

**TOWN OF ROCKY MOUNT
PLANNING COMMISSION
REGULAR MEETING MINUTES
September 4, 2018
6:00 p.m.**

The Planning Commission of the Town of Rocky Mount, Virginia met in the Council Chambers of the Rocky Mount Municipal Building, located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:00 p.m. on September 4, 2018, for its regular monthly meeting with Madame Chair Janet Stockton presiding.

Commission Members Present:

- Chair Janet Stockton
- Vice Chairman John Speidel
- Member Derwin Hall
- Member Ina Clements
- Member John Tiggle
- Member Jerry Greer

Staff Members Present:

- Assistant Town Manager Matthew Hankins
- Town Planner Jessica Heckman
- Planning Commission Clerk Cherie Compton
- Town Attorney John Boitnott

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve agenda as presented

Motion By: Member Ina Clements

Second: Member Jerry Greer

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, Planning Commission received the following draft minutes for review and consideration of approval:

August 7, 2018- Regular Meeting Minutes

Additions or Corrections: None

Motion: To approve minutes as presented

Motion By: Member John Tiggle

Second: Member Jerry Greer

Action: Approved by unanimous vote of members present

Public Hearings

-Menefee

Joseph A. & Sylvia Menefee, owners are requesting a Special Use Permit for an Accessory building on property located at 100 Patterson Avenue Rocky Mount, Virginia, 24151, Franklin County Tax Map and Parcel Number 2100032400. The applicant intends to place an accessory building at the rear of property which is zoned CBD (Central Business District).

Jessica Heckman Town Planner presented the Staff Report.

The applicant was present and spoke on behalf of the application and answered questions from the Planning Commission members.

An open discussion ensued.

Hearing no further comments Madame Chair Janet Stockton asked for a motion.

Motion: Recommend that Town Council approve the Special Exception/Use Permit to allow an accessory building to be placed to the rear of the property located on parcel number 2100032400.

Motion By: Member Derwin Hall

Second: Member Jerry Greer

Action: Approved by a unanimous vote of members present

-Kids Clubhouse, LLC

Kids Clubhouse, LLC, is requesting a Special Use Permit to operate a licensed child day care facility at 565 Diamond Avenue, Rocky Mount, Virginia, 24151, Franklin County Tax Map and Parcel Number 2060001900. The proposed location would serve as a second location to offer childcare from infant to two years of age. The property is zoned Residential Business (RB).

Jessica Heckman Town Planner presented the Staff Report.

The applicant was present and spoke on behalf of the application and answered questions from the Planning Commission members.

Tasha Murphy, of 550 Diamond Avenue expressed concerns in regards to the hours of operation and future use of the child day care facility.

An open discussion ensued.

Hearing no further comments Madame Chair Janet Stockton asked for a motion.

Motion: Recommend that Town Council approve the Special Exception/Use Permit to allow Kids Clubhouse, LLC to operate a child day care facility located at parcel number 2060001900 with the condition that hours of operation be Monday through Friday 5:30 a.m. to 6:00 p.m.

Motion By: Member Jerry Greer

Second: Member Ina Clements

Action: Approved by a unanimous vote of members present

Commissioner Concerns

Derwin Hall asked to begin working on Comprehensive Plan review.

Commission members asked staff to do a review of properties that need to have a zoning/rezoning clean up done in the Town.

Janet Stockton asked about the progress on the Love Works sign.

Staff Updates:

Matthew Hankins gave an update on the First Responders Memorial site.

With no further discussion, a motion was made to adjourn.

ADJOURNMENT

Motion to Adjourn By: Member Ina Clements

Second: Member Jerry Greet

Action: Approved by a unanimous vote of members present

Time of Adjournment: 6:51 p.m.

Janet Stockton, Chairman

ATTEST:

Cherie Q. Compton, Clerk