



ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
MAY 14, 2018
AT 7:00 P.M.

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆
All cellular phones must be turned off during the Council Meeting.
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items
 - Memorial Resolution for Herbert “Butch” Tyler Wilcox
 - Glenn Lynch Resolution
- V. Public Hearing
 - Disposition of Real Property in the Industrial Park
- VI. Approval of Draft Minutes
 - April 12, 2018 – FY2019 Proposed Budget Work Session No. 2
 - May 7, 2018 – FY2019 Proposed Budget Public Hearing
- VII. Approval of Consent Agenda
 - Miscellaneous Action
 1. TRITechnologies Contract For Patterson Brothers Paving
 2. HVAC at Public Works Building
 - Miscellaneous Resolutions/Proclamations (*none at this time*)
 - Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens
- IX. Old Business
 1. Town of Rocky Mount Fiscal Year 2019 Approval of Budget
 2. Town of Rocky Mount Fiscal Year 2019 Approval of Tax Rates and Fees

- X. New Business
 - 1. New Employment Numbers
 - 2. Drug Manufacturing Blight
 - 3. Town of Rocky Mount Water Treatment Plant 2017 Gold Award
- XI. Committee Reports (*none at this time*)
- XII. Referrals to Planning (*none at this time*)
- XIII. Other Matters, Concerns and Rise 'N Shine Appearances
- XIV. Closed Meeting and Action

Section 2.2-3711(A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Downtown)

Section 2.2-3711(A)(7) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probably litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. (Claim By US Trustee)

- XV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: www.rockymountva.org.

◆
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.



RESOLUTION NO.: **2018.005**

RESOLUTION
In Memory & Honor of Herbert Tyler "Butch" Wilcox

WHEREAS, Herbert Tyler "Butch" Wilcox served in the Town of Rocky Mount for many years as a long-time firefighter, business owner, volunteer, mentor, friend and resident; and

WHEREAS, Butch Wilcox along with his beloved wife Mary Ann owned and operated the Hub Restaurant from 1972 through 2009, building on its history to establish it as an anchor of Rocky Mount's dining traditions, especially through its legendary desserts, cobblers and pies; and

WHEREAS, Butch Wilcox volunteered as a firefighter with the Rocky Mount Fire Department for nearly 58 years, serving in all capacities from trainee to assistant chief, completing his service as a lead engineer and firefighter; and

WHEREAS, Mr. Wilcox gave continuously and generously of his time, his effort and his energy to build a better community, protect it from fire hazards, train new generations of firefighters, and provide all with an inspiring example of loyalty and dedication to a community; and

WHEREAS, Butch Wilcox ended his earthly journey during the early morning of April 19, 2018, hours after responding to nearby fire calls, leading the United States Fire Administration to classify his passing as a Line of Duty Death;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Rocky Mount, assembled in regular session this fourteenth day of May, 2018, does hereby express its sincere appreciation to Butch Wilcox for his many years of dedicated service and passion for the Town of Rocky Mount, and gratefully shares its condolences to Mary Ann Wilcox for her loss and for the loss our community feels.

GIVEN UNDER MY HAND, THIS 14TH DAY OF MAY 2018:

Steven C. Angle, Mayor



RESOLUTION NO.: **2018.006**

RESOLUTION

Honoring Glenn Lynch for His Accomplishments in Radio and Public Service

WHEREAS, Glenn Lynch was born certainly long ago and probably in a galaxy far away with a face made especially for radio and a voice only slightly less jarring than rusty nails on chalkboard and as silky as old woolen socks, and despite those disadvantages he was able to build a long, mildly successful career in radio; and

WHEREAS, despite his extended appearance of advanced age, Glenn Lynch has been a staple of the airwaves through his association with SuperCountry Radio B99.9, using his platform for the public good through supporting community events, school athletics, fundraisers, emergency communications and support for his home's communities; and

WHEREAS, during a long, coffee-fueled career defined by early mornings filled with bad jokes while surrounded by the questionable talents of others, Glenn Lynch became a steady, trusted and reliable presence on the airwaves, building rapport with his listeners and becoming a reliable and friendly neighbor for residents of communities throughout Southside and Central Virginia; and

WHEREAS, against all odds and reasonable expectations, Mr. Lynch and his colleagues were able to grow and maintain B99.9 into one of the longest-reaching and most recognizable call signs in the Piedmont; and

WHEREAS, Mr. Lynch has wisely decided to step away from the microphone in order to enjoy the remainder of his days sharing time and his infectious smile and wit with his family, including grandchildren who for some reason love him dearly;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Rocky Mount, assembled in regular session this fourteenth day of May, 2018, does hereby express its sincere gratitude and appreciation to Mr. Glenn Lynch for a career of dedicated service communicating with the residents of Rocky Mount and Franklin County, and does hereby proclaim and set May 18, 2018, as Glenn Lynch Day in the Town of Rocky Mount, calling its observance to the attention of our grateful residents.

GIVEN UNDER MY HAND, THIS 14TH DAY OF MAY 2018:

Steven C. Angle, Mayor

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	May 14, 2018
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STAFF MAKING REQUEST:	Matthew C. Hankins, Community & Economic Development Director
BRIEF SUMMARY OF REQUEST:	<p>Town Council has previously approved a joint effort with Franklin County to dispose of property in the jointly-held industrial park on Weaver Street, specifically granting property to PKP Properties for development of a new collision repair center and accompanying jobs. Issues with the site have arisen which precipitated a need to consider adjoining sites, including a small edge parcel of the former Cox Farm site. Using this small portion of the Cox site would not significantly change future development plans.</p> <p>Staff has advertised the public hearing for up to 2.5 acres to be included in the transfer. Staff asks that you hold the public hearing, and if you so desire, authorize transfer of the property and authorize the Town Manager or his designee to re-negotiate the performance agreement previously entered into with the County and PKP Properties.</p>
ACTION NEEDED:	<ol style="list-style-type: none"> 1. Public Hearing 2. Authorize subdivision and transfer of up to 2.5 acres of property 3. Authorize the Town Manager and or designee to re-negotiate and enter into performance agreement with PKP Properties LLC

Attachment(s): No

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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**ROCKY MOUNT TOWN COUNCIL
FISCAL YEAR 2019
BUDGET WORK SESSION NO. 2
APRIL 12, 2018**

The April 12, 2018 Fiscal Year (FY) 2019 Budget Work Session No. 2 meeting of the Rocky Mount Town Council (here after referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 5:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- Mark H. Newbill
- Robert L. Moyer
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- Dallas Bailey, Interim Water Plant Superintendent
- Tim Burton, Wastewater Treatment Plant Superintendent
- Ken Criner, Police Chief
- Rebecca Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Amy Gordon, Assistant Finance Director
- Matthew Hankins, Assistant Town Manager
- Mark Lovern, Lt. of Patrol
- Brian Schofield, Public Works Superintendent
- Linda Woody, Finance Director
- Allan Arrington, Lt. of Investigations

The meeting was called to order by Mayor Steven C. Angle.

APPROVAL OF AGENDA

Motion: To approve an amended agenda to include a closed session under the sited code section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body for Town Council and, a closed session under the sited code section 2.2-3711(A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body for a perspective business.

Motion By: Council Member Newbill

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Newbill, Moyer, Snead, Stockton, Walker

Nays: None

Action: Approved the agenda by a unanimous vote

UTILITY FUND

Ms. Woody began discussion of the Utility Fund by explaining Rent of Property, under Miscellaneous Revenue, on page 68, the Rent of Property had an increase of approximately \$60,559 for the Proposed FY19 Budget. Ms. Woody stated that the Transfer from the Utility Other Funds, on line 3039, was discussed as having decreased by (\$56,435). Council Member Cundiff stated that the use of the funds as a transfer was not what the fund was set up for. Council Member Cundiff stated the Utility Capital Fund was set up for renovation of the water and wastewater plant. Ms. Woody stated that the revenue source that the water and wastewater plants had, was for 2012 revenue but with 2018 prices for the chemicals. Ms. Woody stated that in order to offset the deficit in the operating fund, the Staff had to pull money from the Utility Capital Fund. A discussion of use of chemicals and their prices ensued. Ms. Woody stated at the end of the discussion, that there would likely be a surplus of about \$180,000 at the end of FY18's budget. Ms. Woody stated that in view of the possible surplus, there likely would not be a transfer this year from the Utility Capital Fund. Ms. Woody stated that Appropriated Fund Balance-depreciation which was listed on line 9999, had decreased by (\$79,042) based on trend.

WATER TREATMENT

On page 71, in the FY19 Purposed Budget, there was discussion between Council Member Cundiff, Mr. Ervin and Ms. Woody regarding the ICMA 1% employer contribution.

Meter Reading

On page 73, meter reading was fairly flat however; Ms. Woody stated that when the Town receives its meter reading software and it becomes operational, the fund totals could go down.

Water Treatment Plant

On page 75, contractual services encompass instrumentation, elevator, and HVAC maintenance, calibration, and any engineering services required. The Lab Testing Services on line 3341 includes fluoride, alum and other chemicals used to treat raw water for distribution. The lab testing services increased for FY19 by about \$14,000 for required testing that the Town did not have to perform in 2018, but the Town will have to test for in 2019. Ms. Woody stated that another increase was for the chemicals and materials on line 6014, for \$7,000 to keep on trend with what would likely be used for FY2019.

SEWAGE TREATMENT

Waste Water Collection System

Ms. Woody stated that the Wastewater Collection account was down because of the new equipment that Mr. Burton had at the Wastewater Treatment Plant.

Wastewater Treatment Plant

The Mayor asked regarding an Internship for FY19. Mr. Burton indicated that the Town would not be working with an intern at the Wastewater Treatment Plant for FY19 as Mr. Burton had not pursued trying to find an intern and no interns had contacted him either.

Ms. Woody stated that most of the increase seen at the wastewater treatment plant was for salaries as the funds for the wastewater treatment plant for Proposed FY19 Budget, were flat.

NON-DEPARTMENTAL UB

Utility Billing & Administration

Ms. Woody called attention to page 81, of the Proposed FY19 Budget book. On line 3000, of page 81, the contractual services were projected to increase \$12,372 to see the Town through the conversion of software, hiring a consultant and traveling expenses for the vendor. This is a one-time expense.

Utility Fund Non-Departmental

On page 83, the final two lines of numbers were depreciation of water for \$377,875 and depreciation of sewer for \$431,075.

UTILITY CAPITAL FUND

Utility Fund Capital Projects Fund Revenue

Ms. Woody stated on page 86 of the Proposed FY19 Budget book, there were four revenue sources. The sources are water, sewer, garbage and one for proceeds from the use of assets which was a bond issue. The bond issue was proposed for \$1,000,000 to cover the \$990,000 meter reader replacement program which was to replace all of the water meters including newly installed meters as they were failing. Council Member Newbill then asked what the life expectancy was for the meters and was told 15 years. Council Member Newbill asked how many connections would be replaced altogether and was told roughly 3,200. The Town is expecting to install Neptune brand water meters.

The Planning Commission recommended the following items be proposed under the Utility Fund Capital Fund Revenue:

1. Proposed \$1,000,000 bond issue
2. User fees such as garbage, water, and sewer to be structured to cover the related expenses
3. Natural gas line to help Town businesses and residences
4. Lighting on Floyd Avenue after the intersection is designed

Council Member Cundiff stated that he could not see paying 4% interest regarding the bond issue. Ms. Woody stated that the Town was asking to float a \$1,000,000 bond for 10 years at 4%. Council Member Cundiff and Council Member Snead stated that the 4% interest for the bond was high but also stated that no banks had been canvassed at this time.

Utility Fund Capital Projects Fund Expenditures

On page 87, Ms. Woody explained the Utility Billing share of the Finance Software which would be \$115,000. A complete replacement of meters would cost approximately \$990,000 with ground penetrating radar and GIS software at a projected figure of \$35,000.

Water Treatment Plant

On page 87, Ms. Woody stated that the two expenses at the Water Treatment Plant would be to replace the flocculators at \$161,000 and to replace a mower at \$8,500.

Wastewater Treatment & Collection

On page 88, FY19 there was \$108,000 proposed in the budget to replace a sewer line on Hillcrest Drive. There were also funds of \$60,000 proposed in the budget to rebuild the climbing screen on the main plant pump station at the Wastewater Treatment Plant.

On page 89, Ms. Woody stated there would be a transfer to Utility Operating Fund of \$55,970, and a new debt service of \$1,000,000 for 10 years at 4% interest. For the first year, the debt service would be \$121,494.

Ms. Woody stated there should be a balance of approximately \$500,000 still in the fund in this FY18, after the Diamond Avenue project was completed.

HARVESTER OPERATING FUND

Performance Venue Revenues

Ms. Woody stated that on page 92, there is a transfer from the General Fund of \$394,982 to the Harvester Fund which was an increase of \$40,300. The transfer was the only revenue for the Performance Venue Revenue fund.

Performance Venue Expenses

Ms. Woody stated that on page 93, there were several things to note regarding the Proposed Budget for FY19.

1. The second line on page 93, showed the cost in the FY19 Proposed Budget for what the full-time position would cost. The amount of \$22,295 includes the additional salary and the amount of fringe benefits. The Staff member was currently part-time at \$39,585. Ms. Woody stated that even if the Staff member continued to be part-time, then the \$39,585 would remain in the budget. If the Staff member goes to full-time, then the \$22,295 will be needed on top of the \$39,585 to complete the salary.

Council Member Moyer stated that he was not for promoting a part-time employee to full-time at the Harvester.

Mr. Hankins stated that the positions were not asked for lightly and that much consideration went into asking for full-time positions as they were needed.

Council Member Newbill asked if there was an approximate figure of how many tickets were sold last year. Mr. Hankins asked around 27,000 paid tickets and around 10,000 unpaid tickets.

Council Member Snead asked if the position was a proposed salary position. Mr. Hankins answered that it was going from hourly to salaried.

2. Vice-Mayor Walker asked why line number 3005, on page 93 of the Performance Venue Expenses for custodial services, had not shown up previously. Mr. Hankins stated that the service had previously been showing up in contractual services. Vice-Mayor Walker asked why janitorial supplies were up and about how often was the Harvester cleaned. Mr. Hankins answered that was because more people visited the Harvester so more supplies were used as more cleaning was done and the frequency of how often the Harvester needed cleaning had also increased. Cleaning was completed after every show. Mr. Ervin stated that several things had previously been coded to contractual services. Mr. Ervin further stated that the funds Council was seeing currently presented more of a true picture of how the Harvester was being run with more things being broken out of other line items to carry the numbers better and give a clearer picture of what was being spent.
3. A discussion began regarding the ticket prices and if it would be possible to increase the ticket prices or charge an additional \$2.00 as a way of covering the credit card expenses and online expenses of ticketing at the Harvester. Mr. Ervin stated that the \$1.7 million in meals tax covered the cost of the position from part-time to full-time but an increase in ticket prices would help cover a full-time position as well.
4. Vice Mayor Walker spoke to subsidizing \$394,000 to take some of the burden off of the citizens from the Harvester expenses.
5. Council Member Newbill asked how many volunteers were at the Harvester. Mr. Hankins replied the Harvester had about 75 to 80 volunteers and on any given night, the Harvester would use about 7 to 8 volunteers. The most used on a show night was 50-60 volunteers. The least used was 3 volunteers. Mr. Hankins stated that the number of volunteers needed, depended on the show. The hours worked were between 6:30 p.m. and 11:00 p.m. which was an average of about 4 – 4 ½ hours worked total. Mr. Hankins stated that in 2017, there were approximately 145 shows. In 2019, Mr. Hankins predicts approximately 180 – 200 shows at the Harvester.

CAPITAL IMPROVEMENT PLAN

Key projects proposed during fiscal years 2019 through 2023 include the following:

- Software and supporting hardware for Finance
- Police K-9 dog replacement
- Police vehicles and vehicle equipment
- Equipment and vehicles for the Public Works Department
- Improvements and additions to Town facilities and parks
- Property purchases for economic development opportunities
- Upgrades to existing utility lines
- Upgrades and rebuilds to water distribution and storage infrastructure
- Replacements and upgrades to equipment at the Water Treatment Plant
- Replacement of sewer collection infrastructure
- Replacements and upgrades to equipment at the Wastewater Treatment Plant

On page 98, Ms. Woody went over items that were in the budget under the 5 year capital improvement plan.

General Fund Projects:

1. Finance – new financial operating software and hardware \$460,000.
(General Fund \$345,000; Utility Fund \$115,000)

Public Safety:

1. Police – replace in car camera and video (\$5,500/car; 2/year)
2. Police – replace K-9 with single purpose K-9 \$10,000

Public Works:

1. Public Works – sidewalk maintenance (year 3) (\$40,000)
2. Public Works – asphalt rejuvenation – J & J Fashions parking lot \$11,900 which is a Town owned lot and Union Bank parking lot \$4,300.
3. Parks – replace tables, trash cans, grills \$10,000

Utility Fund Projects:

1. Meter Replacement \$990,000
2. Ground Penetrating Radar \$26,000
3. GIS \$9,000
4. Water Treatment Plant – replace flocculators \$161,000
5. Water Treatment Plant – replace mower \$8,500
6. Replace Hillcrest Drive sewer line \$108,000
7. Replace climbing screen at Waste Water Treatment Plant Main Pump Station

Vice Mayor Walker asked in regard of the Impound Lot if the automatic gate would work on gravel. Chief Criner replied that it would however; Mr. Ervin then stated that he had two items that Council might want to consider funding. One of the items was paving the Impound Lot and the other item would be the Floyd Avenue Lights. The previous Impound Lot was sold and the proceeds had already been deposited in the bank, therefore Chief Criner could apply those funds to paving the new Impound Lot. Mr. Ervin stated that if the new Impound Lot received paving in FY18 then, perhaps it would be best to wait until next years' budget to fund the Floyd Avenue Lights. Chief Criner would also be able to receive 2 new leased vehicles from the FY19 budget as well as 2 new vehicles from USDA that would be in FY18 budget that Chief Criner and Ms. Woody have been working on.

As Ms. Woody brought the contents of the FY19 Proposed Budget book to a close, Council Member Stockton asked what the full time landscaper position would make. Ms. Woody replied that it was a grade 12, step 1 at a salary of \$31,400. With fringe benefits, the total would be \$56,700. Mr. Ervin noted that the Town did advertise previously for a part-time position, but did not find anyone. The position would be for the bud gardens, growth and beautifications and for the Municipal Building.

CLOSED MEETING AND ACTION

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below

Time: 6:40 p.m.

Virginia Code Section:

Section 2.2-3711(A)(3) - Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Section 2.2-3711(A)(1) - Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.

Motion By: Council Member Stockton

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

ADJOURNMENT

Motion: To adjourn meeting

Time: 7:45 p.m.

Motion By: Council Member Newbill

Second: Council Member Cundiff

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Adjourned by a unanimous vote

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

**ROCKY MOUNT TOWN COUNCIL
FISCAL YEAR 2019 BUDGET
AND
CAPITAL IMPROVEMENT PLAN
PUBLIC HEARING
MAY 7, 2018**

On May 7, 2018, the Budget and Capital Improvement Plan Public Hearing of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Bobby M. Cundiff
- Mark H. Newbill
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- Allan P. Arrington, Lt. Inv.
- Dallas Bailey, Interim-Water Treatment Plant Superintendent
- Tim Burton, Waste Water Plant Superintendent
- Ken Criner, Police Chief
- Rebecca Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Matt Hankins, Assistant Town Manager
- Brian Schofield, Public Works Superintendent
- Linda Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

Motion: To approve the agenda

Motion By: Council Member Newbill

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Newbill, Snead, Stockton

Nays: None

Action: Approved the agenda by a unanimous vote

APPROVAL OF MINUTES

Received by Council in their packet for the Public Hearing were draft minutes for review and consideration of approval:

- April 9, 2018 Regular Meeting Draft Minutes
- April 10, 2018 Budget Work Session No. 1 Draft Minutes

Motion: To approve the draft minutes

Motion By: Council Member Stockton

Second: Council Member Newbill

Motion Discussion: None

Ayes: Cundiff, Newbill, Snead, Stockton

Nays: None

Action: The draft minutes were unanimously approved

PUBLIC HEARINGS

Mayor Angle recessed the meeting to go into public hearing.

- A. Public hearing on proposed Fiscal Year 2019 Budget and FY 19-23 CIP
(Note: No consideration of motions needed until May 14, 2018 Regular Council meeting.)
- B. Public hearing on proposed Fiscal Year 2019 Tax Rates.
(Note: No consideration of motion needed until May 14, 2018 Regular Council meeting.)

Mr. Ervin stated that there were no proposed changes in the tax rates of 13 cents per \$100 of assessed value for real estate, 51 cents for \$100 for personal property, and 17 cents per \$100 for machinery and tools. Interest was still at 10% per annum.

Mr. Ervin stated for the proposed Fiscal Year 2019 budget, the General Fund was advertised at \$7,439,081, the Utility Operating Fund was advertised at \$3,038,743; the Utility Capital Fund was advertised at \$1,714,964; and the Harvester Performance Venue was advertised at \$394,982.

Mr. Ervin then stated that a vote on the proposed Fiscal Year 2019 budget will be during the regular Council meeting on Monday, May 14, 2018.

At this time, the Mayor stated that there was only 1 person that had signed in to speak regarding the two budget items. The Mayor called the person by name and asked them to come to the podium to speak.

Mr. Greg Winge, 130 Hatcher Street, Rocky Mount, VA. Mr. Winge thanked members of Council for their role in the economic development strategy as well as not increasing taxes for FY2019. Mr. Winge then spoke regarding the Harvester Performance Center, thanking Council for the Harvester and for the anchor that it was in the community to help draw in business and increase the quality of life.

The Mayor then opened the floor to allow for other members of the public to speak but, no one came forward to do so. The budget must sit for 7 days or one week and then will be brought up at the next Council meeting.

ADJOURNMENT

Motion: To adjourn meeting

Time: 7:10 p.m.

Motion By: Council Member Newbill

Second: Council Member Cundiff

Motion Discussion: None

Ayes: Cundiff, Newbill, Snead, Stockton

Nays: None

Action: Adjourned by a unanimous vote

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Public Hearing** **Other**

FOR COUNCIL MEETING DATED:	May 14, 2018
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>This was omitted from the April agenda with the paving award. The bid included two aspects, one for paving and one for maintenance. The attached maintenance proposal was received by TRI Technologies for open-ended maintenance of Town streets and asphalt areas.</p> <p>The Town intends to award TRI Technologies an open ended agreement for maintenance needs to be priced on a per item basis.</p>
ACTION NEEDED:	Authorize the Town Manager to enter into an agreement with TRI Technologies for maintenance.

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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TRI Technologies

301 East Main Street Suite 300 Remington, VA 22734

Town of Rocky Mount Paving RFP

Dear Brian:

This letter of intent is referencing the above name project. We are a full service pavement maintenance company with over 30 years of experience in asphalt repairs, paving re-conditioning and enhancements such as patching, crack fill, pothole repairs, overlays and preventive coating. Our products are manufactured in a zero waste facility and represent a better carbon footprint for the environment. Our proposal will outline the scope of work for completing the project within said requirements identified in the RFP. As a leader in the asphalt industry, we are confident that we meet the standard guidelines for the state of Virginia and our products meets specifications. Our company maintains all mandatory certificates of insurance and general liability coverage and will be provided. Our expertise includes commercial parking lots, airport runway facilities, and county roadways. We have done projects for the EPA, the Army Corps of Engineers and a diverse range of commercial and local government projects. We pride ourselves in our high level of integrity and knowledge, and educate our customers on all possible maintenance options to ensure they are equipped to make an informed decision.

Please accept our interest in the Town of Rocky Mount Paving initiative. Our references are attached for your perusal. We look forward to working with you on any questions.

Jeff Pokorny,

President

(800) 495-5679

TRI Technologies

Asphalt Paving • Asphalt Rejuvenation / Sealer • Concrete

The True Chemical Treatment for Asphalt Pavements Jeff Pokorny – Job References

Shopping Centers & HOA

Abode Management
Arlington, VA 22203
Roger Midgette
(703) 750-3110

Stonecroft Condo's
Fairfax, VA 22033
Debbie Johnson
(703) 818-3432

First Service Residential
Management
Crystal Coats
(571) 234-2952

The Rappaport Company
Mclean, VA 22102
Mr. Scott Price, VP Prop. Mgmt.
(571) 382-1200

McKinley
Ashburn Va 20147
Jaimie Baldino
(734) 769-8520, 210

Tricor - Walmart
Sylva NC, 28779
Jeff Rose
(919) 781-7751

Kimco Management Company
Woodbridge, VA 22192
Debbie Keating
(703) 583-0071

The Rappaport Company
Mclean, VA 22102
Susan Winchell
(571) 382-1200

First Service Residential
Management
Meghan Flynn
(703) 266-6017

CBRE
Norfolk, VA 23510
Jeff Fritz
(757) 228-1840

NRP - National Realty Partners
Herndon, VA 20170
Vicky Leith
703-435-3800

NRP - National Realty Partners
Herndon, VA 20170
Kristine Caraway
703-435-3800

Spectrum Management
Ashburn, VA 20148
Lisa Cornaire
(703) 307-2965

Falls Church Schools
Falls Church VA 22043
Seve Padilla
(703) 248-5684

Kingdom Family Worship Center
Fredericksburg, VA 22401
Rev. Joseph Henderson
(540) 538-0218

S.L. Nusbaum Realty Co.
Norfolk, VA 23510
Rob Stanton, VP of Prop. Mgmt.
(757) 627-8611

Union Mills HOA
Clifton, VA 20124
Mike Shipley
(571) 438-1380

First Service Residential
Management
Luis Siguere
(703) 994-3319

The Rappaport Company
Frederickburg, VA 22407
Elden Boothby
(540) 548-3790

The Shopping Center Group
Newport News, VA 23606
Jim Paulus
(757) 722-2500

Sequoia Management Co.
Sterling VA 20164
Gabriela Garza
(703) 430-4500

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County Roadways

Motts Run HOA - 1 Mile Roadway
Debra Durocher
Fredericksburg VA 22407
(540) 760-5622 or 785-0459

Rose Hill Estates - 1 Mile Roadway
Tod Theros
Haymarket VA 20169
(703) 969-8466

Seneca Farms HOA - 3 Mile Roadway
Sandy Williams
Great Falls VA 22066
(703) 430-1387

Pleasant Oak Estates - 1/2 Mile Roadway
Anthony French
Mechanicsville, VA 23111
(804) 781-0379

Fields of Cold Harbor HOA - 3/4 Mile Roadway
Dave Camco
Mechanicsville, VA 23111
(804) 221-5220

Fords Colony at Williamsburg HOA - 3 Mile
Roadway
Ryan Lee
Williamsburg VA 23188
(757) 258-4230

Four Seasons at Historic Virginia - 5 Mile Roadway
Jennifer Hughes
Dumfries, VA 22025
(703) 878-2061

City of Quitman - 1/2 Mile City Roadway
Walter Lutonsky
Quitman, TX 75783
(903) 763-2223

Harrison County Indiana- 74 Miles of Roadway
Kris Bernens
New Albany, Indiana
(502) 572-6464

Harrison County Engineer's Office - 320 Miles of
Roadway
Kevin Russel
Corydon, Indiana
(812) 738-4600

TriTechnologies

3571 Monarch Lane
Midland VA 22728

Office: 800-495-5679

Email: New.Asphalt@Gmail.com
Web Page: www.TriTechAsphalt.com

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Ask about Our **4 Year Warranty** ...



RESOLUTION NO.: **2018.007**

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2018**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2017 through June 30, 2018, hereafter known as FY 2018; and

WHEREAS, the heat pump at the Public Works Building has failed and needs to be replaced and after bids were solicited,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate the following supplemental adjustment for FY 2018:

Account 01.4306.0000.0000.7001 (PW Bldg.-HVAC)	\$9,800
Account 01.9102.0000.0000.9959 (Contingency)	\$9,800

GIVEN UNDER MY HAND, THIS 14TH DAY OF MAY 2018:

Steven C. Angle, Mayor

ATTESTED:

Rebecca H. Dillon, Town Clerk

Community Development & Planning April 2018 Monthly Report

ARTS & CULTURE							
TOTAL: 0							
AC FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	NOTES
BANNER PERMITS							
TOTAL: 0							
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved	
SITE/PLAT FILES							
TOTAL: 3							
File Number	Property Owner	Action	TMPN	Date	Notes	Location	
P18-002	Lubeth Jones & Michelle Obenshain	Plat Review	2020119200, 2020119300	12/15/2017	enlarge lot 21 taking from lot 22	Bernard Road	
P18-003	Colby Brown	Plat Review	2100013600	4/17/2018	Line adjustment	120 Avalon Drive	
P18-004	Jay Joplin	Plat Review	2100020400	4/17/2018	Land Exchange	135 Old Furnance	
SIGN PERMITS							
TOTAL: 1							
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes
S18-008	TDM Fitness/ Youth Connect	2070015501A	GB	229	TDM Fitness/ Youth Connect	4/26/2018	
ZONING COMPLIANCE PERMITS							
TOTAL: 11							
Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved
ZC18-016	Jason Measimer	New Link Management Group	2030002900	GB	Commercial	Clean sprinkler heads add new sprinkler system	4/2/2018
ZC18-017	Bohannon Electric Heating	Food Lion	2030002900	GB	Commercial	Replace hood and 3 air curtains	4/4/2018
ZC18-018	Greene Environmental Services	Bobby McGhee	2100038700	R1	Residential	Removal of 550 gallon heating oil storage tank	4/10/2018
ZC18-019	Greene Environmental Services	Paige Robertson	2100011200	R1	Residential	Removal of 500 gallon heating oil storage tank	4/10/2018
ZC18-020	Via Construction	Grady Jones	2070072300	CBD	Residential	addition of two interior walls \$ drop ceiling	4/10/2018
ZC18-021	Shively Electrical Company	Paint & Stain Doctors LLC	2070038300	R2	Residential	replace electrical service entrance cable	4/12/2018
ZC18-022	Watermans (Robert Canipe)	SDMF Holdings LLC	2100200200	RPUD	Residential	Home office for water filtration business	4/18/2018
ZC18-023	Shively Electrical Company	Si Nguyen	2040057700	R1	Residential	upgrade electrical service	4/18/2018

ZC18-024	Baker Roofing of Roanoke LLC	Schewels	2100002200	GB	Commercial	roof replacement	4/18/2018
ZC18-025	Baker Roofing of Roanoke LLC	Franklin County Perinatal Education	2070071200	CBD	Residential	roof replacement	4/18/2018
ZC18-026	Design & Drafting Solutions	Grove Rocky Mount LLC	2070050600	CBD	Commercial	Open architectural design office	4/23/2018
ZONING PERMITS		TOTAL: 1					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Date Approved	NOTES
ZP18-009	R. Fralin Construction Inc	Lot 1 Section 1	2100200100	Residential	RPUD	4/11/2018	Oakes at Rakes Tavern
ZONING LETTER		TOTAL: 0					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Letter Date	
MOBILE FOOD UNIT PERMITS		TOTAL: 0					
Permit #	Applicant Name	Locations	Approval Date				
Public Facilities Disturbance Application		Total: 0					
Permit #	Applicant Name	Location	Reason for Disturbance	Expected Dates			

MONTHLY STAFF REPORT

DATE:	May 14, 2018
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	May meeting

This report contains the following monthly information for April 2018 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

827 walk-in transactions

820 drive-thru transactions

1157 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING APRIL 2018**

The following new businesses obtained their business licenses during the month:

CONTRACTOR:

Via Construction, 455 South Main job

REPAIRS / PERSONAL SERVICES:

Waterman's, 466 Old Fort Rd., water filtration

Design & Drafting Solutions, 50 Floyd Ave, architectural design office

TOWN OF ROCKY MOUNT
Investment Portfolio
at March 31, 2018

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FHLMC	12/29/2017	12/29/2021	500,000	97.998	489,990.00	2.24%	2.20%	3134GAC28	11,000.00
FHLMC	3/30/2016	12/30/2020	210,000	98.849	207,582.90	1.26%	2.00%	3134G8BH1	2,625.00
FNMA	7/27/2017	7/27/2017	493,000	98.594	486,068.42	1.67%	1.65%	3135GOS46	8,134.50
Bond Totals			<u>1,203,000</u>		<u>1,183,641.32</u>	1.72% avg. return			<u>21,759.50</u>
Certificates of Deposits:									
Am Express Fed Svgs Bk		8/29/2022	245,000	97.808	239,629.60	2.45%	2.40%	02587CFU9	5,880.00
Am Express Centurion		4/5/2022	245,000	98.014	240,134.30	2.49%	2.45%	02587DN38	6,002.50
Bank Deerfield WIS		2/26/2021	245,000	96.103	235,452.35	1.30%	1.25%	061785DM0	3,062.50
Capital One Nat'l McLean VA		12/29/2021	230,000	98.363	226,234.90	2.28%	2.25%	14042RFF3	5,175.00
Capital One BK Glen Allen VA		7/20/2021	245,000	96.139	235,540.55	1.56%	1.50%	140420ZW3	3,675.00
Discover Bk Greenwood DL		7/22/2020	245,000	99.379	243,478.55	2.31%	2.30%	254671VH0	5,635.00
Everbank Jacksonville FL		3/29/2019	245,000	99.436	243,618.20	1.50%	1.50%	29976DW3	3,675.00
Goldman Sachs USA		1/13/2021	245,000	99.250	243,162.50	2.30%	2.31%	38148J5F4	5,635.00
HSBC BK McLean VA		3/10/2021	230,000	99.778	229,489.40	1.30%	1.30%	40434AP45	2,990.00
JP Morgan Chase, OH		11/30/2020	245,000	98.154	240,477.30	1.93%	1.90%	48126XNJ0	4,655.00
Finl BK Chicago Ill		12/10/2018	190,000	99.448	188,951.20	1.10%	1.10%	55266CSB3	2,090.00
Sallie Mae Salt Lake City UT		1/31/2023	225,000	99.141	223,067.25	2.66%	2.67%	795450J71	5,962.50
State BK India NY NY		12/5/2019	245,000	98.616	241,609.20	2.43%	2.20%	8562843E2	5,880.00
CD Totals			<u>3,080,000</u>		<u>3,030,845.30</u>	1.97% avg. return			<u>60,317.50</u>
Total Investments			<u>4,283,000</u>		<u>4,214,486.62</u>	1.92% avg. return			<u>82,077.00</u>
			<u>LGIP</u>	<u>Effective</u>					
<u>Month</u>			<u>Balance</u>	<u>Yield</u>					
Mar-17			1,724,795.08	0.89%					
Apr-17			1,741,606.06	0.98%					
May-17			2,659,997.06	0.99%					
Jun-17			3,054,217.68	1.05%					
Jul-17			3,079,129.85	1.16%					
Aug-17			2,656,125.66	0.12%					
Sep-17			3,070,508.79	1.21%					
Oct-17			2,791,854.39	1.22%					
Nov-17			2,813,253.35	1.24%					
Dec-17			2,818,160.75	1.34%					
Jan-18			2,837,042.26	0.15%					
Feb-18			2,636,434.63	0.15%					
Mar-18			2,657,359.55	0.17%					

REVENUE COMPARISONS
AS OF APRIL 30, 2018

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	12,003	2,041	565,114	554,669	588,308	96.06%
Real Estate Tax - Delinquent	4,192	1,614	13,569	22,527	14,000	96.92%
Public Service Tax	-	-	13,983	28,333	28,474	49.11%
Personal Property Tax	4,297	3,060	226,273	225,331	232,980	97.12%
Personal Property Tax - Delinquent	2,219	207	13,463	4,860	5,000	269.26%
Machinery & Tools Tax	-	-	151,570	130,562	132,379	114.50%
Penalties on Tax	1,968	581	6,493	3,946	4,000	162.33%
Interest on Tax	290	264	2,865	2,834	1,700	168.53%
Local Sales Tax	12,810	12,710	117,812	116,266	188,064	62.64%
Meals Tax	139,665	131,410	1,093,219	1,070,238	1,489,112	73.41%
Utility Tax	3,535	28,226	226,997	246,184	325,033	69.84%
Communications Tax	14,076	15,024	136,005	138,789	186,119	73.07%
Bank Stock Tax	-	-	-	-	216,500	0.00%
Penalty-Meals Tax	198	167	2,298	2,212	2,000	114.92%
Interest-Meals Tax	8	175	1,001	3,501	700	143.01%
Penalty-Lodging Tax	-	-	47	-	-	0.00%
Interest-Lodging Tax	-	-	-	-	-	0.00%
Lodging Tax	19,013	18,739	132,271	121,890	163,977	80.66%
Cigarette Tax	4,365	8,724	60,671	80,337	93,314	65.02%
BPOL-Retail	47,653	2,563	60,493	10,839	345,830	17.49%
BPOL-Professional	12,924	742	32,091	3,203	176,131	18.22%
BPOL-Contractor	1,327	1,634	4,772	6,798	15,923	29.97%
BPOL-Repairs/Services	7,457	2,534	15,504	9,382	132,319	11.72%
BPOL-Alcoholic Beverages	100	-	200	-	700	28.57%
BPOL-Penalty/Interest	-	2	3,356	1,445	3,000	111.86%
BPOL-Amusement	207	-	207	-	208	99.72%
BPOL-Utility	-	-	2,927	3,249	12,978	22.55%
BPOL-Miscellaneous	527	521	1,107	1,108	5,500	20.12%
Solicitor Permits	-	-	-	60	-	0.00%
Farmer's Market Fees	1,040	1,310	1,610	3,244	4,100	39.27%
Welcome Center Fees	310	310	4,765	4,956	4,000	119.13%
Farmers Mkt EBT's Deposits	-	-	754	500	-	0.00%
Planning / Zoning Fees	720	315	8,668	6,229	7,300	118.74%
Court Fines	3,678	4,231	28,339	29,336	52,500	53.98%
Parking Fines	-	75	15	155	100	15.00%
Garbage Violation Fines	-	-	520	160	100	520.00%
Interest Earnings	-	2,706	75,763	55,120	73,007	103.78%
Return Check Fees	20	40	480	510	400	120.00%
Rental of Property	-	-	450	420	420	107.14%
Sale of Property	-	-	58,000	2,000	-	0.00%
Bond Proceeds	-	1,500,500	-	1,500,500	345,154	0.00%
Mortgage Payments	256	-	3,730	1,724	3,073	121.37%
Loan Repayment - Paving	-	1,455	683	8,049	1,455	46.92%
EDA Loan Repayment (for HPC)	-	-	107,734	-	-	0.00%
Sale of Materials	-	-	-	-	-	0.00%
Grave Preparation	-	-	2,625	2,625	1,500	175.00%
Security Services	-	-	3,855	3,495	2,840	135.74%
Passport Service Fees	1,432	1,475	11,987	10,460	10,000	119.87%
Police Reports	-	114	965	844	1,100	87.73%
Fingerprint Service Fees	-	50	275	400	490	56.12%
CIT / PAC Room Staffing	700	700	7,700	9,100	8,400	91.67%
Garbage Collection Fees	7,925	7,877	69,515	69,027	90,792	76.57%
Truck Rental Program	70	30	460	248	300	153.33%
Credit Card Fees	254	187	2,920	1,775	1,919	152.18%
Weed Control Charges	-	-	1,110	537	150	740.05%
Administrative Charges for Services	-	-	1,284	568	300	427.97%
Miscellaneous Services	-	-	553	370	-	0.00%
Donations	-	-	20,003	30	-	0.00%
Merchandise Sales	-	-	2	7	25	8.20%
Miscellaneous	-	-	515	343	300	171.58%

**REVENUE COMPARISONS
AS OF APRIL 30, 2018**

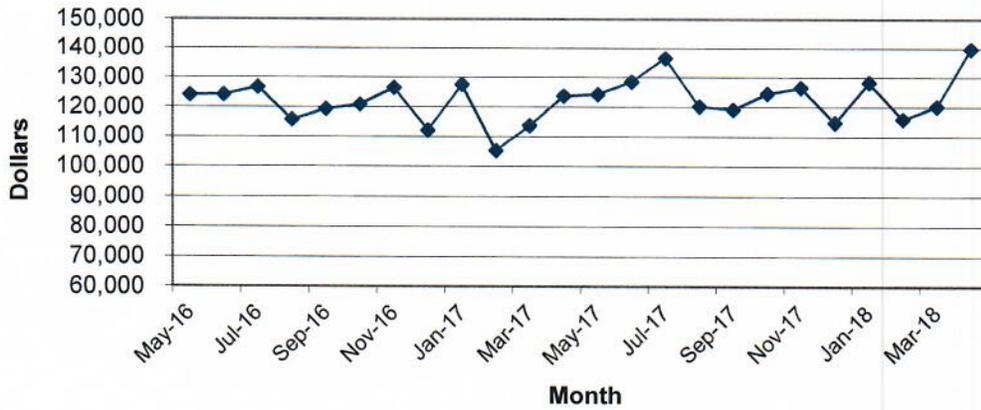
REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
Curb & Gutter Recoveries	-	-	-	-	-	0.00%
Recoveries	-	-	-	-	-	0.00%
Unrealized Gain on Investments	-	2,805	(66,521)	(51,690)	-	0.00%
Appropriated Fund Balance	-	-	-	-	-	0.00%
Total Local Revenues	305,240	1,755,120	3,233,067	4,449,605	4,973,974	65.00%
GENERAL FUND - State Revenues:						
Rolling Stock Tax	-	-	3,340	3,357	3,250	102.78%
Litter Tax	-	-	2,480	2,543	2,475	100.20%
Other Categorical Aid	-	-	1,367	373	200	683.49%
Fire Programs	-	-	16,044	14,716	15,210	105.48%
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%
Law Enforcement Grants	-	-	3,181	-	-	0.00%
DMV Grants	-	-	10,247	8,779	-	0.00%
VDOT Grant	-	-	-	7,409	600,000	0.00%
CDBG Grant	-	-	-	-	-	0.00%
Street Maintenance	-	-	1,057,520	1,040,149	1,421,537	74.39%
VML Safety Grant	-	-	4,000	-	4,000	100.00%
Volunteer Fire Dept.	7,500	7,500	22,500	22,500	30,000	75.00%
Law Enforcement-599 Funds	-	-	83,964	83,964	108,460	77.41%
Va. Commission of the Arts Grant	-	-	-	1,302	-	0.00%
Other Categorical Aid-Police	-	-	3,263	-	-	0.00%
Other Categorical Aid-Schools	-	-	29,632	29,632	29,632	100.00%
Total State Revenues	7,500	7,500	1,291,398	1,268,585	2,268,625	56.92%
TOTAL GENERAL FUND REVENUES	312,740	1,762,620	4,524,466	5,718,190	7,242,599	62.47%
UTILITY FUND REVENUES:						
Water Sales	124,731	108,789	902,417	830,691	1,185,669	76.11%
gallons billed	19,709,133	20,731,679	204,841,623	203,841,777		
Water Connections	-	3,275	29,989	23,331	17,825	168.24%
Reconnect Fees	2,025	445	10,735	3,870	2,750	390.36%
Penalties	875	2,738	25,005	28,651	28,440	87.92%
Bulk Water Purchases	-	-	1,417	494	1,000	141.71%
Sewer Collection Charges	86,326	74,049	587,229	564,873	750,958	78.20%
gallons billed	15,577,863	16,724,430	167,311,366	158,550,359		
Sewer Connections	-	-	2,000	6,000	8,000	25.00%
Cell Tower Rent	14,346	5,914	50,843	41,413	47,339	107.40%
VML Safety Grant	-	4,000	-	4,000	4,000	0.00%
Sale of Materials	-	-	600	-	-	0.00%
Recoveries	-	-	-	702	-	0.00%
Appropriated Fund Balance	-	-	-	-	887,992	0.00%
TOTAL UTILITY FUND REVENUES	228,303	199,210	1,610,235	1,504,023	2,933,973	54.88%

REVENUE COMPARISONS						
AS OF APRIL 30, 2018						
REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
CAPITAL PROJECTS REVENUES:						
Microenterprise Loan Payments	369	807	6,215	2,848	6,924	89.76%
Appropriated Fund Balance	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS REVENUES	369	807	6,215	2,848	6,924	0.00%
UTILITY CAPITAL REVENUES:						
Proceeds from Bond	-	-	-	-	-	0.00%
Capital Recovery Fees-Water	23,619	23,494	232,998	230,690	281,721	82.71%
Capital Recovery Fees-Sewer	19,210	19,243	186,274	183,982	229,383	81.21%
Capital Recovery Fees-Garbage	1,683	1,670	16,843	16,698	20,472	82.27%
Appropriated Fund Balance	-	-	-	-	606,973	0.00%
Transfer from Other Funds	-	-	-	-	-	0.00%
TOTAL UTILITY CAPITAL REVENUES	44,511	44,406	436,115	431,370	1,138,549	38.30%
PERFORMANCE VENUE REVENUES:						
Transfers from General Fund	-	-	-	-	354,682	0.00%
TOTAL PERFORMANCE VENUE REVENUES	-	-	-	-	354,682	0.00%
10 months of the 12 months of the fiscal year						83.33%

TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS

Month	Collections
May-16	124,133
Jun-16	124,265
Jul-16	126,812
Aug-16	115,737
Sep-16	119,407
Oct-16	120,915
Nov-16	126,512
Dec-16	112,194
Jan-17	127,602
Feb-17	105,380
Mar-17	113,755
Apr-17	123,775
May-17	124,351
Jun-17	128,601
Jul-17	136,527
Aug-17	120,248
Sep-17	119,236
Oct-17	124,629
Nov-17	126,641
Dec-17	114,825
Jan-18	128,340
Feb-18	115,988
Mar-18	120,285
Apr-18	139,665

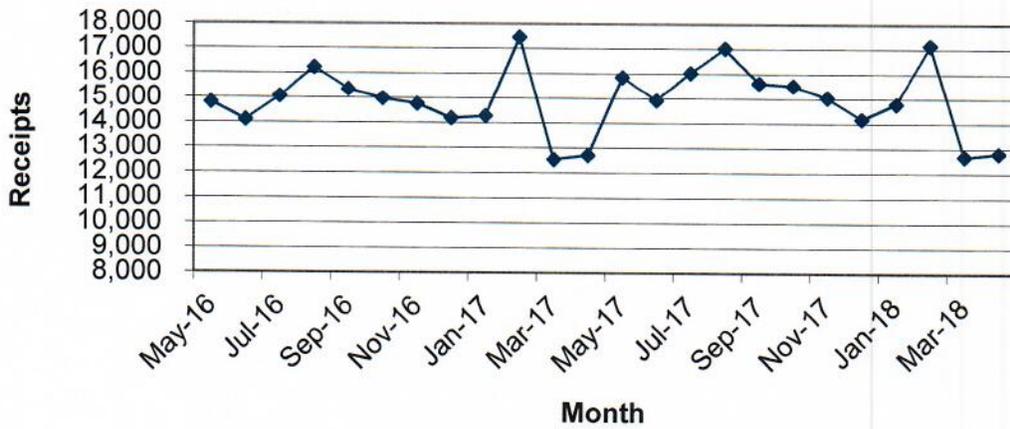
Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

May-16	14,819
Jun-16	14,114
Jul-16	15,067
Aug-16	16,242
Sep-16	15,351
Oct-16	14,977
Nov-16	14,766
Dec-16	14,186
Jan-17	14,275
Feb-17	17,453
Mar-17	12,547
Apr-17	12,710
May-17	15,859
Jun-17	14,918
Jul-17	16,034
Aug-17	17,021
Sep-17	15,631
Oct-17	15,529
Nov-17	15,043
Dec-17	14,180
Jan-18	14,793
Feb-18	17,151
Mar-18	12,675
Apr-18	12,810

Local Sales Tax



TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF APRIL 30, 2018

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
GENERAL FUND:						
Mayor & Council	8,112	6,720	60,457	61,076	78,832	76.69%
Town Manager	19,805	20,921	205,363	202,451	251,239	81.74%
Town Attorney	-	9,104	27,558	20,948	36,745	75.00%
Finance Department	21,568	21,919	294,979	281,039	353,287	83.50%
Electorial Board	-	-	-	-	2,900	0.00%
Police Department	196,659	275,625	1,689,689	1,719,238	2,158,082	78.30%
Volunteer Fire Dept.	16,694	38,207	132,640	120,755	179,871	73.74%
Public Works Admin.	8,229	9,283	91,071	108,942	111,722	81.52%
Street Lights	10,948	9,053	80,599	84,923	112,633	71.56%
Traffic Control & Parking	4,455	1,147	50,303	163,080	676,999	7.43%
Streets	37,714	41,619	695,158	517,133	983,515	70.68%
Sidewalks & Curbs	3,936	-	14,263	1,049	50,869	28.04%
Scuffing Hill Drainage	-	-	-	7,685	-	0.00%
Bernard Rd Drainage	-	-	-	13,500	119,092	0.00%
Angle Bridge Repairs	1,462	-	39,775	-	150,000	26.52%
Street Cleaning	-	681	4,961	2,162	19,388	25.59%
Refuse Collection	8,239	7,962	136,033	87,999	204,751	66.44%
Snow Removal	3,399	-	59,356	19,642	74,586	79.58%
Municipal Building	3,899	6,658	109,534	116,623	72,012	152.11%
Emergency Services Bldg.	3,713	3,148	69,312	59,922	62,412	111.06%
Public Works Building	3,111	3,297	30,298	21,242	28,305	107.04%
Cemetery	292	741	15,005	51,819	19,198	78.16%
Playgrounds	3,912	17,271	51,827	74,365	42,874	120.88%
Celeste Park	-	-	-	-	5,245	0.00%
Gilley's Park	-	-	48,038	-	35,000	137.25%
Impound Lot	143	1,424	81,954	1,424	44,216	185.35%
Mary Elizabeth Park	-	-	32,432	-	80,000	40.54%
Veterans Memorial Park Erosion	-	165,840	51,473	1,021,358	4,208	1223.21%
Planning & Zoning	8,411	8,827	90,321	109,699	140,372	64.34%
Community Development	13,420	29,669	196,833	195,109	288,223	68.29%
Citizen's Square	889	1,020	10,703	22,082	270,351	3.96%
Hospitality Center	10,306	574	21,403	17,425	31,013	69.01%
Passport Services Expenses	-	191	1,679	1,825	2,210	75.96%
Economic Development Authority	-	-	1,732	1,625	15,960	10.85%
Remediation of Blighted Structures	-	-	1,440	10,641	15,000	9.60%
Non-Departmental:						
Wages & Fringes	260	260	36,053	44,368	62,307	57.86%
Employee Wellness Program	-	-	420	750	3,900	10.77%
Employee Drug Testing	256	171	678	544	1,850	36.62%
Insurance	-	-	64,458	74,299	72,524	88.88%
Contributions to Others	-	-	15,450	15,450	16,500	93.64%
Debt Service-Principal	-	-	295,000	165,000	295,000	100.00%
Debt Service-Interest	-	-	52,659	35,059	59,644	88.29%
Transfer to Performance Operations	-	-	-	-	354,682	0.00%
Contingency - General Purposes	-	-	-	-	50,000	0.00%
Contingency - Supplemental Pay Adjustmen	-	-	-	-	28,796	0.00%
Contingency - to reimburse fund balance	-	-	-	50,000	27,862	0.00%
TOTAL GENERAL FUND EXPENDITURES	389,831	681,334	4,860,906	5,502,249	7,694,175	63.18%

TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF APRIL 30, 2018

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
WATER & SEWER FUND:						
Water System Operation	7,956	21,194	162,443	129,667	203,979	79.64%
Meter Reading	2,509	2,868	24,011	26,138	36,140	66.44%
Water Plant	35,567	43,035	426,716	430,563	642,777	66.39%
Wastewater System Operation	9,115	10,843	111,035	114,625	177,085	62.70%
Wastewater Treatment Plant	37,446	29,755	353,184	324,704	505,364	69.89%
Utility Billing & Administration	10,785	11,356	127,259	111,729	168,871	75.36%
Non-Departmental:						
Wages & Fringes	-	-	4,094	4,843	-	0.00%
Insurance	-	-	21,486	24,766	25,757	83.42%
Debt Service-Principal	-	-	292,500	284,000	292,500	100.00%
Debt Service-Interest	-	-	47,571	51,706	84,647	56.20%
Contingency - Utility Operating Purposes	-	-	-	-	10,000	0.00%
Contingency - Supplemental Pay Adjustmen	-	-	-	-	7,266	0.00%
Depreciation	-	-	-	-	887,992	0.00%
TOTAL WATER & SEWER FUND EXPENSES	103,378	119,051	1,570,298	1,502,741	3,042,378	51.61%
CAPITAL IMPROVEMENTS FUND:						
Microenterprise Loan Program	-	-	-	25,000	-	0
Transfer to General Fund	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	-	-	-	25,000	-	0.00%
UTILITY CAPITAL FUND:						
Public Works Utility Capital Items	-	-	144,511	-	150,000	96.34%
Water System Operation	-	-	-	-	112,405	0.00%
Water Distribution Utility Projects	3,388	1,840	3,388	28,578	20,000	16.94%
Meter Reading Capital Equipment	-	-	-	-	19,500	0.00%
Water Leak Detection	-	-	-	3,314	-	0.00%
Grassy Hill Lower Pump Re-do	-	-	-	2,731	-	0.00%
WTP Finished Pump Impeller	-	11,954	-	11,954	-	0.00%
220 S Tank Mixer	-	-	-	380	-	0.00%
Continuous Chlorine Analyzer	-	-	-	3,373	-	0.00%
WTP Boiler & HVAC Replacement	-	-	-	67,791	-	0.00%
WTP Parking Lot Repaving	-	-	10,770	-	10,700	100.65%
Diamond Ave Water Line Replacement	17,448	-	65,103	-	540,000	12.06%
Scuffing Hill Tank Aerator	-	-	68,155	-	70,000	97.36%
Grassy Hill Upper Pump Redo	-	-	11,748	-	15,000	78.32%
Eclips Sample Hydrants	-	-	8,872	-	12,000	73.93%
Streaming Current Monitor	-	-	6,764	-	9,452	71.57%
WTP Flucculator Motor Replacement	-	-	-	-	19,500	0.00%
WTP Upgrade Controls & Programming	-	-	-	-	10,000	0.00%
WTP Pressure Valve & Plumbing	-	-	-	-	10,205	0.00%
Wastewater Collection Utility Projects	-	-	-	-	-	0.00%
Sewer Portable Smoke Machine	-	-	-	2,380	-	0.00%
Sewer Pump Stations SCADA	-	-	24,037	-	20,000	120.19%
Wastewater Rapid Assessment Tool	-	-	25,524	-	27,000	94.53%
WWTP Main Pump Station Drive	-	-	-	17,966	-	0.00%
WWTP Replace Main Pumps	-	-	-	40,455	-	0.00%
WWTP Replace Sampler	-	-	-	5,935	-	0.00%
WWTP Replace Flow Meter	-	-	-	1,826	-	0.00%
WWTP Replace HVAC	-	10,020	-	10,020	-	0.00%
WWTP Parking Lot Repairs	-	-	12,787	-	12,787	100.00%
WWTP Replace Building Heaters	-	-	1,500	-	1,500	100.00%
WWTP Clarifiers	481	-	114,491	-	114,000	100.43%
Contingency	-	-	-	-	-	0.00%
TOTAL UTILITY CAPITAL EXPENDITURES	21,317	23,814	497,651	196,704	1,174,049	42.39%

TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF APRIL 30, 2018

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
PERFORMANCE VENUE OPERATIONS:						
Performance Venue Operations:						
Wages - Full Time	12,221	11,923	117,378	114,101	158,045	74.27%
Wages - Part Time	2,900	-	17,000	2,582	40,584	41.89%
Wages - Over Time	-	-	707	-	-	100.00%
Wages - Security	2,400	2,370	16,875	16,365	21,000	80.36%
Fringes	6,321	5,344	63,535	55,452	70,984	89.51%
Contractual Services	2,592	2,589	24,531	20,562	17,500	140.18%
Custodial Services	-	-	4,300	-	-	0.00%
Repairs & Maintenance	-	-	2,198	-	4,500	48.83%
Advertising	2,000	-	4,075	2,350	-	0.00%
Printing & Binding	-	-	-	-	-	0.00%
Licenses & Permits	-	-	766	4,948	1,200	63.83%
Postage & Delivery Services	-	-	-	51	-	0.00%
Utilities	2,152	2,104	20,238	6,852	31,165	64.94%
Communications	1,093	1,072	10,312	3,590	9,704	106.27%
Stipends	-	-	-	-	-	0.00%
Office Supplies	-	-	436	-	-	0.00%
Janitorial Supplies	588	-	5,684	671	-	0.00%
Furniture & Fixtures	-	-	2,927	-	-	0.00%
Data Processing Equipment	-	-	-	810	-	0.00%
Machinery & Equipment	-	-	-	14,495	-	0.00%
A/V Equipment	-	-	-	6,342	-	0.00%
Merchandise for Resale	-	-	-	1,593	-	0.00%
TOTAL PERFORMANCE VENUE EXPENS	32,266	25,401	290,962	250,764	354,682	82.03%
			10 months of the 12 month fiscal year			83.33%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2018

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>	<u>UTILITY CAPITAL FUND</u>
BUDGETED CONTINGENCY - GENERAL PURPOSES COMMITTED:	50,000	10,000	60,000
WWTP CLARIFIERS (1-8-18)			(60,000)
ROCK WALL - NORTH MAIN ST (4-9-18)	(14,000)		
AVAILABLE CONTINGENCY - GENERAL PURPOSES	<u>36,000</u>	<u>10,000</u>	<u>-</u>
<hr/>			
BUDGETED FOR SUPPLEMENTAL PAY ADJUSTMENTS COMMITTED:	28,796	7,266	
SUPPLEMENTAL PAY ADJUSTMENTS (12-08-17)	(18,814)	(4,094)	
AVAILABLE FOR SUPPLEMENTAL PAY ADJUSTMENTS	<u>9,982</u>	<u>3,172</u>	
<hr/>			
BUDGETED FOR REIMBURSEMENT TO FUND BALANCE COMMITTED:	27,862		
AVAILABLE FOR REIMBURSEMENT TO FUND BALANCE	<u>27,862</u>		

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 WATER CONSUMPTION PERCENTAGES
 FOR THE MONTH OF APRIL 2018

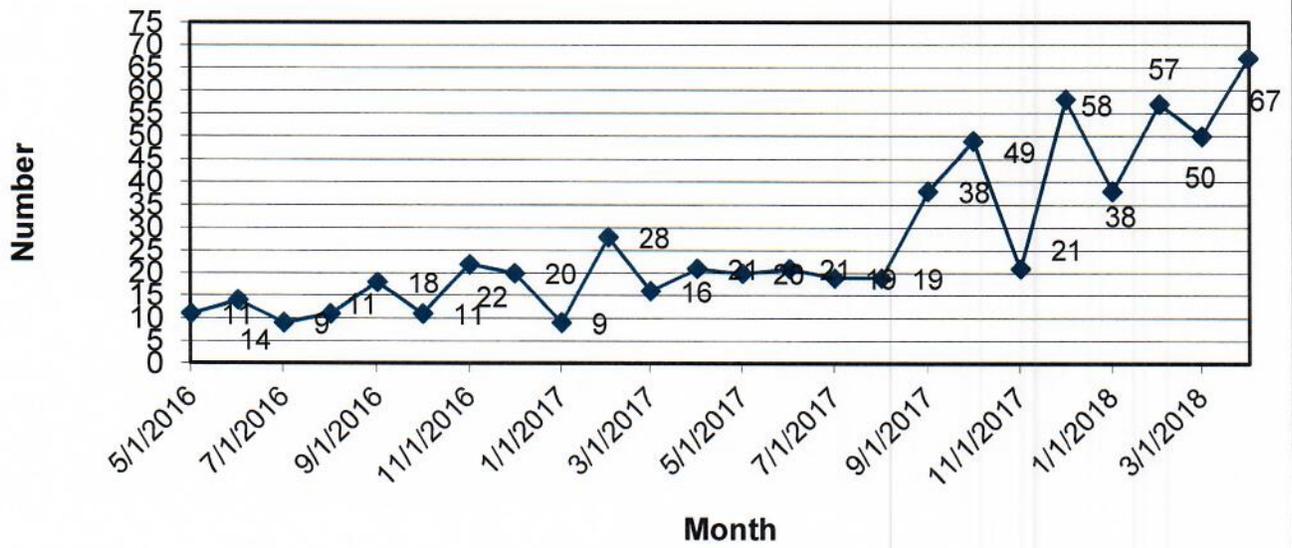
	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,778	6,577,792	\$ 42,261	61%	33%	34%
COMMERCIAL	347	5,251,603	24,480	12%	27%	20%
INDUSTRIAL	49	4,199,630	\$ 14,499	2%	21%	12%
TOTAL	<u>2,174</u>	<u>16,029,025</u>	<u>\$ 81,240</u>	<u>74%</u>	<u>81%</u>	<u>66%</u>
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	672	2,780,208	\$ 32,786	23%	14%	27%
COMMERCIAL	76	882,700	\$ 9,357	3%	4%	8%
INDUSTRIAL	2	17,000	\$ 154	0%	0%	0%
TOTAL	<u>750</u>	<u>3,679,908</u>	<u>\$ 42,296</u>	<u>26%</u>	<u>19%</u>	<u>34%</u>
				100%	100%	100%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,450	9,358,000	\$ 75,047	84%	47%	61%
COMMERCIAL	423	6,134,303	\$ 33,836	14%	31%	27%
INDUSTRIAL	51	4,216,630	\$ 14,653	2%	21%	12%
TOTAL	<u>2,924</u>	<u>19,708,933</u>	<u>\$ 123,536</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 PERCENT CONSUMPTION & PERCENT REVENUE
 PER CUSTOMER CLASS
 FISCAL YEAR 2018

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-17	34%	34%	31%	23%	19%	11%	84%	68%	11%	24%	5%	8%	0%	0%	16%	32%
Aug-17	33%	35%	32%	23%	18%	10%	83%	67%	12%	25%	4%	7%	0%	0%	17%	33%
Sep-17	31%	33%	33%	24%	19%	12%	84%	69%	11%	23%	5%	8%	0%	0%	16%	31%
Oct-17	31%	29%	35%	36%	18%	9%	85%	73%	11%	20%	5%	7%	0%	0%	15%	27%
Nov-17	33%	34%	31%	22%	19%	11%	83%	67%	12%	25%	4%	8%	0%	0%	17%	33%
Dec-17	35%	35%	30%	21%	17%	10%	82%	66%	12%	24%	6%	9%	1%	1%	18%	34%
Jan-18	36%	36%	28%	20%	19%	10%	83%	67%	12%	25%	5%	8%	0%	0%	17%	33%
Feb-18	34%	32%	26%	18%	20%	10%	79%	61%	16%	32%	4%	7%	0%	0%	21%	39%
Mar-18	34%	35%	33%	17%	18%	12%	85%	64%	10%	27%	5%	9%	0%	0%	15%	36%
Apr-18	33%	34%	27%	20%	21%	12%	81%	66%	14%	27%	4%	8%	0%	0%	19%	34%
May-18																
Jun-18																
Average	33%	34%	31%	22%	19%	11%	83%	67%	12%	25%	5%	8%	0%	0%	17%	33%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2018 (year ended 6/30/18).

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
March-18

Water Plant Finished Water Pumped (Mar 6 - Apr 4) (meters read 4/2 - 4/6)		<u>21,280,939</u>
Water Consumption Billed	19,709,133	
Water Plant Process	767,000	
Flushing Water Lines, Hydrants, Tanks (multiple leaks due to cold weather)	-	
Water Obtained from Water Plant (to bill)	1,450	
Water Obtained from Public Works Hydrant (to bill)	-	
Bulk Water Used at Public Works Shop	3,000	
Flow Meter Checks at Hydrants	-	
Meters Read and Not Billed	140,080	
Grand Total of Water Metered / Consumed / Tracked		<u>20,620,663</u>
Percent Finished Water Accounted		96.90%

Meters Read and Not Billed

001-0122-10-01	Mary Bethune Park		-
001-0188-00-01	Impound Lot (old)		-
002-0317-20-01	Public Works Bldg	440	
002-0317-30-01	Public Works Bldg-new bldg	2,000	
004-1067-00-01	Veteran's Memorial Park		-
005-1300-00-01	Mary Elizabeth Park		-
005-1343-10-01	Harvester Performance Center	6,000	
005-1384-00-01	Farmer's Market	600	
005-1457-00-01	Municipal Bldg.	3,000	
006-1710-00-01	Welcome Center / Depot	40	
009-2523-50-01	Emergency Services Bldg.	9,000	
009-2538-70-01	Impound Lot (new)		-
011-0050-90-01	Rt 122 Pump Station		-
041-0034-00-01	WasteWater Treatment Plant	119,000	

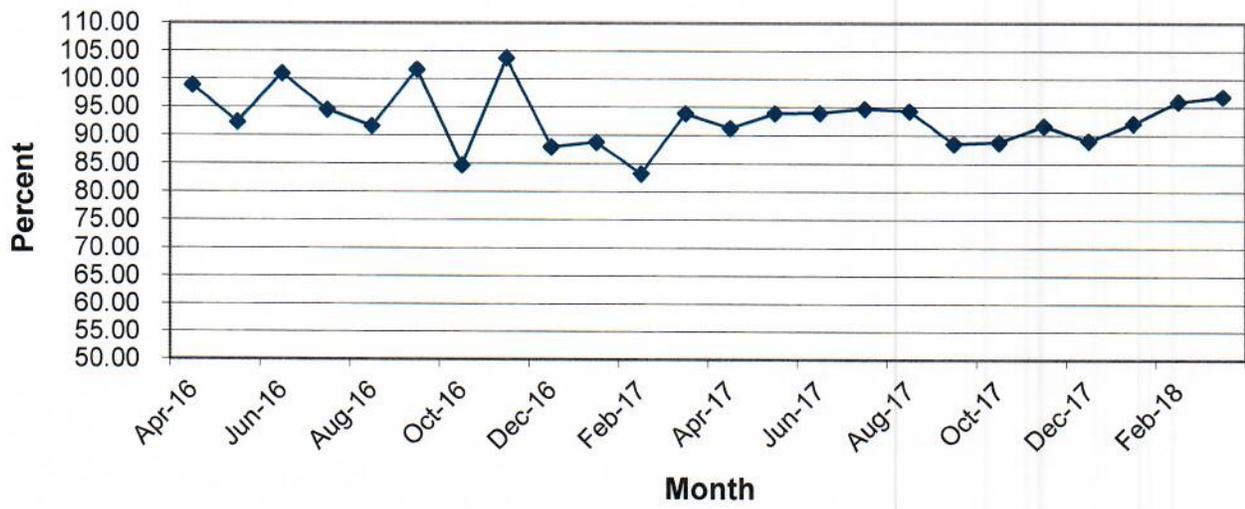
TOTAL Meters Not Billed		<u>140,080</u>
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Water Line Repairs by Public Works during the month:

Sewer Line Repairs by Public Works during the month:
repaired or unplugged 2 sewer mains or laterals

TOWN OF ROCKY MOUNT						
WATER ACCOUNTABILITY						
FISCAL YEAR 2018						
	Finished	Total		Monthly	Average	Average
	Water	Water	Percent	Gallons	Accounted	Monthly
	Treated	Gallons	Accounted	Variance	Variance	Variance
Month	Treated	Accounted	Accounted	Variance	per Quarter	per Quarter
Jul-17	22,293,511	21,123,700	94.75%	1,169,811		
Aug-17	26,629,355	25,124,130	94.35%	1,505,225		
Sep-17	23,773,553	21,045,650	88.53%	2,727,903	92.54%	1,800,979.67
Oct-17	24,529,056	21,785,193	88.81%	2,743,863		
Nov-17	23,524,013	21,569,839	91.69%	1,954,174		
Dec-17	22,298,908	19,851,057	89.02%	2,447,851	89.84%	2,381,962.67
Jan-18	24,353,727	22,437,690	92.13%	1,916,037		
Feb-18	20,938,153	20,095,653	95.98%	842,500		
Mar-18	21,280,939	20,620,663	96.90%	660,276	95.00%	1,139,604.33
Apr-18				-		
May-18				-		
Jun-18				-	0.00%	-
AVG.	23,291,246	21,517,064	92.46%	1,774,182	92.46%	1,774,182
TOTAL	209,621,215	193,653,575		15,967,640		
Monthly Avg. Percent Unaccounted =			7.54%			
Monthly Avg. Percent Accounted =			92.46%			
9 out of 9 months this fiscal year > 80% accountability						

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2018**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Account ed	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Account ed
Jul-17	306.90	25,710,000	41.47%	22,293,511	35.96%	21,123,700	94.75%	2,923	18,600,000	30.00%	14,777,950	79.45%
Aug-17	306.90	25,720,000	41.48%	26,629,355	42.95%	25,124,130	94.35%	2,930	18,817,000	30.35%	18,184,920	96.64%
Sep-17	291.00	24,540,000	40.90%	23,773,553	39.62%	21,045,650	88.53%	2,930	19,410,000	32.35%	23,007,490	118.53%
Oct-17	297.60	24,590,000	39.66%	24,529,056	39.56%	21,785,193	88.81%	2,936	19,964,000	32.20%	16,364,540	81.97%
Nov-17	288.00	23,460,000	39.10%	23,524,013	39.21%	21,569,839	91.69%	2,936	18,360,000	30.60%	15,860,960	86.39%
Dec-17	288.30	23,470,000	37.85%	22,298,908	35.97%	19,851,057	89.02%	2,932	19,251,000	31.05%	15,318,360	79.57%
Jan-18	319.30	26,620,000	42.94%	24,353,727	39.28%	22,437,690	92.13%	2,925	28,179,000	45.45%	15,857,440	56.27%
Feb-18	260.40	20,500,000	36.61%	20,938,153	37.39%	20,095,653	95.98%	2,925	27,608,000	49.30%	15,686,053	56.82%
Mar-18	291.40	22,740,000	36.68%	21,280,939	34.32%	20,620,663	96.90%	2,919	27,497,000	44.35%	15,577,863	56.65%
Apr-18			0.00%		0.00%			2,924		0.00%		
May-18			0.00%		0.00%					0.00%		
Jun-18			0.00%		0.00%					0.00%		
AVG.	294.42	24,150,000	39.63%	23,291,246	38.25%	21,517,064	92.46%	2,928	21,965,111	36.18%	16,737,286	79.14%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	May 14, 2018
TO:	Rocky Mount Town Council
FROM:	Jeff Rakes
DEPARTMENT:	Fire Department
MONTH:	March 2018

The Rocky Mount Fire Department had a total of 50 calls during the month of March 2018. There were 11 calls inside town limits and 39 outside town limits.

The Fire Department vehicles traveled a total of 3,149 miles answering all of these calls.

Of the 50 calls there were...

- 10 – Structure Fires
 - 1 – Motor Vehicle Fire
 - 3 – Woods & Grass Fires
 - 2 – Chimney Fires
 - 5 – Utilities Fires
- 12 – Motor Vehicle Accidents
 - 3 – Fire Alarms
 - 2 – Smoke/Odor Removal
- 11 – Debris in Roadway
 - 1 – Assist Rescue Squad

The Rocky Mount Fire Department trained a total of 40 man hours with 18 members.

The Rocky Mount Fire Department had members and apparatus present at the annual STEP car show.

MONTHLY STAFF REPORT

DATE:	May 14, 2018
TO:	Rocky Mount Town Council
FROM:	Chief Ken E. Criner, Jr.
DEPARTMENT:	Police Department
MONTH:	April 2018

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: April 2018

FEB.

MARCH

APRIL

	FEB.	MARCH	APRIL
UNIFORM TRAFFIC SUMMONS ISSUED	142	85	157
TRAFFIC STOPS	214	210	267
SPEEDING TICKETS ISSUED	24	20	40
DUI	0	0	3
COLLISIONS INVESTIGATED (TREDS)	24	19	13
MOTORIST AIDES	51	56	53
CRIMINAL ARRESTS "MISDEMEANOR"	34	22	52
CRIMINAL ARRESTS "FELONY"	15	5	25
INCIDENTS ADDRESSED	2813	2356	3214
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	95	74	79
GRAND LARCENY WARRANTS	4	2	1
BREAKING & ENTERING REPORTS	0	0	1
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	18	63	52
FOLLOW-UP'S	65	50	75
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	1926	1410	2132
SCHOOL CHECKS	86	93	172
ALARM RESPONSES	26	31	28
OPEN DOORS, WINDOWS, ETC. UNSECURED	3	3	4
COURT HOURS	35.25	15.25	23.25
TRAINING HOURS:	358	593	438.5
SPECIAL ASSIGNMENT HOURS:	63	70.75	76.5
HARVESTER HOURS WORKED:	76	96	72
ECO/TDO	9	3	4
ECO/TDO HOURS:	39	20	8.75

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 13 reportable accidents with 13 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Altice Mill Road, Anderson Street, Ann Sink Street, Avalon Street, Bernard Road, Bland Street, Booker T. Washington Highway, Brookshire Drive, Buckner Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cedar Street, Center Street, Circle Drive, Circle View Street, Claiborne Avenue, Cobb Street, Cornell Road, Cromwell Drive, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Friendly Street, Frontage Road, Glen Meadow Drive, Glenwood Drive, Goodview Street, Grayson Street, Grassy Hill Road, Green Meadow Lane, Greenview Avenue, Greer Lane, Hale Street, Harvey Street, Hatcher Street, Herbert Street, High Street, Highland Hills Road, Highview Terrace, Hillcrest Drive, Hilltop Drive, Jubal Pass, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Lawndale Drive, Leonor Street, Luke Street, Lynch Drive, Mamie Avenue, Maple Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Mountain View Drive, Musefield Road, Noel Street, Norris Street, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Old Furnace Road, Orchard Avenue, Oxford Circle, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Randolph Street, Riverview Street, School Board Road, Scuffling Hill Road, Smithers Street, Spring Street, State Street, Summit Drive, Sycamore Street, Taliferro Street, Tanyard Village, Trail Drive, Walnut Street, Warren Street, West Church Street, West College Street, West Court Street, Whitten Street, Willow Avenue, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive, Wrays Street and Wray's Chapel Road.
- ◇ Business Foot Patrols: Aaron's, ABC Store, Advance Auto, AEP, All American Car Wash, American National Bank, Ameristaff, Angle Hardware, Applebee's, Arby's, Arrington Sports Awards, Auto Zone, BB& T Bank, BFMS, Bojangles, Brookside Swim Club, Buddy's BBQ, Burger King, Burt's Dentistry, C-Mart, Carter Bank & Trust, CATCE Center, Catch A Tan, Center Stage Catering, Check Into Cash, China City, Christian Heritage Academy, Coast to Coast, Comfort Inn, Cook Out, Country Kids, Crooked Stitch, Curves, CVS, Dairy Queen, Davenport Gas, Davis Law Firm, Department of Social Services, DMV, Dollar General, Dollar Tree, Domino's, Eagle Cinema, Edward Johnson Investment, El Rio, El Rodeo, Empire Foods, Enterprise Rent-A-Car, Essig Center, Family Dollar, Family Pharmacy, Farmer's Market, Fast Stop, Fast Tan, FCHS, First Baptist Church, Fisher Auto Parts, Fleetwood Homes, Flora Funeral Home, Flowers By Jones, Foley's Automotive, Food Lion, Francis of Assisi, Franklin Auto Glass, Franklin Center, Franklin Community Bank, Franklin County Dialysis, Franklin County Health Department, Franklin County Library, Franklin Dental Associates, Franklin Health Care, Franklin Heating & Air, Franklin Heights Baptist Church, Franklin Memorial Hospital, Franklin Outdoors, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Get Ur Fix, Goodwill, The Grainery, Gusler's Alignment, H & R Block, Hair Fashions, Hardee's, Harper's Plumbing, Harvester Center, Haywood's Jewelry, Hema's, Highlander Laundry, Hodgesville Penicostal Holiness Church, Holiday Inn Express, Hollywood Beauty Salon, Hub Restaurant, Hutchinson Insurance, Ideal Building Supply, Industrial Avenue, Ippys, J & J Fashions, Jackson Hewitt, Jammin Apparel, Kay's Corner, Kentucky Fried Chicken, Kim's Nails, Kroger, Kupkavery, Lee M. Waid, Lesley Wray Photography, Little Ceasers, Long & Foster Realty, Los Tres Amigos, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonalds, Member One, Mod-U-Kraf, Moose Lodge, NAPA, National Guard Armory, Newbold, Nice Nails, Ntelos, Oasis Salon, Old's Cool, Olympia Sports, Papa Johns, Peebles, Pell Animal Clinic, Pet Clinic, Piedmont Community Services, Pizza Hut, Pizza King, Plygem, Prillaman's Auto Sales, Probation & Parole, Quiznos', Real Estate Rentals, Rent-A-Center, Retail Merchants, Riverside Minute Market, Rocky Mount Auto Repair, Rocky Mount Bowling Center, Rocky Mount Christian Church, Rocky Mount Church of God, Rocky Mount Elementary, Rocky Mount Public Works, Rocky Mount Ready Mix, Rocky Mount Rehab, Rocky Mount United Methodist Church, Ron Ayers Motorworks, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shentel, Sherwin Williams, Shoe Show, State Farm, Step Inc., Subway, Sun Tan City, Sunoco, Suntrust Bank, Team Nurse, Trinity Packaging, Turner's Ready Mix, US Cellular, Union Bank, Valley Star Credit Union, Veteran's Park, Vintage Spa, Walgreens, Wal-Mart, Wendy's, Women's Shelter, Wood Grains, YMCA and The Zone.

MISCELLANEOUS:

- April 16th, 2018 - Open Door "Moose Lodge"
- April 16th, 2018 - Open Door "Piedmont Community Services"
- April 17th, 2018 - Open Door "Harvester"
- April 28th, 2018 - Traffic Control "Chug For The Jug"
- April 28th, 2018 - Foot Patrol "FCHS PROM"
- April 28th, 2018 - Foot Patrol "After Prom Party"
- April 28th, 2018 - "Drug Take Back" at Wal-Mart and Kroger
- April 29th, 2018 - Open Door "The Zone"

COMMUNITY RESOURCE
OFFICER MEETINGS/EVENTS:

- April 5th, 2018 - Project Lifesaver
- April 9th, 2018 - Community Partnership Meeting
- April 10th, 2018 - FRESH Coalition Meeting
- April 11th, 2018 - Chamber of Commerce Meeting
- April 11th, 2018 - Presentation at AARP meeting at ESSIG CENTER
- April 12th, 2018 - Career Expo at FCHS
- April 14th, 2018 - Project Lifesaver
- April 19th, 2018 - Opioid Task Force Meeting
- April 24th, 2018 - Toastmaster's Meeting at Franklin County Library

SPEEDING TICKETS ISSUED

School Board Road (x 12)

Tanyard Road (x 10)

North Main Street (x 6)

Booker T. Washington Highway (x 4)

State Street (x 3)

Franklin Street (x 2)

Old Franklin Turnpike (x 2)

South Main Street

CRIMINAL ARRESTS & LOCATIONS:

Possession of Meth	Old Franklin Turnpike (x 3)
Possession of Meth	Trail Drive
Distribution of Marijuana to a Minor	North Main Street
Possession of Marijuana	Tanyard Road (x 2)
Possession of Marijuana	North Main Street (x 2)
Possession of Marijuana	Old Franklin Turnpike (x 2)
Possession of Marijuana	Oak Street
Possession of Marijuana	East Court Street
Possession of Marijuana	Market Place Drive
Possession of Marijuana	Virgil H. Goode Highway
Possession of Schedule IV Drug	Old Franklin Turnpike
Possession of Schedule III Drug	Old Franklin Turnpike
Possession of Drug Paraphernalia	Trail Drive
Possession of Drug Paraphernalia	Old Franklin Turnpike
Driving Under the Influence	Oak Street
Driving Under the Influence	East Court Street
Driving Under the Influence	North Main Street
Drunk In Public	Old Franklin Turnpike (x 4)
Drunk In Public	North Main Street
Drunk In Public	Montview Avenue
Possession of Alcohol Underage	North Main Street
Refusal of Blood/Breath Test	North Main Street
Manufacturing Counterfeit Money	Old Franklin Turnpike (x 2)
Uttering Counterfeit Money	Old Franklin Turnpike (x 2)
Possession of Counterfeit Money (Felony)	Old Franklin Turnpike

Possession of Counterfeit Money (Misdemeanor)	Old Franklin Turnpike
Possession of Equipment Used For Counterfeiting	Old Franklin Turnpike
Destruction of Physical Evidence in a Felony	Old Franklin Turnpike
Obtain Money by False Pretense	Old Franklin Turnpike
Obtain Gift Card by False Pretense	Old Franklin Turnpike (x 3)
Grand Larceny	Tanyard Road
Unlawful Wounding	Tanyard Road
Simple Assault	North Main Street (x 2)
Simple Assault	Tanyard Road
Domestic Assault	Windy Lane
Brandish a Machete w/ Intent to Intimidate	Tanyard Road
Possession of a Stun Weapon by a Convicted Felon	Old Franklin Turnpike
Petit Larceny	Tanyard Road
Shoplifting	Old Franklin Turnpike (x 7)
Disorderly Conduct	Pell Avenue
Disorderly Conduct	Tanyard Road
Contribute to the Delinquency of a Minor	North Main Street
Contribute to the Delinquency of a Minor	Old Franklin Turnpike
Warrant Service (Capias)	Bernard Road (x 2)
Warrant Service (Capias)	East Court Street
Warrant Service (Capias)	North Main Street
Warrant Service (Capias)	Old Franklin Turnpike
Warrant Service (Fugitive from Justice)	East Court Street
Warrant Service (Misdemeanor)	North Main Street
Eluding Police	Old Franklin Turnpike
Indecent Exposure	Old Franklin Turnpike
Underage Possession of a Vape Device	North Main Street

Possession of Tobacco Underage

Habitual Offender

Driving Revoked

Driving Suspended

Driving Suspended

Temporary Detention Order

Tanyard Road

Virgil H. Goode Highway

East Court Street

North Main Street

Old Franklin Turnpike

Floyd Avenue

MONTHLY STAFF REPORT

DATE:	May 14, 2018
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	April 2018

1. Read meters (5 days)
2. Installed Six 5/8" meters
3. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts
4. Meter cutoffs: 70
5. Clean-up 5 days
6. Swept streets
7. Cut trees along roads, sidewalks and parks
8. Repaired or unplugged Two sewer Mains or laterals
9. Repaired or replaced sections on Two water lines
10. Mulched all town facilities, parks and along right a ways
11. Started mowing operations
12. Providing Project Management for the Diamond Ave water main project
13. Continue work on park project
14. Opened all the park and Farmers Market bathrooms for the season

MONTHLY STAFF REPORT

DATE:	May 14, 2018
TO:	Rocky Mount Town Council
FROM:	Tim Burton
DEPARTMENT:	Waste Water Treatment Plant
MONTH:	April

Average Daily Flow	1.059 MGD
TSS Reduction	99.0 %
BOD Reduction	99.9 %
Leachate (F.C. Landfill)	451,176 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	71.52 Tons
Rain Total 6.45 inches	Snow Total 0.0 inches

The Wastewater Plant had one after hours alarm during the month of April.

Staff worked on six month maintenance that was due at the wastewater plant and all 7 pump stations.

Tim, Brian and Jason attended training on April 16, 2018. They also attended the VRWA conference on April 17th and 18th.

The 24" valve has been received but not installed. The manufacture did not ship what we ordered and now we are trying to get them to fix their mistake. Hopefully this can be resolved soon and we can get that valve installed.

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

DATE:	May 14, 2018
TO:	Rocky Mount Town Council
FROM:	Dallas Bailey, Interim-Plant Superintendent
DEPARTMENT:	Water Treatment Plant
MONTH:	April 2018

Operation and Production Summary:

The actual water production time (filtering of water) for the entire month averaged 9.7 hours a day which yielded approximately 770,000 gallons of water per day. According to our numbers our daily production for this time of year seems to be normal. On April 26th there was a water/fire hydrant break at the old Lane Furniture building on Pell Avenue which resulted in an average loss of 139,985 gallons of water. This is almost equivalent to 2 hours worth of production. Rainfall for this month was 7.0 inches as measured at the water treatment plant. The Blackwater River flow continues to be adequate for normal operation.

Total Raw Water Pumped:	23.15 million gallons
Total Drinking Water Produced:	23.03 million gallons
Average Daily Production:	770,000 gallons per day
Ave Percent of Production Capacity:	39%
Flushing of Hydrants/Tanks/FD Use:	5,500 gallons + (Diamond Ave. > 20,000 estimated)
Plant Process Water:	750,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	10,280 gallons
Bulk Water used at PW Shop	8,400 gallons

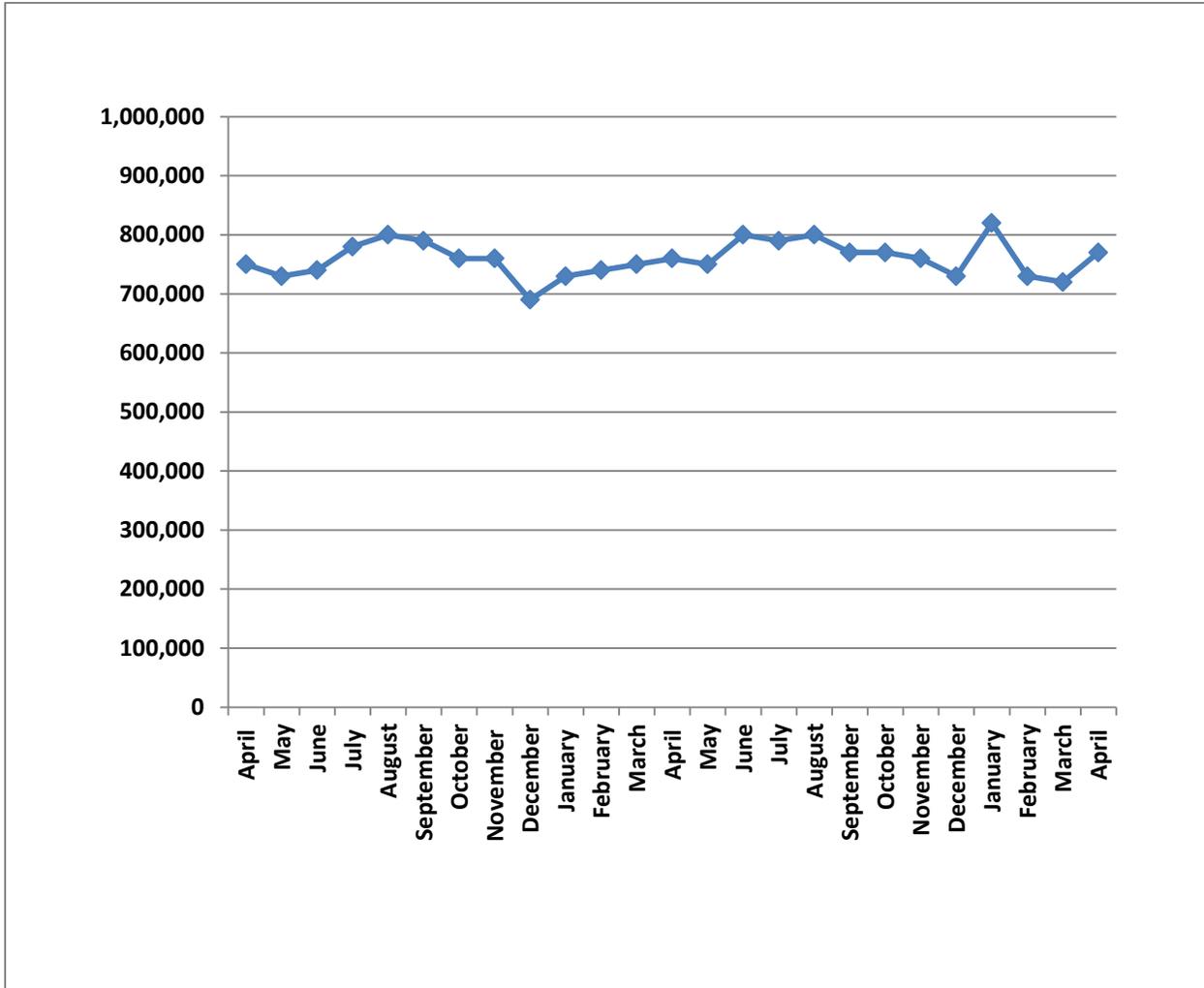
Testing:

- All monthly (6 total) routine bacteriological samples were free of bacteria. The Town continues to be in compliance with all drinking water standards, in accordance with EPA requirements.
- Our quarterly samples are to be collected and tested again the second week of May. These tests are for disinfection by-products in the water.

Activities / Maintenance / Improvements

- A couple of the men ran conduit and new wires to enable us to hook up our del-pac pump to the scada. This way we can monitor and control it more efficiently.
- Our scada technician was here for a week to clean out and make room for future upgrades in our main control panel. He also addressed some issues we were having with our current PLC as well.
- Kevin, Danny, and John Meadows attended the V.R.W.A. Conference in Roanoke on April 16th – 18th. This enabled them to receive renewal points towards their licenses.
- As of April 30th we have received all lab reports and results of our monthly samples taken. Glad to report that everything continues to be in compliance. No problems or issues.
- We have been informed by VDH that we will be required to start testing for cryptosporidium in 2019. This is a follow up to our 2010 sampling based on EPA requirements.

Water Plant Production in Gallons Per Day (April 2016 to April 2018)



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Public Hearing Other

FOR COUNCIL MEETING DATED:	May 14, 2018
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	Attached is an appropriation resolution that sets the Town's budget for FY2019. A draft budget was presented to Council on March 12, 2018 and reviewed during work sessions on April 10 th and April 12, 2018. After Council's input, the proposed budget was advertised for public input and a public hearing was held on May 7, 2018. The only public input received was favorable.
ACTION NEEDED:	To adopt the budget for Fiscal Year 2019.

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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RESOLUTION NO.: **2018.008**

TOWN OF ROCKY MOUNT FY 2019 APPROPRIATION RESOLUTION

WHEREAS, the Town Council of Rocky Mount has been presented a budget by its staff for the purpose of establishing revenues and expenditures necessary to carry out the operations of its general government and utility system, as well as major capital expenses for the period of July 1, 2018 through June 30, 2019; and

WHEREAS, the Town Council of Rocky Mount met during open public sessions to conduct work sessions to analyze the proposed budget as presented by staff; and

WHEREAS, upon reaching a consensus upon alterations of the budget as proposed by staff after careful review during various work sessions open to the public, the Town Council duly advertised the proposed altered budget and related revenues and held an open public hearing on May 7, 2018 and

WHEREAS, after holding such hearing, on May 7, 2018 approved a budget for the fiscal year beginning July 1, 2018 through June 30, 2019, hereafter known as FY 2019;

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate revenues sufficient to meet operating and capital expenditures in the following amounts:

GENERAL FUND:

REVENUES:

General Property Taxes	\$1,040,001
Other Local Taxes	2,908,664
Business Licenses	644,231
Permits, Fees, and Licenses	17,540
Fines and Forfeitures	46,999
Proceeds from Use of Assets	208,646
Charges for Services	127,687
Non-Categorical Aid from the Commonwealth	76,435
Categorical Aid from the Commonwealth	2,234,811
Use of Fund Balance	133,767

Miscellaneous Revenues	<u>300</u>
TOTAL GENERAL FUND REVENUES	\$7,439,081

EXPENDITURES:

General Government and Administration	\$1,125,462
Public Safety	2,291,790
Public Works	2,358,576
Buildings and Grounds	229,073
Community and Economic Development	487,654
Non-Departmental	<u>946,526</u>
TOTAL GENERAL FUND EXPENDITURES	\$7,439,081

UTILITY OPERATING FUND:

REVENUES:

Water Use Charges	\$1,252,658
Wastewater Collection Charges	813,267
Miscellaneous Revenue	107,898
Transfers from Other Funds	55,970
Appropriated Fund Balance	<u>808,950</u>
TOTAL UTILITY OPERATING FUND REVENUES	\$3,038,743

EXPENSES:

Water Treatment and Distribution	\$ 938,140
Wastewater Collection and Treatment	686,025
Utility Billing	188,004
Non-Departmental	<u>1,226,574</u>
TOTAL UTILITY OPERATING FUND EXPENSES	\$3,038,743

UTILITY CAPITAL FUND:

REVENUES:

Water Fees	\$ 283,504
Wastewater Fees	231,198
Garbage Fees	21,001
Proceeds from Use of Debt	1,000,000
Transfer from Other Funds	0
Use of Fund Balance	<u>179,261</u>
TOTAL UTILITY CAPITAL FUND REVENUES	\$1,714,964

EXPENSES:

Water Distribution Capital	\$1,140,000
Water Treatment Plant Capital	169,500
Wastewater Collection Capital	168,000
Wastewater Treatment Plant Capital	0
Public Works Capital	0
Transfers to Other Funds	55,970
Debt Service	121,494
Contingency	<u>60,000</u>
TOTAL UTILITY CAPITAL FUND EXPENSES	\$1,714,964

HARVESTER PERFORMANCE VENUE OPERATIONS:

REVENUES:

Operating	<u>\$ 394,982</u>
TOTAL HARVESTER REVENUES	\$ 354,682

EXPENSES:

Operating

\$ 394,982

TOTAL HARVESTRER EXPENSES

\$ 354,682

GIVEN UNDER MY HAND, THIS 14th DAY OF MAY, 2018:

_____ Steven C. Angle, Mayor

ATTESTED:

_____ Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

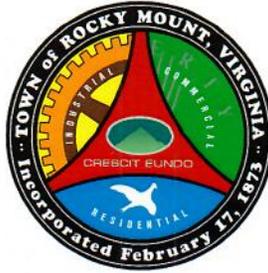
- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	May 14, 2018
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	<p>The attached resolution establishes the tax rates for FY2019 in support of the Town's proposed budget.</p> <p>There is no proposed change in the tax rates of 13 cents per \$100 of assessed value for real estate, 51 cents for \$100 for personal property, and 17 cents per \$100 for machinery and tools. Interest is still at 10% per annum.</p> <p>For the proposed Fiscal Year 2019 budget, the General Fund is advertised at \$7,439,081, the Utility Operating Fund is advertised at \$3,038,743; the Utility Capital Fund is advertised at \$1,714,964; and the Harvester Performance Venue is advertised at \$394,982.</p>
ACTION NEEDED:	To adopt the tax rates for Fiscal Year 2019.

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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RESOLUTION NO.: **2018.009**

TOWN OF ROCKY MOUNT FY 2019 TAX RATES AND FEES RESOLUTION

WHEREAS, the Town Council of Rocky Mount has been presented a budget by its staff for the purpose of establishing revenues and expenditures necessary to carry out the operations of its general government and utility system, as well as major capital expenses for the period of July 1, 2018 through June 30, 2019; and

WHEREAS, the Town Council of Rocky Mount met during open public sessions to conduct work sessions to analyze the proposed budget as presented by staff; and

WHEREAS, upon reaching a consensus upon alterations of the budget as proposed by staff after careful review during various work sessions open to the public, the Town Council duly advertised the proposed altered budget and related revenues and held an open public hearing on May 7, 2018 and

WHEREAS, after holding such hearing, on May 7, 2018 approved a budget for the fiscal year beginning July 1, 2018 through June 30, 2019, hereafter known as FY 2019;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following tax rates and or fees are effective beginning July 1, 2018, unless otherwise changed by ordinance:

General Property Taxes

There shall be a tax levy pursuant to the powers vested to the Town Council by the Code of Virginia, as amended, on the following:

- Real Property Tax - \$0.13/\$100 of assessed value.
- Personal Property Tax - \$0.51/\$100 of assessed value.
- Public Service Real Property - \$0.13/\$100 of assessed value.
- Public Service Personal Property - \$0.51/\$100 of assessed value.

Machinery & Tool Tax - \$0.17/\$100 of assessed value based on original cost and declining depreciation over a 7 year period, until the effective rate at year 7 is \$0.07/\$100 assessed value.

Interest at an annual rate of ten percent (10%) per annum shall be charged on any unpaid general property taxes commencing on the first day of the month following the due date of the unpaid taxes.

Other Local Taxes

Cellular Telephone Tax – 10% of monthly gross charge, not to exceed \$3.00.

Consumer Utility Tax – 10% of monthly gross charge, not to exceed \$2.00 for residential service; \$5.00 for commercial service; \$15.00 for industrial service

Meals Tax – 5.0% of prepared food sold.

Transient Occupancy Tax – 7.5% on charges for overnight lodging.

Cigarette Tax – 10 cents per pack.

Bank Franchise Tax – Maximum allowed by Code of Virginia.

Motor Vehicle Licenses - \$25.00 for autos, trucks & trailers; \$18.00 for motorcycles, trailers \$0 (less than 1,500 lbs.) \$20.00 (1,501 – 4,000 lbs); \$25.00 (over 4,000 lbs.).

Franchise License Tax – 5% of gross receipts from non-exclusive cable television franchise agreement.

Business Licenses

BPOL Retail - \$0.13/\$100 of gross receipts.

BPOL Professional - \$0.50/\$100 of gross receipts.

BPOL Contracting - \$0.16/\$100 of gross receipts.

BPOL Repairs & Personal Service - \$0.30/\$100 of gross receipts.

BPOL Direct Sales - \$0.13/\$100 of gross receipts.

BPOL Alcoholic Beverages - \$50 for on and off premises.

BPOL Wholesalers - \$0.05/\$100 of purchases.

BPOL Miscellaneous – as included in BPOL Ordinance adopted 1/1/97.

Fines and Fees

Overtime Parking - \$10.00.

Miscellaneous Illegal Parking - \$15.00.

Parking in Fire Lane or restricting Access to Fire Hydrant - \$40.00.

Illegal Parking in Handicapped Space - \$75.00.

Zoning Permit - \$40.00 (single family); \$100 (non-residential); other variations as noted on the Development Fee Schedule (adopted May 2015).

Sign Permit - \$50.00 (except street banners); \$40.00 (street banners).

Site Plan Review - \$600.00; and other variations as noted on the Development Fee Schedule (adopted May 2015).

Rezoning Permit - \$600.00 plus postage (up-zoning); \$350.00 plus postage (all other re-zonings).

Special Use Permit - \$350.00 plus postage (single family); \$500.00 plus postage (all others).

Variance Review - \$250.00 plus postage (single family); \$125.00 plus postage (post disaster replacement); \$350.00 plus postage (all others).

Appeal to BZA - \$350.00 plus postage.

Amendments to Proffers - \$500.00 plus postage.

Minor Subdivision Review - \$250.00 per plat plus \$25.00 per lot therein plus postage.

Major Subdivision Review - \$1,000.00 per plat plus \$25.00 per lot therein plus postage (both preliminary and final separately).

Vacating Subdivision or line adjustment - \$100.00.

Land Disturbance Permit - \$75.00 plus \$100.00 per acre or partial.

Other fees as noted on the Development Fee Schedule (adopted May 2015).

Charges for Services

Residential Garbage Collection Fees - \$4.98 per month per unit.

Commercial Garbage Collection Fees - \$10.00 per month per unit.

Copies of Police Reports - \$10.00 for offense reports, \$7.00 for accident reports.

Security Services - \$30.00 per hour.

Zoning Maps - \$3.00 black & white; \$5.00 color; \$15.00 poster.

Subdivision Ordinance - \$30.00 each.

Water and Sewer Use Ordinance - \$30.00 each.

Zoning & Development Ordinance - \$75.00 each.

Comprehensive Plan - \$45.00 each.

Water and Sewer Master Specifications - \$30.00.

Topographic Maps – Cost to produce plus 10%.

Digital Copies of Ordinances - \$10.00.

Miscellaneous Copier Fees - \$0.50 per page.

Curb and Gutter Cuts - \$60.00 per lineal foot.

Utility Charges:

Water Consumption Charges:

Inside corporate limits - \$5.67 per 1,000 gallons for the first 3,000 gallons of water metered, with \$17.01 being a minimum charge. For consumption beyond 3,000 gallons, the rate shall be \$3.35 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$3.25 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$3.15 per 1,000 gallons for 50,001 or more gallons of water metered.

Outside corporate limits - \$11.34 for the first 3,000 gallons of water metered, with \$34.02 being a minimum charge. For consumption beyond 3,000 gallons, the rate shall be \$6.70 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$6.50 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$6.30 per 1,000 gallons for 50,001 or more gallons of water metered.

Sewer Use Charges:

Inside corporate limits - \$5.67 per 1,000 gallons for first 3,000 gallons of water metered, with \$17.01 being a minimum charge. For use beyond 3,000 gallons, the rate shall be \$3.30 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$3.15 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$3.05 per 1,000 gallons for 50,001 or more gallons of water metered.

Outside corporate limits - \$11.34 per 1,000 gallons for first 3,000 gallons of water metered, with \$34.02 being a minimum charge. For use beyond 3,000 gallons, the rate shall be \$6.60 per 1,000 gallons for 3,001 to 10,000 gallons of water metered;

\$6.30 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$6.10 per 1,000 gallons for 50,001 or more gallons of water metered.

Elderly, Disabled, and Non-Profit Relief Plan – Inside Corporate Limits: \$3.75 per actual gallons per month for water and \$3.75 per actual gallons per month for sewer.
Outside Corporate Limits: \$7.50 per actual gallons per month for water and \$7.50 per actual gallons used per month for sewer.

Water Deposits for new customers will be charged as applicable at the time of service connection.

Capital Recovery Fees per month

	Water	Sewer
5/8 inch	\$ 0.00	\$ 0.00
1 inch	7.20	21.60
1-1/2 inch	14.40	43.20
2 inch	18.00	54.00
3 inch	36.00	72.00
4 inch	54.00	108.00
6 inch	108.00	216.00

Fire Suppression Connection Fee - \$25.00 per month for less than 10,000 square feet of protection; \$50.00 per month for greater than 10,000 square feet of protection.

Service Connection Fees

Meter Size	Inside Corporate Limits		Outside Corporate Limits	
	Water	Sewer	Water	Sewer
5/8 inch	\$1,000	\$1,000	\$2,000	\$2,000
1 inch	1,500	1,500	3,000	3,000
1-1/2 inch	2,000	2,000	4,000	4,000
2 inch	2,500	2,500	5,000	5,000
2-1/2 inch	3,000	3,000	6,000	6,000
3 inch	3,500	3,500	7,000	7,000

Meters and service connections larger than 3" will be charged at actual costs plus 10% inside the corporate limits, actual costs plus 25% outside the corporate limits. There will be a \$25 highway permit fee for each connection outside of Town.

Utility Impact Fees

A utility impact fee for water and sewer connections is established and is determined by water meter size:

Meter Size	Outside	Inside Water	Inside Sewer	Outside Water	Outside Sewer
5/8 inch		\$ 0	\$ 0	\$ 1,250	\$
1 inch		\$ 0	\$ 0	\$ 2,000	\$
1.5 inches		\$ 500	\$ 500	\$ 5,000	\$
2.0 inches		\$ 750	\$ 750	\$ 7,500	\$
2.5 inches		\$1,000	\$1,000	\$ 10,000	\$
3.0 inches		\$5,000	\$5,000	\$ 20,000	\$
Above		\$5,000	\$5,000	\$ 50,000	\$

Bulk Water Charges

Bulk water sales shall be at a rate of \$21.00 per 1,000 gallons.

Penalties and Reconnection Charges

Penalties for late utility payments are 10% of actual bill.

Reconnection charges are \$25.00 for first offense, \$50.00 for second offense within 12 months, and \$100 plus appropriate deposit for third offense within 12 months.

GIVEN UNDER MY HAND, THIS 14th DAY OF MAY, 2018:

_____ Steven C. Angle, Mayor

ATTESTED:

_____ Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Other**

FOR COUNCIL MEETING DATED:	May 14, 2018
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STAFF MAKING REQUEST:	Matthew C. Hankins, Community & Economic Development Director
BRIEF SUMMARY OF REQUEST:	The director will review recent employment trends in Franklin County for informational purposes.
ACTION NEEDED:	None at this time.

Attachment(s): Yes

FOLLOW-UP ACTION:
(To be completed by Town Clerk)

TOWN OF ROCKY MOUNT
 345 DONALD AVE.
 ROCKY MOUNT, VIRGINIA 24151

540.483.7660
 FAX : 540.483.8830

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TOWN COUNCIL
 STEVEN C. ANGLE, MAYOR
 GREGORY B. WALKER, VICE MAYOR

BOBBY M. CUNDIFF BOBBY L. MOYER
 MARK H. NEWBILL JON W. SNEAD
 BILLIE W. STOCKTON

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

To: Mayor Angle & Members of Council
 C. James Ervin, Town Manager

From: Matthew C. Hankins, Assistant Town Manager

Date: May 8, 2018

Re: Labor availability in Franklin County

Members of Council:

We talk a great deal about the economy and the employed, the under-employed and the unemployed are doing in our community. We rarely discuss the Virginia Employment Commission data, however, so staff thought it would be wise to look at where we are in employment compared to a few years ago.

Here are some recent and eye-opening unemployment numbers for the County:

Based on the most recent job data from the VEC, Franklin County has 906 total people unemployed and 568 advertised, available job openings. That means there's 1.6 unemployed people for every available job. If every job was filled using last month's unemployment numbers, unemployment in Franklin County would be 1.29%. Quite a few of the available jobs are here in Rocky Mount, the retail and industrial center of Franklin County. All of our major industrial employers are trying to hire right now.

Here are the trends for the current fiscal year:

	Labor Pool	Total Working	Total Unemployed	Rate
July, 2017	26,451	25,357	1,094	4.1%
August, 2017	26,170	25,068	1,102	4.2%
September	26,352	25,339	1,013	3.8%
October	26,112	25,155	957	3.7%
November	25,996	25,047	949	3.7%
December	25,923	25,037	886	3.4%
January 2018	25,813	24,821	992	3.8%
February	26,081	25,184	897	3.4%
March	26,248	25,342	906	3.5%
10-Yr. High:	28,019	26,058	2,793	10.2%
10-Yr. Low:	25,813	24,084	886	3.4%

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Public Hearing Other

FOR COUNCIL MEETING DATED:	May 14, 2018
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Drug Manufacturing Blight</p> <p>We have historically had limited encounters with the manufacture of methamphetamines and the environmental impact that it creates.</p> <p>We recently had an incident that staff is still working with that raises questions of our ability to condemn and remedy contaminated structures where methamphetamines have been made. Though this one instance is likely to be helped by the County Building inspector, other localities have specifically adopted code that requires the cleanup of contamination from the manufacture of all drugs prior to habitation.</p>
ACTION NEEDED:	Prior to drafting such code for an appropriate fit with the Town of Rocky Mount, staff seeks input from Council on the need for such legislation.

Attachment(s): No

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	May 14, 2018
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Water Treatment Performance Award 2017</p> <p>For the fourth year in a row the Rocky Mount Water Treatment Plant has been awarded a Gold Water Treatment Plant Performance Award for Excellence in Clarification, Filtration and Backwash from the Virginia Department of Health, Office of Drinking Water. These awards are given to municipal drinking water facilities if they meet special criteria as part of the VDH Optimization Program.</p> <p>Since 2010 we have received a mix of bronze and silver awards but our staff has worked diligently to improve our consistency and quality. Our efforts combined with a number of strategic capital improvements over the last 6 years have allowed us to hit gold now for four years running!</p> <p>The goal now is to maintain this high level of performance. With our dedicated staff and the continued support of the Town Administration and Town Council, I am confident we will continue to exceed expectations.</p>
ACTION NEEDED:	No action needed

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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Office of Drinking Water
For Achieving Virginia's Optimization Program Goals

**Town of Rocky Mount
Water Treatment Plant**

Is Awarded the

2017 Gold

Water Treatment Plant Performance Award for
Excellence in Clarification, Filtration, and Backwash

Dwayne Roadcap

Dwayne Roadcap
Acting Director, Office of Drinking Water

