

**TOWN OF ROCKY MOUNT
PLANNING COMMISSION
REGULAR MEETING MINUTES
August 6, 2019
6:00 p.m.**

The Planning Commission of the Town of Rocky Mount, Virginia met in the Council Chambers of the Rocky Mount Municipal Building, located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:00 p.m. on August 6, 2019, for its regular monthly meeting with Madame Chair Janet Stockton presiding.

Commission Members Present:

- Chair Janet Stockton
- Vice Chairman John Speidel
- Member Derwin Hall
- Member Bud Blanchard
- Member John Tiggle
- Member Jerry Greer
- Member Ina Clements

Staff Members Present:

- Assistant Town Manager Matthew Hankins
- Planning Commission Clerk Cherie Compton
- Town Planner Jessica Heckman
- Town Attorney John Boitnott

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve agenda as presented
Motion By: Member Ina Clements

Second: Member Bud Blanchard

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, Planning Commission received the following draft minutes for review and consideration of approval:

July 2, 2019- Regular Meeting Minutes

Additions or Corrections: None

Motion: To approve minutes as presented
Motion By: Member Ina Clements
Second: Vice Chair John

Speidel

Action: Approved by unanimous vote of members present

New Business

Matthew Hankins addressed his role as the Planning & Zoning Administrator and Subdivision Agent and what duties consisted of; he asked that Town Planner Jessica Heckman take over these duties and be appointed Subdivision Agent. An open discussion ensued.

Motion: To appoint Town Planner Jessica Heckman as Subdivision Agent with Matthew Hankins being deputy

Motion by: Member Jerry Greer

Second: Vice Chairman John Speidel

Action: Approved by unanimous vote of members present

Matthew Hankins spoke on the Comprehensive Plan in regards to the North Main Street Revitalization. He suggested taking a look at what could be done under a Community Development Block Grant or applying for a Planning Grant that could be used to hire a consultant to assess community needs and make recommendations about things that should be included in applying for the block grant. An open discussion ensued.

Motion: Planning Commission recommended for Town of Rocky Mount Planning to apply for Planning Grant/ Community Development Block Grant

Motion by: Member Derwin Hall

Second: Member Jerry Greer

Action: Approved by unanimous vote of members present

Old Business:

Planning Commission Members reviewed the event application that was presented and asked for fees to be added for such items as police staffing and cleanup deposit.

Motion: To approve the event application with an attached fee schedule

Motion by: Member Derwin Hall

Second: Vice Chair John Speidel

Action: Approved by unanimous vote of members present

Staff Updates:

Town Planner Jessica Heckman showed a sketch of the mural that was presented for the Angle Hardware building. Matthew Hankins gave an update on the Cox Property, Warren Street Festival, Town of Rocky Mount weather station, and the test that was done with the outside speakers in front of Haywood's. An open discussion ensued.

With no further discussion, a motion was made to adjourn.

ADJOURNMENT

Motion to Adjourn By: Member Jerry

Greer Second: Member Ina Clements

Action: Approved by a unanimous vote of members present

Time of Adjournment: 6:38 p.m.

Janet Stockton, Chairman

ATTEST:

Cherie Q. Compton, Clerk