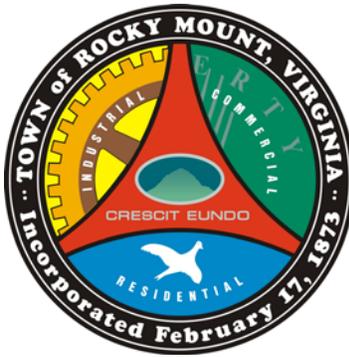


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PLANNING COMMISSION
JANET STOCKTON, CHAIR
JOHN SPEIDEL, VICE CHAIR

BUD BLANCHARD JERRY W. GREER, SR.
INA CLEMENTS DERWIN HALL
JOHN TIGGLE

MATTHEW C. HANKINS
*Assistant Town Manager &
Community Development Director*

PLANNING COMMISSION AGENDA
WEDNESDAY, NOVEMBER 6, 2019
6:00 P.M.

COUNCIL CHAMBERS, ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE, ROCKY MOUNT, VIRGINIA

Call to Order and Welcome

- I. Roll Call of Members Present
- II. Approval of Agenda
- III. Review and Consideration of Minutes
 - a. October 1, 2019-Regular Meeting Minutes
 - b. October 28, 2019- Dinner/Meeting Retreat Minutes
- IV. New Business
 - Vapes/Gaming
 - Input on Wayfinding
- V. Old Business
- VI. Commissioner Concerns
- VII. Staff Updates
- VIII. Adjournment

TOWN OF ROCKY MOUNT
PLANNING COMMISSION
REGULAR MEETING MINUTES
October 1, 2019
6:00 p.m.

The Planning Commission of the Town of Rocky Mount, Virginia met in the Council Chambers of the Rocky Mount Municipal Building, located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:00 p.m. on October 1, 2019, for its regular monthly meeting with Madame Chair Janet Stockton presiding.

Commission Members Present:

- Chair Janet Stockton
- Vice Chairman John Speidel
- Member Derwin Hall
- Member Ina Clements
- Member John Tiggle
- Member Jerry Greer
- Member Bud Blanchard

Staff Members Present:

- Town Planner Jessica Heckman
- Planning Commission Clerk Cherie Compton

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve agenda as presented

Motion By: Member Ina Clements

Second: Member Bud Blanchard

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, Planning Commission received the following draft minutes for review and consideration of approval:

September 3, 2019- Regular Meeting Minutes

Additions or Corrections: None

Motion: To approve minutes as presented

Motion By: Vice Chairman John Speidel

Second: Member John Tiggle

Action: Approved by unanimous vote of members present

New Business

None at this time

Old Business

Town Planner Jessica Heckman presented Planning Commission members with the counties Short Term Rental Certificate of Compliance form. Lisa Cooper with Franklin County stated to Jessica that short term rentals are allowed by right in the planned commercial district and in the residential planned developed but to have one in the A1 Agricultural district you have to have a special use permit and that a lot of the subdivisions prohibit short term rentals. Jessica Heckman suggested if planning commission wants to move forward they have a worksession to lay out the criteria for short term rentals. An open discussion ensued.

Motion: To table Short Term Rentals until a later date

Motion By: Member Bud Blanchard

Second: Member Ina Clements

Action: Approved by a unanimous vote of members present

Commissioner Concerns

None at this time

Staff Updates:

Town Planner Jessica Heckman provided an update on the following:

- Branding RFP
- Planning Grant
- Angle Bridge realignment
- RFP for parks & trails
- Pre Final inspection Empire Bakery
- O'Reillys

With no further discussion, a motion was made to adjourn.

ADJOURNMENT

Motion to Adjourn By: Member Ina Clements

Second: Member Jerry Greer

Action: Approved by a unanimous vote of members present

Time of Adjournment: 6:35 p.m.

Janet Stockton, Chairman

ATTEST:

Cherie Q. Compton, Clerk

**ROCKY MOUNT TOWN COUNCIL
DINNER MEETING / RETREAT**
with the
PLANNING COMMISSION
and the
ECONOMIC DEVELOPMENT AUTHORITY
HARVESTER PERFORMANCE CENTER, LANDING PAD STAGE
OCTOBER 28, 2019

The October 28, 2019 Dinner Meeting / Retreat of the Rocky Mount Town Council (here after referred to as "Council") with the Planning Commission and the Economic Development Authority was held at the Harvester Performance Center, Landing Pad Stage, located at 450 Franklin Street, Rocky Mount, Virginia at 6:00 p.m. with Mayor Steven C. Angle, Madame Chair, Janet Stockton of the Planning Commission and Chairman, Les Hutchinson of the Economic Development Authority.

1. Call to Order

The meeting was called to order by Town Manager, Mr. C. James Ervin. Given the nature of this meeting, let the record show in the minutes that Mayor, Steven C. Angle of the Rocky Mount Town Council, Madame Chair, Janet Stockton of the Planning Commission, and Chairman Les Hutchinson of the Economic Development Authority are all in agreement with the meeting coming to order. Seeing no objection, the meeting began.

2. Roll Call of Members

Let the record show there was no formal roll call by the Town Clerk at this Dinner Meeting / Retreat however, members of all three bodies were present as well as staff members. There was no need for a formal roll call.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Billie W. Stockton
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead

The following members of the Planning Commission were present:

- Madame Chair Janet Stockton
- Derwin Hall
- Bud Blanchard
- John Tiggle
- Ina Clements

The following members of the Economic Development Authority were present:

- Chairman Les Hutchinson
- Vice Chairman Adam Lynch
- Doug Guilliams
- Peggy Santrock

The following staff members were also present:

- John T. Boitnott, Town Attorney
- Rebecca Dillon, Town Clerk/Executive Administrative Assistant
- C. James Ervin, Town Manager
- Matthew C. Hankins, Chief Executive Officer of the Harvester Performance Center
- Jessica Heckman, Town Planner, Planning & Zoning Administrator

3. Approval of Agenda

Given the nature of the meeting, it was assumed and is now noted in the minutes that members of all three bodies were all in agreement with the agenda being approved as presented. Mr. Ervin stated if anyone objected, to please say so. There were no objections.

4. Meal Service

Mr. Ervin asked Mayor Angle, Madame Chair Stockton and Chairman Hutchinson to come forward at which time each were asked if there were any comments that they would like to make. Mayor Angle, Madame Chair Stockton, and Chairman Hutchinson all welcomed everyone to the dinner and thanked everyone for coming.

The dinner meeting / retreat was adjourned for the dinner part of the meeting at 6:07 p.m.

The meeting resumed at 6:53 p.m.

5. Comments by Mayor and Chairs

Mr. Ervin asked Mayor Angle, Madame Chair Stockton, and Chairman Hutchinson if there were any comments that they would like to make. Mayor Angle commented that he liked to hear things from the community and welcomed any input that either of the other two bodies might have for the Council.

6. Discussion Between Groups

After some discussion between the bodies Mr. Ervin gave everyone a chance to share their ideas discussed. Some of those ideas that were shared follows.

Vice Chairman Lynch of the Economic Development Authority shared knowledge that he had regarding area redevelopment as well as input on Smith Mountain Lake's Chamber of Commerce and how people visiting the lake were visiting Bedford instead of Rocky Mount. Also mentioned were ideas of a restaurant development project, a fundraiser project for the Economic Development Authority and "Friends of the Harvester Performance Center."

Council Member Newbill suggested perhaps scheduling a meeting of the Community and Economic Development Committee once a quarter in which a member of the Economic Development Authority would be present for input or a member of Council could set in on a meeting of the Economic Development Authority for input.

Madame Chair Stockton shared that she had spoken with the Planning Commission prior to the meeting and would like the group to know that as an advisory board, the Planning Commission is seeking more direction from Town Council moving forward.

7. Adjournment

At this time, given the nature of the meeting, members of all three bodies were unanimously in agreement with the meeting standing adjourned. The time was 7:07 p.m.

Janet Stockton, Chairman

ATTEST:

Rebecca H. Dillon, Town Clerk