



ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
APRIL 10, 2017
AT 7:00 P.M.

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆
All cellular phones must be turned off during the Council Meeting.
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items
 - Special Recognition for WYTI-AM Radio Station, 60th Anniversary Resolution
- V. Public Hearing
 - Bond Issue By Carter Bank & Trust For The Town of Rocky Mount
- VI. Approval of Draft Minutes
 - March 13, 2017 – regular meeting minutes
- VII. Approval of Consent Agenda
 - Miscellaneous Action (*none at this time*)
 - Miscellaneous Resolutions/Proclamations (*none at this time*)
 - Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens
- IX. Old Business
 1. Review and Consideration of Paving Award
 2. Presentation of Proposed FY 2018 Budget
- X. New Business
 1. Review and Consideration of the First Annual Friends of the Family Resource Center 5K Run/Walk for Domestic Violence
 2. Review and Consideration of 5th Annual Eagle Strut 5k/10k Race
 3. Review and Consideration of Southwest Virginia Antique Farm Days Parade
 4. Town Bond Issue Through Carter Bank and Trust
 5. 2017 Intern Position at Waste Water Treatment Plant

6. Review and Consideration of Transportation Appendix for Inclusion in the Comprehensive Plan

- XI. Committee Reports (*none at this time*)
- XII. Referrals to Planning (*none at this time*)
- XIII. Other Matters, Concerns and Rise 'N Shine Appearances
- XIV. Closed Meeting and Action

Section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body, Town Manager's Office.

Section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body, Economic Development Authority.

Section 2.2-3711(A)(1) Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body, Community Development.

- XV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: www.rockymountva.org.

◆
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Other** **Special Items**

FOR COUNCIL MEETING DATED:	April 10, 2017
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	A resolution honoring WYTI-AM radio station for operating within Rocky Mount, Virginia and providing public service through its news, music content, community engagement, local sports broadcasts etc. for the past 60 years.
ACTION NEEDED:	Approve the resolution

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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RESOLUTION NO.: 2017.006

**RESOLUTION
Honoring 60 Years of Community Service by WYTI Radio**

WHEREAS, WYTI-AM is a radio station operating within Rocky Mount, Virginia, providing public service through its news, music content, community engagement, local sports broadcasts and emergency alerts; and

WHEREAS, WYTI-AM first went on the air April 1, 1957, and has for the past 60 years provided to the residents of Rocky Mount and Franklin County entertainment, news, community events, music, laughter and a community voice through its public engagement and talk programming; and

WHEREAS, as a locally-owned family small business under the leadership of Mr. Bill Jefferson and his family, WYTI-AM have supported other businesses in their growth by offering advertising opportunities; and

WHEREAS, as Mr. Jefferson is an original fixture of the station, going live on the air on the first day and taking ownership of the station in late 1970 and remaining to this day as the president and programming director of WYTI; and

WHEREAS, under the leadership of Susan Jefferson Mullins, WYTI has recently expanded to add an FM frequency to carry its voice farther into the Roanoke region, thus expanding the voice of Franklin County sports, news and traditional music programming;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Rocky Mount, Virginia, assembled this tenth day of April, 2017, does hereby unanimously resolve to express its appreciation to WYTI-AM for six decades of service to the Rocky Mount community, and does express its ongoing appreciation and admiration to the Jefferson family and the staff of WYTI for their hard work in engaging and tying together the community through the radio.

Steven C. Angle, Mayor

**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
MARCH 13, 2017**

The March 13, 2017 Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- Robert L. Moyer
- Jon W. Snead
- Billie W. Stockton
- Mark H. Newbill

The following staff members were also present:

- John Boitnott, Town Attorney
- Tim Burton, Waste Water Superintendent
- Ken Criner, Chief of Police
- Robert Deitrich, Water Plant Superintendent
- Rebecca H. Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Josh Gibson, Town Planner
- Matthew Hankins, Assistant Town Manager
- Brian Schofield, Public Works Superintendent
- Linda P. Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

Motion: To approve the agenda

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: Approved the motion by a unanimous vote.

SPECIAL ITEMS

1. Certificate of Excellence in Financial Reporting

Mr. Ervin spoke regarding the Certificate of Excellence that Ms. Woody and the Finance Department received. Mr. Ervin stated that the certificate was for excellence in financial reporting and that the Town had consistently received the award over the past decade for outstanding commitment to accuracy, transparency and accountability.

2. Year End Report for the Harvester Performance Center

Mr. Turner could not be in attendance so Mr. Hankins spoke regarding the year end financials for the Harvester. Mr. Hankins presented Council with two handouts about the Harvester. The handouts are attached to the minutes in the minute book.

PUBLIC HEARING

None at this time

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- February 13, 2017 - regular meeting minutes

Discussion: None

Motion: To approve the draft minutes

Motion By: Council Member Stockton

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

- (1) **Miscellaneous Action:** (none at this time)
- (2) **Miscellaneous Resolutions/Proclamations** (none at this time)
- (3) **Department Monthly Reports**
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

Discussion: None

Motion: To approve the consent agenda as presented.

Motion By: Council Member Newbill

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: Approved the consent agenda as presented by a unanimous vote.

HEARING OF CITIZENS

Mayor Angle opened the floor to any citizens wishing to speak.

Mr. Virgil H. Goode, Jr. of 90 East Church Street, Rocky Mount, VA 24151 spoke regarding the Refuse Truck System. Mr. Goode spoke highly of the crew on the refuse truck and commented what a good job the crew had done over the years. Mr. Goode also said he was against a new refuse truck system as the one the Town currently has is working well. Mr. Goode shared the cost for such a system was very large and he had seen refuse trucks in other localities picking up refuse, making a mess, leaving behind refuse after the truck was in route. Mr. Goode specifically stated that he would like to see a person doing the job rather than a long armed vehicle doing it.

OLD BUSINESS:

1. Review and Consideration of Veterans Park Change Order – Dirt Cover

Mr. Hankins spoke regarding the Veterans Park Change Order and the work that was almost completed on the park. As the work was nearing its end, it had become apparent that the final grade staff requested of the designing engineers was not included in the bid set of plans. The

Town's expectations and directions from the start had been that the culverts would be covered to a depth that would essentially create a flat park area in line with the existing Veterans Park grade.

The work would require additional fill dirt, rip rap, bedding stone, some additional seeding and a wooden handrail to keep visitors away from the edge of the culvert. The original change order quote from the contractor was for \$99,000. The current quote from the contractor to complete the change is for \$49,024.50 but staff is continuing to negotiate that number with the contractor.

Council Member Cundiff stated that the Town should not have to pay for somebody else's mistake.

Council Member Moyer stated that the Town needed to bring the dirt cover up to level and if the mistake was the engineer's mistake; the Town should contact them.

Vice Mayor Walker asked how long was the warranty and what did it cover. Mr. Hankins replied that the warranty was a general construction warranty that would generally not be for more than a year. If the Town chose to have public works finish the project, and something happened while the Town was dumping the dirt; it would be very likely that the warranty would be voided.

Council Member Moyer stated that the Town should go ahead and correct the problem while the equipment was in place and not wait until after everything is cleaned up and have to go back to correct it.

Council Member Cundiff stated that he didn't think the Town needed to do anything that the tax payers would have the cost passed along to them on.

Council Member Snead stated that the project was proposed to Council as a start to finish project and should be carried out the same way.

Mr. Ervin stated that the Town was dealing with an error and omission and having caught it before the contractors were done; it could be added for what it would have cost the Town.

Council Member Stockton stated that he would like to see the project completed by Memorial Day as Council had agreed to.

Discussion: None

Motion: To approve the Veterans' Park change order for up to and not to exceed \$49,024.50. Mr. Hankins was still in negotiations therefore the amount could be less.

Motion By: Council Member Moyer

Second: Council Member Stockton

Motion Discussion: None

Ayes: Moyer, Snead, Stockton, Walker, Newbill

Nays: Cundiff

Action: The motion was passed by a 5 to 1 vote in favor of the Veterans' Park Change Order for up but not to exceed \$49,024.50.

2. Municipal Building Security Improvements Contract

Mr. Hankins spoke regarding the Municipal Building Security Improvements which Town Council had set aside \$60,000 in FY2017 for funding of security upgrades and improvements at the Municipal Building. The work would be done to access and protect staff and board meeting spaces. The work has been designed to meet those needs with the aid of Spectrum Design, the Police Department and management staff.

The Town received three bids that were all from qualified vendors. The lowest bid was from Montgomery Consulting, LLC at \$46,333.00. The higher bids were \$64,377.00 and \$94,000.00. The architect has contacted the references for Montgomery's Consulting's work, which included references from secure state facilities and police agencies. All references would use Montgomery again and the architect and staff recommend that Council authorize entering into a contract and issuing a notice to proceed.

No Franklin County contractors had bid for the work, but Montgomery Consulting had indicated to the Town that they would use primarily local subcontractors to complete the work.

A notice to proceed this week would allow the contractor sufficient time to order materials and complete the construction by the end of the current fiscal year. Materials ordered and delivered would be expected to take approximately 10 weeks. Work is likely to begin taking place in June and will be coordinated with staff to minimize the disruption to the public, staff and meeting schedules.

Staff recommended Council authorize the Town Manager or his designee to finalize and enter into a contract with the winning bidder and issue a notice to proceed.

Discussion: None

Motion: To approve Municipal Building Security Improvements Contract.

Motion By: Council Member Snead

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: Approved the motion by a unanimous vote.

NEW BUSINESS

1. Review and Consideration of Substitute VDOT Weaver Street Letter of Credit Resolution

Mr. Hankins spoke regarding the Substitute Letter of Credit for reduction in VDOT bond. As the Town has made payment on 20 percent of that amount, VDOT has authorized the surety to be reduced to \$72,017. In order to reduce the Town's exposure of our surety issuer, Carter Bank, staff asked that Council authorize the reduction of the security due from \$334,000 to \$72,017. Mr. Hankins explained that he had a preliminary conversation with Carter Bank & Trust, and Carter Bank agreed that they would prefer to minimize the existing exposure, as the current document VDOT holds is a live financial instrument that could still be called. Mr. Hankins asked that Council consider and pass a surety resolution and authorize the Town Manager to submit on the Town's behalf an inducement letter to Carter Bank & Trust.

Discussion: None

Motion: To approve the Letter of Credit Resolution

Motion By: Council Member Cundiff

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: Approved the motion by a unanimous vote.

2. Review and Consideration of Heritage Classic 5K for Christian Heritage Academy

Mr. Ervin spoke regarding the Christian Heritage Classic 5K. Mr. Ervin stated that the race would be held on May 6, 2017 beginning at 8:00 a.m. and concluding at Christian Heritage Academy about an hour later. Mr. Eric Miller with Christian Heritage Academy had been in touch with the police department and the police department did review and approve the event.

Discussion: None

Motion: To approve the Heritage Classic 5K run for Christian Heritage Academy

Motion By: Vice Mayor Walker

Second: Council Member Cundiff

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: Motion approved by a unanimous vote

3. Review and Consideration of Anthem Health Insurance Renewal

Mr. Ervin spoke regarding the Anthem Health Insurance Renewal. The Town, received a sharp increase with recent high utilization. Ms. Woody, Ms. Akridge and Mr. Ervin discussed the insurance in detail including reducing the services provided by the plan by going to an alternate provider. Staff stated that they are considering renewing as the best option the Town has and Staff further stated that the Town received a pooled discount through the Local Choice program. Staff recommended renewal with Anthem and plans to include the changes in the proposed budget which is estimated at \$35,000 for the employee and \$147,000 for the Town.

For the record, no action was needed on this item at this time.

4. Review and Consideration of Building a Retaining Wall at Randolph Street in Mary Elizabeth Park

Mr. Ervin spoke regarding the retaining wall at Randolph Street in Mary Elizabeth Park. The wall is to protect the street and the estimated cost is \$15,000. Staff are proceeding with the work using street maintenance funds.

For the record, no action was needed on this item at this time.

COMMITTEE REPORTS

1. Public Utilities Committee Meeting on February 21, 2017

Mr. Ervin spoke that the Public Utilities Committee met on February 21, to consider the information provided regarding the refuse collection truck purchase planned for FY2018. The committee met due to confusion regarding an article in the Franklin News Post. The committee also received information from staff and discussed the pros and cons of a refuse collection system change. The purchase of the refuse truck will go into next years budget.

Council Member Cundiff who was chairman of that committee expressed that he was a firm no as did Council Member Snead and Vice Mayor Walker.

Council Member Snead expressed that the refuse trash system that the Town currently has is working well however, the truck does need replacing, but perhaps the one armed bandit truck may not be the choice for the Town.

Council Member Moyer stated that he agreed with what Mr. Goode had said during the Hearing of the Citizens portion of the meeting and shared that he had been to Roanoke and viewed the refuse system there and expressed that the investment would be great as compared to the job that he observed the Roanoke refuse system delivering.

Council Member Newbill asked what the current restriction size was. Mr. Schofield replied 45 gallon. Council Member Newbill then presented the idea of providing the Town with trash cans the size that would be in compliance.

2. Streets, Sidewalks & Streetlights on March 9, 2017 which was past the time to be included in the packet.

Mr. Ervin stated the Town was looking to initiate a program to address some of the trip and fall hazzards on the Town sidewalks. The Town invited a company called Precision Safe Sidewalks to make a proposal. Percision Safe Sidewalks inspected a 1.5 mile acre area of the Town's sidewalks and the company found 482 trip hazzards. The cost to fix those trip hazzards were estimated at \$38,225. The committee was in favor of giving a full report to Town Council to start the project.

Council Member Stockton asked how many dollars were there to spend? Mr. Ervin replied that there was a surplus of funds available to apply to the sidewalk project. Mr. Ervin also shared that the Town has 800,000 to 1.2 million dollars of maintenance funds from VDOT that need to be used. Council Member Stockton asked if there were areas of the sidewalk that only needed repairing, would that be done instead of replacing the sidewalk? Mr. Ervin replied that if repairing could be done instead of replacing, it would be.

Council Member Cundiff asked why spend \$38,000 to fix the sidewalks when the Town will save \$71,000. Council Member Cundiff further asked why would the Town spend \$38,000 when the Town is going to save \$71,000 and the process would likely be recurring every year. Council Member Cundiff stated that Floyd Avenue was not listed as needing attention but is one of the sidewalks that needs attention most. Mr. Ervin stated that Floyd Avenue was not in the trial because Council had been developing plans to potentially redo those sidewalks.

Discussion: None

Motion: The committee's recommendation was to go forward with the repairs to remove the trip hazards in the identified areas.

Motion By: Council Member Stockton

Second: Council Member Newbill

Motion Discussion: Council Member Cundiff suggested that if the Town was planning to fix the sidewalks, why not go ahead and fix the sections identified and the project would be completed.

Ayes: Snead, Stockton, Walker, Newbill

Nays: Cundiff, Moyer

Action: Motion carries

OTHER MATTERS & CONCERNS

Mr. Hankins was on Rise and Shine.

The Mayor had a concern regarding the recent erroneous report in the Franklin News Post regarding the refuse truck. The Town requested a retraction and a retraction was made but not in the same manner as the article was given in. A lot of unnecessary staff time was taken to address that and it was not responsible journalism. When someone representing the News Post is present at another meeting; the Mayor will readdress the article.

Council Member Cundiff stated that he had a concern over a parking problem that Council had tried to address over the past 4 1/2 months and the problem had not been able to resolve. Mr. Ervin stated that he had gone by the residence and each time, the person was in compliance. Council Member Cundiff stated that he would like the Town to survey the property to clarify what belongs to the Town and what belongs to the resident.

Council Member Moyer stated that the residence in question was the only place he had seen 4 foot reflectors up against the asphalt of the road. Mr. Ervin stated that the interpretation of the

public works men was that the reflectors were not an obstacle. Vice Mayor Walker asked were the 4 foot reflectors legal? Mr. Ervin explained that his understanding of encroachment was with a vehicle, and was a normal function of a homeowner. Mr. Ervin stated that if Council would like to go further with the encroachment; Staff has the tools to do that.

Council Member Moyer brought up that the vehicles had come into the picture after the initial complaint. The Mayor then suggested for Staff to ask the residence to move the vehicles back. Mr. Ervin said Staff would follow up to the Mayor's suggestion.

CLOSED MEETING AND ACTION

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below

Time: 8:15 p.m.

Virginia Code Section:

Section 2.2-3711(A)(3) - Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

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Section 2.2-3711(A)(1) - Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.

Section 2.2-3711(A)(4) - The protection of the privacy of individuals in personal matters not related to public business.

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

ADJOURNMENT

Motion: To adjourn meeting

Time: 9:00 p.m.

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Adjourned by a unanimous vote

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Acting Town Clerk

DRAFT

Community Development & Planning March 2017 Monthly Report

ARTS & CULTURE							
AC FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	PHONE 1
TOTAL: 0							
BANNER PERMITS							
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved	
TOTAL: 0							
SITE/PLAT FILES							
File Number	Property Owner	Action	TMPN	Date	Notes	Location	
TOTAL: 0							
SIGN PERMITS							
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes
TOTAL: 0							
ZONING COMPLIANCE PERMITS							
TOTAL: 5 Residential: 1 Commerical: 4 Public: 0							
Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved
ZC17-008	Shively Electric	Southgate III, LLC	2030002900	GB	Commercial	Install electric panel and breakers	3/3/2017
ZC17-009	Royalty Companies of Indiana Inc	Auto Zone	2020001100	GB	Commercial	Commercial Roof overlay	3/4/2017
ZC17-010	Kevin McLown	Keith Clements	2040056600	R-1	Residential	Replace Service entrance cable	3/28/2017
ZC17-011	Grove Rocky Mount, LLC	same	2070050600	CBD	Commercial	Event Tent	3/28/2017
ZC17-012	Jessica Morris (Downtown Distressed)	Elimax LLC	2070102600	CBD	Commercial	2nd hand retail	3/31/2017
TOTAL: 4 Residential: 3 Commerical: 1							
ZONING PERMITS							
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	CurrentZoning	Date Approved	NOTES
ZP17-001	John Bumgarner	10 Old Furnace Rd	2100021400	Residential	R-1	3/14/2017	Building
ZP17-002	Lionberger Construction	Lowes outparcel	2020002400	Commercial	GB	3/16/2017	Carilion Clinic
ZP17-003	Ruth Snead	140 Whitten St	2110004000	Residential	R-1	3/21/2017	Accessory Building
ZP17-004	Austin & Son Construction	345 Glenwood Dr	2130009200	Residential	R-1	3/28/2017	Detached Garage

MONTHLY STAFF REPORT

DATE:	April 10, 2017
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	April meeting

This report contains the following monthly information for March 2017 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

1007 walk-in transactions

1392 drive-thru transactions

1584 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING MARCH 2017**

The following new businesses obtained their business licenses during the month:

RETAIL:

Stormer Art, Stoney Mill Rd, art sales

Downtown Distressed, 305 Franklin St, retail

REPAIRS / PERSONAL SERVICES:

Angela Gravely, 1035 Franklin St, cosmetologist

CONTRACTOR:

Royalty Companies of Indiana, roofing contractor

TOWN OF ROCKY MOUNT
Investment Portfolio
at February 28, 2017

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FHLMC	12/29/2017	12/29/2021	500,000	100.027	500,135.00	2.19%	2.20%	3134GAC28	11,000.00
FHLMC	3/30/2016	12/30/2020	210,000	99.515	208,981.50	1.25%	2.00%	3134G8BH1	2,625.00
FNMA	7/27/2017	7/27/2017	493,000	99.745	491,742.85	1.65%	1.65%	3135GOS46	8,134.50
Bond Totals			<u>1,203,000</u>		<u>1,200,859.35</u>	1.70% avg. return			<u>21,759.50</u>
Certificates of Deposits:									
Am Express Centurion		5/28/2020	245,000	100.993	247,432.85	2.02%	2.05%	02587DYH5	5,022.50
Bank Deerfield WIS		2/26/2021	245,000	97.921	239,906.45	1.27%	1.25%	061785DM0	3,062.50
Barclays BK Del Retail		8/20/2019	225,000	101.259	227,832.75	2.07%	2.10%	06740LHV2	4,725.00
Capital One Nat'l McLean VA		12/29/2021	230,000	100.891	232,049.30	2.23%	2.25%	14042RFF3	5,175.00
Capital One BK Glen Allen VA		7/20/2021	245,000	98.052	240,227.40	1.52%	1.50%	140420ZW3	3,675.00
Discover Bk Greenwood DL		7/22/2020	245,000	102.087	250,113.15	2.25%	2.30%	254671VH0	5,635.00
Everbank Jacksonville FL		3/29/2019	245,000	100.197	245,482.65	1.49%	1.48%	29976DW3	3,675.00
First Merchants BK N A		9/30/2019	245,000	101.256	248,077.20	1.97%	2.00%	32082BDS5	4,900.00
Goldman Sachs USA		1/13/2021	245,000	102.179	250,338.55	2.25%	2.30%	38148J5F4	5,635.00
HSBC BK McLean VA		3/10/2021	230,000	100.057	230,131.10	1.29%	1.30%	40434AP45	2,990.00
JP Morgan Chase, OH		11/30/2020	245,000	100.580	246,421.00	1.88%	1.90%	48126XNJ0	4,655.00
Finl BK Chicago Ill		12/10/2018	190,000	99.634	189,304.60	1.10%	1.10%	55266CSB3	2,090.00
State BK India NY NY		12/5/2019	245,000	101.789	249,383.05	2.16%	2.20%	8562843E2	5,390.00
CD Totals			<u>3,080,000</u>		<u>3,096,700.05</u>	1.81% avg. return			<u>56,630.00</u>
Total Investments			<u>4,283,000</u>		<u>4,297,559.40</u>	1.79% avg. return			<u>78,389.50</u>

NOTE A: This bond replaces 2 CD's with yields of 1.0% and 1.25%

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
Feb-16	1,395,966.46	0.44%
Mar-16	1,781,023.61	0.46%
Apr-16	1,798,222.49	0.48%
May-16	1,815,782.67	0.48%
Jun-16	2,254,647.98	0.48%
Jul-16	1,671,851.75	0.50%
Aug-16	1,745,568.10	0.54%
Sep-16	2,155,960.66	0.59%
Oct-16	2,173,045.06	0.61%
Nov-16	2,192,607.53	0.61%
Dec-16	2,592,286.69	0.67%
Jan-17	2,210,004.46	0.81%
Feb-17	2,228,269.83	0.84%

**REVENUE COMPARISONS
AS OF MARCH 31, 2017**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
					THIS YEAR	THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	138,627	100,316	551,484	552,194	576,715	95.63%
Real Estate Tax - Delinquent	3,848	1,782	20,658	14,621	14,000	147.55%
Public Service Tax	14,079	625	28,333	29,058	29,226	96.94%
Personal Property Tax	34,986	10,610	221,924	242,821	239,609	92.62%
Personal Property Tax - Delinquent	944	1,748	4,653	7,668	5,000	93.05%
Machinery & Tools Tax	32,583	45,575	130,562	127,179	128,700	101.45%
Penalties on Tax	1,562	2,361	3,213	7,278	3,500	91.81%
Interest on Tax	548	110	2,560	1,568	1,700	150.59%
Local Sales Tax	12,547	9,733	103,556	98,546	179,404	57.72%
Meals Tax	113,755	118,129	939,364	898,294	1,450,864	64.75%
Utility Tax	27,208	25,468	217,958	220,053	326,904	66.67%
Communications Tax	15,322	15,636	123,765	126,159	218,734	56.58%
Bank Stock Tax	-	-	-	-	194,900	0.00%
Penalty-Meals Tax	239	139	1,783	2,282	2,000	89.17%
Interest-Meals Tax	300	2	3,050	163	250	1220.00%
Lodging Tax	12,379	8,125	103,151	72,171	190,998	54.01%
Cigarette Tax	11,640	7,391	71,614	66,102	84,000	85.25%
BPOL-Retail	1,213	703	8,276	10,430	340,000	2.43%
BPOL-Professional	-	10	2,450	15,910	139,000	1.76%
BPOL-Contractor	3,064	2,052	5,164	3,926	16,000	32.28%
BPOL-Repairs/Services	10	1,969	6,848	19,008	130,000	5.27%
BPOL-Alcoholic Beverages	-	-	-	-	800	0.00%
BPOL-Penalty/Interest	184	-	1,443	3,211	3,000	48.11%
BPOL-Amusement	-	-	-	-	200	0.00%
BPOL-Utility	-	10,555	-	10,555	15,000	0.00%
BPOL-Miscellaneous	-	-	3,836	150	2,500	153.44%
Solicitor Permits	40	-	60	-	-	0.00%
Farmer's Market Fees	230	1,250	1,934	2,409	3,000	64.47%
Welcome Center Fees	310	490	4,646	3,920	3,500	132.74%
Planning/Zoning Fees	565	1,415	5,904	6,952	8,000	73.79%
Court Fines	2,642	3,179	25,105	31,819	48,000	52.30%
Parking Fines	-	-	80	165	100	80.00%
Garbage Violation Fines	-	180	160	340	-	0.00%
Interest Earnings	-	9,751	41,316	43,543	58,409	70.74%
Return Check Fees	100	20	470	365	330	142.42%
Rental of Property	-	-	420	420	420	100.00%
Sale of Property	2,000	-	2,000	-	-	100.00%
Bond Proceeds	-	-	-	-	1,500,000	0.00%
Mortgage Payments	-	256	1,724	2,305	3,073	56.11%
Loan Repayment - Paving	728	-	6,594	7,276	8,732	75.51%
Sale of Materials	-	-	-	-	-	0.00%
Grave Preparation	750	-	2,625	1,875	1,500	175.00%
Security Services	1,185	285	3,495	2,514	3,000	116.50%
Passport Service Fees	2,553	956	8,880	7,342	10,000	88.80%
Police Reports	24	63	730	720	1,000	73.00%
Fingerprint Service Fees	65	50	350	330	400	87.50%
Piedmont Community Services Staffing	1,400	-	8,400	-	-	100.00%
Garbage Collection Fees	7,949	7,758	61,235	60,810	88,944	68.85%
Truck Rental Program	30	60	218	240	150	145.33%
Credit Card Fees	292	122	1,611	1,432	1,900	84.77%
Weed Control Charges	-	101	537	101	150	358.09%
Miscellaneous Services	255	91	939	152	100	938.79%
Donations	-	-	30	47	-	0.00%
Merchandise Sales	-	-	7	214	200	3.38%
Miscellaneous	26	67	343	1,038	200	171.69%

**REVENUE COMPARISONS
AS OF MARCH 31, 2017**

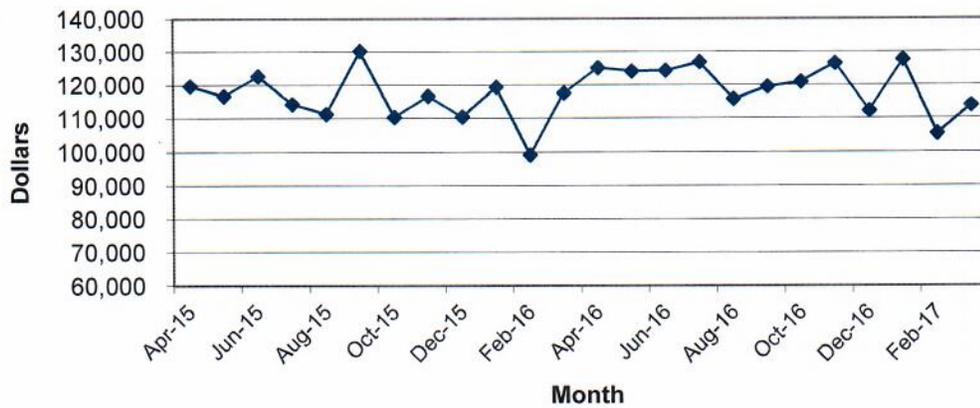
REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
Community Grant - Police Dept.	-	-	-	2,000	-	0.00%
Curb & Gutter Recoveries	-	-	-	-	-	0.00%
Recoveries	1,512	120	1,890	2,886	-	0.00%
Unrealized Gain on Investments	-	10,144	(41,813)	36,329	-	0.00%
Appropriated Fund Balance	-	-	-	-	1,330,820	0.00%
Total Local Revenues	447,693	399,396	2,695,535	2,746,893	7,364,932	36.60%
GENERAL FUND - State Revenues:						
Rolling Stock Tax	-	-	3,357	3,748	3,600	93.26%
Litter Tax	-	-	2,543	2,640	2,600	97.81%
Other Categorical Aid	-	60	260	158	-	0.00%
Fire Programs	-	-	14,716	13,689	15,210	96.75%
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%
VDOT Grants	-	-	7,409	17,728	-	0.00%
VDOT Grants - Scuffling Hill drainage	-	-	-	-	450,000	0.00%
DMV Grants	3,734	5,261	8,779	12,852	-	0.00%
CDBG Grant	-	-	-	-	25,000	0.00%
Street Maintenance	346,716	335,840	1,040,149	1,007,519	1,370,226	75.91%
Volunteer Fire Dept.	-	-	15,000	15,000	30,000	50.00%
Law Enforcement-599 Funds	27,988	27,115	83,964	81,345	108,460	77.41%
Police Grant - Categorical Aid	-	-	-	5,413	-	0.00%
Va. Commission of the Arts Grant	1,062	-	1,302	1,360	-	0.00%
Other Categorical Aid-County	-	-	-	100,000	-	0.00%
Other Categorical Aid-Schools	-	-	29,632	29,632	29,632	100.00%
Total State Revenues	379,500	368,276	1,260,973	1,344,944	2,088,589	60.37%
TOTAL GENERAL FUND REVENUES	827,193	767,672	3,956,507	4,091,837	9,453,521	41.85%
UTILITY FUND REVENUES:						
Water Sales	67,989	83,621	724,662	724,559	1,144,700	63.31%
gallons billed	17,545,314	17,389,905	183,110,098	160,506,935		
Water Connections	7,275	4,275	20,056	18,825	20,990	95.55%
Reconnect Fees	450	300	3,425	2,825	2,500	137.00%
Penalties	2,129	2,108	25,913	20,625	24,000	107.97%
Bulk Water Purchases	-	-	494	1,975	2,400	20.56%
Sewer Collection Charges	58,944	58,481	490,823	471,666	713,900	68.75%
gallons billed	14,061,491	13,797,825	141,825,929	134,672,748		
Sewer Connections	4,000	1,000	6,000	9,000	8,000	75.00%
Cell Tower Rent	2,134	6,026	35,499	35,217	47,086	75.39%
Recoveries	-	-	702	441	500	140.38%
Bond Proceeds	-	-	-	-	-	0.00%
Transfer from Other Funds	-	-	-	-	55,280	0.00%
Appropriated Fund Balance	-	-	-	-	834,695	0.00%
TOTAL UTILITY FUND REVENUES	142,921	155,811	1,307,573	1,285,133	2,854,051	45.81%

REVENUE COMPARISONS							
AS OF MARCH 31, 2017							
REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF	
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR	
CAPITAL PROJECTS REVENUES:							
Microenterprise Loan Payments	58	190	2,041	850	-	0.00%	
EDA Loan Repayment (for HPC)	-	-	-	544,829	-	0.00%	
Transfers from General Fund	-	-	-	-	-	0.00%	
Appropriated Fund Balance	-	-	-	-	-	0.00%	
TOTAL CAPITAL PROJECTS REVENUES	58	190	2,041	545,679	-	0.00%	
UTILITY CAPITAL REVENUES:							
Proceeds from Bond	-	-	-	-	65,000	0.00%	
Capital Recovery Fees-Water	23,443	23,149	207,197	169,604	243,834	84.97%	
Capital Recovery Fees-Sewer	19,146	18,894	164,739	140,286	204,701	80.48%	
Capital Recovery Fees-Garbage	1,700	1,650	15,028	14,931	19,874	75.62%	
Appropriated Fund Balance	-	-	-	-	67,724	0.00%	
Transfer from Other Funds	-	-	-	-	-	0.00%	
TOTAL UTILITY CAPITAL REVENUES	44,289	43,693	386,964	324,821	601,133	64.37%	
PERFORMANCE VENUE REVENUES:							
Transfers from General Fund	-	-	-	-	331,146	0.00%	
TOTAL PERFORMANCE VENUE REVENUES	-	-	-	-	331,146	0.00%	
						9 months of the 12 months of the fiscal year	75.00%

TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS

Month	Collections
Apr-15	119,709
May-15	116,730
Jun-15	122,695
Jul-15	114,250
Aug-15	111,303
Sep-15	130,219
Oct-15	110,364
Nov-15	116,664
Dec-15	110,434
Jan-16	119,400
Feb-16	99,134
Mar-16	117,536
Apr-16	125,165
May-16	124,133
Jun-16	124,265
Jul-16	126,812
Aug-16	115,737
Sep-16	119,407
Oct-16	120,915
Nov-16	126,512
Dec-16	112,194
Jan-17	127,602
Feb-17	105,380
Mar-17	113,755

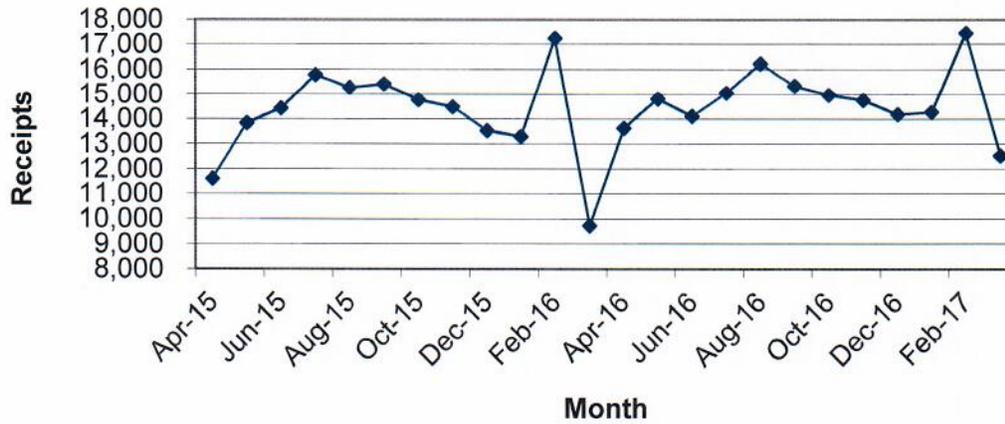
Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Apr-15	11,616
May-15	13,835
Jun-15	14,434
Jul-15	15,795
Aug-15	15,283
Sep-15	15,428
Oct-15	14,783
Nov-15	14,500
Dec-15	13,547
Jan-16	13,307
Feb-16	17,249
Mar-16	9,733
Apr-16	13,632
May-16	14,819
Jun-16	14,114
Jul-16	15,067
Aug-16	16,242
Sep-16	15,351
Oct-16	14,977
Nov-16	14,766
Dec-16	14,186
Jan-17	14,275
Feb-17	17,453
Mar-17	12,547

Local Sales Tax



TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF MARCH 31, 2017

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
GENERAL FUND:						
Mayor & Council	12,141	4,144	63,356	54,710	80,709	78.50%
Town Manager	25,549	21,472	181,481	176,988	241,084	75.28%
Town Attorney	-	5,915	11,844	24,810	39,140	30.26%
Finance Department	28,370	37,661	258,195	235,326	335,242	77.02%
Electorial Board	-	-	-	-	-	0.00%
Police Department	195,425	131,860	1,440,729	1,273,440	2,056,727	70.05%
Volunteer Fire Dept.	12,458	20,457	81,901	87,064	216,200	37.88%
Public Works Admin.	12,149	404	99,659	8,448	15,657	636.52%
Street Lights	8,647	8,637	75,871	78,862	115,991	65.41%
Traffic Control & Parking	4,533	1,680	161,867	47,595	116,672	138.74%
Streets	112,623	41,190	474,303	986,423	1,099,494	43.14%
Sidewalks, Curbs, & Gutters	-	1,110	1,049	4,315	596,735	0.18%
40 East Sidewalks/Crosswalks	-	51,474	-	77,895	-	0.00%
Scuffing Hill Drainage	-	-	7,685	69,088	355,055	0.00%
Bernard Rd Drainage	-	-	13,500	-	119,092	0.00%
Street Cleaning	-	2,261	1,481	16,189	20,116	7.36%
Refuse Collection	10,402	10,611	79,448	162,905	181,148	43.86%
Snow Removal	731	7,958	19,642	36,351	39,581	49.62%
Municipal Building	4,202	7,867	109,965	74,059	133,449	82.40%
Emergency Services Bldg.	14,012	6,034	59,770	56,131	77,904	76.72%
Public Works Building	3,240	698	20,391	6,264	24,669	82.66%
Cemetery	750	322	51,074	9,889	60,453	84.48%
Playgrounds	7,123	84	57,090	31,716	997,068	5.73%
Celeste Park	-	-	-	-	5,245	0.00%
Gilley's Park	-	-	-	-	25,000	0.00%
Veterans Memorial Park Erosion	363,570	-	855,518	-	884,771	0.00%
Planning & Zoning	12,948	12,450	100,872	99,055	135,215	74.60%
Community Development	26,792	19,095	157,720	158,033	300,345	52.51%
Citizen's Square	5,492	2,746	21,039	11,691	20,934	100.50%
Hospitality Center	746	984	16,851	22,923	32,854	51.29%
Passport Services Expenses	75	59	1,428	1,197	2,225	64.17%
Economic Development Authority	339	-	1,625	123	54,845	2.96%
Remediation of Blighted Structures	2,050	-	10,641	-	20,000	53.20%
Non-Departmental:						
Wages & Fringes	6,721	1,756	44,090	37,324	52,183	84.49%
Employee Wellness Program	-	-	750	1,519	5,100	14.71%
Employee Drug Testing	-	-	373	437	1,400	26.63%
Insurance	-	-	74,299	70,531	73,352	101.29%
Contributions to Others	-	-	15,450	16,500	16,500	93.64%
Debt Service-Principal	-	-	165,000	165,000	165,000	100.00%
Debt Service-Interest	-	-	78,889	42,499	35,059	225.02%
New Debt Service-Principal & Interest	-	-	-	-	158,447	0.00%
Transfer to Utility Operating Fund	-	-	-	-	55,280	0.00%
Transfer to Utility Capital Fund	-	-	-	-	-	0.00%
Transfer to Capital Proj. Fund	-	-	-	-	-	0.00%
Transfer to Performance Operations	-	-	-	-	331,146	0.00%
Contingency - General Purposes	-	-	50,000	-	50,000	100.00%
Contingency - Supplemental Pay Adjustment	-	-	-	-	27,505	0.00%
Contingency - Fire Dept Stipends	-	-	-	-	12,100	0.00%
Contingency - to reimburse fund balance	-	-	-	-	50,136	0.00%
TOTAL GENERAL FUND EXPENDITURES	871,086	398,929	4,864,841	4,145,301	9,436,828	51.55%

TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF MARCH 31, 2017

	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
WATER & SEWER FUND:						
Water System Operation	20,051	8,644	111,704	75,241	148,004	75.47%
Meter Reading	2,060	2,377	23,044	27,194	43,205	53.34%
Water Plant	102,308	50,156	437,578	391,777	628,769	69.59%
Wastewater System Operation	34,721	15,906	109,127	67,303	129,624	84.19%
Wastewater Treatment Plant	43,261	37,941	289,266	294,211	489,758	59.06%
Utility Billing & Administration	17,192	19,042	100,373	93,636	164,435	61.04%
Non-Departmental:						
Wages & Fringes	-	-	4,843	3,861	-	0.00%
Insurance	-	-	24,766	23,510	25,451	97.31%
Debt Service-Principal	-	-	284,000	280,000	284,000	100.00%
Debt Service-Interest	-	-	7,876	55,061	88,898	8.86%
Contingency - Utility Operating Purposes	-	-	-	-	10,000	0.00%
Contingency - Supplemental Pay Adjustment	-	-	-	-	7,213	0.00%
Depreciation	-	-	-	-	834,695	0.00%
TOTAL WATER & SEWER FUND EXPENSES	219,592	134,066	1,392,576	1,311,795	2,854,052	48.79%
CAPITAL IMPROVEMENTS FUND:						
Microenterprise Loan Program	-	-	-	15,000	-	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	-	-	-	15,000	-	0.00%
UTILITY CAPITAL FUND:						
Water Distribution Utility Projects	4,066	-	20,986	9,116	20,000	104.93%
Water Plant Small Capital	-	-	6,432	5,874	-	0.00%
Meter Reading Capital Equipment	-	-	-	-	19,500	0.00%
Water iPhone Based Loss / Leak Detection	-	-	3,314	-	3,500	94.69%
Grassy Hill Lower Pump Rebuild	-	-	-	-	5,000	0.00%
WTP Finished Pump Impeller	-	-	-	14,123	13,000	0.00%
Oak St. Water Line Replacement	-	-	-	751	-	0.00%
Orchard Ave. Ext. Water Replacement	-	-	-	13,085	-	0.00%
WTP Chlorine Conversion	-	-	-	132,943	-	0.00%
Lee Waid Water Line Replacement	-	-	-	17,189	-	0.00%
Continuous Chlorine Analyzer	-	-	3,373	-	3,500	96.38%
Altitude Valve Replacement 220N	-	-	-	-	12,000	0.00%
WTP Boiler & HVAC Replacement	-	-	16,895	-	50,000	33.79%
220 S Tank Mixer	-	-	380	97,739	-	0.00%
Wastewater Collection Utility Projects	-	-	-	-	-	0.00%
Scuffling Hill Sewer Line	-	7,400	-	7,400	65,000	0.00%
Sewer Portable Flow Meters	-	-	-	-	7,000	0.00%
Portable Smoke Machine for Sewer	-	-	2,380	-	3,000	79.32%
Wastewater Push Camera	-	-	-	9,692	-	0.00%
Wastewater Treatment Plant Utility Projects	-	-	-	4,883	-	0.00%
WWTP Main Pump Station Drive	-	-	17,966	-	14,000	128.33%
WWTP Replace Main Pumps	-	-	40,455	-	50,000	80.91%
WWTP Replace Sampler	-	-	5,935	-	6,500	91.31%
WWTP Replace Flow Meter	-	-	1,826	-	8,000	22.83%
WWTP Replace HVAC	-	-	-	-	15,000	0.00%
New Debt Service - Principal & Interest	-	-	-	-	7,177	0.00%
Contingency	-	-	-	-	60,000	0.00%
Reserved Fund Balance Transfer	-	-	-	-	-	0.00%
TOTAL UTILITY CAPITAL EXPENDITURES	4,066	7,400	119,943	312,796	362,177	33.12%

TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF MARCH 31, 2017

	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
PERFORMANCE VENUE OPERATIONS:						
Performance Venue Operations:						
Wages - Full Time	17,909	9,155	102,178	74,762	154,190	66.27%
Wages - Part Time	-	1,751	2,582	13,090	21,914	11.78%
Wages - Security	3,540	2,055	13,995	11,280	25,000	55.98%
Fringes	7,479	5,144	50,108	38,356	71,312	70.27%
Contractual Services	1,880	1,339	17,555	38,702	15,000	117.03%
Custodial Services	-	-	-	-	-	0.00%
Repairs & Maintenance	-	-	-	2,908	4,000	0.00%
Advertising	-	-	2,350	-	-	0.00%
Printing & Binding	-	-	-	-	-	0.00%
Postage & Delivery Services	-	-	51	-	-	0.00%
Licenses & Permits	3,870	40	4,948	754	730	677.79%
Utilities	2,186	-	4,748	10,451	30,000	15.83%
Communications	1,023	130	2,518	3,903	9,000	27.98%
Stipends	-	-	-	-	-	0.00%
Office Supplies	-	-	64	-	-	0.00%
Janitorial Supplies	418	-	1,089	-	-	0.00%
Data Processing Equipment	-	-	810	-	-	0.00%
Machinery & Equipment	-	-	14,495	-	-	0.00%
Audio / Visual Equipment	5,642	-	6,342	-	-	0.00%
Merchandise for Resale	-	-	1,593	-	-	0.00%
TOTAL PERFORMANCE VENUE EXPENSES	43,948	19,615	225,426	194,206	331,146	68.07%
			9 months of the 12 month fiscal year			75.00%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2017

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>	<u>UTILITY CAPITAL FUND</u>
BUDGETED CONTINGENCY - GENERAL PURPOSES COMMITTED:	50,000	10,000	60,000
Emergency Services Bldg HVAC replacement	(8,100)		
AVAILABLE CONTINGENCY - GENERAL PURPOSES	<u>41,900</u>	<u>10,000</u>	<u>60,000</u>
<hr/>			
BUDGETED FOR SUPPLEMENTAL PAY ADJUSTMENTS COMMITTED:	27,505	7,213	
AVAILABLE FOR SUPPLEMENTAL PAY ADJUSTMENTS	<u>27,505</u>	<u>7,213</u>	
<hr/>			
BUDGETED FOR FIRE OFFICER SUPPLEMENTAL STIPENDS COMMITTED:	12,100		
AVAILABLE FOR VOL. FIRE SUPPLEMENTAL STIPENDS	<u>12,100</u>		
<hr/>			
BUDGETED FOR REIMBURSEMENT TO FUND BALANCE COMMITTED:	50,136		
Industrial Incentive (July)	(50,000)		
AVAILABLE FOR REIMBURSEMENT TO FUND BALANCE	<u>136</u>		

TOWN OF ROCKY MOUNT
UTILITY BILLING
WATER CONSUMPTION PERCENTAGES
FOR THE MONTH OF MARCH 2017

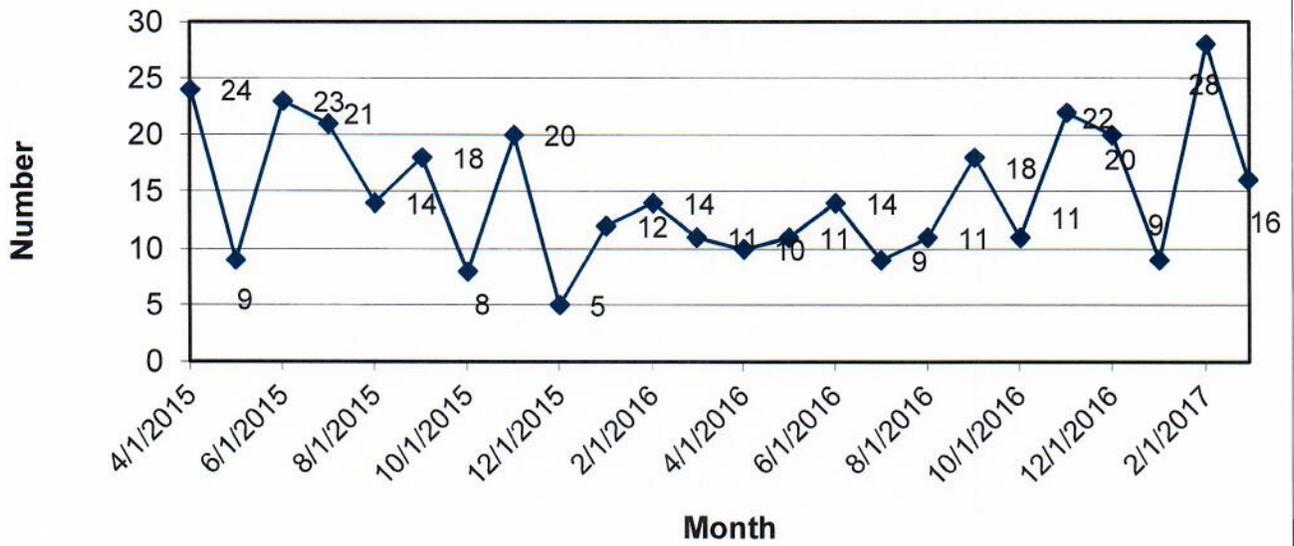
	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,771	5,919,061	\$ 40,599	61%	34%	35%
COMMERCIAL	347	4,980,661	23,556	12%	28%	20%
INDUSTRIAL	48	3,610,902	\$ 12,573	2%	21%	11%
TOTAL	<u>2,166</u>	<u>14,510,624</u>	<u>\$ 76,728</u>	<u>74%</u>	<u>83%</u>	<u>66%</u>
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	667	2,129,120	\$ 29,249	23%	12%	25%
COMMERCIAL	76	881,570	\$ 9,379	3%	5%	8%
INDUSTRIAL	2	24,000	\$ 187	0%	0%	0%
TOTAL	<u>745</u>	<u>3,034,690</u>	<u>\$ 38,815</u>	<u>26%</u>	<u>17%</u>	<u>34%</u>
				100%	100%	100%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,438	8,048,181	\$ 69,848	84%	46%	60%
COMMERCIAL	423	5,862,231	\$ 32,935	15%	33%	29%
INDUSTRIAL	50	3,634,902	\$ 12,761	2%	21%	11%
TOTAL	<u>2,911</u>	<u>17,545,314</u>	<u>\$ 115,544</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 PERCENT CONSUMPTION & PERCENT REVENUE
 PER CUSTOMER CLASS
 FISCAL YEAR 2017

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-16	34%	34%	30%	22%	17%	10%	82%	66%	12%	24%	6%	10%	0%	0%	18%	34%
Aug-16	33%	34%	33%	24%	17%	10%	84%	68%	11%	23%	5%	9%	0%	0%	16%	32%
Sep-16	31%	33%	34%	24%	20%	12%	84%	69%	10%	22%	5%	9%	0%	0%	16%	31%
Oct-16	31%	33%	33%	24%	19%	11%	83%	68%	11%	24%	5%	9%	0%	0%	17%	32%
Nov-16	33%	35%	30%	22%	20%	11%	83%	67%	11%	24%	6%	9%	0%	0%	17%	33%
Dec-16	34%	34%	32%	23%	18%	10%	83%	67%	11%	23%	6%	9%	0%	0%	17%	33%
Jan-17	38%	37%	26%	19%	17%	9%	81%	66%	14%	26%	5%	8%	0%	0%	19%	34%
Feb-17	35%	35%	28%	20%	18%	10%	81%	65%	12%	25%	7%	10%	0%	0%	19%	35%
Mar-17	34%	35%	28%	20%	21%	11%	83%	66%	12%	25%	5%	8%	0%	0%	17%	34%
Apr-17																
May-17																
Jun-17																
Average	34%	34%	30%	22%	19%	10%	83%	67%	12%	24%	6%	9%	0%	0%	17%	33%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2017 (year ended 6/30/17).

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
February-17

Water Plant Finished Water Pumped		<u>22,161,701</u>
(Feb 4 - Mar 5)	(meters read 3/1 - 3/7)	
Water Consumption Billed		17,545,314
Water Plant Process		540,000
Meters Read and Not Billed		165,510
Water Obtained from Water Plant (to bill)		-
Water Obtained from Public Works Hydrant (to bill)		-
Flushing Water Lines		200,000
Flow Meter Checks at Hydrants		-
Grand Total of Water Metered / Consumed / Tracked		<u>18,450,824</u>
Percent Finished Water Accounted		83.26%

Meters Read and Not Billed

001-0122-10-01	Mary Bethune Park	-
001-0188-00-01	Impound Lot	-
002-0317-20-01	Public Works Bldg	10
002-0317-30-01	Public Works Bldg-new bldg	1,000
004-1067-00-01	Veteran's Memorial Park	100
005-1300-00-01	Mary Elizabeth Park	-
005-1343-10-01	Harvester Performance Center	6,000
005-1384-00-01	Farmer's Market	1,100
005-1457-00-01	Municipal Bldg.	2,000
006-1710-00-01	Welcome Center / Depot	300
009-2523-50-01	Emergency Services Bldg.	8,000
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	147,000

TOTAL Meters Not Billed		<u>165,510</u>
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Water Line Repairs by Public Works during the month:

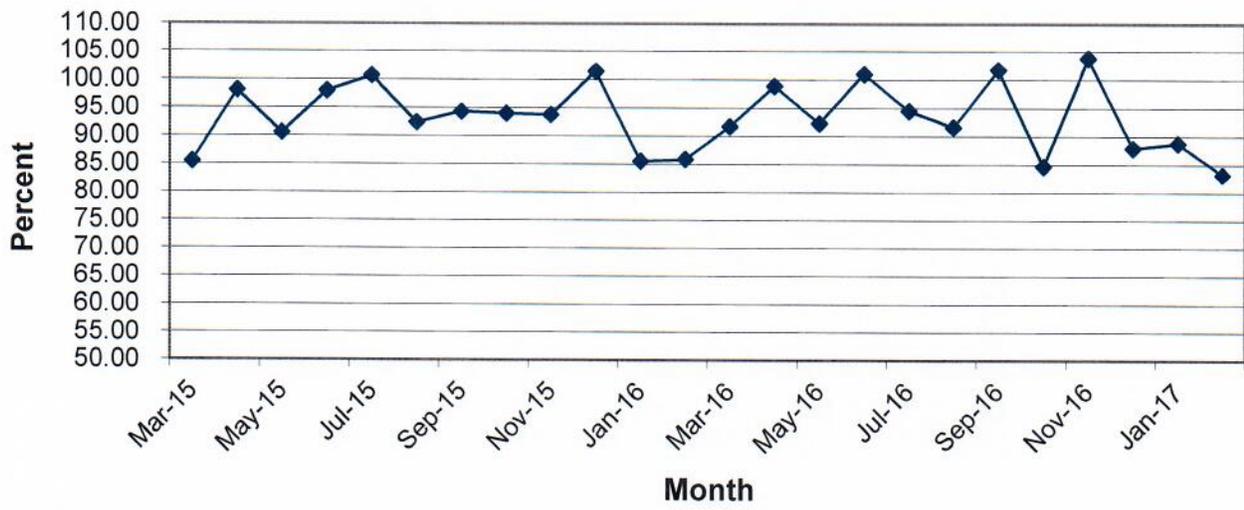
- Buckner St.
- Pleasant Rd.

Sewer Line Repairs by Public Works during the month:

none

TOWN OF ROCKY MOUNT						
WATER ACCOUNTABILITY						
FISCAL YEAR 2017						
	Finished	Total		Monthly	Average	Average
	Water	Water	Percent	Monthly	Accounted	Monthly
	Treated	Gallons	Accounted	Gallons	Variance	Variance
Month		Accounted	Accounted	Variance	per Quarter	per Quarter
Jul-16	22,844,872	21,596,079	94.53%	1,248,793		
Aug-16	27,107,623	24,842,331	91.64%	2,265,292		
Sep-16	23,869,000	24,278,376	101.72%	(409,376)	95.96%	1,034,903
Oct-16	24,306,250	20,588,415	84.70%	3,717,835		
Nov-16	21,880,726	22,717,470	103.82%	(836,744)		
Dec-16	21,635,071	19,022,100	87.92%	2,612,971	92.15%	1,831,354.00
Jan-17	22,378,818	19,872,860	88.80%	2,505,958		
Feb-17	22,161,701	18,450,824	83.26%	3,710,877		
Mar-17				-	86.03%	3,108,417.50
Apr-17				-		
May-17				-		
Jun-17				-	0.00%	-
AVG.	23,273,008	21,421,057	92.05%	1,851,951	91.38%	1,991,558
TOTAL	186,184,061	171,368,455		14,815,606		
Monthly Avg. Percent Unaccounted =			7.95%			
Monthly Avg. Percent Accounted =			92.05%			
8 out of 8 months this fiscal year > 80% accountability						

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2017**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Accounted	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Accounted
Jul-16	297.60	25,200,000	40.65%	22,844,872	36.85%	21,596,079	94.53%	2,892	20,615,000	33.25%	15,173,279	73.60%
Aug-16	310.00	26,350,000	42.50%	27,107,623	43.72%	24,842,331	91.64%	2,900	23,002,000	37.10%	18,127,841	78.81%
Sep-16	297.00	25,620,000	42.70%	24,260,000	40.43%	24,278,376	100.08%	2,907	19,050,000	31.75%	17,572,596	92.24%
Oct-16	300.70	25,180,000	40.61%	23,560,000	38.00%	20,588,415	87.39%	2,919	22,909,000	36.95%	14,921,919	65.14%
Nov-16	288.00	24,490,000	40.82%	22,840,000	38.07%	22,717,470	99.46%	2,917	18,150,000	30.25%	16,447,810	90.62%
Dec-16	275.90	22,550,000	36.37%	21,240,000	34.26%	19,022,100	89.56%	2,918	20,770,000	33.50%	14,590,710	70.25%
Jan-17	294.50	23,840,000	38.45%	22,590,000	36.44%	19,872,860	87.97%	2,916	28,179,000	45.45%	15,011,750	53.27%
Feb-17	266.00	21,810,000	38.95%	20,850,000	37.23%	18,450,824	88.49%	2,911	20,244,000	36.15%	14,061,491	69.46%
Mar-17	291.40	24,180,000	39.00%	23,130,000	37.31%		0.00%		22,103,000	35.65%		
Apr-17			0.00%		0.00%					0.00%		
May-17			0.00%		0.00%					0.00%		
Jun-17			0.00%		0.00%					0.00%		

AVG.	291.23	24,357,778	40.00%	23,158,055	38.03%	21,421,057	92.39%	2,910	21,669,111	35.56%	15,738,425	74.17%
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NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	April 10, 2017
TO:	Rocky Mount Town Council
FROM:	Jeff Rakes
DEPARTMENT:	Fire Department
MONTH:	February 2017

The Rocky Mount Fire Department had a total of 40 calls for the month of February 2017. There were 12 calls inside town limits and 28 calls outside town limits.

The Fire Department vehicles traveled a total of 1376 miles answering all of these calls.

A total of 65 gallons of gasoline and 115 gallons of diesel fuel were used.

Of the 40 calls there were 5 structure fires, 12 woods and grass fires, 1 chimney fire, 13 motor vehicle accidents, 2 false alarms, 5 fire alarms, 1 debris in roadway and 1 assist rescue squad.

The Fire Department visited Franklin Memorial Hospital during February for a tour and yearly inspection.

The Fire Department members had a training class at the Department in February and trained with the Virginia Department of Forestry.

MONTHLY STAFF REPORT

DATE:	April 10, 2017
TO:	Rocky Mount Town Council
FROM:	Chief Ken E. Criner, Jr.
DEPARTMENT:	Police Department
MONTH:	March 2017

March 2nd, 2017 – Chief Criner was asked to speak at Cardinal Criminal Justice Academy

March 3rd, 2017 – Community Resource Officer Ryan King was a guest on B99.9 where he gives updates on community events hosted by the Rocky Mount Police Department

March 15th, 2017 - Community Resource Officer Ryan King visited The Franklin County Family Resource Center and participated in a Safety Plan for Children's presentation. Officer King spoke on various topics pertaining to safety and answered questions. The children were given Rocky Mount Police Department Jr. Officer Badges, Help Save the Next Girl T-Shirts and wrist bands.

March 21st, 2017 – Community Resource Officer Ryan King was a guest on B99.9 where he gives updates on community events hosted by the Rocky Mount Police Department

March 22nd, 2017 – Administrative Staff Meeting @ RMPD

March 24th, 2017 – Guns & Hoses Game for the Jason W. Maxey Scholarship Fund. \$1,000 was raised and Rocky Mount Fire Department donated their half to the Jason W. Maxey Fund. Thanks to our neighbors for their generous donation!

March 24th, 2017 - Community Resource Officer Ryan King was a guest on B99.9 where he gives updates on community events hosted by the Rocky Mount Police Department

March 24th, 2017 – Tractor Parade by “Future Farmers of America”

March 27th, 2017 – Meeting here at RMPD with Family Resource Center

See attached monthly report for more information

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: March 2017

January

February

March

	January	February	March
UNIFORM TRAFFIC SUMMONS ISSUED	150	149	127
TRAFFIC STOPS	230	335	231
SPEEDING TICKETS ISSUED	34	66	42
DUI	5	8	4
COLLISIONS INVESTIGATED (TREDS)	13	11	13
MOTORIST AIDES	64	44	77
CRIMINAL ARRESTS "MISDEMEANOR"	42	42	40
CRIMINAL ARRESTS "FELONY"	30	15	18
INCIDENTS ADDRESSED	2574	3324	3305
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	92	62	73
GRAND LARCENY WARRANTS	12	1	2
BREAKING & ENTERING REPORTS	3	0	1
BREAKING & ENTERING WARRANTS	4	0	0
BOLO'S (Be On Look Out)	62	73	65
FOLLOW-UP'S	72	55	71
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	1671	2271	2220
SCHOOL CHECKS	75	116	173
ALARM RESPONSES	31	28	32
OPEN DOORS, WINDOWS, ETC. UNSECURED	9	1	8
COURT HOURS	34.25	36.75	31.25
TRAINING HOURS:	220.5	249.25	386
SPECIAL ASSIGNMENT HOURS:	46.5	62.5	71
HARVESTER HOURS WORKED:	63	44	90
ECO/TDO	5	2	9
ECO/TDO HOURS:	29	11	54

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 13 reportable accidents with 12 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Altice Mill Road, Anderson Street, Ann Sink Street, Avalon Street, Bernard Road, Bland Street, Booker T. Washington Highway, Brookshire Drive, Buckner Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cedar Street, Center Street, Circle Drive, Circle View Street, Claiborne Avenue, Cobb Street, Cornell Road, Cromwell Drive, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Friendly Street, Frontage Road, Glen Meadow Drive, Glenwood Drive, Goodview Street, Grayson Street, Grassy Hill Road, Green Meadow Lane, Greenview Avenue, Greer Lane, Hale Street, Harvey Street, Hatcher Street, Herbert Street, High Street, Highland Hills Road, Highview Terrace, Hillcrest Drive, Hilltop Drive, Jubal Pass, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Lawndale Drive, Leanor Street, Luke Street, Lynch Drive, Mamie Avenue, Maple Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Mountain View Drive, Musefield Road, Noel Street, Norris Street, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Old Furnace Road, Orchard Avenue, Oxford Circle, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Randolph Street, Riverview Street, School Board Road, Scuffling Hill Road, Smithers Street, Spring Street, State Street, Summit Drive, Sycamore Street, Taliferro Street, Tanyard Village, Trail Drive, Walnut Street, Warren Street, West Church Street, West College Street, West Court Street, Whitten Street, Willow Avenue, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive, Wrays Street and Wray's Chapel Road.
- ◇ Business Foot Patrols: Aaron's, ABC Store, Advance Auto, AEP, All American Car Wash, American National Bank, Ameristaff, Angle Hardware, Applebee's, Arby's, Arrington Sports Awards, Auto Zone, BB& T Bank, BFMS, Bojangles, Brookside Swim Club, Burger King, Burt's Dentistry, C-Mart, Carter Bank & Trust, CATCE Center, Center Stage Catering, Check Into Cash, China City, Christian Heritage Academy, Coast to Coast, Comfort Inn, Cook Out, Country Kids, Crooked Stitch, Curves, CVS, Dairy Queen, Davenport Gas, Davis Law Firm, Department of Social Services, DMV, Dollar General, Dollar Tree, Domino's, Eagle Cinema, Edward Johnson Investment, El Rio, El Rodeo, Empire Foods, Enterprise Rent-A-Car, Essig Center, Family Dollar, Family Pharmacy, Farmer's Market, Fast Stop, Fast Tan, FCHS, First Baptist Church, Fisher Auto Parts, Fleetwood Homes, Flora Funeral Home, Flowers By Jones, Foley's Automotive, Food Lion, Francis of Assisi, Franklin Auto Glass, Franklin Center, Franklin Community Bank, Franklin County Dialysis, Franklin County Health Department, Franklin County Library, Franklin Dental Associates, Franklin Health Care, Franklin Heating & Air, Franklin Heights Baptist Church, Franklin Memorial Hospital, Franklin Outdoors, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Get Ur Fix, Goodwill, The Grainery, Gusler's Alignment, H & R Block, Hair Fashions, Hardee's, Harper's Plumbing, Harvester Center, Haywood's Jewelry, Hema's, Highlander Laundry, Hodgesville Penicostal Holiness Church, Holiday Inn Express, Hollywood Beauty Salon, Hometown Rentals, Hub Restaurant, Hutchinson Insurance, Ideal Building Supply, Industrial Avenue, Ippys, J & J Fashions, Jackson Hewitt, Jammin Apparel, Kay's Corner, Kentucky Fried Chicken, Kim's Nails, Kroger, Kupkavery, Lee M. Waid, Lesley Wray Photography, Little Ceasers, Long & Foster Realty, Los Tres Amigos, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonalds, Member One, Mod-U-Kraf, Moose Lodge, NAPA, National Guard Armory, Newbold, Nice Nails, Ntelos, Oasis Salon, Old's Cool, Olympia Sports, Papa Johns, Peebles, Pell Animal Clinic, Pet Clinic, Piedmont Community Services, Pizza Hut, Pizza King, Plygem, Prillaman's Auto Sales, Probation & Parole, Quiznos', Radio Shack, Real Estate Rentals, Rent-A-Center, Retail Merchants, Riverside Minute Market, Rocky Mount Auto Repair, Rocky Mount Bowling Center, Rocky Mount Christian Church, Rocky Mount Church of God, Rocky Mount Elementary, Rocky Mount Public Works, Rocky Mount Ready Mix, Rocky Mount United Methodist Church, Ron Ayers Motorworks, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shentel, Sherwin Williams, Shoe Show, State Farm, Step Inc., Subway, Sun Tan City, Sunoco, Suntrust Bank, Team Nurse, Trinity Missions, Trinity Packaging, Turner's Ready Mix, US Cellular, Union Bank, Valley Star Credit Union, Veteran's Park, Vintage Spa, Walgreens, Wal-Mart, Wendy's, Women's Shelter, Wood Grains, YMCA and The Zone.

MISCELLANEOUS:

- March 5th, 2017 - Open Door "FCHS"
- March 5th, 2017 - Open Door "Raine & Perdue"
- March 5th, 2017 - Open Door "BFMS"
- March 8th, 2017 - Open Door "The Grainery"
- March 9th, 2017 - Open Door "Summit Drive"
- March 14th, 2017 - Open Door "YMCA"
- March 28th, 2017 - VCIN Re-Certification
- March 31st, 2017 - Open Door "FCHS" (x 2)

SPEEDING TICKETS ISSUED

North Main Street (x 20)

Tanyard Road (x 16)

State Street (x 2)

Hatcher Street

Grassy Hill Road

Scuffling Hill Road

Old Franklin Turnpike

CRIMINAL ARRESTS & LOCATIONS:

Distribution of Heroin

Old Franklin Turnpike

Possession of Schedule I or II Drug

Maynor Street

Possession of Schedule II Drug

Tanyard Road

Possession of Marijuana

Tanyard Road (x 2)

Possession of Marijuana

Technology Drive

Possession of Marijuana

East Court Street

Possession of Marijuana	Virgil H. Goode Highway
Felony Driving Under the Influence	Franklin Street
Driving Under the Influence	Tanyard Road
Driving Under the Influence	East Court Street
Driving Under the Influence	Old Franklin Turnpike
Drunk In Public	Tanyard Road
Drunk In Public	Franklin Street
Drunk In Public	Buckner Street
Drunk In Public	Old Franklin Turnpike
Underage Possession of Alcohol	Tanyard Road
Refusal of Blood/Breath Test	Franklin Street
Refusal of Blood/Breath Test	East Court Street
Refusal of Blood/Breath Test	Old Franklin Turnpike
Possession of Drug Equipment	Old Franklin Turnpike
Robbery	Tanyard Road (x 2)
Grand Larceny	Old Franklin Turnpike
Larceny	Windy Lane
Petit Larceny	North Main Street
Motor Vehicle Theft	Tanyard Road
Felony Shoplifting	Old Franklin Turnpike
Shoplifting	Tanyard Road (x 2)
Concealment of Stolen Property	Old Franklin Turnpike
Receive Stolen Property	Old Franklin Turnpike
Obtain Merchandise By False Pretense	Old Franklin Turnpike
Elude Police	Tanyard Road
Possession of Child Pornography	North Main Street (x 3)
Domestic Assault	Buckner Street

Domestic Assault	Orchard Avenue
Domestic Assault	North Main Street
Felony Property Damage	Oak Street
Destruction of Property	North Main Street
Disorderly Conduct	Tanyard Road
Disorderly Conduct	Technology Drive
Obstruction of Justice	Hatcher Street
Obstruction of Justice	Tanyard Road
Possession of a Knife on School Property	North Main Street
Threaten Bodily Harm w/ Weapon on School Property	North Main Street
Violation of Protective Order	Franklin Street
Violation of Burn Regulations	Grayson Street
Warrant Service (Felony)	Maynor Street (x 2)
Warrant Service (Capias)	Franklin Street
Warrant Service (Capias)	East Court Street
Warrant Service (Misdemeanor)	Windy Lane
Driving Suspended	Tanyard Road
Driving Suspended	Franklin Street
Driving Suspended	Buckner Street
Emergency Custody Order	Leonor Street
Emergency Custody Order	Floyd Avenue
Emergency Custody Order	Technology Drive
Temporary Detaining Order	Floyd Avenue (x 2)
Temporary Detaining Order	Tanyard Road (x 1)

MONTHLY STAFF REPORT

DATE:	April 10, 2017
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	March 2017

1. Read meters (5 days)
2. Installed thirteen 5/8" meters
3. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts
4. Meter cutoffs: 18
5. Clean-up = 5 days
6. Walking sewer easements
7. Repairing or rebuilding all picnic tables and produce tables at all parks and farmers mkt.
8. Repaired and reroofed restroom at Mary Elizabeth Park
9. Dug a grave in High Street Cemetery
10. Repaired or unplugged seven different sewer Mains or laterals
11. Providing project management for Vet Park project

MONTHLY STAFF REPORT

DATE:	April 10, 2017
TO:	Rocky Mount Town Council
FROM:	Tim Burton
DEPARTMENT:	Waste Water Treatment Plant
MONTH:	March

Average Daily Flow	0.713 MGD
TSS Reduction	99.0 %
BOD Reduction	99.6 %
Leachate (F.C. Landfill)	90,000 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	65.31 Tons
Rain Total 3.81 inches	Snow Total 0 inches

On March 14th, the HVAC Replacement contract was awarded to Franklin Heating and Air. They were a little over \$3,000 cheaper than the other bids and \$5,000 under budget. New unit is scheduled to be installed this month.

Staff has taken advantage of the pretty weather and caught up on maintenance around the plant and pump stations.

Staff continue to use the cameras and working with Public Works to find and fix sewer line problems. Public Works and the Wastewater staff are working very well together on all sewer line issues.

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

DATE:	April 10, 2017
TO:	Rocky Mount Town Council
FROM:	Bob Deitrich, Water Plant Superintendent
DEPARTMENT:	Water Department
MONTH:	March 2017

Operation and Production Summary:

The actual water production time (filtering of water) for the entire month averaged 9.4 hours per day which yielded approximately 750,000 gallons of water per day. Demand has been very stable over the last few months. This is a good indication of a healthy distribution system. Rainfall for the month was 3 inches as measured at the water treatment plant.

Total Raw Water Pumped:	24.18 million gallons
Total Drinking Water Produced:	23.13 million gallons
Average Daily Production:	750,000 gallons per day
Ave Percent of Production Capacity:	37%
Flushing of Hydrants/Tanks/FD Use:	50,000 gallons
Plant Process Water:	597,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	5000 gallons

Testing:

- All routine monthly bacteria samples were free of bacteria.

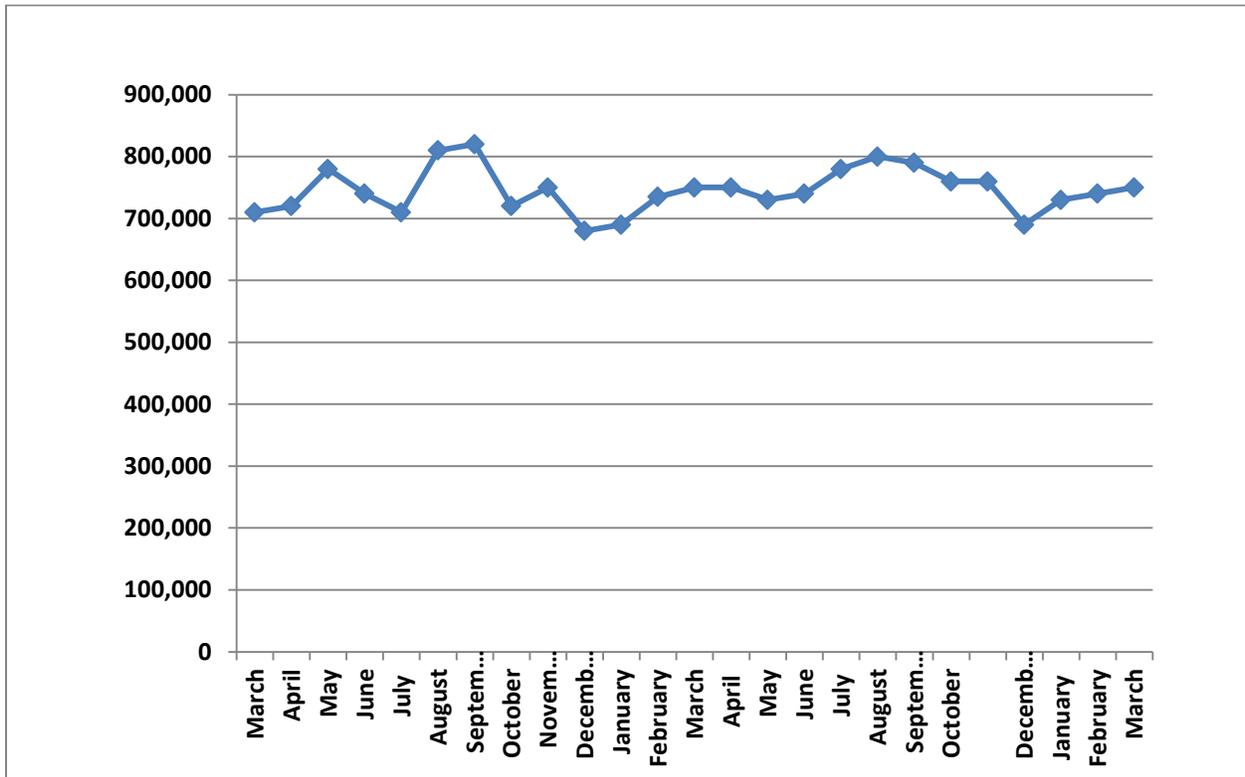
Activities / Maintenance / Improvements

- Our North Water Tank valve is stuck open again. But we had budgeted for a new valve and it has been ordered. In the mean time we are opening and closing the valve periodically to keep the water fresh.
- We received a grant from VML for half of the purchase price of some pretty nifty reflectors that make our fire hydrants easier to find at night. We have about 60 hydrants fitted with the new reflectors at the time of this memo.
- I think we can now say that our new boiler and air handler are working very well. We will not be able to gauge the efficiency of propane vs. heating oil until we have a proper winter again.
- We have been notified by the Health Department that we have earned another performance award! We will find out which one when the awards are presented at the SERCAP conference in Roanoke on April 19th.

Upcoming

- Hydrant Reflector Deployment
- North Tank Altitude Valve Replacement
- Clean Settling Basins

Water Plant Production in Gallons Per Day (March 2015 to March 2017)



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	April 10, 2017
----------------------------	----------------

STAFF MAKING REQUEST:	Brian Schofield Public Works Superintendent C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Town solicited bids for the FY17 budget asphalt overlay. One bid was received for \$1,145,417.40 for all the roads listed on the bid form. Your public works department recommends paving the six streets listed along with a seventh receiving an asphalt rejuvenation treatment that should extend the life of the existing overlay an additional five years. Additional asphalt treatments may be recommended based on the success with the one that is proposed. The quoted cost for the paving is \$433,431 and staff asks for approval for the work not to exceed \$450,000 as additional milling is expected on Scuffling Hill.</p> <p>Attached are: A list of recommended streets to pave, and a copy of the proposal from Patterson Brothers Paving.</p>
ACTION NEEDED:	Approve the FY2017 paving plan

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
--

**TOWN OF ROCKY MOUNT
FISCAL YEAR 2017 STREET PAVING BID SHEET**

STREET	BEGINNING	ENDING	APPROX. LENGTH (FT.)	APPROX WIDTH (FT.)	POUNDS PER SQ. YARD	MILL (complete or edge milling)	ESTIMATED TONNAGE	ESTIMATED COST	PRICE PER TON
Donald	Court ST	Tanyard	2300	30	165	Edge	633	111.75	70737.75
Tanyard	S.Main	Donald	1600	36	220	Edge	704		25000
Tanyard	Donald	Pell	1875	36	220	Complete	825	111.75	92193.75
South Main	Tanyard	High	500	40	220	Edge	244.4		
Pendleton	N. Main	Bland	1040	17	165	Complete	162		
Noel	High	Claiborne	380	21	165	Complete	73	119	8687
School Board	40 East	450 FT	450	40	220	Complete	220		
40 East	Wal-Mart	Island @ Hwy 122	2525	60	220	Complete	1852		
North Main	Goodwill	Sycamore	2265	43	220	Complete	1190		
West College	Spring	Dent	1444	18	165	Edge	238		
State Street	North Main Light	Industrial	2720	24	220	Complete	798	111.75	89176.5
Scuffling Hill Rd	Old Fort Rd	Baptist Church	4444	24	220	Complete	1304	111.75	145722
East Court	Slipped Area	Below School	90	12	220	Complete	13.2	145	1914

TOTAL BID	433431
Company	
Name (Print)	
Signature	
Date	

Selected areas to be determined at time of paving.

Bid per ton to include milling at depths determined to be needed at time of work being done.

Asphalt topping to be SM 9.5A

Asphalt base to be BM25.

All paving must be completed by: **June 30, 2017**

Patterson Brothers Paving, Inc.

1011 Monroe St.
Bedford, Virginia 24523
(540) 586-1497
Fax (540) 587-5921
pattersonbrotherspaving@gmail.com

March 27, 2017

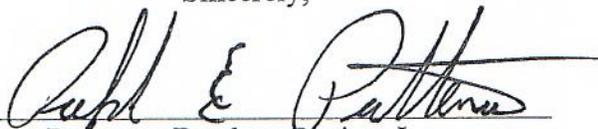
Town of Rocky Mount
C/O C. James Ervin
Town Manager
345 Donald Avenue
Rocky Mount, VA 24151

In reference of Letter of Authorization:

We, Patterson Brothers Paving, Inc., hereby propose to perform the street asphalt overlays in accordance with VDOT standards as outlined on the Invitation for Bids for "Town of Rocky Mount Street Repaving & Milling – Fiscal Year Ending June 30, 2017 STREET PAVING BID SHEET" - Fiscal Year 2016 - 2017 Street Paving" bid packet as provided by the Town of Rocky Mount. Our quote for the proposed work as bid on Friday March 21, 2017 at 2:00 PM in the amount of \$ 1,145,417.40 is for your consideration. Upon a notice of award of contract we will provide the town a bond on work to be completed along with a certificate of insurance.

We thank you for the opportunity to bid this project.

Sincerely,


Patterson Brothers Paving, Inc.

REP:cb

Patterson Brothers Paving, Inc.

2295 Nicopolis Drive
Bedford, Virginia 24523
(540) 586-1497
Fax (540) 587-5921
pattersonbrotherspaving@gmail.com

March 27, 2017

Sealed Bid Paving Services for "Town of Rocky Mount – Fiscal Year 2016-17 - STREET
PAVING BID SHEET"

Asphalt Overlays in Accordance with Virginia Department of Transportation
Standards.

To: Town of Rocky Mount
Invitation to Bid
Street Repaving and Milling

From: Patterson Brothers Paving, Inc.
1011 Monroe Street
Bedford, VA 24523
Phone # 540-586-1497
Fax # 540-587-5921

FID # 54-1175021

**TOWN OF ROCKY MOUNT
FISCAL YEAR 2017 STREET PAVING BID SHEET**

STREET	BEGINNING	ENDING	APPROX. LENGTH (FT.)	APPROX WIDTH (FT.)	POUNDS PER SQ. YARD	MILL (complete or edge milling)	ESTIMATED TONNAGE	ESTIMATED COST	PRICE PER TON
Donald	Court ST	Tanyard	2300	30	165	Edge	633	111.75	70,737.15
Tanyard	S.Main	Donald	1600	36	220	Edge	704	111.75	78,672.00
Tanyard	Donald	Pell	1875	36	220	Complete	825	111.75	92,193.75
South Main	Tanyard	High	500	40	220	Edge	244.4	114.75	28,044.90
Pendleton	N. Main	Bland	1040	17	165	Complete	162	114.75	18,589.50
Noel	High	Claiborne	380	21	165	Complete	73	119.00	8,687.00
School Board	40 East	450 FT	450	40	220	Complete	220	114.75	25,245.00
40 East	Wal-Mart	Island @ Hwy 122	2525	60	220	Complete	1852	111.75	206,961.00
North Main	Goodwill	Sycamore	2265	43	220	Complete	1190	111.75	132,982.50
West College	Spring	Dent	1444	18	165	Edge	238	114.75	27,310.50
State Street	North Main Light	Industrial	2720	24	220	Complete	798	111.75	89,176.50
Scuffling Hill Rd	Old Fort Rd	Baptist Church	4444	24	220	Complete	1304	111.75	145,722.00
East Court	Slipped Area	Below School	90	12	220	Complete	13.2	145.00	1,914.00

21633

8256.6

TOTAL BID
Company
Name (Print)
Signature
Date

Selected areas to be determined at time of paving.

Bid per ton to include milling at depths determined to be needed at time of work being done.

Asphalt topping to be SM 9.5A

Asphalt base to be BM25.

All paving must be completed by: **June 30, 2017**

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	April 10, 2017
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Presented for your consideration is the proposed FY 2018 budget.</p> <p>The General fund has balanced revenue and expenses of \$6,893,445 with a reserve for contingency of \$50,000. Significant capital investments include a single new police vehicle, continued funding for a restroom at Gilley’s Park, equipment to pretreat streets for snow and ice and continued investment in our sidewalk repair. There is a significant list of requests we could not fund including vehicles for community development, Police, the Fire Department, and Public Works. We were also unable to fund renovations of the tennis and hockey courts at Mary Elizabeth park though these are much needed. Also not funded were repairs and renovations at the Farmers Market and our fueling stations. The General Fund will have an estimated balance of \$7,235,294 at the conclusion of FY 2018 absent funds carried forward from the current year.</p> <p>The Utility Operating Fund has revenues of \$2,929,973 and expenses of \$3,066,232 and is balanced with \$136,259 from the Utility Capital Fund. As inflation works against the operation of your water and sewer functions, these operations continue to work at a deficit. Though Council has resolved the core imbalance of the utility rates, all of the increase in rates has been dedicated to capital versus operations. The only fix to this is to either transfer funds as needed or continue to address rates but dedicate this to operations. Staff will propose a utility rate work session in November to consider small adjustments in rates dedicated to operations in keeping with inflation. The Utility Operating Fund will have an estimated balance of \$484,547 at the conclusion of FY 2018 absent funds carried forward from the current year.</p> <p>The Utility Capital Fund shows estimated FY 2018 revenues of \$552,048 and projected use of prior revenue (fund balance) for capital projects of \$610,355 for a total revenue forecast of \$1,162,403 which is offset by a like amount in expenses. The most significant expenses in this fund are a water line on Diamond Avenue for \$540,000 and a refuse collection truck for \$150,000. The Utility Capital Fund will have an estimated balance of \$1,079,506 at the conclusion of FY 2018 absent funds carried forward from the current year.</p> <p>The principal reason for the thin amount of capital spending in the general fund are increases in our fixed costs related to employees. Our medical insurance is expected to increase \$182,000 (\$35,000 for the</p>

	<p>employee and \$147,000 for the Town). Staff has looked at the increase in detail, considering options such as dramatically increasing the cost of the plan as passed on to our staff, reducing the depth of the benefit or going out to bid for alternate coverage. In the end, given that our rate is experienced based, the decision was made to renew and keep offering a mid-tier plan as one of our core benefits of employment. The budget also includes a 2.5% merit increase and a 1% cost of living adjustment. Without these taken together, many staff will see a net reduction in their take home pay on July 1. The core value shaping the proposed budget is that the Town is wholly made up of the skilled and experienced staff that do the work of keeping Rocky Mount one of the best places to live, work and play and that our primary investment should be in the that asset.</p> <p>Staff looks forward to going over this document in detail with you during our work sessions on April 11th and April 17th. Your input and guidance are welcome.</p> <p>I would like to thank your Finance Director, Ms. Linda Woody, for her tireless work on this very complex document. Getting to a balanced proposed budget with so many competing needs was a challenge and her expertise and guidance was essential. I would also like to recognize your department heads who worked hard to present requests in keeping with Council vision for the Town and our fiscal realities.</p>
ACTION NEEDED:	None

Attachment(s):

FOLLOW-UP ACTION:
 (To be completed by Town Clerk)

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	April 10, 2017
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	The Friends of the Family Resource Center and the Family Resource Center would like to hold a 5K run/walk event beginning at 8:30 a.m. on June 17, 2017 on the streets of Rocky Mount. Angela Phillips, Director of the Franklin County Family Resource Center has been in touch with the Rocky Mount Police Department and they have reviewed and approved the event.
ACTION NEEDED:	Approve or deny

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
--

Franklin County Family Resource Center

PO Box 188
Rocky Mount, VA 24151

RECEIVED
3/21/17
RD



March 21, 2017

*Town Council of Rocky Mount
345 Donald Avenue
Rocky Mount, VA 24151*

Office Number:
(540) 483-5088

Hotline Number:
(540) 483-1234

Fax Number:
(540) 483-1368

Website:
franklincountyva.org/shelter

TTY Available

Dear Town Council Members:

The Friends of the Family Resource Center and the Family Resource Center are planning a major awareness project that will also be a fundraiser for the Friends of the Family Resource Center which benefits our clients 100%. If approved, this will be the first annual Friends of the Family Resource Center 5K. Run/walk events are popular for Domestic Violence Programs because of the opportunity for bringing awareness as well as raising much needed funds for victims. Our cause will be "Run/Walk for Domestic Violence". We have chosen to have the event, with your permission, on June 17th, 2017, with registration at 8:00 a.m. and race starting at 8:30 a.m.

At this time I am writing to request approval from the Council for the walk to be held on June 17th, 2017, following the route provided and approved by the Rocky Mount Police Department.

Walk Route

The Rocky Mount Police departments Mark Lovern helped to map out a safe route. The Race will start at the Farmer's Market back parking lot, with runners/walkers crossing W. Church Street, onto Randolph St. The Race will continue up Randolph and take a left onto Main Street. Race participants will continue on Main Street in designated running lane, runners will turn right onto Trail drive and left into the RMPD back parking lot exiting the parking lot and turning right back onto Main following Main back and taking the right onto Randolph Street and end at the Farmers Market. Participating Walkers will follow the same route but be instructed to use sidewalks at all times during their walk.

We are very appreciative of the Police Department for taking the time to meet with us and provide us an approved route.

I would also like to thank the Town of Rocky Mount for considering our request and for continued support of our cause.

With Sincere Regards,

A handwritten signature in cursive script, appearing to read "Angela Phillips".

Angela Phillips, Director Franklin County Family Resource Center

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Other**

FOR COUNCIL MEETING DATED:	April 10, 2017
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	The 5 th Annual Eagle Strut Race will be held on September 9 th at 8:00 a.m. for approximately three hours. The event will begin at the Franklin County High School and go through the streets of Rocky Mount. Lauren Judson, Senior Class Sponsor, has been in touch with the Rocky Mount Police Department and they have reviewed and approved the event.
ACTION NEEDED:	Approve or deny

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
--

RECEIVED
3/21/17
RD

5th Annual Eagle Strut Race

The FCHS Class of 2018 respectfully requests the approval of the 5th Annual Eagle Strut race through the town of Rocky Mount. The race is a fundraiser for the seniors of Franklin County High School where funds are used to alleviate the many expenses students face their senior year. We request the race to take place on September 9th beginning at 8:00 AM lasting approximately three hours. The Town Police usually set up cones and close only a lane here or there on the road. The route also remains the same from the previous two years and is listed below:

5K Run

- Begin at Franklin County High School (steps of law building facing Hardees)
- Right on Tanyard Rd
- Left on Pell Avenue
- Right on North Main Street
- Right on Greer Lane
- Left on North Main
- Left on Tanyard Road
- End Franklin County High School

10K Run

- Begin at Franklin County High School (steps of law building facing Hardees)
- Right on Tanyard Rd
- Left on Pell Avenue
- Right on North Main Street
- Right on Trail Dr
- Left on Middle School Road
- Left on North Main Street (south bound)
- Right on Franklin Street (west bound)
- Left on West Church Street
- Left on Maple Avenue/North Main Street
- Right on Pell Avenue
- Right on Tanyard Rd.
- End Franklin County High School

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	April 10, 2017
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	The Southwest Virginia Antique Farm Days would like to hold a kick-off parade in town on Sunday, June 11, 2017. The parade will begin at 3:00 p.m., begin at Lowe's and proceed with the same route as in previous years. Mr. Ray Agee, who is the Tractor Parade Coordinator, has been in touch with the Rocky Mount Police Department and they have reviewed and approved the event.
ACTION NEEDED:	Approve or deny

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
--

RECEIVED
3/15/17
RD

March 11, 2017

Town of Rocky Mount

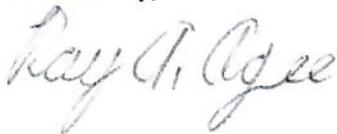
To whom it may concern:

The Southwest Virginia Antique Farm Days would like to request Sunday, the 11th of June for the annual kick-off parade around town. The parade route will begin at 3:00 PM from Lowe's and proceed as follows.

Leaving the Lowe's parking lot and turning left onto Old Franklin Turnpike and on through where it changes into Tanyard. Then we will proceed to take right onto Pell until we take a right onto business 220 North at Angle Bridge and then left on Franklin Street. The parade will continue down Franklin Street (Route 40) and take a right onto Hatcher Street. The group will then be stopping at Rocky Mount Rehabilitation & Healthcare Center, formally known as Trinity Mission of Rocky Mount, at approximately 3:30 PM. At close to 4:30 PM the group will leave Trinity Mission taking a right onto Hatcher and then left onto Franklin Street (Route 40). At the intersection of Floyd Ave., we will take at right and then left onto 220 Business and proceed to Tanyard where we will remain until we retrace our route on Old Franklin Turnpike ending at Lowe's at close to 5:00 PM.

Thank you for your time and consideration in this matter. It is greatly appreciated.

Sincerely,



Ray A. Agee
Tractor Parade Coordinator

493-2229

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	April 10, 2017
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STAFF MAKING REQUEST:	Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	<p>Town Council approved a loan from Carter Bank and Trust in 2015. Upon attempting to draw on this loan, Carter informed the Town that they desired that the loan be in the form of a traditional bond. The Town has solicited the services of VML/VaCo Finance to assist in closing this loan as a bond issue. This debt is the same debt previously approved and Carter is still the lender.</p> <p>After the public hearing on the \$1,512,000 bond to be issued at 2.17% for ten years, a vote is needed on the bond resolution and the bond purchase agreement. This bond finances several projects approved in the fiscal year 2016 capital improvements plan (CIP).</p>
ACTION NEEDED:	Approve or Deny the bond resolution and bond purchase agreement.

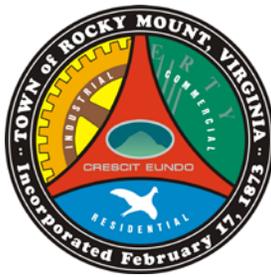
Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
--

Town of Rocky Mount
345 Donald Avenue
Rocky Mount, Virginia 24151

PHONE : 540.483.5243
FAX : 540.483.8830

E-mail: lwoody@rockymountva.org
www.rockymountva.org



TOWN COUNCIL
Steven C. Angle, *Mayor*
Gregory B. Walker, *Vice Mayor*

Bobby M. Cundiff Mark H. Newbill
Jon W. Snead Bobby L. Moyer
Billie W. Stockton

Linda Woody, Finance Director

April 4, 2017

Mayor and Council:

RE: \$1,512,000 bond issue; 2.17%; 10 years

The Town is issuing the \$1,500,000 bond for projects approved in the Fiscal Year 2016 Capital Improvements Plan (CIP) through VML / VaCo. A public hearing will be held in your April 10, 2017 Council meeting on this bond and the projects to be funded with the proceeds. The bond will be issued at \$1,512,000 to cover the administrative and bond counsel costs. The net proceeds should yield \$1,500,000.

Town Council approved a loan from Carter Bank and Trust during their February 13, 2017 meeting. Upon attempting to draw on this loan, Carter informed the Town that they desired the loan be in the form of a traditional bond. The Town has solicited the services of VML / VaCo Finance to assist in closing this loan as a general obligation bond issue. This debt is the same debt previously approved and Carter is still the lender.

The projects approved by Council for this bond issue include engineering for Bernard Road drainage, engineering for Scuffling Hill drainage, Scuffling Hill sewer extension, Gilley's Park improvements, radios for the Police and Fire Departments, and the Veterans' Park bank stabilization. The original budgets in FY 2016 for these projects totaled \$1,752,897.

However, now per the contracts entered into (or not entered into) and per the 60 day look back for construction reimbursement restriction, a balance of \$410,410 is available to use for other projects that are not listed above. The projects should have at least a ten year life to coincide with the ten year life of the bond. Possible projects will be presented to you during your budget work sessions.

Attached is 1) the bond resolution authorizing the Town of Rocky Mount to issue and sale this general obligation \$1,512,000 bond, 2) the bond purchase agreement, and 3) the debt service schedule. You can vote on this resolution and purchase agreement after the public hearing.

Sincerely,

Linda Woody
Finance Director

**CERTIFICATE OF THE ACTING CLERK OF THE
TOWN OF ROCKY MOUNT, VIRGINIA**

The undersigned Acting Clerk of the Town of Rocky Mount, Virginia (the "Town"), certifies that:

1. A meeting of the Council (the "Council") of the Town was held on April 10, 2017 (the "Meeting").

2. Attached hereto is a true, correct and complete copy of a resolution (the "Resolution") of the Council entitled "Resolution of the Town Council of the Town of Rocky Mount, Virginia, Authorizing the Issuance and Sale of its General Obligation Bond, Series 2017 in an Aggregate Maximum Principal Amount Not to Exceed \$1,512,000, and the Execution and Delivery of Certain Documents Prepared in Connection Therewith," as recorded in full in the minutes of the Meeting and duly adopted by a majority of the members of the Council present and voting during the Meeting.

3. A summary of the members of the Council present or absent at the Meeting, and the recorded vote with respect to the Resolution, is set forth below:

Member Name	Voting				
	Present	Absent	Yes	No	Abstaining
Steven C. Angle, Mayor	_____	_____	_____	_____	_____
Gregory B. Walker, Vice Mayor	_____	_____	_____	_____	_____
Bobby M. Cundiff	_____	_____	_____	_____	_____
Bobby Moyer	_____	_____	_____	_____	_____
Mark Newbill	_____	_____	_____	_____	_____
Jon Snead	_____	_____	_____	_____	_____
Billie W. Stockton	_____	_____	_____	_____	_____

4. The Resolution has not been repealed, revoked, rescinded or amended, and is in full force and effect on the date hereof.

WITNESS my signature and the seal of the Town, this ____ day of April, 2017.

(SEAL)

Acting Clerk of Town of Rocky Mount, Virginia

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ROCKY MOUNT, VIRGINIA, AUTHORIZING THE ISSUANCE AND SALE OF ITS GENERAL OBLIGATION BOND, SERIES 2017 IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,512,000, AND THE EXECUTION AND DELIVERY OF CERTAIN DOCUMENTS PREPARED IN CONNECTION THEREWITH

WHEREAS, the Town of Rocky Mount, Virginia (the “Town”), has determined that it is advisable and in the interest of the Town to finance certain infrastructure improvements, including engineering, site work, repair, upgrading, equipping and fitting of facilities, water features, and grounds in the Town’s parks, farmer’s market and other outdoor facilities; construction of drainage and the extension of water lines and sewer lines in parts of the Town and related connections; installing drainage and curbing along Bernard Road; purchasing and fitting a garbage truck; and purchasing, installing and upgrading radio equipment for the Town’s public safety system, together with related administrative and financing costs (all together with the refunding of the Prior Bond, “the Project”); and

WHEREAS, the Town intends to finance the Project by and through the issuance of its general obligation bond in the maximum amount of \$1,512,000 (the “Bond”); and

WHEREAS, the Town Council (the “Council”) has duly noticed and held a public hearing with regards to the financing of the Project; and

WHEREAS, Carter Bank & Trust (the “Purchaser”) for the loan and the sale of the Bond to the Purchaser in accordance with the terms of a Bond Purchase Agreement between the Purchaser and the Town (the “Agreement”), the form of which has been presented to this meeting;

BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF ROCKY MOUNT, VIRGINIA:

1. Issuance of Bond and Use of Proceeds. Pursuant to the Constitution of the Commonwealth of Virginia and the Public Finance Act of 1991, as amended (the “Public Finance Act”), Title 15.2, Chapter 26 of the Code of Virginia of 1950, as amended (the “Virginia Code”) and without regard to any requirements or restrictions contained in any charter or special act of the Town, the Council hereby authorizes the issuance and sale of a general obligation bond of the Town in an aggregate principal amount set forth above, together with other monies of the Town, to provide funds to finance the Project.

2. Authorization of Bond Purchase Agreement. The form of the Bond Purchase Agreement submitted to this meeting is hereby approved. The Mayor and the Town Manager, either of whom may act (each an “Authorized Signatory”), are authorized to execute the Agreement in substantially such form, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by such official, whose approval shall

be evidenced conclusively by the execution and delivery thereof. The issuance and sale of the Bond to the Purchaser shall be upon the terms and conditions of the Agreement. The proceeds of such Bond shall be applied in the manner set forth in the Agreement. All capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Agreement.

3. Bond Details. The Bond shall be issued as a single, fully registered bond, shall be designated “General Obligation Bond, Series 2017”, shall be numbered R-1, and shall be in substantially the form of Exhibit A to this Resolution as hereby approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the officers signing such Bond. The Council authorizes the issuance and sale of the Bond on such terms as shall be satisfactory to the Authorized Signatory; provided however, that the Bond (a) shall be in a principal amount not to exceed \$1,512,000; (b) shall mature no later than August 1, 2027; and (c) shall bear interest on the outstanding principal balance thereof at a rate of interest approved by the Authorized Signatory, with such rate to not exceed 2.17% (provided that default interest may be payable at a rate in excess thereof as provided in the Agreement), shall accrue certain other ongoing costs and expenses upon the terms and conditions described in the Agreement. As set forth in the Agreement, the Town agrees to pay any applicable late payment or similar costs and expenses described therein. Subject to the preceding terms, the Council further authorizes the Authorized Signatory to determine the final terms, purchase price, initial interest rate, interest rate adjustment provisions, maturity date, and amortization schedule of the Bond. No further action shall be necessary on the part of the Town so long as such provisions are within the limits prescribed in this Resolution.

4. Payment and Redemption Provisions. The principal of and premium, if any, and interest on the Bond shall be payable as set forth in the Bond and the Agreement. The principal of and premium, if any, and interest on the Bond shall be payable in lawful money of the United States of America. Nothing in the Bond, this Resolution, or the Agreement shall be deemed to create or constitute an indebtedness of the Commonwealth of Virginia or any political subdivision thereof other than the Town, or a pledge of the full faith and credit of the Commonwealth of Virginia or of any political subdivision thereof other than the Town. The Town may, at its option, redeem, prepay or refund the Bond upon the terms set forth in the Agreement.

5. Execution and Form of Bond. The Bond shall be signed by the Mayor or Vice-Mayor and the Town’s seal shall be affixed thereon and attested by the Acting Clerk or Deputy Clerk of the Town. The Bond shall be issued as a typewritten bond in substantially the form of Exhibit A, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the Authorized Signatory, whose approval shall be evidenced conclusively by the execution and delivery of the Bond.

6. Pledge of Full Faith and Credit. The full faith and credit of the Town are hereby irrevocably pledged for the payment of principal of and premium, if any, and interest on the Bond. Unless other funds are lawfully available and appropriated for timely payment of the Bond, the Council shall levy and collect an annual ad valorem tax, over and above all other taxes authorized or limited by law and without limitation as to rate or amount, on all locally taxable property in the Town sufficient to pay when due the principal of and premium, if any, and interest on the Bond.

7. Preparation of Printed Bond; Mutilated or Destroyed Bond. The Town shall initially issue the Bond in typewritten form. The printed Bond may be executed by manual or facsimile signature of the Mayor or Vice-Mayor, the Town's seal affixed thereto and attested by the Acting Clerk or Deputy Clerk of the Town; provided, however, that if both such signatures are facsimiles, the bond shall not be valid until it has been authenticated by the manual signature of the Registrar and the date of authentication noted thereon. If the Bond has been mutilated, lost or destroyed, the Town shall execute and deliver a new bond of like date and tenor in exchange and substitution for, and upon cancellation of, such mutilated Bond or in lieu of and in substitution for such lost or destroyed Bond; provided, however, that the Town shall so execute and deliver only if the registered owner has paid the reasonable expenses and charges of the Town in connection therewith and, in the case of a lost or destroyed Bond, (a) has filed with the Town an affidavit reasonably satisfactory to the Town that such Bond was lost or destroyed and (b) has furnished to the Town reasonably satisfactory indemnity.

8. Registration and Transfer of the Bond. The Town appoints the Finance Director as paying agent and registrar (the "Registrar") for the Bond and shall maintain registration books for the registration of any transfer of the Bond. Upon surrender of the Bond at the office of the Registrar, together with an assignment duly executed by the registered owner or its duly authorized attorney or legal representative in such form as shall be reasonably satisfactory to the Registrar, the Town shall execute, and the Registrar shall authenticate and deliver in exchange, a new Bond or notes having an equal aggregate principal amount, of the same form and maturity, bearing interest at the same rates and registered in such name as requested by the then registered owner or its duly authorized attorney or legal representative. Any such exchange shall be at the expense of the Town, except that the Registrar may charge the person requesting such exchange the amount of any tax or other governmental charge required to be paid with respect thereto.

The Registrar shall treat the registered owner as the person or entity exclusively entitled to payment of principal, interest and premium, if any, and the exercise of all other rights and powers of the owner, except that installments shall be paid to the person or entity shown as owner on the registration books.

9. Delivery of Bond. The Mayor or Vice-Mayor and Acting Clerk of the Town are authorized and directed to take all proper steps to have the Bond prepared and executed in accordance with its terms and to deliver it to the Purchaser thereof as set forth in the Agreement.

10. Tax Compliance Documentation. Each of the Mayor and the Town Manager of the Town is authorized to execute a Tax Compliance Agreement or any related document (the "Tax Documents") setting forth the expected use and investment of the proceeds of the Bond and containing such covenants as may be necessary or desirable in order to comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), including the provisions of Section 148 of the Code and applicable regulations relating to "arbitrage bonds," so that interest on the Bond will not be included in gross income for federal income tax purposes and so that the Bond shall be a "qualified tax-exempt obligation" under Section 265(b)(3) of the Code. The Tax Documents may contain such elections under the Code with respect to the Bond as the officer or officer executing them approves, and such approval shall be evidenced conclusively by the execution and delivery of the Tax Documents. The Town covenants that the

proceeds from the issuance and sale of the Bond will be invested and expended as set forth in the Tax Documents, to be delivered simultaneously with the issuance and delivery of the Bond, and that the Town shall comply with the other covenants and representations contained therein. The Town hereby designates the Bond as a “qualified tax-exempt obligation” for the purpose of Section 265(b)(3) of the Code.

11. Tax and Other Documents. Each of the Mayor and the Town Manager are authorized and directed to execute and deliver an IRS Form 8038-G in a form approved by such officers and the Town’s bond counsel.

12. Election to Apply Public Finance Act. Pursuant to Section 15.2-2601 of the Virginia Code, it is hereby elected to have the Public Finance Act apply to the Bond exclusively without regard to any charter or local act that might otherwise apply.

13. Contract with Bondholders. The provisions of this Resolution shall constitute a contract between the Town and the bondholder for so long as the Bond is outstanding.

14. Limitation of Liability of Officials of Town. No covenant, condition or agreement contained herein shall be deemed to be a covenant, agreement or obligation of an officer, employee, member of Council, or agent of the Town in his or her individual capacity, and no officer of the Town or member of Council executing the Bond shall be liable personally on the Bond or be subject to any personal liability or accountability by reason of the issuance thereof. No officer, employee or agent of the Town shall incur any personal liability with respect to any other action taken by him or her pursuant to this resolution provided he or she acts in good faith.

15. Conditions Precedent. Upon the issuance of the Bond, all acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia or this Resolution to have happened, exist and to have been performed precedent to or in the issuance of the Bond shall have happened, exist and have been performed.

16. Other Actions. All other actions of officials of the Town in conformity with the purposes and intent of this Resolution and the Agreement and in furtherance of the issuance and sale of the Bond are ratified, approved and confirmed. The officials of the Town are authorized and directed to execute and deliver on behalf of the Town such agreements and other instruments, documents or certificates, and to do and perform such things and acts, as they shall deem necessary or appropriate to carry out the transactions authorized by this Resolution or contemplated by the Bond or the Agreement, and all of the foregoing, previously done or performed by such officers of the Town, are in all respects approved, ratified and confirmed.

17. Headings. Any headings in this resolution are solely for convenience of reference and shall not constitute a part of the resolution nor shall they affect its meaning, construction or effect.

18. Constitutional Authority and Severability. The Bond shall be issued under the provisions of Article VII, Section 10(a) of the Constitution of Virginia. The principal of and interest on the Bond shall be payable from ad valorem taxes to be levied without limitation as to

rate or amount on all property in the Town subject to taxation, to the extent other funds of the Town are not lawfully available and appropriated for such purpose. If any court of competent jurisdiction shall hold any provision of this Resolution to be invalid and unenforceable, such holding shall not invalidate any other provision hereof.

19. Filing of Resolution. The Authorized Signatory and Acting Clerk to the Town are authorized and directed to see to the prompt filing of a certified copy of this Resolution in the Circuit Court having jurisdiction over the Town, in accordance with Sections 15.2-2607 and 15.2-2627 of the Public Finance Act.

20. Effective Date. This Resolution shall take effect immediately.

Adopted: April 10, 2017.

Mayor of the Town of Rocky Mount, Virginia

ATTEST:

Acting Clerk of the Town of Rocky Mount, Virginia

(Form of Bond)

Interest on this bond is intended by the issuer hereof to be exempt from gross income for federal income tax purposes.

REGISTERED

DATED DATE

R-1

**UNITED STATES OF AMERICA
COMMONWEALTH OF VIRGINIA
TOWN OF ROCKY MOUNT
\$1,512,000
GENERAL OBLIGATION BOND
SERIES 2017**

THE TOWN OF ROCKY MOUNT, VIRGINIA (the "Town"), for value received, acknowledges itself indebted and promises to pay to **CARTER BANK & TRUST** (the "Bank"), its registered assigns or legal representative, the principal amount of:

ONE MILLION FIVE HUNDRED TWELVE THOUSAND DOLLARS (\$1,512,000)

on or before August 1, 2027, together with interest on the outstanding principal amount of this Bond. Principal of and all remaining outstanding interest on this Bond shall be payable at maturity as set forth in Schedule I attached hereto.

If principal of and interest on this Bond is not paid to the registered owner of this Bond on its due date, the Town shall pay to the registered owner a late payment charge in an amount equal to two and one-half percent (2 1/2%) of the overdue installment. Principal and other sums hereunder are payable in lawful money of the United States.

Subject to the provisions of the Bond Purchase Agreement dated as of April 1, 2017 (the "Agreement"), between the Bank and the Town, so long as this Bond is held by the Bank or its registered assigns or legal representative, interest is payable by check or draft mailed to the registered owner of this Bond at the address that appears on the registration books kept by the Town Treasurer, who has been appointed registrar and paying agent, or any successor bank or trust company (the "Registrar"). Principal of and premium, if any, and interest on this Bond shall be payable in lawful money of the United States of America. In case any payment date on this Bond shall not be a Business Day (as defined below), then payment of principal, premium, if any, and interest need not be made on such date, but may be made on the next succeeding Business Day, and, if made on such next succeeding Business Day, no additional interest shall

accrue for the period after such payment date. “Business Day” means any Monday, Tuesday, Wednesday, Thursday or Friday on which commercial banking institutions generally are open for business in New York and Virginia. If an Event of Default has occurred and is continuing under the Agreement, the unpaid principal amount of this Bond shall bear interest at the rate of 12 percent per annum or the maximum rate permitted under applicable law, whichever is less.

This Bond has been authorized by a resolution adopted by the Council of the Town on April 10, 2017 (the “Bond Resolution”), and is issued pursuant to the Constitution and the Public Finance Act of 1991 of the Commonwealth of Virginia, and the Agreement. Proceeds of this Bond, together with other available monies of the Town, will be used to provide funds to (a) finance certain infrastructure improvements, including engineering, site work, repair, upgrading, equipping and fitting of facilities, water features, and grounds in the Town’s parks, farmer’s market and other outdoor facilities; construction of drainage and the extension of water lines and sewer lines in parts of the Town and related connections; installing drainage and curbing along Bernard Road; purchasing and fitting a garbage truck; and purchasing, installing and upgrading radio equipment for the Town’s public safety system; and (b) pay the issuance and financing costs incurred in issuing this Bond.

The full faith and credit of the Town are irrevocably pledged for the payment of principal of and interest and premium, if any, on this Bond and the performance of the Town’s obligations under the Agreement. Unless other funds are lawfully available and appropriated for timely payment of this Bond, the Council of the Town shall levy and collect an annual ad valorem tax, over and above all other taxes authorized or limited by law and without limitation as to rate or amount, on all locally taxable property in the Town sufficient to pay when due the principal of and interest and premium, if any, on this Bond.

Notwithstanding anything in this Bond to the contrary, in addition to the payments of the principal provided for by this Bond, the Town shall also pay such additional amounts, if any, which may be necessary to provide for payment in full of all amounts due under the Agreement.

This Bond may be redeemed at the option of the Town upon the terms and conditions set forth in the Agreement.

Transfer of this Bond may be registered upon the registration books of the Bond Registrar. Prior to due presentment for registration of transfer of this Bond, the Registrar shall treat the registered owner as the person exclusively entitled to payment of principal hereof and the exercise of all other rights and powers of the owner.

The Town has designated this Bond as a “qualified tax-exempt obligation” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

All acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to and in the issuance of this Bond have happened, exist and have been performed, and this Bond, together with all other indebtedness of the Town, is within every debt and other limitation prescribed by the Constitution and statutes of the Commonwealth of Virginia.

IN WITNESS WHEREOF, the Town has caused this Bond to be signed by its Mayor and the seal of the Town to be affixed hereto and attested by the Acting Clerk of the Town, and this Bond to be dated the date first above written.

(SEAL)

Mayor of the Town of Rocky Mount, Virginia

ATTEST:

Acting Clerk of the Town of Rocky Mount, Virginia

**SCHEDULE I TO
TOWN OF ROCKY MOUNT
GENERAL OBLIGATION BOND
SERIES 2017**

Installment Number	Principal Installment Amount	Interest Installment Amount	<u>Due Date</u>
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[to be completed at closing]

BOND PURCHASE AGREEMENT

Between: Carter Bank & Trust (the "Purchaser")
1300 Kings Mountain Road
P.O. Box 1776 (24115-1776)
Martinsville, Virginia 24112
Attention: John J. Engel, III, Senior Vice President
Telephone: (276) 656-1776

And: Town of Rocky Mount, Virginia (the "Issuer")
345 Donald Avenue
Rocky Mount, Virginia 24151
Attention: Linda Woody, Finance Director
Telephone: (540) 483-5243

Dated: As of April 1, 2017

This Bond Purchase Agreement (the "Agreement") is entered into as of the date set forth above between the Town of Rocky Mount, Virginia (the "Issuer") and Carter Bank & Trust (the "Purchaser"). For and in consideration of the premises hereinafter contained, Issuer hereby agrees to issue and sell to Purchaser, and Purchaser agrees to purchase and accept, the Bond, as defined below, on the terms set forth herein. Pursuant to this Agreement, the Purchaser has determined to fund the Loan (as defined below), for the benefit of the Issuer, to finance the costs of the Project (as defined below), and to pay related costs and expenses.

ARTICLE I. DEFINITIONS

As used in this Agreement, the following terms will have the meanings indicated below unless the context clearly requires otherwise:

"Agreement" means this Bond Purchase Agreement executed by Issuer and Purchaser, including all exhibits, schedules and attachments attached hereto, and any amendments hereof.

"Authorizing Statute" means the Virginia Public Finance Act of 1991, Chapter 26, Title 15.2 of the Code of Virginia of 1950, as amended and such other applicable authority under the Code of Virginia of 1950, as amended.

"Bank" or "Purchaser" means Carter Bank & Trust and its successors and assigns.

"Bond" means the Issuer's \$1,512,000 General Obligation Bond, Series 2017, in the form substantially as attached hereto as Attachment 1.

"Bond Counsel" means Spotts Fain PC.

"Code" is defined in Section 3.1(f).

"Issue Date" is April 20, 2017.

"Event of Default" is defined in Section 6.1.

"Issuer" means the entity identified as such in the first paragraph of this Agreement, and its permitted successors and assigns.

“Loan” means the lending of proceeds of the Purchaser, in exchange for the security of the Issuer’s Bond and its execution of this Agreement, to the Issuer of funds to pay for the Project, subject to repayment under the terms and conditions of this Agreement.

“Paying Agent” means the Issuer’s duly appointed and serving Finance Director.

“Project” means both (i) the financing of certain infrastructure improvements, including engineering, site work, repair, upgrading, equipping and fitting of facilities, water features, and grounds in the Issuer’s parks, farmer’s market and other outdoor facilities; construction of drainage and the extension of water and sewer lines in parts of the Issuer and related connections; installing drainage and curbing along Bernard Road; purchasing and fitting a garbage truck; and purchasing, installing and upgrading radio equipment for the Issuer’s public safety system; and (ii) the payment of related costs incurred in issuing the Bond.

“Purchaser” means the entity identified as such in the first paragraph of this Agreement, and its successors and assigns.

“Resolution” means the resolution of the governing body of the Issuer authorizing the execution and delivery of this Agreement and the issuance of the Bond.

“State” means the Commonwealth of Virginia.

ARTICLE II. PURCHASE OF BOND

Section 2.1 **Purchase and Form of Bond.** On the terms, and subject to the conditions set forth in this Agreement, Purchaser hereby agrees to purchase the Bond from the Issuer, on the Issue Date, at a price of 100 percent of the par amount thereof. The principal amount of the Bond shall be \$1,512,000. The form of the Bond is attached hereto as Attachment 1. The Bond is issued pursuant to the Authorizing Statute.

Section 2.2 **Interest; No Installments.** The Bond shall bear interest at the rate of 2.17% per annum, calculated on a 30/360-day basis. Issuer will repay the Bond in semiannual installments, including interest on each February 1 and principal and interest on each August 1, beginning August 1, 2017, and ending August 1, 2027. Payments shall be made consistent with the Schedule I affixed to the Bond, which such Schedule is incorporated herein and made a part of this Agreement by this reference.

Section 2.3 **Application.** Any payments by Issuer to Purchaser shall be applied first to pay accrued interest, and second to pay principal.

Section 2.4 **Option to Prepay.** Issuer shall have the right to prepay the amounts due hereunder in whole at any time and without penalty.

ARTICLE III. COVENANTS AND CONDITIONS

Section 3.1 **Covenants of the Issuer.** As of the Issue Date, Issuer represents, covenants and warrants for the benefit of Purchaser as follows:

- (a) Issuer is a public body corporate and politic duly organized and existing under the constitution and laws of the State with full power and authority to issue the Bond, and to enter into this Agreement and the transactions contemplated hereby and to perform all of its obligations hereunder.
- (b) Issuer will do or cause to be done all things necessary to preserve and keep in full force and effect its existence as a public body corporate and politic. To the extent Issuer should merge with another entity under the laws of the State, Issuer agrees that as a condition to such merger it will require that the remaining or resulting entity shall be assigned Issuer's rights and shall assume Issuer's obligations under the Bond and this Agreement.
- (c) Issuer has been duly authorized to issue the Bond and to execute and deliver this Agreement by proper action by its governing body, or by other appropriate official approval, and all requirements have been met and procedures have occurred in order to ensure the validity and enforceability of the Bond and this

Agreement, and Issuer has complied with such public bidding requirements as may be applicable to the Bond, this Agreement and the Project. On the Issue Date, Issuer shall cause to be delivered an opinion of Bond Counsel as to the federal and state tax exemption of interest on the Bond, with such changes therein as may be approved by Purchaser.

- (d) Issuer will provide Purchaser with current financial statements and budgets and such other financial information of Issuer as Purchaser may request, in such form and containing such information as may be requested by Purchaser. Within 270 days of the close of each fiscal year of the Issuer, the Issuer shall provide Purchaser the complete audited financial statements of the Issuer.
- (e) Issuer will expend the proceeds of the Bond to pay costs and expenses of the Project for which the Issuer may expend Bond proceeds under the Authorizing Statute and the Code.
- (f) Issuer will comply with all applicable provisions of the Internal Revenue Code of 1986, as amended (the "Code"), including Sections 103 and 148 thereof, and the regulations of the Treasury Department thereunder, from time to time proposed or in effect, in order to maintain the excludability from gross income for federal income tax purposes of the interest on the Bond. Issuer covenants and agrees that it will use the proceeds of the Bond as soon as practicable and with all reasonable dispatch for the purpose for which the Bond has been issued, and that no part of the proceeds of the Bond shall be invested in any securities, obligations or other investments except for the temporary period pending such use nor used, at any time, directly or indirectly, in a manner which, if such use had been reasonably anticipated on the date of issuance of the Bond, would have caused the Bond or related bonds of the Project to be or become "arbitrage bonds" within the meaning of Section 103(b)(2) or Section 148 of the Code and the regulations of the Treasury Department thereunder proposed or in effect at the time of such use and applicable to obligations issued on the date of issuance of the Bond. In furtherance of the covenant contained in the preceding sentence, the Issuer agrees to comply with the tax compliance certificate delivered at the Issue Date and the provisions of Section 141 through 150 of the Code, as applicable.
- (g) The Issuer designates the Bond as a "qualified tax-exempt obligation" for the purpose of Section 265(b)(3) of the Code. The Issuer represents and covenants as follows:
 - i. The Issuer will in no event designate more than \$10,000,000 of obligations as qualified tax-exempt obligations in calendar year 2017, including the Bond, for the purpose of such Section 265(b)(3);
 - ii. The Issuer, all its "subordinate entities," within the meaning of such Section 265(b)(3), and all entities which issue tax-exempt obligations on behalf of the Issuer and its subordinate entities have not authorized, in the aggregate, more than \$10,000,000 of tax-exempt obligations to be issued in calendar year 2017 (not including "private activity bonds," within the meaning of Section 141 of the Code, other than "qualified 501(c)(3) bonds," within the meaning of Section 145 of the Code), including the Bond;
 - iii. Barring circumstances unforeseen as of the date of delivery of the Bond, the Issuer will not issue tax-exempt obligations itself or approve the issuance of tax-exempt obligations of any of such other entities if the issuance of such tax-exempt obligations would, when aggregated with all other tax-exempt obligations theretofore issued by the Issuer and such other entities in calendar year 2017, result in the Issuer and such other entities having issued a total of more than \$10,000,000 of tax-exempt obligations in calendar year 2017 (not including private activity bonds other than qualified 501(c)(3) bonds), including the Bond; and
 - iv. The Issuer has no reason to believe that the Issuer and such other entities will issue tax-exempt obligations in calendar year 2017 in an aggregate amount that will exceed such \$10,000,000 limit; provided, however, that if the Issuer receives an opinion of nationally recognized bond counsel that compliance with any covenant set forth in (i) or (iii) above is not required for the Bond to be a qualified tax-exempt obligation, the Issuer need not comply with such covenant.
- (h) The issuance of the Bond and the execution, delivery and performance of this Agreement and compliance with the provisions thereof by Issuer does not conflict with or result in a violation or breach or constitute a default under, any resolution, bond, agreement, indenture, mortgage, note, lease or other instrument to

which Issuer is a party or by which it is bound by any law or any rule, regulation, order or decree of any court, governmental agency or body having jurisdiction over Issuer or any of its activities or properties resulting in the creation or imposition of any lien, charge or other security interest or encumbrance of any nature whatsoever upon any property or assets of Issuer or to which it is subject.

Section 3.2 **Conditions.** Purchaser's obligation to purchase the Bond on the Issue Date is subject to satisfaction of the following conditions:

- (a) Purchaser shall have received a certified copy of the duly authorized Resolution, together with proof of its filing in the appropriate circuit court in accordance with Section 15.2-2607 of the Authorizing Statute;
- (b) Purchaser shall have received an original of this Agreement and the Bond, duly executed by Issuer in accordance with the Resolution;
- (c) Purchaser shall have received an opinion of Bond Counsel, in form and substance satisfactory to Purchaser's counsel, to the effect that:
 - i. The Bond has been authorized and issued in accordance with the Constitution and laws of the State;
 - ii. the Resolution, this Agreement, and the Bond are valid and legally binding obligations of Issuer, enforceable against Issuer in accordance with their terms, except to the extent that enforceability may be limited by or rendered ineffective by (A) bankruptcy, insolvency, fraudulent conveyance, reorganization, moratorium and other similar laws affecting creditors' rights generally; (B) the application of equitable principles and the exercise of judicial discretion in appropriate cases; (C) common law and statutes affecting the enforceability of contractual obligations generally; and (D) principles of public policy concerning, affecting or limiting the enforcement of rights or remedies against governmental entities such as Issuer;
 - iii. the interest payable on the Bond is excludable from gross income under the Code; and
 - iv. the Bond is not a "private activity bond" within the meaning of Section 141 of the Code, and
 - v. the Bond is a qualified tax-exempt obligation under Section 265(b)(3)(B) of the Code;
- (d) Purchaser shall have received the certificate of a duly authorized representative of Issuer to the effect that:
 - i. there is no action, suit, proceeding, or investigation at law or in equity before or by any court or government, city or body pending or, to the best of the knowledge of Issuer, threatened against Issuer to restrain or enjoin the adoption of the Resolution or the execution and delivery of this Agreement or the issuance of the Bond, or the collection and application of funds as contemplated by this Agreement and the Bond, which in the reasonable judgment of Issuer, would have a material and adverse effect on the ability of Issuer to pay amounts due under the Bond;
 - ii. there has not occurred any event or condition that has had or could be reasonably expected, either individually or in the aggregate, to have a Material Adverse Effect on the Issuer. For purposes of this section, a "Material Adverse Effect" means (A) a material adverse change in, or a material adverse effect on, the operations, business, assets, properties, liabilities (actual or contingent), condition (financial or otherwise) or prospects of the Issuer, taken as a whole; (B) a material impairment of the rights and remedies of the Purchaser under this Agreement or the Bond, or of the ability of Issuer to perform its obligations under this Agreement or the Bond; or (C) a material adverse effect upon the legality, validity, binding effect, or enforceability of this Agreement or the Bond against Issuer by the Purchaser, and
 - iii. the adoption of the Resolution and the execution and delivery of this Agreement and the Bond do not and will not conflict in any material respect with or constitute on the part of Issuer a breach of

or default under any law, charter provision, court decree, administrative regulation, resolution, ordinance, or other agreement or instrument to which Issuer is a party or by which it is bound.

- (e) Purchaser shall have received such additional legal opinions, certificates, proceedings, instruments, or other documents as Purchaser or Bond Counsel may reasonably request to evidence compliance by Issuer with the legal requirements for adoption of the Resolution, execution and delivery of this Agreement, issuance of the Bond, and the due performance or satisfaction by Issuer of all agreements then to be performed and all conditions then to be satisfied by Issuer.
- (f) Issuer shall have paid Purchaser's expenses, including any fees of its counsel, if any.

ARTICLE IV. PAYMENT AND SECURITY

Section 4.1 **Payment of Bond.** Issuer shall promptly pay the principal of, and interest and premium, if any, on the Bond in lawful money of the United States of America, in such amounts and on such dates as described in the Agreement and the Bond. Issuer shall pay Purchaser a charge on any delinquent payments in an amount sufficient to cover all additional costs and expenses incurred by Purchaser from such delinquent payment. In addition, Issuer shall pay a late charge of two and one-half percent (2 1/2%) on all delinquent payments of principal of and interest and premium, if any, on the Bond, and interest on said delinquent amounts from the date such amounts were due until paid at the rate of 12% per annum or the maximum amount permitted by law, whichever is less.

Section 4.2 **Tax Collection.** Until full payment and performance of all obligations of Issuer under the Bond and this Agreement, the Issuer will take all action necessary to ensure that a sufficient portion of its tax and other revenues collected during the current year are set aside or otherwise made available for payment of the Bond in accordance with its terms. Issuer certifies that the principal amount of the Bond does not exceed the anticipated taxes and revenues of Issuer for the current year.

Section 4.3 **Use of Proceeds.** Unless otherwise waived by the Purchaser, the Issuer shall establish a restricted account for the proceeds used for the Project, held by either the Purchaser directly or by a mutually-agreed upon banking entity. The Issuer shall be entitled to withdraw proceeds to either reimburse itself or pay vendors for costs incurred on the Project. Notwithstanding this, the Issuer shall, at a minimum, establish a segregated account for the proceeds on its books and shall reimburse itself from such account for the costs of the Project and shall pay the costs of issuing the Bond at the Issue Date. As requested by the Purchaser, the Issuer shall provide the Purchaser with copies of all disbursements.

Section 4.4 **Full Faith and Credit.** The full faith and credit of Issuer is irrevocably pledged for the payment of the principal of, and premium, if any, and interest on the Bond and all other payment obligations under this Agreement. Unless other funds are lawfully available and appropriated for timely payment of the Bond and all other payment obligations under this Agreement, Issuer shall levy and collect an annual ad valorem tax, over and above all other taxes authorized or limited by law and without limitation as to rate or amount, on all locally taxable property in Issuer sufficient to pay when due the principal of and premium, if any, and interest on the Bond and all other payment obligations under the Agreement.

Section 4.5 **Obligations Absolute.** To the extent permitted by law, the obligations of Issuer to make the payments required under the Bond and this Agreement and to perform and observe the other agreements on its part contained in the Bond and this Agreement shall be absolute and unconditional and shall not be abated, rebated, set-off, reduced, abrogated, terminated, waived, diminished, postponed or otherwise modified in any manner or to any extent whatsoever while any portion of the Bond remains unpaid regardless of any contingency, act of God, event or cause whatsoever. Issuer shall pay absolutely the amounts required to be paid hereunder and under the Bond, regardless of any rights of set-off, recoupment, abatement or counterclaim that Issuer might otherwise have against Purchaser, its successors or assigns or any other party or parties.

Section 4.6 **Agreement to Survive.** The provisions of this Agreement will survive the issuance of the Bond and the payment of the purchase price therefor. This Agreement will terminate upon the payment in full of all amounts due under the Bond and this Agreement, provided that any prepayment is undertaken in accordance with Section 4.4 of this Agreement and further provided that Section 5.3 of this Agreement will survive its termination.

ARTICLE V. ASSIGNMENT; RISK OF LOSS

Section 5.1 **Assignment by Purchaser.** The Issuer expressly acknowledges that this Agreement and the Bond, including (without limitation) the right to receive payments required to be made by the Issuer hereunder and to compel or otherwise enforce performance by the Issuer of its other obligations hereunder, may be transferred, assigned and reassigned in whole or in part to one or more assignees or subassignees by the Purchaser at any time subsequent to their execution without the necessity of obtaining the consent of, but after giving notice to, the Issuer. Issuer agrees to execute all documents, including notices of assignment that may be reasonably requested by Purchaser or any further assignee to evidence any such assignment or reassignment, including without limitation the issuance of a new Bond of like tenor registered in the name of the assignee upon surrender of the old Bond. If any Bond is lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to Issuer, and Issuer shall execute and deliver a new Bond of like tenor in lieu of and in substitution for the Bond so lost, destroyed or stolen, upon receipt of a written indemnity from Bank reasonably satisfactory to Issuer.

Section 5.2 **Assignment by Issuer.** NONE OF ISSUER'S OBLIGATIONS UNDER THE BOND OR THIS AGREEMENT MAY BE ASSIGNED BY ISSUER FOR ANY REASON, WITHOUT THE PRIOR WRITTEN CONSENT OF PURCHASER.

Section 5.3 **Risk of Loss Covenants.** To the extent permitted by law, Issuer shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Bond or this Agreement, including, but not limited to, the loss of federal tax exemption of the interest on the Bond, except that Issuer shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from the gross negligence or willful misconduct of the Purchaser.

ARTICLE VI. DEFAULT

Section 6.1 **Events of Default Defined.** Any of the following shall constitute an "Event of Default" under this Agreement:

- (a) Failure by Issuer to make any payment of principal of, or interest or premium on, the Bond, or other payment required to be paid under the Agreement, at the time specified therein;
- (b) Failure by Issuer to observe and perform any covenant, condition or agreement on its part to be observed or performed with respect to the Bond or the Agreement, other than as referred to in subparagraph (a) above, for a period of thirty (30) days after written notice specifying such failure and requesting that it be remedied is given to Issuer by Purchaser, unless Purchaser shall agree in writing to an extension of such time prior to its expiration; provided that, if the failure stated in the notice cannot be corrected within the applicable period, Purchaser will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by Issuer within the applicable period and diligently pursued until the default is corrected;
- (c) Any statement, representation or warranty made by Issuer in the Agreement or the Bond shall prove to have been false, incorrect, misleading or breached in any material respect on the date when made;
- (d) Issuer shall (i) apply for or consent to the appointment of a receiver, trustee, custodian or liquidator of Issuer, or of all or a substantial part of the assets of Issuer, (ii) be unable, fail or admit in writing its inability generally to pay its debts as they become due, (iii) make a general assignment for the benefit of creditors, (iv) have an order for relief entered against it under applicable federal bankruptcy law, or (v) file a voluntary petition in bankruptcy or a petition or an answer seeking reorganization or an arrangement with creditors or taking advantage of any insolvency law or any answer admitting the material allegations of a petition filed against Issuer in any bankruptcy, reorganization or insolvency proceeding;
- (e) Issuer shall default on any of its indebtedness issued whether or not on a parity basis with the Bond, which indebtedness remains uncured after any applicable cure period permitted by such indebtedness; or

- (f) An order, judgment or decree shall be entered by any court of competent jurisdiction, approving a petition or appointing a receiver, trustee, custodian or liquidator of Issuer or of all or a substantial part of the assets of Issuer, in each case without its application, approval or consent, and such order, judgment or decree shall continue unstayed and in effect for any period of 60 consecutive days.

Section 6.2 Remedies on Default. If an Event of Default shall have occurred, Purchaser may proceed against Issuer and its agents, officers and employees to protect and enforce the rights of Purchaser under the Bond and the Agreement by mandamus or by other suit, action or special proceedings in equity or at law, in any court of competent jurisdiction, either for the appointment of a receiver or for the specific performance of any covenant or agreement contained in the Bond or in the Agreement, or in an award of execution of any power herein granted for the enforcement of any proper, legal or equitable remedy as Purchaser may deem most effectual to protect and to enforce its rights under the Bond or the Agreement, or to enjoin any act or thing which may be unlawful or in violation of any right of Purchaser under the Bond or the Agreement, or to require Issuer to act as if it were the trustee of an express trust, or any combination of such remedies. While any Event of Default exists, the unpaid principal amount of the Bond shall bear interest at the rate of 12 percent per annum or the maximum rate permitted by applicable law, whichever is less.

Section 6.3 No Remedy Exclusive. No remedy conferred upon or reserved to Purchaser in this Agreement or the Bond is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or the Bond now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right or power may be exercised from time to time and as often as may be deemed expedient. In order to entitle Purchaser to exercise any remedy reserved to it in this Article it shall not be necessary to give any notice, other than such notice as may be required in this Article.

Section 6.4 Costs and Attorney Fees. Upon the occurrence of an Event of Default by Issuer in the performance of any term of the Agreement or the Bond, Issuer agrees to pay to Purchaser or reimburse Purchaser for, in addition to all other amounts due hereunder, all of Purchaser's costs of collection, including reasonable attorney fees, whether or not suit or action is filed thereon. Any such costs shall be immediately due and payable upon written notice and demand given to Issuer, and shall bear interest at the rate of 12% per annum or the maximum amount permitted by law, whichever is less. In the event suit or action is instituted to enforce any of the terms of the Agreement or the Bond, the prevailing party shall be entitled to recover from the other party such sum as the court may adjudge reasonable as attorneys' fees at trial or on appeal of such suit or action or in any bankruptcy proceeding, in addition to all other sums provided by law.

ARTICLE VII. MISCELLANEOUS

Section 7.1 Notices. All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when delivered or mailed by certified mail, postage prepaid, to the parties hereto at the addresses immediately after the signatures to this Agreement (or at such other address as either party hereto shall designate in writing to the other for notices to such party), to any assignee at its address as it appears on the registration books maintained by Issuer.

Section 7.2 Further Assurances. Issuer agrees to execute such other and further documents and to take all such action as may be necessary or appropriate, from time to time, in the reasonable opinion of Purchaser, to consummate the transactions contemplated hereby and thereby, and to carry out the purposes and intentions of this Agreement.

Section 7.3 Binding Effect. This Agreement and the Bond shall inure to the benefit of and shall be binding upon Purchaser and Issuer and their respective successors and permitted assigns.

Section 7.4 Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 7.5 Waiver of Jury Trials. Issuer and Purchaser hereby irrevocably waive all right to trial by jury in any action, proceeding or counterclaim (whether based on contract, tort or otherwise) arising out of or relating to the

Bond or this Agreement or the actions of Purchaser or Issuer in the negotiation, administration, performance or enforcement hereof.

Section 7.6 **Amendments, Changes and Modifications.** This Agreement may only be amended in writing by Purchaser and Issuer.

Section 7.7 **Execution in Counterparts.** This Agreement hereunder may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Section 7.8 **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State.

Section 7.9 **Captions.** The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Agreement.

Section 7.10 **No Fiduciary Relationship.** The Issuer acknowledges and agrees that: (i) the transaction contemplated by this Agreement is an arm's length, commercial transaction between the Issuer and the Purchaser in which the Purchaser is acting solely as a principal and is not acting as a municipal advisor, financial advisor or fiduciary to the Issuer; (ii) the Purchaser has not assumed any advisory or fiduciary responsibility to the Issuer with respect to the transaction contemplated hereby and the discussions, undertakings and procedures leading thereto; (iii) the only obligations the Purchaser has to the Issuer with respect to the transaction contemplated hereby expressly are set forth in this Agreement; and (iv) the Issuer has consulted its own legal, accounting, tax, financial and other advisors, as applicable, to the extent it has deemed appropriate.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, Purchaser and Issuer have caused the Bond Purchase Agreement to be executed in their names by their duly authorized representatives as of the date first above written.

Purchaser: Carter Bank & Trust
By:
Name: John J. Engel, III
Title: Senior Vice President

Issuer: Town of Rocky Mount, Virginia
By:
Name: Steven C. Angle
Title: Mayor

Address for Notice:
1300 Kings Mountain Road
P.O. Box 1776 (24115-1776)
Martinsville, Virginia 24112
Telephone: (276) 656-1776
Attention: John J. Engel, III, Senior Vice President

Attest:
By:
Name: C. James Ervin
Title: Town Manager

Address for Notice:
345 Donald Avenue
Rocky Mount, Virginia 24151
Telephone: (540) 483-5243
Attention: Finance Director

Form of Bond

See Tab 3 in the Transcript

VML/VACo Finance

Town of Rocky Mount, Virginia

General Obligation Bond, Series 2017

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
04/20/2017	-	-	-	-	-
08/01/2017	130,000.00	2.170%	9,205.14	139,205.14	-
02/01/2018	-	-	14,994.70	14,994.70	154,199.84
08/01/2018	125,000.00	2.170%	14,994.70	139,994.70	-
02/01/2019	-	-	13,638.45	13,638.45	153,633.15
08/01/2019	128,000.00	2.170%	13,638.45	141,638.45	-
02/01/2020	-	-	12,249.65	12,249.65	153,888.10
08/01/2020	131,000.00	2.170%	12,249.65	143,249.65	-
02/01/2021	-	-	10,828.30	10,828.30	154,077.95
08/01/2021	134,000.00	2.170%	10,828.30	144,828.30	-
02/01/2022	-	-	9,374.40	9,374.40	154,202.70
08/01/2022	136,000.00	2.170%	9,374.40	145,374.40	-
02/01/2023	-	-	7,898.80	7,898.80	153,273.20
08/01/2023	139,000.00	2.170%	7,898.80	146,898.80	-
02/01/2024	-	-	6,390.65	6,390.65	153,289.45
08/01/2024	142,000.00	2.170%	6,390.65	148,390.65	-
02/01/2025	-	-	4,849.95	4,849.95	153,240.60
08/01/2025	146,000.00	2.170%	4,849.95	150,849.95	-
02/01/2026	-	-	3,265.85	3,265.85	154,115.80
08/01/2026	149,000.00	2.170%	3,265.85	152,265.85	-
02/01/2027	-	-	1,649.20	1,649.20	153,915.05
08/01/2027	152,000.00	2.170%	1,649.20	153,649.20	153,649.20
Total	\$1,512,000.00	-	\$179,485.04	\$1,691,485.04	-

Yield Statistics

Bond Year Dollars	\$8,271.20
Average Life	5.470 Years
Average Coupon	2.1700000%
Net Interest Cost (NIC)	2.1700000%
True Interest Cost (TIC)	2.1702847%
Bond Yield for Arbitrage Purposes	2.1702847%
All Inclusive Cost (AIC)	2.3887878%
IRS Form 8038	
Net Interest Cost	2.1700000%
Weighted Average Maturity	5.470 Years

VML/VACo Finance

Leading Provider of Financial Services to Virginia Local Governments

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	April 10, 2017
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STAFF MAKING REQUEST:	Timothy Burton - Town of Rocky Mount WWTP
BRIEF SUMMARY OF REQUEST:	<p>To allow the WWTP to hire an intern in 2017 that is participating in Environmental Science studies and under the same conditions of employment as in the past years.</p> <p>The Rocky Mount WWTP request approval to make available a 2017 intern position for a person that is participating in Environmental Science studies. Council authorized such an intern in 2012 - 2016 and stated that any future extension of the intern program would need to be considered by Council.</p> <p>The funds for this position have already been placed in the current budget. The total cost of an intern is less than \$6,000. 2016 year's intern was from University of Virginia and worked a total of 368 hours (400 is a minimum to receive credit for an internship) during the summer for the Town. The Town reaped many benefits from participating in the program. A major benefit of having an intern is providing coverage during vacations, sick leave and during periods of heavy workloads for the wastewater plant and the water plant if needed. While an intern receives valuable training, it also helped our full time staff stay up to date and sharp on their skills. An intern would allow the wastewater staff to do more inflow/infiltration and video work on the Town's sewer lines.</p>
ACTION NEEDED:	Approve or deny

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	April 10, 2017
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STAFF MAKING REQUEST:	Josh Gibson, Planner
BRIEF SUMMARY OF REQUEST:	Now that the new comprehensive plan is in place, we have updated the Transportation Appendix in a simpler and more flexible format. Considering the realities of transportation funding facing the town, developing a plan like this for project implementation in the next 5-25 years is critical to ensuring we are maximizing transportation dollars and our ability to compete for state dollars. This appendix is intended for guidance, not regulation, and can be updated regularly. Recommended for approval by Planning Commission by a vote of 6-0 on April 6, 2017.
ACTION NEEDED:	Vote For Inclusion in Comprehensive Plan

Attachment(s): Memo

FOLLOW-UP ACTION: (To be completed by Town Clerk)
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TOWN OF ROCKY MOUNT
345 DONALD AVE.
ROCKY MOUNT, VIRGINIA 24151

540.483.0907
FAX : 540.483.8830

E-MAIL: JGIBSON@ROCKYMOUNTVA.ORG
WWW.ROCKYMOUNTVA.ORG



TOWN COUNCIL
STEVEN C. ANGLE, *MAYOR*
GREGORY B. WALKER, *VICE MAYOR*

BOBBY M. CUNDIFF BOBBY L. MOYER
MARK H. NEWBILL JON W. SNEAD
BILLIE W. STOCKTON
JOSH GIBSON
Town Planner

MEMORANDUM

To: Town Council
From: Josh Gibson, Town Planner
Date: April 10, 2017
Re: **Transportation Planning Appendix**

In the 2007 Town of Rocky Mount Comprehensive Plan, an appendix was completed called the *Rocky Mount 2020 Transportation Plan*. Several road projects and priorities were laid out, many of which have been realized over the past several years.

Now that the new comprehensive plan is in place, we have updated this appendix in a simpler and more flexible format. Considering the realities of transportation funding facing the town, developing a plan like this for project implementation in the next 5-15 years is critical to ensuring we are maximizing our own transportation dollars and our ability to compete for state dollars.

This appendix should help us develop a clearer picture of our transportation priorities as a town, even if they change and need annual modification.

TOWN OF ROCKY MOUNT TRANSPORTATION PROJECT PRIORITIES

In order to maintain a prioritized listing of transportation projects, input from the community, government leaders, businesses, citizens and stakeholders informed this aggregation and prioritization of transportation projects in (and affecting) the Town of Rocky Mount. This ranked inventory has been finalized with guidance from the Town Planning and Zoning Department, Planning Commission and Town Council.

The projects have been organized into three categories:

PHASE I: BASE YEAR RECCOMENDATIONS (2017-2020)

PHASE II: INTERIM RECCOMENDATIONS (2020-2035)

PHASE III: FUTURE RECCOMENDATIONS (2035+)



PHASE I: BASE YEAR RECOMMENDATIONS (2017-2020)

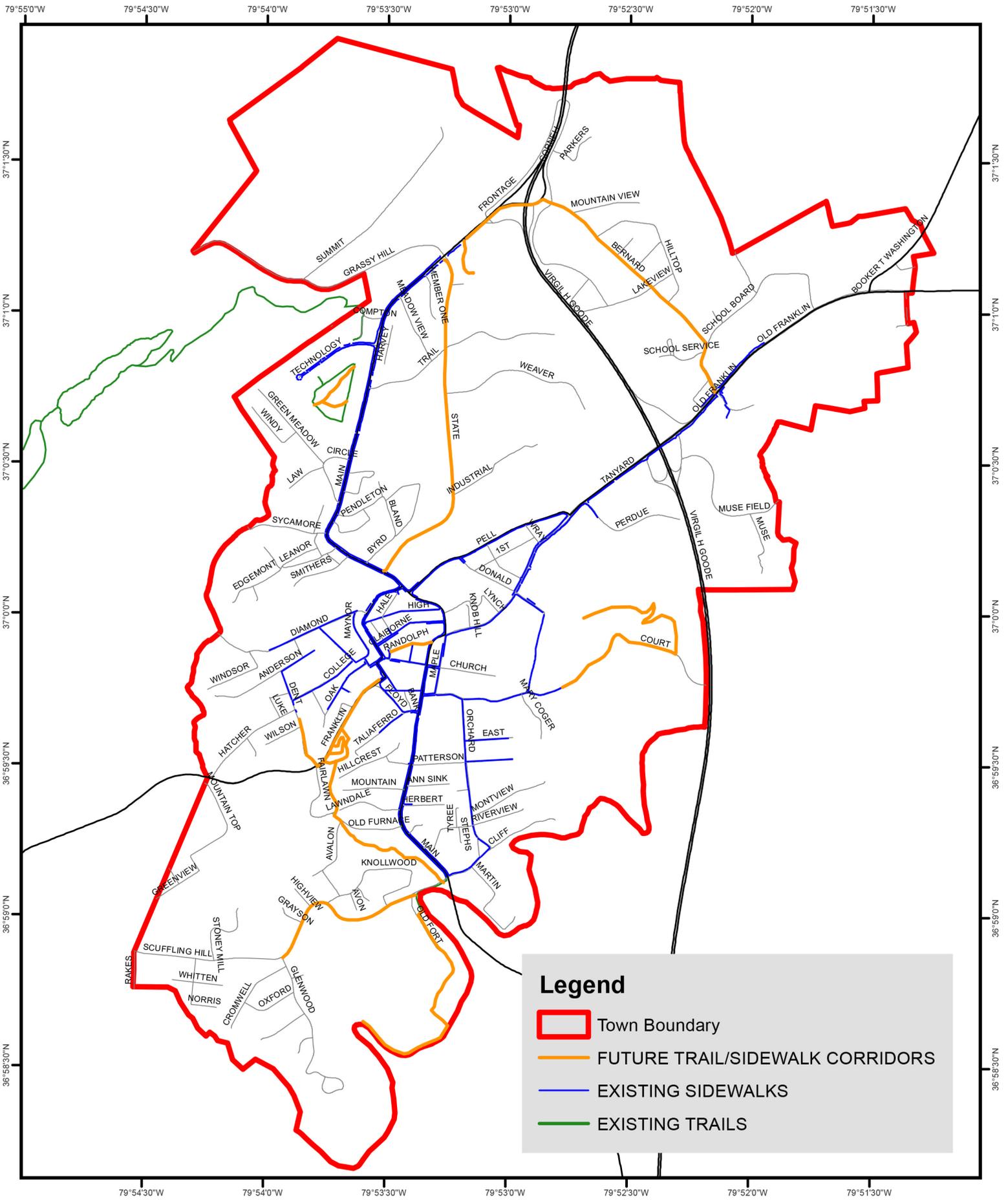
1. Angle Bridge Realignment	Realign 220 and 40 (Funded project – SMART SCALE)
2. Floyd/Franklin Intersection	Investigate realignment, including traffic flow and access changes, while incorporating pedestrian improvements
3. Pell/Tanyard/Franklin Study	Traffic study to address congestion from FCHS to 40 East commercial corridor
4. Franklin Heights	School Board Rd train underpass improvements, curb & gutter & Bernard Rd sidewalks
5. Sidewalk and Trail Connectivity	Encourage increased connectivity and safety with all Town pedestrian routes. Consider incorporating pedestrian improvements with all Town traffic and development projects (see trails and sidewalks map)

PHASE II: INTERIM RECOMMENDATIONS (2020-2035)

6. Scuffling Hill project	Stormwater improvement, sewer extension, and sidewalk installation
7. Curbing and drainage on secondary streets	Town should maintain a priority list for adding curbing and drainage to secondary streets in need, particularly in residential areas and in places where motorist travel can be hindered by water issues
8. Court Street from Donald east	Overall improvements in safety to meet VDOT urban street safety requirements; improve site distances and curves.
9. Pell/Tanyard/Franklin Traffic Study Implementation	Implement the elements of suggested improvement from traffic study (#3)
10. Diamond Avenue Extension	Work with County on Diamond Ave alternative access
11. Wayfinding	Continue wayfinding system improvements in future phases as funds are available, including pedestrian kiosks, welcome signs, and 220 interchange signs.

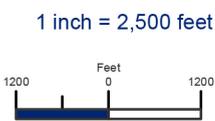
PHASE III: FUTURE RECOMMENDATIONS (2035+)

12. FCHS Perdue Lane Improvements	Heavily dependent upon future changes in layout and circulation of FCHS and new School Board properties
13. RMES/School Board Rd Improvements	Dependent on 40 East Development
14. 122/40 Intersection	Possible Realignment of 122/40 Intersection, dependent upon safety considerations and development along 40 East and School Board Road
15. Uptown Floyd Intersection Improvements	Uptown Floyd Intersection Improvements
16. I-73 planning	As Interstate 73 becomes a reality, the Town should look closely at and plan for matters concerning congestion, land use and possibly annexation in the vicinity of the final I-73 corridor.



Transportation Priorities: SIDEWALKS/TRAILS

DATE CREATED: 1/4/17
TOWN OF ROCKY MOUNT, VA



Projection: Lambert Conformal Conic
GCS North America 1983
Datum: D North America 1983

Map created by jgibson
This map is for general reference and display purposes only.