

**TOWN OF ROCKY MOUNT
BOARD OF ZONING APPEALS
MEETING MINUTES
October 6, 2016
6:00 P.M.**

The Board of Zoning Appeals (BZA) of the Town of Rocky Mount, Virginia met at the Rocky Mount Municipal Building on Thursday, October 6, 2016, at 6:00 p.m., with Chairman Charles L. Hutto, presiding.

ROLL CALL OF MEMBERS PRESENT

Board Members Present: Chairman, Charles L. Hutto, Jr.; Vice Chair, Susan Hapgood; Board of Zoning Appeals Members George Gautsch, John Speidel, and Lucas Tuning.

Board Members Absent: None

Staff Members Present: Matthew C. Hankins, Assistant Town Manager; Josh Gibson, Town Planner; Town Attorney, John Boitnott; Deanna Alexander, Deputy Clerk and Secretary to the Board of Zoning Appeals

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve the agenda as presented.

Motion By: Vice Chair Hapgood

Second: Board Member Speidel

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Prior to the meeting, the Board received the following draft minutes for review and consideration of approval:

April 30, 2015 – Regular Meeting

May 7, 2015 – Regular Meeting

Chairman Hutto recessed the regular meeting to hold a work session on the Virginia Code changes for the Board of Zoning Appeals as of July 1, 2015.

Open discussion and review ensued with Board Members and staff for approximately thirty minutes. Discussion included the definition of variances and hardship. Review of the Albemarle County handbook.

Chairman Hutto asked if there are any other questions and called the meeting back into session.

NEW BUSINESS

Let the record show there is no new business at this time.

OLD BUSINESS

Let the record show there is no old business at this time.

BOARD CONCERNS AND STAFF UPDATES

None

Chairman Hutto hearing no other comments entertained a motion to adjourn.

ADJOURNMENT

Motion: Board Member Speidel

Second: Vice Chair Haggood

Action: Adjourned by a unanimous vote of members present

Time of Adjournment: 7:16 p.m.

Charles Hutto, Jr., Chairman

ATTEST:

Deanna L. Alexander, Clerk/Secretary