

TOWN OF ROCKY MOUNT
345 DONALD AVE.
ROCKY MOUNT, VIRGINIA 24151

540.483.7660
FAX : 540.483.8830

E-MAIL: MHANKINS@ROCKYMOUNTVA.ORG
WWW.ROCKYMOUNTVA.ORG



PLANNING COMMISSION
JANET STOCKTON, CHAIR
JOHN SPEIDEL, VICE CHAIR

BUD BLANCHARD JERRY W. GREER, SR.
INA CLEMENTS DERWIN HALL
JOHN TIGGLE

MATTHEW C. HANKINS
*Assistant Town Manager &
Community Development Director*

PLANNING COMMISSION AGENDA
TUESDAY APRIL 3, 2018
6:00 P.M.

COUNCIL CHAMBERS, ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE, ROCKY MOUNT, VIRGINIA

Call to Order and Welcome

- I. Roll Call of Members Present
- II. Approval of Agenda
- III. Review and Consideration of Minutes
 - a. March 6, 2018-Regular Meeting Minutes
- IV. Public Hearing
 - a. The proposed 5-Year Capital Improvement Plan (CIP) for the fiscal period beginning July 1, 2018 and concluding on June 30, 2023. The Town's 5-Year Capital Improvement Plan is a document to forecast significant expenditures and revenue needs for major capital improvements, equipment, property, utility infrastructure, and other public uses. The CIP is for planning purposes only and does not obligate the Town Council to carry out any project contained therein nor prohibit unanticipated capital needs to be purchased during the time period of the CIP but not contained as part of the adopted plan
 - i. Staff Comments
 - ii. Public Comments
- V. New Business -None at this time
- VI. Old Business- None at this time
- VII. Commissioner Concerns
- VIII. Staff Updates
- IX. Adjournment

**TOWN OF ROCKY MOUNT
PLANNING COMMISSION
REGULAR MEETING MINUTES
March 6, 2018
6:00 p.m.**

The Planning Commission of the Town of Rocky Mount, Virginia met in the Council Chambers of the Rocky Mount Municipal Building, located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:00 p.m. on March 6, 2018, for its regular monthly meeting with Madame Chair Janet Stockton presiding.

Commission Members Present:

- Chair Janet Stockton
- Vice Chairman John Speidel
- Member Derwin Hall
- Member Ina Clements
- Member Bud Blanchard
- Member John Tiggle
- Member Jerry Greer

Staff Members Present:

- Town Planner Jessica Heckman
- Planning Commission Clerk Cherie Compton

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve agenda as presented

Motion By: Member Ina Clements

Second: Member John Tiggle

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, Planning Commission received the following draft minutes for review and consideration of approval:

February 6, 2018- Regular Meeting Minutes

Additions or Corrections: None

Motion: To approve minutes as presented

Motion By: Member Derwin Hall

Second: Member Jerry Greer

Action: Approved by unanimous vote of members present

Old Business

Town Planner Jessica Heckman gave an update about the change in the Yard Sale Ordinance that was passed by Town Council to Yard or garage sales shall be permitted in any district for a maximum duration of 2 consecutive calendar days only during daylight hours. No more than 3 sales shall be permitted per calendar year, with an interval of at least 30 days between sales. A zoning permit shall not be required. For purposes of this section, a "yard or garage sale" means a public sale at a dwelling at which personal items belonging to the residents of the dwelling are sold, provided that (i) items purchased elsewhere expressly for resale at a yard or garage sale shall be prohibited and (ii) items intended for sale shall not be stored or displayed in the front or side yards of a dwelling except on the day of sale. With a possibility of an insert going in the water bill for the Yard Sale ordinance update.

Town Planner Jessica Heckman gave an update about the results from the meeting that was held with business owners on Powder Creek Lane. The business owners were not supportive of change to the street however they suggested a no parking being enforced on Powder Creek Lane. The proposed changes will go before the Streets & Sidewalks Committee then to Town Council for final approval.

An open discussion ensued.

Commissioner Concerns

Member Bud Blanchard asked about the amount of dirt at the Training Center at Carter Bank & Trust. Staff noted they were aware and has made contact with the bank.

Staff Updates:

Town Planner Jessica Heckman gave an update about the idea and planning of doing Movies at the Market and also a "First Fridays" type event in the town.

With no further discussion, a motion was made to adjourn.

ADJOURNMENT

Motion to Adjourn By: Member Ina Clements

Second: Member Jerry Greer

Action: Approved by a unanimous vote of members present

Time of Adjournment: 6:22 p.m.

Janet Stockton, Chairman

ATTEST:

Cherie Q. Compton, Clerk

TOWN OF ROCKY MOUNT									
5 YEAR CAPITAL IMPROVEMENT PLAN									
FY 19 - 23									
			FY 19	FY 19	FY 20	FY 21	FY 22	FY 23	5 YEAR
	Project / Purchase:	By Depts.	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	TOTAL
GENERAL FUND PROJECTS:									
ADMINISTRATION / COMMUNITY DEVELOPMENT / FINANCE:									
	Finance - new financial operating software & hardware		500,000						-
	Zoning - replace 1995 GMC pick-up				23,000				23,000
	Mgr - replace 2004 Ford Explorer				35,000				35,000
	Com Dev - replace 2007 GMC Yukon						35,000		35,000
	TOTAL ADMINISTRATIVE DEPARTMENTS		500,000	-	58,000	-	35,000	-	93,000
PUBLIC SAFETY:									
	Police - replace in car camera & video (\$5,500/car;2/year)		11,000		11,000	11,000	11,000	11,000	44,000
	Police - replace 1 Explorers at \$38,000 per car every 2 years		38,000		76,000	76,000	76,000	76,000	304,000
	Police - vehicle for Community Policing		37,000		37,000				37,000
	Police - replace K-9 with dual purpose K-9		10,000						-
	Fire - replace 1993 Pierce fire engine (may get grant funding)				555,000				555,000
	Fire - replace 2 thermal imaging cameras				15,000				15,000
	Fire - replace Cascade Air System (may get grant funding)					130,000			130,000
	Fire - replace SCBA packs (5)							30,000	30,000
	Fire - replace 1996 Freightliner fire engine						625,000		625,000
	Fire - replace 1995 Chevy Suburban (quick response vehicle)						45,000		45,000
	Fire - replace Utility 1A							300,000	300,000
	TOTAL PUBLIC SAFETY		96,000	-	694,000	217,000	757,000	417,000	2,085,000
PUBLIC WORKS:									
	Pub Works - manhole leveling system		10,000						-
	Pub Works - fire hydrant cleaning system		10,000						-
	Pub Works - sidewalk maintenance (year 3)		40,000		40,000	40,000	40,000	40,000	160,000
	Com Dev - street lighting Floyd Ave		65,000						-
	Com Dev - sidewalk extension with VDOT revenue sharing funds		-		-	-	-	-	-
	Pub Works - replace 1999 Ford tractor		45,000						-
	Pub Works - replace ????? pick-up	yr??	47,000						-
	Pub Works - replace 1989 John Deere loader 544		135,000						-
	Pub Works - gator 4 x 4		17,000						-
	Pub Works - replace 1995 Ford tandem dump truck				230,000				230,000
	Pub Works - replace 2002 GMC pick-up				55,000				55,000
	Pub Works - replace 2003 Ford pick-up					45,000			45,000
	Pub Works - replace 1997 Ford dump truck					200,000			200,000
	Pub Works - replace 1999 John Deere loader 444					180,000			180,000
	Pub Works - replace 2006 Ford pick-up						35,000		35,000
	Pub Works - replace 2002 GMC dump truck						200,000		200,000
	Pub Works - replace 2006 John Deere backhoe 310						200,000		200,000
	Pub Works - replace ### lawn mowers	###??					15,000		15,000
	Pub Works - replace 2007 Dodge pick-up							45,000	45,000
	Pub Works - replace 1999 Ford bucket truck							100,000	100,000
	Pub Works - replace 1999 NH skid loader							75,000	75,000
	Pub Works - replace 2003 John Deere backhoe 710							230,000	230,000
	Pub Works - replace riding mowers							10,000	10,000
	TOTAL PUBLIC WORKS		369,000	-	325,000	465,000	490,000	500,000	1,780,000

TOWN OF ROCKY MOUNT									
5 YEAR CAPITAL IMPROVEMENT PLAN									
FY 19 - 23									
		FY 19	FY 19	FY 20	FY 21	FY 22	FY 23	5 YEAR	
Project / Purchase:	By Depts.	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	TOTAL	
BUILDINGS AND GROUNDS:									
Municipal Bldg - replace HVAC				65,000					65,000
Harvester - replace seating				22,500					22,500
ES Bldg - paint siren tower									-
PW Bldg - add 2 stalls on pole shed	35,000								-
Pub Works - asphalt rejuvenation-J&J parking lot	11,900								-
Pub Works - asphalt rejuvenation-bank/church parking lot	4,300								-
Parks - replace tables, trash cans, grills	10,000								-
Parks - Mary Elizabeth-replace lights	40,000			-					-
Parks - Mary Elizabeth-replace bathroom	40,000			-					-
Parks - Gilley's									-
Parks - Celeste development phase 3 of 5 (\$5,245 donations)	5,000			-					-
Parks - new trail development (may get grant funding)	-			50,000					50,000
Farmers Market									-
PW & PS - replace fuel pumps at fueling stations	8,400								-
PW & PS - fuel master upgrade software, wireless card				10,000					10,000
PW & PS - replace fuel canopies				50,000					50,000
Streets - wayfinding signage Stage II				95,000					95,000
Curb & Gutter - Bernard Rd. drainage	-			-	-	-	-	-	-
TOTAL BUILDINGS AND GROUNDS	154,600	-	-	292,500	-	-	-	-	292,500
ECONOMIC DEVELOPMENT:									
Economic Development Authority contribution	-			200,000	200,000				400,000
WPPD - 220/40 realignment (Town cost)						80,000	80,000		160,000
Mountain Valley Pipeline - taps in the transmission line						1,000,000	1,000,000		2,000,000
12" water line connector to Plateau Plaza					1,000,000	1,000,000	1,000,000		3,000,000
TOTAL ECONOMIC DEVELOPMENT	-	-	-	200,000	1,200,000	2,080,000	2,080,000	-	5,560,000
TOTAL GENERAL FUND PROJECTS	1,119,600	-	-	1,569,500	1,882,000	3,362,000	2,997,000	-	9,810,500

