

**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES
AUGUST 08, 2016**

The August 8, 2016 Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, at 7:00 p.m. with Mayor Steven C. Angle presiding.

The following members of Council were present:

- Mayor Steven C. Angle
- Vice Mayor Gregory B. Walker
- Bobby M. Cundiff
- Robert L. Moyer
- Mark H. Newbill
- Jon W. Snead
- Billie W. Stockton

The following staff members were also present:

- John Boitnott, Town Attorney
- Tim Burton, Waste Water Superintendent
- Ken Criner, Chief of Police
- Robert Deitrich, Water Plant Superintendent
- Rebecca H. Dillon, Executive Administrative Assistant
- C. James Ervin, Town Manager
- Josh Gibson, Town Planner
- Amy D. Gordon, Assistant Finance Director
- Matthew Hankins, Assistant Town Manager
- Brian Schofield, Public Works Superintendent
- Linda P. Woody, Finance Director

APPROVAL OF AGENDA

Prior to the meeting, Council had received the agenda for review and consideration of approval.

Motion: To approve an amended agenda

Motion By: Council Member Snead

Second: Vice Mayor Walker

Motion Discussion: None

Ayes: Cundiff, Moyer, Snead, Stockton, Walker, Newbill

Nays: None

Action: Approved the agenda by a unanimous vote

SPECIAL ITEMS

Assistant Town Manager, Mr. Matthew Hankins, shared with Town Council that the Virginia Economic Developers Association who had previously recognized the Town for its work in developing the Harvester with the Community Development Award, had bestowed the Town with yet another award. Mr. Hankins stated that he had been invited by the executive director of the Southern Economic Development Council to Kansas City Missouri, to attend their annual conference and receive an award given to the Town. The award, received by Mr. Hankins on behalf of the Town of Rocky Mount, was called the 2016 Community Economic Development Award (CEDA).

Related to that award, Mr. Hankins also shared a letter by the Governor of Virginia, Terrance R. McAuliffe. The award was given to the Town because of the growth due to the Harvester Performance Center in downtown Rocky Mount. Rocky Mount was mentioned in the letter as being an exemplary model for towns across the commonwealth. Mayor Angle, Vice Mayor Walker and members of the Rocky Mount Town Council were commended in the letter as well as their staff for their leadership and vision.

PUBLIC HEARING

Let the record show there was no public hearing at this time.

APPROVAL OF MINUTES

Received by Council in their packet for this scheduled meeting were draft minutes for review and consideration of approval:

- July 7, 2016 – reorganizational meeting minutes
- July 11, 2016 – regular meeting minutes
- July 25, 2016 – special meeting minutes

Discussion: Council Member Cundiff stated that there was a discussion regarding the Wayfinding Signage project and a motion was made by Council Member Newbill to approve entering into the contract and seconded by Vice Mayor Walker but did not specify if the money was to come from Contingency or the General Fund. Mr. Cundiff asked that his comments regarding the additional funds coming from Community Development be included in the minutes.

Motion: To approve the minutes as submitted for July 7, 2016 and July 11, 2016. Motion to approve the amended minutes for July 25, 2016 to include the discussion just prior to the motion that was made regarding Wayfinding Signs.

Motion By: Council Member Moyer

Second: Council Member Stockton

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion by a unanimous vote.

APPROVAL OF CONSENT AGENDA

This month's consent agenda consists of the following items:

- (1) **Miscellaneous Action:** None at this time
- (2) **Miscellaneous Resolutions/Proclamations:** None at this time
- (3) **Department Monthly Reports**
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

Discussion: None

Motion: To approve the consent agenda as presented.

Motion By: Vice Mayor Walker

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Newbill, Moyer, Snead, Stockton, Walker

Nays: None

Action: Approved the consent agenda as presented by a unanimous vote.

HEARING OF CITIZENS

Mayor Angle opened the floor to any citizens wishing to speak.

- Mr. Vandel Muse of 439 Circle View Street, Rocky Mount, VA came forward to speak to Council. Mr. Muse lives just off Highland Hills Road which is accessed by Diamond Avenue Extension. At this time, there is only one entrance and one exit to Diamond Avenue Extension in which for Mr. Muse to access his home. Mr. Muse having lived there for 29 years, came before Council to express his concern for the many families that live over in this neighborhood and to ask for the help of Town Council to find another way into and out of his neighborhood. The Mayor asked Mr. Ervin to contact VDOT and Franklin County.

OLD BUSINESS:

Let the record show that there were two items of old business.

- Council Member Moyer had a question regarding old business. Council Member Moyer inquired as to why the swings had not been put up at the parks in town. Mr. Hankins reported that he was trying to work with local vendors under procurement law to get the swings. Both Council Member Moyer and Mr. Hankins agreed that they would like to see someone local do the job but as Mr. Hankins suggested, if time was a factor, perhaps commercial swings could be looked at and someone else could install them.

Council Member Moyer then suggested to give Mr. Nichols a chance to get the swings up immediately and then if not, the town could go with someone else.

- Vice Mayor Walker inquired about the pond at Gilley's Park. At this time Mr. Hankins was able to give an update to Council regarding the geese and the lilly pads in the pond. The Town contracted with Blue Ridge Wildlife Pest Control to put a spray material on the grass that would discourage the geese. It has been applied under the picnic shelter and other areas where the geese have been in the park. The treatment was within budget, so Mr. Hankins gave the approval to make the application which was made on Friday, August 5th, and is expected to work fairly quickly to make the geese leave the area. Blue Ridge Wildlife Pest Control suggested that the lilly pads be sprayed so they would not be a problem for 2-3 years and not kill them all off. The Town was given some suggestions of how to bring better clarity to the pond and how to maintain a better temperature control in the water. Mr. Hankins gave authorization for them to go ahead and treat the pads for the future though, it was suggested that at some point the Town should add electricity to the park and perhaps a fountain to aerate the water which would give better temperature to the water and aid with the circulation of the water for the fish, thus providing for bigger fish in the long run.

NEW BUSINESS

1. Review and consideration for the Franklin County High School Student Council Association (SCA) to be given permission to hold a Homecoming Parade on September 29, 2016.

Miss. Rebecca Nagle is a teacher at Franklin County High School and a student council advisor. Ms. Quilon Cutty is the SCA president at the Franklin County High School. They spoke seeking permission to have the Homecoming Parade for Franklin County High School. The route has been chosen and the Police Department has approved the route. Lt. Lovern is working with them.

Discussion: None

Motion: To approve the parade

Motion By: Council Member Snead

Second: Council Member Newbill

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Approved the motion to grant the Homecoming Parade on September 29, 2016 by a unanimous vote.

2. Review of information presented by Mr. Will Smith of the U.S. Fish and Wildlife Service regarding the upcoming Power Dam notching and woody debris removal project on the Pigg River at Rt. 713.

Mr. Will Smith who is a biologist with the National Fish and Wildlife Service made the presentation. With him was the owner of the Power Dam and Chairman of Friends of the River of Virginia, Mr. Bill Tanger. Mr. Smith spoke on several points regarding the dam. Some of those points are as follows:

- The Dam has been there since 1913 but we have been studying the dam since 2003.
- The benefits to notching the dam are public safety, restore habitat for the federally listed endangered fish there that would be able to come off the endangered list.
- The study found that this would open a 35 mile section of the river.
- Notching the dam a little at a time, he found would not be beneficial but rather releasing it all at once would be better and would restore more of the unstable channel down stream.
- Depending on rainfall, it could take up to a year to complete.
- Project budget is about \$700,000 to notch it and move all of that material and woody debris. The site will be monitored for 5 years after removal of the dam. There is a \$25,000,000 contingency response fund in case something happens.
- Construction is set to begin August 18th.
- The cause way will be built; then they will move the debris out, then make a small notch to drain things down to allow them to get to the woody debris better. Once the debris is gone then they will make another notch to the dam.

The dam wall is thought to be about 3 feet thick at the top and estimated to be maybe 12 to 20 feet deep at the base.

3. Mr. Andy Turner from BT's Tax Service gave the second quarter financial report on the Harvester Performance Center. April thru June 2016 revenues totaled \$400,587.37. Expenditures that were related directly to performance expenditures were \$319,692.24 which gave the Town a beginning profit from the shows of \$80,895.13. The Towns operational expenditures from this quarter were \$51,348.41. Income for the quarter was \$29,546.72. The cash on hand as of June 30th, 2016 was \$122,497.24.

COMMITTEE REPORTS

The Public Facilities and Special Events Committee met on August 8, 2016 to consider three items. The committee met just prior to the Council meeting and a recommendation was made at that time for Council to follow.

OTHER MATTERS & CONCERNS

1. Assistant Town Manager Hankins appeared on Rise and Shine Franklin County this morning with Mr. Dick Shoemaker as host.
2. The Vice Mayor had a concern regarding Mary Elizabeth Park where there appears to be too many trees. The police cannot see into the park as patrols drive by due to the

trees needing to be trimmed. Council Member Snead then suggested that cutting the trees be at least a month out into cooler weather.

3. Vice Mayor Walker stated there was a blind child on Woodlawn Drive. Mr. Hankins and Mr. Ervin both agreed for the Vice Mayor to give them notice about the blind child and they would make sure there was a sign put up for it.
4. Council Member Cundiff inquired regarding a concern he had about the motion on July 25, 2016 Council Meeting where the \$9,215.00 was to come from. Town Manager Ervin stated that the Finance Director did not think any additional moneys would be needed; therefore the contingency fund would not need to be tapped into. It was thought that \$9,215.00 would come out of Community Development and hope they finished under budget enough that additional funds would not be needed.

CLOSED MEETING AND ACTION

Enter Closed Meeting:

Motion: To go into closed session under the Virginia Code Section cited below

Time: 8:04 p.m.

Virginia Code Section:

Section 2.2-3711(A).1

Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Town Managers Office)

Motion By: Vice Mayor Walker

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Adjourned by a unanimous vote.

ADJOURNMENT

Motion: To adjourn meeting

Time: 8:21 p.m.

Motion By: Council Member Newbill

Second: Council Member Moyer

Motion Discussion: None

Ayes: Cundiff, Moyer, Newbill, Snead, Stockton, Walker

Nays: None

Action: Meeting convened

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, March 14, 2016 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

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ATTEST:

Rebecca H. Dillon, Acting Town Clerk