

ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
SEPTEMBER 10, 2012
AT 7:00 P.M.

NOTE: WHEN SPEAKING BEFORE TOWN COUNCIL, PLEASE COME TO THE PODIUM AND GIVE YOUR NAME AND ADDRESS, ADDRESSING THE TOWN COUNCIL AND NOT THE AUDIENCE. WHEN GIVING COUNCIL ANY DOCUMENTATION, COPIES ARE TO BE GIVEN TO TOWN CLERK PRIOR TO SPEAKING.

ALL CELLULAR PHONES MUST BE TURNED OFF DURING COUNCIL MEETING.

THE TOWN OF ROCKY MOUNT IS PLEASED TO OFFER ASSISTANCE DEVICES AT ITS MEETINGS FOR RESIDENTS WITH SPECIAL HEARING NEEDS. ASK ANY STAFF MEMBER OR THE CLERK AND A DEVICE WILL BE LOANED TO YOU.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items *(none at this time)*
- V. Public Hearing(s)
 - A. Proposed Zoning & Land Use Amendments
 - Review and consideration of proposed zoning and land use amendments as recommended.
 - B. Special Use Request of Mary Thelma Wray
 - Review and consideration of request of Mary Thelma Wray for a special use permit for a sign to be erected on the south side of the structure located at 230 Franklin Street, known as Franklin County Tax Map and Parcel Number 20700 37300, and zoned Central Business District (CBD).
- VI. Approval of Draft Minutes
 - August 9, 2012 Special Council Meeting Joint Work Session with Planning Commission
 - August 13, 2012 Regular Council Meeting
 - August 27, 2012 Special Meeting Work Session
- VII. Approval of Consent Agenda
 - Miscellaneous Resolutions/Proclamations
 - Review and consideration of approval of draft resolution supporting and designation of the Crooked Road as a National Heritage Area
 - Miscellaneous Action
 - Departmental Monthly Reports
 - Community Development
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

- VIII. Hearing of Citizens
(none at this time)

- IX. Old Business
 - A. Draft Economic Development Authority Ordinance
 - Review and consideration of approval of draft ordinance creating Economic Development Authority for the Town of Rocky Mount.

- X. New Business
 - A. Proposed Write-off of Uncollectible Utility Billing Balances
 - Review and consideration of approval of writing-off the proposed list for uncollectible utility balances as submitted by Finance Director.
 - B. Proposed Write-off of Uncollectible Real Estate Tax Tickets
 - Review and consideration of approval of writing-off the proposed list for uncollectible real estate tickets as submitted by Finance Director.
 - C. Proposed Write-off of Uncollectible Personal Property Tax Tickets
 - Review and consideration of approval of writing-off the proposed list for uncollectible utility balances as submitted by Finance Director.
 - D. Draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2013 Guardrail on Grassy Hill Road & Weaver Street"
 - Review and consideration of approval of draft resolution as proposed where the Virginia Department of Transportation has awarded the Town a matching grant.
 - E. Draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2012 for Sidewalk and Pedestrian Signals on Highway 40 East".
 - Review and consideration of approval of draft resolution as proposed where the Virginia Department of Transportation has awarded the Town a matching grant.
 - F. Request of Free Clinic of Franklin County, Inc.
 - Presentation and overview of the Free Clinic of Franklin County, Inc. expanded services.
 - G. Request of Franklin County Historical Society
 - Review and consideration of approval for funding for two events being held by the Franklin County Historical Society.
 - H. Meeting Dates for Special Council Meetings
 - Review and consideration of two dates that Council needs to consider setting for Council special meetings to be held at the Municipal Building for: (1) an annual "Town Hall" style meeting where departments give an overview to interested citizens of the activities they are working on; and (2) annual briefing and work session on utility rates and estimates for the coming calendar year.

- XI. Committee Reports
 - A. Finance Committee
 - Review and consideration of recommendation of Finance Committee regarding the Town's planning and zoning fees.
 - B. Public Utilities Committee
 - Review and consideration of several items:
 - o Review of leak detection study.
 - o Solution to low pressure fire hydrants.
 - o Request of Dr. LaBarbera for review of fire suppression fee as it relates to small businesses.

- XII. Other Matters, Concerns and Rise 'N Shine Appearances
 - A. Referrals to Planning Commission from Rocky Mount Town Council
(none at this time)
 - B. Council Members Appearing with Town Staff on Rise 'N Shine

XIII. Closed Meeting and Action

- Section 2.2-3711(A).1 - Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Economic Development Authority).
- Section 2.2-3711(A).3 - Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (potential parking for uptown area).
- Section 2.2-3711(A).7 - Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter (proposed condemnation of property).

XIV. Adjournment

Copies of Agenda Packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia Monday through Friday during normal working hours, or by going to Town of Rocky Mount website: www.rockymountva.org.

Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, Va. 24151, or by calling (540) 483-7660.

Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

AGENDA ITEM	SYNOPSIS AGENDA SEPTEMBER 10, 2012 REGULAR ROCKY MOUNT TOWN COUNCIL MEETING
I. Roll Call	
II. Pledge of Allegiance	
III. Approval of Agenda	<i>Enclosure: Yes</i>
IV. Special Items	(none at this time) <i>Enclosure: No</i>
V. Public Hearing(s)	<p data-bbox="521 779 1317 810">A. <u>Proposed Amendments Zoning & Land Use Amendments</u></p> <p data-bbox="570 846 1443 1010">On August 9, 2012, the Rocky Mount Town Council held a special meeting work session to review the proposed amendments to the zoning and land use rules as presented by staff. It was the consensus of Council to hold a public hearing during the regular Council meeting of September 10, 2012.</p> <p data-bbox="570 1050 1443 1213">The Planning Commission held a public hearing on September 4, 2012 to consider an ordinance recodifying and amending the Town of Town Mount Zoning & Development Ordinance. It was the unanimous recommendation of those present on the Planning Commission that Council approve the proposed amendments.</p> <p data-bbox="570 1251 1292 1283">Enclosed is a staff report from the Zoning Administrator.</p> <p data-bbox="513 1318 721 1350"><i>Enclosure: Yes</i></p> <p data-bbox="521 1383 1133 1415">B. <u>Special Use Request of Mary Thelma Wray</u></p> <p data-bbox="570 1451 1443 1650">On September 4, 2012, the Planning Commission held a public hearing to hear the special request of Mary Thelma Wray special use permit for a sign to be erected on the south side of the structure located at 230 Franklin Street, known as Franklin County Tax Map and Parcel Number 20700 37300, and zoned Central Business District (CBD).</p> <p data-bbox="570 1686 1443 1850">Pursuant to Article 28-15(E) of the Zoning & Development Ordinance, a special use permit is required for all new signs of this type, If granted, this permit will replace the permit previously granted for the north side of the Artisan Center building located at 224 Franklin Street.</p>

<p>V. Public Hearing(s) (continued)</p>	<p>It was the unanimous recommendation of those present on the Planning Commission that Council approve the proposed special use request.</p> <p>Enclosed is a staff report from the Zoning Administrator.</p> <p><i>Enclosure: Yes</i></p>
<p>VI. Approval of Draft Minutes</p>	<ul style="list-style-type: none"> • August 9, 2012 Special Council Meeting Joint Work Session with Planning Commission • August 13, 2012 Regular Council Meeting • August 27, 2012 Special Meeting Work Session <p><i>Enclosure: Yes</i></p>
<p>VII. Approval of Consent Agenda</p>	<ul style="list-style-type: none"> • Miscellaneous Resolutions/Proclamations <ul style="list-style-type: none"> - Review and consideration of approval of draft resolution supporting and designation of the Crooked Road as a National Heritage Area • Miscellaneous Action • Departmental Monthly Reports <ul style="list-style-type: none"> - Community Development - Finance Department - Fire Department - Police Department - Public Works Department - Wastewater Department - Water Department • Bill List <p><i>Enclosure: Yes</i></p>
<p>VIII. Hearing of Citizens</p>	<p><i>(none at this time)</i></p> <p><i>Enclosure: No</i></p>
<p>IX. Old Business</p>	<p>A. <u>Draft Economic Development Authority Ordinance</u></p> <p>On August 27, 2012, Council met to review and consider the draft ordinance creating an Economic Development Authority (EDA) for the Town of Rocky Mount.</p> <p>Enclosed is a staff report from the Assistant Town Manager regarding this matter, along with the proposed draft ordinance.</p> <p><i>Enclosure: Yes</i></p>

X. New Business

A. Proposed Write-off of Uncollectible Utility Billing Balances

Enclosed is a synopsis for Council's review and consideration from the Finance Director regarding proposed write-offs of uncollectible utility billing balances, along with a list showing who they are.

Enclosure: Yes

B. Proposed Write-off of Uncollectible Real Estate Tax Tickets

Enclosed is a synopsis for Council's review and consideration from the Finance Director regarding proposed write-offs of uncollectible real estate tax tickets, along with a list showing who they are.

Enclosure: Yes

C. Proposed Write-off of Uncollectible Personal Property Tax Tickets

Enclosed is a synopsis for Council's review and consideration of approval from the Finance Director regarding proposed write-offs of uncollectible personal property tax tickets, along with a list showing who they are.

Enclosure: Yes

D. Draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2013 Guardrail on Grassy Hill Road & Weaver Street"

Enclosed for Council's review and consideration of approval is the draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2013 Guardrail on Grassy Hill Road & Weaver Street" where the Virginia Department of Transportation has awarded the Town a matching grant.

Enclosure: Yes

E. Draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2013 for Sidewalk and Pedestrian Signals on Highway 40 East"

Enclosed for Council's review and consideration of approval is the draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2013 for Sidewalk and Pedestrian Signals on Highway 40 East" where the Virginia Department of Transportation has awarded the Town a matching grant.

Enclosure: Yes

<p>X. New Business (continued)</p>	<p>F. <u>Request of Free Clinic of Franklin County , Inc.</u></p> <p>Lois B. Macdonald, Executive Director of Free Clinic of Franklin County, Inc., has requested to present to Council a brief overview of the Free Clinic's expanded services.</p> <p><i>Enclosure: Yes</i></p> <p>G. <u>Request of Franklin County Historical Society</u></p> <p>Linda Stanley, Special Projects Coordinator for Franklin County Historical Society, has requested to come before Council regarding two upcoming events. Enclosed is a brief synopsis of each of those requests, along with funding requests from the Town for both events.</p> <p><i>Enclosure: Yes</i></p> <p>H. <u>Meeting Dates for Council Special Meetings</u></p> <p>The Town Manager is requesting Council's review and consideration of two meeting dates to hold special meetings at the Municipal Building. Enclosed is a synopsis of those two meetings.</p> <p><i>Enclosure: Yes</i></p>
<p>IX. Committee Reports</p>	<p>A. <u>Finance Committee</u></p> <p>The Finance Committee met on August 27, 2012 to review and re-evaluate the Town's planning and zoning fees.</p> <p>Enclosed is a synopsis of the recommendation of the Committee from the Zoning Administrator.</p> <p><i>Enclosure: Yes</i></p> <p>B. <u>Public Utilities Committee</u></p> <p>The Public Utilities Committee met on August 30, 2012 to review several items:</p> <ol style="list-style-type: none">1. Review of leak detection study.2. Solution to low pressure fire hydrants.3. Request of Dr. LaBarbera for review of fire suppression fee as it relates to small businesses. <p>Enclosed is a synopsis of the meeting, with a recommendation of no action is needed from Council at this time.</p> <p><i>Enclosure: Yes</i></p>

<p>XII. Other Matters, Concerns, and Rise 'N Shine Appearances</p>	<p>A. Referrals to Planning Commission from Town Council <i>(none at this time)</i></p> <p><i>Enclosure: No</i></p> <p>B. Council Members Appearing with Town Staff on Rise 'N Shine</p> <p><i>Enclosure: No</i></p>
<p>XIII. Closed Meeting Items</p>	<ul style="list-style-type: none">• Section 2.2-3711(A).1 - Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Economic Development Authority).• Section 2.2-3711(A).3 - Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (potential parking for uptown area).• Section 2.2-3711(A).7 - Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel (proposed condemnation of property). <p><i>Enclosure: No</i></p>

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	September 10, 2012
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STAFF MAKING REQUEST:	Planning Commission Planning & Zoning Staff
BRIEF SUMMARY OF REQUEST:	<p>The Town Planning and Zoning staff, working with Planning Commission and legal counsel, have completed a comprehensive review and update of the Planning & Zoning Ordinance over the past two years. The document produced reorganizes, simplifies and leaves space for future changes, and is a complete reference and ordinance, containing all changes enacted by council from its original enactment, as well as state mandated changes.</p> <p>After its public hearing September 4, the Planning Commission voted 6-0, with one absent, to recommend that Council amend and reenact this ordinance as a complete update to the current ordinance.</p>
ACTION NEEDED:	Motion to amend and reenact the proposed zoning ordinance as the zoning and development ordinance for the Town of Rocky Mount, effective immediately.

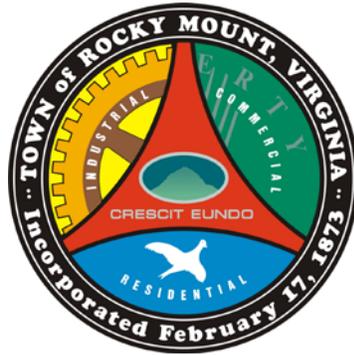
Reference: The new orange-bound copy of the Zoning & Development Ordinance.

FOLLOW-UP ACTION: (To be completed by Town Clerk)	

TOWN OF ROCKY MOUNT
345 DONALD AVE.
ROCKY MOUNT, VIRGINIA 24151

540.483.0907
FAX : 540.483.8830

E-MAIL: MHANKINS@ROCKYMOUNTVA.ORG
WWW.ROCKYMOUNTVA.ORG



TOWN COUNCIL
STEVEN C. ANGLE, *MAYOR*
GREGORY B. WALKER, *VICE MAYOR*

BOBBY M. CUNDIFF P. ANN LOVE
JERRY W. GREER, SR. BOBBY L. MOYER
BILLIE W. STOCKTON

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

To: Mayor Angle & Members of Town Council
C. James Ervin, Town Manager

From: Matthew C. Hankins
Planning & Zoning Administrator

Date: September 5, 2012

Re: Staff Report, Zoning & Development Ordinance Update

Members of Council:

Over the past two years, your planning, community development and legal staff and the Planning Commission devoted a significant number of hours to a comprehensive review of the Planning & Zoning Ordinance. We had noticed a number of irregularities in the ordinance, which required a thorough vetting to determine that all action directed by Council was indeed reflected in the book.

Your staff must have a complete and accurate code to uphold and enforce; the work of the past two years establishes that solid foundation. Staff has researched all prior Council action related to the zoning ordinance, and included that action in the new Zoning & Development Ordinance book. The book has been reorganized to become a better reference document. Procedural and material changes required by state code have been included, and definitions have been updated and made clearer.

The majority of the work reflected in this document is editorial, ensuring correct spellings, correct legal references and clear punctuation. This revision does not alter current zonings or uses, and does not change any of the processes for rezoning, special uses, appeals or other legislative actions, unless mandated by state code.

The book you are presented with is our best effort to bring your code current. From this point forward, your planning technician will be responsible for maintaining changes, both in electronic formats and in the hard copies distributed to Council, the Planning Commission, Board of Zoning Appeals and staff. I will again emphasize that the work Mrs. Sink and your staff performed likely saved the Town over \$100,000 in costs, as compared to the cost of having a consultant do the work.

The changes have been documented and advertised, and the Planning Commission held its public hearing Tuesday, September 4. One person spoke, but that only tangentially related to the document you are considering. With six members present, the Planning Commission unanimously recommended that the Town Council amend and reenact the Zoning & Development Ordinance now before you for consideration.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	September 12, 2012
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STAFF MAKING REQUEST:	Planning Commission Planning & Development Staff
BRIEF SUMMARY OF REQUEST:	<p>Mary Wray has requested to relocate her mural permitted by special exception from the north wall at 224 Franklin to the south wall of 230 Franklin, facing Franklin Glass.</p> <p>Planning Commission recommended approval by a 6-0 vote after its public hearing September 4.</p>
ACTION NEEDED:	Public hearing, followed by approval or denial.

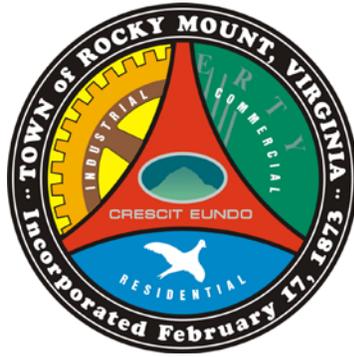
Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	

TOWN OF ROCKY MOUNT
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MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

TO: Mayor Angle & Members of Town Council
C. James Ervin, Town Manager

FROM: Matthew C. Hankins
Planning & Zoning Administrator

DATE: September 5, 2012

RE: Special Exception Request of Mary Wray
230 Franklin Street, Tax Parcel ID 20700 37300

Members of Council:

Mary Wray has submitted a special exception/use application for a mural to be placed on the south side of her building located at 230 Franklin Street. Mrs. Wray previously applied for and received approval of placing the mural on the north side of her other building located at 224 Franklin Street. She has relocated businesses between her two properties and will not be erecting the mural at that location. She is requesting approval for the mural to be erected at the 230 Franklin Street location. All other specifications will remain the same.

Mrs. Wray indicates that local artists will paint various historical and cultural scenes of Rocky Mount and Franklin County. The mural panels will be placed on the south side wall, encompassing the majority of the wall facing Franklin Glass.

In the CBD, Central Business District, murals are allowed under special exception. Based on Article 28-15 of the Zoning ordinance, all mural signs require a special use permit. Also the article states mural signs shall comply with the dimensional requirements of a wall sign. Exceptions are granted to landmark signs that may be preserved and maintained, even if they no longer pertain to the present use of the premises.

Planning Commission held its public hearing Tuesday, September 4, and Mrs. Wray was the only speaker. On a 6-0 vote, with one member absent, Planning Commission recommended that you approve the special exception request with the following conditions, identical to your previous approval with the exception of the third and fourth:

1. The mural should be placed on panels which will be limited to a maximum of 512 total feet.

2. The images for the mural(s) must be submitted to staff for review; and no commercial advertising or offensive content is to be part of the mural(s).
3. This special exception request replaces and voids the previously granted request for 224 Franklin Street.
4. Neither Planning Commission nor Town Council will take up amendment of this special exception request for 12 months.

If you require further time to review this matter, you have 30 days by code to contemplate the matter and make your recommendation to Town Council. You may also recommend conditions with your recommendation.

POTENTIAL MOTIONS

The Planning Commission Recommends:

Conditional Approval

I move that the Town Council shall approve the special exception request for 230 Franklin Street, Tax Map & Parcel Number 20700 37300, with the following conditions:

1. The mural should be placed on panels which will be limited to a maximum of 512 total feet.
2. The images for the mural(s) must be submitted to staff for review; and no commercial advertising or offensive content is to be part of the mural(s).
3. This special exception request replaces and voids the previously granted request for 224 Franklin Street.
4. Neither Planning Commission nor Town Council will take up amendment of this special exception request for 12 months.
5. Additional conditions proposed by Town Council: _____

Other Recommendations:

Unconditional Approval

I move that the Town Council approve the special exception request for 230 Franklin Street, Tax Map & Parcel Number 20700 37300, voiding the previously special exception granted at 224 Franklin Street.

Denial

I move that the Town Council deny the special exception request for 230 Franklin Street, Tax Map & Parcel Number 20700 37300.

**ROCKY MOUNT TOWN COUNCIL
SPECIAL COUNCIL MEETING
JOINT WORK SESSION WITH PLANNING COMMISSION
AUGUST 9, 2012**

The Rocky Mount Town Council held a special Council meeting joint work session with the Planning Commission on August 9, 2012 at 6:00 p.m. in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia with Mayor Steven C. Angle presiding. The following members of Council were present: Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, and Billie W. Stockton. Let the record show that Vice Mayor Gregory B. Walker was absent due to a previous commitment.

The following members of the Planning Commission were present: Chair Janet Stockton, Planning Commission Members John Tiggler and Jerry Greer, Sr. Absent were Vice Chair John Tiggler and Planning Commission Members Ina Clements, Blanchard (Bud) Boyce, Derwin Hall.

The meeting was called to order by Mayor Angle on behalf of the Rocky Mount Town Council and Chair Stockton on behalf of the Planning Commission. For the record, the following were present: Members of Town Council and Planning Commission as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins (and Planning & Zoning Administrator), Town Attorney John T. Boitnott, Deputy Clerk and Planning Technician Stacey B. Sink, and Town Clerk Patricia H. Keatts.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

- Motion was made by Council Member Love to approve the agenda as presented, seconded by Council Member Cundiff and carried unanimously by those present.

JOINT WORK SESSION

A. Review of Draft Town of Rocky Mount Zoning and Land Use Rules

Prior to the meeting, a list of the substantive zoning ordinance revisions, chart relating to child care, and the planning and zoning fee schedule were handed out to everyone for review:

SUBSTANTIVE ZONING ORDINANCE REVISIONS

SUBSTANTIVE CHANGE #	Article No. (New)	Description of Change	Old Article No.
1	3-3	Amending Article 3-3 to include Franklin County Zoning District Planned Commercial District PCD and assign corresponding Rocky Mount Zoning Districts of Commercial Office Limited District C1 and Commercial Office General District C2; and, changing the Rocky Mount District corresponding to Franklin County District Residential Planned Unit Development RPD from Residential District R1 to Residential Planned Unit Development RPUD.	2-3
1a	4	Adding definition: ACCESSORY STRUCTURE - See "Building, accessory".	
1b	4	Amending definition: ACCESSORY USE - A use of land or a use of a building or structure for purposes customarily incidental and clearly subordinate to the principal use of the lot on which it is located. <i>(Formerly - Accessory use or structure: A subordinate or secondary use or structure customarily incidental to and located upon the same lot occupied by the main use or building, provided that no such accessory building shall be used for housekeeping purposes.)</i>	
2	4	Deleting definition: ADULT CARE FACILITIES - an agency, organization or individual providing daytime care for adults, in conformance with licensing regulations	19

3	4	Adding definition: ADULT DAY CARE CENTER - a facility which provides supplementary care and protection during a part of the day only to four or more aged, infirm, or disabled adults who reside elsewhere, except a facility or portion of a facility licensed by the Commonwealth of Virginia State Board of Health or the Commonwealth of Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services.	19
4	4	Adding definition: ADULT DAY CARE HOME - a single-family dwelling in which is operated a facility which provides supplementary care and protection during a part of the day only to less than four aged, infirm or disable adults who reside elsewhere, except a facility or portion of a facility licensed by the Commonwealth of Virginia State Board of Health or the Commonwealth of Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services.	19
5	4	Adding definition: ASSISTED LIVING FACILITY - Any facility or any identifiable component of a facility in which the primary function is the provision on a continuing basis of shelter and other services, which may include meals, housekeeping, and personal care assistance, for elderly residents who are typically functionally impaired and socially isolated, but otherwise in good health and able to maintain a semi-independent lifestyle, not requiring the more intensive care of a nursing home.	19
6	4	Adding definition: AUTOMOBILE/TRUCK SALES AND SERVICE - See automobile dealership.	

7	4	Amending definition: BUILDING, ACCESSORY - A subordinate structure customarily incidental to and located upon the same lot occupied by the main structure. No such accessory structure shall be used for housekeeping purposes, <u>with the exception that dwelling use shall not be prohibited for temporary family health care structures (as defined).</u>
8	4	Adding definition: BUILDING, COMMUNITY ACCESSORY - In high-density housing or planned developments, a structure and associated amenities owned and operated by a community corporation or association for the purpose of providing common meeting, social, recreational or dining spaces for the benefit of the members of the corporation or association. Some examples include: clubhouses, swimming pools and poolhouses, dining halls, ballrooms, tennis courts, locker rooms, recreational fields and associated buildings or similar uses associated with the mission of the corporation or association.
9	4	Adding definition: BUILDING FOOTPRINT - The outline of the total area covered by a building's perimeter, as measured from the outside of all exterior walls, at the ground level.
10		Deleting definition: CHILD CARE CENTER - A structure either wholly or partially used for the temporary care and lodging for compensation of young children. Three types of child care centers are: (a) home care: use of the residential structure or part thereof for the temporary lodging and care of not more than four children for compensation; (b) day care center: a commercially zoned structure utilized for the temporary care of not more than ten children for compensation. This use must meet the necessary state licensing requirements; and (c) nursery: a structure utilized for the reception, board, and care for compensation of ten or more children. This use must meet the necessary state licensing requirements.

11	4	Adding definition: CHILD DAY CENTER - A facility complying with applicable Commonwealth of Virginia licensing requirements and operated for the purpose of providing care, protection and guidance to a group of 13 or more children separated from their parents or guardians during a portion of the day.
12	4	Adding definition: COMMUNITY CENTER - See community accessory building.
13	4	Amending definition: DAIRY - A commercial establishment for the production and sale of wholesale dairy products. <i>(Formerly - A commercial establishment for the manufacture and sale of dairy products.)</i>
14	4	Adding definition: DATA CENTER - An industrial building designed to hold large numbers of servers, computers, switches and related electronic equipment to facilitate storage of data from off-site sources. Typically, data centers include infrastructure support for high-speed communications connections, as well as the back-up power supplies required to maintain the integrity of the center in case of disaster.
15	4	Adding definition: FAMILY DAY HOME - A single-family dwelling in which a facility as defined in § 63.2-100 of the Code of Virginia (1950), as amended, is operated for the purpose of providing care for more than five but less than 13 children separated from their parents or guardians during a portion of the day, exclusive of the provider's own children and any children who reside in the home. The care of five or less children for portions of a day shall be considered a home occupation.

16	4	<p>Amending definition: FLOOD OR FLOODING - (1) A general and temporary condition of partial or complete inundation of normally dry land areas from the overflow of inland or tidal water; or, the unusual and rapid accumulation or runoff of surface waters from any source; (2) The collapse or subsistence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in part (1) of this definition. <i>(Formerly - A general and temporary inundation of normally dry land areas.)</i></p>
17	4	<p>Amending definition: FLOODPLAIN OR FLOODPRONE AREA - Any land area susceptible to being inundated by water from any source. <i>(Formerly - (1) A relatively flat or low land area adjoining a river, stream, or watercourse which is subject to partial or complete inundation; (2) An area subject to the unusual and rapid accumulation or runoff of surface waters from any source.)</i></p>
18	4	<p>Amending definition: FLOODWAY - The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. <i>(Formerly - The designated area of a floodplain required to carry the discharge of flood waters of a given magnitude. For the purposes of this ordinance the floodway shall be capable of accommodating a flood of the 100-year magnitude.)</i></p>

19	4	Adding definition: FUNERAL HOME - A mortuary service facility licensed and inspected by the Commonwealth of Virginia which provides ordinary and customary on-site funerary services after death and before final disposition of a body, including, but not limited to: transfer of decedent remains to or from other mortuary services; embalming and associated disposition of fluids; preparation of remains for viewing and burial; holding wakes, memorials and funeral services; cremation of remains; pre-need planning; casket and vault sales; storage and parking for vehicles ordinarily used for funeral transportation.
20	4	Deleting definition: HARDSHIP - A situation used in appealing for variances that borders on confiscation. Inconvenience does not constitute hardship.
21	4	Deleting definition: HOME DAY CARE - Use of a residence or part thereof for the temporary day care of not more than four children or four elderly persons for compensation as allowed by law.
22	4	Amending definition: HOME OCCUPATION - leaving "as-is" but removing the last statement which reads: <i>(Certain home care facilities for the young or the elderly may be conducted as a "home occupation" if they comply with Virginia law related to "day care" facilities.)</i>

23	4	<p>Amending definition: HOSPITAL - A facility, licensed by the Commonwealth of Virginia, in which the primary function is the provision of diagnosis, treatment and medical and nursing services, surgical or nonsurgical, for sick or injured persons, and which provides inpatient beds, and including ancillary facilities for outpatient and emergency care, training, research, administration and employee, patient and visitor services, but not including a facility exclusively or primarily for the care and treatment of psychiatric patients or persons suffering from substance abuse. <i>(Formerly - An institution rendering medical, surgical, obstetrical, or convalescent care, including nursing homes, homes for the aged and sanitariums, but in all cases excluding institutions primarily for mental disorders or mentally handicapped patients, epileptics, alcoholics or drug addicts.)</i></p>
24	4	<p>Adding definition: LODGE - A facility providing meeting, recreational, social and/or dining spaces for a fraternal organization. Compare to club.</p>
25	4	<p>Adding definition: NURSERY, HORTICULTURAL - An agricultural or commercial facility wherein plants, trees, and shrubs are raised from seed or root stock for sale in retail or bulk garden centers.</p>
26	4	<p>Adding definition: NURSING HOME - Any facility or identifiable component of a facility in which the primary function is the provision on a continuing basis of nursing services and health related services for the treatment and in-patient care of two or more non-related individuals and which is licensed by the Commonwealth of Virginia as a nursing home, but excluding a facility providing care for alcoholism, drug addiction, mental disease, or communicable disease.</p>

27	4	Amending definition: PENNANT SIGN - Pieces of cloth, plastic or flexible material generally triangular or rectangular in shape, and which typically are strung together in a series of lines which are hung from poles, between buildings or in other arrangements for the purpose of decoration or attracting attention <u>on a temporary basis.</u>
28	4	Amending definition: PERSONAL SERVICE ESTABLISHMENT - Any building wherein the occupation is the repair, care of, maintenance or customizing of personal properties that are worn or carried about the person or are a physical component of the person. For the purpose of this ordinance, personal service establishments shall include barbershops, beauty parlors, pet grooming establishments, tailors, dressmaking shops, <u>dry cleaners</u> , shoe cleaning, repair shops, photographic studios, linen and diaper service establishments.
29	4	Adding definition: RAIL TRANSFER FACILITY - A facility, either standalone or incorporated with an industrial facility, designed to accommodate the intermodal transfer of goods and raw materials to or from rail cars and to or from highway carriers.
30	4	Amending definition: SAWMILL - A facility where logs or partially processed cants are sawn, split, shaved, stripped, chipped, or otherwise processed to produce wood products. This use includes limber mills and planing mills.

31	5-7	<p>Amending Article 5-7, Fees to read as follows: The Town Council may establish by general rule for the collection of fees to cover the cost of making inspections, issuing permits, advertising of notices and other expenses incident to the administration of this zoning ordinance or to the filing or processing of appeals and amendments. All applications for rezoning, permits, reviews, approvals or other actions for which fees are specified by such general rule, shall be accompanied by the required application fee. A schedule of such fees shall be made available in the office of the zoning administrator... <i>(Formerly: Fees are allowed by § 15.2-2286 of the Code of Virginia (1950), as amended. Administrative review and processing of zoning permits, certificates of zoning compliance (occupancy), site plans, rezoning requests, special exceptions, amendments, public hearing advertising, variance and nonconforming uses shall be published under a separate fee schedule and reviewed annually by the zoning administrator prior to approval by the town council. The amount of the current fees and charges are as follows...)</i> NOTE: The referenced fee schedule was previously contained within the ordinance which required an amendment each time a fee was change. This will allow fees to be changed through normal procedures without requiring an amendment to the Zoning Ordinance.)</p>
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15-8

32	6-3-1.2	Amending Article 6-3-1.2 changing terminology used from <u>sketch development plan</u> to site development plan as follows: Prior to the development of a manufactured home park, the developer must submit a site development plan to the planning commission and the town council for approval. The plan shall be prepared at a scale of one inch equals 100 feet or one inch equals 200 feet and shall depict the following items: (a) Location and size of the manufactured home park; (b) Location and size of the manufactured home lots; (c) Location and width of the proposed internal streets, and common walkways; (d) Location and size of the proposed sanitary facilities; (e) Location and size of the proposed service building and recreation area; (f) Location and size of water facilities.	
33	6-3-2.8	Amending 6-3-2.8, rear yard regulations to read as follows: Each townhouse shall have a minimum rear yard of 40 feet, except when the rear yard abuts <u>an area intended for the common use of townhouse occupants</u> such yard shall be at least 25 feet. An accessory building not exceeding ten feet by ten feet may be constructed in any rear yard, not closer than five feet to the property line, and not further than 15 feet from the property line.	12-3-2.8
34	6-5-3(B)3	Amending 6-5-3(B)3 regarding required screening to read as follows: The following list of specific screening provisions is descriptive of configurations which, among others, meet the standards of subsection (A) above: (1) White pines, Lob pines, Eastern red cedar, Norway spruce, Canada hemlock, or similar tree; (2) Yew, box honeysuckle or similar dense hedge; (3) A six-foot-high architectural screen (fences, man-made structures, berms, etc.) <u>supplemented</u> with plantings.	12-6-3(B)3
35	11	Amending Article 11, Provisions for Appeal, for conformity to State Code	16

36	12	Amending Article 12, Violation and Penalty, for conformity to State Code	17
37	19-1-5	Amending Article 19-1-5 Accessory buildings, as defined; however, a building or structure attached to the main building by walls or roof shall be considered part of the main building. The building footprint of an accessory building shall not exceed 50-percent of the building footprint of the principal building. An accessory building shall not be greater in height than the main structure. An accessory building shall be located behind and not closer than ten feet to the main structure. An accessory building within 20 feet of a property line may not be more than one story in height. A one-story accessory building may be no closer than five feet to any property line of an adjoining property owner.	24-5
38	19-1-10	Deleting 19-1-10 Home child care centers - as a use by right in the RA district.	
38a	19-1-19	Adding 19-1-19 Adult day care homes, as defined - as a use by right in RA.	
39	19-1-20	Adding 19-1-20 Temporary family health care structures, as defined - as a use by right in RA (required by State Law in all residential zoning districts).	
40	19-2-2	Adding 19-2-2 Family day homes, as defined - as a use by special exception in the RA district.	
41	19-5	Amending 19-5 Area regulations to read: The minimum lot area for permitted uses shall be one acre (43,560 square feet) or more. For permitted uses utilizing individual sewage disposal systems, the required area for any such area shall be approved by the health official. The health official and the administrator may require a greater area if considered necessary by soil and site conditions.	

42	20-1-5	Amending 20-1-5 Accessory buildings, as defined; however, a building or structure attached to the main building by walls or roof shall be considered part of the main building. The building footprint of an accessory building shall not exceed 50-percent of the building footprint of the principal building. An accessory building shall not be greater in height than the main structure. An accessory building shall be located behind and not closer than ten feet to the main structure. An accessory building within 20 feet of a property line may not be more than one story in height. A one-story accessory building may be no closer than five feet to any property line of an adjoining property owner.
43	20-1-10	Deleting 20-1-10 Home care centers - as a use by right in R1.
44	20-1-13	Adding 20-1-13 Adult day care homes, as defined - as a use by right in R1.
45	20-1-14	Adding 20-1-14 Temporary family health care structures, as defined - as a use by right in R1.
46	20-2-2	Adding 20-2-2 Family day homes, as defined - as a use by special exception in R1.
47	21-1-5	Deleting 21-1-5 Home care centers - as a use by right in R2.
48	21-1-7	Amending 21-1-7 Accessory buildings, as defined; however, a building or structure attached to the main building by walls or roof shall be considered part of the main building. The building footprint of an accessory building shall not exceed 50-percent of the building footprint of the principal building. An accessory building shall not be greater in height than the main structure. An accessory building shall be located behind and not closer than ten feet to the main structure. An accessory building within 20 feet of a property line may not be more than one story in height. A one-story accessory building may be no closer than five feet to any property line of an adjoining property owner.
49	21-1-12	Adding 21-1-12 Adult day care homes, as defined - as a use by right in R2.

50	21-1-13	Adding 21-1-13 Temporary family health care structures, as defined - as a use by right in R2.
51	21-2-4	Adding 21-2-4 Family day homes, as defined - as a use by special exception in R2.
52	22-1-4	Deleting 22-1-4 Day care centers - as a use by right in R3.
52	22-1-8	Amending 22-1-8 Accessory buildings, as defined; however, a building or structure attached to the main building by walls or roof shall be considered part of the main building. The building footprint of an accessory building shall not exceed 50-percent of the building footprint of the principal building. An accessory building shall not be greater in height than the main structure. An accessory building shall be located behind and not closer than ten feet to the main structure. An accessory building within 20 feet of a property line may not be more than one story in height. A one-story accessory building may be no closer than five feet to any property line of an adjoining property owner.
53	22-1-11	Adding 22-1-11 Adult day care homes, as defined - as a use by right in R3.
54	22-1-12	Adding 22-1-12 Temporary family health care structures, as defined - as a use by right in R3.
55	22-2-3	Adding 22-2-3 Family day homes, as defined - as a use by special exception in R3.
56	23-1-8	Deleting 23-1-8 Family day care homes - as a use by right in RPUD.
57	23-1-14	Adding 23-1-14 Adult day care homes, as defined - as a use by right in RPUD.
58	23-1-15	Adding 23-1-15 Temporary family health care structures, as defined - as a use by right in RPUD.
59	23-2-2	Adding 23-2-2 Family day homes, as defined - as a use by special exception in RPUD.

60	23-7	Amending 23-7 to read: Buildings may be erected up to 25 feet in height above the finished floor elevation. <i>(Formerly - Buildings may be erected up to 25 feet in height above the finished floor elevation <u>except that no accessory building within 20 feet of any lot line shall be more than one story high. All accessory buildings shall be less than the main building in height.</u>)</i>
61	23-13-1 (1)	Amending 23-13-1(1) to read: Any change in the density of development. <i>(Formerly - Any <u>increase in the density of development.</u>)</i>
62	24-1-9	Amending 24-1-9 Accessory buildings, as defined; however, a building or structure attached to the main building by walls or roof shall be considered part of the main building. The building footprint of an accessory building shall not exceed 50-percent of the building footprint of the principal building. An accessory building shall not be greater in height than the main structure. An accessory building shall be located behind and not closer than ten feet to the main structure. An accessory building within 20 feet of a property line may not be more than one story in height. A one-story accessory building may be no closer than five feet to any property line of an adjoining property owner.
63	24-1-16	Deleting 24-1-16 Home child care centers - as a use by right in RB.
64	24-1-19	Adding 24-1-19 Adult day care homes, as defined - as a use by right in RB.
65	24-1-20	Adding 24-1-20 Temporary family health care structures, as defined - as a use by right in RB.
66	24-2-1	Adding 24-2-1 Family day homes, as defined - as a use by special exception in RB.
67	24-2-2	Adding 24-2-2 Child day centers, as defined - as a use by special exception in RB.
68	24-2-3	Adding 24-2-3 Adult day care centers, as defined - as a use by special exception in RB.

69	24-7-2(2)	Amending 24-7-2 Accessory buildings, as defined; however, a building or structure attached to the main building by walls or roof shall be considered part of the main building. The building footprint of an accessory building shall not exceed 50-percent of the building footprint of the principal building. An accessory building shall not be greater in height than the main structure. An accessory building shall be located behind and not closer than ten feet to the main structure. An accessory building within 20 feet of a property line may not be more than one story in height. A one-story accessory building may be no closer than five feet to any property line of an adjoining property owner.
70	27-1-4	Amending 27-1-4, changing "Day care facilities, as defined" to "Child day centers, as defined" as a use by right in C1.
71	27-1-17	Adding 27-1-17 Adult day care centers, as defined - as a use by right in C1.
72	28-1-2	Amending 28-1-2, changing "Day care facilities, as defined" to "Child day centers, as defined" as a use by right in C2.
73	28-1-3	Adding 28-1-3 Adult day care centers, as defined - as a use by right in C2.
74	29-1-19	Amending 29-1-19, changing "Child care centers, as defined" to "Child day centers, as defined" as a use by right in CBD.
75	29-1-34	Adding 29-1-34 Adult day care homes, as defined - as a use by right in CBD.
76	29-1-35	Adding 29-1-35 Adult day care centers, as defined - as a use by right in CBD.
76a	29-1-36	Adding 29-1-36 Temporary family health care structures, as defined - as a use by right in CBD.
76b	29-2-7	Adding 29-2-7 Family day homes, as defined - as a use by right in CBD.
77	30-1-8	Amending 30-1-8, changing from "nursing homes" to "nursing homes and assisted living facilities, as defined" as use by right in GB.

78	30-1-24	Amending 30-1-24, changing "Child care centers" to "Child day centers, as defined" as a use by right in GB.
79	30-1-25	Adding 30-1-25 Adult day care centers, as defined - as a use by right in GB.
80	34-1-20	Adding 34-1-20 Rail transfer facilities, as defined - as a use by right in M2.
81	34-8-1	Amending 34-8-1 to read: The creation of irregular or pipe stem lots shall be prohibited. No lot shall be platted or modified pursuant to the provisions of the Town of Rocky Mount Subdivision Ordinance that, due to its geometric characteristics, results in the creation of an irregular lot. <i>(Formerly - The creation of irregular or pipe stem lots shall be prohibited. No lot shall be platted or modified pursuant to the provisions of the <u>Roanoke County Subdivision Ordinance</u> that, due to its geometric characteristics, results in the creation of an irregular lot.)</i>
82	37-1-10	Amending 37-1-10 Accessory buildings, as defined; however, a building or structure attached to the main building by walls or roof shall be considered part of the main building. The building footprint of an accessory building shall not exceed 50-percent of the building footprint of the principal building. An accessory building shall not be greater in height than the main structure. An accessory building shall be located behind and not closer than ten feet to the main structure. An accessory building within 20 feet of a property line may not be more than one story in height. A one-story accessory building may be no closer than five feet to any property line of an adjoining property owner.
83	39	Amending Article 39 in its entirety to account for "Act of God" legislation.

HOME OCCUPATION (child care of 5 or less children - does not require state licensure)	FAMILY DAY HOME* (child care of 6 to 12 children - requires state licensure)	CHILD DAY CENTER (13+ children - requires state licensure)	ADULT DAY CARE HOME* (care of <4 adults)	ADULT DAY CARE CENTER (care of 4 or more adults)
Allowed in all residential districts. Not limited to single-family dwellings, so would include duplexes and multi-family dwellings. Would be treated as any other home occupation.		GB CBD C2 C1	CBD RB R3 R2 R1 RA RPUD	GB CBD C2 C1
USE BY RIGHT	CBD RB R3 R2 R1 RA RPUD	RB		RB
USE BY SPECIAL EXCEPTION				

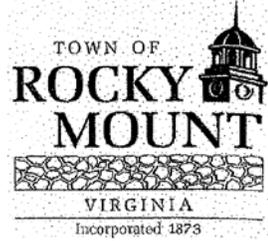
* Family Day Homes and Adult Day Homes are, by definition, "single-family dwellings". Therefore, even though they are allowed in R3 and R2 zoning, they would not be allowed in multi-family dwellings or duplexes.

EFFECTIVE 7/1/2008

PLANNING & ZONING FEE SCHEDULE

ZONING FEES

ZONING PERMIT	\$60.00
ZONING PERMIT (SINGLE-FAMILY RESIDENCE)	\$40.00
ZONING COMPLIANCE PERMIT	\$10.00
ZONING LETTER	\$125.00
REZONING.....	\$575.00 + POSTAGE
REZONING (R1,R2,RA,RB DOWNZONING/ALL REZONINGS < 3 ACRES)	\$375.00 + POSTAGE
SPECIAL EXCEPTION/USE (SINGLE-FAMILY RESIDENCE)	\$375.00 + POSTAGE
SPECIAL EXCEPTION/USE (ALL OTHERS)	\$475.00 + POSTAGE
VARIANCE (SINGLE-FAMILY RESIDENCE)	\$250.00 + POSTAGE
VARIANCE (ALL OTHERS).....	\$350.00 + POSTAGE
ZONING APPEALS.....	\$350.00 + POSTAGE
AMENDMENTS TO PROFFERS.....	\$375.00 + POSTAGE



SITE PLAN REVIEW FEES

SITE PLAN REVIEW (INCLUDING EROSION AND SEDIMENT)	\$725.00
SITE PLAN REVIEW (ENTERPRISE ZONE)	\$450.00
MINOR SITE PLAN REVIEW	\$250.00
MINOR SITE PLAN REVIEW (ENTERPRISE ZONE)	\$150.00
CHANGES TO APPROVED SITE PLAN/ PLAN SUBMITTAL AFTER 2ND.....	\$325.00
FINAL SITE INSPECTION, BOND RELEASE/REDUCTION	\$125.00

SUBDIVISION FEES

MAJOR SUBDIVISION PLAT (PRELIMINARY).....	\$150.00 + (\$20.00 PER LOT) + POSTAGE
MAJOR SUBDIVISION PLAT (FINAL).....	\$100.00 + (\$10.00 PER LOT)
MINOR/FAMILY SUBDIVISION	\$100.00 + (\$20.00 PER LOT)
SUBDIVISION/DEVELOPMENT WAIVER REQUEST	\$575.00 + POSTAGE
LINE ADJUSTMENT/VACATE LINE(S)/EASEMENT PLAT/RESURVEY	\$80.00

EROSION AND SEDIMENT CONTROL FEES

EROSION AND SEDIMENT CONTROL PLAN REVIEW	\$325.00
EROSION AND SEDIMENT CONTROL PLAN REVIEW (ENTERPRISE ZONE)	\$200.00
CHANGES TO APPROVED EROSION AND SEDIMENT CONTROL PLAN	\$150.00
LAND DISTURBING PERMIT.....	\$75.00 + (\$100.00 PER ACRE OR PARTIAL ACRE)
LAND DISTURBING AGREEMENT IN LIEU	\$75.00
FINAL SITE INSPECTION, BOND RELEASE/REDUCTION	\$125.00

SIGN FEES

SIGN PERMIT	\$40.00 PER SIGN
BANNER PERMIT	\$20.00

MISCELLANEOUS

MAPS (8.5" x 11").....	\$2.00
MAPS (11" x 17").....	\$5.00
MAPS (POSTER).....	\$15.00
SUBDIVISION ORDINANCE	\$30.00
SEWER & WATER ORDINANCE	\$30.00
ZONING & DEVELOPMENT ORDINANCE	\$30.00
COMPREHENSIVE PLAN	\$45.00
WATER & SEWER MASTER SPECIFICATIONS.....	\$30.00
DIGITAL DATA	\$10.00 PER FILE/LAYER
DIGITAL COPIES OF ORDINANCE	\$10.00

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www.rockymountva.org

The Assistant Town Manager came before Council stating the following:

- Staff had worked with and received guidance from the Planning Commission over a two year period in updating the zoning and land use rules, and what was before Council at this time was a book that was more user friendly and serves much better as a reference book.
- The primary motivation to bring the book up-to-date was due to the fact that in the past, a number of people had been maintaining the book and not everything had been corrected when inserted in the “blue book” (older version being updated).
- From organizational standpoint, there has been a variety of ways to amend the “blue book”, but now its replacement (“orange book”) is more user friendly and much easier to reference, with the final book being more reliable.
- The Planning Technician is the gatekeeper to update the newer “orange” books, iPads, and making sure that the books are distributed the way they should be.

At the request of the Mayor, the Assistant Town Manager hit the highlights of the proposed changes, which were mostly changes in the definitions, and that child care centers are now mandated by the state.

At this point, the Planning Technician explained the chart handed out to Council prior to the meeting that dealt with: home occupation; family day home; child day center; adult day care home; and adult care center. She explained that the current terms in the existing “blue” book did not go with the state code, which were all defined. What is being proposed to be inserted into the Town’s ordinance was explained in the chart that was handed out. She explained each definition listed on the chart.

The Assistant Town Manager continued hitting the highlights of the proposed changes: requested fee schedule to be changed (proposed changes handed out to Council prior to meeting); amending article dealing with accessory buildings and everything pertaining to that was changed accordingly; had referred to other localities in updating the book to see what process they use in updating their zoning and land use ordinance (this is a usual practice with localities); explained what pendant signs and banners are and how long they are allowed to be displayed.

The Mayor indicated that he believes that the planning and zoning staff did a good job and that he has read through it, but not all at one sitting. He stated that he believes it is a more user friendly document for not only the Town staff, but for people wanting to look at it, and that having the document on-line is beneficial.

The Assistant Town Manager stated that the Planning Commission has put in a lot of time and that he and the Town Attorney both agree that the Planning Technician has

saved the Town about \$100,000 since it was done internally by her versus farming it out to be updated.

There was discussion regarding child care centers of six or more and if they are grandfathered in, with the Assistant Town Manager indicating that he believes they would have to come and get a permit, with Social Services also having to give them approval, but his staff would verify this. It was confirmed by the Assistant Town Manager that if a family member is keeping siblings and it numbers more than six in their home and if they are tended to by only one person, it is not considered a business.

Also discussed a family needing to put up an accessory building (granny pod) that is required now by the state code for a family member that needs medical assistance, and if that person no longer needs that type of housing, how long the Town would allow the structure to be on the property before it is removed, since they are temporary in nature. The Planning Technician explained that the Town would police this to make sure no one would be using it for other than the intended use allowed.

Discussion also ensued regarding a vacant lot being more than an acre in size that is subject to vermin if the lots are not mowed, and that there needs to be some language in the Town code that addresses this. It was explained by staff and the Town Attorney that the Town now has that ability to enforce through the nuisance ordinance.

The proposed zoning fees were discussed. Relating to the fees, staff indicated that some of the fees were not high enough. The Town Attorney noted that during the Council budget consideration, the fees could be reviewed and could be decided upon at that time. Staff explained that the fees typically cover the cost of advertising, staff time, and outside engineers, and that the fee schedule is on-line and has not been amended since 2008.

The Assistant Town Manager read for the record at the request of Vice Mayor Walker that he would liked entered into the record the following regarding the August 9, 2012 Special meeting joint work session with the Planning Commission regarding the review and consideration of the proposed updates to the zoning and land use book for the Town of Rocky Mount, Virginia being: "I have read through the zoning and land use book and given special attention to the proposed changes and I do not see any problem with what is being proposed; therefore, I am in favor of holding the Rocky Mount Town Council public hearing scheduled for September 10, 2012 (or when announced) that will address the proposed changes. I would like to commend the planning and zoning staff for a job well done".

Chair of the Planning Commission stated that she appreciates staff, and especially the Planning Technician for a job well done.

The Assistant Town Manager informed Council that they will be given the books once approved by Council, it will be on the Town's website, and it will be uploaded to Council's iPads.

The Planning Technician stated that the discretionary things allowed by the state were not included at all, but briefly went over what they were; and that Article 11 was changes based on the code.

The Town Manager gave a brief synopsis on how the zoning and land use changes came about, reflecting back five years when several of the Town's planners had input in putting the changes in the blue book. He stated that he and the Town Attorney noted that there was a lack of professional follow-up by the planners on what ended up in the book and that the Town is a government of law and that everyone needs to be treated the same, therefore, the changes in the book needed to be kept up-to-date, with the current Planning Technician having the wherewithal to do this. He further commented that now the second phase of this process (after Council tweaks the document) will be the Town Clerk and himself guiding Council through the re-codification of the Town Code, and that hopefully by the end of 12 to 18 months, there will be an accurate book on all the changes that have been made.

The Assistant Town Manager confirmed that the Planning Commission will hold their public hearing in September and bring to Council a recommendation for their public hearing.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Greer for staff to advertise for a public hearing to be scheduled for September 10, 2012, with motion on the floor being seconded by Council Member Moyer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

ADJOURNMENT

At 6:41 p.m., motion was made by Council Member Love to adjourn, seconded by Council Member Stockton and carried unanimously by those present.

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Steven C. Angle, Mayor
Rocky Mount Town Council

ATTEST:

Patricia H. Keatts/Town Clerk

Janet Stockton, Chair
Rocky Mount Planning Commission

ATTEST:

Stacey B. Sink, Deputy Clerk

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**ROCKY MOUNT TOWN COUNCIL
REGULAR COUNCIL MEETING
AUGUST 13, 2012**

The August 13, 2012 regular Council meeting of the Rocky Mount Town Council was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 6:30 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

Vice Mayor Gregory B. Walker and Council Members
Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L.
Moyer, and Billie W. Stockton

The meeting was called to order by Mayor Angle.

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins (and Planning & Zoning Administrator), Town Attorney John T. Boitnott, Chief of Police David Cundiff, Finance Director Linda Woody, Public Works Director Cecil R. Mason, Town Planner Patrick Rust, Superintendent of Water Department Robert Deitrich, Superintendent of Wastewater Department Timothy Burton, Fire Chief Charles Robertson, and Town Clerk Patricia H. Keatts.

CLOSED MEETING

At 6:31 p.m., motion was made by Council Member Moyer to go into *Closed Meeting*, and seconded by Vice Mayor Walker and carried unanimously by those present to discuss the following:

- Section 2.2-3711(A).7 -Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

At 7:04 p.m., motion was made by Council Member Love to come out of *Closed Meeting* and to reconvene the meeting back into open session, with motion on the floor being seconded by Vice Mayor Walker and carried unanimously by those present.

CERTIFICATE OF CLOSED MEETING

Whereas, the Town of Rocky Mount Council has convened a *Closed Meeting* on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires certification by this council that such *Closed Meeting* was conducted in conformity with Virginia Law.

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the *Closed Meeting* was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

- Motion was made by Council Member Greer certifying that: (1) only public business matters lawfully exempted from open meeting requirements under this chapter was discussed; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body was discussed. Motion was seconded by Council Member Moyer. The Mayor swore to adopt the motion on the floor by Council Member Greer that this was all that was discussed as defined in Section 2.2-3712 Code of Virginia. Voting yes were Vice Mayor Gregory B. Walker and Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, and Billie W. Stockton.

The Mayor reported that no action was taken.

The Mayor led the *Pledge of Allegiance*.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

- Motion was made by Council Member Moyer to approve the agenda as presented, seconded by Council Member Stockton and carried unanimously by those present.

SPECIAL ITEMS

On behalf of the Town of Rocky Mount and the Rocky Mount Town Council, the Mayor presented to former Council Member Robert W. Strickler a "Resolution by the Rocky Mount Town Council for Appreciation and Recognition of Robert W. "Bob" Strickler". Also given to former Council Member Strickler was a gift from the Town, along with his Council dais name plate. Former Council Member Strickler thanked Council, the citizens, and Town staff for all their support, and in conclusion, personally wanted to give Town staff a round of applause for their commitment to working for the Town and assisting him while he was a member of the Rocky Mount Town Council.

PUBLIC HEARING

A. Consideration of Draft Ordinance Creating an Economic Development Authority

The Mayor recessed the meeting to hold a public hearing regarding Council's consideration of draft ordinance creating an Economic Development Authority (EDA) in relation to the Performance Center.

The Assistant Town Manager informed Council of the following:

- The Town's legal counsel in setting up and selling the Historic Property Tax Credits which will fund a significant portion of the former Lynch Hardware Building renovation is Gentry Locke Rakes & Moore of Roanoke. Their attorney leading the work, Mr. Bruce Stockburger, has recommended that the Town establish an Economic Development Authority (EDA).
- The arm's length requirement is necessary because a municipality cannot directly recoup the tax credits. The tax law has extensive requirements that are in place to protect both the owner and investors. Meeting those requirements starts with establishing an entity which can serve as the private sector face of the project for five years after construction is complete, meeting the requirements of the tax code.
- The Town's attorney and legal counsel can explain the limitations Council can place on the EDA. It has been developed as a broader entity in case Council determines in the future that this agency of the Town would be suitable to use as a vehicle for additional economic development projects.
- The Performance Center Committee has reviewed the proposed draft ordinance and has recommended to Council approval of such to establish an EDA in order to proceed with the historic property tax credits portion of the project.
- The creation of economic development authorities is governed by Virginia Code §15.2-4900, the Industrial Development & Revenue Act. Town's legal counsel in this matter has crafted a general, broad EDA.
- In the event Council approves the creation of the EDA, Council will be asked in September to appoint a seven member body initially serving staggered terms, and Council will have an opportunity to reappoint or replace at least one and usually two members every year. To meet the tax credit requirements, membership could not

include current Town board members or employees. However, Town staff will serve as the staff on the EDA.

- If an EDA is created, the EDA would meet, elect its officers, set its regular meetings, and be an asset to the Performance Center project through the process that minimizes taxpayer investment, maximizes the usability and economic development impact of the Performance Center, and creates a major cultural center for the Town of Rocky Mount and County of Franklin.

The Mayor stated that no one had signed up to speak regarding this matter; therefore, he opened the floor to anyone wishing to come forward to speak regarding the matter. Let the record show that no one came forward to speak.

There being no further public comments, the Mayor reconvened the meeting back into regular session and opened the floor to any comments from Council.

- Council Member Cundiff commented that he would like to make a statement (*Note: After the Council meeting, Council Member Cundiff relayed to the Town Clerk that he would like his statement to be for the record*): "As far as the EDA and forming it, I have some observations that is mine only and it is my perspective. I have nothing detrimental to say about a music venue, but would like to pitch these out for people to think about. We've got seven people on Council that can't agree, so why would we add seven more to make a difference. We don't know what kind of support the community is going to give us on this venue. There is limited number of seats that cannot support itself. I don't think the Town should be in the entertainment business. This goes far beyond what a government body should do. When I ran for this office, I promised that if I wouldn't put my personal money into a project that I didn't support, I wouldn't vote to put tax payers' money into it. Thank you."

The Mayor asked what Council's pleasure was regarding making a motion regarding the proposed draft ordinance.

- Council Member Greer stated that he personally would like to have Council put off making any decision on this matter for 30 days because he would like to have some questions answered. The Mayor indicated it was his belief that those questions were answered in *Closed Meeting*. Council Member Greer stated that he is not against the program, but wants to make sure he understands.

The Town Manager and Assistant Town Manager confirmed to Council the following:

- Confirmed that other localities have been contacted and they have a list of people that have this type of ordinance in place.
- If tabled for 30 days, it is staff's hope to bring seven names of members to Council during the regular Council meeting held in September.
- Final architectural plan should be presented in September, first to the Performance Center Committee, then to Council.

- Both of these projects are running parallel with each other, keeping aspects of it moving forward, as long as they come together.

There being no further discussion regarding this portion of the meeting, the Mayor entertained a motion.

- Motion was made by Council Member Greer to table the matter for 30 days, sending it back to the Performance Center Committee, with motion on the floor being seconded by Council Member Love. Discussion ensued. Council Member Greer stated that he would like to see the whole deal before he votes on it. The Mayor indicated that until the tax credits are sold, staff will not know. The Town Manager commented that this may very well create an EDA that Council may have no use for, and that the creation of such does not mean Council will do a particular item or not, it is just in place if Council needs it. There being no further discussion, let the record show that the motion on the floor passed unanimously by those present.

APPROVAL OF MINUTES

Prior to the meeting, Council had received for consideration of approval the following draft minutes:

- July 5, 2012 Rocky Mount Town Council Reorganizational Meeting
- July 9, 2012 Rocky Mount Town Council Regular Meeting

The Mayor asked if there were any changes to the draft minutes, and there being none, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the Council meeting minutes as presented, with motion on the floor being seconded by Council Member Stockton. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

APPROVAL OF CONSENT AGENDA

The approval of the *Consent Agenda* consists of approving any miscellaneous resolutions/proclamations, miscellaneous action, departmental monthly reports, and bill list that were submitted prior to the meeting for Council's review and consideration.

- Miscellaneous Resolutions/Proclamations (*none at this time*)
- Miscellaneous Action (*none at this time*)
- Departmental Monthly Report
 - Community Development
 - Finance Department
 - Fire Department

- Police Department
- Public Works Department
- Waste Water Department
- Water Department
- Bill List

There being no comments, the Mayor entertained a motion.

- Motion was made by Council Member Stockton to approve the draft *Consent Agenda*, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

HEARING OF CITIZENS

Let the record show that no one had contacted the Town Clerk's Office requesting to come before Council.

The Mayor opened the floor to anyone wishing to come before Council at this time. Let the record show that no one came forward to speak at this time.

OLD BUSINESS

Let the record show there were no *Old Business* items to discuss at this time.

NEW BUSINESS

A. Request of Dr. LaBarbera of LaBarbera Chiropractic and Wellness Center Regarding Town of Rocky Mount Fire Suppression Fee

Dr. LaBarbera of LaBarbera Chiropractic and Wellness Center came before Council, stating the following:

- "Was recently contacted by Town that his clinic was being assessed \$50 per month for water inspection. Like most American communities, ours relies heavily on small business. It's not only a contribution to our community's health, but it is also a gauge to the community's strength and stability. Small business is the back bone and the engine of our economy. I certainly understand that our town, like many others, due to the economic slowdown, has experienced shortfalls, but making up for these shortfalls by placing the burden of responsibility on the shoulders of small business is tantamount to biting the hand that feeds you. Furthermore, it is in a free enterprise system unwise fiscal policy for the following reasons: (1) It does not encourage or incentivize business growth. Instead, it discourages it. (2) It, likewise, does not attract businesses to the community, but

instead, repels them. And (3) It does not encourage small businesses to stay in a community but instead, forces them to look for areas that are more inviting. Small businesses need to be nurtured and supported by the community. Each business is a link in the chain that binds our community together. Why would you want to weaken any link in that chain by imposing such a burdensome and onerous tax? Please know that I am very happy and proud to be a resident of Franklin County and to have a successful practice in our Town of Rocky Mount. I very much appreciate you and all the good people that work so hard to make our community such a great place to live and work.”

The Mayor asked Dr. LaBarbera what he thought would be a fair rate for fire suppression for his place of business, with Dr. LaBarbera indicating that he did not know, but perhaps \$5.00 or \$10.00 per month, further stating that he is not an expert in time management. Also stated that for a clinic his size, he believes the cost is unreasonable.

Chair of the Public Utilities Committee, Council Member Cundiff, commented that the fees were determined based on water availability when the need arises, but also stated that if Council thought the Committee needed to take another look at the fees, they would do so.

Let the record show that the Mayor referred the matter back to the Public Utilities Committee.

B. Request of Franklin County High School 2013 Senior Class

On behalf of the Franklin County High School 2013 Senior Class, Kassandra Anne Peters and Megan Lindsey Vest came before Council requesting the Town to partner with them in their endeavors in raising funds in the form of a donation for their upcoming 5K race. They indicated to Council that the funds help to finance Senior class expenses for many of their events so those Seniors who cannot afford to participate may be able to do so. It was confirmed to Council that they had approached the Franklin County Board of Supervisors for a donation, but one was not given due to being told by the County that the County’s budget funding requests had already been determined during the annual budget process which had already taken place.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Greer to approve the request in the amount of \$300, with motion on the floor being seconded by Council Member Stockton. Discussion ensued. Council Member Cundiff commented that he will vote in favor of this request, but not the next one as the Town can’t just keep getting request after request. There being no further discussion, let the record show that the motion on the floor passed unanimously by those present.

C. Request of Franklin County High School Student Council Association

On behalf of Franklin County High School Student Council Association (SCA), Darvey Fleming and Ethan Oakley came before Council requesting permission to hold their upcoming homecoming parade on Thursday, October 25, 2012, beginning at approximately 4:30 p.m. It was pointed out that the Chief of Police has given approval of the date, time and proposed route. Ms. Anitra Holland, Teacher & SCA Faculty Advisor/Sponsor, went over the proposed route with Council. The Chief of Police also confirmed that he sees no problem with the proposed route.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Greer to approve the request, with motion on the floor being seconded by Vice Mayor Walker. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

D. Request of Southern Virginia Child Advocacy Center

On behalf of Southern Virginia Child Advocacy Center (CASA), Johnny Nolen requested permission from Council for the closure of streets to hold their "Kid's Derby Day" scheduled for May 4, 2013 (same day as Kentucky Derby). He pointed out that the proposed street closure is for the use of Franklin Street from the High Street intersection for a non-motorized all Kid's Derby Day parade ending at Mary Elizabeth Park for three and five year olds. The line-up for the race would be at High Street at 9:00 a.m., and should last up to 45 minutes. Another part of his request was the use of Mary Elizabeth Park during that day to hold their Kid's Derby Day activities, with activities expected to end by 12 Noon, with cleanup by 1:00 p.m.

The Vice Mayor stated that this is a good idea for the children; howbeit, it is not normal practice for the Town to close streets on a Saturday due to businesses being open. The Mayor requested that Mr. Nolen make sure they have proper police coverage for the event.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the request, with motion on the floor being seconded by Council Member Love. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

COMMITTEE REPORTS

A. Streets, Sidewalks & Streetlights Committee

The Town Manager stated that the Streets, Sidewalks & Streetlights Committee had met on July 17, 2012 to review four proposed street related projects, being:

- Curb/gutter and storm management facilities on Scuffling Hill Road
- Furnace Creek bank stabilization
- Guardrails on Grassy Hill Road and Weaver Street
- Re-aligning the turn lane at the Rocky Mount Plaza

He further pointed out the following:

- It is estimated that these projects will cost approximately \$2 million dollars.
- Leading driving force behind this was the Scuffling Hill project.
- Staff recommended to the Committee that all projects be tackled via a bond issue, given the current low interest rates.
- The Town has received notice from Virginia Department of Transportation that the Town will be reimbursed \$29,812 for the guardrail project, leaving the Town's expenses for the project at approximately \$32,000.
- The principal reason a bond issue was suggested was to move these projects to closure as soon as possible, rather than facing a potential five to ten year time frame to accomplish them.
- The guardrail work and the Furnace Creek project work will proceed regardless, as Council has initiated those projects, but without a funding instrument of some type, those expenses will come from the Town's Fund Balance.
- The consensus of the Committee was that these projects should be undertaken as soon as possible, but no Committee consensus was reached on the source of funding, with the Committee recommending that the full Council discuss these projects during the August regular Council meeting.

At the Mayor's request, explained to Council how the bond issuance would work and how much each project would cost. He further reiterated to Council that as of right now, the interest rates are at the lowest and least expensive that they have been in a long time.

The Town Manager informed Council that during the Committee meeting, Council Member Cundiff had brought up a concern regarding the intersection of Tanyard Road and Main Street to determine if there was sufficient sight distance to allow a "right on red" for those vehicles traveling south on Main Street and making a right hand turn to continue going south on Main Street. The Chief of Police confirmed to Council that to the best of his knowledge, there have been no accidents at this location. There was discussion that this right hand turn was actually a continuation of the road; traffic may stack up when school is in session; and the cost to install a sign. Let the record show that it was the consensus of Council to leave the intersection as it is.

Regarding the proposed street related project pertaining to the storm and water management for Scuffling Hill Road that was mentioned by the Town Manager, there was discussion regarding Town staff getting in touch with Mr. Fralin to see if the Town could use one of his water run-off retention ponds in order for the Town to try to control the storm water runoff.

Let the record show it was the consensus of Council for the Town to: get cost estimates for the Town to undertake the sewer portion of Scuffling Hill Road project, showing the Town doing this project in-house; proceed with the guardrails for Scuffling Hill Road; get a firmer cost estimate for the erosion and sediment work for Veterans' Memorial Park; and apply for the Virginia Department of Transportation grant for rest of work for Scuffling Hill Road regarding the storm and water management.

The proposed street project related to the re-alignment of the turn lane at the Rocky Mount Plaza was discussed, with the Town Manager informing Council that this would require a contractor doing the work due to the complexity (i.e., fiber optic in place that has to be moved and would need to be done quickly as this area is a main artery in-town; there would be a lot of jack hammering to the curb and gutter in order to put in a turn lane; and the need to keep the existing stormwater runoff in place). There was no consensus at this time to proceed with this project.

OTHER MATTERS, CONCERNS AND RISE 'N SHINE APPEARANCES

A. Referrals to Planning Commission from Town Council

There were no referrals to the Planning Commission from Council or any from the Planning Commission to Council at this time.

The Assistant Town Manager reminded Council of the upcoming public hearing during their regular September Council meeting regarding the proposed zoning and planning updates.

B. Rise 'N Shine Appearances

The Town Manager confirmed that he appeared on the *Rise 'N Shine* show this morning with host, Mr. Richard Shoemaker.

COUNCIL CONCERNS

A. Council Member Love

Council Member Love stated that she has a citizen concern, with that citizen asking that it be brought before the full Council regarding how the cigarette tax is negatively impacting a business to whom he rents to, and he asks that Council please consider other avenues of taxes as the Council goes through the budget process that are more equitable toward all citizens rather than that one particular group, with that one particular business stating that they will have to move to the County to try to recoup some of the losses; and he wanted this to be publicly stated and would like the Council to really consider this, and he is willing to pay more taxes. The Mayor stated that the Town does not control the County, with Council Member Love stating

that she knows this, but the citizen wanted Council to look at other avenues versus the cigarette tax, with the Town certainly not increasing it. The Mayor asked the Finance Director to add this matter to the budget review process.

B. Council Member Greer

Council Member Greer stated that the Town may need to buy some new trash cans that are used by the public, pointing out that the old ones that are in use keeps blowing over (particularly referencing the one hooked to a stop sign on Windy Lane). There was discussion that from a quality standpoint, may need to get ones similar to the ones installed in the uptown project area. Council Member Greer stated that he will get with the Public Works Director on where trashcans may need to be placed in the downtown area.

ADJOURNMENT

At 8:40 p.m., motion was made by Vice Mayor Walker to adjourn, seconded by Council Member Moyer and carried unanimously by those present.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts/Town Clerk

/phk

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**ROCKY MOUNT TOWN COUNCIL
SPECIAL MEETING
WORK SESSION
AUGUST 27, 2012**

The August 27, 2012 Rocky Mount Town Council special meeting work session was held at the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia on August 27, 2012 at 4:30 p.m. with Mayor Steven C. Angle presiding.

On behalf of the Rocky Mount Town Council, the meeting was called to order by Mayor Angle, with the following members of Council being present:

Vice Mayor Gregory B. Walker and Council Members Jerry W. Greer, Sr., Bobby M. Cundiff, P. Ann Love, Robert L. Moyer and Billie W. Stockton

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins, Town Attorney John T. Boitnott, and Town Clerk Patricia H. Keatts

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

- Motion was made by Vice Mayor Walker to approve the agenda as presented with motion on the floor being seconded by Council Member Stockton and carried unanimously by those present.

REVIEW AND CONSIDERATION OF DRAFT ORDINANCE CREATING AN ECONOMIC DEVELOPMENT AUTHORITY (EDA) IN RELATION TO THE PERFORMANCE CENTER

At the direction of the Mayor, the Town Manager gave a brief overview of how historic property can be potential redevelopment for cultural use and how the proposed historic tax credits play into the big picture for the redevelopment of the Performance Center. He also explained how the Economic Development Authority (EDA) works in relation to using historic tax credits for projects the Town may want them to be involved with, pointing out that even if the EDA is not used for the Performance Center, they could be used for future projects that the Town would want them involved with in order to use federally funded historic tax credits.

There was much discussion on how the EDA is structured and how the seven-member board would play into making decisions on the Performance Center, if Council so chooses to go down that road.

The Town Manager and Assistant Town Manager pointed out to Council, along with discussion from Council, the following:

- At this point of the project, in order to move forward to getting bids sent out for the Performance Center, an EDA would have to be created in order for the Town to consider using historic tax credits, but until bids are sent out, staff will not know how much the project will cost.
- Council would not lose control on how the facility is used, with Council being in control like any other project they do.
- Not sure the project will cost more if historic tax credits are used, but the project might be done cheaper if not hand-cuffed to doing it by historic standards (giving examples of the windows that are currently in the old Lynch Hardware building that are original to the building).
- Regarding what the “real” cost will be for the renovations, what Council chooses for the finishes and interior work will be controlled by Council.
- The architect (Hill Studio) will give preliminary plans to the Performance Center Committee by September, with Council reviewing them sometime in October.
- An EDA is needed to tie-in the costs involved.
- If the Town decides to go with historic tax credits, discussed how the reimbursements would work.
- The first application has been filled out. Pricing for the project will not be received until the project is bid out and it cannot be bid out until those historic tax credits are in place. Those credits will pay for a lot of administrative time, etc. Now is the time to decide if Council wants to go historic with this project. Gave examples of how Galax, Blacksburg and Lynchburg went down this route by getting help from the federal government by using historic tax credits.
- Once the bids are received, Council can decide which way to go. Staff is trying to put the framework in place so the historic tax credits can be used, if Council so chooses.
- Creating an EDA does not obligate the Town for one cent at this point, but only sets up the necessary steps so it can be bid out and to be able to sell the historic tax credits. The point of no return will be when the Town approaches the bid out process. If Council chooses not to use the historic tax credits, the Town will only owe for the architect and attorney fees up to that point.
- Discussed that in order for Council to have control over the project, did not want to use the Franklin County’s Industrial Development Authority (IDA) or Department of Housing & Community Development (DHCD) due to the limited input Council may have in keeping the project truly a town-project.
- Good money to use from the state would be tobacco and railroad money, as they do not have a lot of strings attached to it.
- Using the historic tax credits should lower the amount of tax credits that the Town would have to pay out.

- When the Town hired Hill Studio, the architect had pointed out conversations that had taken place regarding the function of the facility needing to not only being a great facility, but also historic. The Town does not want to be hobbled by having a dysfunctional facility and not historic. It has to be beautiful, functional and historical.
- Has talked with other localities in Virginia that have used the firm of Gentry Locke Rakes & Moore that are being used for this project for these type of facilities, and those localities were very satisfied with that firm. The firm's attorney, Mr. Bruce Stockburger, will be looking out for the Town to make sure the document presented to the Town's EDA and Council will be understood by all before the Town's EDA signs off on it. Mr. Stockburger will make sure everything is kept right.
- Discussed at length where the seven members on the EDA should reside. Discussed that they may not only be residents of the Town, but also a business owner in-town. It was pointed out by the Town Attorney that the Code limits who they may be as far as residency, being either citizens of the Town of Rocky Mount or citizens of Franklin County.

The Town Manager pointed out to the Mayor that the proposed draft ordinance before Council was for review purposes only at this time as the Town Attorney still needed to review it one more time and change the language to include where the members of the EDA needed to reside, as requested by Council. He further pointed out that the draft ordinance will be presented to Council under "Old Business" during their regular Council meeting in September. The Mayor so noted.

ADJOURNMENT

There being no further comments, the Mayor called for a motion to adjourn.

At 5:11 p.m., motion was made by Council Member Greer to adjourn, seconded by Council Member Moyer and carried unanimously.

Steven C. Angle, Mayor

ATTEST:

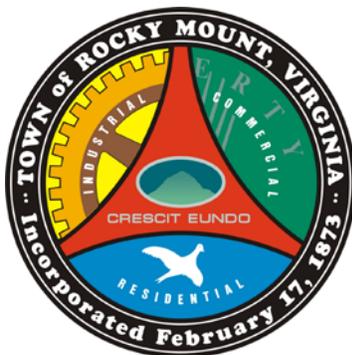
Patricia H. Keatts, Town Clerk

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DRAFT



TOWN COUNCIL
STEVEN C. ANGLE, *MAYOR*
GREGORY B. WALKER, *VICE MAYOR*

BOBBY M. CUNDIFF P. ANN LOVE
JERRY W. GREER, SR. BOBBY L. MOYER
BILLIE W. STOCKTON

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

RESOLUTION

Supporting the development and designation of the Crooked Road as a National Heritage Area

WHEREAS, the Town of Rocky Mount, Virginia, has made significant investments of time, energy and effort in funding, developing and supporting the Crooked Road, Virginia's heritage music trail; and

WHEREAS, the Crooked Road organization and the Southwestern Virginia Cultural Heritage Commission work with localities throughout Southwestern Virginia to support the development and performance of artists who can carry on the traditions of Appalachian music, instrument crafting, storytelling, and mountain musical arts; and

WHEREAS, the Crooked Road is vital to the interests of Southwest Virginia as a means to preserve and protect an enduring economy created of an enduring sense of place, cognizant of its unique place in American and music history caused primarily by its geographic location and the heritage of many ethnicities drawn to the mountains and winding valleys of Appalachian Virginia; and

WHEREAS, as an important link in the current and future economies of Virginia and the United States, the Crooked Road should be nationally recognized and funded as a means to ensure preservation of the musical heritages foundational to the sounds of America; and

WHEREAS, the Crooked Road has held public meetings throughout Southwest Virginia to determine community interest in seeking National Heritage Area designation for the Crooked Road; and

WHEREAS, designation as a National Heritage Area is important to ensure continuity and effectiveness of the Crooked Road as a viable, ongoing agency perpetuating the place of traditional music and arts in America's history.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Rocky Mount, assembled in regular session this tenth day of September, 2012, that it does wholeheartedly endorse the designation of the Crooked Road as a National Heritage Area, and does ask the National Park Service and our Congressional delegation to diligently work toward this designation as quickly as possible.

GIVEN UNDER MY HAND THIS 10TH DAY OF SEPTEMBER 2012

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts, Town Clerk

MONTHLY STAFF REPORT

DATE:	September 5, 2012
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	August 2012

This report contains the following monthly information for August 2012 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Project expenses for the Performance Venue

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Water Accountability Percent chart

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department is unavailable at this time.

911 walk-in transactions

1234 drive-thru transactions

654 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING AUGUST 2012**

The following new businesses obtained their business licenses during the month:

Retail:

Save-N-Go (new owner), 780 North Main, grocery

Repairs / Personal Services:

Catering By Marlins Inc., 70 East Court, meals

Contractor:

Bowman-Griffin General Contracting, façade work South Main Street

Dixie Paving & Sealing, parking lot Tanyard Road

Dennis Manning Inc., jobs in Town

TOWN OF ROCKY MOUNT
Investment Portfolio
at July 31, 2012

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FFCB	9/24/2012	3/24/2016	500,000	100.305	501,525.00	2.43%	2.44%	31331KFK1	12,200.00
FHLB	5/24/2013	5/24/2017	255,000	100.417	256,063.35	1.19%	1.20%	3134G3UZ1	3,060.00
FNMA	10 days	4/29/2015	500,000	101.230	506,150.00	1.97%	2.00%	3136FRGH0	10,000.00
FNMA	10 days	12/28/2016	500,000	100.293	501,465.00	0.99%	1.00%	3136FTVF3	5,000.00
FNMA	5/30/2013	5/30/2017	255,000	100.415	256,058.25	1.19%	1.20%	3136GOJB8	3,060.00
Bond Totals			<u>2,010,000</u>		<u>2,021,261.60</u>	1.55% avg. return			<u>33,320.00</u>
Certificates of Deposits:									
Ally Bank Midvale UT	12/23/2013		245,000	100.471	246,153.95	1.09%	1.10%	02005QYE7	2,695.00
Am Express Centurion	11/17/2015		225,000	101.318	227,965.50	1.72%	1.75%	02587DGX0	3,937.50
BMW Salt Lake UT	5/13/2013		225,000	100.590	226,327.50	0.99%	1.00%	05568PZR1	2,250.00
CIT BK Salt Lake UT	10/13/2016		190,000	100.341	190,647.90	1.99%	2.00%	17284AZY7	3,800.00
Com Bk Harrogate TN	8/25/2016		245,000	99.601	244,022.45	1.00%	1.00%	20143PCV0	2,450.00
Compass Bk Birmingha	12/29/2014		230,000	99.686	229,277.80	1.00%	1.00%	20451PAC0	2,300.00
Discover Bk Greenwoox	9/15/2014		245,000	100.386	245,945.70	1.29%	1.30%	254670W40	3,185.00
Essa BK Stroudsburg P	11/30/2016		245,000	99.592	244,000.40	1.00%	1.00%	29667RGE7	2,450.00
F & M Chambersburg	2/8/2016		245,000	100.326	245,798.70	0.99%	1.00%	308693AY6	2,450.00
Flushing Savings NY	7/27/2016 A		248,000	99.386	246,477.28	1.00%	1.00%	344030ES6	2,480.00
GE Bk Draper Utah	9/30/2014		245,000	100.567	246,389.15	1.39%	1.40%	36159C3F1	3,430.00
GE Cap Fin'l Retail	12/29/2016		245,000	101.199	247,937.55	2.07%	2.10%	36160YMM4	5,145.00
Goldman Sachs NYC	11/3/2014		245,000	100.660	246,617.00	1.49%	1.50%	38143AAP0	3,675.00
Natl Rep Chicago CTF	1/25/2016		245,000	101.080	247,646.00	0.98%	1.00%	63736QRT0	2,450.00
Safra Nat'l NY NY	2/9/2015		245,000	100.279	245,683.55	0.74%	0.75%	786580YV4	1,837.50
Security Bk Aiken SC	7/27/2016		245,000	100.735	246,800.75	1.24%	1.25%	81423LAV4	3,062.50
Southside Bk Tyler TX	9/21/2016		245,000	100.158	245,387.10	0.99%	1.00%	84470QDY0	2,450.00
State Bk India Chicago	7/25/2017 A		230,000	99.082	227,888.60	1.56%	1.55%	856283TLO	3,565.00
CD Totals			<u>4,288,000</u>		<u>4,300,966.88</u>	1.25% avg. return			<u>53,612.50</u>
Total Investments			<u>6,298,000</u>		<u>6,322,228.48</u>	1.32% avg. return			<u>86,932.50</u>

Note A New CDs purchased to replace bonds called with 2.09% and 1.25% yeilds

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
Jul-11	1,465,085.58	0.11%
Aug-11	1,533,274.30	0.13%
Sep-11	881,399.90	0.14%
Oct-11	901,749.88	0.15%
Nov-11	912,347.27	0.17%
Dec-11	374,363.03	0.14%
Jan-12	390,911.37	0.16%
Feb-12	404,549.92	0.17%
Mar-12	749,548.69	0.17%
Apr-12	770,493.56	0.17%
May-12	791,584.69	0.17%
Jun-12	1,133,569.65	0.16%
Jul-12	1,180,074.35	0.17%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF AUGUST 31, 2012**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	10,535	5,749	13,043	5,170	569,689	2.29%
Public Service Tax	-	4	-	4	25,822	0.00%
Personal Property Tax	(218)	1,843	1,248	1,860	137,603	0.91%
Machinery & Tools Tax	-	-	-	-	92,733	0.00%
Penalties on Tax	865	375	1,137	570	2,730	41.66%
Interest on Tax	227	161	544	167	500	108.74%
Local Sales Tax	16,412	13,747	16,412	13,747	164,637	9.97%
Meals Tax	106,556	93,225	106,556	93,225	1,079,759	9.87%
Utility Tax	27,661	27,913	27,661	27,913	332,100	8.33%
Communications Tax	17,505	14,005	17,505	14,005	180,668	9.69%
Decals	1,490	846	2,979	1,996	87,310	3.41%
Bank Stock Tax	-	-	-	-	203,877	0.00%
Penalty-Meals Tax	286	658	393	1,493	1,200	32.73%
Interest-Meals Tax	25	201	27	852	650	4.08%
Lodging Tax	10,429	12,334	10,429	12,334	84,596	12.33%
Cigarette Tax	5,878	10,418	11,873	32,243	140,000	8.48%
BPOL-Retail	664	1,175	4,370	1,175	257,550	1.70%
BPOL-Professional	-	2,414	9,312	10,427	139,380	6.68%
BPOL-Contractor	317	979	317	1,334	11,000	2.88%
BPOL-Repairs/Services	20	327	1,827	777	110,120	1.66%
BPOL-Alcoholic Beverages	-	-	-	-	500	0.00%
BPOL-Penalty/Interest	69	692	969	778	1,000	96.94%
BPOL-Amusement	-	-	-	-	200	0.00%
BPOL-Utility	-	-	-	-	6,400	0.00%
BPOL-Miscellaneous	(160)	200	253	250	1,800	14.06%
Solicitor Permits	-	20	-	20	-	0.00%
Farmer's Market Fees	-	265	200	405	2,600	7.69%
Welcome Center Fees	695	270	1,240	535	5,500	22.55%
Music Venue Fees	-	-	-	-	10,000	0.00%
Planning/Zoning Fees	1,655	2,306	1,815	2,711	9,500	19.11%
Court Fines	3,171	3,845	3,171	3,845	22,160	14.31%
Parking Fines	5	75	5	90	250	2.00%
Interest Earnings	3,800	10,728	7,383	8,168	96,818	7.63%
Return Check Fees	40	40	180	100	640	28.13%
Rental of Property	-	-	-	-	420	0.00%
Sale of Materials	-	-	-	-	-	0.00%
Sale of Property	-	-	660	-	-	0.00%
Bond Proceeds	-	-	-	-	275,000	0.00%
Mortgage Payment - Goodview St.	-	-	256	-	-	0.00%
Grave Preparation	750	-	750	-	2,300	32.61%
Security Services	4,740	-	4,740	815	3,400	139.41%
Passport Service Fees	1,048	400	1,782	1,072	8,046	22.14%
Police Reports	78	161	276	288	1,300	21.23%
Garbage Collection Fees	7,540	7,411	7,540	7,411	88,170	8.55%
Truck Rental Program	-	20	-	50	230	0.00%
Miscellaneous Services	-	762	492	762	250	196.93%
Donations	21	315	37	340	-	0.00%
Merchandise Sales	111	-	127	-	-	0.00%
Miscellaneous	-	1,097	467	4,386	500	93.42%
Curb & Gutter Recoveries	-	-	-	-	-	0.00%
Recoveries	1	(374)	1	226	1,500	0.06%
Bond Proceeds	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	177,000	0.00%
Total Local Revenues	222,217	214,606	257,978	251,543	4,337,408	5.95%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF AUGUST 31, 2012**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
GENERAL FUND - State Revenues:						
ABC Profits	-	-	-	-	-	0.00%
Wine Tax	-	-	-	-	-	0.00%
Rolling Stock Tax	26	26	26	26	3,000	0.86%
Litter Tax	-	-	-	-	1,746	0.00%
Other Categorical Aid	-	-	-	-	-	0.00%
Fire Programs	-	-	-	1,339	10,000	0.00%
PPTRA from the State	53,861	53,861	53,861	53,861	53,861	100.00%
School Resource Officers	-	-	-	7,408	-	0.00%
DMV / 402 Grant	-	-	-	-	-	0.00%
Local Law Enforcement	-	-	-	-	-	0.00%
DMV Mini Grants	-	-	-	-	-	0.00%
Street Maintenance	-	-	-	-	1,191,111	0.00%
VML Safety Grant	3,000	-	3,000	-	-	0.00%
Volunteer Fire Dept.	-	7,500	7,500	7,500	30,000	25.00%
Law Enforcement-599 Funds	-	-	-	-	108,460	0.00%
FEMA Grant	-	212,219	-	212,219	-	0.00%
Police Grants	-	-	-	600	-	0.00%
Va. Commission of the Arts Grant	-	-	-	-	-	0.00%
Other Categorical Aid-Schools	-	-	-	-	29,632	0.00%
Total State Revenues	56,887	273,606	64,387	282,953	1,427,810	4.51%
TOTAL GENERAL FUND REVENUES	279,103	488,211	322,364	534,496	5,765,218	5.59%
UTILITY FUND REVENUES:						
Water Sales	95,471	95,272	95,471	95,272	1,039,832	9.18%
gallons billed	20,360,357	21,045,276	42,242,570	43,480,728		
Water Connections (Lilly's Leisure)	5,415	3,275	82,415	3,275	105,525	78.10%
Reconnect Fees	360	95	570	465	2,400	23.75%
Penalties	1,739	2,105	3,379	4,015	22,000	15.36%
Bulk Water Purchases	1,201	174	1,243	174	2,300	54.05%
County Bulk Water Sales	-	-	-	-	-	0.00%
Health Dept.	-	-	-	-	-	0.00%
Sewer Collection Charges	55,156	55,979	55,156	55,979	642,781	8.58%
gallons billed	14,815,887	15,260,620	30,326,244	31,287,977		
Sewer Connections (Lilly's Leisure)	3,000	-	80,000	-	88,500	90.40%
Leacheate Collection Charges	-	-	-	-	-	0.00%
Cell Tower Rent	3,832	3,912	3,832	3,912	45,823	8.36%
VML Safety Grant	1,000	-	1,000	-	-	0.00%
Bond Proceeds	181,350	-	181,350	69,798	-	0.00%
Meals Tax Transfer	106,556	86,655	106,556	86,655	514,278	20.72%
Recoveries (Ramsey Hall sewer)	-	-	-	-	18,000	0.00%
Transfer from General Fund	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	734,500	0.00%
TOTAL UTILITY FUND REVENUES	455,080	247,467	610,972	319,545	3,215,939	19.00%

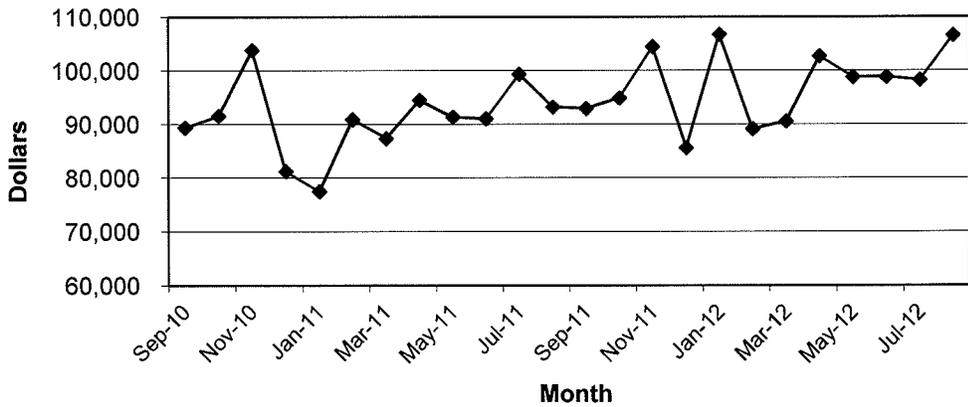
TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF AUGUST 31, 2012

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
CAPITAL PROJECTS REVENUES:						
CBDG Grant	-	-	-	-	-	0.00%
TEA-21 Grant	-	-	-	-	-	0.00%
Tobacco Grant	-	-	-	-	-	0.00%
Bonds / Loans	-	-	-	35,754	-	0.00%
Uptown Loan Repayments	280	263	1,209	425	-	0.00%
Appropriated Fund Balance	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS REVENUES	280	263	1,209	36,179	-	0.00%
			2 months of the 12 months of the fiscal year			16.67%

TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS

Month	Collections
Sep-10	89,407
Oct-10	91,547
Nov-10	103,824
Dec-10	81,219
Jan-11	77,485
Feb-11	90,888
Mar-11	87,365
Apr-11	94,522
May-11	91,368
Jun-11	91,062
Jul-11	99,354
Aug-11	93,225
Sep-11	92,951
Oct-11	94,896
Nov-11	104,455
Dec-11	85,579
Jan-12	106,760
Feb-12	89,118
Mar-12	90,554
Apr-12	102,709
May-12	98,822
Jun-12	98,811
Jul-12	98,258
Aug-12	106,556

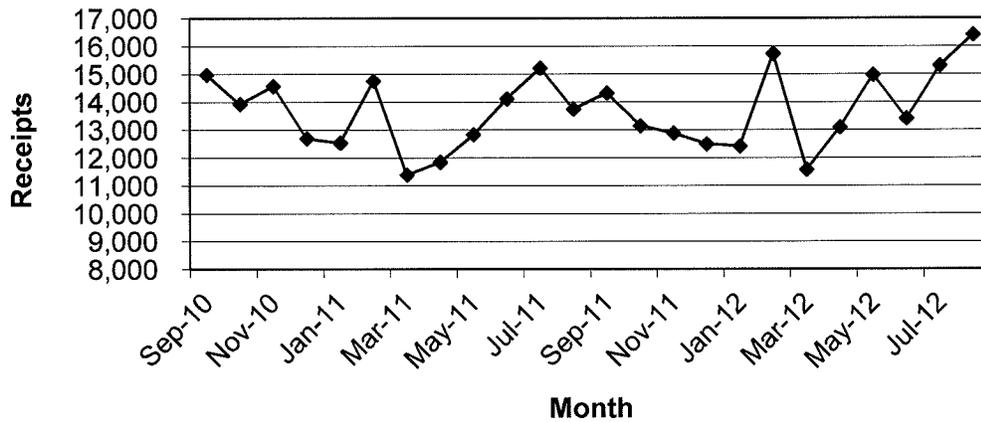
Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Sep-10	14,987
Oct-10	13,933
Nov-10	14,572
Dec-10	12,695
Jan-11	12,536
Feb-11	14,761
Mar-11	11,395
Apr-11	11,848
May-11	12,835
Jun-11	14,118
Jul-11	15,223
Aug-11	13,747
Sep-11	14,327
Oct-11	13,146
Nov-11	12,878
Dec-11	12,496
Jan-12	12,419
Feb-12	15,736
Mar-12	11,573
Apr-12	13,086
May-12	14,974
Jun-12	13,404
Jul-12	15,307
Aug-12	16,412

Local Sales Tax



**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF AUGUST 31, 2012**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
GENERAL FUND:						
Mayor & Council	7,296	4,301	18,211	14,342	81,694	22.29%
Town Manager	15,804	13,801	32,687	28,510	193,327	16.91%
Town Attorney	1,628	11,180	3,178	12,492	45,053	7.05%
Finance Department	20,623	19,418	53,482	51,536	329,941	16.21%
Electorial Board	-	-	-	-	-	0.00%
Police Department	157,658	134,370	309,453	281,032	1,711,746	18.08%
Volunteer Fire Dept.	6,188	10,068	20,328	19,115	104,656	19.42%
Public Works Admin.	1,455	1,349	1,953	1,518	18,915	10.32%
Street Lights	15,475	7,110	15,475	7,110	93,150	16.61%
Traffic Control & Parking	2,061	168,713	3,343	151,855	59,554	5.61%
Streets	410,877	39,397	469,890	82,790	833,613	56.37%
Sidewalks & Curbs	-	-	734	2,568	17,024	4.31%
Grassy Hill Guardrails	-	-	-	-	30,812	0.00%
40 East Sidewalks/Crosswalks	-	-	-	-	83,825	0.00%
Street Cleaning	869	1,103	2,602	3,587	16,534	15.74%
Refuse Collection	7,786	12,834	29,000	28,684	150,582	19.26%
Snow Removal	-	-	489	292	24,914	1.96%
Municipal Building	9,173	5,057	10,498	6,133	62,700	16.74%
Emergency Services Bldg.	7,484	4,543	8,809	4,918	56,020	15.72%
Public Works Building	1,864	1,251	2,613	1,251	16,850	15.51%
Cemetery	1,308	2,755	3,612	5,439	15,734	22.96%
Playgrounds	961	1,770	3,434	4,866	28,994	11.84%
Veterans Memorial Park erosion	2,297	-	2,297	-	97,000	2.37%
Pigg River Heritage Trail	-	-	-	-	-	0.00%
Pigg River Dam Safety	-	-	-	-	30,000	0.00%
Planning & Zoning	7,860	7,875	15,247	15,833	121,927	12.51%
Community Development	25,607	9,971	34,833	22,332	185,351	18.79%
Citizen's Square	785	1,086	1,285	1,607	14,400	8.92%
Hospitality Center	3,060	774	4,139	774	31,703	13.06%
Passport Services Expenses	34	58	100	165	1,800	5.55%
Performing Arts Venue	43	-	43	-	282,940	0.02%
Remediation of Blighted Structures	-	180	63	430	20,000	0.32%
Non-Departmental:						
Wages & Fringes	1,151	75	2,714	19,046	44,000	6.17%
Employee Wellness Program	-	-	-	-	4,000	0.00%
Employee Drug Testing	-	-	-	-	1,055	0.00%
Letter of Credit Reimbursement (Landmark)	-	-	-	80,000	-	0.00%
Insurance	-	-	65,093	58,832	65,891	98.79%
Contributions to Others	-	-	22,500	22,500	42,756	52.62%
Debt Service-Principal	-	-	-	-	189,300	0.00%
Debt Service-Interest	-	-	56,484	68,086	112,968	50.00%
Transfer to Utility Fund	-	86,655	-	86,655	514,278	0.00%
Transfer to Capital Proj. Fund	-	-	-	-	-	0.00%
Contingency	-	-	-	-	30,211	0.00%
TOTAL GENERAL FUND EXPENDITURES	709,346	545,695	1,194,587	1,084,298	5,765,218	20.72%

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF AUGUST 31, 2012**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
WATER & SEWER FUND:						
Water System Operation	10,852	49,662	22,230	61,180	201,112	11.05%
Meter Reading	3,139	3,458	7,783	5,325	67,137	11.59%
Water Plant	60,627	44,100	98,131	66,489	588,703	16.67%
FCHS Ramsey Hall Sewer Extension	-	-	-	-	18,000	0.00%
Lilly's Leisure Utility Extension	1,777	-	1,777	-	-	0.00%
Wastewater System Operation	7,325	3,805	10,850	9,966	115,764	9.37%
Wastewater Treatment Plant	91,583	32,372	119,214	37,054	386,283	30.86%
Utility Billing & Administration	9,988	8,131	24,190	11,200	145,704	16.60%
Non-Departmental:						
Wages & Fringes	-	-	-	4,441	-	0.00%
Insurance	-	-	21,698	19,611	21,965	98.78%
Debt Service-Principal	12,526	-	12,526	-	712,363	1.76%
Debt Service-Interest	3,289	-	27,758	-	181,395	15.30%
Transfer to Capital Projects Fund	-	-	-	-	-	0.00%
Contingency	-	-	-	-	43,013	0.00%
Depreciation	-	-	-	-	734,500	0.00%
TOTAL WATER & SEWER FUND EXPENSES	201,105	141,529	346,155	215,265	3,215,939	10.76%
CAPITAL IMPROVEMENTS FUND:						
Uptown Redevelopment Project	900	20,398	900	29,736	-	0.00%
Industrial Park - Site Improvements	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	900	20,398	900	29,736	-	0.00%
2 months of the 12 month fiscal year						16.67%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2013

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>
BUDGETED CONTINGENCY	30,211	43,013
COMMITTED:		
AVAILABLE CONTINGENCY FUND BALANCE	<u>30,211</u>	<u>43,013</u>
Available / (overexpended)		

TOWN OF ROCKY MOUNT
PERFORMANCE VENUE (01.8108)
PROJECT TO DATE EXPENSES
(EXCLUDING BUILDING PURCHASE)

	This Month	Project to Date
Design	5,577.60	20,683.60
Design Advertising	-	1,252.08
Miscellaneous	-	242.25
Utilities	43.23	528.11
Totals	<u>5,620.83</u>	<u>22,706.04</u>

		Town of Rocky Mount					
		Performance Venue (01.8108)					
		Project Expenses - Detail					
<u>FY</u>	<u>Line #</u>	<u>Vendor</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>	<u>Sub-Totals</u>	<u>Purpose</u>
2012	7001	Woltz & Assoc	25641	11/30/2012	24,675.00		10% deposit Auction
2012	7001	Cash	25826	12/30/2012	224,247.30		Balance Bldg (04.8123)
		Total Building				248,922.30	
2012	3600	Roanoke Times	26186	2/3/2012	1,157.44		advertising
2012	3600	Roanoke Times	26538	3/30/2012	94.64		advertising
		Total Advertising				1,252.08	
2012	3000	Hill Studio PC	27008	6/8/2012	13,595.40		design
2012	3000	Hill Studio PC	27093	6/22/2012	1,510.60		design
2012	3000	Hill Studio PC	27461	8/3/2012	5,577.60		design
		Total Hill Studio (design)				20,683.60	
2012	3000	Viginia Shoe & Lock	26111	1/20/2012	107.25		keys / locks
2012	3000	Petty Cash	26720	4/27/2012	74.00		bldg permit
2012	3000	Viginia Shoe & Lock	27051	6/8/2012	61.00		keys / locks
		Total Miscellaneous				242.25	
2012	5100	Appalachian Power	26040	1/20/2012	36.35		electricity
2012	5100	Appalachian Power	26226	2/17/2012	136.29		electricity
2012	5100	Appalachian Power	26389	3/16/2012	109.43		electricity
2012	5100	Appalachian Power	26608	4/13/2012	60.59		electricity
2012	5100	Appalachian Power	26787	5/11/2012	53.93		electricity
2012	5100	Appalachian Power	26968	6/8/2012	47.22		electricity
2012	5100	Appalachian Power	27153	7/6/2012	41.07		electricity
2013	5100	Appalachian Power	27531	8/17/2012	43.23		electricity
		Total Appalachian (electricity)				528.11	
		TOTAL - BUILDING PURCHASE					248,922.30
		TOTAL - DESIGN (& ADVERTISING FOR DESIGN)					21,935.68
		TOTAL - OPERATING					770.36
		GRAND TOTAL -- DESIGN & OPERATING					22,706.04

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 WATER CONSUMPTION PERCENTAGES
 FOR THE MONTH OF AUGUST 2012

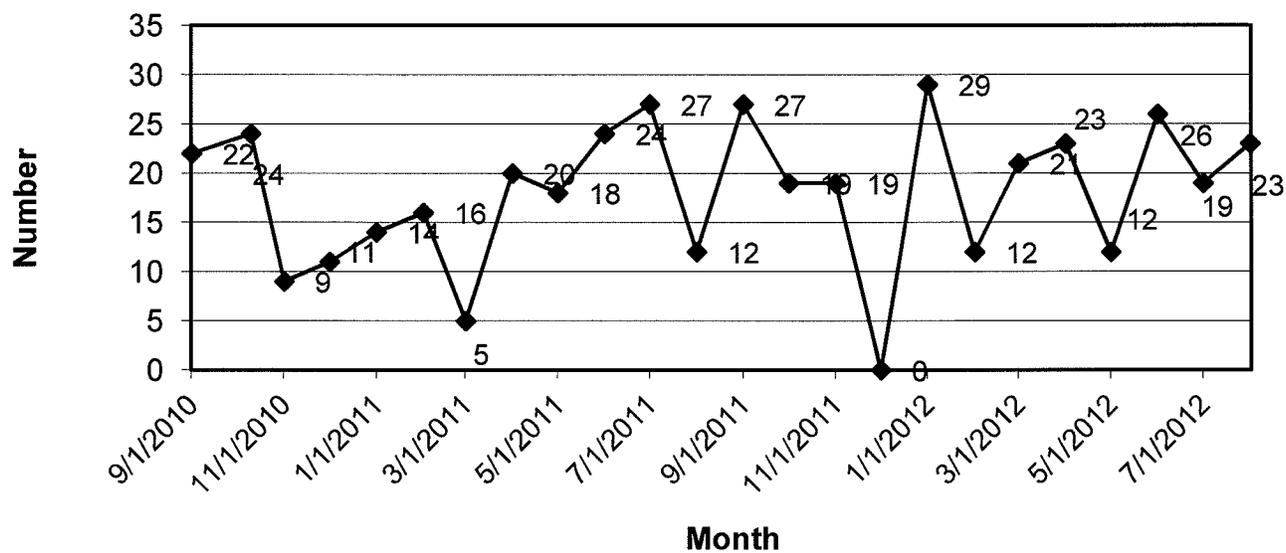
	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,743	6,951,407	\$ 31,028	61%	34%	32%
COMMERCIAL	340	6,215,350	\$ 24,418	12%	31%	25%
INDUSTRIAL	51	3,897,990	\$ 13,399	2%	19%	14%
TOTAL	2,134	17,064,747	\$ 68,846	75%	84%	71%
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	658	2,664,950	\$ 22,264	23%	13%	23%
COMMERCIAL	63	623,660	\$ 5,220	2%	3%	5%
INDUSTRIAL	2	7,000	\$ 72	0%	0%	0%
TOTAL	723	3,295,610	\$ 27,555	25%	16%	29%
				100%	100%	100%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,401	9,616,357	\$ 53,293	84%	47%	55%
COMMERCIAL	403	6,839,010	\$ 29,638	14%	34%	31%
INDUSTRIAL	53	3,904,990	\$ 13,471	2%	19%	14%
TOTAL	2,857	20,360,357	\$ 96,401	100%	100%	100%

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 PERCENT CONSUMPTION & PERCENT REVENUE
 PER CUSTOMER CLASS
 FISCAL YEAR 2013

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-12	32%	30%	26%	21%	22%	15%	80%	66%	12%	22%	8%	12%	0%	0%	20%	34%
Aug-12	34%	32%	31%	25%	19%	14%	84%	71%	13%	23%	3%	5%	0%	0%	16%	29%
Sep-12																
Oct-12																
Nov-12																
Dec-12																
Jan-13																
Feb-13																
Mar-13																
Apr-13																
May-13																
Jun-13																
Average	33%	31%	29%	23%	21%	15%	82%	69%	13%	23%	6%	9%	0%	0%	18%	32%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2013 (year ended 6/30/13).

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
July-12

Water Plant Finished Water Pumped		<u>29,140,000</u>
Water Consumption Billed	20,360,357	
Meters Read and Not Billed	946,260	
Water Obtained from Water Plant (to bill)	55,200	
Water Obtained from Public Works Hydrant (to bill)	-	
Flusing Water Lines Reported to WTP or PW	30,000	
Flow Meter Checks at Hydrants	-	
Filling Water Tanks - Pendleton	200,000	
 Grand Total of Water Metered / Consumed / Tracked		 <u>21,591,817</u>
 Percent Finished Water Accounted		 74.10%

Meters Read and Not Billed

001-0122-10-01	Mary Bethune Park	13,900	
001-0188-00-01	Impound Lot	-	
002-0317-20-01	Public Works Bldg-old bldg	60	
002-0317-30-01	Public Works Bldg-new bldg	3,000	
004-1067-00-01	Veteran's Memorial Park	1,100	
005-1300-00-01	Mary Elizabeth Park	300	
005-1343-00-04	Music Venue	-	
005-1384-00-01	Farmer's Market	1,500	
005-1457-00-01	Municipal Bldg.	2,000	
006-1710-00-01	Welcome Center / Depot	700	
009-2523-50-01	Emergency Services Bldg.	8,300	
011-0050-90-01	Rt 122 Pump Station	1,400	
041-0034-00-01	WasteWater Treatment Plant	262,000	est (meter not read previous month)
	Water Plant Process	652,000	

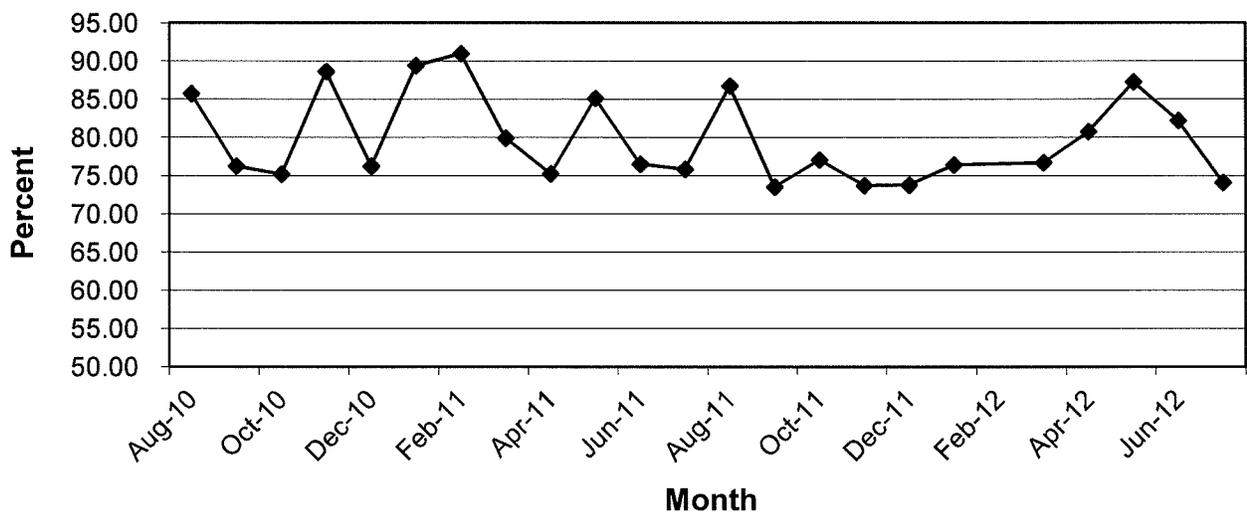
TOTAL Meters Not Billed		<u>946,260</u>
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Water Line Repairs by Public Works during the month:

- 2" valve on Circle View Street (leaking at the stem)
- 2" line on High Street (2 places)
- 6" line on Main Street (gasket)
- 1" line on Diamond Ave.
- 3/4" line on Glennwood Dr.
- 8" line on Sycamore Street (gasket)

Sewer Line Repairs by Public Works during the month:
none

Water Accountability %



TOWN OF ROCKY MOUNT WATER ACCOUNTABILITY FISCAL YEAR 2012						
	Finished	Total		Monthly	Average	Average
	Water	Water	Percent	Monthly	Accounted	Monthly
	Treated	Gallons	Accounted	Gallons	Variance	Variance
Month		Accounted	Accounted	Variance	per Quarter	per Quarter
Jul-11	29,970,000	22,938,756	76.54%	7,031,244		
Aug-11	29,660,000	22,492,662	75.84%	7,167,338		
Sep-11	26,480,000	22,972,213	86.75%	3,507,787	79.71%	5,902,123
Oct-11	26,610,000	19,566,322	73.53%	7,043,678		
Nov-11	23,940,000	18,449,825	77.07%	5,490,175		
Dec-11	31,320,000	23,090,210	73.72%	8,229,790	A	6,921,214
Jan-12	23,509,800	17,346,077	73.78%	6,163,723	B	
Feb-12	26,440,000	20,201,732	76.41%	6,238,268		
Mar-12	27,760,000	21,300,509	76.73%	6,459,491	75.64%	6,287,161
Apr-12	25,300,000	20,442,788	80.80%	4,857,212		
May-12	27,900,000	24,355,083	87.29%	3,544,917		
Jun-12	27,800,000	22,859,193	82.23%	4,940,807	83.44%	4,447,645
AVG.	27,224,150	21,334,614	78.39%	5,889,536	78.39%	5,889,536
TOTAL	326,689,800	256,015,370		70,674,430		
Monthly Avg. Percent Unaccounted =			21.61%			
Monthly Avg. Percent Accounted =			78.39%			
4 out of 12 months this fiscal year > 80% accountability						
NOTE A: water produced was increased 9 days because only 1 - 2 man team could read meters due to equipment failure. Original 30 day production = 25,400,000. Revised to 31,320,000.						
NOTE B: water produced was decreased by 6 days because only 3 weeks of water was read due to 5 weeks being read in Dec (previous month) due to equipment failure. Original 30 day production = 26,140,000. Revised to 23,509,800.						

TOWN OF ROCKY MOUNT				
WATER ACCOUNTABILITY				
AVERAGES PER YEAR				
		Total		
	Finished	Water	Percent	Gallons
	Water	Gallons	Accounted	Gallons
<u>Year</u>	<u>Treated</u>	<u>Accounted</u>	<u>Accounted</u>	<u>Variance</u>
2007	30,278,917	24,204,592	80.10%	6,074,325
2008	31,090,875	26,697,630	85.90%	4,393,245
2009	27,514,983	23,341,464	84.95%	4,173,520
2010	25,756,667	21,532,686	83.56%	4,223,981
2011	26,000,833	21,303,773	82.10%	4,481,419
2012	26,852,500	21,334,614	79.50%	5,517,886
AVG.	27,915,796	23,069,127	82.69%	4,810,729
	Avg. Percent Unaccounted =		17.32%	
	Percent Accounted =		82.69%	
	5 / 6 years > 80% accountability			

**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2013**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Accounted	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Accounted
Jul-12	337.90	30,150,000	48.63%	29,140,000	47.00%	21,591,817	74.10%	2,857	17,360,000	28.00%	14,815,887	85.34%
Aug-12	322.40	27,700,000	44.68%	27,700,000	44.68%				17,236,000	27.80%		
Sep-12			0.00%		0.00%					0.00%		
Oct-12			0.00%		0.00%					0.00%		
Nov-12			0.00%		0.00%					0.00%		
Dec-12			0.00%		0.00%					0.00%		
Jan-13			0.00%		0.00%					0.00%		
Feb-13			0.00%		0.00%					0.00%		
Mar-13			0.00%		0.00%					0.00%		
Apr-13			0.00%		0.00%					0.00%		
May-13			0.00%		0.00%					0.00%		
Jun-13			0.00%		0.00%					0.00%		
AVG.	330.15	28,925,000	46.65%	28,420,000	45.84%	21,591,817	74.10%	2,857	17,298,000	27.90%	14,815,887	85.34%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	September 3, 2012
TO:	Rocky Mount Town Council
FROM:	Charles Robertson, Fire Chief
DEPARTMENT:	Rocky Mount Fire Department
MONTH:	July 2012

- **The Rocky Mount Fire Department answered a total of 44 calls for the month of July 2012.**
- **There were a total of 14 calls in the Town limits and 30 calls in the County.**
- **There were a total of 207 man hours accumulated on all calls for the month.**
- **The department averaged 14.5 members for all calls.**
- **There were a total of 1356 miles traveled on all vehicles for the month.**
- **There was a total of 141.9 gallons of diesel fuel used for the month, and a total of 45 gallons of gasoline used.**
- **There were 4 structure fires—7 woods and grass fires—18 motor vehicle accidents—7 false alarms—4 debris removal from roadway—1 service call (sprinklers)—2 smoke and odor removal—1 maintenance call.**
- **During the month, the department continued in-house training on all equipment and apparatus.**
- **We also stood by for Co7 at various times during their tragic loss of one of their members.**
- **The department established scheduled times for the month of August and September to test all hose and equipment per NFPA standards.**

MONTHLY STAFF REPORT

DATE:	September 4, 2012
TO:	Rocky Mount Town Council
FROM:	Chief David R. Cundiff
DEPARTMENT:	Police
MONTH:	August 2012

Nothing new to report for the month of August; Please see the Rocky Mount Police Department's August monthly report.

Attachment(s): Yes

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: AUGUST 2012

	JUNE	JULY	AUGUST
TRAFFIC ARRESTS	119	225	91
TRAFFIC WARNING	92	200	117
CRIMINAL ARRESTS	54	50	63
LEGAL DOCUMENTS; TRESPASS NOTICES	0	0	0
JUVENILE REFERRALS P-UPS, ETC.	6	2	6
ALARM RESPONSES	38	61	58
ACCIDENTS INVESTIGATED	25	34	27
INCIDENTS ADDRESSED	1711	2771	2041
INCIDENTS, OFFENSES REPORTABLE	52	55	58
BUSINESSES, RESIDENCES CHECKED	516	2178	769
DOORS, WINDOWS, ETC. UNSECURED	2	6	0
MOTORIST AIDES	78	99	114
BREAKING & ENTERING REPORTS	0	2	0
BREAKING & ENTERING WARRANTS	0	0	0
FELONY WARRANTS	2	2	6
GRAND LARCENY WARRANTS	0	0	2
MISDEAMEANOR CRIMINAL WARRANTS	34	23	52
UNIFORM TRAFFIC SUMMONS ISSUED	102	230	114
DUI	2	4	11

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were reportable accidents 15 with 14 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: (203) Altice Mill Road, Anderson Street, Avalon Drive, Bernard Road, Bland Street, Buckner Street, Candlewood Apartments, Center Street, Circle Drive, Claiborne Avenue, Cromwell Drive, Darlington Drive, Diamond Avenue, Donald Avenue, East Court Street, East Street, Fairlawn Drive, Glen Meadow Drive, Green Meadow Lane, High Street, Highland Hills Road, Hillcrest Drive, Hilltop Drive, Knollwood Drive, Leonor Street, Mamie Avenue, Maple Avenue, Mountain View Drive, North Main Street, Old Fort Road, Old Franklin Turnpike, Orchard Avenue, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Riverview Street, School Board Road, Scuffling Hill Road, South Main Street, Spring Street, State Street, Sycamore Street, Tanyard Road, Wilson Street, Windy Lane, and Wray's Chapel Road.

- ◇ Business Foot Patrols: (257) ABC Store, Advance Auto, Applebees, BB&T Bank, BFMS, Bojangles, Burger King, CATCE, Comfort Inn, CVS, Dairy Queen, DMV, Dollar General, Eagle Cinema, Empire Foods, Family Pharmacy, Farmer's Market, Franklin County High School, Fleetwood Homes, Food Lion, Franklin Center, Franklin County Dialysis, Franklin Health Care, Franklin Memorial Hospital, Franklin Outdoors, Franklin Street, Frank's Pizza, Goodwill, Holiday Inn Express, Ippy's, Jones Produce, Kentucky Fried Chicken, Kroger, Lee M. Waid Elementary School, Little Ceasar, Los Tres Amigos, Lowe's, Mary Elizabeth Park, McDonald's, Mod-U-Kraf, North Main Street, Old Franklin Turnpike, Quizno's, Rocky Mount Elementary, Roses, School Board Road, Sheetz, Shell Station, Shentel, South Main Street, Trinity Missions, Walgreens, Wal-Mart, Wendy's and YMCA.

MISCELLANEOUS:

- ◇ August 1st, 2012 - SWAT Training
- ◇ August 2nd, 2012 - SWAT Training
- ◇ August 17th, 2012 - Fresh Coalition Meeting
- ◇ August 18th, 2012 - Warren Street Festival
- ◇ August 28th, 2012 - SWAT Training
- ◇ August 28th, 2012 - SWAT dinner at Ferrum College
- ◇ August 31st, 2012 - Football Game "FCHS"

TRAFFIC CONTROL UPDATES:

- ◇ No new updates for this month.

INVESTIGATIONS:

- ◇ New Criminal Investigations: 17
- ◇ New Drug Investigations: 3
- ◇ Cases Cleared: 10
- ◇ Misdemeanor charges: 3
- ◇ Felony Charges: 8
- ◇ Pending Cases: 25
- ◇ Child Abuse Cases: 1

MEETINGS:

- ◇ Regional Meeting in Roanoke
- ◇ Radio Meeting in Ferrum
- ◇ Annual Audit for Forfeited Asset Federal and State
- ◇ Meeting with Department of Social Services
- ◇ FRESH Meeting @ Government Building
- ◇ CHILL Coalition Meeting
- ◇ Phone conference with Rick Arrington reference "Crime Prevention Certification"
- ◇ Fresh Coalition Gang Prevention Subcommittee Coordination Meeting
- ◇ Project Sticker Shock (Prevention of underage possession and consumption of alcohol)
- ◇ DMV Grant Meeting

TRAINING:

- ◇ Forensic Retraining at Virginia Beach
- ◇ Range Training in Botetourt County
- ◇ REID Interview and Interrogation training @ Cardinal Criminal Justice Academy

CLASSES TAUGHT:

- ◇ Youth Self Defense Classes @ YMCA Summer Camp
- ◇ Bath Salts/Synthetic Marijuana Presentation @ Franklin Memorial Hospital
- ◇ Bath Salts/Synthetic Marijuana Presentation @ Lions Club

CRIMINAL ARRESTS & LOCATIONS:

Distribution of Marijuana	Franklin Street (x 2)
Possession of Marijuana	East Street
Possession of Marijuana	Knollwood Drive
Possession of a Schedule III Drug Highway	Virgil H. Goode
Possession of Drug Paraphernalia	Franklin Street (x 2)
Driving Under the Influence	North Main Street (x 2)
Driving Under the Influence	South Main Street (x 2)
Driving Under the Influence	Circle Drive
Driving Under the Influence	Windy Lane
Driving Under the Influence	Franklin Street
Driving Under the Influence	Tanyard Road
Driving Under the Influence	Knollwood Drive
Driving Under the Influence	Scuffling Hill Road
Driving Under the Influence Highway	Virgil H. Goode
Drunk In Public (x 3)	Old Franklin Turnpike
Drunk In Public	North Main Street (x 2)
Drunk In Public	Franklin Street (x 2)
Drunk In Public	Windy Lane
Drunk In Public	South Main Street
Drunk In Public	Middle School Road
Drunk In Public Hwy.	Booker T. Washington
Underage Possession of Alcohol	Old Franklin Turnpike

Refusal of Blood/Breath Test	South Main Street
Refusal of Blood/Breath Test	Tanyard Road
Brandishing a Firearm	East Court Street
Reckless Handling of a Firearm	East Court Street
Possession of a Concealed Weapon	Franklin Street (x 2)
Possession of a Concealed Weapon Highway	Virgil H. Goode
Possession of a Concealed Weapon	North Main Street
Possession of a Firearm While In Possession of Drugs	Franklin Street (x 2)
Noise Disturbance	East Court Street
Shoplifting (x 5)	Old Franklin Turnpike
Larceny	North Main Street
Grand Larceny	Tanyard Road
Attempted Larceny of a Vehicle	Perdue Lane
Trespassing	East Court Street (x 2)
Trespassing	Perdue Lane
Disorderly Conduct	East Court Street
Disorderly Conduct	North Main Street
Disorderly Conduct	Old Franklin Turnpike
Domestic Assault	East Court Street
Domestic Assault	Diamond Avenue
Domestic Assault	Franklin Street

SPEEDING TICKETS ISSUED

Pell Avenue (x 7)

North Main Street (x 5)

Tanyard Road (x 3)

School Board Road (x 3)

State Street (x 2)

Scuffling Hill Road (x 2)

Grassy Hill Road

Old Franklin Turnpike

MONTHLY STAFF REPORT

DATE:	September 5, 2012
TO:	Rocky Mount Town Council
FROM:	Cecil R. Mason, Public Works Director
DEPARTMENT:	Public Works Department
MONTH:	August 2012

1. Swept streets August 13, 14, 31.
2. Replaced 120' of 18" storm drain off of Oak Street and 50' of 36" storm drain.
3. Placed gravel on shoulders where paved.
4. Built turn-around on Mountain View Drive; paved and installed guardrail.
5. Installed driveway entrance off Claiborne Avenue.
6. Mowed grass in Town's right-of-ways, cemeteries and parks.
7. Did large item cleanup for four days.
8. Read water meters three days.
9. Replaced 1 each 5/8" meter on East Court Street.
10. Repaired water leaks on: Rose Street, Harvey Street, and Mary Bethune Park.
11. Painting fire hydrants.
12. Clearing trees from sewer lines.
13. Finding and raising manholes.
14. Painting roof on old Public Works shop.

MONTHLY STAFF REPORT

DATE:	September 4, 2012
TO:	Rocky Mount Town Council
FROM:	Tim Burton, Superintendent
DEPARTMENT:	Wastewater Treatment Plant
MONTH:	August 2012

Average Daily Flow	0.556 mgd
TSS Reduction	99 %
BOD Reduction	99 %
Leachate (F.C. Landfill)	81,000 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	65.96 Tons
Rain Total	2.50 inches
Snow Total	0.0 inches

Request: None

Respectfully Submitted,

Timothy Burton

Attachment(s): None

MONTHLY STAFF REPORT

DATE:	September 5, 2012
TO:	Rocky Mount Town Council
FROM:	Bob Deitrich, Superintendent
DEPARTMENT:	Water Department
MONTH:	August 2012

Operation and Production Summary:

The actual water production time (filtering of water) for the entire month averaged 10.4 hours per day which yielded approximately 858,000 gallons of water per day.

Total Raw Water Pumped:	27.7 million gallons
Total Drinking Water Produced:	26.7 million gallons
Average Daily Production:	860,000 gallons per day
Ave Percent of Production Capacity:	43%
Flushing of Hydrants/Tanks:	Pendleton Tank Refill 250,000, Hydrant Testing and Flushing – 177,000 gallons
Plant Process Water, Gallons Used:	562,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	41,500 gallons

Operational Issues:

- All routine monthly bacteriological samples were negative (no bacteria detected). All other routine samples were also within limits.
- The Blackwater River water level has been slowly falling due to the lack of consistent rain but plant operation has not yet been effected.
- The Virginia Department of Health (VDH) inspected our water treatment facility in August. Their report is pending. VDH recently notified the Town that the minimum amount of chlorine in the water as it leaves the plant must be increased slightly to comply with new federal requirements. The presence of chlorine in the water may be slightly more noticeable during the colder months of the year. Plant operation will not be affected.
- A decrease in demand has allowed us to put our aerator into service. Using the aerator produces a better quality of water but reduces plant output by approximately 10%.

Repairs/Maintenance:

- Staff performed the annual test of the backflow preventer at the Rocky Mount Wastewater Plant.
- The larger of the two Pendleton Street water tanks has been refilled after painting and will be placed back into service once the required water samples are completed. Both of the tanks are increasingly showing signs of age. For planning purposes, we are gathering information about various options for replacing the tandem tanks within the next five years.
- Davis Heating cleaned our duct work for the first time in 30 years and serviced our air handler to reduce dust and improve efficiency.
- Staff tested fire hydrants in the residential areas between Franklin Street and Donald Avenue. One hydrant was found to be deficient but there are two other hydrants within sight so we do not anticipate fire fighting issues. Information about this hydrant has been forwarded to the other pertinent departments.

August 2012 Report (cont.) RMWTP

- We successfully utilized a robo call system to alert residents of the scheduled flushing for the first time.
- Staff replaced a cable mounted warning sign over the Blackwater River after a tree fell on the cable during the wind storm.

Up-coming

- Hydrant testing/flushing (dates to be announced).
- Request for proposals to be advertized for motor replacement project and water tank maintenance contract.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	September 10, 2012
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STAFF MAKING REQUEST:	Matthew C. Hankins, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Town Council's selected legal counsel for Historic Property Tax Credits, Bruce Stockburger, has recommended that the Town establish an Economic Development Authority (EDA).</p> <p>This arm's-length requirement is necessary because a municipality cannot directly recoup the tax credits. The tax law has extensive requirements that are in place to protect both the owner and investors; meeting those requirements starts with establishing an entity which can serve as the private sector face of the project for five years after construction is complete, meeting the requirements of the tax code.</p> <p>The Town's Attorney and legal counsel has explained the limitations you can place on the EDA. It has been developed as a broader entity in case Council determines in the future that this agency of the Town would be suitable to use as a vehicle for additional economic development projects.</p> <p>The Performance Center Committee has reviewed the attached documents and has recommended that Town Council approve establishing the EDA in order to proceed with the historic property tax credits portion of the project.</p> <p>The creation of economic development authorities is governed by Virginia Code §15.2-4900, the Industrial Development & Revenue Bond Act. Council's legal counsel in this matter has crafted a general, broad EDA.</p> <p>In the event Council approves the creation of the EDA, Council will be asked in September to appoint a seven-member body</p>

<p>BRIEF SUMMARY OF REQUEST: <i>(continued)</i></p>	<p>initially serving staggered terms, and Council would have the opportunity to reappoint or replace at least one and usually two members every year. To meet the tax credit requirements, membership could not include current Town board members or employees. However, Town staff will serve as the staff of the EDA.</p> <p>If it is created, the EDA would meet, elect its officers, set its regular meetings and be an asset to the Performance Center project through the process that minimizes taxpayer investment, maximizes the usability and economic development impact of the performance center, and creates a major cultural center for the Town of Rocky Mount and Franklin County.</p>
<p>ACTION NEEDED:</p>	<p>Approval/denial of draft ordinance.</p>

Attachment(s): Yes

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>	

AT A REGULAR MEETING OF THE
COUNCIL OF THE TOWN OF ROCKY MOUNT
HELD AT THE TOWN HALL

August 13, 2012

AN ORDINANCE creating the Economic Development Authority of the Town of Rocky Mount; providing for its purposes and powers; and providing for an effective date.

WHEREAS, the Town Council of the Town of Rocky Mount, Virginia desires to create an Economic Development Authority pursuant to the Industrial Development and Revenue Bond Act (Va. Code Ann. §§ 15.2-4900 through 15.2-4920, Code of Virginia (1950), as amended); and

WHEREAS, the Council finds and declares that the creation of an Authority will benefit the inhabitants of the Commonwealth and the Town of Rocky Mount through the increase of their commerce and through the promotion of their safety, health, welfare, convenience and prosperity;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Rocky Mount, Virginia, as follows:

1. The Town Council hereby creates an Economic Development Authority pursuant to the Industrial Development and Revenue Bond Act (the “Act”) which Authority shall be a political subdivision of the Commonwealth.

2. The name of the Authority shall be the Economic Development Authority of the Town of Rocky Mount, Virginia (the “Authority”).

3. The Authority is created for all the purposes set out in § 15.2-4901 of the Act and shall have all public and corporate powers granted under the Act.

4. The Authority shall be governed by a Board of Directors in which all powers of the Authority shall be vested and which Board shall be composed of seven directors appointed by this Town Council. The seven directors shall be appointed initially for terms of one, two, three and four years; two being appointed for one year terms; two being appointed for two year terms; two being

appointed for three year terms; and one being appointed for a four year term. Subsequent appointments shall be for terms of four years, except appointments to fill vacancies which shall be for the unexpired terms. All terms of office shall be deemed to commence upon the date of the initial appointment to the Authority, and thereafter, in accordance with the provisions of the immediately preceding sentence. If at the end of any term of office of any director, a successor thereto has not been appointed, then the director whose term of office has expired shall continue to hold office until his successor is appointed and qualified.

5. The initial members of the Board of Directors of the Authority shall be appointed by the Town Council by resolution a term of years set out opposite his name in the resolution and in accordance with the requirements of Paragraph 4 above, and shall serve until his successor shall be duly appointed and qualified.

6. Each Director shall, upon appointment or reappointment, before entering upon his duties take and subscribe the oath prescribed by Va. Code Ann. § 49-1.

7. No director shall be an employee or officer of the Town of Rocky Mount. Every director shall, at the time of his appointment and thereafter, reside in the Town of Rocky Mount. When a director ceases to be a resident of such locality, the director's office shall be vacant, and a new director may be appointed for the remainder of the term.

8. The directors of the Authority shall elect from their membership a chairman, a vice chairman, and from their membership or not, as they desire, a secretary and a treasurer, or a secretary-treasurer, who shall continue to hold such office until their respective successors are elected. The directors may be compensated as may be approved by the Town Council in accordance with Virginia Code § 15.2-4904 (Code of 1950, as amended). The directors shall be reimbursed for necessary traveling and other expenses incurred in the performance of their duties.

9. The Board of Directors of the Authority shall establish bylaws and make all rules and regulations, not inconsistent with the provisions of the Act, deemed expedient for the management of the Authority's affairs.

10. This Ordinance shall be in full force and effect on and after _____, 2012.

On motion of councilmember _____ to adopt the ordinance and carried by the following recorded vote:

Ayes: _____

Nays: _____

A copy teste:

Town Clerk, Town of Rocky Mount

ITEM(S) TO BE CONSIDERED UNDER:

- Consent Item**
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	September 10, 2012
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STAFF MAKING REQUEST:	Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	<p>We are asking for our once per year write-off of uncollectible utility billing balances. These balances result when accounts are finalized. Sometimes, the customer will call to disconnect service when they move. Other times, the Finance Department will disconnect service if an account has not been paid for 2 months. If there is any deposit remaining, the outstanding bill is deducted before refunding any balance to the finalled customer. A bill marked "final" is mailed during every billing cycle until it is either paid or written off.</p> <p>Finalized accounts are reviewed as requests come in. If the customer has established a new residence with water service, the balance is collected before service is connected at their new address; or, the delinquent balance will be transferred to their new account for collection. If there is not a new account established in their name, a note is made to collect this balance should they ever require water service in the future.</p> <p>This year the total to be written off is \$6,055.57, as compared to \$6,027.08 in FY 2011 and \$6,993.76 in FY 2010. The amount to be written off is .39% of total estimated water and sewer revenues for FY 2011 of \$1,555,923.</p> <p>The two restaurant accounts which had leak problems account for 14% of the total to be written off.</p>
ACTION NEEDED:	Approval/denial of write-off of uncollectible utility billing accounts.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	GIVEN TO (DEPT. HEAD) (To be completed by Town Clerk)

	Town of Rocky Mount				8/22/2012		
	Finalized Utility Accounts						
	To Write Off		ACCOUNT ORDER				
	FY 2012						
					Move Out		
<u>Last Name</u>	<u>First Name</u>	<u>#</u>	<u>Street</u>	<u>Amount</u>	<u>Date</u>	<u>Account #</u>	<u>Comments</u>
HARMON	GREGORY	212	EAST COURT	29.16	5/1/2012	001-0052-00-01	
CHITWOOD	LOIS (ESTATE)	475	ORCHARD	84.82	2/10/2012	001-0292-00-06	
SCHUSTER	KRISTI	234	SUNRISE RD	27.06	6/8/2012	002-0364-10-01	
ROBERTSON	ELLIE	105	HONEYWOOD	72.00	1/18/2012	002-0466-50-01	
HOLLOWAY	CARRINGTON	330	DOE RUN RD	42.44	6/15/2012	002-0468-04-01	
HOLCOMB	AMANDA	701	DOE RUN RD	7.48	4/11/2012	002-0477-05-04	
PECK	ANGIE	585	DOE RUN RD	23.89	7/10/2012	002-0477-10-12	
MERKEL	RACHAEL	253	DOE RUN RD	3.71	4/5/2012	002-0482-20-02	
ROCKY MOUNT	PAVING CO.	2293	SOUTH MAIN	59.63	6/25/2012	002-0486-01-01	
DENT	SABREY	70	DARLINGTON	41.64	1/18/2012	002-0537-00-05	
KING	DENA	810	SCUFFLING HILL	21.95	11/28/2011	003-0645-00-01	
HAIRSTON	THOMAS	137	HERBERT ST #4	84.82	10/19/2011	004-1082-10-04	
WEBB	DOUGLAS JR	83	HERBERT	109.76	10/19/2011	004-1091-00-03	
COOPER	JAMIE	115	PATTERSON	88.46	5/31/2012	004-1116-00-06	
HICKS	WALTER	105	PATTERSON	84.82	1/5/2012	004-1117-00-02	
YORK	CRYSTAL	110	HILLCREST	68.16	7/20/2011	004-1137-00-05	
BARBER	SHERENTHEA	45	HILLCREST	24.46	3/2/2012	004-1159-00-08	
WERTZ	BEBE	160	OLD FURNACE	84.82	1/18/2012	004-1192-00-02	
WHITT	DEBORAH	55	NOEL	7.87	11/30/2011	005-1405-00-10	
DIMEGLIO	BLAKE	10	DONALD	7.88	6/15/2012	005-1426-00-07	
MANN	SALEM	630	OLD FRANKLIN TPK	163.28	7/3/2012	006-1602-00-04	
PARSONS	PATTY	676	OLD FRANKLIN TPK	50.16	7/26/2011	006-1602-20-01	
PENDLETON	DEVIN	45	BOOKER T WASHINGTON	7.88	4/25/2012	006-1626-00-03	
SCHMITT	NATALIE	40	HIGHLAND HILL	137.51	7/10/2012	006-1792-00-03	
GILL	KIMBERLY	369	CIRCLE VIEW	151.98	4/25/2012	006-1804-00-01	
PENSY	WILLIAM II	93	CIRCLE VIEW	92.83	7/25/2012	006-1807-51-02	
BANKS	JASON	574	CIRCLE VIEW	99.80	1/17/2012	006-1813-00-01	
MAGNESS	KERRI	20	WINDSOR	14.69	7/11/2012	006-1827-00-02	
MARTIN	WILLIAM	145	WINDSOR	26.50	7/11/2012	006-1843-00-01	
GREGORY	WILLIAM & NICOLE	152	ANDERSON #1	51.82	10/18/2011	007-1915-20-05	
WARD	DANIELLE	30	FAIRLAWN	11.02	6/29/2012	007-1978-00-03	
SIMMONS	CANDICE	70	FAIRLAWN	50.34	9/27/2011	007-1982-00-04	
HOLCOMB	JAMES	160	FAIRLAWN	70.77	6/30/2011	007-1988-00-06	
BOLLINGER	DAVA	85	FAIRLAWN	24.16	3/5/2012	007-2005-00-03	
THOMAS	MYRA	90	WALNUT #2	120.66	7/17/2012	008-2237-20-05	
FRAZIER	MARY	30	SCOTT	55.66	6/11/2012	008-2254-00-03	
MACK	MARY	305	BYRD LN	55.66	3/17/2012	008-2300-00-02	
MOORE	JOHN	560	NORTH MAIN	40.19	3/8/2012	008-2316-00-07	
ALLGEIER	KATHY	180	WOODLAWN	84.82	7/20/2011	008-2332-00-01	
SANDRIDGE	MELANIE	186	WOODLAWN	95.37	4/25/2012	008-2337-00-14	
CHILDRESS	NELLIE (ESTATE)	485	BYRD LN	125.14	9/14/2011	008-2346-00-01	
PALAFX	BENITO	80	PENDLETON	12.14	7/1/2011	008-2377-00-06	
CARPENTER	SHERENTHEA	80	PENDLETON	81.62	4/27/2012	008-2377-00-08	
WRAY	HOWARD NEIL	55	PENDLETON	94.74	5/31/2012	008-2386-00-01	
MEADOWS	DAWN	750	NORTH MAIN	61.90	1/18/2012	008-2394-00-04	
GOSS	ASHLEY	265	GREER LN	19.70	8/23/2011	008-2420-00-10	
MAYS	WANDA	805	NORTH MAIN	29.51	3/12/2012	009-2505-00-17	
AMOS	LILLIE (ESTATE)	30	TRAIL DR	30.00	11/28/2011	009-2522-00-02	
NELSON	TONY	68	JUBALS PASS	56.75	7/20/2011	009-2544-08-06	
NEWBILL	CHRISTINA	82	JUBALS PASS	103.46	7/18/2011	009-2544-10-05	
MORALES	PABLO SANCHEZ	530	TRAIL DR	80.81	4/25/2012	009-2548-00-05	
ALLINSON	JOSEPH	10	ALLMAN RD	5.27	4/25/2012	009-2564-00-14	
MAGRO	ERICA	30	ALLMAN RD	7.88	7/15/2011	009-2565-00-03	
FLETCHER	MICHAEL SHANE	291	WOODDALE DR	80.34	9/8/2011	009-2575-65-03	
GOODCHILD	RAYMOND JR	152	LEFIE LN #28	99.94	6/1/2012	009-2590-00-04	

	Town of Rocky Mount				8/22/2012		
	Finalized Utility Accounts						
	To Write Off		ACCOUNT ORDER				
	FY 2012						
					Move Out		
<u>Last Name</u>	<u>First Name</u>	<u>#</u>	<u>Street</u>	<u>Amount</u>	<u>Date</u>	<u>Account #</u>	<u>Comments</u>
ALTIZER	LEA	201	LEFIE LN #3	72.00	7/20/2011	009-2594-00-03	
PAGANS	STEVE	34	HAMMOCK'S #6	72.37	11/1/2011	009-2637-00-02	
SANCHEZ	JESSE	77	HAMMOCK'S #7	81.25	8/23/2011	009-2638-00-11	
CRAWFORD	CANDANCE	134	HAMMOCK'S #1	87.67	1/3/2012	009-2641-00-01	
ASTEN	JOHN	18027	VIRGIL GOODE HWY	553.18	9/2/2011	009-2685-00-03	LEAK
MEADOR	JEREMY	18027	VIRGIL GOODE HWY	280.37	1/18/2012	009-2685-00-04	LEAK
ARRINGTON	TIM	200	SUMMITT DR	113.98	1/6/2012	009-2697-07-02	
ARRINGTON	DEVELOPMENT		SUMMITT-SPRINKLER	60.77	1/30/2012	009-2698-99-01	
WOODS	RICHARD JR	1545	N MAIN #300-4	15.99	4/25/2012	009-2699-28-04	
THOMAS	STEPHANIE M	1545	N MAIN #800-5	151.77	9/2/2011	009-2699-45-09	
SMITH	DANIEL	225	CIRCLE DR	206.54	10/19/2011	009-2741-00-02	
RSG	ENTERPRISES	215	CIRCLE DR	26.50	3/19/2012	009-2742-00-06	
CHITWOOD	BRANDON	180	CIRCLE DR	142.12	2/27/2012	009-2745-00-12	
BOWLES	MICKEY	110	GREEN MEADOW	40.17	3/19/2012	010-2906-00-03	
ARMSTRONG	DONNA	335	GREEN MEADOW	123.14	9/19/2011	010-2927-00-01	
HALE	LORA	100	WINDY LN	118.88	6/25/2012	010-2940-00-01	
WARD	MICHELLE	65	CIRCLE DR	199.36	1/12/2012	010-2988-00-04	
LAWSON	NAOMI	70	SYCAMORE ST	64.00	3/19/2012	010-3004-00-05	
ANGEL	RONALD & BONNIE	55	LEANOR	117.64	7/11/2011	010-3041-00-01	
MCHEIMER	DEBBIE	10	GOODVIEW	116.24	1/31/2012	010-3098-00-11	
SIMMONS	MELISSA	30	GOODVIEW	45.74	8/23/2011	010-3100-00-14	
SMITH	MICHAEL	55	DAISY HILL LN	24.76	4/5/2012	011-0098-00-03	
HODGES	PATSY	180	POWER DAM RD	72.00	1/13/2011	041-0019-00-02	
			TOTAL	6,055.57			

ITEM(S) TO BE CONSIDERED UNDER:

- Consent Item** **Old Business** **New Business** **Committee Report**
 Other

FOR COUNCIL MEETING DATED: | September 10, 2012

STAFF MAKING REQUEST:	Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	<p>We are asking for a write-off of uncollectible real estate tax tickets. These are all related to one development where multiple parcels were being transferred at about the same time with several attorneys and closing companies involved. The current year of 2011 were paid by the new owners or at closing on these eight parcels. However, the previous year's outstanding taxes were not collected at the time of closing. What may have happened is that since the parcels were filed under the one previous owner / seller, the parcels were pulled to work on for another attorney or closing company when another one called and we did not have all the tax tickets to inform them of all delinquent taxes due.</p> <p>The total to be written off is \$927.60 for these 8 parcels.</p>
ACTION NEEDED:	Approval of write-off of uncollectible real estate tax tickets.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	GIVEN TO (DEPT. HEAD) (To be completed by Town Clerk)
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	TOWN OF ROCKY MOUNT										
	REAL ESTATE TAXES										
	WRITE-OFF'S	ALPHA									
	June 30, 2012										
								TOTAL			
							VALUE	TAX		MONTHLY	
NAME		ADDRESS		PARCEL	NO.	YEAR	DELETED	DELETED	PENALTY	INTEREST	COMMENTS
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	201	97.2	2010	75,000.00	90.00	9.00	0.82	SOLD PREVIOUS YR;2011 PD
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	201	97.2	2009	75,000.00	90.00	9.00	0.82	SOLD PREVIOUS YR;2011 PD
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	201	97.2	2008	75,000.00	90.00	9.00	0.82	SOLD PREVIOUS YR;2011 PD
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	201.1	71	2010	154,000.00	184.80	18.48	1.69	SOLD PREVIOUS YR;2011 PD
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	201.1	15	2009	64,000.00	76.80	7.68	0.70	SOLD PREVIOUS YR;2011 PD
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	201.1	19	2009	64,000.00	76.80	7.68	0.70	SOLD PREVIOUS YR;2011 PD
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	201.1	47	2009	69,000.00	82.80	8.28	0.76	SOLD PREVIOUS YR;2011 PD
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	201.1	46	2009	69,000.00	82.80	8.28	0.76	SOLD PREVIOUS YR;2011 PD
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	201.1	28	2009	64,000.00	76.80	7.68	0.70	SOLD PREVIOUS YR;2011 PD
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	201.1	26	2009	64,000.00	76.80	7.68	0.70	SOLD PREVIOUS YR;2011 PD
							773,000.00	927.60	92.76		

ITEM(S) TO BE CONSIDERED UNDER:

- Consent Item**
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	September 10, 2012
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STAFF MAKING REQUEST:	Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	<p>We are asking for our once per year write-off of uncollectible personal property tax tickets. These tickets have not been paid due to various reasons as noted in the “comments” column. Write-offs are requested from tickets being over five years old which is the maximum length of time before collection efforts must be stopped per the Code of Virginia, businesses closing, or residents moving outside of Town limits (“RPO” means “returned by post office” as undeliverable). Residents who did not receive a 2011 (current tax year) ticket have moved out of Town limits.</p> <p>Normally, any unpaid personal property tax ticket is mailed a second time in that current tax year with “second notice” or “past due” stamped on the ticket. Other notices are sent in subsequent years to any updated addresses.</p> <p>The first tax ticket notice is due on Feb 28th but mailed the previous November and is based on where the property was located as of January 1st the previous year so we are collecting taxes based on where the property was located thirteen months ago. Both property and people have moved or businesses closed within that thirteen month time frame.</p> <p>This year the total to be written off is \$5,286.27 (owner share of the personal property tax), as compared to \$6,377.82 in FY 2011 and \$2,834.95 in FY 2010.</p> <p>Of the \$5,286.27 for FY 2012, 81% or \$4,255.81 is related to businesses being sold or closing their doors. In FY 2011, \$5,042.07 or 79% of the \$6,377.82 written off is related to businesses closing or being sold.</p>
ACTION NEEDED:	Approval of write-off of uncollectible personal property tax tickets.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	GIVEN TO (DEPT. HEAD) (To be completed by Town Clerk)
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	TOWN OF ROCKY MOUNT								
	PERSONAL PROPERTY TAXES 2011								
	WRITE-OFF'S	ALPHA							
	June 30, 2012								
						TOTAL			
					VALUE	TAX	PPTR	OWNER	
NAME		ADDRESS		YEAR	DELETED	DELETED	SHARE	SHARE	COMMENTS
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	2011	62,824.00	320.40	-	320.40	OUT OF BUSINESS;RPO
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	2010	64,089.00	326.85	-	326.85	OUT OF BUSINESS;RPO
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	2009	64,313.00	328.00	-	328.00	OUT OF BUSINESS;RPO
ARRINGTON	DEVELOPMENT	200 SUMMIT DR	RM VA 24151	2008	79,962.00	407.81	-	407.81	OUT OF BUSINESS;RPO
AUSTIN	DIANA MARIE	15 KNOLLWOOD DR	RM VA 24151	2010	1,475.00	7.52	5.39	2.13	NO 2011 TICKET
AUSTIN	DIANA MARIE	15 KNOLLWOOD DR	RM VA 24151	2009	1,800.00	9.18	6.96	2.22	NO 2011 TICKET
BAILEY	ELIZABETH A	30 GOODVIEW AVE	RM VA 24151	2010	825.00	4.21	3.01	1.20	NO 2011 TICKET
BAILEY	SHELBY D	290 PATTERSON AVE	RM VA 24151	2010	6,830.00	34.83	24.94	9.89	NO 2011 TICKET
BARAHONA-MEZA	JOSE	70 SYCAMORE ST	RM VA 24151	2010	922.00	4.70	3.37	1.33	NO 2011 TICKET; RPO
BAUER	MARTIN G	3879 BONBROOK MILL RD	BOONES MILL VA 240	2010	1,750.00	8.93	6.39	2.54	NO 2011 TICKET
BEANDAWG	ARTWORKS LLC	483 GRIFFITH HILL RD	FERRUM VA 24088	2011	5,266.00	26.86	-	26.86	OUT OF BUSINESS;RPO
BLANKENSHIP	BRANDANCE	1401 BOOKER T WASH H	RM VA 24151	2011	10,850.00	55.34	28.89	26.45	ABATED LAST YEAR
BOITNOTT	JEREMIAH D	105 WINDY LN APT 3	RM VA 24151	2010	2,025.00	10.33	7.39	2.94	NO 2011 TICKET; RPO
BOWIE	SHEREE C	4052 SOUTHMONT DR	ROANOKE VA 24014	2010	2,425.00	12.37	8.86	3.51	NO 2011 TICKET
BOWMAN	VICKIE D	3908 THREE BRIDGE RD	POWHATAN VA 23139	2010	550.00	2.81	2.01	0.80	NO 2011 TICKET
BRADSHAW	ALINA R	2816 HOLLINS RD	ROANOKE VA 24012	2010	500.00	2.55	1.83	0.72	NO 2011 TICKET
BRATTON	TONYA	1610 RIVERDALE RD	ROANOKE VA 24014	2010	1,200.00	6.12	4.38	1.74	NO 2011 TICKET; RPO
BRAY	GARY L	630 BERNARD RD	RM VA 24151	2010	2,250.00	11.48	8.22	3.26	NO 2011 TICKET
BRAY	GARY L	630 BERNARD RD	RM VA 24151	2009	2,475.00	12.62	9.57	3.05	NO 2011 TICKET
BRAY	GARY L	630 BERNARD RD	RM VA 24151	2008	2,725.00	13.90	9.44	4.46	NO 2011 TICKET
BRAY	GARY L	630 BERNARD RD	RM VA 24151	2007	2,875.00	14.66	9.32	5.34	NO 2011 TICKET
BRAY	GARY L	630 BERNARD RD	RM VA 24151	2006	3,075.00	15.68	10.27	5.41	NO 2011 TICKET; OVER 5 YEARS
BROOKS	RALPH C	190 MARY COGER LN	RM VA 24151	2010	9,472.00	11.37	-	11.37	NO 2011 TICKET; M-H
BURD	TRACY	PO BOX 221222	CHANTILLY VA 20153	2010	2,300.00	11.73	8.40	3.33	NO 2011 TICKET
BURNS	BRIAN J	481 BRADLEY DR	MARTINSVILLE VA 24	2010	500.00	2.55	1.83	0.72	NO 2011 TICKET
BURNS	BRIAN J	481 BRADLEY DR	MARTINSVILLE VA 24	2009	675.00	3.44	2.61	0.83	NO 2011 TICKET
CAMPBELL	WILLIAM EARL	240 LAKEVIEW DR	RM VA 24151	2010	3,330.00	16.98	-	16.98	NO 2011 TICKET
CAMPBELL	WILLIAM EARL	240 LAKEVIEW DR	RM VA 24151	2009	3,938.00	20.08	2.35	17.73	NO 2011 TICKET
CAROUSEL	HAIR CARE	400 OLD FRANKLIN TPKE	RM VA 24151	2010	2,582.00	13.17	-	13.17	NO 2011 TICKET; RPO
CHITWOOD	PAULA	130 CHRISTIAN AVE	ROANOKE VA 24012	2010	2,875.00	14.66	10.50	4.16	NO 2011 TICKET
CLARK	RANDAL GERALD	137 HERBERT ST	RM VA 24151	2010	1,125.00	5.74	4.11	1.63	NO 2011 TICKET; RPO
COOK	BRITTNEY H	5741 PROVIDENCE CHUR	FERRUM VA 24088	2010	2,625.00	13.39	9.59	3.80	NO 2011 TICKET
COOK	BRITTNEY H	5741 PROVIDENCE CHUR	FERRUM VA 24088	2009	1,775.00	9.05	6.87	2.18	NO 2011 TICKET
COSTA	BRIAN KEITH	6571 HAW PATCH RD	FERRUM VA 24088	2010	1,050.00	5.36	3.83	1.53	NO 2011 TICKET
COSTA	BRIAN KEITH	6571 HAW PATCH RD	FERRUM VA 24088	2009	1,508.00	7.69	4.55	3.14	NO 2011 TICKET
COSTA	BRIAN KEITH	6571 HAW PATCH RD	FERRUM VA 24088	2008	1,550.00	7.91	5.37	2.54	NO 2011 TICKET
COX	BERNICE C	170 GREEN MEADOW LN	RM VA 24151	2010	18,800.00	95.88	68.65	27.23	NO 2011 TICKET; RPO
CRUZ	ROBERTO	60 LAW ST	RM VA 24151	2010	525.00	2.68	1.92	0.76	NO 2011 TICKET
DILLON	MARK A	45 BOOKER T WASH HW	RM VA 24151	2010	3,300.00	16.83	12.05	4.78	NO 2011 TICKET
DILLON	MARK A	45 BOOKER T WASH HW	RM VA 24151	2009	3,450.00	17.60	13.35	4.25	NO 2011 TICKET
DOUGHTON	PAUL L	616 DRY HILL RD	FERRUM VA 24088	2010	5,300.00	27.03	19.35	7.68	NO 2011 TICKET
DOUGHTON	PAUL L	616 DRY HILL RD	FERRUM VA 24088	2009	-	-	-	3.43	NO 2011 TICKET; UNPAID BALANCE
DUNN	CARL THOMAS	4220 CALLAWAY RD	RM VA 24151	2010	2,100.00	10.71	7.67	3.04	NO 2011 TICKET
DUNN	CARL THOMAS	4220 CALLAWAY RD	RM VA 24151	2009	2,250.00	11.48	8.70	2.78	NO 2011 TICKET
ERATH	VENEER CORP	2825B HALLIE LN	GRANVILLE OH 43023	2011	136,296.00	695.11	-	695.11	OUT OF BUSINESS

	TOWN OF ROCKY MOUNT								
	PERSONAL PROPERTY TAXES 2011								
	WRITE-OFF'S	ALPHA							
	June 30, 2012								
						TOTAL			
					VALUE	TAX	PPTR	OWNER	
NAME		ADDRESS		YEAR	DELETED	DELETED	SHARE	SHARE	COMMENTS
FITZGERALD	PAINTING	70 COURTLAND LN	RM VA 24151	2010	2,500.00	12.75	-	12.75	NO 2011 TICKET; BUS MOVED
FOOD	EXPRESS	221 COLLEGE ST	MARTINSVILLE VA 24	2011	3,591.00	18.31	-	18.31	BUS MOVED; RPO
FOSTER	MICHAEL L	816 S MAIN ST	RM VA 24151	2010	9,350.00	47.69	34.13	13.56	NO 2011 TICKET; RPO
FREEMAN	JODY	3340 CIRCLE BROOK DR	ROANOKE VA 24018	2010	11,250.00	57.38	41.08	16.30	NO 2011 TICKET
GE	CAPITAL COMMERC	PO BOX 165929	IRVING TX 75016	2010	184,980.00	883.83	-	883.83	NO 2011 TICKET; RPO
GAME DAY	BAR / J MULLINS IN	940 CHESTNUT HILL RD	RM VA 24151	2011	32,500.00	165.75	-	165.75	OUT OF BUSINESS
GAME DAY	BAR / W DUDLEY	370 TANYARD RD	RM VA 24151	2010	4,750.00	24.23	-	24.23	OUT OF BUSINESS; RPO
GORDON	TERESA D	3660 BONBROOK MILL R	BOONES MILL VA 240	2010	2,000.00	10.20	7.30	2.90	NO 2011 TICKET; RPO
GUERRERO	OLEGARIO	85 GREEN MEADOW LN	RM VA 24151	2010	975.00	4.97	3.56	1.41	NO 2011 TICKET; RPO
GUERRERO	OLEGARIO	85 GREEN MEADOW LN	RM VA 24151	2009	1,075.00	5.48	4.16	1.32	NO 2011 TICKET; RPO
GUZMAN	HUGO ARIEL	345 LEANOR ST	RM VA 24151	2010	11,850.00	60.44	43.28	17.16	NO 2011 TICKET; RPO
GUZMAN	HUGO ARIEL	345 LEANOR ST	RM VA 24151	2009	16,475.00	84.02	63.72	20.30	NO 2011 TICKET; RPO
HAGWOOD	KANISHA	PO BOX 2041	RM VA 24151	2010	2,025.00	10.33	7.39	2.94	NO 2011 TICKET; RPO
HOOD	JAMES THOMAS	525 ORCHARD AVE	RM VA 24151	2010	900.00	4.59	3.29	1.30	NO 2011 TICKET
HOOD	JAMES THOMAS	525 ORCHARD AVE	RM VA 24151	2009	950.00	4.85	3.67	1.18	NO 2011 TICKET
HOWARD	NICHOLAUS	410 PELL AVE	RM VA 24151	2010	1,625.00	8.29	5.93	2.36	NO 2011 TICKET; RPO
HUDSON	DEBORAH	608 FARM VIEW RD #4	GLADE HILL VA 24092	2010	500.00	2.55	1.83	0.72	NO 2011 TICKET; RPO
HYLTON	KRISTY L	35 OAK ST	RM VA 24151	2010	625.00	3.19	2.28	0.91	NO 2011 TICKET; RPO
INT'L LOG	& TIMBER LLC	80 INDUSTRIAL AVE	RM VA 24151	2011	182,021.00	849.68	-	849.68	OUT OF BUSINESS; RPO
ISLAS-OROZCO	EDUARDO I	10 WARREN ST APT A	RM VA 24151	2010	3,175.00	16.19	11.59	4.60	NO 2011 TICKET; RPO
ISLAS-OROZCO	EDUARDO I	10 WARREN ST APT A	RM VA 24151	2009	4,000.00	20.40	15.47	4.93	NO 2011 TICKET; RPO
JOHNSON	DIANA MARIE	340 E COURT ST APT F	RM VA 24151	2010	1,175.00	5.99	4.29	1.70	NO 2011 TICKET; RPO
JOHNSON	TAKEKO NIKOLE	395 DONALD AVE APT A6	RM VA 24151	2010	1,300.00	6.63	4.75	1.88	NO 2011 TICKET; RPO
JONES	PRODUCE	210 CIRCLE DR	RM VA 24151	2011	13,875.00	70.76	-	70.76	SOLD BUSINESS PREVIOUS YR
JONES	VERA ANN DAVIS	40 TYREE ST	RM VA 24151	2010	4,225.00	21.55	15.43	6.12	NO 2011 TICKET
JONES	VERA ANN DAVIS	40 TYREE ST	RM VA 24151	2009	2,100.00	10.71	8.12	2.59	NO 2011 TICKET
KAHILA	KRIS E	245 E COURT ST	RM VA 24151	2011	7,750.00	39.53	28.43	11.10	MOVED OUT OF AREA
LA	OAYAQUERA 2	PO BOX 150	BASSETT VA 24055	2011	8,500.00	43.35	-	43.35	OUT OF BUSINESS
LA	OAYAQUERA 2	PO BOX 150	BASSETT VA 24055	2010	6,875.00	35.06	-	35.06	OUT OF BUSINESS
LEAMON	CRYSTAL R	771 BRITISH WOODS DR	ROANOKE VA 24019	2010	3,500.00	17.85	12.78	5.07	NO 2011 TICKET; RPO
LITTLE	ANGELS/NELSON G	50 GREER LN	RM VA 24151	2011	8,750.00	44.63	-	44.63	SOLD BUSINESS PREVIOUS YR
MARESH	THOMAS C	9022 BAKER CT	ATLANTA GA 30909	2011	8,775.00	44.75	32.20	12.55	MOVED OUT OF AREA
MCFARLAND	TIMOTHY	1545 N MAIN ST APT 200	RM VA 24151	2010	9,450.00	48.20	34.51	13.69	NO 2011 TICKET; RPO
MCKENZIE	MARIA	130 GOODVIEW AVE	RM VA 24151	2010	1,250.00	6.38	4.56	1.82	NO 2011 TICKET
MCWHORTER	GINNIFER ANN	348 JEFFERSON DOCK R	PENHOOK VA 24137	2010	3,725.00	19.00	13.60	5.40	NO 2011 TICKET
MEASE	DESTINY C	340 E COURT ST APT F8	RM VA 24151	2010	1,850.00	9.44	6.76	2.68	NO 2011 TICKET
MEASE	DESTINY C	340 E COURT ST APT F8	RM VA 24151	2009	1,850.00	9.44	6.76	2.68	NO 2011 TICKET
MINTON	ERNEST JUNIOR	70 SYCAMORE ST	RM VA 24151	2010	500.00	2.55	1.83	0.72	NO 2011 TICKET; RPO
MONTGOMERY	BRENDA	105 WINDY LN APT 12	RM VA 24151	2010	500.00	2.55	1.83	0.72	NO 2011 TICKET; RPO
MONTGOMERY	RYAN KEITH	275 LAKEVIEW DR	RM VA 24151	2010	500.00	2.55	1.83	0.72	NO 2011 TICKET
MONTGOMERY	RYAN KEITH	275 LAKEVIEW DR	RM VA 24151	2009	2,750.00	14.03	10.63	3.40	NO 2011 TICKET
MONTGOMERY	RYAN KEITH	275 LAKEVIEW DR	RM VA 24151	2008	500.00	2.55	1.73	0.82	NO 2011 TICKET
MOVIE	STARZ	101 MOUNTAIN AVE	ROANOKE VA 24016	2011	12,826.00	65.41	-	65.41	OUT OF BUSINESS
MULLINS	GREGORY S	330 HATCHER ST APT 4	RM VA 24151	2010	1,050.00	5.36	3.83	1.53	NO 2011 TICKET; RPO
MULLINS	GREGORY S	330 HATCHER ST APT 4	RM VA 24151	2009	1,125.00	5.74	4.35	1.39	NO 2011 TICKET; RPO

	TOWN OF ROCKY MOUNT								
	PERSONAL PROPERTY TAXES 2011								
	WRITE-OFF'S	ALPHA							
	June 30, 2012								
						TOTAL			
					VALUE	TAX	PPTR	OWNER	
NAME		ADDRESS		YEAR	DELETED	DELETED	SHARE	SHARE	COMMENTS
NICE NAILS	HOANG VU	932 TANYARD RD	RM VA 24151	2010	3,875.00	19.76	-	19.76	NO 2011 TICKET; BUS SOLD
NICE NAILS	HOANG VU	932 TANYARD RD	RM VA 24151	2009	1,545.00	7.88	-	7.88	NO 2011 TICKET; BUS SOLD
NOTO	CARMEN	35 OAK ST APT C9	RM VA 24151	2010	800.00	4.08	2.92	1.16	NO 2011 TICKET
OLSON	MARTIN C	580 PELL AVE	RM VA 24151	2011	23,126.00	117.94	-	117.94	MOVED OUT OF AREA; RPO
PARKER	GREGORY II	80 OAK ST	RM VA 24151	2010	1,875.00	9.56	6.85	2.71	NO 2011 TICKET
PERALA	KARIN ANNE	100 FOUR CORNERS CT	WIRTZ VA 24184	2010	500.00	2.55	1.83	0.72	NO 2011 TICKET
PET PLACE	ARRINGTON JESSIC	PO BOX 272	RM VA 24151	2011	2,500.00	12.75	-	12.75	MOVED BUSINESS
PETERS	CHRISTI RENEE	340 E COURT ST APT B4	RM VA 24151	2010	500.00	2.55	1.83	0.72	NO 2011 TICKET
PETERS	CHRISTI RENEE	340 E COURT ST APT B4	RM VA 24151	2009	1,025.00	5.23	3.97	1.26	NO 2011 TICKET
PETERS	JEFFREY THOMAS	900 SCUFFLING HILL RD	RM VA 24151	2010	600.00	3.06	2.19	0.87	NO 2011 TICKET
POINDEXTER	THELMA R	265 GREER LN	RM VA 24151	2010	3,075.00	15.68	11.23	4.45	NO 2011 TICKET; RPO
POWELL	RYNE ANTHONY	200 MOUNTAIN VEIW DR	RM VA 24151	2010	21,650.00	110.42	73.03	37.39	NO 2011 TICKET; RPO
PRESTON	JANELLE C	30 OAK ST	RM VA 24151	2010	7,525.00	38.38	27.47	10.91	NO 2011 TICKET
R & D	SPORTING GOODS	410 TANYARD RD	RM VA 24151	2011	2,192.00	11.18	-	11.18	SOLD BUSINESS
R M	COMMUNICATIONS	PO BOX 487	RM VA 24151	2011	36,234.00	184.79	-	184.79	OUT OF BUSINESS
REYNOLDS	LASHAWNA	PO BOX 2088	RM VA 24151	2010	4,700.00	23.97	17.16	6.81	NO 2011 TICKET
RIOS	JUAN CARLOS	85 GREEN MEADOW LN	RM VA 24151	2010	5,175.00	26.39	18.90	7.49	NO 2011 TICKET
RIOS	JUAN CARLOS	85 GREEN MEADOW LN	RM VA 24151	2009	5,425.00	27.67	20.99	6.68	NO 2011 TICKET
ROACH	GORDON DEVON	2546 MILL RUN RD	CHATHAM VA 24531	2010	6,125.00	31.24	22.37	8.87	NO 2011 TICKET; RPO
ROACH	GORDON DEVON	2546 MILL RUN RD	CHATHAM VA 24531	2009	4,300.00	21.93	16.64	5.29	NO 2011 TICKET; RPO
ROACH	CONNIE	70 GREER LN	RM VA 24151	2009	3,525.00	17.98	13.64	4.34	NO 2011 TICKET; RPO
SANTIAGO	RAMIREZ JAVIER	85 GREEN MEADOW LN	RM VA 24151	2010	10,225.00	52.15	37.34	14.81	NO 2011 TICKET; RPO
SIMPKINS	VIRGINIA LOUISE	35 OAK ST APT B11	RM VA 24151	2010	7,350.00	37.49	26.84	10.65	NO 2011 TICKET; RPO
SONGER	TERRY JOSHUA	115 LAW ST	RM VA 24151	2010	500.00	2.55	1.83	0.72	NO 2011 TICKET; RPO
STRICKLER	MELISSA RENEE	PO BOX 2121	RM VA 24151	2010	1,650.00	8.42	6.03	2.39	NO 2011 TICKET
TAYLOR	ANTIONETTE L	855 DIAMOND AVE	RM VA 24151	2010	1,850.00	9.44	6.76	2.68	NO 2011 TICKET
TAYLOR	ANTIONETTE L	855 DIAMOND AVE	RM VA 24151	2009	2,100.00	10.71	8.12	2.59	NO 2011 TICKET
TEAFORD	ANTHONY IAN	620 PELL AVE	RM VA 24151	2010	1,350.00	6.89	4.93	1.96	NO 2011 TICKET
THOMPSON	MICHELLE ANN	185 HATCHER ST	RM VA 24151	2010	2,525.00	12.88	9.22	3.66	NO 2011 TICKET
THOMPSON	MICHELLE ANN	185 HATCHER ST	RM VA 24151	2009	2,525.00	12.88	9.77	3.11	NO 2011 TICKET
WELCH	ANGELA E	513 CIRCLE VIEW	RM VA 24151	2010	3,800.00	19.38	13.88	5.50	NO 2011 TICKET; RPO
WELCH	ANGELA E	513 CIRCLE VIEW	RM VA 24151	2009	2,275.00	11.60	8.80	2.80	NO 2011 TICKET
WELCH	ANGELA E	513 CIRCLE VIEW	RM VA 24151	2008	2,588.00	13.20	8.96	4.24	NO 2011 TICKET
WELCH	ANGELA E	513 CIRCLE VIEW	RM VA 24151	2007	2,525.00	12.88	8.18	4.70	NO 2011 TICKET
WELCH	ANGELA E	513 CIRCLE VIEW	RM VA 24151	2006	1,100.00	5.61	3.67	1.94	NO 2011 TICKET; OVER 5 YEARS
WINDSWEPT	GENETICS LLC	507 S MAIN ST	RM VA 24151	2011	13,600.00	69.36	-	69.36	BUS MOVED; RPO
	TOTALS				1,302,385.00	6,467.03	1,184.19	5,286.27	

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	September 10, 2012
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	Enclosed is a draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2013 Guardrail on Grassy Hill Road & Weaver Street" where the Virginia Department of Transportation has awarded the Town matching grant funds of \$30,812 for the construction of 2,057 feet of guardrails on Grassy Hill Road and 200 feet of guardrail on Weaver Street.
ACTION NEEDED:	Approval/denial of draft resolution.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	



DRAFT

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2013
GUARDRAIL ON GRASSY HILL ROAD & WEAVER STREET**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2012 through June 30, 2013, hereafter known as FY 2013; and

WHEREAS, the Virginia Department of Transportation has awarded the Town matching grant funds of \$30,812 for the construction of 2,057 feet of guardrail on Grassy Hill Road and 200 feet of guardrail on Weaver Street; and

WHEREAS, the Town has previously appropriated \$30,812 in a local match for the project.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate for the balance of the project the following supplemental expenditures and supplemental revenues for FY 2013:

Account 01.4115.0000.0000.7010 (Infrastructure)	\$30,812
Account 01.2400.0106 (Categorical Aid - VDOT)	\$30,812

GIVEN UNDER MY HAND THIS 10TH DAY OF SEPTEMBER 2012:

Steven C. Angle, Mayor

ATTESTED:

Patricia H. Keatts, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	September 10, 2012
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	Enclosed is a draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2013 for Sidewalk and Pedestrian Signals on Highway 40 East" where the Virginia Department of Transportation has awarded the Town matching grant funds of \$83,825 for the construction of 2,600 feet of sidewalk and pedestrian signals at four intersections along Highway 40 East from the entrance ramp to Highway 220 South to the CVS entrance beside the Holiday Inn Express.
ACTION NEEDED:	Approval/denial of draft resolution.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	



DRAFT

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2013
SIDEWALK AND PEDESTRIAN SIGNALS ON HIGHWAY 40 EAST**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2012 through June 30, 2013, hereafter known as FY 2013; and

WHEREAS, the Virginia Department of Transportation has awarded the Town matching grant funds of \$83,825 for the construction of 2,600 feet of sidewalk and pedestrian signals at four intersections along Highway 40 East from the entrance ramp to Highway 220 South to the CVS entrance beside the Holiday Inn Express; and

WHEREAS, the Town has previously appropriated \$83,825 in a local match for the project.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate for the balance of the project the following supplemental expenditures and supplemental revenues for FY 2013:

Account 01.4117.0000.0000.7010 (Infrastructure)	\$83,825
Account 01.2400.0106 (Categorical Aid - VDOT)	\$83,825

GIVEN UNDER MY HAND, THIS 10TH DAY OF SEPTEMBER 2012:

Steven C. Angle, Mayor

ATTESTED:

Patricia H. Keatts, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	September 10, 2012
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STAFF MAKING REQUEST:	C. James Ervin Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Lois B. Macdonald, Executive Director of the Free Clinic of Franklin County, Inc., is requesting to come before Council to give Council a brief overview of the Free Clinic's expanded services.</p> <p>Although there is a letter attached that is addressed to Council outlining what those expansions are, Ms. Macdonald still expressed a desire to come before Council.</p>
ACTION NEEDED:	None at this time.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)



Free Clinic of Franklin County, Inc.
490 South Main Street
Rocky Mount, VA 24151
9 August 2012

Rocky Mount Town Council
345 Donald Ave.
Rocky Mount, VA 24151

Attention: Steve Angle, Mayor
Regarding: Expansion of the Free Clinic of Franklin County, Inc.

Dear Mayor Angle:

In response to health care reform mandates recently entered into law, the Free Clinic of Franklin County, Inc., has decided to expand services so that we will continue to provide a health care safety net for the poor of Franklin County. Attached is an overview of the expanded services. I would like to be on the agenda at your next available Town Council meeting to discuss this expansion.

Please advise of the date/time of the meeting which I will need to attend.

Sincerely,

Lois B. Macdonald

Lois B. Macdonald, Executive Director

CC: File



Free Clinic of Franklin County, Inc.
490 South Main Street
Rocky Mount, VA 24151
9 August 2012

Rocky Mount Town Council
345 Donald Ave.
Rocky Mount, VA 24151

Attention: Steve Angle, Mayor
Regarding: Expansion of the Free Clinic of Franklin County, Inc.

Dear Mayor Angle:

A long-standing topic of discussion since the passage of the Patient Protection and Affordable Care Act (PPACA) – also known as the “health care reform act” -- is “how is it going to affect free clinics. Unquestionably, PPACA is precipitating major, unprecedented, changes and uneasiness regarding the delivery of health care both on the national and our community level. Since the Free Clinic of Franklin County, Inc. (FCFC) accepts only uninsured adults between the ages of 18-64 who are at or below 200% of the Federal Poverty Guidelines, 80% of our patients will qualify for Medicaid coverage (<134% of FPG), while approximately 15% of our remaining patients will be required to purchase insurance on a federally-determined sliding scale for premiums – or pay a penalty based on their income. Although FCFC’s Board understands there will be some waivers to the requirement for individuals to purchase insurance -- and some people will continue to be uninsured; our Board of Directors has chosen to proactively address the need for change since *the need for primary health care services for the poor of the community is going to increase with PPACA – not decrease.*

Why? As a large rural community, Franklin County is a government-designated, medically underserved area and a health care professional shortage area. Due to the physician shortage, this means that *everyone* seeking care has a difficult time with access to primary health care. This is *absolutely* true of people without insurance or resources to pay for services. Unfortunately, only a limited number of the poor can be absorbed by the professional community; and the overflow becomes a part of the uncompensated care provided by the Hospital emergency room, which adds to the cost of everyone’s health care bill.

Through the passage of the Patient Protection and Affordable Care Act (PPACA), the government intends to ensure that (almost) everyone will have medical insurance coverage either through Medicaid coverage or through required purchase of medical insurance beginning 1/1/2014. Unfortunately, although an insurance card *can* make access to health care easier, it does not, by itself, guarantee access to care – especially in a medically underserved area, such as Franklin County. Even people who have an insurance card will continue to be medically disenfranchised unless additional provider services accepting the poor are brought to the community.

Using the results of a Carilion Clinic / Virginia Polytechnic Institute Needs Assessment completed in 2011, FCFC's Board of Directors, has considered the effect of health care reform on FCFC's services and the needs of Franklin County. According to the 2011 Assessment, 18.5% of Franklin County residents are uninsured (approximately 10,300); therefore, while not addressing the need for more providers, Medicaid and other mandated medical insurance coverage will only add a significant, number of people *and an unprecedented strain* on an (already) over-burdened health care system in Franklin County. In addition, a recent survey by our regional health system, Carilion Clinic, predicts an even greater shortage of Franklin County primary care providers in the near future due to the retirement eligibility status of 3 of their current 11.3 primary care providers. According to Carilion Clinic's figures, updated to July 2012 and adjusted for commuting patterns, the need for primary care providers (Family Practice & Internal Medicine) is 8.3 Full Time Equivalent (FTE) providers. In addition, a more severe shortage is causing patients from our neighboring counties to seek care in our local emergency room. Access to healthcare care has been a long-standing problem in this rural county and neighboring counties. It will be an even greater crisis with health care reform in 2014.

FCFC's Board, after much consideration and strategic planning, elected to *expand* services in accordance with PPACA guidelines to ensure the Clinic continues to be an important part of the health care safety net of the community. The Free Clinic of Franklin County, Inc., as a non-profit 501c3 organization, will remain intact both in mission and organization. We will continue to offer the current Free Clinic Program plus expand our services to include FCFC as a Rural Health Clinic (RHC) designation. There will be a very slow and gradual transition into these new services with the expansion. Expansion in 2012-2013 will allow FCFC to:

- Continue to operate the Free Clinic Program for those who qualify (under 200% of the Federal Poverty Guidelines) through 2014 and beyond (for those who continue to be uninsured). This is especially important if Virginia “opts out” of Medicaid expansion and the numbers of uninsured in Virginia continue to rise.
- Offer a sliding fee scale discount to the uninsured poor between 200-400% of Federal Poverty Guidelines. These people do not qualify for free clinic program services, but are indeed uninsured, and are too poor to be fully “self-pay”.
- Provide primary health care for those over 64 (currently, not served by the Clinic because of Medicare insurance status).
- Add to the primary health care safety net of the community, in the Fall of 2012, by beginning to see additional qualified patients who are having problems accessing adequate primary health care.
- Provide FCFC time to, appropriately, transition into health care reform and be ready to help the community meet the safety net problems that will occur 1/1/2014.

Expanded services – transitioned over 2012-2013 as a designated rural health clinic – would allow the Clinic to:

- Continue to provide services as a Free Clinic under the current guidelines.
- Accept Medicaid, Medicare, and other third party insurances.
- Continue to serve the uninsured/underinsured via an expanded sliding fee scale.

This not only adds to current primary care resources of the community, *long-term*, but provides *continuity* of healthcare services as our current patients transition from uninsured to insured.

As indicated, the Free Clinic’s decision to expand services was based on the *probability* that many of our patients would qualify for Medicaid and mandated insurances under the current law, decreasing the numbers of free clinic-qualified patients after January 1, 2014. According to the Supreme Court’s decision on the constitutionality of PPACA, states may “opt out” of Medicaid expansion, and there is a distinct possibility that Virginia may “opt out”. This means that the majority of our patients will *not* become Medicaid-eligible, and they *will* continue to require primary care services through the Free Clinic in ever-increasing numbers, as in the past.

More than 400,000 (about 40% of the total number of uninsured) of Virginians without health insurance could gain insurance coverage through Medicaid expansion. Unfortunately, if Virginia fails to expand Medicaid, these working Virginians will fall into a “no coverage” status. They will be unable to enroll in

Medicaid and yet be barred from getting federal tax credits to buy coverage in the new health insurance exchange. The need for Free Clinic services (and rural health services) will increase – *not decrease!*

These issues will not be addressed by the Virginia legislature until later in 2013. The Free Clinic cannot wait until the next Virginia legislative year to prepare for the inevitable implementation of the Federal part of the Bill on January 1, 2014. The FCFC Board, therefore, has determined the Clinic must expand and transition *early*, to meet the needs of the underinsured/uninsured poor of Franklin County within the next year and beyond. FCFC subscribes to the Virginia Association of Free Clinics' position with the following statement: "*Our clinic remains committed to providing quality health care to our patients and we look forward to working with our policy makers to identify solutions that are best suited for the medically underserved in our community.*" Our revised mission statement is

FCFC is a 501c3, not-for-profit organization, founded on the belief that everyone should have access to quality, affordable, primary health care, regardless of their socio-economic or insurance status. Our vision is to create a healthier community by improving our patients' health through excellence in meeting their primary health care needs, disease prevention, and wellness promotion in the community.

The purpose of this letter is to notify our sponsors, contributors, and supporters of important expansion changes taking place with the Free Clinic of Franklin County, Inc. We believe we have served the medically disenfranchised of Franklin County, using good fiduciary responsibility by stretching your support to the utmost (\$7.45 of services for every dollar donated – and rising!). Your support has been critical to our mission, and the need for it will increase during this time of "tsunami" in the health care environment. ***Please continue to support the Free Clinic of Franklin County, Inc. as you have in the past.*** Call me (540/489-7500), for any questions or clarifications of the proposed changes.

Sincerely,

Lois B. Macdonald

Lois B. Macdonald, Executive Director

CC: File

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	September 10, 2012
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STAFF MAKING REQUEST:	C. James Ervin Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Linda Stanley, Special Projects Coordinator for Franklin County Historical Society, has requested to come before Council regarding their two upcoming events:</p> <ol style="list-style-type: none"> 1. Ghosts & More event scheduled for October 20 & 27: requesting a \$300 sponsorship for a tour bus to be used for both dates of the event, which would be a total amount of \$600 (Council has sponsored this in the past). 2. Moonshine Express event scheduled for April 21: requesting a \$300 sponsorship for a tour bus to be used for this event (Council has sponsored in the past). <p>Included for both of these events is the use of the Rocky Mount Municipal Building. In the past, this has included use of the parking lot area, kitchen area, and front foyer bathrooms. It is staff's recommendation that the use of the building be limited access due to security reasons and that the only areas of use remain for the areas as listed.</p>
ACTION NEEDED:	<p>Approval/denial of:</p> <ol style="list-style-type: none"> 1. Sponsorship of tour buses for Ghosts & More event in the amount of \$600 (two-day event). 2. Sponsorship of tour bus for Moonshine Express event in the amount of \$300 (one-day event). 3. Use of Rocky Mount Municipal Building for both events with limited use being: parking lot area, kitchen area, and front foyer bathroom area.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)

FRANKLIN COUNTY HISTORICAL SOCIETY INC.

The Flora Morris House
460 S. Main Street - PO Box 905
Rocky Mount, VA 24151
E-mail: FChistory@swva.net

Phone: 540-483-1890

Web Address:
Franklincountyvirginiahistoricalsoc.org



August 10, 2012

Mayor Steve Agee & Members Town Council
345 Donald Avenue
Rocky Mount, VA 24151

Dear Mayor & Council,

Our working year is underway and I would again like to ask for the Town's cooperation in our public events. We appreciate the previous 10 plus years of assistance and hope we will be able to continue this relationship for 2012-13.

We would like to ask permission to use the Municipal Building and grounds for the 10th annual Ghosts & More event on Saturdays, Oct. 20 and 27. This is our 10th year, nine of them using the Municipal Building as our headquarters.

We hope the Town will also be able to continue sponsorship of buses for this event. Last year, we were pleased to have Council sponsor two buses (one per night). This year, the sponsorship amount remains \$300 per bus. Please let me know if more information is needed in the decision-making process.

We also request permission to use the Municipal Building and grounds for Moonshine Express on Sunday, April 21. And hope Council will be able to sponsor a bus (\$300) for this event again this year.

These are the only pre scheduled events for which we would like to use the Municipal Building. I will be sending a 2013 events calendar to Council in January in hopes members and staff will be able to provide support with your attendance. The "character tours" are educational - and fun too!

As you know, the events mentioned provide a huge part of our annual operating budget and we literally could not stage them without the Town's cooperation. Our continued thanks for your previous support.

I will be happy to provide more details for each event if needed. Thank you again for your consideration.

Linda Stanley, Special Projects Coordinator

Franklin County Historical Society collects, preserves and shares the history of Franklin County, Virginia. We operate a History Museum & Research Library; sponsor periodic history-themed events and programs; distribute educational materials; and publish a newsletter for members six times a year.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	September 10, 2012
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>There are two dates that Council needs to consider setting for Council special meetings to be held at the Municipal Building, being:</p> <ol style="list-style-type: none"> 1. The first is in October for the Town’s annual “Town Hall” style meeting where departments will give an overview to interested citizens of the activities they are working on. Based on staff schedules, Tuesday, October 23rd at 6:00 p.m. is proposed. 2. The second is in November for the annual briefing and work session on utility rates and estimates for the coming calendar year. Staff proposes Thursday, November 8th, at 6:00 p.m.
ACTION NEEDED:	Approval/denial of request.

Attachment(s): No

FOLLOW-UP ACTION: (To be completed by Town Clerk)

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	September 10, 2012
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STAFF MAKING REQUEST:	C. James Ervin Town Manager
BRIEF SUMMARY OF REQUEST:	The Finance Committee met on August 27, 2012 to review and re-evaluate our planning and zoning fees. Ample discussion was held relative to the fees charged individuals and the desire of the Committee not to have a fee structure that is a burden to citizens. Mr. Hankins was asked to research other localities and to come up with recommendations on suggested changes and to reconvene the Committee at a later date.
ACTION NEEDED:	Approval/denial request.

Attachment(s): No

FOLLOW-UP ACTION: (To be completed by Town Clerk)	

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	September 10, 2012
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STAFF MAKING REQUEST:	C. James Ervin Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Public Utilities Committee met on August 30, 2012 to review several items.</p> <ol style="list-style-type: none"> 1. <u>Review of Leak Detection Study:</u> The final report was presented, as well as their estimate that approximately 2,000,000 gallons of loss a month was addressed. Mr. Mason reported that all but two of the smallest leaks had been addressed. The study found that our system is remarkably well maintained, but that we can from time to time have significant leaks that go undetected due to ground conditions. 2. <u>Solution to Low Pressure Fire Hydrants:</u> The committee reviewed an engineering solution developed by Thompson and Litton and recommended that the Town proceed with a new line connecting Anderson to West College along Dent at an estimated cost of \$37,000. Once a consensus of other Council members is obtained, the materials for this repair will be ordered prior to the September Council meeting so that the Town can move on this issue as soon as possible. 3. <u>Request of Dr. LaBarbera for a review of the fire suppression fee as it relates to small businesses:</u> The Committee recommended that the fee be changed to \$25.00 a month for businesses that are under 10,000 square feet.
ACTION NEEDED:	Staff requests formal authorization to proceed with the work on Dent Street, as well as consideration of the Committee recommendation regarding the fire suppression fee.

Attachment(s): No

FOLLOW-UP ACTION: (To be completed by Town Clerk)