



**ROCKY MOUNT TOWN COUNCIL**  
**AGENDA**  
**REGULAR COUNCIL MEETING**  
TO BE HELD IN COUNCIL CHAMBERS  
ROCKY MOUNT MUNICIPAL BUILDING  
345 DONALD AVENUE  
ROCKY MOUNT, VIRGINIA  
**JUNE 13, 2016**  
**AT 7:00 P.M.**

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆  
**All cellular phones must be turned off during the Council Meeting.**  
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items (*none at this time*)
- V. Public Hearing (*none at this time*)
- VI. Approval of Draft Minutes
  - May 9, 2016
- VII. Approval of Consent Agenda
  - Miscellaneous Action
    - Review of Town Manager and Finance Department Budget Variance for Fiscal Year Ending June 30, 2016
  - Miscellaneous Resolutions/Proclamations
    - Review and Consideration of Supplemental Appropriation Resolution regarding VDOT for the Fiscal Year Ending June 30, 2016
    - Review and Consideration of Supplemental Appropriation Resolution regarding the Municipal Building and Parks account deficits for the Fiscal Year Ending June 30, 2016
  - Departmental Monthly Reports
    - Community Development Department
    - Finance Department
    - Fire Department
    - Police Department
    - Public Works Department
    - Wastewater Department
    - Water Department
- VIII. Hearing of Citizens
- IX. Old Business (*none at this time*)
- X. New Business
  - A Charity Bike Ride has been requested on June 25, 2016 to fund the removal and replacement of the front steps that connect to the front door of First Baptist Church on Patterson Avenue in Rocky Mount
  - The Blue Ridge Association for Sickle Cell Anemia has requested to have a walk

- around Rocky Mount on September 17, 2016 to raise awareness of Sickle Cell Anemia
- The Franklin County High School has requested to have the Eagle Strut on September 17, 2016 in Rocky Mount

XI. Committee Reports

- Public Facilities & Special Events Committee Meeting from May 25, 2016 (not available at time of packet)
- Streets & Sidewalks Committee Meeting June 13, 2016 (not available at time of packet)

XII. Other Matters, Concerns and Rise 'N Shine Appearances

XIII. Closed Meeting and Action

Section 2.2-3711(A).1 – Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (BZA Board Appointments).

Section 2.2-3711(A).5 - Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community (Industrial Park).

Section 2.2-3711(A).1 - Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Town Manager).

Section 2.2-3711(A).1 - Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Town Attorney).

XIV. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: [www.rockymountva.org](http://www.rockymountva.org).

◆  
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆  
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

**ROCKY MOUNT TOWN COUNCIL  
REGULAR MEETING MINUTES  
MAY 9, 2016**

The May 9, 2016 regular meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:30 p.m. with Mayor Steven C. Angle presiding.

The meeting began with Council in closed session.

**Time: 6:30 p.m.**

**Virginia Code Section:**

**Section 2.2-3711(A).1 – Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Personnel Town Attorney's Office).**

**Motion By: Vice Mayor Walker**

**Second: Council Member Moyer**

**Discussion: None**

**Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker**

**Nays: None**

**Action: No Action**

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- P. Ann Love
- Robert L. Moyer
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- John Boitnott, Town Attorney
- Tim Burton, Wastewater Treatment Plant Superintendent
- Bob Deitrich, Water Treatment Plant Superintendent
- Rebecca Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Josh Gibson, Town Planner
- Matthew Hankins, Assistant Town Manager
- Mark Lovern, Lieutenant, Rocky Mount Police Department
- Cecil Mason, Public Works Director
- Linda Woody, Finance Director

The meeting had already been called to order by Mayor Steven C. Angle in the closed session.

## **PLEDGE OF ALLEGIANCE**

Mayor Angle led in saying the Pledge of Allegiance.

## **APPROVAL OF AGENDA**

**Motion:** To approve the agenda

**Motion By:** Council Member Snead

**Second:** Vice Mayor Walker

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Moyer, Snead, Stockton, Walker

**Nays:** None

**Action:** Approved the agenda by a unanimous vote

## **SPECIAL ITEMS**

Special recognition for the Harvester Performance Center:

Assistant Town Manager, Mr. Hankins shared he was presented with the 2016 Golden Star Award for the Harvester Performance Center given by the Roanoke Valley Convention and Visitors Bureau in recognition of outstanding efforts and contributions to the growth and tourism industry in the Roanoke Valley and the economic benefits derived from those efforts.

Mr. Hankins also shared that the Harvester Performance Center won an award from Virginia Living Magazine as the magazine names the Harvester Performance Center as the best music venue in southwest Virginia.

## **APPROVAL OF MINUTES**

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- April 11, 2016 Regular Meeting Minutes
- April 25, 2016 Budget Public Hearing

**Motion:** To approve the draft minutes

**Motion By:** Council Member Moyer

**Second:** Council Member Snead

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Moyer, Stockton, Snead, Walker

**Nays:** None

**Action:** Approved the draft minutes unanimously

## **APPROVAL OF CONSENT AGENDA**

This month's consent agenda consists of the following items:

(1) **Miscellaneous Action:**

- **Review and Consideration of Programmatic Project Administration Agreement**

Town Manager, Mr. Ervin stated that VDOT required that the Town maintain a signed, accurate, up to date agreement for the revenue sharing or other projects that the Town does with VDOT. The agreement was something that the Town was required to have and was renewable prior to the May 20, 2016 deadline. The first part of the agreement which was the Programmatic Project Administration Agreement says the Town has to have the agreement and the second part, the Resolution Addressing Funding of Revenue Sharing Projects says the Town was allowed to sign the agreement.

**(2) Miscellaneous Resolutions/Proclamations:  
Review and Consideration of Resolution Addressing Funding of Revenue Sharing Projects**

Addressed under Miscellaneous Action

**(3) Department Monthly Reports**

- Community Development Department
- Finance Department
- Fire Department
- Police Department
- Public Works Department
- Wastewater Department
- Water Department

**Discussion: None**

**Motion: To approve the consent agenda**

**Motion By: Council Member Stockton**

**Second: Council Member Love**

**Motion Discussion: None**

**Ayes: Cundiff, Love, Moyer, Snead, Stockton, Walker**

**Nays: None**

**Action: The motion carried unanimously.**

**HEARING OF CITIZENS**

Mayor Angle opened the floor to anyone wishing to speak. No one came forward.

**OLD BUSINESS:**

Town of Rocky Mount Fiscal Year 2017 Budget:

Mr. Ervin explained there were two resolutions submitted. The first resolution adopted a budget for the FY 2017 and the second resolution set the appropriate fees for FY 2017. Based on the short work session prior to the meeting, there were two changes that were discussed previously. The parks and recreation equipment were moved forward a year from 2018 to 2017 since there were savings to do so this year and hold our outside agency funding flat and pool up those funds into the general fund.

**Discussion: None**

**Motion:** To approve the FY 2017 budget as presented with the two noted changes  
**Motion By:** Vice Mayor Walker  
**Second:** Council Member Moyer  
**Motion Discussion:** None  
**Ayes:** Cundiff, Love, Snead, Stockton, Walker, Moyer  
**Nays:** None  
**Action:** The budget presented with the two noted changes was approved unanimously

Town of Rocky Mount Fiscal Year 2017 Tax Rates and Fees:

The first was an act of appropriating funds and the second was an act of setting fees and rates. The finance director has codified the rates that have been given through the attached resolution that was titled Town of Rocky Mount, FY 2017 Tax Rates and Fees Resolution. The only change was going from 5 to 7.5% on the Transient Occupancy Tax and dedicating the new revenue to the aggressive marketing of the Town of Rocky Mount to bring in more visitors which by law must be used for that purpose.

**Motion:** To approve the FY 2017 Tax rates and Fees  
**Motion By:** Council Member Stockton  
**Second:** Council Member Snead  
**Motion Discussion:** None  
**Ayes:** Cundiff, Love, Snead, Stockton, Walker, Moyer  
**Nays:** None  
**Action:** The FY 2017 Tax Rates and Fees were approved unanimously

## **NEW BUSINESS**

Review and consideration of a supplemental Appropriation Resolution for a Byrne Justice Department of Criminal Justice Services grant:

The grant was in the amount of \$4,901.00 with a local match of \$545.00. For Council's consideration was an appropriation resolution so that Rocky Mount Police Department can use these combined funds to purchase supplies and equipment.

**Motion:** To approve the request for the Byrne Justice Assistance Grant and disbursement of funds for the \$545.00 local match.  
**Motion By:** Council Member Cundiff  
**Second:** Vice Mayor Walker  
**Motion Discussion:** None  
**Ayes:** Cundiff, Love, Snead, Stockton, Walker, Moyer  
**Nays:** None  
**Action:** The request was passed unanimously

Review and consideration of a Supplemental Appropriation Resolution for eight body cameras for the Rocky Mount Police Department awarded from the Virginia Municipal League:

The resolution was for \$4,000 to appropriate the equipment which is \$500.00 each.

**Motion:** To approve the appropriation resolution for \$4,000 for the eight body cameras for the Rocky Mount Police Department.

**Motion By:** Council Member Moyer

**Second:** Council Member Love

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Snead, Stockton, Walker, Moyer

**Nays:** None

**Action:** The request was passed unanimously

Review and consideration of a Supplemental Appropriation Resolution awarded to the Rocky Mount Police Department from the Wal-Mart Foundation:

The resolution was for \$2,000 awarded from Wal-Mart to help the Police Department with their community policing efforts.

**Motion:** To approve the request

**Motion By:** Council Member Love

**Second:** Council Member Cundiff

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Snead, Stockton, Walker, Moyer

**Nays:** None

**Action:** The request was approved unanimously

Approval of a contract for the replacement of Municipal Building air conditioning equipment:

Mr. Hankins spoke regarding the replacement of the Municipal Building air conditioning equipment and the maintenance of it as well. The control cards are obsolete and the unit currently totals about 22 years that it has been in operation. The total package cost is under budget for the current year and all moneys are available in this year's budget to replace the unit currently being used.

**Motion:** A motion was made to replace the unit and the control cards but to hold off on the maintenance contract until Council can review it.

**Motion By:** Council Member Stockton

**Second:** Council Member Love

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Snead, Stockton, Walker, Moyer

**Nays:** None

**Action:** To replace the unit and the control cards

The Mayor asked Mr. Hankins if he would like for the Public Facilities Committee to meet with him and take a look at the contract. A meeting will be called to review the contract.

### **OTHER MATTERS & CONCERNS and Rise 'N Shine Appearances**

Mr. Ervin was on Rise 'N Shine Monday morning.

## **CLOSED MEETING & ACTION**

Enter Closed Meeting

**Motion:** To go into closed session under the Virginia Code Section cited below

**Time:** 7:29 p.m.

**Virginia Code Section:**

**Section 2.2-3711(A).1 – Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body (Board of Zoning Appeals).**

**Motion By:** Council Member Snead

**Second:** Vice Mayor Walker

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Moyer, Snead, Stockton, Walker

**Nays:** None

**Action:** Meeting convened into a closed session by a unanimous vote

Certificate of Closed Meeting Discussion:

**Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.**

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

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Steven C. Angle, Mayor

## **ADJOURNMENT**

**Motion:** To adjourn meeting

**Time:** 7:44 p.m.

**Motion By:** Vice Mayor Walker

**Second:** Council Member Moyer

**Motion Discussion:** None

**Ayes:** Cundiff, Love, Moyer, Snead, Stockton, Walker

**Nays:** None

**Action:** Meeting convened

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Steven C. Angle, Mayor

ATTEST:

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Rebecca H. Dillon, Acting Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens**     **Consent Item**     **Old Business**     **New Business**  
 **Committee Report**     **Other**

FOR COUNCIL MEETING DATED:	June 13, 2016
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	<p>The Town Manager's account will be over spent by \$18,000 by June 30, 2016 (fiscal year end).</p> <p>This is due to the contracted payments to a temporary staffing agency to cover the personnel shortage in the Town Manager's Office and the Finance Department.</p> <p>The Finance Department's account will be under spent by \$18,000 at June 30, 2016 (fiscal year end).</p> <p>Since both these accounts are categorized as General Administration in the financial statements, the net effect will be shown as zero. No supplemental appropriation is needed.</p> <p>This "action needed" document is to make you aware of the above presentation at fiscal year-end.</p>
ACTION NEEDED:	No action needed.

Attachment(s): no

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens   
  Consent Item   
  Old Business   
  New Business  
 Committee Report   
  Other

FOR COUNCIL MEETING DATED:	June 13, 2016
----------------------------	---------------

<b>STAFF MAKING REQUEST:</b>	C. James Ervin, Town Manager Linda Woody, Finance Director
<b>BRIEF SUMMARY OF REQUEST:</b>	<p>There are three accounts running a deficit for fiscal year 2016 which are eligible for Virginia Department of Transportation (VDOT) street maintenance funds:</p> <p>Streets from the paving performed last summer \$140,000</p> <p>Snow Removal from the heavy snows this past winter \$12,986</p> <p>Traffic Control from the installation of a video system on Grassy Hill \$6,000</p> <p>The above accounts will receive VDOT street maintenance funding, but the deficits must be covered prior to fiscal year end to satisfy the audit requirement of actual expenditures being in line with an approved budget whether it be via the original budget or via a supplemental budget.</p> <p>These deficits need to be covered by the appropriated fund balance in the general fund until the VDOT street maintenance funding is received in its entirety.</p>
<b>ACTION NEEDED:</b>	To appropriate the funding needed to cover the above deficits.

Attachment(s): yes – supplemental appropriation

<b>FOLLOW-UP ACTION:</b> (To be completed by Town Clerk)
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**TOWN OF ROCKY MOUNT  
SUPPLEMENTAL APPROPRIATION RESOLUTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2016**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2015 through June 30, 2016, hereafter known as FY 2016; and

WHEREAS, the Streets account has a \$140,000 deficit created by the paving performed last summer and will be covered by the Virginia Department of Transportation (VDOT), and

WHEREAS, the Snow Removal account has a \$12,986 deficit created by the heavy snow storms this past winter and will be covered by the Virginia Department of Transportation (VDOT), and

WHEREAS, the Traffic Control account has a \$6,000 deficit created by the installation of a video system on Grassy Hill and will be covered by the Virginia Department of Transportation (VDOT), and

WHEREAS, the above costs are eligible for VDOT street maintenance funding which the Town has not received in its entirety but should come shortly after fiscal year end, and to cover the temporary deficits above until funding is received from VDOT, the general fund's appropriated fund balance will be used,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate the following supplemental adjustment from the general fund's fund balance for FY 2016:

Account 01.4108.0000.0000.3000 (Streets)	\$140,000	
Account 01.4100.9999 (appropriated fund balance)		\$140,000
Account 01.4204.0000.0000.6016 (Snow Removal)	\$12,986	
Account 01.4100.9999 (appropriated fund balance)		\$12,986
Account 01.4107.0000.0000.3000 (Traffic Control)	\$6,000	
Account 01.4100.9999 (appropriated fund balance)		\$6,000

GIVEN UNDER MY HAND, THIS 13<sup>TH</sup> DAY OF JUNE 2016:

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Steven C. Angle, Mayor

ATTESTED:

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Rebecca H. Dillon, Acting Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens     Consent Item     Old Business     New Business  
 Committee Report     Other

FOR COUNCIL MEETING DATED:	June 13, 2016
----------------------------	---------------

STAFF MAKING REQUEST:	C. James Ervin, Town Manager Linda Woody, Finance Director
BRIEF SUMMARY OF REQUEST:	There are two accounts running a deficit for fiscal year 2016:  Municipal Building for the security pass card system \$21,000 Parks for concrete corn hole games and other parks supplies \$10,077  These deficits need to be covered by contingency funds in the general fund.
ACTION NEEDED:	To appropriate the funding needed to cover the above deficits.

Attachment(s): yes – supplemental appropriation and a contingency funds calculation

FOLLOW-UP ACTION: (To be completed by Town Clerk)
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**TOWN OF ROCKY MOUNT  
SUPPLEMENTAL APPROPRIATION RESOLUTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2016**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2015 through June 30, 2016, hereafter known as FY 2016; and

WHEREAS, the Municipal Building account has a \$21,000 deficit created by the implementation of a security pass card system that needs to be covered by contingency funds, and

WHEREAS, the Parks account has a \$10,077 deficit created by the purchase of concrete corn hole games that needs to be covered by contingency funds,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate the following supplemental adjustment from the general fund contingency for FY 2016:

Account 01.4304.0000.0000.7001 (Municipal Bldg.)	\$21,000
Account 01.9102.0000.0000.9959 (contingency)	\$21,000
Account 01.4308.0000.0000.7000 (Parks capital outlay)	\$10,077
Account 01.9102.0000.0000.9959 (contingency)	\$10,077

GIVEN UNDER MY HAND, THIS 13<sup>TH</sup> DAY OF JUNE 2016:

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Steven C. Angle, Mayor

ATTESTED:

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Rebecca H. Dillon, Acting Town Clerk

TOWN OF ROCKY MOUNT  
CONTINGENCY FUNDS  
FISCAL YEAR 2016

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>	<u>UTILITY CAPITAL FUND</u>
BUDGETED CONTINGENCY - GENERAL PURPOSES	50,000	12,500	60,000
COMMITTED:			
220S water tank mixer (+ \$75,000 from fund balance)			(60,000)
Floyd Ave. Fire Station roof replacement	(28,000)		
PENDING:			
Municipal Bldg. security (inner door pass cards)	(21,000)		
AVAILABLE CONTINGENCY - GENERAL PURPOSES	<u>1,000</u>	<u>12,500</u>	<u>-</u>
<hr/>			
BUDGETED FOR SPECIAL EVENTS & CONTRIBUTIONS	10,550		
COMMITTED:			
PENDING:			
Parks - concrete cornhole games	(10,077)		
AVAILABLE FOR SPECIAL EVENTS/CONTRIBUTIONS	<u>473</u>		
<hr/>			
BUDGETED FOR HARVESTER PERFORMANCE CENTER	60,000		
COMMITTED:			
AVAILABLE FOR HARVESTER PERFORMANCE CENTER	<u>60,000</u>		

Community Development & Planning May 2016 Monthly Report

ARTS & CULTURE		TOTAL: 0					
IC FILE NUMBE	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	PHONE 1

BANNER PERMITS		TOTAL: 0				
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved

SITE/PLAT FILES		TOTAL: 2			
File Number	Property Owner	Action	Notes	Date	Location
P16-003	Jacke R. Spence	Vacate Lines	2040038200	5/25/2016	920 State Street
P16-004	Bishop Townhomes	Major Subdivision Plat review	2100200100	3/4/2016	Rakes Tavern

SIGN PERMITS		TOTAL: 4					
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes
S16-003	Virginia Furniture Market	2030007600	GB	149	Virginia Furniture Market	5/5/2016	
S16-004	Sprint	2030007800	GB	27	Sprint	5/13/2016	
S16-005	R&D Detailing/Landscaping		CBD	30	Logos	5/31/2016	
S16-006	Budget Signs LLC	2030007800	GB	16	Allstate	5/31/2016	Temporary

ZONING COMPLIANCE PERMITS		TOTAL: 9		Residential: 4		Commercial: 5	
Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved
ZC16-027	Davis Heating & Air Cond.	Donald Minnick	2020119300	R-1	Residential	Install 220KW Generator	5/5/2016
ZC16-028	AAR of NC, Inc.	Franklin Co. Public Schools	2020003800	POS	Public	Re-roofing Project	5/6/2016
ZC16-029	Phillip Booth	Franklin County	2070070800	CBD	Commercial	Fire Alarm System	5/6/2016
ZC16-030	Price Buildings Inc	L&M Properties LLC	2070008900	M-1	Commercial	Reinforce 2nd floor to support more weight	5/12/2016
ZC16-031	Nicole Marts	Nicole Marts	30009500	R-A		Horse Boarding Facility	5/17/2016
ZC16-032	Valley Boiler & Mechanical, Inc.	Carilion Franklin Memorial Hospital	2070054200	CBD	Commercial	Repacae 2 Hurst steam boilers	5/23/2016

ZC16-033	Southern Air, Inc	Union Bank & Trust	2070103900	CBD	Commercial	Replace rooftop ac unit	5/25/2016
ZC16-034	Shively Electrical Co. Inc.	Wayne Reese	2020109400	R-1	Residential	Replace electrical service entrance cable	5/26/2016
ZC16-035	Sam Shively	Sam Shively	2130007300	R-1	Residential	Deck expansion	5/27/2016

**ZONING PERMITS TOTAL: 3 Residential: 2 Commercial: 1**

Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Date Approved	NOTES
ZP16-009	Dan Maddy	150 Riverview St	2100027500	Residential	R-1	5/3/2016	
ZP16-010	David James Homes	70 Meadowlark Rd	2020108200	Residential	R-1	5/16/2016	
ZP16-011	Kinex Telecom, Inc	Town ROW btwn 450 Weaver/515 Weaver		Commercial	M1	5/31/2016	Fiber Optic

**ZONING LETTER TOTAL: 0 Residential: 0 Commercial: 0**

Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Letter Date
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## MONTHLY STAFF REPORT

<b>DATE:</b>	June 13, 2016
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Linda Woody, Finance Director
<b>DEPARTMENT:</b>	<b>Finance Department</b>
<b>MONTH:</b>	June

This report contains the following monthly information for May 2016 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

568 walk-in transactions

1282 drive-thru transactions

1030 mail transactions

**TOWN OF ROCKY MOUNT  
NEW BUSINESS LICENSES  
DURING MAY 2016**

The following new businesses obtained their business licenses during the month:

**RETAIL:**

Murphy USA #7626, 552 Old Franklin Tnpk, fuel & prepackaged foods

**CONTRACTOR:**

Valley Boiler & Mechanical Inc., job at Carilion Franklin Memorial Hospital

**REPAIRS / PERSONAL SERVICE:**

Doctor Drive, 640 Scuffling Hill, behind the wheel

Stargazer Farms, 325 Glenwood Dr., horse boarding

Ashley Smith, hairdresser

**TOWN OF ROCKY MOUNT**  
**Investment Portfolio**  
**at April 30, 2016**

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
<b>Fixed Income / Bonds:</b>									
FHLMC	3/30/2016	12/30/2020	210,000	99.776	209,529.60	1.25%	2.00%	3134G8BH1	2,625.00
FNMA	12/26/2013	12/26/2017	500,000	100.112	500,560.00	0.99%	0.99%	3135G0SJ3	5,000.00
<b>Bond Totals</b>			<u>710,000</u>		<u>710,089.60</u>	1.12% avg. return			<u>7,625.00</u>
<b>Certificates of Deposits:</b>									
Am Express Centurion		5/28/2020	245,000	101.322	248,238.90	2.02%	2.05%	02587DYH5	5,022.50
Bank Hampton Rds. VA		9/27/2017	245,000	100.115	245,281.75	0.99%	1.00%	062492BH5	2,450.00
Bank of Perry Co. Tenn		2/20/2018	248,000	100.882	250,187.36	1.23%	1.25%	06425KBN8	3,100.00
Barclays BK Del Retail		8/20/2019	225,000	101.723	228,876.75	2.06%	2.10%	06740LHV2	4,725.00
CIT BK Salt Lake UT		4/10/2017	190,000	100.095	190,180.50	0.99%	1.00%	17284CBJ2	1,900.00
Com Bk Harrogate TN		8/25/2016	245,000	100.033	245,080.85	0.99%	1.00%	20143PCV0	2,450.00
Discover Bk Greenwood DL		7/22/2020	245,000	102.289	250,608.05	2.24%	2.30%	254671VH0	5,635.00
Essa BK Stroudsburg PA		11/30/2016	245,000	100.039	245,095.55	0.99%	1.00%	29667RGE7	2,450.00
Everbank Jacksonville FL		3/29/2019	245,000	101.242	248,042.90	1.48%	1.48%	29976DW3	3,675.00
First Merchants BK N A		9/30/2019	245,000	101.708	249,184.60	1.96%	2.00%	32082BDS5	4,900.00
Goldman Sachs USA		1/13/2021	245,000	102.893	252,087.85	2.23%	2.30%	38148J5F4	5,635.00
HSBC BK McLean VA		3/10/2021	230,000	100.191	230,439.30	1.29%	1.30%	40434AP45	2,990.00
State BK India NY NY		12/5/2019	245,000	102.365	250,794.25	2.14%	2.20%	8562843E2	5,390.00
Synchrony Bk Retail CTF		6/13/2019	230,000	101.714	233,942.20	1.96%	2.00%	87164YAP9	4,600.00
Whitney BK Gulfport MS CTI		8/18/2016	245,000	100.023	245,056.35	0.59%	0.60%	966594AF0	1,470.00
<b>CD Totals</b>			<u>3,573,000</u>		<u>3,613,097.16</u>	1.54% avg. return			<u>56,392.50</u>
<b>Total Investments</b>			<u>4,283,000</u>		<u>4,323,186.76</u>	1.49% avg. return			<u>64,017.50</u>

<u>Month</u>	<u>LGIP</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
Apr-15	448,365.07	0.13%
May-15	965,221.12	0.13%
Jun-15	1,336,421.94	0.13%
Jul-15	1,353,469.46	0.15%
Aug-15	1,427,079.03	0.17%
Sep-15	1,820,172.63	0.17%
Oct-15	1,843,408.19	0.18%
Nov-15	1,459,985.45	0.19%
Dec-15	1,362,202.20	0.28%
Jan-16	1,378,906.26	0.40%
Feb-16	1,395,966.46	0.44%
Mar-16	1,781,023.61	0.46%
Apr-16	1,798,222.49	0.48%

**TOWN OF ROCKY MOUNT  
REVENUE COMPARISONS  
AS OF MAY 31, 2016**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
<b>GENERAL FUND - Local Revenues:</b>						
Real Estate Tax - Current	1,011	1,288	556,010	533,245	553,382	100.47%
Real Estate Tax - Delinquent	1,484	827	16,412	15,442	14,000	117.23%
Public Service Tax	-	-	29,080	41,435	28,605	101.66%
Personal Property Tax - Current	2,328	1,324	253,223	187,935	219,544	115.34%
Personal Property Tax - Delinquent	742	428	10,317	8,024	2,500	412.70%
Machinery & Tools Tax	-	-	127,179	105,259	105,563	120.48%
Penalties on Tax	461	1,782	8,978	6,751	3,500	256.52%
Interest on Tax	136	108	1,825	2,298	1,700	107.33%
Local Sales Tax	14,819	13,835	126,997	121,615	173,368	73.25%
Meals Tax	124,133	116,730	1,144,441	1,092,482	1,386,000	82.57%
Utility Tax	25,763	26,804	275,971	277,801	330,000	83.63%
Communications Tax	16,288	16,490	158,355	163,766	223,200	70.95%
Bank Stock Tax	222,092	230,981	222,092	230,981	213,000	104.27%
Penalty-Meals Tax	7	319	2,734	3,183	2,000	136.68%
Interest-Meals Tax	13	28	217	762	800	27.13%
Lodging Tax	11,558	8,215	92,690	84,396	113,388	81.75%
Cigarette Tax	16,040	7,391	89,442	95,678	101,400	88.21%
BPOL-Retail	271,921	274,343	325,695	287,019	350,000	93.06%
BPOL-Professional	138,541	80,214	156,692	99,625	142,000	110.35%
BPOL-Contractor	7,112	10,914	12,786	13,365	13,750	92.99%
BPOL-Repairs/Services	97,229	93,766	133,133	99,234	131,000	101.63%
BPOL-Alcoholic Beverages	625	600	625	675	650	96.15%
BPOL-Penalty/Interest	3,825	160	7,819	2,532	2,000	390.95%
BPOL-Amusement	-	200	208	203	200	104.25%
BPOL-Utility	2,168	-	12,722	12,173	12,000	106.02%
BPOL-Miscellaneous	3,895	20,068	4,529	3,080	2,500	181.18%
Solicitor Permits	-	-	-	-	-	0.00%
Farmer's Market Fees	558	365	3,587	3,044	3,000	119.57%
Welcome Center Fees	390	190	4,500	3,545	3,500	128.57%
Planning/Zoning Fees	550	740	7,787	8,912	8,000	97.34%
Court Fines	4,484	3,809	40,987	45,634	48,000	85.39%
Parking Fines	10	10	175	155	100	175.00%
Garbage Violation Fines	60	-	450	-	-	0.00%
Interest Earnings	-	2,044	38,521	50,968	42,576	90.48%
Return Check Fees	20	80	405	705	450	90.00%
Rental of Property	-	-	420	420	420	100.00%
Bond Proceeds	-	-	-	-	1,500,000	0.00%
Mortgage Payments	256	256	2,817	3,329	3,073	91.66%
Loan Repayment - Paving	-	728	8,732	5,821	-	0.00%
Sale of Materials	-	-	-	960	-	0.00%
Sale of Property	-	-	-	-	-	0.00%
Grave Preparation	-	1,500	1,875	3,000	1,500	125.00%
Security Services	-	-	2,514	4,763	3,660	68.69%
Passport Service Fees	711	1,013	8,714	11,738	10,000	87.14%
Police Reports	-	90	889	1,011	1,000	88.90%
Fingerprint Service Fees	-	45	360	415	400	90.00%
CIT / PAC Room Staffing (Police Dept)	700	-	1,400	-	-	0.00%
Garbage Collection Fees	7,849	7,799	76,480	76,042	89,400	85.55%
Truck Rental Program	90	60	330	160	100	330.00%
Credit Card Fees	136	198	1,721	837	1,800	95.60%
Weed Control Fees	-	-	101	153	-	0.00%
Miscellaneous Services	-	-	152	50	100	151.77%

**TOWN OF ROCKY MOUNT  
REVENUE COMPARISONS  
AS OF MAY 31, 2016**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
VML Safety Grant	-	-	4,000	-	-	0.00%
Donations	3	-	61	33	-	0.00%
Merchandise Sales	-	10	224	231	-	0.00%
Miscellaneous	300	-	1,330	2,234	-	0.00%
Community Grant-Police Dept.	2,000	-	4,000	-	2,000	200.00%
Recoveries	300	1	3,686	9	-	0.00%
Unrealized Gain on Investments	-	1,039	41,915	30,687	-	0.00%
Appropriated Fund Balance	-	-	-	-	849,082	0.00%
<b>Total Local Revenues</b>	<b>980,608</b>	<b>926,790</b>	<b>4,028,304</b>	<b>3,743,816</b>	<b>6,694,211</b>	<b>60.18%</b>
<b>GENERAL FUND - State Revenues:</b>						
Rolling Stock Tax	-	-	3,748	3,645	3,600	104.12%
Litter Tax	-	-	2,640	2,611	2,500	105.60%
Rental Tax	-	7	179	73	-	0.00%
Fire Programs	-	-	13,689	12,972	12,972	105.53%
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%
VDOT Grants	-	-	17,728	-	-	0.00%
DMV Mini Grants	-	-	12,852	10,877	5,103	251.84%
Street Maintenance	-	-	1,007,519	962,912	1,309,366	76.95%
Volunteer Fire Dept.	-	-	22,000	22,500	30,000	73.33%
Law Enforcement-599 Funds	-	-	81,345	81,345	108,460	75.00%
Police Grants	-	-	5,413	-	6,260	86.46%
FEMA Grants	-	-	-	-	473,400	0.00%
Va. Commission of the Arts Grant	-	-	1,360	-	-	0.00%
Other Categorical Aid-County	-	-	100,000	-	-	0.00%
Other Categorical Aid-Schools	-	-	29,632	29,632	29,632	100.00%
<b>Total State Revenues</b>	<b>-</b>	<b>7</b>	<b>1,351,964</b>	<b>1,180,428</b>	<b>2,035,154</b>	<b>66.43%</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>980,608</b>	<b>926,797</b>	<b>5,380,268</b>	<b>4,924,244</b>	<b>8,729,365</b>	<b>61.63%</b>
<b>UTILITY FUND REVENUES:</b>						
Water Sales	102,041	99,580	922,036	857,872	1,070,400	86.14%
gallons billed	21,187,777	20,549,179	199,307,765	192,389,945		
Water Connections	-	-	23,825	39,107	22,440	106.17%
Reconnect Fees	210	165	3,245	6,890	4,500	72.11%
Penalties	2,341	2,087	25,344	22,605	17,000	149.09%
Bulk Water Purchases	-	-	1,975	3,269	5,000	39.50%
Sewer Collection Charges	67,288	58,272	602,447	544,793	680,040	88.59%
gallons billed	16,879,757	15,764,459	153,113,858	145,040,975		
Sewer Connections	-	1,000	12,500	26,550	9,500	131.58%
Cell Tower Rent	3,913	-	43,043	39,104	47,052	91.48%
Recoveries	-	202	935	1,317	-	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Meals Tax Transfer	-	-	-	-	-	0.00%
Transfer from General Fund	-	-	-	-	86,888	0.00%
Appropriated Fund Balance	-	-	-	-	769,000	0.00%
<b>TOTAL UTILITY FUND REVENUES</b>	<b>175,793</b>	<b>161,307</b>	<b>1,635,351</b>	<b>1,541,507</b>	<b>2,711,820</b>	<b>60.30%</b>

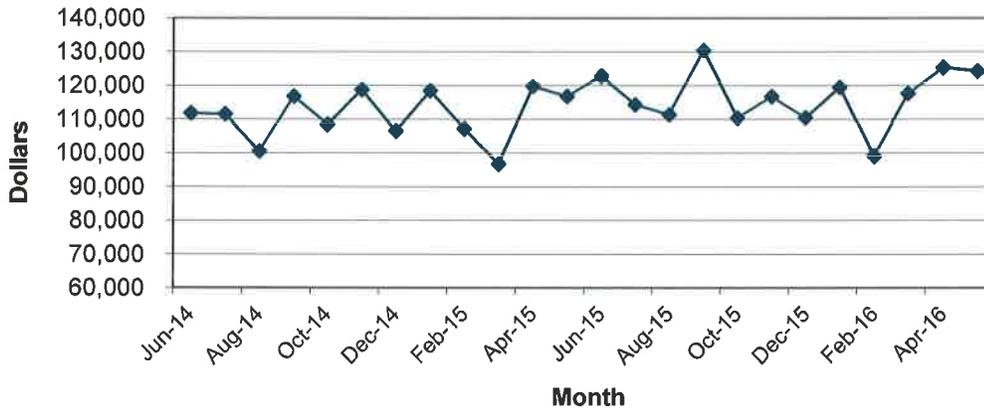
**TOWN OF ROCKY MOUNT  
REVENUE COMPARISONS  
AS OF MAY 31, 2016**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
<b>CAPITAL PROJECTS REVENUES:</b>						
Uptown Loan Repayments	-	-	-	10,281	-	0.00%
Microenterprise Loan Payments	58	58	967	350	-	0.00%
Program Income (Needmore project)	-	-	-	3,432	-	0.00%
Tobacco Grant	-	500,000	-	500,000	-	0.00%
Historic Tax Credits	-	-	-	-	-	0.00%
Bonds / Loans	-	-	-	-	-	0.00%
EDA Loan Repayment	-	-	544,829	-	-	0.00%
Transfers from General Fund	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	-	0.00%
<b>TOTAL CAPITAL PROJECTS REVENUES</b>	<b>58</b>	<b>500,058</b>	<b>545,795</b>	<b>514,063</b>	<b>-</b>	<b>0.00%</b>
<b>UTILITY CAPITAL REVENUES:</b>						
Proceeds from Bond	-	-	-	-	65,000	0.00%
Capital Recovery Fees-Water	23,057	18,169	215,970	158,680	201,696	107.08%
Capital Recovery Fees-Sewer	18,883	15,578	178,207	140,744	195,350	91.22%
Capital Recovery Fees-Garbage	1,639	1,657	18,232	18,254	19,945	91.41%
Appropriated Fund Balance	-	-	-	-	47,803	0.00%
Meals Tax Transfer	-	-	-	257,139	-	0.00%
Transfer from Other Funds	-	-	-	-	-	0.00%
<b>TOTAL UTILITY CAPITAL REVENUES</b>	<b>43,578</b>	<b>35,404</b>	<b>412,408</b>	<b>574,817</b>	<b>529,794</b>	<b>77.84%</b>
<b>PERFORMANCE VENUE REVENUES:</b>						
Transfers from General Fund	-	-	-	-	289,310	0.00%
<b>TOTAL PERFORMANCE VENUE REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>289,310</b>	<b>0.00%</b>
						11 months of the 12 months of the fiscal year
						91.67%

TOWN OF ROCKY MOUNT  
MEALS TAX COLLECTIONS

Month	Collections
Jun-14	111,723
Jul-14	111,448
Aug-14	100,522
Sep-14	116,710
Oct-14	108,467
Nov-14	118,725
Dec-14	106,535
Jan-15	118,367
Feb-15	107,244
Mar-15	96,859
Apr-15	119,709
May-15	116,730
Jun-15	122,695
Jul-15	114,250
Aug-15	111,303
Sep-15	130,219
Oct-15	110,364
Nov-15	116,664
Dec-15	110,434
Jan-16	119,400
Feb-16	99,134
Mar-16	117,536
Apr-16	125,165
May-16	124,133

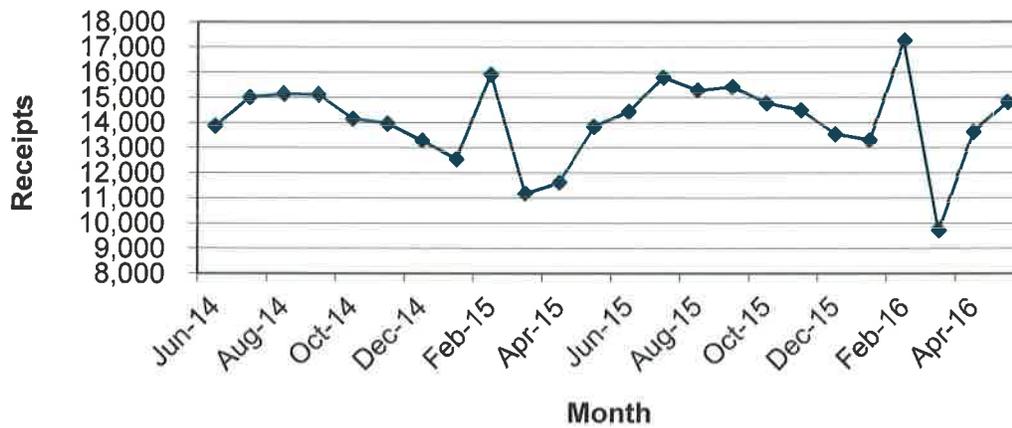
**Meals Tax Collections**



Town of Rocky Mount  
Local Sales Tax

Jun-14	13,862
Jul-14	15,006
Aug-14	15,131
Sep-14	15,111
Oct-14	14,145
Nov-14	13,969
Dec-14	13,288
Jan-15	12,560
Feb-15	15,912
Mar-15	11,180
Apr-15	11,616
May-15	13,835
Jun-15	14,434
Jul-15	15,795
Aug-15	15,283
Sep-15	15,428
Oct-15	14,783
Nov-15	14,500
Dec-15	13,547
Jan-16	13,307
Feb-16	17,249
Mar-16	9,733
Apr-16	13,632
May-16	14,819

Local Sales Tax



**TOWN OF ROCKY MOUNT  
EXPENDITURE COMPARISONS  
AS OF MAY 31, 2016**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
<b>GENERAL FUND:</b>						
Mayor & Council	4,330	6,817	66,161	81,994	87,008	76.04%
Town Manager	18,035	23,025	221,458	210,262	223,142	99.25%
Town Attorney	5,294	2,906	30,104	30,156	36,240	83.07%
Finance Department	21,731	30,419	284,369	295,396	331,039	85.90%
Electorial Board	-	-	-	-	2,800	0.00%
Police Department	138,709	185,581	1,596,321	1,591,537	1,983,956	80.46%
Volunteer Fire Dept.	2,248	6,819	111,839	125,208	745,978	14.99%
Public Works Admin.	1,739	1,257	11,233	37,075	17,133	65.56%
Street Lights	8,604	8,462	96,661	100,477	111,178	86.94%
Traffic Control & Parking	956	2,298	77,870	63,790	72,686	107.13%
Streets	44,632	61,286	1,080,389	769,376	990,287	109.10%
Sidewalks & Curbs	4,164	-	10,033	4,827	13,181	76.12%
40 East Sidewalks/Crosswalks	-	-	87,939	59,210	-	0.00%
Scuffling Hill Drainage	450	-	69,938	-	462,500	15.12%
Bernard Rd Drainage	818	-	818	-	120,000	0.68%
Street Cleaning	1,429	1,227	18,025	20,327	20,953	86.03%
Refuse Collection	11,327	12,026	190,313	137,238	202,748	93.87%
Snow Removal	449	-	42,394	28,857	29,408	144.16%
Municipal Building	9,687	5,898	88,995	68,360	137,850	64.56%
Emergency Services Bldg.	3,984	6,524	63,980	87,930	65,650	97.46%
Public Works Building	1,386	765	11,600	16,946	22,800	50.88%
Cemetery	1,591	5,147	13,628	18,514	21,023	64.82%
Playgrounds	8,491	4,945	41,248	23,123	35,670	115.64%
Gilley's Park	-	-	-	-	25,000	0.00%
Veterans Memorial Park Erosion	924	1,366	1,774	3,839	900,000	0.20%
Planning & Zoning	9,234	15,606	121,299	110,964	134,567	90.14%
Community Development	16,307	21,188	191,143	166,903	224,705	85.06%
Citizen's Square	1,462	859	14,089	16,279	14,035	100.38%
Hospitality Center	2,316	14,631	27,202	31,919	32,362	84.06%
Passport Services Expenses	-	47	1,363	903	2,070	65.86%
Economic Development Authority	124	124	247	164	2,000	12.34%
Remediation of Blighted Structures	-	-	-	18,125	20,000	0.00%

**TOWN OF ROCKY MOUNT  
EXPENDITURE COMPARISONS  
AS OF MAY 31, 2016**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
<b>Non-Departmental:</b>						
Wages & Fringes	1,756	7,137	45,835	42,055	61,852	74.10%
Employee Wellness Program	-	-	1,519	4,450	2,381	63.82%
Employee Drug Testing	140	-	644	860	1,577	40.81%
Insurance	-	-	70,531	67,853	81,567	86.47%
Contributions to Others	-	-	16,500	22,500	16,500	100.00%
Debt Service-Principal	-	-	165,000	215,000	220,000	75.00%
Debt Service-Interest	-	-	42,499	67,434	44,574	95.34%
New Debt Service-Principal & Interest	-	-	-	-	158,447	0.00%
Transfer to Utility Operating Fund	-	-	-	-	86,888	0.00%
Transfer to Utility Capital Fund	-	-	-	257,139	-	0.00%
Transfer to Capital Proj. Fund	-	-	-	-	-	0.00%
Transfer to Performance Operations	-	-	-	-	289,310	0.00%
Contingency - General Purposes	-	-	-	-	50,000	0.00%
Contingency - Harvester Operations	-	-	-	-	60,000	0.00%
Contingency - Contributions & Special Events	-	-	-	-	10,550	0.00%
Contingency - Pay Adjustments	-	-	-	-	26,913	0.00%
Contingency - to reimburse fund balance	-	-	-	-	530,837	0.00%
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>322,320</b>	<b>426,360</b>	<b>4,914,961</b>	<b>4,796,988</b>	<b>8,729,365</b>	<b>56.30%</b>
<b>WATER &amp; SEWER FUND:</b>						
Water System Operation	14,983	16,912	101,308	145,623	150,486	67.32%
Meter Reading	2,817	2,116	32,375	33,099	42,490	76.20%
Water Plant	38,890	51,025	488,112	470,770	605,080	80.67%
Belmont Dr. Water Line Replacement	-	-	-	30,268	-	0.00%
Oak St. Water Line Replacement	-	8,904	-	17,290	-	0.00%
Wastewater System Operation	3,785	10,251	94,229	94,393	145,936	64.57%
Wastewater Treatment Plant	29,065	43,092	369,214	352,860	475,819	77.60%
Utility Billing & Administration	6,904	14,705	112,052	132,015	162,303	69.04%
<b>Non-Departmental:</b>						
Wages & Fringes	-	-	3,861	3,701	-	0.00%
Insurance	-	-	23,510	22,618	25,131	93.55%
Debt Service-Principal	-	-	280,000	221,000	225,000	124.44%
Debt Service-Interest	-	-	55,061	53,071	91,078	60.45%
Transfer to Capital Projects Fund	-	-	-	-	-	0.00%
Transfer to General Fund	-	-	-	-	-	0.00%
Contingency - Utility Operating Purposes	-	-	-	-	12,500	0.00%
Contingency - Pay Adjustments	-	-	-	-	6,997	0.00%
Contingency - to reimburse fund balance	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	769,000	0.00%
<b>TOTAL WATER &amp; SEWER FUND EXPENSES</b>	<b>96,444</b>	<b>147,006</b>	<b>1,559,723</b>	<b>1,576,708</b>	<b>2,711,820</b>	<b>57.52%</b>
<b>CAPITAL IMPROVEMENTS FUND:</b>						
Microenterprise Loan Program	-	-	15,000	20,000	-	0.00%
Performance Venue Renovations	-	-	-	171,441	-	0.00%
Transfer to General Fund	-	-	-	-	-	0.00%
<b>TOTAL CAPITAL PROJECTS EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>191,441</b>	<b>-</b>	<b>0.00%</b>

**TOWN OF ROCKY MOUNT  
EXPENDITURE COMPARISONS  
AS OF MAY 31, 2016**

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
<b>UTILITY CAPITAL FUND:</b>						
Water Distribution Capital	-	63,378	9,116	113,590	20,000	45.58%
Water Treatment Plant Small Capital	-	750	5,784	67,518	-	0.00%
Oak St Water Line Replacement	-	-	751	-	-	0.00%
Orchard Ave. Water Line Replacement	-	-	13,085	-	-	0.00%
Pendleton Water Tanks Removal	-	-	-	-	-	0.00%
Water Treatment Plant Chlorine Conversion	-	-	132,943	-	-	0.00%
Water Treatment Plant Pump Impeller	-	-	14,123	-	10,000	141.23%
Water Treatment Plant Parking Lot Repaving	-	-	-	-	18,000	0.00%
Lee Waid Water Line Replacement	-	-	17,189	-	-	0.00%
220 South Water Tank Mixer	-	-	97,739	-	135,000	72.40%
Sewer Collection Capital	-	-	-	39,874	-	0.00%
Scuffling Hill Sewer Line	-	-	7,400	-	65,000	11.38%
Wastewater Plant Small Capital	-	-	4,883	88,182	6,000	81.38%
Hillcrest Sewer Replacement	-	-	-	-	48,000	0.00%
Wastewater Plant Clarifier Brushes	-	-	27,772	-	30,000	92.57%
Wastewater Push Camera	-	-	9,692	-	12,000	80.77%
Wastewater Replace Main Pumps	-	-	15,200	-	18,000	84.44%
Non-Departmental - Utility Capital	-	-	-	-	-	0.00%
New Debt Service - Principal & Interest	-	-	-	-	7,177	0.00%
Contingency	-	-	-	-	(75,000)	0.00%
Reserved Fund Balance Transfer	-	-	-	-	-	0.00%
<b>TOTAL UTILITY CAPITAL EXPENDITURES</b>	<b>-</b>	<b>64,128</b>	<b>355,678</b>	<b>309,164</b>	<b>294,177</b>	<b>120.91%</b>
<b>PERFORMANCE VENUE OPERATIONS:</b>						
<b>Performance Venue Operations:</b>						
Wages - Full Time	9,155	13,398	97,650	97,075	119,016	82.05%
Wages - Part Time	1,751	2,668	17,484	21,122	23,000	76.02%
Wages - Security	1,725	3,180	17,970	24,825	32,000	56.16%
Fringes	4,263	6,277	49,581	53,428	52,010	95.33%
Contractual Services	1,900	273	41,092	34,459	15,260	269.28%
Security Services	-	-	-	1,299	-	0.00%
Custodial Services	-	-	-	9,812	-	0.00%
Repairs & Maintenance	295	143	3,203	1,713	2,500	128.11%
Advertising	1,200	-	1,200	112,763	-	0.00%
Printing & Binding	-	-	-	5,231	-	0.00%
Postage & Delivery Services	-	-	-	645	-	0.00%
Licenses & Permits	-	-	754	665	-	0.00%
Utilities	-	-	10,451	19,182	35,000	29.86%
Communications	130	130	4,163	7,105	10,524	39.56%
Travel & Training	-	-	-	483	-	0.00%
Dues & Memberships	-	-	-	634	-	0.00%
Stipends	-	-	-	-	-	0.00%
Office Supplies	-	549	-	10,014	-	0.00%
Furniture & Fixtures	-	323	5,690	2,742	-	0.00%
<b>TOTAL PERFORMANCE VENUE EXPENSES</b>	<b>20,420</b>	<b>26,940</b>	<b>249,238</b>	<b>403,199</b>	<b>289,310</b>	<b>86.15%</b>
<b>11 months of the 12 month fiscal year</b>						<b>91.67%</b>



TOWN OF ROCKY MOUNT  
 UTILITY BILLING  
 WATER CONSUMPTION PERCENTAGES  
 FOR THE MONTH OF MAY 2016

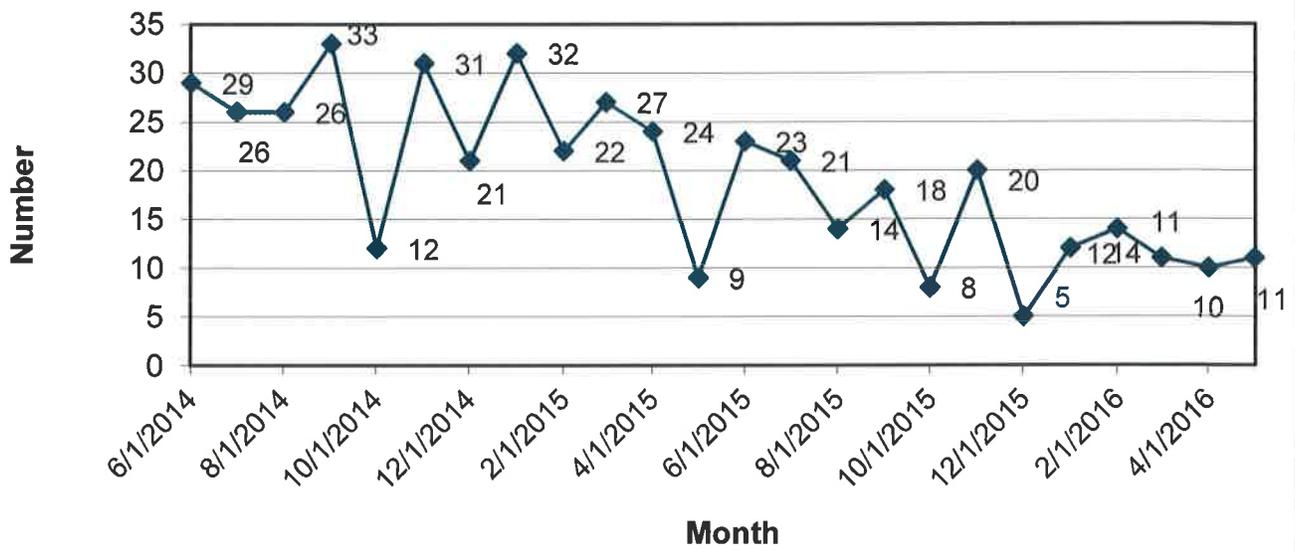
	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
<b>IN-TOWN CUSTOMERS</b>						
RESIDENTIAL	1,736	7,679,301	\$ 45,164	61%	36%	36%
COMMERCIAL	344	6,650,666	28,642	12%	31%	23%
INDUSTRIAL	48	3,697,780	\$ 12,844	2%	17%	10%
TOTAL	<u>2,128</u>	<u>18,027,747</u>	<u>\$ 86,650</u>	<u>74%</u>	<u>85%</u>	<u>69%</u>
<b>OUT-OF-TOWN CUSTOMERS</b>						
RESIDENTIAL	658	2,262,120	\$ 29,097	23%	11%	23%
COMMERCIAL	74	892,910	\$ 9,224	3%	4%	7%
INDUSTRIAL	2	5,000	\$ 81	0%	0%	0%
TOTAL	<u>734</u>	<u>3,160,030</u>	<u>\$ 38,403</u>	<u>26%</u>	<u>15%</u>	<u>31%</u>
				100%	100%	100%
<b>GRAND TOTAL (ALL CUSTOMERS)</b>						
RESIDENTIAL	2,394	9,941,421	\$ 74,261	84%	47%	59%
COMMERCIAL	418	7,543,576	\$ 37,866	15%	36%	30%
INDUSTRIAL	50	3,702,780	\$ 12,926	2%	17%	10%
TOTAL	<u>2,862</u>	<u>21,187,777</u>	<u>\$ 125,053</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>

TOWN OF ROCKY MOUNT  
UTILITY BILLING  
PERCENT CONSUMPTION & PERCENT REVENUE  
PER CUSTOMER CLASS  
FISCAL YEAR 2016

Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-15	34%	33%	31%	23%	16%	10%	81%	66%	12%	24%	7%	10%	0%	0%	19%	34%
Aug-15	35%	33%	30%	22%	15%	9%	80%	65%	13%	25%	7%	10%	0%	0%	20%	35%
Sep-15	34%	34%	34%	25%	14%	9%	82%	67%	12%	24%	6%	9%	0%	0%	18%	33%
Oct-15	32%	32%	34%	25%	17%	10%	82%	67%	11%	23%	6%	10%	0%	0%	18%	33%
Nov-15	33%	34%	33%	24%	16%	9%	82%	67%	11%	24%	6%	10%	0%	0%	18%	33%
Dec-15	34%	34%	31%	22%	17%	10%	82%	66%	12%	24%	7%	10%	0%	0%	18%	34%
Jan-16	38%	36%	28%	21%	16%	9%	82%	66%	12%	24%	6%	10%	0%	0%	18%	34%
Feb-16	35%	35%	28%	20%	17%	9%	80%	64%	13%	26%	7%	9%	0%	0%	20%	36%
Mar-16	36%	36%	29%	21%	17%	9%	81%	66%	13%	26%	5%	8%	0%	0%	19%	34%
Apr-16	34%	35%	21%	17%	27%	15%	83%	67%	12%	25%	5%	8%	0%	0%	17%	33%
May-16	36%	36%	31%	23%	17%	10%	85%	69%	11%	23%	4%	7%	0%	0%	15%	31%
Jun-16																
Average	35%	34%	30%	22%	17%	10%	82%	66%	12%	24%	6%	9%	0%	0%	18%	34%

\*\*\*NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2016 (year ended 6/30/16).

### Number of Water Cut-off's



TOWN OF ROCKY MOUNT  
 WATER ACCOUNTABILITY  
 April-16

Water Plant Finished Water Pumped		<u>22,400,000</u>
Water Consumption Billed	21,187,777	
Meters Read and Not Billed	820,050	
Water Obtained from Water Plant (to bill)	-	
Water Obtained from Public Works Hydrant (to bill)	-	
Flushing Water Lines Reported to WTP or PW	142,000	
Flow Meter Checks at Hydrants	-	
 Grand Total of Water Metered / Consumed / Tracked		 <u>22,149,827</u>
 Percent Finished Water Accounted		 98.88%

Meters Read and Not Billed

001-0122-10-01	Mary Bethune Park	200
001-0188-00-01	Impound Lot	-
002-0317-20-01	Public Works Bldg	70
002-0317-30-01	Public Works Bldg-new bldg	1,000
004-1067-00-01	Veteran's Memorial Park	-
005-1300-00-01	Mary Elizabeth Park	300
005-1343-10-01	Harvester Performance Cente	6,000
005-1384-00-01	Farmer's Market	2,800
005-1457-00-01	Municipal Bldg.	3,000
006-1710-00-01	Welcome Center / Depot	680
009-2523-50-01	Emergency Services Bldg.	9,000
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	152,000
	Water Plant Process	645,000

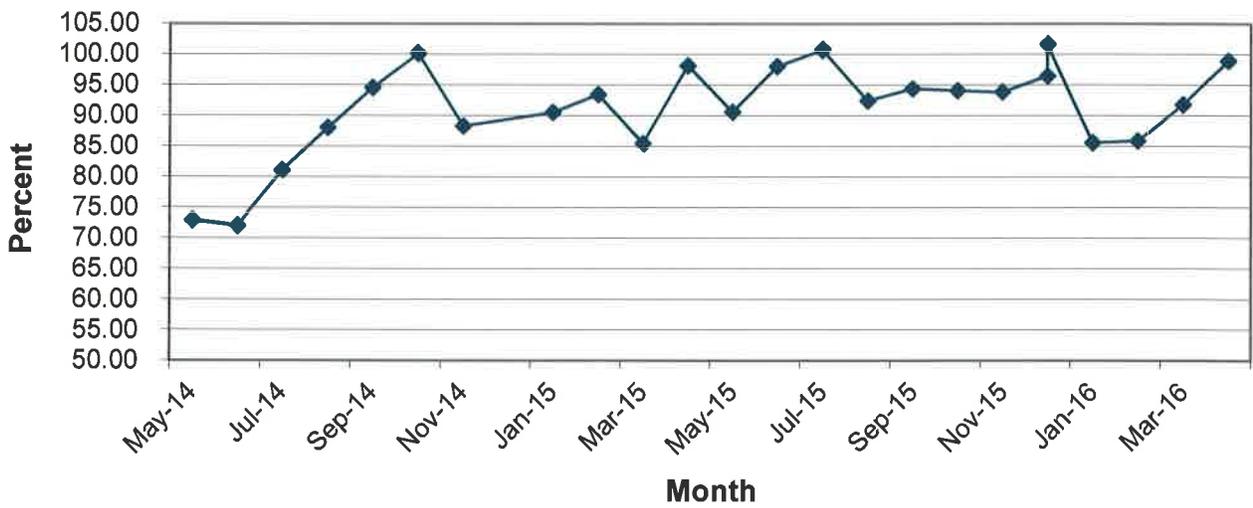
TOTAL Meters Not Billed		<u>820,050</u>
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Water Line Repairs by Public Works during the month:  
 none

Sewer Line Repairs by Public Works during the month:  
 6" line on Circle View St.

TOWN OF ROCKY MOUNT WATER ACCOUNTABILITY FISCAL YEAR 2016						
Month	Finished Water Treated	Total Water Gallons Accounted	Percent Accounted	Monthly Gallons Variance	Average Accounted Variance per Quarter	Average Monthly Variance per Quarter
Jul-15	22,100,000	22,249,622	100.68%	(149,622)		
Aug-15	25,140,000	23,225,535	92.38%	1,914,465		
Sep-15	24,600,000	23,207,716	94.34%	1,392,284	95.80%	1,052,376
Oct-15	22,360,000	21,025,298	94.03%	1,334,702		
Nov-15	22,540,000	21,145,508	93.81%	1,394,492		
Dec-15	21,020,000	21,334,334	101.50%	(314,334)	96.45%	804,953
Jan-16	21,500,000	18,395,991	85.56%	3,104,009		
Feb-16	21,320,000	18,303,675	85.85%	3,016,325		
Mar-16	23,200,000	21,284,389	91.74%	1,915,611	87.72%	2,678,648.33
Apr-16	22,400,000	22,149,827	98.88%	250,173		
May-16				-		
Jun-16				-	98.88%	250,173
AVG.	22,618,000	21,232,190	93.88%	1,385,811	94.71%	1,196,538
TOTAL	226,180,000	212,321,895		13,858,105		
Monthly Avg. Percent Unaccounted =			6.12%			
Monthly Avg. Percent Accounted =			93.88%			
10 out of 10 months this fiscal year > 80% accountability						

### Water Accountability %



**TOWN OF ROCKY MOUNT  
UTILITY PROFILE  
FISCAL YEAR 2016**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Accounted	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Accounted
Jul-15	294.50	22,910,000	36.95%	22,100,000	35.65%	22,249,622	100.68%	2,900	16,988,000	27.40%	15,241,932	89.72%
Aug-15	313.10	26,260,000	42.35%	25,140,000	40.55%	23,225,535	92.38%	2,900	16,523,000	26.65%	15,263,589	92.38%
Sep-15	312.00	25,830,000	43.05%	24,600,000	41.00%	23,207,716	94.34%	2,878	23,790,000	39.65%	16,375,932	68.84%
Oct-15	285.20	23,060,000	37.19%	22,360,000	36.06%	21,025,298	94.03%	2,903	35,464,000	57.20%	15,313,481	43.18%
Nov-15	288.00	23,420,000	39.03%	22,540,000	37.57%	21,145,508	93.81%	2,903	31,800,000	53.00%	14,416,358	45.33%
Dec-15	282.10	22,100,000	35.65%	21,020,000	33.90%	21,334,334	101.50%	2,890	34,472,000	55.60%	15,867,156	46.03%
Jan-16	288.30	22,380,000	36.10%	21,500,000	34.68%	18,395,991	85.56%	2,888	30,597,000	49.35%	13,701,789	44.78%
Feb-16	284.20	21,970,000	39.23%	21,320,000	38.07%	18,303,675	85.85%	2,877	43,210,000	77.16%	13,797,825	31.93%
Mar-16	294.50	24,200,000	39.03%	23,200,000	37.42%	21,284,389	91.74%	2,897	31,961,000	51.55%	16,256,039	50.86%
Apr-16	285.00	23,700,000	39.50%	22,400,000	37.33%	22,149,827	98.88%	2,862	22,860,000	38.10%	16,879,757	73.84%
May-16	288.30	24,200,000	39.03%	22,600,000	36.45%					0.00%		
Jun-16			0.00%		0.00%					0.00%		
<b>AVG.</b>	<b>292.29</b>	<b>23,639,091</b>	<b>38.83%</b>	<b>22,616,364</b>	<b>37.15%</b>	<b>21,232,190</b>	<b>93.88%</b>	<b>2,890</b>	<b>26,151,364</b>	<b>43.24%</b>	<b>15,311,386</b>	<b>58.69%</b>

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

## MONTHLY STAFF REPORT

<b>DATE:</b>	June 13, 2016
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Jeff Rakes
<b>DEPARTMENT:</b>	<b>Fire Department</b>
<b>MONTH:</b>	April 2016

The Rocky Mount Fire Department had a total of 33 calls for the month of April 2016. There were 12 calls inside town limits and 21 calls in the county.

The Fire Department vehicles traveled a total of 1,886 miles answering all of these calls.

A total of 74.90 gallons of gasoline and 228.10 gallons of diesel fuel were used.

Of the 32 calls there was 2 structure fires, 5 woods/grass fires, 1 electrical fire, 12 motor vehicle accidents, 1 false alarm, 5 fire alarms, 3 service calls, 1 smoke/odor removal, 1 control burn, 1 gasoline leak, 1 oil spill.

The Rocky Mount Fire Department trained for a total of 14 hours during the month of April.

Chief Rakes of the Rocky Mount Fire Department presented Arrington Enterprise with a plaque of appreciation for always standing by the Fire Department and for being such a strong community partner.

## MONTHLY STAFF REPORT

<b>DATE:</b>	June 13, 2016
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Chief Ken E. Criner, Jr.
<b>DEPARTMENT:</b>	<b>Police Department</b>
<b>MONTH:</b>	May

On May 27<sup>th</sup>, 2016 our local WDBJ 7 news crew came to RMPD and interviewed our Community Resource Officer Ryan T. King and did a ride-a-long with him to see his daily activities interacting with our community and citizens.

Please see attached report for more detailed information.

ROCKY MOUNT POLICE DEPARTMENT  
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: May 2016

MARCH

APRIL

MAY

	MARCH	APRIL	MAY
UNIFORM TRAFFIC SUMMONS ISSUED	145	153	140
TRAFFIC STOPS	343	337	277
SPEEDING TICKETS ISSUED	66	55	48
DUI	10	9	5
COLLISIONS INVESTIGATED (TREDS)	12	12	17
MOTORIST AIDES	55	58	63
CRIMINAL ARRESTS "MISDEMEANOR"	69	48	40
CRIMINAL ARRESTS "FELONY"	11	11	12
INCIDENTS ADDRESSED	2935	2444	2374
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	88	68	71
GRAND LARCENY WARRANTS	2	3	5
BREAKING & ENTERING REPORTS	0	1	0
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	40	44	68
FOLLOW-UP'S	48	38	60
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	1918	1503	1419
SCHOOL CHECKS	97	90	77
ALARM RESPONSES	23	30	27
OPEN DOORS, WINDOWS, ETC. UNSECURED	21	11	10
COURT HOURS	37.25	34	49.75
TRAINING HOURS:	274.5	271	165
SPECIAL ASSIGNMENT HOURS:	89.25	50.25	95
HARVESTER HOURS WORKED:	90	66.5	67
ECO/TDO	4	2	0
ECO/TDO Hours:	10.5	12	0

## TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 17 reportable accidents with 15 of the accidents on our public streets.

## COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Altice Mill Road, Anderson Street, Ann Sink Street, Avalon Street, Bernard Road, Bland Street, Booker T. Washington Highway, Brookshire Drive, Buckner Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cedar Street, Center Street, Circle Drive, Circle View Street, Claiborne Avenue, Cobb Street, Cornell Road, Cromwell Drive, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Friendly Street, Frontage Road, Glen Meadow Drive, Glenwood Drive, Goodview Street, Grayson Street, Grassy Hill Road, Green Meadow Lane, Greenview Avenue, Greer Lane, Hale Street, Harvey Street, Hatcher Street, Herbert Street, High Street, Highland Hills Road, Highview Terrace, Hillcrest Drive, Hilltop Drive, Jubal Pass, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Lawndale Drive, Leanor Street, Luke Street, Lynch Drive, Mamie Avenue, Maple Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Mountain View Drive, Musefield Road, Noel Street, Norris Street, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Old Furnace Road, Orchard Avenue, Oxford Circle, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Randolph Street, Riverview Street, School Board Road, Scuffling Hill Road, Smithers Street, Spring Street, State Street, Summit Drive, Sycamore Street, Taliferro Street, Tanyard Village, Trail Drive, Walnut Street, Warren Street, West Church Street, West College Street, West Court Street, Whitten Street, Willow Avenue, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive, Wrays Street and Wray's Chapel Road.
- ◇ Business Foot Patrols: Aaron's, ABC Store, Advance Auto Parts, All American Car Wash, Ameristaff, Angle Hardware, Applebee's, Arrington Sports Awards, Auto Zone, BB& T Bank, BFMS, Bojangles, Bootleggers Café, Brookside Swim Club, Burger King, C-Mart, Carter Bank & Trust, Carter' Jewelry, CATCE Center, China City, Christian Heritage Academy, Comfort Inn, Cook Out, Country Kids Day Care, Cox's, CVS, Dairy Queen, Davenport Ga, Davis Law Firm, DMV, Dollar General, Dollar Tree, Domino's, Eagle Cinema, El Rio, El Rodeo, Empire Foods, Family Dollar, Family Pharmacy, Farmer's Market, Fast Stop, FCHS, First Baptist Church, Fisher Auto Parts, Fleetwood Homes, Food Lion, Francis of Assisi, Franklin Auto Glass, Franklin Center, Franklin Community Bank, Franklin County Dialysis, Franklin County Health Department, Franklin Dental Associates, Franklin Finance, Franklin Health Care, Franklin Heights Baptist Church, Franklin Memorial Hospital, Franklin Outdoors, Franklin Street, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Get Ur Fix, Goodwill, The Grainery, Gusler's Alignment, Hardee's, Harper's Plumbing, Harvester Center, Haywood's Jewelry, Hema's, Holiday Inn Express, Hub Restaurant, Industrial Avenue, Ippys, J & J Fashions, Kay's Corner, Kentucky Fried Chicken, Kids Corner, Kim's Nails, Kroger, Lee M. Waid, Little Ceasers, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonalds, Member One, ModuKraft, Moose Lodge, NAPA, National Guard Armory, Newbold, North Main Street, Old Franklin Turnpike, Papa Johns, Peebles, Pell Animal Clinic, Pet Clinic, Piedmont Community Services, Pizza Hut, Pizza King, Plygem, Probation & Parole, Quiznos', Radio Shack, Riverside Minute Market, Rocky Mount Bowling Center, Rocky Mount Christian Church, Rocky Mount Elementary, Rocky Mount Public Works, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shoe Show, South Main Street, Step Inc., Subway, Sun Tan City, Sunoco, Suntrust Bank, Tanyard Road, Trinity Missions, Trinity Packaging, US Cellular, Valley Star Bank, Veteran's Park, Walgreens, Wal-Mart, Wendy's, Women's Shelter, YMCA and The Zone.

**MISCELLANEOUS:**

- ◇ May 1<sup>st</sup>, 2016 - Open Door "Harvester"
- ◇ May 1<sup>st</sup>, 2016 - Foot Patrol "FCHS After Prom Party"
- ◇ May 7<sup>th</sup>, 2016 - Open Door "School Bus Garage"
- ◇ May 8<sup>th</sup>, 2016 - Open Door "FCHS"
- ◇ May 11<sup>th</sup>, 2016 - Unlocked Window "El Rio"
- ◇ May 11<sup>th</sup>, 2016 - Unsecured Trailer "Center Stage Catering"
- ◇ May 13<sup>th</sup>, 2016 - Foot Patrol "Strawberry Festival"
- ◇ May 15<sup>th</sup>, 2016 - Open Door "Christian Heritage Academy"
- ◇ May 21<sup>st</sup>, 2016 - Foot Patrol "Christian Heritage Run"
- ◇ May 21<sup>st</sup>, 2016 - Lavado/Shelton Participation in "2016 Iron Dog Competition"
- ◇ May 24<sup>th</sup>, 2016 - Open Door "The Fit Club"
- ◇ May 26<sup>th</sup>, 2016 - Open Door "Fleetwood Homes"
- ◇ May 27<sup>th</sup>, 2016 - WDBJ 7 "Interviewed & Rode with Community Resource Officer Ryan King"
- ◇ May 28<sup>th</sup>, 2016 - Foot Patrol/Traffic Control "FCHS Graduation"
- ◇ May 29<sup>th</sup>, 2016 - Open Door "The Jones Building"
- ◇ May 31<sup>st</sup>, 2016 - Open Door "Applebees"

## CRIMINAL ARRESTS & LOCATIONS:

Possession of Marijuana	North Main Street (x 3)
Possession of Marijuana	Woodlawn Drive
Possession of Marijuana	Windy Lane
Possession of Marijuana	Old Franklin Turnpike
Possession of Marijuana	Virgil H. Goode Highway
Driving Under the Influence	North Main Street (x 2)
Driving Under the Influence	Franklin Street
Driving Under the Influence	Virgil H. Goode Highway
Driving Under the Influence	Old Franklin Turnpike
Drunk In Public	North Main Street (x 2)
Drunk In Public	Tanyard Road
Drunk In Public	Pendleton Street
Drunk In Public	Old Franklin Turnpike
Drunk In Public	Franklin Street
Drunk In Public	Donald Avenue
Malicious Wounding	Windy Lane
Assault on a Police Officer	Franklin Street
Aggravated Assault	Old Franklin Turnpike
Domestic Assault	Fairlawn Drive (x 3)
Simple Assault	Byrd Lane
Simple Assault	Donald Avenue
Solicitation of a Minor for Sex	East Street (x 2)
Felony Destruction of Property	Franklin Street (x 2)
Destruction of Property	Franklin Street
Destruction of Property	Donald Avenue

Felony Theft from Motor Vehicle	Franklin Street (x 2)
Felony Larceny	Leonor Street
Felony Larceny	Franklin Street
Felony Shoplifting	Old Franklin Turnpike
Shoplifting	Old Franklin Turnpike (x 6)
Shoplifting	Tanyard Road
Trespassing	Tanyard Road
Carry Brass Knuckles Concealed	North Main Street
Warrant Service (Capias)	Tanyard Road
Threaten to Burn	Tanyard Road
Disorderly Conduct	Franklin Street
Obstruction of Justice	Franklin Street
Violate a Protective Order	East Court Street

### SPEEDING TICKETS ISSUED

North Main Street (x 20)

Pell Avenue (x 10)

Tanyard Road (x 8)

Old Franklin Turnpike (x 3)

East Court Street (x 2)

Bernard Road

Hatcher Street

School Board Road

Green Meadow Lane

Booker T. Washington Highway

## MONTHLY STAFF REPORT

<b>DATE:</b>	June 13, 2016
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Cecil Mason, Public Works Director
<b>DEPARTMENT:</b>	<b>Public Works</b>
<b>MONTH:</b>	May 2016

1. Cleanup 6 days chipping
2. Street Sweeping 3, 6, 9, 18, 20, 16
3. Mowed Streets with Tractor
4. Spraying curbs and gutters and sidewalks
5. Removing and replacing handicap pads in uptown area
6. Meters reading 3 days
7. Changed five, 5/8" meters
8. Install 12 new services with 5/8" meters at Hunter's Ridge, 1565 Franklin Street, 405 Tanyard Road, 1565 Franklin Street, 130 Leanor Street
9. Replaced 183 feet of 3/4" water line on Russell Street
10. Replaced valve boxes with tops
11. Removed goose neck at 812 South Main Street that had burst
12. Removed 3" meter and replaced with a 5/8" at Home Town Ice on Weaver Street
13. Opened and Closed grave for Barbara Sink at Flora's Funeral Service
14. Started mowing sewer easements

## MONTHLY STAFF REPORT

<b>DATE:</b>	June 13, 2016
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Tim Burton
<b>DEPARTMENT:</b>	<b>Wastewater Department</b>
<b>MONTH:</b>	May

Average Daily Flow	.926 MGD
TSS Reduction	99.0 %
BOD Reduction	99.5 %
Leachate (F.C. Landfill)	226,014 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	64.29 Tons
Rain Total      6.7 inches	Snow Total      0 inches

The WWTP had two afterhours alarms.

Respectfully Submitted,

Timothy Burton

## MONTHLY STAFF REPORT

<b>DATE:</b>	June 13, 2016
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Bob Deitrich, Water Plant Superintendent
<b>DEPARTMENT:</b>	<b>Water Department</b>
<b>MONTH:</b>	May 2016

### **Operation and Production Summary:**

For May, the actual water production time (filtering of water) for the entire month averaged 9.3 hours per day which yielded approximately 730,000 gallons of water per day. Rainfall for the month, measured at the water plant, was a healthy 6 inches.

Total Raw Water Pumped:	24.2 million gallons
Total Drinking Water Produced:	22.6 million gallons
Average Daily Production:	730,000 gallons per day
Ave Percent of Production Capacity:	36.5%
Flushing of Hydrants/Tanks/FD Use:	345,000 gallons
Plant Process Water:	662,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	None

### **Testing:**

- All routine monthly bacteria samples were free of bacteria.
- Second quarter disinfection by-products sample results are much improved as a result of our tank mixing equipment that was installed last fall in our one million gallon water tank. Compared to last May, Trihalomethane levels went from 0.089 milligrams per liter (mg/L) to 30 mg/L. Haloacetic Acids levels went from 86 mg/L to 47 mg/L. Our annual average results for these contaminants must stay below 0.080 mg/L and 0.060 mg/L respectively. Samples collected in August are generally the highest levels for the year due to the warmer temperatures. We are eager to see how our equipment performs under worst case conditions.

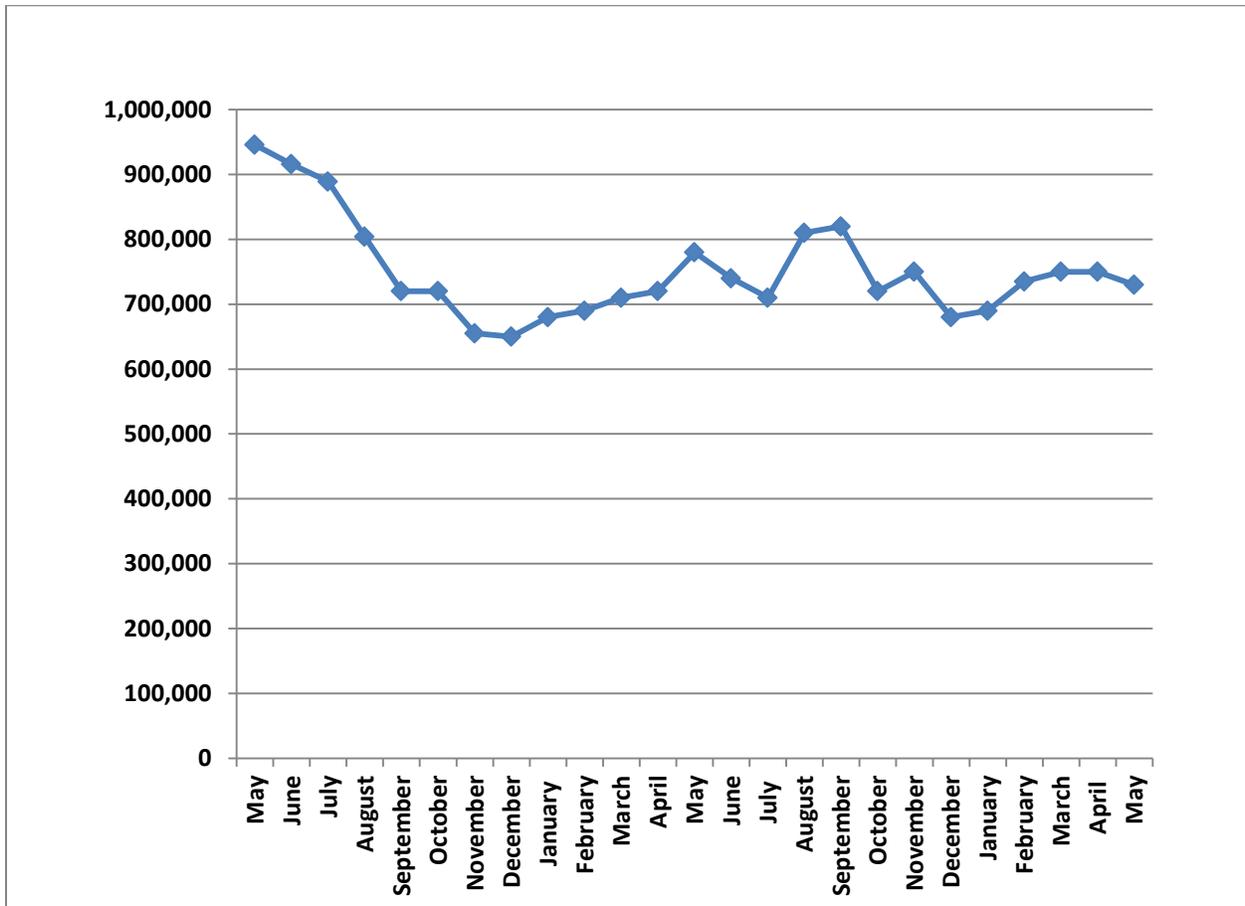
### **Activities / Maintenance / Improvements**

- Our biannual health department inspection was conducted. The report is still pending.
- The Water Department flushed and tested fire hydrants on Cassell Drive and the nearby side streets.
- Staff cleaned the #2 settling basin.
- A cyber security audit was conducted through an EPA funded program to help identify any need for improvement in our system. A similar audit was performed 2 years ago. The report is pending but we are much improved since the first audit and we have already made additional changes to protect our infrastructure from would be hackers.

### **Upcoming**

- Hydrant Testing

## Water Plant Production in Gallons Per Day (May 2014 to May 2016)



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens     Consent Item     Old Business     New Business  
 Committee Report     Other

FOR COUNCIL MEETING DATED:	June 13, 2016
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	The attached e-mail has been submitted from Pamela Walton regarding a Charity Bike Ride on June 25, 2016 at 12:00 noon. It does not involve any street closures and has been reviewed by your police department.
ACTION NEEDED:	Approve or deny the request.

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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**From:** Walton, Pamela [mailto:[Pamela.Walton@allstate.com](mailto:Pamela.Walton@allstate.com)]  
**Sent:** Tuesday, May 03, 2016 8:41 AM  
**To:** [RDILLON@ROCKYMOUNTVA.ORG](mailto:RDILLON@ROCKYMOUNTVA.ORG)  
**Subject:** CHARITY BIKE RIDE WITH POLICE ESCORT JUNE 25,2016 @12 NOON

REBECCA,

WE WOULD LIKE TO HAVE A CHARITY BIKE RIDE JUNE 25, 2016 @ 12 NOON ESCORTED BY A ROCKY MOUNT POLICE OFFICER, APPROXIMATELY 1 HOUR. WE ARE RIDING TO RAISE CHARITY FUNDS TO CONTRIBUTE TO THE REMOVAL AND REPLACEMENT OF THE FRONT CEMENT STEPS THAT CONNECT TO THE FRONT DOOR OF FIRST BAPTIST CHURCH ON PATTERSON AVENUE. THESE STEPS CONTINUE DOWN TO MEET THE STREET AT 45 PATTERSON AVE.

THE ROUTE WE WOULD LIKE TO TAKE IS  
START AT FIRST BAPTIST CHURCH – 45 PATTERSON AVE  
RIGHT – ON MAIN STREET  
CONTINUE DOWN PASS THE HUB  
220 – TO BOJANGLES  
RIGHT –WIRTZ ROAD  
LEFT - 122 TOWARDS WESTLAKE  
RIGHT –SCRUGGS RD (616)  
RIGHT - 834 BROOKS MILL RD  
LEFT – ROUTE 40  
RIGHT –CARL’S STORE (890)  
RIGHT – SNOW CREEK SCHOOL (619)  
RIGHT – 220  
RIGHT – FIRST EXIT  
RIGHT – RIVERSIDE MINUTE MARKET  
LEFT – ON PATTERSON AVE  
END OF BIKE RIDE 45 PATTERSON AVE

THANK YOU FOR YOUR HELP WITH THIS REQUEST.

SINCERELY,

*Pamela Walton, MBA*  
Claims Senior Service Specialist  
Allstate Insurance Company  
Roanoke Subrogation Claim Center

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens     Consent Item     Old Business     New Business  
 Committee Report     Other

FOR COUNCIL MEETING DATED:	June 13, 2016
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	The attached letter has been submitted from Fannie Warren of the Blue Ridge Association for Sickle Cell Anemia requesting to be allowed to have a walk around Rocky Mount on September 17, 2016 to raise awareness of Sickle Cell Anemia. There are no street closures and everything is the same as last year. It has been reviewed by your police department.
ACTION NEEDED:	Approve or deny the request for the walk.

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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Blue Ridge Association  
For Sickle Cell Anemia

P.O. Box 1211

Rocky Mount, VA 24151

540-243-1175

March 4,, 2016

Town of Rocky Mount

345 Donald Avenue

Rocky Mount, VA 24151

This letter is requesting the Council to allow a Sickle Cell walk around the town of Rocky Mount on September 17, 2016. The walk has become an annual project designed to bring awareness to the Sickle Cell organization (BRASCA) Blue Ridge Association for Sickle Cell Anemia. We represent the counties of Franklin, Henry, Roanoke and the cities Salem and Vinton. The Lt. will be made aware of the date and time. Our next meeting is scheduled on March 28, 2016 at 6:00p at Franklin Memorial Hospital Board Room. We are also asking to have the cost of the Farmers Market waved for that event. We've secured the Market for that date. We can appear before the Council, if necessary.

Thanking you in advance.

  
Fannie Warren, Secretary

Cc Josephine Edwards, President 540-483-7151

Cc Retail Merchant Association

ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens     Consent Item     Old Business     New Business  
 Committee Report     Other

FOR COUNCIL MEETING DATED:	June 13, 2016
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STAFF MAKING REQUEST:	C. James Ervin, Town Manager
BRIEF SUMMARY OF REQUEST:	The attached e-mail and routes have been submitted from Lauren J. Judson of Franklin County High School requesting to have the Eagle Strut again this year on September 17, 2016 at 8:00 a.m. The Eagle Strut is a 5K and 10K race for novice and advance runners. The proceeds from the race help fund the FCHS Senior Class of 2017 by offsetting senior activity costs and provide aid to the seniors who are most in need. This has been reviewed by your police department.
ACTION NEEDED:	Approve or deny the street closure for use of the Eagle Strut.

Attachment(s):

<p>FOLLOW-UP ACTION: (To be completed by Town Clerk)</p>
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**From:** Lauren Judson [mailto:[lauren.judson@frco.k12.va.us](mailto:lauren.judson@frco.k12.va.us)]  
**Sent:** Thursday, April 21, 2016 1:06 PM  
**To:** [rdillon@rockymountva.org](mailto:rdillon@rockymountva.org)  
**Subject:** FCHS Eagle Strut

Good afternoon! I am the senior class sponsor at the high school. We are hoping to move forward with the Eagle Strut again this year as our major fundraiser. Is it possible to get on the Town's agenda for next month's meeting? We would like to do the Eagle Strut again this fall on September 17th at 8:00 am with the same route. I have spoken with Mark Lovern with the Town Police as well to see if that will work for them. What else do I need to do?

Thanks so much!



--

**Lauren J. Judson**

Social Studies Department

Senior Class Sponsor



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# FCHS Eagle Strut 10K and 5K Race

[Eagle Strut Home](#)   [Route Information](#)   [Registration](#)   [Packet Pick-Up](#)   [Gallery](#)  
[Our Sponsors](#)   [Sitemap](#)

# 226

days since

4th Annual Eagle Strut

## Route Information

### 5K Run

- Begin at Franklin County High School (steps of law building facing Hardees)
- Right on Tanyard Rd
- Left on Pell Avenue
- Right on North Main Street
- Right on Greer Lane
- Left on North Main
- Left on Tanyard Road
- End Franklin County High School

### 10K Run

- Begin at Franklin County High School (steps of law building facing Hardees)
- Right on Tanyard Rd
- Left on Pell Avenue
- Right on North Main Street
- Right on Trail Dr
- Left on Middle School Road

- Left on North Main Street (south bound)
- Right on Franklin Street (west bound)
- Left on West Church Street
- Left on Maple Avenue/North Main Street
- Right on Pell Avenue
- Right on Tanyard Rd.
- End Franklin County High School

## Comments

You do not have permission to add comments.

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