

**ROCKY MOUNT TOWN COUNCIL**  
**SPECIAL CALLED MEETING MINUTES**

**August 19, 2020**  
**5:00 p.m.**

**Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as “Council”) was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor Steven C. Angle presiding.**

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor, Jon W. Snead
- Council Member Bobby M. Cundiff
- Council Member J. Tyler Lee
- Council Member Robert L. Moyer
- Council Member Mark H. Newbill
- Council Member Billie W. Stockton

The following staff members were also present:

- John T. Boitnott, Town Attorney
- Rebecca H. Dillon, Town Clerk/Executive Administrative Assistant
- C. James Ervin, Town Manager
- Linda P. Woody, Finance Director

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**1. Roll Call**

The Town Clerk called each member of the Rocky Mount Town Council by name to account that each one was present.

**2. Approval of Agenda**

Prior to the meeting, Council had received the agenda for review and consideration of approval.

**Motion: To approve the agenda as presented.**

**Moved By: Council Member Newbill**

**Seconded: Council Member Lee**

**Ayes: (6): Vice Mayor Snead, Council Member Cundiff, Council Member Lee, Council Member Moyer, Council Member Newbill, Council Member Stockton**  
**Approved (6 to 0)**

### **3. Update on Prior CARES Act Fund Allocations**

From the CARES Act, the Town of Rocky Mount was given approximately \$800,000 to find the best ways to help businesses, citizens, etc. recovering from COVID-19. Listed below are brief descriptions of the first phase of expenditures from the Town. The sheet with the official breakdown, in more detail, will be attached to the minutes in the minutes book.

- Reset Rocky Mount Small Business Grants. There were 38 applications and all 38 were approved. = \$190,000
- Special Events Fence to control number of people entering special events at the Farmers' Market. = \$7,499.99
- 1st Phase Farmers' Market Recovery = \$3,855.84
- Meals were given as \$6.00 restaurant coupons to all town water customers as a program called 3-To-Go Coupons = \$3,933.00
- Rocky Mount Cares Dinner Program = \$8,811.50
- PPE and Sanitation Supplies (as of June 30, 2020) = \$7,437.96
- COVID-19 leave regarding the Town Finance Department, Police Department, Public Works, Water Department, and the Waste Water Department. = \$13,283.40

The grand total of expenditures for the first request was \$234,821.69.

The remaining balance would be \$593,704.31

### **4. Proposed New CARES Act Allocations**

Proposals were given for the second phase of the CARES Act funding allocations. Listed below are a brief description of the second phase of proposed expenditures from the Town. The sheet with the official breakdown, in more detail, will be attached to the minutes in the minute book.

- 2nd Phase Farmers' Market Recovery = \$10,000

- Mary Elizabeth and Mary Bethune Park bathrooms replacement = \$100,000
- Two digital signs for Public Works use in high traffic areas = \$32,459.75
- Livestreaming of public meetings on YouTube = \$20,000
- Hazard Pay - "Payroll support for full-time public safety employees" = \$80,000  
(Note the hazard pay item left out 15 Town staff members. Town Manager Ervin asked that Council also support those employees that had to make significant adjustments to daily work to manage the risk of infection to the Town and to the community though not federally classified as public safety. The amount requested was for \$80,000 in CARES Act funds as well as \$18,000 in General Fund dollars out of the fund balance.)
- SAFE Program - Financial Assistance for citizens administered by Helping Hands = \$165,000

The Town would enter into an agreement with Helping Hands in which the Town would give \$10,000 as initial funds to begin the program.

To qualify for the program, people would have to be a town resident and have suffered a loss of income due to the COVID-19 pandemic. Help is available to those people who would be struggling financially to meet basic needs such as food, childcare, rent/mortgage, etc. Medication was to be a part of meeting the basic needs but was taken out of the program as Council did not wish to compete with the Free Clinic. Helping Hands would verify each need expressed by the customer before giving any funds to anyone seeking help.

The total of the second phase of allocations was approximately \$507,459.75.

The balance after the 2nd Round of Expenditures would be \$186,244.56.

The 3rd Round of Expenditure Requests which would be pending review and approval by Franklin County, would be for the Police Department and the Fire Department regarding expenses for public safety measures undertaken in response to COVID-19. Each of the two departments would receive \$50,000.

The total amount of the 3rd request would be \$100,000 with a remaining balance of \$86,244.56. Anything the Town does not use, goes back to the Federal Government.

**Motion: To approve the proposed new CARES Act allocations as explained with exception to the medication.**

**Moved By:** Council Member Newbill

**Seconded:** Council Member Stockton

**Ayes: (6): Vice Mayor Snead, Council Member Cundiff, Council Member Lee, Council Member Moyer, Council Member Newbill, Council Member Stockton**

**Approved (6 to 0)**

5. **Adjournment**

**Motion: To adjourn meeting**

**Moved By: Council Member Stockton**

**Seconded: Council Member Lee**

**Ayes: (6): Vice Mayor Snead, Council Member Cundiff, Council Member Lee,  
Council Member Moyer, Council Member Newbill, Council Member Stockton**

**Approved (6 to 0)**

**Time: 5:34 p.m.**

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Steven C. Angle, Mayor

ATTEST:

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Rebecca H. Dillon, Town Clerk