

**TOWN OF ROCKY MOUNT
PLANNING COMMISSION
REGULAR MEETING MINUTES
December 1, 2020
6:00 P.M.**

The Planning Commission of the Town of Rocky Mount, Virginia met in the Council Chambers of the Rocky Mount Municipal Building, located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:00 p.m. on December 1, 2020, for its regular monthly meeting with Madame Chair Janet Stockton presiding.

Commission Members Present:

- Janet Stockton, Chair
- Member Ina Clements
- Member Bud Blanchard
- Member John Tiggle
- Member Derwin Hall
- Vice Chairman John Speidel joined the meeting via conference phone

Staff Members Present:

- Town Planner/Planning & Zoning Administrator, Jessica H. Heckman
- Planning Commission Clerk, Cherie Compton

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve the agenda as presented

Motion By: Member Ina Clements

Second: Member Bud Blanchard

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, the Planning Commission received the following draft minutes for review and consideration of approval:

November 4, 2020-Regular Meeting Minutes

Additions or Corrections: Crosswalk discussion

Motion: To amend the minutes to include crosswalk discussion

Motion By: Member Derwin Hall

Second: Member John Tiggle

Action: Approved by unanimous vote of members present

REPORT OF PLANNING & ZONING ADMINSTRATOR

Parks

- Brush cleanup at Mary Elizabeth
- New bathrooms ordered for Mary Elizabeth and Mary Bethune
- Possible new addition to Mary Elizabeth
- Updates coming Celeste Park with possible grants funding and fundraisers

Crosswalks

- Crosswalk signage installed
- Applied for safety grant to help with signage at crosswalks
- Possibility of creating a pedestrian zone or changing some of the crosswalk areas
- Educational material, videos, etc. can be pushed out on social media and other places to help educate on the topic

Other

- Submitted two applications for State of Good Repair for Franklin Street & North Main Street for paving
- New possible tenant coming to old Pebbles location, but no application has been submitted
- Festive Fridays has been a success and look forward to other events

NEW BUSINESS

Agenda Format

Chair, Janet Stockton discussed the new format for the agenda indicating the changes were made to follow the bylaws. She further discussed procedure for expressing commissioner concerns going forward. She asked that it be presented in an email including Town Planner Jessica Heckman and the members of the Planning Commission board that way any response would be given to all members in the email. Ms. Stockton also discussed the public comment section that would be added to future agendas giving the public a chance to speak. She noted citizens would be required to sign up prior to the start of the meeting, and in some instances a time limit may be necessary.

Ordinance Review Committee

Town Planner Jessica Heckman suggested the Chair appoint an Ordinance Review Committee. Chair Janet Stockton appointed members Bud Blanchard and Derwin Hall to join her on this committee. Member Derwin Hall asked if things like the flashing vape signs and other ordinances would be things they would address in this committee. Jessica stated there were many things that will be looked at by the committee including signage inside a business.

ADJOURNMENT

Motion to Adjourn By: Member Ina Clements

Second: Member John Tiggle

Action: Approved by a unanimous vote of members present

Time of Adjournment: 6:40 p.m.

Janet Stockton, Chairman

ATTEST:

Cherie Compton, Clerk