

TOWN OF ROCKY MOUNT
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PLANNING COMMISSION
JANET STOCKTON, CHAIR
JOHN SPEIDEL, VICE CHAIR

BUD BLANCHARD JERRY W. GREER, SR.
INA CLEMENTS DERWIN HALL
JOHN TIGGLE

MATTHEW C. HANKINS
*Assistant Town Manager &
Community Development Director*

PLANNING COMMISSION AGENDA
TUESDAY, JANUARY 7, 2020
6:00 P.M.

COUNCIL CHAMBERS, ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE, ROCKY MOUNT, VIRGINIA

Call to Order and Welcome

- I. Roll Call of Members Present
- II. Approval of Agenda
- III. Review and Consideration of Minutes
 - a. December 3, 2019-Regular Meeting Minutes
- IV. New Business
 - Bald Knob Speaker-Ryan Klopf
- V. Old Business
- VI. Commissioner Concerns
- VII. Staff Updates
- VIII. Business for upcoming months
- IX. Adjournment

**TOWN OF ROCKY MOUNT
PLANNING COMMISSION
REGULAR MEETING MINUTES
December 3, 2019
6:00 p.m.**

The Planning Commission of the Town of Rocky Mount, Virginia met in the Council Chambers of the Rocky Mount Municipal Building, located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:00 p.m. on December 3, 2019, for its regular monthly meeting with Madame Chair Janet Stockton presiding.

Commission Members Present:

- Janet Stockton, Chair
- John Speidel, Vice Chairman
- Member Ina Clements
- Member Jerry Greer, Sr.
- Member John Tiggle
- Member Derwin Hall

Commission Members Absent:

- Member Bud Blanchard

Staff Members Present:

- Town Planner, Jessica H. Heckman
- Planning Commission Clerk, Cherie Compton

APPROVAL OF AGENDA

Additions or Corrections: There were no corrections

Motion: To approve the agenda

Motion By: Commission Member Ina Clements

Second: Vice Chairman John Speidel

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, Planning Commission received the following draft minutes for review and consideration of approval:

November 6, 2019- Regular Meeting Minutes

Additions or Corrections: None

Motion: To approve minutes as presented

Motion By: Commission Member Ina Clements

Second: Vice Chairman John Speidel

Action: Approved by unanimous vote of members present

NEW BUSINESS

2020 Meeting Calendar

Town Planner Jessica Heckman presented the proposed Planning Commission meeting dates for 2020 for the Commission to review.

Motion: To approve Planning Commission dates as presented with the correction of January's meeting to Tuesday, January 7th

Motion By: Vice Chairman John Speidel

Second: Commission Member Jerry Greer

Action: Approved by unanimous vote of members present

OLD BUSINESS

Town Planner Jessica Heckman presented the commission with her report and findings on the complaint against Stepping Stone's Special Use Permit. Mrs. Heckman reported that she did not find any evidence of a violation and noted Stepping Stone took steps to insure all requirements are met. Commission member Ina Clements and Chairman Janet Stockton commented that they agreed on the findings and enjoyed and appreciated the service that Stepping Stones provides to the community.

COMMISSIONER CONCERNS

John Speidel inquired about games of skill and if there were any restrictions or rules in town code for issuing special use permits for games of skill. Town Planner Jessica Heckman stated that restrictions would need to be determined with each application by Town Council.

Commission members also questioned how citizens are notified of trash pickup date changes and if a notice could be placed in water bills.

STAFF UPDATES

Mrs. Heckman provided the following staff update:

- The Bald Knob speaker will attend the meeting in January
- The Mural on the side of the Angle Hardware building
- Fleetwood Expansion
- Inoperable vehicle inspections

Chairman Stockton hearing no further comments entertained a motion to adjourn.

ADJOURNMENT

Motion to Adjourn By: Commission Member Jerry Greer

Second: Commsission Member John Tiggie

Action: Approved by a unanimous vote of members present

Time of Adjournment: 6:22 p.m.

Janet Stockton, Chairman

ATTEST:

Cherie Q. Compton, Clerk

Community Development & Planning December 2019 Monthly Report

ARTS & CULTURE								TOTAL: 0
AC FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	NOTES	
BANNER PERMITS								TOTAL: 0
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved		
SITE/PLAT FILES								TOTAL: 0
File Number	Property Owner	Action	TMPN	Date	Notes	Location		
SIGN PERMITS								TOTAL: 2
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes	
S19-016	Franklin County Customs Inc	2070037500	CBD	60	Franklin County Customs Window Tinting, Audio, Remote Start, Accessories	12/4/2019		
S19-017	Oreilly's Autoparts	2020004201	GB	222.05	Oreilly Autoparts	12/4/2019		
ZONING COMPLIANCE PERMITS								TOTAL: 8
Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved	
ZC19-107	Rocky Mount Vape and Play	Rocky Mount LLC	2070015501A	GB	Commercial	Open vape retail store	10/17/2019	
ZC19-108	Franklin County Customs Inc	Robert Guill	2070037500	CBD	Commercial	Open/operate window tinting, installing mobile electronics witin existing auto glass garage	12/2/2019	
ZC19-109	Mark Feazell/ SML Construction	Steven & Mitzi Boggs	2070049700	R2	Residential	Interior remodel to include converting closet to bathroom tile, paint, walls, plumbing & electrical as needed	12/3/2019	
ZC19-110	Southern Smoke Co	Elisha Holding LLC	2070100400	CBD	Commercial	Open/operate catering service and retail	12/5/2019	

ZC19-111	Plygem Windows	same	2070007200	M1	Commercial	Renovating interior bathrooms	12/6/2019
ZC19-112	John T. Morgan Roofing and Sheet Metal	County of Franklin	2070070900	CBD	Commercial	Applying new insulation and a membrane roof over the existing metal roof	12/9/2019
ZC19-113	Jamison Electric	Town of Rocky Mount	440300101	A1	Commercial	Install free standing 200 amp service for electric gate operator	12/16/2019
ZC19-114	C-First, Inc	Carilion Franklin Memorial Hospital	2070054200	CBD	Commercial	Install new tank monitor system and two spill buckets	12/20/2019
ZONING PERMITS		TOTAL:2					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Date Approved	NOTES
ZP19-028	Jedidiah Bennett	180 Whitten Street	2110003800	Residential	R1	12/4/2019	Install a 12x28 storage shet to rear of property
ZP19-029	Nationals Pools	126 Summit Dr	2010105700	Residential	R1	12/19/2019	Building a new pool
ZONING LETTER		TOTAL: 0					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Letter Date	
MOBILE FOOD UNIT PERMITS		TOTAL: 0					
Permit #	Applicant Name	Locations	Approval Date				
Public Facilities Disturbance Application		Total: 0					
Permit #	Applicant Name	Location	Reason for Disturbance	Expected Dates			