Reads water meters plus other public works projects as assigned
Public Works	Maintenance Worker III	3	9	Skilled and semi-skilled work with motorized construction equipment
Public Works	Maintenance Worker II	3	8	Construction, maintenance, and repair duties
Public Works	Maintenance Worker I	3	7	Construction, maintenance, and repair duties
Public Works	Landscape Technician	1	10	Skilled work with Town flower beds and lawns
Public Works	Ground Maintenance Worker III	0	9	Skilled and semi-skilled work with grounds maintenance
Public Works	Ground Maintenance Worker II	0	8	Maintain Town owned grounds
Public Works	Ground Maintenance Worker I	3	7	Maintain Town owned grounds
Public Works	Maintenance Worker - part-time	1	p-t	Construction, maintenance, and repair duties (year round)
Public Works	Maintenance Worker - part-time	2	p-t	Construction, maintenance, and repair duties (seasonal)
Water Plant	Water Plant Superintendent	1	21	Manages and supervises the water treatment plant operations
Water Plant	Water Plant Lead Operator	1	16	Assistant Manager of the water treatment plant operations
Water Plant	Water Plant Operator	4	14, 12, 10, 8	Tests, treats, and purifies water for public and industrial use
Wastewater Plant	Wastewater Plant Superintendent	1	21	Manages and supervises the wastewater treatment plant operations
Wastewater Plant	Wastewater Plant Lead Operator	1	16	Assistant Manager of the wastewater treatment plant operations
Wastewater Plant	Wastewater Plant Operator	3	14, 12, 10, 8	Operates, maintains, and repairs the wastewater treatment plant
	Total Full-time	63		
	Total Part-time	16		

Pay Plan FY 2022					
fy 2022 (2% COLA from prior year)					
	Grade	Step 1	2	3	4
Depot Host/Hostess	1	21080.340	21607.349	22147.532	22701.221
	2	22147.532	22701.221	23268.751	23850.470
	3	23268.751	23850.470	24446.732	25057.900
	4	24446.732	25057.900	25684.347	26326.456
	5	25684.347	26326.456	26984.617	27659.233
Farmers Market Attendent	6	26984.617	27659.233	28350.714	29059.482
Maintenance I	7	28350.714	29059.482	29785.969	30530.618
Grounds Maintenance I	7	28350.714	29059.482	29785.969	30530.618
Maintenance II	8	29785.969	30530.618	31293.883	32076.230
Utility Trainee Class IV	8	29785.969	30530.618	31293.883	32076.230
Grounds Maintenance II	8	29785.969	30530.618	31293.883	32076.230
Reception/Admin Assist	8	29785.969	30530.618	31293.883	32076.230
Maintenance III	9	31293.883	32076.230	32878.136	33700.089
Accounting Clerk	9	31293.883	32076.230	32878.136	33700.089
Administrative Assistant	9	31293.883	32076.230	32878.136	33700.089
Records Clerk	9	31293.883	32076.230	32878.136	33700.089
Utility Technician	9	31293.883	32076.230	32878.136	33700.089
Landscape Technician	10	32878.136	33700.089	34542.592	35406.156
Utility Operator Class III	10	32878.136	33700.089	34542.592	35406.156
	11	34542.592	35406.156	36291.310	37198.593
Mechanic	12	36291.310	37198.593	38128.558	39081.772
Police Officer Trainee	12	36291.310	37198.593	38128.558	39081.772
Utility Operator Class II	12	36291.310	37198.593	38128.558	39081.772
School Resource Officer	13	38128.558	39081.772	40058.816	41060.287
Police Officer	13	38128.558	39081.772	40058.816	41060.287
Accounting Technician I	14	40058.816	41060.287	42086.794	43138.964
Utility Operator Class I	14	40058.816	41060.287	42086.794	43138.964
Human Resources Generalist	14	40058.816	41060.287	42086.794	43138.964
Music Venue Lead Technician	15	42086.794	43138.964	44217.438	45322.874
Investigator	15	42086.794	43138.964	44217.438	45322.874
Records Manager	15	42086.794	43138.964	44217.438	45322.874
Public Works Foreman	15	42086.794	43138.964	44217.438	45322.874
Music Venue Supervisor	16	44217.438	45322.874	46455.946	47617.344
Executive Assistant/Clerk	16	44217.438	45322.874	46455.946	47617.344
Lead Operator-Water/Wastewater	16	44217.438	45322.874	46455.946	47617.344
	17	46455.946	47617.344	48807.778	50027.972
Police Sergeant	18	48807.778	50027.972	51278.672	52560.638
	18	48807.778	50027.972	51278.672	52560.638
Police First Sergeant	19	51278.672	52560.638	53874.654	55221.521

Pay Plan FY 2022					
fy 2022 (2% COLA from prior year)					
	Grade	Step 1	2	3	4
Planner	20	53874.654	55221.521	56602.059	58017.110
Music Venue Ast. Mgr	20	53874.654	55221.521	56602.059	58017.110
Lt. Investigations	21	56602.059	58017.110	59467.538	60954.226
Lt. Patrol	21	56602.059	58017.110	59467.538	60954.226
Water Superintendent	21	56602.059	58017.110	59467.538	60954.226
Waste Water Superintendent	21	56602.059	58017.110	59467.538	60954.226
Assistant Finance Director	22	59467.538	60954.226	62478.082	64040.034
Police Captain	23	62478.082	64040.034	65641.035	67282.061
Music Venue Manager	24	65618.543	67259.006	68940.481	70663.994
Public Works Superintendent	24	65618.543	67259.006	68940.481	70663.994
	25	68940.481	70663.994	72430.593	74241.358
	26	72430.593	74241.358	76097.392	77999.827
	27	76097.392	77999.827	79949.823	81948.568
Assistant Town Manager	28	79949.823	81948.568	83997.282	86097.214
Police Chief	28	79949.823	81948.568	83997.282	86097.214
Finance Director	28	79949.823	81948.568	83997.282	86097.214
	29	83997.282	86097.214	88249.645	90455.886
	30	88249.645	90455.886	92717.283	95035.215
	31	92717.283	95035.215	97411.096	99846.373
Town Manager	32	97411.096	99846.373	102342.532	104901.096
	33	102342.532	104901.096	107523.623	110211.714
	34	107523.623	110211.714	112967.006	115791.182
	35	112967.006	115791.182	118685.961	121653.110

Pay Plan FY 2022					
fy 2022 (2% COLA from prior year)					
	Grade	5	6	7	8
Depot Host/Hostess	1	23268.751	23850.470	24446.732	25057.900
	2	24446.732	25057.900	25684.347	26326.456
	3	25684.347	26326.456	26984.617	27659.233
	4	26984.617	27659.233	28350.714	29059.482
	5	28350.714	29059.482	29785.969	30530.618
Farmers Market Attendent	6	29785.969	30530.618	31293.883	32076.230
Maintenance I	7	31293.883	32076.230	32878.136	33700.089
Grounds Maintenance I	7	31293.883	32076.230	32878.136	33700.089
Maintenance II	8	32878.136	33700.089	34542.592	35406.156
Utility Trainee Class IV	8	32878.136	33700.089	34542.592	35406.156
Grounds Maintenance II	8	32878.136	33700.089	34542.592	35406.156
Reception/Admin Assist	8	32878.136	33700.089	34542.592	35406.156
Maintenance III	9	34542.592	35406.156	36291.310	37198.593
Accounting Clerk	9	34542.592	35406.156	36291.310	37198.593
Administrative Assistant	9	34542.592	35406.156	36291.310	37198.593
Records Clerk	9	34542.592	35406.156	36291.310	37198.593
Utility Technician	9	34542.592	35406.156	36291.310	37198.593
Landscape Technician	10	36291.310	37198.593	38128.558	39081.772
Utility Operator Class III	10	36291.310	37198.593	38128.558	39081.772
	11	38128.558	39081.772	40058.816	41060.287
Mechanic	12	40058.816	41060.287	42086.794	43138.964
Police Officer Trainee	12	40058.816	41060.287	42086.794	43138.964
Utility Operator Class II	12	40058.816	41060.287	42086.794	43138.964
School Resource Officer	13	42086.794	43138.964	44217.438	45322.874
Police Officer	13	42086.794	43138.964	44217.438	45322.874
Accounting Technician I	14	44217.438	45322.874	46455.946	47617.344
Utility Operator Class I	14	44217.438	45322.874	46455.946	47617.344
Human Resources Generalist	14	44217.438	45322.874	46455.946	47617.344
Music Venue Lead Technician	15	46455.946	47617.344	48807.778	50027.972
Investigator	15	46455.946	47617.344	48807.778	50027.972
Records Manager	15	46455.946	47617.344	48807.778	50027.972
Public Works Foreman	15	46455.946	47617.344	48807.778	50027.972
Music Venue Supervisor	16	48807.778	50027.972	51278.672	52560.638
Executive Assistant/Clerk	16	48807.778	50027.972	51278.672	52560.638
Lead Operator-Water/Wastewater	16	48807.778	50027.972	51278.672	52560.638
	17	51278.672	52560.638	53874.654	55221.521
Police Sergeant	18	53874.654	55221.521	56602.059	58017.110
	18	53874.654	55221.521	56602.059	58017.110
Police First Sergeant	19	56602.059	58017.110	59467.538	60954.226

Pay Plan FY 2022					
fy 2022 (2% COLA from prior year)					
	Grade	5	6	7	8
Planner	20	59467.538	60954.226	62478.082	64040.034
Music Venue Ast. Mgr	20	59467.538	60954.226	62478.082	64040.034
Lt. Investigations	21	62478.082	64040.034	65641.035	67282.061
Lt. Patrol	21	62478.082	64040.034	65641.035	67282.061
Water Superintendent	21	62478.082	64040.034	65641.035	67282.061
Waste Water Superintendent	21	62478.082	64040.034	65641.035	67282.061
Assistant Finance Director	22	65641.035	67282.061	68964.112	70688.215
Police Captain	23	68964.112	70688.215	72455.420	74266.806
Music Venue Manager	24	72430.593	74241.358	76097.392	77999.827
Public Works Superintendent	24	72430.593	74241.358	76097.392	77999.827
	25	76097.392	77999.827	79949.823	81948.568
	26	79949.823	81948.568	83997.282	86097.214
	27	83997.282	86097.214	88249.645	90455.886
Assistant Town Manager	28	88249.645	90455.886	92717.283	95035.215
Police Chief	28	88249.645	90455.886	92717.283	95035.215
Finance Director	28	88249.645	90455.886	92717.283	95035.215
	29	92717.283	95035.215	97411.096	99846.373
	30	97411.096	99846.373	102342.532	104901.096
	31	102342.532	104901.096	107523.623	110211.714
Town Manager	32	107523.623	110211.714	112967.006	115791.182
	33	112967.006	115791.182	118685.961	121653.110
	34	118685.961	121653.110	124694.438	127811.799
	35	124694.438	127811.799	131007.094	134282.271

Pay Plan FY 2022					
fy 2022 (2% COLA from prior year)					
	Grade	9	10	11	12
Depot Host/Hostess	1	25684.347	26326.456	26984.617	27659.233
	2	26984.617	27659.233	28350.714	29059.482
	3	28350.714	29059.482	29785.969	30530.618
	4	29785.969	30530.618	31293.883	32076.230
	5	31293.883	32076.230	32878.136	33700.089
Farmers Market Attendent	6	32878.136	33700.089	34542.592	35406.156
Maintenance I	7	34542.592	35406.156	36291.310	37198.593
Grounds Maintenance I	7	34542.592	35406.156	36291.310	37198.593
Maintenance II	8	36291.310	37198.593	38128.558	39081.772
Utility Trainee Class IV	8	36291.310	37198.593	38128.558	39081.772
Grounds Maintenance II	8	36291.310	37198.593	38128.558	39081.772
Reception/Admin Assist	8	36291.310	37198.593	38128.558	39081.772
Maintenance III	9	38128.558	39081.772	40058.816	41060.287
Accounting Clerk	9	38128.558	39081.772	40058.816	41060.287
Administrative Assistant	9	38128.558	39081.772	40058.816	41060.287
Records Clerk	9	38128.558	39081.772	40058.816	41060.287
Utility Technician	9	38128.558	39081.772	40058.816	41060.287
Landscape Technician	10	40058.816	41060.287	42086.794	43138.964
Utility Operator Class III	10	40058.816	41060.287	42086.794	43138.964
	11	42086.794	43138.964	44217.438	45322.874
Mechanic	12	44217.438	45322.874	46455.946	47617.344
Police Officer Trainee	12	44217.438	45322.874	46455.946	47617.344
Utility Operator Class II	12	44217.438	45322.874	46455.946	47617.344
School Resource Officer	13	46455.946	47617.344	48807.778	50027.972
Police Officer	13	46455.946	47617.344	48807.778	50027.972
Accounting Technician I	14	48807.778	50027.972	51278.672	52560.638
Utility Operator Class I	14	48807.778	50027.972	51278.672	52560.638
Human Resources Generalist	14	48807.778	50027.972	51278.672	52560.638
Music Venue Lead Technician	15	51278.672	52560.638	53874.654	55221.521
Investigator	15	51278.672	52560.638	53874.654	55221.521
Records Manager	15	51278.672	52560.638	53874.654	55221.521
Public Works Foreman	15	51278.672	52560.638	53874.654	55221.521
Music Venue Supervisor	16	53874.654	55221.521	56602.059	58017.110
Executive Assistant/Clerk	16	53874.654	55221.521	56602.059	58017.110
Lead Operator-Water/Wastewater	16	53874.654	55221.521	56602.059	58017.110
	17	56602.059	58017.110	59467.538	60954.226
Police Sergeant	18	59467.538	60954.226	62478.082	64040.034
	18	59467.538	60954.226	62478.082	64040.034
Police First Sergeant	19	62478.082	64040.034	65641.035	67282.061

Pay Plan FY 2022					
fy 2022 (2% COLA from prior year)					
	Grade	9	10	11	12
Planner	20	65641.035	67282.061	68964.112	70688.215
Music Venue Ast. Mgr	20	65641.035	67282.061	68964.112	70688.215
Lt. Investigations	21	68964.112	70688.215	72455.420	74266.806
Lt. Patrol	21	68964.112	70688.215	72455.420	74266.806
Water Superintendent	21	68964.112	70688.215	72455.420	74266.806
Waste Water Superintendent	21	68964.112	70688.215	72455.420	74266.806
Assistant Finance Director	22	72455.420	74266.806	76123.476	78026.563
Police Captain	23	76123.476	78026.563	79977.227	81976.658
Music Venue Manager	24	79949.823	81948.568	83997.282	86097.214
Public Works Superintendent	24	79949.823	81948.568	83997.282	86097.214
	25	83997.282	86097.214	88249.645	90455.886
	26	88249.645	90455.886	92717.283	95035.215
	27	92717.283	95035.215	97411.096	99846.373
Assistant Town Manager	28	97411.096	99846.373	102342.532	104901.096
Police Chief	28	97411.096	99846.373	102342.532	104901.096
Finance Director	28	97411.096	99846.373	102342.532	104901.096
	29	102342.532	104901.096	107523.623	110211.714
	30	107523.623	110211.714	112967.006	115791.182
	31	112967.006	115791.182	118685.961	121653.110
Town Manager	32	118685.961	121653.110	124694.438	127811.799
	33	124694.438	127811.799	131007.094	134282.271
	34	131007.094	134282.271	137639.328	141080.311
	35	137639.328	141080.311	144607.319	148222.502

Pay Plan FY 2022					
fy 2022 (2% COLA from prior year)					
	Grade	13	14	15	16
Depot Host/Hostess	1	28350.714	29059.482	29785.969	30530.618
	2	29785.969	30530.618	31293.883	32076.230
	3	31293.883	32076.230	32878.136	33700.089
	4	32878.136	33700.089	34542.592	35406.156
	5	34542.592	35406.156	36291.310	37198.593
Farmers Market Attendent	6	36291.310	37198.593	38128.558	39081.772
Maintenance I	7	38128.558	39081.772	40058.816	41060.287
Grounds Maintenance I	7	38128.558	39081.772	40058.816	41060.287
Maintenance II	8	40058.816	41060.287	42086.794	43138.964
Utility Trainee Class IV	8	40058.816	41060.287	42086.794	43138.964
Grounds Maintenance II	8	40058.816	41060.287	42086.794	43138.964
Reception/Admin Assist	8	40058.816	41060.287	42086.794	43138.964
Maintenance III	9	42086.794	43138.964	44217.438	45322.874
Accounting Clerk	9	42086.794	43138.964	44217.438	45322.874
Administrative Assistant	9	42086.794	43138.964	44217.438	45322.874
Records Clerk	9	42086.794	43138.964	44217.438	45322.874
Utility Technician	9	42086.794	43138.964	44217.438	45322.874
Landscape Technician	10	44217.438	45322.874	46455.946	47617.344
Utility Operator Class III	10	44217.438	45322.874	46455.946	47617.344
	11	46455.946	47617.344	48807.778	50027.972
Mechanic	12	48807.778	50027.972	51278.672	52560.638
Police Officer Trainee	12	48807.778	50027.972	51278.672	52560.638
Utility Operator Class II	12	48807.778	50027.972	51278.672	52560.638
School Resource Officer	13	51278.672	52560.638	53874.654	55221.521
Police Officer	13	51278.672	52560.638	53874.654	55221.521
Accounting Technician I	14	53874.654	55221.521	56602.059	58017.110
Utility Operator Class I	14	53874.654	55221.521	56602.059	58017.110
Human Resources Generalist	14	53874.654	55221.521	56602.059	58017.110
Music Venue Lead Technician	15	56602.059	58017.110	59467.538	60954.226
Investigator	15	56602.059	58017.110	59467.538	60954.226
Records Manager	15	56602.059	58017.110	59467.538	60954.226
Public Works Foreman	15	56602.059	58017.110	59467.538	60954.226
Music Venue Supervisor	16	59467.538	60954.226	62478.082	64040.034
Executive Assistant/Clerk	16	59467.538	60954.226	62478.082	64040.034
Lead Operator-Water/Wastewater	16	59467.538	60954.226	62478.082	64040.034
	17	62478.082	64040.034	65641.035	67282.061
Police Sergeant	18	65641.035	67282.061	68964.112	70688.215
	18	65641.035	67282.061	68964.112	70688.215
Police First Sergeant	19	68964.112	70688.215	72455.420	74266.806

Pay Plan FY 2022					
fy 2022 (2% COLA from prior year)					
	Grade	13	14	15	16
Planner	20	72455.420	74266.806	76123.476	78026.563
Music Venue Ast. Mgr	20	72455.420	74266.806	76123.476	78026.563
Lt. Investigations	21	76123.476	78026.563	79977.227	81976.658
Lt. Patrol	21	76123.476	78026.563	79977.227	81976.658
Water Superintendent	21	76123.476	78026.563	79977.227	81976.658
Waste Water Superintendent	21	76123.476	78026.563	79977.227	81976.658
Assistant Finance Director	22	79977.227	81976.658	84026.074	86126.726
Police Captain	23	84026.074	86126.726	88279.894	90486.892
Music Venue Manager	24	88249.645	90455.886	92717.283	95035.215
Public Works Superintendent	24	88249.645	90455.886	92717.283	95035.215
	25	92717.283	95035.215	97411.096	99846.373
	26	97411.096	99846.373	102342.532	104901.096
	27	102342.532	104901.096	107523.623	110211.714
Assistant Town Manager	28	107523.623	110211.714	112967.006	115791.182
Police Chief	28	107523.623	110211.714	112967.006	115791.182
Finance Director	28	107523.623	110211.714	112967.006	115791.182
	29	112967.006	115791.182	118685.961	121653.110
	30	118685.961	121653.110	124694.438	127811.799
	31	124694.438	127811.799	131007.094	134282.271
Town Manager	32	131007.094	134282.271	137639.328	141080.311
	33	137639.328	141080.311	144607.319	148222.502
	34	144607.319	148222.502	151928.064	155726.266
	35	151928.064	155726.266	159619.423	163609.908

Pay Plan FY 2022				
fy 2022 (2% COLA from prior year)				
	Grade	17	18	19
Depot Host/Hostess	1	31293.883	32076.230	32878.136
	2	32878.136	33700.089	34542.592
	3	34542.592	35406.156	36291.310
	4	36291.310	37198.593	38128.558
	5	38128.558	39081.772	40058.816
Farmers Market Attendent	6	40058.816	41060.287	42086.794
Maintenance I	7	42086.794	43138.964	44217.438
Grounds Maintenance I	7	42086.794	43138.964	44217.438
Maintenance II	8	44217.438	45322.874	46455.946
Utility Trainee Class IV	8	44217.438	45322.874	46455.946
Grounds Maintenance II	8	44217.438	45322.874	46455.946
Reception/Admin Assist	8	44217.438	45322.874	46455.946
Maintenance III	9	46455.946	47617.344	48807.778
Accounting Clerk	9	46455.946	47617.344	48807.778
Administrative Assistant	9	46455.946	47617.344	48807.778
Records Clerk	9	46455.946	47617.344	48807.778
Utility Technician	9	46455.946	47617.344	48807.778
Landscape Technician	10	48807.778	50027.972	51278.672
Utility Operator Class III	10	48807.778	50027.972	51278.672
	11	51278.672	52560.638	53874.654
Mechanic	12	53874.654	55221.521	56602.059
Police Officer Trainee	12	53874.654	55221.521	56602.059
Utility Operator Class II	12	53874.654	55221.521	56602.059
School Resource Officer	13	56602.059	58017.110	59467.538
Police Officer	13	56602.059	58017.110	59467.538
Accounting Technician I	14	59467.538	60954.226	62478.082
Utility Operator Class I	14	59467.538	60954.226	62478.082
Human Resources Generalist	14	59467.538	60954.226	62478.082
Music Venue Lead Technician	15	62478.082	64040.034	65641.035
Investigator	15	62478.082	64040.034	65641.035
Records Manager	15	62478.082	64040.034	65641.035
Public Works Foreman	15	62478.082	64040.034	65641.035
Music Venue Supervisor	16	65641.035	67282.061	68964.112
Executive Assistant/Clerk	16	65641.035	67282.061	68964.112
Lead Operator-Water/Wastewater	16	65641.035	67282.061	68964.112
	17	68964.112	70688.215	72455.420
Police Sergeant	18	72455.420	74266.806	76123.476
	18	72455.420	74266.806	76123.476
Police First Sergeant	19	76123.476	78026.563	79977.227

Pay Plan FY 2022				
fy 2022 (2% COLA from prior year)				
	Grade	17	18	19
Planner	20	79977.227	81976.658	84026.074
Music Venue Ast. Mgr	20	79977.227	81976.658	84026.074
Lt. Investigations	21	84026.074	86126.726	88279.894
Lt. Patrol	21	84026.074	86126.726	88279.894
Water Superintendent	21	84026.074	86126.726	88279.894
Waste Water Superintendent	21	84026.074	86126.726	88279.894
Assistant Finance Director	22	88279.894	90486.892	92749.064
Police Captain	23	92749.064	95067.790	97444.485
Music Venue Manager	24	97411.096	99846.373	102342.532
Public Works Superintendent	24	97411.096	99846.373	102342.532
	25	102342.532	104901.096	107523.623
	26	107523.623	110211.714	112967.006
	27	112967.006	115791.182	118685.961
Assistant Town Manager	28	118685.961	121653.110	124694.438
Police Chief	28	118685.961	121653.110	124694.438
Finance Director	28	118685.961	121653.110	124694.438
	29	124694.438	127811.799	131007.094
	30	131007.094	134282.271	137639.328
	31	137639.328	141080.311	144607.319
Town Manager	32	144607.319	148222.502	151928.064
	33	151928.064	155726.266	159619.423
	34	159619.423	163609.908	167700.156
	35	167700.156	171892.660	176189.976

TOWN OF ROCKY MOUNT
Local Choice Insurance Premiums

FY 21-22						FY 20-21					
OPTION I						OPTION I					
Key Advantage 500 - ANTHEM, DELTA DENTAL, & B V VISION						Key Advantage 500 - ANTHEM, DELTA DENTAL, & B V VISION					
Plan Type	FY 19-20 Tot Prem (mo)	Town Cont	Town (per mo)	EE (per mo)	Payroll Ded (twice mo)	Plan Type	FY 19-20 Tot Prem (mo)	Town Cont	Town (per mo)	EE (per mo)	Payroll Ded (twice mo)
Employee Only	660.00	91.0%	600.60	59.40	29.70	Employee Only	668.00	91.0%	607.88	60.12	30.06
EE Only - Preventive	643.00	91.0%	585.13	57.87	28.94	EE Only - Preventive	651.00	91.0%	592.41	58.59	29.30
Employee/Child	1,221.00	71.0%	866.91	354.09	177.05	Employee/Child	1,236.00	71.0%	877.56	358.44	179.22
E/Child - Preventive	1,190.00	71.0%	844.90	345.10	172.55	E/Child - Preventive	1,204.00	71.0%	854.84	349.16	174.58
Employee/Spouse	1,221.00	71.0%	866.91	354.09	177.05	Employee/Spouse	1,236.00	71.0%	877.56	358.44	179.22
E/Spouse - Preventive	1,190.00	71.0%	844.90	345.10	172.55	E/Spouse - Preventive	1,204.00	71.0%	854.84	349.16	174.58
Employee/Family	1,782.00	63.0%	1,122.66	659.34	329.67	Employee/Family	1,804.00	63.0%	1,136.52	667.48	333.74
E/Family - Preventive	1,736.00	63.0%	1,093.68	642.32	321.16	E/Family - Preventive	1,758.00	63.0%	1,107.54	650.46	325.23
OPTION II						OPTION II					
Key Advantage 1000 - ANTHEM, DELTA DENTAL, & B V VISION						Key Advantage 1000 - ANTHEM, DELTA DENTAL, & B V VISION					
Plan Type	FY 19-20 Tot Prem (mo)	Town Cont	Town (per mo)	EE (per mo)	Payroll Ded (twice mo)	Plan Type	FY 19-20 Tot Prem (mo)	Town Cont	Town (per mo)	EE (per mo)	Payroll Ded (twice mo)
Employee Only	629.00	100%	629.00	0.00	0.00	Employee Only	635.00	100%	635.00	0.00	0.00
EE Only - Preventive	612.00	100.0%	612.00	0.00	0.00	EE Only - Preventive	618.00	100.0%	618.00	0.00	0.00
Employee/Child	1,164.00	87.0%	1,012.68	151.32	75.66	Employee/Child	1,175.00	87.0%	1,022.25	152.75	76.38
E/Child - Preventive	1,132.00	87.0%	984.84	147.16	73.58	E/Child - Preventive	1,143.00	87.0%	994.41	148.59	74.30
Employee/Spouse	1,164.00	87.0%	1,012.68	151.32	75.66	Employee/Spouse	1,175.00	87.0%	1,022.25	152.75	76.38
E/Spouse - Preventive	1,132.00	87.0%	984.84	147.16	73.58	E/Spouse - Preventive	1,143.00	87.0%	994.41	148.59	74.30
Employee/Family	1,698.00	75.0%	1,273.50	424.50	212.25	Employee/Family	1,715.00	75.0%	1,286.25	428.75	214.38
E/Family - Preventive	1,652.00	75.0%	1,239.00	413.00	206.50	E/Family - Preventive	1,669.00	75.0%	1,251.75	417.25	208.63

Public Works Wages & Fringe Benefits Allocation								
FY 2022								
	Account	%	Wages	FICA	VRS	ICMA	Medical	W/C
13041000	PW ADMIN	0.00%	0.00	0.00	0.00	0.00	0.00	0.00
13041040	STREET LIGHTING	1.00%	6,037.90	461.90	1,060.86	20.79	1,240.73	365.10
13041070	TRAFFIC	2.00%	12,075.80	923.80	2,121.72	41.53	2,481.47	730.20
13041080	STREETES	55.00%	332,084.42	25,404.46	58,347.23	1,142.05	68,240.30	20,080.50
13041090	CURBS, SIDEWALKS	1.00%	6,037.90	461.90	1,060.86	20.76	1,240.73	365.10
13042020	ST CLEANING	0.50%	3,018.95	230.95	530.43	10.38	620.37	182.55
13042030	REFUSE	13.00%	78,492.68	6,004.69	13,791.16	269.94	16,129.53	4,746.30
13042040	SNOW REMOVAL	1.00%	6,037.90	461.90	1,060.86	20.76	1,240.73	365.10
14543040	MUN BLDG	0.00%	0.00	0.00	0.00	0.00	0.00	0.00
14543050	ES BLDG	0.00%	0.00	0.00	0.00	0.00	0.00	0.00
14543060	PW BLDG	0.00%	0.00	0.00	0.00	0.00	0.00	0.00
14543070	CEMETERY	1.00%	6,037.90	461.90	1,060.86	20.76	1,240.73	365.10
14043080	PARKS	5.00%	30,189.49	2,309.50	5,304.29	103.82	6,203.66	1,825.50
16081030	FARMER'S MKT	1.00%	6,037.90	461.90	1,060.86	20.76	1,240.73	365.10
16081040	DEPOT	0.50%	3,018.95	230.95	530.43	10.38	620.37	182.55
25050000	WATER DISTRIB	8.00%	48,303.19	3,695.19	8,486.87	166.12	9,925.86	2,920.80
25050100	METER READING	3.00%	18,113.70	1,385.70	3,182.58	62.29	3,722.20	1,095.30
25560000	SEWER COLLECTION	8.00%	48,303.19	3,695.19	8,486.87	166.12	9,925.86	2,920.80
		100%	603,789.87	46,189.93	106,085.88	2,076.46	124,073.27	36,510.00

TOWN OF ROCKY MOUNT	EFFECTIVE MARCH 2019		EFFECTIVE JANUARY 2016	
WATER & SEWER CHARGES				
	INSIDE	OUTSIDE	INSIDE	OUTSIDE
	CORPORATE	CORPORATE	CORPORATE	CORPORATE
	LIMITS	LIMITS	LIMITS	LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	17.85	35.70	17.01	34.02
from 3,001 to 10,000 gallons	3.52	7.04	3.35	6.70
from 10,001 to 50,000 gallons	3.41	6.82	3.25	6.50
from 50,001 to 100,000 gallons	3.31	6.62	3.15	6.30
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
SEWER RATES				
minimum use charge for first 3,000 gallons	17.85	35.70	17.01	34.02
from 3,001 to 10,000 gallons	3.47	6.94	3.30	6.60
from 10,001 to 50,000 gallons	3.31	6.62	3.15	6.30
from 50,001 to 100,000 gallons	3.20	6.40	3.05	6.10
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
ELDERLY & NON-PROFIT RELIEF RATE PLAN				
per 1,000 gallons - in Town	3.75	3.75	3.75	3.75
per 1,000 gallons - out of Town	7.50	7.50	7.50	7.50
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet	25.00		25.00	
greater than 10,000 square feet	50.00		50.00	
CAPITAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch	0		0	
1 inch	7.56		7.20	
1-1/2 inch	15.12		14.40	
2 inch	18.90		18.00	
3 inch	37.80		36.00	
4 inch	56.70		54.00	
6 inch	113.40		108.00	
CAPITAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch	0		0	
1 inch	22.68		21.60	
1-1/2 inch	45.36		43.20	
2 inch	56.70		54.00	
3 inch	75.60		72.00	
4 inch	113.40		108.00	
6 inch	226.80		216.00	

TOWN OF ROCKY MOUNT WATER & SEWER CHARGES	EFFECTIVE JANUARY 2015		EFFECTIVE JANUARY 2014	
	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS	INSIDE CORPORATE LIMITS	OUTSIDE CORPORATE LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	15.51	31.02	14.01	28.02
from 3,001 to 10,000 gallons	3.35	6.70	3.35	6.70
from 10,001 to 50,000 gallons	3.25	6.50	3.25	6.50
from 50,001 to 100,000 gallons	3.15	6.30	3.15	6.30
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
SEWER RATES				
minimum use charge for first 3,000 gallons	15.51	31.02	14.01	28.02
from 3,001 to 10,000 gallons	3.30	6.60	3.30	6.60
from 10,001 to 50,000 gallons	3.15	6.30	3.15	6.30
from 50,001 to 100,000 gallons	3.05	6.10	3.05	6.10
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
ELDERLY & NON-PROFIT RELIEF RATE PLAN				
per 1,000 gallons - in Town	3.75	3.75	3.75	3.75
per 1,000 gallons - out of Town				
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet	25.00		25.00	
greater than 10,000 square feet	50.00		50.00	
CAPITAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch	0		0	
1 inch	6.90		6.60	
1-1/2 inch	13.80		13.20	
2 inch	17.25		16.50	
3 inch	34.50		33.00	
4 inch	51.75		49.50	
6 inch	103.50		99.00	
CAPITAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch	0		0	
1 inch	20.70		19.80	
1-1/2 inch	41.40		39.60	
2 inch	51.75		49.50	
3 inch	69.00		66.00	
4 inch	103.50		99.00	
6 inch	207.00		198.00	

TOWN OF ROCKY MOUNT	EFFECTIVE JANUARY 2013		EFFECTIVE AUGUST 2007	
WATER & SEWER CHARGES				
	INSIDE	OUTSIDE	INSIDE	OUTSIDE
	CORPORATE	CORPORATE	CORPORATE	CORPORATE
	LIMITS	LIMITS	LIMITS	LIMITS
WATER RATES				
minimum use charge for first 3,000 gallons	12.51	25.02	11.25	22.50
from 3,001 to 10,000 gallons	3.35	6.70	3.35	6.70
from 10,001 to 50,000 gallons	3.25	6.50	3.25	6.50
from 50,001 to 100,000 gallons	3.15	6.30	3.15	6.30
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
SEWER RATES				
minimum use charge for first 3,000 gallons	12.51	25.02	11.25	22.50
from 3,001 to 10,000 gallons	3.30	6.60	3.30	6.60
from 10,001 to 50,000 gallons	3.15	6.30	3.15	6.30
from 50,001 to 100,000 gallons	3.05	6.10	3.05	6.10
from 100,001 to 250,000 gallons				
from 250,001 to 500,000 gallons				
from 500,001 or more gallons				
ELDERLY & NON-PROFIT RELIEF RATE PLAN				
per 1,000 gallons - in Town	3.75	3.75	3.75	3.75
per 1,000 gallons - out of Town				
FIRE SUPPRESSION CONNECTION FEE				
per month and per line, in or out of town				
less than 10,000 square feet	25.00			
greater than 10,000 square feet	50.00			
CAPITAL RECOVERY FEE - WATER				
per month, in or out of town				
5/8 inch	0			
1 inch	6.00			
1-1/2 inch	12.00			
2 inch	15.00			
3 inch	30.00			
4 inch	45.00			
6 inch	90.00			
CAPITAL RECOVERY FEE - SEWER				
per month, in or out of town				
5/8 inch	0			
1 inch	18.00			
1-1/2 inch	36.00			
2 inch	45.00			
3 inch	60.00			
4 inch	90.00			
6 inch	180.00			

TOWN OF ROCKY MOUNT		EFFECTIVE AUGUST 2005		EFFECTIVE AUGUST 2004	
WATER & SEWER CHARGES					
		INSIDE	OUTSIDE	INSIDE	OUTSIDE
		CORPORATE	CORPORATE	CORPORATE	CORPORATE
		LIMITS	LIMITS	LIMITS	LIMITS
WATER RATES					
	minimum use charge for first 3,000 gallons	11.00	22.00	10.75	21.50
	from 3,001 to 10,000 gallons	3.30	6.60	3.25	6.50
	from 10,001 to 50,000 gallons	3.20	6.40	3.15	6.30
	from 50,001 to 100,000 gallons	3.10	6.20	3.05	6.10
	from 100,001 to 250,000 gallons	3.00	6.00	2.95	5.90
	from 250,001 to 500,000 gallons	2.85	5.70	2.80	5.60
	from 500,001 or more gallons	2.55	5.10	2.50	5.00
SEWER RATES					
	minimum use charge for first 3,000 gallons	11.00	22.00	10.75	21.50
	from 3,001 to 10,000 gallons	3.25	6.50	3.15	6.30
	from 10,001 to 50,000 gallons	3.10	6.20	3.00	6.00
	from 50,001 to 100,000 gallons	3.00	6.00	2.90	5.80
	from 100,001 to 250,000 gallons	2.90	5.80	2.80	5.60
	from 250,001 to 500,000 gallons	2.80	5.60	2.70	5.40
	from 500,001 or more gallons	2.40	4.80	2.30	4.60
ELDERLY & NON-PROFIT RELIEF RATE PLAN					
	per 1,000 gallons - in Town				
	per 1,000 gallons - out of Town				
FIRE SUPPRESSION CONNECTION FEE					
	per month and per line, in or out of town				
	less than 10,000 square feet				
	greater than 10,000 square feet				
CAPITAL RECOVERY FEE - WATER					
	per month, in or out of town				
	5/8 inch				
	1 inch				
	1-1/2 inch				
	2 inch				
	3 inch				
	4 inch				
	6 inch				
CAPITAL RECOVERY FEE - SEWER					
	per month, in or out of town				
	5/8 inch				
	1 inch				
	1-1/2 inch				
	2 inch				
	3 inch				
	4 inch				
	6 inch				

TOWN OF ROCKY MOUNT		EFFECTIVE AUGUST 2003		EFFECTIVE AUGUST 2001	
WATER & SEWER CHARGES					
		INSIDE	OUTSIDE	INSIDE	OUTSIDE
		CORPORATE	CORPORATE	CORPORATE	CORPORATE
		LIMITS	LIMITS	LIMITS	LIMITS
WATER RATES					
minimum use charge for first 3,000 gallons		10.25	20.50	9.00	18.00
from 3,001 to 10,000 gallons		2.40	4.80	2.20	4.40
from 10,001 to 50,000 gallons		2.35	4.70	2.20	4.40
from 50,001 to 100,000 gallons		2.30	4.60	2.20	4.40
from 100,001 to 250,000 gallons		2.25	4.50	2.15	4.30
from 250,001 to 500,000 gallons		2.20	4.40	2.15	4.30
from 500,001 or more gallons		2.15	4.30	2.10	4.20
SEWER RATES					
minimum use charge for first 3,000 gallons		10.25	20.50	9.00	18.00
from 3,001 to 10,000 gallons		2.25	4.50	2.00	4.00
from 10,001 to 50,000 gallons		2.20	4.40	2.00	4.00
from 50,001 to 100,000 gallons		2.15	4.30	2.00	4.00
from 100,001 to 250,000 gallons		2.10	4.20	1.95	3.90
from 250,001 to 500,000 gallons		2.00	4.00	1.95	3.90
from 500,001 or more gallons		1.90	3.80	1.90	3.80
ELDERLY & NON-PROFIT RELIEF RATE PLAN					
per 1,000 gallons - in Town					
per 1,000 gallons - out of Town					
FIRE SUPPRESSION CONNECTION FEE					
per month and per line, in or out of town					
less than 10,000 square feet					
greater than 10,000 square feet					
CAPITAL RECOVERY FEE - WATER					
per month, in or out of town					
5/8 inch					
1 inch					
1-1/2 inch					
2 inch					
3 inch					
4 inch					
6 inch					
CAPITAL RECOVERY FEE - SEWER					
per month, in or out of town					
5/8 inch					
1 inch					
1-1/2 inch					
2 inch					
3 inch					
4 inch					
6 inch					

TOWN OF ROCKY MOUNT		EFFECTIVE AUGUST 1999		EFFECTIVE FEBRUARY 1991	
WATER & SEWER CHARGES					
		INSIDE	OUTSIDE	INSIDE	OUTSIDE
		CORPORATE	CORPORATE	CORPORATE	CORPORATE
		LIMITS	LIMITS	LIMITS	LIMITS
WATER RATES					
minimum use charge for first 3,000 gallons		7.50	15.00	5.85	11.70 2000 gal
from 3,001 to 10,000 gallons		2.00	4.00	1.50	2.93
from 10,001 to 50,000 gallons		2.00	4.00	1.50	2.93
from 50,001 to 100,000 gallons		2.00	4.00	1.50	2.93
from 100,001 to 250,000 gallons		2.00	4.00	1.50	2.93
from 250,001 to 500,000 gallons		2.00	4.00	1.50	2.93
from 500,001 or more gallons		2.00	4.00	1.50	2.93
SEWER RATES					
minimum use charge for first 3,000 gallons		7.50	15.00	4.39	8.78 75% of wtr
from 3,001 to 10,000 gallons		1.80	3.60	1.13	2.20 75% of wtr
from 10,001 to 50,000 gallons		1.80	3.60	1.13	2.20 75% of wtr
from 50,001 to 100,000 gallons		1.80	3.60	1.13	2.20 75% of wtr
from 100,001 to 250,000 gallons		1.80	3.60	1.13	2.20 75% of wtr
from 250,001 to 500,000 gallons		1.80	3.60	1.13	2.20 75% of wtr
from 500,001 or more gallons		1.80	3.60	1.13	2.20 75% of wtr
ELDERLY & NON-PROFIT RELIEF RATE PLAN					
per 1,000 gallons - in Town					
per 1,000 gallons - out of Town					
FIRE SUPPRESSION CONNECTION FEE					
per month and per line, in or out of town					
less than 10,000 square feet					
greater than 10,000 square feet					
CAPITAL RECOVERY FEE - WATER					
per month, in or out of town					
5/8 inch					
1 inch					
1-1/2 inch					
2 inch					
3 inch					
4 inch					
6 inch					
CAPITAL RECOVERY FEE - SEWER					
per month, in or out of town					
5/8 inch					
1 inch					
1-1/2 inch					
2 inch					
3 inch					
4 inch					
6 inch					

TOWN OF ROCKY MOUNT	EFFECTIVE MARCH 2019		EFFECTIVE JANUARY 2016	
WATER & SEWER CHARGES				
	INSIDE	OUTSIDE	INSIDE	OUTSIDE
	CORPORATE	CORPORATE	CORPORATE	CORPORATE
	LIMITS	LIMITS	LIMITS	LIMITS
CONNECTION FEES - WATER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER				
5/8 inch	1,000	2,000	1,000	2,000
1 inch	1,500	3,000	1,500	3,000
1-1/2 inch	2,000	4,000	2,000	4,000
2 inch	2,500	5,000	2,500	5,000
3 inch	3,500	7,000	3,500	7,000
above 3 inches	cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000
IMPACT FEES - SEWER				
5/8 inch	0	1,250	0	1,250
1 inch	0	2,000	0	2,000
1-1/2 inch	500	5,000	500	5,000
2 inch	750	7,500	750	7,500
2-1/2 inch	1,000	10,000	1,000	10,000
3 inch	5,000	20,000	5,000	20,000
above 3 inch	5,000	50,000	5,000	50,000

TOWN OF ROCKY MOUNT		EFFECTIVE JANUARY 2015		EFFECTIVE JANUARY 2014	
WATER & SEWER CHARGES					
		INSIDE	OUTSIDE	INSIDE	OUTSIDE
		CORPORATE	CORPORATE	CORPORATE	CORPORATE
		LIMITS	LIMITS	LIMITS	LIMITS
CONNECTION FEES - WATER					
5/8 inch		1,000	2,000	1,000	2,000
1 inch		1,500	3,000	1,500	3,000
1-1/2 inch		2,000	4,000	2,000	4,000
2 inch		2,500	5,000	2,500	5,000
3 inch		3,500	7,000	3,500	7,000
above 3 inches		cost + 10%	cost + 25%	cost + 10%	cost + 25%
CONNECTION FEES - SEWER					
5/8 inch		1,000	2,000	1,000	2,000
1 inch		1,500	3,000	1,500	3,000
1-1/2 inch		2,000	4,000	2,000	4,000
2 inch		2,500	5,000	2,500	5,000
3 inch		3,500	7,000	3,500	7,000
above 3 inches		cost + 10%	cost + 25%	cost + 10%	cost + 25%
IMPACT FEES - WATER					
5/8 inch		0	1,250	0	1,250
1 inch		0	2,000	0	2,000
1-1/2 inch		500	5,000	500	5,000
2 inch		750	7,500	750	7,500
2-1/2 inch		1,000	10,000	1,000	10,000
3 inch		5,000	20,000	5,000	20,000
above 3 inch		5,000	50,000	5,000	50,000
IMPACT FEES - SEWER					
5/8 inch		0	1,250	0	1,250
1 inch		0	2,000	0	2,000
1-1/2 inch		500	5,000	500	5,000
2 inch		750	7,500	750	7,500
2-1/2 inch		1,000	10,000	1,000	10,000
3 inch		5,000	20,000	5,000	20,000
above 3 inch		5,000	50,000	5,000	50,000

TOWN OF ROCKY MOUNT		EFFECTIVE JANUARY 2013		EFFECTIVE AUGUST 2007	
WATER & SEWER CHARGES					
		INSIDE	OUTSIDE	INSIDE	OUTSIDE
		CORPORATE	CORPORATE	CORPORATE	CORPORATE
		LIMITS	LIMITS	LIMITS	LIMITS
<u>CONNECTION FEES - WATER</u>					
5/8 inch		1,000	2,000	1,000	2,000
1 inch		1,500	3,000	1,500	3,000
1-1/2 inch		2,000	4,000	2,000	4,000
2 inch		2,500	5,000	2,500	5,000
3 inch		3,500	7,000	3,500	7,000
above 3 inches		cost + 10%	cost + 25%	cost + 10%	cost + 25%
<u>CONNECTION FEES - SEWER</u>					
5/8 inch		1,000	2,000	1,000	2,000
1 inch		1,500	3,000	1,500	3,000
1-1/2 inch		2,000	4,000	2,000	4,000
2 inch		2,500	5,000	2,500	5,000
3 inch		3,500	7,000	3,500	7,000
above 3 inches		cost + 10%	cost + 25%	cost + 10%	cost + 25%
<u>IMPACT FEES - WATER</u>					
5/8 inch		0	1,250	0	1,250
1 inch		0	2,000	0	2,000
1-1/2 inch		500	5,000	500	5,000
2 inch		750	7,500	750	7,500
2-1/2 inch		1,000	10,000	1,000	10,000
3 inch		5,000	20,000	5,000	20,000
above 3 inch		5,000	50,000	5,000	50,000
<u>IMPACT FEES - SEWER</u>					
5/8 inch		0	1,250	0	1,250
1 inch		0	2,000	0	2,000
1-1/2 inch		500	5,000	500	5,000
2 inch		750	7,500	750	7,500
2-1/2 inch		1,000	10,000	1,000	10,000
3 inch		5,000	20,000	5,000	20,000
above 3 inch		5,000	50,000	5,000	50,000

TOWN OF ROCKY MOUNT		EFFECTIVE AUGUST 2005		EFFECTIVE AUGUST 2004	
WATER & SEWER CHARGES					
		INSIDE	OUTSIDE	INSIDE	OUTSIDE
		CORPORATE	CORPORATE	CORPORATE	CORPORATE
		LIMITS	LIMITS	LIMITS	LIMITS
<u>CONNECTION FEES - WATER</u>					
5/8 inch		1,000	2,000	750	1,125
1 inch		1,500	3,000	1,500	2,250
1-1/2 inch		2,000	4,000	1,750	2,625
2 inch		2,500	5,000	2,500	3,750
3 inch		3,500	7,000	3,500	5,250
above 3 inches		cost + 10%	cost + 25%	cost + 10%	cost + 25%
<u>CONNECTION FEES - SEWER</u>					
5/8 inch		1,000	2,000	750	1,125
1 inch		1,500	3,000	1,500	2,250
1-1/2 inch		2,000	4,000	1,750	2,625
2 inch		2,500	5,000	2,500	3,750
3 inch		3,500	7,000	3,500	5,250
above 3 inches		cost + 10%	cost + 25%	cost + 10%	cost + 25%
<u>IMPACT FEES - WATER</u>					
5/8 inch		0	1,250	0	1,250
1 inch		0	2,000	0	2,000
1-1/2 inch		500	5,000	500	5,000
2 inch		750	7,500	750	7,500
2-1/2 inch		1,000	10,000	1,000	10,000
3 inch		5,000	20,000	5,000	20,000
above 3 inch		5,000	50,000	5,000	50,000
<u>IMPACT FEES - SEWER</u>					
5/8 inch		0	1,250	0	1,250
1 inch		0	2,000	0	2,000
1-1/2 inch		500	5,000	500	5,000
2 inch		750	7,500	750	7,500
2-1/2 inch		1,000	10,000	1,000	10,000
3 inch		5,000	20,000	5,000	20,000
above 3 inch		5,000	50,000	5,000	50,000

TOWN OF ROCKY MOUNT		EFFECTIVE AUGUST 2003		EFFECTIVE AUGUST 2001	
WATER & SEWER CHARGES					
		INSIDE	OUTSIDE	INSIDE	OUTSIDE
		CORPORATE	CORPORATE	CORPORATE	CORPORATE
		LIMITS	LIMITS	LIMITS	LIMITS
<u>CONNECTION FEES - WATER</u>					
5/8 inch		625	1,250	625	1,250
1 inch		1,250	2,500	1,250	2,500
1-1/2 inch		1,500	3,000	1,500	3,000
2 inch		2,500	5,000	2,500	5,000
3 inch		3,500	7,000	3,500	7,000
above 3 inches		cost + 10%	cost + 25%	cost + 10%	cost + 25%
<u>CONNECTION FEES - SEWER</u>					
5/8 inch		625	1,250	625	1,250
1 inch		1,250	2,500	1,250	2,500
1-1/2 inch		1,500	3,000	1,500	3,000
2 inch		2,500	5,000	2,500	5,000
3 inch		3,500	7,000	3,500	7,000
above 3 inches		cost + 10%	cost + 25%	cost + 10%	cost + 25%
<u>IMPACT FEES - WATER</u>					
5/8 inch		-	1000 / 7500	-	1000 / 7500
1 inch					
1-1/2 inch					
2 inch					
2-1/2 inch					
3 inch					
above 3 inch					
<u>IMPACT FEES - SEWER</u>					
5/8 inch					
1 inch					
1-1/2 inch					
2 inch					
2-1/2 inch					
3 inch					
above 3 inch					

TOWN OF ROCKY MOUNT		EFFECTIVE AUGUST 1999		EFFECTIVE FEBRUARY 1991	
WATER & SEWER CHARGES					
		INSIDE	OUTSIDE	INSIDE	OUTSIDE
		CORPORATE	CORPORATE	CORPORATE	CORPORATE
		LIMITS	LIMITS	LIMITS	LIMITS
<u>CONNECTION FEES - WATER</u>					
5/8 inch		600	1,200		
1 inch		1,200	2,400		
1-1/2 inch		1,500	3,000		
2 inch		2,500	5,000		
3 inch		3,500	7,000		
above 3 inches		cost + 10%	cost + 25%		
<u>CONNECTION FEES - SEWER</u>					
5/8 inch		600	1,200		
1 inch		1,200	2,400		
1-1/2 inch		1,500	3,000		
2 inch		2,500	5,000		
3 inch		3,500	7,000		
above 3 inches		cost + 10%	cost + 25%		
<u>IMPACT FEES - WATER</u>					
5/8 inch		-	1000 / 7500		
1 inch					
1-1/2 inch					
2 inch					
2-1/2 inch					
3 inch					
above 3 inch					
<u>IMPACT FEES - SEWER</u>					
5/8 inch					
1 inch					
1-1/2 inch					
2 inch					
2-1/2 inch					
3 inch					
above 3 inch					

TOWN OF ROCKY MOUNT
Community Agency Request for Funding

July 1, 2021 – June 30, 2022

Name of Agency / Program:

Address:

Name of Contact Person:

Telephone:

Fax:

E-Mail:

Tax ID or EIN number:

IRS non-profit designation (i.e. 501c3):

Amount of Request:

Agency's or Program's primary objective:

What services does your agency provide to the citizens / businesses of Rocky Mount:

Describe the specific event / program to be funded with funds requested of the Town:

What other revenue sources is your agency budgeting for FY 2021 – 2022:

Federal:

State:

Franklin County Board of Supervisors:

Other Local Governments:

Dues / Memberships:

Fund Raising Activities / Events:

United Way of Franklin County:

Donations / Contributions:

Other:

TOTAL REVENUES BUDGETED:

Please submit a Summary of your budget if you are requesting more than \$10,000.

Other Comments or Remarks to be included in consideration of request:

Please return this form and any supporting documents you wish to include NO LATER THAN

WEDNESDAY, FEBRUARY 24, 2021 to:

Linda Woody, Finance Director

Town of Rocky Mount

345 Donald Ave.

Rocky Mount, VA 24151

Phone: 540-483-5243

Fax: 540-483-8830

e-mail: lwoody@rockymountva.org

AGENCY REQUESTS - HISTORICAL CONTRIBUTIONS					
Agency	501C3	FY 19 Actual	FY 20 Actual	FY 21 Actual	FY 22 Proposed
Franklin County Family Resource Center	n/a	500	500	500	500
Franklin County Historical Society	yes	500	500	500	500
Franklin County Perinatal Education Center	yes	500	500	500	500
Franklin County Workforce Consortium	n/a	6,000	6,000	6,000	6,000
Free Clinic of Franklin County	yes	3,500	3,500	3,500	3,500
Helping Hands	yes	3,000	3,000	3,000	3,000
Southern VA Child Advocacy Center (CAPS)	yes	200	200	200	200
Stepping Stone Mission	yes	750	750	750	750
Warren Street Society	yes	0	0	0	0
We Care of Franklin County	no	500	500	500	500
Undesignated for unexpected requests	n/a	1,050	1,050	1,050	1,050
TOTAL CONTRIBUTIONS/REQUESTS		16,500	16,500	16,500	16,500

Town of Rocky Mount						
Agency Requests FY 2022					FY 22	
	FY 21	FY 22	FY 22	FY 22	Request	FY 22
	Adopted	Requested	Proposed	Unfunded	Submitted	Use of Town's Contribution
Bernard Healthcare Center (Free Clinic)	3,500	3,500	3,500	0	yes	medications & Nurse Practitioner
Franklin County Family Resource Center	500	1,000	500	500	yes	Shelter expenses
Franklin County Historical Society	500	5,000	500	4,500	yes	enhance current exhibits & artifacts
Franklin County Perinatal Education Center	500	5,000	500	4,500	yes	essential baby supplies for clients
Franklin County Workforce Consortium	6,000	6,000	6,000	0	yes	partner commitment
Helping Hands	3,000	3,000	3,000	0	yes	emergency financial assistance
Southern VA Child Advocacy Center (CAPS)	200	500	200	300	yes	support annual Johnny CASA 5 miler
Stepping Stone Mission	750	2,000	750	1,250	yes	daily operating expenses
We Care of Franklin County	500	500	500	0	yes	Christmas gifts for Children
Undesignated for unexpected requests	1,050	0	1,050		n/a	
TOTAL CONTRIBUTIONS/REQUESTS	16,500	26,500	16,500	11,050		

Town of Rocky Mount						
Special Events Contributions FY 22					FY 22	
	FY 21	FY 22	FY 22	FY 22	Request	FY 22
	Adopted	Requested	Proposed	Unfunded	Submitted	Use of Town's Contribution
The Crooked Road	5,000	5,000	5,000	0	yes	mandatory marketing dues
Ferrum Express Bus Service	4,600	4,965	4,965	0	yes	Ferrum College shuttle service
Rotary Club Christmas Parade	2,500	2,500	2,500	0	yes	annual event
Rotary Club Fourth of July Festiva	500	2,000	1,000	1,000	yes	annual event
Franklin County P&R - Pigg River Ramble	1,000	0	1,000	(1,000)	yes	annual event
Franklin County P&R - Easter Egg Hunt	0	1,500	0	1,500	yes	annual event
CPR - Come Home to a Franklin County Christmas	1,600	1,800	1,600	200	yes	annual event
CPR - Court Days	1,600	1,800	1,600	200	yes	annual event
CPR - Scarecrow Trail	0	1,000	200	800	yes	annual event
Historical Society Bus - Moonshine Tour	600	600	600	0	yes	annual event
Historical Society Bus - Ghost Tour	600	600	600	0	yes	annual event
BUD Commission contribution	3,000	0	735	(735)	no	website
Cruisin' Rocky Mount VA Inc.	0	8,000	4,700	3,300	yes	plan & promote 8 monthly events
Outlaw Cruisers Car Club - Downtown Car Show	0	2,800	500	2,300	yes	annual car show Sept 2021
Other Special Events	0	0	0	0	n/a	
TOTAL CONTRIBUTIONS/REQUESTS	21,000	32,565	25,000	7,565		

SPECIAL EVENTS REQUESTS - HISTORICAL CONTRIBUTIONS					
Event	<u>501C3</u>	<u>FY 19</u> <u>Actual</u>	<u>FY 20</u> <u>Actual</u>	<u>FY 21</u> <u>Actual</u>	<u>FY 22</u> <u>Proposed</u>
The Crooked Road		5,000	5,000	5,000	5,000
Ferrum Express Bus Service	501C3	4,600	4,600	4,600	4,965
Rotary Club Christmas Parade	501C4	2,500	2,500	2,500	2,500
Rotary Club Fourth of July Festival	501C4	500	500	500	1,000
Franklin County P&R - Pigg River Ramble	n/a	1,000	1,000	1,000	1,000
Franklin County P&R - Easter Egg Hunt	n/a	0	0	0	0
CPR - Come Home to a Franklin County Christmas	501C6	1600	1600	1,600	1,600
CPR - Court Days	501C6	1,600	1,600	1,600	1,600
CPR - Scarecrow Trail	501C6	0	0	0	200
Historical Society Bus - Moonshine Tour	501C3	600	600	600	600
Historical Society Bus - Ghost Tour	501C3	600	600	600	600
BUD Commission contribution		2,000	2,000	3,000	735
Cruisin' Rocky Mount VA Inc.	501C3	0	0	0	4,700
Outlaw Cruisers Car Club - Downtown Car Show	n/a	0	0	0	500
Other Special Events		1,000	1,000	0	0
TOTAL CONTRIBUTIONS/REQUESTS		21,000	21,000	21,000	25,000

Town of Rocky Mount insured vehicles March 2021						
Department	Veh #	Year	Make/Model	VIN / Serial #	Orig Value	Vehicle Type
Asst. Tn Manager		2007	GM Yukon	3683	\$18,392	Light Truck
Town Manager	5	2004	Ford Explorer	1216	\$22,700	Light Truck
Town Manager		2011	Chevy Impala	5335	\$12,993	Private Passenger
Town Manager			Christmas Decorations		\$100,000	Miscellaneous
P & Z Admin			DJI Phantom drone		\$1,500	Miscellaneous
			total Municipal Bldg = 3 cars			
			1 drone, 1 lot ch'mas décor			
Fire	50	1929	Fire Truck	9893	\$8,971	Emergency
Fire	53	1993	Pierce Fire Truck	131	\$19,141	Emergency
Fire	32	1995	Chevy Suburban	7381	\$10,000	Emergency
Fire	12	1996	Pierce Fire Truck	2688	\$138,000	Emergency
Fire	3411	1997	Ford	3411	\$24,000	Emergency
Fire	9	2001	Pierce Fire Truck	1787	\$580,000	Emergency
Fire	30	2002	United Trailer	6518	\$8,709	Trailer
Fire	58	2002	Trailer Safe House	5639	\$40,000	Trailer
Fire	10	2002	Pierce Fire Truck	1980	\$500,000	Emergency
Fire		2003	Chevy Tahoe	5324	\$14,000	Emergency
Fire		2009	Pierce Pumper	9110	\$259,926	Emergency
Fire		2012	International Truck	6594	\$233,388	Emergency
Fire		2012	Pierce Fire Truck	2361	\$391,355	Emergency
Fire		2015	Chevy Tahoe	405	\$32,170	Light Truck
Fire		2018	Nexhaul 7 x 14 enclosed trailer	6040	\$7,500	Trailer
Fire			Fire Protective & Misc. Equipment		\$500,000	Equipment
			Total Fire Dept. = 8 fire trucks, 4 vehicles			
			3 trailers; 1 group misc equip			

Town of Rocky Mount insured vehicles March 2021						
Department	Veh #	Year	Make/Model	VIN / Serial #	Orig Value	Vehicle Type
Police		1994	Chevy Ambulance	3396	\$6,000	Emergency
Police	57	1996	Trailer	116	\$1,600	Emergency
police		1997	Ford Explorer	6401	\$0	Private Passenger
Police		2004	AM General Humvee	6188	\$0	Medium Truck
Police		2008	Chevrolet Impala	7310	\$18,225	Emergency
Police		2008	Ford Crown Victoria	2147	\$22,229	Emergency
Police		2011	Ford Expedition	6702	\$22,763	Emergency
Police		2011	Ford Crown Victoria	2953	\$24,096	Emergency
Police		2011	Ford Police Interceptor	6611	\$24,896	Emergency
Police		2011	Ford Police Interceptor	6612	\$24,896	Emergency
Police	K-9 Unit #1	2013	Ford Explorer	914	\$35,064	Emergency
Police	K-9 Unit #2	2013	Ford Explorer	913	\$35,157	Emergency
Police		2013	Ford Edge SUV	6682	\$20,000	Private Passenger
Police		2015	Ford Explorer	6349	\$36,000	Emergency
Police		2015	Ford Explorer	6350	\$36,000	Emergency
Police		2015	Ford (rental car)	9999	\$25,000	Private Passenger
Police		2017	Ford Explorer	5417	\$35,798	Emergency
Police		2017	Ford Explorer	4488	\$38,793	Emergency
Police		2017	Ford F150 truck (rental)		\$25,000	Emergency
Police		2017	Ford Interceptor		\$29,500	Emergency
Police		2017	Ford Taurus Interceptor	3173	\$26,000	Police Sedan
Police		2018	Ford F-150	1220	\$39,971	Emergency
Police		2019	Kubota Sidekick	6125	\$9,300	Equipment
Police		2020	Nexhaul Command Center trailer	9252	\$21,655	Equipment
Police		2020	Ford Explorer	6012	\$34,876	Emergency
Police		2020	Ford Explorer	6013	\$34,876	Emergency
Police		2020	Ford Explorer	6014	\$34,876	Emergency
Police			Mobile Police Equipment		\$56,100	Equipment
Police			K-9		\$10,000	Miscellaneous
Police			K-9		\$10,000	Miscellaneous
Police			K-9		\$10,000	Miscellaneous
			Total Police = 20 vehicles, 2 rental veh, 1 Humvee			
			0 pick-up, 2 command veh, 0 surplus veh, 3 K-9's			
			1 trailer; 1 UTV; misc mobile equipment			

Town of Rocky Mount insured vehicles March 2021						
Department	Veh #	Year	Make/Model	VIN / Serial #	Orig Value	Vehicle Type
Public Works		1969	Trailer	22TR	\$200	Trailer
Public Works	51	1987	Hudson Trailer	23	\$7,325	Trailer
Public Works	27	1986	Chevy	6251	\$36,550	Heavy Truck
Public Works	20	1987	Chevy Dump Truck	4096	\$21,251	Medium Truck
Public Works		1989	John Deere 544E Loader	DW544ED525803	\$25,000	Equipment
Public Works		1992	John Deere 455G Crawler	T0455GA777696	\$165,000	Equipment
Public Works	4	1994	Trailer	1204	\$650	Trailer
Public Works	15	1995	Ford Dump Truck	3266	\$35,000	Heavy Truck
Public Works		1996	Sullair 185 Air Compressor	004-121429	\$8,000	Equipment
Public Works	29	1997	Ford Dump Truck	6440	\$30,500	Heavy Truck
Public Works		1999	New Holland 4630 Farm Tractor	12179213	\$9,000	Equipment
Public Works	21	1999	Ford Bucket Truck	4439	\$22,000	Medium Truck
Public Works		1999	John Deere 444H Loader	DW444HX561144	\$30,000	Equipment
Public Works	28	1999	Sterling Sewer Truck	6359	\$77,000	Heavy Truck
Public Works	19	2000	GMC Pickup	4057	\$18,300	Light Truck
Public Works	38	2000	GMC Dump Truck	7906	\$49,985	Medium Truck
Public Works	11	2000	Sterling Refuse Truck	2473	\$79,985	Heavy Truck
Public Works	2	2002	GMC Pickup	1029	\$17,138	Light Truck
Public Works		2003	John Deere 710G Backhoe	T0710GX913664	\$89,000	Equipment
Public Works		2004	AMPAC P33/24 Roller		\$10,000	Equipment
Public Works	49	2004	Ford Pick Up	9573	\$16,902	Light Truck
Public Works	1	2004	GMC Dump Truck	230	\$62,319	Medium Truck
Public Works	61	2006	Ford Pick Up	8841	\$17,054	Light Truck
Public Works		2006	John Deere 310SG Backhoe	T0310SG955034	\$73,000	Equipment
Public Works	65	2006	GMC Dump Truck	2768	\$61,825	Medium Truck
Public Works		2007	Dodge Ram	429	\$16,363	Light Truck
Public Works		2008	John Deere 5303 Farm Tractor	PY5303V008497	\$34,000	Equipment
Public Works	103	2011	Chevy Silverado	1120	\$19,738	Light Truck
Public Works		2011	Caroline Trailer	434	\$1,049	Trailer
Public Works		2012	Chevy 1500 Pick Up	609	\$19,750	Light Truck
Public Works	Metr Readg	2013	Ford F150 pickup	3027	\$15,789	Light Truck
Public Works		2014	Johnston RT-655 Street Sweeper	1FVACXDT0EHFM4877	\$175,947	Equipment
Public Works		2015	ODB LCT600D Leaf Machine	8187	\$25,000	Equipment
Public Works		2016	Yanmar Mini Excavator		\$39,067	Miscellaneous
Public Works		2017	Quality Tilt Trailer	0118	\$4,661	Trailer
Public Works		2017	Chevy Silverado	7777	\$58,620	Light Truck
Public Works		2017	Vermeer Wood Chipper	4139	\$35,204	Miscellaneous
Public Works		2018	Freightliner Garbage Truck	9104	\$144,511	Heavy Truck
Public Works		2018	Sure-Track Dump Trailer	9999	\$4,700	Trailer
Public Works		2018	Freightliner Dump Truck	1125	\$74,306	Medium Truck
Public Works		2019	Ford Super Duty	0516	\$34,337	Light Truck
Public Works		2019	John Deere 544L Loader	1005	\$162,962	Equipment
Public Works			John Deere 672D Motor Grader	1686	\$142,130	Equipment
Public Works		2019	asphalt zipper	0656	\$120,365	Equipment
Public Works		2020	bucket truck	1264		Light Truck
Public Works		2020	message board (solar)	471217	\$14,500	Equipment
Public Works		2020	message board (solar)	471218	\$14,500	Equipment
Public Works			John Deere 5075E utility tractor	1416	\$72,260	Equipment
Public Works		2021	Trailer	3687		Equipment
Public Works			Miscellaneous Equipment - Unscheduled		\$5,000	Equipment
Public Works			Old Sewage Treatment Plant - Demo Only		\$218,300	Equipment
Public Works			Blanket Limit - Contractor's Equipment		\$485,759	Equipment
			Total PW = 7 trailers, 11 pick-ups, 8 dump trucks,			
			3 loaders, 1 leaf machines, 1 street sweepers,			
			3 tractors, 2 garbage trucks, 2 backhoes,			
			1 each of crawler, sewer truck, roller, mini excavator,			
			1 each of wood chipper, grader, bucket truck			
			1 each of misc equip, contractor's equip, old sewer plant			
			2 message boards			

Town of Rocky Mount insured vehicles March 2021						
Department	Veh #	Year	Make/Model	VIN / Serial #	Orig Value	Vehicle Type
Wastewater	52	1993	Trailer	67	\$1,900	Trailer
Wastewater		1993	John Deere 2155 Tractor	1L02155G710729X	\$8,000	Equipment
Wastewater	35	2003	Ford Pick Up	7668	\$18,430	Light Truck
Wastewater		2013	Ford F150	7002	\$20,680	Light Truck
Wastewater		2019	John Deere 5055E Tractor	2944	\$33,831	Equipment
Wastewater			Sewer Line TV Inspection		\$52,152	Equipment
			Total WW = 1 tractor, 2 pick-ups			
			1 trailer; 1 camera			
Water	64	2006	Ford Pick Up	3735	\$17,054	Light Truck
Water		2019	Ford Super Duty	0515	\$33,257	Light Truck
Water			Kubota B2100 Tractor & Deck	73100 & 12399	\$14,400	Equipment
Water		2021	G3 open motor boat	G021	\$1,576	Equipment
			Total Water = 2 pick-ups, 1 tractor, 1 equipment			