



ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
JUNE 11, 2018
AT 7:00 P.M.

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆
All cellular phones must be turned off during the Council Meeting.
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items (*none at this time*)
- V. Public Hearing (*none at this time*)
- VI. Approval of Draft Minutes
 - May 14, 2018 – regular meeting minutes
- VII. Approval of Consent Agenda
 - Miscellaneous Action (*none at this time*)
 - Miscellaneous Resolutions/Proclamations (*none at this time*)
 - Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens
- IX. Old Business
 1. End of Fiscal Year 2018 Budget True Up
- X. New Business
 1. Audit Contract
 2. Review and Consideration for Rocky Mount Hill Challenge Run
- XI. Committee Reports
 1. Public Safety Committee Meeting on June 5, 2018
 2. Community & Economic Development Committee Meeting on June 11, 2018
(Met after the packet was released)

- XII. Referrals to Planning (*none at this time*)
- XIII. Other Matters, Concerns and Rise 'N Shine Appearances
- XIV. Closed Meeting and Action (*none at this time*)
- XV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: www.rockymountva.org.

◆
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
MAY 14, 2018**

The May 14, 2018 Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- Allan Arrington, Lt. of Investigations
- John Boitnott, Town Attorney
- Tim Burton, Waste Water Superintendent
- Dallas Bailey, Interim Water Plant Superintendent
- Ken Criner, Chief of Police
- Rebecca H. Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Matthew Hankins, Assistant Town Manager
- Mark Lovern, Lt. of Patrol
- Jeff Rakes, Fire Chief
- Brian Schofield, Public Works Superintendent
- Linda P. Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval. Let the record show that the agenda was amended due to adding two items under Old Business to the agenda. The items added were (1) approval of the LOVEworks sign; the signs final design and the signs location; (2) to discuss the Yard Sale Ordinance. Also let the record show that the Appropriation Resolution for the Budget had an incorrect number on it regarding the Harvester Performance Center. There was a corrected copy on the diaz for each Council member to view.

Motion: To approve an amended agenda

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the amended agenda by a unanimous vote.

SPECIAL ITEMS

- Memorial Resolution for Herbert "Butch" Tyler Wilcox

Special recognition was given for the outstanding service that Herbert "Butch" Tyler Wilcox gave to the Town of Rocky Mount for being a long-time firefighter, business owner, volunteer, resident of Rocky Mount, mentor and friend. A resolution was signed and presented by Mayor Angle to Mrs. Mary Ann Wilcox for this special recognition.

- Resolution Honoring Glenn Lynch on his Retirement

Special recognition was given to Glenn Lynch for his accomplishments in radio and public service while with Super Country Radio B99.9. During Mr. Lynch's time with B99.9, Mr. Lynch and his colleagues were able to grow and maintain the radio station into one of the longest-reaching and most recognizable call signs in the Piedmont. A resolution was signed and presented by Mayor Angle to Mr. Lynch for this special recognition.

PUBLIC HEARING

Mr. Hankins stated that Town Council had previously approved a joint effort with Franklin County to dispose of property in the jointly-held industrial park on Weaver Street, specifically granting property to PKP Properties for development of a new collision repair center and accompanying jobs. Issues with the site arose, which precipitated a need to consider adjoining sites, including a small edge parcel of the former Cox Farm site. Using this small portion of the Cox site would not significantly change future development plans.

Staff advertised the public hearing for up to 2.5 acres to be included in the transfer. Staff asked that Council hold the public hearing, and if Council desired, authorize the transfer of the property and authorize the Town Manager or his designee to re-negotiate the performance agreement previously entered into with the County and PKP Properties.

Mayor Angle opened the floor to any citizens wishing to speak.

Let the record show that no one came forward.

Discussion: None

Motion: To approve the request of a transfer of up to 2.5 acres in the Industrial Park.

Motion By: Council Member Stockton

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- April 12, 2018 – FY2019 Proposed Budget Work Session No. 2 Meeting Minutes
- May 7, 2018 – FY2019 Proposed Budget Public Hearing Meeting Minutes

Discussion: None

Motion: To approve the draft minutes

Motion By: Council Member Newbill

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

(1) Miscellaneous Action

1. TRITechnologies Contract For Patterson Brothers Paving
2. HVAC at Public Works Building

Vice Mayor Walker asked how old was the unit that was to be replaced. Mr. Ervin answered the unit was 11 years old.

(2) **Miscellaneous Resolutions/Proclamations** (none at this time)

(3) **Department Monthly Reports**

- Community Development Department
- Finance Department
- Fire Department
- Police Department
- Public Works Department
- Wastewater Department
- Water Department

Discussion: None

Motion: To approve the consent agenda as presented.

Motion By: Vice Mayor Walker

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the consent agenda as presented by a unanimous vote.

HEARING OF CITIZENS

Mayor Angle opened the floor to any citizens wishing to speak.

Let the record show that no one came forward.

OLD BUSINESS:

1. Town of Rocky Mount Fiscal Year 2019 Approval of Budget

Mr. Ervin stated that presented to Council, was an appropriation resolution that set the Town's budget for FY2019. A draft budget was presented to Council on March 12, 2018 and reviewed during work sessions on April 10th and April 12th, 2018. After Council's input, the proposed budget was advertised for public input and a public hearing was held on May 7, 2018. The only public input received was favorable. The FY2019 budget was therefore open to discussion if needed and then adoption. Mr. Ervin stated there were no tax rate changes and the budget was balanced.

Vice Mayor Walker stated that he would like to ask how Council was going to address the Harvester Performance Center in the FY2019 budget.

Mr. Ervin stated Council would begin to have a quarterly meeting with Harvester staff and Mr. Turner at the Harvester Performance Center. Mr. Ervin stated that it was likely that a service charge would be added to the ticket prices of the Harvester for performances. As budget discussions began, much discussion ensued. Some of the points discussed where as follows.

- When would the Virginia Tech study be made available? Mr. Ervin stated that Virginia Tech was unable to come to the regular meeting in May and that the study would be made available at the work session in June.
- Council Member Moyer stated his concern for giving a 5% raise to Town employees in the FY2019 Budget. Council Member Moyer also stated that he would like to see improvements prior to giving the employees a raise.
- There was concern on borrowing \$1 million due to the Town paying more interest than the Town would be receiving.
- Council Member Newbill stated that he would like to see the Town move forward with what was proposed for the FY2019 Budget to help the Town get back to where the Town would be competitive again.

Discussion ensued

- Vice Mayor Walker asked if the \$1 million loan was going to be a 10 year, no fault loan. Ms. Woody responded that it would be.

Discussion: None

Motion: To approve the FY2019 Budget as presented.

Motion By: Council Member Snead

Second: Council Member Stockton

Motion Discussion: None

MEMBERS	ATTENDANCE	VOTE
Bobby M. Cundiff	Present	No
Robert L. Moyer	Present	No
Mark H. Newbill	Present	Yes
Jon W. Snead	Present	Yes
Billie W. Stockton	Present	Yes
Gregory B. Walker	Present	Yes

Ayes: 4

Nays: 2

Action: The motion to approve the budget for FY2019 was passed on a vote of 4 to 2. Mayor Angle voted yes to approve the budget.

2. Town of Rocky Mount Fiscal Year 2019 Approval of Tax Rates and Fees

Mr. Ervin stated that also presented to Council in Council's packet for the meeting was an

appropriation resolution that establishes the tax rates for FY2019 in support of the Town's proposed budget.

There were no proposed changes in the tax rates of 13 cents per \$100 of assessed value for real estate, 51 cents per \$100 for personal property, and 17 cents per \$100 for machinery and tools. Interest was still at 10% per annum.

For the proposed Fiscal Year 2019 budget, the General Fund was advertised at \$7,439,081, the Utility Operating Fund was advertised at \$3,038,743; the Utility Capital Fund was advertised at \$1,714,964; and the Harvester Performance Venue was advertised at \$394,982.

Mr. Ervin stated that the action would be to adopt the tax rates for Fiscal Year 2019.

Discussion: None

Motion: To approve the FY2019 Budget Tax Rates and Fees as presented.

Motion By: Council Member Snead

Second: Council Member Newbill

Motion Discussion: None

MEMBERS	ATTENDANCE	VOTE
Bobby M. Cundiff	Present	Yes
Robert L. Moyer	Present	Yes
Mark H. Newbill	Present	Yes
Jon W. Snead	Present	Yes
Billie W. Stockton	Present	Yes
Gregory B. Walker	Present	Yes

Ayes: 6

Nays: 0

Action: The motion to approve the FY2019 Budget Tax Rates and Fees was passed on a vote of 6 to 0. Mayor Angle voted yes to approve the Tax Rates and Fees.

3. Approval of LOVEworks sign

Mrs. Heckman stated that at the direction of Council, staff had met with the Streets and Sidewalks Committee to discuss public art, including the LoveWorks sign and location. The committee directed staff to move forward with the LoveWorks and concurred that the Farmers Market was the most suitable location available. Staff had obtained estimates and the total cost was estimated at \$3,600 plus the cost of the foundation. The Town has been approved for Virginia Tourism Corporation's LOVE Creation Grant of \$1500. Staff requested Town Council to approve the final design and approve the location suggested at the committee meeting which was the front lawn area of the Farmers Market.

Discussion: None

Motion: Motion to approve the LOVEworks sign.

Motion By: Vice Mayor Walker

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote

4. Revisit Yard Sale Ordinance

Mr. Ervin stated that Council had recently passed a yard sale ordinance and now would like to revisit it. Council Member Cundiff and Council Member Snead both agreed that a mistake was made within the decision making process. Mayor Angle and Council Member Newbill agreed the item needed to go back to committee to be discussed and report back at the June Council meeting.

NEW BUSINESS

1. New Employment Numbers

Mr. Hankins spoke sharing some recent unemployment numbers for Franklin County. Mr. Hankins stated that based on the most recent job data from the VEC, Franklin County had 906 total people unemployed and 568 advertised available job openings. Mr. Hankins stated that many of the available jobs were in Rocky Mount which was considered the retail and industrial center of Franklin County.

No action was required at this time.

2. Drug Manufacturing Blight

Mr. Ervin stated that historically the Town of Rocky Mount had limited encounters with the manufacture of methamphetamines and the environmental impact that it created.

Mr. Ervin stated that the Town had recently had an incident that staff was still working with that raised questions of the Town's ability to condemn and remedy contaminated structures where methamphetamines had been made. Mr. Ervin stated that the one instance was likely to be helped by the County Building Inspector but that there were still other localities that had specifically adopted code that required the cleanup of contamination from the manufacture of all drugs prior to habitation.

Mr. Ervin further stated that before the Town might draft such code, Mr. Ervin would like to ensure a proper fit with the Town. Mr. Ervin sought input from Council on the need for such legislation.

Mayor Angle stated that Staff could begin the process by setting up a Public Safety Committee meeting with the Police Department to discuss possible solutions to the problem.

3. Town of Rocky Mount Water Treatment Plant 2017 Gold Award

Mr. Ervin stated that for the fourth year in a row the Rocky Mount Water Treatment Plant was awarded a Gold Water Treatment Plant Performance Award for Excellence in Clarification, Filtration and Backwash from the Virginia Department of Health, Office of Drinking Water. The award was given to municipal drinking water facilities that met special criteria as part of the VDH Optimization Program.

Mr. Ervin stated that since 2010, the Town had received a mix of bronze and silver awards and the Town Staff had worked diligently to improve the Town's consistency and quality. The Town's efforts combined with a number of strategic capital improvements over the last 6 years, allowed the Town to receive a gold award for four years. Mr. Ervin stated that the goal now would be to continue the high level of performance.

No action was required at this time.

COMMITTEE REPORTS

None at this time

REFERRALS TO PLANNING

None at this time

OTHER MATTERS AND CONCERNS

Mr. Ervin was on Rise and Shine today.

Mayor Angle congratulated Council Member Snead, Council Member Cundiff and Council Member Moyer on a job well done for winning re-election.

Council Member Moyer thanked Staff for the fruit basket that he received while he was sick recently.

Council Member Moyer asked about the First Responders Memorial and when it would be completed. Mr. Hankins stated that the memorial would hopefully be completed in June.

Vice Mayor Walker congratulated Council Member Snead, Council Member Moyer and Council Member Cundiff on winning re-election. Vice Mayor Walker also congratulated Mayor Angle on his re-election in the Mayor's race.

Council Member Snead stated that he had eaten lunch at the Soup Kitchen recently and spoke of what a nice facility the soup kitchen was.

Mayor Angle stated what a nice looking rock wall the rock wall on North Main Street had turned out to be.

CLOSED MEETING AND ACTION

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below

Time: 8:07 p.m.

Virginia Code Section:

Section 2.2-3711(A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Section 2.2-3711(A)(7) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probably litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Motion By: Council Member Newbill

Second: Council Member Snead

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

ADJOURNMENT

Motion: To adjourn meeting

Time: 8:40 p.m.

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Adjourned by a unanimous vote

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

Community Development & Planning May 2018 Monthly Report

ARTS & CULTURE								TOTAL: 0
AC FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	NOTES	
BANNER PERMITS								TOTAL: 0
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved		
SITE/PLAT FILES								TOTAL: 0
File Number	Property Owner	Action	TMPN	Date	Notes	Location		
SIGN PERMITS								TOTAL: 3
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes	
S18-009	Food Lion	2030002900	GB	129.7	Food Lion	5/1/2018		
S18-010	Fleetwood Homes	2040038900	M1		Fleetwood Homes	5/3/2018		
S18-011	Hardees	2040058601	GB	113	Hardees Charbroiled Burgers	5/23/2018		
ZONING COMPLIANCE PERMITS								TOTAL: 5
Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved	
ZC18-027	Kenneth Petree	Wal-Mart	2020001200	GB	Commercial	Replace parking lot fixtures	5/23/2018	
ZC18-028	Shively Electric	Ronnie Altice	2100016200	R1	Residential	Replace cable & straps at meter	5/24/2018	
ZC18-029	Frank Flora T/A Flora's Design	M&L Holdings	2070022900	R2	Residential	New Electrical, plumbing, drywall	5/29/2018	
ZC18-030	Franklin County Public Schools	Rocky Mount Elementary	2020003800	POS	Commercial	Add non-load bearing privacy wall in library	5/30/2018	
ZC18-031	Richard Pulliam	Theodore & Bonnie Grigorieff	2020107400	R1	Residential	Open home office for painting business	5/31/2018	
ZONING PERMITS								TOTAL:3
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Date Approved	NOTES	
ZP18-010	Safe Living Solutions LLC	285 Hillcrest Drive	2100007002	Residential	R1	5/16/2018	Install wooden handicap ramp	
ZP18-011	Jose E Salazar	1450 N Main Street	2010004800	Residential	R1	5/18/2018	Adding front porch	
ZP18-012	C. James Ervin	70 Ann Sink Street	2100030100	Residential	R1	5/30/2018	Adding Deck	

ZONING LETTER		TOTAL: 0					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Letter Date	
MOBILE FOOD UNIT PERMITS		TOTAL: 0					
Permit #	Applicant Name	Locations		Approval Date			
Public Facilities Disturbance Application		Total: 0					
Permit #	Applicant Name	Location	Reason for Disturbance		Expected Dates		

MONTHLY STAFF REPORT

DATE:	June 11, 2018
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	June meeting

This report contains the following monthly information for May 2018 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

987 walk-in transactions

938 drive-thru transactions

1145 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING MAY 2018**

There were no new businesses during May 2018.
However, May is our annual renewal month for existing businesses.

TOWN OF ROCKY MOUNT
Investment Portfolio
at April 30, 2018

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FHLMC	12/29/2017	12/29/2021	500,000	97.288	486,440.00	2.26%	2.20%	3134GAC28	11,000.00
FHLMC	3/30/2016	12/30/2020	210,000	98.625	207,112.50	1.52%	2.00%	3134G8BH1	2,625.00
FNMA	7/27/2017	7/27/2017	493,000	98.354	484,885.22	1.67%	1.65%	3135GOS46	8,134.50
Bond Totals			<u>1,203,000</u>		<u>1,178,437.72</u>	1.82% avg. return			<u>21,759.50</u>
Certificates of Deposits:									
Am Express Fed Svgs Bk		8/29/2022	245,000	97.317	238,426.65	2.46%	2.40%	02587CFU9	5,880.00
Am Express Centurion		4/5/2022	245,000	97.700	239,365.00	2.50%	2.45%	02587DN38	6,002.50
Bank Deerfield WIS		2/26/2021	245,000	95.821	234,761.45	1.30%	1.25%	061785DM0	3,062.50
Capital One Nat'l McLean VA		12/29/2021	230,000	97.987	225,370.10	2.29%	2.25%	14042RFF3	5,175.00
Capital One BK Glen Allen VA		7/20/2021	245,000	95.772	234,641.40	1.56%	1.50%	140420ZW3	3,675.00
Discover Bk Greenwood DL		7/22/2020	245,000	99.239	243,135.55	2.31%	2.30%	254671VH0	5,635.00
Everbank Jacksonville FL		3/29/2019	245,000	99.449	243,650.05	1.50%	1.50%	29976DW3	3,675.00
Goldman Sachs USA		1/13/2021	245,000	98.926	242,368.70	2.32%	2.31%	38148J5F4	5,635.00
HSBC BK McLean VA		3/10/2021	230,000	99.471	228,783.30	1.30%	1.30%	40434AP45	2,990.00
JP Morgan Chase, OH		11/30/2020	245,000	97.917	239,896.65	1.94%	1.90%	48126XNJ0	4,655.00
Finl BK Chicago Ill		12/10/2018	190,000	99.481	189,013.90	1.10%	1.10%	55266CSB3	2,090.00
Sallie Mae Salt Lake City UT		1/31/2023	225,000	98.545	221,726.25	2.66%	2.68%	795450J71	5,962.50
State BK India NY NY		12/5/2019	245,000	98.283	240,793.35	2.44%	2.20%	8562843E2	5,880.00
CD Totals			<u>3,080,000</u>		<u>3,021,932.35</u>	1.98% avg. return			<u>60,317.50</u>
Total Investments			<u>4,283,000</u>		<u>4,200,370.07</u>	1.95% avg. return			<u>82,077.00</u>

<u>Month</u>	<u>LGIP Balance</u>	<u>Effective Yield</u>
Apr-17	1,741,606.06	0.98%
May-17	2,659,997.06	0.99%
Jun-17	3,054,217.68	1.05%
Jul-17	3,079,129.85	1.16%
Aug-17	2,656,125.66	0.12%
Sep-17	3,070,508.79	1.21%
Oct-17	2,791,854.39	1.22%
Nov-17	2,813,253.35	1.24%
Dec-17	2,818,160.75	1.34%
Jan-18	2,837,042.26	0.15%
Feb-18	2,636,434.63	0.15%
Mar-18	2,657,359.55	0.17%
Apr-18	3,029,119.05	0.19%

REVENUE COMPARISONS						
AS OF MAY 31, 2018						
REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	866	14,942	565,980	569,611	588,308	96.20%
Real Estate Tax - Delinquent	857	2,161	14,427	24,688	14,000	103.05%
Public Service Tax	-	-	13,983	28,333	28,474	49.11%
Personal Property Tax	1,350	2,605	227,623	227,935	232,980	97.70%
Personal Property Tax - Delinquent	1,133	104	14,324	4,964	5,000	286.47%
Machinery & Tools Tax	-	-	151,570	130,562	132,379	114.50%
Penalties on Tax	372	1,946	6,991	5,892	4,000	174.78%
Interest on Tax	357	712	3,368	3,546	1,700	198.14%
Local Sales Tax	15,592	15,859	133,403	132,125	188,064	70.94%
Meals Tax	132,498	124,351	1,225,710	1,194,589	1,489,112	82.31%
Utility Tax	49,792	24,702	276,789	270,886	325,033	85.16%
Communications Tax	14,875	15,680	150,881	154,469	186,119	81.07%
Bank Stock Tax	246,331	180,181	246,331	180,181	216,500	113.78%
Penalty-Meals Tax	234	-	2,540	2,212	2,000	126.99%
Interest-Meals Tax	10	-	1,011	3,501	700	144.44%
Penalty-Lodging Tax	-	-	47	-	-	0.00%
Interest-Lodging Tax	-	-	-	-	-	0.00%
Lodging Tax	19,783	18,321	152,055	140,211	163,977	92.73%
Cigarette Tax	10,185	11,640	70,856	91,977	93,314	75.93%
BPOL-Retail	243,834	295,851	304,327	306,691	345,830	88.00%
BPOL-Professional	129,099	134,889	161,200	138,092	176,131	91.52%
BPOL-Contractor	9,410	9,290	14,293	16,088	15,923	89.76%
BPOL-Repairs/Services	109,931	111,718	125,315	121,100	132,319	94.71%
BPOL-Alcoholic Beverages	525	675	725	675	700	103.57%
BPOL-Penalty/Interest	-	139	3,356	1,584	3,000	111.86%
BPOL-Amusement	-	209	207	209	208	99.72%
BPOL-Utility	1,852	7,675	4,779	10,924	12,978	36.83%
BPOL-Miscellaneous	2,600	2,956	3,707	4,063	5,500	67.39%
Solicitor Permits	-	-	-	60	-	0.00%
Farmer's Market Fees	1,080	730	2,690	3,974	4,100	65.61%
Welcome Center Fees	710	310	5,645	5,266	4,000	141.13%
Farmers Mkt EBT's Deposits	-	1,277	754	1,778	-	0.00%
Planning / Zoning Fees	289	1,235	8,787	7,464	7,300	120.37%
Court Fines	3,738	7,687	32,076	37,023	52,500	61.10%
Parking Fines	-	15	15	170	100	15.00%
Garbage Violation Fines	20	-	540	160	100	540.00%
Interest Earnings	-	6,880	84,052	62,000	73,007	115.13%
Return Check Fees	40	20	520	530	400	130.00%
Rental of Property	-	-	450	420	420	107.14%
Sale of Property	-	-	58,000	2,000	-	0.00%
Bond Proceeds	-	-	-	1,500,500	345,154	0.00%
Mortgage Payments	256	300	3,986	2,024	3,073	129.71%
Loan Repayment - Paving	-	728	683	8,777	1,455	46.92%
EDA Loan Repayment (for HPC)	-	-	107,734	-	-	0.00%
Sale of Materials	-	-	-	-	-	0.00%
Grave Preparation	-	-	2,625	2,625	1,500	175.00%
Security Services	-	405	3,855	3,900	2,840	135.74%
Passport Service Fees	2,422	1,075	14,409	11,535	10,000	144.09%
Police Reports	112	42	1,077	886	1,100	97.91%
Fingerprint Service Fees	45	30	320	430	490	65.31%
CIT / PAC Room Staffing	-	1,050	7,700	10,150	8,400	91.67%
Garbage Collection Fees	7,934	7,908	77,432	76,935	90,792	85.29%
Truck Rental Program	40	40	500	288	300	166.67%
Credit Card Fees	292	245	3,212	2,020	1,919	167.39%
Weed Control Charges	-	186	1,110	723	150	740.05%
Administrative Charges for Services	-	50	1,284	618	300	427.97%
Miscellaneous Services	-	-	553	370	-	0.00%

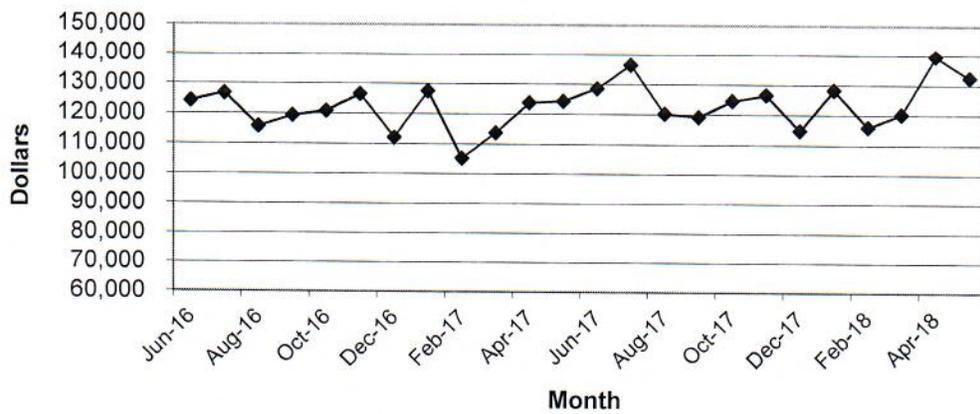
REVENUE COMPARISONS							
AS OF MAY 31, 2018							
REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF	
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET	
					THIS YEAR	THIS YEAR	
Donations	2	-	20,005	30	-	0.00%	
Merchandise Sales	1	1	3	7	25	12.20%	
Miscellaneous	-	-	515	339	300	171.58%	
Curb & Gutter Recoveries	-	-	-	-	-	0.00%	
Recoveries	-	-	-	-	-	0.00%	
Unrealized Gain on Investments	-	-	(80,638)	(51,690)	-	0.00%	
Appropriated Fund Balance	-	-	-	-	-	0.00%	
Total Local Revenues	1,008,467	1,006,821	4,235,690	5,456,422	4,973,974	85.16%	
GENERAL FUND - State Revenues:							
Rolling Stock Tax	-	-	3,340	3,357	3,250	102.78%	
Litter Tax	-	-	2,480	2,543	2,475	100.20%	
Other Categorical Aid	-	103	1,540	477	200	769.93%	
Fire Programs	-	-	16,044	14,716	15,210	105.48%	
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%	
Law Enforcement Grants	-	-	3,181	-	-	0.00%	
DMV Grants	-	-	10,247	8,779	-	0.00%	
VDOT Grant	-	-	-	7,409	600,000	0.00%	
CDBG Grant	-	-	-	-	-	0.00%	
Street Maintenance	-	-	1,057,520	1,040,149	1,421,537	74.39%	
VML Safety Grant	-	-	4,000	-	4,000	100.00%	
Volunteer Fire Dept.	-	-	22,500	22,500	30,000	75.00%	
Law Enforcement-599 Funds	-	-	83,964	83,964	108,460	77.41%	
Va. Commission of the Arts Grant	-	-	-	1,302	-	0.00%	
Other Categorical Aid-Police	-	-	3,263	-	-	0.00%	
Other Categorical Aid-Schools	-	-	29,632	29,632	29,632	100.00%	
Total State Revenues	-	103	1,291,571	1,268,689	2,268,625	56.93%	
TOTAL GENERAL FUND REVENUES	1,008,467	1,006,924	5,527,261	6,725,110	7,242,599	76.32%	
UTILITY FUND REVENUES:							
Water Sales	119,576	95,883	1,029,095	926,573	1,185,669	86.79%	
gallons billed	27,168,403	18,582,590	232,010,026	222,424,367			
Water Connections	1,000	-	30,989	23,331	17,825	173.85%	
Reconnect Fees	1,260	450	12,120	4,320	2,750	440.73%	
Penalties	1,940	4,117	26,946	32,768	28,440	94.75%	
Bulk Water Purchases	-	21	1,417	515	1,000	141.71%	
Sewer Collection Charges	83,845	60,806	671,074	625,679	750,958	89.36%	
gallons billed	22,763,560	14,776,730	190,074,926	173,327,089			
Sewer Connections	1,000	-	3,000	6,000	8,000	37.50%	
Cell Tower Rent	2,169	4,024	53,012	45,437	47,339	111.98%	
VML Safety Grant	-	-	-	4,000	4,000	0.00%	
Sale of Materials	-	-	600	-	-	0.00%	
Recoveries	-	-	-	702	-	0.00%	
Appropriated Fund Balance	-	-	-	-	887,992	0.00%	
TOTAL UTILITY FUND REVENUES	210,790	165,301	1,828,252	1,669,324	2,933,973	62.31%	

REVENUE COMPARISONS AS OF MAY 31, 2018						
REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
CAPITAL PROJECTS REVENUES:						
Microenterprise Loan Payments	469	472	6,684	3,320	6,924	96.53%
Appropriated Fund Balance	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS REVENUES	469	472	6,684	3,320	6,924	0.00%
UTILITY CAPITAL REVENUES:						
Proceeds from Bond	-	-	-	-	-	0.00%
Capital Recovery Fees-Water	23,629	23,569	256,627	254,259	281,721	91.09%
Capital Recovery Fees-Sewer	19,302	19,295	205,576	203,276	229,383	89.62%
Capital Recovery Fees-Garbage	1,684	1,680	18,527	18,378	20,472	90.50%
Appropriated Fund Balance	-	-	-	-	606,973	0.00%
Transfer from Other Funds	-	-	-	-	-	0.00%
TOTAL UTILITY CAPITAL REVENUES	44,615	44,543	480,730	475,913	1,138,549	42.22%
PERFORMANCE VENUE REVENUES:						
Transfers from General Fund	-	-	-	-	354,682	0.00%
TOTAL PERFORMANCE VENUE REVENUES	-	-	-	-	354,682	0.00%
11 months of the 12 months of the fiscal year						91.67%

TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS

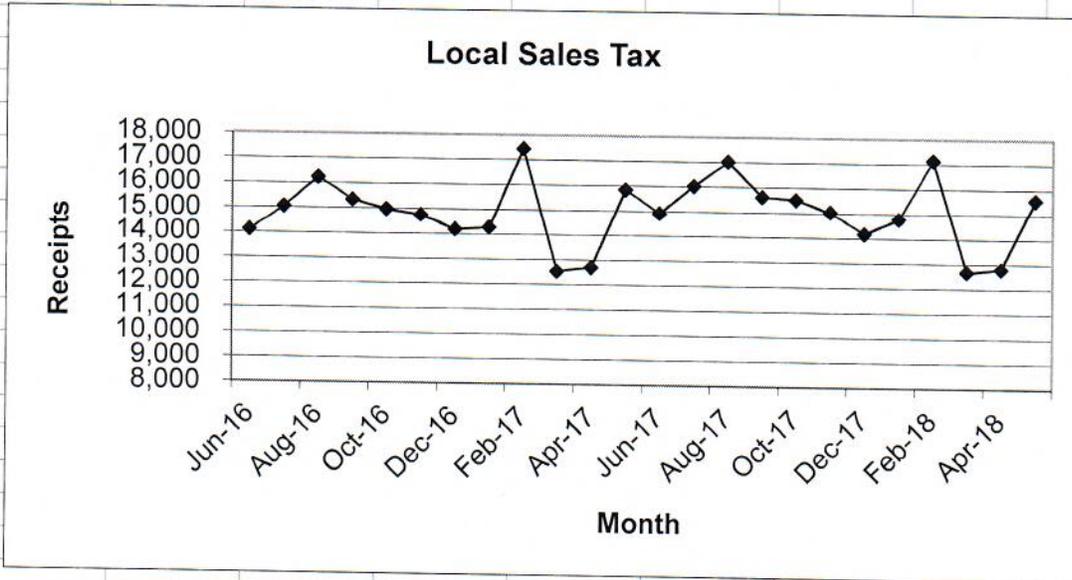
Month	Collections
Jun-16	124,265
Jul-16	126,812
Aug-16	115,737
Sep-16	119,407
Oct-16	120,915
Nov-16	126,512
Dec-16	112,194
Jan-17	127,602
Feb-17	105,380
Mar-17	113,755
Apr-17	123,775
May-17	124,351
Jun-17	128,601
Jul-17	136,527
Aug-17	120,248
Sep-17	119,236
Oct-17	124,629
Nov-17	126,641
Dec-17	114,825
Jan-18	128,340
Feb-18	115,988
Mar-18	120,285
Apr-18	139,665
May-18	132,498

Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Jun-16	14,114
Jul-16	15,067
Aug-16	16,242
Sep-16	15,351
Oct-16	14,977
Nov-16	14,766
Dec-16	14,186
Jan-17	14,275
Feb-17	17,453
Mar-17	12,547
Apr-17	12,710
May-17	15,859
Jun-17	14,918
Jul-17	16,034
Aug-17	17,021
Sep-17	15,631
Oct-17	15,529
Nov-17	15,043
Dec-17	14,180
Jan-18	14,793
Feb-18	17,151
Mar-18	12,675
Apr-18	12,810
May-18	15,592



TOWN OF ROCKY MOUNT							
EXPENDITURE COMPARISONS							
AS OF MAY 31, 2018							
ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF	
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR	
GENERAL FUND:							
Mayor & Council	5,175	4,632	65,632	65,708	78,832	83.26%	
Town Manager	19,988	18,291	225,373	220,742	251,239	89.70%	
Town Attorney	4,913	-	32,471	20,948	36,745	88.37%	
Finance Department	21,188	20,562	317,416	301,601	353,287	89.85%	
Electorial Board	-	-	-	-	2,900	0.00%	
Police Department	198,446	146,555	1,883,364	1,865,792	2,158,082	87.27%	
Volunteer Fire Dept.	2,358	2,448	135,869	123,203	179,871	75.54%	
Public Works Admin.	7,664	9,651	98,735	118,594	111,722	88.38%	
Street Lights	8,670	8,693	89,269	93,616	112,633	79.26%	
Traffic Control & Parking	2,160	11,792	52,539	174,872	676,999	7.76%	
Streets	43,598	38,808	740,849	555,942	983,515	75.33%	
Sidewalks & Curbs	40,981	38,225	55,244	39,274	74,669	73.99%	
Scuffling Hill Drainage	-	-	-	7,685	-	0.00%	
Bernard Rd Drainage	-	-	-	13,500	119,092	0.00%	
Angle Bridge Repairs	14,868	-	54,643	-	150,000	36.43%	
Street Cleaning	1,761	692	6,722	2,855	19,388	34.67%	
Refuse Collection	8,506	9,034	145,098	97,033	204,751	70.87%	
Snow Removal	933	-	60,289	19,642	74,586	80.83%	
Municipal Building	2,410	2,268	111,945	118,892	72,012	155.45%	
Emergency Services Bldg.	3,479	1,031	71,741	60,953	62,412	114.95%	
Public Works Building	3,586	202	33,457	21,444	28,305	118.20%	
Cemetery	2,093	2,058	17,156	53,876	19,198	89.36%	
Playgrounds	5,279	2,547	57,163	76,912	42,874	133.33%	
Celeste Park	-	-	-	-	5,245	0.00%	
Gilley's Park	-	-	48,038	-	35,000	137.25%	
Impound Lot	-	11,162	81,954	12,586	44,216	185.35%	
Mary Elizabeth Park	5,215	-	37,647	-	80,000	47.06%	
Veterans Memorial Park Erosion	-	8,940	51,473	1,030,298	4,208	1223.21%	
Planning & Zoning	8,115	12,250	98,478	121,949	140,372	70.16%	
Community Development	21,097	16,902	218,110	212,012	288,223	75.67%	
Citizen's Square	1,057	927	11,819	23,009	270,351	4.37%	
Hospitality Center	1,433	1,700	22,837	19,124	31,013	73.64%	
Passport Services Expenses	-	146	1,878	1,971	2,210	84.96%	
Economic Development Authority	393	393	2,124	2,017	15,960	13.31%	
Remediation of Blighted Structures	-	-	1,440	10,641	15,000	9.60%	
Non-Departmental:							
Wages & Fringes	1,618	3,186	37,671	47,554	62,307	60.46%	
Employee Wellness Program	-	-	420	750	3,900	10.77%	
Employee Drug Testing	150	-	828	544	1,850	44.73%	
Insurance	-	-	64,458	74,299	72,524	88.88%	
Contributions to Others	-	-	15,450	15,450	16,500	93.64%	
Debt Service-Principal	-	-	295,000	165,000	295,000	100.00%	
Debt Service-Interest	-	-	52,659	35,059	59,644	88.29%	
Transfer to Performance Operations	-	-	-	-	354,682	0.00%	
Contingency - General Purposes	-	-	-	-	50,000	0.00%	
Contingency - Supplemental Pay Adjustments	-	-	-	-	28,796	0.00%	
Contingency - to reimburse fund balance	-	-	-	50,000	27,862	0.00%	
TOTAL GENERAL FUND EXPENDITURES	437,134	373,095	5,297,256	5,875,344	7,717,975	68.64%	

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF MAY 31, 2018**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
WATER & SEWER FUND:						
Water System Operation	13,770	5,457	176,213	135,124	203,979	86.39%
Meter Reading	2,690	2,514	26,940	28,651	36,140	74.54%
Water Plant	60,073	49,970	486,990	480,533	642,777	75.76%
Wastewater System Operation	6,466	11,156	117,568	125,780	177,085	66.39%
Wastewater Treatment Plant	33,910	31,316	388,193	356,020	505,364	76.81%
Utility Billing & Administration	8,964	8,856	137,474	120,585	168,871	81.41%
Non-Departmental:						
Wages & Fringes	-	-	4,094	4,843	-	0.00%
Insurance	-	-	21,486	24,766	25,757	83.42%
Debt Service-Principal	-	-	292,500	284,000	292,500	100.00%
Debt Service-Interest	-	-	47,571	51,706	84,647	56.20%
Contingency - Utility Operating Purposes	-	-	-	-	10,000	0.00%
Contingency - Supplemental Pay Adjustments	-	-	-	-	7,266	0.00%
Depreciation	-	-	-	-	887,992	0.00%
TOTAL WATER & SEWER FUND EXPENSES	125,874	109,268	1,699,030	1,612,010	3,042,378	55.85%
CAPITAL IMPROVEMENTS FUND:						
Microenterprise Loan Program	-	-	-	25,000	-	0
Transfer to General Fund	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	-	-	-	25,000	-	0.00%
UTILITY CAPITAL FUND:						
Public Works Utility Capital Items	-	-	144,511	-	150,000	96.34%
Water System Operation	-	-	-	-	112,405	0.00%
Water Distribution Utility Projects	-	-	3,388	28,578	20,000	16.94%
Meter Reading Capital Equipment	-	-	-	-	19,500	0.00%
Water Leak Detection	-	-	-	3,314	-	0.00%
Grassy Hill Lower Pump Re-do	-	-	-	2,731	-	0.00%
WTP Finished Pump Impeller	-	-	-	11,954	-	0.00%
220 S Tank Mixer	-	-	-	380	-	0.00%
Continuous Chlorine Analyzer	-	-	-	3,373	-	0.00%
WTP Boiler & HVAC Replacement	-	14,496	-	82,288	-	0.00%
WTP Parking Lot Repaving	-	-	10,770	-	10,700	100.65%
Diamond Ave Water Line Replacement	176,067	-	241,170	-	540,000	44.66%
Scuffling Hill Tank Aerator	-	-	68,155	-	70,000	97.36%
Grassy Hill Upper Pump Redo	-	-	11,748	-	15,000	78.32%
Eclips Sample Hydrants	-	-	8,872	-	12,000	73.93%
Streaming Current Monitor	-	-	6,764	-	9,452	71.57%
WTP Flucculator Motor Replacement	-	-	-	-	19,500	0.00%
WTP Upgrade Controls & Programming	-	-	-	-	10,000	0.00%
WTP Pressure Valve & Plumbing	-	-	-	-	10,205	0.00%
Wastewater Collection Utility Projects	-	-	-	-	-	0.00%
Sewer Portable Smoke Machine	-	-	-	2,380	-	0.00%
Sewer Pump Stations SCADA	-	-	24,037	-	20,000	120.19%
Wastewater Rapid Assessment Tool	-	-	25,524	-	27,000	94.53%
WWTP Main Pump Station Drive	-	-	-	17,966	-	0.00%
WWTP Replace Main Pumps	-	-	-	40,455	-	0.00%
WWTP Replace Sampler	-	-	-	5,935	-	0.00%
WWTP Replace Flow Meter	-	-	-	1,826	-	0.00%
WWTP Replace HVAC	-	-	-	10,020	-	0.00%
WWTP Replacement Blower	-	3,521	-	3,521	-	0.00%
WWTP Transfer Switch	-	5,805	-	5,805	-	0.00%
WWTP Parking Lot Repairs	-	-	12,787	-	12,787	100.00%
WWTP Replace Building Heaters	-	-	1,500	-	1,500	100.00%
WWTP Clarifiers	-	-	114,491	-	114,000	100.43%
WWTP Valve Replacement	675	-	675	-	-	#DIV/0!
Contingency	-	-	-	-	-	0.00%
TOTAL UTILITY CAPITAL EXPENDITURES	176,742	23,823	674,394	220,526	1,174,049	57.44%

TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF MAY 31, 2018

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
PERFORMANCE VENUE OPERATIONS:						
Performance Venue Operations:						
Wages - Full Time	12,221	11,923	129,599	126,024	158,045	82.00%
Wages - Part Time	2,900	-	19,900	2,582	40,584	49.03%
Wages - Over Time	-	-	707	-	-	100.00%
Wages - Security	1,680	1,905	18,555	18,270	21,000	88.36%
Fringes	6,043	5,238	69,578	60,691	70,984	98.02%
Contractual Services	2,721	4,156	27,252	24,717	17,500	155.73%
Custodial Services	1,513	-	5,812	-	-	0.00%
Repairs & Maintenance	-	-	2,198	-	4,500	48.83%
Advertising	-	-	4,075	2,350	-	0.00%
Printing & Binding	-	-	-	-	-	0.00%
Licenses & Permits	-	-	766	4,948	1,200	63.83%
Postage & Delivery Services	-	-	-	51	-	0.00%
Utilities	1,503	1,591	21,740	8,443	31,165	69.76%
Communications	1,085	1,075	11,397	4,665	9,704	117.45%
Travel & Training	-	341	-	341	-	0.00%
Office Supplies	-	29	436	29	-	0.00%
Janitorial Supplies	184	-	5,868	671	-	0.00%
Furniture & Fixtures	-	-	2,927	-	-	0.00%
Data Processing Equipment	-	-	-	810	-	0.00%
Machinery & Equipment	-	-	-	14,495	-	0.00%
AV Equipment	-	-	-	6,342	-	0.00%
Merchandise for Resale	-	-	-	1,593	-	0.00%
TOTAL PERFORMANCE VENUE EXPENSES	29,848	26,257	320,810	277,020	354,682	90.45%
			11 months of the 12 month fiscal year			91.67%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2018

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>	<u>UTILITY CAPITAL FUND</u>
BUDGETED CONTINGENCY - GENERAL PURPOSES COMMITTED:	50,000	10,000	60,000
WWTP CLARIFIERS (1-8-18)			(60,000)
ROCK WALL - NORTH MAIN ST (4-9-18)	(14,000)		
PUBLIC WORKS BLDG HVAC (5-14-18)	(9,800)		
GILLEY'S PARK (6-11-18) (TENTATIVE)	(13,038)		
MARY ELIZABETH PARK (6-11-18) (TENTATIVE)	(13,162)		
AVAILABLE CONTINGENCY - GENERAL PURPOSES	<u> -</u>	<u>10,000</u>	<u> -</u>
<hr/>			
BUDGETED FOR SUPPLEMENTAL PAY ADJUSTMENTS COMMITTED:	28,796	7,266	
SUPPLEMENTAL PAY ADJUSTMENTS (12-08-17)	(18,814)	(4,094)	
AVAILABLE FOR SUPPLEMENTAL PAY ADJUSTMENTS	<u>9,982</u>	<u>3,172</u>	
<hr/>			
BUDGETED FOR REIMBURSEMENT TO FUND BALANCE COMMITTED:	27,862		
AVAILABLE FOR REIMBURSEMENT TO FUND BALANCE	<u>27,862</u>		

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 WATER CONSUMPTION PERCENTAGES
 FOR THE MONTH OF MAY 2018

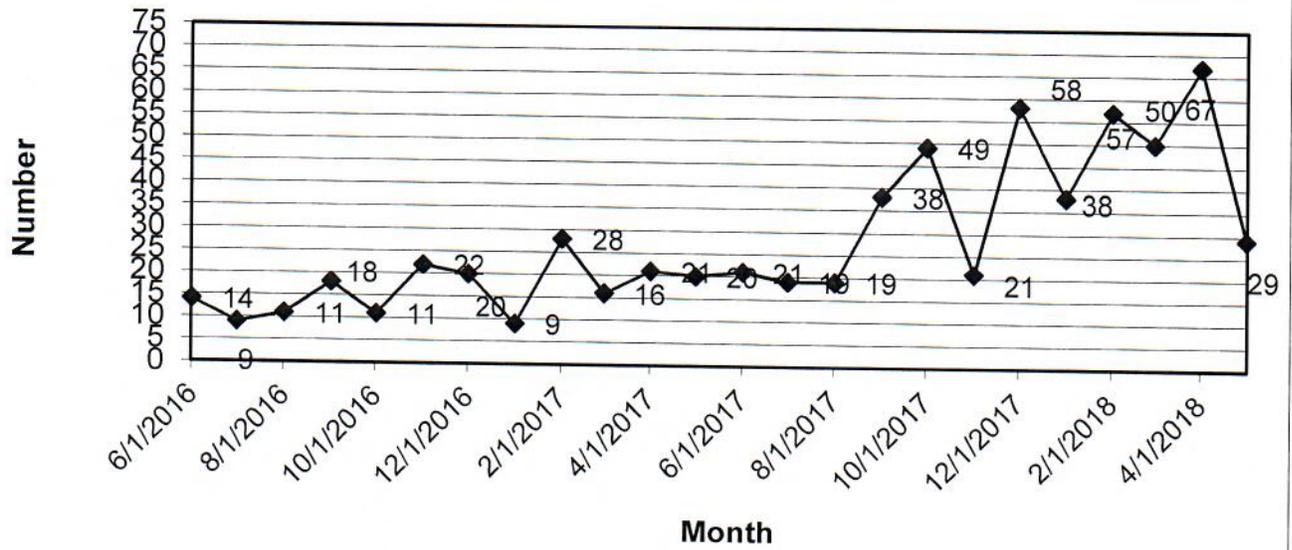
	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,778	6,268,494	\$ 41,543	61%	28%	32%
COMMERCIAL	346	5,626,442	25,760	12%	25%	20%
INDUSTRIAL	49	6,979,875	\$ 22,620	2%	31%	17%
TOTAL	2,173	18,874,811	\$ 89,923	74%	85%	69%
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	674	2,309,889	\$ 30,249	23%	10%	23%
COMMERCIAL	76	984,910	\$ 9,945	3%	4%	8%
INDUSTRIAL	2	16,000	\$ 135	0%	0%	0%
TOTAL	752	3,310,799	\$ 40,329	26%	15%	31%
				100%	100%	100%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,452	8,578,383	\$ 71,793	84%	39%	55%
COMMERCIAL	422	6,611,352	\$ 35,705	14%	30%	27%
INDUSTRIAL	51	6,995,875	\$ 22,755	2%	32%	17%
TOTAL	2,925	22,185,610	\$ 130,253	100%	100%	100%

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 PERCENT CONSUMPTION & PERCENT REVENUE
 PER CUSTOMER CLASS
 FISCAL YEAR 2018

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-17	34%	34%	31%	23%	19%	11%	84%	68%	11%	24%	5%	8%	0%	0%	16%	32%
Aug-17	33%	35%	32%	23%	18%	10%	83%	67%	12%	25%	4%	7%	0%	0%	17%	33%
Sep-17	31%	33%	33%	24%	19%	12%	84%	69%	11%	23%	5%	8%	0%	0%	16%	31%
Oct-17	31%	29%	35%	36%	18%	9%	85%	73%	11%	20%	5%	7%	0%	0%	15%	27%
Nov-17	33%	34%	31%	22%	19%	11%	83%	67%	12%	25%	4%	8%	0%	0%	17%	33%
Dec-17	35%	35%	30%	21%	17%	10%	82%	66%	12%	24%	6%	9%	1%	1%	18%	34%
Jan-18	36%	36%	28%	20%	19%	10%	83%	67%	12%	25%	5%	8%	0%	0%	17%	33%
Feb-18	34%	32%	26%	18%	20%	10%	79%	61%	16%	32%	4%	7%	0%	0%	21%	39%
Mar-18	34%	35%	33%	17%	18%	12%	85%	64%	10%	27%	5%	9%	0%	0%	15%	36%
Apr-18	33%	34%	27%	20%	21%	12%	81%	66%	14%	27%	4%	8%	0%	0%	19%	34%
May-18	28%	32%	25%	20%	31%	17%	85%	69%	10%	23%	4%	8%	0%	0%	15%	31%
Jun-18																
Average	33%	34%	30%	22%	20%	11%	83%	67%	12%	25%	5%	8%	0%	0%	17%	33%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2018 (year ended 6/30/18).

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
April-18

Water Plant Finished Water Pumped (Apr 4 - May 3) (meters read 5/1 - 5/7)		<u>21,702,241</u>
Water Consumption Billed	19,677,610	
Water Plant Process	750,000	
Flushing Water Lines, Hydrants, Tanks (multiple leaks due to cold weather)	5,500	
Water Obtained from Water Plant (to bill)	10,280	
Water Obtained from Public Works Hydrant (to bill)	-	
Bulk Water Used at Public Works Shop	8,400	
Flow Meter Checks at Hydrants	-	
Meters Read and Not Billed	216,010	
Grand Total of Water Metered / Consumed / Tracked		<u>20,667,800</u>
Percent Finished Water Accounted		95.23%

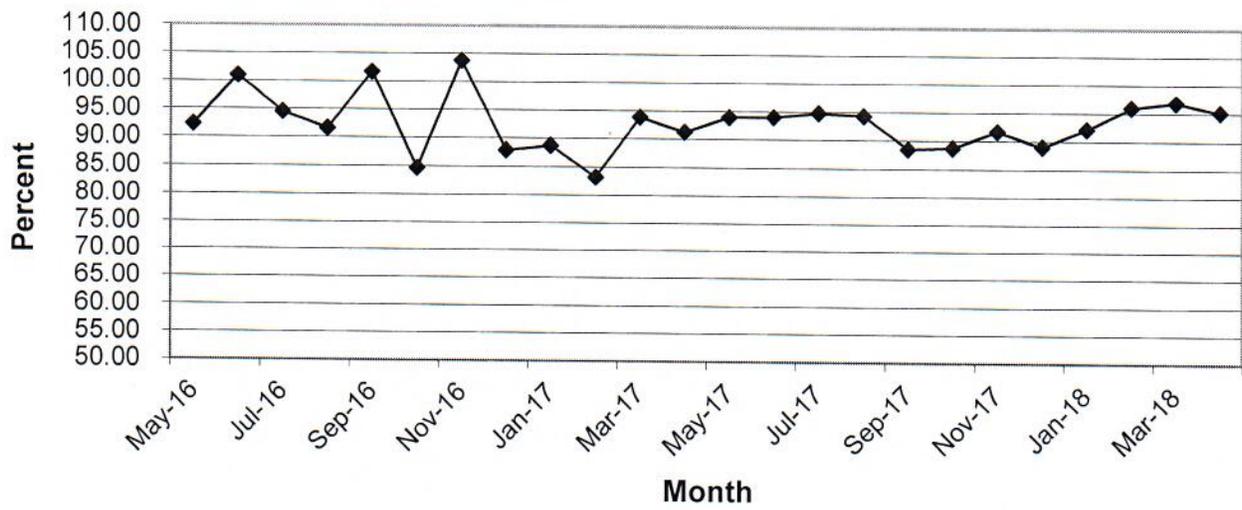
Meters Read and Not Billed		
001-0122-10-01	Mary Bethune Park	11,000
001-0188-00-01	Impound Lot (old)	-
002-0317-20-01	Public Works Bldg	60
002-0317-30-01	Public Works Bldg-new bldg	2,000
004-1067-00-01	Veteran's Memorial Park	-
005-1300-00-01	Mary Elizabeth Park	1,000
005-1343-10-01	Harvester Performance Center	7,000
005-1384-00-01	Farmer's Market	1,600
005-1457-00-01	Municipal Bldg.	2,000
006-1710-00-01	Welcome Center / Depot	350
009-2523-50-01	Emergency Services Bldg.	12,000
009-2538-70-01	Impound Lot (new)	-
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	179,000
TOTAL Meters Not Billed		<u>216,010</u>

Water Line Repairs by Public Works during the month:
repaired or replaced 2 water lines

Sewer Line Repairs by Public Works during the month:
repaired or unplugged 2 sewer mains or laterals

TOWN OF ROCKY MOUNT						
WATER ACCOUNTABILITY						
FISCAL YEAR 2018						
	Finished	Total			Average	Average
	Water	Water	Percent	Monthly	Accounted	Monthly
		Gallons	Accounted	Gallons	Variance	Variance
<u>Month</u>	<u>Treated</u>	<u>Accounted</u>	<u>Accounted</u>	<u>Variance</u>	<u>per Quarter</u>	<u>per Quarter</u>
Jul-17	22,293,511	21,123,700	94.75%	1,169,811		
Aug-17	26,629,355	25,124,130	94.35%	1,505,225		
Sep-17	23,773,553	21,045,650	88.53%	2,727,903	92.54%	1,800,979.67
Oct-17	24,529,056	21,785,193	88.81%	2,743,863		
Nov-17	23,524,013	21,569,839	91.69%	1,954,174		
Dec-17	22,298,908	19,851,057	89.02%	2,447,851	89.84%	2,381,962.67
Jan-18	24,353,727	22,437,690	92.13%	1,916,037		
Feb-18	20,938,153	20,095,653	95.98%	842,500		
Mar-18	21,280,939	20,620,663	96.90%	660,276	95.00%	1,139,604.33
Apr-18	21,702,241	20,667,800	95.23%	1,034,441		
May-18				-		
Jun-18				-	95.23%	1,034,441.00
AVG.	23,132,346	21,432,138	92.74%	1,700,208	93.16%	1,589,247
TOTAL	231,323,456	214,321,375		17,002,081		
Monthly Avg. Percent Unaccounted =			7.26%			
Monthly Avg. Percent Accounted =			92.74%			
10 out of 10 months this fiscal year > 80% accountability						

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2018**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Account ed	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Account ed
Jul-17	306.90	25,710,000	41.47%	22,293,511	35.96%	21,123,700	94.75%	2,923	18,600,000	30.00%	14,777,950	79.45%
Aug-17	306.90	25,720,000	41.48%	26,629,355	42.95%	25,124,130	94.35%	2,930	18,817,000	30.35%	18,184,920	96.64%
Sep-17	291.00	24,540,000	40.90%	23,773,553	39.62%	21,045,650	88.53%	2,930	19,410,000	32.35%	23,007,490	118.53%
Oct-17	297.60	24,590,000	39.66%	24,529,056	39.56%	21,785,193	88.81%	2,936	19,964,000	32.20%	16,364,540	81.97%
Nov-17	288.00	23,460,000	39.10%	23,524,013	39.21%	21,569,839	91.69%	2,936	18,360,000	30.60%	15,860,960	86.39%
Dec-17	288.30	23,470,000	37.85%	22,298,908	35.97%	19,851,057	89.02%	2,932	19,251,000	31.05%	15,318,360	79.57%
Jan-18	319.30	26,620,000	42.94%	24,353,727	39.28%	22,437,690	92.13%	2,925	28,179,000	45.45%	15,857,440	56.27%
Feb-18	260.40	20,500,000	36.61%	20,938,153	37.39%	20,095,653	95.98%	2,925	27,608,000	49.30%	15,686,053	56.82%
Mar-18	291.40	22,740,000	36.68%	21,280,939	34.32%	20,620,663	96.90%	2,919	27,497,000	44.35%	15,577,863	56.65%
Apr-18	291.00	23,150,000	38.58%	21,702,241	36.17%	20,667,800	95.23%	2,924	31,770,000	52.95%	17,772,767	55.94%
May-18	294.50	23,810,000	38.40%		0.00%			2,925	29,264,000	47.20%		
Jun-18			0.00%		0.00%					0.00%		
AVG.	294.12	24,028,182	39.42%	23,132,346	38.04%	21,432,138	92.74%	2,928	23,520,000	38.71%	16,840,834	76.82%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	June 11, 2018
TO:	Rocky Mount Town Council
FROM:	Jeff Rakes
DEPARTMENT:	Fire Department
MONTH:	April 2018

The Rocky Mount Fire Department had a total of 41 calls during the month of April 2018. There were 19 calls inside town limits and 22 calls outside town limits.

The Fire Department vehicles traveled a total of 2496 miles answering all of these calls.

Of the 41 calls there were...

- 5 – Structure Fires
- 2 – Motor Vehicle Fires
- 8 – Woods & Grass Fires
- 17 – Motor Vehicle Accidents
- 1 – False Alarm
- 4 – Fire Alarms
- 1 – Service Call
- 3 – Smoke/Odor Removal
- 1 – Oil Spill

The Rocky Mount Fire Department trained a total of 50 Man Hours during the month of April 2018.

MONTHLY STAFF REPORT

DATE:	June 11, 2018
TO:	Rocky Mount Town Council
FROM:	Chief Ken E. Criner, Jr.
DEPARTMENT:	Police Department
MONTH:	May 2018

The Rocky Mount Police Department would like to congratulate Officers T.A. Dillon and J.M. Fracker for a "JOB WELL DONE!" as they finish up their 5 month training session at the Cardinal Criminal Justice Training Academy. They are graduates of the 70th Basic Law Enforcement Academy. Gentlemen, "welcome aboard!".....



PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: May 2018

MARCH

APRIL

MAY

	MARCH	APRIL	MAY
UNIFORM TRAFFIC SUMMONS ISSUED	85	157	153
TRAFFIC STOPS	210	267	228
SPEEDING TICKETS ISSUED	20	40	34
DUI	0	3	3
COLLISIONS INVESTIGATED (TREDS)	19	13	15
MOTORIST AIDES	56	53	47
CRIMINAL ARRESTS "MISDEMEANOR"	22	52	33
CRIMINAL ARRESTS "FELONY"	5	25	16
INCIDENTS ADDRESSED	2356	3214	3300
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	74	79	92
GRAND LARCENY WARRANTS	2	1	3
BREAKING & ENTERING REPORTS	0	1	0
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	63	52	105
FOLLOW-UP'S	50	75	61
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	1410	2132	2169
SCHOOL CHECKS	93	172	217
ALARM RESPONSES	31	28	30
OPEN DOORS, WINDOWS, ETC. UNSECURED	3	4	2
COURT HOURS	15.25	23.25	37.75
TRAINING HOURS:	593	438.5	453.5
SPECIAL ASSIGNMENT HOURS:	70.75	76.5	75
HARVESTER HOURS WORKED:	96	72	39
ECO/TDO	3	4	8
ECO/TDO HOURS:	20	8.75	5.25

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 15 reportable accidents with 13 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Altice Mill Road, Anderson Street, Ann Sink Street, Avalon Street, Bernard Road, Bland Street, Booker T. Washington Highway, Brookshire Drive, Buckner Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cedar Street, Center Street, Circle Drive, Circle View Street, Claiborne Avenue, Cobb Street, Cornell Road, Cromwell Drive, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Friendly Street, Frontage Road, Glen Meadow Drive, Glenwood Drive, Goodview Street, Grayson Street, Grassy Hill Road, Green Meadow Lane, Greenview Avenue, Greer Lane, Hale Street, Harvey Street, Hatcher Street, Herbert Street, High Street, Highland Hills Road, Highview Terrace, Hillcrest Drive, Hilltop Drive, Jubal Pass, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Lawndale Drive, Leanor Street, Luke Street, Lynch Drive, Mamie Avenue, Maple Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Mountain View Drive, Musefield Road, Noel Street, Norris Street, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Old Furnace Road, Orchard Avenue, Oxford Circle, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Randolph Street, Riverview Street, School Board Road, Scuffling Hill Road, Smithers Street, Spring Street, State Street, Summit Drive, Sycamore Street, Taliferro Street, Tanyard Village, Trail Drive, Walnut Street, Warren Street, West Church Street, West College Street, West Court Street, Whitten Street, Willow Avenue, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive, Wrays Street and Wray's Chapel Road.
- ◇ Business Foot Patrols: Aaron's, ABC Store, Advance Auto, AEP, All American Car Wash, American National Bank, Ameristaff, Angle Hardware, Applebee's, Arby's, Arrington Sports Awards, Auto Zone, BB& T Bank, BFMS, Bojangles, Brookside Swim Club, Buddy's BBQ, Burger King, Burt's Dentistry, C-Mart, Carter Bank & Trust, CATCE Center, Catch A Tan, Center Stage Catering, Check Into Cash, China City, Christian Heritage Academy, Coast to Coast, Comfort Inn, Cook Out, Country Kids, Crooked Stitch, Curves, CVS, Dairy Queen, Davenport Gas, Davis Law Firm, Department of Social Services, DMV, Dollar General, Dollar Tree, Domino's, Eagle Cinema, Edward Johnson Investment, El Rio, El Rodeo, Empire Foods, Enterprise Rent-A-Car, Essig Center, Family Dollar, Family Pharmacy, Farmer's Market, Fast Stop, Fast Tan, FCHS, First Baptist Church, Fisher Auto Parts, Fleetwood Homes, Flora Funeral Home, Flowers By Jones, Foley's Automotive, Food Lion, Francis of Assisi, Franklin Auto Glass, Franklin Center, Franklin Community Bank, Franklin County Dialysis, Franklin County Health Department, Franklin County Library, Franklin Dental Associates, Franklin Health Care, Franklin Heating & Air, Franklin Heights Baptist Church, Franklin Memorial Hospital, Franklin Outdoors, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Get Ur Fix, Goodwill, The Grainery, Gusler's Alignment, H & R Block, Hair Fashions, Hardee's, Harper's Plumbing, Harvester Center, Haywood's Jewelry, Hema's, Highlander Laundry, Hodgesville Penicostal Holiness Church, Holiday Inn Express, Hollywood Beauty Salon, Hub Restaurant, Hutchinson Insurance, Ideal Building Supply, Industrial Avenue, Ippys, J & J Fashions, Jackson Hewitt, Jammin Apparel, Kay's Corner, Kentucky Fried Chicken, Kim's Nails, Kroger, Kupkavery, Lee M. Waid, Lesley Wray Photography, Little Ceasers, Long & Foster Realty, Los Tres Amigos, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonalds, Member One, Mod-U-Kraf, Moose Lodge, NAPA, National Guard Armory, Newbold, Nice Nails, Ntelos, Oasis Salon, Old's Cool, Olympia Sports, Papa Johns, Peebles, Pell Animal Clinic, Pet Clinic, Piedmont Community Services, Pizza Hut, Pizza King, Plygem, Prillaman's Auto Sales, Probation & Parole, Quiznos', Real Estate Rentals, Rent-A-Center, Retail Merchants, Riverside Minute Market, Rocky Mount Auto Repair, Rocky Mount Bowling Center, Rocky Mount Christian Church, Rocky Mount Church of God, Rocky Mount Elementary, Rocky Mount Public Works, Rocky Mount Ready Mix, Rocky Mount Rehab, Rocky Mount United Methodist Church, Ron Ayers Motorworks, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shentel, Sherwin Williams, Shoe Show, State Farm, Step Inc., Subway, Sun Tan City, Sunoco, Suntrust Bank, Team Nurse, Trinity Packaging, Turner's Ready Mix, US Cellular, Union Bank, Valley Star Credit Union, Veteran's Park, Vintage Spa, Walgreens, Wal-Mart, Wendy's, Women's Shelter, Wood Grains, YMCA and The Zone.

MISCELLANEOUS:

- May 26th, 2018 - Traffic Control @ FCHS Graduation
- May 28th, 2018 - Foot Patrol @ Memorial Day Ceremony
- May 30th, 2018 - Open Door @ Pendleton Street
- May 31st, 2018 - Open Door @ Rocky Mount Moose Lodge

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS**

- May 9th, 2018 - Franklin County Connects Meeting
- May 10th, 2018 - Kindergarten Tour given at RMPD
- May 14th, 2018 - FRESH Coalition Meeting
- May 14th, 2018 - CHILL Meeting
- May 17th, 2018 - Jake's Meeting
- May 18th, 2018 - Presentation at YMCA
- May 22nd, 2018 - Project Lifesaver

**BFMS SCHOOL RESOURCE OFFICER
REFERRAL'S 2017/2018:**

- August referral's: 6
- September: 9
- October: 10
- November: 13
- December: 11
- January: 7
- February: 16
- March: 12
- April: 25
- May: 4

Total arrests for 2017/2018 school year: 23

**FCHS SCHOOL RESOURCE OFFICER
REFERRAL'S:**

- August: 34
- September: 56
- October: 48
- November: 46
- December: 48
- January: 38
- February: 35
- March: 47
- April: 57
- May: 40

Total arrests for 2017/2018 school year: 55

SPEEDING TICKETS ISSUED

Tanyard Road (x 12)

School Board Road (x 7)

Old Franklin Turnpike (x 4)

State Street (x 3)

North Main Street (x 3)

Pell Avenue

Franklin Street

Hatcher Street

South Main Street

Booker T. Washington Highway

CRIMINAL ARRESTS & LOCATIONS:

Distribution of Marijuana	Fairlawn Drive
Possession of Marijuana	North Main Street (x 2)
Possession of Marijuana	South Main Street
Possession of Marijuana	Glenwood Drive
Possession of Marijuana	Tanyard Road
Driving Under the Influence	North Main Street (x 2)
Driving Under the Influence	Old Franklin Turnpike
Drunk In Public	East Court Street
Drunk In Public	Dent Street
Drinking While Driving	Old Franklin Turnpike
Possession of Alcohol Underage	Old Franklin Turnpike
Possession of a Sawed-Off Shotgun	Fairlawn Drive
Felony Child Endangerment	Fairlawn Drive (x 2)
Eluding Police	South Main Street
Felony Destruction of Property	South Main Street
Grand Larceny	North Main Street
Grand Larceny	Sycamore Street
Felony Shoplifting	Old Franklin Turnpike
Shoplifting	Old Franklin Turnpike (x 2)
Shoplifting	Tanyard Road
Larceny	Green Meadow Lane
Domestic Assault	Circle Drive
Simple Assault	Fairlawn Drive
Forging Another's Signature on a Summons	Grassy Hill Road
Forging Another Person's Signature	Grassy Hill Road
False Identification to Police	North Main Street
False Identification to Police	Grassy Hill Road
Use Another's Identity to Avoid Arrest	Grassy Hill Road
Rummaging Through a Trash Container	Grassy Hill Road
Trespassing	East Street (x 2)
Possession of Tobacco Underage	North Main Street
Warrant Service (Felony)	East Court Street (x 3)
Warrant Service (Indictments)	Floyd Avenue (x 2)
Warrant Service (Capias)	East Court Street

Warrant Service (Misdemeanor)	East Court Street (x 2)
Warrant Service (Misdemeanor)	Moyerwood Road
Warrant Service (Misdemeanor)	North Main Street
Warrant Service (Misdemeanor)	Old Franklin Turnpike
Warrant Service (Misdemeanor)	Claiborne Avenue
Warrant Service (Misdemeanor)	Pendleton Street
Emergency Custody Order	Floyd Avenue (x 3)
Emergency Custody Order	Muse Lane
Emergency Custody Order	South Main Street
Emergency Custody Order	East Court Street
Emergency Custody Order	Booker T. Washington Highway
Temporary Detention Order	Floyd Avenue (x 2)

MONTHLY STAFF REPORT

DATE:	June 11, 2018
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	May 2018

1. Read meters (5 days)
2. Installed seven 5/8" meters
3. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts
4. Meter cutoffs: 29
5. Clean-up 5 days
6. Swept streets
7. Cut trees along roads, sidewalks and parks
8. Repaired or unplugged two sewer Mains or Laterals
9. Repaired or replaced sections on four water lines
10. Mulched all town facilities, parks and along right a ways
11. Mowing operations are in full swing
12. Providing Project Management for the Diamond Ave water main project
13. Continue work on park project
14. Worked on storm drains throughout town

MONTHLY STAFF REPORT

DATE:	June 11, 2018
TO:	Rocky Mount Town Council
FROM:	Tim Burton
DEPARTMENT:	Waste Water Treatment Plant
MONTH:	May

Average Daily Flow	.944 MGD
TSS Reduction	99.2 %
BOD Reduction	99.4 %
Leachate (F.C. Landfill)	493,212 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	89.39 Tons
Rain Total 6.4 inches	Snow Total 0.0 inches

The Wastewater Plant had four after hour's alarms during the month of May.

The staff spent several days washing out wet wells and cleaning all of the check valves at the 7 pump stations.

The 24" valve has been installed. There is still some touch-up work that needs to be completed.

The rain has slowed down the staffs' ability to keep up with maintenance and do sewer line inspections. It is our hope that we can get back on sewer line inspections this month.

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

DATE:	June 11, 2018
TO:	Rocky Mount Town Council
FROM:	Dallas Bailey, Interim-Plant Superintendent
DEPARTMENT:	Water Treatment Plant
MONTH:	May 2018

Operation and Production Summary:

The actual water production time (filtering of water) for the entire month averaged 9.5 hours a day which yielded approximately 780,000 gallons of water per day. According to our numbers our daily production for this time of year seems to be normal. ***We had a scada glitch a couple days after the new PLC was installed which lead to our numbers not counting one day and another day counting when off. We were able to mathematically figure a best estimate of the difference in the gallons recorded. The Raw water production difference was approximately 802,105 gallons and Finished was 802,515 gallons. The scada issue has been addressed by our technicians and seems to be functioning properly. We will continue monitoring it daily for further discrepancies.*** Rainfall for this month was 8.0 inches as measured at the water treatment plant. The Blackwater River flow continues to be adequate for normal operation.

Total Raw Water Pumped:	23.81 million gallons
Total Drinking Water Produced:	24.04 million gallons
Average Daily Production:	780,000 gallons per day
Ave Percent of Production Capacity:	39%
Flushing of Hydrants/Tanks/FD Use:	6,300 gallons + (Diamond Ave. >104,352 gallons)
Plant Process Water:	791,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	9,525 gallons
Bulk Water used at PW Shop	9,500 gallons

Testing:

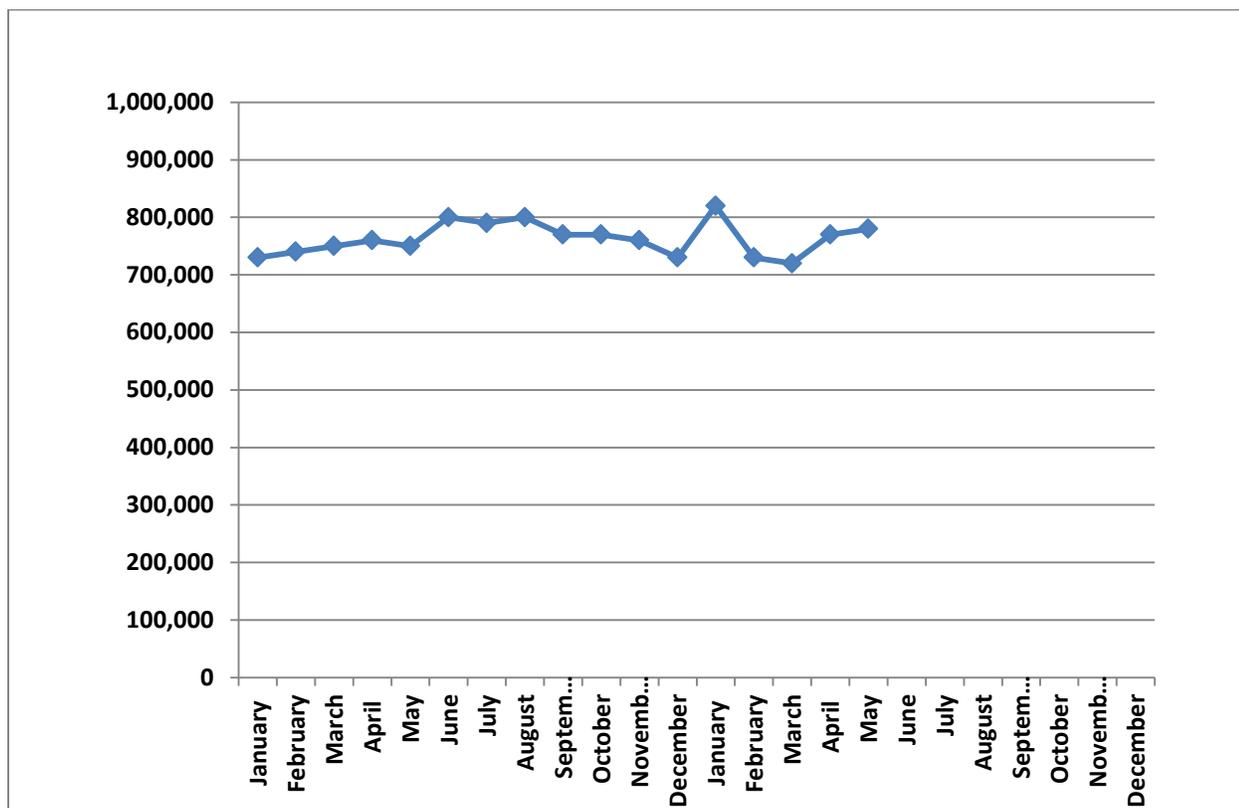
- Our monthly (6 total) routine bacteriological samples were free of bacteria. The Town continues to be in compliance with all drinking water standards, in accordance with EPA requirements.
- Our second quarter TTHM's and HAA5 samples came back in compliance that was taking during the second week of May. This test for disinfection by-products in the distribution system.

Activities / Maintenance / Improvements

- We installed a new in-line treated ph probe and calibrated. The old one started malfunctioning and we could not get it to calibrate.
- A couple of the men installed a new motor on the KMNO4 dry feeder machine. This helps with the mixing of the chemical. The old motor locked up due to age of motor.
- We ran more conduits for electrical hookup to our PLC/Scada system. This is for our upstairs feed pump for our fluoride.

- Continued with our pump station weekly checks as well as our preventive maintenance schedule around plant.
- As of May 31st we have received all lab reports and results of our monthly and quarterly samples taken. Glad to report that everything continues to be in compliance. No problems or issues.

Water Plant Production in Gallons Per Day (January 2017 to December 2018)



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Other**

FOR COUNCIL MEETING DATED:	June 11, 2018
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	Attached are adjustments to the fiscal year 2018 budget to cover deficits of various accounts.
ACTION NEEDED:	To appropriate the funding needed to cover the above deficits.

Attachment(s): Yes – supplemental appropriation resolution

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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RESOLUTION NO.: **2018.010**

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2018**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2017 through June 30, 2018, hereafter known as FY 2018; and

WHEREAS, the following year-end budget adjustments need to be made to cover deficits for the noted reasons,

- 1) VDOT carry-over funds for paving to occur in FY 2018 from Appropriated Fund Balance:

Account 01.4108.0000.0000.3000 Streets	\$387,000	
Account 01.9000.9999 Appropriated Fund Balance		\$387,000

- 2) Floyd Avenue street lighting to come from remaining FY 2018 funds in VDOT eligible accounts:

Account 01.4104.0000.0000.7000 Street Lights	\$ 65,000	
Account 01.4108.0000.0000.3000 Streets		\$ 33,000
Account 01.4109.0000.0000.7000 Sidewalks		\$ 7,000
Account 01.4202.0000.0000.3300 Street Cleaning		\$ 11,000
Account 01.4204.0000.0000.1003 Snow Removal		\$ 14,000

- 3) Municipal Building Security from Appropriated Fund Balance:

Account 01.4304.0000.0000.7001 Municipal Building	\$ 46,000	
Account 01.9000.9999 Appropriated Fund Balance		\$ 46,000

- 4) Public Works Building equipment and electrical upgrades from Appropriated Fund Balance:

Account 01.4306.0000.0000.6006 Public Works Building	\$ 8,500	
Account 01.9000.9999 Appropriated Fund Balance		\$ 8,500

- 5) Playgrounds to cover employee time on maintenance and for equipment expenses from Appropriated Fund Balance:

Account 01.4308.0000.0000.7004 Playgrounds	\$ 20,300	
Account 01.9000.9999 Appropriated Fund Balance		\$ 20,300

6) Impound Lot paving and cameras from proceeds from sale of old impound lot (Appropriated Fund Balance):

Account 01.4313.0000.0000.7001	\$ 38,000	
Account 01.9000.9999 Appropriated Fund Balance		\$ 38,000

7) Gilley's Park bathroom construction and Mary Elizabeth Park basketball refurbishment and lighting from General Fund Contingency:

Account 01.4310.0000.0000.7000 Gilley' Park	\$ 13,038	
Account 01.4314.0000.0000.7010 Mary Elizabeth Park	\$ 13,162	
Account 01.9102.0000.0000.9959 Contingency		\$ 26,200

8) Water Treatment Plant capital project controls upgrade from Water Treatment Plant operating account:

Account 05.5340.0000.0000.7001 WTP controls upgrade	\$ 1,500	
Account 02.5050.0000.0000.7000 WTP operating		\$ 1,500

9) Water Treatment Plant paving from Eclips Sample Hydrants left-over funds:

Account 05.5326.0000.0000.7001 WTP paving	\$ 70	
Account 05.5337.0000.0000.7004 Eclips Sample Hydrants		\$ 70

10) Wastewater Treatment Plant clarifiers from Rapid Assessment Tool left-over funds:

Account 05.6197.0000.0000.7004 WWTP clarifiers	\$ 491	
Account 05.6194.0000.0000.7004 WW RAT tool		\$ 491

11) Wastewater SCADA from Appropriated Fund Balance:

Account 05.6176.0000.0000.7004	\$ 4,037	
Account 05.4100.9999 Appropriated Fund Balance		\$ 4,037

12) Wastewater Treatment Plant Valve replacement from Appropriated Fund Balance:

Account 05.6198.0000.0000.7004	\$ 14,600	
Account 05.4100.9999 Appropriated Fund Balance		\$ 14,600

GIVEN UNDER MY HAND, THIS 11TH DAY OF JUNE 2018:

Steven C. Angle, Mayor

ATTESTED:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Other**

FOR COUNCIL MEETING DATED:	June 11, 2018
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	Attached is a three year contract with Robinson, Farmer, Cox Associates, our current auditors, for audit services. This will cover the Town's audits for Fiscal Years 2018, 2019, and 2020.
ACTION NEEDED:	Accept the audit contract with Robinson, Farmer, Cox Associates for fiscal years 2018, 2019, and 2020.

Attachment(s): Yes.

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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CONTRACT TO AUDIT THE ACCOUNTS OF THE TOWN OF ROCKY MOUNT, VIRGINIA

This agreement, made this 6th day of June, 2018 by and between Robinson, Farmer, Cox Associates, 108 South Park Drive, Blacksburg, Virginia 24060, hereinafter referred to as the Auditor, and the Town of Rocky Mount, 345 Donald Ave., Rocky Mount, Virginia 24151 herein after referred to as the Town provides as follows:

1. The Auditor shall audit the financial statements of the Town for the fiscal years ending June 30, 2018 through June 30, 2020. The Auditor shall also prepare the following documents as necessary for the Town.
 - Comparative cost transmittal forms
 - Management letter comments
 - SF-SAC form, if applicable
2. The Auditor shall perform the audit and render his reports in accordance with generally accepted government auditing standards, the standards for financial and compliance audits contained in the U. S. General Accounting Office's Government Auditing Standards, Office of Management and Budget Uniform Guidance and the Specifications for Audits of Counties, Cities and Towns issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Accordingly, it shall include such tests of the accounting records and such other auditing procedures as the Auditor deems necessary and appropriate in order to express an opinion on the financial statements.
3. The Auditor shall, after completing his audit, submit to the governing body a written report of audit. This report shall include the financial statements and notes thereto prepared in accordance with generally accepted accounting principles, supplementary information requested by the client for full disclosure under the law. A preliminary draft will be presented for the Town's review by October 31st of each year with final copies submitted upon approval by the locality.
4. It is agreed that time is of the essence in the performance of this contract. However, unavoidable delays shall not render the contract invalid or voidable provided the cause thereof and the estimated completion date are promptly furnished by the Auditor to the Town.
5. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, or should the Town administer new enterprises, , the Auditor shall inform the governing body and the parties shall negotiate additional compensation required therefore.

Should the audit scope increase due to changes in auditing and accounting standards, the auditor shall inform the governing body and the parties shall negotiate additional compensation required therefore.
6. The Town shall prepare a preclosing trial balance as of June 30th of each year, reconcile all bank accounts, and reconcile and schedule all subsidiary ledgers to the general ledger, including accounts receivable, revenues, expenditures, and general fixed asset schedules. The Town shall assist in retrieving supporting documentation, substantiating transactions and legal compliance and secure working space for the Auditor.

7. In consideration of the satisfactory performance of the provisions of this Agreement, the Town shall pay the Auditor fees upon completion as follows:

<u>Year Ending</u>	<u>Town Audit</u>	<u>Harvester Perf. Center</u>
June 30, 2018	\$ 26,950	
December 31, 2018		\$ 7,000

*Fees for subsequent years shall be increased by 2.5% annually.

8. The Town reserves the right to extend the contract (beyond the fiscal year ending June 30, 2020) for subsequent years at fees to be negotiated.
9. The payment of the fees, for the audit services under this Agreement specified in Paragraph 7, is subject to an annual appropriation for that purpose by the Town.
10. The Agreement includes the specifications contained in the Request for Proposal (RFP) issued by the Town of Rocky Mount, Virginia, except as amended by the agreement, which specifications are incorporated herein by reference.
11. During the performance of the Agreement, the Auditor agrees as follows:
1. a. The Auditor will not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex, or national origin is a bona fide occupation qualification reasonable necessary to the normal operation of the Auditor. The Auditor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The Auditor, in all solicitations or advertisements for employees placed by or on behalf of the Auditor, will state that such Auditor is an equal opportunity employer.
 - c. Notices, advertisements and solicitations placed in accordance with federal law, rules or regulations shall be deemed sufficient for the purpose of meeting the requirements of this section.
2. The Auditor will include the provisions of the foregoing paragraphs a, b, and c in every subcontract or purchase order of over \$10,000 so that the provisions will be binding upon each subcontractor or vendor.
3. During the performance of this contract, the auditor will:
- i. Provide a drug-free workplace for the Auditor's employees;

- ii. Post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Auditor's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
 - iii. State in all solicitations and advertisements for employees placed by or on behalf of the Auditor that the Auditor maintains a drug-free workplace; and
 - iv. Include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000 so that the provisions will be binding upon each subcontractor or vendor.
12. There are no other agreements between the parties hereto and no other agreements relative hereto shall be enforceable unless entered into in writing between the parties hereto.

Agreement for Audit Services:

ROBINSON, FARMER, COX ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS
BLACKSBURG, VIRGINIA

TOWN OF ROCKY MOUNT, VIRGINIA
ROCKY MOUNT, VIRGINIA



By _____
Gordon B. Jones, Member

By _____
Town Manager

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Public Hearing Other

FOR COUNCIL MEETING DATED:	June 11, 2018
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Rebecca H. Dillon, Town Clerk
BRIEF SUMMARY OF REQUEST:	The Rocky Mount Hill Challenge Run Event is scheduled for September 8, 2018 beginning at 8:00 a.m. The 5 mile course as well as the run is new this year. The organizer is Mr. Andy Dalton of 2330 Hopkins Road, Rocky Mount, Virginia. Mr. Dalton has met with your police department and together they have reviewed all the information. Your police department has approved the plans for the race.
ACTION NEEDED:	Approve or deny

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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ROCKY MOUNT HILL CHALLENGE

At the start of 2018 in connection with the Franklin County Recreation Department, we created The Franklin County Youth Trail Runners. This was a group of 15 children between the ages of 8 & 12 introducing them to the sport of trail running to prepare them for entering Cross Country @ the High School level.

Being the only group of this type in Virginia left us with no one to compete against. We then decided to run the Mountain Junkie Trail Circuit in Roanoke, along with that came a \$40-\$60 entry fee for each child to enter each event, we quickly turned our attention to fund raising to help cover these fees and The Rocky Mount Hill Challenge was created.

This is a 5 mile (all sidewalk to avoid street closures) run incorporating our abundance of hills we have in our county to draw in competitors from surrounding areas to raise money to pay these fees for our runners, also splitting proceeds with our local No-Kill Animal shelter to offer a benefit to another great local cause.

This race will be set for Sept. 8th @ 8:00 am to avoid disrupting local traffic and businesses. We have met with Lt. Mark Lovern with the Rocky Mount Police Dept. and is aware of our plans and understands we will need some but minimal help, on street crossings.

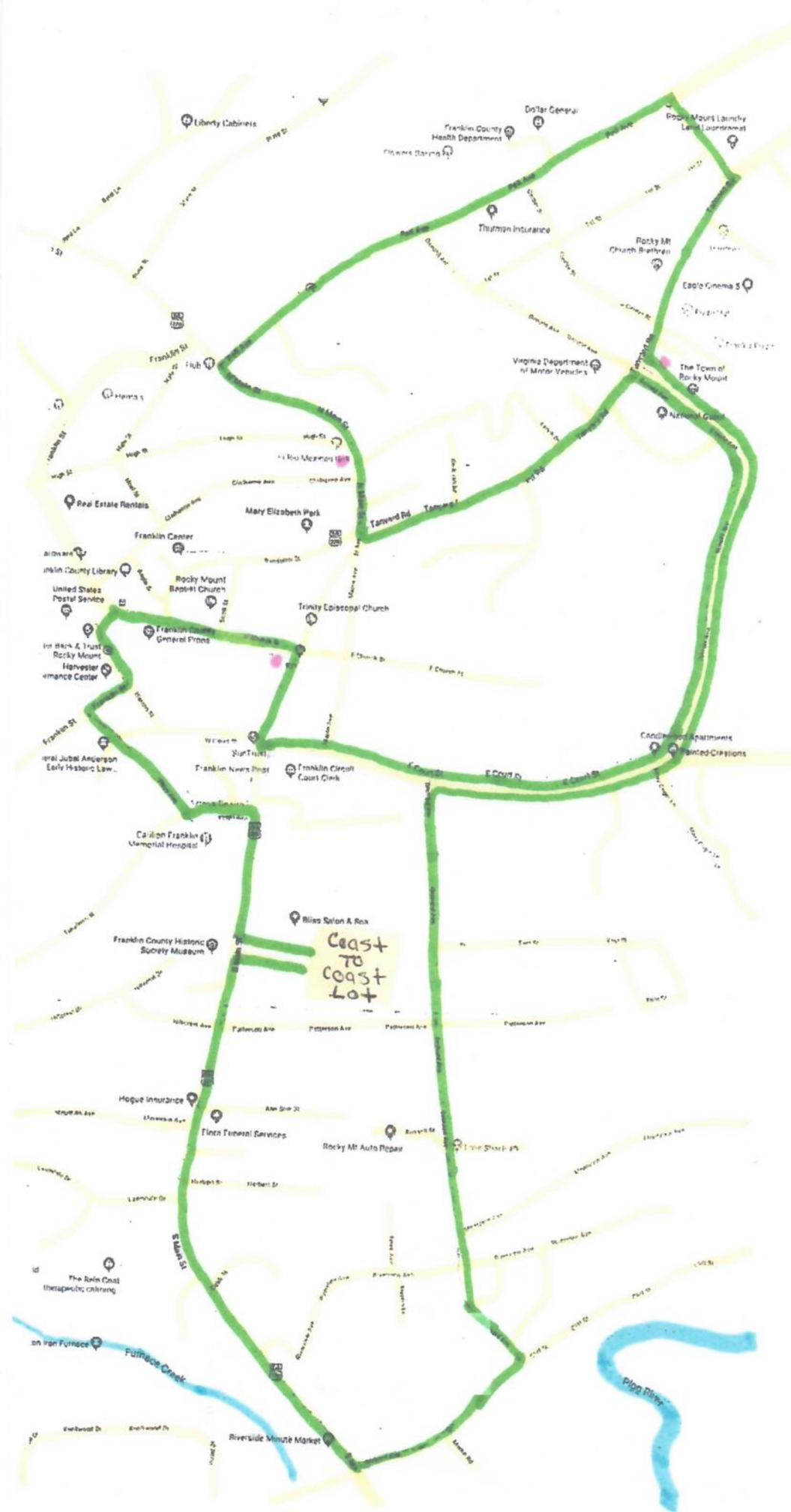
We are hoping this will also bring extra business into our county and overall promote our run groups ideas of a healthier life style and incorporating exercising into their weekly schedule along with helping to cover these outstanding youth runners desire to compete.

We are presenting this for Town Council approval in hope of your support.

Thank You

Andy Dalton

- **ROCKY MOUNT HILL CHALLENGE****
- *START/FINISH LINE WILL BE IN THE COAST TO COAST PARKING LOT ACROSS FROM THE HOSPITAL
 - *RT ONTO SOUTH MAIN STREET
 - *LFT ONTO FLOYD AVE @ HOSPITAL
 - *RT ONTO FRANKLIN STREET PASSING BY THE FARMERS MKT.
 - *RT ONTO WEST CHURCH STREET
 - HILL # 1
 - *REGROUP IN THE PARKING LOT ACROSS FROM MAIN STREET AMOCO
 - *RT DOWN SOUTH MAIN STREET LFT ONTO EAST COURT STREET
 - *LFT ONTO DONALD AVE.
 - *LFT ONTO TANYARD ROAD
 - HILL # 2
 - *RT ONTO NORT MAIN STREET
 - *REGROUP IN EL RIO PARKING LOT
 - ***WATER STOP***
 - *RT ONTO PELL AVE. @ THE HUB
 - HILL # 3
 - *RT ONTO WRAY STREET (COMES OUT @ ROCKY MOUNT LAUNDROMAT)
 - *RT ONTO TANYARD ROAD
 - *REGROUP IN LIFESTYLE EDUCATION LOT ACROSS FROM DMV
 - *THIS WILL BE THE LAST REGROUP POINT & THE START OF THE 2 MILE SPRINT TO THE FINISH THAT INCLUDES OUR LAST TWO HILLS **WATER STOP**
 - *LFT ONTO DONALD AVE.
 - *RT ONTO EAST COURT STREET
 - HILL # 4
 - *LFT ONTO ORCHARD AVE.
 - *RT ONTO SOUTH MAIN STREET
 - HILL # 5
 - *RT INTO COAST TO COAST LOT TO FINISH LINE
 - *FINISHER AWARDS TO ALL RUNNERS*
 - **1st, 2nd & 3rd PLACE TOP MALE FINISHERS
 - **1st, 2nd & 3rd PLACE TOP FEMALE FINISHERS



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Public Hearing** **Other**

FOR COUNCIL MEETING DATED:	June 11, 2018
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	The Public Safety Committee met on June 5, 2018 to review staff suggested steps to require those convicted to manufacturing illegal drugs to be liable for the cleanup costs as well as requiring that sites documented as used for the manufacture of illegal drugs be verified safe for occupation. The Committee indicated that such a requirement may be useful for the Town and that staff should invest the time needed to draft proposed code to present back to the committee.
ACTION NEEDED:	Approve or deny the committee's recommendation.

Attachment(s): No

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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