



ROCKY MOUNT TOWN COUNCIL
AGENDA
REGULAR COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS
ROCKY MOUNT MUNICIPAL BUILDING
345 DONALD AVENUE
ROCKY MOUNT, VIRGINIA
OCTOBER 17, 2016
AT 7:00 P.M.

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

◆
All cellular phones must be turned off during the Council Meeting.
◆

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Special Items (*none at this time*)
- V. Public Hearing (*none at this time*)
- VI. Approval of Draft Minutes
 - September 12, 2016 Regular Meeting Minutes
- VII. Approval of Consent Agenda
 - Miscellaneous Action
 - Miscellaneous Resolutions/Proclamations
 - Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- VIII. Hearing of Citizens
- IX. Old Business
 - Review and Consideration of Purchase of a Mini-Excavator for Town of Rocky Mount Public Works Department
- X. New Business
 - Review and Consideration of Approval to Award an HVAC System Contract to Whitlock Plumbing and Heating Inc.
- XI. Committee Reports (*none at this time*)
- XII. Other Matters, Concerns and Rise 'N Shine Appearances

XIII. Adjournment

Copies of the agenda packet are available for review at the Town Clerk's Office located at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, Monday through Friday, during normal working hours (8 a.m. to 5 p.m.), or by going to Town of Rocky Mount website: www.rockymountva.org.

◆
Notice of intent to comply with Americans With Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Rocky Mount, 345 Donald Avenue, Rocky Mount, VA 24151, or by calling (540) 483-7660.

◆
Thank you for taking the time to participate in your Town Council meeting. The Mayor and members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
SEPTEMBER 12, 2016**

The September 12, 2016 Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead

The following staff members were also present:

- Allan Arrington, Lieutenant of Investigations
- John Boitnott, Town Attorney
- Tim Burton, Waste Water Superintendent
- Robert Deitrich, Water Plant Superintendent
- Rebecca H. Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Josh Gibson, Town Planner
- Matthew Hankins, Assistant Town Manager
- Mark Lovern, Lieutenant of Patrol
- Brian Schofield, Public Works Superintendent
- Linda P. Woody, Finance Director

The meeting was called to order by Mayor Steven C. Angle.

PLEDGE OF ALLEGIANCE

Mayor Angle led in saying the Pledge of Allegiance.

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval. Let the record show that the agenda was amended due to adding a second closed meeting agenda item.

Motion: To approve an amended agenda

Motion By: Vice Mayor Walker

Second: Council Member Snead

Motion Discussion: None

Ayes: Moyer, Snead, Walker, Newbill

Nays: None

Action: Approved the amended agenda by a unanimous vote

SPECIAL ITEMS

There were two special items.

1. Certificate of Achievement for Excellence in Financial Reporting for Finance Director, Linda P. Woody.

The finance department was recognized for the tenth consecutive year in a row with a certificate from the Government Finance Officer's Association, for an outstanding achievement in excellence in financial reporting through the budget and audit process.

2. Resolution to Declare October 1, 2016 as Law Enforcement Day in the Town of Rocky Mount.

Retail Merchants Association would like to recognise those in Rocky Mount in the law enforcement community. Submitted for Council's consideration is a resolution naming October 1, 2016 as Law Enforcement Day in Rocky Mount.

Discussion: None

Motion: To approve October 1, 2016 as Law Enforcement Day in the Town of Rocky Mount with a resolution.

Motion by: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Moyer, Newbill, Snead, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

PUBLIC HEARING

Let the record show there was no public hearing at this time.

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- August 8, 2016 – Regular Meeting Minutes

Discussion: None

Motion: To approve the minutes as presented.

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Moyer, Newbill, Snead, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

- (1) **Miscellaneous Action:** None at this time
- (2) **Miscellaneous Resolutions/Proclamations:** None at this time
- (3) **Department Monthly Reports**
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

Discussion: None

Motion: To approve the consent agenda as presented

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Moyer, Snead, Walker, Newbill

Nays: None

Action: Approved the consent agenda as presented by a unanimous vote

HEARING OF CITIZENS

Mayor Angle opened the floor to any citizens wishing to speak.

Let the record show that no one came forward.

OLD BUSINESS:

There were two items of old business.

1. Review and Consideration for Town Manager to Negotiate and Enter into a Contract Regarding Scuffling Hill Road Improvements.

Presented to Council in their packets were two items that were together as they were under the same contractor. The Scuffling Hill Road Improvements and the Veterans' Memorial Park Repair Project. The Scuffling Hill Road Improvements were discussed first at \$462,500 for curbing and guttering along Scuffling Hill as well as \$65,000 was in the budget

for sewer improvements. VDOT has pledged \$451,317 to this project giving a total project amount of cash in hand of \$978,817. A bid of \$944,482 was taken from Fielder's Choice Enterprises of which \$73,000 has already been spent on this project. The total project amount was \$1,021,482. The Town plans to seek an amendment to the VDOT grant to cover half of the increase which would be approximately \$57,000. With the VDOT adjustment, the total bid was within the Towns estimate of acceptable variance. Staff asked Council to authorize the Town to negotiate with Fielder's Choice Enterprises to sign and enter into a contract not to exceed the bid amount. There was no agreement in place at the time of the meeting because Staff planned to combine these two items to hold down the mobilization cost for each of the two projects since the sites were close together.

Council Member Moyer stated the price was unreasonable and that he would like to see the projects done a little bit cheaper. Council Member Snead stated that he would like to see the Town negotiate with them for a lower price. Mr. Ervin stated that he could check with Thompson and Litton and then hold a Special Called Meeting to discuss the status of the projects and their mobilization costs. Let the record show that Council would also like to hold a Special Meeting to review the cost of the projects and the mobilization fees for each.

2. Review and Consideration for Town Manager to Negotiate and Enter into a Contract Regarding Veterans' Memorial Park Erosion Repair Project.

This project was discussed with the previous project.

NEW BUSINESS

1. Review and Consideration of a Ghost Walking Tour on the sidewalks of Rocky Mount on October 7, 14th and 21st, 2016.

Mr. James Williams from Glade Hill, Virginia spoke regarding the plans for the Ghost Walking Tour. Mr. Williams shared with Council his route through town which has been approved by the Rocky Mount Police Department and, the dates and the times of the tours. There was a \$15.00 fee to participate in the walk.

Discussion: None

Motion: To approve the Ghost Walking Tour.

Motion By: Council Member Newbill

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Moyer, Newbill, Snead, Walker

Nays: None

Action: Approved the request for the Ghost Walking Tour.

2. An overview of the current strategic planning effort being undertaken by West Piedmont Planning District by Mr. David R. Hoback, Executive Director of the WPPD.

West Piedmont Planning District is a regional planning organization that serves the

counties of Franklin, Patrick, Henry and Pennsylvania County in addition to the Town of Rocky Mount and the cities of Martinsville and Danville. Mr. Hoback from the West Piedmont Planning District spoke to Council on several things. Here are a few of those items:

- Hazzard Mitigation Plan
- Water Supply Plan for the region
- Regional Bicycle Plan
- Extensive GIS and Mapping Capability
- Street Maps for Rocky Mount and Franklin County

The West Piedmont Planning District asked for our regions continued support and participation of their endeavors.

3. Review and Consideration of Equipment Bid Authorization for a Mini-Excavator for the Public Works Department.

Assistant Town Mananger, Matthew Hankins spoke regarding some of the needs of the Public Works Department since the transition from the former Public Works Director to the current director, Mr. Brian Schofield. A new commerical lawn mower has been proccured as well as a new trailer and a new dump truck has been ordered that should be arriving this month. There is also use for a Mini-Excavator for tight quarters. There was an allocation in the current year budget of \$40,000 to pay for replacing the sewer line on Hillcrest Drive in Rocky Mount. The line has been checked by Mr. Burton and his crew from the Wastewater Treatment Plant with a camera and found that only one section of line needed to be replaced. After replacing that section of line, a camera was run through the line again and everything appeared to be functioning properly thus Staff doesn't believe the line needs to be replaced at this time and would like Council's authorization to proceed with soliciting bids towards the purchase of a mini-excavator. Staff would like to ask if the \$40,000 that was allocated for Hillcrest Drive could be used to make the mini-excavator purchase.

Council Member Moyer asked why the money was in the budget to replace the lines on Hillcrest Drive. Mr. Hankins replied that there was a problem with the line but it had been unclear of how extensive the problem was, thus the money was set aside for repairs.

Discussion: None

Motion: To approve the soliciting of bids for a mini-excavator for the Public Works Department.

Motion By: Vice Mayor Walker

Second: Council Member Snead

Motion Discussion: None

Ayes: Moyer, Snead, Walker, Newbill

Nays: None

Action: Approved the authorization to receive bids for a mini-excavator up to \$40,000.

COMMITTEE REPORTS

- The Public Utilities Committee Meeting from August 24, 2016.

The meeting was held to review the Town's burning code. The Public Utilities Committee met with the Fire Chief and the Fire Marshal and the consensus of the committee was to continue to discourage burning without a barrel. The burn code currently requires that if you are going to burn leaves or debris that you do so in an approved container such as a burn barrel or the equivalent. The committee recommended no changes to Town Council.

- The Streets, Sidewalks and Streetlights Committee Meeting from September 7, 2016.

The committee reviewed the proposed list to bid out for the Town's current cycle of paving. The budget amount was \$550,000 which would be \$300,000 in the current year and \$250,000 carried over in VDOT funds from the prior year. The committee directed Staff to go ahead and bid out the roads and to bring a recommended paving list back to the committee when it was available.

A motion was made by Council Member Newbill and a Second by Vice Mayor Walker however, no motion was needed because no action was required unless Council wanted to make changes therefore, let the record show that the motion was withdrawn by Council Member Newbill.

OTHER MATTERS & CONCERNS

- Mr. Ervin was on Rise and Shine with Mr. Shoemaker on September 12, 2016.
- Council Member Newbill inquired about the progress of the Power Dam. Mr. Burton summarized that all seemed to be going well and shared with Council that the demolition had not affected the Wastewater Treatment Plant at all.
- Vice Mayor Walker asked for an update regarding Gilley's Pond. The park area looks better after cleaning up from the geese. The Lilly pads had been sprayed but will take a little while for them to die out.

CLOSED MEETING AND ACTION

Enter Closed Meeting:

Motion: To go into closed session under the Virginia Code Sections cited below.

Time: 7:45 p.m.

Virginia Code Section:

Section 2.2-3711(A).3

Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Industrial Park)

Section 2.2-3711(A).7

Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Motion By: Council Member Moyer

Second: Council Member Newbill

Motion Discussion: None

Ayes: Moyer, Newbill, Snead, Walker

Nays: None

Action: Meeting convened into a closed session by a unanimous vote.

ADJOURNMENT

Motion: To adjourn meeting

Time: 8:13 p.m.

Motion By: Vice Mayor Walker

Second: Council Member Snead

Motion Discussion: None

Ayes: Moyer, Newbill, Snead, Walker

Nays: None

Action: Meeting convened

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as

were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Acting Town Clerk

DRAFT

Community Development & Planning September 2016 Monthly Report

ARTS & CULTURE		TOTAL: 0		GENERAL LOCATION		TAX MAP NUMBER		MAILING ADDRESS		CITY STATE ZIP		PHONE 1	
AC FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES											
BANNER PERMITS													
TOTAL: 1													
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved							
B16-007	Dennis Robey	483-7172	Donna Sink Pediatric Fund	TBD	02/10/17- 2/27/17	9/12/2016							
SITE/PLAT FILES													
TOTAL: 1													
File Number	Property Owner	Action	TMPN	Date	Notes	Location							
P16-008	Gregory B. Walker	Boundary Line Adjust.		9/22/2016		Orchard							
SIGN PERMITS													
TOTAL: 0													
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes						
ZONING COMPLIANCE PERMITS													
TOTAL: 7 Residential: 3 Commercial: 4													
Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved						
ZC16-058	Marilyn Fralin		2100027600	R-1	Residential	Upgrade electrical service	9/1/2016						
ZC16-059	Town of Rocky Mount		2040035600	GB	Commercial	Dividing space into offices	9/2/2006						
ZC16-060	Margie Davis		2040036400	R-1	Residential	Replace electric meter box/wiring	9/8/2016						
ZC16-061	Magic City Sprinkler	Rocky Mount Rehab	2060004301	R-2	Commercial	Fire protection system	9/14/2016						
ZC16-062	Jacquelyn Fuller	Franklin Co. Perinatal Ed. Center	2070071200	CBD	Commercial	Open business offering mommy & me classes	9/16/2016						
ZC16-063	Mark Fitzgerald		2070048500	R-2	Residential	Repair existing steps	9/21/2016						
ZC16-064	Paul R. Shively	Farm Credit	2020001700	GB	Commercial	Residential Demolition	9/26/2016						

MONTHLY STAFF REPORT

DATE:	October 17, 2016
TO:	Rocky Mount Town Council
FROM:	Linda Woody, Finance Director
DEPARTMENT:	Finance Department
MONTH:	October meeting

This report contains the following monthly information for September 2016 activity:

New businesses obtaining a business license during the month

Investment portfolio from the latest bank statement

Revenue comparisons from this fiscal year to last fiscal year

Meals tax collections chart

Local sales tax collections chart

Expenditure comparisons from this fiscal year to last fiscal year

Available contingency funds status

Utility billing profiles on customers and consumption

Water Customer Cut-off's chart

Water accountability reconciliation of finished water gallons pumped vs. metered water gallons consumed

Utility profiles on water production and wastewater flow

Customer flow for the Finance Department:

489 walk-in transactions

1229 drive-thru transactions

1125 mail transactions

**TOWN OF ROCKY MOUNT
NEW BUSINESS LICENSES
DURING SEPTEMBER 2016**

The following new businesses obtained their business licenses during the month:

RETAIL:

The Whole Bean Coffeehouse, LLC, 315 Franklin St., coffee shop

PROFESSIONAL:

Park Dental Solutions, 1175 Franklin St., dental services

REPAIRS / PERSONAL SERVICES:

Mother of Pearl Inc., 335 South Main St., classes for parents and children

TOWN OF ROCKY MOUNT
Investment Portfolio
at August 31, 2016

<u>Security</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Bond</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Market Yield</u>	<u>Yield to Maturity</u>	<u>Cusip Number</u>	<u>Estimated Annual Interest</u>
Fixed Income / Bonds:									
FHLMC	3/30/2016	12/30/2020	210,000	100.001	210,002.10	1.24%	2.00%	3134G8BH1	2,625.00
FNMA	12/26/2013	12/26/2017	500,000	100.010	500,050.00	0.99%	0.99%	3135G0SJ3	5,000.00
Bond Totals			<u>710,000</u>		<u>710,052.10</u>	1.12% avg. return			<u>7,625.00</u>
Certificates of Deposits:									
Am Express Centurion	5/28/2020		245,000	102.543	251,230.35	1.99%	2.05%	02587DYH5	5,022.50
Bank Deerfield WIS	2/26/2021	A	245,000	99.835	244,595.75	1.25%	1.25%	061785DM0	3,062.50
Bank Hampton Rds. VA	9/27/2017		245,000	100.026	245,063.70	0.99%	1.00%	062492BH5	2,450.00
Bank of Perry Co. Tenn	2/20/2018		248,000	101.051	250,806.48	1.23%	1.25%	06425KBN8	3,100.00
Barclays BK Del Retail	8/20/2019		225,000	102.617	230,888.25	2.04%	2.10%	06740LHV2	4,725.00
Capital One BK VA	7/20/2021	A	245,000	99.874	244,691.30	1.50%	1.50%	140420ZW3	3,675.00
CIT BK Salt Lake UT	4/10/2017		190,000	100.048	190,091.20	0.99%	1.00%	17284CBJ2	1,900.00
Discover Bk Greenwood I	7/22/2020		245,000	103.469	253,499.05	2.22%	2.30%	254671VH0	5,635.00
Essa BK Stroudsburg PA	11/30/2016		245,000	100.116	245,284.20	0.99%	1.00%	29667RGE7	2,450.00
Everbank Jacksonville FL	3/29/2019		245,000	101.904	249,664.80	1.47%	1.48%	29976DW3	3,675.00
First Merchants BK N A	9/30/2019		245,000	102.657	251,509.65	1.94%	2.00%	32082BDS5	4,900.00
Goldman Sachs USA	1/13/2021		245,000	104.115	255,081.75	2.20%	2.30%	38148J5F4	5,635.00
HSBC BK McLean VA	3/10/2021		230,000	100.785	231,805.50	1.28%	1.30%	40434AP45	2,990.00
State BK India NY NY	12/5/2019		245,000	103.329	253,156.05	2.12%	2.20%	8562843E2	5,390.00
Synchrony Bk Retail CTF	6/13/2019		230,000	102.479	235,701.70	1.95%	2.00%	87164YAP9	4,600.00
CD Totals			<u>3,573,000</u>		<u>3,632,869.73</u>	1.61% avg. return			<u>59,210.00</u>
Total Investments			<u>4,283,000</u>		<u>4,342,921.83</u>	1.55% avg. return			<u>66,835.00</u>

NOTE A: These CD's replace 2 with yields of .99% and .59%

<u>Month</u>	<u>LGIP Balance</u>	<u>Effective Yield</u>
Aug-15	1,427,079.03	0.17%
Sep-15	1,820,172.63	0.17%
Oct-15	1,843,408.19	0.18%
Nov-15	1,459,985.45	0.19%
Dec-15	1,362,202.20	0.28%
Jan-16	1,378,906.26	0.40%
Feb-16	1,395,966.46	0.44%
Mar-16	1,781,023.61	0.46%
Apr-16	1,798,222.49	0.48%
May-16	1,815,782.67	0.48%
Jun-16	2,254,647.98	0.48%
Jul-16	1,671,851.75	0.50%
Aug-16	1,745,568.10	0.54%

TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF SEPTEMBER 30, 2016

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
GENERAL FUND - Local Revenues:						
Real Estate Tax	965	5,678	1,061	6,209	576,715	0.18%
Real Estate Tax - Delinquent	5,170	2,444	5,847	3,905	14,000	41.77%
Public Service Tax	-	-	-	-	29,226	0.00%
Personal Property Tax	269	1,810	362	4,150	239,609	0.15%
Personal Property Tax - Delinquent	149	687	850	2,889	5,000	17.00%
Machinery & Tools Tax	-	-	-	-	128,700	0.00%
Penalties on Tax	552	734	852	3,756	3,500	24.36%
Interest on Tax	1,437	156	1,563	589	1,700	91.96%
Local Sales Tax	15,351	15,428	15,351	15,428	179,404	8.56%
Meals Tax	119,407	130,219	230,566	222,767	1,450,864	15.89%
Utility Tax	28,818	27,621	57,040	58,093	326,904	17.45%
Communications Tax	15,292	15,958	30,575	31,542	218,734	13.98%
Bank Stock Tax	-	-	-	-	194,900	0.00%
Penalty-Meals Tax	22	442	3,308	633	2,000	165.42%
Interest-Meals Tax	4	24	25	50	250	10.01%
Lodging Tax	18,517	10,038	22,703	17,226	190,998	11.89%
Cigarette Tax	8,777	8,846	24,832	20,643	84,000	29.56%
BPOL-Retail	665	-	3,804	3,474	340,000	1.12%
BPOL-Professional	750	9,915	2,430	15,234	139,000	1.75%
BPOL-Contractor	-	103	153	1,563	16,000	0.96%
BPOL-Repairs/Services	30	-	3,918	4,117	130,000	3.01%
BPOL-Alcoholic Beverages	-	-	-	-	800	0.00%
BPOL-Penalty/Interest	201	1,080	1,182	2,777	3,000	39.40%
BPOL-Amusement	-	-	-	-	200	0.00%
BPOL-Utility	-	-	-	-	15,000	0.00%
BPOL-Miscellaneous	-	-	37	100	2,500	1.47%
Solicitor Permits	20	-	20	-	-	0.00%
Farmer's Market Fees	44	65	286	445	3,000	9.53%
Welcome Center Fees	790	520	1,920	1,160	3,500	54.86%
Planning/Zoning Fees	444	866	1,669	2,748	8,000	20.86%
Court Fines	3,405	2,428	7,736	2,548	48,000	16.12%
Parking Fines	-	25	70	45	100	70.00%
Garbage Violation Fines	-	-	120	-	-	0.00%
Interest Earnings	-	1,944	(1,728)	(328)	58,409	-2.96%
Return Check Fees	20	80	190	205	330	57.58%
Rental of Property	-	-	-	-	420	0.00%
Bond Proceeds	-	-	-	-	1,500,000	0.00%
Mortgage Payments	-	256	557	768	3,073	18.13%
Loan Repayment - Paving	728	728	1,455	2,911	8,732	16.67%
Sale of Materials	-	-	-	-	-	0.00%
Sale of Property	-	-	-	-	-	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Grave Preparation	-	-	-	-	1,500	0.00%
Security Services	1,110	75	1,110	75	3,000	37.00%
Passport Service Fees	451	802	1,637	2,346	10,000	16.37%
Police Reports	70	118	216	198	1,000	21.60%
Fingerprint Service Fees	55	50	130	85	400	32.50%
Piedmont Community Services Staffing	1,400	-	2,100	-	-	100.00%
Garbage Collection Fees	7,817	7,837	13,871	14,013	88,944	15.60%
Truck Rental Program	10	50	70	120	150	46.67%
Credit Card Fees	122	219	404	605	1,900	21.26%
Weed Control Charges	-	-	-	-	150	0.00%
Miscellaneous Services	-	-	-	23	100	0.00%
Donations	11	1	24	9	-	0.00%
Merchandise Sales	4	134	6	201	200	2.88%
Miscellaneous	-	-	1	213	200	0.56%

**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF SEPTEMBER 30, 2016**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
Curb & Gutter Recoveries	-	-	-	-	-	0.00%
Recoveries	235	200	723	200	-	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Unrealized Gain on Investments	-	4,370	1,539	(1,077)	-	0.00%
Appropriated Fund Balance	-	-	-	-	1,697,820	0.00%
Total Local Revenues	233,111	251,950	440,587	442,657	7,731,932	5.70%
GENERAL FUND - State Revenues:						
Rolling Stock Tax	-	32	3,324	3,748	3,600	92.34%
Litter Tax	-	-	-	-	2,600	0.00%
Other Categorical Aid	-	8	37	23	-	0.00%
Fire Programs	14,016	13,689	14,016	13,689	15,210	92.15%
PPTRA from the State	-	-	53,861	53,861	53,861	100.00%
DMV Grants	5,045	-	5,045	-	-	0.00%
CDBG Grant	-	-	-	-	25,000	0.00%
Street Maintenance	346,716	335,840	346,716	335,840	1,370,226	25.30%
Volunteer Fire Dept.	7,500	7,500	7,500	7,500	30,000	25.00%
Law Enforcement-599 Funds	27,388	27,115	27,988	27,115	108,460	25.80%
Va. Commission of the Arts Grant	-	-	240	-	-	0.00%
Other Categorical Aid-County	-	100,000	-	100,000	-	0.00%
Other Categorical Aid-Schools	-	-	-	-	29,632	0.00%
Total State Revenues	400,665	484,184	458,727	541,776	1,638,589	28.00%
TOTAL GENERAL FUND REVENUES	633,776	736,133	899,314	984,432	9,370,521	9.60%
UTILITY FUND REVENUES:						
Water Sales	108,159	96,649	175,884	172,229	1,144,700	15.37%
gallons billed	23,435,071	22,057,466	65,258,763	64,238,013	-	-
Water Connections	-	-	4,275	11,275	20,990	20.37%
Reconnect Fees	400	475	725	1,150	2,500	29.00%
Penalties	2,162	2,143	7,971	6,482	24,000	33.21%
Bulk Water Purchases	368	1,218	368	1,283	2,400	15.31%
Sewer Collection Charges	68,788	61,090	116,198	111,077	713,900	16.28%
gallons billed	16,127,841	16,375,932	47,219,653	46,881,453	-	-
Sewer Connections	-	-	1,000	8,000	8,000	12.50%
Cell Tower Rent	3,934	5,713	11,803	11,739	47,086	25.07%
Recoveries	-	-	-	232	500	0.00%
Bond Proceeds	-	-	-	-	-	0.00%
Transfer from Other Funds	-	-	-	-	55,280	0.00%
Appropriated Fund Balance	-	-	-	-	834,695	0.00%
TOTAL UTILITY FUND REVENUES	183,810	167,287	318,223	323,467	2,854,051	11.15%
CAPITAL PROJECTS REVENUES:						
Microenterprise Loan Payments	146	77	306	194	-	0.00%
EDA Loan Repayment (for HPC)	-	544,829	-	544,829	-	0.00%
Transfers from General Fund	-	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	-	-	-	0.00%
TOTAL CAPITAL PROJECTS REVENUES	146	544,906	306	545,022	-	0.00%

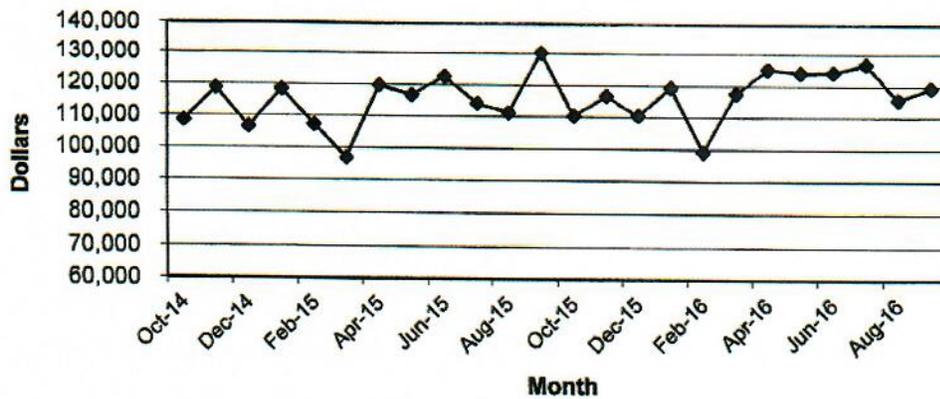
**TOWN OF ROCKY MOUNT
REVENUE COMPARISONS
AS OF SEPTEMBER 30, 2016**

REVENUE SOURCE	MONTH		YEAR TO DATE		BUDGET	% OF BUDGET
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
UTILITY CAPITAL REVENUES:						
Proceeds from Bond	-	-	-	-	65,000	0.00%
Capital Recovery Fees-Water	23,327	18,194	66,517	51,400	243,834	27.28%
Capital Recovery Fees-Sewer	18,968	15,580	49,936	40,107	204,701	24.39%
Capital Recovery Fees-Garbage	1,661	1,666	4,979	4,992	19,874	25.05%
Appropriated Fund Balance	-	-	-	-	67,724	0.00%
Transfer from Other Funds	-	-	-	-	-	0.00%
TOTAL UTILITY CAPITAL REVENUES	43,956	35,440	121,433	96,499	601,133	20.20%
PERFORMANCE VENUE REVENUES:						
Transfers from General Fund	-	-	-	-	331,146	0.00%
TOTAL PERFORMANCE VENUE REVENUES	-	-	-	-	331,146	0.00%
3 months of the 12 months of the fiscal year						25.00%

**TOWN OF ROCKY MOUNT
MEALS TAX COLLECTIONS**

Month	Collections
Oct-14	108,467
Nov-14	118,725
Dec-14	106,535
Jan-15	118,367
Feb-15	107,244
Mar-15	96,859
Apr-15	119,709
May-15	116,730
Jun-15	122,695
Jul-15	114,250
Aug-15	111,303
Sep-15	130,219
Oct-15	110,364
Nov-15	116,664
Dec-15	110,434
Jan-16	119,400
Feb-16	99,134
Mar-16	117,536
Apr-16	125,165
May-16	124,133
Jun-16	124,265
Jul-16	126,812
Aug-16	115,737
Sep-16	119,407

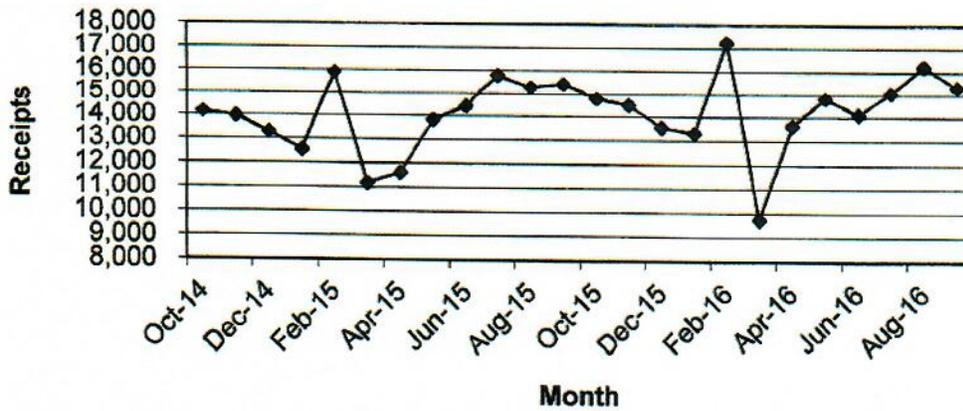
Meals Tax Collections



Town of Rocky Mount
Local Sales Tax

Oct-14	14,145
Nov-14	13,969
Dec-14	13,288
Jan-15	12,560
Feb-15	15,912
Mar-15	11,180
Apr-15	11,616
May-15	13,835
Jun-15	14,434
Jul-15	15,795
Aug-15	15,283
Sep-15	15,428
Oct-15	14,783
Nov-15	14,500
Dec-15	13,547
Jan-16	13,307
Feb-16	17,249
Mar-16	9,733
Apr-16	13,632
May-16	14,819
Jun-16	14,114
Jul-16	15,067
Aug-16	16,242
Sep-16	15,351

Local Sales Tax



TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF SEPTEMBER 30, 2016

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	THIS YEAR
GENERAL FUND:						
Mayor & Council	3,826	3,401	23,738	19,541	80,709	29.41%
Town Manager	26,744	17,087	55,777	44,782	241,084	23.14%
Town Attorney	4,302	-	7,802	2,218	39,140	19.93%
Finance Department	29,856	22,440	96,878	90,403	335,242	28.90%
Electorial Board	-	-	-	-	-	0.00%
Police Department	174,765	126,963	433,670	388,650	2,056,727	21.09%
Volunteer Fire Dept.	5,158	11,266	27,715	31,655	216,200	12.82%
Public Works Admin.	18,790	660	34,660	2,097	15,657	221.37%
Street Lights	8,495	8,473	17,639	17,095	115,991	15.21%
Traffic Control & Parking	8,711	1,970	32,112	4,722	116,672	27.52%
Streets	46,960	36,147	113,642	128,827	1,099,494	10.34%
Sidewalks & Curbs	-	2,617	1,049	2,982	596,735	0.18%
Scuffing Hill Drainage	5,620	14,565	5,620	14,565	394,122	0.00%
Bernard Rd Drainage	-	-	-	-	119,092	0.00%
Street Cleaning	-	884	884	3,135	20,116	4.40%
Refuse Collection	9,333	11,054	28,170	42,563	181,148	15.55%
Snow Removal	-	-	436	341	39,581	1.10%
Municipal Building	32,728	2,211	47,675	11,179	133,449	35.73%
Emergency Services Bldg.	4,377	3,475	10,646	8,503	77,904	13.67%
Public Works Building	2,965	629	4,914	-	24,669	19.92%
Cemetery	2,759	1,991	7,683	5,509	21,396	35.93%
Playgrounds	20,811	13,913	26,491	25,568	997,068	2.66%
Celeste Park	-	-	-	-	5,245	0.00%
Gilley's Park	-	-	-	-	25,000	0.00%
Veterans Memorial Park erosion	1,744	-	1,744	-	884,771	0.00%
Planning & Zoning	13,106	11,345	28,739	28,475	135,215	21.25%
Community Development	17,309	12,040	42,265	39,190	300,345	14.07%
Citizen's Square	2,528	993	5,860	3,175	20,934	27.99%
Hospitality Center	3,793	5,350	6,801	12,482	32,854	20.70%
Passport Services Expenses	489	-	188	571	2,225	8.46%
Economic Development Authority	123	123	246	123	54,845	0.45%
Remediation of Blighted Structures	-	-	-	-	20,000	0.00%
Non-Departmental:						
Wages & Fringes	1,701	2,450	8,798	10,156	52,183	16.86%
Employee Wellness Program	-	-	-	-	5,100	0.00%
Employee Drug Testing	-	-	-	-	1,400	0.00%
Insurance	-	-	74,299	70,531	73,352	101.29%
Contributions to Others	-	-	15,450	16,500	16,500	93.64%
Debt Service-Principal	-	-	-	-	185,000	0.00%
Debt Service-Interest	-	-	61,359	22,412	35,059	175.02%
New Debt Service-Principal & Interest	-	-	-	-	158,447	0.00%
Transfer to Utility Operating Fund	-	-	-	-	55,280	0.00%
Transfer to Utility Capital Fund	-	-	-	-	-	0.00%
Transfer to Capital Proj. Fund	-	-	-	-	-	0.00%
Transfer to Performance Operations	-	-	-	-	331,148	0.00%
Contingency - General Purposes	-	-	50,000	-	50,000	100.00%
Contingency - Supplemental Pay Adjustments	-	-	-	-	27,505	0.00%
Contingency - Fire Dept Stipends	-	-	-	-	12,100	0.00%
Contingency - to reimburse fund balance	-	-	-	-	50,136	0.00%
TOTAL GENERAL FUND EXPENDITURES	446,991	312,027	1,272,949	1,047,951	9,436,828	13.49%

TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF SEPTEMBER 30, 2016

ACTIVITY	MONTH		YEAR TO DATE		BUDGET THIS YEAR	% OF BUDGET THIS YEAR
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR		
WATER & SEWER FUND:						
Water System Operation	7,910	2,485	27,642	19,469	148,004	18.88%
Meter Reading	4,292	2,656	5,864	8,203	43,205	13.57%
Water Plant	53,723	45,271	105,241	94,604	628,769	16.74%
Wastewater System Operation	8,735	12,098	21,775	19,387	129,624	16.80%
Wastewater Treatment Plant	56,646	46,413	72,777	71,678	489,758	14.86%
Utility Billing & Administration	13,492	14,688	26,366	28,493	164,435	16.03%
Non-Departmental:						
Wages & Fringes	-	-	-	-	-	0.00%
Insurance	-	-	24,766	23,510	25,451	97.31%
Debt Service-Principal	-	-	104,000	102,000	284,000	36.62%
Debt Service-Interest	-	-	-	7,669	88,898	0.00%
Contingency - Utility Operating Purposes	-	-	-	-	10,000	0.00%
Contingency - Supplemental Pay Adjustments	-	-	-	-	7,213	0.00%
Depreciation	-	-	-	-	834,695	0.00%
TOTAL WATER & SEWER FUND EXPENSES	144,799	123,611	388,431	375,012	2,854,052	13.61%
CAPITAL IMPROVEMENTS FUND:						
Microenterprise Loan Program	-	15,000	-	15,000	-	0.00%
TOTAL CAPITAL PROJECTS EXPENDITURES	-	15,000	-	15,000	-	0.00%
UTILITY CAPITAL FUND:						
Water Distribution Utility Projects	7,200	-	7,200	500	20,000	36.00%
Meter Reading Capital Equipment	-	-	-	-	19,500	0.00%
Water iPhone Based Loss / Leak Detection	-	-	3,314	-	3,500	94.69%
Grassy Hill Lower Pump Rebuild	-	-	-	-	5,000	0.00%
Water Treatment Plant Utility Projects	-	2,550	-	2,550	-	0.00%
Oak St. Water Line Replacement	-	751	-	751	-	0.00%
Orchard Ave. Ext. Water Replacement	-	8,190	-	8,454	-	0.00%
WTP Chlorine Conversion	-	63,194	-	123,214	-	0.00%
WTP Finished Pump Impeller	-	-	-	-	13,000	0.00%
Lee Waid Water Line Replacement	-	-	-	17,189	-	0.00%
Continuous Chlorine Analyzer	-	-	-	-	3,500	0.00%
Altitude Valve Replacement 220N	-	-	-	-	12,000	0.00%
WTP Boiler & HVAC Replacement	8,963	-	8,963	-	50,000	17.93%
Wastewater Collection Utility Projects	-	-	-	-	-	0.00%
Scuffing Hill Sewer Line	-	-	-	-	65,000	0.00%
Sewer Portable Flow Meters	-	-	-	-	7,000	0.00%
Portable Smoke Machine for Sewer	-	-	2,380	-	3,000	79.32%
Wastewater Treatment Plant Utility Projects	-	-	-	-	-	0.00%
WWTP Main Pump Station Drive	750	-	17,966	-	14,000	128.33%
WWTP Replace Main Pumps	-	-	-	-	50,000	0.00%
WWTP Replace Sampler	-	-	-	-	6,500	0.00%
WWTP Replace Flow Meter	-	-	-	-	8,000	0.00%
WWTP Replace HVAC	-	-	-	-	15,000	0.00%
New Debt Service - Principal & Interest	-	-	-	-	7,177	0.00%
Contingency	-	-	-	-	60,000	0.00%
Reserved Fund Balance Transfer	-	-	-	-	-	0.00%
TOTAL UTILITY CAPITAL EXPENDITURES	16,913	74,686	39,822	152,659	362,177	11.00%

TOWN OF ROCKY MOUNT
EXPENDITURE COMPARISONS
AS OF SEPTEMBER 30, 2016

ACTIVITY	MONTH		YEAR TO DATE		BUDGET	% OF
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	BUDGET THIS YEAR
PERFORMANCE VENUE OPERATIONS:						
Performance Venue Operations:						
Wages - Full Time	17,791	9,155	24,965	15,255	154,190	16.19%
Wages - Part Time	-	1,163	2,582	4,409	21,814	11.78%
Wages - Security	915	1,170	3,240	4,470	25,000	12.96%
Fringes	8,680	4,087	12,739	10,609	71,312	17.86%
Contractual Services	295	1,072	380	1,236	15,000	2.53%
Custodial Services	-	-	-	-	-	0.00%
Repairs & Maintenance	-	-	-	-	-	0.00%
Advertising	-	-	-	-	4,000	0.00%
Printing & Binding	-	-	-	-	-	0.00%
Licenses & Permits	-	-	-	-	-	0.00%
Postage & Delivery Services	-	-	339	-	730	46.44%
Utilities	-	3,043	-	3,043	30,000	0.00%
Communications	195	1,239	520	1,499	9,000	5.78%
Stipends	-	-	-	-	-	0.00%
Office Supplies	-	-	810	-	-	0.00%
Data Processing Equipment	-	-	700	-	-	100.00%
TOTAL PERFORMANCE VENUE EXPENSES	25,876	20,929	46,275	40,421	331,146	13.97%
3 months of the 12 month fiscal year						25.00%

TOWN OF ROCKY MOUNT
CONTINGENCY FUNDS
FISCAL YEAR 2017

	<u>GENERAL FUND</u>	<u>UTILITY FUND</u>	<u>UTILITY CAPITAL FUND</u>
BUDGETED CONTINGENCY - GENERAL PURPOSES COMMITTED:	50,000	10,000	60,000
AVAILABLE CONTINGENCY - GENERAL PURPOSES	<u>50,000</u>	<u>10,000</u>	<u>60,000</u>
<hr/>			
BUDGETED FOR SUPPLEMENTAL PAY ADJUSTMENTS COMMITTED:	27,505	7,213	
AVAILABLE FOR SUPPLEMENTAL PAY ADJUSTMENTS	<u>27,505</u>	<u>7,213</u>	
<hr/>			
BUDGETED FOR VOLUNTEER FIRE SUPPLEMENTAL STIPENDS COMMITTED:	12,100		
AVAILABLE FOR VOL. FIRE SUPPLEMENTAL STIPENDS	<u>12,100</u>		
<hr/>			
BUDGETED FOR REIMBURSEMENT TO FUND BALANCE COMMITTED:	50,136		
Industrial Incentive (July)	(50,000)		
AVAILABLE FOR REIMBURSEMENT TO FUND BALANCE	<u>136</u>		

TOWN OF ROCKY MOUNT
UTILITY BILLING
WATER CONSUMPTION PERCENTAGES
FOR THE MONTH OF SEPTEMBER 2016

	TOTAL METERS	TOTAL GALLONS	TOTAL REVENUES	% METERS	% GALLONS	% REVENUES
IN-TOWN CUSTOMERS						
RESIDENTIAL	1,767	7,233,471	\$ 43,707	61%	31%	33%
COMMERCIAL	345	7,910,130	32,585	12%	34%	24%
INDUSTRIAL	46	4,630,900	\$ 15,722	2%	20%	12%
TOTAL	2,158	19,774,501	\$ 92,015	74%	84%	69%
OUT-OF-TOWN CUSTOMERS						
RESIDENTIAL	665	2,369,320	\$ 29,819	23%	10%	22%
COMMERCIAL	75	1,283,250	\$ 11,764	3%	5%	9%
INDUSTRIAL	2	8,000	\$ 102	0%	0%	0%
TOTAL	742	3,660,570	\$ 41,684	26%	16%	31%
				100%	100%	100%
GRAND TOTAL (ALL CUSTOMERS)						
RESIDENTIAL	2,432	9,602,791	\$ 73,526	84%	41%	55%
COMMERCIAL	420	9,193,380	\$ 44,349	14%	39%	33%
INDUSTRIAL	48	4,638,900	\$ 15,824	2%	20%	12%
TOTAL	2,900	23,435,071	\$ 133,699	100%	100%	100%

TOWN OF ROCKY MOUNT
 UTILITY BILLING
 PERCENT CONSUMPTION & PERCENT REVENUE
 PER CUSTOMER CLASS
 FISCAL YEAR 2017

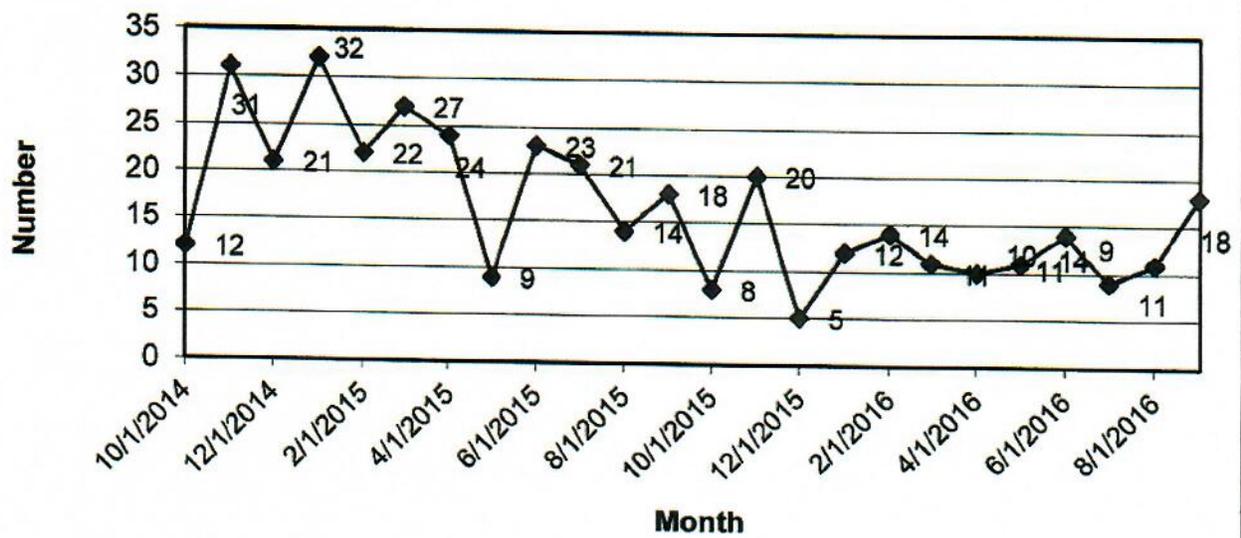
Month	In Town								Out of Town							
	Residential		Commercial		Industrial		Total		Residential		Commercial		Industrial		Total	
	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.	% Gal.	% Rev.
Jul-16	34%	34%	30%	22%	17%	10%	82%	66%	12%	24%	6%	10%	0%	0%	18%	34%
Aug-16	33%	34%	33%	24%	17%	10%	84%	68%	11%	23%	5%	9%	0%	0%	16%	32%
Sep-16	31%	33%	34%	24%	20%	12%	84%	69%	10%	22%	5%	9%	0%	0%	16%	31%
Oct-16																
Nov-16																
Dec-16																
Jan-17																
Feb-17																
Mar-17																
Apr-17																
May-17																
Jun-17																
Average	33%	34%	32%	23%	18%	11%	83%	68%	11%	23%	5%	9%	0%	0%	17%	32%

***NOTE: The above chart shows the breakdown of in-town customer gallons and revenues vs. out-of-town. It also breaks those gallons & revenues into residential, commercial, and industrial customers for FY 2017 (year ended 6/30/17).

on budget documents

80% of total gallons billed (and 67% of revenue) come from in-town customers.
 Of those in-town customers, 35% of gallons are consumed by residents, 26% from commercial, and 18% from industrial.

Number of Water Cut-off's



TOWN OF ROCKY MOUNT
 WATER ACCOUNTABILITY
 August-16

Water Plant Finished Water Pumped		<u>27,107,623</u>
Water Consumption Billed	23,435,071	
Meters Read and Not Billed	967,260	
Water Obtained from Water Plant (to bill)	-	
Water Obtained from Public Works Hydrant (to bill)	-	
Flushing Water Lines	440,000	
Flow Meter Checks at Hydrants	-	
Grand Total of Water Metered / Consumed / Tracked		<u>24,842,331</u>
Percent Finished Water Accounted		91.64%

Meters Read and Not Billed

001-0122-10-01	Mary Bethune Park	300
001-0188-00-01	Impound Lot	-
002-0317-20-01	Public Works Bldg	20
002-0317-30-01	Public Works Bldg-new bldg	3,000
004-1067-00-01	Veteran's Memorial Park	1,000
005-1300-00-01	Mary Elizabeth Park	300
005-1343-10-01	Harvester Performance Center	4,000
005-1384-00-01	Farmer's Market	3,100
005-1457-00-01	Municipal Bldg.	2,000
006-1710-00-01	Welcome Center / Depot	540
009-2523-50-01	Emergency Services Bldg.	9,000
011-0050-90-01	Rt 122 Pump Station	-
041-0034-00-01	WasteWater Treatment Plant	166,000
	Water Plant Process	778,000

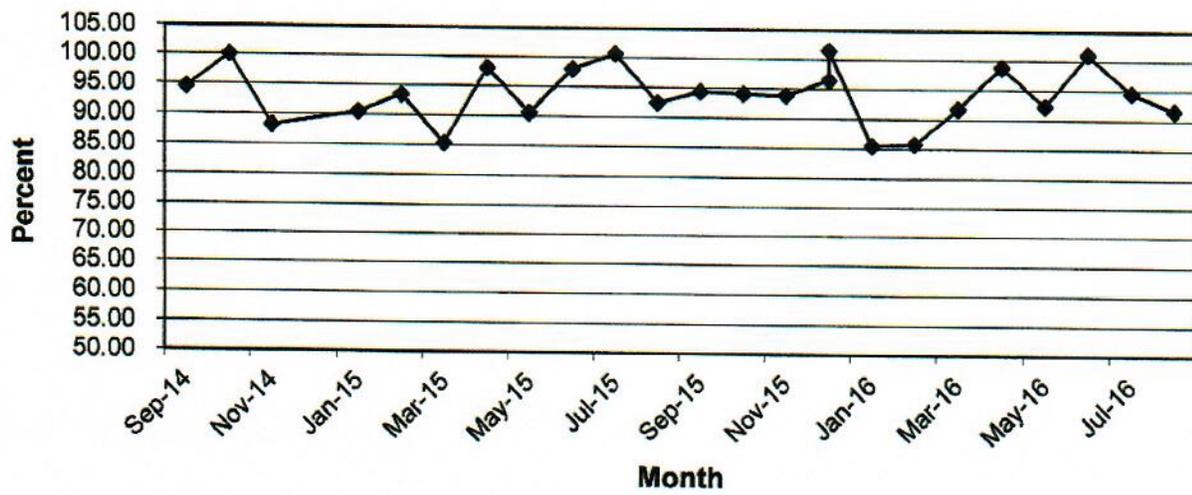
TOTAL Meters Not Billed		<u>967,260</u>
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Water Line Repairs by Public Works during the month:
 Riverview St.

Sewer Line Repairs by Public Works during the month:
 none

TOWN OF ROCKY MOUNT						
WATER ACCOUNTABILITY						
FISCAL YEAR 2017						
	Finished	Total			Average	Average
	Water	Water	Percent	Monthly	Accounted	Monthly
Month	Treated	Gallons	Accounted	Gallons	Variance	Variance
		Accounted	Accounted	Variance	per Quarter	per Quarter
Jul-16	22,844,872	21,596,079	94.53%	1,248,793		
Aug-16	27,107,623	24,842,331	91.64%	2,265,292		
Sep-16				-	93.09%	1,757,043
Oct-16				-		
Nov-16				-		
Dec-16				-	0.00%	-
Jan-17				-		
Feb-17				-		
Mar-17				-	0.00%	-
Apr-17				-		
May-17				-		
Jun-17				-	0.00%	-
AVG.	24,976,248	23,219,205	93.09%	1,757,043	93.09%	1,757,043
TOTAL	49,952,495	46,438,410		3,514,085		
Monthly Avg. Percent Unaccounted =			6.91%			
Monthly Avg. Percent Accounted =			93.09%			
2 out of 2 months this fiscal year > 80% accountability						

Water Accountability %



**TOWN OF ROCKY MOUNT
UTILITY PROFILE
FISCAL YEAR 2017**

Month	Plant Hrs.	Raw Water Drawn	Monthly Avg. % of capacity	Finished water Treated	Monthly Avg. % of capacity	Total Water Gallons Accounted (A)(B)	Pct. Accounted	Connections	Wastewater Monthly Flow	Monthly Avg. % of Capacity	Total Sewer Gallons Billed	Pct. Accounted
Jul-16	297.60	25,200,000	40.65%	22,844,872	36.85%	21,596,079	94.53%	2,892	20,615,000	33.25%	15,173,279	73.60%
Aug-16	310.00	26,350,000	42.50%	27,107,623	43.72%	24,842,331	91.84%	2,900	23,002,000	37.10%	18,127,841	78.81%
Sep-16	297.00	25,620,000	42.70%	24,260,000	40.43%		0.00%		19,050,000	31.75%		0.00%
Oct-16			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Nov-16			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Dec-16			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Jan-17			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Feb-17			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Mar-17			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Apr-17			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
May-17			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
Jun-17			0.00%		0.00%		#DIV/0!			0.00%		#DIV/0!
AVG.	301.53	25,723,333	41.95%	24,737,498	40.33%	23,219,205	#DIV/0!	2,896	20,889,000	34.03%	16,650,560	#DIV/0!

NOTE (A): "Total Water Gallons Accounted" consists of gallons billed and gallons read but not billed plus bulk water sold at the Water Plant plus water used to flush lines or hydrants plus gallons used to fill water tanks.

NOTE (B): For any given month, "total water gallons accounted" are for "finished water treated" that month. For example, for the month of July, "water gallons accounted" would be water consumed during the month of July by customers and read by the meter readers during the first week of August. Those gallons, however, would not be billed to customers until the end of August during that month's billing cycle. However, those gallons consumed are displayed on the July line to match usage with water plant production ("finished water treated").

MONTHLY STAFF REPORT

DATE:	October 17, 2016
TO:	Rocky Mount Town Council
FROM:	Jeff Rakes
DEPARTMENT:	Fire Department
MONTH:	August 2016

The Rocky Mount Fire Department had a total of 38 calls for the month of August 2016. There were 23 calls in the town limits and 15 calls out in the county.

The Fire Department vehicles traveled a total of 1743 miles answering all of these calls.

A total of 112 gallons of Diesel fuel and 78 gallons of Gasoline were used.

Of the 38 calls there was 1 structure fire, 1 motor vehicle fire, 15 motor vehicle accidents, 1 false alarm, 1 smoke alarm, 14 fire alarms, 1 debris in roadway, 1 assist rescue squad.

The Fire Department members stayed busy during August taking trucks and equipment to several different events around town providing fire education and awareness.

During the month of August 2016 Department 1 had its pump test on all of the Fire Engines. All trucks passed this yearly mandated test. Also during August 2016 the Department had all of its Air Packs (SCBA) tested. All Department 1 Air packs passed this yearly mandated test.

The Rocky Mount Fire Department spent a large amount of time helping the Fire Departments Auxiliary tie up loose ends on the upcoming Fund raiser which will be held on Saturday September 24 2016. All proceeds for this event will be split between The Rocky Mount Fire Department & the Posey W. Dillon Memorial Scholarship Fund.

MONTHLY STAFF REPORT

DATE:	October 17, 2016
TO:	Rocky Mount Town Council
FROM:	Chief Ken E. Criner, Jr.
DEPARTMENT:	Police Department
MONTH:	September

Please see attached monthly report!

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: September 2016

JULY

AUGUST

SEPTEMBER

	JULY	AUGUST	SEPTEMBER
UNIFORM TRAFFIC SUMMONS ISSUED	74	93	89
TRAFFIC STOPS	165	178	182
SPEEDING TICKETS ISSUED	15	31	21
DUI	2	2	1
COLLISIONS INVESTIGATED (TREDS)	16	16	16
MOTORIST AIDES	48	65	39
CRIMINAL ARRESTS "MISDEMEANOR"	35	40	44
CRIMINAL ARRESTS "FELONY"	47	26	16
INCIDENTS ADDRESSED	2502	2346	1799
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	66	80	97
GRAND LARCENY WARRANTS	7	6	4
BREAKING & ENTERING REPORTS	0	1	1
BREAKING & ENTERING WARRANTS	0	0	1
BOLO'S (Be On Look Out)	78	63	38
FOLLOW-UP'S	82	97	48
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	1640	1430	1058
SCHOOL CHECKS	42	107	80
ALARM RESPONSES	32	32	24
OPEN DOORS, WINDOWS, ETC. UNSECURED	18	19	9
COURT HOURS	27.75	25.5	13.25
TRAINING HOURS:	65.5	214	159
SPECIAL ASSIGNMENT HOURS:	43	89.25	93.75
HARVESTER HOURS WORKED:	38.5	42	42
ECO/TDO	5	1	7

ECO/TDO HOURS:	7.75	2	11
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TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar: throughout the Town, Bernard Road, Greenview Drive, North & South Main Street, Grassy Hill Road, Tanyard Road, Pell Avenue, State Street, Old Franklin Turnpike, Scuffling Hill Road, Glenwood Drive, Green Meadow Lane and Windy Lane.
- ◇ There were 16 reportable accidents with 15 of the accidents on our public streets.

COMMUNITY OUTREACH:

- ◇ Residential Foot Patrols: Altice Mill Road, Anderson Street, Ann Sink Street, Avalon Street, Bernard Road, Bland Street, Booker T. Washington Highway, Brookshire Drive, Buckner Street, Bunny Lane, Byrd Lane, Candlewood Apartments, Cedar Street, Center Street, Circle Drive, Circle View Street, Claiborne Avenue, Cobb Street, Cornell Road, Cromwell Drive, Dent Street, Diamond Avenue, Donald Avenue, East Church Street, East Court Street, East Street, Edgemont Street, Fairlawn Drive, Friendly Street, Frontage Road, Glen Meadow Drive, Glenwood Drive, Goodview Street, Grayson Street, Grassy Hill Road, Green Meadow Lane, Greenview Avenue, Greer Lane, Hale Street, Harvey Street, Hatcher Street, Herbert Street, High Street, Highland Hills Road, Highview Terrace, Hillcrest Drive, Hilltop Drive, Jubal Pass, Knob Apartments, Knollwood Drive, Lakeview Drive, Law Street, Lawndale Drive, Leonor Street, Luke Street, Lynch Drive, Mamie Avenue, Maple Avenue, Mary Coger Lane, Maynor Street, Montview Avenue, Mountain View Drive, Musefield Road, Noel Street, Norris Street, North Main Street, Oak Street, Old Fort Road, Old Franklin Turnpike, Old Furnace Road, Orchard Avenue, Oxford Circle, Parker's Drive, Patterson Avenue, Pell Avenue, Pendleton Street, Perdue Lane, Randolph Street, Riverview Street, School Board Road, Scuffling Hill Road, Smithers Street, Spring Street, State Street, Summit Drive, Sycamore Street, Taliferro Street, Tanyard Village, Trail Drive, Walnut Street, Warren Street, West Church Street, West College Street, West Court Street, Whitten Street, Willow Avenue, Wilson Street, Windsor Drive, Windy Lane, Woodlawn Drive, Wrays Street and Wray's Chapel Road.
- ◇ Business Foot Patrols: Aaron's, ABC Store, Advance Auto, AEP, All American Car Wash, American National Bank, Ameristaff, Angle Hardware, Applebee's, Arby's, Arrington Sports Awards, Auto Zone, BB& T Bank, BFMS, Bojangles, Bootleggers Café, Brookside Swim Club, Burger King, Burt's Dentistry, C-Mart, Carter Bank & Trust, CATCE Center, China City, Christian Heritage Academy, Comfort Inn, Cook Out, Country Kids, CATCE Center, Center Stage Catering, Check Into Cash, China City, Christian Heritage Academy, Coast to Coast, Comfort Inn, Cook Out, Cox's, Crooked Stitch, Curves, CVS, Dairy Queen, Davenport Gas, Davis Law Firm, Department of Social Services, DMV, Dollar General, Dollar Tree, Domino's, Eagle Cinema, Edward Johnson Investment, El Rio, El Rodeo, Empire Foods, Enterprise Rent-A-Car, Essig Center, Family Dollar, Family Pharmacy, Farmer's Market, Fast Stop, Fast Tan, FCHS, First Baptist Church, Fisher Auto Parts, Fleetwood Homes, Flora Funeral Home, Flowers By Jones, Foley's Automotive, Food Lion, Francis of Assisi, Franklin Auto Glass, Franklin Center, Franklin Community Bank, Franklin County Dialysis, Franklin County Health Department, Franklin County Library, Franklin Dental Associates, Franklin Health Care, Franklin Heating & Air, Franklin Heights Baptist Church, Franklin Memorial Hospital, Franklin Outdoors, Frank's Pizza, Free Clinic, Furnace Creek Baptist Church, Get Ur Fix, Goodwill, The Grainery, Gusler's Alignment, H & R Block, Hair Fashions, Hardee's, Harper's Plumbing, Harvester Center, Haywood's Jewelry, Hema's, Highlander Laundry, Hodgesville Penicostal Holiness Church, Holiday Inn Express, Hollywood Beauty Salon, Hometown Rentals, Hub Restaurant, Hutchinson Insurance, Ideal Building Supply, Industrial Avenue, Ippys, J & J Fashions, Jackson Hewitt, Jammin Apparel, Kay's Corner, Kentucky Fried Chicken, Kids Corner, Kim's Nails, Kroger, Kupkavery, Lee M. Waid, Lesley Wray Photography, Little Ceasers, Long & Foster Realty, Los Tres Amigos, Lowe's, Lynch Park, Mary Bethune Park, Mary Elizabeth Park, McDonalds, Member One, Mod-U-Kraf, Moose Lodge, NAPA, National Guard Armory, Newbold, Nice Nails, Ntelos, Oasis Salon, Old's Cool, Olympia Sports, Papa Johns, Peebles, Pell Animal Clinic, Pet Clinic, Piedmont Community Services, Pizza Hut, Pizza King, Plygem, Prillaman's Auto Sales, Probation & Parole, Quiznos', Radio Shack, Real Estate Rentals, Rent-A-Center, Retail Merchants, Riverside Minute Market, Rocky Mount Auto Repair, Rocky Mount Bowling Center, Rocky Mount Christian Church, Rocky Mount Church of God, Rocky Mount Elementary, Rocky Mount Public Works, Rocky Mount Ready Mix, Rocky Mount United Methodist Church, Ron Ayers Motorworks, Roses, Schewel's, School Board Road, Sheetz, Shell Station, Shentel, Sherwin Williams, Shoe Show, State Farm, Step Inc., Subway, Sun Tan City, Sunoco, Suntrust Bank, Team Nurse, Trinity Missions, Trinity Packaging, Turner's Ready Mix, US Cellular, Union Bank, Valley Star Credit Union, Veteran's Park, Vintage Spa, Walgreens, Wal-Mart, Wendy's, Women's Shelter, Wood Grains, YMCA and The Zone.

MISCELLANEOUS:

- ◇ September 2nd, 2016 - Traffic Control and Foot Patrol "FCHS Football Game"
- ◇ September 3rd, 2016 - Participated in the Labor Day Parade in Roanoke
- ◇ September 5th, 2016 - Open Door "Kupkakery"
- ◇ September 9th, 2016 - Traffic Control and Foot Patrol "FCHS Football Game"
- ◇ September 12th, 2016 - Open Door "135 Franklin Street"
- ◇ September 13th, 2016 - Open Door "Rocky Mount Public Works"
- ◇ September 14th, 2016 - Open Door "Rocky Mount United Methodist Church"
- ◇ September 15th, 2016 - Open Door "FCHS"
- ◇ September 17th, 2016 - Traffic Control and Foot Patrol "Eagle Strut at FCHS"
- ◇ September 17th, 2016 - Traffic Control and Foot Patrol "Sickle Cell Walk"
- ◇ September 18th, 2016 - Open Door "FCHS"
- ◇ September 22nd, 2016 - Open Door "Tim Young Painting"
- ◇ September 23rd, 2016 - Open Door "Brookside Pool"
- ◇ September 26th, 2016 - Open Door "FCHS"
- ◇ September 29th, 2016 - Traffic Control "FCHS Homecoming Parade"
- ◇ September 30th, 2016 - Traffic Control and Foot Patrol "FCHS Football Game"

CRIMINAL ARRESTS & LOCATIONS:

Possession of Cocaine	North Main Street
Possession of Methamphetamine	Franklin Street
Possession of Schedule IV Drug	North Main Street
Possession of Schedule II Substance	Old Franklin Turnpike
Possession of Marijuana	State Street (x 2)
Possession of Marijuana	Old Franklin Turnpike
Driving Under the Influence	Old Franklin Turnpike
Drunk In Public	Franklin Street (x 2)
Drunk In Public	Windy Lane
Drunk In Public	Sycamore Street
Felony Shoplifting	Old Franklin Turnpike (x 2)
Shoplifting	Old Franklin Turnpike (x 10)
Felony Larceny	Maynor Street
Felony Larceny	Old Franklin Turnpike
Domestic Assault	Claiborne Avenue
Simple Assault	Old Franklin Turnpike
Simple Assault	Franklin Street
Intimidation	Windy Lane
Destruction of Property	Old Franklin Turnpike (x 2)
Destruction of Property	Windy Lane
Elude Police	North Main Street
Provide False Identification to Avoid Arrest	Old Franklin Turnpike
Possession of Child Pornography	North Main Street
Trespassing	Old Franklin Turnpike
Trespassing	East Court Street

Disorderly Conduct	Franklin Street (x 3)
Disorderly Conduct	Old Franklin Turnpike (x 2)
Habitual Offender	Old Franklin Turnpike
Warrant Service (Violation of Probation)	Circle Drive (x 2)
Warrant Service	East Street
Warrant Service (Capias)	Franklin Street (x 2)
Warrant Service (Capias)	East Court Street
Warrant Service (Violation of Probation)	Circle Drive
Warrant Service (Capias)	Anderson Street
Warrant Service (Failure to Appear)	Old Franklin Turnpike
Detention Order Service	Technology Drive
CHINS	North Main Street
Diversion (Intimidation)	Tobacco Field Road (x 2)
Diversion	North Main Street
Temporary Detaining Order	Floyd Avenue
Emergency Custody Order	Floyd Avenue
Emergency Custody Order	Technology Drive
Driving Suspended	North Main Street
Failure to Obey Stop Sign	North Main Street

SPEEDING TICKETS ISSUED

Booker T. Washington Highway (x 5)

Tanyard Road (x 4)

State Street (x 3)

North Main Street (x 2)

Old Franklin Turnpike (x 2)

Trail Drive

Bernard Road

Grassy Hill Road

Scuffling Hill Road

School Board Road

MONTHLY STAFF REPORT

DATE:	October 17, 2016
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	September 2016

1. Read meters (3 days)
2. Installed eight 5/8" meters
3. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts
4. Meter cutoffs: 17
5. Mowed sewer line easements
6. Clean-up 5 days
7. Swept streets
8. Flushed sewer lines at Greer St, Circle View St, Hillcrest Dr. and Mountain Top Dr
9. Repaired water line break on 40 West
10. Mowed streets, and Parks
11. Replaced out dated playground equipment in the parks
12. Cut trees along sidewalks and parks

MONTHLY STAFF REPORT

DATE:	October 17, 2016
TO:	Rocky Mount Town Council
FROM:	Tim Burton
DEPARTMENT:	Waste Water Department
MONTH:	September

Average Daily Flow	.635 MGD
TSS Reduction	99.4 %
BOD Reduction	99.8 %
Leachate (F.C. Landfill)	85,500 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	0 Tons
Rain Total 2.06 inches	Snow Total 0 inches

The WWTP had two afterhours alarms.

Dam Removal is complete, but there is still work to be done to the river.

The staff has finally caught up on all of the repairs from August and September.

Respectfully Submitted,

Timothy Burton

MONTHLY STAFF REPORT

DATE:	October 17, 2016
TO:	Rocky Mount Town Council
FROM:	Bob Deitrich, Water Plant Superintendent
DEPARTMENT:	Water Department
MONTH:	September 2016

Operation and Production Summary:

Demand remained high in September equaling August largely due to an increase in industrial use. The actual water production time (filtering of water) for the entire month averaged 9.9 hours per day which yielded approximately 790,000 gallons of water per day. Rainfall for the month was little or nothing until the last few days when we received about 3 inches but much more fell up stream causing minor flooding.

Total Raw Water Pumped:	25.62 million gallons
Total Drinking Water Produced:	24.26 million gallons
Average Daily Production:	790,000 gallons per day
Ave Percent of Production Capacity:	40%
Flushing of Hydrants/Tanks/FD Use:	457,500 gallons
Plant Process Water:	648,000 gallons (finished water used by the plant)
Bulk Water Sold @ WTP:	None

Testing:

- All routine monthly bacteria samples were free of bacteria.

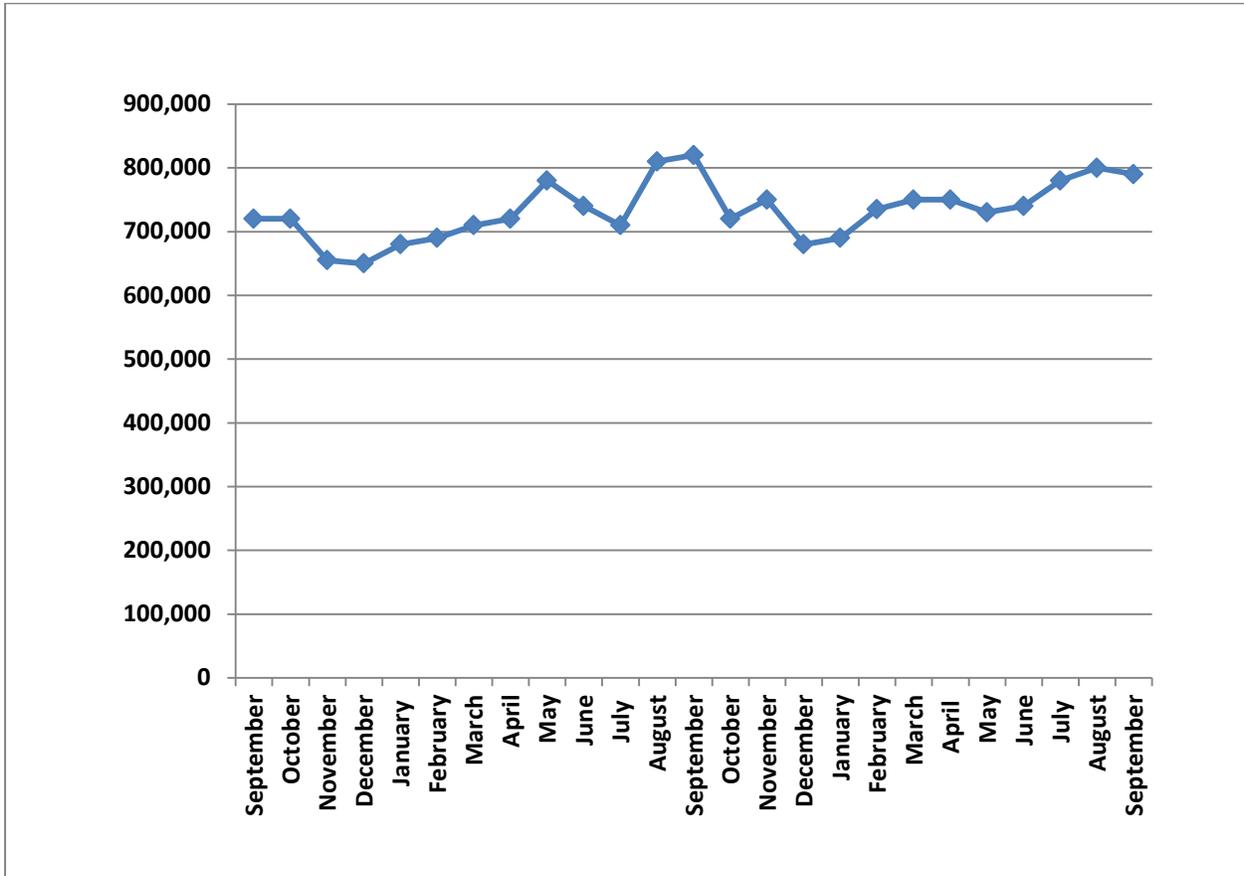
Activities / Maintenance / Improvements

- Remote controls for our 200 South Tank aeration/mixing equipment are up and running.
- Upper Grassy Hill pump station control panel replaced and a spare has been purchased and programmed.
- We did shut down early on September 30th due to extremely high and muddy water.

Upcoming

- HVAC project bids to be received
- Bleach tank replacement

Water Plant Production in Gallons Per Day (Sept 2014 to Sept 2016)



ITEM(S) TO BE CONSIDERED UNDER:

- Hearing of Citizens Consent Item Old Business New Business
 Committee Report Other

FOR COUNCIL MEETING DATED:	October 17, 2016
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STAFF MAKING REQUEST:	Matthew C. Hankins, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	Staff solicited and received bids from qualified equipment vendors for a mini-excavator to meet an equipment need in the Public Works Department. The Town solicited bids for both used and new equipment. Bids were due October 4 and three suppliers submitted bids. Town Public Works staff has reviewed the equipment and has visited the low bidder to preview and use the bid model. Staff has determined the new Yanmar unit that bid at \$39,067 meets the Town's requirements and recommends this unit. Should you agree, you will need to authorize the transfer of capital funds originally designated for replacing the sewer line on Hillcrest Drive.
ACTION NEEDED:	Approve or deny the request.

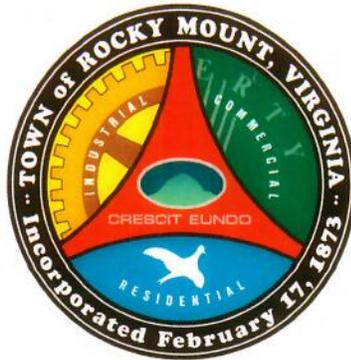
Attachment(s):

FOLLOW-UP ACTION: (To be completed by Town Clerk)
--

TOWN OF ROCKY MOUNT
345 DONALD AVE.
ROCKY MOUNT, VIRGINIA 24151

540.483.7660
FAX : 540.483.8830

E-MAIL: MHANKINS@ROCKYMOUNTVA.ORG
WWW.ROCKYMOUNTVA.ORG



TOWN COUNCIL
STEVEN C. ANGLE, MAYOR
GREGORY B. WALKER, VICE MAYOR

BOBBY M. CUNDIFF BOBBY L. MOYER
MARK H. NEWBILL JON W. SNEAD
BILLIE W. STOCKTON

MATTHEW C. HANKINS
Assistant Town Manager
Director, Community Development

MEMORANDUM

To: Mayor Angle & Town Council
C. James Ervin, Town Manager

From: Matthew C. Hankins, Assistant Town Manager *MeH*

Date: October 12, 2016

Re: Mini-Excavator Recommendations

Members of Council:

As discussed at your September meeting, your staff has solicited and received bids from qualified equipment vendors for mini-excavator to meet an equipment need in the Public Works department. The town solicited bids for both used and new equipment. Bids were due October 4, and three suppliers submitted bids.

Bids for used equipment ranged from \$33,677 to \$53,000, and for new equipment from \$39,067 to \$62,500 for new equipment.

Town Public Works staff has reviewed the equipment, has visited the low bidder to preview and use the bid model, and has determined it meets the town's requirements for power, reach, included equipment and utility. Town staff recommends the new Yanmar unit as bid at \$39,067.

The recommended unit is a Yanmar ViO35-6A mini-excavator with rollover protection, joystick pilot controls, hydraulic quick coupler, blade and pattern control change. This price includes 12" and 24" buckets and a hydraulic thumb. The unit is warranted for three years or 3,000 hours of service.

The unit weighs 7,905 pounds, has 24.4 horsepower and has a maximum digging depth of 11'3".

Staff recommends the purchase of this new unit as specified. Should you agree, you will need to authorize the transfer of capital funds originally designated for replacing sewer line on Hillcrest.



Hawkins-Graves, Inc.
Construction Equipment & Supplies

QUOTE

DATE: October 3, 2016
 Customer ID:

Customer Information
Town of Rocky Mount Matthew Hankins



Prepared By: Alisha Crouch

DESCRIPTION	QTY	UNIT PRICE	EXT PRICE
NEW Yanmar Vi035-6A Mini Excavator with ROPS/FOPS Canopy, Joystick Pilot Controls, Hydraulic Quick Coupler, Blade, Pattern Control Change and 24" Bucket	1	\$ 35,950.00	\$ 35,950.00
12" Bucket	1	\$ 672.00	\$ 672.00
Hydraulic Thumb Installed	1	\$ 2,445.00	\$ 2,445.00
3 Year/3,000 Hour Warranty *We are a SWAM Vendor*			

TERMS AND CONDITIONS
Sales Tax will be added to all invoices in the absence of a Tax Exemption Form
Quote is Valid for 30 Days
Hawkins-Graves reserves the right to revise quote after 30 days
<i>Customer Acceptance</i> (sign below)
X
Print Name: _____

Subtotal	\$ 39,067.00
TOTAL Due	\$ 39,067.00

*Weight: 7,905 lbs
 Horsepower: 24.4 hp
 Digging Depth: 11'3"*



We appreciate the opportunity to quote and trust that you will call with questions or if we can help in any way.
 If you have any questions about this price quote, please contact: salesupport@hawkinsgraves.com

Thank You For Your Business!

13432 Wards Road
 Lynchburg, VA 24501

Visit us on the Web!
www.hawkinsgraves.com

Toll Free (866) 847-6677
 Phone (434)847-7703
 Fax (434) 847-7707



ViO35-6A

QUICK SPECS

Weight	7,905 lbs
Horsepower	24.4 hp
Digging Depth	11'3"



The most advanced excavator we've ever made.

Introducing the most innovative, fuel-efficient excavator we've ever built. The advanced technology zero tail swing ViO35-6A features an electronically controlled Tier 4 engine that meets emissions regulations without the need for a diesel particulate filter. It also comes standard with ECO and Auto-Deceleration modes for even more operational efficiency, which means the new ViO35-6A can now deliver up to 20% less fuel consumption than previous models. The Yanmar ViO35-6A is the most productive digging, lifting, do-anything excavator you can buy.

POWERFUL, EFFICIENT ELECTRONICALLY CONTROLLED 24.4 HP TIER 4 DIESEL ENGINE

ECO & AUTO-DECELERATION MODE STANDARD

JOYSTICK PILOT CONTROLS WITH CONTROL PATTERN CHANGE STANDARD

AUXILIARY HYDRAULICS W/ PROPORTIONAL CONTROL STANDARD

2-SPEED DRIVE CONTROL STANDARD

OPTIONAL ENCLOSED CAB WITH HEAT & A/C

OPTIONAL SMARTASSIS REMOTE AND GPS SYSTEM

RUBBER TRACKS STANDARD; STEEL TRACKS OPTIONAL

INNOVATIVE FEATURES



Advanced Operation Control System

The new digital Smart Assist control system allows you to monitor up to three months of operational history. Because this state-of-the-art system centralizes control of machine operation information and maintenance support information, it's never been easier to maintain a timely, efficient service process.



Quick Coupler System

The standard hydraulic Quick Coupler makes changing buckets fast and easy. With the exception of fitting and removing the safety lock pin, the entire operation is performed electronically while you're seated in the comfort of the cab. Less hassle, less downtime, more productivity!

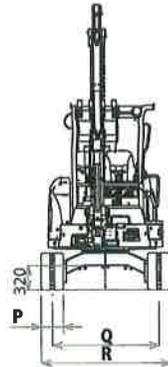
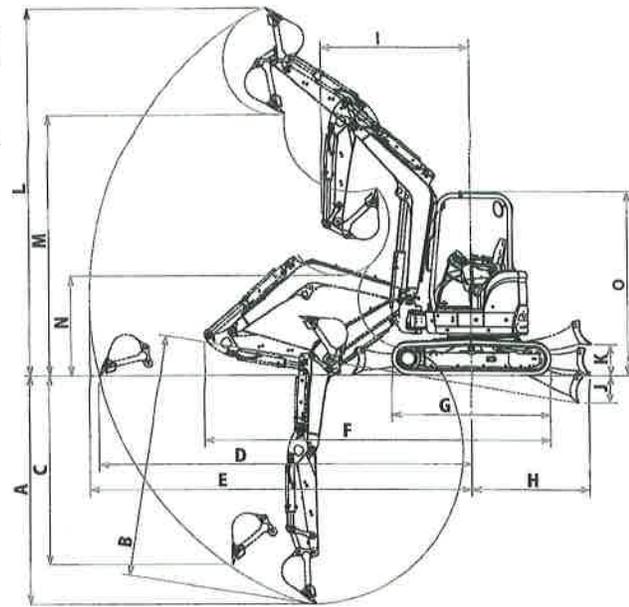
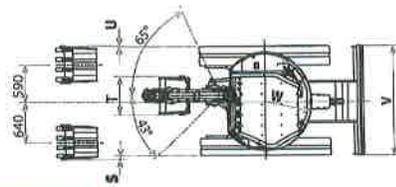


Easier To Service Than Your Car

The innovative design puts virtually every major component – engine, hydraulic system, starter, generator, battery – right at your fingertips. Because routine filter and grease fitting checks are easier and quicker, you can perform them more often, extending the life of and improving the durability of your machine.



Vi035-6A



Dimensions - Vi035-6A - Rubber Track

- A** 10 ft. 8 in. (3,250 mm)
- B** 11 ft. 3 in. (3,440 mm)
- C** 7 ft. 11 in. (2,410 mm)
- D** 17 ft. 3 in. (5,270 mm)
- E** 17 ft. 8 in. (5,390 mm)
- F** 15 ft. 8 in. (4,770 mm)
- G** 7 ft. 1 in. (2,160 mm)
- H** 5 ft. 4 in. (1,630 mm)
- I** 7 ft. 1 in. (2,170 mm)
- J** 1 ft. 3 in. (370 mm)
- K** 1 ft. 5 in. (425 mm)
- L** 16 ft. 9 in. (5,110 mm)
- M** 11 ft. 2 in. (3,410 mm)
- N** 4 ft. 1 in. (1,240 mm)
- O** 8 ft. 1 in. (2,470 mm)
- P** 1 ft. (300 mm)
- Q** 4 ft. 9 in. (1,440 mm)
- R** 5 ft. 9 in. (1,740 mm)
- S** 2.6 in. (65 mm)
- T** 1 ft. 11 in. (590 mm)
- U** 0.6 in. (15 mm)
- V** 5 ft. 9 in. (1,740 mm)
- W** 2 ft. 7 in. (775 mm)

Specifications

Model		Vi035-6A	
Type		Canopy	Cabin
Operating Weight	Rubber track	7905 (3585)	8214 (3725)
	Steel track	8125 (368)	8434 (3825)
Engine	Type	Water-cooled 4-cycle diesel	
	Model	3TNV88F-ESBV	
	Rated Output	24.4 (18.2) / 2200	
Performance	Max Digging Force, Bucket / Arm	w/ QC - 5643 (25.1); w/o QC - 7216 (32.1)	
	Traveling Speed, High / Low	2.7 (4.5) / 1.6 (2.7)	
	Swing Speed	9.5	
	Boom Swing Angle, (L / R)	43 / 65	
Ground Contact Pressure (Rubber Track)		PSI (kPa)	4.80 (33.1) 4.97 (34.3)
Hydraulic System	Pump Capacity	9.8 (37.0)x2 <Variable displacement pump> 6.9 (26.2)x1, 2.9 (10.8)x1 <Gear pump>	
	Main Relief Set Pressure	PSI (MPa) 3205 (22.1)x2, 3133 (21.6)x1	
Blade Dimensions	Width	ft-in (mm) 5' 8" (1740)	
	Stroke, Raise / Lower from G.L.	ft-in (mm) 1' 5" (425) / 1' 3" (370)	
Fuel tank capacity		Gals (L) 10.8 (41)	

Standard Equipment

- Hydraulic Quick Coupler*
- Backfill Dozer Blade
- Boom Swing Function
- Rubber Track / Steel Track
- Auxiliary Valve and Plumbing
- Back Mirror
- 2-way Control Pattern Change
- ROPS / OPG Canopy, Cabin
- Windshield Washer
- Joystick Pilot Controls
- Arm Rests (Adjustable)
- Suspension and Reclining Seat
- Seat Belt
- Proportional Auxiliary Hydraulics Control
- Travel Automatic
- Dual Speed Switch
- Auto Deceleration Switch
- Eco Mode Switch
- Engine Stop Switch
- Traveling Alarm
- Floor Mats

*Also available without Quick Coupler.

Please note that the standard equipment may vary from this list. Consult your Yanmar dealer for confirmation.

Hydraulic PTO

Model	Vi035-6A		
	Output	PSI (MPa)	GPM (L / min)
			2200RPM
Combined Flow, Double Actions	3205 (22.1)	16.7(63.2)	8.35(31.6)

Lifting Capacity

LIFT POINT HEIGHT h:in (mm)	r:REACH in (mm)											
	RATED LIFT CAPACITY OVER END BLADE DOWN				RATED LIFT CAPACITY OVER END BLADE UP				RATED LIFT CAPACITY OVER SIDE BLADE UP			
	MAX	137.8(3500)	118.1(3000)	98.5(2500)	MAX	137.8(3500)	118.1(3000)	98.5(2500)	MAX	137.8(3500)	118.1(3000)	98.5(2500)
118.1 (3000)	*1719(780)	*1631(740)	*1609(730)		1058(480)	1322(600)	*1565(710)		992(450)	1278(580)	*1565(710)	
78.7 (2000)	*1763(800)	*1918(870)	*2138(970)	*2491(1130)	903(410)	1278(580)	1653(750)	*2447(1110)	815(370)	1256(570)	1543(700)	*2447(1110)
39.4 (1000)	*1807(820)	*2336(1060)	*2888(1310)	*3813(1730)	793(360)	1190(540)	1521(690)	1984(900)	749(340)	1124(510)	1410(640)	1807(820)
Ground (0)	*1873(850)	*2601(1180)	*3218(1460)	*4012(1820)	815(370)	1124(510)	1410(640)	1873(850)	793(360)	1058(480)	1322(600)	1719(780)
-39.4 (-1000)	*1940(880)	*2403(1090)	*2954(1340)	*3703(1680)	925(420)	1080(490)	1388(630)	1851(840)	881(400)	1014(460)	1322(600)	1675(760)
-59.1 (-1500)	*1918(870)	*2050(930)	*2579(1170)	*3130(1420)	1124(510)	1080(490)	1410(640)	1851(840)	1058(480)	1058(480)	1344(610)	1675(760)
-78.7 (-2000)	*1851(840)				1477(670)				1410(640)			

Do not exceed maximum loads marked on this chart. Risk (*) is eliminated by using proper hydraulic lifting techniques. Always use proper lifting techniques.

ITEM(S) TO BE CONSIDERED UNDER:

- Consent Item**
 Old Business
 New Business
 Committee Report
 Other

FOR COUNCIL MEETING DATED:	October 17, 2016
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STAFF MAKING REQUEST:	Bob Deitrich, Water Plant Superintendent
BRIEF SUMMARY OF REQUEST:	<p>The Water Department has been fortunate in that we have had more than 30 years of useful life out of the original oil fired boiler and air handler that serves the water treatment plant. Over the last few years our repair costs have been piling up due to the deterioration of this equipment. In order to assure adequate and consistent heat we budgeted \$50,000 for replacement of our HVAC system including a new boiler, air handler and associated equipment. We are also looking forward to increased efficiency and the ability to be ready for alternative energy sources. To that end we are switching to a propane boiler that is capable of being quickly modified to use natural gas if it becomes available in the future.</p> <p>An RFP was issued in September and 3 bids were received. The low bid of \$36,300 for the project was submitted by Whitlock Plumbing and Heating. The bid was \$16,000 less than the next highest bid. Subtracting the fee for the design specifications and project supervision of approximately \$15,000, the project will be very close to the amount budgeted.</p>
ACTION NEEDED:	Council approval to award the contract to Whitlock Plumbing and Heating Inc.

Attachment(s):

FOLLOW-UP ACTION: (To be completed by Town Clerk)
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Bid Tabulation
For
Rocky Mount Water Treatment Plant
HVAC Renovations
Town of Rocky Mount
October 6, 2016 @ 2:00 p.m.
Commission No. 3677

Contractor	Bid Security (5%)	Total Lump Sum Bid Price (Base Bid)	Alternate 1 Bid Price	Total Lump Sum Bid Price
Valley Boiler, Inc.		NO BID		
Kreider Ayers & Associates, Inc.	10,000	72,700	47,500	120,200
DAVIS HEATING + AIR		52,395	28,200	80,595
WHITLOCK PLUMBING	5%	36,300	27,300	63,600

- BASE BID - BOILER, AIR HANDLER + CONDENSER + LABOR
- ALTERNATE #1 - 10 UNIT HEATERS
- BUDGET ONLY ALLOWS BASE BID PROJECT ~~ALT~~

BID FORM

ROCKY MOUNT WATER TREATMENT PLANT

HVAC RENOVATIONS

TOWN OF ROCKY MOUNT, VIRGINIA

ARTICLE 1 – BID RECIPIENT

1.01 This Bid is submitted to:

Town of Rocky Mount
345 Donald Avenue
Rocky Mount, VA 24151

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Advertisement or Invitations to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER’S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum Date</u>
N/A	N/A
N/A	N/A
N/A	N/A

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information,

observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.

- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

ARTICLE 4 – BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
 - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Lump Sum Bid Price for Base Bid	\$ 34,300.00
Alternate 1 (Additional)	\$ 27,300.00
Total Lump Sum Bid Price	\$63,600.00

Owner reserves the right to award a contract for the Lump Sum Base Bid Price or the Lump Sum Base Bid Price plus Alternate 1.

5.02 Since our bid is \$200,000.00 or more, I/We elect to utilize the escrow account procedure described in Paragraph 13.11 of the Instructions to Bidders if determined to be the low bidder.
_____ Write "Yes" or "No"

ARTICLE 6 – TIME OF COMPLETION

6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7 – ATTACHMENTS TO THIS BID

7.01 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security;
- B. Evidence of authority to do business in the state of the Project, such as up-to-date license certificate;

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 9 – BID SUBMITTAL

BIDDER: [Indicate correct name of bidding entity]

WHITLOCK PLUMBING & HEATING, INC

By: [Signature] Tim Whitlock

[Printed name] TIMOTHY C. WHITLOCK, PRES.

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: [Signature] Kimberly A. Whitlock

[Printed name] KIMBERLY A. WHITLOCK, V.P.

Title: TIMOTHY C. WHITLOCK

PRESIDENT

Submittal Date: 10/6/16

Address for giving notices:

524 WINGFIELD ORCHARD ROAD

MARTINSVILLE, VA 24112

Telephone Number: 276-673-1249

Fax Number: 276-673-3302

Contact Name and e-mail address: TIMOTHY C. WHITLOCK

TIMWHITLOCK@COMCAST.NET

Bidder's License No.: 2701025018
(where applicable)