

TOWN OF ROCKY MOUNT  
PLANNING COMMISSION  
REGULAR MEETING MINUTES  
April 7, 2020  
6:00 p.m.

The Planning Commission of the Town of Rocky Mount, Virginia met in the Council Chambers of the Rocky Mount Municipal Building, located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:00 p.m. on April 7, 2020, for its regular monthly meeting with Madame Chair Janet Stockton presiding.

Commission Members Present:

- Janet Stockton, Chair
- Member Ina Clements
- Member Jerry Greer
- Member John Tiggle

Commission Members Absent:

- John Speidel, Vice Chairman
- Member Bud Blanchard
- Member Derwin Hall

Staff Members Present:

- Town Planner, Jessica H. Heckman
- Planning Commission Clerk, Cherie Compton
- Assistant Town Manager, Matthew Hankins

**APPROVAL OF AGENDA**

Additions or Corrections: Chair, Janet Stockton asked that they amend the agenda to remove items 6-10 due to the Covid19 situation to reduce time in chambers.

Motion: To approve the agenda as amended

Motion By: Commission Member John Tiggle

Second: Commission Member Jerry Greer

Action: Approved by a unanimous vote of members present

## REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, Planning Commission received the following draft minutes for review and consideration of approval:

### **March 4, 2020- Regular Meeting Minutes**

Additions or Corrections: None

Motion: To approve minutes as presented

Motion By: Member Ina Clements

Second: Commission Member Jerry Greer

Action: Approved by unanimous vote of members present

## Public Hearings

### Manufactured Home in R2

The applicant, Carolyn Johnson is requesting a Special Exception/Use Permit to place a manufactured home on a permanent foundation on property located on PENDLETON STREET ROCKY MOUNT, VA, 24151, Franklin County Tax Map and Parcel Number 2040043301. The subject property is zoned R2 (Residential 2 District). This use is not considered in the R2 Residential District.

Town Planner Jessica Heckman presented the staff report. Laura Atkins spoke on conference call on behalf of the applicant. Let the record show there were no comments from the public.

Hearing no further comments from the board Madame Chair Janet Stockton asked for a motion.

Motion: Recommend that Town Council approve the Special Exception/Use Permit to allow a manufactured home on a permanent foundation on property located on PENDLETON STREET ROCKY MOUNT, VA, 24151, Franklin County Tax Map and Parcel Number 2040043301.

Motion By: Member Jerry Greer

Second: Member John Tiggle

Action: Approved by a unanimous vote of members present

### 5 Year Capital Improvement Plan

Matthew Hankins presented the Capital Improvement Plan and asked the Commission if they had any questions. He discussed various expenses that have been removed and some that will be funded. He also discussed the spending freeze and limitations due to Covid19. An open discussion ensued. Let the record show there were no comments from the public.

Motion: Recommend Town Council approve the Capital Improvement Plan as presented by staff

Motion By: Member Jerry Greer

Second: Member Ina Clements

Action: Approved by unanimous vote of members present

### ADJOURNMENT

Motion to Adjourn By: Commission Member Jerry Greer

Second: Commission Member Ina Clements

Action: Approved by a unanimous vote of members present

Time of Adjournment: 6:10 p.m.

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Janet Stockton, Chairman

ATTEST:

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Cherie Q. Compton, Clerk