

TOWN OF ROCKY MOUNT
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PLANNING COMMISSION
JANET STOCKTON, *Chair*
JOHN SPEIDEL, *Vice Chair*

BUD BLANCHARD JERRY W. GREER, SR.
INA CLEMENTS DERWIN HALL
JOHN TIGGLE

C. JAMES ERVIN, *Town Manager*
MATTHEW C. HANKINS, *Assistant Town Manager*
& *Community Development Director*

PLANNING COMMISSION AGENDA Tuesday, April 23, 2013 • 6 p.m.

Call To Order and Welcome

Janet Stockton, Chair

1. Roll Call of Members Present
2. Approval of Agenda
3. Review and Consideration of Minutes
 - March 5, 2013 - *regular meeting minutes*
4. Public Hearing
 - A. *The Town of Rocky Mount presents its proposed 5-year Capital Improvement Plan (CIP) for the fiscal period beginning July 1, 2013 and ending June 30, 2018: This plan is a document to forecast significant expenditures and revenue needs for major capital improvements, equipment, property, utility infrastructure and other public uses. The CIP is for planning purposes only and does not obligate the Town Council to carry out any project contained therein nor prohibit unanticipated capital needs to be purchased during the time period of the CIP but not contained as part of the adopted plan.*
 - i. Introduction and staff report
 - ii. Hearing of citizens
5. Old Business
 - None at this time*
6. New Business
 - None at this time*
7. Commissioner Concerns & Staff Updates
8. Adjournment

**TOWN OF ROCKY MOUNT
PLANNING COMMISSION
DRAFT MINUTES
MARCH 5, 2013
6:00 P.M.**

The Planning Commission of the Town of Rocky Mount, Virginia, met at the Rocky Mount Municipal Building on Tuesday, March 5, 2013 at 6:00 p.m., with Madame Chair Janet Stockton presiding.

The following members of Planning Commission were present when the meeting was called to order: Madame Chair Janet Stockton, Vice Chair John Speidel and Planning Commission Members Bud Blanchard, Ina Clements, Jerry Greer, and John Tiggle. Let the record show that Planning Commission Member Derwin Hall was not present.

The following staff members were present: Assistant Town Manager Matthew C. Hankins, Town Planner Patrick Rust, Town Attorney John Boitnott and Deputy Clerk Stacey B. Sink.

APPROVAL OF AGENDA

Madame Chair Stockton asked if there were any additions or corrections to the presented agenda, and being none, entertained a motion.

- Motion was made by Planning Commission Member Clements to approve the agenda as presented, with motion on the floor being seconded by Vice Chair Speidel. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

APPROVAL OF MINUTES

Prior to the meeting, the Planning Commission received the following minutes for review and consideration of approval:

- February 5, 2013 – Regular Meeting Minutes

Madame Chair Stockton asked if there were any additions or corrections to the draft minutes, and being none, entertained a motion.

- Motion was made by Planning Commission Member Tiggie to approve the draft minutes for February 5, 2013 as presented, with motion on the floor being seconded by Planning Commission Member Clements. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

PUBLIC HEARING

Madame Chair Stockton recessed the meeting to hold the first of two public hearings:

(1) *Peggy Shilling, doing business as Ceramic Tradition – Special Use Request*

After being duly advertised, and pursuant to the Town of Rocky Mount Zoning & Development Ordinance and the Code of Virginia (1950), as amended, Peggy Shilling, doing business as Ceramic Tradition, requested a special use permit to operate a kiln in relation to the manufacture and retail sale of ceramics at 451 South Main Street, Rocky Mount, Virginia, also known as Franklin County Tax Map & Parcel Number 2070072300 and zoned Central Business District (CBD).

Let the record show that a site visit was held at the property immediately prior to this meeting and no business was discussed during that visit.

Assistant Town Manager Hankins gave a staff report regarding the request, making the following points:

- He clarified that Ms. Shilling is expecting to operate more than one kiln.
- Kilns are a use by special exception in the CBD.
- She intends to operate a ceramics manufacture, instruction, painting, and finishing business.
- It will be a combination of retail and manufacturing and Ms. Shilling has over 10,000 molds to make everything from plates to figurines.
- This will be a unique business for the Town and the region. Very few businesses like this exist.
- Fits in well with the CBD and the Arts & Culture District.
- In CBD, manufacturing is not a use by right, but custom manufacturing is a use by special exception. Also in CBD, businesses using kilns require a special use permit. This business will use kilns to melt ceramic clay.
- Staff unanimously recommends approval of this special use request based on the following: (1) This art use will enhance the Town's vision of arts and cultural businesses and uses; (2) The manufacturing use of a kiln does not

appear likely to affect the surrounding area and adjoining uses; and, (3) This use is consistent with the future use land map in the current adopted comprehensive plan.

Madame Chair Stockton called upon the applicant to speak in regards to her request.

Peggy Shilling of 3322 Green Level Road, Rocky Mount came forward and introduced her husband George Scott. Ms. Shilling stated the following:

- This will be a family-owned and operated business.
- There is no other comparable business located in the area. The two closest by are in Haymaker, Virginia and Charlottesville, Virginia.
- She intends to cater to schools, churches, nursing homes, and will also have an on-line store.
- She will also have some pre-painted offerings.
- She has roots in Franklin County and is looking for some extra retirement income.
- Days of operation will be Tuesday through Saturday.
- She will teach evening ceramics classes with enough space for six participants.
- She currently has an operation at Garden City Brethren Church, which also uses a kiln. The kiln is located in a small room, does not get hot and has its own cutoff.
- Confirmed to Vice Chair Speidel that she does not plan to add any additional ventilation to the space. She will use blinds to control the dust and will clean up every day, and she will have a fan.
- Confirmed to Planning Commission Member Clements that her daughter will open the store at 9:00 a.m. and she, herself, will close the store at 8:00 p.m.
- She hopes to open by the end of March.

Madame Chair Stockton opened the floor to anyone else in the audience who wished to speak in reference to the request. Let the record show that no one from the audience came forward to speak.

With no further comments from Planning Commission, Madame Chair Stockton called the meeting back into regular session and entertained a motion:

- Motion was made by Vice Chair Speidel to recommend to Town Council the approval of the special exception for the property located at 451 South Main Street, Tax Map & Parcel Number 2070072300, with motion on the floor being

seconded by Planning Commission Member Greer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

Madame Chair Stockton recessed the meeting to hold the second public hearing:

(2) *Larry and Glenna Moore – Rezoning Request*

After being duly advertised, and pursuant to the Town of Rocky Mount Zoning & Development Ordinance and the Code of Virginia (1950), as amended, Larry and Glenna Moore requested to rezone the property located at 85 Claiborne Avenue from Residential R2 to Residential R3, for the purpose of converting the single-family residence into a three-unit apartment.

Let the record show that a site visit was held at the property immediately prior to this meeting and no business was discussed during that visit.

Town Planner Rust gave the staff report about the request, making the following points:

- The Moores have recently purchased the property in question, and are asking to rezone the property from Residential R2 (medium density residential) to Residential R3 (high density residential), and they wish to convert the single family residence into a three-unit apartment.
- Claiborne Avenue has a large number of non-conforming structures that have developed over the past 30 years as multi-family apartments. The de facto use of many properties on the street is R3, predating the Town's zoning ordinance.
- Residential R2 is limited to single- and two-family dwellings.
- In Residential R3, multiple-family dwellings are a use by right.
- Staff has reviewed this case and does not have a consensus recommendation to offer to Planning Commission, as there are good arguments both for and against approval.
- Some items which Planning Commission might want to consider are:
 - (1) Why are parts of Claiborne Avenue zoned R2 with others zoned R3? Was R2 implemented to try to limit the number of families able to live on the street, and if so, is that a policy that should be continued?
 - (2) The surrounding residential properties are generally zoned R2 and CBD. There are no R3 zoned properties that share property lines with the property in question. Nearby uses are consistent with R3 zoning, even if they are not classified as such.

- (3) The requested use is consistent with the current adopted comprehensive plan, which calls for this and surrounding parcels to be mixed use.
- (4) Rezoning this property to a standalone R3 is single parcel zoning, and doing so is not good planning practice and could be challenged as preferential.
- (5) In the event the parcel is rezoned, the applicants must demonstrate ample parking for the residential units, and code requires space to park two automobiles for each dwelling unit either in a private garage or on the lot.
- (6) Confirmed to Planning Commission that there are approximately four single-family residences on the street, and several of the houses on the east side of Claiborne are multi-family.

Town Attorney Boitnott pointed out for Planning Commission's consideration that Planning Commission cannot specify conditions on a rezoning request. Conditions can be discussed and proffers can be made by the applicant, but Planning Commission cannot recommend conditions.

Madame Chair Stockton called upon the applicants to speak in regards to their request.

Glenna Moore of 45 Scenic River Drive, Rocky Mount came forward stating the following:

- She thinks that Planning Commission understands her request and she wants to address the parking issue.
- Initially, she and her husband had wanted to only create four on-site parking spaces; however, she believes they can manage five or six.
- She noted that there is town parking on the side and in front of the house.

Discussion between the applicant, Planning Commission and staff ensued:

- Mrs. Moore believes that the concrete wall will need to be torn down in order to accommodate parking.
- Vice Chair Speidel believes that if the wall is torn down, there will be enough space for six diagonal spaces.
- Staff confirmed that if the upzoning to R3 is denied, the Moore's could still develop the structure as a two-family apartment.
- There is another property two houses up that is zoned R3.
- In response to the question of should Planning Commission and staff at some point have a larger discussion about rezoning the entire street R3, the town

attorney pointed out that doing so would allow old houses to be torn down and apartment buildings to be built back.

- Mrs. Moore advised that she plans to honor the integrity and character of the neighborhood.
- Even if six spaces are created on site, it is likely that residents will end up parking wherever is easiest, probably along Noell Street.
- If the rezoning is denied, the Moores could still have two apartments with residents who will park on the street.
- If the accessory building on the property is removed, it would open up plenty of space for parking.

Madame Chair Stockton called Mr. Lynn Matherly to come forward to speak, as he had signed up to speak before the public hearing.

Mr. Lynn Matherly of 65 Claiborne Avenue, Rocky Mount came forward stating the following:

- His biggest concern is parking.
- If the Town ordinance requires six on-site parking spaces, then there should be six spaces.
- When too many people park on Noell, it creates a problem for fire trucks, rescue squads, and garbage trucks to get through.
- Parking across the street on Claiborne is limited to two hours.
- He has parked his vehicle on Noell for years, and it was hit last December.

Madame Chair Stockton called upon any member of the public who wished to speak in regards to the request. Let the record show that no one else came forward to speak.

Discussion continued:

- The Moores are already allowed to have two families with spaces for four cars. If three families are allowed, then they would need two additional parking spaces.
- All of the proposed units are single bedrooms units. They are not expecting huge families.
- Mr. Matherly added that he is not against the rezoning as long as the Moores can demonstrate that they have met the parking requirements.
- The town attorney advised that the applicant cannot submit proffers now to Planning Commission, but they can submit proffers before the matter is heard by Town Council.

- Mrs. Moore advised that she has not spoken to her husband about tearing down the accessory building for parking.

With no further comments from Planning Commission, Madame Chair Stockton called the meeting back into regular session and entertained a motion:

- Motion was made by Planning Commission Member Blanchard to recommend to Town Council the denial of the rezoning request for the property located at 85 Claiborne Avenue, with motion on the floor being seconded by Planning Commission Member Greer. There being no further discussion, a roll call vote was taken. Voting in favor of the motion on the floor were Planning Commission Members Greer, Clements, and Blanchard, and Vice Chair Speidel. Voting in opposition to the motion on the floor were Planning Commission Member Tiggle and Madame Chair Stockton. Let the record show that the motion on the floor (for the recommendation of denial) passed with a vote of four to two.

OLD BUSINESS

Let the record show there was no old business to discuss at this time.

NEW BUSINESS

- (1) ***Presentation by Jeremy Holmes, Program Director, Roanoke Valley-Alleghany Regional Commission RIDESolutions Program.***

Mr. Holmes gave a brief overview of his 2013 work program which is a study of the ridesharing and commuting options available in Rocky Mount and Franklin County. He spoke about the goals and processes for the rideshare analysis, and stated that a final report and marketing plan should be available in June 2013.

COMMISSIONER CONCERNS & STAFF UPDATES

- Staff Update: The Performance Center bid opening has been postponed until Friday, March 8 due to the expected inclement weather on March 6.
- Staff Update: There has been some movement on the 20 Spring Street issue, and there should be new information to report in the next few weeks.

ADJOURNMENT

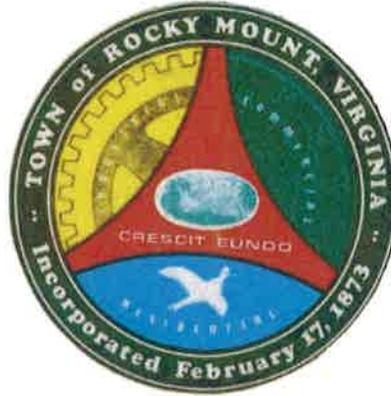
At 6:55 p.m., and with no further business to discuss, Madame Chair Stockton entertained a motion to adjourn, with motion being made by Planning Commission Member Clements, seconded by Vice Chair Speidel, and carried unanimously by those present.

Janet Stockton, Chair

ATTEST:

Stacey B. Sink, Deputy Clerk

/sbs



TOWN OF ROCKY MOUNT
FISCAL YEAR 2014 - 2018
CAPITAL IMPROVEMENT PLAN

PREPARED BY:
LINDA WOODY, FINANCE DIRECTOR
C. JAMES ERVIN, TOWN MANAGER

TOWN OF ROCKY MOUNT
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA 24151

CAPITAL PROJECTS FUND

**TOWN OF ROCKY MOUNT
PROPOSED 5-YEAR CAPITAL IMPROVEMENT PLAN
FISCAL YEARS 2014 – 2018**

OVERVIEW

The Capital Improvement Plan (CIP) is a planning document to provide guidance for the long-range funding of future large capital projects and major equipment purchases. No funds are appropriated for any project or equipment purchase until Town Council includes their funding in the adopted budget for the upcoming fiscal year. The FY 14-18 CIP was compiled using the capital improvement plan adopted last year and updated using information and requests from department heads and the Town Manager. Generally, items in the CIP are at least \$5,000 and have a useful life of at least two years.

Capital projects can be one-time needs such as a new building, a vehicle replacement, or major updates or expansion of existing utility lines or streets. Some expenditures are for major upgrades or repairs / replacement in order for the original item to continue its useful life. These include buildings, roads, bridges, water and sewer lines, and vehicles and machinery. Many items in the CIP will have some sort of annual operating costs that need to be considered.

The CIP is divided into three sections – those items funded through the General Fund, those items funded through the Utilities Fund, and those items funded through outside sources such as grants, bonds, loans, or possibly fund balance. Fund balance should never be used to fund routine operating expenses and long-term continued use of fund balance can lead to financial difficulties. Sustained revenue sources such as property taxes or water and sewer user fees should be used to fund operating expenses and even one-time capital projects where feasible. The fund balance should be maintained to provide a sufficient level for use in economic downturns and for emergencies. Over the long-term, the fund balance should remain stable or increase due to the community's general economic conditions

The Town tries to supplement as many capital projects through the use of grant funding from state and federal agencies because these grant awards represent a return of local tax dollars collected by the federal and / or state governments. These agencies include the Virginia Department of Housing and Community Development, Virginia Tobacco Indemnification Commission, USDA Rural Development, and the Virginia Department of Transportation. Grants are available for a number of types of projects including community and economic development, housing, utility improvements, and street / transportation needs. Due to the competitive nature of grant awards, the Town generally must first spend money on preliminary engineering reports, consultants, and grant writers before even submitting a funding request. The funding agencies also favorably recognize the commitment to a potential funding project by the initial expenditures of localities on the project itself. All grant funds come with strings attached and must be administered in such a way that complies to the requirements of the funding agency and the objectives of the funded project.

If grants and user fees are not available, debt financing is an option. Borrowing funds at reasonable rates for future capital projects spreads the debt service over the useful life of the project and passes the cost to future users of the improvement. Debt is appropriate to finance assets with high costs and long useful lives. However, annual debt service must be covered through annual operating funds and existing tax rates and user fees may not be sufficient to cover the annual principal and interest payments.

There are state agencies that issue tax-free and below-market rates for applicable projects. The Town has issued debt through the Virginia Department of Environmental Quality Revolving Loan Fund for sewer utility projects and through the Virginia Resources Authority for the wastewater treatment plant, water lines in the annexed area, and the Grassy Hill water storage tank. These two agencies typically only issue debt for utility projects although recent legislation allows the VRA to also issue debt for public safety, transportation, and brown field remediation. The Town has also issued debt through the Virginia Municipal League for a mix of public parking, public works building, and infrastructure (roads, a parking lot, water, and sewer lines) and the Wastewater Treatment Plant ultra-violet project. The VML program allows for a wide variety of utility and general government projects.

Key projects proposed during fiscal years 2014 through 2018 include the following:

- Major equipment needs for fire, police, public works, community development, water distribution and treatment, and wastewater collection and treatment
- Sidewalk and guardrail improvements
- Parks and recreational improvements
- Utility line improvements / replacements and extensions
- Preventive maintenance and upgrades to the Water Treatment Plant
- Upgrades to the Wastewater Treatment Plant

Not all capital improvements can be funded. The public, in large part, dictates which new initiatives and capital improvements they are willing to support with their tax revenue and utility user fees. The Town must provide for basic maintenance on existing infrastructure and equipment first. A failure to address maintenance needs will only delay the inevitable and usually have higher costs in the future. Ultimately Town Council must decide how to prioritize the Town's operating and capital needs with the available assets. Only projects approved in Year 1 of the CIP need to be funded in the current budget. Generally, projects that are not funded in Year 1 are not because they are not important or not needed, but that the current funding level is not available to support the cost of the project at this time. Projects in Years 2 through 5 do not demonstrate a commitment to funding but only that the projects are currently planned to occur during Years 2 through 5.

| TOWN OF ROCKY MOUNT 5 YEAR CAPITAL IMPROVEMENT PLAN FY 14 - 18 | | | |
|--|--|--------------------|-------------------|
| | | FY 14 By Depts. | FY 14 Proposed |
| Project / Purchase: | | | |
| GENERAL FUND PROJECTS: | | | |
| GENERAL ADMINISTRATION: | | | |
| Finance - AS 400 Upgrade | | 22,000 | |
| TOTAL GENERAL ADMINISTRATION | | 22,000 | - |
| COMMUNITY DEVELOPMENT: | | | |
| Com Dev - replace 2002 Cavalier | | | |
| Com Dev - replace 2001 Lumina | | | |
| TOTAL COMMUNITY DEVELOPMENT | | - | - |
| PUBLIC SAFETY: | | | |
| Police - replace 2 patrol vehicles | | | |
| Police - K-9 officer | | | |
| Police - K-9 vehicle | | | |
| Police - replace SUV for Investigations Unit | | | |
| Police - in-car video units (3) | | | |
| Police - in-car mobile units (10) | | | |
| Fire - repave parking lot Floyd Ave. station | | 22,000 | |
| Fire - extend parking lot North Main St. station | | 22,000 | - |
| Fire - replace 1995 Chevy Suburban (crew car) | | 34,500 | |
| Fire - replace thermal imaging camera | | | |
| Fire - replace 4 SCBA units | | | |
| Fire - replace 1993 Pierce fire engine | | | |
| Fire - replace 4 SCBA units | | | |
| Fire - replace 1997 Suburban crew veh (Veh 1A) | | | |
| Fire - replace 1995 Freightline (Engine 1A) | | | |
| Pub Safety - County radio communications upgrade | | | |
| TOTAL PUBLIC SAFETY | | 78,500 | - |
| PUBLIC WORKS: | | | |
| Pub Works - replace 1994 street sweeper | | 175,000 | 175,000 |
| Pub Works - replace 1987 Chevy dump truck w/ snow plow | | 78,000 | - |
| Pub Works - replace walk-behind asphalt roller | | 15,000 | 15,000 |
| Pub Works - replace street mower | | | |
| Pub Works - replace (22 year old) leaf machine | | | |
| Pub Works - rotary mower (bush hog) | | | |
| Pub Works - steel salt spreader | | | |
| Pub Works - stainless steel salt spreader | | | |
| Pub Works - replace 2000 Chevy pick-up | | | |
| Pub Works - replace 1987 Chevy garbage truck | | | |
| Pub Works - replace 1995 Ford tandem dump truck | | | |
| Pub Works - replace 2002 Chevy pick-up | | | |
| Pub Works - replace 1989 John Deere loader | | | |
| Pub Works - replace chipper | | | |
| TOTAL PUBLIC WORKS | | 268,000 | 190,000 |
| BUILDINGS AND GROUNDS: | | | |
| Com Dev - basketball courts North Main St. | | 450,000 | 450,000 |
| Com Dev - Celeste Park trails | | 30,000 | |
| Com Dev - Gilley's Park ramp & restrooms | | 15,000 | |
| Com Dev - Guardrails on Grassy Hill & Weaver Street | | 61,624 | 61,624 |
| Com Dev - 40 East sidewalk & crosswalk | | 160,198 | 160,198 |
| Com Dev - Pigg River Dam Safety Project | | 29,105 | 29,105 |
| Com Dev - Veterans' Park bank stabilization | | 26,251 | 26,251 |
| Com Dev - First Responder's Memorial | | 15,000 | 15,000 |
| Com Dev - Wayfinding Signage | | 45,000 | 35,000 |
| Com Dev - DePot HVAC replacement | | 25,500 | - |
| Com Dev - Performance Venue (Town share) | | 1,000,000 | 1,000,000 |
| Com Dev - Christmas decorations replacement | | | |
| Com Dev - fuel canopies | | | |
| TOTAL BUILDINGS AND GROUNDS | | 1,857,678 | 1,777,178 |
| TOTAL GENERAL FUND PROJECTS | | 2,226,178 | 1,967,178 |

TOWN OF ROCKY MOUNT
5 YEAR CAPITAL IMPROVEMENT PLAN
FY 14 - 18

| Project / Purchase: | FY 14 By Depts. | FY 14 Proposed |
|---|--------------------|-------------------|
| UTILITY FUND PROJECTS: | | |
| WATER: | | |
| Pub Works - replace North Main St. 8" water line | | |
| Pub Works - convert to radio-read meter reading | | |
| Water - replace Pendleton water tanks | 700,000 | - |
| Water - 220 South tank water conditioner | | |
| Water - rebuild pump - lower Grassy Hill pump station | | |
| Water - rebuild pump - upper Grassy Hill pump station | | |
| Water - refurbish old Grassy Hill tank | | |
| Water - 2nd 500,000 gallon Grassy Hill tank | | |
| WTP - replace SCADA system | 50,000 | 35,000 |
| WTP - replace valve controllers (8) | 10,000 | 10,000 |
| WTP - flocculator mixers (3) | | |
| WTP - convert from chlorine gas to bleach | | |
| WTP - rebuild finished pump motor | | |
| WTP - replace HVAC air handler | | |
| WTP - remote entry gate | | |
| WTP - rebuild raw pump #2 | | |
| WTP - replace tractor | | |
| WTP - replace roof | | |
| WTP - lagoon clean out & repair | | |
| WTP - pave and seal driveway | | |
| WTP - filter sand replacement | | |
| WTP - replace sludge removal settling basins | | |
| 12" water line connector to Plateau Plaza | | |
| TOTAL WATER | 760,000 | 45,000 |
| SEWER: | | |
| Pub Works - extend sewer line on Scuffling Hill | | |
| Pub Works - extend 40 West sewer line | | |
| Pub Works - extend sewer line Bernard Rd | | |
| Sewer - SCADA computer system for lift stations | | |
| Sewer - Powder Mill pump station climbing screen | | |
| WWTP - replace 1994 GMC pick-up | 22,000 | 22,000 |
| WWTP - SCADA computer system | 40,000 | 25,000 |
| WWTP - replace compactor for headworks bldg. | | |
| WWTP - launder covers on clarifiers | | |
| WWTP - replace UV Channel #2 | | |
| TOTAL SEWER | 62,000 | 47,000 |
| TOTAL UTILITY FUND PROJECTS | 822,000 | 92,000 |
| TOTAL GENERAL AND UTILITY FUND PROJECTS | 3,048,178 | 2,059,178 |

| TOWN OF ROCKY MOUNT 5 YEAR CAPITAL IMPROVEMENT PLAN FY 14 - 18 | | | | | | | |
|--|-------------------|-------------------|-------------------|-------------------|-----------------|--|--|
| Project / Purchase: | FY 15 Proposed | FY 16 Proposed | FY 17 Proposed | FY 18 Proposed | 5 YEAR TOTAL | NOTES | |
| GENERAL FUND PROJECTS: | | | | | | | |
| GENERAL ADMINISTRATION: | | | | | | | |
| Finance - AS 400 Upgrade | | | | | - | financial operating system | |
| TOTAL GENERAL ADMINISTRATION | - | - | - | - | - | | |
| COMMUNITY DEVELOPMENT: | | | | | | | |
| Com Dev - replace 2002 Cavalier | 15,000 | | | | 15,000 | equipment wear & tear | |
| Com Dev - replace 2001 Lumina | | 18,000 | | | 18,000 | equipment wear & tear | |
| TOTAL COMMUNITY DEVELOPMENT | 15,000 | 18,000 | - | - | 33,000 | | |
| PUBLIC SAFETY: | | | | | | | |
| Police - replace 2 patrol vehicles | | 60,000 | | | 60,000 | wear & tear | |
| Police - K-9 officer | | 10,000 | | | 10,000 | K-9 & training | |
| Police - K-9 vehicle | | 30,000 | | | 30,000 | for new K-9 unit | |
| Police - replace SUV for Investigations Unit | | 30,000 | | | 30,000 | wear & tear | |
| Police - in-car video units (3) | | | 20,000 | | 20,000 | wear & tear | |
| Police - in-car mobile units (10) | | | 75,000 | | 75,000 | to upgrade with County radio system | |
| Fire - repave parking lot Floyd Ave. station | | | | | - | wear & tear | |
| Fire - extend parking lot North Main St. station | | | | | - | accommodate parking needs | |
| Fire - replace 1995 Chevy Suburban (crew car) | | | | | - | wear & tear | |
| Fire - replace thermal imaging camera | 13,000 | | | | 13,000 | old equipment has exceeded life span | |
| Fire - replace 4 SCBA units | 20,000 | | | | 20,000 | old equipment has exceeded life span | |
| Fire - replace 1993 Pierce fire engine | | 490,000 | | | 490,000 | old equipment has exceeded life span | |
| Fire - replace 4 SCBA units | | | 22,000 | | 22,000 | old equipment has exceeded life span | |
| Fire - replace 1997 Surburan crew veh (Veh 1A) | | | 36,500 | | 36,500 | wear & tear | |
| Fire - replace 1995 Freightline (Engine 1A) | | | | 525,000 | 525,000 | wear & tear | |
| Pub Safety - County radio communications upgrade | | | | | - | compatibility with County's new system | |
| TOTAL PUBLIC SAFETY | 33,000 | 620,000 | 153,500 | 525,000 | 1,331,500 | | |
| PUBLIC WORKS: | | | | | | | |
| Pub Works - replace 1994 street sweeper | | | | | 175,000 | wear & tear | |
| Pub Works - replace 1987 Chevy dump truck w/ snow plo | | | | | - | wear & tear | |
| Pub Works - replace walk-behind asphalt roller | | | | | 15,000 | wear & tear | |
| Pub Works - replace street mower | 7,000 | | | | 7,000 | wear & tear | |
| Pub Works - replace (22 year old) leaf machine | 22,000 | | | | 22,000 | wear & tear | |
| Pub Works - rotary mower (bush hog) | 3,000 | | | | 3,000 | wear & tear | |
| Pub Works - steel salt spreader | 7,360 | | | | 7,360 | wear & tear | |
| Pub Works - stainless steel salt spreader | 11,150 | | | | 11,150 | wear & tear | |
| Pub Works - replace 2000 Chevy pick-up | | 22,000 | | | 22,000 | wear & tear | |
| Pub Works - replace 1987 Chevy garbage truck | | 156,000 | | | 156,000 | wear & tear | |
| Pub Works - replace 1995 Ford tandem dump truck | | | 125,000 | | 125,000 | wear & tear | |
| Pub Works - replace 2002 Chevy pick-up | | | 24,000 | | 24,000 | wear & tear | |
| Pub Works - replace 1989 John Deere loader | | | | 190,000 | 190,000 | wear & tear | |
| Pub Works - replace chipper | | | | 38,000 | 38,000 | wear & tear | |
| TOTAL PUBLIC WORKS | 50,510 | 178,000 | 149,000 | 228,000 | 795,510 | | |
| BUILDINGS AND GROUNDS: | | | | | | | |
| Com Dev - basketball courts North Main St. | | | | | 450,000 | via loan proceeds | |
| Com Dev - Celeste Park trails | 30,000 | | | | 30,000 | cut & install for ADA compliance | |
| Com Dev - Gilley's Park ramp & restrooms | | | | | - | park enhancements | |
| Com Dev - Guardrails on Grassy Hill & Weaver Street | | | | | 61,624 | carry-over; Town funds = \$30,812 | |
| Com Dev - 40 East sidewalk & crosswalk | | | | | 160,198 | carry-over; Town funds = \$76,373 | |
| Com Dev - Pigg River Dam Safety Project | | | | | 29,105 | carry-over from last year's funds | |
| Com Dev - Veterans' Park bank stabilization | | | | | 26,251 | carry-over from last year's funds | |
| Com Dev - First Responder's Memorial | | | | | 15,000 | carry-over from Lights for Life donations' | |
| Com Dev - Wayfinding Signage | | | | | 35,000 | community enhancement | |
| Com Dev - DePot HVAC replacement | | | | | - | wear & tear; becoming unserviceable | |
| Com Dev - Performance Venue (Town share) | | | | | 1,000,000 | community enhancement; from fund balance | |
| Com Dev - Christmas decorations replacement | 75,000 | | | | 75,000 | wear & tear | |
| Com Dev - fuel canopies | 60,000 | | | | 60,000 | cover & lighting | |
| TOTAL BUILDINGS AND GROUNDS | 165,000 | - | - | - | 1,942,178 | | |
| TOTAL GENERAL FUND PROJECTS | 263,510 | 816,000 | 302,500 | 753,000 | 4,102,188 | | |

| TOWN OF ROCKY MOUNT 5 YEAR CAPITAL IMPROVEMENT PLAN FY 14 - 18 | | | | | | | |
|--|-------------------|-------------------|-------------------|-------------------|------------------|---|--|
| Project / Purchase: | FY 15 Proposed | FY 16 Proposed | FY 17 Proposed | FY 18 Proposed | 5 YEAR TOTAL | NOTES | |
| UTILITY FUND PROJECTS: | | | | | | | |
| WATER: | | | | | | | |
| Pub Works - replace North Main St. 8" water line | | 350,000 | | | 350,000 | from C-Mart to Ferguson Land & Lumber | |
| Pub Works - convert to radio-read meter reading | | 786,618 | | | 786,618 | more efficient operations | |
| Water - replace Pendleton water tanks | 700,000 | | | | 700,000 | improve water quality | |
| Water - 220 South tank water conditioner | 35,000 | | | | 35,000 | improve water quality | |
| Water - rebuild pump - lower Grassy Hill pump station | 15,000 | | | | 15,000 | wear & tear | |
| Water - rebuild pump - upper Grassy Hill pump station | 15,000 | | | | 15,000 | wear & tear | |
| Water - refurbish old Grassy Hill tank | | 60,000 | | | 60,000 | extra storage capacity | |
| Water - 2nd 500,000 gallon Grassy Hill tank | | 600,000 | | | 600,000 | site already prepared; more storage for fire flow | |
| WTP - replace SCADA system | | | | | 35,000 | outdated & incompatible software | |
| WTP - replace valve controllers (8) | | | | | 10,000 | wear & tear | |
| WTP - flocculator mixers (3) | 35,000 | | | | 35,000 | wear & tear | |
| WTP - convert from chlorine gas to bleach | 30,000 | | | | 30,000 | more efficient operations | |
| WTP - rebuild finished pump motor | 25,000 | | | | 25,000 | wear & tear | |
| WTP - replace HVAC air handler | 10,000 | | | | 10,000 | wear & tear | |
| WTP - remote entry gate | 11,000 | | | | 11,000 | improve security | |
| WTP - rebuild raw pump #2 | 30,000 | | | | 30,000 | wear & tear | |
| WTP - replace tractor | 30,000 | | | | 30,000 | wear & tear | |
| WTP - replace roof | 20,000 | | | | 20,000 | wear & tear | |
| WTP - lagoon clean out & repair | | 60,000 | | | 60,000 | prevents discharge of sludge into river | |
| WTP - pave and seal driveway | | 25,000 | | | 25,000 | wear & tear | |
| WTP - filter sand replacement | | 50,000 | | | 50,000 | more efficient operations | |
| WTP - replace sludge removal settling basins | | | 50,000 | | 50,000 | more efficient operations | |
| 12" water line connector to Plateau Plaza | | | | | - | alternate water source | |
| TOTAL WATER | 956,000 | 1,931,618 | 50,000 | - | 2,982,618 | | |
| SEWER: | | | | | | | |
| Pub Works - extend sewer line on Scuffling Hill | 60,000 | | | | 60,000 | not currently able to service the area | |
| Pub Works - extend 40 West sewer line | 100,000 | | | | 100,000 | not currently able to service the area | |
| Pub Works - extend sewer line Bernard Rd | | 25,000 | | | 25,000 | not currently able to service the area | |
| Sewer - SCADA computer system for lift stations | 60,000 | | | | 60,000 | more efficient operations | |
| Sewer - Powder Mill pump station climbing screen | 110,000 | | | | 110,000 | more efficient operations | |
| WWTP - replace 1994 GMC pick-up | | | | | 22,000 | wear & tear | |
| WWTP - SCADA computer system | | | | | 25,000 | more efficient operations | |
| WWTP - replace compactor for headworks bldg. | 80,000 | | | | 80,000 | wear & tear | |
| WWTP - launder covers on clarifiers | | 80,000 | | | 80,000 | reduce algae growth & maintenance | |
| WWTP - replace UV Channel #2 | | | | 300,000 | 300,000 | more efficient operations | |
| TOTAL SEWER | 410,000 | 105,000 | - | 300,000 | 862,000 | | |
| TOTAL UTILITY FUND PROJECTS | 1,366,000 | 2,036,618 | 50,000 | 300,000 | 3,844,618 | | |
| TOTAL GENERAL AND UTILITY FUND PROJECTS | 1,629,510 | 2,852,618 | 352,500 | 1,053,000 | 7,946,806 | | |

UTILITY FUND CAPITAL PROJECTS FUND

OVERVIEW

With the adoption of the water and sewer capital recovery fee during fiscal year 2013, a new fund was created. The Utility Fund Capital Projects Fund receives the revenue generated from the capital recovery fees generated by water and sewer customers with water distribution lines greater than 5/8". Typically, water and sewer users who require a line greater than 5/8" are not residential customers, but commercial and industrial customers.

These fees are then used to cover the capital needs of the water distribution and treatment services as well as the sewer collection and treatment capital needs that the Town provides.

The \$100,000 reserved several years ago to offset the purchase of public works capital equipment was also moved to this fund during fiscal year 2013. Therefore, during fiscal year 2014, additional funds are transferred from the general fund to cover the complete \$175,000 needed to replace the 1994 street sweeper.

**UTILITY FUND CAPITAL
PROJECTS FUND REVENUE**

FY 11 FY 12 FY 13 FY 13 FY 14 Increase/
Actual Actual Budget Estimated Proposed (Decrease)
Budget

2020 Capital Recovery - Water

| | | | | | | | |
|------|-----------------------------|---|---|---|--------|--------|--------|
| 2500 | Utility Capital fee - Water | 0 | 0 | 0 | 10,680 | 32,040 | 32,040 |
| | | | | | | | |
| | | | | | | | |

3030 Capital Recovery - Sewer

| | | | | | | | |
|------|-----------------------------|---|---|---|--------|--------|--------|
| 3500 | Utility Capital fee - Sewer | 0 | 0 | 0 | 21,540 | 64,620 | 64,620 |
| | | | | | | | |
| | | | | | | | |

8000 Transfer from Other Funds

| | | | | | | | |
|------|---|---|---|---|---------|--------|--------|
| 3035 | Transfer from other funds | 0 | 0 | 0 | 0 | 0 | 0 |
| 3035 | Transfer from other funds-utility for CIP | 0 | 0 | 0 | 0 | 0 | 0 |
| 3035 | Transfer from general fund-PW equipment | 0 | 0 | 0 | 100,000 | 75,000 | 75,000 |
| | | | | | | | |
| | Total Transfers from other funds | 0 | 0 | 0 | 100,000 | 75,000 | 75,000 |
| | | | | | | | |
| | | | | | | | |

4100 Use of Fund Balance

| | | | | | | | |
|------|--------------------------------|----------|----------|----------|----------------|----------------|----------------|
| 9999 | Appropri Fund Bal-PW equipment | 0 | 0 | 0 | 0 | 100,000 | 100,000 |
| | | | | | | | |
| | TOTAL UTILITY CAPITAL | | | | | | |
| | PROJECTS FUND | 0 | 0 | 0 | 132,220 | 271,660 | 271,660 |

| UTILITY FUND CAPITAL PROJECTS FUND EXPENDITURES | | FY 11 Actual | FY 12 Actual | FY 13 Budget | FY 13 Estimated | FY 14 Proposed | Increase/ (Decrease) Budget |
|--|--|-----------------|-----------------|-----------------|--------------------|-------------------|-----------------------------------|
| Account | Description | | | | | | |
| <u>Water Treatment & Distribution</u> | | | | | | | |
| 02.5000 | Water Distribution | | | | | | |
| 7010 | Replace Pendleton water tanks (CIP) | 0 | 0 | 0 | 0 | 0 | 0 |
| | Total Water Distribution | 0 | 0 | 0 | 0 | 0 | 0 |
| 02.5050 | Water Treatment Plant | | | | | | |
| 7010 | Replace SCADA system | 0 | 0 | 0 | 0 | 35,000 | 35,000 |
| 7010 | Replace Valve controllers (8) | 0 | 0 | 0 | 0 | 10,000 | 10,000 |
| | Total Water Treatment Plant | 0 | 0 | 0 | 0 | 45,000 | 45,000 |
| | TOTAL WATER DISTRIBUTION & TREATMENT | 0 | 0 | 0 | 0 | 45,000 | 45,000 |
| <u>Wastewater Treatment & Collection</u> | | | | | | | |
| 02.6000 | Sewer Collection | | | | | | |
| | Total Sewer Collection | 0 | 0 | 0 | 0 | 0 | 0 |
| 02.6050 | Wastewater Treatment Plant | | | | | | |
| 7006 | Motor Vehicles | 0 | 0 | 0 | 0 | 22,000 | 22,000 |
| 7010 | Replace SCADA system | 0 | 0 | 0 | 0 | 25,000 | 25,000 |
| | Total Wastewater Treatment & Collection | 0 | 0 | 0 | 0 | 47,000 | 47,000 |
| | TOTAL SEWER COLLECTION & TREATMENT | 0 | 0 | 0 | 0 | 47,000 | 47,000 |
| 01.4202 | Street Cleaning | | | | | | |
| 7004 | Machinery & Equipment-sweeper | 0 | 0 | 0 | 0 | 175,000 | 175,000 |
| | TOTAL STREET CLEANING | 0 | 0 | 0 | 0 | 175,000 | 175,000 |
| 05.5000 | Transfer to Other Funds | | | | | | |
| 9100 | Transfer to General Fund | 0 | 0 | 0 | 0 | 0 | 0 |
| 9400 | Transfer to Capital Improvement Fund | 0 | 0 | 0 | 0 | 0 | 0 |
| 9401 | Transfer to Utility Fund | 0 | 0 | 0 | 0 | 0 | 0 |
| | TOTAL TRANSFER TO OTHER FUNDS | 0 | 0 | 0 | 0 | 0 | 0 |
| 05.9000 | Reserved Fund Balance (Rainy Day Fund) | | | | | | |
| 9999 | Reserved Fund Balance (Rainy Day Fund) | 0 | 0 | 0 | 0 | 4,660 | 4,660 |
| | TOTAL RESERVED FOR RAINY DAY FUND | 0 | 0 | 0 | 0 | 4,660 | 4,660 |
| | TOTAL UTILITY CAPITAL PROJECTS | 0 | 0 | 0 | 0 | 271,660 | 271,660 |

total variance = 100.00%

Total Revenues
Surplus / (Deficit)

132,220 271,660
132,220 0