

ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
NOVEMBER 13, 2012
AT 7:00 P.M.

**NOTE: WHEN SPEAKING BEFORE TOWN COUNCIL, PLEASE COME TO THE PODIUM AND GIVE YOUR NAME AND ADDRESS, ADDRESSING THE TOWN COUNCIL AND NOT THE AUDIENCE. WHEN GIVING COUNCIL ANY DOCUMENTATION, COPIES ARE TO BE GIVEN TO TOWN CLERK PRIOR TO SPEAKING.
ALL CELLULAR PHONES MUST BE TURNED OFF DURING COUNCIL MEETING.
THE TOWN OF ROCKY MOUNT IS PLEASED TO OFFER ASSISTANCE DEVICES AT ITS MEETINGS FOR RESIDENTS WITH SPECIAL HEARING NEEDS. ASK ANY STAFF MEMBER OR THE TOWN CLERK AND A DEVICE WILL BE LOANED TO YOU.**

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items
 - Presentation of proclamation to recognize November as National American Indian Heritage Month to Franklin County Historical Society.
- V. Public Hearing(s)
 - A. Pursuant to Code of Virginia, public notice is hereby given that the Council of the Town of Rocky Mount is holding a public hearing to receive input from interested parties regarding the Town's plan to ask the Commonwealth Transportation Board to add a construction project in-town to the Six-Year Improvement Plan, Virginia's long-range transportation funding document.
- VI. Approval of Draft Minutes
 - October 8, 2012 Regular Council Meeting
 - October 22, 2012 Special Council Meeting
 - October 23, 2012 Town Hall Meeting
- VII. Approval of Consent Agenda
 - Miscellaneous Resolutions/Proclamations
 - Miscellaneous Action
 - Review request of Muscular Dystrophy Association for the Town to waive rental fee required to use the Town's Community & Hospitality Center (Depot) for event scheduled for December 12, 2012.
 - Departmental Monthly Reports
 - Community Development
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

- VIII. Hearing of Citizens
(none at this time)
- IX. Old Business
- A. Two Items for Council consideration of Community Partnership for Revitalization (CPR) regarding their upcoming "Come Home to a Franklin County Christmas" event scheduled for December 7, 2012:
1. Reconsideration of use of former Lynch Hardware Building by CPR during their annual "Come Home to a Franklin County Christmas" event, and reconsideration of closure of Franklin Street and Floyd Street intersection during same event .
 2. Consideration for CPR to use the Community & Hospitality Center (Depot).
- B. Review of proposed Request for Proposal (RFP) for the electric system upgrade to the Town's Water Treatment Plant.
- C. Update on the proposed National Heritage Area designation for The Crooked Road.
- X. New Business
- A. Review of proposed Comprehensive Economic Development Strategy (CEDS) priority projects list for July 1, 2013 through June 30, 2014.
- B. West Piedmont Planning District Commission update.
- C. Review of draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2013" regarding Virginia Municipal League Insurance Programs award to Town of Rocky Mount Police Department and Town of Rocky Mount Wastewater Plant.
- D. Review of item pertaining to Stepping Stone Mission of Franklin County regarding purchase of parcel of land to build a permanent home.
- E. Review of Traffic Management report.
- F. Review of draft "Resolution by the Rocky Mount Town Council Virginia Department of Transportation Fiscal Year 2014 Revenue Sharing Program.
- XI. Committee Reports
- A. Streets, Sidewalks & Sanitation Committee
1. Review of repaving one-way portion of Donald Avenue.
 2. Review of Orchard Avenue Extension concerns.
- B. Finance & Human Services Committee
1. Review of Town's planning and zoning fee schedule.
 2. Review Town of Rocky Mount's Personnel Policy TROM #V-1 and TROM #VI-13
- XII. Other Matters, Concerns and Rise 'N Shine Appearances
- A. Referrals to Planning Commission from Rocky Mount Town Council
- Consideration of reducing notice period for code enforcement from 14 days to 10 days.
- B. Council Members Appearing with Town Staff on Rise 'N Shine
- XIII. Closed Meeting and Action
- Section 2.2-3711(A).5 -Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (potential industrial property prospect).
 - Section 2.2-3711(A).7 - Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of

the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter (briefing by legal counsel regarding on-going litigation).

XIV. Adjournment

Copies of Agenda Packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia Monday through Friday during normal working hours, or by going to Town of Rocky Mount website: www.rockymountva.org.

Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, Va. 24151, or by calling (540) 483-7660.

Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

AGENDA ITEM	SYNOPSIS AGENDA NOVEMBER 13, 2012 REGULAR ROCKY MOUNT TOWN COUNCIL MEETING
I. Roll Call II. Pledge of Allegiance	
III. Approval of Agenda	<i>Enclosure: Yes</i>
IV. Special Items	Presentation of proclamation to recognize November as National American Indian Heritage Month to Franklin County Historical Society. <i>Enclosure: Yes</i>
V. Public Hearing(s)	A. Pursuant to Code of Virginia, public notice is hereby given that Council of the Town of Rocky Mount is holding a public hearing to receive input from interested parties regarding the Town's plan to ask the Commonwealth of Virginia Transportation Board to add a construction project in-town to the Six-Year Improvement Plan, Virginia's long-range transportation funding document. Enclosed is a synopsis from the Assistant Town Manager regarding this matter. <i>Enclosure: Yes</i>
VI. Approval of Draft Minutes	<ul style="list-style-type: none"> • October 8, 2012 Regular Council Meeting • October 22, 2012 Special Council Meeting • October 23, 2012 Town Hall Meeting <i>Enclosure: Yes</i>
VII. Approval of Consent Agenda	<ul style="list-style-type: none"> • Miscellaneous Resolutions/Proclamations • Miscellaneous Action <ul style="list-style-type: none"> - Review request of Muscular Dystrophy Association for the Town of Rocky Mount to waive rental fee required to use the Town's Community & Hospitality Center (Depot) for event scheduled for December 12, 2012. • Departmental Monthly Reports <ul style="list-style-type: none"> - Community Development - Finance Department - Fire Department - Police Department - Public Works Department - Wastewater Department - Water Department

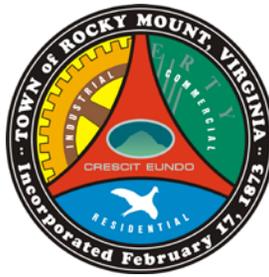
<p>VII. Approval of Consent Agenda (continued)</p>	<ul style="list-style-type: none"> • Bill List <p><i>Enclosure: Yes</i></p>
<p>VIII. Hearing of Citizens</p>	<p><i>(none at this time)</i></p> <p><i>Enclosure: No</i></p>
<p>IX. Old Business</p>	<p>A. Enclosed is a synopsis from the Town Manager regarding two items for Council's consideration of Community Partnership for Revitalization (CPR) regarding their annual "Come Home to a Franklin County Christmas" event scheduled for December 7, 2012.</p> <p><i>Enclosure: Yes</i></p> <p>B. Enclosed is a synopsis from the Town Manager for Council's consideration regarding the proposed Request for Proposal (RFP) for the electric system upgrade to the Town's Water Treatment Plant.</p> <p><i>Enclosure: Yes</i></p> <p>C. Enclosed is a synopsis from the Assistant Town Manager regarding an update on the proposed National Heritage Area designation for The Crooked Road.</p> <p><i>Enclosure: Yes</i></p>
<p>X. New Business</p>	<p>A. Enclosed is a synopsis from the Town Manager regarding Council's consideration of the annual Comprehensive Economic Development Strategy Priority Projects list (CEDS) for July 1, 2013 – June 30, 2014, with each item being listed by priority and type.</p> <p><i>Enclosure: Yes</i></p> <p>B. Enclosed is a synopsis from the Town Manager regarding Mr. Aaron Burdick, Executive Director of West Piedmont Planning District (WPPDC), requesting to come before Council with the opportunity to give an update.</p> <p><i>Enclosure: Yes</i></p> <p>C. Enclosed is a synopsis from the Town Manager regarding a generous grant award from Virginia Municipal League to the Town of Rocky Mount Police Department and Wastewater Plant.</p> <p><i>Enclosure: Yes</i></p>

<p>X. New Business (continued)</p>	<p>D. Enclosed is a synopsis from the Town Manager regarding a request of Council Member Love regarding Stepping Stone Mission of Franklin County and their endeavors to purchase a parcel of land from Franklin Community Bank in order for the Mission to build a permanent home.</p> <p><i>Enclosure: No</i></p> <p>E. Enclosed is a synopsis from the Town Planner regarding the "Traffic Management Report" in relations to the Town's traffic light system that has been studied and tweaked for better performance.</p> <p><i>Enclosure: Yes</i></p> <p>F. Enclosed is a synopsis from the Town Manager regarding the Town of Rocky Mount submitting an application for allocation of funds up to \$451,317 through the Virginia Department of Transportation Fiscal Year 2014 Revenue Sharing Program to fund Scuffling Hill Road improvements.</p> <p><i>Enclosure: Yes</i></p>
<p>IX. Committee Reports</p>	<p>A. Enclosed is a synopsis from the Town Manager regarding recommendations from the Streets, Sidewalks & Sanitation Committee meeting of October 22nd.</p> <p><i>Enclosure: Yes</i></p> <p>B. Enclosed is a synopsis from the Town Manager regarding recommendations from the Finance & Human Services meeting of October 29th.</p> <p><i>Enclosure: Yes</i></p>
<p>XII. Other Matters, Concerns, and Rise 'N Shine Appearances</p>	<p>A. Referrals to Planning Commission from Town Council</p> <p>Enclosed is a synopsis from the Assistant Town Manager regarding review of the Town code pertaining to enforcement process. It is the request of staff that the Planning Commission be able to review, with a recommendation being made to Council during Council's regular meeting in January.</p> <p><i>Enclosure: Yes</i></p> <p>B. Council Members Appearing with Town Staff on <i>Rise 'N Shine</i></p> <p>Town Manager to appear on <i>Rise 'N Shine</i>.</p> <p><i>Enclosure: No</i></p>

XIII. Closed Meeting Items

- Section 2.2-3711(A).5 -Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (potential industrial property prospect).
- Section 2.2-3711(A).7 - Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter (briefing by legal counsel regarding on-going litigation).

Enclosure: No



DRAFT

**PROCLAMATION TO RECOGNIZE
NOVEMBER AS
NATIONAL AMERICAN INDIAN HERITAGE MONTH**

WHEREAS, the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and

WHEREAS, the contributions of American Indians have enhanced the freedom, prosperity and greatness of America today, and

WHEREAS, their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and

WHEREAS, Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November as National American Indian Heritage Month; and

WHEREAS, Virginia's Old Carolina Road Chapter National Society Daughters of the American Revolution desires that the contributions and sacrifices of Native American Indians be remembered and respected.

NOW THEREFORE, I, Steven C. Angle, by virtue of the authority vested in me as Mayor of the Town of Rocky Mount, do hereby proclaim November as the National American Indian Heritage Month, in the Town of Rocky Mount, Virginia, and urge all our citizens to observe this month through study and education about the history of American Indians and their contributions to our nation.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the Town of Rocky Mount to be affixed this 13th day of November the year of our Lord two thousand and twelve.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Public Hearing**

FOR COUNCIL MEETING DATED:	November 13, 2012
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STAFF MAKING REQUEST:	Community Development
BRIEF SUMMARY OF REQUEST:	Public hearing to receive input on the Town's preferred Six-Year Improvement Project Submittal.
ACTION NEEDED:	Public hearing and consideration of resolution for VDOT and the Commonwealth Transportation Board.

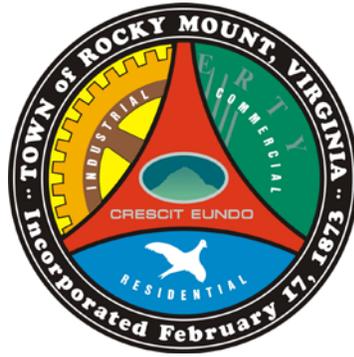
Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	

TOWN OF ROCKY MOUNT
345 DONALD AVE.
ROCKY MOUNT, VIRGINIA 24151

540.483.0907
FAX : 540.483.8830

E-MAIL: MHANKINS@ROCKYMOUNTVA.ORG
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TOWN COUNCIL
STEVEN C. ANGLE, *MAYOR*
GREGORY B. WALKER, *VICE MAYOR*

BOBBY M. CUNDIFF P. ANN LOVE
JERRY W. GREER, SR. BOBBY L. MOYER
BILLIE W. STOCKTON

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

To: Mayor Angle & Town Council
C. James Ervin, Town Manager

From: Matthew C. Hankins
Assistant Town Manager

Date: November 8, 2012

Re: Six-Year Plan Public Hearing

Members of Council:

This public hearing and the attached resolution are required by VDOT before they will consider adding this project to the Six-Year Improvement Plan. You designated this project, the realignment of the 220 and 40 intersections at Main, Pell and Franklin, as your top priority in the spring, too late to be included in the current VDOT plan.

The application deadline for the next plan is Dec. 1. While there are no guarantees that this project will be included or funded, this is our path forward, and we ask that you adopt the attached resolution so we can forward the project to VDOT.

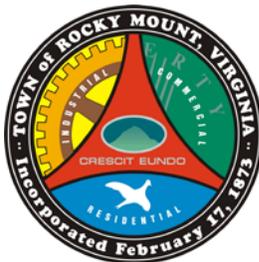
Mr. Rust spoke on our behalf at a VDOT meeting on the new plan Wednesday, Nov. 7, as did West Piedmont Planning District Executive Director Aaron Burdick. Should you pass this resolution, we will forward it to VDOT and enlist help from our Commonwealth Transportation Board representative and legislators.

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DRAFT



TOWN COUNCIL
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BILLIE W. STOCKTON

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

**TOWN COUNCIL OF ROCKY MOUNT
PROJECT PROGRAMMING RESOLUTION
Requesting addition of US 220 Business and Virginia 40 Intersections
to the Six Year Improvement Program**

WHEREAS, in accordance with Virginia Department of Transportation construction allocation procedures, it is necessary that a request by council resolution be made in order that the Department program an urban highway project in the Town of Rocky Mount; and

WHEREAS, the Town of Rocky Mount has studied its greatest transportation needs and has determined that the vehicular and pedestrian safety hazards associated with the offset intersections of Virginia Route 40 at US 220 Business create the most significant hazard to life, safe passage and property in the Town of Rocky Mount; and

WHEREAS, said study conducted by Stone Engineering of Rocky Mount, Virginia demonstrates that the likely safety impact of the project and the costs associated with the project are of sufficient weight and measure that the Virginia Department Transportation should lead the development and construction of the project.

THEREFORE, BE IT RESOLVED, that the Council of the City/Town of Rocky Mount, Virginia, formally requests the Virginia Department of Transportation establish an urban system highway project for the improvement of the intersections of US 220 Business (North Main Street) and Virginia Route 40 (Franklin Street west of US 220 Business and Pell Avenue to the east), for the

NOW BE IT FURTHER RESOLVED, that the Council of the Town of Rocky Mount hereby agrees to pay its share of the total cost for preliminary engineering, right of way and construction of this project in accordance with Section 33.1-44 of the Code of Virginia, and that, if the Town of Rocky Mount subsequently elects to cancel this project, the Town of Rocky Mount hereby agrees to reimburse the Virginia Department of Transportation for the total amount of the costs expended by the Department through the date the Department is notified of such cancellation.

Adopted this 13th day of November, 2012.

Town of Rocky Mount, Virginia

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts, Town Clerk

**ROCKY MOUNT TOWN COUNCIL
REGULAR COUNCIL MEETING
OCTOBER 8, 2012**

The October 8, 2012 regular Council meeting of the Rocky Mount Town Council was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia at 7:00 p.m. with Mayor Steven C. Angle presiding. The following members of Council were present:

Vice Mayor Gregory B. Walker and Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, and Billie W. Stockton

The meeting was called to order by Mayor Angle.

For the record, the following were present: All members of Town Council as noted, Assistant Town Manager/Community Development Director Matthew C. Hankins (and Planning & Zoning Administrator), Town Attorney John T. Boitnott, Assistant Chief of Police Roger Smith, Superintendent of Wastewater Department Timothy Burton, Fire Chief Charles Robertson, and Town Clerk Patricia H. Keatts.

The Mayor led the *Pledge of Allegiance*.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

Vice Mayor Walker requested that the agenda be amended for correction on agenda under *Old Business – Item A* that it should state “Code of the Town of Rocky Mount, Virginia (2002)”.

- Motion was made by Council Member Stockton to approve the amended agenda as presented, seconded by Council Member Cundiff and carried unanimously by those present.

SPECIAL ITEMS

Let the record show there were no special items at this time.

PUBLIC HEARING

Let the record show there were no public hearing items at this time.

APPROVAL OF MINUTES

Prior to the meeting, Council had received for consideration of approval the following draft minutes:

- September 10, 2012 Regular Council Meeting
- September 27, 2012 Special Council Meeting

The Mayor asked if there were any changes to the draft minutes, and there being none, the Mayor entertained a motion.

- Motion was made by Council Member Love to approve the Council meeting minutes as presented with motion on the floor being seconded by Council Member Cundiff. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

APPROVAL OF CONSENT AGENDA

The approval of the *Consent Agenda* consists of approving any miscellaneous resolutions/proclamations, miscellaneous action, departmental monthly reports, and bill list that were submitted prior to the meeting for Council's review and consideration.

- Miscellaneous Resolutions/Proclamations (none at this time)
- Miscellaneous Action (none at this time)
- Departmental Monthly Report
 - Community Development
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Waste Water Department
 - Water Department
- Bill List

There being no comments, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the draft *Consent Agenda*, with motion on the floor being seconded by Council Member Stockton. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

HEARING OF CITIZENS

Let the record show that prior to the meeting, no one had contacted the Town Clerk's Office wanting to come before Council.

The Mayor opened the floor to anyone wishing to come and speak before Council at this time.

- Rocky Mount Fire Chief Charles Robertson came before Council inviting them and the public to attend the Rocky Mount Volunteer Fire Department open house to celebrate their 90 years milestone on Saturday, October 13th, from 1:00 p.m. to 5:00 p.m.

OLD BUSINESS

A. Proposed Ordinance Amendment of the Town of Rocky Mount Amending in Part Chapter 58, Article XIV, of the Code of the Town of Rocky Mount, Virginia (2002)

(At the request of Council, the Town Attorney re-drafted the ordinance of the Town of Rocky Mount amending in part Chapter 58, Article I, Section 58-6 of the Code of the Town of Rocky Mount, Virginia (2002), and modifying the charge for direct waterworks connection for fire suppression, with the re-drafted ordinance reflecting the change being that the fee would be \$25.00 a month for businesses that are less than 10,000 square feet.)

The Assistant Town Manager presented to Council the proposed changes and briefed Council on what had been done in the past, with the Town Attorney re-drafting the proposed ordinance at Council's earlier request.

There was discussion regarding how many of the six inch water lines for fire suppression the Town's industries have that had the \$50.00 connection fee being charged by the Town. As the Finance Director and Superintendent of the Water Plant were absent due to being on vacation, the Superintendent of Wastewater Treatment Plant and Fire Chief attempted to answer this question for Council, with the Assistant Town Manager agreeing with them that typically, the systems are designed to take care of the flow that is needed. Vice Mayor Walker stated that before he could vote on this matter, he would have to have an answer to how many of the industries have the six inch lines going into their place of business for fire suppression. The Fire Chief confirmed that most likely, the larger industries have their own water tanks to take care of their buildings in case of fire. The Superintendent of the Wastewater Department informed Council that when he and the Superintendent of the Water Department were doing their rounds regarding fire suppression for the businesses and industries, it was noticed that most of the larger businesses or industries have one connection for water service and another for fire suppression.

(Prior to the meeting, Dr. Richard LaBarbera of LaBarbera Chiropractic & Wellness Center, had requested to come before Council regarding the proposed fire suppression fee, with it being his understanding that the Town's Public Utilities Committee will be recommending to Council that the fee be changed from \$50.00 to \$25.00 for facilities less than 10,000 square feet.)

At the request of the Mayor, Dr. Richard LaBarbera of LaBarbera Chiropractic & Wellness Center located at 60 Meadow View Avenue in Rocky Mount came before Council voicing his concern about his place of business being charged the same amount that larger industries are being charged. He stated that his place of business occupies less than 5,000 square feet and only has one riser, with him further stating that he believes the proposed charges are inequitable for them to be charged the same amount, further suggesting that Council have a third tier to address lower square footage, and that the lower charge should be retroactive for his place of business.

The Mayor explained to Dr. LaBarbera that Town is trying to standardize the charges for all businesses, regardless of the size.

Council Member Stockton confirmed to the Mayor that he and the Town Manager had both met together with Dr. LaBarbera to explain the proposed charges; and to also explain that regarding the backflow system requirements, this was requirements being mandated by the State of Virginia, which the Town had to adhere to.

Dr. LaBarbera explained that he still thinks the fire suppression fee is too much and confirmed to the Mayor that he would lean towards being charged \$5.00 a month for businesses less than 5,000 square feet.

Council Member Moyer indicated that he tends to agree with Dr. LaBarbera since his place of business was a smaller structure, with him recommending that a third tier be put into place.

Council Member Cundiff (as Chair of the Public Utilities Committee) stated that the Committee had recommended that anything under 10,000 square feet would be \$25.00, and that the reason this was recommended was so the Town would not have to always be tweaking the ordinance whenever requests would come before Council to lower the fee.

Vice Mayor Walker stated that it seemed like Council needed a little difference between the 5,000 square feet and 10,000 square feet.

The Assistant Town Manager confirmed to Council that there were only about one or two businesses this would affect that are less than 5,000 square feet.

Dr. LaBarbera once again reiterated that he would appreciate it if Council would make the proposed change as he suggested and to make it retroactive.

The Mayor stated that the question before Council at this time was whether or not the change to the ordinance would be from \$50 to \$25 for structures under 10,000 square feet, or for everything to remain at the \$50, with Council leaving it as it is; or, does Council want to send it back to the Public Utilities Committee to look at a different tier structure as requested by Dr. LaBarbera. Council Member Moyer indicated that he would like to see it go back before the Public Utilities Committee for reconsideration of a different tier.

The being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Stockton to adopt the ordinance as proposed, with motion on the floor being seconded by Council Member Love. (*Re-draft of Ordinance to state that all qualified direct waterworks connections to buildings 10,000 square feet or larger for the purpose of providing water for fire suppression shall be at the flat rate of \$50.00 each month. All such connections to buildings less than 10,000 square feet shall be at the flat rate of \$25.00 each month.*) Discussion ensued. Council Member Greer stated that he does not want to vote for this because he is against it to begin with due to the fact that if anyone wants to run a business out of the area, keep throwing charges on to them, with the state already mandating charges against businesses. There being no further discussion, a roll call vote was taken. Voting in favor of the motion on the floor were Council Members Cundiff, Love and Stockton. Voting in opposition to the motion on the floor were Vice Mayor Walker and Council Members Greer and Moyer. There being a tied vote, the Mayor voted in favor of the motion on the floor. Let the record show that the motion on the floor passed four to three.

NEW BUSINESS

A. Community Partnership for Revitalization Request

(Prior to the meeting, Community Partnership for Revitalization requested to come before Town Council regarding their upcoming annual Christmas tree lighting event, and their upcoming annual "Come Home to a Franklin County Christmas" for Council's review and consideration of approval.)

The Assistant Town Manager informed Council that Community Partnership (CPR) for Revitalization had requested the following for Council's review and consideration of approval:

1. Customary street closure for their annual Christmas events (November 23rd Christmas Tree Lighting at Franklin County Courthouse, and December 7th "Come Home to a Franklin County Christmas" festival held on Franklin Street).
2. Use of the former Lynch Hardware building for several events to be held in during the "Come Home to a Franklin County Christmas" event.

The Assistant Town Manager stated that he has met with members of CPR at the former Lynch Hardware Building to see what events they wanted to hold there and to see what areas best inside the building would suit those needs. There was discussion between Council and the Assistant Town Manager regarding what actual areas of the former Lynch Hardware building CPR would need to use. At the request of Council, Mrs. Caroline Johnson, President of CPR, came forward and confirmed the areas they would be using, further stating that all safety precautions would be used, with there being no access to the lower level by the public, and that all public bathroom access would be available across the street at the Farmers' Market. The Assistant Town Manager informed Council that all liability insurance would be covered through the Town's insurance carrier, Virginia Municipal League. He further informed Council that from a staff's point of view, he would like to see some folks going through the building to see what the building looks like now and what a difference it will be when a performance center will be there.

The Assistant Town Manager confirmed to Council Member Cundiff where the streets would be closed for the event, with Council Member Cundiff stating that he would like to see CPR use the Depot instead of the former Lynch Hardware Building for their proposed events. There was discussion regarding if the Depot was used, the streets being proposed to be closed would have to change in order for people to safely cross the street where the Depot is located, and as for right now, it is located outside of the area being proposed to be closed.

Ms. Johnson informed Council that the festival downtown on December 7th is one of the biggest events in-town. She also commented that whenever they plan on this event being held at the Depot, most of the time it does not get a lot of foot traffic as there are no businesses close to it; plus, it is outside of the area where the streets are closed.

Discussion ensued where to close Franklin Street if CPR is allowed to have events inside the former Lynch Hardware Building, with it being suggested to close them at the end of Franklin Street at Floyd Avenue (near the old fire station), and to leave the other end as proposed by CPR in their request.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the street closure as suggested at Floyd Avenue, and to allow CPR to have different events in the former Lynch Hardware Building; plus, to allow CPR to have the annual Christmas tree lighting on November 23rd, with motion on the floor being seconded by Council Member Love. There was no roll call vote, but let the record show that voting in favor of the motion on the floor were Vice Mayor Walker and Council Members Greer, Love and Stockton. Voting in opposition to the motion on the floor were Council Members Cundiff and Moyer. Let the record show that the motion on the floor passed four to two.

B. Franklin County High School Eagle's Booster Club Request

(Prior to the meeting, Franklin County High School Eagle's Booster Club requested to come before Council to ask that Council consider waiving several Town fees in relation to the proposed construction of their indoor hitting/training facilities.)

The Assistant Town Manager informed Council that the Town Clerk's office had received a letter from Franklin County High School Eagle's Booster Club regarding wanting to come before Council to ask them to consider waiving several Town fees in relation to the proposed construction of their indoor hitting/training facilities. He also informed Council that staff had to treat their submittal as a normal site plan review and zoning review process. He also confirmed to Council that in the past, the Town has charged the Franklin County School Board for other licenses that required similar reviews.

The Assistant Town Manager went over the fees that the Booster Club was asking to be waived: site plan review (including erosion and sediment) in the amount of \$725.00; zoning permit in the amount of \$60.00; land disturbing permit in the amount of \$175.00, for a total amount of \$960.00 being requested to be waived.

Mr. Bryan Forbes, who is presently the Head Coach for the Lady Eagles' Softball, came before Council to state the Booster Club's purpose in asking for the waiver of fees, being:

- After being coach for the past four years, was asked to come up with a five year plan of improvement to the softball fields and facilities at Benjamin Franklin Middle School.
- During the past four years, have completed most of these improvements with both Franklin County and Booster Club funds.
- As part of the five year plan, he has proposed an indoor hitting/training facility that would be used by not only the middle and high school softball teams, but local recreation fast pitch softball teams would also benefit from the facility.
- As of right now, the ladies Eagle softball team has to share a hitting facility with Eagles' baseball, which was built and funded through school and Franklin County funds.
- The hitting facility being proposed will be built using mostly, if not all, Eagles' Softball Booster Club funds and local donations.
- Currently, holding multiple fundraisers and asking for donations from local businesses to reach the needed amount of \$120,000.
- Respectfully asking Council to waive the fees which were mentioned so the money can be used to help complete the project and provide the young ladies of Rocky Mount and Franklin County with a place to become the best ballplayers possible.

Mr. Forbes confirmed to Council that the Booster Club has approximately one-half of the money (\$60,000), as it will cost approximately \$100,000 (more or less) to

build the facility; hopes to get the rest of the donations from local businesses or local citizens; they are tax-exempt; and will have to get building permits from Franklin County, with the Booster Club asking them to waive those fees as well when they submit an application for the building permit from Franklin County.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Greer to waive the fees and ask Franklin County to do the same, with motion on the floor being seconded by Council Member Moyer. Discussion ensued. Council Member Cundiff requested the motion to be amended to include that if the Town is going to forego asking for the fees, why it can't be stated that the amount being waived would be a donation from the Town, with the Booster Club not having to come back before Council asking for a donation. The Mayor stated to Mr. Forbes that if Council grants the request of the Booster Club for the Town to waive the fees, if they come back before Council asking for a donation, the answer would be no. There being no further discussion, let the record show that the motion on the floor passed unanimously by those present.

C. Economic Development Authority (EDA) Proposed Board Appointments

(Following the creation of an Economic Development Authority (EDA) Board, the Assistant Town Manager was asked to come before Council with a list of potential board members.)

The Assistant Town Manager stated that after the creation of the EDA last month to assist in the development of the performance center at the Lynch Hardware Building, Council had directed him to approach potential board members to ask if they would consider serving. He further stated that this agency would allow the Town to recoup an estimated \$600,000 to \$700,000 in historic property tax credits that they anticipate would come upon this project, and the reason he wants to elaborate on this is because last month it was reported to Council that it would only be \$65,000 to \$70,000 being recouped, when in fact, it is much more than that. He further stated that additionally, Council's creation of the document establishes initial terms of service (two each of terms for one, two and three years, with one four year term). It was confirmed to Council also by the Assistant Town Manager that Mr. Cliff Hapgood would be the one on the list that was "to be determined"; and also one person Council wanted him to contact had to decline serving due to time constraints, therefore, had to pull up one reserve name on the list. He confirmed to Council that once the terms are up, they can agree to continue to serve, or Council can reappoint. He also pointed out to Council that each member on the list was surprised to be asked to serve and looked forward to serving.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the potential EDA list with terms as listed, with motion on the floor being seconded by Council Member Love. There was no roll call vote, but voting in favor of the motion on the floor were Vice Mayor Walker and Council Members Greer, Love, Moyer and Stockton. Voting in opposition to the motion of the floor was Council Member Cundiff. Let the record show that the motion on the floor passed five to one. Council Member Cundiff explained that his objection is to the concept of the music venue and in no way was it to cast reflection on citizens willing to serve.

D. USDA Rural Development Grant Funding for Vehicle Purchases

(Consideration of accepting USDA Rural Development Grant funding for vehicle purchases; specifically, for two Rocky Mount Police Department vehicles.)

The Assistant Town Manager informed Council of the following:

- In 2010, Council had approved a grant application to USDA Rural Development Agency to fund the purchase of two police vehicles, and when the grant was not funded, the Town proceeded with a lease-purchase program, which set the Town's current fleet of vehicles before Ford's Crown Victoria being phased out, allowing the Town to recycle cages and other outfitting equipment.
- In August, the Assistant Town Manager was notified by Art Powers with USDA that the agency possibly had funding available for previously considered applications, and asked if the Town would like their previous grant application to be considered, with the Assistant Town Manager indicating that the agency should reconsider the previous application.
- The application was considered and approved, pending Council review and acceptance of the grant. The total expected grant expenditure is \$45,000, with USDA contributing the lesser of \$25,000, or 55% of the overall acquisition costs for two new police vehicles.
- The Town Manager and Assistant Town Manager have discussed vehicle needs with the Chief of Police, who does have vehicle needs at the Police Department, including vehicles for investigators, personnel transport, and starting the replacement fleet for the current service Crown Victorias.
- If Council agrees to accept the proposed grant, Town staff will assess the vehicle needs and determine pricing, using the state contract, then return to Council with the purchase plan.
- This is an unbudgeted expense, with Council needing to consider approving the difference, either from contingency or from fund balance.

The Assistant Town Manager confirmed to the Mayor that if Council approves this request at this time, the Town does not have to spend the money, resulting in the money having to be sent back to USDA.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Stockton to approve the request, with motion on the floor being seconded by Council Member Moyer. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

E. Advertising Contract for U.S. Highway 220 Town Billboard

(Consideration of Town to continue to place advertisements on its billboard located on U.S. Highway 220 in continuing the effort to attract visitors into the revitalized areas of the central business district.)

The Assistant Town Manager informed Council of the following:

- Last year, Council had approved a staff plan to use Department of Housing & Community Development (DHCD) grant marketing funds and Town advertising funds in combination to set a billboard on U.S. Highway 220 in an effort to attract customers into the heart of the central business district.
- Over the past year, the billboard has made over three million impressions on drivers, based on traffic counts at the site.
- The billboard is up for renewal in November, and it is time for Council to decide whether the investment is worth the effort.
- The proposal presented by Lamar (owner of billboard) includes a 2.5% increase in the cost of the billboard to \$615.00 every four weeks, up from \$600.00. The cost of materials remains the same at \$700.00.
- The total investment for one year would be \$8,695.00, or about \$24.00 for every day. If Council wishes to proceed with the renewal, they will need to authorize the Assistant Town Manager to proceed with executing the documents with Lamar.
- If Council does not wish to pursue renewal, the Assistant Town Manager will notify Lamar so they have time to pursue another client; then, he will turn a significant portion of those advertising funds toward a “use local” advertising campaign during the holiday season.
- Over the past year, the billboard has received mixed reviews from the business community, with the general consensus being that the people are glad the Town made the effort to promote retail business, but that the billboard content was not dramatic or exciting enough to draw in visitors.
- If Council wishes to proceed with renewing the billboard, the content would be renewed and would probably contract with a design firm to produce the artwork, using professional photos the Town has taken over the past year.

There was discussion regarding still having advertisement on a billboard, but that it be placed in the southbound lane facing traffic so the Town would be paying for something that could be easily seen, and that the Assistant Town Manager contact other billboard companies to see what the costs would be. It was relayed to Council by the Assistant Town Manager that he will proceed in contacting Lamar to let them know that the Town will not be renewing the contract with them for this location; he will be looking at other possible billboard sites, with this taking possibly another year before having anything to

bring back before Council regarding this matter; and when he has the information, he will work something up and give to Council in one of their weekly packets.

F. Veterans' Memorial Commission Request

(Consideration of Veterans' Memorial Commission request for an amendment to their existing original resolution that established the Franklin County Veterans' Memorial Commission (enacted November 13, 2006). Prior to the meeting, Council had received a copy of the original resolution and the proposed amendment to review.)

Let the record show that the Mr. B. W. Wright, Chairman of the Veterans' Memorial Commission, attended the meeting to answer any questions Council may have regarding the proposed amendments to the Franklin County Veterans' Memorial Commission resolution.

The Assistant Town Manager informed Council of the following:

- The Finance & Human Services Committee met on October 3, 2012 to discuss proposed changes to the resolution that established the Franklin County Veterans' Memorial Commission; specifically, regarding their membership.
- After the Committee heard the request from Mr. B. W. Wright, the Committee recommended that the Commission be allowed to appoint its own membership within the guidelines established by Council, and also recommended amending which Council member votes as a member of the Commission. The Public Facilities & Special Events Chair has been Council's representative in the past, but this amendment would allow the Mayor to appoint any Council member to serve as Council's liaison to the Commission. The Assistant Town Manager has drafted language in the amendment to reflect this direction from Council.
- Staff believes the proposed amendments will foster greater participation in the Commission's work, and urges Council to adopt the amendment as drafted.

The Assistant Town Manager confirmed to Council that Town staff does take care of staff work for the Commission and will continue to do so.

The Assistant Town Manager asked Council that if they approve the proposed amendments, to make it effective immediately as the Veterans' Memorial Commission has a meeting tomorrow evening.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Vice Mayor Walker to approve the proposed changes to the resolution for the Franklin County Veterans' Memorial Commission, with motion on the floor being seconded by Council Member Cundiff. There being no discussion, let the record show that the motion on the floor pass unanimously by those present.

For the record, the Mayor appointed Council Member Moyer as Council liaison to the Commission.

G. Franklin County Commerce & Leisure Services

(Consideration of Council approving a request from Franklin County Commerce & Leisure Services regarding a grant effort to improve boater access at major put-in and take-out points along the Pigg River; specifically, by installing new access ramps at Waid and Lynch Parks.)

Let the record show that Mr. Michael Burnette, Director of Franklin County Commerce and Leisure Services, attended the meeting to answer any questions Council may have regarding grant effort.

The Assistant Town Manager informed Council of the following:

- Franklin County Commerce & Leisure Services Director Mr. Mike Burnette is leading a grant effort to improve boater access at major put-in and take-out points along the Pigg River; specifically, by installing new access ramps at Waid and Lynch parks.
- The total expected cost of the projects proposed is \$29,800, with the state covering \$20,000 and local contributions making up the \$9,800 difference.
- Town staff believes that if the award is granted, this will generate additional tourism spending within the Town limits of Rocky Mount and within Franklin County in general, and this small investment would generate a positive return for the Town.
- Staff has been a part of this application from early on, with staff urging Council to match funding in the amount of \$2,450, with such funding coming from the Planning and Community Development budgets. This amount represents a 25% share of the expected total local contribution for the project. In the event the grants are not funded, Council would not be obligated for any funding.

Mr. Michael Burnette came before Council stating that this grant project is a great tourism effort, especially considering how many people attend the annual Pigg River Ramble and the additional tourism spending in the Town and County. Mr. Burnette confirmed to Council that if the grant is funded, the plans are to put in the concrete and wood ramps that are very similar to the Blackwater River ramps, with Mr. Burnette describing how this would work. Council Member Moyer expressed that he would like to see the concrete and wood ramps design put in due to the fact that he has actually put his canoe in at Lynch Park and it would make it a lot easier if it was concrete and wood.

There being no further comments, the Mayor entertained a motion.

- Motion was made by Council Member Moyer to approve the request for the Town to match the funding in the amount as requested, with motion on the floor being seconded by Council Member Stockton. There being no discussion, let the record show that the motion on the floor passed unanimously by those present.

COMMITTEE REPORTS

Finance & Human Services Committee

(The Finance & Human Services Committee met on October 3, 2012 to review several items. Prior to the meeting, Council had received a list of the items that were discussed by the Committee.)

The Assistant Town Manager informed Council that the Finance & Human Services Committee had met to discuss several items, which included reconfiguring appointments for the Franklin County Veterans' Memorial Commission, which was considered and action taken by Council under *New Business*. Other items discussed were:

- Funding of the "Footlights of the Blue Ridge", with the Committee asking staff to investigate the process for "Footlights" to earn tax-exempt status for the purpose of gaining corporate sponsorship and earning autonomy from Community Partnership for Revitalization.
- Reviewed proposed planning and zoning fee changes, setting a follow-up meeting for October 29th at 5:00 p.m. to discuss the proposed changes.
- Requested that staff change the procedure for reporting staff credit card payments listed on Council's biweekly finance reports in order to identify which credit cards are being paid with that line item.

The Assistant Town Manager informed Council that he does not believe any of the items discussed during the Committee meeting requires Council action at this time, other than requesting that once the Committee reviews the proposed fee changes, that they be referred to the Planning Commission for review, comment and recommendation at its November meeting.

Let the record show that no action was taken by Council at this time.

OTHER MATTERS, CONCERNS AND RISE 'N SHINE APPEARANCES

A. **Referrals to Planning Commission from Town Council**

Let the record show that the review of the planning and zoning fees will be reviewed by the Planning Commission as requested by the Assistant Town Manager.

B. **Rise 'N Shine Appearances**

Let the record show that the Assistant Town Manager appeared on the *Rise 'N Shine* show.

COUNCIL CONCERNS

Let the record show there were no Council concerns at this time.

At the request of the Mayor, Lieutenant of Investigation Kenneth Criner introduced the newest personnel addition to the Rocky Mount Police Department, Lieutenant of Patrol Danny C. Brabham.

CLOSED MEETING

At 8:20 p.m., motion was made by Council Member Love to go into *Closed Meeting*, and seconded by Council Member Moyer and carried unanimously to discuss the following:

- Section 2.2-3711(A).5 - Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (economic development).
- Section 2.2-3711(A).3 - Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (economic development).

At 8:55 p.m., motion was made by Vice Mayor Walker to come out of *Closed Meeting* and to reconvene the meeting back into open session, with motion on the floor being seconded by Council Member Love and carried unanimously by those present.

CERTIFICATE OF CLOSED MEETING

Whereas, the Town of Rocky Mount Council has convened a *Closed Meeting* on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires certification by this council that such *Closed Meeting* was conducted in conformity with Virginia Law.

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the *Closed Meeting* was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

- Motion was made by Council Member Greer certifying that: (1) only public business matters lawfully exempted from open meeting requirements under this chapter was discussed; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body was discussed. Motion was seconded by Council Member Moyer. The Mayor swore to adopt the motion on the floor by Council Member Greer that this was all that was discussed as defined in Section 2.2-3712 Code of Virginia. Voting yes were Vice Mayor Gregory B. Walker and Council Members Bobby M. Cundiff, Jerry W. Greer, Sr., P. Ann Love, Robert L. Moyer, and Billie W. Stockton.

The Mayor reported that the following action took place:

- Motion was made by Vice Mayor Walker for Council to approve the economic development incentive for Ply Gem in the amount of \$12,500.00, with motion on the floor being seconded by Council Member Cundiff. There being no discussion, let the record show that the motion on the floor passed unanimously.

ADJOURNMENT

At 8:57 p.m., motion was made by Vice Mayor Walker to adjourn, seconded by Council Member Greer and carried unanimously by those present.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts/Town Clerk

/phk

**ROCKY MOUNT TOWN COUNCIL
SPECIAL COUNCIL MEETING
OCTOBER 22, 2012**

The Rocky Mount Town Council special meeting was held at the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia on October 22, 2012 at 5:00 p.m. with Mayor Steven C. Angle presiding.

On behalf of the Rocky Mount Town Council, the meeting was called to order by Mayor Angle, with the following members of Council being present:

Vice Mayor Gregory B. Walker and Council Members Jerry W. Greer, Sr., Bobby M. Cundiff, P. Ann Love, Robert L. Moyer and Billie W. Stockton

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins, and Town Clerk Patricia H. Keatts.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

- Motion was made by Council Member Love to approve the agenda as presented, with motion on the floor being seconded by Council Member Stockton and carried unanimously by those present.

REVIEW OF ARCHITECT'S SUBMISSION ON DESIGN FOR FORMER LYNCH HARDWARE BUILDING RENOVATIONS

It was pointed out by the Assistant Town Manager that the Performance Center Committee has looked at preliminary architect's design for the former Lynch Hardware Building for the past several months, and along with public input, Hill Studio Architect Hunter Greene would be presenting to Council a schematic that will incorporate some of the historic elements that will be used in the creation of a Town performance center.

Hunter Greene came before Council presenting an overview of the schematic design for the proposed Rocky Mount Performance Center:

- Establishing Rocky Mount as:
 - Eastern Gateway for the Crooked Road
 - Setting the tone and quality of the visitors' trip

- Different music genres
- Regional live performance destination
- Add to downtown energy
- Presentation and discussion surrounded:
 - Schematics for the proposed Performance Center.
 - Site design for: vicinity; site plan; parking; and drop-off area.
 - Proposed parking area will be flat in nature to the drop-off area.
 - Green space is accessible.
 - Interior layout: function; seating; windows; front of house; sections; performance types:
 - Explained plans for first floor functions, starting with coming into the gallery area where the concession and bathroom areas are located.
 - 400 seats are the top end number of how many will be able to placed for seating in the theater area.
 - Also looking at having movable seats.
 - Seats in the middle are moveable.
 - Curtains come down in the middle, allowing more intimate performances.
 - Explained where lighting would be placed.
 - Explained plans for basement level area: green room; meeting rooms; partitions; banquet hall; kitchen area that would be similar to catering-type or fellowship hall style kitchen.
 - Explained the audio visual system for the building: proposed to have music, dance and theatre; and although the sound system will not be the “Cadillac” version, it will really be good and solid.
 - Exterior layout: historical prototype; elevations; entrance; sketches.
 - Explained longitudinal for space and stage heights. This was set up in order to use the historic credits. Stages will have risers.
 - Explained audio visual system for staging and different performance types.
 - Explained latitudinal for ceiling heights. Showed support space for gallery and lobby. Far left of the building is covered entry plaza with covered canopy.
 - Presented pictures for historical purposes that depicted the former Lynch Hardware Building, beginning with the previous prototype, along with historic and current photos.
 - Explained the southeast elevation that showed the window openings, original style pylon and roof.
 - Explained the northeast elevation that showed the window openings, reuse brick, canopy and monitors. Explained that having a marquee will be too expensive, and instead, will have monitors or screens placed in the windows similar to what the Franklin County Government Center has in its lobby that will be displaying the Performance Center activities.
 - Described the north corner view.
 - Historic tax credits: Part One of application; approved in concept; submit Part Two of application.
 - Have submitted Part One of the application process. Have received an early

- approval of the concept.
- o Will be submitting Part Two for formal review.
- Went over the interior view of the theater.

Mr. Greene further informed and discussed with Council the following:

- Will be bringing sample seating for the Performance Center Committee and Council to look at, and hope to have them within the next few days.
- The proposed schematic is the result of a lot of meetings and input.
- The next phase will be for the historic credits.
- Once bid out, it will take about three to four weeks to return, then about two weeks after that. The turnaround could be in January to go out for bid advertising.

The Assistant Town Manager relayed to Council that it is estimated that the Town would want to wrap-up construction by the end of 2013 as the Town's Enterprise Zone expires by that time. Town will have to have a certificate of occupancy by that time also. He is currently in the process of sending out letters to local businesses regarding the Enterprise Zone expiration date and will have something in Council's weekly packet regarding this.

The Town Manager confirmed to Council that the Town will try to partner with Franklin County regarding a joint endeavor with the County on getting an Enterprise Zone, but since the Town is economically successful, it may not happen. He further stated that they will lobby the General Assembly real hard this year about the State's decision to end this program and how it is negatively affecting a lot of Virginia localities. He further confirmed that he will be sending a letter to West Piedmont Planning District Commission (WPPDC) and Roanoke Valley Alleghany Regional Commission (RVARC) about needing their support on this issue also.

ADJOURNMENT

There being no further comments, the Mayor called for a motion to adjourn.

At 5:42 p.m., motion was made by Vice Mayor Walker to adjourn, seconded by Council Member Cundiff and carried unanimously.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts, Town Clerk

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**ROCKY MOUNT TOWN COUNCIL
TOWN HALL MEETING
OCTOBER 23, 2012**

The Rocky Mount Town Council Town Hall meeting was held at the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia on October 23, 2012 at 6:00 p.m. with Council in attendance.

Mayor Steven C. Angle, Vice Mayor Gregory B. Walker and Council Members Jerry W. Greer, Sr., Bobby M. Cundiff, P. Ann Love, Robert L. Moyer and Billie W. Stockton

For the record, the following were present: All members of Town Council as noted, Town Manager C. James Ervin, Assistant Town Manager/Community Development Director Matthew C. Hankins, Finance Director Linda Woody, Fire Chief Charles Robertson, Chief of Police David Cundiff, Public Works Director Cecil R. Mason, Wastewater Department Superintendent Timothy Burton, Water Treatment Department Superintendent Robert Deitrich, and Town Clerk Patricia H. Keatts.

(Note: This being a Town Hall style meeting, no approval of agenda was conducted.)

TOWN HALL MEETING

The Town Manager gave a welcome to those in attendance by stating that each year the department heads talk about the behind-the-scenes and day-by-day operations of their departments.

A. Police Department (Chief of Police David Cundiff)

- Goals set forth and reached are:
 - o Have a K-9 program for both narcotics and explosives.
 - o Replaced and installed up-to-date equipment in police vehicles, such as video and recording.
 - o Each police officer is equipped with audio and video recorder button to their uniforms, which is utilized when the officer is out of range from the car video range, such as inside a structure). This equipment was made available through Virginia Municipal League (VML).
- Goals being pursued:
 - o Certified the police department as a Crime Prevention Department and a Community Policing Agency. This would also consist of the Town being a crime prevention neighborhood by end of the year.
 - o Up-to-date training in school prevention and shooting situation response.
 - o Training all K-9 dogs for school, and training for shooting situations.
 - o Developing and training the police department's SWAT team, even though currently working with Franklin County. The Town needs its own SWAT team.
 - o Acquired a polygraph examiner.

The Town Manager explained how the VML safety operations grant works, with each department needing to file as soon as possible for this grant because it is basically on a first-come, first-served basis. Last year, the Wastewater Department filed first and received the grant to assist with the replacement of their UV (ultra violet) equipment.

B. Finance Department (Finance Director Linda Woody)

- The Town currently has on-line on the Town's website:
 - o Budget (located under "Government & Departments").
 - o Financial statements (also under the same category as the Town's budget).
- New things taking place:
 - o Regarding real estate taxes reassessment, the taxes are lower than the previous four years' assessment.
 - o The new rate for Town taxes is 13 cents, but average tax is less than last year's. Franklin County's taxes are at 54 cents. The Town's tax tickets will be mailed in December with a February 28th due date. Franklin County is hoping to get everything done this week in order to mail out the second week in December.
- The Town decals will go on sale January 2nd and are usually due March 31st, but since this is on a Sunday, the decals will be due on Monday, April 1st. The Town decal color will be blue (this is last year Franklin County will be selling decals, with their decal color being green).
- Regarding business licenses, the rate will be \$10 if gross receipts are less than \$50,000.

C. Fire Department (Fire Chief Charles Robertson)

- The Rocky Mount Fire Department is an all volunteer organization.
- Sole intent is to provide fire suppression services and education services to the citizens of Rocky Mount, various organizations, and surrounding area.
- Currently, have 23 active members on roster.
 - o Membership consists of members with as many as 64 years of service, to as little as six months service, with an accumulative total of 414 years of service.
 - o Wide variety of age for the department, and believes Council will agree that this shows a great deal of dedication of all of the department's members.
- Regarding certification:
 - o Presently have 21 members that are certified Firefighter I (FFI), which is the basic state level of certification that must be acquired in order to become an active member, with a member of the department needing to pass this certification to obtain their FFI. FFI consists of 150 hours of classroom time and 34 hours of hazmat awareness training.
 - o Presently have 14 members with Firefighter II (FFII) certification. FFII consists of 85 more hours of classroom and hazmat operations training.
 - o Both FFI and FFII require a lot of specialized training.
 - o Presently have two "probationary" members that are in the process of completing FFI certification. A member has basically one year to pass FFI, which must be completed and passed before a "probationary" member can be promoted to a full service "active" member. The department works with the "probationary" member to make sure they are able to complete everything.

- Once the two “probationary” members gets certified, the department will be totally certified.
- There are several members that are trained EMTs, which helps the department assist the rescue squads when called upon to do so.
- Also have other trainings through V.D.F.P. each year, as well as monthly inner-department training that is used to sharpen skill levels.
- On average, the department answers a total of 350 calls per year. This year, the call volume seems to be trending towards an increase in calls.
- Very proud that the department’s average reaction time is four minutes and a response time of seven minutes for all calls. Their call response time is one of the best for a volunteer department. There is only one other volunteer fire department that is only a very few seconds ahead of them in their response time.
- The department covers 80 square miles in the County, and 6 square miles in-town.
- October is one of the busiest times for the department during the year as it is called upon by the area school system, as well as private organizations, to bring fire trucks and equipment to their locations as an education tool for their students and members. Also, there are several fire station tours a year to pre-schoolers and Boy Scout and Girl Scout organizations. As Fire Chief, very proud that there are a lot of the department’s members that take the time to do this for the community.

The Town Manager stated that he gets reports from Franklin County Public Safety and the Rocky Mount Fire Department is at the top of response time.

D. Water Department (Robert Deitrich)

- The department has a competent and dedicated staff that operate the Water Plant 365 days a year.
- The department now has four of its six operators with the highest level of operator certification attainable in the state of Virginia. Definitely working towards making this six of six.
- Rocky Mount gets its drinking water from the Blackwater River. The Town’s treatment facility is designed to produce up to two million gallons of drinking water per day. To make clean, safe drinking water, chemicals are applied to the river water that causes microscopic particles to clump together and sink to the bottom of two settling basins where they are then flushed to waste ponds. Particles that might not settled are filtered out by two sand filters. Once filtered, the water is chlorinated for disinfection. Fluoride is then applied for dental health, then soda ash and phosphate to prevent corrosion of the water user’s pipes.
- The Town has six storage tanks and two pump stations to maintain adequate water pressure and a two-day emergency supply of water. Currently looking at storage tank maintenance contract and working with the Assistant Town Manager to get a request for proposal in order to try to keep the costs down in maintaining the tanks and to receive competitive bids. A couple of the tanks are reaching their age of limitation.

- The water plant can make drinking water that meets or exceeds state and federal regulations. Some operational changes have been made over the last three years that have earned the water plant and Town consecutive Silver Awards for filtration and clarification from the Virginia Department of Health. These awards are for operating above minimum operational standards on a routine basis.
- Routine testing of the water at the plant and throughout the water system takes place throughout the year for bacteria, various chemicals and metals. Operational testing is done at the plant to make sure there is no contamination. Proud to report that Rocky Mount has a track record of great test results and that trend is continuing because of the hard work of the water plant's operations staff. Received some of the best results this summer, and this is usually the time when it is hard to get good clean samples.
- With the age of the water plant comes the need for repair and replacement of its equipment. Now in the process of doing both this year. Confident that the Town can get another 30 years out of the plant's current water pumps that recently was rebuilt, saving the Town thousands of dollars. Knowing that the plant's electric motors were at the end of their rope, chose to replace them with new more energy efficient models that will save the Town money in the long run, and increase the reliability of the water treatment plant. The goal is to be smart with the plant's budget and get the most value for the customers. Just received bids on this project and the engineer is looking at them. Will come to Council with options on what to spend to get the biggest bang for the buck.
- Improving the plant's water accountability is an ongoing effort in Rocky Mount. Working to know where every gallon of water goes after it leaves the water plant. A number of Town's departments have been working on separate projects. This summer, the Water Department worked with Trane Company to look at the plant's energy use and water accountability. Using funds from a grant program and lots of help from the Town's Public Works Department, sent off about 50 water meters to check for accuracy and found that the accuracy of the Town's residential water meters were actually very good and very accurate. Overall, tested very well. This is an on-going process.
- The water plant staff is currently in the process of testing every fire hydrant connected to its system. Citizens may have seen recently on the news where staff found some underperforming fire hydrants. Once the problem was discovered, quick action was needed to make it right. With a great deal of help from the Town's Public Works Department with the installation of a new water line, the flow and pressure to these hydrants has been restored to normal levels.
- Believe it is important for the Town's water plant customers to understand that they are getting a great value for their money. While the first responsibility of the Water Department staff of five operators and the Superintendent is to make healthy, good tasting water seven days a week, including holidays, other duties they are responsible for include: maintaining the signs and buoys on the Pigg and Blackwater rivers; maintaining the water plant's pump stations and storage tanks; flushing and testing fire hydrants; investigating complaints (happy to say that there are not many); administering the Town's Cross Connection Control Program and fire system inspection program; and all other duties as assigned.

- Very proud that all that staff do, hope to make the Town's water customers proud for years to come. They work hard to improve their product of producing water for the Town.

A question arose from the audience regarding if the water plant tested for pharmaceuticals. The Superintendent of the Water Department implied that they do not, but never know what the state may mandate further down the road.

The Town Manager explained disinfection byproducts. He stated that the Superintendent of the Water Department works aggressively to flush out the system, and by doing this, he and the water plant's staff have identified a lot of this and it is taken care of.

E. Wastewater Treatment Department (Timothy Burton)

- The Town's Wastewater Treatment Plant is a 2.0 MGD (million gallons per day) facility that operates seven days a week, 365 days year, is manned eight hours a day, Monday through Friday, and four hours a day on Saturdays, Sundays, and holidays.
- The plant is operated with a staff of four operators, including the Superintendent.
- The average flow at the plant in 2011 was 0.742 MGD, which is at 37.1% of its capacity.
- The plant continues to operate at over 99% efficiency with no permit violations, which enables the plant to continue to operate at a reduced testing schedule and reduced hours of operation, saving the Town a large sum of money annually on testing supplies and labor.
- The plant staff are also responsible for maintaining seven lift stations, with this including taking care of most maintenance issues and three visits weekly to each lift station.
- In the past 18 months, the plant had three major accomplishments:
 - o First, would be the building that was built over the UV (ultra violet) system. This building would have cost over \$25,000. With the combined efforts of the Public Works Department and the Wastewater Treatment Plant staff, the building was constructed for less than \$7,000.
 - o The second major accomplishment was upgrading the UV disinfection system in July of this year. This new system will assure the Town of being able to provide excellent disinfection well into the future. Another benefit is that this system allows staff to operate the older system with the new, or as a backup. The system that was removed was kept to be used for spare parts to the older system. This should save the Town a large sum of money over the years. This project also came in well under budget.
 - o The third major accomplishment would be maintaining the laboratory accreditation under the Virginia Environmental Laboratory Accreditation Program (known as VELAP). This deals with following the regulations of the Virginia Administration Code (VAC) 30, Chapter 45. All Virginia Wastewater Environmental Labs must have this accreditation or they have to send out all of their testing to commercial labs. This has doubled the amount of performance

- testing, quality control testing, training and paperwork. All parts of the testing and results must be defensible in a court of law.
- Every year the repair and maintenance cost continue to rise. In the near future, the Town of Rocky Mount will have to face the challenges of upgrading parts of its 18 year old treatment process due to the obsolete and worn-out equipment in order to maintain its excellent records of producing a very clean effluent.

The Superintendent of the Wastewater Plant concluded by stating that if anyone has questions or concerns, they can reach him at the plant (giving out the phone number and his e-mail address).

The Town Manager congratulated the Superintendent of the Wastewater Plant for doing such a good job in upgrading the UV system and saving the Town money on this project.

F. Public Works Department (Cecil Mason)

- Worked on the water line on Dent Street to increase the flow to Diamond Avenue and Anderson Street areas of the Town. Explained that there was only a 6" line feeding the whole area, further explaining how the lines were tied-in to the other lines to increase the flow. With this work being done, this should take care of the water pressure flow problem that was in this area.
- Will start the annual leaf pickup the second week of November.
- Receives quite a few calls regarding streetlights being out. Always encourages the caller to get the streetlight pole number and address it is near, and then call the Town Clerk, whose office reports the outage to American Electric Power.
- Explained that in snow or ice events, major roads will be cleaned first, then the residential roads will be cleaned. Encouraged everyone not to clean their driveways until the street in front of their homes are cleaned.
- The Town's clean-up week is always the first Monday of the month for large items to be picked up, unless that day is a holiday. If this is the case, the large item clean-up day will be the next working day. Emphasized for people not to put their brush needing to be chipped or picked up in the same pile that other items are placed in or piled up in (this makes it hard to separate out). Confirmed to Vice Mayor Walker that it would not hurt to put something in the newspaper about people needing not to combine the trash. The Assistant Town Manager stated that he would take care of this.
- Fixed part of the stormwater system that was not planned.
- Did several jobs on the water leak today. Has not seen the water leakage report, but hopes now that everything is okay.
- Mentioned that he is finding more needles being thrown in the trash, with this being dangerous for his staff that pick-up trash. Council Member Greer commented that he would like to see the Town require everyone to have a trashcan and to eliminate placing trash out in trash bags. The Town Manager mentioned that when the Public Works Department staff picks up bags with needles, it does make it dangerous and that he is looking into getting "sharp boxes" and distributing it those who throw the needles into the trash. He further mentioned that if the Public Works Director would

give him a list of those that are throwing them in the trash, he will write them a letter not to do so, similar to what his office has had to do in the past regarding this very same matter.

The Town Manager stated that before shifting off from the utility departments that have given their reports, the utility budget is a budget unto its own. Pointed out that the utility operation is under budgeted and everything that has been reported by these departments, they are doing with less money that was originally budgeted to do in order to keep utility rates low for the citizens of the Town.

G. Community Development

- Town Planner (Patrick Rust)
 - Stated that he will be going over a few projects that he has worked on and continue to be working on with the Community Development Department, with all of these past and present projects being assets to the Town's goal to enhance the community.
 - Water meter audit overview:
 - This project consisted of recording all of the water meters on the Town's water system by using Global Positioning System (GPS).
 - Took attribute data for record keeping and looked for any problems.
 - Results found a few minor issues, but then abated those issues (got good records).
 - Virginia Department of Transportation (VDOT) Revenue Sharing (funding for road projects):
 - The State Route 40 East improvements for pedestrian improvements is expected to be completed by August 2013.
 - Regarding the expected completion date for the project for guardrails on Grassy Hill and little section of Weaver Street, that is yet to be determined.
 - The Scuffling Hill project application will be submitted for 2014 funding year. This includes curb and guttering to help alleviate issues of runoff and gravel going across the road.
 - Adopt-A-Street/Park:
 - Will be a community/volunteer program.
 - Presented visual overview of proposed streets that could be adopted.
 - Did receive a litter grant in the amount of \$3,000 that will help with this program.
 - There has been some interest shown from the high school and some civic organizations. Will start advertising next month to see if there is any further interest in this.
 - Welcome garden/welcome sign:
 - Presented visual overview of site located to the entrance onto North Main Street off of U.S. 220 South coming into Town.
 - The site is scheduled to be graded this week.
 - The planting of trees is scheduled to be done by mid-November.
 - The welcome sign will be a nice element to have in-town for a gateway to Rocky Mount.

- Economic development:
 - o Working with the Community Development Director's direction on creating a data base on vacant lots so the Town can have a database of available properties (anywhere from buildings to vacant lots) to use to enhance the Town's economic development efforts.
- Traffic light upkeep:
 - o This is an on-going effort.
 - o Traffic lights are at 20 intersections with 162 traffic light heads.
 - o Town has contractual engineer that works on the traffic lights so they can be operational, with them looking at the technical issues when needed.
 - o Continues to do Lights-for-Life system upkeep. Trying to make sure any issues are addressed and taken care of quickly so those lights are working properly.
 - o Between the Police Department and Public Works staff (those in the field), there are staff "eyes" seeing what most of the problems are, but what is not seen by staff cannot be fixed. Encourages the public to report any problems they see with traffic lights to his office.
- Updating data and mapping:
 - o Continually updating data and mapping.
 - o Finally, a part of their department is maintaining records and keeping data up-to-date. A huge asset to their department is their computer software (GPS), which allows staff to keep spatial information and produce maps. The Town's water, sewer, roads, buildings, geography, land use and much more data is stored on this data base system, which needs to be updated continually to be utilized correctly.

The Town Manager stated that what the Town Planner had mentioned about the gateway sign to the Town is a thrust for the Town to look its best. Some time back, all the welcome signs on the major corridors coming into the Town were refurbished by Indigo Signs. He further stated that the main entrance sign will be done at no extra money to the Town by using Town staff and energy.

- Assistant Town Manager/Community Development Director (Matthew Hankins)
 - Working on the Performance Center.
 - Working on blight conditions on properties (went over streets they are targeting).
 - Recognized the Planning Technician (Stacey Sink) for getting zoning ordinance updated.
 - Uptown construction project is completed. Few facades needing to be re-done.
 - Enterprise Zone letters will go out to businesses affected by the state's closing of the Enterprise Zone by the end of 2013. Will try to make 2013 a banner year to get as many businesses as possible in the Enterprise Zone before the deadline date.
 - Roanoke Valley Alleghany Regional Commission (RVARC) completed the arts and cultural district form and application.

- Next big project will be the department's comprehensive plan revision. This is mandated by the state. Will take a lot of their staff time. Will guide the Town for the next five years.
- Working on the first responder memorial, which will be a peaceful location to honor the memory of fallen first responders.
- Town has had its own social media presence for about a year now.
- Prospect counts up on economic development. Waiting on political uncertainty nationally to die down.
- Working to bring in November the VDOT Six-Year Plan project for realignment of 220/40 intersection at Main Street, Pell Avenue and Franklin Street. Hope to have that traffic headache cleaned up for the future.
- Working on undeveloped subdivisions.
- Working on getting website updated.
- Everything is a team effort and could not have done what has been accomplished without his staff.
- Thanked Council for their support.

H. Town Manager (C. James Ervin)

- Stated that Town staff pulls a big load by doing sometimes less with less.
- Focusing on keeping those things citizens want, such as: trash pickup; police protection; good streets; etc.
- The budgeted fire suppression and cigarette fees helped address some of those things.
- Council Member Cundiff, Public Works Director, and Superintendent of Water Department worked together to find the water line leaks.
- Have very little employee turnover, with this being mainly due to Council making the Town a great place to work.

Mayor Angle stated that he believes he speaks for the rest of Council that they appreciate what all the staff does every day for the Town.

At 6:45 p.m., the Town Hall meeting was concluded.

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts, Town Clerk
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ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	November 13, 2012
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Muscular Dystrophy Association (MDA) is planning a “lock up” Rocky Mount business leaders on December 12, 2012. They would like to hold the event in the Town’s Community & Hospitality Center (Depot).</p> <p>On behalf of MDA, Diane Boardman, Executive Director, is requesting Council’s consideration of waiving the required rental fees so even more money that is raised during the event can go directly to local families that they serve.</p>
ACTION NEEDED:	Approval/denial of request.

Attachment(s): No

FOLLOW-UP ACTION: (To be completed by Town Clerk)

MONTHLY STAFF REPORT

DATE:	November 2, 2012
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	November 2012

This report contains the following monthly information for October 2012 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Project expenses for the Performance Venue

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Water Accountability Percent chart

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department is unavailable at this time.

738 walk-in transactions

1011 drive-thru transactions

905 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING OCTOBER 2012**

The following new businesses obtained their business licenses during the month:

Repairs / Personal Services:

Timeless Designs, 205 Hillcrest, interior decorating services

Contractor:

Atlantic Restaurant Concepts, contractor for Cook-out, Powder Creek Ln.

TOWN OF ROCKY MOUNT
Investment Portfolio
at September 31, 2012

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FHLB	5/24/2013	5/24/2017	255,000	100.390	255,994.50	1.19%	1.20%	3134G3UZ1	3,060.00
FNMA	10 days	4/29/2015	500,000	100.973	504,865.00	1.98%	2.00%	3136FRGH0	10,000.00
FNMA	10 days	12/28/2016	500,000	100.207	501,035.00	0.99%	1.00%	3136FTVF3	5,000.00
FNMA	9/27/2013	9/27/2017 A	255,000	100.106	255,270.30	0.69%	7.01%	313G0E64	1,785.00
FNMA	5/30/2013	5/30/2017	255,000	100.407	256,037.85	1.19%	1.20%	3136GOJB8	3,060.00
Bond Totals			<u>1,765,000</u>		<u>1,773,202.65</u>	1.21% avg. return			<u>22,905.00</u>
Certificates of Deposits:									
Ally Bank Midvale UT		12/23/2013	245,000	100.493	246,207.85	1.09%	1.10%	02005QYE7	2,695.00
Am Express Centurion		11/17/2015	225,000	101.556	228,501.00	1.72%	1.75%	02587DGX0	3,937.50
BMW Salt Lake UT		5/13/2013	225,000	100.496	226,116.00	0.99%	1.00%	05568PZR1	2,250.00
Bank Hampton Rds. VA		9/27/2017 A	245,000	99.324	243,343.80	1.00%	1.00%	062492BH5	2,450.00
CIT BK Salt Lake UT		10/13/2016	190,000	100.047	190,089.30	1.99%	2.00%	17284AZY7	3,800.00
Com Bk Harrogate TN		8/25/2016	245,000	99.965	244,914.25	1.00%	1.00%	20143PCV0	2,450.00
Compass Bk Birmingham AL		12/29/2014	230,000	99.779	229,491.70	1.00%	1.00%	20451PAC0	2,300.00
Discover Bk Greenwood		9/15/2014	245,000	100.453	246,109.85	1.29%	1.30%	254670W40	3,185.00
Essa BK Stroudsburg PA		11/30/2016	245,000	100.112	245,274.40	0.99%	1.00%	29667RGE7	2,450.00
F & M Chambersburg		2/8/2016	245,000	100.124	245,303.80	0.99%	1.00%	308693AY6	2,450.00
Flushing Savings NY		7/27/2016	248,000	99.718	247,300.64	1.00%	1.00%	344030ES6	2,480.00
GE Bk Draper Utah		9/30/2014	245,000	100.587	246,438.15	1.39%	1.40%	36159C3F1	3,430.00
GE Cap Fin'l Retail		12/29/2016	245,000	101.729	249,236.05	2.06%	2.10%	36160YMM4	5,145.00
Goldman Sachs NYC		11/3/2014	245,000	100.679	246,663.55	1.48%	1.50%	38143AAP0	3,675.00
Natl Rep Chicago CTF		1/25/2016	245,000	101.353	248,314.85	0.98%	1.00%	63736QRT0	2,450.00
Safra Nat'l NY NY		2/9/2015	245,000	100.343	245,840.35	0.74%	0.75%	786580YW4	1,837.50
Security Bk Aiken SC		7/27/2016	245,000	100.495	246,212.75	1.24%	1.25%	81423LAV4	3,062.50
Sovereign Bk Willimington DE		9/26/2020 B	245,000	99.658	244,162.10	0.75%	0.75%	84603M2V7	1,837.50
State Bk India Chicago IL		7/25/2017	230,000	100.016	230,036.80	1.54%	1.55%	856283TL0	3,565.00
CD Totals			<u>4,533,000</u>		<u>4,549,557.19</u>	1.22% avg. return			<u>55,450.00</u>
Total Investments			<u>6,298,000</u>		<u>6,322,759.84</u>	1.22% avg. return			<u>78,355.00</u>

Note A New CD & bond purchased to replace bond called with 2.43% yield

Note B New CD replaces CD called with a .99% yield

	<u>LGIP</u>	<u>Effective</u>
<u>Month</u>	<u>Balance</u>	<u>Yield</u>
Sep-11	881,399.90	0.14%
Oct-11	901,749.88	0.15%
Nov-11	912,347.27	0.17%
Dec-11	374,363.03	0.14%
Jan-12	390,911.37	0.16%
Feb-12	404,549.92	0.17%
Mar-12	749,548.69	0.17%
Apr-12	770,493.56	0.17%
May-12	791,584.69	0.17%
Jun-12	1,133,569.65	0.16%
Jul-12	1,180,074.35	0.17%
Aug-12	951,766.24	0.19%
Sep-12	1,419,073.79	0.19%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF OCTOBER 31, 2012**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	843	400	12,828	9,343	569,689	2.25%
Public Service Tax	-	-	-	4	25,822	0.00%
Personal Property Tax	88	60	1,340	2,415	137,603	0.97%
Machinery & Tools Tax	-	-	-	-	92,733	0.00%
Penalties on Tax	66	25	1,726	754	2,730	63.21%
Interest on Tax	52	22	1,476	270	500	295.30%
Local Sales Tax	16,860	13,146	31,129	27,473	164,637	18.91%
Meals Tax	96,938	95,739	290,392	275,346	1,079,759	26.89%
Utility Tax	26,575	27,349	81,784	83,828	332,100	24.63%
Communications Tax	16,812	17,006	51,234	51,155	180,668	28.36%
Decals	231	350	3,986	3,072	87,310	4.57%
Bank Stock Tax	-	-	-	-	203,877	0.00%
Penalty-Meals Tax	551	15	1,239	1,755	1,200	103.26%
Interest-Meals Tax	425	38	520	1,006	650	79.99%
Lodging Tax	8,286	7,768	21,760	24,803	84,596	25.72%
Cigarette Tax	8,846	7,450	29,682	49,004	140,000	21.20%
BPOL-Retail	565	-	4,935	116,794	257,550	1.92%
BPOL-Professional	-	1,526	9,312	11,315	139,380	6.68%
BPOL-Contractor	4,688	-	5,005	1,334	11,000	45.50%
BPOL-Repairs/Services	20	54	1,867	1,194	110,120	1.70%
BPOL-Alcoholic Beverages	-	-	-	-	500	0.00%
BPOL-Penalty/Interest	82	217	1,055	6,750	1,000	105.49%
BPOL-Amusement	-	-	-	-	200	0.00%
BPOL-Utility	-	-	-	-	6,400	0.00%
BPOL-Miscellaneous	500	-	753	303	1,800	41.84%
Solicitor Permits	-	-	-	20	-	0.00%
Farmer's Market Fees	10	50	440	515	2,600	16.92%
Welcome Center Fees	165	590	1,740	1,275	5,500	31.64%
Music Venue Fees	-	-	-	-	10,000	0.00%
Planning/Zoning Fees	210	375	2,575	3,326	9,500	27.11%
Court Fines	4,993	1,467	17,164	7,301	22,160	77.46%
Parking Fines	-	75	205	205	250	82.00%
Interest Earnings	1,600	1,981	7,331	4,305	96,818	7.57%
Return Check Fees	80	120	340	260	640	53.13%
Rental of Property	-	-	-	-	420	0.00%
Sale of Materials	-	-	600	-	-	0.00%
Sale of Property	-	-	660	-	-	0.00%
Bond Proceeds	-	-	-	-	275,000	0.00%
Mortgage Payment - Goodview St.	-	-	512	-	-	0.00%
Grave Preparation	-	-	750	-	2,300	32.61%
Security Services	990	-	6,330	-	3,400	186.18%
Passport Service Fees	645	355	2,820	1,757	8,046	35.05%
Police Reports	83	213	464	608	1,300	35.69%
Fingerprint Service Fees	-	-	165	-	-	0.00%
Garbage Collection Fees	7,548	7,457	22,002	14,116	88,170	24.95%
Truck Rental Program	10	20	30	120	230	13.04%
Miscellaneous Services	298	-	1,721	762	250	688.25%
Donations	10	-	52	340	-	0.00%
Merchandise Sales	106	-	343	-	-	0.00%
Miscellaneous	-	3,750	469	11,422	500	93.83%
Curb & Gutter Recoveries	-	-	-	-	-	0.00%
Recoveries	1,997	7	2,204	233	1,500	146.92%
Unrealized Gain on Investments	-	-	(2,492)	-	-	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	177,000	0.00%
Total Local Revenues	201,176	187,624	618,448	714,483	4,337,408	14.26%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF OCTOBER 31, 2012**

GENERAL FUND - State Revenues:

ABC Profits	-	-	-	-	-	0.00%
Wine Tax	-	-	-	-	-	0.00%
Rolling Stock Tax	3,601	3,118	3,626	3,144	3,000	120.88%
Litter Tax	2,964	-	2,964	2,054	1,746	169.76%
Other Categorical Aid	-	-	-	-	-	0.00%
Fire Programs	-	-	1,089	-	10,000	10.89%
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%
School Resource Officers	-	-	-	-	-	0.00%
DMV / 402 Grant	-	-	-	-	-	0.00%
Local Law Enforcement	-	-	4,272	-	-	0.00%
DMV Mini Grants	-	-	-	-	-	0.00%
Street Maintenance	-	-	303,452	297,778	1,191,111	25.48%
VML Safety Grant	-	-	3,000	-	-	0.00%
Volunteer Fire Dept.	-	-	7,500	7,500	30,000	25.00%
Law Enforcement-599 Funds	-	-	27,115	27,115	108,460	25.00%
FEMA Grant	-	-	-	-	-	0.00%
Police Grants	-	-	-	-	-	0.00%
Va. Commission of the Arts Grant	-	-	-	-	-	0.00%
Other Categorical Aid-Schools	-	-	29,632	-	29,632	100.00%
Total State Revenues	6,565	3,118	436,511	391,451	1,427,810	30.57%

TOTAL GENERAL FUND REVENUES 207,740 190,741 1,054,958 1,105,934 5,765,218 18.30%

UTILITY FUND REVENUES:

Water Sales	91,849	93,302	272,819	166,274	1,039,832	26.24%
gallons billed	19,853,701	22,082,273	86,610,031	87,025,673		
Water Connections (Lilly's Leisure fy 13)	9,385	-	91,800	5,275	105,525	86.99%
Reconnect Fees	340	230	1,235	1,145	2,400	51.46%
Penalties	1,844	2,003	5,930	6,636	22,000	26.96%
Bulk Water Purchases	-	844	2,312	1,054	2,300	100.53%
Health Dept.	-	-	-	-	-	0.00%
Sewer Collection Charges	54,946	58,171	168,959	110,732	642,781	26.29%
gallons billed	14,816,801	16,482,743	62,726,185	63,746,122		
Sewer Connections (Lilly's Leisure fy 13)	2,000	-	82,000	3,000	88,500	92.66%
Cell Tower Rent	3,832	1,913	17,128	9,737	45,823	37.38%
VML Safety Grant	-	-	1,000	4,000	-	0.00%
Bond Proceeds	-	1,999	234,147	71,797	-	0.00%
Meals Tax Transfer	96,938	94,896	290,392	274,503	514,278	56.47%
Recoveries (Ramsey Hall sewer fy 13)	634	-	10,033	-	18,000	55.74%
Transfer from General Fund	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	734,500	0.00%
TOTAL UTILITY FUND REVENUES	261,768	253,358	1,177,755	654,152	3,215,939	36.62%

CAPITAL PROJECTS REVENUES:

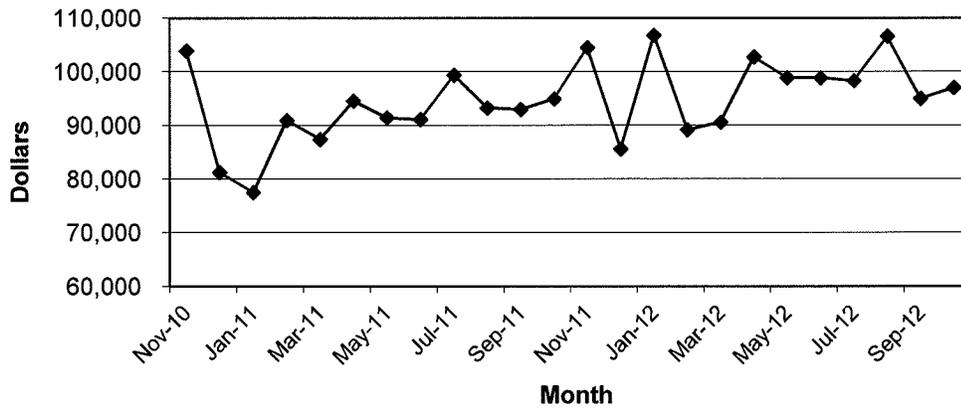
CBDG Grant	-	-	-	-	-	0.00%
TEA-21 Grant	-	-	-	-	-	0.00%
Tobacco Grant	-	-	-	-	-	0.00%
Bonds / Loans	-	-	-	35,754	-	0.00%
Uptown Loan Repayments	530	145	2,144	633	-	0.00%
Appropriated Fund Balance	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS REVENUES	530	145	2,144	36,387	-	0.00%

4 months of the 12 months of the fiscal year 33.33%

**TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS**

Month	Collections
Nov-10	103,824
Dec-10	81,219
Jan-11	77,485
Feb-11	90,888
Mar-11	87,365
Apr-11	94,522
May-11	91,368
Jun-11	91,062
Jul-11	99,354
Aug-11	93,225
Sep-11	92,951
Oct-11	94,896
Nov-11	104,455
Dec-11	85,579
Jan-12	106,760
Feb-12	89,118
Mar-12	90,554
Apr-12	102,709
May-12	98,822
Jun-12	98,811
Jul-12	98,258
Aug-12	106,556
Sep-12	94,971
Oct-12	96,938

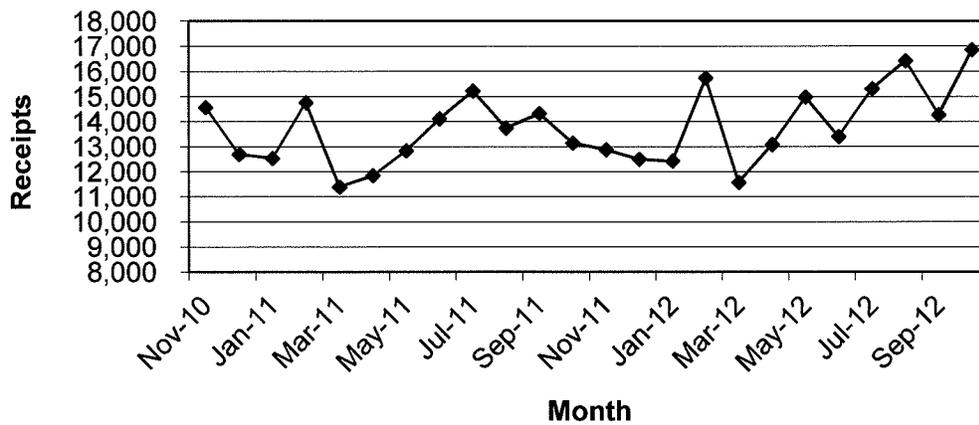
Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Nov-10	14,572
Dec-10	12,695
Jan-11	12,536
Feb-11	14,761
Mar-11	11,395
Apr-11	11,848
May-11	12,835
Jun-11	14,118
Jul-11	15,223
Aug-11	13,747
Sep-11	14,327
Oct-11	13,146
Nov-11	12,878
Dec-11	12,496
Jan-12	12,419
Feb-12	15,736
Mar-12	11,573
Apr-12	13,086
May-12	14,974
Jun-12	13,404
Jul-12	15,307
Aug-12	16,412
Sep-12	14,269
Oct-12	16,860

Local Sales Tax



**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF OCTOBER 31, 2012**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET
						THIS YEAR
GENERAL FUND:						
Mayor & Council	10,600	7,712	37,480	30,468	81,694	45.88%
Town Manager	14,869	13,911	58,097	57,730	193,327	30.05%
Town Attorney	2,170	2,090	7,285	18,159	45,053	16.17%
Finance Department	17,408	17,005	93,325	100,288	329,941	28.29%
Electorial Board	-	-	-	-	-	0.00%
Police Department	126,927	145,021	552,363	569,823	1,711,746	32.27%
Volunteer Fire Dept.	12,248	14,622	43,292	46,036	104,656	41.37%
Public Works Admin.	1,259	1,463	4,689	4,614	18,915	24.79%
Street Lights	8,196	7,218	31,481	22,582	93,150	33.80%
Traffic Control & Parking	1,656	7,236	9,019	77,724	59,554	15.14%
Streets	46,174	38,552	588,384	437,098	833,613	70.58%
Sidewalks & Curbs	-	-	734	2,568	17,024	4.31%
Grassy Hill Guardrails	-	-	-	-	61,624	0.00%
40 East Sidewalks/Crosswalks	-	-	-	-	167,650	0.00%
Street Cleaning	-	2,184	3,160	6,239	16,534	19.11%
Refuse Collection	9,154	9,052	47,819	45,904	150,582	31.76%
Snow Removal	-	-	489	292	24,914	1.96%
Municipal Building	8,881	4,746	26,454	14,294	62,700	42.19%
Emergency Services Bldg.	6,734	5,427	19,290	16,759	56,020	34.43%
Public Works Building	1,169	724	6,092	2,796	16,850	36.16%
Cemetery	2,154	1,573	7,452	7,727	15,734	47.37%
Playgrounds	4,368	2,602	10,690	9,270	28,994	36.87%
Veterans Memorial Park erosion	3,446	-	14,909	-	97,000	15.37%
Pigg River Heritage Trail	-	1,456	-	1,456	-	0.00%
Pigg River Dam Safety	-	573	-	573	30,000	0.00%
Planning & Zoning	7,592	6,827	34,069	30,789	121,927	27.94%
Community Development	10,941	10,545	56,225	47,883	185,351	30.33%
Citizen's Square	1,614	852	3,583	3,364	14,400	24.88%
Hospitality Center	3,728	1,033	11,139	2,634	31,703	35.14%
Passport Services Expenses	53	85	258	322	1,800	14.34%
Performing Arts Venue	7,019	-	7,102	-	282,940	2.51%
Remediation of Blighted Structures	-	-	63	576	20,000	0.32%
Non-Departmental:						
Wages & Fringes	1,351	1,860	5,216	24,627	44,000	11.85%
Employee Wellness Program	-	2,839	-	2,889	4,000	0.00%
Employee Drug Testing	199	-	221	199	1,055	20.92%
Letter of Credit Reimbursement (Landmark)	-	-	-	80,000	-	0.00%
Insurance	-	-	65,093	58,832	65,891	98.79%
Contributions to Others	-	-	22,500	22,500	42,756	52.62%
Debt Service-Principal	-	-	-	-	189,300	0.00%
Debt Service-Interest	-	-	56,484	68,086	112,968	50.00%
Transfer to Utility Fund	96,938	94,896	290,392	274,503	514,278	56.47%
Transfer to Capital Proj. Fund	-	-	-	-	-	0.00%
Contingency	-	-	-	-	30,211	0.00%
TOTAL GENERAL FUND EXPENDITURES	406,847	402,106	2,114,847	2,089,602	5,879,855	35.97%

**TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF OCTOBER 31, 2012**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
WATER & SEWER FUND:						
Water System Operation	28,895	10,415	60,762	87,651	201,112	30.21%
Meter Reading	2,483	1,992	10,174	5,239	67,137	15.15%
Water Plant	44,162	41,848	157,441	147,374	588,703	26.74%
FCHS Ramsey Hall Sewer Extension	-	-	-	-	18,000	0.00%
Trinity Packaging Water Line Relocation	-	-	1,343	-	-	0.00%
Lilly's Leisure Utility Extension	-	-	1,777	-	-	0.00%
Dent Street Water Line	20,114	-	21,312	-	-	0.00%
Lynch Farm Water Line	-	-	-	1,075	-	0.00%
Diamond Ave. Water Line Relocation	-	1,807	-	12,556	-	0.00%
Wastewater System Operation	9,177	4,031	29,459	50,986	115,764	25.45%
Wastewater Treatment Plant	29,626	25,746	390,407	94,436	386,283	101.07%
Utility Billing & Administration	9,123	8,566	36,921	30,185	145,704	25.34%
Non-Departmental:						
Wages & Fringes	-	-	-	4,441	-	0.00%
Insurance	-	-	21,698	19,611	21,965	98.78%
Debt Service-Principal	84,657	81,369	97,183	81,369	712,363	13.64%
Debt Service-Interest	43,655	46,942	36,470	35,442	181,395	20.11%
Transfer to Capital Projects Fund	-	-	-	-	-	0.00%
Contingency	-	-	-	-	43,013	0.00%
Depreciation	-	-	-	-	734,500	0.00%
TOTAL WATER & SEWER FUND EXPENSES	271,891	222,715	864,945	570,363	3,215,939	26.90%
CAPITAL IMPROVEMENTS FUND:						
Uptown Redevelopment Project	12,480	82,356	110,262	477,062	-	0.00%
Industrial Park - Site Improvements	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	12,480	82,356	110,262	477,062	-	0.00%
4 months of the 12 month fiscal year						33.33%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2013

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>
BUDGETED CONTINGENCY	30,211	43,013
COMMITTED:		
AVAILABLE CONTINGENCY FUND BALANCE	<u>30,211</u>	<u>43,013</u>
Available / (overexpended)		

TOWN OF ROCKY MOUNT
PERFORMANCE VENUE (01.8108)
PROJECT TO DATE EXPENSES
(EXCLUDING BUILDING PURCHASE)

	This Month	Project to Date
Design	6,972.00	27,655.69
Design Advertising	-	1,252.08
Miscellaneous	-	242.25
Utilities	46.89	614.56
Totals	<u>7,018.89</u>	<u>29,764.58</u>

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 WATER CONSUMPTION PERCENTAGES
 FOR THE MONTH OF OCTOBER 2012

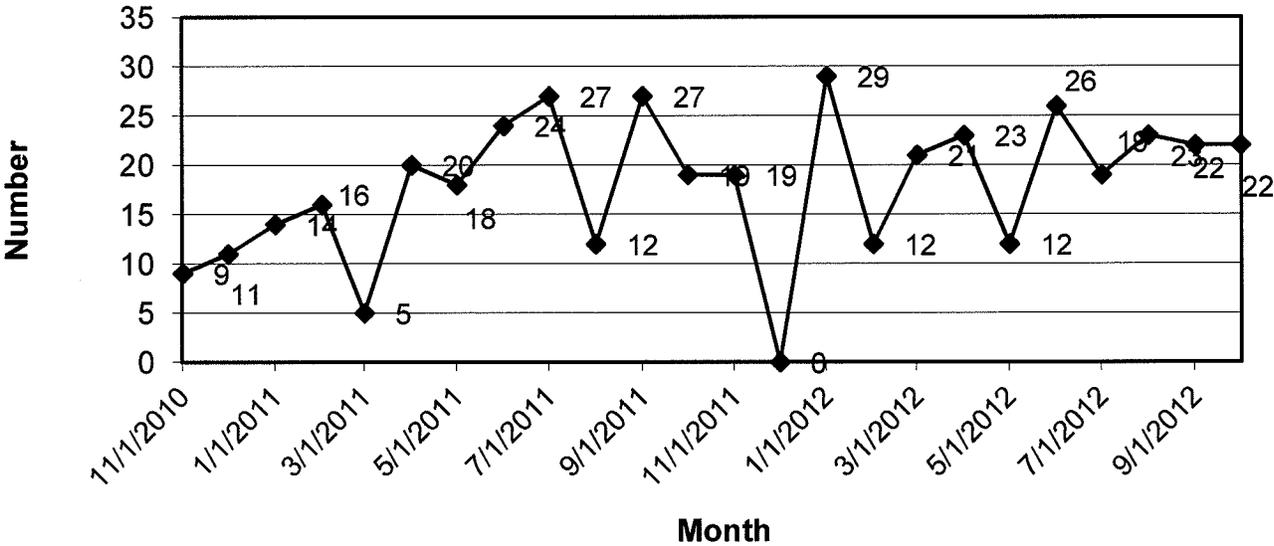
	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,742	6,306,340	\$ 29,607	61%	32%	30%
COMMERCIAL	337	5,469,071	\$ 22,029	12%	28%	23%
INDUSTRIAL	49	4,590,780	\$ 15,504	2%	23%	16%
TOTAL	2,128	16,366,191	\$ 67,140	74%	82%	69%
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	664	2,314,860	\$ 21,340	23%	12%	22%
COMMERCIAL	64	1,169,650	\$ 8,567	2%	6%	9%
INDUSTRIAL	2	3,000	\$ 45	0%	0%	0%
TOTAL	730	3,487,510	\$ 29,952	26%	18%	31%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,406	8,621,200	\$ 50,947	84%	43%	52%
COMMERCIAL	401	6,638,721	\$ 30,596	14%	33%	32%
INDUSTRIAL	51	4,593,780	\$ 15,549	2%	23%	16%
TOTAL	2,858	19,853,701	\$ 97,092	100%	100%	100%

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 PERCENT CONSUMPTION & PERCENT REVENUE
 PER CUSTOMER CLASS
 FISCAL YEAR 2013

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-12	32%	30%	26%	21%	22%	15%	80%	66%	12%	22%	8%	12%	0%	0%	20%	34%
Aug-12	34%	32%	31%	25%	19%	14%	84%	71%	13%	23%	3%	5%	0%	0%	16%	29%
Sep-12	33%	30%	27%	23%	23%	17%	83%	70%	12%	21%	5%	8%	0%	0%	17%	30%
Oct-12	32%	30%	28%	23%	23%	16%	82%	69%	12%	22%	6%	9%	0%	0%	18%	31%
Nov-12																
Dec-12																
Jan-13																
Feb-13																
Mar-13																
Apr-13																
May-13																
Jun-13																
Average	33%	31%	28%	23%	22%	16%	82%	69%	12%	22%	6%	9%	0%	0%	18%	31%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2013 (year ended 6/30/13).

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
WATER ACCOUNTABILITY
September-12

Water Plant Finished Water Pumped		<u>26,160,000</u>
Water Consumption Billed	19,853,701	
Meters Read and Not Billed	776,710	
Water Obtained from Water Plant (to bill)	-	
Water Obtained from Public Works Hydrant (to bill)	-	
Flusing Water Lines Reported to WTP or PW	2,000	
Flow Meter Checks at Hydrants	-	
Filling Water Tanks - Pendleton	-	
Grand Total of Water Metered / Consumed / Tracked		<u>20,632,411</u>
Percent Finished Water Accounted		78.87%

Meters Read and Not Billed

001-0122-10-01	Mary Bethune Park	24,600
001-0188-00-01	Impound Lot	-
002-0317-20-01	Public Works Bldg-old bldg	90
002-0317-30-01	Public Works Bldg-new bldg	2,000
004-1067-00-01	Veteran's Memorial Park	200
005-1300-00-01	Mary Elizabeth Park	700
005-1343-00-04	Music Venue	-
005-1384-00-01	Farmer's Market	900
005-1457-00-01	Municipal Bldg.	2,000
006-1710-00-01	Welcome Center / Depot	520
009-2523-50-01	Emergency Services Bldg.	5,700
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	278,000
	Water Plant Process	462,000

TOTAL Meters Not Billed

776,710

Water Line Repairs by Public Works during the month:

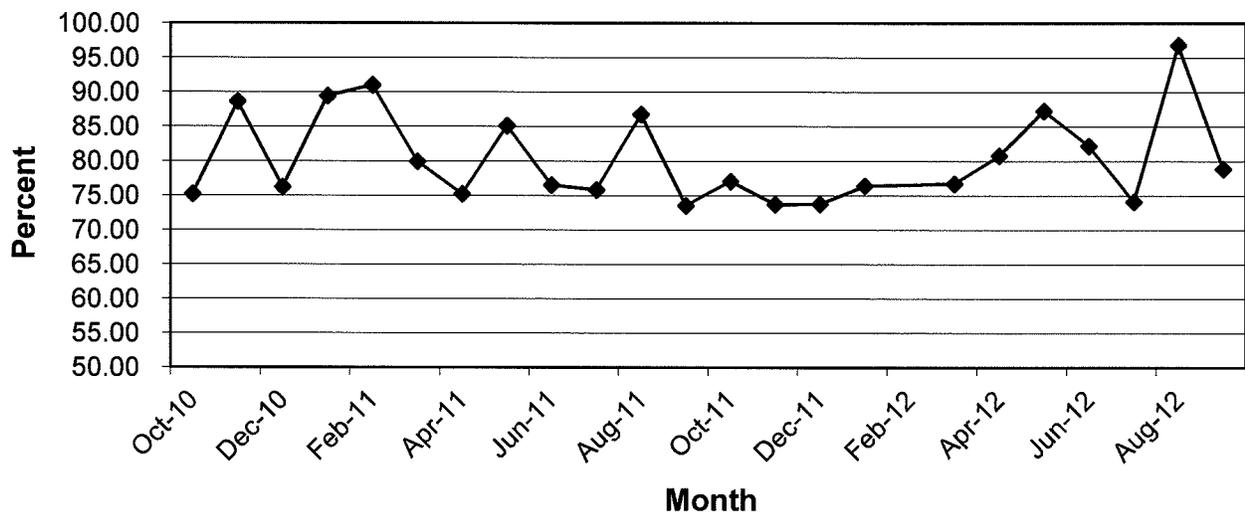
installed water line on Dent Street (not flushed or in service during September)
 repaired last two leaks from detection study
 repaired 1" line on South Main Street
 repaired 3/4" line on Hatcher Street

Sewer Line Repairs by Public Works during the month:

none

TOWN OF ROCKY MOUNT WATER ACCOUNTABILITY FISCAL YEAR 2013						
	Finished Water <u>Treated</u>	Total Water Gallons <u>Accounted</u>	Percent <u>Accounted</u>	Monthly Gallons <u>Variance</u>	Average Accounted Variance per Quarter	Average Monthly Variance per Quarter
Jul-12	29,140,000	21,591,817	74.10%	7,548,183		
Aug-12	26,700,000	25,852,680	96.83%	847,320		
Sep-12	26,160,000	20,632,411	78.87%	5,527,589	83.26%	4,641,031
Oct-12				-		
Nov-12				-		
Dec-12				-	0.00%	-
Jan-13				-		
Feb-13				-		
Mar-13				-	0.00%	-
Apr-13				-		
May-13				-		
Jun-13				-	0.00%	-
AVG.	27,333,333	22,692,303	83.26%	4,641,031	83.26%	4,641,031
TOTAL	82,000,000	68,076,908		13,923,092		
Monthly Avg. Percent Unaccounted =			16.74%			
Monthly Avg. Percent Accounted =			83.26%			
1 out of 3 months this fiscal year > 80% accountability						

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2013**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Accounted	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Accounted
Jul-12	337.90	30,150,000	48.63%	29,140,000	47.00%	21,591,817	74.10%	2,857	17,360,000	28.00%	14,815,887	85.34%
Aug-12	322.40	27,700,000	44.68%	26,700,000	43.06%	25,852,680	96.83%	2,851	17,236,000	27.80%	17,583,140	102.01%
Sep-12	315.00	25,070,000	41.78%	26,160,000	43.60%	20,632,411	78.87%	2,858	16,260,000	27.10%	14,816,801	91.12%
Oct-12	334.80	27,420,000	44.23%	25,420,000	41.00%				16,926,000	27.30%		
Nov-12			0.00%		0.00%					0.00%		
Dec-12			0.00%		0.00%					0.00%		
Jan-13			0.00%		0.00%					0.00%		
Feb-13			0.00%		0.00%					0.00%		
Mar-13			0.00%		0.00%					0.00%		
Apr-13			0.00%		0.00%					0.00%		
May-13			0.00%		0.00%					0.00%		
Jun-13			0.00%		0.00%					0.00%		
AVG.	327.53	27,585,000	44.83%	26,855,000	43.67%	22,692,303	83.26%	2,855	16,945,500	27.55%	15,738,609	92.83%

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	November 5, 2012
TO:	Rocky Mount Town Council
FROM:	Charles Robertson, Fire Chief
DEPARTMENT:	Rocky Mount Fire Department
MONTH:	September 2012

The Rocky Mount Fire Department answered a total of 36 calls for the month of September 2012. There were 13 calls answered in the Town and 23 calls answered in the County.

There were a total of 272 man hours accumulated on all calls for the month.

The department averaged 7.55 members on all calls for the month.

The department traveled a total of 730 miles for the month on all vehicles.

For the month, the department used a total of 52.6 gallons of gasoline and a total of 100.2 gallons of diesel fuel.

For the month, there were 1 structure fire, 1 motor vehicle fire, 4 woods and grass fire, 1 oil spill, 18 motor vehicle accidents, 3 false alarms, 1 debris in the roadway, 2 service calls (sprinklers), 1 control burn, 1 electrical fire (utility pole), and 3 maintenance (other).

The department trained a total of 116 man hours for the month on various equipment, as well as hose testing.

The department continued preparing for I.S.O. representatives visiting the Town to rate the Town's preparedness or "fire readiness".

The department also finalized the plans for the open house the month of October, which included station tours, fire safety demonstrations, as well as serving hot dogs and drinks for the attendees. The Rocky Mount Fire Department Auxiliary also participated.

MONTHLY STAFF REPORT

DATE:	November 1, 2012
TO:	Rocky Mount Town Council
FROM:	Chief David R. Cundiff
DEPARTMENT:	Police Department
MONTH:	October 2012

The Rocky Mount Police Department would like to welcome Danny Brabham to the position of Lieutenant of Patrol with the Rocky Mount Police Department.

The Rocky Mount Police Department provided escort for the Poker Run through the Town of Rocky Mount.

The Rocky Mount Police Department provided escort for "Terminally ill child".

RMPD provided traffic control for the "Homecoming Parade" on October 25, 2012.

RMPD provided security for Franklin County High School's "Homecoming Dance" on October 27, 2012.

See attached Monthly Report for additional information!

Attachment(s): Yes

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: OCTOBER 2012

AUGUST

SEPT

OCT

	AUGUST	SEPT	OCT
TRAFFIC ARRESTS	91	78	79
TRAFFIC WARNING	117	68	72
CRIMINAL ARRESTS	63	47	74
LEGAL DOCUMENTS; TRESPASS NOTICES	0	0	0
JUVENILE REFERRALS P-UPS, ETC.	6	4	10
ALARM RESPONSES	58	50	64
ACCIDENTS INVESTIGATED	27	26	30
INCIDENTS ADDRESSED	2041	2198	2205
INCIDENTS, OFFENSES REPORTABLE	58	61	74
BUSINESSES, RESIDENCES CHECKED	769	929	894
DOORS, WINDOWS, ETC. UNSECURED	0	3	1
MOTORIST AIDES	114	107	107
BREAKING & ENTERING REPORTS	0	2	2
BREAKING & ENTERING WARRANTS	0	1	0
FELONY WARRANTS	6	7	7
GRAND LARCENY WARRANTS	2	2	0
MISDEAMEANOR CRIMINAL WARRANTS	52	26	55
UNIFORM TRAFFIC SUMMONS ISSUED	114	75	70
DUI	11	6	8

TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 12 reportable accidents with 10 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: (196) Anderson Street, Ann Sink Street, Bernard Road, Byrd Lane, Candlewood Apartments, Circle Drive, Circle View Street, Claiborne Avenue, Cornell Road, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Fairlawn Drive, Hatcher Street, Herbert Street, High Street, Hillcrest Drive, Hilltop Drive, Knob Apartments, Knollwood Drive, Law Street, Leonor Street, Mamie Avenue, North Main Street, Oak Street, Old Franklin Turnpike, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Riverview Street, Scuffling Hill Road, South Main Street, Spring Street, Summit Drive, Sycamore Street, Trail Drive, West College Street, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive and Wray's Chapel Road.

- ◇ Business Foot Patrols: (268) Aaron's, ABC Store, Angle Hardware, Applebee's, BB&T Bank, BFMS, Bojangles, C Mart, China City, CVS, Dairy Queen, DMV, Dollar General, Empire Foods, Farmer's Market, Franklin County High School, Food Lion, Franklin Center, Franklin Health Care, Franklin Memorial Hospital, Franklin Outdoors, Franklin Street, Frank's Pizza, Furnace Creek Baptist Church, Goodwill, Hema's, Holiday Inn Express, Jones Produce, Kentucky Fried Chicken, Kroger, Lee M. Waid Elementary School, Los Tres Amigos, Lowes, Martinsville Dupont Credit Union, Mary Bethune Park, McDonald's, ModuKraf, North Main Street, Old Franklin Turnpike, Peebles, Pizza Hut, PlyGem, Quizno's, Riverside Minute Market, Rocky Mount Elementary, Roses, School Board Road, Sheetz, Shell Station, Shoe Show, South Main Street, STEP Inc, Trinity Missions, Wal-Mart, Wendy's and YMCA.

MISCELLANEOUS:

- ◇ October 5th, 2012 - Franklin County High School - Home Football Game
- ◇ October 6th, 2012 - Escort Poker Run through Town for "Terminally ill child"
- ◇ October 20th, 2012 - Open Door "Exchange Milling"
- ◇ October 25th, 2012 - Franklin County High School - Homecoming Parade
- ◇ October 26th, 2012 - Franklin County High School - Home Football Game
- ◇ October 27th, 2012 - Franklin County High School - Homecoming Dance
- ◇ October 27th, 2012 - Escort Poker Run through Town for "CASA"

TRAFFIC CONTROL UPDATES:

- ◇ No new updates for this month.

INVESTIGATIONS:

- ◇ New Criminal Investigations: 9
- ◇ New Drug Investigations: 1
- ◇ Cases Cleared: 8
- ◇ Misdemeanor charges: 1
- ◇ Felony Charges: 6
- ◇ Pending Cases: 7
- ◇ Child Abuse Cases: 0

MEETINGS:

- ◇ CART Meeting
- ◇ Radio Survey Meeting
- ◇ Emergency Planning Meeting
- ◇ Staff Meeting
- ◇ VML Meeting
- ◇ Dept. Head's Town Meeting
- ◇ Security for Governor Allen's wife

TRAINING:

- ◇ ROCIC Homicide Conference
- ◇ Internal Affairs School

CLASSES TAUGHT:

- ◇ Women's Self Defense Class
- ◇ Gang Awareness for FRESH Coalition

CRIMINAL ARRESTS & LOCATIONS:

Possession of Marijuana	North Main Street
Possession of Marijuana	Franklin Street
Possession of Schedule III Drug	Old Franklin Turnpike
Possession of Drug Paraphernalia	North Main Street
Driving Under the Influence	Old Franklin Turnpike (x 3)
Driving Under the Influence	Pell Avenue (x 2)
Driving Under the Influence	Windy Lane
Driving Under the Influence	Grassy Hill Road
Driving Under the Influence	North Main Street
Drunk In Public	Windy Lane (x 4)
Drunk In Public	North Main Street (x 3)
Drunk In Public	East Court Street (x 2)
Drunk In Public	Franklin Street
Drunk In Public	South Main Street
Drunk In Public	Old Franklin Turnpike
Drinking While Driving	Old Franklin Turnpike
Drinking While Driving	Grassy Hill Road
Refusal or Blood or Breath Test	North Main Street
Shoplifting	Old Franklin Turnpike (x 7)
Shoplifting	Tanyard Road (x 2)
Shoplifting	Franklin Street
Resisting Arrest	Diamond Avenue

Simple Assault	Diamond Avenue
Simple Assault	Sycamore Street
Assault & Battery	Old Franklin Turnpike (x 2)
Domestic Assault	East Court Street
Felony Assault	Old Franklin Turnpike (x 2)
Attempted Malicious Wounding	Windy Lane
Embezzlement	Old Franklin Turnpike
Obstruction of Justice	East Court Street
Obscene Language Over the Phone	East Court Street
False Identity to Law Enforcement	Windy Lane
Throw Missile at Occupied Vehicle	Old Franklin Turnpike
Destruction of Property	Old Franklin Turnpike
Using Abusive Language	Old Franklin Turnpike (x 6)

SPEEDING TICKETS ISSUED

Tanyard Road (x 8)

Pell Avenue (x 7)

State Street (x 5)

Donald Avenue (x 3)

Grassy Hill Road (x 3)

North Main Street (x 3)

Old Franklin Turnpike (x 2)

Bernard Road

Franklin Street

South Main Street

Scuffling Hill Road

School Board Road

MONTHLY STAFF REPORT

DATE:	November 5, 2012
TO:	Rocky Mount Town Council
FROM:	Cecil R. Mason, Public Works Director
DEPARTMENT:	Public Works Department
MONTH:	October 2012

1. Finished water line extension on Dent Street.
2. Read meters for three days.
3. Repaired 8" water line on Trail Drive.
4. Repaired 12" water line at Ronile.
5. Made 1½" water tap for Cookout Restaurant.
6. Made one ¾" water tap out-of-town.
7. Installed 238' of 8" sewer line and a manhole for Franklin County to dispose leachate at Public Works facility.
8. Repaired sewer line crossing creek behind former Lynch Hardware Building.
9. Painted at Farmers' Market
10. Sealed wood at Veterans' Park.
11. Cleanup week: 5 days.

MONTHLY STAFF REPORT

DATE:	November 1, 2012
TO:	Rocky Mount Town Council
FROM:	Tim Burton, Superintendent
DEPARTMENT:	Wastewater Treatment Plant
MONTH:	October 2012

Average Daily Flow	0.546 mgd
TSS Reduction	99 %
BOD Reduction	99 %
Leachate (F.C. Landfill)	36,000 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	74.7 Tons
Rain Total 2.37 inches	Snow Total 0.0 inches

Request: None

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

DATE:	November 1, 2012
TO:	Rocky Mount Town Council
FROM:	Bob Deitrich, Superintendent
DEPARTMENT:	Water Department
MONTH:	October 2012

Operation and Production Summary:

The actual water production time (filtering of water) for the entire month averaged 10.8 hours per day which yielded approximately 820,000 gallons of water per day.

Total Raw Water Pumped:	27.42 million gallons
Total Drinking Water Produced:	25.42 million gallons
Average Daily Production:	820,000 gallons per day
Ave Percent of Production Capacity:	41%
Flushing of Hydrants/Tanks:	191,000 gallons Hydrant Flushing, Tank Cleaning
Plant Process Water:	503,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	None

Operational Issues:

- All routine monthly bacteriological samples were negative (no bacteria detected). All other routine samples were also within limits.
- The lack of rain has the Blackwater running very clear. The benefit of this is we can make very good water while saving money on chemicals. Water levels are adequate to keep us in business.
- Slightly reduced water demand has allowed us to use the aeration tower at the plant for about two-thirds of the month. Aeration is an additional treatment technique that reduces tastes and odors, as well as the compounds that form disinfection byproducts such as trihalomethanes.

Repairs/Maintenance:

- Our 2 million gallon per day raw water pump that was sent off for a rebuild has finally been reinstalled. This pump which previously produced 10 % less than its sister pump now pumps 5% more than the other. The added capacity will allow us to use the aeration tower more often and will allow us to save electricity once new electrical controls are installed.
- A new flash mixer is to be installed on Nov 1st, retiring a 30-year old unit.
- While painting pipes within the plant, staff discovered that many of the 5" bolts used to assemble the large diameter pipes have corroded significantly and must be replaced. Our operations staff will handle replacement in coming weeks.
- Our biannual settling basin drain and clean was conducted in October. A number of the bolts that hold the sludge paddle in place needed to be replaced due to corrosion.
- The elevated Pendleton Street water tank was drained to repair a leak and clean-up the exterior paint that had been stained. There was concern about small birds flying into the tank but after a firsthand look, there is no opening in the roof seam that will allow birds to enter. The tank was disinfected, refilled and should be back on-line by November 2nd.
- An electrician replaced relays on our flocculators to repair the remote on/off switches.

Miscellaneous:

- Bids were received for our motor and controls replacement project. Proposals are being evaluated by the engineer consultant.
- Flushing and testing of hydrants along Highland Hills and Greenview Drive was conducted.

Upcoming:

- Fire Hydrant Tested (as weather and staffing allows).
- WTP piping maintenance.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	November 13, 2012
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p><u>First Request:</u> During The October 8, 2012 Council meeting, Council approved Community Partnership for Revitalization (CPR) use of the former Lynch Hardware Building in order to hold several of their events there during their December 7th “Come Home to a Franklin County Christmas”, and for closure of the streets to end at Franklin Street and Floyd Street intersection. Soon after, staff was informed that due historic tax credits that may be able to used for the renovation of the building for a performance center, no one can enter or use the building. <u>Due to this, it is staff’s recommendation that the prior approval of this request be rescinded in order for the Town to qualify for the historic tax credits.</u></p> <p><u>Second Request:</u> Due to CPR not being able to use the former Lynch Hardware Building, they are requesting to be able to use the Community & Hospitality Center (Depot). <u>Due to CPR not being able to use the former Lynch Hardware Building, it is staff’s recommendation that CPR be able to use the Depot.</u></p> <p>The Chief of Police has discussed the street closure with CPR and they understand that it will be at the intersection of Diamond/Franklin and end where the Town clock is located. He also has stated that he has no problem with them using the Depot.</p>
ACTION NEEDED:	Approval/denial of requests.

Attachment(s): No

FOLLOW-UP ACTION: (To be completed by Town Clerk)
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ITEM(S) TO BE CONSIDERED UNDER:

- Consent Item**
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	November 13, 2012
----------------------------	-------------------

STAFF MAKING REQUEST:	Bob Deitrich, Water Plant Superintendent
BRIEF SUMMARY OF REQUEST:	<p>Bids for the Rocky Mount Water Treatment Plant Electric System Upgrade Project have been received and negotiations will begin with the winning bidder at the earliest opportunity. Using leftover contingency fund balance, Council decided to allocate \$78,000 during the February 2012 Council meeting to take advantage of the long-term cost savings and increased reliability that could be achieved with the new water treatment plant equipment. The complexities of retrofitting the plant with modern equipment necessitated the services of an engineering firm to thoroughly study the situation, prepare plans and specification, and prepare a Request for Proposal (RFP) that would provide the most comprehensive project and the best price while affording the Town all the oversight and protections necessary to assure a successful project. Approximately \$10,000 of the funding has been spent on electrical system monitoring and evaluation, as well as the engineering services provided to-date.</p> <p>The lowest bid was somewhat more than the amount allocated for the project. The RFP was more comprehensive than the original concept and included new electrical panels for the raw water pump house and the main water plant facility, an emergency generator connection switch, as well as new motors and variable speed controls. The idea being that complete replacement of the panel would realize cost efficiencies over trying to insert new technology into the old existing electrical equipment. The low bid for the RFP came in at \$290,300.</p> <p>Brian Cossman of Hurt and Proffit Engineering Firm will speak briefly about the benefits of the comprehensive project and will take questions about the details and other possible options going forward.</p>
ACTION NEEDED:	Approval to negotiate with the low bidder for the project, as designed, with the understanding that additional funds will likely need to be appropriated in order to move forward.

Attachment(s): No

FOLLOW-UP ACTION: (To be completed by Town Clerk)	
COMPLETED ACTION: (To be filled in by Town Clerk) (To be completed by Department Head)	GIVEN TO TOWN CLERK: (To be completed by Department Head)
DATE COMPLETED AND ACTION TAKEN:	DATE GIVEN TO TOWN CLERK:

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	November 13, 2012
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STAFF MAKING REQUEST:	Community Development
BRIEF SUMMARY OF REQUEST:	Staff will review recent concerns expressed by property rights advocates concerned about the National Heritage Area Designation proposed by the Crooked Road organization.
ACTION NEEDED:	None. For review only.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	



The Crooked Road: Virginia's Heritage Music Trail

One Heartwood Circle
Abingdon, VA 24210

www.thecrookedroad.org

(276) 492-2409
info@thecrookedroad.org

October 23, 2012

Southwest Virginia County Administrators & City Managers

Re: Crooked Road, Proposed National Heritage Area Designation

Dear County Administrators and City Managers:

The Crooked Road has been working for over 2 years now on a proposed designation of The Crooked Road region as a National Heritage Area (NHA). This effort has been moving forward with the support of Congressman Morgan Griffith and Senator Mark Warner. Representatives of Senator Warner's office were able to attend several of the twelve public meetings held across the region and a representative from Congressman Griffith's office attended all of them.

There are 49 NHAs in the US, and they are special places where the history and culture form an important part of the American story. They exist because the people who live there believe their history is nationally important and deserves to be celebrated and preserved. As The Crooked Road has been saying ever since it started nine years ago, the musical heritage of Southwest Virginia has had a profound impact on the American experience. It is truly worthy of a National Heritage Area designation.

There are two things we stand to gain from this designation – an added sense of pride that our region would receive such a national recognition, and the potential for some federal funding. This is 1:1 matching funding, so if our entire proposed budget for FY 2012-2013 was eligible as match, the amount we might receive in NHA funding would be no more than \$275,000. It may well be less.

This proposed designation has garnered the attention of some people who claim that NHAs are a land grab scheme of the federal government. They have also indicated that The Crooked Road will use the designation to restrict or infringe the private property rights of Southwest Virginians. They have indicated that being in a NHA puts everyone under “the ultimate authority” of the National Park Service and the Department of the Interior. It is interesting to note that one of the 49 NHAs is the entire State of Tennessee.

You may also have received some official looking documents espousing this same misinformation about NHAs. One such document refers to the National Coal Heritage Area in West Virginia and says “*Just try to mine a lump of coal inside the National Coal Heritage Area. Not on your life. Restricted. Taboo. In short, they have put West Virginia coal in a museum.*” Contrast that statement with data from the West Virginia Office of Miner's Safety, Health and Training which shows that the 13 counties in the National Coal Heritage Area produced over **83 million tons of coal** in 2011. (<http://www.wvminesafety.org/STATS.HTM>).

SWVA County Administrators and City Managers
October 23, 2012
Page 2 of 2

I am confident that the County Board of Supervisors and City Councils in Southwest Virginia recognize this campaign of misinformation for what it is. The use of time tested techniques such as name-calling, demonizing those who disagree, using half truths to make entire statements seem true, and citing “experts” or “authorities” to create the illusion of credibility all make it very evident that the goal is to misinform.

Contrary to the false information being distributed, National Heritage Areas are indeed focused on preserving and celebrating their heritage. The National Coal Heritage Area in West Virginia has installed kiosks telling the history of coal, helped fund an exhibition mine, helped develop an exhibit on John Henry, promoted driving tours, and created traveling exhibits on coal heritage for schools. In North Carolina, the Blue Ridge Heritage Area operates a visitor center in Asheville, does tourism research for their partners, and works with tourism organizations to promote the area to travelers.

The Crooked Road was created in large part by Southwest Virginia local governments who now make up the majority of the organization’s Board of Directors. As you know, we have no interest in restricting private or public property rights, and a NHA designation would not give us the authority to do so anyway. It would allow us to leverage additional funding to continue doing what we believe in – bringing attention to the incredibly rich musical heritage of Southwest Virginia for the benefit of Southwest Virginians and those who visit here.

The Crooked Road welcomes and encourages civil and constructive comments on the proposed NHA designation. Misleading information such as that being distributed by a few people is a disservice to the region.

Attached is a summary of the proposed NHA designation and responses to some of misconceptions that have been presented in various localities. The “Statement for The Crooked Road” written by Crooked Road co-founder Joe Wilson is attached as well. This Statement was recently published in many Southwest Virginia newspapers and eloquently expresses what The Crooked Road is all about.

Please let me know if I can provide any additional information or answer any questions regarding this proposed designation. If you would like for The Crooked Road to give a presentation on the proposed National Heritage Area designation to your Board of Supervisors or City Council, we would be happy to do so.

Sincerely,



Jack Hinshelwood
Executive Director

The Crooked Road

Proposed National Heritage Area Summary

What is a National Heritage Area? National Heritage Areas are places where natural, cultural, historic and scenic resources combine to form a cohesive, nationally important landscape. They are places that are important to the American experience. They exist where people who live there believe their history is nationally important and deserves to be celebrated and preserved.

How many National Heritage Areas are there and where are they located? There are 49 NHAs in the US and the first one was designated in 1984. Examples include the Coal Heritage Area in WV, Blue Ridge Heritage Area in NC, and the Tennessee Civil War NHA which includes the entire state of Tennessee.

How are they designated? NHAs must be designated by the U.S. Congress.

What would be the benefits of a NHA designation? The benefits include the pride of being recognized as a place important to the American Experience, and the potential for federal funding.

How much funding can a NHA obtain? Funding for NHAs is on a 1:1 match basis. The Crooked Road budget for FY 2012-2013 is approximately \$275,000, so if the entire budget was eligible as match, the maximum funding would be no more than \$275,000.

How do NHAs work? The NHA operates under a management plan that identifies the goals and objectives of the NHA. The NHA also has an annual work plan that specifies how the funding for that year will be used. Both the management plan and the annual work plan are developed locally and reviewed and approved by the National Park Service.

What would The Crooked Road do with this funding? The Crooked Road would continue our work to create jobs and improve the quality of life in Southwest Virginia by celebrating and promoting the region's unique heritage music. The Crooked Road region includes the 19 county and 4 city area of Southwest Virginia.

Misconceptions Regarding NHAs

NHAs have power of eminent domain and can take land.

No, they are prohibited from doing that. Also federal funding may not be used to purchase property. Private Property rights protection language is included in legislation & management plan.

NHAs will put the entire area under the ultimate authority of the National Park Service (NPS) and the Dept. of the Interior (DOI).

No, a NHA does not give the NPS or DOI authority over local land use decisions.

NHAs do not provide for consent of the governed.

Consent of the governed is provided through elected members of Congress.

The National Park Service uses funding to manipulate localities to do their bidding.

SWVA has received a significant amount of federal funding. Local control still rules.

NHAs get typically a million dollars a year or more.

Funding is on a 1:1 match basis so funding for a NHA is limited to their existing budget. The Crooked Road budget for FY 2012-2013 is approximately \$275,000, so if the entire budget was eligible as match, the maximum funding would be no more than \$275,000.

A Statement for the Crooked Road

The Crooked Road has nothing to do with politics. It never has, and never will. It is a private group of Virginians who want to create jobs and improve the quality of life in Southwest Virginia. The Constitution says citizens of the nation can organize themselves in free associations and work on matters that concern them. That's what we are, a free association of volunteers. We pay no attention to politics. Some of us are Republicans, Democrats, and Independents, and we like each other and share a concern for our region. We never mention politics.

We are very optimistic people who believe our region is special, and can use its beauty, rich history, and physical resources to create a better future. By better future we mean more jobs, better jobs, jobs that can't be exported, and jobs that enhance the nation's appreciation of a very special place.

Does our work have anything to do with property? Yes, it does. We feel it will make all property in Southwest Virginia worth more. We do not apologize for that. We created our association as a way to get individuals, businesses of many kinds, villages, towns, and counties to work together for the improvement of our area. We do not apologize for that. Yes, we plan to ask Congress to designate our region as a National Heritage Area for two very good reasons. First, it truly is an area that helped shape the nation. It is the place where Campbell gathered the troops that went to King's Mountain and fought a key battle in winning American freedom. The Great Wagon Road is here, literally "the road to America." There are a thousand other historic resources here.

Second, we can obtain some funding for our work with a heritage designation. It would be limited to matching funding, so realistically, about \$275,000 a year. We need and would be most grateful for that support. It is nowhere near the incorrect amount our critics have indicated. Some of our critics jeer even the historic secular and religious music handed down from the ancients in these mountains. We feel this reveals a level of misunderstanding we should ignore. But what truly amazes us is their assumption that we plan to do some great evil to individual property rights. Nothing could be further from the truth.

We love the Constitution and its Amendments. We like the property laws of the Commonwealth, and those of the Common Law handed down for many generations. We are traditionalists who believe in self-help, and we believe in each other. We also believe that the people of Southwest Virginia know and understand us.

There is a form of gentle Christianity that was brought here many generations ago by Scots-Irish and German immigrants and their descendants and it still informs this place. It hears all before it renders judgment. It takes its cues from deeds as well as words. It is unwise to falsely accuse anyone in this place. The accuser is judged along with the accused. Those who created the Crooked Road believe their neighbors know them well.

Composed for the Crooked Road by Joe Wilson, a co-founder.
September 21, 2012

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Other**

FOR COUNCIL MEETING DATED:	November 13, 2012
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	Enclosed for Council's review and consideration is the annual Comprehensive Economic Development Strategy Priority Projects list (CEDS) for July 1, 2013 – June 30, 2014. Each item is listed by priority and type.
ACTION NEEDED:	Approval/denial of list as presented.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY PRIORITY PROJECTS

July 1, 2013 - June 30, 2014

PROJECT	PRIORITY /TYPE	DESCRIPTION	FUNDING SOURCE	AMOUNT	TOTAL	ENVIRON- MENTAL IMPACT	NO. OF JOBS
<i>Franklin County/Rocky Mount Industrial Park-- Franklin Co/Town of Rocky Mount</i>	1/1	Development of industrial sites, water and sewer, site improvements, and rail spur to serve expansion of existing heavy industrial site (This project is ready to bid.)	Local EDA VTC	\$1,200,000 \$600,000 \$600,000	\$2,400,000	NA	300-500
<i>Natural Gas Service Extension--Franklin Co/Town of Rocky Mount</i>	1/3	Complete 12-mile service extension of Roanoke Gas to Franklin County/Rocky Mount Industrial Park to promote industrial development	VTC USDA-RD Local Private	\$3,000,000 \$3,000,000 \$3,000,000 \$3,500,000	\$12,500,000	Positive	300+
<i>Pigg River Heritage Trail-- Town of Rocky Mount and Franklin County</i>	1/1	Development of Heritage Trail for tourism, recreation, and quality of life enhancement in support of economic development	TEA-21 DCR Local	\$275,000 \$125,000 \$75,000	\$475,000	Positive	NA
<i>Economic Restructuring Via Heritage Tourism Development-- Town of Rocky Mount</i>	1/2	Development of venue for music, arts and history to promote area and serve as tourist destination along Crooked Road Heritage Music Trail	Local EDA VTC	\$800,000 \$600,000 \$600,000	\$2,000,000	Positive	10-20
<i>Interconnection with Western VA Regional Water Authority-- Town of Rocky Mount</i>	1/11	Connect the Town of Rocky Mount's water system with the Western VA Regional Water Authority lines via a 1.4-mile extension of the Town's water system	Local EDA	\$500,000 \$1,000,000	\$1,500,000	Positive	300
<i>North Main Street Development-- Town of Rocky Mount</i>	2/3	Provide public infrastructure in roads, signals, and public utilities to development sites	VDOT Local	\$500,000 \$500,000	\$1,000,000	None	250-300
<i>Shell Building- Franklin County/Rocky Mount</i>	2/3	Shell building of 100,000+ SF to attract industry	EDA CDBG Local	\$1,000,000 \$700,000 \$300,000	\$2,000,000	NA	400-600
<i>Extension of Public Water and Sewer for Commercial and Industrial Development--Town of Rocky Mount</i>	3/3	Expand public utilities to meet demand and to encourage development	Local VDH	\$0 \$2,500,000	\$2,500,000	Positive	unknown
<i>Route 40 Bypass in Rocky Mount</i>	3/3	Feasibility study for the establishment of a Route 40 bypass in the Town of Rocky Mount	Local VDOT	\$10,000 \$90,000	\$100,000	Positive	unknown
<i>Realignment of Franklin and Pell in Rocky Mount</i>	3/3	Feasibility study and preliminary engineering to realign Franklin and Pell in Rocky Mount	Local VDOT	\$10,000 \$90,000	\$100,000	Positive	unknown
<i>North Main Park Development</i>	3/3	Development of a youth/teen oriented park in the North Main corridor	Local VDCR	\$100,000 200,000	\$300,000	NA	NA
<i>Housing Stock Survey and</i>	3/3	Inventory housing stock in Rocky Mount to determine new	Local	\$300,000	\$1,000,000	NA	NA

Redevelopment

areas for funded housing programs and initiate programs

DHCD

\$700,000

ABBREVIATIONS:

ARC = Appalachian Regional Commission
CDBG = Community Development Block Grant
CIT = Center for Innovative Technology
CORD = Center on Rural Development
EDA = Economic Development Administration
EPA STAG = Environmental Protection Agency State & Tribal Assistance Grant
DCR = Dept of Conservation & Recreation
FAA = Federal Aviation Administration
FHWA = Federal Highway Administration
GO Bonds = General Obligation Bonds
RREG = Rural Business Enterprise Grant
RD = Rural Development

TBD = to be determined
TEA-21 = VDOT Transportation Enhancement Act Program for the 21st Century
VDBA = VA Department of Business Assistance
WIA = Workforce Investment Act
VTC = Virginia Tobacco Indemnification and Community Revitalization Commission
SERCAP = Southeast Rural Community Assistance Project, Inc.
USACE = US Army Corps of Engineers
ISDF = Industrial Site Development Fund (VDHCD)
LWCF = Land & Water Conservation Fund
SWCB = State Water Control Board
WWWA = Western VA Water Authority

USDA-RD = U.S. Dept of Agriculture, Rural Development
USCAIP = US Community Adjustment & Investment Program
VASBI = Virginia Shell Building Initiative
VA-DOA = Virginia Dept of Aviation
VDOT = VA Department of Transportation
VDH = VA Department of Health
VHDA = Virginia Housing Development Authority
VHPPF = Virginia Housing Partnership Fund
VRA = Virginia Resources Authority
VTC = Virginia Tobacco Commission
VWP = Virginia Water Projects
WQIF = Water Quality Improvement Funds (VA)
HUD = Housing and Urban Development

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Town of Rocky Mount
345 Donald Avenue
Rocky Mount, Virginia 24151

PHONE : 540.483.7660
FAX : 540.483.8830

E-mail: jervin@rockymountva.org
www.rockymountva.org



TOWN COUNCIL
Steven C. Angle, *Mayor*
Gregory B. Walker, *Vice Mayor*

Bobby M. Cundiff P. Ann Love
Jerry W. Greer, Sr. Bobby L. Moyer
Billie W. Stockton

C. James Ervin, *Town Manager*

November 14, 2012

Mr. Willie C. Taylor, Regional Director
U.S. Department of Commerce
Economic Development Administration
Philadelphia Regional Office
The Curtis Center, Suite 140 South
Independence Square West
Philadelphia, PA 19106

Dear Mr. Taylor:

Whereas the local governing body of the Town of Rocky Mount, Virginia supports the West Piedmont Economic Development District Designation, this is to advise that we have elected to be covered by the Year 2013 Comprehensive Economic Development Strategy for the West Piedmont Planning District in its capacity as an EDA Economic Development District. The projects included in the document's prioritized project list have been endorsed by the local governing body at its meeting on November 13, 2012 for assistance in improving the economy of our area.

On behalf of my community, thank you for the opportunity to participate in the Economic Development Administration's Economic Development District Program.

Sincerely,

C. James Ervin
Town Manager

CJE:phk

Enclosure

Cc: Aaron S. Burdick, WPPDC

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	November 13, 2012
----------------------------	-------------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	Mr. Aaron Burdick, Executive Director of West Piedmont Planning District Commission (WPPDC), has requested to come before Council to give an update and opportunity to discuss the WPPDC.
ACTION NEEDED:	None

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)



West Piedmont Planning District Commission

P.O. Box 5268
Martinsville, VA 24115-5268
Phone: (276) 638-3987
Fax: (276) 638-8137
e-mail: staff@wppdc.org

Serving Franklin, Henry, Patrick, and Pittsylvania Counties – Cities of Danville and Martinsville – Town of Rocky Mount – Since 1970

October 29, 2012

Dear Mr. Ervin:

Thank you for the opportunity to speak in front of Town Council at its November 13th meeting. I will take this opportunity to discuss the West Piedmont Planning District Commission (WPPDC).

In 1968, Virginia was divided into planning districts based on the community of interest among its counties, cities, and towns. A Planning District Commission is a political subdivision of the Commonwealth, chartered under the Regional Cooperation Act by the local governments of each planning district. As such, they are a creation of local government encouraged by the state. There are 21 PDCs in Virginia.

The West Piedmont Planning District's member localities are: Franklin, Henry, Patrick, and Pittsylvania Counties; the Cities of Danville and Martinsville; and the Town of Rocky Mount. The WPPD Board of Commissioners is made up of 21 members—two elected and one appointed from each of the seven member jurisdictions. The PDC meetings, which are open to the public, are held on the fourth Thursday of each month at its office at 1100 Madison Street, Martinsville.

Our funding comes from a number of sources including federal and state grants, as well as a per capita rate assessed to our member localities. Our current rate is \$.55, however, we have provided a relief of 5% over the past several years. For FY 2013, the Town was assessed \$2,507.

For more than 30 years, Bob Dowd and Joan Hullett were the face of the planning district. Both retired last summer, which has led to some staff restructuring, with Leah Manning moving into Joan's former position of Deputy Director/Economic Development Planner, and the hiring of a regional planner. We are a very small, but well run, and highly performing organization with annual total assets of approximately \$650,000, and annual liabilities of approximately \$86,392. Last year, we reported annual revenues over expenditures of \$54,540.

The areas of work that the WPPDC focuses include: economic development, transportation initiatives, technical assistance to constituent counties and municipalities, identify and relay region's legislative priorities, and provide land use and environmental planning services to local member jurisdictions.

Over the past year, the West Piedmont Planning District Commission has completed road project inventories and field visits with Town staff and VDOT; conducted a comprehensive, on-the-ground, inventory of all Town sidewalks; provided a regional legislative platform to our state legislators prior to the start of the general assembly session; completed an update of the Comprehensive Economic Development Strategy—which is required as part of our Economic Development Administration grant; presented priority transportation projects for each locality and the region to the Commonwealth Transportation Board, completed development of a mandated Regional Hazard Mitigation Plan; and began a quarterly newsletter.

I want to ensure that that the Town feels that the per capita rate paid to WPPDC is well utilized and a good investment, and I strongly encourage the Town of Rocky Mount to take advantage of the staffs and resources of the West Piedmont Planning District Commission and the Roanoke Valley Alleghany Regional Commission. This is a unique situation having dual memberships with two very strong planning districts and is a benefit to the citizens of Rocky Mount. We truly are an extension of your staff.

Sincerely,

Aaron S. Burdick
Executive Director

PLAN OF ACTION:
TOWN OF ROCKY MOUNT - WORK PROGRAM ITEMS
FOR INCLUSION IN THE
FY 2013 WPPD WORK PROGRAM/STRATEGY STATEMENT

- Completed development of Regional Rural Long-Range Transportation Plan, which all regions of the state are being required by VDOT to develop over a four-year period. These rural plans will compliment those in metropolitan areas of the state and will identify needs based on goals and objectives set by the region. The list of recommendations from the plans will be used in the statewide transportation planning process to better quantify the statewide magnitude of needs. The transportation system evaluated was limited to federal functional classified routes of minor collectors and above. The development of the plan was broken down into four general phases. The first phase was completed in June 2007 and included development of regional goals and data collection. The PDC staff worked with a technical advisory committee with representatives from all the member localities in developing goals and objectives, data collection and mapping, development of a public participation plan, and holding local outreach meetings to get input on needs in the areas of safety and congestion/capacity as well as general transportation input. Phase II got underway in July 2007 and included Analysis and Problem Identification. The two remaining phases were Phase III that included Public Outreach and Recommendation Development; Phase IV involved a Public Endorsement and Regional Adoption. (Phase I information is available on the PDC's website.) Staff has worked with the PDC's Transportation Technical Advisory Committee in reviewing various plan components that were developed as well as the identification of Designated Study Locations (DSLs), or "hot spots" for which VDOT's on-call consultant undertook traffic counts/studies. Staff worked with VDOT's on-call consultant in reviewing materials they developed for the final plan document with distribution and review of draft recommendations to local government members. Staff anticipates final printings of the Plan materials and distribution in FY 2012-FY 2013.
- Completed development of a mandated Regional Hazard Mitigation Plan as requested by the counties and cities in conjunction with the Virginia Department of Emergency Management (VDEM) in 2006. Since then, staff has worked with VDEM and the local government emergency services directors and planners to undertake an annual update. With the requirement to update the plan every five years, the WPPD localities have called on the PDC staff to provide technical assistance in the scheduled update. In the fall of 2010, VDEM awarded the West Piedmont Planning District Commission a grant in the amount of \$56,000; of this amount, \$52,000 was used to hire a consulting firm, Dewberry, to develop the plan update in conjunction with the region's localities. An in-kind match was provided by the PDC and local government staffs. The PDC, working with Dewberry and the local emergency services directors from the cities and counties, completed the 2011 Plan Update. The deadline for plan completion is December 31, 2011, pending adoption by each participating jurisdiction. The next five-year update will be required by November 23, 2016, based on FEMA's approval date of November 23, 2011, for Henry County. The PDC will be responsible for monitoring the Plan and submitting annual progress reports to VDEM beginning January 2013.
- Continued support for funding, construction of I-73 corridor in Franklin County-Rocky Mount area.
- Continue to provide assistance with marketing efforts for the Franklin County-Rocky Mount area in conjunction with the Town, County.
- Development of Annual Report for the Regional Comprehensive Economic Development Strategy in conjunction with the Economic Development Administration and work with the Town Manager and Town Council in developing project proposals list and in prioritizing project proposals. This effort will aid in maintaining the Planning District's Economic Development District designation to maintain eligibility for receipt of grant monies from EDA.
- Statistical/computer graphic/geographic information system assistance to town, county, chamber, businesses, industries, and organizations through the PDC's State Data Affiliate Center and Business and Industry Data Center Program (through the Virginia Employment Commission).
- Assistance to Town Manager in the development of updates to Rocky Mount's ordinances, compliance documents, and planning/development documents, as requested.
- Continue to supply 2010 Census data, as requested, to the public and private sectors.
- Technical assistance for 2010 Census dissemination of data and any mapping needs.

- Provide information and statistical services and evaluation assistance to Town Manager, Town Planner, Finance Officer, and Council, GIS Coordinator, upon request.
- Assistance in development of Regional Legislative Program letter.
- General technical assistance to various agencies/organizations including Patrick Henry Community College, the Franklin County School System, Economic Development Organizations, Longwood Small Business Development Center, Franklin Workforce Development Consortium, West Piedmont Business Development Center, as requested.
- Ongoing monitoring of updates of Franklin County (Rocky Mount) Street Map.
- Mapping assistance, as requested, with Town street map and map pad product for promotion of tourism/economic development.
- Continue bikeway planning efforts suggested in Regional Bicycle Plan.
- Continue to work with the Coordinated Human Service Mobility Team for PDC 12 area by developing the base information on providers of Human Services transportation and collect input from these agencies in association with the Virginia Department of Rail and Public Transportation on needs for improved and expanded services in the study area and ensure consistency with the Regional Rural Long-Range Transportation Plan.
- Continue to support funding for priority transportation projects
- Continue to coordinate with DCR on the regional review and update of the Virginia Outdoors Plan

West Piedmont Planning Dispatch

Summer 2012



West Piedmont

WEST PIEDMONT PLANNING DISTRICT COMMISSION

P.O. BOX 5268 - 1100 MADISON STREET, MARTINSVILLE, VA. 24115
 PHONE: (276) 638-3987 FAX: (276) 638-8137 E-MAIL: STAFF@WPPDC.ORG

SERVING THE COUNTIES OF FRANKLIN, HENRY, PATRICK, AND PITTSYLVANIA, THE CITIES OF DANVILLE AND MARTINSVILLE, AND THE TOWN OF ROCKY MOUNT

Martinsville's Wayfinding Tourism Initiative

The West Piedmont Planning District Commission (WPPDC) provided technical assistance to the City of Martinsville for an initiative to place wayfinding signs throughout the City in an effort to encourage tourism in the uptown area. The City received a grant from the Harvest Foundation, along with a local match, to place signs in various sections of Martinsville directing drivers to prominent uptown destinations such as the farmers' market, Virginia Museum of Natural History, and other notable venues.

Staff from the WPPDC provided input regarding sign placement along roadways to ensure maximum visibility from vehicles, as well as sign color. A WPPDC staff member attended a recent public meeting intended to garner valuable input from citizens and stakeholders in Martinsville regarding the initiative; substantial input was received which will greatly improve the effectiveness of this endeavor.



Local Food Initiative Accelerates

The West Piedmont Planning District Commission (WPPDC) recently created a survey targeted to food producers in the region, which is intended to obtain information regarding the type of establishment (store, farmstand, etc.) they operate, the types of products produced and marketed, a description of operations, barriers, and limitations to current operations, to ascertain whether producers would like to be included in a new regional Local Foods Guide, and to gauge interest in participation in agricultural-related training workshops or demonstrations. The surveys are being distributed to farmers' markets throughout the region, and are also available online at <http://www.surveymonkey.com/s/WKHM7N7>.



The surveys are targeted to local food producers in the West Piedmont Planning District, which includes Patrick, Henry, Pittsylvania, and Franklin counties; the cities of Martinsville and Danville; and the Town of Rocky Mount. In addition to the survey, press releases will be forthcoming regarding the results of the survey and food production in the region. The survey will be used to produce an interactive web-based map and printed guide in 2013.

Marina Market Analysis for Philpott Lake

Henry County plans to construct a marina at Philpott Recreation Area, located on the south end of Philpott Lake. The only other marina that served the lake was the Twin Ridge Marina, which was destroyed by a fire in 2000. Since that time, the lake has only been served by day-use facilities for boaters, which are limited to boat ramps and courtesy docks. The proposed marina is planned to provide 40 boat slips with an option for an additional 20, fuel service, a small store, and ample parking.

Henry County commissioned the West Piedmont Planning District Commission (WPPDC) to conduct a market study to determine the feasibility of a marina at Philpott Lake. Studies conducted by the WPPDC found that the proportion of boat registrations to the total population in the jurisdictions immediately surrounding the lake were about three times that of the proportion of state-wide boat registrations to the total population of Virginia. In addition, one of two projection methods used to project the number of boat registrations out to the year 2030 showed an increase in registrations over time.

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WPPDC Commissioners

- Franklin County**
 - William Brush
 - Bobby Thompson
 - Leland Mitchell
- Henry County**
 - Tommy Slaughter
 - Jim L. Adams
 - Wesley E. George, III
- Patrick County**
 - Roger Hayden
 - Danny Foley
 - Jerry Adams
- Pittsylvania County**
 - James E. Astin, Jr.
 - James H. Snead
 - Jessie Barksdale
- City of Danville**
 - Dr. Gary P. Miller
 - Albert K. Rawley, Jr.
 - Verna Graham
- City of Martinsville**
 - Kimble Reynolds, Jr.
 - Kathy Lawson
 - Kim Adkins
- Town of Rocky Mount**
 - Jerry W. Greer, Sr.
 - Ralph A. Casey
 - Gregory B. Walker

Aaron Burdick
 Executive Director
aaronburdick@wppdc.org

The WPPDC administers the Danville-Pittsylvania Metropolitan Planning Organization (MPO), which is responsible for continuing, comprehensive, and cooperative transportation planning.



"THE POTENTIALS FOR ANY COMMUNITY'S ECONOMIC DEVELOPMENT DEPEND UPON STRENGTHENING ITS RESOURCES AND OVERCOMING ITS OBSTACLES. CERTAINLY, THE LOCALITIES OF THE WEST PIEDMONT REGION ARE NO EXCEPTION TO THIS PRINCIPLE IN PURSUING THEIR POTENTIAL FOR ECONOMIC DEVELOPMENT."
—2012 CEDS

Update of WPPDC Website

The West Piedmont Planning District Commission (WPPDC) is preparing to update its website. The purpose of the update is to create a website with fresh content, which will be more attractive and functional. Updates will result in a website that will include additional maps, documents, and will be more user-friendly and interactive.



WPPDC Tourism Mapping Initiative

West Piedmont Planning District Commission (WPPDC) staff is involved with a tourism mapping initiative which will highlight a variety of attractions across the region. Unlike many maps that provide information pertaining to major tourist attractions, this effort will focus on such major venues, but will also include destinations that may often be overlooked, such as country clubs, golf courses, canoe/kayak access points, and various recreational facilities such as playgrounds and sports fields.

The destinations will be included in Google Maps and Google Earth application formats, and will be available on the WPPDC website. Points on the interactive map will provide information about the destinations and links to the destinations, where available.

CEDS Submittal Deadline Changing

The region's Comprehensive Economic Development Strategy (CEDS) submittal deadline has been changed to March 31 from June, as was previously the case. This was done in an attempt to align the WPPDC's CEDS submittal period with its planning grant cycle, which is in effect from April 1—March 31.

The purpose of the CEDS is to foster the collaboration of the public and private sectors in creating an economic blueprint to diversify and strengthen the local economy.

Recent Events

Recent events WPPDC staff attended:

- The 2012 Economic Development Agency (EDA) Regional Training Conference in Philadelphia took place July 9—11. The conference introduced innovative economic development strategies, and provided for networking opportunities between individuals, agencies, and groups involved in economic development.
- The Virginia Association of Planning District Commissions (VAPDC) Summer Conference took place July 26—28 in Virginia Beach. The event served as an opportunity for Virginia's planning district commissions to network, exchange ideas, and discuss projects taking place within various planning districts.



Left: Olde Dominion Agricultural Complex, Chatham.

Top Right: Main Street, Danville.

Bottom Right: Community garden at Danville Farmer's Market, Danville.



DCR Changes Stormwater Rules



Stormwater regulations are essential to minimizing the introduction of pollutants into waterways such as the Dan River, pictured above.

“DURING FY 2012, ONE OF THE ACTIVITIES THE PDC UNDERTOOK INCLUDED PROVIDING TECHNICAL ASSISTANCE TO ORGANIZATIONS MARKETING THE REGION, WHICH INVOLVED THE DISSEMINATION OF DEMOGRAPHIC DATA, SPECIALIZED MAPS FOR MARKETING BROCHURES, AND OTHER UNIQUE PROJECTS.”

Over the years, localities throughout the region and state had the option to delegate their stormwater programs to the Virginia Department of Conservation and Recreation (DCR). Beginning in July 2014, however, localities in the Commonwealth must officially implement their own stormwater programs.

In June 2013, each locality must submit their draft program to DCR for approval by the agency. If, however, a locality’s program is not yet complete by that date, it must submit to DCR that “substantial progress” has been made regarding drafting of its stormwater program, and the locality will be eligible for a one-year extension.

Elements that localities must integrate into their stormwater programs, via a stormwater ordinance, include the following:

- Administration;
- Submission of plan, review, and procedures of approval;
- Fee payment;
- Issuance of permit coverage under the Virginia Stormwater Management Program (VSMP) General Permit for Construction Activities;
- Setting forth procedures for inspection and maintenance of stormwater management facilities on a

long-term basis;

- Compliance and enforcement;
- Reporting;
- Record keeping; and
- Any technical criteria different from those spelled out in regulations.

If you would like additional information or professional referrals regarding this change, please contact the West Piedmont Planning District Commission at (276) 638-3987, or aaronburdick@wppdc.org, to contact Aaron Burdick, WPPDC executive director.

Summary of DHCD Annual Report

The development of the Department of Housing and Community Development (DHCD) Annual Report has begun. The Report includes economic development-related activities the WPPDC has engaged in during FY 2012. The Report will include the following elements: Strategic Planning, Duties Performed, Highlight of Successes/Achievements—Regional Efforts of Cooperation, and FY 2013 Work Program.

included providing technical assistance to organizations marketing the region, which involved the dissemination of demographic data, specialized maps for marketing brochures, and other unique projects.

Staff also conducted mapping initiatives for Martinsville and Danville to analyze demographic attributes along bus routes for those cities.

During FY 2012, one of the activities the PDC undertook

The PDC, through the Danville Metropolitan Planning Organization (MPO), assisted Danville Transit in their efforts to integrate Danville Senior Services transportation into the Danville Transit System by providing technical assistance regarding ridership data for the agency.



Left: Uptown Farmer’s Market, Martinsville.

Top Right: Clock in downtown Rocky Mount.

Bottom Right: Pocket park, Chatham.



West Piedmont Planning Dispatch

West Piedmont Planning District Commission

MPO Corridor Studies Completed

The Danville Metropolitan Planning Organization (MPO), in conjunction with URS Corporation, completed four corridor studies with final reports provided for each. The studies included the Route 58 West Access Management Plan, the Route 863 to Route 58 West Connector Study, the Mount Cross Road Improvement Study, and the Danville Riverwalk to Ringgold Depot Trail Connector Study.

The Route 58 West Access Management Plan recommends access management strategies to improve safety and mobility on Route 58

West from Brosville east to about the Danville Corporate Limit.

The Route 863 to Route 58 West Connector Study evaluated the feasibility of constructing a new connector road from Mount Cross Road (VA 750) at Moorefield Bridge Road (VA 863) to U.S. 58 West.

The Mount Cross Road Improvement Study sought to improve the two-lane section of Mount Cross Road from Danville into Pittsylvania County via a combination of widening and access management strategies.

The Danville Riverwalk to Ringgold Depot Trail Connector Study proposes an approximate 5-mile trail connection between the Dan Riverwalk Trail and the Ringgold Depot Trail in Pittsylvania County.

Additional information on these studies is available at http://www.wppdc.org/Web_Data/Transp/MPO_Transp_Planning.htm.

Virginia Outdoors Plan Update

The WPPDC recently provided input to the Virginia Department of Conservation and Recreation (DCR), in furtherance of DCR's efforts to create the 2013 Virginia Outdoors Plan.

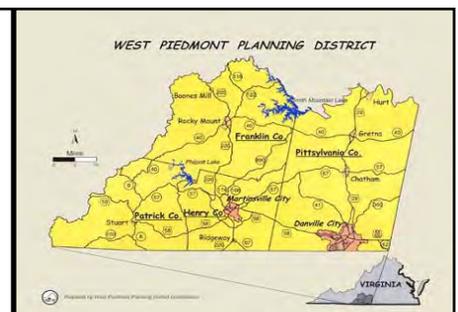
Priority projects identified in the WPPDC include the construction of a new marina at

Philpott Lake; construction of a boat ramp at Smith Mountain Lake; continued development of trails throughout the region; defining expanded boundaries of Anglers Park to encompass and protect the regional mountain bike trail system and a portion of Danville's Riverwalk, and develop future park features outlined in the Anglers Park

Conceptual Plan; and develop boat access and trail connectors on publicly-owned land adjacent to the 14-mile stretch of the Dan River between the Berry Hill Bridge in Pittsylvania County and ending at Abreu-Grogan Park in Danville.

Fiscal Year 2012 Elected Officers

- **Chairperson—Albert K. "Buddy" Rawley, Jr., City of Danville**
- **Vice Chairperson—Bobby Thompson, Franklin County**
- **Treasurer—Kathy C. Lawson, City of Martinsville**



Did you know?

P.O. Box 5268
1100 Madison Street
Martinsville, VA 24115
Phone: 276 638-3987
Fax: 276 638-8137
E-mail:
Staff@wppdc.org

In 2007, the region was comprised of about 893 square miles of agricultural land, which is about 35 percent of the West Piedmont Planning District. To illustrate the amount of land comprising 893 square miles, about 85 percent of the land area of the state of Rhode Island would be covered by this agricultural land if superimposed on the state.

In 2011, there were 17,251 registered boats (including personal watercraft) in the region comprising the West Piedmont Planning District. Our region accounts for about 7 percent of the state total.

***Interested in receiving this flyer by e-mail?
Please contact: Staff@wppdc.org***



WEST PIEDMONT PLANNING DISTRICT COMMISSION GOALS



MANAGEMENT AND ADMINISTRATION

- To provide leadership and guidance to the Commission in such a manner as to manage the staff efficiently;
- To provide a greater awareness among the public and the local governments concerning the role of the Commission;
- To foster their interest, involvement, and support for the Commission's activities.

REGIONAL PLANNING

- To maintain a Strategic Plan as a guide to Commonwealth of Virginia, local governments, federal, and regional-level decision making;
- To develop various regional functional planning activities and plans that assist regional cooperative planning activities as needed and, secondly, to encourage regional cooperative planning and implementation actions;
- To encourage and participate in cooperative efforts with the adjoining planning districts/councils of government which may include discussions of issues as well as actual planning efforts determined to be of multi-regional benefit to bring about a cost-effective means of resolving existing or anticipated problems and to enhance the region to the mutual benefit of all concerned;
- To develop and maintain active working relationships with Commonwealth of Virginia agencies through mutual agreements to enhance regional and statewide strategic and functional planning.

LOCAL PLANNING ASSISTANCE

- To provide high quality local planning and technical assistance to the counties, cities, and towns within the District;
- To develop and maintain working relationships with Commonwealth Agencies by mutual agreement;
- To develop and maintain working relationships with both local planning and economic development agencies/departments and Commonwealth agencies and departments by mutual agreements;
- To promote the Commission's assisting role in appropriate local planning activities.

REGIONAL RURAL TRANSPORTATION PLANNING PROGRAM

- To provide a multi-modal, efficient, cost-effective, accessible, and safe transportation system network which has minimal adverse impacts on the environment and that contributes to the economic well being and quality of life of the region;
- To develop and maintain transportation planning for the non-urban, non-MPO areas of the planning district in conjunction with extra-regional, state, federal planning and development efforts regarding transportation infrastructure.

REGIONAL METROPOLITAN PLANNING ORGANIZATION ACTIVITIES

- To provide services as the Administrative Agent for the Danville/Pittsylvania County Metropolitan Planning Organization (MPO) as detailed in its Unified Transportation Planning Work Program.

ENVIRONMENT

- To conserve, manage, and protect the region's land, water, and air for the benefit and enjoyment of all people, including future generations.

ECONOMIC DEVELOPMENT

- To assure that the economy of the region be active and expanding and that the Commission provide a regional service in encouraging and assisting the stimulation of the regional economy and coordinate its growth in accordance with regional and local plans of the district.

HOUSING

- To assure that, to the extent possible, a full range of housing categories, styles, and price ranges are available within the region in order that all people may find decent, safe, and sanitary housing they can afford reasonably close to their work, shopping, and recreation.

PUBLIC SAFETY

- That every citizen in the region enjoy their life and the security of their property in their community in peace and without fear, by maintenance of a modern criminal justice and drug abuse control system and that the necessary plans and facilities be provided citizens and communities in the region to protect them from local and nationwide emergencies and natural catastrophes.

PUBLIC SERVICES, EDUCATION, AND CULTURAL OPPORTUNITY

- That the people of the District have adequate health care, social services, programs designed to assist the elderly, disadvantaged and handicapped be met through inter-jurisdictional arrangements where feasible and that a broad range of recreational activities and programs be available to all people;
- That every individual in the region have the opportunity for the best education and exposure to cultural activities and events that can be obtained.

COMMUNITY RELATIONS/CITIZEN PARTICIPATION

- To inform and involve in all phases of the planning process in such a way that the public, its leaders, and governing bodies have a plan which meets their desires and needs and so that these individuals and organizations are more willing to accept and implement final plans.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	November 13, 2012
----------------------------	-------------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	<p>Virginia Municipal League Insurance Programs has made a generous grant award to the Town of Rocky Mount Police Department in the amount of \$3,000 to offset the purchase of security cameras, and also awarded the Town of Rocky Mount Wastewater Plant \$1,000 to offset the purchase of a gas detector.</p> <p>Staff requests Council's approval of the attached draft "Town of Rocky Mount Supplemental Appropriation Resolution for the Fiscal Year Ending June 30, 2013" in order for the Town to appropriate the supplemental expenditure and supplemental revenue for Fiscal Year 2013.</p>
ACTION NEEDED:	Approval/denial of request.

Attachment(s): yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)

DRAFT



**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2013**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2012 through June 30, 2013, hereafter known as FY 2013; and

WHEREAS, the Virginia Municipal League Insurance Programs has awarded the Town of Rocky Mount Police Department \$3,000 to offset the purchase of security cameras and awarded the Town Wastewater Plant \$1,000 to offset the purchase of a gas detector and; and

WHEREAS, the Town Council of Rocky Mount wishes to thank the Virginia Municipal League Insurance Programs for their generous grant award.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate the following supplemental expenditure and supplemental revenue for FY 2013:

Account 01.3101.0000.0000.7007 (Video Equip.)	\$3,000
Account 01.2400.0407 (Safety Grant)	\$3,000
Account 02.6050.0000.0000.7000 (Capital Outlay)	\$1,000
Account 02.5000.0407 (Safety Grant)	\$1,000

GIVEN UNDER MY HAND, THIS 13TH DAY OF NOVEMBER 2013:

Steven C. Angle, Mayor

ATTEST:

Patricia H. Keatts, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	November 13, 2012
----------------------------	-------------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>JoAnne Patterson, Executive Director of Stepping Stone Mission of Franklin County, is in discussion with Franklin Community Bank regarding the possibility of purchasing the parcel of land in Rocky Mount previously owned by Darlene Swain. The bank has offered to sell the parcel for \$100,000. Stepping Stone Mission has cash on hand of \$50,000 and is attempting to raise another \$50,000.</p> <p>Council Member Love is asking Council to consider making a financial contribution to the effort to secure a permanent home for Stepping Stone Mission.</p> <p>The Town had previously used a leveraged donation in the "Lights for Life" campaign to help raise funds whereby the Town offered to donate a given amount, provided that additional/ matching funds were raised by the entity.</p>
ACTION NEEDED:	If Council wishes to make a donation in this case, should a match be required from other fund raising efforts?

Attachment(s): No

FOLLOW-UP ACTION: (To be completed by Town Clerk)

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens** **Consent Item** **Old Business** **New Business**
 Committee Report **Other**

FOR COUNCIL MEETING DATED:	November 13, 2012
----------------------------	-------------------

STAFF MAKING REQUEST:	Patrick Rust, Town Planner
BRIEF SUMMARY OF REQUEST:	Attached is a synopsis from the Town Planner of the "Traffic Management Report" in relations to the Town's traffic light system that has been studied and tweaked for better performance.
ACTION NEEDED:	Town Council can make a consideration regarding further study of the advanced detection system to bring the entire "Lights for Life" system up to full functionality.

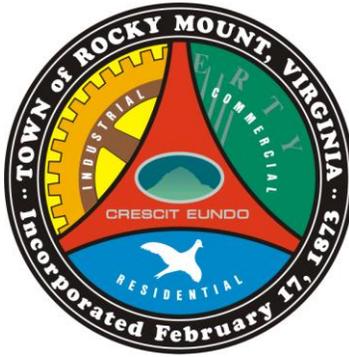
Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)

TOWN OF ROCKY MOUNT
345 DONALD AVE.
ROCKY MOUNT, VIRGINIA 24151

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FAX : 540.483.8830

E-MAIL: PRUST@ROCKYMOUNTVA.ORG
WWW.ROCKYMOUNTVA.ORG



TOWN COUNCIL
STEVEN C. ANGLE, *MAYOR*
GREGORY B. WALKER, *VICE MAYOR*

BOBBY M. CUNDIFF P. ANN LOVE
JERRY W. GREER, SR. BOBBY L. MOYER
BILLIE W. STOCKTON

PATRICK N. RUST
Town Planner
Code Inspector/GIS Technician

MEMORANDUM

To: Town Council Members
 Steven C. Angle, Mayor

From: Patrick Rust, Town Planner

Date: 11/08/2012

Re: Traffic Management Report

Planning Commission:

Over the past several months, with cooperation between the Town and contracted engineer Richardson & Wayland, the town's traffic light system has been studied and tweaked for better performance.

Lights are now programmed to go into flash mode at low-volume traffic times, as had been requested by planning commission and directed by council.

The maintenance of the system has highlighted areas that could be altered or fixed on the spot and issues that can be fixed in the future to enhance overall performance. The maintenance will continue on the traffic light system and all issues should be reported to the Town for quick response.

The Lights for Life Pre-emption System has also been under review and is currently being altered for best performance. There have been a few intersections that have seen problems of not working correctly. Maintenance has abated some of these issues.

One of the major issues of this system is the pre-existing conditions. The curves, topography, trees, and buildings can hinder the line of sight that is needed for the emergency vehicles to trigger the detectors on the Lights for Life System.

Advance detectors could be placed at some intersections to enhance the functionality of the system. The advance detectors can be very costly to install into the existing system.

Overall, the Lights for Life System has performed well and is a huge asset to emergency personnel, the Town of Rocky Mount, and Franklin County. The system will also be continued to be studied and maintained. Town Council can make a consideration regarding further study of the advanced detection system to bring the entire Lights for Life System up to full functionality.

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	November 13, 2012
----------------------------	-------------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Attached is an application that was submitted to the Virginia Department of Transportation (VDOT) for revenue sharing funds for the improvements to Scuffling Hill Road and a resolution required by the governing body in support of the application. We are asking VDOT for \$451,317. If awarded the funds, the Town will have to supply matching funds. This is only for the road improvements and not the sewer work.</p> <p>If Council wishes to pursue VDOT funds for this project, a resolution is required. If awarded the funds, the Town will have to provide a match either through a general fund allocation or through a debt issue.</p>
ACTION NEEDED:	<ol style="list-style-type: none"> 1. Approval/denial of submission of application 2. If application approved, approval of draft resolution.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)

REVENUE SHARING DETAILED APPLICATION FOR FUNDS
SEPARATE APPLICATION REQUIRED FOR EACH PROJECT TO BE CONSIDERED

FY: 2013-14 Town of Rocky Mount District: Salem
of Applications Locality is submitting: 1

PLEASE NOTE: **Projects receiving funding under this program are to be initiated and a portion of the Revenue Sharing funds expended within one year of the allocation.**

PROJECT INFORMATION (Please TAB from field to field)

Locality's Priority #: 1 Route #: 640 and local road name, if available: Scuffling Hill Road
State Project Number: None UPC #: 0

Type of Project: Construction If Type of Project is "Maintenance", has appropriate analysis been provided confirming the pavement or structure is below VDOT maintenance performance targets? >select<
If Type of Project is "Construction", will the requested funds accelerate advertisement of the project that is already in the Six-Year Improvement Plan or in the locality's capital plan? Yes
If this is a Construction project AND the advertisement date will be accelerated, please fill in dates below:
Current Advertisement Date: Advanced Advertisement Date:

Scope of Work: Drainage Improvements
Description of Work/Scope: Addition of curb and gutter with associated drainage facilities
From: Grayson Street To: Old Fort Road
Length: 1.08 (miles)
Is this project in another locality? No If yes, please identify the locality and reason for request on the line below.

PROJECT ESTIMATES (Please TAB from field to field)

PHASE	*Total Estimated Project Cost	Sections below pertain to Revenue Sharing funded portion only:		
		Estimated Eligible Project Costs	*Estimated Eligible VDOT Project Expenses	****Estimated Reimbursement to Locality
PE	\$ 176,527	\$ 176,527	\$ 1,000	\$ 88,264
RW	\$ 4,000	\$ 4,000	\$ 1,000	\$ 2,000
CN	\$ 722,107	\$ 722,107	\$ 1,000	\$ 361,053
TOTAL	\$902,634	\$902,634	\$3,000	\$451,317

LOCALLY ADMINISTERED PROJECT – Please answer on each line corresponding to each phase for this project below

Please note that indicating any phase of project work to be administered by the locality and reimbursed using Revenue Sharing Program funding constitutes a "Locally Administered Project". Submission of this application represents the locality's request to administer the project work.

PE Phase:	<u>Yes; Reimbursement will be Requested</u>
RW Phase:	<u>Yes; Reimbursement will be Requested</u>
CN Phase:	<u>Yes; Reimbursement will be Requested</u>

PROJECT FINANCIAL INFORMATION (Please TAB from field to field)

VDOT Revenue Sharing matching funds UP TO \$1M requested for CONSTRUCTION project FY 2014: \$ 451,317
VDOT Revenue Sharing matching funds OVER \$1M requested for CONSTRUCTION project FY 2014: \$ 0
VDOT Revenue Sharing matching funds UP TO \$1M requested for MAINTENANCE project FY 2014: \$ 0
VDOT Revenue Sharing matching funds OVER \$1M requested for MAINTENANCE project FY 2014: \$ 0

VDOT Revenue Sharing matching TOTAL request (this application) (right click on "\$0" to the right & "Update Field" for total) \$451,317

Note: CONSTRUCTION projects total or combined CONSTRUCTION & MAINTENANCE projects total requested must not exceed \$10M; Also, MAINTENANCE projects total requested must not exceed \$5M

Locality Revenue Sharing MATCHING funds TOTAL (for this application & must equal or match VDOT TOTAL above) \$ 451,317
Project has previously received Revenue Sharing state funds: No If Yes, FY(s): Totaling: \$ 0
Total of other State / Federal / Local funds (enter amount to the right): \$ 0
List types of other funds:
Total funding to be programmed on Project (should equal total estimated cost above): (right click on "\$0" & "Update Field" for total) \$902,634

COMMENTS

Submitted by: Patrick Rust Town Planner Reviewed by: Anthony Ford
Patrick N Rust 10/19/2012
Signature of Locality Official Date Signature of VDOT Official Date



**RESOLUTION
BY THE
ROCKY MOUNT TOWN COUNCIL
VIRGINIA DEPARTMENT OF TRANSPORTATION
FISCAL YEAR 2014 REVENUE SHARING PROGRAM**

At a regularly scheduled meeting of the Town of Rocky Mount of the Rocky Mount Town Council held on November 13, 2012, on a motion by _____, seconded by _____, the following resolution was adopted by vote of _____ to _____.

WHEREAS, the Rocky Mount Town Council desires to submit an application for an allocation of funds of up to \$451,317 through the Virginia Department of Transportation Fiscal Year 2014 Revenue Sharing Program; and

WHEREAS, \$451,317 of these funds are requested to fund Scuffling Hill Road improvements.

NOW, THEREFORE, BE IT RESOLVED THAT the Rocky Mount Town Council hereby supports this application of an allocation of \$451,317 through the Virginia Department of Transportation Revenue Sharing Program.

BE IT FURTHER RESOLVED THAT the Rocky Mount Town Council hereby grants authority for the Rocky Mount Town Manager to execute project administration agreements for any approved revenue sharing projects.

Adopted in the Town of Rocky Mount, Virginia this 13th day of November 2012.

TOWN OF ROCKY MOUNT:

Steven C. Angle, Mayor

A COPY ATTEST:

Patricia H. Keatts, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	November 13, 2012
----------------------------	-------------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Streets, Sidewalks & Streetlights Committee met on October 22, 2012 to consider two items:</p> <ol style="list-style-type: none"> <u>Repaving the one-way portion of Donald Avenue</u> When the Town paved the one-way section of Donald Avenue two years ago, the firm used had substantial quality issues. Council may recall that after working with them, the Town started hiring a retired VDOT employee to supervise the work. One of the worst examples of the work the firm did was the one-way section of Donald Avenue. Given that the Town currently has a contract with an excellent paving firm, Patterson Brothers, the staff has asked them for a quote to fix Donald Avenue. Patterson Brothers has offered to mill and repave the section of the street for \$38,000. The Committee recommended proceeding with this work. <u>Orchard Avenue Extension</u> The Town has had a variety of complaints regarding Orchard Avenue Extension. Apparently, drivers are using it as a shortcut to Cliff Street, often to get around a bus or other traffic that is perceived as slow. The street is too narrow for such high speed traffic. The Town placed "no through traffic" signs at each end of the street and that has not helped. When contacted by the Town, one owner shared a great idea. Rather than placing speed bumps on the street, she suggested making the street one-way, going up the hill toward Orchard Avenue. The Committee made a field visit to the street to verify sight distances and recommended making the street one-way, going north.
ACTION NEEDED:	Approval/denial of Committee recommendations.

Attachment(s): No

FOLLOW-UP ACTION: (To be completed by Town Clerk)

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens
 Consent Item
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	November 13, 2012
----------------------------	-------------------

STAFF MAKING REQUEST:	Matthew Hankins, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	<p>The Finance & Human Services Committee met on October 29, 2012 to review two items:</p> <p>1. <u>A second meeting to review proposed fee scheduled changes relative to Planning/Zoning fees.</u> The Committee had met on a prior occasion to review potential changes to the planning and zoning fees and met this time to review a proposed fee schedule as submitted by staff. Adjustments were made based on Committee input and the attached referral was drafted for the Planning Commission.</p> <p>2. <u>To review the request of Council Member Ann Love to address the confusion implied in our Personnel Policy TORM #V-01 (attached).</u> This policy requires residency in Franklin County but also states that preference will be given to hiring for public safety position to individuals who live "in and around" our community. The Committee recommended adjusting the languages as follows:</p> <p>When hiring and considering individuals for public safety positions, preference is given to individuals who <i>are currently certified as law enforcement officers</i> reside in and around our community and meet and/or exceed the minimum requirements for the position.</p> <p><i>(Italics are additions and strikethroughs are deletions.)</i></p> <p>Additionally, the Committee asked as to the Town policy regarding paying for multiple exams for individuals who fail to pass a certification test (either for a CDL, Waste Water or Water certification or other work required licensure). This suggestion, as well as a codification of the need to repay costs for attending, specific training (the Police Academy for example), will be worked into revisions to TORM #VI-13 (copy attached for your reference). As this is an administrative, it will be implemented at the staff level when complete. This is not submitted for review here as there are several other adjustments that need to be made to the policy as it is nearly a decade old.</p>
ACTION NEEDED:	<p>Item 1: Recommend to refer proposed fee schedule to Planning Commission.</p> <p>Item 2: Council input on the proposed personnel manual changes.</p>

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)

TOWN OF ROCKY MOUNT
345 DONALD AVE.
ROCKY MOUNT, VIRGINIA 24151

540.483.0907
FAX : 540.483.8830

E-MAIL: MHANKINS@ROCKYMOUNTVA.ORG
WWW.ROCKYMOUNTVA.ORG



TOWN COUNCIL
STEVEN C. ANGLE, MAYOR
GREGORY B. WALKER, VICE MAYOR

BOBBY M. CUNDIFF P. ANN LOVE
JERRY W. GREER, SR. BOBBY L. MOYER
BILLIE W. STOCKTON

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

To: Mayor Angle & Members of Town Council
C. James Ervin, Town Manager

From: Matthew C. Hankins
Assistant Town Manager

Date: November 8, 2012

Re: Proposed Planning & Zoning Fee Changes

Planning Commissioners:

The Town Council's Finance & Human Services Committee requested that staff look over, review, adjust and revise the planning & zoning fee schedule, specifically with reference to other Virginia communities of similar size and building climates. I have recommended no fee changes since the last revision in 2008, and council believed some inequities were built into our system.

Mr. Rust and I have met with the committee to review their concerns and suggest changes, leading to the creation of the attached document.

The changes are geared toward shifting costs to those residential and commercial developments which consume the greatest amount of staff time and require the most technical reviews. We also recommended splitting cost for accessory structure, with more charged for those which require a building permit.

The Finance & Human Services Committee recommends approval and adoption of the attached fee schedule on a 3-0 vote.

Planning Commission has been asked to review these changes at its Nov. 8 meeting. Their recommendation will be made available to you either electronically or at your meeting on Tuesday.



Proposed Development Fees

November 2012

ZONING	Zoning Permit	Single Family Residential	\$ 40
	Zoning Permit	Single Family Residential- Addition	\$ 30
	Zoning Permit	Accessory Structure <200 sf	\$ 25
	Zoning Permit	Accessory structure >200 sf	\$ 35
	Zoning Permit	All Non-Residential Uses/Zones	\$100
	Zoning Compliance Permit		\$ 10
	Zoning Letter		\$125
	SPECIAL ZONING	Rezoning	Upzoning to more intensive use
Rezoning		All other rezonings	\$350+postage
Special Exception/Use		Single Family Residence	\$350+postage
Special Exception/Use		All Others	\$500+postage
Variance		Single Family Residence	\$250+postage
Variance - Nonconforming		Post-disaster rebuild/replacement	\$125+postage
Variance		All Others	\$350+postage
Zoning Appeals Amend Proffers			\$350+postage \$500+postage
SITES	Site Plan Review	Including Erosion & Sediment	\$975
	Minor Site Plan Review		\$250
	Changes to Approved Site Plan/Resubmittal		\$500
	Final Site Inspection		\$150
	Bond Release		\$150
PLATS	Major Subdivision Plat	Preliminary	\$1,000+\$25 per lot
	Major Subdivision Plat	Final	\$1,000+\$25 per lot
	Minor/Family Subdivision	Five lots or less	\$ 250+\$25 per lot
	Waiver Request		\$1,000
	Line Adjustment/Line Vacation/Easement Plat/Resurvey		\$ 100
E&S	Erosion & Sediment Control Plan Review		\$350
	Changes to Approved E&S Control Plan		\$200
	Land Disturbing Permit		\$ 75+\$100 per acre or partial
	Land Disturbing Permit Agreement In Lieu		\$ 75
	Final Site Inspection		\$150
	Bond Release		\$150
SIGNS	Sign Permit		\$ 50
	Banner Permit		\$ 40
MISCELLANEOUS	Maps	Black & white (up to 11x17)	\$ 3
		Color (up to 11x17)	\$ 5
		Poster	\$ 15
	Subdivision Ordinance		\$ 30
	Water & Sewer Ordinance		\$ 30
	Zoning & Development Ordinance		\$ 75
	Comprehensive Plan		\$ 45
	Water & Sewer Specifications		\$ 30
	Digital Data		\$ 10/file or layer
	Digital Copy of Ordinance		\$ 10
	Lamination		\$ 3/foot
	Scanning		\$ 1/page

It is the policy of the Town of Rocky Mount to provide equal opportunity in employment and advancement, and to administer its employment policies without regard to race, color, religion, sex, age, national origin, political affiliation, or disability. With this stated and enforced, the following procedures will be followed in recruitment of new employees or the transfer of current employees by request to another position within the Town employment structure. The employment policy will cover regular employees as well as temporary and/or part time employees.

Each position within the Town employment structure shall have a job description complete with essential functions listed and performance expectations. Vacancies will be advertised in the local and/or surrounding area news media. Postings within each department and on the Town web site will also be utilized as advertisement for all openings. Any current employee, who meets the qualifications of the position, is encouraged to apply for transfer to the posted openings by completing an application.

The following are the steps accepted in the process of filling a job opening:

1. The Finance Department, upon instructions from the Town Manager, will advertise vacant positions.
2. Applications will be taken in the Finance Department during normal business hours. As the application form is posted on the Town web site, these applications, when received, will be forwarded to the Finance Department.
3. The hiring department or designated staff will check employment and personal references of any applicant. If required by the position, a criminal background and/or credit check will be processed after the applicant has been notified and has signed a release.
4. Interviews with qualified applicants will be scheduled and conducted by the Department Manager and/or applicable staff.
5. All Town employees must reside within Franklin County. Any offers of employment will provide a one year time period to relocate if needed. The Town Manager has the authority to waive this requirement of employment with the consent of Town Council.
6. When hiring and considering individuals for public safety positions, preference is given to individuals who reside in and around our community and meet and/or exceed the minimum requirements for the position.
7. Employees in positions which require on-call status or being "generally available" must be able to report to work within 30 minutes of being requested. Failure to do so without a valid (as determined by the Town) reason will result in discipline or dismissal.
8. Formal, written job offers will be made by the approval of the Town Manager.
9. Upon job offer and acceptance by applicant, a post offer drug test and pre-employment physical will be scheduled with the doctors designated as Town doctors. Upon completion of these, the applicant will report back to the Finance Department to complete pre-employment process and be given a

start to work date. Every attempt will be made to schedule these tests on a Monday, Tuesday or Wednesday to expedite receipt of drug test results.
Note: post offer drug test is positive, the job offer will be immediately rescinded.

As an employer, the Town of Rocky Mount, is firm in its belief of higher levels of education as an employee's job demands. Any employee with one year's continuous service and a good employment record may apply for educational assistance for tuition and books. The maximum re-imbursement will be \$1,000.00 per fiscal year. With this as a basic guide, the Town sets forth the following procedure for assistance with educational expenses:

1. Before an employee registers for any class, he/she should complete a Request for Educational Assistance form (Form 2) and give it to his/her department manager. The manager will give his/her approval by his/her signature where indicated. The class must be through an accredited college, business school, or trade school. In this request, the employee will give the subject, how it relates to the employee's current or future assignment with the Town, tuition cost, and an estimate of the book cost for the class.
2. If the department manager approves the class, he/she will forward the completed, signed form to the Town Manager.
3. At the discretion of the Town Manager, and the availability of funds, approval will be given by the Town Manager's signature where indicated. The assistance will be for 100% of the tuition and book cost, unless other financial aid has been awarded the employee to cover part or all of these costs. The form will be returned to the employee at this time.
4. Upon registration, the employee will collect receipts from the school for the tuition and books to turn them in to the Finance Director with the completed original form. The Finance Director will have the check issued to the employee for the approved costs.
5. Upon completion of the class and the employee's receipt of his/her grade, a copy of the grade will be submitted to the Finance Director to attach to the original request. Should the employee fail or withdraw from the class, he/she will be responsible to refund in full all cost paid by the Town.
6. If in the course of taking these classes, a degree is awarded, the employee will be expected to remain in the employment of the Town as follows:

Associates' Degree – 12 calendar months after degree is awarded

Bachelors' Degree – 24 calendar months after degree is awarded

Masters' Degree – 36 calendar months after degree is awarded

If the employee terminates their employment with the Town during these specified time frames, he/she will be obligated to reimburse the Town as follows for his/her educational assistance.

Associates' Degree – Between 9 and 11 months – 20% paid back

Between 6 and 9 months – 50% paid back

Between 3 and 6 months – 80% paid back

Less than 3 months – 100% paid back

Bachelors' Degree – Between 18 and 24 months – 20% paid back

Between 12 and 18 months – 50% paid back

Between 6 and 12 months – 80% paid back

Less than 6 months – 100% paid back

Masters' Degree – Between 24 and 36 months – 20% paid back
Between 18 and 24 months – 50% paid back
Between 12 and 18 months – 80% paid back
Less than 12 months – 100% paid back

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**
 Consent Item
 Old Business
 New Business
 Committee Report
 Other (Referrals to Planning Commission)

FOR COUNCIL MEETING DATED:	November 13, 2012
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STAFF MAKING REQUEST:	Matthew Hankins, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	<p>Council Member Greer has asked that staff look for ways to speed up the Town code enforcement process. He has received complaints from citizens that our process is often too long to make a meaningful dent in the problem regardless if it is weeds, trash or vehicles.</p> <p>Upon reviewing the code (Section 22-56 to 22-62 attached) and the enabling Virginia Code 15.2-901 (also attached), it appears that the length of time we allow from the notice to the required abatement of the nuisance can be set by the Town. Currently, this is 14 days (see 22-59 a and 22-60 a). These notice and abatement times could be shortened in our code. Is there a consensus among Council to shorten this period?</p> <p>Additionally, 22-61 states that the issuance of a notice of a code violation should come with a \$50.00 civil penalty if it is the first offense in a 12 month period or a \$100.00 civil penalty if it is the second or greater offense in a 12 month period. Town staff has not historically applied the civil penalty and I have asked staff for options to initiate this. Are these charges fair and reasonable and does Council wish to address them prior to staff assessing these fees with each violation? Staff believes that the "repeat offender" penalty would be useful in addressing code enforcement issues. If Council consents to the application of the fee, staff proposes that the first time offender fee be adjusted to \$25.00 and the repeat offender fee remain at \$100.00.</p>
ACTION NEEDED:	Staff seeks a consensus of Council on these issues so that code can be drafted and presented by your attorney to the Planning Commission so that the process is ready for the spring code enforcement process.

Attachment(s): Yes

FOLLOW-UP ACTION: (To be completed by Town Clerk)	

Rocky Mount, Virginia, Code of Ordinances >> PART II - CODE >> Chapter 22 - ENVIRONMENT >> ARTICLE II. - NUISANCES >> DIVISION 2. - WEED AND TRASH ABATEMENT >>

DIVISION 2. - WEED AND TRASH ABATEMENT

Sec. 22-56. - Definitions.

Sec. 22-57. - Weeds and trash declared public nuisance; abatement required.

Sec. 22-58. - Weeds and trash prohibited; duty of owner to remove weeds and trash.

Sec. 22-59. - Notice of removal of weeds; preabatement hearing.

Sec. 22-60. - Abatement of public nuisance.

Sec. 22-61. - Accounting for abatement costs; civil penalty for subsequent abatement.

Sec. 22-62. - Notice to owner of hearing on abatement costs; post-abatement hearing.

Secs. 22-63—22-100. - Reserved.

Sec. 22-56. - Definitions.

- (a) Abatement cost means the town's cost of labor, equipment and supplies for, or the contract price of and any charges to the town with respect to, its removal and disposal of weeds or trash from a parcel.
- (b) Town manager means the town manager or his designee.
- (c) Public nuisance means a state of facts requiring governmental action for the establishment and maintenance of public health, safety, order and convenience.
- (d) Owner means any person shown by any public record maintained by any circuit court, general district court, treasurer, commissioner of revenue or town clerk to have an interest in real estate located in the town, as of the date of the abatement of public nuisance under this article or any successor in title taking with actual or constructive notice of the existence of a public nuisance.
- (e) Parcel means any real estate (and any interest therein) located in the town identified by a tax map and parcel number according to the county land books, except any parcel located in a RA residential agricultural district as defined elsewhere in this Code.
- (f) Trash means abandoned personal property, garbage, refuse or debris openly lying on any parcel, which might endanger the health of other residents of the town.
- (g) Weed or weeds means any plant, grass or other vegetation over 14 inches high growing upon private property in the town, including, but not limited to, any sage brush, poison oak, poison ivy, Ailanthus Altissima (commonly called Tree of Heaven or Paradise Tree), ragweed, dandelions, milkweed, Canada thistle, and any other undesirable growth, excluding trees, ornamental shrubbery, vegetable and flower gardens purposefully planted and maintained by the property owner or occupant free of weed hazard or nuisance, hayfields, cultivated crops, or undisturbed woodland not otherwise in violation.

Sec. 22-57. - Weeds and trash declared public nuisance; abatement required.

Weeds growing or trash lying on any parcel shall constitute a public nuisance, except that in the case of a parcel greater than one acre in area, natural vegetation growing not more than five feet from every property line shall not constitute a public nuisance. It shall be unlawful to cause or allow a

public nuisance with respect to any parcel. The owner of any parcel shall abate any public nuisance with respect to his parcel.

(Ord. of 6-14-06, § 2; Ord. of 12-11-06)

Sec. 22-58. - Weeds and trash prohibited; duty of owner to remove weeds and trash.

It shall be unlawful and a public nuisance for the owner of any parcel to allow weeds, as defined herein, to grow or trash to stand upon such parcel. It shall be the duty of the owner of any parcel to immediately cut, remove or destroy any and all weeds and to remove trash on his parcel. Any owner who shall violate any provision of this section shall be deemed to be guilty of a class 4 misdemeanor, and each day that such weeds shall remain uncut or such trash is allowed to stand after the period within which they are required hereunder to be cut or removed shall be deemed to constitute a separate offense under this section.

(Ord. of 3-13-06, § 3, Ord. of 12-11-06)

Sec. 22-59. - Notice of removal of weeds; preabatement hearing.

- (a) Whenever the town manager determines that a public nuisance exists with respect to any parcel, he shall mail by United States postal service certified mail to the owner of the parcel at the owner's address, as determined from public records, written notice that there exists a public nuisance with respect to the parcel and demand the abatement of the nuisance within 14 days following the mailing of the notice. Such notice, when so addressed and deposited with the postal service with proper postage prepaid, shall be deemed complete and sufficient. In the event that such notice is returned by the postal authorities or if the owner's address is unknown, the town manager shall cause a copy of the notice to be posted in a conspicuous place on the parcel. The posting shall be accomplished at least 14 days prior to the abatement of the public nuisance with respect to that parcel.
- (b) The notice shall:
- (1) Be in writing;
 - (2) Set forth the alleged violation of this article;
 - (3) Describe the parcel of real property where the violations are alleged to exist or to have been committed;
 - (4) Advise that if the weeds or trash are not removed within the prescribed time, the town will proceed to abate the nuisance with the costs thereof together with an administrative fee, penalty, and interest authorized by this article being specially assessed against the owner and the parcel;
 - (5) Advise that the cost of abatement together with the administrative fee, civil penalty, and interest constitutes a lien against the property in favor of the town; and
 - (6) Advise that within seven days of the certified mailing of the notice or posting, whichever is applicable, the owner may appeal to the town manager stating in detail the reasons why the proposed action should not be taken.
- (c) In the event the owner appeals the proposed abatement as provided for above, the town manager shall set a hearing and notify the owner of the time and location of a hearing to be held within five days from the date of the town manager's receipt of the appeal. At any hearing, the town manager shall hear and investigate any objection that may be raised and take action in response as he may deem reasonable.

(Ord. of 6-14-06, § 3, Ord. of 12-11-06)

Sec. 22-60. - Abatement of public nuisance.

- (a) If the owner shall fail or neglect to complete abatement of the public nuisance as required within 14 days of mailing of notice or of posting, whichever is applicable, the town manager may direct in writing that town forces abate or complete the abatement of such public nuisance; or the town manager may contract for this abatement on behalf of the town with a private contractor.
- (b) Any owner may abate the public nuisance himself without liability to the town, provided that he completes the abatement prior to commencement or abatement by town personnel or any private contractor on behalf on the town.

(Ord. of 8-14-08, § 3; Ord. of 12-11-08)

Sec. 22-61. - Accounting for abatement costs; civil penalty for subsequent abatement.

The town manager shall keep an account of the cost of abating public nuisances and embody such account in periodic reports with assessment lists which shall be transmitted to the town finance director at convenient intervals. The copy retained by the town finance director shall be available for public inspection. The reports shall refer to each parcel as to which public nuisance was abated by description sufficient to identify the parcel, and specify and include an additional administrative fee of \$50.00 hereby ordained to be assessed against each owner; the cost of abatement including but not limited to a minimum of two hours labor as well as other reasonable charges for equipment; and interest authorized by this article. If an owner is found to have a subsequent abatement not arising from the same set of operative facts within 12 months of the first abatement, the owner shall be assessed a civil penalty of \$100.00 in addition to the abatement costs and administrative fee.

(Ord. of 8-14-08, § 4; Ord. of 12-11-08)

Sec. 22-62. - Notice to owner of hearing on abatement costs; post-abatement hearing.

- (a) Upon completion of the reports and assessments list, the town manager shall send by certified mail to each owner at his address as determined from public records a notice including a statement to the owner of the abatement cost, administrative fee, and civil penalty. The notice shall also advise the owner of his right to object to, to be heard upon, and contest the amount of the abatement costs. The notice shall further provide that upon confirmation by the town manager of the abatement cost, administrative fee, and civil penalty, they shall constitute special assessments against the owner and the parcel, a personal obligation to the owner, and a lien upon the owner's parcel from the date and time of the recordation of the notice of lien, and from the date of such confirmation, until paid, bear interest at the legal rate, and that any fees, charges or costs for the abatement of a nuisance thereof shall be collected in any manner provided by the Code of Virginia for the collection of state and local taxes.
- (b) The owner shall have 14 days from the date of receipt of the notice of assessment to appeal the amount of the assessment to the town manager. The town manager shall set a hearing and notify the owner of the time and location of a hearing for the purpose of hearing the owner's objections to and comments upon the report and proposed assessment, of correcting any mistakes or inaccuracies in these documents and of confirming the same. If the owner does not appeal the assessment as stated in the notice, the assessment shall be deemed to be confirmed.
- (c) With respect to all assessments remaining unpaid 14 days after confirmation, the town manager shall cause a notice of the lien of the special assessment prepared by the town attorney to be recorded in the clerk's office of the circuit court of the county. The town attorney

may take appropriate steps including a personal or in rem suit or action in the appropriate court to enforce the lien to satisfy the special assessment.

- (d) The finance director, when in his discretion it is just and proper to do so, may waive liens imposed pursuant to this section whenever doing so will facilitate the sale of the property and encourage its productive reuse. Such liens may be waived only as to a purchaser who is unrelated by blood or marriage to the owner and who has no business association with the owner. All such liens shall remain a personal obligation of the owner of the property at the time the liens were imposed.

(Ord. of 8-14-09 § 1, Ord. of 12-11-09)

Secs. 22-63—22-100. - Reserved.

§ 15.2-901. Locality may provide for removal or disposal of trash, cutting of grass and **weeds**; penalty in certain counties; penalty.

A. Any locality may, by ordinance, provide that:

1. The owners of property therein shall, at such time or times as the governing body may prescribe, remove therefrom any and all trash, garbage, refuse, litter and other substances which might endanger the health or safety of other residents of such locality; or may, whenever the governing body deems it necessary, after reasonable notice, have such trash, garbage, refuse, litter and other like substances which might endanger the health of other residents of the locality, removed by its own agents or employees, in which event the cost or expenses thereof shall be chargeable to and paid by the owners of such property and may be collected by the locality as taxes are collected;

2. Trash, garbage, refuse, litter and other debris shall be disposed of in personally owned or privately owned receptacles that are provided for such use and for the use of the persons disposing of such matter or in authorized facilities provided for such purpose and in no other manner not authorized by law;

3. The owners of vacant developed or undeveloped property therein, including such property upon which buildings or other improvements are located, shall cut the grass, **weeds** and other foreign growth on such property or any part thereof at such time or times as the governing body shall prescribe; or may, whenever the governing body deems it necessary, after reasonable notice as determined by the locality, have such grass, **weeds** or other foreign growth cut by its agents or employees, in which event the cost and expenses thereof shall be chargeable to and paid by the owner of such property and may be collected by the locality as taxes are collected. In the Counties of James City and Prince George, the Cities of Colonial Heights, Hopewell, Newport News, Williamsburg, and Winchester, and the Towns of Ashland and Chincoteague, and in a locality within Planning District 8, an ordinance adopted pursuant to this subdivision may also apply to owners of occupied property therein. No such ordinance adopted by any county shall have any force and effect within the corporate limits of any town. No such ordinance adopted by any county having a density of population of less than 500 per square mile shall have any force or effect except within the boundaries of platted subdivisions or any other areas zoned for residential, business, commercial or industrial use.

B. Every charge authorized by this section with which the owner of any such property shall have been assessed and which remains unpaid shall constitute a lien against such property ranking on a parity with liens for unpaid local taxes and enforceable in the same manner as provided in Articles 3 (§ 58.1-3940 et seq.) and 4 (§ 58.1-3965 et seq.) of Chapter 39 of Title 58.1. A locality may waive such liens in order to facilitate the sale of the property. Such liens may be waived only as to a purchaser who is unrelated by blood or marriage to the owner and who has no business association with the owner. All such liens shall remain a personal obligation of the owner of the property at the time the liens were imposed.

C. The governing body of any locality may by ordinance provide that violations of this section shall be subject to a civil penalty, not to exceed \$50 for the first violation, or violations arising from the same set of operative facts. The civil penalty for subsequent violations not arising from the same set of operative facts within 12 months of the first violation shall not exceed \$200. Each business day during which the same violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violations arising from the same set of operative facts result in civil penalties that exceed a total of \$3,000 in a 12-month period.

D. Except as provided in this subsection, adoption of an ordinance pursuant to subsection C shall be in lieu of criminal penalties and shall preclude prosecution of such violation as a misdemeanor. The governing body of any locality may, however, by ordinance provide that such violations shall be a Class 3 misdemeanor in the event three civil penalties have previously been imposed on the same defendant for the same or similar violation, not arising from the same set of operative facts, within a 24-month period. Classifying such subsequent violations as criminal offenses shall preclude the imposition of civil penalties for the same

violation.

(Code 1950, § 15-14; 1962, cc. 400, 623, § 15.1-11; 1964, c. 31; 1968, c. 423; 1974, c. 655; 1978, c. 533; 1983, cc. 192, 390; 1990, c. 177; 1992, c. 649; 1994, c. 167; 1997, c. 587; 1999, c. 174; 2000, c. 740; 2001, c. 750; 2003, c. 829; 2006, c. 275; 2009, c. 446; 2010, cc. 161, 403, 641; 2011, cc. 542, 695; 2012, cc. 311, 403, 430, 431.)

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