

**ROCKY MOUNT TOWN COUNCIL  
FISCAL YEAR 2021  
BUDGET WORK SESSION NO. 2  
APRIL 23, 2020**

The April 23, 2020 Fiscal Year (FY) 2021 Budget Work Session No. 2 meeting of the Rocky Mount Town Council (here after referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 5:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Billie W. Stockton
- Bobby M. Cundiff
- Mark H. Newbill
- Robert L. Moyer
- Jon W. Snead
- Gregory B. Walker

The following staff members were also present:

- Rebecca Dillon, Town Clerk/Executive Administrative Assistant
- C. James Ervin, Town Manager
- Linda Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

**APPROVAL OF AGENDA**

Prior to the meeting, Council had received the agenda for review and consideration of approval. Mayor Angle amended the agenda to include a "Resilient Rocky Mount" presentation by Mrs. Dillon and secondly, information from Mr. Ervin regarding the Town's Business License Renewal Notices (BPOL) notices that would be mailed out to the public in the next two weeks.

**Motion: To approve the amended agenda.**

**Motion By: Council Member Snead**

**Second: Council Member Walker**

**Motion Discussion: None**

**Ayes: Cundiff, Newbill, Moyer, Snead, Stockton, Walker**

**Nays: None**

**Action: Approved the amended agenda by a unanimous vote**

## UTILITY CAPITAL FUND

### Utility Fund Capital Projects Fund Revenues:

On page 86 of the FY2021 Proposed Budget, Ms. Woody began. On line 0414 under Categorical Aid, there was a FEMA grant listed for the Water Treatment Plant generator. The Town won't be receiving it until after June 30, 2020.

Utility Fund Capital Projects Fund Expenditures: The expenditures are from the Water Treatment Plant and include the fire hydrant cleaning system for \$9,800, a generator for \$150,000, and to replace pressure reduction on chemical feedwater for \$9,900. In addition, Mr. Gauldin would also like to replace the influent valve for \$36,000.

Utility Fund Capital Projects Fund Expenditures: There was \$50,000 to replace the #1 mainpump station pump and \$10,000 to rebuild wipers and replace bulbs on UV channel #1. There was also \$50,000 to replace the #2 mainpump station pump. In addition, the debt service amount was \$171,005.

## HARVESTER PERFORMANCE CENTER OPERATING FUND

### Performance Venue Revenues:

On page 92 was the rent amount of \$85,200 and the transfer from the general fund (fund balance) for \$319,936. There was a 10% reduction in the contribution of FY2020 to FY2021. It was determined that the EDA had not made a rent payment since September of 2019 and that the Town would be receiving those funds.

### Performance Venue Expenses:

Once salaries and fringes are covered at the HPC, there would be a small amount left for operating expenses.

## CAPITAL IMPROVEMENT PLAN

5 Year Capital Improvement Plan: Council reviewed over page 98 and will review again in December.

Mr. Gauldin would like to replace a Ford pick-up truck for \$65,000 as a purchase estimate. The old vehicle will be surrendered or repurposed. Mr. Gauldin would like to replace some of his lawn mowers. On page 99 there were lights for the tennis courts in Mary Elizabeth Park for \$5,000 due to safety concerns. Mr. Gauldin had previously mentioned to Ms. Woody that a new tractor was needed for the Water Department. On Page 100, Mr. Gauldin had asked to replace the North Main Street 8" water line (Ferguson to Pendleton) due to having so many breaks and backups. Mr. Gauldin had asked if Council would include the \$36,000 on page 100 for the replacement of a filter influent valve. Mr. Gauldin also asked for replacement of pressure reduction system on chemical feedwater for \$9,900.

It was determined that a 3<sup>rd</sup> Work Session would not be necessary.

Mayor Angle asked for a motion to authorize Staff to advertise for a Public Hearing for the FY2021 Budget on May 4, 2020 at 7:00 p.m.

**Motion: To advertise the FY2021 Budget as presented with the change of \$9,900 and hold a Public Hearing on May 4, 2020 at 7:00 p.m.**

**Discussion: None**

**Motion By: Council Member Moyer**

**Second: Vice Mayor Stockton**

**Motion Discussion: None**

**Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker**

**Nays: None**

**Action: Approved by a unanimous vote.**

Two items were added to the agenda.

1) Resilient Rocky Mount:

Mr. Hankins and Ms. Campos born the idea of the Resilient Rocky Mount t-shirts being purchased online with the retailer Full Armor and the proceeds going to the local business of the ordering party's choice of the businesses listed on the website. Town Clerk Dillon, wanting to give back to the Town of Rocky Mount business community during the difficult time of COVID-19, then presented Council with the idea of purchasing t-shirts for all of the Town employees. Each year the Public Works Department is bought new safety shirts by the Town in the spring to update the employee uniform clothing and this year, the Resilient Rocky Mount t-shirts could take the place of that yearly purchase. The Town employees would wear the shirts on Fridays to support the local businesses. If Council agreed to the purchase, the moneys raised by the Full Armor website for the shirts would then be equally divided up and spread to each business in the Town limits listed on the website. Any remaining amount would be equally divided up again and given to the Mom-and-Pop businesses in the Town.

**Motion: To approve purchasing t-shirts for all Town employees and the funds raised being divided up between the participating businesses on the Full Armor website in Town.**

**Discussion: None**

**Motion By: Council Member Walker**

**Second: Council Member Newbill**

**Motion Discussion: None**

**Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker**

**Nays: None**

**Action: Approved by a unanimous vote.**

2) Mr. Ervin Updates Town Council on Business Licenses (BPOL) Notices

Mr. Ervin asked Council's input regarding the wording of the notices that go out once a year every year at business license renewal time. Mr. Ervin's concern was that the standard notice likely would not be received well this year due to all the changes with COVID-19. Ms. Woody agreed that this year businesses could pay in September in full or make a partial payment on the license could be made or the payments could be made

in increments as long as the paper work was submitted to the Town on time. If Council agreed the Town Attorney would then draft an official ordinance to support the decision.

**Motion:** To use the purposed BPOL language given to Council by Mr. Ervin for the BPOL notices and allow businesses to be given the option to spread their payments for the license if the businesses needed to do so.

**Discussion:** None

**Motion By:** Council Member Walker

**Second:** Vice Mayor Stockton

**Motion Discussion:** None

**Ayes:** Cundiff, Moyer, Newbill, Snead, Stockton, Walker

**Nays:** None

**Action:** Approved by a unanimous vote.

## **ADJOURNMENT**

**Motion:** To adjourn meeting

**Time:** 6:10 p.m.

**Motion By:** Vice Mayor Stockton

**Second:** Council Member Moyer

**Motion Discussion:** None

**Ayes:** Cundiff, Moyer, Newbill, Snead, Stockton, Walker

**Nays:** None

**Action:** Adjourned by a unanimous vote.

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Steven C. Angle, Mayor

ATTEST:

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Rebecca H. Dillon, Town Clerk