

**ROCKY MOUNT TOWN COUNCIL
FISCAL YEAR 2014
BUDGET WORK SESSION NO. 2
APRIL 15, 2013**

The April 15, 2013 Fiscal Year 2014 Budget Work Session No. 2 meeting of the Rocky Mount Town Council was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 4:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

Vice Mayor Gregory B. Walker, Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, and Billie W. Stockton

The meeting was called to order by Mayor Angle.

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins, Finance Director Linda Woody, Chief of Police David Cundiff, Public Works Director Cecil Mason, Wastewater Treatment Plant Superintendent Timothy Burton, Water Plant Superintendent Bob Deitrich, Fire Chief Charlie Robertson, Accounting Technician Amy Gordon, and Town Clerk Patricia H. Keatts.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

- Motion was made by Council Member Stockton to approve the agenda as presented, seconded by Council Member Love and carried unanimously.

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The Town Manager informed Council that the objective of this work session is to take any input given on this document by Council so staff can advertise it for a public hearing to be held May 6th, with Council considering approval during their regular Council meeting of May 13th.

The Town Manager informed Council that during Budget Work Session No. 1, Council had went through the entire budget, with them giving it some tweaks and input. Due to proposed changes, the Finance Director had given Council a memorandum at the beginning of this meeting that reflected those changes:

- Council's advertising (line 3800, page 9): The one big expenditure (\$1,295) during the current fiscal year (FY 2013) is for the re-codification of the zoning ordinance. This required a full page ad in *The Franklin News-Post*. This expense is not expected for FY 2014 (next year).
- The Town Attorney is not eligible for the Town's health and dental insurance because he is neither an employee nor elected.
- Regarding the janitor supplies line item for all accounts (all accounts can be found on page 115 behind the "expenses by line item" tab), there are no mis-classified expenses. Typical expenses are for paper towels, toilet tissue, hand soap, air fresheners, and trash can liners. Toilet and glass cleansers are also in the Emergency Services Building account. The Town Manager stated that for the supplies for the Municipal Building, the building receives a lot of public; therefore, the usage is higher.
- Also handed out to Council was the updated budget work sheets from work session #1 that reflect the changes:
 - o General Fund Balance Revenue, page 3, line 01.1500.4051 (last line on this page): eliminated the \$450,000 expected revenue from bond proceeds for the North Main Street basketball park. It was decided to continue discussions with the YMCA for youth participation in their facilities.
 - o General Fund Revenue, page 5, total revenues line item: amount decreased due to the elimination of the \$450,000 bond proceeds for the basketball park.
 - o General Fund Expenditures Summary, page 6: Parks (account 01.4308) and Non-departmental (account 01.9102) changed due to the elimination of the basketball park. Total expenditures also changed.
 - o Parks and Playgrounds Maintenance, page 47: eliminated the \$450,000 expenditure (line 7010; last line on the page) for the basketball park.
 - o General Fund Non-departmental, page 69: eliminated the \$1,000 contribution to the Franklin County Public Library and moved it to "Undesignated" for future requests from community organizations.
 - o General Fund Non-departmental, page 70: added a line (number 9959, last line) for a reserve of \$50,000 for the payment to the YMCA for youth participants if an agreement can be reached. This \$50,000 is deducted from the original \$163,159 reserve for reimbursement to fund balance (the next to last line item). This nets a reimbursement to fund balance of \$113,159.
 - o Agency Requests – Historical Contributions, page 140: eliminated the \$1,000 proposed contribution to the Library and re-allocated to "undesignated for unexpected requests".
 - o Agency Requests for FY 2014, page 141: eliminated the \$1,000 proposed contribution to the Library and re-allocated to 'undesignated for unexpected requests'.

Discussion ensued on the following:

- o Town employees proposed 2.5% cost of living raise was confirmed being in the budget. There was discussion regarding some Council members preferring employees receiving one set amount across the board instead of a COLA raise, with follow-up discussion that if this was done, would have to re-adjust the entire pay scale; some employee positions require a education and a degree for their

positions, and the current pay scale looks at the responsibility level within the organization; Town Manager and Finance Director has set aside in the budget \$30,000 to address the lower end paying positions in order to bring their level of pay up, with this being brought before the Finance & Human Services Committee to review if Council passes budget with this amount left in.

- Money set aside for Town employees Christmas bonus. Finance Director and Town Manager explained how this policy works (\$450 for the first five years, and \$50 for each five years thereafter). Discussed the history of this being done in the past and how it worked, with the Town Manager stating he wanted to give Council a budget that is reflective of the Town's policy, which has included Christmas bonuses. Consensus of Council to keep the bonuses in and to look at it again during their August regular meeting after the Finance & Human Services Committee looks at it first in order to make a recommendation to Council.
- May be looking at a different way to get water to Tank Hill area other than replacing the water tanks located there per a report received from the engineering firm of Thompson & Litton, which is basically readdressing the water pressure points; with the plan being of going over this with Council over the next ten to 12 months so Council can make a decision regarding the water tanks on Tank Hill.

Regarding Capital Improvement Projects (CIP), discussed:

- Scuffling Hill Road project: did not appear in FY 2014 budget due to it costing much more than the Public Works Director and Town Manager had calculated it would; therefore, waiting on Virginia Department of Transportation on whether or not they will be able to assist in the funding of this project as it now is going to cost approximately over a million dollars to fix. The Town Manager informed Council that they did pass a resolution to apply for the VDOT funding.
- Celeste Park: Finance Director informed Council that the funds proposed for this project were not in FY 2014 budget, but was funds just hanging out there for FY 2015. Discussed using boy scouts and Franklin County Jail trustees to help with the project. Was mentioned by Assistant Town Manager that if the Town uses volunteers, to be aware of liability concerns placed on the Town due to the nature of the work that will be done. Also discussed that this project may have to wait until funding becomes available by donations, and as of right now, donations have been far and few between. Also discussed carrying over the \$12,500 into somewhere else, leaving it as contingency money.
- Basketball Court on North Main Street: Town Manager has penciled in the budget \$50,000 in case any deal is made with the YMCA regarding letting those youths that would have used the proposed basketball court instead use the YMCA. The Town Manager confirmed that he is still in negotiations with the YMCA about this matter.
- Pigg River Dam Removal: still waiting to hear from the Army Corps of Engineers and State, and as of right now, the Town cannot do anything due to the endangered species act (in relation to the Log Perch in the Pigg River area being discussed for dam removal); therefore, the Federal government has this project at a standstill. The Superintendent of the Water Department did confirm that after every storm, his department checks to make sure the buoys and warning signs are in place at both the Blackwater River dam and Pigg River dam, and if not, they fix them right away.

- Multiple copies of newspapers: Consensus of Council that only one copy of *The Franklin News-Post* and *The Roanoke Times* be sent to the Rocky Mount Municipal Building, and not to other departments and other addresses. The Assistant Town Manager informed Council that the reason he needed one sent to him was for the purposes of clipping out and archiving news articles pertaining to the Town.

The Mayor stated that based on the discussion, the staff would put a hold on the bonuses until further discussion, and to put a hold on multiple copies of the newspapers being sent.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to advertise the FY 2014 budget for a public hearing to be held on May 6, 2013 at 7:00 p.m., with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show the motion on the floor passed unanimously by those present.

ADJOURNMENT

There being no further discussion, the Mayor entertained a motion to adjourn.

- At 5:06 p.m., motion was made by Council Member Moyer to adjourn, seconded by Council Member Greer and carried unanimously.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts/Town Clerk

/phk