



ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
NOVEMBER 13, 2018
AT 7:00 P.M.

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆
All cellular phones must be turned off during the Council Meeting.
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items (*none at this time*)
- V. Public Hearing
 1. Transfer of Public Property – Empire Foods
 2. Transfer of Public Property – Better Built Performance
- VI. Approval of Draft Minutes
 - October 8, 2018 – regular meeting minutes
 - November 5, 2018 – work session meeting minutes
- VII. Approval of Consent Agenda
 - Miscellaneous Action (*none at this time*)
 - Miscellaneous Resolutions/Proclamations (*none at this time*)
 - Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens
- IX. Old Business
 1. Clock/Sign Update
- X. New Business
 1. Authorization for the Town to Continue Participation with Duncan-Williams as a Broker for Pershing
 2. Goodwill Industries Parade on December 14, 2018

- XI. Committee Reports (*none at this time*)
- XII. Referrals to Planning (*none at this time*)
- XIII. Other Matters, Concerns and Rise 'N Shine Appearances
- XIV. Closed Meeting and Action

Section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (EDA)

Section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Town Manager's Office)

- XV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: www.rockymountva.org.

◆
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	November 13, 2018
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STAFF MAKING REQUEST:	Community & Economic Development
BRIEF SUMMARY OF REQUEST:	As part of the announced economic development announcement for Empire Foods, Franklin County and Rocky Mount agreed to award up to 10 acres of property in the Industrial Park to Empire Bakery Commissary to facilitate its current and future expansions. However, in order to complete the most efficient layout of the \$10.4 million, 75 job expansion, the developer needs approximately 3 acres of the upper end of the Cox property to grade, level and install its docks and truck turnarounds. The Town received a revised land request from the company's engineers on Wednesday of last week, and your advertisement gave you sufficient flexibility to proceeding with this proposal. Staff recommends that you authorize the Town Manager or his designee and the Town Attorney to take all steps necessary to facilitate the transfer in exchange for investment and a performance agreement.
ACTION NEEDED:	<ol style="list-style-type: none"> 1) Public hearing. 2) Motion to authorize the Town Manager or his designee and the Town Attorney to take all steps necessary to facilitate the transfer of property, both singly and jointly held, to Empire Bakery Commissary or their designee, with a performance agreement.

Attachment(s): No

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Public Hearing
 Other

FOR COUNCIL MEETING DATED:	November 13, 2018
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STAFF MAKING REQUEST:	Community & Economic Development
BRIEF SUMMARY OF REQUEST:	<p>Staff has been negotiating with Better Built Performance, currently on State Street, to facilitate the construction of a permanent facility on Weaver Street on a portion of the Cox Farm industrial property. This fast-growing company emerged in the aftermath of Arrington Motorsports closure and relocation from Martinsville to Michigan. The partners in Better Built chose Rocky Mount due to its location and amenities, and staff believes they have a significant opportunity to grow here. The company has expressed strong interest in remaining in Rocky Mount. Staff seeks authorization to negotiate and transfer up to four acres of land in the Cox property to Better Built Performance, contingent on the completion of a performance agreement securing the investment and jobs presented by the company.</p>
ACTION NEEDED:	<ol style="list-style-type: none"> 1) Public hearing. 2) Motion to authorize the Town Manager or his designee and the Town Attorney to take all steps necessary to facilitate the transfer of property to Better Built Performance or their designee, upon satisfactory completion of survey and performance agreement.

Attachment(s): No

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
OCTOBER 8, 2018**

The October 8, 2018 Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Billie Wayne Stockton
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Gregory B. Walker

The following staff members were also present:

- Allan Arrington, Lt. of Investigations
- Tim Burton, Waste Water Superintendent
- Ken Criner, Chief of Police
- Rebecca H. Dillon, Town Clerk/Executive Administrative Assistant
- C. James Ervin, Town Manager
- Edward "Jeff" Gauldin, Water Superintendent
- Matthew Hankins, Assistant Town Manager
- Mark Lovern, Lt. of Patrol
- Linda P. Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval. Mr. Ervin brought to Council's attention the folder on the diaz with a memo attached regarding revisions to four of the documents being brought before Council at this meeting.

Let the record show that the Town had advertised in the local newspaper to hold a public hearing within this meeting's agenda regarding the bond. At this time, Council Member Newbill, having already made a motion to approve the agenda, amended his motion to include a public hearing in the meeting. Council Member Walker amended his second to the motion as well.

Motion: To approve an amended agenda

Motion By: Council Member Newbill

Second: Council Member Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the amended agenda by a unanimous vote.

SPECIAL ITEMS

None at this time.

PUBLIC HEARING

1. The Issuance of Bond Proceeds to Finance Replacement of Water Meters

Mr. Ervin stated that the Town had spent 6 months looking at options and the Staff had settled on two agreements. The first agreement was with CMC Supply to supply the meters for \$853,000. The second agreement was with Concord Utility Services to install the meters, the meter reading equipment, and the utility billing software for \$174,000.

Mayor Angle stated that there was no sheet to sign in on if anyone wanted to speak at the public hearing so Mayor Angle opened the floor and asked if anyone would like to come forward to speak regarding the issuance of the bond to finance replacement water meters.

No one came forward.

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- September 10, 2018 – Regular Meeting Minutes

Discussion: None

Motion: To approve the draft minutes

Motion By: Vice Mayor Stockton

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

(1) **Miscellaneous Action**

1. Increase in Donation for Veteran's Moving Wall

(2) **Miscellaneous Resolutions/Proclamations** (none at this time)

(3) **Department Monthly Reports**

- Community Development Department
- Finance Department
- Fire Department
- Police Department
- Public Works Department
- Wastewater Department
- Water Department

Discussion: None

Motion: To approve the consent agenda as presented.

Motion By: Council Member Snead

Second: Council Member Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the consent agenda as presented by a unanimous vote.

HEARING OF CITIZENS

Mayor Angle opened the floor to any citizens wishing to speak.

Let the record show that no one came forward.

OLD BUSINESS:

1. Review and Consideration for Installation of New Water Meters and Bond Resolution Agreement.

Staff had previously issued an RFP for water meters, replacement services and reading and billing software. After completing the interviewing process, all of the information was presented to the Public Utilities Committee for input and guidance. A public hearing was held on the

financing of the meters, replacement services and reading and billing software on September 10, 2018.

Staff seeked Council's approval of two items to move the project forward. The first item that was presented was an agreement with CMC Supply for the purchase of the meters in the amount of \$853,000 and with Concord Utility Services for the installation of the meters, meter reading equipment and the provision of utility billing related software.

The second item that Staff seeked Council's approval of, was the financing. VML/VACo Finance had secured financing for the project. The proposal was for a 15 year note at 3.58% resulting in a debt payment of \$96,621.84 annually.

There was a new bond agreement on the diaz that replaced the one in the packet. The only change in the document was a shortening of the timeframe under which the 1% payoff premium applied. From a financial viewpoint, the project should have consistent cash flow and be generally expense neutral. Also, there was a 1% premium if Council elected to take an early payment option. The Town negotiated that so that it expires about midway point of the loan.

The new water meters will have a 15 year warranty, and would be approximately 2,800 in number. Debt was recommended for this project as it would be a long term asset and would help future rate payers to pay for this asset versus placing the expense on the current rate payers. Mr. Ervin stated that the process would take approximately 6 months to implement. The interruption to change out a meter would only be approximately 10-15 minutes.

Mayor Angle stated that water being sold would be more accountable and the project would have a cash positive flow because of the savings the new meters would produce.

Discussion: None

Motion: To approve financing for the purchase of water meters, installation of water meters, meter reading equipment and the provision of utility billing related software.

Motion By: Council Member Cundiff

Second: Vice Mayor Stockton

Motion Discussion: None

Mayor Angle called for a roll call vote.

MEMBERS	ATTENDANCE	VOTE
Bobby M. Cundiff	Present	YES
Robert L. Moyer	Present	YES
Mark H. Newbill	Present	YES
Jon W. Snead	Present	YES
Billie W. Stockton	Present	YES
Gregory B. Walker	Present	YES
Steven C. Angle	Present	YES

Ayes: 7

Nays: 0

Action: Approved the motion by a unanimous roll call vote.

The Town Attorney stated that he would like to clarify that the roll call vote was 7-0 approving the contract with CMC Supply and Concord Utility Services as well as approving the bond resolution, the bond purchase agreement, and the form of the bond.

2. Review and Consideration for Contract With Tyler Technologies

After a lengthy process of interviews and an RFP, the Finance Department elected Tyler Technologies as their preferred partner for new financial software that would be more up to date and compatible. A contract as well as pricing was presented to Council.

The decades old systems for payroll, tax billing, accounts payable, general ledger and other financial functions would be replaced. Council had previously approved a budget for conversion, as well as travel and training of \$422,289. The remaining funds would be used for contingency and or for hardware needed in the Finance Department.

Mr. Ervin asked Council to authorize him to enter into the contract with Tyler Technologies.

Discussion: None

Motion: To approve and authorize Mr. Ervin to enter into a contract and software package with Tyler Technologies.

Motion By: Council Member Snead

Second: Council Member Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion with a unanimous vote.

NEW BUSINESS

1. Review and Consideration for School Resource Officer/School Security Officer Grant

The Virginia Department of Criminal Justice Services awarded the Town a School Resource Officer grant in the amount of \$30,229 with a local match of \$19,771 for a total of \$50,000. The money would help fund a new School Resource Officer position in the Police Department. The Officer would start during the current fiscal year. The funding would be funded one year only.

Chief Criner stated that the School Resource Officer would not be confined to one school but rather would travel around to other schools in the Town of Rocky Mount to address issues that may be going on there as well.

Council Member Moyer questioned if Franklin County helps the Town of Rocky Mount in any way with paying for the School Resource Officers. Ms. Woody stated that Franklin County

contributes \$29,000 a year to the Town for the two School Resource Officers that the Town currently uses. Currently, there are no plans to add any more funding to help with the new School Resource Officer that was discussed at this meeting. Council Member Moyer stated that Franklin County should be responsible for the schools police officers.

Discussion: None

Motion: To approve a Supplemental Appropriation Resolution that would fund the School Resource Incentive Grant for \$30,229 with a local cash match of \$19,771 for a total of \$50,000. The School Resource Grant will be used to provide a third School Resource Officer to the schools located within the Town limits of Rocky Mount.

Motion By: Vice Mayor Stockton

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

2. Review and Consideration for Virginia Department of Forestry Assistance Grant for the Rocky Mount Volunteer Fire Department

An award of \$1,817 has been awarded to the Rocky Mount Volunteer Fire Department from the Virginia Department of Forestry with a local cash match of \$1,816 for a total award of \$3,633 to be used towards the purchase of items needed such as coveralls, chaps, rakes and flashlights to fight fires.

Discussion: None

Motion: To approve the supplemental appropriation for \$3,633 for firefighting clothing and other items funded by the Virginia Department of Forestry Assistance Grant.

Motion By: Council Member Newbill

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

3. Review and Consideration for a Resolution to Participate in the Virginia Investment Pool

The Town was offered a \$5,000 grant as incentive to use the Virginia Investment Pool for the Town's bond proceeds versus the Local Government Investment Pool. The grant is an incentive to place the bond proceeds into the Virginia Investment Pool. The \$5,000 will help pay for the bond counsel.

To join the Virginia Investment Pool, the Town must pass the resolution presented to Council along with the ordinance to authorize participation by the Town in a Virginia Investment Pool Trust, a fund agreement, the trust agreement and the trust joinder agreement.

The Virginia Investment Pool is a state approved investment trust that was created and managed by the Virginia Municipal League and the Virginia Association of Counties. The two agencies created the VML/VACo Finance Board.

Mr. Ervin stated that he had included a disclaimer in the information cover sheet for Council because he is currently the chairman, serving on a VML/VACo Finance Board himself. Mr. Ervin had no active role in administering any of the documents discussed at this meeting. Mr. Ervin stated that he was completely removed from the decision to or not to use VML/VACo Finance.

Discussion: None

Motion: To approve the resolution including the two exhibits (Trust Fund Agreement “Exhibit A” and the Trust Joinder Agreement “Exhibit B”) and participate in the Virginia Investment Pool.

Motion By: Council Member Snead

Second: Council Member Newbill

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

COMMITTEE REPORTS

None at this time.

REFERRALS TO PLANNING

None at this time.

OTHER MATTERS AND CONCERNS

Mr. Hankins stated that the Kids Fishing Rodeo would have to be called off and postponed until a later date due to the pond water temperature being 78 degrees and staff being unable to stock it because the temperature would kill the fish. The supplier recommended the Town not stock the pond.

Mr. Hankins reported to Council that the First Responders Memorial should be installed in the coming week. The Town was planning to pour a sidewalk and kick off fund raising efforts to hold down the cost. A foundation was placed in the space to install the memorial and a dedication will be planned once the memorial is installed and set. For the first three years the memorial will be open for placement to those that have served in Franklin County and then after that time period, placement will be open to anyone that served anywhere else as well.

Council Member Cundiff who was the Chairman of the Public Utilities Committee thanked the Waste Water Treatment Plant and the Water Plant for a job well done during all the ups and downs of the latest hurricane season. Mayor Angle also expressed a job well done to the same staff members.

Mayor Angle noted that the November 12th, Regular Town Council meeting would be held on Tuesday, November 13th instead as the Town would be closed for Veterans Day on Monday, November 12th.

CLOSED MEETING AND ACTION

None at this time.

ADJOURNMENT

Motion: To adjourn meeting

Time: 7:48 p.m.

Motion By: Council Member Newbill

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Adjourned by a unanimous vote

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

**ROCKY MOUNT TOWN COUNCIL
QUARTERLY SPECIAL FOCUS MEETING / WORK SESSION
HARVESTER PERFORMANCE CENTER, LANDING PAD STAGE
NOVEMBER 5, 2018**

The November 5, 2018 Quarterly Special Focus Meeting / Work Session of the Rocky Mount Town Council (here after referred to as "Council") was held at the Harvester Performance Center, Landing Pad Stage, located at 450 Franklin Street, Rocky Mount, Virginia at 6:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

- Mayor Steven C. Angle
- Bobby M. Cundiff
- Robert L. Moyer
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- Shelli Arthur, Harvester Performance Center, Operation Supervisor
- Rebecca Dillon, Town Clerk/Executive Administrative Assistant
- C. James Ervin, Town Manager
- Matthew C. Hankins, Chief Executive Officer of the Harvester Performance Center
- Gary Jackson, Harvester Performance Center, General Manager
- Rex Norris, Harvester Performance Center, Box Office Manager

The meeting was called to order by Mayor Steven C. Angle.

Let the record show there was no formal roll call by the Town Clerk at this Work Session.

1. Introduction & Welcome by Mr. Matthew C. Hankins

Mr. Hankins provided the welcome and introduction to everyone.

2. Meal Service

Mayor Angle adjourned for the dinner part of the meeting at 6:05 p.m.

Mayor Angle continued the meeting at 6:25 p.m.

3. Adoption of Agenda

Motion: To adopt the agenda as presented

Motion By: Vice Mayor Stockton

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton

Nays: None

Action: Approved the agenda by a unanimous vote

a. Harvester Second Quarter Financial Report

Mr. Andy Turner presented the Harvester Performance Center second quarter financial report. Mr. Turner reported that the Harvester remains consistent and that the Harvester was making a profit of \$6,139.62. Mr. Turner also stated that the Town was beginning to see trend lines considering how long records have been kept on the Harvester.

Mayor Angle asked Mr. Hankins if a correlation could be seen between the meals tax for the Town and when the Harvester Performance Center had a show. Mr. Hankins answered yes.

The Town was working on a nonprofit organization called "Friends of the Harvester" and hoped to receive enough of an endowment to be able to help the Harvester in areas of funding.

Some of the other ways the Harvester has been trying to bring in more money are through Facebook and once a month Mr. Hankins appears on Daytime Blue Ridge and B99.9FM to advertise for the Harvester.

When ask if Mr. Jackson had any comments to share, Mr. Jackson stated that May, July and August were always slow, tough months and due to that he would like to see the Harvester develop and hold an annual two day event to bring in possibly 5,000 or so people to the Town in support of the Harvester and the music it provides. Such an event would likely boost support for the Harvester.

Mayor Angle stated that if staff would like for Council to look at a possibility of an annual two day event such as Mr. Jackson had spoken of, for staff to put together some information regarding that and Council would certainly take a look at it.

With no further business to continue a discussion, Mayor Angle entertained a motion to adjourn.

4. Adjournment

Motion: To adjourn meeting

Time: 6:42 p.m.

Motion By: Council Member Moyer

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton

Nays: None

Action: Adjourned by a unanimous vote.

Steven C, Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

Community Development & Planning October 2018 Monthly Report

ARTS & CULTURE							
TOTAL: 0							
AC FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	NOTES
BANNER PERMITS							
TOTAL: 0							
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved	
SITE/PLAT FILES							
TOTAL: 0							
File Number	Property Owner	Action	TMPN	Date	Notes	Location	
SIGN PERMITS							
TOTAL: 1							
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes
S18-017	Verizon Wireless	2030007800	GB	35.7	Verizon	10/9/2018	
ZONING COMPLIANCE PERMITS							
TOTAL: 4							
Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved
ZC18-072	Kennard- Pace Co	Duane Brizendine	2070063400	R1	Residential	Install oil boiler system in home	10/16/2018
ZC18-073	Doomsday Tactical LLC	Danny Perdue	2030007600	GB	Commercial	Open/ operate gun sales with assembly shop	10/25/2018
ZC18-074	Danny Lynch Towing	Gregory Scott	2010009500	GB	Commercial	Open/ operate towing service	10/29/2018
ZC18-075	Kalgan Mobile LLC	Bennett Sherrard	2030000400	GB	Commercial	new ownership of Boost Mobile	10/29/2018
ZONING PERMITS							
TOTAL:2							
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Date Approved	NOTES
ZP18-020	Sandra Stockton	135 Hatcher Street	2070041900	Residential	R2	10/10/2018	Install 16x16 shed
ZP18-021	Robert Jones	240 Lakeview Drive	2020116500	Residential	R1	10/24/2018	Close in existing back porch to include new roof
ZONING LETTER							
TOTAL: 0							
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Letter Date	
MOBILE FOOD UNIT PERMITS							
TOTAL: 0							

Permit #	Applicant Name	Locations	Approval Date			
Public Facilities Disturbance Application		Total: 0				
Permit #	Applicant Name	Location	Reason for Disturbance	Expected Dates		

MONTHLY STAFF REPORT

DATE:	November 13, 2018
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	November meeting

This report contains the following monthly information for October 2018 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

940 walk-in transactions

973 drive-thru transactions

884 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING OCTOBER 2018**

New business licenses for the month of October 2018:

RETAIL:

Doomsday Tactical LLC, Old Franklin Tnpk., firearm sales & assembly
Kalgan Mobile LLC, Tanyard Rd., cell phone store

REPAIRS / PERSONAL SERVICES:

Danny Lynch Towing, Cornell Rd., towing service

TOWN OF ROCKY MOUNT
Investment Portfolio
at September 30, 2018

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FHLMC	12/29/2017	12/29/2021	500,000	97.011	485,055.00	2.26%	2.20%	3134GAC28	11,000.00
FHLMC	3/30/2016	12/30/2020	210,000	98.871	207,629.10	1.51%	2.00%	3134G8BH1	2,625.00
FNMA	7/27/2017	7/27/2017	493,000	98.578	485,989.54	1.67%	1.65%	3135GOS46	8,134.50
Bond Totals			<u>1,203,000</u>		<u>1,178,673.64</u>	1.81% avg. return			<u>21,759.50</u>
Certificates of Deposits:									
Am Express Fed Svgs Bk	8/29/2022		245,000	96.207	235,707.15	2.49%	2.40%	02587CFU9	5,880.00
Am Express Centurion	4/5/2022		245,000	97.034	237,733.30	2.52%	2.45%	02587DN38	6,002.50
Bank Deerfield WIS	2/26/2021		245,000	95.980	235,151.00	1.30%	1.25%	061785DM0	3,062.50
Capital One Nat'l McLean VA	12/29/2021		230,000	97.336	223,872.80	2.31%	2.25%	14042RFF3	5,175.00
Capital One BK Glen Allen Vj	7/20/2021		245,000	95.713	234,496.85	1.56%	1.50%	140420ZW3	3,675.00
Discover Bk Greenwood DL	7/22/2020		245,000	99.057	242,689.65	2.32%	2.30%	254671VH0	5,635.00
Everbank Jacksonville FL	3/29/2019		245,000	99.650	244,142.50	1.50%	1.50%	29976DW3	3,675.00
Goldman Sachs USA	1/13/2021		245,000	98.655	241,704.75	2.33%	2.31%	38148J5F4	5,635.00
HSBC BK McLean VA	3/10/2021		230,000	99.562	228,992.60	2.76%	1.30%	40434AP45	2,990.00
JP Morgan Chase, OH	11/30/2020		245,000	97.823	239,666.35	1.94%	1.90%	48126XNJ0	4,655.00
Finl BK Chicago Ill	12/10/2018		190,000	99.813	189,644.70	1.10%	1.10%	55266CSB3	2,090.00
Sallie Mae Salt Lake City UT	1/31/2023		225,000	97.565	219,521.25	2.71%	2.68%	795450J71	5,962.50
State BK India NY NY	12/5/2019		245,000	97.355	238,519.75	2.46%	2.20%	8562843E2	5,880.00
CD Totals			<u>3,080,000</u>		<u>3,011,842.65</u>	2.10% avg. return			<u>60,317.50</u>
Total Investments			<u>4,283,000</u>		<u>4,190,516.29</u>	2.05% avg. return			<u>82,077.00</u>

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
Sep-17	3,070,508.79	1.21%
Oct-17	2,791,854.39	1.22%
Nov-17	2,813,253.35	1.24%
Dec-17	2,818,160.75	1.34%
Jan-18	2,837,042.26	0.15%
Feb-18	2,636,434.63	0.15%
Mar-18	2,657,359.55	0.17%
Apr-18	3,029,119.05	0.19%
May-18	3,049,499.27	0.19%
Jun-18	3,452,867.92	2.03%
Jul-18	3,075,310.70	2.13%
Aug-18	2,757,299.84	2.13%
Sep-18	2,694,858.15	2.19%

TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF OCTOBER 31, 2018

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	520	434	3,917	1,565	591,310	0.66%
Real Estate Tax - Delinquent	-	550	1,261	4,399	14,000	9.01%
Public Service Tax	-	-	-	-	28,162	0.00%
Personal Property Tax	1,392	336	8,136	4,369	251,012	3.24%
Personal Property Tax - Delinquent	548	2,668	2,823	8,542	8,000	35.28%
Machinery & Tools Tax	-	-	-	-	139,717	0.00%
Penalties on Tax	310	355	3,894	2,524	5,000	77.87%
Interest on Tax	199	303	2,275	1,588	2,800	81.23%
Local Sales Tax	18,834	48,584	42,920	31,159	189,013	22.71%
Meals Tax	122,081	124,629	368,776	348,294	1,719,037	21.45%
Utility Tax	26,934	26,203	83,636	81,920	329,910	25.35%
Communications Tax	13,820	30,537	28,187	44,870	179,245	15.73%
Bank Stock Tax	-	-	-	-	228,700	0.00%
Penalty-Meals Tax	60	31	395	907	2,000	19.77%
Interest-Meals Tax	6	26	28	293	700	4.07%
Lodging Tax	16,499	18,008	49,278	44,919	186,771	26.38%
Cigarette Tax	10,179	10,185	20,364	20,824	73,288	27.79%
BPOL-Retail	103	319	4,484	1,986	320,000	1.40%
BPOL-Professional	1,753	2,714	13,958	6,752	154,897	9.01%
BPOL-Contractor	-	64	3,264	2,303	21,696	15.04%
BPOL-Repairs/Services	486	424	2,889	6,317	120,679	2.39%
BPOL-Alcoholic Beverages	-	-	-	50	700	0.00%
BPOL-Penalty/Interest	398	371	2,267	1,787	3,000	75.58%
BPOL-Amusement	-	-	-	-	208	0.00%
BPOL-Utility	-	-	-	-	17,551	0.00%
BPOL-Miscellaneous	-	-	30	522	5,500	0.55%
Solicitor Permits	-	-	20	-	-	0.00%
Farmer's Market Fees	270	10	900	260	3,180	28.30%
Welcome Center Fees	320	2,270	1,330	3,450	4,800	27.71%
Farmer's Market EBT's Deposits	-	-	-	64	460	0.00%
Planning/Zoning Fees	255	1,048	2,800	3,618	9,100	30.77%
Court Fines	6,630	3,541	11,181	6,448	46,799	23.89%
Parking Fines	30	-	157	15	100	157.00%
Garbage Violation Fines	30	70	20	410	100	20.00%
Interest Earnings	-	7,296	8,464	20,146	96,507	8.77%
Return Check Fees	80	100	180	314	400	45.00%
Rental of Property	-	-	-	-	450	0.00%
Bond Proceeds	-	-	-	-	108,216	0.00%
Mortgage Payments	256	381	768	1,350	3,073	25.00%
Paving Loan Repayment	-	-	-	683	-	0.00%
Sale of Materials	-	-	-	-	-	0.00%
Sale of Property	-	6,000	-	6,000	-	0.00%
Grave Preparation	-	750	-	750	-	0.00%
Security Services	-	-	930	-	3,305	28.14%
Passport Service Fees	1,114	590	4,389	3,801	13,500	32.51%
Police Reports	240	119	427	437	1,260	33.89%
Fingerprint Service Fees	60	50	150	200	400	37.50%
CIT / PAC Room Staffing	1,050	1,050	4,900	3,500	10,800	45.37%
Garbage Collection Fees	7,933	7,901	17,096	22,007	93,592	18.27%
Truck Rental Program	90	60	300	210	340	88.24%
Credit Card Fees	238	226	1,039	1,081	3,340	31.11%
Weed Control Charges	71	128	41	314	500	8.11%
Administrative Charges for Services	50	50	50	1,184	250	20.00%
Miscellaneous Services	-	25	-	50	400	0.00%
Bond Reimbursement	-	-	-	-	-	0.00%
VML Safety Grant	-	-	4,000	-	-	0.00%

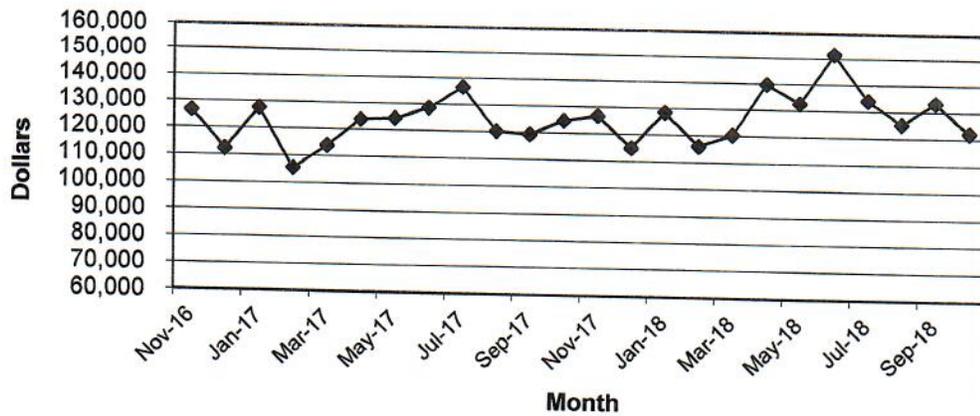
TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF OCTOBER 31, 2018

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
Donations	-	3	27	3	-	0.00%
Merchandise Sales	155	2	157	2	-	100.00%
Miscellaneous	57	-	173	-	300	57.77%
Curb & Gutter Recoveries	-	-	-	-	-	0.00%
Recoveries	-	11,386	-	5,556	-	0.00%
Unrealized Gain on Investments	-	(11,306)	989	(4,718)	-	0.00%
Appropriated Fund Balance	-	-	-	-	133,767	0.00%
Total Local Revenues	233,050	298,492	703,270	693,026	5,127,835	13.71%
GENERAL FUND - State Revenues:						
Rolling Stock Tax	-	-	3,346	3,340	3,340	100.18%
Litter Tax	2,760	2,480	2,760	2,480	2,480	111.29%
Other Categorical Aid	3,619	146	8,767	2,175	710	1234.75%
Fire Programs	-	-	16,611	16,044	16,044	103.53%
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%
CDBG Grant	-	-	-	-	25,000	0.00%
DMV Grants	-	-	3,176	2,906	-	0.00%
VDOT Grant	-	-	8,015	-	600,000	1.34%
Street Maintenance	-	-	363,031	352,507	1,438,227	25.24%
Volunteer Fire Dept.	7,500	7,500	7,500	7,500	30,000	25.00%
Law Enforcement-599 Funds	-	-	-	27,988	111,952	0.00%
Other Categorical Aid-Schools	-	29,632	29,632	29,632	29,632	100.00%
Total State Revenues	13,879	39,758	496,697	498,432	2,311,246	21.49%
TOTAL GENERAL FUND REVENUES	246,929	338,251	1,199,968	1,191,458	7,439,081	16.13%
UTILITY FUND REVENUES:						
Water Sales	134,155	95,134	268,995	254,304	1,199,083	22.43%
gallons billed	29,252,564	19,369,020	99,729,565	85,273,108		
Water Connections	3,275	-	7,525	23,439	18,435	40.82%
Reconnect Fees	1,725	1,200	4,550	3,310	4,500	101.11%
Penalties	3,569	2,701	8,161	10,420	29,640	27.53%
Bulk Water Purchases	3,469	189	7,300	1,271	1,000	729.96%
Sewer Collection Charges	93,106	59,795	168,041	159,152	808,767	20.78%
gallons billed	25,739,384	23,007,490	80,965,835	72,646,150		
Sewer Connections	1,000	-	4,000	2,000	4,500	88.89%
Cell Tower Rent	4,121	5,949	14,595	20,260	107,898	13.53%
Dept of Health Grant	-	-	-	-	-	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Transfer from Other Funds	-	-	-	-	-	0.00%
Recoveries	-	-	-	-	55,970	0.00%
Appropriated Fund Balance	-	-	-	-	-	0.00%
TOTAL UTILITY FUND REVENUES	244,421	164,967	483,166	474,155	3,038,743	15.90%

**TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS**

Month	Collections
Nov-16	126,512
Dec-16	112,194
Jan-17	127,602
Feb-17	105,380
Mar-17	113,755
Apr-17	123,775
May-17	124,351
Jun-17	128,601
Jul-17	136,527
Aug-17	120,248
Sep-17	119,236
Oct-17	124,629
Nov-17	126,641
Dec-17	114,825
Jan-18	128,340
Feb-18	115,988
Mar-18	120,285
Apr-18	139,665
May-18	132,498
Jun-18	151,336
Jul-18	133,965
Aug-18	125,245
Sep-18	133,202
Oct-18	122,081

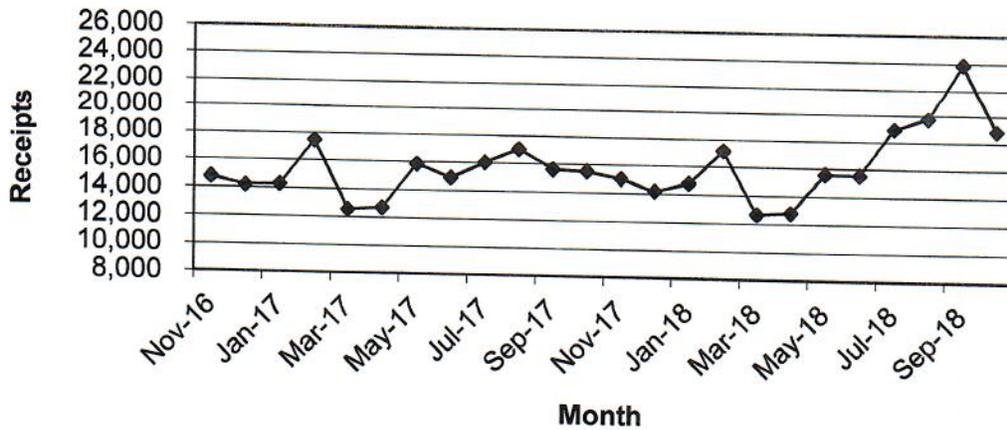
Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Nov-16	14,766
Dec-16	14,186
Jan-17	14,275
Feb-17	17,453
Mar-17	12,547
Apr-17	12,710
May-17	15,859
Jun-17	14,918
Jul-17	16,034
Aug-17	17,021
Sep-17	15,631
Oct-17	15,529
Nov-17	15,043
Dec-17	14,180
Jan-18	14,793
Feb-18	17,151
Mar-18	12,675
Apr-18	12,810
May-18	15,592
Jun-18	15,540
Jul-18	18,923
Aug-18	19,743
Sep-18	23,846
Oct-18	18,834

Local Sales Tax



TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF OCTOBER 31, 2018

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
GENERAL FUND:						
Mayor & Council	5,141	4,133	30,423	23,616	77,311	39.35%
Town Manager	21,642	19,408	80,015	76,765	264,739	30.22%
Town Attorney	5,830	3,521	14,785	13,220	37,799	39.12%
Finance Department	27,953	21,550	131,976	119,613	745,613	17.70%
Electorial Board	-	-	-	-	-	0.00%
Police Department	147,858	153,857	737,988	637,559	2,120,686	34.80%
Volunteer Fire Dept.	22,304	6,625	45,677	63,817	171,104	26.70%
Public Works Admin.	9,438	7,421	42,117	37,823	94,237	44.69%
Street Lights	8,242	8,648	27,492	26,164	113,436	24.24%
Traffic Control & Parking	5,316	22,614	16,177	52,571	106,033	15.26%
Streets	59,335	44,313	455,085	359,238	1,809,349	25.15%
Sidewalks & Curbs	-	737	1,441	4,819	51,456	2.80%
Angle Bridge Repairs	-	2,065	-	2,065	-	0.00%
Street Cleaning	277	770	2,326	2,569	7,366	31.49%
Refuse Collection	7,159	7,757	37,008	79,462	132,440	27.94%
Snow Removal	-	14,467	838	14,943	44,239	1.89%
Municipal Building	4,177	4,151	24,389	36,018	46,081	52.93%
Emergency Services Bldg.	25,434	6,513	34,399	26,761	67,725	50.79%
Public Works Building	2,863	809	6,737	6,385	29,354	22.95%
Cemetery	1,057	1,128	7,034	10,781	18,833	37.35%
Playgrounds	1,763	9,332	16,469	21,952	67,080	24.55%
Celeste Park	-	-	-	-	-	0.00%
Gilley's Park	-	1,731	-	12,801	-	0.00%
Impound Lot	-	21,868	494	57,545	-	100.00%
Mary Elizabeth Park	-	-	52,989	-	-	0.00%
Veterans Memorial Park erosion	-	-	-	51,473	-	0.00%
Planning & Zoning	9,072	10,894	38,308	33,707	123,667	30.98%
Community Development	23,853	22,427	92,771	74,779	298,729	31.06%
Citizen's Square	784	1,364	10,124	4,693	22,091	45.83%
Hospitality Center	1,981	2,127	6,782	9,197	27,312	24.83%
Passport Services Expenses	-	214	141	607	3,000	4.69%
Economic Development Authority	-	-	520	893	2,855	18.20%
Remediation of Blighted Structures	-	-	-	-	10,000	0.00%
Non-Departmental:						
Wages & Fringes	1,663	1,614	7,386	9,961	44,061	16.76%
Employee Wellness Program	460	-	1,295	-	2,600	49.81%
Employee Drug Testing	173	66	242	144	990	24.43%
Insurance	-	-	64,522	64,458	67,681	95.33%
Contributions to Others	-	-	15,450	15,450	16,500	93.64%
Debt Service-Principal	-	-	125,000	130,000	290,000	43.10%
Debt Service-Interest	-	-	25,677	23,435	50,162	51.19%
Transfer to Performance Operations	-	-	24,500	-	394,962	6.20%
Contingency - General Purposes	-	-	-	-	50,000	0.00%
Contingency - Supplemental Pay Adjustment	-	-	-	-	29,550	0.00%
TOTAL GENERAL FUND EXPENDITURES	393,775	402,124	2,178,579	2,105,282	7,439,081	29.29%

TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF OCTOBER 31, 2018

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
WATER & SEWER FUND:						
Water System Operation	10,548	23,967	87,803	59,932	219,615	39.98%
Meter Reading	3,025	2,660	10,026	6,564	42,515	23.58%
Water Plant	58,078	38,987	170,899	150,766	676,010	25.28%
Wastewater System Operation	12,550	9,533	52,015	34,744	173,765	29.93%
Wastewater Treatment Plant	38,351	49,055	128,855	112,688	512,260	25.15%
Utility Billing & Administration	12,414	10,811	54,490	43,290	188,004	28.98%
Non-Departmental:						
Wages & Fringes	-	-	-	-	-	0.00%
Insurance	-	-	21,507	21,486	22,560	95.33%
Debt Service-Principal	-	-	108,000	105,500	302,000	35.76%
Debt Service-Interest	-	-	6,418	6,935	76,013	8.44%
Contingency - Utility Operating Purposes	-	-	-	-	10,000	0.00%
Contingency - Supplemental Pay Adjustment	-	-	-	-	7,051	0.00%
Depreciation	-	-	-	-	808,950	0.00%
TOTAL WATER & SEWER FUND EXPENSES	134,966	136,013	640,013	541,904	3,038,743	21.06%
CAPITAL IMPROVEMENTS FUND:						
Transfer to General Fund	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	-	-	-	-	-	0.00%
UTILITY CAPITAL FUND:						
Public Works Utility Capital Items	-	-	-	-	-	0.00%
Water System Operation	-	-	-	-	55,970	0.00%
Water Distribution Utility Projects	-	-	-	-	-	0.00%
Utility Billing Software	-	-	-	-	115,000	0.00%
Meter Reading Replacement	-	-	-	-	990,000	0.00%
WTP Parking Lot Repaving	-	-	-	10,770	-	0.00%
Diamond Ave Water Line Replacement	857	-	4,380	-	-	0.00%
Scuffling Hill Tank Aerator	-	58,855	-	58,855	-	0.00%
Grassy Hill Upper Pump Redo	11,119	-	11,119	-	-	0.00%
Eclips Sample Hydrants	-	-	-	-	-	0.00%
Streaming Current Monitor	-	-	-	-	-	0.00%
WTP Flucculator Motor Replacement	-	-	-	6,764	-	0.00%
WTP Upgrade Controls & Programming	-	-	-	-	-	0.00%
WTP Pressure Valve & Plumbing	-	-	-	-	-	0.00%
Ground Penetrating Radar (PW)	-	-	11,920	-	-	0.00%
WTP Replace Flocculators	-	-	33,850	-	35,000	96.71%
WTP Replace Mower	-	-	-	-	161,000	0.00%
	-	-	8,973	-	8,500	105.56%
Wastewater Collection Utility Projects	-	-	-	-	-	0.00%
Sewer Pump Stations SCADA	-	-	-	18,247	-	0.00%
Wastewater Rapid Assessment Tool	-	24,460	-	24,460	-	0.00%
WWTP Parking Lot Repairs	-	-	-	12,787	-	0.00%
WWTP Replace Building Heaters	-	-	-	-	-	0.00%
WW Main Pump Station Climbing Screen	-	-	-	-	-	0.00%
Hillcrest Sewer Line Replacement (PW)	-	-	-	-	60,000	0.00%
	-	-	-	-	108,000	0.00%
New Debt Service	-	-	-	-	121,494	0.00%
Contingency	-	-	-	-	60,000	0.00%
TOTAL UTILITY CAPITAL EXPENDITURES	11,976	83,315	70,242	131,884	1,714,964	4.10%

TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF OCTOBER 31, 2018

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
PERFORMANCE VENUE OPERATIONS:						
Performance Venue Operations:						
Wages - Full Time	15,933	12,221	47,309	37,943	228,793	20.68%
Wages - Part Time	-	-	4,350	-	-	100.00%
Wages - Security	1,440	1,815	4,005	4,305	22,000	18.20%
Fringes	8,057	6,265	30,759	22,632	75,214	40.90%
Contractual Services	1,772	2,381	8,697	9,211	17,015	51.11%
Custodial Services	-	-	1,888	-	5,200	0.00%
Repairs & Maintenance	157	-	2,677	-	2,500	107.08%
Advertising	-	-	-	475	-	0.00%
Printing & Binding	-	-	-	-	-	0.00%
Licenses & Permits	-	-	352	-	-	0.00%
Postage & Delivery Services	-	-	-	-	-	0.00%
Utilities	2,067	1,499	5,616	6,046	24,600	22.83%
Communications	1,132	1,077	3,816	3,782	13,140	29.04%
Office Supplies	-	75	412	77	200	0.00%
Janitorial Supplies	-	855	1,649	1,441	6,320	26.09%
Furniture & Fixtures	-	-	-	2,927	-	0.00%
TOTAL PERFORMANCE VENUE EXPENSES	30,557	26,187	111,528	88,838	394,982	28.24%
			4 months of the 12 month fiscal year			33.33%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2019

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>	<u>UTILITY CAPITAL FUND</u>
BUDGETED CONTINGENCY - GENERAL PURPOSES COMMITTED:	50,000	10,000	60,000
AVAILABLE CONTINGENCY - GENERAL PURPOSES	<u>50,000</u>	<u>10,000</u>	<u>60,000</u>
<hr/>			
BUDGETED FOR SUPPLEMENTAL PAY ADJUSTMENTS COMMITTED:	29,550	7,051	
SUPPLEMENTAL PAY ADJUSTMENTS			
AVAILABLE FOR SUPPLEMENTAL PAY ADJUSTMENTS	<u>29,550</u>	<u>7,051</u>	
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TOWN OF ROCKY MOUNT
 UTILITY BILLING
 WATER CONSUMPTION PERCENTAGES
 FOR THE MONTH OF OCTOBER 2018

	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,757	5,508,670	\$ 39,684	60%	19%	25%
COMMERCIAL	384	15,980,030	61,955	13%	55%	39%
INDUSTRIAL	48	4,285,329	\$ 14,725	2%	15%	9%
TOTAL	2,189	25,774,029	\$ 116,365	74%	88%	73%
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	667	2,238,945	\$ 30,191	23%	8%	19%
COMMERCIAL	85	1,227,590	\$ 11,800	3%	4%	7%
INDUSTRIAL	2	12,000	\$ 128	0%	0%	0%
TOTAL	754	3,478,535	\$ 42,119	26%	12%	27%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,424	7,747,615	\$ 69,875	82%	26%	44%
COMMERCIAL	469	17,207,620	\$ 73,756	16%	59%	47%
INDUSTRIAL	50	4,297,329	\$ 14,853	2%	15%	9%
TOTAL	2,943	29,252,564	\$ 158,484	100%	100%	100%

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 PERCENT CONSUMPTION & PERCENT REVENUE
 PER CUSTOMER CLASS
 FISCAL YEAR 2019

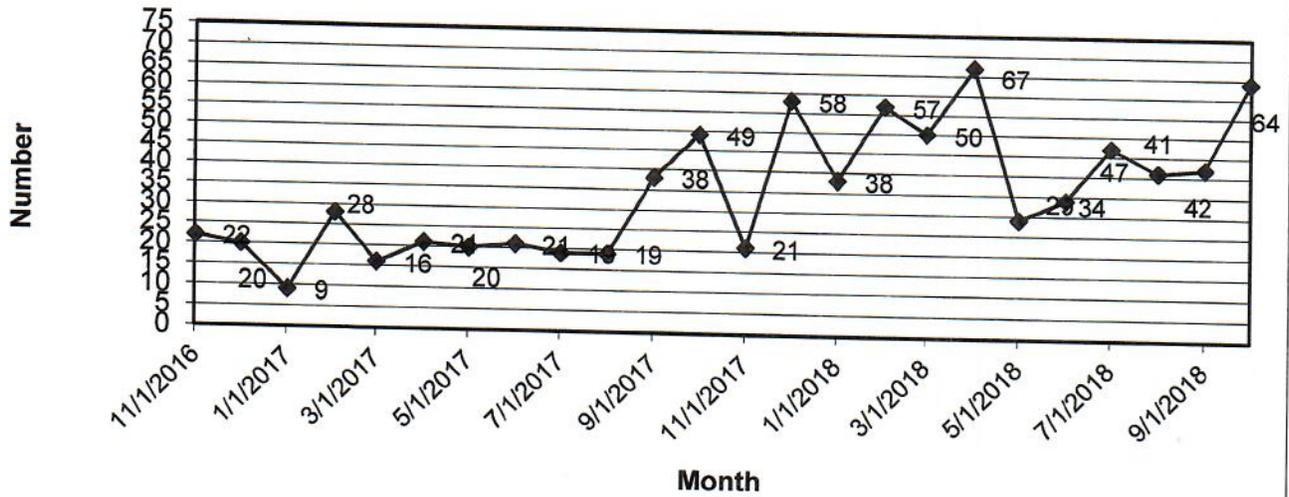
Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-18	29%	32%	32%	23%	23%	13%	83%	68%	11%	23%	6%	9%	0%	0%	17%	32%
Aug-18	30%	32%	34%	24%	19%	11%	83%	68%	11%	24%	5%	9%	0%	0%	17%	32%
Sep-18	29%	31%	31%	23%	23%	14%	84%	68%	11%	23%	5%	9%	0%	0%	16%	32%
Oct-18	19%	25%	55%	39%	15%	9%	88%	73% A	8%	19%	4%	7%	0%	0%	12%	27%
Nov-18																
Dec-18																
Jan-19																
Feb-19																
Mar-19																
Apr-19																
May-19																
Jun-19																
Average	27%	30%	38%	27%	20%	12%	85%	69%	10%	22%	5%	9%	0%	0%	16%	31%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2019 (year ended 6/30/19).

Note A:

Oct-18 break in fire line at CFMH (998,000 gallons)

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
September-18

Water Plant Finished Water Pumped (Sept 7 - Oct 3) (meters read 10/2 - 10/5)	<u>20,753,937</u>
Water Consumption Billed	29,252,564
Water Plant Process	969,000
Flushing Water Lines, Hydrants, Tanks (includes Diamond Ave replacement line flushing)	79,500
Water Obtained from Water Plant (to bill)	2,000
Water Obtained from Public Works Hydrant (to bill)	-
Bulk Water Used at Public Works Shop	12,800
Flow Meter Checks at Hydrants	-
Gallons lost at Ply Gem that did not go through meter	(515,000)
Gallons lost at Carilion (fire line break)	(9,787,613)
Meters Read and Not Billed	201,020
 Grand Total of Water Metered / Consumed / Tracked	 <u>20,214,271</u>
 Percent Finished Water Accounted	 97.40%

Meters Read and Not Billed		
001-0122-10-01	Mary Bethune Park	4,200
001-0188-00-01	Impound Lot (old)	-
002-0317-20-01	Public Works Bldg	-
002-0317-30-01	Public Works Bldg-new bldg	22,000
004-1067-00-01	Veteran's Memorial Park	-
005-1300-00-01	Mary Elizabeth Park	200
005-1343-10-01	Harvester Performance Centre	6,000
005-1384-00-01	Farmer's Market	1,400
005-1457-00-01	Municipal Bldg.	2,000
006-1710-00-01	Welcome Center / Depot	220
009-2523-50-01	Emergency Services Bldg.	11,000
009-2538-70-01	Impound Lot (new)	-
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	154,000

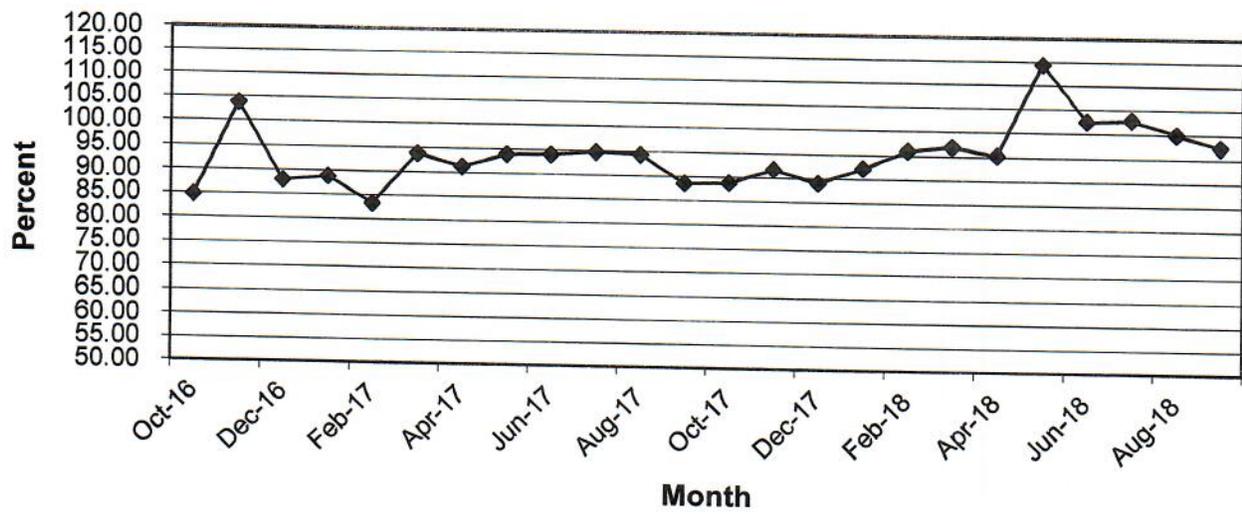
TOTAL Meters Not Billed	<u>201,020</u>
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Water Line Repairs by Public Works during the month:
none

Sewer Line Repairs by Public Works during the month:
repaired or unplugged 2 sewer mains or laterals

TOWN OF ROCKY MOUNT WATER ACCOUNTABILITY FISCAL YEAR 2019						
<u>Month</u>	<u>Finished Water Treated</u>	<u>Total Water Gallons Accounted</u>	<u>Percent Accounted</u>	<u>Monthly Gallons Variance</u>	<u>Average Accounted Variance per Quarter</u>	<u>Average Monthly Variance per Quarter</u>
Jul-18	23,907,493	24,577,188	102.80%	(669,695)		
Aug-18	26,270,290	26,269,192	100.00%	1,098		
Sep-18	20,753,937	20,214,271	97.40%	539,666	100.07%	(42,977.00)
Oct-18				-		
Nov-18				-		
Dec-18				-	0.00%	-
Jan-19				-		
Feb-19				-		
Mar-19				-	0.00%	-
Apr-19				-		
May-19				-		
Jun-19				-	0.00%	-
AVG.	23,643,907	23,686,884	100.07%	(42,977)	100.07%	(42,977)
TOTAL	70,931,720	71,060,651		(128,931)		
Monthly Avg. Percent Unaccounted =			-0.07%			
Monthly Avg. Percent Accounted =			100.07%			
3 out of 12 months this fiscal year > 80% accountability						

Water Accountability %



TOWN OF ROCKY MOUNT

UTILITY PROFILE

FISCAL YEAR 2019

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Account ed	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Account ed
Jul-18	313.10	25,910,000	41.79%	22,907,493	36.95%	24,577,188	107.29%	2,932	22,661,000	36.55%	19,417,846	85.69%
Aug-18	303.80	24,600,000	39.68%	26,270,290	42.37%	26,269,192	100.00%	2,937	29,915,000	48.25%	16,574,703	55.41%
Sep-18	297.00	22,900,000	38.17%	20,753,937	34.59%	20,214,271	97.40%	2,934	49,230,000	82.05%	19,233,902	39.07%
Oct-18			0.00%		0.00%			2,943	37,696,000	60.80%	25,739,384	68.28%
Nov-18			0.00%		0.00%					0.00%		
Dec-18			0.00%		0.00%					0.00%		
Jan-19			0.00%		0.00%					0.00%		
Feb-19			0.00%		0.00%					0.00%		
Mar-19			0.00%		0.00%					0.00%		
Apr-19			0.00%		0.00%					0.00%		
May-19			0.00%		0.00%					0.00%		
Jun-19			0.00%		0.00%					0.00%		
AVG.	304.63	24,470,000	39.88%	23,310,573	37.97%	23,686,884	101.56%	2,937	34,875,500	56.91%	20,241,459	62.11%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	November 13, 2018
TO:	Rocky Mount Town Council
FROM:	Jeff Rakes
DEPARTMENT:	Fire Department
MONTH:	September 2018

The Rocky Mount Fire Department had a total of 52 calls during the month of September 2018. There were 20 calls inside town limits and 32 calls outside town limits.

The Fire Department vehicles traveled a total of 1839 miles answering all of these calls. The Fire Department used a total of 100 gallons of gasoline and 239 gallons of diesel fuel.

Of the 52 calls there were...

- 4 – Structure Fires
- 1 – Vehicle Fire
- 2 – Brush Fires
- 1 – Utilities Fire
- 21 – Vehicle Accidents
- 5 – False Alarms
- 4 – Fire Alarms
- 2 – Service Calls
- 2 – Smoke / Odor Calls
- 6 – Debris in roadway
- 3 – Assist Rescue Squad
- 1 – Smoke Report

The Fire Department trained for a total of 30 man hours with 16 members.

The Rocky Mount Fire Department Fire Prevention and Education team taught fire safety to 462 children at 4 different Schools and Day Care Facilities during the month of September.

Respectfully Submitted By,
Chief – Jeff Rakes

MONTHLY STAFF REPORT

DATE:	November 13, 2018
TO:	Rocky Mount Town Council
FROM:	Chief Ken E. Criner, Jr.
DEPARTMENT:	Police Department
MONTH:	October 2018

On Saturday, October 26th the Rocky Mount Police Department participated in collecting unused or expired medications at Walmart in Rocky Mount. This was part of the DEA Drug Take-Back program.



Our 2018 Trunk or Treat was a huge success again this year. You can see all of our pictures from that night on our Face Book page. Thanks to all who participated in making this a great event and it continues to grow each year!



PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: October 2018

AUGUST

SEPT.

OCTOBER

	AUGUST	SEPT.	OCTOBER
UNIFORM TRAFFIC SUMMONS ISSUED	195	183	144
TRAFFIC STOPS	296	356	314
SPEEDING TICKETS ISSUED	41	36	22
DUI	1	3	1
COLLISIONS INVESTIGATED (TREDS)	14	20	21
MOTORIST AIDES	55	45	55
CRIMINAL ARRESTS "MISDEMEANOR"	56	58	39
CRIMINAL ARRESTS "FELONY"	13	9	11
INCIDENTS ADDRESSED	3382	3353	3115
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	100	92	88
GRAND LARCENY WARRANTS	4	1	3
BREAKING & ENTERING REPORTS	0	1	0
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	67	59	57
FOLLOW-UP'S	90	76	47
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	2151	2206	1884
SCHOOL CHECKS	182	181	259
ALARM RESPONSES	42	21	37
OPEN DOORS, WINDOWS, ETC. UNSECURED	6	3	2
COURT HOURS	39.5	22.75	23.25
TRAINING HOURS:	239	167	202
SPECIAL ASSIGNMENT HOURS:	87.25	100.5	90.75
HARVESTER HOURS WORKED:	20	52	40
ECO/TDO	5	7	10
ECO/TDO HOURS:	22.5	22.75	58.25

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 21 reportable accidents with 20 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Altice Mill Road, Anderson Street, Ann Sink Street, Avalon Street, Bernard Road, Bland Street, Booker T. Washington Highway, Brookshire Drive, Buckner Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cedar Street, Center Street, Circle Drive, Circle View Street, Claiborne Avenue, Cobb Street, Cornell Road, Cromwell Drive, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Friendly Street, Frontage Road, Glen Meadow Drive, Glenwood Drive, Goodview Street, Grayson Street, Grassy Hill Road, Green Meadow Lane, Greenview Avenue, Greer Lane, Hale Street, Harvey Street, Hatcher Street, Herbert Street, High Street, Highland Hills Road, Highview Terrace, Hillcrest Drive, Hilltop Drive, Jubal Pass, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Lawndale Drive, Leonor Street, Luke Street, Lynch Drive, Mamie Avenue, Maple Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Mountain View Drive, Musefield Road, Noel Street, Norris Street, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Old Furnace Road, Orchard Avenue, Oxford Circle, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Randolph Street, Riverview Street, School Board Road, Scuffling Hill Road, Smithers Street, Spring Street, State Street, Summit Drive, Sycamore Street, Taliferro Street, Tanyard Village, Trail Drive, Walnut Street, Warren Street, West Church Street, West College Street, West Court Street, Whitten Street, Willow Avenue, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive, Wrays Street and Wray's Chapel Road.
- ◇ Business Foot Patrols: Aaron's, ABC Store, Advance Auto, AEP, All American Car Wash, American National Bank, Ameristaff, Angle Hardware, Applebee's, Arby's, Arrington Sports Awards, Auto Zone, BB& T Bank, BFMS, Bojangles, Brookside Swim Club, Buddy's BBQ, Burger King, Burt's Dentistry, C-Mart, Carter Bank & Trust, CATCE Center, Catch A Tan, Center Stage Catering, Check Into Cash, China City, Christian Heritage Academy, Coast to Coast, Comfort Inn, Cook Out, Country Kids, Crooked Stitch, Curves, CVS, Dairy Queen, Davenport Gas, Davis Law Firm, Department of Social Services, DMV, Dollar General, Dollar Tree, Domino's, Eagle Cinema, Edward Johnson Investment, El Rio, El Rodeo, Empire Foods, Enterprise Rent-A-Car, Essig Center, Family Dollar, Family Pharmacy, Farmer's Market, Fast Stop, Fast Tan, FCHS, First Baptist Church, Fisher Auto Parts, Fleetwood Homes, Flora Funeral Home, Flowers By Jones, Foley's Automotive, Food Lion, Francis of Assisi, Franklin Auto Glass, Franklin Center, Franklin Community Bank, Franklin County Dialysis, Franklin County Health Department, Franklin County Library, Franklin Dental Associates, Franklin Health Care, Franklin Heating & Air, Franklin Heights Baptist Church, Franklin Memorial Hospital, Franklin Outdoors, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Get Ur Fix, Goodwill, The Grainery, Gusler's Alignment, H & R Block, Hair Fashions, Hardee's, Harper's Plumbing, Harvester Center, Haywood's Jewelry, Hema's, Highlander Laundry, Hodgesville Penicostal Holiness Church, Holiday Inn Express, Hollywood Beauty Salon, Hub Restaurant, Hutchinson Insurance, Ideal Building Supply, Industrial Avenue, Ippys, J & J Fashions, Jackson Hewitt, Jammin Apparel, Kay's Corner, Kentucky Fried Chicken, Kim's Nails, Kroger, Kupkavery, Lee M. Waid, Lesley Wray Photography, Little Ceasers, Long & Foster Realty, Los Tres Amigos, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonalds, Member One, Mod-U-Kraf, Moose Lodge, NAPA, National Guard Armory, Newbold, Nice Nails, Ntelos, Oasis Salon, Old's Cool, Olympia Sports, Papa Johns, Peebles, Pell Animal Clinic, Pet Clinic, Piedmont Community Services, Pizza Hut, Pizza King, Plygem, Prillaman's Auto Sales, Probation & Parole, Quiznos', Real Estate Rentals, Rent-A-Center, Retail Merchants, Riverside Minute Market, Rocky Mount Auto Repair, Rocky Mount Bowling Center, Rocky Mount Christian Church, Rocky Mount Church of God, Rocky Mount Elementary, Rocky Mount Public Works, Rocky Mount Ready Mix, Rocky Mount Rehab, Rocky Mount United Methodist Church, Ron Ayers Motorworks, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shentel, Sherwin Williams, Shoe Show, State Farm, Step Inc., Subway, Sun Tan City, Sunoco, Suntrust Bank, Team Nurse, Trinity Packaging, Turner's Ready Mix, US Cellular, Union Bank, Valley Star Credit Union, Veteran's Park, Vintage Spa, Walgreens, Wal-Mart, Wendy's, Women's Shelter, Wood Grains, YMCA and The Zone.

MISCELLANEOUS:

- October 3rd, 2018 - Open Door @ Subway
- October 16th, 2018 - Open Door @ BFMS Softball Field
- October 20th, 2018 - Traffic Control @ Family Resource Center 5K Race
- October 22nd and 23rd, 2018 - Firearm Range Qualifications
-

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS**

- During the absence of CRO Taylor others within the Dept. stepped up to continue regular meetings and events during the month of October just to include a few the Drug Take Back and our annual Trunk or Treat .

**BFMS SCHOOL RESOURCE OFFICER
REFERRAL'S 2017/2018:**

- CHINS: (1)
- DIVERSIONS: Possession/distribution of alcohol (1) Assault (2)

**FCHS SCHOOL RESOURCE OFFICER
REFERRAL'S:**

Arrest

Disorderly Conduct x2
Felony Assault Law Enforcement Officer x2
Felony resisting arrest

Diversions

Poss tobacco under age (Vape) x3
Poss marijuana x2

Warnings

Poss tobacco under age (Vape) x10 - Dip 1
Poss weapon at school (Knife) x2

SPEEDING TICKETS ISSUED

Old Franklin Turnpike (x 5)

North Main Street (x 4)

School Board Road (x 4)

Franklin Street (x 3)

Tanyard Road (x 2)

South Main Street (x 2)

Grassy Hill Road

Virgil H. Goode Highway

CRIMINAL ARRESTS & LOCATIONS:

Possession of Meth	Harvey Street
Possession of Meth	Tanyard Road
Possession of Meth	Franklin Street
Possession of Schedule I or II Drug	East Court Street
Possession of Marijuana	Tanyard Road (x 3)
Possession of Marijuana	Franklin Street (x 2)
Possession of Marijuana	North Main Street (x 2)
Possession of Marijuana	Booker T. Washington Hwy.
Possession of Drug Paraphernalia	Franklin Street
Possession of Drug Paraphernalia	Booker T. Washington Hwy.
Driving Under the Influence	Floyd Avenue
Drunk In Public	Tanyard Road (x 2)
Drunk In Public	Pell Avenue
Drunk In Public	Franklin Street
Drunk In Public	North Main Street
Drunk In Public	Scuffling Hill Road
Refusal of Blood/Breath Test	Floyd Avenue
Distribution of Alcohol on School Property	North Main Street
Possession of a Concealed Weapon (Steel Knuckles)	Rakes Road
Assault on a Police Officer	Tanyard Road (x 2)
Simple Assault	North Main Street (x 2)
Simple Assault	Scuffling Hill Road
Felony Shoplifting	Tanyard Road (911)
Grand Larceny	Old Franklin Turnpike (x 2)
Shoplifting	Old Franklin Turnpike (x 2)
Shoplifting	Tanyard Road
Destruction of Property	North Main Street
Property Damage	Old Franklin Turnpike
Resisting Arrest	Tanyard Road
Disorderly Conduct	Tanyard Road (x 2)
File False Police Report	Franklin Street

Hit & Run

Franklin Street

Possession of Vape Device

Tanyard Road

Possession of Tobacco Underage

Tanyard Road

Warrant Service (Capias)

Harvey Street

Warrant Service (Misdemeanor)

Mary Coger Lane (x 4)

Warrant Service (Misdemeanor)

Floyd Avenue

Emergency Custody Order

Floyd Avenue (x 4)

Emergency Custody Order

Diamond Avenue (x 2)

Emergency Custody Order

Windsor Drive

Emergency Custody Order

Technology Drive

Emergency Custody Order

South Main Street

Temporary Detention Order

Floyd Avenue (x 2)

MONTHLY STAFF REPORT

DATE:	November 13, 2018
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	October, 2018

1. Read meters (5 days)
2. Installed nine 5/8" meters
3. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts
4. Meter cutoffs: 45
5. Clean-up 5 days
6. Swept streets
7. Cut trees along roads, sidewalks and parks
8. Repaired or unplugged four sewer Mains or Lateral
9. Repaired five water main breaks or lateral leaks
10. Mowing operations, hopefully the last one of the year
11. Worked on Storm drains throughout town
12. Asphalt patched roadways before the cold hits
13. Sent one employee to school for Utility locating

MONTHLY STAFF REPORT

DATE:	November 13, 2018
TO:	Rocky Mount Town Council
FROM:	Tim Burton
DEPARTMENT:	Waste Water Treatment Plant
MONTH:	October

Average Daily Flow	1.216 MGD
TSS Reduction	98.9 %
BOD Reduction	99.7 %
Leachate (F.C. Landfill)	747,693 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	50.31 Tons
Rain Total 6.42 inches	Snow Total 0.0 inches

The Wastewater Plant had 6 after hour's alarms during the month of October.

The wastewater system came through the storms fairly well. There were a few sleepless nights monitoring the system and acknowledging the alarms throughout the night. The plant flows continue to be well above average for this time of year.

Plant staff completed all of the six month maintenance on the plant and seven pump stations this month in between rain showers. This was a real challenge for them with everything that had to be done.

Congratulations to Jason & Stephanie Jones on the birth of their daughter on October 28, 2018. Our Wastewater family just got a little larger.

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

DATE:	November 13, 2018
TO:	Rocky Mount Town Council
FROM:	Jeff Gauldin – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	October 2018

Operation and Production Summary:

The actual water production time (filtering of water) for the entire month averaged 9.6 hours a day which yielded approximately 790,000 gallons of water per day. Rainfall for this month was 6.0 inches as measured at the water treatment plant. The Blackwater River flow continues to be adequate for normal operation.

Total Raw Water Pumped:	24.10 million gallons
Total Drinking Water Produced:	24.57 million gallons
Average Daily Production:	790,000 gallons per day
Ave Percent of Production Capacity:	40.0%
Flushing of Hydrants/Tanks/FD Use:	281,700 gallons + (F.D. = 0 gallons)
Plant Process Water:	976,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	15,200 gallons
Bulk Water used at PW Shop	14,200 gallons

Testing:

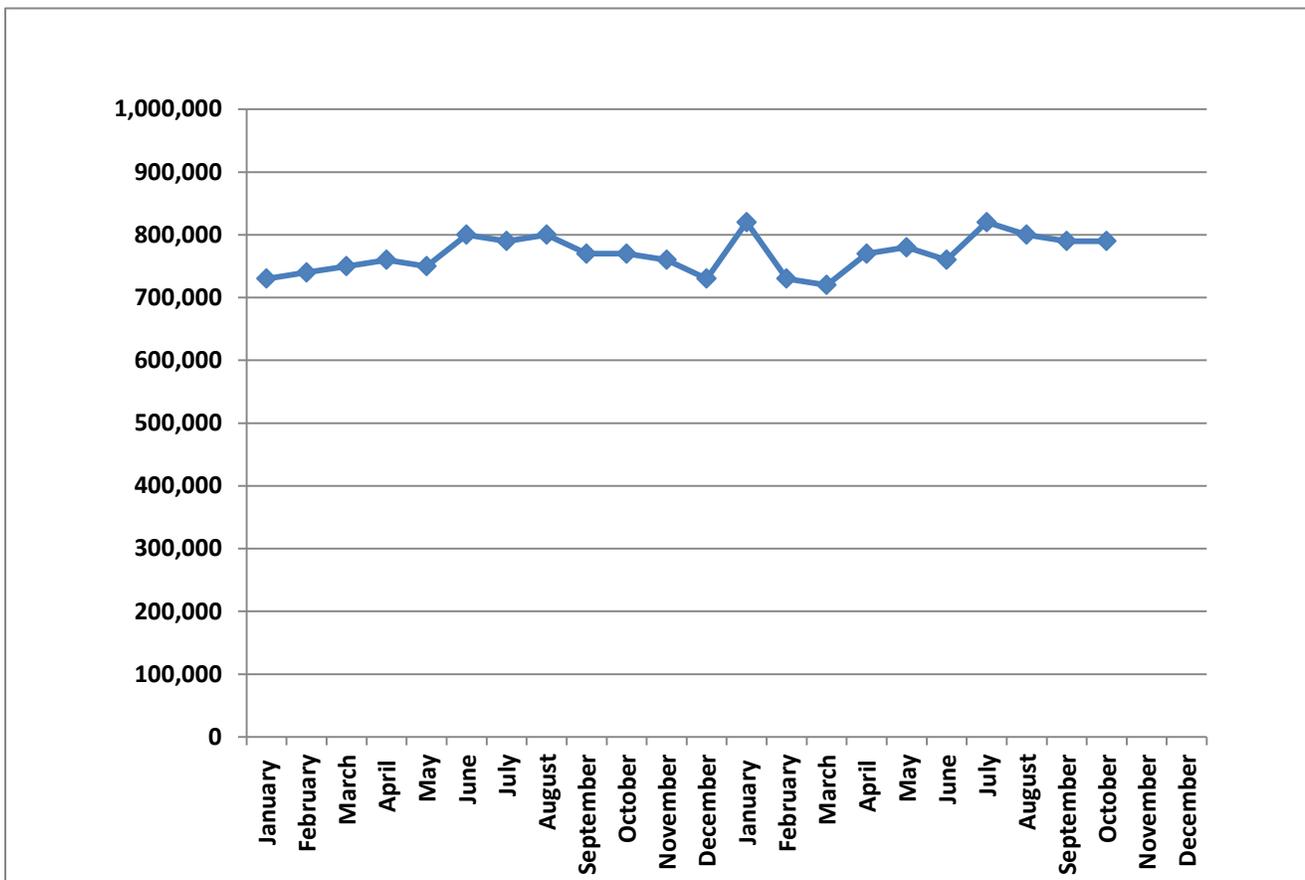
- Our monthly (6 total) routine bacteriological samples were free of bacteria. The Town continues to comply with all drinking water standards, by EPA requirements.
- Our THM and HAA-5 results are down in both Doe Run and Beverly Hills. Our next round of test for HAA-5 and THM will be taken the second week of November. The Auto flushing has had a positive effect on our Chlorine system residuals

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklist around the plant, the river, and dam.
- We met with Clearwater to get information and evaluation of the 14-inch backwash valve. We will more than likely have to call in other contractors with the right tools and equipment to repair the valve.
- We are continuing to flush the Doe Run and Beverly Hills area with our Auto Flushers. This month we have flushed **139,500 gallons of water** through these areas. As mentioned earlier we see better numbers on our test results so far in these areas. We are continuing in this process for now.

- On the 9th of October, we drained the Basins and Flocculators and performed work on the gates that isolate the Flocculators. We had outside contractors and plant personnel working on this project. The regular shift operators came that night and ran the plant at night for two days. The cleaning and repair project went very well we were able to restore operation to all but one Flocculator Gate. We are presently waiting on parts to repair the last gate.
- On October 30th, we received a complaint from Franklin Heights Baptist Church of black flecks in their water. We flushed three hydrants in the area adjacent to the church. To my knowledge, there have been no complaints since we flushed. All together we flushed an estimated **128,000 gallons of water** to solve this problem.
- We have also continued to mow and weed-eat around the plant when the weather would permit us to do so.

Water Plant Production in Gallons Per Day (January 2017 to December 2018)



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Other**

FOR COUNCIL MEETING DATED:	November 13, 2018
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STAFF MAKING REQUEST:	Community Development Public Facilities
BRIEF SUMMARY OF REQUEST:	Staff will review options regarding the downtown clock and a downtown message board.
ACTION NEEDED:	Staff would like Council to share their thoughts as to what they would like to see in this downtown area.

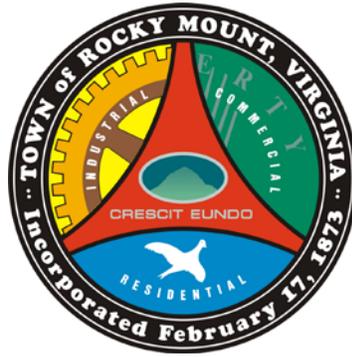
Attachment(s): Yes

FOLLOW-UP ACTION:
(To be completed by Town Clerk)

TOWN OF ROCKY MOUNT
345 DONALD AVE.
ROCKY MOUNT, VIRGINIA 24151

540.483.7660
FAX : 540.483.8830

E-MAIL: MHANKINS@ROCKYMOUNTVA.ORG
WWW.ROCKYMOUNTVA.ORG



TOWN COUNCIL
STEVEN C. ANGLE, *MAYOR*
BILLIE W. STOCKTON, *VICE MAYOR*

BOBBY M. CUNDIFF BOBBY L. MOYER
MARK H. NEWBILL JON W. SNEAD
GREGORY B. WALKER

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

To: Mayor Angle & Members of Council
C. James Ervin, Town Manager

From: Matthew C. Hankins, Community Development Director

Date: November 8, 2018

Re: Downtown Clock and Sign

Members of Council:

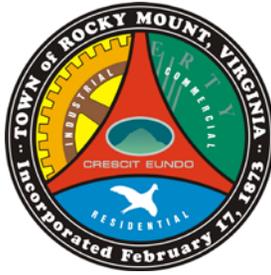
As part of the Downtown Revitalization Project, the Town of Rocky Mount secured and installed a Town Clock at Citizens Square.

The clock is a nice decorative feature, but has been plagued for the last 20 years by a myriad of technical issues which usually mean that any given time at least one face of the clock reads the wrong time. Each clock face has an independent motor, and anything from power spikes to manufacturing issues can damage a motor beyond repair. The Town last stocked these motors in 2012, and our stock of replacement motors is running low.

As we contemplate how to best use this important public space, staff would like council input on the options. As we see it, there are four options:

- 1) Do nothing and all sides of the clock eventually be right twice a day.
- 2) Keep and continue to maintain the existing clock, replacing motors as they go bad. Each replacement costs approximately \$300 in parts, materials and labor.
- 3) Replace the existing clock with another clock.
- 4) Replace the existing clock with a community message board with decorative elements and an LED community message board.

Staff appreciates your consideration and guidance. Staff's preference would be Option 4, for which funds have been budgeted but for which a location has been difficult to approve.



RESOLUTION NO.: **2018.019**

**A RESOLUTION TO AUTHORIZE PARTICIPATION BY THE TOWN OF
ROCKY MOUNT IN PERSHING FOR THE PURPOSE OF INVESTING IN
ACCORDANCE WITH SECTION
2.2-4501 *et seq.* AND 15.2-1300 OF THE VIRGINIA CODE.**

WHEREAS, Va. Code § 15.2-1500 provides, in part, that every locality shall provide for all the governmental functions of the locality, including without limitation, the organization of all departments, offices, boards, commissions and agencies of government, and the organizational structure thereof, which are necessary to carry out the functions of government; and

WHEREAS, the Investment of Public Funds Act (Va. Code §§ 2.2-4500 through 2.2-4519) lists the eligible categories of securities and investments in which municipal corporations, other political subdivisions and other public bodies are authorized to invest funds belonging to them or within their control; and

WHEREAS, Section 15.2-1300 of the Virginia Code provides that any power, privilege or authority exercised or capable of exercise by any political subdivision of the Commonwealth of Virginia may be exercised and enjoyed jointly with any other political subdivision having a similar power, privilege or authority pursuant to agreements with one another for joint action in accordance with the provisions of that Code section; and

WHEREAS, it appearing to the Town Council of the Town of Rocky Mount that it is in the best interests of the Town of Rocky Mount to participate in Pershing for the purpose of investing; and

WHEREAS, the Treasurer / Finance Director of the Town of Rocky Mount, has the authority and responsibility under Virginia law to determine the manner in which public funds other than sinking funds under his/her control will be invested;

NOW, THEREFORE THE TOWN COUNCIL OF THE TOWN OF ROCKY MOUNT HEREBY ORDAINS:

§ 1 That, pursuant to Sections 2.2-4501 *et seq.* and 15.2-1300 of the Virginia Code, the Town Council of the Town of Rocky Mount hereby establishes a relationship with Pershing for the purpose of investing funds, other than sinking funds, determined to derive the most benefit from this investment strategy, in investments authorized under the Investment of Public Funds Act.

§ 2 That the Town of Rocky Mount agrees to become a participant in Pershing as further defined in the Agreement.

§ 3 That the Town Council of the Town of Rocky Mount does hereby designate the Treasurer / Finance Director of the Town of Rocky Mount to serve as the trustee of the Town of Rocky Mount with respect to any Trust Fund, and to determine what funds under his/her control shall be invested in the Trust Fund.

§ 4 That the Town Council of the Town of Rocky Mount hereby authorizes the Treasurer / Finance Director to execute and deliver the Resolution to Authorize Participation by the Town of Rocky Mount in Pershing for the Purpose of Investing in Accordance with Section 2.2-4501 *et seq.* and 15.2-1300 of the Code of Virginia.

§ 5 This resolution shall become effective upon its adoption.

IN WITNESS WHEREOF, the Town has caused this Resolution to be signed by its Mayor and the seal of the Town to be affixed hereto and attested by the Clerk of the Town, and this Resolution to be dated the date of the Council meeting where this document was approved by the Council.

Mayor of the Town of Rocky Mount, Virginia

(SEAL)

ATTEST:

Clerk of the Town of Rocky Mount, Virginia

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Public Hearing Other

FOR COUNCIL MEETING DATED:	November 13, 2018
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STAFF MAKING REQUEST:	Rebecca H. Dillon, Town Clerk
BRIEF SUMMARY OF REQUEST:	Goodwill Industries would like to schedule a parade on Friday, December 14, 2018 beginning at 10:00 a.m. The route will be beginning on North Main Street at the Rocky Mount Bowling Center and concluding at the Goodwill Facility. The plans have been reviewed and approved by your police department.
ACTION NEEDED:	Approve or deny

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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Goodwill Industries of the Valleys



RECEIVED
10/19/18
brought in
ALB x 15 cc. RD

Mayor Steven Angle
Rocky Mount Town Council Members
345 Donald Avenue
Rocky Mount, VA 24151

Dear Mayor Angle and Council Members,

As you are aware Goodwill Industries serves a very important function in our community by providing programs that empower people to achieve and sustain a level of independence to participate more fully in life functions. Our workers have many of the same desires and dreams that all people in our community share, but not always the means to make their dreams a reality. This is the reason we are asking permission to schedule a modest parade for our workers. This will be our 5th parade.

We would like to do this at 10:00 a.m. on ~~Thursday~~ ^{Friday} RD, December 14, 2018 with a route beginning on North Main Street at the Rocky Mount Bowling Center and ending at our Goodwill facility.

Thank you for your consideration of our request.

Venessa Rutrough
Goodwill Industries of the Valleys
1045 North Main Street
Rocky Mount, VA 24151

www.goodwillvalleys.com

Roanoke Jobs Campus & Support Center
2502 Melrose Avenue, NW
P.O. Box 6159
Roanoke, VA 24017
Office: (540) 581.0620
Fax: (540) 581.0629

Madison Heights Jobs Center
174 River James Shopping Center
Madison Heights, VA 24572
Office: (434) 200.9920
Fax: (434) 845.3632

Radford Jobs Campus
103 Duncan Lane
Radford, VA 24141
Office: (540) 639.9027
Fax: (540) 639.3517

Rocky Mount Office
1045 North Main Street
P.O. Box 157
Rocky Mount, VA 24151
Office: (540) 483.0296
Fax: (540) 483.0297

Staunton Jobs Campus
1106-C Greenville Avenue
Staunton, VA 24401
Office: (540) 886.2001
Fax: (540) 886.7112

