

TOWN OF ROCKY MOUNT
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ROCKY MOUNT, VIRGINIA 24151

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PLANNING COMMISSION
JANET STOCKTON, CHAIR
JOHN SPEIDEL, VICE CHAIR

BUD BLANCHARD JERRY W. GREER, SR.
INA CLEMENTS DERWIN HALL
JOHN TIGGLE

MATTHEW C. HANKINS
*Assistant Town Manager &
Community Development Director*

PLANNING COMMISSION AGENDA
TUESDAY, DECEMBER 3, 2019
6:00 P.M.

COUNCIL CHAMBERS, ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE, ROCKY MOUNT, VIRGINIA

Call to Order and Welcome

- I. Roll Call of Members Present
- II. Approval of Agenda
- III. Review and Consideration of Minutes
 - a. November 6, 2019-Regular Meeting Minutes
- IV. New Business
 - 2020 Meeting Calendar
- V. Old Business
 - Stepping Stone
- VI. Commissioner Concerns
- VII. Staff Updates
 - Bald Knob Natural Area Preserve
- VIII. Adjournment

**TOWN OF ROCKY MOUNT
PLANNING COMMISSION
REGULAR MEETING MINUTES
November 6, 2019
6:00 p.m.**

The Planning Commission of the Town of Rocky Mount, Virginia met in the Council Chambers of the Rocky Mount Municipal Building, located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:00 p.m. on November 6, 2019, for its regular monthly meeting with Madame Chair Janet Stockton presiding.

Commission Members Present:

- Janet Stockton, Chair
- John Speidel, Vice Chairman
- MEMBER Bud Blanchard
- MEMBER Ina Clements
- MEMBER Jerry Greer, Sr.
- MEMBER John Tiggle

Commission Members Absent:

- MEMBER Derwin Hall

Staff Members Present:

- Town Planner, Jessica H. Heckman
- Town Clerk, Rebecca H. Dillon

APPROVAL OF AGENDA

Additions or Corrections: There were no corrections

Motion: To approve the agenda

Motion By: Commission Member Ina Clements

Second: Commission Member Bud Blanchard

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, the Planning Commission received the following draft minutes for review and consideration of approval: October 1, 2019 - Regular Meeting Minutes and October 28, 2019 - Dinner Meeting / Retreat Meeting Minutes.

November 6, 2019 Planning Commission Minutes

Additions or Corrections: There were no corrections

Motion: To approve both sets of minutes as presented

Motion By: Commission Member John Tiggie

Second: Commission Member Bud Blanchard

Action: Approved both sets of minutes by a unanimous vote of members present

NEW BUSINESS

Vapes/Gaming:

Town Planner presented to the Planning Commission the increase of skill games coming into the Rocky Mount area. If the establishment in question is one that has gaming without an alcohol or ABC License, then likely the Town in the future will require you to get a Special Use Permit. Mrs. Heckman stated that vapes were not part of the topic at this meeting at which time Madame Chair Stockton indicated she would like to discuss the topic of vape stores in the future.

Input on Wayfinding:

Town Planner shared with the Planning Commission that she would like the Planning Commission's input on Wayfinding Signage, prior to her moving forward with Phase 2 of the signage process.

OLD BUSINESS

There were no corrections

COMMISSIONER CONCERNS

It was brought to the Planning Commission's attention that there was possible remodeling construction at the Cupcakery and the grey building that previously housed Magic Mirror on Franklin Street in Downtown Rocky Mount.

Also brought to the Planning Commission's attention, was the sale of 32 or 33 possible acres of Bald Knob Conservatory that might open up land for trails. Mrs. Heckman will check on the sale of land and what the Conservatory's plans might be for that land.

STAFF UPDATES

- Mrs. Heckman shared with the Planning Commission regarding a mural going up on the side of the Angle Hardware building.
- The Town is waiting on the results from the Crosswalk Study regarding the top of Tanyard Road.

November 6, 2019 Planning Commission Minutes

- The Town is in the process of all Christmas decorations being brought out of storage and staff preparing them to be mounted to the poles in town.
- Veteran's Day will be Monday, November 11th, 2019.
- Mrs. Heckman shared that the Town would soon be revisiting the subject of Inoperable Vehicles as it is almost time to revisit every property that had been inspected in the past 12 months and had received a letter asking the owner(s) to comply with the new Town code adopted just this past year.
- Staff are reviewing the Town's next Smart Scale application.
- Mrs. Heckman reported that she is preparing the Town's next "State of Good Repair" application regarding Pell Avenue.
- The Grainery was purchased but the Town isn't clear as to what may be going into that space.

Chairman Stockton hearing no further comments entertained a motion to adjourn.

ADJOURNMENT

Motion to Adjourn By: Commission Member Ina Clements

Second: Commsission Member Jerry Greer, Sr.

Action: Approved by a unanimous vote of members present

Time of Adjournment: 6:36 p.m.

Janet Stockton, Chairman

ATTEST:

Rebecca H. Dillon, Town Clerk

Town Meeting Dates 2020

Following are the 2020 monthly meeting dates for Rocky Mount boards and Commissions that maintain a regular monthly meeting and filing schedule.

Town Council

Usually meets on the second Monday of each month at 7:00 p.m.

Meeting Date	Filing Date
Monday, January 13	Monday, December 9, 2019
Monday, February 10	Monday, January 13
Monday, March 9	Monday, February 10
Monday, April 13	Monday, March 9
Monday, May 11	Monday, April 13
Monday, June 8	Monday, May 11
Monday, July 13	Monday, June 8
Monday, August 10	Monday, July 13
Monday, September 14	Monday, August 10
Monday, October 12	Monday, September 14
Monday, November 9	Monday, October 12
Monday, December 14	Monday, November 9

Planning Commission

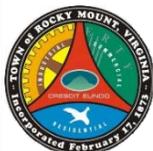
*Make planning & zoning policy recommendations to Town Council.
Usually meets on the first Tuesday of each month at 6:00 p.m.*

Meeting Date	Filing Date
Tuesday, January 6	Monday, December 9, 2019
Tuesday, February 4	Monday, January 13
Wednesday, March 4	Monday, February 10
Tuesday, April 7	Monday, March 9
Tuesday, May 5	Monday, April 13
Tuesday, June 2	Monday, May 11
Tuesday, July 7	Monday, June 8
Wednesday, August 5	Monday, July 13
Tuesday, September 1	Monday, August 10
Tuesday, October 6	Monday, September 14
Wednesday, November 4	Monday, October 12
Tuesday, December 1	Tuesday, November 9

Board of Zoning Appeals

*Hears appeals of zoning decisions and variance requests for land use.
Meets at 6:00 p.m. on the first Thursday of the month if appeals are filed.*

Thursday, January 2	Wednesday, December 11, 2019
Thursday, February 6	Wednesday, January 8
Thursday, March 5	Wednesday, February 12
Thursday, April 2	Wednesday, March 11
Thursday, May 7	Wednesday, April 8
Thursday, June 4	Wednesday, May 13
Thursday, July 2	Wednesday, June 10
Thursday, August 6	Wednesday, July 8
Thursday, September 3	Wednesday, August 12
Thursday, October 1	Wednesday, September 9
Thursday, November 5	Wednesday, October 14
Thursday, December 3	Thursday, November 12



Unless otherwise posted, Meetings are held in the Town Council Chambers at 345 Donald Avenue, Rocky Mount, VA 24151. For Town Council Matters, contact the Town Manager's Office at (540) 483-7660. For planning, zoning, land use, or development matters, contact Community Development at (540)-483-0907. Accommodations are available for persons with physical limitations.