

ROCKY MOUNT TOWN COUNCIL  
AGENDA  
REGULAR COUNCIL MEETING  
TO BE HELD IN COUNCIL CHAMBERS  
ROCKY MOUNT MUNICIPAL BUILDING  
345 DONALD AVENUE  
ROCKY MOUNT, VIRGINIA  
MARCH 11, 2013  
AT 7:00 P.M.

**NOTE: WHEN SPEAKING BEFORE TOWN COUNCIL, PLEASE COME TO THE PODIUM AND GIVE YOUR NAME AND ADDRESS, ADDRESSING THE TOWN COUNCIL AND NOT THE AUDIENCE. WHEN GIVING COUNCIL ANY DOCUMENTATION, COPIES ARE TO BE GIVEN TO TOWN CLERK PRIOR TO SPEAKING.**

**ALL CELLULAR PHONES MUST BE TURNED OFF DURING COUNCIL MEETING.**

**THE TOWN OF ROCKY MOUNT IS PLEASED TO OFFER ASSISTANCE DEVICES AT ITS MEETINGS FOR RESIDENTS WITH SPECIAL HEARING NEEDS. ASK ANY STAFF MEMBER OR THE TOWN CLERK AND A DEVICE WILL BE LOANED TO YOU.**

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items
- V. Public Hearing(s)
  - A. Special use permit request of Peggy Shilling DBA Ceramic Traditions in order to operate a kiln to the manufacture and retail sale of ceramics for property known as Tax Map and Parcel Number 20700 72300, located at 451 South Main Street, with property being zoned Central Business District (CBD).
  - B. Rezoning request of Larry and Glenna Moore to rezone property from Residential R-2 to Residential R-3 for the purpose of converting the single-family residence into a 3-unit apartment for property known as Tax Map and Parcel number 20700 22200, located at 85 Claiborne Avenue.
- VI. Approval of Draft Minutes
  - February 11, 2013 Regular Meeting
- VII. Approval of Consent Agenda
  - Miscellaneous Resolutions/Proclamations
  - Miscellaneous Action
    - Review and consideration of approving proposal as submitted by Hawk Manor Falconry to address pigeon problems at Hub Restaurant and grain mill.
    - Review and consideration of approving contract for Local Choice health and dental insurance coverage administered by the Commonwealth of Virginia for the Town of Rocky Mount.
  - Departmental Monthly Reports
    - Community Development
    - Finance Department
    - Fire Department
    - Police Department

- Public Works Department
- Wastewater Department
- Water Department

VIII. Hearing of Citizens

IX. Old Business (*none at this time*)

X. New Business

- A. Review and consideration of request of Franklin County Recreation Programs Manager for approval from Council to allow them to hold their annual Chug for the Jug races that are scheduled for April 27, 2013.
- B. Presentation by Roanoke Valley-Alleghany Regional Commission's RIDE Solutions Program Director regarding research project in looking at the potential market for carpooling and other commuter services in Rocky Mount and Franklin County.

XI. Committee Reports

- A. Performance Center Committee regarding operational possibilities for music venue (as previously presented by the Architect's design team).

XII. Other Matters, Concerns and Rise 'N Shine Appearances

- A. Referrals to Planning Commission from Rocky Mount Town Council
- B. Council Members Appearing with Town Staff on Rise 'N Shine
  - Assistant Town Manager/Community Development Director

XIII. Closed Meeting and Action

- Section 2.2-3711(A).3 - Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (consideration of purchase of property in downtown area for a parking lot).

XIV. Adjournment

*Copies of Agenda Packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia Monday through Friday during normal working hours, or by going to Town of Rocky Mount website: [www.rockymountva.org](http://www.rockymountva.org).*

*Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, Va. 24151, or by calling (540) 483-7660.*

*Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.*

<b>AGENDA ITEM</b>	<b>SYNOPSIS AGENDA MARCH 11, 2013 REGULAR ROCKY MOUNT TOWN COUNCIL MEETING</b>
<b>I. Roll Call</b>  <b>II. Pledge of Allegiance</b>	
<b>III. Approval of Agenda</b>	<i>Enclosure: Yes</i>
<b>IV. Special Items</b>	<i>Enclosure: No</i>
<b>V. Public Hearing(s)</b>	<p>A. Special use permit request of Peggy Shilling DBA Ceramic Traditions in order to operate a kiln to the manufacture and retail sale of ceramics for property known as Tax Map and Parcel Number 20700 72300, located at 451 South Main Street, with property being zoned Central Business District (CBD).</p> <p>The Planning Commission held a public hearing on March 5, 2013 to review the special use request, with a unanimous vote by those present (6-0, with Planning Commission Member Derwin Hall absent) for approval of the special exception.</p> <p>Enclosed is the staff report from the Assistant Town Manager.</p> <p><i>Enclosure: Yes</i></p> <p>B. Rezoning request of Larry and Glenna Moore to rezone property from Residential R-2 to Residential R-3 for the purpose of converting the single-family residence into a 3-unit apartment for property known as Tax Map and Parcel number 20700 22200, located at 85 Claiborne Avenue.</p> <p>The Planning Commission held a public hearing on March 5, 2013 to review the rezoning request, with a vote of 4-2 for denial (voting in favor of the denial were Members Jerry Greer, Ina Clements, Butch Blanchard, and John Speidel; voting in favor of the rezoning request were John Tiggle and Sandra Stockton, with Derwin Hall being absent).</p> <p>Enclosed is the staff report from the Assistant Town Manager.</p> <p><i>Enclosure: Yes</i></p>
<b>VI. Approval of Draft Minutes</b>	<ul style="list-style-type: none"> <li>• February 11, 2013 Regular Meeting Minutes</li> </ul> <p><i>Enclosure: Yes</i></p>

<p><b>VII. Approval of Consent Agenda</b></p>	<ul style="list-style-type: none"> <li>• Miscellaneous Resolutions/Proclamations</li> <li>• Miscellaneous Action             <ul style="list-style-type: none"> <li>- Review and consideration of approving proposal as submitted by Hawk Manor Falconry in order to address pigeon problems at the Hub Restaurant and grain mill.</li> <li>- Review and consideration of approving contract for Local Choice health and dental insurance coverage administered by the Commonwealth of Virginia for the Town of Rocky Mount.</li> </ul> </li> <li>• Departmental Monthly Reports             <ul style="list-style-type: none"> <li>- Community Development</li> <li>- Finance Department</li> <li>- Fire Department</li> <li>- Police Department</li> <li>- Public Works Department</li> <li>- Wastewater Department</li> <li>- Water Department</li> </ul> </li> <li>• Bill List</li> </ul> <p><i>Enclosure: Yes</i></p>
<p><b>VIII. Hearing of Citizens</b></p>	<p><i>(none at this time)</i></p> <p><i>Enclosure: No</i></p>
<p><b>IX. Old Business</b></p>	<p><i>(none at this time)</i></p> <p><i>Enclosure: No</i></p>
<p><b>X. New Business</b></p>	<p>A. Recreation Programs Manager Marcia Cramblitt is asking on behalf of Franklin County Parks &amp; Recreation for Council's consideration of approval to allow them to hold the following races: (1) 13<sup>th</sup> Annual Chug for the Jug 5K; (2) Kids Fun Run; and (3) the Carilion Health Walk. These races are scheduled for Saturday, April 27, 2013, starting at 8:30 a.m. at the Rocky Mount Farmers' Market. Mrs. Cramblitt has spoken with the Chief of Police and he has approved the race course, and his officers will be providing assistance for them on the race day.</p> <p><i>Enclosure: Yes</i></p> <p>B. Request of Roanoke Valley-Alleghany Regional Commission's RIDE Solutions Program Director Jeremy Holmes to present to Council information regarding a project that they have started with Rocky Mount and Franklin County to look at ride-sharing opportunities in the area. Enclosed is information from Mr. Holmes outlining how this will work.</p> <p><i>Enclosure: Yes</i></p>

<b>IX. Committee Reports</b>	<p>A. The Performance Center Committee met on February 12, 2013 to review operational possibilities with member of the Architect's design team. During the Council meeting, the Assistant Town Manager will update Council at that time.</p> <p><i>Enclosure: No</i></p>
<b>XII. Other Matters, Concerns, and Rise 'N Shine Appearances</b>	<p>A. Referrals to Planning Commission from Town Council</p> <p><i>Enclosure: No</i></p> <p>A. Council Members Appearing with Town Staff on Rise 'N Shine - The Assistant Town Manager/Community Development Director appeared on the <i>Rise 'N Shine</i> show.</p> <p><i>Enclosure: No</i></p>
<b>XIII. Closed Meeting Items</b>	<ul style="list-style-type: none"><li>• Section 2.2-3711(A).3 - Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (consideration of purchase of property in downtown area for a parking lot).</li></ul> <p><i>Enclosure: No</i></p>

TOWN OF ROCKY MOUNT  
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TOWN COUNCIL  
STEVEN C. ANGLE, *MAYOR*  
GREGORY B. WALKER, *VICE MAYOR*

BOBBY M. CUNDIFF      P. ANN LOVE  
JERRY W. GREER, SR.      BOBBY L. MOYER  
BILLIE W. STOCKTON

PATRICK N. RUST  
*Town Planner*  
*Code Inspector/GIS Technician*

## MEMORANDUM

To: Mayor Angle & Town Council  
C. James Ervin, Town Manager

From: Matthew C. Hankins, Planning & Zoning Administrator

Date: March 6, 2013

Re: Special Use Permit Request of Peggy Shilling, D/B/A Ceramic Tradition  
451 South Main Street, Tax ID 20700 72300

### Members of Council:

Ms. Peggy Shilling, doing business as Ceramic Tradition, has submitted a special use application to operate kilns in relation to the manufacture and retail sale of ceramics at 451 South Main Street and located at Tax Map & Parcel number 20700 72300.

Ms. Shilling and her husband, George Scott, intend to operate a ceramics manufacture, instruction, painting and finishing business on this property across from Carilion Franklin Community Hospital. It is a combination of retail and manufacturing, and the business has over 10,000 molds to make everything from plates to bowls to figurines.

This is a unique business not just for Rocky Mount by also for the region. Very few businesses like this exist, and by its unique and interactive nature, can attract more visitors and shoppers to our town from throughout the region, fitting in well with the Central Business District and the Arts & Culture District.

This property is zoned Central Business District (CDB), in which manufacturing facets are not a use by right but custom manufacturing is a use by special exception. Also, businesses using kilns in the CBD require a special use permit, and this business uses a kiln to melt the ceramic clay.

The kilns to be used are electric-powered with digital temperature controls and automatic shutoffs.

Staff recommended approval to the planning commission. After the site review and public hearing March 5, Planning Commission unanimously recommends, by a 6-0 vote, that you approve this special exception based on the following:

1. This art use will enhance the Town's vision of arts and cultural businesses and uses.

2. The manufacturing use of a kiln does not appear likely to affect the surrounding area and adjoining uses.
3. This use is consistent with the future use land map in the current adopted comprehensive plan.

**Potential Motions:**

**Staff Recommendation:**

Approval

I move that the Town Council approve the special exception for 451 South Main Street, Tax Map & Parcel Number 20700 72300.

**Other Recommendations:**

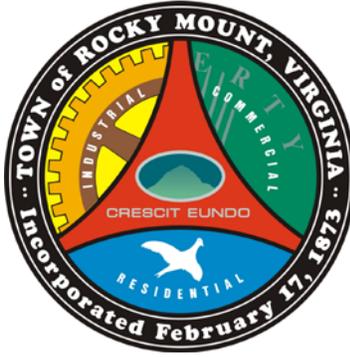
Denial

I move that the Town Council deny the special exception for 451 South Main Street, Tax Map & Parcel Number 20700 72300.

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## MEMORANDUM

To: Mayor Angle & Town Council  
C. James Ervin, Town Manager

From: Matthew C. Hankins, Planning & Zoning Administrator

Date: March 6, 2013

Re: Rezoning Request of Mr. and Mrs. Larry Moore  
85 Claiborne Ave, Tax ID 20700 22200

### Members of Council:

Larry & Glenna Moore have recently purchased the property at 85 Claiborne, Tax Map & Parcel Number 20700 22200 and have applied to re-zone the property from Residential R2 (medium density residential) to Residential R3 (high density residential). Their desired use is to convert the single family residence into three one-bedroom apartment units. The building formerly belonged to the Kents, and appears to have had separate access and multiple tenancies at some previous point, due to the number of kitchens and a separate stairway at the back of the house.

Claiborne Avenue has a large number of non-conforming structures that have developed over the past 30 years or so as multi-family apartments. The de facto use of many properties on the street is R3, predating the Town's zoning ordinance.

In Residential R2, residential properties are limited to single-family dwellings and two-family dwellings. In R3, multiple-family dwellings are a use by right.

Staff issued only a neutral recommendation to the Planning Commission because of the complexity of the issues and the values questions that are up to the appointed and elected bodies to determine.

At its public hearing of March 5, Planning Commission recommended by a 4-2 vote that Town Council should deny the rezoning request, due to unresolved issues over parking and access.

Subsequently, the Moors submitted the attached proffer that they will remove the concrete wall on the property which limits access and parking.

Staff does not have a consensus recommendation for you in this case, and have good arguments for and against approval. Our internal consideration and debate has focused on several important issues that you, as a Planning Commission, need to resolve based on your understanding and long experience.

1. Why are parts of Claiborne Avenue zoned R2 with others zoned R3? Was R2 implemented to try to limit the number of families able to live on the street, and if so, is that a policy you wish to continue?

2. The surrounding residential properties are generally zoned Residential-R2 and Central Business District. There are no Residential-R3 zoned properties that share property lines to 85 Claiborne Ave. Nearby uses, however, are consistent with the requirements of R3 zoning, even if they are not classified as such.
3. The requested use is consistent with the current adopted comprehensive plan, which calls for this and surrounding parcels to be mixed use.
4. In the event you rezone this parcel, the applicants must demonstrate ample parking for the residential units. Code requires space to park two automobiles for each dwelling unit either in a private garage or on the lot.

**Potential Motions:**

Approval

I move that Town Council approve the re-zoning of 85 Claiborne Ave, Tax Map & Parcel Number 20700 22200.

**Other Recommendations:**

Denial

I move that the Town Council deny the re-zoning on 85 Claiborne Ave, Tax Map & Parcel Number 20700 22200.



**ROCKY MOUNT TOWN COUNCIL  
REGULAR COUNCIL MEETING  
FEBRUARY 11, 2013**

The February 11, 2013 regular Council meeting of the Rocky Mount Town Council was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 7:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

Vice Mayor Gregory B. Walker and Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, and Billie W. Stockton

The meeting was called to order by Mayor Angle.

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins (and Planning & Zoning Administrator), Town Attorney John T. Boitnott, Finance Director Linda Woody, Public Works Director Cecil R. Mason, Town Planner Patrick Rust, Superintendent of Water Department Robert Deitrich, Superintendent of Wastewater Department Timothy Burton, Fire Chief Charles Robertson, and Town Clerk Patricia H. Keatts. Lieutenant of Investigations Kenneth Criner and Corporal of Investigations Josh Harris attended in the absence of Chief of Police David Cundiff.

The Mayor led the *Pledge of Allegiance*.

The Mayor recognized students attending the Rocky Mount Town Council meeting that were government students of Mrs. Shepherd and Mr. Lynch of Franklin County High School.

**APPROVAL OF AGENDA**

Prior to the meeting, Council had received the agenda for review and consideration of approval.

- Motion was made by Council Member Love to approve the agenda as presented, seconded by Council Member Stockton and carried unanimously by those present.

**SPECIAL ITEMS**

Let the record show there were no special items at this time.

## **PUBLIC HEARING**

Let the record show there were no public hearings at this time.

## **APPROVAL OF MINUTES**

Prior to the meeting, Council had received for consideration of approval the following draft minutes:

- January 14, 2013 Regular Council Meeting

The Mayor asked if there were any changes to the draft minutes, and there being none, the Mayor entertained a motion.

- Motion was made by Council Member Cundiff to approve the Council meeting minutes as presented with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

## **APPROVAL OF CONSENT AGENDA**

The approval of the *Consent Agenda* consists of approving any miscellaneous resolutions/proclamations, miscellaneous action, departmental monthly reports, and bill list that were submitted prior to the meeting for Council's review and consideration.

- Miscellaneous Resolutions/Proclamations (*none at this time*)
- Miscellaneous Action (*none at this time*)
- Departmental Monthly Report
  - Community Development
  - Finance Department
  - Fire Department
  - Police Department
  - Public Works Department
  - Waste Water Department
  - Water Department
- Bill List

There being no comments, the Mayor entertained a motion.

- Motion was made by Council Member Cundiff to approve the draft *Consent Agenda*, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

**HEARING OF CITIZENS**

Let the record show that no one had contacted the Town Clerk requesting to come before Council to speak. At this time, the Mayor opened the floor to anyone wishing to come before Council at this time. Let the record show none came forward.

**OLD BUSINESS**

A. Proposed Draft Ordinance Amending Chapter 22, Article II, Division 2 of the Code of the Town of Rocky Mount, Virginia (2002), In Part, and Providing for Changes to the Weed and Trash Ordinance in the Town of Rocky Mount

*(Prior to the meeting, Council had received for review and consideration a draft ordinance amending Chapter 22, Article II, Division 2 of the Code of the Town of Rocky Mount, Virginia (2002), in part, and providing for changes to the Weed & Trash Ordinance in the Town of Rocky Mount. The Planning Commission met on February 5, 2013 to review the proposed changes to the weed and trash ordinance, with a recommendation to Council for approval as presented (6-0 vote with Planning Commission Member Derwin Hall being absent).*

The Assistant Town Manager came before Council, presenting the following:

- Per Council's request, the Planning Commission had reviewed and made recommendations to Council regarding the weed and trash portion of the Town Code.
- The Town Attorney worked with staff to prepare the draft ordinance, and the Planning Commission during their meeting of February 5, 2013 considered it.
- The Planning Commission provided its input in December to shape the draft ordinance and after its review during the February 5, 2013 meeting, they recommended by a vote of 6-0, with one member absent (Derwin Hall), that Council adopt the proposed draft ordinance.

A PowerPoint presentation of the proposed changes were presented to Council by the Assistant Town Manager, with him highlighting the following:

- New features of the ordinance consisted of:
  - o Shorter notice and posting time frames
    - lower weed height = earlier calls for services
    - shorter notice periods – quicker Town response
- No second notice between April and November; Town will fix the problem and charge accordingly.
- Increased civil penalties or new \$50 administrative fee.
- High misdemeanor classification for repeat offenders.
- Wider mowing swath for large lots (50' from all property lines).
- Explained the process of weed and trash complaint response process.
- Explained the accounting for costs.

- Went over how the process would be tracked:
  - o Community Development Office will calculate and send bills.
  - o Finance Office will track payments and report back to Community Development Office when payments are received.
  - o Community Development Office will keep a running spreadsheet of all complaints and will share with Council as part of their weekly Council packet.

The Town Attorney confirmed to Council that the revisions were modeled after the City of Roanoke, Virginia's ordinance.

Discussion ensued regarding the mowing swath for large lots (50' from all property lines), with Vice Mayor Walker commenting that he believed this was too much.

Discussion also ensued regarding how lots would be treated if they are used for agriculture, with discretion being used.

There being no further comments, the Mayor entertained a motion.

○ Motion was made by Council Member Cundiff to approve the draft ordinance as presented, with motion on the floor being seconded by Council Member Moyer. Let the record show that the motion on the floor passed five to one, with Vice Mayor Walker voting in opposition to the motion on the floor.

## **NEW BUSINESS**

### **A. Formal Presentation by Town Auditors**

*(Prior to the meeting, Council had received for review and consideration the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2012. The Finance & Human Services Committee had met earlier this date at 6:00 p.m. to receive a more detailed report by the Town auditors, Robinson, Farmer, Cox Associates.)*

Deanna Cox with the firm of Robinson, Farmer, Cox Associates (Town auditors) presented to Council the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2012. She pointed out the following:

- Had met prior to Council meeting with the Finance & Human Services Committee.
- Referenced the independent auditor's report letter, which is a letter to those charged with the governance of the Town (members of Town Council), which sums up the audit. Pointed out that there were no disagreements with management.
- Referenced the pictorial financial overview charges; specifically, that the state average per capita, with the Town being one of the lowest.

- Went over the state and government revenues.
- Went over functional expenditures by fiscal year, and for the most part, this really shows that expenditures have tracked upward, but not significantly; specifically mentioning that the Town in 2010 had significant street projects, then expenditures came back down to normal; in 2011, public safety equipment purchases were made (i.e., fire truck purchase); and also a bond that year.
- Mentioned the revenue source for 2012 for intergovernmental, and that local funds are going to have to pay for expenditures in the future.
- Town does have an unqualified opinion again this year, which equates to a report card for audit. The Town would receive an "A". Auditors did not have to make any materialistic adjustments, and the finding from last year came off.
- Town has a healthy fund balance for a town its size.
- Town management is doing a fine job.

Let the record show there were no questions from Council.

Chair of the Finance & Humans Services Committee Billie Stockton informed Council that the Committee recommends acceptance of the audit as presented.

There being no further comments, the Mayor entertained a motion.

○ Motion was made by Council Member Stockton to accept the audit as presented, with motion on the floor being seconded by Council Member Cundiff. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

#### B. Proposed American Electric Power (AEP) Rate Agreement

*(Prior to the meeting, Council had received for review and consideration the proposed American Electric Power (AEP) rate agreement in order to extend existing current rates paid by the Town.)*

The Town Manager informed Council of the following:

- In 2009, the Town of Rocky Mount, along with other localities in Virginia served by AEP, negotiated a rate agreement with AEP with the services of legal counsel funded by all the members in common through the Virginia Municipal League (VML) and Virginia Associations of Counties (VACo).
- The contract recently expired and the same team began the process of negotiating a renewal. While the renewal is being negotiated, an extension of the existing agreement was proposed and accepted by each side. The proposed contract modification extends the current rates paid by the Town, with the exception of streetlights, to April of 2013, with a possible six-month extension.
- The streetlight tariff was adjusted to grant AEP \$200,000 of additional revenue across all localities (representing an increase of approximately 2%).
- AEP's original position was for a significant increase of a 6% streetlight increase.

- On the whole, the localities involved feel that the legal team negotiating with AEP secured a good deal.
- To continue receiving the Town's discounted electric rate, the Town must execute an extension to the original contract. Staff asks for Council's authorization to execute the proposed extension on behalf of the Town.

The Town Manager confirmed to Council that using the six-month extension for negotiating room helps in case it fails, with AEP continuing using their current rates.

Let the record show there were no questions from Council.

There being no further comments, the Mayor entertained a motion.

○ Motion was made by Vice Mayor Walker for the Town Manager to execute the AEP agreement to extend the original contract until negotiations can be settled, in hopes the Town gets a better rate, with motion on the floor being seconded by Council Member Greer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

C. Request of Rocky Mount Beautification and Urban Design (BUD) Commission

*(Prior to the meeting, a letter had been received by the Town Clerk from Rocky Mount Beautification and Urban Design (BUD) Commission for Council's review and consideration the appointment of Aaron S. Burdick as a voting member of the BUD Commission as requested by Chairman Lorinda Lionberger.)*

On behalf of the BUD Commission, the Town Manager presented a request from Chairman Lorinda Lionberger for the appointment of Aaron S. Burdick to a three-year term as a voting member of the BUD Commission. It was confirmed to Council that Mr. Burdick has agreed to serve. It was pointed out by the Town Manager that Mr. Burdick is the current Executive Director for West Piedmont Planning District Commission.

Council Member Greer stated that he believes Mr. Burdick is a good choice to serve on the BUD Commission.

There being no further comments, the Mayor entertained a motion.

○ Motion was made by Council Member Greer to approve the request of the BUD Commission for the appointment of Mr. Aaron S. Burdick to serve the three-year term as presented, with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

#### D. Request of Child Advocacy Center

*(Prior to the meeting, a letter had been received by the Town Clerk from the Child Advocacy Center for Council's review and consideration a request to hold their annual "Johnny CASA 5-Miler-5k Run/Walk Event" within the Town.)*

Mr. Johnny Nolen came before Council on behalf of the Child Advocacy Center located in Rocky Mount requesting to hold the annual "Johnny CASA 5-Miler-5k Run/Walk Event" in Rocky Mount to benefit the Child Advocacy Center located at 300 South Main Street, Rocky Mount, Virginia on Saturday, October 12, 2013. He further commented that the past seven years the event has been held at the Lakewatch Plantation in Moneta, Virginia, but due to circumstances beyond his control, it was best that they bring the event into the Town corporate limits in hopes that they may attract more runners. As of right now, there are plenty of walkers that attend the event, but they need more runners.

He further pointed out the following:

- All net proceeds will go directly to the CASA Center.
- Has talked with the Chief of Police and Assistant Chief of Police regarding the date and route, and they have no problem with what is being proposed.
- Went over the time element and proposed route for the event.

Council Member Greer stated that he believes that this is a great idea.

There being no further comments, the Mayor entertained a motion.

○ Motion was made by Council Member Greer to approve the request of Mr. Johnny Nolen, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously be those present.

#### E. Request of Outlaw Car Cruisers Club

*(Prior to the meeting, a letter had been received by the Town Clerk from Outlaw Car Cruisers Club for Council's review and consideration for them to hold their annual car show and Cruise-In events in downtown Rocky Mount, and request of closure of streets during these events.)*

On behalf of the Outlaw Car Cruisers Club, Mr. Ray Agee came before Council requesting: (1) permission to hold their annual car show downtown to benefit several non-profit organizations on Sunday, May 26, 2013, from 1:00 p.m. to 4:00 p.m., with a rain date of Sunday, June 2, 2013, during the same time; (2) permission to have two Cruise-Ins downtown at the same location on Saturday, June 29, 2013, and August 31, 2013, starting at 5:30 p.m.; and (3) permission to close Franklin Street and streets intersecting it, beginning at Arrington Flowers and ending at the stoplight intersection of the Rocky Mount Post Office for both the annual car show and the Cruise-Ins. He also

stated that the Chief of Police has looked at the request for both events and sees no problem with both requests being held downtown, along with no problem in closing the streets as the annual car show will take place on Sundays; and even though the Cruise-Ins will take place on Saturdays, they will be after businesses close.

The Town Manager thanked Mr. Agee for having these type of events that bring people into Town.

There being no further comments, the Mayor entertained a motion.

○ Motion was made by Council Member Love to approve all of the requests made by Mr. Ray Agee on behalf of Outlaw Car Cruisers Club, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

F. Proposed Fiscal Year 2014 Budget and Capital Improvement Plan (CIP) Schedule

*(Prior to the meeting, Council had received for review and consideration the proposed Fiscal Year 2014 Budget and Capital Improvement Plan (CIP) schedule as prepared by the Finance Director.)*

The Town Manager presented the proposed schedule on behalf of the Finance Director, stating that since the audit is now completed, the next thing for Council to consider is the budget events, with the process being presented to Council beginning this week, with a possible approval of budget by Council as early as May, per the schedule forecast prepared by the Finance Director. He further stated that after talking to several Council members, dates on the schedule may need to be tweaked.

Council Member Love requested that the first budget work session be moved to perhaps another date. It was the consensus of Council that it be moved to Thursday, April 11, 2013.

The Town Manager also commented that he and the Finance Director believe the proposed budget is a fairly straight forward, clean document that meets Council's expectations; and if Council has any input, to please let them know.

Let the record show that it was the consensus of Council to accept the proposed budget schedule with the one correction showing that the first budget work session will be moved to Thursday, April 11, 2013.

**COMMITTEE REPORTS**

A. Finance & Human Services Committee

Let the record show that the Finance & Human Services Committee met prior to the

Council meeting to hear a presentation from the auditors regarding the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2012, with item being discussed under "Old Business", with Council approving the acceptance of the audit as presented.

**OTHER MATTERS, CONCERNS AND RISE 'N SHINE APPEARANCES**

A. Referrals to Planning Commission from Town Council

Let the record show there were no referrals at this time.

B. Rise 'N Shine Appearances

Let the record show that Assistant Town Manager Matthew Hankins appeared on the *Rise 'N Shine* show this morning.

**MISCELLANEOUS**

The Assistant Town Manager updated Council on the Enterprise Zone, stating that he and other localities had met with legislatures in Richmond, Virginia to try to have them consider extending the timetable, but were unsuccessful due to the fact that they had found out that other larger localities along the eastern seaboard would not be getting their Enterprise Zones if the smaller localities did. Unless there is an intervention from the state, the Town's Enterprise Zone will expire by the end of 2013. But in the meantime, he and his staff are trying to work with the existing businesses in the Town's Enterprise Zone to make sure they take advantage while they can before the end of the year.

**COUNCIL CONCERNS**

Let the record show there were no Council concerns at this time.

**CLOSED MEETING**

At 7:45 p.m., motion was made by Council Member Greer to go into *Closed Meeting*, and seconded by Council Member Love and carried unanimously to discuss the following:

- Section 2.2-3711(A).7 - Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable

litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter (consultation with Town Attorney).

At 8:30 p.m., motion was made by Vice Mayor Walker to come out of *Closed Meeting* and to reconvene the meeting back into open session, with motion on the floor being seconded by Council Member Greer and carried unanimously by those present.

### **CERTIFICATE OF CLOSED MEETING**

Whereas, the Town of Rocky Mount Council has convened a *Closed Meeting* on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires certification by this council that such *Closed Meeting* was conducted in conformity with Virginia Law.

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the *Closed Meeting* was convened were heard, discussed, or considered in the meeting by the public body.

---

Steven C. Angle, Mayor

- Motion was made by Council Member Greer certifying that: (1) only public business matters lawfully exempted from open meeting requirements under this chapter was discussed; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body was discussed. Motion was seconded by Council Member Moyer. The Mayor swore to adopt the motion on the floor by Council Member Greer that this was all that was discussed as defined in Section 2.2-3712 Code of Virginia. Voting yes were Vice Mayor Gregory B. Walker and Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, and Billie W. Stockton.

The Mayor reported that no action was taken.

**ADJOURNMENT**

At 8:33 p.m., motion was made by Council Member Love to adjourn, seconded by Council Member Greer and carried unanimously by those present.

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Steven C. Angle, Mayor

ATTEST:

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Patricia H. Keatts/Town Clerk

/phk

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ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**   
  **Consent Item**   
  **Old Business**   
  **New Business**  
 **Committee Report**   
  **Other**

FOR COUNCIL MEETING DATED:	March 11, 2013
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Town staff have been attempting to locate a firm to address the pigeon problem at the Hub Restaurant and grain mill. After considerable research and attempts to perform pigeon abatement with volunteers, the firm Hawk Manor Falconry was hired to come out and assess the situation.</p> <p>Attached is their proposal to perform the abatement work. Staff seeks Council's authorization to proceed with the work.</p>
ACTION NEEDED:	Approval/denial of request (under approval of <i>Consent Items</i> ).

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)



# Hawk Manor Falconry

February 21, 2013

Dear M. Erwin,

I would like to thank you first for the opportunity to work with you and your town in the process of eliminating the problem you are having with pigeons roosting around the HUB restaurant and the grain mill across from it. I am excited about what my company can offer you and the future benefits of such a project.

Hawk Manor will combine the use of trapping along with harassment, utilizing falcons and hawks, to provide you with an environmentally safe and publicly expectable abatement project that will result in the huge reduction and possible elimination of the nuisance pigeons.

Hawk Manor offers varying options to these type projects to fit into time constraints and financial needs of its customers. Below you will find an outline of company background, our recommended strategies for the project, and cost. We will work with you on customizing the project to best fit your needs.

Thank you, we look forward to working with you soon.

Sincerely,

Charles Gentry, owner  
Hawk Manor Falconry  
910-984-5196



## PROPOSAL

### Background

Hawk Manor is owned and operated by Charles (Chip) Gentry. Chip is a master falconer with ten years experience working with birds of prey and is the current president of the North Carolina Falconers Guild. Chip has worked with many companies and towns that had need of pigeon abatement projects and they have all been successful and the clients very pleased with the results. In addition to abatement, Hawk Manor is also very involved with falconry and raptor education programs and demonstrations.

### Statement of Problem

Pigeons congregating around The HUB restaurant and the Exchange Milling Company. Roosting in the mill and congregating on the power lines behind the restaurant, causing an unsightly mess in both locations. Along with pigeons carrying multiple diseases and being responsible for thousands of dollars worth of damage to buildings, these pigeons are creating an unsightly mess on the roofs and ground, therefore discouraging customers from patronizing the businesses and causing potential for health risk.

### Suggested Approach

As per our discussion, I believe the best way to prevent the pigeons from congregating in and on the buildings is to eliminate as many of them as possible and discourage any remaining from visiting these areas. This project would include, but not be limited to, setting live traps, and night hawking roosting birds in the mill and under the bridge adjacent to these locations. This project would last approximately one (1) week and would be done in a very discrete manner as to not draw attention from the public. Most all the work would be performed at night and traps would be placed at locations that would not be visible to the public.

## Project Schedule and Cost

Trapping of Pigeons: This part of the project would include bait, traps, and maintenance and removal/ disposal of pigeons.

Night Hawking: We would identify locations birds are roosting in and use birds of prey to catch and harass the pigeons.

**Your Cost: \$4980.80.00**

**This is for one week and includes all expenses**

Guarantee- I feel as though we should have no problem eliminating at least 90% of the pigeons at this location. I feel very strongly about giving 100% to all our clients and we will make sure, before we leave, you are completely satisfied with the work we have performed for your town.

In addition, I would like to offer to visit one of your schools while in town and perform a falconry education program for the students. These programs are very educational and at the same time very entertaining. I discuss the history of Falconry, Physiology, and Ecology and the environmental impacts birds of prey have and their importance to our environment.

I look forward to serving you,

Charles (Chip) Gentry, owner/operator

Hawk Manor Falconry

910-984-5196

hawkmanor@embarqmail.com



25 August 2010

To whom it may concern,

I am very pleased to write a letter of recommendation for Chip Gentry.

It was my pleasure to meet Chip while working on an abatement project at our site this past June. Chip easily established rapport with individuals at our site with his humorous easy-going personality and was much appreciated by all. From day one, compared to the others, his work stood out to be the best among the falconry group that we had on site. The challenges faced at our facility were met by Chip with an enthusiastic, let's get it done attitude. He was professional, efficient at his job, and willingly adhered to all company standards and guidelines. He was very hard working and proved many times his willingness to help out in any way that he could.

Chip Gentry was an extremely capable professional falconer, whom I would most certainly recommend for any abatement tasks that you may require at your site. If there are any questions regarding his reference, please feel free to contact me at any time.

Sincerely,

Buie Hibbard

Lead PCO Sanitation specialist  
SOLAE LLC  
918-476-5825 x301  
[thibbard@solae.com](mailto:thibbard@solae.com)

October 2, 2009

Re: Hawk Manor Falconry/Chip Gentry

To Whom It May Concern:

In my capacity as the Deputy County Manager I have worked with Hawk Manor Falconry in order to address pigeon problems at the Harnett County Courthouse. The pigeons were nesting and creating a nuisance around the front entrance of the courthouse. Hawk Manor Falconry addressed the problem and it appears that all issues have been resolved in a very satisfactory manner. In dealing with the problem we had concerns of public criticism but the abatement was handled unconsciously and was done after hours.

I would highly recommend Hawk Manor Falconry. Please give me a call at 910-893-7555 or e-mail me at [twilder@harnett.org](mailto:twilder@harnett.org) should you have questions.

Very truly yours,

Wm. A. (Tony) Wilder  
Deputy County Manager and  
Tax Administrator

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**   
 **Consent Item**   
 **Old Business**   
 **New Business**  
 **Committee Report**   
 **Other**

FOR COUNCIL MEETING DATED:	March 11, 2013
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STAFF MAKING REQUEST:	Linda Woody, Finance Director C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Town obtained bids on health and dental insurance as a stand-alone (without the County) and as a joint County / Town policy. The coverage was very similar (or better) for a lesser premium as a stand-alone. The Town has chosen to enter into a health and dental insurance contract administered by The Commonwealth of Virginia as the Local Choice program. A memo is attached to detail the premium savings, which will save the Town \$14,373.</p> <p>Though the insurance provider will change, the coverage will still be through Anthem. Under this policy, most employees will see a reduction in costs for nearly identical coverage.</p>
ACTION NEEDED:	To formally adopt the Local Choice insurance coverage.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	

Town of Rocky Mount  
345 Donald Avenue  
Rocky Mount, Virginia 24151

540.483.5243  
FAX 540.483.8830

E-mail: lwoody@rockymountva.org  
www.rockymountva.org



TOWN COUNCIL  
Steven C. Angle, Mayor  
Gregory B. Walker, Vice Mayor

Bobby M. Cundiff P. Ann Love  
Jerry W. Greer, Sr. Bobby L. Moyer  
Billie W. Stockton

Linda Woody, Finance Director  
Finance Department

March 4, 2013

Mayor and Council:

Bids for health and dental insurance were obtained in late fall for the Town to break away from the County's health and dental insurance contracts. The joint County / Town insurance bids were obtained last month from Anthem. For practically the same benefits or better, the premiums were less with the Town standing alone under the State's Local Choice program. The Town should save approximately \$14,373 next fiscal year.

The Local Choice Health Benefits Program was established by the Department of Human Resource Management of the Commonwealth of Virginia on July 1, 1990 and allows local municipalities to participate. The health insurance is still under the Anthem umbrella. Since Local Choice combines health and dental, Delta Dental will no longer be needed. In order for our health and dental coverage under Local Choice to begin July 1, 2013, we must have a formal adoption by April 1<sup>st</sup>. Employee meetings with Anthem's Local Choice representative will be April 3<sup>rd</sup> at 10:00 and 2:00.

There are currently 5 employees on Anthem's Key Care 15 program. The new Local Choice program is Key Advantage 250. The monthly premiums and savings from last year are below:

<u>Plan</u>	<u>Town %</u>	<u>Premium</u>	<u>Tn share</u>	<u>Tn diff.</u>	<u>EE share</u>	<u>EE diff.</u>
EE only	91.00%	541.00	492.31	12.93	48.69	(4.57)
EE/Child	72.00%	1,001.00	720.72	133.22	280.28	51.81
EE/Spouse	72.00%	1,001.00	720.72	(74.43)	280.28	(28.94)
Family	65.00%	1,461.00	949.65	(24.97)	511.35	(13.45)

There are currently 52 employees on Anthem's Key Care 25 program. The new Local Choice program is Key Advantage 500. The monthly premiums and savings from last year are below:

<u>Plan</u>	<u>Town %</u>	<u>Premium</u>	<u>Tn share</u>	<u>Tn diff.</u>	<u>EE share</u>	<u>EE diff.</u>
EE only	100.00%	501.00	501.00	(9.50)	0.00	0.00
EE/Child	86.00%	927.00	797.22	155.91	129.78	(10.99)
EE/Spouse	81.00%	927.00	750.87	(116.58)	176.13	(14.28)
Family	73.00%	1,353.00	987.69	(61.61)	365.31	(22.79)

As you can see above, most of the employees will see a decrease in their monthly premium. The Town's annual savings with the Local Choice program will be \$14,373.

If you have any questions, please let me know.

Sincerely,  
Linda Woody  
Finance Director

# COMMUNITY DEVELOPMENT MONTHLY

Matthew C. Hankins, Director • Planner Patrick Rust • Planning Technician Stacey Sink February 2013

## Performance center bids open, EDA meets

The Community Development Department, together with Hill Studio, P.C. worked diligently this month to open the bidding process for Rocky Mount's proposed new performance center.

Ads inviting interested contractors to bid on the project ran in three local newspapers beginning Friday, February 1.

Staff also worked with the architect to host a non-mandatory prebid meeting and two open houses for contractor inspection at the facility. Attendance was good at all three events, and staff expects to receive several competitive bids for the project which is slated to close on Friday, March 8.

In conjunction with the proposed performance

center, Community Development staff facilitated the first meeting of the Rocky Mount Economic Development Authority on Tuesday, February 19, with all but one member in attendance. During this meeting, Authority membership elected its chairman, Les Hutchinson, and its vice chairman, Adam Lynch. Staff members Stacey Sink and Linda Woody were appointed to fill the roles of secretary and treasurer, respectively.

Additionally, Mr. Hankins met with Roanoke Times staff writer Duncan Adams, who gave the proposed performance center some positive press on the front page of the February 1, *Virginia* section, citing local business support for the center's creation.



EDA Members take the Oath of Office just prior to their first meeting on February 19.

## Staff ready for Spring with new programs

Over the past several months, Community Development staff has worked to further develop both the Adopt-A-Street and code enforcement programs.

The Adopt-A-Street program will be rolled out to interested applicants soon and will also include the option to adopt a park. Approved applicants must meet specific guidelines, participate in safety training, which will be administered by the Community Development and Police Departments, and report back to the Town on their activities.

Several groups have already approached staff with interest in adopting specific streets, and staff is hopeful that this program will help to improve the overall appearance of town, especially along problem streets, such as State Street and Donald Avenue.

Additionally, with the recent amendments to the Town's weed and trash ordinance, staff has worked to refine its internal code enforcement procedures. Staff expects to administer a more streamlined process this spring and summer which will result in fewer phone calls from residents along with less time spent dealing with problem properties.

## Blasting ends

For the time being, blasting has ended at the Pigg River Bridge construction site. Blasting teams worked well with town staff to keep everyone informed of the blasting operations, and the Community Development staff used social media to keep citizens informed of the blasting schedule.

Reports from Veterans' Memorial Commission Chairman B.W. Wright indicate that the blasting drew several on-lookers who frequented the Park during this time.

In the photo at right, a dump truck hauls away boulders which were the result of the blasts. These boulders are currently in storage at the Public Works facility on Cliff Street, and may be used in several Town projects, including bank stabilization along Furnace Creek at Veterans' Park, placement within the Pigg River should the dam removal take place, and in landscaping design for the proposed Performance Center.

Staff will continue to use social media to inform the public of any additional blastings or issues relating to the Bridge project.



# Passport program brings new people to Rocky Mount

All aboard! The Town's Passport Program managed by Community Development staff member, Stacey Sink, posted some respectable numbers last year in its second year of operation.

The Municipal Building, which maintains five approved acceptance agents, handled approximately 250 applications last year and helped a host of other applicants with questions regarding the application process.

What's even more impressive is that since January 1, staff has assisted over 110 passport applicants, meaning that 44% of last year's volume has been reached in the first two months of this year.

The increase in numbers has meant some adjustments for staff to better manage the time spent processing applications, with appointments now being limited to Monday, Wednesday, and Friday, and walk-ins encouraged on Tuesday and Thursday.

The reasons behind the increase in

foot traffic likely correspond to the beginning of the travel season, and also reports that other area acceptance facilities, such as those in Roanoke, Salem, Bedford and Blue Ridge, are not accepting appointments until mid-April.

Since January 1, staff has begun tracking the number of out-of-town applicants using town passport services, with the hope that this will show an overall economic impact for the town.

Additionally, Mrs. Sink has spent several hours in February planning for National Passport Day, which will be held on Saturday, March 9. The Municipal Building will participate in this national event, by opening its doors from 10 a.m. until 3 p.m. to assist passport applicants who might find it difficult to apply during our normal business hours. A festive event is planned, with decorations, music, and light refreshments.



**Director is All Smiles** - At left, Matt Hankins posed for this photo opportunity with Miss Greater Franklin County 2013 Mary Hannah Garber and Miss Virginia 2013 Rosemary Willis who visited the Municipal Building on February 15. The young ladies were in town to talk to local students about their platforms, both of which deal with curbing childhood obesity through increasing activity and exercise.

## Code enforcement & planning

Mr. Rust and Mrs. Sink worked on the following business during February:

Mr. Rust conducted Erosion & Sediment Control inspections on seven open projects, which identified issues at STEP, Inc.'s duplex project on Bland Street and at the Oaks at Rakes Tavern Subdivision.

Mr. Rust worked with the Public Works Department to document the sewer line break which contaminated Furnace Creek and reported the incident to the Department of Environmental Quality.

Mr. Rust and Mrs. Sink collaborated

to finalize the Adopt-A-Street/Park application process along with a more fine-tuned procedure for handling weed and trash complaints. There were no code violation reports during the month of February.

Mr. Rust and Mrs. Sink met with Franklin County staff to discuss a joint town-county application for Enterprise Zone designation.

Mr. Rust met with the Roanoke Valley-Alleghany Regional Commission in conjunction with its Rideshare Program and will continue to participate in this project as it progresses.

**February 2013**  
**Zoning Permits:** None.  
**Zoning Compliance:**  
Flowers Electrical Service, residential electrical work, zoned R1.

Clifford Hapgood, residential electrical work, zoned R1.

TLO 361, LLC (Bob Stone), opening of a retail apparel and bedding products store in Franklin Plaza shopping center, zoned GB.

Jose Aguirre, opening new restaurant at 65 North Main (El Rio Mexican Grill) in former Red Clay facility. Expects to open mid-April, zoned CBD, EZ.

**Sign Permits:** None.

**Enterprise Zone:**

Jose Aguirre.

**Site Plans:** Five:

Little Caesar's, minor site plan, addition of drive-thru.

Performance Center.

BFMS Site Improvement, repaving.

BFMS/Booster Club, addition of batting facility and locker room.

**Bond reviews:** None.

**Banners:**

Southwest Virginia Antique Farm Days, display date: June 3 - June 17.

**Coming Soon.....**

Community Development staff is working to launch a more useful and attractive Town website. Stay tuned in the coming months as this project progresses!



## MONTHLY STAFF REPORT

<b>DATE:</b>	March 5, 2013
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Linda Woody, Finance Director <i>Linda Woody</i>
<b>DEPARTMENT:</b>	Finance Department
<b>MONTH:</b>	March

This report contains the following monthly information for February 2013 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Project expenses for the Performance Venue

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Water Accountability Percent chart

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department – not available at this time:

walk-in transactions

drive-thru transactions

mail transactions

**TOWN OF ROCKY MOUNT  
NEW BUSINESS LICENSES  
DURING FEBRUARY 2013**

The following new businesses obtained their business licenses during the month:

**Retail:**

TLO 361 LLC, 924 Tanyard Rd., apparel  
El Rio Mexican Grill, 65 North Main, restaurant

**Contractor:**

Dalton Construction, 952 Tanyard Rd., contractor

**Repairs & Personal Services:**

Legacy Settlement Services, 5 East Court St., real estate settlement agent  
Donavon Dudley & Associates, 15 East Court St., accounting services

**TOWN OF ROCKY MOUNT**  
**Investment Portfolio**  
**at January 31, 2013**

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
<b>Fixed Income / Bonds:</b>									
FHLB	5/24/2013	5/24/2017	255,000	100.268	255,683.40	1.19%	1.20%	3134G3UZ1	3,060.00
FNMA	12/26/2013	12/26/2017	A 500,000	99.494	497,470.00	1.00%	1.00%	3135G0SJ3	5,000.00
FNMA	10 days	4/29/2015	500,000	100.441	502,205.00	1.99%	2.00%	3136FRGH0	10,000.00
FNMA	9/27/2013	9/27/2017	255,000	100.078	255,198.90	0.69%	0.70%	313G0E64	1,785.00
FNMA	5/30/2013	5/30/2017	255,000	100.284	255,724.20	1.19%	1.20%	3136GOJB8	3,060.00
<b>Bond Totals</b>			<u>1,765,000</u>		<u>1,766,281.50</u>	1.21% avg. return			<u>22,905.00</u>
<b>Certificates of Deposits:</b>									
Ally Bank Midvale UT	12/23/2013		245,000	100.474	246,161.30	1.09%	1.10%	02005QYE7	2,695.00
Am Express Centurion	11/17/2015		225,000	102.163	229,866.75	1.71%	1.75%	02587DGX0	3,937.50
BMW Salt Lake UT	5/13/2013		225,000	100.231	225,519.75	0.99%	1.00%	05568PZR1	2,250.00
Bank Hampton Rds. VA	9/27/2017		245,000	100.907	247,222.15	0.99%	1.00%	062492BH5	2,450.00
CIT BK Salt Lake UT	10/13/2016		190,000	100.334	190,634.60	1.99%	2.00%	17284AZY7	3,800.00
Com Bk Harrogate TN	8/25/2016		245,000	100.354	245,867.30	0.99%	1.00%	20143PCV0	2,450.00
Compass Bk Birmingham	12/29/2014		230,000	100.410	230,943.00	0.99%	1.00%	20451PAC0	2,300.00
Discover Bk Greenwood	9/15/2014		245,000	100.852	247,087.40	1.28%	1.30%	254670W40	3,185.00
Essa BK Stroudsburg PA	11/30/2016		245,000	100.400	245,980.00	0.99%	1.00%	29667RGE7	2,450.00
F & M Chambersburg	2/8/2016		245,000	100.339	245,830.55	0.99%	1.00%	308693AY6	2,450.00
Flushing Savings NY	7/27/2016		248,000	100.833	250,065.84	0.99%	1.00%	344030ES6	2,480.00
GE Bk Draper Utah	9/30/2014		245,000	100.925	247,266.25	1.38%	1.40%	36159C3F1	3,430.00
GE Cap Fin'l Retail	12/29/2016		245,000	102.905	252,117.25	2.04%	2.10%	36160YMM4	5,145.00
Goldman Sachs NYC	11/3/2014		245,000	101.117	247,736.65	1.48%	1.50%	38143AAP0	3,675.00
Natl Rep Chicago CTF	1/25/2016		245,000	102.111	250,171.95	0.97%	1.00%	63736QRT0	2,450.00
Safra Nat'l NY NY	2/9/2015		245,000	100.928	247,273.60	0.74%	0.74%	786580YW4	1,837.50
Security Bk Aiken SC	7/27/2016		245,000	100.365	245,894.25	1.24%	1.24%	81423LAV4	3,062.50
Sovereign Bk Willington DI	9/26/2020		245,000	100.227	245,556.15	0.74%	0.75%	84603M2V7	1,837.50
State Bk India Chicago IL	7/25/2017		230,000	101.545	233,553.50	1.52%	1.55%	856283TL0	3,565.00
<b>CD Totals</b>			<u>4,533,000</u>		<u>4,574,748.24</u>	1.22% avg. return			<u>55,450.00</u>
<b>Total Investments</b>			<u>6,298,000</u>		<u>6,341,029.74</u>	1.22% avg. return			<u>78,355.00</u>

Note A New bond purchased to replace bond called with 1.00% yield

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
Jan-12	390,911.37	0.16%
Feb-12	404,549.92	0.17%
Mar-12	749,548.69	0.17%
Apr-12	770,493.56	0.17%
May-12	791,584.69	0.17%
Jun-12	1,133,569.65	0.16%
Jul-12	1,180,074.35	0.17%
Aug-12	951,766.24	0.19%
Sep-12	1,419,073.79	0.19%
Oct-12	1,142,816.07	0.20%
Nov-12	1,178,741.89	0.19%
Dec-12	1,044,873.62	0.18%
Jan-13	712,455.65	0.15%

**TOWN OF ROCKY MOUNT  
REVENUE COMPARISONS  
AS OF FEBRUARY 28, 2013**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
<b>GENERAL FUND - Local Revenues:</b>						
Real Estate Tax	147,370	351,900	268,066	492,077	569,689	47.05%
Public Service Tax	-	26,401	-	26,405	25,822	0.00%
Personal Property Tax	101,903	90,038	128,332	132,464	137,603	93.28%
Machinery & Tools Tax	34,278	70,689	34,278	74,036	92,733	36.96%
Penalties on Tax	40	348	2,597	1,492	2,730	95.11%
Interest on Tax	85	725	2,365	1,569	500	472.97%
Local Sales Tax	16,378	15,736	88,737	81,001	164,637	53.90%
Meals Tax	93,419	89,118	670,479	661,259	1,079,759	62.10%
Utility Tax	29,390	28,276	197,097	188,945	332,100	59.35%
Communications Tax	17,175	13,473	119,325	92,177	180,668	66.05%
Decals	12,512	12,603	25,222	22,857	87,310	28.89%
Bank Stock Tax	-	-	-	-	203,877	0.00%
Penalty-Meals Tax	18	89	2,123	2,721	1,200	176.89%
Interest-Meals Tax	121	25	727	1,452	650	111.78%
Lodging Tax	5,971	5,409	48,576	50,355	84,596	57.42%
Cigarette Tax	7,426	8,905	65,089	83,575	140,000	46.49%
BPOL-Retail	1,026	24,631	6,421	143,656	257,550	2.49%
BPOL-Professional	-	-	9,312	11,568	139,380	6.68%
BPOL-Contractor	74	30	5,411	1,468	11,000	49.19%
BPOL-Repairs/Services	900	30	2,804	1,234	110,120	2.55%
BPOL-Alcoholic Beverages	-	-	-	-	500	0.00%
BPOL-Penalty/Interest	-	-	1,079	6,820	1,000	107.93%
BPOL-Amusement	-	-	-	-	200	0.00%
BPOL-Utility	-	-	11,408	-	6,400	178.25%
BPOL-Miscellaneous	-	-	803	503	1,800	44.61%
Solicitor Permits	-	-	-	20	-	0.00%
Farmer's Market Fees	450	300	1,395	1,260	2,600	53.65%
Welcome Center Fees	120	560	2,810	2,885	5,500	47.45%
Music Venue Fees	-	-	-	-	10,000	0.00%
Planning/Zoning Fees	490	410	4,035	7,661	9,500	42.47%
Court Fines	2,745	1,612	31,532	14,053	22,160	142.29%
Parking Fines	75	-	380	205	250	152.00%
Interest Earnings	7,278	14,866	37,706	31,131	96,818	38.95%
Return Check Fees	80	60	593	560	640	92.73%
Rental of Property	-	-	420	420	420	100.00%
Sale of Materials	-	299	60	334	-	0.00%
Sale of Property	-	108	660	108	-	0.00%
Bond Proceeds	-	-	-	-	275,000	0.00%
Mortgage Payment Received	512	-	1,536	-	-	0.00%
Grave Preparation	-	800	1,250	1,550	2,300	54.35%
Security Services	-	330	8,010	2,640	3,400	235.59%
Passport Service Fees	1,835	1,234	7,087	4,888	8,046	88.08%
Police Reports	70	197	976	1,121	1,300	75.08%
Fingerprint Service Fees	-	-	165	-	-	0.00%
Garbage Collection Fees	9,035	7,433	53,606	43,913	88,170	60.80%
Truck Rental Program	10	-	60	160	230	26.09%
Miscellaneous Services	-	851	3,337	2,203	250	1334.81%
Donations	5	-	68	340	-	0.00%
Merchandise Sales	-	-	424	-	-	0.00%
Miscellaneous	340	472	1,202	15,612	500	240.46%
Curb & Gutter Recoveries	-	-	600	-	-	0.00%
Recoveries	100	-	7,906	605	1,500	527.04%
Unrealized Gain on Investments	-	-	(2,492)	-	-	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	177,000	0.00%
<b>Total Local Revenues</b>	<b>491,232</b>	<b>767,955</b>	<b>1,853,377</b>	<b>2,209,304</b>	<b>4,337,408</b>	<b>42.73%</b>

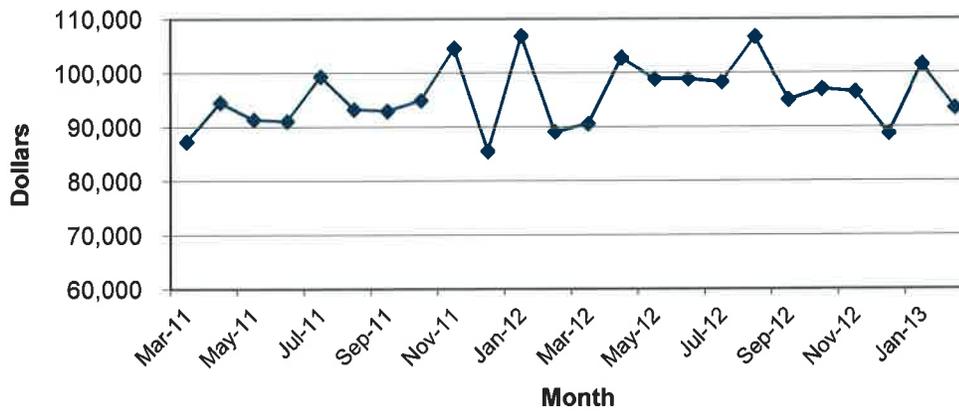
**TOWN OF ROCKY MOUNT  
REVENUE COMPARISONS  
AS OF FEBRUARY 28, 2013**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
<b>GENERAL FUND - State Revenues:</b>						
ABC Profits	-	-	-	-	-	0.00%
Wine Tax	-	-	-	-	-	0.00%
Rolling Stock Tax	-	-	3,626	3,144	3,000	120.88%
Litter Tax	-	-	2,964	2,054	1,746	169.76%
Other Categorical Aid	-	-	-	-	-	0.00%
Fire Programs	-	-	12,635	-	10,000	126.35%
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%
School Resource Officers	-	-	-	-	-	0.00%
DMV / 402 Grant	-	-	-	-	-	0.00%
Local Law Enforcement	-	-	4,272	-	-	0.00%
DMV Mini Grants	-	-	20,491	19,110	-	0.00%
Street Maintenance	-	-	606,903	595,555	1,191,111	50.95%
VML Safety Grant	-	-	3,000	-	-	0.00%
Volunteer Fire Dept.	-	-	22,254	14,455	30,000	74.18%
Law Enforcement-599 Funds	-	-	54,230	54,230	108,460	50.00%
FEMA Grant	-	-	-	-	-	0.00%
Police Grants	-	-	-	-	-	0.00%
Va. Commission of the Arts Grant	-	-	-	-	-	0.00%
Dept. of Conservation & Recreation	-	-	10,541	-	-	0.00%
Other Categorical Aid-Schools	-	-	29,632	-	29,632	100.00%
<b>Total State Revenues</b>	-	-	<b>824,410</b>	<b>742,409</b>	<b>1,427,810</b>	<b>57.74%</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>491,232</b>	<b>767,955</b>	<b>2,677,787</b>	<b>2,951,713</b>	<b>5,765,218</b>	<b>46.45%</b>
<b>UTILITY FUND REVENUES:</b>						
Water Sales	101,652	83,778	641,456	506,896	1,039,832	61.69%
gallons billed	21,499,021	16,503,507	166,344,335	161,906,567		
Water Connections (Lilly's Leisure fy 13)	1,000	-	104,406	14,300	105,525	98.94%
Reconnect Fees	905	175	3,145	1,975	2,400	131.04%
Penalties	1,352	1,665	12,776	13,629	22,000	58.07%
Bulk Water Purchases	-	42	2,375	1,430	2,300	103.27%
Health Dept.	-	-	-	-	-	0.00%
Sewer Collection Charges	58,602	48,107	390,185	321,391	642,781	60.70%
gallons billed	16,773,770	12,321,442	123,473,695	119,179,701		
Sewer Connections (Lilly's Leisure fy 13)	1,000	-	89,000	10,000	88,500	100.56%
Cell Tower Rent	-	3,912	24,792	25,384	45,823	54.10%
VML Safety Grant	-	-	1,000	4,000	-	0.00%
Bond Proceeds	-	-	234,147	71,797	-	0.00%
Meals Tax Transfer	-	-	514,278	394,278	514,278	100.00%
Recoveries(FCHS & County manhole fy 13)	-	91	24,886	496	18,000	138.26%
Transfer from General Fund	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	734,500	0.00%
<b>TOTAL UTILITY FUND REVENUES</b>	<b>164,512</b>	<b>137,770</b>	<b>2,042,445</b>	<b>1,365,575</b>	<b>3,215,939</b>	<b>63.51%</b>
<b>CAPITAL PROJECTS REVENUES:</b>						
CBDG Grant	-	-	-	-	-	0.00%
TEA-21 Grant	-	-	-	-	-	0.00%
Tobacco Grant	-	-	-	-	-	0.00%
Bonds / Loans	-	-	-	35,754	-	0.00%
Uptown Loan Repayments	405	163	3,388	1,345	-	0.00%
Appropriated Fund Balance	-	-	-	-	-	0.00%
<b>TOTAL CAPITAL PROJECTS REVENUES</b>	<b>405</b>	<b>163</b>	<b>3,388</b>	<b>37,099</b>	<b>-</b>	<b>0.00%</b>
<b>UTILITY CAPITAL RECOVERY REVENUES:</b>						
Water Capital Recovery Fees	2,691	-	2,691	-	-	0.00%
Sewer Capital Recovery Fees	5,403	-	5,403	-	-	0.00%
<b>TOTAL UTILITY CAPITAL RECOVERY REVENUES</b>	<b>8,094</b>	<b>-</b>	<b>8,094</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>8 months of the 12 months of the fiscal year</b>						<b>66.67%</b>

**TOWN OF ROCKY MOUNT  
MEALS TAX COLLECTIONS**

Month	Collections
Mar-11	87,365
Apr-11	94,522
May-11	91,368
Jun-11	91,062
Jul-11	99,354
Aug-11	93,225
Sep-11	92,951
Oct-11	94,896
Nov-11	104,455
Dec-11	85,579
Jan-12	106,760
Feb-12	89,118
Mar-12	90,554
Apr-12	102,709
May-12	98,822
Jun-12	98,811
Jul-12	98,258
Aug-12	106,556
Sep-12	94,971
Oct-12	96,938
Nov-12	96,452
Dec-12	88,770
Jan-13	101,446
Feb-13	93,419

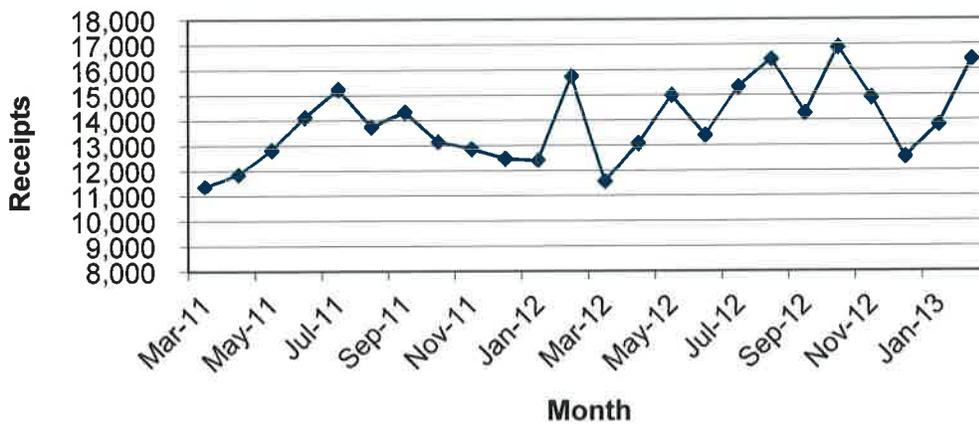
**Meals Tax Collections**



Town of Rocky Mount  
Local Sales Tax

Mar-11	11,395
Apr-11	11,848
May-11	12,835
Jun-11	14,118
Jul-11	15,223
Aug-11	13,747
Sep-11	14,327
Oct-11	13,146
Nov-11	12,878
Dec-11	12,496
Jan-12	12,419
Feb-12	15,736
Mar-12	11,573
Apr-12	13,086
May-12	14,974
Jun-12	13,404
Jul-12	15,307
Aug-12	16,412
Sep-12	14,269
Oct-12	16,860
Nov-12	14,877
Dec-12	12,543
Jan-13	13,810
Feb-13	16,378

**Local Sales Tax**



**TOWN OF ROCKY MOUNT  
EXPENDITURE COMPARISONS  
AS OF FEBRUARY 28, 2013**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
<b>GENERAL FUND:</b>						
Mayor & Council	4,732	7,540	63,038	59,338	81,694	77.16%
Town Manager	15,792	13,709	128,791	119,222	193,327	66.62%
Town Attorney	-	250	14,415	30,689	45,053	31.99%
Finance Department	35,469	54,757	196,017	219,242	329,941	59.41%
Electorial Board	-	-	-	-	-	0.00%
Police Department	124,503	119,155	1,096,224	1,109,172	1,711,746	64.04%
Volunteer Fire Dept.	10,596	3,306	71,709	67,562	104,656	68.52%
Public Works Admin.	1,180	1,434	10,121	10,232	18,915	53.51%
Street Lights	8,084	7,418	70,448	56,237	93,150	75.63%
Traffic Control & Parking	6,020	1,983	53,838	124,901	59,554	90.40%
Streets	37,402	25,865	756,501	565,329	833,613	90.75%
Sidewalks & Curbs	509	80	2,359	2,635	17,024	13.85%
Grassy Hill Guardrails	-	-	-	-	61,624	0.00%
40 East Sidewalks/Crosswalks	3,685	-	7,453	-	167,650	4.45%
Street Cleaning	1,376	2,631	9,902	13,519	16,534	59.89%
Refuse Collection	8,659	7,709	103,696	104,321	150,582	68.86%
Snow Removal	6,433	-	9,579	2,869	24,914	38.45%
Municipal Building	11,805	4,231	54,671	36,782	62,700	87.19%
Emergency Services Bldg.	6,777	6,240	45,369	33,719	56,020	80.99%
Public Works Building	23,838	1,261	34,998	8,888	16,850	207.70%
Cemetery	-	377	9,198	13,364	15,734	58.46%
Playgrounds	133	189	20,080	15,525	28,994	69.26%
Veterans Memorial Park erosion	-	-	35,214	-	97,000	36.30%
Pigg River Heritage Trail	-	-	-	22,223	-	0.00%
Pigg River Dam Safety	-	-	895	573	30,000	2.98%
Planning & Zoning	8,565	9,879	76,185	66,899	121,927	62.48%
Community Development	12,683	12,299	112,372	114,617	185,351	60.63%
Citizen's Square	937	4,870	7,597	16,822	14,400	52.76%
Hospitality Center	867	932	18,281	7,636	31,703	57.66%
Passport Services Expenses	20	376	635	933	1,800	35.27%
Performing Arts Venue	1,040	1,294	57,800	1,437	282,940	20.43%
Economic Development Authority	209	-	2,579	-	-	0.00%
Remediation of Blighted Structures	-	671	63	5,284	20,000	0.32%
<b>Non-Departmental:</b>						
Wages & Fringes	1,119	114	9,436	41,955	44,000	21.45%
Employee Wellness Program	-	-	320	3,555	4,000	8.00%
Employee Drug Testing	22	199	483	596	1,055	45.81%
Letter of Credit Reimbursement (Landmark)	-	250,000	-	250,000	-	0.00%
Insurance	-	-	65,093	58,832	65,891	98.79%
Contributions to Others	-	-	32,500	22,500	52,756	61.60%
Debt Service-Principal	-	-	189,300	189,300	189,300	100.00%
Debt Service-Interest	-	-	112,968	126,381	112,968	100.00%
Transfer to Utility Fund	-	-	514,278	394,278	514,278	100.00%
Transfer to Capital Proj. Fund	-	-	-	-	-	0.00%
Contingency	-	-	-	-	20,211	0.00%
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>332,456</b>	<b>538,768</b>	<b>3,994,404</b>	<b>3,917,366</b>	<b>5,879,855</b>	<b>67.93%</b>

**TOWN OF ROCKY MOUNT  
EXPENDITURE COMPARISONS  
AS OF FEBRUARY 28, 2013**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
<b>WATER &amp; SEWER FUND:</b>						
Water System Operation	18,497	5,095	104,551	99,763	201,112	51.99%
Meter Reading	2,367	4,339	20,484	17,798	67,137	30.51%
Water Plant	42,120	32,038	361,102	304,656	631,716	57.16%
FCHS Ramsey Hall Sewer Extension	-	-	-	-	18,000	0.00%
Trinity Packaging Water Line Relocation	-	-	1,853	-	-	0.00%
Lilly's Leisure Utility Extension	2,536	-	10,580	-	-	0.00%
Dent Street Water Line	-	-	24,253	-	-	0.00%
Lynch Farm Water Line	-	-	-	3,747	-	0.00%
Knollwood Dr Sewer Line	-	-	-	5,000	-	0.00%
Diamond Ave. Water Line Relocation	-	-	-	12,626	-	0.00%
Wastewater System Operation	9,807	28,541	51,118	106,961	115,764	44.16%
Wastewater Treatment Plant	28,666	27,729	508,442	200,061	386,283	131.62%
Utility Billing & Administration	15,760	21,713	85,732	81,359	145,704	58.84%
<b>Non-Departmental:</b>						
Wages & Fringes	-	-	-	8,881	-	0.00%
Insurance	-	-	21,698	19,611	21,965	98.78%
Debt Service-Principal	12,673	-	376,463	340,761	712,363	52.85%
Debt Service-Interest	3,142	-	75,314	78,772	181,395	41.52%
Transfer to Capital Projects Fund	-	-	-	-	-	0.00%
Contingency	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	734,500	0.00%
<b>TOTAL WATER &amp; SEWER FUND EXPENSES</b>	<b>135,570</b>	<b>119,454</b>	<b>1,641,589</b>	<b>1,279,994</b>	<b>3,215,939</b>	<b>51.05%</b>
<b>CAPITAL IMPROVEMENTS FUND:</b>						
Uptown Redevelopment Project	-	638	130,630	531,617	-	0.00%
Music Venue	-	-	-	248,922	-	0.00%
Industrial Park - Site Improvements	-	-	-	411	-	0.00%
<b>TOTAL CAPITAL PROJECTS EXPENDITURES</b>	<b>-</b>	<b>638</b>	<b>130,630</b>	<b>780,951</b>	<b>-</b>	<b>0.00%</b>
<b>8 months of the 12 month fiscal year</b>						<b>66.67%</b>

TOWN OF ROCKY MOUNT  
CONTINGENCY FUNDS  
FISCAL YEAR 2013

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>
BUDGETED CONTINGENCY	30,211	43,013
COMMITTED:		
WTP electric upgrade (11-13-12)		(43,013)
Stepping Stone land purchase (11-13-12)	(10,000)	
AVAILABLE CONTINGENCY FUND BALANCE	<u>20,211</u>	<u>-</u>
Available / (overexpended)		

TOWN OF ROCKY MOUNT  
PERFORMANCE VENUE (01.8108)  
PROJECT TO DATE EXPENSES  
(EXCLUDING BUILDING PURCHASE)

	This Month	Project to Date
Design	-	77,161.81
Advertising	986.20	2,238.28
Miscellaneous	-	242.25
Utilities	54.22	820.43
Totals	<u>1,040.42</u>	<u>80,462.77</u>

TOWN OF ROCKY MOUNT  
UTILITY BILLING  
WATER CONSUMPTION PERCENTAGES  
FOR THE MONTH OF FEBRUARY 2013

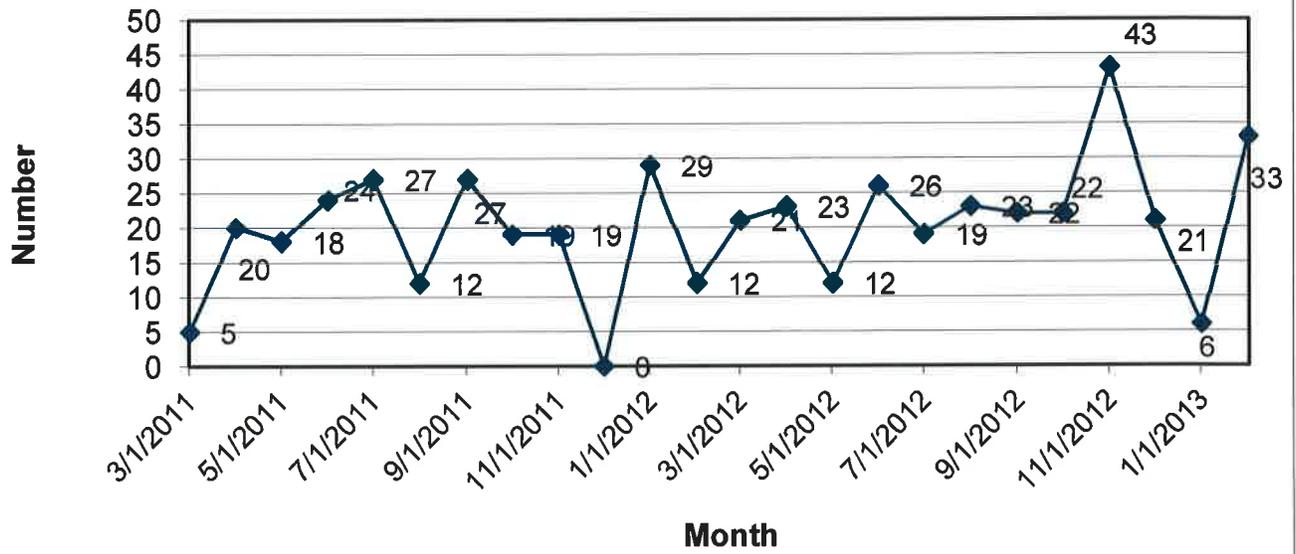
	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
<b>IN-TOWN CUSTOMERS</b>						
RESIDENTIAL	1,746	8,944,790	\$ 33,697	61%	42%	33%
COMMERCIAL	338	4,885,940	\$ 20,652	12%	23%	20%
INDUSTRIAL	49	3,850,121	\$ 13,213	2%	18%	13%
<b>TOTAL</b>	<b>2,133</b>	<b>17,680,851</b>	<b>\$ 67,562</b>	<b>75%</b>	<b>82%</b>	<b>67%</b>
<b>OUT-OF-TOWN CUSTOMERS</b>						
RESIDENTIAL	660	2,438,890	\$ 23,650	23%	11%	23%
COMMERCIAL	62	1,363,480	\$ 10,096	2%	6%	10%
INDUSTRIAL	2	15,800	\$ 116	0%	0%	0%
<b>TOTAL</b>	<b>724</b>	<b>3,818,170</b>	<b>\$ 33,862</b>	<b>25%</b>	<b>18%</b>	<b>33%</b>
				100%	100%	100%
<b>GRAND TOTAL (ALL CUSTOMERS)</b>						
RESIDENTIAL	2,406	11,383,680	\$ 57,347	84%	53%	57%
COMMERCIAL	400	6,249,420	\$ 30,747	14%	29%	30%
INDUSTRIAL	51	3,865,921	\$ 13,329	2%	18%	13%
<b>TOTAL</b>	<b>2,857</b>	<b>21,499,021</b>	<b>\$ 101,423</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

TOWN OF ROCKY MOUNT  
 UTILITY BILLING  
 PERCENT CONSUMPTION & PERCENT REVENUE  
 PER CUSTOMER CLASS  
 FISCAL YEAR 2013

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-12	32%	30%	26%	21%	22%	15%	80%	66%	12%	22%	8%	12%	0%	0%	20%	34%
Aug-12	34%	32%	31%	25%	19%	14%	84%	71%	13%	23%	3%	5%	0%	0%	16%	29%
Sep-12	33%	30%	27%	23%	23%	17%	83%	70%	12%	21%	5%	8%	0%	0%	17%	30%
Oct-12	32%	30%	28%	23%	23%	16%	82%	69%	12%	22%	6%	9%	0%	0%	18%	31%
Nov-12	33%	31%	30%	24%	19%	14%	83%	69%	11%	22%	6%	9%	0%	0%	17%	31%
Dec-12	35%	32%	26%	22%	20%	14%	81%	68%	12%	22%	7%	10%	0%	0%	19%	32%
Jan-13	38%	31%	24%	19%	18%	11%	80%	61%	13%	30%	7%	9%	0%	0%	20%	39%
Feb-13	42%	33%	23%	20%	18%	13%	82%	67%	11%	23%	6%	10%	0%	0%	18%	33%
Mar-13																
Apr-13																
May-13																
Jun-13																
Average	35%	31%	27%	22%	20%	14%	82%	68%	12%	23%	6%	9%	0%	0%	18%	32%

\*\*\*NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2013 (year ended 6/30/13).

### Number of Water Cut-off's



TOWN OF ROCKY MOUNT  
WATER ACCOUNTABILITY  
January-13

Water Plant Finished Water Pumped		<u>23,170,000</u>
Water Consumption Billed	21,499,021	
Meters Read and Not Billed	970,800	
Water Obtained from Water Plant (to bill)	-	
Water Obtained from Public Works Hydrant (to bill)	-	
Flusing Water Lines Reported to WTP or PW	5,000	
Flow Meter Checks at Hydrants	-	
Filling Water Tanks	-	
 Grand Total of Water Metered / Consumed / Tracked		 <u>22,474,821</u>
 Percent Finished Water Accounted		 97.00%

Meters Read and Not Billed

001-0122-10-01	Mary Bethune Park		-
001-0188-00-01	Impound Lot		-
002-0317-20-01	Public Works Bldg-old bldg	7,180	
002-0317-30-01	Public Works Bldg-new bldg	1,000	
004-1067-00-01	Veteran's Memorial Park	200	
005-1300-00-01	Mary Elizabeth Park		-
005-1343-00-04	Music Venue		-
005-1384-00-01	Farmer's Market		-
005-1457-00-01	Municipal Bldg.	2,000	
006-1710-00-01	Welcome Center / Depot	20	
009-2523-50-01	Emergency Services Bldg.	7,400	
011-0050-90-01	Rt 122 Pump Station		-
041-0034-00-01	WasteWater Treatment Plant	339,000	
	Water Plant Process	614,000	

TOTAL Meters Not Billed		<u>970,800</u>
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Water Line Repairs by Public Works during the month:

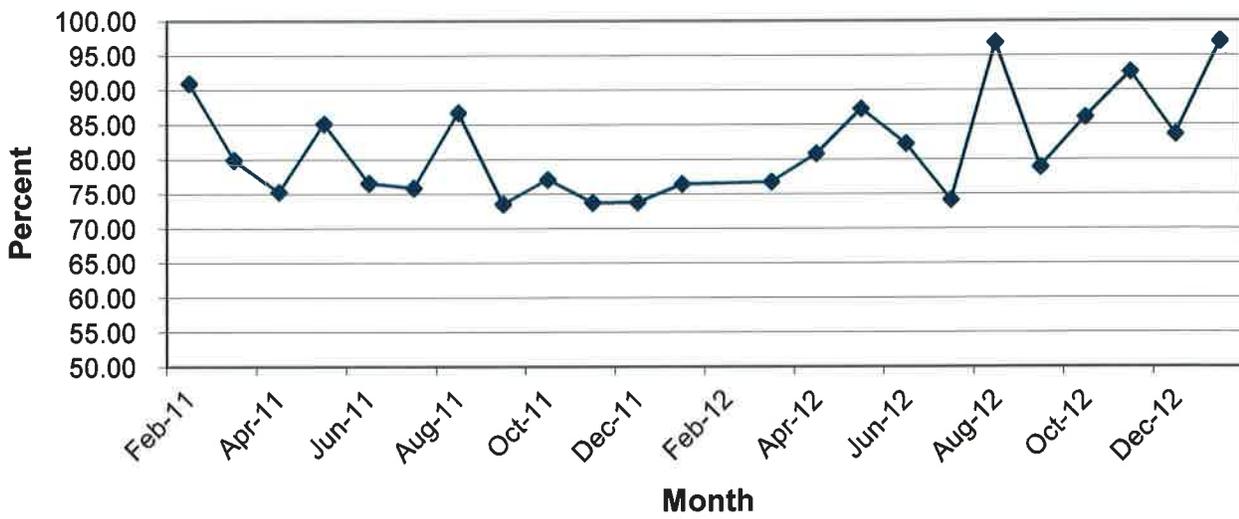
- 8" line on Trail Drive
- 6" line on East Court Street
- 6" line on Montview Street

Sewer Line Repairs by Public Works during the month:

none

TOWN OF ROCKY MOUNT WATER ACCOUNTABILITY FISCAL YEAR 2013						
Month	Finished Water Treated	Total Water Gallons Accounted	Percent Accounted	Monthly Gallons Variance	Average Accounted Variance per Quarter	Average Monthly Variance per Quarter
Jul-12	29,140,000	21,591,817	74.10%	7,548,183		
Aug-12	26,700,000	25,852,680	96.83%	847,320		
Sep-12	26,160,000	20,632,411	78.87%	5,527,589	83.26%	4,641,031
Oct-12	25,420,000	21,879,942	86.07%	3,540,058		
Nov-12	22,620,000	20,956,210	92.64%	1,663,790		
Dec-12	22,060,000	18,441,861	83.60%	3,618,139	87.44%	2,940,662
Jan-13	23,170,000	22,474,821	97.00%	695,179		
Feb-13				-		
Mar-13				-	97.00%	695,179
Apr-13				-		
May-13				-		
Jun-13				-	0.00%	-
AVG.	25,038,571	21,689,963	87.02%	3,348,608	89.23%	2,758,957
TOTAL	175,270,000	151,829,742		23,440,258		
	Monthly Avg. Percent Unaccounted =		12.98%			
	Monthly Avg. Percent Accounted =		87.02%			
	5 out of 7 months this fiscal year > 80% accountability					

### Water Accountability %



**TOWN OF ROCKY MOUNT  
UTILITY PROFILE  
FISCAL YEAR 2013**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Accounted	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Accounted
Jul-12	337.90	30,150,000	48.63%	29,140,000	47.00%	21,591,817	74.10%	2,857	17,360,000	28.00%	14,815,887	85.34%
Aug-12	322.40	27,700,000	44.68%	26,700,000	43.06%	25,852,680	96.83%	2,851	17,236,000	27.80%	17,583,140	102.01%
Sep-12	315.00	25,070,000	41.78%	26,160,000	43.60%	20,632,411	78.87%	2,858	16,260,000	27.10%	14,816,801	91.12%
Oct-12	334.80	27,420,000	44.23%	25,420,000	41.00%	21,879,942	86.07%	2,860	16,926,000	27.30%	15,879,589	93.82%
Nov-12	315.00	23,930,000	39.88%	22,620,000	37.70%	20,956,210	92.64%	2,848	15,690,000	26.15%	15,065,590	96.02%
Dec-12	313.10	23,380,000	37.71%	22,060,000	35.58%	18,441,861	83.60%	2,852	17,546,000	28.30%	13,028,561	74.25%
Jan-13	322.40	24,850,000	40.08%	23,170,000	37.37%	22,474,821	97.00%	2,857	29,760,000	48.00%	16,773,770	56.36%
Feb-13	280.00	24,450,000	43.66%	22,390,000	39.98%				19,516,000	34.85%		
Mar-13			0.00%		0.00%					0.00%		
Apr-13			0.00%		0.00%					0.00%		
May-13			0.00%		0.00%					0.00%		
Jun-13			0.00%		0.00%					0.00%		
<b>AVG.</b>	<b>317.58</b>	<b>25,868,750</b>	<b>42.58%</b>	<b>24,707,500</b>	<b>40.66%</b>	<b>21,689,963</b>	<b>87.02%</b>	<b>2,855</b>	<b>18,786,750</b>	<b>30.94%</b>	<b>15,423,334</b>	<b>85.56%</b>
NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.												
NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").												

## MONTHLY STAFF REPORT

<b>DATE:</b>	March 4, 2013
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Charles Robertson, Fire Chief
<b>DEPARTMENT:</b>	Rocky Mount Fire Department
<b>MONTH:</b>	January 2012

The Rocky Mount Fire Department answered a total of 30 calls for the month of January 2013.

There were a total of 5 calls answered inside the Town limits and 25 calls answered in the County.

The department averaged a total of 7.8 members per call and a total of 177 man hours on all calls.

There was a total of 1, 147 miles traveled on all vehicles for the month, with 44.7 gallons of gasoline used and 104.7 gallons of diesel fuel used by all Fire Department vehicles.

For the month, there were 5 structure fires; 1 motor vehicle fire; 3 woods and grass fires; 15 motor vehicle accidents; 3 false alarm calls; 1 smoke and odor removal calls; 1 assistance to the rescue squad; and 1 maintenance call.

During the month, there were 32 man hours accumulated on extra inner squad training for the month.

The department had 2 members complete their required Firefighter 1 training and are awaiting their test scores for their certificates of completion.

The department is also in the process of interviewing prospective new applicants for membership.

## MONTHLY STAFF REPORT

<b>DATE:</b>	March 4, 2013
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	David R. Cundiff, Chief of Police
<b>DEPARTMENT:</b>	Police Department
<b>MONTH:</b>	February 2013

See attached Monthly Report for additional information.

Attachment(s): Yes

ROCKY MOUNT POLICE DEPARTMENT  
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: FEBRUARY 2013

DEC

JAN

FEB

	DEC	JAN	FEB
TRAFFIC ARRESTS	75	80	64
TRAFFIC WARNING	57	81	47
CRIMINAL ARRESTS	33	41	55
LEGAL DOCUMENTS; TRESPASS NOTICES	0	0	0
JUVENILE REFERRALS P-UPS, ETC.	1	4	5
ALARM RESPONSES	46	67	39
ACCIDENTS INVESTIGATED	37	27	17
INCIDENTS ADDRESSED	1747	1981	1398
INCIDENTS, OFFENSES REPORTABLE	57	52	54
BUSINESSES, RESIDENCES CHECKED	721	608	383
DOORS, WINDOWS, ETC. UNSECURED	2	2	5
MOTORIST AIDES	90	106	80
BREAKING & ENTERING REPORTS	3	2	0
BREAKING & ENTERING WARRANTS	0	1	0
FELONY WARRANTS	1	3	17
GRAND LARCENY WARRANTS	0	0	0
MISDEAMEANOR CRIMINAL WARRANTS	24	17	45
UNIFORM TRAFFIC SUMMONS ISSUED	95	83	75
DUI	6	3	2

**TRAFFIC ENFORCEMENT:**

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 11 reportable accidents with 11 of the accidents on our public streets.

**COMMUNITY OUTREACH:**

- ◇ Residential Foot Patrols: (141) Anderson Street, Ann Sink Street, Bland Street, Byrd Lane, Candlewood Apartments, Center Street, Circle Drive, Claiborne Avenue, Cornell Road, Diamond Avenue, East Court Street, East Street, Fairlawn Drive, Glenwood Drive, Goodview Street, Grassy Hill Road, Green Meadow Lane, Hatcher Street, Hilltop Drive, Knob Apartments, Knollwood Drive, Law Street, Leonor Street, Maple Avenue, Mary Coger Lane, Maynor Street, Mountain View Drive, North Main Street, Oak Street, Old Franklin Turnpike, Orchard Avenue, Patterson Avenue, Pell Avenue, Perdue Lane, Riverview Street, Scuffling Hill Road, South Main Street, Spring Street, Summit Drive, Sycamore Street, Tanyard Village, Trail Drive, Warren Street, West Church Street, West College Street, Willow Street, and Windy Lane.
  
- ◇ Business Foot Patrols: (275) ABC Store, Applebee's, Auto Zone, BB&T Bank, BFMS, Bojangles, C Mart, CATCE, China City, Christian Heritage Academy, Church of God, Cook Out, Country Kids, CVS, Dairy Queen, Davis Law Firm, DMV, Eagle Cinema, El Rodeo, Empire Foods, Family Dollar, Family Pharmacy, Franklin County High School, Fleetwood Homes, Flora's Funeral Home, Food Lion, Franklin Center, Franklin Heights Baptist Church, Franklin Memorial Hospital, Franklin Outdoors, Franklin Street, Frank's Pizza, Goodwill, Holiday Inn Express, Hub Restaurant, Ippy's, Kentucky Fried Chicken, Kroger, Lee M. Waid, Little Ceasar's, Los Tres Amigos, Lowes, McDonald's, North Main Street, Old Franklin Turnpike, Pell Animal Clinic, Pizza Hut, PlyGem, Riverside Minute Market, Rocky Mount Bowling Center, Rocky Mount Elementary, Roses, Schewel's, School Board Road, Sheetz, Shell Station, South Main Street, Step Inc, Subway, Suntan City, Tanyard Road, Trinity Missions, Wal-Mart and YMCA.

**MISCELLANEOUS:**

- ◇ February 7<sup>th</sup>, 2013 - Provided Security "FCHS" Basketball Game
- ◇ February 7<sup>th</sup>, 2013 - TREDs Training "RMPD"
- ◇ February 7<sup>th</sup>, 2013 - Presentation with Boy Scout Troop
- ◇ February 10<sup>th</sup>, 2013 - Open Door "Raine & Perdue Law Offices"
- ◇ February 13<sup>th</sup>, 2013 - Open Door "Fleetwood Show House"
- ◇ February 16<sup>th</sup>, 2013 - Open Door "Tanyard Village"
- ◇ February 22<sup>nd</sup>, 2013 - Guns "N" Hoses Event
- ◇ February 24<sup>th</sup>, 2013 - Open Door "Fleetwood Homes"

**TRAFFIC CONTROL UPDATES:**

- ◇ No new updates for this month.

**INVESTIGATIONS:**

- ◇ New Criminal Investigations: 7
- ◇ New Drug Investigations: 3
- ◇ Cases Cleared: 6
- ◇ Misdemeanor charges: 3
- ◇ Felony Charges: 12
- ◇ Pending Cases: 2
- ◇ Child Abuse Cases: 1
- ◇ Search Warrants: 6

MEETINGS:

- ◇ FRESH Coalition Meeting
- ◇ FRESH Safe Alternative Event
- ◇ School Board Meeting
- ◇ Meeting with attorneys on septic case
- ◇ Meeting with Town Council
- ◇ Stock Holders Meeting
- ◇ Security Meeting at Franklin Community Bank
- ◇ Chiefs Board Meeting
- ◇ Numerous meetings with Commonwealth Attorney reference septic case

TRAINING:

- ◇ DCJS Train the Trainers - Gangs

CLASSES TAUGHT:

- ◇ Crime Prevention Presentation to SNA

## CRIMINAL ARRESTS & LOCATIONS:

Possession of Marijuana	Old Franklin Turnpike (x 2)
Possession of Marijuana	Donald Avenue
Possession of Marijuana	Diamond Avenue
Possession of Crack Cocaine	Anderson Street
Possession of a Controlled Substance	Old Franklin Turnpike
Possession of Drug Paraphernalia	Old Franklin Turnpike (x 5)
Possession of Drug Paraphernalia	Anderson Street
Driving Under the Influence – 4 <sup>th</sup> Offense	Diamond Avenue
Driving Under the Influence	Diamond Avenue
Drinking While Driving	Diamond Avenue
Drunk In Public	East Court Street (x 3)
Drunk In Public	Old Franklin Turnpike
Refusal of Blood or Breath Test	Diamond Avenue
Underage Possession of Alcohol	East Court Street (x 2)
Underage Possession of Alcohol	Diamond Avenue
Shoplifting	Old Franklin Turnpike (x 8)
Shoplifting	Tanyard Road
Felony Shoplifting	Old Franklin Turnpike (x 2)
Defrauding an Inn Keeper	Meadowview Avenue
Larceny	Floyd Avenue
Resisting Arrest	East Court Street
Contribute to the Delinquency of a Minor	Oak Street (x 2)

Brandishing a Firearm	Sycamore Street
Discharge a Firearm in a Public Place	Sycamore Street
Possession of a Firearm by a Convicted Felon	Sycamore Street
Destruction of Property	Sycamore Street
Trespassing	Sycamore Street
Simple Assault	Windy Lane
Assault on a Police Officer	Anderson Street (x 2)
Disorderly Conduct	Sycamore Street

## SPEEDING TICKETS ISSUED

Tanyard Road (x 8)

North Main Street (x 8)

Pell Avenue (x 7)

East Court Street (x 4)

Old Furnace Road (x 3)

State Street

Grassy Hill Road

Old Franklin Turnpike

Virgil H. Goode Highway

Booker T. Washington Highway

## MONTHLY STAFF REPORT

<b>DATE:</b>	March 4, 2013
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Cecil R. Mason, Public Works Director
<b>DEPARTMENT:</b>	Public Works Department
<b>MONTH:</b>	February 2013

1. Repaired sweeper: swept February 28<sup>th</sup> and March 1<sup>st</sup>.
2. Checking road culverts and removing trash.
3. Did cleanup for two days.
4. Hauling shot rock: seven days; three trucks.
5. Checking sewer lines and manholes for 13 days.
6. Repaired sewer line at Furnace Creek for four days.
7. Repaired sewer line on Fairlawn Avenue.
8. Three days reading meters:
9. Changed 5/8" meters
10. Installed the following meters:
  - 9 each 5/8" meter at "The Oaks"
  - 3 each 1 1/2" meters at Lillie's Leisure
  - 1 each 1" meter at Rocky Mount Baptist Church
  - 1 each 2" meter at Hometown Ice
11. Cleaned and mowed lot at 275 Anderson Street.
12. Opened and closed two graves.

## MONTHLY STAFF REPORT

<b>DATE:</b>	March 4, 2013
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Tim Burton, Superintendent
<b>DEPARTMENT:</b>	Waste Water Treatment Plant
<b>MONTH:</b>	February 2013

Average Daily Flow	0.697 mgd
TSS Reduction	99 %
BOD Reduction	99 %
Leachate (F.C. Landfill)	130,500 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	69.96 Tons
Rain Total      2.24 inches	Snow Total      0.2 inches

Request: None

Respectfully Submitted,

Timothy Burton

Attachment(s): No

## MONTHLY STAFF REPORT

<b>DATE:</b>	March 1, 2013
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Bob Deitrich, Water Plant Superintendent
<b>DEPARTMENT:</b>	Water Department
<b>MONTH:</b>	February 2013

### Operation and Production Summary:

The actual water production time (filtering of water) for the entire month averaged 10.0 hours per day, which yielded approximately 800,000 gallons of water per day.

Total Raw Water Pumped:	24.45 million gallons
Total Drinking Water Produced:	22.39 million gallons
Average Daily Production:	800,000 gallons per day
Average Percent of Production Capacity:	40%
Flushing of Hydrants/Tanks/ FD Use:	361,200 gallons
Tank Refill (post washout)	180,000 gallons (this water will be billed)
Plant Process Water:	580,000 gallons (finished water used by the plant)
Bulk Water Sold at WTP:	None

**A number of unusual circumstances regarding water usage or loss occurred in February, including fire department usage, water tank maintenance and a valve failure. All of this water has been accounted for in this report.**

### Operational Issues:

- All routine monthly bacteriological samples were negative (no bacteria detected). All other routine samples continue to be within limits.
- Installation of the new electrical systems has been delayed a couple of weeks, but equipment should begin arriving during the first week of March.
- Staff had the opportunity to watch the automatic valves at the upper pump station operate while the Franklin County Fire Department was refilling trucks to fight a fire in Glade Hill. The pressure regulating valves, which are designed to allow extra flow from the Grassy Hill Water Tank during heavy water demand, worked perfectly. The valves help prevent damage to the piping during high demand and constrict the flow during low demand to prevent excessively high water pressure. Staff rebuilt these valves in 2012.

### Repairs/Maintenance:

- Rt. 220 North Tank is back in service but the automatic valve still has some issues. Staff is manually opening and closing the tank valve to keep the water fresh while we work with the manufacturer to solve the problem.
- A check valve at the lower pump station did not close properly, causing a significant loss of water through a tank overflow line after normal operational hours. The valve has been isolated and staff is working to repair the valve. We have also made changes to booster pump settings to prevent excessive water loss after hours in the future.

- Staff has installed one of two new volumetric chemical feeders that were delivered this month.
- The plant was drained and cleaned in February. This is typically done twice per year.
- Temporary repairs were made to the fence around Bald Knob Water Tank. A professional fence company will be making more permanent repairs to that fence and the fence around our 220 N. Water Tank in March.
- Staff re-tied both sets of warning buoys that broke loose after heavy rains at the beginning of the month.

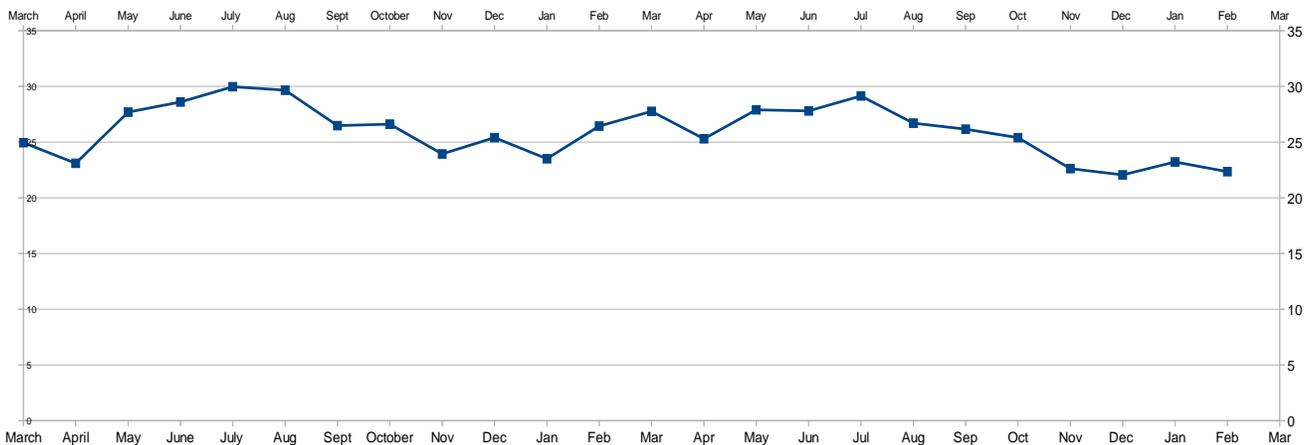
**Miscellaneous:**

- We have been notified by the Virginia Department of Health that our Water Treatment Plant has earned a Bronze Performance Award for the year 2012. This is the fourth award we have earned since 2007 and the third year in a row we have been recognized for our performance. Ours is one of only 15 water treatment facilities statewide that won an award for 2012.

**Upcoming:**

- Soda Feeder Installation (2<sup>nd</sup> of 2)
- Replacement of the electrical motors and controls.
- Hydrant Flushing
- Pump station valve repair (parts on order)

**Water Plant Production – 24 Month History (Million Gallons)**



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**   
  **Consent Item**   
  **Old Business**   
  **New Business**  
 **Committee Report**   
  **Other**

FOR COUNCIL MEETING DATED:	March 11, 2013
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Recreation Programs Manager Marcia Cramblitt is asking on behalf of Franklin County Parks &amp; Recreation for Council's consideration of approval to allow them to hold the following races: (1) 13<sup>th</sup> annual Chug for the Jug 5K; (2) Kids Fun Run; and (3) the Carilion Health Walk that are scheduled for Saturday, April 27, 2013, starting at 8:30 a.m. at the Rocky Mount Farmers' Market.</p> <p>Mrs. Cramblitt has spoken with the Chief of Police and he has approved the race course, and his officers will be providing assistance for them on the race day.</p> <p>Enclosed is a letter from Mrs. Cramblitt addressed to the Mayor outlining the request in further detail, along with a detailed map of the proposed route.</p>
ACTION NEEDED:	Approval/denial of request.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)



FRANKLIN COUNTY  
PARKS & RECREATION

540-483-9293

[www.franklincountyva.org/parks](http://www.franklincountyva.org/parks)

Town of Rocky Mount  
C/o Mayor Steven Angle  
345 Donald Avenue  
Rocky Mount, VA 24151

February 15, 2013

This letter is a request for use of roadways for the 2013 Chug for the Jug 5K, Kids Fun Run and Carilion Health Walk that is scheduled for **Saturday, April 27, 2013** at 9:00am at the Rocky Mount Farmer's Market. I have contacted Dorothy Cundiff, at Retail Merchants, and secured use of the Farmer's Market from 6:00am-Noon.

The Kids Race begins at 8:30am at the Farmer's Market and proceeds up to Arrington Flowers and back to Farmer's Market. The adult race/walk begins at 9:00am at the Farmer's Market and ends at the Farmer's Market and a map is attached of the course. The course is the same that was used last year. I have spoken to Chief David Cundiff with the Rocky Mount Police Department and he approved our course and his officers will be providing assistance for us on race day.

Last year there were **40** youth in the Kids Fun Run, **22** walkers in the Health Walk and **98** runners in the 5k Race. At total of **160** participants enjoyed this event that was sponsored by Carilion Franklin Memorial Hospital, the Town of Rocky Mount, Haywood's Jewelers, Alexander Dentistry and Franklin Community Bank.

Thank you for your consideration and support.

Marcia Cramblitt

Recreation Programs Manager

Cc: Chief David Cundiff, Rocky Mount Police Department

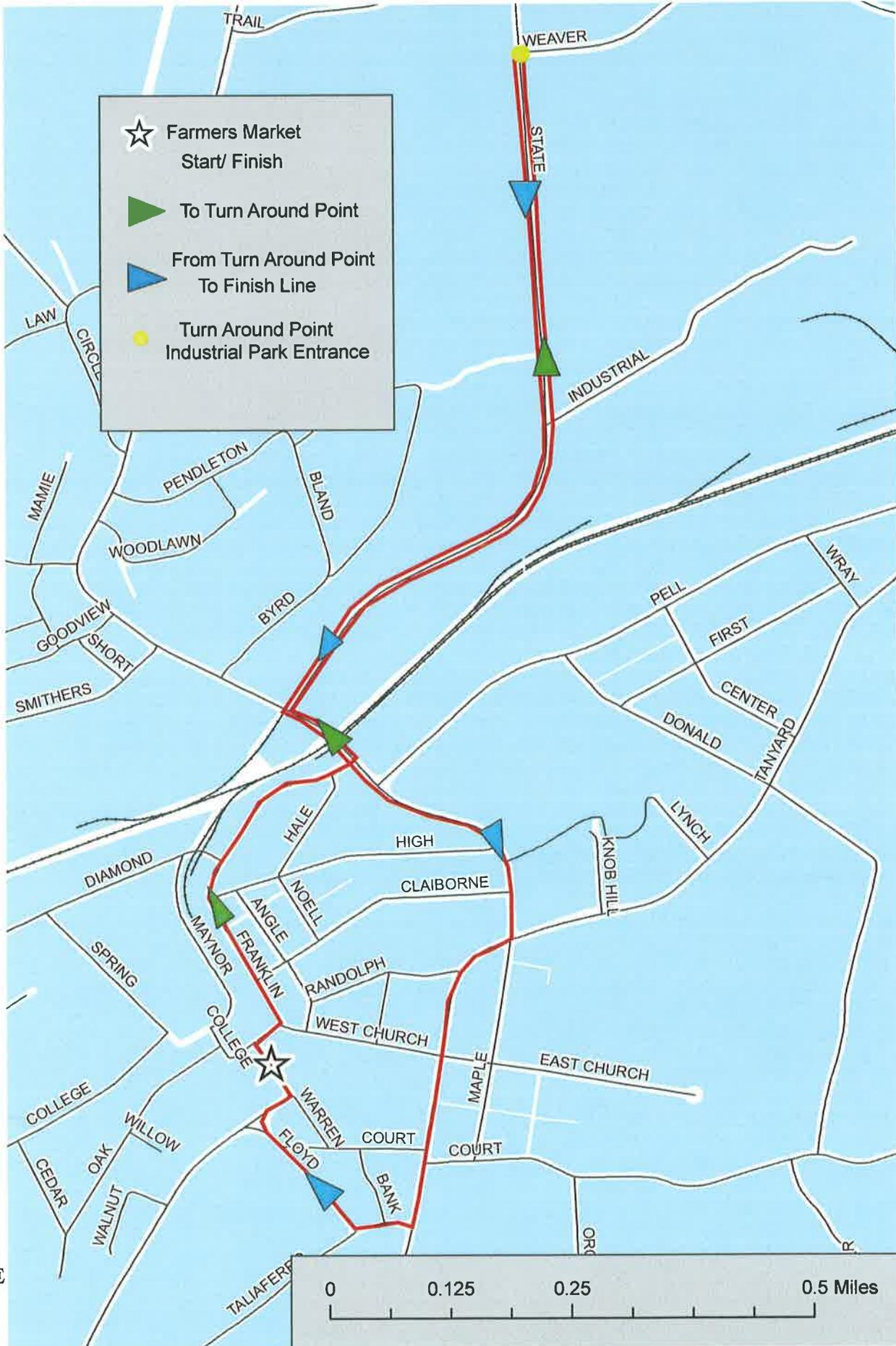


2012 Kids Fun Run & 5K Race



# The Town of Rocky Mount, Virginia

## CHUG FOR THE JUG 2013



## Pat Keatts

---

**From:** David Cundiff  
**Sent:** Thursday, February 14, 2013 11:39 AM  
**To:** Pat Keatts  
**Subject:** Re: Request of Franklin County Parks & Rec

No  
problem, same as last year

On Feb 14, 2013 10:38 AM, "Pat Keatts" <[pkeatts@rockymountva.org](mailto:pkeatts@rockymountva.org)> wrote:

Chief,

I understand that you have talked with Marcia Cramblitt with Franklin County Parks & Recreation regarding their upcoming Jug for the Chug events.

She is bringing this before Council during their regular meeting of March 11<sup>th</sup>.

Attached is the letter, along with the proposed route.

Please confirm to me via e-mail that you have no problem with the date and route being proposed.

As always, many thanks!

*Patricia H. Keatts, MMC*

*Town Clerk*

*Town of Rocky Mount*

*345 Donald Avenue*

*Rocky Mount, VA 24151*

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**   
  **Consent Item**   
  **Old Business**   
  **New Business**  
 **Committee Report**   
  **Other**

FOR COUNCIL MEETING DATED:	March 11, 2013
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Mr. Jeremy Holmes, Program Director for the Roanoke Valley-Alleghany Regional Commission RIDE Solutions program, has requested to come before Council to do a presentation on a research project the Commission has started in looking at the potential market for carpooling and other commuter services in Rocky Mount and Franklin County.</p> <p>Attached is a letter that Mr. Holmes has submitted outlining his request.</p>
ACTION NEEDED:	None at this time.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	



313 Luck Avenue, SW | Roanoke, Virginia 24016 | P: (540) 342.9393 | F: (540) 343.4416 | TF: (866) 424.3334 | info@ridesolutions.org

Monday, March 4<sup>th</sup>, 2013

Mayor Stephen C. Angle  
Rocky Mount Town Council  
345 Donald Ave.  
Rocky Mount, VA 24151

Jeremy Holmes  
Roanoke Valley-Alleghany Regional Commission  
PO Box 2569  
Roanoke, VA 24010

Dear Mayor Angle,

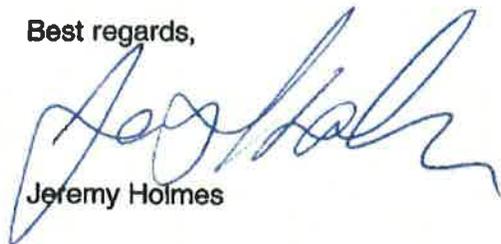
My name is Jeremy Holmes, Program Director for the Roanoke Valley-Alleghany Regional Commission's RIDE Solutions program. The Commission has recently started a project looking at the potential market for carpooling and other commuter services in Rocky Mount and Franklin County. I recently met with a group of stakeholders from the region, and Mr. Patrick Rust suggested that this might be a good opportunity to brief Council on this project, its goals, and some of the outreach efforts we will undertake in the community.

It would also be a good opportunity for Council to learn more about the Commission's RIDE Solutions program and some of the work we have already been doing in the region.

I would enjoy the opportunity to give a brief presentation at the upcoming March 11<sup>th</sup> meeting on the rideshare research project and answer any questions Council may have.

Thank you very much for the opportunity.

Best regards,



Jeremy Holmes